

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, March 18, 2019.

Present - Chairman: Stephen M. Morris
Vice Chairman: Diane R. Honeycutt
Commissioners: F. Blake Kiger
Elizabeth F. Poole
Lynn W. Shue

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Pam Dubois, Senior Deputy County Manager; Jonathan Marshall, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

Pastor Joe DeJesus from Concord First Assembly Español delivered the invocation.

Chairman Morris recognized Youth Commission member Sarah Houston, from Cabarrus-Kannapolis Early College.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Commissioner Shue seconded by Commissioner Kiger and unanimously carried, the Board approved the minutes of February 4, 2019 (Work Session), February 13, 2019 (Cabarrus Summit), February 18, 2019 (Regular Meeting) and February 22, 2019 (Board Retreat) as presented.

(B) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.

Additions:

Recognitions and Presentations
C-4 Proclamation - Warren Clay Coleman

Closed Session

K-1 Closed Session - Pending Litigation

UPON MOTION of Vice Chairman Honeycutt seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as amended.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) Proclamation - National Donate Life Month April 2019

The following proclamation declares April as "National Donate Life Month" and urges county residents to give serious thought to the importance of eye, organ and tissue donation, and to join the North Carolina Donor Registry.

Commissioner Shue read the proclamation aloud and announced he is a recipient of organ donation.

Commissioner Shue then **MOVED** to adopt the proclamation.

Commissioner Kiger stated in memory of Grant Laverty, a 17-year-old donor and family member of his, seconded the motion.

The **MOTION** unanimously carried.

Chairman Morris announced the "Donate Life America" flag will be flown at the Governmental Center during the month of April to raise awareness of this important initiative.

Proclamation No. 2019-03

PROCLAMATION
NATIONAL DONATE LIFE MONTH 2019

WHEREAS, more than 114,000 men, women and children in the United States currently need life-saving organ transplants and more than 3,000 of those people are North Carolinians; and

WHEREAS, an average of 22 people awaiting transplants die each day because there is a severe shortage of donated organs; and

WHEREAS, every 10 minutes, another name is added to the national transplant waiting list; and

WHEREAS, providing facts about donation and dispelling misinformation and myths are key to increasing the number of people who sign up as donors; and

WHEREAS, the North Carolina Division of Motor Vehicles (NC DMV) plays a critical role with over five million North Carolinians in the state's donor registry having registered when receiving a driver's license or state ID card; and

WHEREAS, one organ donor can save the lives of up to eight people and improve many more lives through tissue and cornea donation; and

WHEREAS, North Carolinians are encouraged to get the facts about donation, discuss their wishes with their family and sign up as donors via the NC DMV or online at www.donatelifenc.org/register; and

WHEREAS, Residents of Cabarrus County have been touched by donation as recipients of life-saving transplants and as members of donor families who have literally given others a second chance at life; and

NOW, BE IT RESOLVED, we, the members of the Cabarrus Board of County Commissioners do hereby proclaim the month of April, 2019 to be

NATIONAL DONATE LIFE MONTH

In Cabarrus County and urge our residents to give serious thought to the importance of eye, organ and tissue donation and to consider joining the North Carolina Donor Registry and further, to notify their family members that they have done so.

Adopted this 18th day of March, 2019.

/s/ Stephen M. Morris

Stephen M. Morris, Chairman

Cabarrus County Board of Commissioners

A brief discussion ensued.

(C-2) Presentation - Extension and Community Association

Pat Wickliff, Extension and Community Association (ECA), President, thanked the Board for their continued support. She then recognized the following recipients of various ECA Achievement Awards:

Pat Wickliff
Barbara Looney (several members of Country Neighbors were present)
Cindy Kootz
Carolyn Wright
Marie Pless
Cabarrus Arena and Events Center Catering and Office Staff
Teresa Smith

Barbara Looney, Extension and Community Association (ECA), Country Neighbors, President, presented the volunteer hours and monetary value of those hours to the Board of Commissioners.

Chairman Morris expressed appreciation for the contributions to the community made by the ECA members.

Communications and Outreach - Excellence in Communications Awards

Jonathan Marshall, Deputy County Manager, recognized Kasia Thompson, Communications and Outreach Manager, Londa Strong, Active Living and Parks Director, and Susan Donaldson, Active Living Project Event Manager, in connection with the Savvy Award. Cabarrus County's Communications and Outreach department received a 1st place award in the category of printed publications - external publications for "Journeys Magazine," which uses personal stories, expert tips and resources to improve the quality of life of Cabarrus County seniors.

Ms. Thompson expressed appreciation for the collaboration involved in publishing the magazine.

Ms. Strong and Ms. Donaldson provided additional comments and expressed appreciation.

Pam Outen, Family and Consumer Science Extension Agent, was also recognized for her continual contributions to the magazine.

Proclamation - Warren Clay Coleman

Chairman Morris read the following proclamation aloud.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2019-04

A PROCLAMATION IN HONOR OF WARREN CLAY COLEMAN

WHEREAS, Warren Clay Coleman a lifelong citizen of Cabarrus County (March 25, 1849 - March 31, 1904); and

WHEREAS, Mr. Coleman was born into slavery in 1849, he went on to be educated at Howard University where he studied business; and

WHEREAS, by 1900 Warren Coleman had become the wealthiest African American in the state of North Carolina; and

WHEREAS, he owned and operated Coleman Manufacturing Company in Concord, NC as well as other retail businesses, homes and farms throughout the county; and

WHEREAS, Warren Coleman became a community leader changing the social, political, and economic environment of Cabarrus County; and

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners hereby pays tribute to

Warren Clay Coleman

recognizing his progressive and entrepreneurial life in Cabarrus County.

Adopted this 18th day of March, 2019.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(D) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:49 p.m. He stated each speaker would be limited to three minutes.

Janelle Gingrich Caudle, resident of Harrisburg, spoke about the animal shelter reports through the North Carolina Department of Agriculture and Cabarrus County's information.

Roland Jordan, resident of 134 Love Street SW in Concord, spoke regarding various matters in the community.

With there being no one else to address the Board, Chairman Morris closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Appointments - Adult Care Home Community Advisory

Andrea Johnson has completed her orientation class, been certified by the State Ombudsman and is now eligible to be appointed to the Adult Care Home Community Advisory Committee.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Andrea Johnson to the Adult Care Home Community Advisory Committee for an initial one-year term ending March 31, 2020.

(F-2) Appointments - Agricultural Advisory Board

The terms of appointment on the Agricultural Advisory Board for Eddie Moose and Tommy Barbee expired January 31, 2019. Both are willing to serve another term. A letter of recommendation regarding their reappointment is included in the agenda. Both have served since 2010. An exception to the "length of service" provision of the Appointment Policy will be needed for them.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board reappointed Eddie Moose and Tommy Barbee to the Agriculture Advisory Board for three-year terms ending January 31, 2022; including an exception to the "length of service" provision of the Appointment Policy for Mr. Moose and Mr. Barbee.

(F-3) Appointments - Mental Health Advisory Board

An application to serve on the Mental Health Advisory Board as a Cabarrus County Schools representative has been received from Amy Jewell. John Basilice currently serves in this capacity, but will be moving to the secondary position.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Amy Jewell to the Mental Health Advisory Board to complete an unexpired term ending December 31, 2020.

(F-4) Appointments - Nursing Home Community Advisory Committee

Nursing Home Community Advisory Committee Board members Sylvia Currie-Johnson and Karen Thompson have terms expiring in March and April. Both would like to serve another term. Each have served since 2009. An exception to the "length of service" provision of the Appointment Policy will be needed for them.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board reappointed Sylvia Currie-Johnson to the Nursing Home Community Advisory Committee for a three-year term ending March 31, 2022; including an exception to the "length of service" provision of the Appointment Policy.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board reappointed Karen Thompson to the Nursing Home Community Advisory Committee for a three-year term ending April 30, 2022; including an exception to the "length of service" provision of the Appointment Policy.

(F-5) Appointments and Removals - Cabarrus County Senior Centers Advisory Council

Sherman Childers, has resigned from his position on the Senior Centers Advisory Council. It is requested to remove his name from the roster.

An application has been received from Ronnie Tucker to serve on the Advisory Council. A letter of recommendation in regards to his appointment to complete Mr. Childers unexpired term is included in the agenda.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board removed Sherman Childers from the Cabarrus County Senior Centers Advisory Council roster and thanked him for his service.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Ronnie Tucker to the Cabarrus County Senior Centers Advisory Council to complete an unexpired term ending December 31, 2020.

(F-6) Cabarrus County Schools - Increase Funding for 142 New Charter School Students Based on the Better of 1st or 2nd Month ADM Count

Cabarrus County Schools has provided a memo to request additional funding for the 142 new charter schools students for budget year FY 2019. A memo was included in the agenda. School Systems are required to pass funds from the school system based on the location of the child. Funding this request will allow the Schools to meet their obligation without reducing their funding for the current student enrolled in the County School System.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board, approved the budget revision.

Date: 3/18/2019	Amount: 270,466.00						
Dept. Head: Pamela S Dubois	Department: Finance/Schools						
<input type="checkbox"/> Internal Transfer Within Department	<input type="checkbox"/> Transfer Between Departments/Funds	<input checked="" type="checkbox"/> Supplemental Request					
Purpose: To appropriate funds from excess interest earning to cover the increase population of Charter School students for Cabarrus County Schools. The Schools incurred an additional 142 increase in Charter School Students. See attached memo.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	1710/6701	Interest on Investments	300,000.00	270,466.00		770,466.00
001	8	7110/970117	Current Expense- Charter School - CCS	3,813,187.00	270,466.00		4,083,653.00

(F-7) County Manager - Odell Sewer and Right-of-Way Easements

Odell 73 Investments LLC is requesting a right-of-way (.18 acre) and sewer easement (.30 acre) at Odell Elementary 3 - 5. A letter of explanation from the LLC was included in the agenda. They have engaged an appraiser to determine the fair market value for this property. The Board of Education has approved this request. It has been standard practice that revenues for easements and right-of-ways be budgeted for the benefit of the affected school.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the request for transportation right-of-way and sewer easements at Odell ES 3 - 5 as shown on the attached exhibit for an amount to be determined through professional appraisal. The Motion includes approval for all revenues to be budgeted for the benefit of Odell ES and to permit the County Manager to sign all required documents subject to review and approval by the County Attorney.



(F-8) County Manager - Water Line Easement at West Cabarrus High School

Cabarrus County Schools and the City of Concord have requested approval of a water line easement at West Cabarrus High School. This is a secondary water line from Harrison Drive NW.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the Grant of a Permanent Easement between Cabarrus County and the City of Concord; and authorized the County Manager to execute the document on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

(F-9) Emergency Management - Fire Services Overview: Consideration for Completion of Fire Manpower Program Proposal

Staff previously provided an overview of County Fire Services and requested consideration of expansion of the Fire Manpower Unit to 24-hour coverage as originally proposed during initial implementation of the

program. The Fire Manpower Unit has been successful in supplementing the Volunteer Fire Departments' response to emergencies and assisting EMS during peak times. Staff analysis of call times show an opportunity to reduce vulnerability to our citizens by expanding to 24-hour coverage.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the additional firefighter positions to the Fire Services portion of the Emergency Management Department to support 24-hour operations.

(F-10) EMS - Zoll Cardiac Monitor Purchase

EMS (Emergency Medical Services) was in the contract process to purchase new Phillips MRX cardiac monitors two years ago when Phillips discontinued their pre-hospital cardiac monitor program. Funding of \$550,111 was allocated for this purchase. These funds were placed in a multi-year holding fund to allow EMS time to identify another monitor option to meet our requirements. It took some time and research to identify another manufacturer of a product that met specific system needs. We have now identified the ZOLL X-series monitor as the product that meets system parameters.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the purchase of (23) ZOLL X-series cardiac monitors, the required budget amendment and update to the project ordinance as needed.

Date: 3/18/2019	Amount: 16,000.00						
Dept. Head: Kristin Jones	Department: 2730- EMS						
<input type="checkbox"/> Internal Transfer Within Department	<input type="checkbox"/> Transfer Between Departments/Funds	<input checked="" type="checkbox"/> Supplemental Request					
Purpose: EMS currently has \$550,111.00 in a multi-year line item from when our monitor purchase fell apart 2-3 years ago. We have researched and identified a monitor to fit our needs. We are ready to proceed with the purchase of (23) ZOLL X-series cardiac monitors. The purchase price for the ZOLL monitors will be \$566,110.96. This leaves a difference of \$15,999.96. This budget amendment pulls funds from the AVAILABLE CRF account to the multi-year monitor account.							
Fund	Indicator	Department/Object/Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	6	0000/6921/AVAIL	Cont. From CRF-AVAIL	39,166.00		16,000.00	23,166.00
343	9	0000/9830/AVAIL	Other Improvements-AVAIL	99,744.00		16,000.00	83,744.00
							0.00
343	6	2730/6921/MONIT	Cont. From CRF-MONIT	350,111.00	16,000.00		566,111.00
343	9	2730/9860/MONIT	Equipment and Furniture-MONIT	350,111.00	16,000.00		566,111.00

NOTE: The update to a project ordinance for this item has been provided for in a project ordinance included in item F-14 (Finance - Updates to the School Construction Fund and Construction and Renovation Fund.)

(F-11) Finance - Adjust Soil and Water Prime Farmland Funding to the Capital Improvement Plan Level

Per the FY19 Capital Improvement plan, the Soil and Water Prime Farmland funding level should be \$125,000. By reviewing the beginning FY19 available funds, a \$1,703.50 adjustment needs to be made to maintain the set aside funding for this program. Funding breakdown includes a \$100,000 budget for future easement purchases and a \$25,000 budget for legal fees. At this time, the legal fee line item should be increased \$1,703.50. Also included in the attached budget amendment are very small adjustments to the interest revenue, donation revenue, and Soil and Water District expenditure account for account tracking purposes.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the Soil and Water adjustment of funds and approved the related budget amendment and project ordinance.

Date: 3/18/2019	Amount: 1,703.50						
Dept. Head: Susan Farnrington (prepared by Sarah Chesley)	Department: 460 Soil & Water-Small Projects Fund						
<input type="checkbox"/> Internal Transfer Within Department	<input type="checkbox"/> Transfer Between Departments/Funds	<input type="checkbox"/> Supplemental Request					
Purpose: to allocate funds for the Capital improvement plan funding of prime farmland soil per the FY 19 budget (per County Manager this project should be budgeted at \$125,000 and each year the capital improvement funding will allocate additional funds up to \$125,000), and to adjust the budget for the interest and donations accounts.							
Fund	Indicator	Department/Object/Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
460	6	0000-6023	Deferred Tax Collection	1,865,987.76		1,703.50	1,864,284.26
460	9	0000-9830	Other Improvements	2,227,922.19		1,703.50	2,226,218.69
460	6	3270-6023	Deferred Tax Collection	125,000.00	1,703.50		127,703.50
460	9	3270-9445	Purchased Services	142,000.00	1,703.50		143,703.50

460	6	3270-6701	Interest on Investment	1,693.00	0.20	1,693.20
460	6	3270-6805	Donations	2,898.00	0.06	2,898.06
460	9	3270-9998	Soil and Water District	70,145.50	0.26	70,145.76

Ordinance No. 2019-05

**CABARRUS COUNTY SMALL PROJECTS
CAPITAL PROJECT ORDINANCE**

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating general fund revenues and federal and state grants funds received specifically for use by the appropriate Cabarrus County Department who has received the funds.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the guidelines as set forth by the federal and state government, Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed:

Board of Elections Department					
Interest on Investments					\$ 34,098
Contribution from General Fund					61,484
Contribution from Capital Reserve					150,000
					<hr/> \$ 245,582
Register of Deeds Department:					
Register of Deeds Fees					\$1,543,669
Interest on Investments					43,351
Contribution from General Fund					77,505
					<hr/> \$1,664,525
Soil and Water Department:					
Other Improvement Projects					\$218,441
EEP Contract					16,900
ADFP Grant					60,146
Drill Program Fees					13,100
Suther Farm Project					780,000
Hill Farm Project					116,516
Stewardship Fund					36,421
					<hr/> \$1,241,524
Local Agricultural Preservation Projects:					
Contribution from General Fund					\$13,800
Deferred Farm Tax Collections					1,927,284
Deferred Farm Tax Interest					304,382
Interest on Investments					32,751
					<hr/> \$2,278,217
TOTAL REVENUES					\$5,429,848

- D. The following appropriations are made as listed:

Board of Elections Department:					
Board of Elections Equipment and Furniture					\$ 245,582
Register of Deeds Department:					
Register of Deeds Automation & Preservation					\$ 1,664,525
Soil and Water Department:					
Other Improvement Projects					\$218,441
EEP Contract					16,900
ADFP Conservation Easement					60,146
Drill Repair & Maintenance					13,100
Suther Farm Project					780,000
Hill Farm Project					116,516
Stewardship					36,421

	\$1,241,524
Local Agricultural Preservation Projects:	
Other Improvement Projects	\$2,278,217
TOTAL EXPENDITURES	\$5,429,848
GRAND TOTAL - REVENUES	\$5,429,848
GRAND TOTAL - EXPENDITURES	\$5,429,848

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The County Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 - 6. The County Manager or designee may adjust debt financing from estimated projections to actual funds received.
 - 7. The County Manager may enter into and execute change orders or amendments to County construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriation to such agencies where G.S. 153 A-248(b), 259. 449 and any similar statutes require such contracts.
 - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129 (a).
 - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the

Capital Projects Fund sufficient detailed accounting records to satisfy the requirements of the law.

- b. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project Ordinance associated with the project is closed.

Adopted this 18th day of March, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Laruen Linker
Clerk to the Board

(F-12) Finance - North Carolina Education Lottery Payment Applications for School Debt Service

Lottery proceeds in the amount of \$2,000,000 were included in the FY19 General Fund budget to pay a portion of debt service related to public school debt. Upon approval by the Cabarrus County Board of Education, the Kannapolis City Board of Education and the Cabarrus County Board of Commissioners, two payment request applications will be submitted to the Department of Public Instruction.

The Cabarrus County School application is for \$1,754,000 and the Kannapolis City School application is for \$246,000, for a total of \$2,000,000. A budget amendment and Capital Project Ordinance is included for your review.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board authorized the Cabarrus County Chairman to execute the Public School Building Capital Fund applications to release funds in the amount \$2,000,000 from the North Carolina Education Lottery Fund, and approved the related budget amendment and updated Capital Project Ordinance.

Date: 3/18/2019 Amount: 2,000,000.00

Dept. Head: Susan Fearington (prepared by Sarah Chesley) Department: Finance - Public School Capital Fund

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This amendment records the Public School Building Capital Lottery funds requested from the Department of Public Instruction. The funds will be used towards the FY19 school debt service payments. Cabarrus County Schools' portion is \$1,754,000 and Kannapolis City Schools' portion is \$246,000.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
320	6	7210-6444	Lottery Proceeds	22,069,308.00	2,000,000.00		24,069,308.00
320	9	7210-9704	Cont'b to General Fund	20,419,308.00	2,000,000.00		22,419,308.00

Ordinance No. 2019-06

**PUBLIC SCHOOL BUILDING CAPITAL PROJECTS FUND
BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted

Accounting Principles (GAAP) and the budget contained herein.

C. It is estimated that the following revenues will be available to complete capital projects as listed.

Lottery Proceeds	\$24,069,308
Lottery Proceeds - Rowan County	300,000
 TOTAL REVENUES	 \$24,369,308

D. The following appropriations are made as listed.

Debt Service	\$22,419,308
Construction	1,650,000
Debt Service - Rowan County	300,000
 TOTAL EXPENDITURES	 \$24,369,308
 GRAND TOTAL - REVENUES	 \$24,369,308
 GRAND TOTAL - EXPENDITURES	 \$24,369,308

Section II.

A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.

B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).

11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 18th day of March, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-13) Finance - Balance of FY19 Construction Funding for West Cabarrus High School and Hickory Ridge Elementary School

The approved FY19 Capital Improvement Plan included funding for West Cabarrus High School and Hickory Ridge Elementary School. Funding of \$3,703,750 was provided by the Capital Reserve Fund and \$500,000 from the Lottery Fund. Details of the categories funded and a Lottery Application were provided for review.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board authorized the Cabarrus County Chairman to execute the Public School Building Capital Fund application to release funds in the amount of \$500,000 from the North Carolina Education Lottery Fund.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the budget amendment and related project ordinances to record the final construction funding for the West Cabarrus High School and Hickory Ridge Elementary School projects.

Date: <u>3/18/2019</u>	Amount: <u>4,223,750.00</u>	
Dept Head: <u>Susan Fearnrington (prepared by Sarah Chesley)</u>	Department: <u>Finance - multiple funds</u>	
<input type="checkbox"/> Internal Transfer Within Department	<input type="checkbox"/> Transfer Between Departments/Funds	<input checked="" type="checkbox"/> Supplemental Request

This budget amendment is to release funds from the Capital Reserve account that were set aside for West Cabarrus High School in the amount of \$2,196,750 to fund Equipment and Furniture for \$2,000,000, Technology in the amount of \$196,750 and to use lottery funds in the amount of \$500,000 for start-up costs. We are also releasing funds from the Capital Reserve account that were set aside for the Hickory Ridge Elementary School in the amount of \$1,527,000 to fund Equipment and Furniture in the amount of \$900,000, Technology in the amount of \$327,000 and Start-up costs in the amount of \$300,000.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
430	9	7220-9708	Contb to Capital Projects Funds	70,864,504.10	2,196,750.00		73,061,254.10
430	9	7220-9821	Building & Renovations	17,017,304.20		2,196,750.00	14,820,554.20
320	6	7210-6444	Lottery Proceeds	24,069,308.00	500,000.00		24,569,308.00
320	9	7210-9708	Contb to Capital Projects Funds	1,650,000.00	500,000.00		2,150,000.00
369	6	7344-6921	Contb from Capital Reserve Fund	5,231,692.00	2,196,750.00		7,428,442.00
369	6	7344-6910	Contb from Capital Projects Fund	4,933,803.26	500,000.00		5,433,803.26

369	9	7344-9862	Technology - WCHS	778,250.00	196,750.00		975,000.00
369	9	7344-9860	Equipment and Furniture - WCHS	-	2,000,000.00		2,000,000.00
369	9	7344-9726	Start-up Costs - WCHS	-	500,000.00		500,000.00
430	9	7220-9708	Contb to Capital Projects Funds	73,061,234.10	1,527,000.00		74,588,234.10
430	9	7220-9821	Building & Renovations	14,820,534.20		1,527,000.00	13,293,534.20
370	6	7345-6921	Contb from Capital Reserve Fund	3,215,804.00	1,527,000.00		4,742,804.00
370	9	7345-9862	Technology - HRES	183,000.00	327,000.00		510,000.00
370	9	7345-9860	Equipment and Furniture - HRES	-	900,000.00		900,000.00
370	9	7345-9726	Start up Costs - HRES	-	300,000.00		300,000.00

Ordinance No. 2019-07

**PUBLIC SCHOOL BUILDING CAPITAL PROJECTS FUND
BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Lottery Proceeds	\$24,569,308
Lottery Proceeds - Rowan County	300,000
 TOTAL REVENUES	 \$24,869,308

- D. The following appropriations are made as listed.

Debt Service	\$22,419,308
Construction	2,150,000
Debt Service - Rowan County	300,000
 TOTAL EXPENDITURES	 \$24,869,308
 GRAND TOTAL - REVENUES	 \$24,869,308
GRAND TOTAL - EXPENDITURES	\$24,869,308

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.

5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 18th day of March, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2019-08

CABARRUS COUNTY
LIMITED OBLIGATION BONDS 2017 PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction of a Parking Deck. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds	\$79,194,879
General Fund Contribution	997,000
Capital Projects Fund	7,679,803
Capital Reserve Contribution	9,070,415
 TOTAL REVENUES	 \$96,942,097

- C. The following appropriations are made as listed.

Financing Costs	\$814,779
Parking Deck Downtown Concord	13,583,850
Performance Learning Center	4,000,000
Other County Projects	2,472,973
West Cabarrus High School	76,070,495
 TOTAL EXPENDITURES	 \$96,942,097

GRAND TOTAL - REVENUES	\$96,942,097
GRAND TOTAL - EXPENDITURES	\$96,942,097

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but

unencumbered funds for such purposes.

9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.
12. The Manager, Finance Director, or designee may create debt financing amendments from estimated projections upon approval by the Board of Commissioners of the debt financing and adjust as needed upon closing.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 18th Day of March, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2019-09

CABARRUS COUNTY
LIMITED OBLIGATION BONDS 2018 PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$901,000
Capital Project Fund Contribution	517,197

Debt Proceeds	54,680,000
Capital Reserve Contribution	7,036,745
TOTAL REVENUES	\$63,134,942

C. The following appropriations are made as listed.

Legal Fees	\$ 505,534
HVAC Replacement - Mt. Pleasant High-CCS	4,276,945
Mobile Units - CCS	2,095,676
HVAC Replacement - JN Fries Middle-CCS	3,011,267
Hickory Ridge Elementary-CCS	34,937,579
RCCC - Advanced Technology Center	16,586,941
Land - RCCC	1,721,000
TOTAL EXPENDITURES	\$63,134,942
GRAND TOTAL - REVENUES	\$63,134,942
GRAND TOTAL - EXPENDITURES	\$63,134,942

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures

correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 18th day of March, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2019-10

CABARRUS COUNTY CAPITAL RESERVE
CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 560,142
Contributions from General Fund	91,988,028
Contributions from Capital Projects Fund	338,309
Contributions from CVB	573,771
Contributions from other Governments	3,000,000
 TOTAL REVENUES	 \$96,460,250

- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
Odell 3-5 Elementary School	19,755,175
G.W. Carver Renovations	1,520,978
CBTC Campus Renovations, Safety, Security	184,075
CBTC A/C Unit Replacement	205,000
Concord Middle School Roof	884,359
Harrisburg Elementary School Roof	630,306
Site Study Multiple Schools	30,000
J.N. Fries Middle School - Upfit	300,000

A.L. Brown High School Paving	500,000
Performance Learning Center	590,709
West Cabarrus High School	12,362,245
Hickory Ridge Elementary School	5,260,001
RCCC - Advanced Technology Center	2,293,941
RCCC Renovations	280,043
Cabarrus County Schools - Buses FY16	875,000
Cabarrus County Schools - Mobile Units FY16	1,110,000
Cabarrus County Schools yellow buses (10) FY17	880,000
Cabarrus County Schools mobile units (20) FY17	2,400,000
Kannapolis City Schools yellow buses (5) FY17	441,739
School Contingencies	2,017,889
Tax Collector's Office Renovation	9,116
Frank Liske Park Overflow Parking Lot	24,908
Training & Firing Range Renovations	50,000
Public Safety Training Center	75,000
Carolina Thread Trail	50,000
FLP - Western Playground Restroom Facility	375,000
Arena Aisle Safety Lighting	185,000
Arena Marquee Replacement & Sign Enhancement	112,500
County Website Development	250,000
Renovations to 2325 Lake Concord Road	195,000
Courthouse Expansion	6,100,000
Arena Restroom Renovations	100,000
FLP Barn Restrooms	102,000
EMS Heart Monitors	550,111
EMS Relocation to Concord Fire #10	375,000
Government Center Bathroom ADA	205,000
Door Access & Security Cameras - Sheriff	70,000
ITS - Fiber Infrastructure Improvements	120,000
Governmental Center Chiller Replacement	211,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters - Consultant	50,000
Midland Library Furniture	75,000
Operations Center	2,641,264
County Facility Projects	27,717
Downtown Parking Deck	1,070,000
Robert Wallace Park	3,091,047
Park Projects/CVB	573,771
Other County Capital Projects	13,293,554
 TOTAL EXPENDITURES	\$96,460,250
 GRAND TOTAL - REVENUES	\$96,460,250
 GRAND TOTAL - EXPENDITURES	\$96,460,250

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the

Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.

6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 18th day of March, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-14) Finance - Updates to the School Construction Fund and Construction and Renovation Fund

Projects for Cox Mill Elementary, Patriots Elementary, Kannapolis Middle and the Sheriff's Department have been completed. A report with unspent project balances which are being transferred to the available account within each fund to allow for future projects was included in the agenda.

A request from Cabarrus County Schools was received for land testing in the amount of \$12,000 for a future middle school site. The funding can be provided by the available funds in the School Construction Fund.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the Cabarrus County School land testing request.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the budget amendment and project ordinance updates to the School Construction Fund and Construction and Renovation Fund for completed projects, the school bus funding, and the land testing request.

Date: 3/18/2019	Amount: \$ 936,640.57						
Dept. Head: Susan Fearnington (Sarah Chesley)	Department: Finance - 364, 343 and 450 Funds						
<input type="checkbox"/> Internal Transfer Within Department <input checked="" type="checkbox"/> Transfer Between Departments/Funds <input type="checkbox"/> Supplemental Request							
<p>The purpose of this amendment is to move unused funds from completed projects in the School Construction Fund, Cox Mill Elementary in the amount of \$1,463.29, Patriots Elementary in the amount of .37 cents, Kannapolis Middle School in the amount of \$2,737.14, and in the Construction & Renovation, Sheriff's Bathroom repair in the amount of \$36,340.80, to an available account to be used for other projects. This amendment also moves funds 1) from the School Construction Fund AVAIL account into the Multiple School site development project in the amount of \$12,000 for land testing and 2) from the Construction and Renovation Fund AVAIL account for a County Building camera replacement system in the amount of \$24,099. In addition this BA releases funds from the Capital Reserve Fund to fund the purchase of 10 yellow school buses for WCHS & HRES in the amount of \$880,000.</p>							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
364	6	0000-6921-AVAIL	Cont'd from CRF	73,311.85	1,463.26		74,775.11
364	9	0000-9830-AVAIL	Other Improvements - AVAIL	77,836.76	1,463.26		78,830.02
364	6	7316-6921	Cont'd from CRF	25,000.00		1,463.26	23,536.74
364	9	7316-9830	Other Improvements - Cox Mill Elementary	25,000.00		1,463.26	23,536.74
364	6	0000-6921-AVAIL	Cont'd from CRF	74,775.11	0.37		74,775.48
364	9	0000-9830-AVAIL	Other Improvements - AVAIL	78,830.02	0.37		78,830.39
364	6	7330-6921	Cont'd from CRF	122,100.85		0.37	122,099.98
364	9	7330-9826	Building Acquisition - Patriots Elementary	122,100.85		0.37	122,099.98
364	6	0000-6921-AVAIL	Cont'd from CRF	74,775.48	2,737.14		77,512.62
364	9	0000-9830-AVAIL	Other Improvements - AVAIL	78,830.39	2,737.14		81,567.53
364	6	7402-6921-RENO	Cont'd from CRF	1,320,978.00		2,737.14	1,318,240.86
364	9	7402-9821-RENO	Building and Improvements - KIS	1,620,025.00		2,737.14	1,617,287.86
364	6	0000-6921-AVAIL	Cont'd from CRF - AVAIL	77,512.62		12,000.00	65,512.62
364	9	0000-9830-AVAIL	Other Improvements - AVAIL	81,567.53		12,000.00	69,567.53
364	6	7338-6921	Cont'd from CRF - Multiple Schools Site Testing	30,000.00	12,000.00		42,000.00
364	9	7338-9806	Engineering - Multiple Schools Site Testing	-	12,000.00		12,000.00
							0.00
450	9	7220-9708	Cont'd to Capital Projects Funds	74,588,254.10	880,000.00		75,468,254.10
450	9	7220-9821	Building & Renovations	13,293,554.20		880,000.00	12,413,554.20
364	6	7338-6921	Cont'd from CRF - Buses Multiple Schools	-	880,000.00		880,000.00
364	9	7338-9863	Vehicles - Buses Multiple Schools	-	880,000.00		880,000.00
343	6	0000-6902-AVAIL	Cont'd from GF - AVAIL	60,578.61	36,340.80		96,919.42
343	9	0000-9830-AVAIL	Other Improvements - AVAIL	83,744.90	36,340.80		120,085.70
343	6	2110-6902-RPAIR	Cont'd from GF	150,000.00		36,340.80	113,659.20
343	9	2110-9821-RPAIR	Building and Renovations	150,000.00		36,340.80	113,659.20
343	6	0000-6902-AVAIL	Cont'd from GF - AVAIL	96,919.42		24,099.00	72,820.42
343	9	0000-9830-AVAIL	Other Improvements - AVAIL	120,085.70		24,099.00	95,986.70
343	6	1810-6902-CAMBY	Cont'd from GF - CAMBY	-	24,099.00		24,099.00
343	9	1810-9860-CAMBY	Equipment & Furniture	-	24,099.00		24,099.00

Ordinance No. 2019-11

**CABARRUS COUNTY CONSTRUCTION AND RENOVATION PROJECT
BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$ 350,000
Rental - Tower Lease	847,694
Sale of Fixed Assets	1,012,442
Contributions and Donations	117,036
General Fund Contribution	5,112,457
Lease Proceeds (Robert Wallace Park)	4,596,394
Capital Projects Fund Contribution	2,141,264
Capital Reserve Fund Contribution	13,399,546
 TOTAL REVENUES	 \$27,576,832

D. The following appropriations are made as listed.

Government Center Chiller Replacement	\$211,000
Governmental Center ADA Bathrooms	151,469
County Building Camera Systems	24,099
ITS Fiber Technology Improvements	120,000
County Website Design	283,750
Furniture Replacements	184,723
County Operation Center	3,100,000
Elevator Modernization Government Center	176,000
Multiple building Fall Protection Measures	300,000
Jail Camera Upgrade	112,607
LEC Law Enforcement Technology	791,324
Training & Firing Range Renovation	50,000
Sheriff's Admin Roof Repair	113,659
Courthouse Expansion	6,100,000
Clerk of Court Improvements	113,000
Public Safety Training Center	90,000
EMS Headquarters - Consultants	50,000
EMS Co-location - Concord Fire #11	375,000
EMS Heart Monitors	566,111
Emergency Communications Equip & Ethernet Backhaul	2,721,086
JM Robinson High School Wetlands Mitigation	100,000
Landfill Retaining Wall	230,301
Veterans Services Improvements	92,674
Cooperative Ext. ADA Bathrooms	118,812
RCCC Land for future expansion	1,244,001
NE Area Park - Other Improvements	489,024
NE Area Park - Plot	100,000
Robert Wallace Park	8,147,965
Frank Liske Park - Barn Restrooms	126,405
Carolina Thread Trail	109,329
Frank Liske park Playground Replacement	100,000
Frank Liske Park - Lower Lot Restrooms	678,506
Midland Library Furniture	75,000
Arena - Lighting Control System Replacement	235,000
Unassigned	95,987
 TOTAL EXPENDITURES	 \$27,576,832
 GRAND TOTAL - REVENUES	 \$27,576,832
 GRAND TOTAL - EXPENDITURES	 \$27,576,832

Section II.

A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.

B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary

shortfalls or upon the appropriate approval of a change order.

4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 18th day of March, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2019-12

CABARRUS COUNTY SCHOOL CONSTRUCTION PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the projects are listed in section D. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- a. It is estimated that the following revenues will be available to complete capital projects as listed.

General Fund Contribution	\$49,047
Capital Reserve Contribution	3,840,465
Capital Projects Fund Contribution	54,055
 TOTAL REVENUES	 \$3,943,567

- C. The following appropriations are made as listed.

Cox Elementary Sewer Relocation	23,537
Patriots Elementary Mobile Units	122,100
Site Evaluations-Multiple Schools	42,000
J.N. Fries Middle School Other Improvements	300,000
Kannapolis Intermediate Renovations-Carver Elem	1,617,288
A.L. Brown HS Other Improvements	500,000
CBTC Campus Renovations, Safety, Security	184,075
CBTC A/C Units Replacement Phase II	105,000
RCCC - HVAC Replacement	100,000
Available Other Improvements	69,567
 TOTAL EXPENDITURES	 \$3,943,567
 GRAND TOTAL - REVENUES	 \$3,943,567
GRAND TOTAL - EXPENDITURES	\$3,943,567

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.

7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 18th day of March, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2019-13

CABARRUS COUNTY CAPITAL RESERVE CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 560,142
Contributions from General Fund	91,988,028
Contributions from Capital Projects Fund	338,309
Contributions from CVB	573,771
Contributions from other Governments	3,000,000
 TOTAL REVENUES	 \$96,460,250
 D. The following appropriations are made as listed:	
Mt. Pleasant Middle School	3,627,164
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
Odell 3-5 Elementary School	19,755,175
G.W. Carver Renovations	1,520,978
CBTC Campus Renovations, Safety, Security	184,075
CBTC A/C Unit Replacement	205,000
Concord Middle School Roof	884,359
Harrisburg Elementary School Roof	630,306
Site Study Multiple Schools	30,000
Buses - WCHS and HRES	880,000
J.N. Fries Middle School - Upfit	300,000
A.L. Brown High School Paving	500,000
Performance Learning Center	590,709
West Cabarrus High School	12,362,245
Hickory Ridge Elementary School	5,260,001
RCCC - Advanced Technology Center	2,293,941
RCCC Renovations	280,043
Cabarrus County Schools - Buses FY16	875,000
Cabarrus County Schools - Mobile Units FY16	1,110,000
Cabarrus County Schools yellow buses (10) FY17	880,000
Cabarrus County Schools mobile units (20) FY17	2,400,000
Kannapolis City Schools yellow buses (5) FY17	441,739
School Contingencies	2,017,889
Tax Collector's Office Renovation	9,116
Frank Liske Park Overflow Parking Lot	24,908
Training & Firing Range Renovations	50,000
Public Safety Training Center	75,000
Carolina Thread Trail	50,000
FLP - Western Playground Restroom Facility	375,000
Arena Aisle Safety Lighting	185,000
Arena Marquee Replacement & Sign Enhancement	112,500
County Website Development	250,000
Renovations to 2325 Lake Concord Road	195,000
Courthouse Expansion	6,100,000
Arena Restroom Renovations	100,000
FLP Barn Restrooms	102,000
EMS Heart Monitors	550,111
EMS Relocation to Concord Fire #10	375,000
Government Center Bathroom ADA	205,000
Door Access & Security Cameras - Sheriff	70,000
ITS - Fiber Infrastructure Improvements	120,000
Governmental Center Chiller Replacement	211,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters - Consultant	50,000
Midland Library Furniture	75,000
Operations Center	2,641,264
County Facility Projects	27,717
Downtown Parking Deck	1,070,000
Robert Wallace Park	3,091,047
Park Projects/CVB	573,771
Other County Capital Projects	12,413,554
 TOTAL EXPENDITURES	 \$96,460,250
 GRAND TOTAL - REVENUES	 \$96,460,250
 GRAND TOTAL - EXPENDITURES	 \$96,460,250

Section II.

A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.

B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 18th day of March, 2019.

BY: /s/ Stephen M. Morris
 Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
 Clerk to the Board

(F-15) Finance - Partial Funding for the New Courthouse Architect, Pre-Construction Administration Contracts, Engineering and Other Improvements

Partial budget funding in the areas of Architecture, Pre-Construction Administration, Engineering and Other Improvements need to be recorded for the new Courthouse. Reallocation of existing funds and additional Capital Reserve funds are needed to meet the current needs of the new Courthouse project. To allocate this funding, two budget amendments and three project ordinances are included for your review.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved funding for the new Courthouse Architect and Pre-Construction Administration contracts, Engineering and Other Improvement needs and the related budget amendments and project ordinances.

Date: <input type="text" value="3/18/2019"/>	Amount: <input type="text" value="1,750,700.07"/>						
Dept. Head: <input type="text" value="Susan Fearnington"/>	Department: <input type="text" value="Finance"/>						
<input type="checkbox"/> Internal Transfer Within Department	<input type="checkbox"/> Transfer Between Departments/Funds	<input checked="" type="checkbox"/> Supplemental Request					
This budget amendment adjusts the construction budget for the 1) completed Mt. Pleasant Middle School replacement and 2) a budget adjustment for the partial completion of Royal Oaks Elementary School. This amendment also records unbudgeted interest income and contractor sales tax savings. The net effect of \$1,750,700.07 is being transferred to the Capital Reserve Fund for one time project funding.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
368	6	0000-6701	Interest on Investments	18,817.31	477,480.91		496,298.22
368	9	0000-9704	Contribution to General Fund	-	1,324.46		1,324.46
368	9	0000-9707	Contribution to Capital Reserve Fund	-	1,750,700.07	-	1,750,700.07
368	9	7305-9825	Contra Sales Tax	-		355,248.50	(355,248.50)
368	9	7305-9606	Engineers	262,300.00		4,770.71	257,729.29
368	9	7305-9726	Cabarrus County Sch-Start Up	207,250.00		251.37	206,988.63
368	9	7305-9860	Equipment & Furniture	805,000.00		3,133.08	801,866.92
368	9	7305-9862	Technology	732,400.00		6,806.24	745,793.16
368	9	7305-9864	Technology Infrastructure	287,600.18		18,876.95	268,723.23
368	9	7332-9825	Contra Sales Tax	-		496,613.02	(496,613.02)
368	9	7332-9485	Administration Fees	20,000.00		1.44	19,998.56
368	9	7332-9606	Engineers	337,877.00		83,336.25	274,540.75
368	9	7332-9607	Architects	1,434,990.00		31,104.72	1,423,885.28
368	9	7332-9726	Cabarrus County Sch-Start Up	189,999.70		4,394.37	185,605.33
368	9	7332-9820-0399	Construction-Owners Costs	300,000.00		165,409.96	134,590.04
368	9	7332-9860	Equipment & Furniture	1,215,000.00		31,739.59	1,183,260.41
368	9	7332-9862	Technology	782,308.00		73,256.30	709,051.70
368	9	7332-9864	Technology Infrastructure	505,815.00		0.52	505,814.48
450	6	7220-6910	Cont From Capital Projects Fund	331,709.00	1,750,700.07		2,082,409.07
450	9	7220-9821	Building and Renovations	12,413,354.20	1,750,700.07		14,164,254.27

Date: <input type="text" value="3/18/2019"/>	Amount: <input type="text" value="5"/>	6,419,000.00
Dept. Head: <input type="text" value="Susan Fearnington, (prepared by Sarah Chesley)"/>	Department: Fund 450 and 343	
<input type="checkbox"/> Internal Transfer Within Department	<input type="checkbox"/> Transfer Between Departments/Funds	<input checked="" type="checkbox"/> Supplemental Request

Purpose: This Budget Amendment moves funds from the Contingency Fund for Royal Oaks Elementary in the amount of \$145,760 and the Mount Pleasant Middle School in the amount of \$385,086 and moves funds from Building and Renovations into the Contribution to Capital Project Fund in the amount of \$5,888,154. The total amount of \$6,419,000 will be used to fund the Courthouse architect and pre-construction contracts in the 343 Construction and Renovation Fund. This budget amendment also adjusts the consultants, engineering, other improvements and contingency budgets for current estimates.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
450	9	7305-9660	Contingency - ROE	145,760.00		145,760.00	0.00
450	9	7220-9708	Contribution to Capital Project Fund	70,864,504.10	145,760.00		71,010,264.10
450	9	7332-9660	Contingency - MPMS	505,086.00		385,086.00	120,000.00
450	9	7220-9708	Contribution to Capital Project Fund	71,010,264.10	385,086.00		71,395,350.10

450	9	7220-9821	Building & Renovations	14,164,254.27		5,888,154.00	8,276,100.27
450	9	7220-9708	Contribution to Capital Project Fund	71,395,350.10	5,888,154.00		77,283,504.10
343	6	2210-6921-COURT	Contribution from Capital Reserve	6,100,000.00	6,419,000.00		12,519,000.00
343	9	2210-9605-COURT	Consultants	100,000.00		16,904.22	83,095.78
343	9	2210-9606-COURT	Engineering	-	100,000.00		100,000.00
343	9	2210-9607-COURT	Architect	6,000,000.00	2,377,315.00		8,377,315.00
343	9	2210-9820-COURT	Construction	-	1,111,000.00		1,111,000.00
343	9	2210-9830-COURT	Other Improvements	113,000.00	2,355,785.98		2,468,785.98
343	9	2210-9660-COURT	Contingency	-	491,803.24		491,803.24

Ordinance NO. 2019-14

**CABARRUS COUNTY CONSTRUCTION AND RENOVATION
PROJECT
BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$ 350,000
Rental - Tower Lease	847,694
Sale of Fixed Assets	1,012,442
Contributions and Donations	117,036
General Fund Contribution	5,112,457
Lease Proceeds (Robert Wallace Park)	4,596,394
Capital Projects Fund Contribution	2,141,264
Capital Reserve Fund Contribution	19,818,545

TOTAL REVENUES \$33,995,832

- D. The following appropriations are made as listed.

Government Center Chiller Replacement	\$211,000
Governmental Center ADA Bathrooms	151,469
County Building Camera Systems	24,099
ITS Fiber Technology Improvements	120,000
County Website Design	283,750
Furniture Replacements	184,723
County Operation Center	3,100,000
Elevator Modernization Government Center	176,000
Multiple building Fall Protection Measures	300,000
Jail Camera Upgrade	112,607
LEC Law Enforcement Technology	791,324
Training & Firing Range Renovation	50,000
Sheriff's Admin Roof Repair	113,659
Courthouse Expansion	12,519,000
Clerk of Court Improvements	113,000
Public Safety Training Center	90,000
EMS Headquarters - Consultants	50,000
EMS Co-location - Concord Fire #11	375,000
EMS Heart Monitors	566,111
Emergency Communications Equip & Ethernet Backhaul	2,721,086
JM Robinson High School Wetlands Mitigation	100,000
Landfill Retaining Wall	230,301
Veterans Services Improvements	92,674
Cooperative Ext. ADA Bathrooms	118,812
RCCC Land for future expansion	1,244,001
NE Area Park - Other Improvements	489,024
NE Area Park - Plot	100,000

Robert Wallace Park	8,147,965
Frank Liske Park - Barn Restrooms	126,405
Carolina Thread Trail	109,329
Frank Liske Park Playground Replacement	100,000
Frank Liske Park - Lower Lot Restrooms	678,506
Midland Library Furniture	75,000
Arena - Lighting Control System Replacement	235,000
Unassigned	95,987
 TOTAL EXPENDITURES	 \$33,995,832
 GRAND TOTAL - REVENUES	 \$33,995,832
GRAND TOTAL - EXPENDITURES	\$33,995,832

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 18th day of March 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2019-15

CABARRUS COUNTY SCHOOL CONSTRUCTION DEBT FUND
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of Public Schools. Details of the projects are listed in section D. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Capital Reserve Contribution	\$13,121,802
General Fund Contribution	1,336,500
Limited Obligation Bonds	84,944,452
Public School Building - Lottery funds	1,600,000
Interest Income	496,299
 TOTAL REVENUES	 \$101,499,053

- D. The following appropriations are made as listed.

Royal Oaks Elementary School	\$23,854,603
Mt. Pleasant Middle School	33,374,308
Kannapolis Middle School	41,777,548
Legal Fees/Closing Costs	741,894
Contribution to Capital Reserve Fund	1,750,700

TOTAL EXPENDITURES	\$101,499,053
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GRAND TOTAL - REVENUES	\$101,499,053
GRAND TOTAL - EXPENDITURES	\$101,499,053

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public

purposes.

B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2016-16

CABARRUS COUNTY CAPITAL RESERVE
CAPITAL PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating funds specifically for future County and School capital projects.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Interest on Investments	\$ 560,142
Contributions from General Fund	91,988,028
Contributions from Capital Projects Fund	2,089,009
Contributions from CVB	573,771
Contributions from other Governments	3,000,000
 TOTAL REVENUES	 \$98,210,950

- D. The following appropriations are made as listed:

Mt. Pleasant Middle School	3,627,164
Royal Oaks Elementary	4,476,490
Kannapolis Middle School	5,018,148
Odell 3-5 Elementary School	19,755,175
G.W. Carver Renovations	1,520,978
CBTC Campus Renovations, Safety, Security	184,075
CBTC A/C Unit Replacement	205,000
Concord Middle School Roof	884,359
Harrisburg Elementary School Roof	630,306
Site Study Multiple Schools	30,000
Buses - WCHS and HRES	880,000
J.N. Fries Middle School - Upfit	300,000
A.L. Brown High School Paving	500,000
Performance Learning Center	590,709
West Cabarrus High School	12,362,245
Hickory Ridge Elementary School	5,260,001
RCCC - Advanced Technology Center	2,293,941
RCCC Renovations	280,043
Cabarrus County Schools - Buses FY16	875,000
Cabarrus County Schools - Mobile Units FY16	1,110,000
Cabarrus County Schools yellow buses (10) FY17	880,000
Cabarrus County Schools mobile units (20) FY17	2,400,000
Kannapolis City Schools yellow buses (5) FY17	441,739
School Contingencies	1,487,043
Tax Collector's Office Renovation	9,116
Frank Liske Park Overflow Parking Lot	24,908
Training & Firing Range Renovations	50,000
Public Safety Training Center	75,000
Carolina Thread Trail	50,000
FLP - Western Playground Restroom Facility	375,000
Arena Aisle Safety Lighting	185,000
Arena Marquee Replacement & Sign Enhancement	112,500
County Website Development	250,000
Renovations to 2325 Lake Concord Road	195,000
Courthouse Expansion	12,519,000

Arena Restroom Renovations	100,000
FLP Barn Restrooms	102,000
EMS Heart Monitors	550,111
EMS Relocation to Concord Fire #10	375,000
Government Center Bathroom ADA	205,000
Door Access & Security Cameras - Sheriff	70,000
ITS - Fiber Infrastructure Improvements	120,000
Governmental Center Chiller Replacement	211,000
Radio Network & Ethernet Backhaul & Edge	500,000
Arena Lighting Control System Replacement	235,000
Frank Liske Park Playground Replacement	100,000
EMS Headquarters - Consultant	50,000
Midland Library Furniture	75,000
Operations Center	2,641,264
County Facility Projects	27,717
Downtown Parking Deck	1,070,000
Robert Wallace Park	3,091,047
Park Projects/CVB	573,771
Other County Capital Projects	8,276,100
 TOTAL EXPENDITURES	 \$98,210,950
 GRAND TOTAL - REVENUES	 \$98,210,950
 GRAND TOTAL - EXPENDITURES	 \$98,210,950

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 - 10. The County Manager may reject formal bids when deemed appropriate

and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).

11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 18th day of March, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-16) Human Resources - Health Insurance Renewal

Following a review of renewal options, Human Resources and County Management would like to recommend a health insurance renewal for FY 20.

The County currently provides health coverage to over 1000 employees and 1,400 covered lives offering two plans, a traditional "Open Access Plan" (OAP) and a Consumer Driven Plan with a Health Savings Account (HSA). Approximately 38 percent of our employees are on the OAP plan.

With the approved OAP plan design changes, the health insurance FY20 renewal will be 1.74 percent increase from FY 19.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the plan design changes to the OAP plan and increase the rate by \$10 per employee per month, from \$655 to \$665. The total amount increased is \$189,555.

(F-17) Infrastructure and Asset Management - Courthouse Expansion Construction Manager at Risk Contract

Messer Construction Company was selected as the Construction Manager at Risk (CMAR) for the Cabarrus County Courthouse Expansion project. Staff will present the AIA contract(s) for Messer Construction Company for approval by the Board of Commissioners. These contracts detail the delivery of the Guaranteed Maximum Prices (GMP's) for the site enabling package, Phase I (the new Courthouse building), and Phase II (renovations to the existing Courthouse). The contract will also carry the pre-construction services which represents the collaboration work with the design team and is the primary goal of a Construction Manager at Risk Project.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the contract between Cabarrus County and Messer Construction Company; and authorized the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

(F-18) Planning and Development - Advisory Board Recommendation Regarding Deferred Tax Funds

The Board of Commissioners directed staff to engage an advisory committee to make recommendations regarding the use of the Deferred Tax Fund for specific projects. The Soil and Water staff is requesting \$30,000 from the fund to assist with the surveys, environmental assessments, and legal work on two conservation easements. Staff had planned out expenditures so that they fit into the yearly funding, however, the state requirements changed forcing the county to do some of the work earlier than planned.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the budget amendment and project ordinance.

Date: 3/18/2019	Amount: 30,000.00
Dept. Head: Kristin Jones	Department: 460- Fund Soil and Water
<input type="checkbox"/> Internal Transfer Within Department <input type="checkbox"/> Transfer Between Departments/Funds <input checked="" type="checkbox"/> Supplemental Request	

Purpose: The Board of Commissioners directed staff to engage an advisory committee to make recommendations regarding the use of the Deferred Tax Fund for specific projects. The Soil and Water staff is requesting \$30,000 from the fund to assist with surveys, environmental assessments and legal work on 2 conservation easements. Staff had planned out expenditures so they would fit into yearly funding, however the state requirement changed forcing the County to do some of the work earlier than planned.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
460	6	0000/6023	Deferred Tax Collection	1,864,284.26		30,000.00	1,834,284.26
460	9	0000/9830	Other Improvements	2,226,218.69		30,000.00	2,196,218.69
							0.00
460	6	3270/6023	Deferred Tax Collection	126,000.00	30,000.00		156,000.00
460	9	3270/9445	Purchased Services	142,000.00	30,000.00		172,000.00

Ordinance No. 2019-17

**CABARRUS COUNTY SMALL PROJECTS
CAPITAL PROJECT ORDINANCE**

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating general fund revenues and federal and state grants funds received specifically for use by the appropriate Cabarrus County Department who has received the funds.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the guidelines as set forth by the federal and state government, Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed:

Board of Elections Department	
Interest on Investments	\$ 34,098
Contribution from General Fund	61,484
Contribution from Capital Reserve	150,000
	<hr/>
	\$ 245,582

Register of Deeds Department:	
Register of Deeds Fees	\$1,543,669
Interest on Investments	43,351
Contribution from General Fund	77,505
	<hr/>
	\$1,664,525

Soil and Water Department:	
Other Improvement Projects	\$248,441
EEP Contract	16,900
ADFP Grant	60,146
Drill Program Fees	13,100
Suther Farm Project	780,000
Hill Farm Project	116,516
Stewardship Fund	36,421
	<hr/>
	\$1,271,524

Local Agricultural Preservation Projects:

Contribution from General Fund	\$13,800
Deferred Farm Tax Collections	1,897,284
Deferred Farm Tax Interest	304,382
Interest on Investments	32,751
	<hr/>
	\$2,248,217
TOTAL REVENUES	\$5,429,848
D. The following appropriations are made as listed:	
Board of Elections Department:	
Board of Elections Equipment and Furniture	\$ 245,582
Register of Deeds Department:	
Register of Deeds Automation & Preservation	\$ 1,664,525
Soil and Water Department:	
Other Improvement Projects	\$248,441
EEP Contract	16,900
ADFP Conservation Easement	60,146
Drill Repair & Maintenance	13,100
Suther Farm Project	780,000
Hill Farm Project	116,516
Stewardship	36,421
	<hr/>
	\$1,271,524
Local Agricultural Preservation Projects:	
Other Improvement Projects	\$2,248,217
TOTAL EXPENDITURES	\$5,429,848
GRAND TOTAL - REVENUES	\$5,429,848
GRAND TOTAL - EXPENDITURES	\$5,429,848

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The County Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 - 6. The County Manager or designee may adjust debt financing from estimated projections to actual funds received.
 - 7. The County Manager may enter into and execute change orders or amendments to County construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 - 8. The County Manager may award and execute contracts which are

not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.

9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriation to such agencies where G.S. 153 A-248(b), 259. 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129 (a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Projects Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project Ordinance associated with the project is closed.

Adopted this 18th day of March, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-19) Planning and Development - Community Development Block Grant (CDBG) 2010 Project Ordinance and Budget Amendment

The CDBG 2010 project ordinance requires updating and a budget amendment adopted to allocate program income that has been received. The program income was received from a payoff of a deferred loan. The funds are required to be put back into the program. Staff recommended \$7,355 be added to the CDBG 2010 program fees revenues and subcontractor expenditures.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board accepted the funds, and adopted the budget amendment and project ordinance.

Date: 3/18/2019	Amount: 7,355.00						
Dept. Head: Suzanne Burgess	Department: Finance						
<input type="checkbox"/> Internal Transfer Within Department	<input type="checkbox"/> Transfer Between Departments/Funds	<input checked="" type="checkbox"/> Supplemental Request					
Purpose: This budget amendment is to budget additional revenues and expenditures for CDBG 2010 grant. The additional funds were received from a deferred loan payoff. The funds are required to be put back into the program.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
410	6	3660-6606-2010	Program Fees	34,997.00	7,355.00	-	42,352.00
410	9	3660-9383-2010	Sub-Contractor	34,997.00	7,355.00	-	42,352.00

Cabarrus County
Community Development Special Revenue
Project Ordinance

BE IT ORDAINED by the Board of Commissioners of the County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the general Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1. The projects authorized is for the Grant Projects for the purpose of receiving and disbursing funds as directed by Home Program Grant and the Department of Commerce. The projects are referenced in Section 3.

Section 2. The officers of this unit are hereby directed to proceed within the terms of the Generally Accepted Accounting Principles (GAAP), the grant terms, the rules and regulations of the Department of Commerce and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

CDBG:		
Sub-Contractor	\$	42,352
Home 2012:		
Sub-Contractor		117,841
Consultants		5,570
Home 2015:		
Sub-Contractor		159,887
Consultants		5,423
Home 2016:		
Sub-Contractor		119,392
Consultants		<u>5,682</u>
Total	\$	<u>456,147</u>

Section 4. The following budgeted revenues are anticipated to be available to complete these projects.

CDBG:		
Program Fees	\$	42,352
Home 2012:		
Home Consortium Revenues		98,411
Contribution from General Fund		25,000
Home 2015:		
Home Consortium Revenues		95,815
Program Fees		44,495
Contribution from General Fund		25,000
Home 2016:		
Home Consortium Revenues		100,074
Contribution from General Fund		<u>25,000</u>
Total	\$	<u>456,147</u>

Section 5. The Finance Officer is hereby directed to maintain within the Grant Project sufficient detailed accounting records to satisfy the terms of any debt financing resolutions and any grant agreements or federal and state regulations.

Section 6. Funds may be advanced from the General Fund for the purpose or making payments as due. Reimbursement requests should be made to the grantor agencies in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 3 and the total revenues received or claimed.

Section 8. Copies of this grant project ordinance shall be furnished to the Clerk to the Governing board, and to the Budget Officer and the Finance Officer for direction in carrying out the projects.

Section 9. At the completion of each individual project, all unrestricted excess funds are transferred to the general Fund and the Grant Project Ordinance is closed.

Section 10. The County manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. The Manager may either enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 18th day of March, 2019.

CABARRUS COUNTY BOARD OF COMMISSIONERS

By: /s/ Stephen M. Morris
Stephen M. Morris

ATTEST:

Lauren Linker
Clerk to the Board

(F-20) Tax Administration - Refund and Release Reports - February 2019

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the February 2019 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

(G) NEW BUSINESS

(G-1) County Manager - Offer to Purchase County Property off Bradford Road

Jonathan Marshall, Deputy County Manager, reported the County received an offer to purchase approximately 4 acres off Bradford Road from Mr. Benjamin Loveland and his wife, Ms. Jennifer Loveland. The acreage is part of a parcel purchased for the reservoir and the party making the offer owns an adjacent property. That adjacent property is a 4-acre parcel that was excluded from the original purchase. A letter with the offer and additional explanation was provided. Mr. Marshall stated if accepted, this would need to follow the upset bid process. That process would begin with conditional acceptance of the offer and receipt of the deposit.

Mr. Loveland explained the reasons for his interest in purchasing the property.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board conditionally accepted the offer to purchase.

(H) REPORTS

(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

Vice Chairman Honeycutt announced registration for the Cabarrus Senior Games is now through March 22nd; the Senior Games are from April 1st - 14th; there is a Veterans breakfast at the Mount Pleasant Senior Center at 9 a.m. on April 8th; there is an Archery Clinic April 2nd and May 7th; and free classes: "Matter of Balance" for fall prevention and "Living Healthy for Chronic Disease

Health Management." She stated for more information, the public should call 704-920-3484.

(H-2) Board of Commissioners - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 9 Vacant Positions
- Cabarrus County Animal Protection Advisory Board - 1 Vacant Position
- Cabarrus County Planning and Zoning Commission - 2 Vacant Positions (Alternates)
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Home and Community Care Block Grant Committee - 1 Expired Term
- Juvenile Crime Prevention Council - 1 Vacant Position (Student Under 18)
- Mount Pleasant Planning Board and Board Of Adjustment - 1 Vacant Position (Alternate)
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Transportation Advisory Board - 3 Vacant Positions (Midland, NC Mental Health And Clergy)
- Watershed Improvement Commission - 1 Expired Term
- Youth Commission - 6 Vacant Positions (A. L. Brown, Concord, Jay M. Robinson, Mount Pleasant, and Northwest Cabarrus High Schools)

Chairman Morris urged citizens to consider participating on a Board or Committee.

(H-3) County Manager - Monthly Building Activity Reports

The Board received the Cabarrus County Construction Standards Dodge Report for February 2019 and the Cabarrus County Commercial Building Plan Review Summary for February 2019 for informational purposes as part of the Agenda. No action was required of the Board.

(H-4) County Manager - Monthly New Development Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(H-5) Economic Development Corporation - February 2019 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of February 2019 as part of the Agenda. No action was required of the Board.

(H-6) Finance - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(I) General Comments by Board Members

None.

(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(K) CLOSED SESSION

(K-1) Closed Session - Pending Litigation

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a)(3).

UPON MOTION of Vice Chairman Honeycutt seconded by Commissioner Kiger and unanimously carried, the Board moved to come out of closed session.

(L) ADJOURN

UPON MOTION of Vice Chairman Honeycutt seconded by Commissioner Kiger and unanimously carried, the meeting adjourned at 7:46 p.m.



Lauren Linker
Lauren Linker, Clerk to the Board