

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

CALL TO ORDER BY THE CHAIRMAN

PRESENTATION OF COLORS

INVOCATION

A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes Pg. 4

B. APPROVAL OF THE AGENDA

1. BOC - Changes to the Agenda Pg. 42

C. RECOGNITIONS AND PRESENTATIONS

1. DHS - World Elder Abuse Awareness Day Proclamation Pg. 44
2. Planning and Development - Construction Standards Proclamation of Building Safety Month Pg. 46
3. Proclamation - Memorial Day 2021 Pg. 49
4. Proclamation - Recognition of Jay M. Robinson Band Pg. 51

D. INFORMAL PUBLIC COMMENTS

E. OLD BUSINESS

1. EMS - Renewal of Non-Emergency Transport Franchise Agreement with American Transmed Pg. 53

F. CONSENT AGENDA

(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the

Board.)

1. Appointments - Active Living and Parks Commission Pg. 62
2. Appointments - Nursing Home Community Advisory Committee Pg. 67
3. Appointments and Removals - Home and Community Care Block Grant Advisory Committee (HCCBG) Pg. 71
4. Cabarrus County Tourism Authority - FY2022 Budget Approval Pg. 77
5. County Manager - Boys & Girls Club of Cabarrus County Funding Request Pg. 82
6. County Manager - Funding to begin the MIT Mentoring Program at The Cabarrus Center Pg. 85
7. County Manager - Juvenile Crime Prevention Council (JCPC) FY22 Allocation of Funds Pg. 95
8. County Manager - Sale of Former Infrastructure and Asset Management Building Pg. 108
9. Finance - Health Insurance Fund Balance Amendment Pg. 110
10. Finance - Update of Capital Project Fund Budget and Related Project Ordinance for Mobile Units Pg. 113
11. Infrastructure and Asset Management - Cabarrus County Courthouse Expansion Construction Manager at Risk Contract Extension (GMP 2) Increase from Contingency Funding Pg. 119
12. Planning and Development - Carolina Farm Stewardship Association Annual Report on Elma C. Lomax Research and Education Farm Pg. 122
13. Property and Liability - Move Funds from Property and Liability Insurance Internal Service Fund to the General Fund Pg. 139
14. Tax Administration - Refund and Release Reports - April 2021 Pg. 142
15. Tax Administration - Resolution of Administration of Ad Valorem Taxes Pg. 151

G. NEW BUSINESS

1. Planning and Development - TEXT2021-00001, Proposed Text Amendments to Chapter 2, Chapter 4, Chapter 6 and Chapter 13 of the Cabarrus County Development Ordinance - Public Hearing 6:30 p.m. Pg. 155
2. Library - Approval of Budget Amendment Pg. 176
3. County Manager - American Rescue Plan Grant Awards Pg. 183
4. County Manager - Presentation of the FY22 Recommended Budget Pg. 216

H. REPORTS

1. BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees Pg. 218
2. BOC - Request for Applications for County Boards/Committees Pg. 219
3. Budget - Monthly Financial Update Pg. 233
4. County Manager - Monthly Building Activity Reports Pg. 238
5. County Manager - Monthly New Development Report Pg. 244
6. EDC - April 2021 Monthly Summary Report Pg. 252

- I. GENERAL COMMENTS BY BOARD MEMBERS**
- J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY**
- K. CLOSED SESSION**
 - 1. Closed Session - Pending Litigation and Acquisition of Real Property Pg. 254
- L. ADJOURN**

Scheduled Meetings

June 7	Work Session	4:00 p.m.	Multipurpose Room
June 7	Budget Public Hearing	6:30 p.m.	BOC Meeting Room
June 10	Budget Meeting	4:00 p.m.	Multipurpose Room
June 21	Regular Meeting	6:30 p.m.	BOC Meeting Room
July 6	Work Session	4:00 p.m.	Multipurpose Room
July 19	Regular Meeting	6:30 p.m.	BOC Meeting Room
July 21	Cabarrus Summit	6:00 p.m.	Cabarrus Arena

Mission: Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs, and provide services that continually enhance quality of life.

Vision: Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers.

Cabarrus County Television Broadcast Schedule Cabarrus County Board of Commissioners' Meetings

The most recent Commissioners' meeting is broadcast at the following days and times. Agenda work sessions begin airing after the 1st Monday of the month and are broadcast for two weeks up until the regular meeting. Then the regular meeting begins airing live the 3rd Monday of each month and is broadcast up until the next agenda work session.

Sunday - Saturday	1:00 P.M.
Sunday - Tuesday	6:30 P.M.
Thursday & Friday	6:30 P.M.

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Approval or Correction of Minutes

SUBJECT:

Approval or Correction of Meeting Minutes

BRIEF SUMMARY:

The following meeting minutes are provided for correction or approval:

April 6, 2021 (Work Session)
April 15, 2021 (Budget Meeting)
April 19, 2021 (Regular Meeting)
April 21, 2021 (Cabarrus Summit)

REQUESTED ACTION:

Motion to approve the aforementioned meeting minutes as presented.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ Work Session
- ▢ Budget Meeting
- ▢ Regular Meeting
- ▢ Cabarrus Summit

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Tuesday, April 6, 2021.

Present - Chairman: Stephen M. Morris
 Vice Chairman: Diane R. Honeycutt
 Commissioners: F. Blake Kiger
 Lynn W. Shue
 Barbara C. Strang

Also present were Mike Downs, County Manager; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; and Lauren Linker, Clerk to the Board.

Richard M. Koch, County Attorney, and Debbie Brannan, Area Manager of Innovation and Technology, were in attendance virtually.

1. Call to Order

Chairman Morris called the meeting to order at 4:02 p.m.

2. Approval of Agenda

Chairman Morris presented the following changes to the agenda:

Additions:

Discussion Items for Action

4.1 Active Living and Parks - Park and Recreation Trust Fund Grant Application

Updated:

Discussion Items for Action

4.7 Finance - Update of Capital Project Fund Budgets and Related Project Ordinances

Supplemental Information:

Discussion Items for Action

4.8 Human Resources - Personnel Ordinance Changes - Compensation

- Personnel Ordinance Updates

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as amended.

3. Discussion Items - No Action

3.1 CMO - Non-Profit Resiliency Grant Update

Elie Landrum, Management Analyst, presented an update on work completed by non-profits participating in the County's Non-Profit Resiliency Grant program via a PowerPoint presentation titled "Non-Profit Resiliency Grant: Success Stories." The following information was presented:

- Grant Overview
 - \$4,202,576 awarded
 - 32 organizations Funded
- Success Stories
 - 15 educational grants were awarded to teachers in Cabarrus County schools
 - 48 families received advocacy on a variety of topics like insurance, health care, and family support services
 - 653 families received food boxes, hot meals, and toiletries
 - 32,000 impressions, 123 new site visits, and 133 clicks on mental health information through billboard and radio campaigns
 - 303 people received health care and mental health services
 - \$\$\$ continued payroll and job security for non-profit staff in Cabarrus County
 - 1,812 families and individuals received rental, utility, and other housing assistance
 - Hundreds of orders of masks, gloves, sanitizer, and other PPE to help keep staff and clients safe
- Funding Updates
 - El Puente - \$10,000
 - Opportunity House - \$13,400
 - \$585,286 remaining funds that could be distributed

A discussion ensued. During discussion, Ms. Landrum and Rodney Harris, Deputy County Manager, responded to questions from the Board.

3.2 Innovation and Technology - Innovation Report

Debbie Brannan, Area Manager of Innovation and Technology, announced she was in the meeting virtually while running the conference line, which was still an available option for the public to call in to listen to the meeting. She then presented the April Innovation Report. The report included the following topics:

- This month's book for the employees' digital book club, Everyday People, Extraordinary Leadership, how to make a difference regardless of your title role or authority
- County Strategic Plan - Five Strategic Initiatives
 - Transparent and Accountable Government
 - Healthy and Safe Community
 - Thriving Economy
 - Sustainable Growth and Development
 - Culture and Recreation
- April is National County Government Month

Ms. Brannan also touched on NACo (National Association of Counties: Stronger Counties. Stronger America.), and showed a video highlighting essential workers during the past year. Additionally, Ms. Brannan presented the ERAP (Emergency Rental Assistance Program) dashboard showing real-time updates of the distribution of funds.

Hanna Lightsey, Communications and Outreach Internal Communications Specialist, presented an overview of services Communications and Outreach staff provide and highlights of what they have accomplished over the past year.

Chairman Morris commended Information Technology System and Communication and Outreach staff for their extraordinary efforts and accomplishments during the pandemic.

Commissioner Kiger commended Communications and Outreach staff on their social media posts.

4. Discussion Items for Action

4.1 Active Living and Parks - Park and Recreation Trust Fund Grant Application

Londa Strong, Active Living and Parks Director, announced Joshua Coffman, Camp T.N. Spencer Park Manager is featured in the newest issue of the North Carolina Recreation and Park Association quarterly magazine.

Ms. Strong then presented a request to apply for the PARTF (Parks and Recreation Trust Fund) for 13 acres of land adjacent to Rob Wallace Park. She stated the landowner has indicated they would sell to Cabarrus County at a reduced cost. The reduced amount would allow Cabarrus County to utilize the reduction as the match. The PARTF application deadline is May 3, 2021.

A discussion ensued. During discussion, Ms. Strong responded to questions from the Board.

4.2 BOC - Appointments to Boards and Committees

Chairman Morris reported information regarding appointments to boards and committees has been provided in the agenda. He asked for comments or questions from the Board. There were none. He advised these items would be included in the Consent section of the April 19, 2021 regular meeting agenda.

4.3 Board of Elections - HAVA Grant

Carol Soles, Board of Elections Director, reported Cabarrus County received a HAVA (Help America Vote Act) Grant from the state in the amount of \$55,896.13. She requested Board approval of the grant award and subsequent budget amendment. Ms. Soles stated the funds must be spent or encumbered by the end of June. She advised the grant funds will be used to purchase hand scanners. Ms. Soles also responded to questions from the Board.

4.4 EMS - Renewal of Non-Emergency Transport Franchise Agreement with American Transmed

Jimmy Lentz, EMS Director, joined the meeting virtually to request a renewal of the Non-Emergency Transport Franchise Agreement with American Transmed. Mr. Lentz stated American Transmed is the non-emergency EMS transport provider for Cabarrus County. Staff recommends a renewal period of three years. Mr. Lentz advised franchise agreements require two reading and approvals.

Richard Koch, County Attorney, confirmed the state’s requirements.

Mr. Lentz advised Cabarrus County has maintained a franchise agreement for the last three years with American Transmed. He stated this has been a great working relationship that we are interested in continuing with this renewal request. He also responded to questions.

4.5 Finance - Cares Fund Budget Amendment and Project Ordinance

Wendi Heglar, Finance Director, stated the County received CARES ACT funds to use for COVID-19 related expenditures. She advised interest earned on the funds must be used for COVID related expenditures. Ms. Heglar requested approval of the related budget amendment to budget additional revenue from interest earned, appropriate funds for COVID-19 related health care claims and the revised special revenue project ordinance to include Emergency Rental Assistance Grant and Interest Income.

4.6 Finance - Fire District Budget Amendment

Wendi Heglar, Finance Director, reported the property taxes for the Fire Districts came in over budget. The budget amendment will increase Fire Districts’ current year property tax collections as well as increase related districts’ turnovers.

4.7 Finance - Update of Capital Project Fund Budgets and Related Project Ordinances

Wendi Heglar, Finance Director, reported several projects closed in the Construction and Renovation Fund. She requested approval of the related budget amendment and project ordinance.

Rodney Harris, Deputy County Manager, reported the state repealed the Article 44 sales tax in 2009 and in exchange for that, they took some Medicaid expenses from local governments. He explained what they said at the time was that they would hold us harmless for that change. He advised that means each year if the sales tax revenues exceed the Medicaid expenses, we get a refund back from the state. Mr. Harris further advised that came in last month at approximately \$3 million over budget. He proposed those funds be used for the future construction of a mental health facility.

A discussion ensued. During discussion, Mr. Harris responded to questions from the Board.

4.8 Human Resources - Personnel Ordinance Changes - Compensation

Lundee Covington, Human Resources Director, presented a request for personnel ordinance changes regarding compensation. Three of the four are tied to the compression study presented to the Board at the Retreat. Ms. Covington referred to changes included in the agenda showing current and proposed language. The following sections were discussed: Pay for Internal Promotions; Reclassifications; Market Study Cycle; and Pay Increases for Seasonal Employees.

Ashley Allen, Human Resources Generalist, in attendance virtually, reviewed the following example:

	Minimum	25 th Percentile	50 th Percentile
Grade 14	\$18.75	\$21.37	\$23.99
Grade 15	\$19.68	\$22.42	\$25.16

Reclassified in market study approved at 3%. Employee is currently at the 25th percentile in Grade 14 where they were hired in based on education and experience but the market indicates they should be paid more in a higher grade. If we apply 3% that takes this employee to 21.01 which is below the 25th percentile in the new Grade 15. If we apply 5% that takes this employee to the 22.42 in the new range. If the grade had changed before we hired this employee they would have been hired in at the 22.42 and if we don't move them to that range placement it impacts our ability to hire others that have education and experience up to the 25th percentile.

Ms. Allen also reviewed the proposed end-of-season evaluation:

Evaluation	Exceeds Expectations	3	Performance and results consistently exceed the standards & expectations of the
	Please select appropriate score from the drop down box:		
	Attendance		0-5 No Pay Increase 6-11 \$.25 Per Hour Increase 12-15 \$.50 Per Hour Increase
	Work Quality		
	Adherence to Policies		
	Interpersonal Skills		
Safety Awareness			
	Total:	0	
Remarks			
Recommend for re-employment			

There was discussion throughout the presentation with Ms. Covington and Ms. Allen responding to questions from the Board.

4.9 Planning and Development - Budget Amendment for Construction Standards

Kelly Sifford, Planning and Development Director, reported Construction Standards has experienced significant growth this year in the number of permits issued and the associated revenues. She stated staff is requesting to increase the revenues and increase expenses by the corresponding amount. In that regard, she advised staff is requesting that the additional funds go toward vehicle purchases, bank fees, uniforms and consulting services for improvements in the Accela software and any associated technological needs. She requested the Board suspend the Rules of Procedure so the trucks could be ordered as soon as possible.

Ms. Sifford advised nine vehicles would be purchased with these funds. She also noted additional items in the aforementioned list regarding Accela software improvements.

A discussion ensued. During discussion, Ms. Sifford and Mr. Downs responded to questions from the Board.

UPON MOTION of Commissioner Kiger, seconded by Vice Chairman Honeycutt and unanimously carried, the Board suspended the Rules of Procedure due to time constraints.

UPON MOTION of Commissioner Shue, seconded by Commissioner Strang and unanimously carried, the Board approved the budget amendment for Construction Standards as has been requested.

Date:	4/19/2021	Amount:	490,100.00				
Dept. Head:	Kelly Sifford, AICP	Department:	Planning and Development				
Internal Transfer Within Department		Transfer Between Departments/Funds	☒ Supplemental Request				
Budget Amendment to increase revenues and expenses. Construction Standards will exceed revenue projections this year and staff is proposing to use the additional funding to purchase replacement vehicles that we in next years budget, consulting work on Accela, and increase Bank Charges for this year.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
00162410	6505		Inspection Fees	4,200,000.00	490,100.00		4,690,100.00
00192410	9445		Purchased Services	31,500.00	150,000.00		181,500.00
00192410	9663		Vehicles	-	259,600.00		259,600.00
00192410	9420		Bank Service Charges	105,000.00	80,000.00		185,000.00
00192410	9340		Uniforms	7,160.00	500.00		7,660.00

4.10 Planning and Development - Budget Amendment to Place Duke Rebate Revenues

Kelly Sifford, Planning and Development Director, reported the Community Development Division participates in the Duke Energy Rebate program. As state funded Weatherization units that are Duke Energy customers are completed, staff is able to request a rebate for that work which is required to be placed back into the program to expand the service. The budget amendment assigns that funding to expense accounts so that additional clients can be assisted.

4.11 Recycling / Waste Reduction - Purchase of Scrap Metal Roll Off Containers

Kevin Grant, Environmental Management Director, joined the meeting virtually to present a request approval to purchase three 40-yard roll off containers. He stated these will be used as part of the scrap metal collection program. White Good Funds received from the state will be used for the purchase of the roll off containers. Adoption of the related budget amendment is requested.

5. Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board approved the agenda as follows for the April 19, 2021 regular meeting.

Approval or Correction of Minutes

- Approval or Correction of Minutes

Recognitions and Presentations

- Active Living and Parks - Older Americans Month Proclamation
- DHS - Administration Professional's Day Proclamation
- DHS - Foster Care Appreciation Month Proclamation
- EMS - Cabarrus County Emergency Services Week
- Planning and Development - Fair Housing Month
- Proclamation - Internal Audit Awareness Month
- Proclamation - North Carolina 811 Safe Digging Month

Consent

- Active Living and Parks - Park and Recreation Trust Fund Grant Application
- Appointments - Animal Protection Advisory Board
- Appointments - Industrial Facilities and Pollution Control Financing Authority
- Appointments (Removals) - Adult Care Home Community Advisory Committee
- Appointments and Removals - Centralina Workforce Development Board
- Board of Elections - HAVA Grant
- EMS - Renewal of Non-Emergency Transport Franchise Agreement with American Transmed
- Finance - Cares Fund Budget Amendment and Project Ordinance
- Finance - Fire District Budget Amendment
- Finance - Update of Capital Project Fund Budgets and Related Project Ordinances
- Human Resources - Personnel Ordinance Changes - Compensation
- Planning and Development - Budget Amendment for Construction Standards
- Planning and Development - Budget Amendment to Place Duke Rebate Revenues
- Recycling / Waste Reduction - Purchase of Scrap Metal Roll Off Containers
- Sheriff's Office - Request to Award a Service Weapon to Lt. Robert Keith Wensil Upon Retirement
- Tax Administration - Refund and Release Reports - March 2021

New Business

- Infrastructure and Asset Management - Courthouse Expansion Public Art Update
- Infrastructure and Asset Management - Frank Liske Park Barn Rebuild Project Update

Reports

- BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- Budget - Monthly Financial Update
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - March 2021 Monthly Summary Report

6. Closed Session

6.1 Closed Session - Pending Litigation, Economic Development and Acquisition of Real Property

UPON MOTION of Commissioner Strang, seconded by Commissioner Shue and unanimously carried, the Board moved to go into closed session to discuss

matters related to pending litigation, economic development and acquisition of real property as authorized by NCGS 143-318.11(a) (3), (4) and (5).

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board moved to come out of closed session.

Return to Open Session

UPON MOTION of Commissioner Kiger, seconded by Commissioner Honeycutt and unanimously carried, the Board approved a settlement with What-a-Burger in the amount of \$99,000 to clear up right-of-way issues for the Courthouse Construction Project.

UPON MOTION of Commissioner Shue, seconded by Commissioner Strang and unanimously carried, the Board scheduled a public hearing for an economic development investment for Project Spring on Monday, April 19, 2021 at 6:30 p.m. or as soon thereafter as persons may be heard.

A brief discussion ensued regarding the Barber-Scotia College and Stonewall Jackson School properties.

7. Adjourn

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 7:35 p.m.

Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met for a Budget Meeting in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Thursday, April 15, 2021.

Present - Chairman: Stephen M. Morris
 Vice Chairman: Diane R. Honeycutt
 Commissioners: F. Blake Kiger
 Barbara C. Strang

Absent - Commissioner: Lynn W. Shue

Also present were Mike Downs, County Manager; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; and Lauren Linker, Clerk to the Board.

Kyle Bilafer, Area Manager of Operations, and Debbie Brannan, Area Manager of Innovation and Technology were in attendance via virtual means.

Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

Overview of the FY 2020 Budget Process

Rodney Harris, Deputy County Manager, presented an overview of the budget process via a PowerPoint presentation. Topics discussed were as follows:

General Fund Revenue Outlook

Revenue Source	FY21 Budget	FY22 Budget	Variance
Property Tax	204,959,679	213,823,933	1,864,254
Sales Tax	27,184,701	38,477,492	11,292,791
Other Taxes	833,000	833,000	-
Intergovernmental/Grants	21,136,525	21,738,958	602,433
Permits & Fees	7,747,427	9,823,051	2,075,624
Sales & Services	13,485,653	13,164,565	(321,088)
Investment Earnings	582,961	100,000	(482,961)
Miscellaneous	355,580	265,580	(90,000)
	276,285,526	298,226,579	21,941,053

General Fund Expense Outlook

Expense Category	FY21 Budget	FY22 Budget	Variance
General Government	127,782,936	138,429,223	10,646,287
OPEB Trust	-	2,000,000	2,000,000
Contributions to Other Funds	45,840,524	48,005,057	2,164,533
Cabarrus County Schools	70,068,961	71,068,961	1,000,000
Kannapolis City Schools	8,494,592	8,619,982	125,390
Charter Schools	5,309,117	5,503,304	194,187
Rowan Cabarrus Community College	3,652,200	3,754,500	102,300
Cabarrus Health Alliance	8,293,021	8,710,558	417,537
Economic Development Incentives	2,497,000	2,111,000	(386,000)
Other Outside Entities	4,347,175	4,338,779	(8,396)
	276,285,526	292,541,364	16,255,838

Pending Requests / Issues

- Cabarrus County Schools Expansion (Excluding 0.5% teacher supplement increase)
- Kannapolis City Schools Expansion (excluding 0.5% teacher supplement increase)
- Cabarrus Health Alliance Expansion
- Deferred Maintenance Projects
- Budgetary impact of potential legislative changes.

There was discussion throughout the presentation. During discussions, Mr. Harris and Mike Downs, County Manager, responded to questions from the Board.

Kannapolis City Schools Presentation of FY 2022 Budget Request

Dr. Chip Buckwell, Kannapolis City Schools (KCS) Superintendent, provided opening comments regarding the working relationships and teamwork with other entities throughout the county.

Will Crabtree, KCS Director of Business Operations, presented a PowerPoint presentation titled "Kannapolis City Schools Budget Request 2021 - 2022." The following items were included in the presentation:

- CIP, Deferred Maintenance, and Capital outlay
- Current Expense
- Teacher Supplement Increase
- Current Expense Expansion

There was discussion throughout the presentation. During discussion, Mr. Crabtree and Dr. Buckwell responded to questions from the Board.

Cabarrus County Schools Presentation of FY 2022 Budget Request

Holly Grimsley, Cabarrus County School (CCS) Board Chair, presented opening remarks.

Brian Schultz, CCS Interim Superintendent, presented a PowerPoint presentation titled "Cabarrus County Schools Budget Request 2021 - 2022." The following topics were presented:

- Budget Development
- Operating Budget Request
 - General Continuation Request
 - Expansion Request
 - Technology Request
 - Building and Grounds Maintenance Request
 - Charter School Transfer Request
- Capital Outlay Budget Request
 - Non-FMD
 - Deferred Maintenance
- Capital Improvement Projects > \$500,000
- 10-Year Planning Update

A discussion ensued. During discussion, Mr. Schultz and Kelly Kluttz, CCS Chief Financial Officer, responded to questions from the Board.

RCCC - Presentation of FY 2022 Budget Request

Dr. Carol Spalding, Rowan-Cabarrus Community College (RCCC) President, provided introductions and a brief overview of their request that included RCCC's Mission and Vision.

Jonathan Chamberlin, RCCC Chief Officer of College Environment, presented a PowerPoint presentation regarding school operations and budget needs for fiscal year 2021-2022. The following topics were discussed:

- Fiscal 2022 Budget Request Summary
 - Current Budget Operating Request - \$3,754,700
 - Capital Budget Request - \$5,333,000
- Current Operating Expansion Request
- Capital Budget Request

Following the presentation, a discussion ensued. During discussion, Dr. Spalding and Mr. Chamberlin responded to questions from the Board.

David Cannon, RCCC, Chief Financial Officer, was also in attendance.

All RCCC staff participants were present via virtual means.

Break

The Board took a break at 5:25 p.m. the meeting resumed at 5:31 p.m.

Cold Water Fire Department

Steve Langer, Emergency Management Director in attendance virtually, provided introductions and announced the Cold Water Fire Department is requesting a 2-cent increase in their fire district tax. He stated this increase would generate approximately \$78,000 in recurring funding.

Chief James Preddy, Cold Water Fire Department, presented a request for a 2-cent increase in fire district tax for the Cold Water Fire district. A memo with key points for consideration for the budget increase was included in the agenda.

Chairman Morris advised the Board would consider the request.

Tommy Blackwater, Cold Water Fire Department Board President, was also in attendance.

Cabarrus Health Alliance – Presentation of FY 2022 Budget Request

James Mack, Jr., Cabarrus Health Alliance Public Health Board Chair, provided introductions and opening comments.

Erin Shoe, Cabarrus Health Alliance, Chief Operating Officer, and Dr. Bonnie Coyle, Cabarrus Health Alliance Director, presented a PowerPoint presentation, which included the following topics:

- Covid-19 Response Update
 - Reflecting on FY2021
 - Looking ahead
- 2021-2022 Expansion Request
 - Personnel
 - Operational

There was discussion throughout the presentation. During discussion, Dr. Coyle, Ms. Shoe and Mike Downs, County Manager, responded to questions from the Board.

EDC – Presentation of FY 2022 Budget Request

Paige Castrodale, Cabarrus Economic Development Corporation Director, presented a PowerPoint presentation for FY2021-2022. Topics discussed were as follows:

- Year in Review
- FY22 Program of Work
- Recruitment
- Business Retention and Expansion
- Entrepreneurial Development
- Other Priorities
 - Targeted Investor Recruitment
 - Consistent Marketing and Communications
 - Workforce Development
 - Product Development
- FY22 Budget Request

There was discussion throughout the presentation. During discussions, Ms. Castrodale responded to questions from the Board.

CVB – Presentation of FY 2022 Budget Request

Donna Carpenter, Cabarrus Visitors Bureau (CVB) President and CEO, stated due to the timing of the budget meeting, the CVB Board has not voted on the budget and the CVB budget request would be presented to the Board at a later date. Ms. Carpenter and John Mills, CVB Executive Vice President, then presented a PowerPoint presentation titled "FY2022 Budget." Items included were as follows:

- Then / Now (Related to Covid-19)
- FY2022 Budget
 - Allocations

A discussion ensued. During discussion, Ms. Carpenter and Mr. Mills responded to questions from the Board.

General Board Discussion

Rodney Harris, Deputy County Manager, reviewed the Cabarrus County Schools deferred maintenance list/needs and teacher's supplement. He also spoke about Kannapolis City Schools teacher supplements.

Mr. Harris advised the Board needs to consider how to utilize funds for the American Rescue Plan Funds that will be released shortly.

The Board and county staff discussed the above matters, as well as status of the ERAP (Emergency Rental Assistance Program) funds, the upcoming NCACC legislative meeting and mobile units for the early college program.

Adjourn

The meeting adjourned at 6:52 p.m.

Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met in regular session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, April 19, 2021.

Public access to the meeting could be obtained through the following means:

In presence in the Board of Commissioners Chambers
 Live broadcast at 6:30 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>
 (704) 920-2023, Pin 1234
 E-mail: publiccomment@cabarruscounty.us

Present - Chairman: Stephen M. Morris
 Vice Chairman: Diane R. Honeycutt
 Commissioners: F. Blake Kiger
 Lynn W. Shue
 Barbara C. Strang

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; David Goldberg, Deputy County Attorney; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; and Lauren Linker, Clerk to the Board.

Richard M. Koch, County Attorney, and Debbie Brannan, Area Manager of Innovation and Technology, were in attendance virtually.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris provided information on the meeting format and the process for the public to participate in informal public comments.

Chairman Morris recognized Lainey Lancaster, Youth Commission representative from Mount Pleasant High School in attendance.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Strang and unanimously carried, the Board approved the minutes of February 26, 2021 (Board Retreat), February 27, 2021 (Board Retreat), March 1, 2021 (Work Session) and March 15, 2021 (Regular Meeting), as presented.

(B) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.

Additions:

Recognitions and Presentations

C-2 BOC - Recognition of 2021 First Quarter Super CabCo Employees

C-3 Cooperative Extension - Retirement Recognition of Robbie Furr, Extension Director

Closed Session

K-1 Closed Session - Pending Litigation, Economic Development and Acquisition of Real Property

Supplemental Information:

New Business

G-1 Economic Development Investment - Project Spring - Public Hearing 6:30 p.m.

- Project Overview
- Grant Analysis

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved the agenda as amended.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) Active Living and Parks - Older Americans Month Proclamation

Myra Baumgardner, Active Living and Parks Commission, presented and read the following proclamation aloud. She also expressed appreciation for the efforts and programs staff has worked on throughout the year.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2021-08

Older Americans Month 2021
A PROCLAMATION

Whereas, Cabarrus County includes a growing number of older Americans who have built resilience and strength over their lives through successes and difficulties; and

Whereas, Cabarrus County benefits when people of all ages, abilities, and backgrounds are included and encouraged to share their successes and stories of resilience; and

Whereas, Cabarrus County Senior Centers Advisory Council recognizes our need to nurture ourselves, reinforce our strength, and continue to thrive in times of both joy and difficulty; and

Whereas, Cabarrus County can foster communities of strength by:

- creating opportunities to share stories and learn from each other;
- engaging older adults through education, recreation, and service; and
- encouraging people of all ages to celebrate connections and resilience.

Now, therefore, the Cabarrus County Board of Commissioners do hereby proclaim May 2021 to be Older Americans Month and urge every resident to recognize older adults and the people who support them as essential contributors to the strength of our community.

Adopted this 19th day of April, 2021

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(C-2) BOC - Recognition of 2021 First Quarter Super CabCo Employees

Debbie Brannan, Area Manager of Innovation and Technology, presented an overview of the Super Cabco program. She stated the program encapsulates the vision to create an environment for employees to thrive and connect with the goals and purpose of Cabarrus County government. Employees can recognize and express appreciation to their peers for their assistance and performance of county goals. Ms. Brannan highlighted a few examples of employees who had been recognized for their extra efforts.

Ms. Brannan presented Super Cabco pins to the commissioners for contributing their time and leadership to Cabarrus County.

Chairman Morris expressed appreciation to those listed and to all employees who go above and beyond in their jobs every day.

(C-3) Cooperative Extension - Retirement Recognition of Robbie Furr, Extension Director

Mike Downs, County Manager, recognized Cooperative Extension Director, Robbie Furr on his retirement from North Carolina Extension Services in Cabarrus County. Mr. Downs shared highlights of Mr. Furr's career.

Vice Chairman Honeycutt presented Mr. Furr with a service award in appreciation of his service to the citizens of Cabarrus County.

Commissioner Kiger and Chairman Morris provided additional comments.

Mr. Furr expressed appreciation.

(C-4) DHS - Administration Professional's Day Proclamation

Sharon Reese, Social Work Program Manager, was in attendance virtually and presented and read the proclamation aloud.

UPON MOTION of Commissioner Shue, seconded by Commissioner Kiger and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2021-09

PROCLAMATION
ADMINISTRATIVE PROFESSIONALS DAY

WHEREAS, Administrative Professionals Day highlights the major contributions of administrative professionals to business and government; and

WHEREAS, Administrative professionals serve as vital information hubs in the modern office, managing information, answering calls, sorting, scanning and distributing vital documents and mail, organizing the office and mastering office technology; and

WHEREAS, Administrative professionals make vital contributions to today's team-oriented work environment and are key frontline public relations ambassadors for their organizations providing friendly, efficient customer services; and

WHEREAS, Administrative Professionals Day is sponsored by the International Association of Administrative Professionals and is celebrated worldwide, bringing together millions of people for various community events, educational seminars and individual corporate activities.

NOW, BE IT PROCLAIMED, that the Cabarrus Board of County Commissioners for Cabarrus County, North Carolina, do hereby proclaim April 21, 2021 as

ADMINISTRATIVE PROFESSIONALS DAY

Adopted this 19th day of April, 2021.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(C-5) DHS - Foster Care Appreciation Month Proclamation

Sharon Reese, Social Work Program Manager, was in attendance virtually and presented and read the proclamation aloud.

Commissioner Strang **MOVED** to adopt the proclamation. Vice Chairman Honeycutt seconded the motion.

Chairman Morris expressed appreciation to the foster families.

The **MOTION** unanimously carried.

Proclamation No. 2021-10

PROCLAMATION
FOSTER CARE APPRECIATION MONTH
MAY 2021

WHEREAS, Cabarrus County joins the nation in recognizing the month of May as National Foster Family Appreciation Month honoring foster parents who are true champions for the children in their care and who help to ensure their brightest possible futures; and

WHEREAS, children are key to our community's future success, prosperity and quality of life; and

WHEREAS, children have a right to thrive, learn, grow in a safe and loving environment; and

WHEREAS, foster parents, including kinship caregivers, provide the love, safety and stability that children need in order to overcome past traumatic experiences; and

WHEREAS, Cabarrus County foster parents and other caregivers are caring for and nurturing more than 145 children and youth currently in foster care today; and

WHEREAS, Cabarrus County foster parents are helping birth families heal and thrive so children can be safely reunified and reach their full potential; and

WHEREAS, Cabarrus County foster parents help children transition from foster care to permanent homes through adoption or guardianship when they can't be reunified with their parents; and

WHEREAS, our community must come together to recognize the important role foster parents and kinship providers play in caring for abused and neglected children, supporting family reunification and building strong communities; and

WHEREAS, there is always a need for more foster parents in order to ensure children and youth with complex needs have a safe, stable home in their community and siblings can live together; and

WHEREAS, through partnerships with families, child welfare staff, public and private agencies, there is a collaborative effort to ensure that children are supported and cared for;

NOW, THEREFORE, BE IT RESOLVED that we, the Board of Commissioners of Cabarrus County do hereby proclaim May 2021 as FOSTER CARE APPRECIATION MONTH in Cabarrus County, and urge all citizens to engage in activities that strengthen families and communities to provide the optimal environment for children to learn, grow and thrive.

ADOPTED this 19th day of April, 2021.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(C-6) EMS - Cabarrus County Emergency Services Week

Jimmy Lentz, Emergency Medical Services (EMS) Director, was in attendance virtually and presented and read the proclamation aloud.

Vice Chairman Honeycutt **MOVED** to adopt the proclamation. Commissioner Strang seconded the motion.

Chairman Morris commended EMS staff for their efforts and contributions to the citizens of Cabarrus County.

The **MOTION** unanimously carried.

Proclamation No. 2021-11

CABARRUS COUNTY
North Carolina
P R O C L A M A T I O N

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services teams consist of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators, and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education enhance their lifesaving skills; and

WHEREAS, Americans benefit daily from the knowledge and skills of these highly trained individuals; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical service providers by designating Emergency Medical Services Week; and

NOW, THEREFORE, BE IT RESOLVED that we, the Cabarrus County Board of Commissioners, in recognition of this event do hereby proclaim the week of May 16 - 22, 2021, as

CABARRUS COUNTY EMERGENCY MEDICAL SERVICES WEEK

Adopted this 19th day of April 2021.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Board of Commissioners

(C-7) Planning and Development - Fair Housing Month

Kelly Sifford, Planning and Development Director, presented and read the proclamation aloud.

UPON MOTION of Commissioner Shue, seconded by Commissioner Strang and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2021-12

CABARRUS COUNTY BOARD OF COMMISSIONERS

PROCLAMATION

WHEREAS, April is National Fair Housing Month and April 11, 2021, marks the 53rd anniversary of the passage of the Fair Housing Act, Title VIII of the Civil Rights Act of 1968, as amended, which enunciates a national policy of Fair Housing without regard to race, color, religion, sex, familial status, handicap and national origin, and encourages fair housing opportunities for all; and

WHEREAS, Cabarrus County is committed to highlight the Fair Housing Act by continuing to address discrimination in our community, to support programs that will educate the public about the right to equal housing opportunities, and to plan partnership efforts with other organizations to help assure every one of their right to fair housing; and

WHEREAS, Cabarrus County commits to providing equal services without discrimination based on race, color, religion, sex, familial status, handicap, sexual orientation, gender identity, and national origin; and

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Commissioners for Cabarrus County, North Carolina, do hereby resolve that April 2021, being Fair Housing Month, begins a year-long commemoration of the Fair Housing Act in Cabarrus County and urge all citizens to wholeheartedly recognize this celebration throughout the year.

Adopted this 19th day of April, 2021.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

Ms. Sifford announced a Tic Toc challenge was issued for students and the winners will be announced Thursday.

(C-8) Proclamation - Internal Audit Awareness Month

Elie Landrum, Management Analyst, was in attendance virtually and presented and read the proclamation aloud.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Kiger and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2021-13

PROCLAMATION

INTERNAL AUDIT AWARENESS MONTH

WHEREAS, internal auditing is a vital part of strengthening organizations and protecting stakeholders of both the public and private sectors; and

WHEREAS, internal auditing helps identify and manage the organization's risks and ensure policies, procedures, and controls are in place and working appropriately; and

WHEREAS, internal auditing is an increasingly sophisticated and complex activity requiring specialized knowledge, training, and education; and

WHEREAS, internal auditing is an established profession, led by The Institute of Internal Auditors, with a globally recognized code of ethics and *International Standards for the Professional Practice of Internal Auditing*; and

WHEREAS, the contribution of internal auditors to the success of organizations and the global economy at large deserves our recognition and commendations;

NOW THEREFORE BE IT PROCLAIMED that the Board of Commissioners for Cabarrus County, North Carolina, do hereby proclaim the Month of May 2021 as International Internal Audit Awareness Month and hereby extend greetings and best wishes to all observing International Internal Audit Awareness Month, and invite the citizens of Cabarrus County to join in recognizing professional internal auditors for their contribution.

ADOPTED this 19th day of April, 2021.

/s/ Stephen M. Morris
 Stephen M. Morris, Chairman
 Cabarrus County Board of Commissioners

(C-9) Proclamation - North Carolina 811 Safe Digging Month

Chairman Morris read the following proclamation aloud.

Commissioner Strang **MOVED** to adopt the proclamation. Commissioner Shue seconded the motion.

Following a brief discussion, the **MOTION** unanimously carried.

Proclamation No. 2021-14

NORTH CAROLINA 811 SAFE DIGGING MONTH PROCLAMATION

WHEREAS, as utility owners, excavators, designers, and homeowners work to keep pace with North Carolina's economic development, it is important to minimize damages to underground utility lines, danger to workers and the general public, environmental impact, and loss of utility services to the citizens of North Carolina; and

WHEREAS, North Carolina 811, a utility service notification center and leader in education celebrates its 43rd year of continuous service to the State, is key to preventing injuries and damages when excavating; and

WHEREAS, this unique service provides easy, one-call notification about construction and excavation projects that may endanger workers and jeopardize utility lines while promoting workplace and public safety, reducing underground utility damage, minimizing utility service interruptions and protecting the environment; and

WHEREAS, this vital service, which began in 1978 serves the citizens of North Carolina from the mountains to the coast, educates stakeholders about the need for excavation safety whether the project is as small as planting a tree to designing and beginning construction on a new interstate; and

WHEREAS, in 2020, the North Carolina one call system received 2.1 million notification requests and transmitted over 12.2 million requests, providing protection to utility companies infrastructure, their employees, excavators, and customers;

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners does hereby proclaim the month of April 2021 as "North Carolina 811 Safe Digging Month" to encourage all excavators and homeowners of Cabarrus County to contact 8-1-1 either by dialing 8-1-1 or contacting NC811 via the webpage of NC811.org at least three working days prior to digging in order to "Know What's Below," avoid injury, protect the environment, prevent millions of dollars in damages and to remind excavators that three working days' notice is the law, for safe digging is no accident, and that more information may be obtained by visiting www.nc811.org.

Adopted this 19th day of April, 2021.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(D) INFORMAL COMMENTS

Chairman Morris provided information on the meeting format and the process for the public to participate in informal public comments.

Chairman Morris opened the meeting for Informal Public Comments at 7:11 p.m. He asked Lauren Linker, Clerk to the Board, if any written comments had been submitted, if anyone was waiting on the phone or present in the Board of Commissioners Chambers to present a comment.

Ms. Linker stated no written comments were submitted and there was no one on the phone. There was no one present in the Board of Commissioners Chambers.

There were no comments, nor anyone present via telephone or in person to address the Board; therefore, Chairman Morris closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Active Living and Parks - Park and Recreation Trust Fund Grant Application

The Parks and Recreation Trust Fund (PARTF) provides dollar-for-dollar matching grants to local governments for the acquisition and/or development of park and recreational projects to serve the general public. A local government can request a maximum of \$500,000 with each application.

An applicant must match the grant dollar-for-dollar, 50 percent of the total cost of the project, and may contribute more than 50 percent. The appraised value of land to be donated to the applicant can be used as part of the match. The value of in-kind services, such as volunteer work, cannot be used as part of the match. There are 13 acres adjacent to Rob Wallace Park the landowner has indicated they would sell to Cabarrus County at a reduced cost. The reduced amount would allow Cabarrus County to utilize the reduction as the match. Two appraisals have been performed on the property, one by Cabarrus County and one by the landowner. \$117,000 and \$345,000 were the appraisals.

Mr. Marshall has spoken with the realtor involved with the landowner and the family did agree to a valuation of \$200,000. (50% donated) If the grant is awarded, Cabarrus County would receive \$100,000 to pay for the property. Property acquired with PARTF must be dedicated forever for public recreational use. The Park and Recreation Trust Fund Grant application deadline is May 3, 2021.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved Active Living and Parks to apply for the Park and Recreation Trust Fund Grant.

(F-2) Appointments - Animal Protection Advisory Board

The terms of Animal Protection Advisory Board members Jacqueline Tucker and Sydney Carter end April 30, 2021. Both Ms. Tucker and Ms. Carter have indicated they would like to serve another term. Ms. Tucker has served on this Board since 2015. An exception to the length of service provision of the Appointment Policy will be needed for her.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board reappointed Jacqueline Tucker and Sydney Carter to the Animal Protection Advisory Board for three-year terms ending April 30, 2024; including an exception to the length of service provision of the Appointment Policy for Ms. Tucker.

(F-3) Appointments - Industrial Facilities and Pollution Control Financing Authority

Dana Ritchie's term on the Industrial Facilities and Pollution Control Financing Authority ends April 30, 2021. Ms. Ritchie is willing to serve another

term. If reappointed, an exception to the length of service provision of the Appointment Policy will be needed for her.

The Authority meets on an as-needed basis and the County Attorney serves as the contact for this Authority.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board reappointed Dana Ritchie to the Industrial Facilities and Pollution Control Financing Authority for a six-year term ending April 30, 2027; including an exception to the length of service provision of the Appointment Policy.

(F-4) Appointments (Removals) - Adult Care Home Community Advisory Committee

Joe Anderson's term on the Adult Care Home Community Advisory Committee ended February 28, 2021. Mr. Anderson is not interested in serving another term.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board removed Joe Anderson from the Adult Care Home Community Advisory Committee roster and thanked him for his service.

(F-5) Appointments and Removals - Centralina Workforce Development Board

Current Centralina Workforce Development Board (CWDB) member Fernando Little with Atrium Health Cabarrus informed the Board that he has been promoted to a new position and will not be able to continue to represent Cabarrus County on the Board.

To continue representation from the Health Care sector and Cabarrus County, Beatriz Rodriguez, Human Resources Business Partner - North Market with Atrium Health Cabarrus, has been recommended to replace Fernando Little on the Board and complete his term. Ms. Rodriguez does not reside in Cabarrus County. An exception to the residency provision of the Appointment Policy will be needed for her.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board removed Fernando Little from the Centralina Workforce Development Board roster and thanked him for his service.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board appointed Beatriz Rodriguez to the Centralina Workforce Development Board as a Private Sector representative to complete an unexpired term ending June 30, 2021, including an exception to the residency provision of the Appointment Policy.

(F-6) Board of Elections - HAVA Grant

Board of Elections received a HAVA Grant from the state in the amount of \$55,896.13. The grant funds will be used to purchase hand scanners. Staff is seeking Board approval of the grant award and subsequent budget amendment.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the grant award and adopted the budget amendment.

Date:4/19/2021

Amount:55,896.13

Dept. Head:Carol Soles (prepared by Elie Landrum)

Department:Board of Elections

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Purpose: Board of Elections received HAVA grant funds in the amount of \$55,896.13. The funds will be used to purchase hand scanners. This budget amendment budgets that grant accordingly.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1510-9854	HAVA Title I Grant Expense	-	55,896.13		55,896.13
001	6	1510-6357	HAVA Title I Grant	-	55,896.13		55,896.13

(F-7) Finance - Cares Fund Budget Amendment and Project Ordinance

The County received CARES ACT funds to use for COVID 19 related expenditures. Interest earned on the funds must be used for COVID related expenditures.

The County received Emergency Rental Assistance funding in January to assist households that are unable to pay rent and utilities due to the COVID-19 pandemic. Acceptance of the grant award and related budget amendment was

approved by the Board in February. The project ordinance has been revised to include revenue and appropriations of the funds.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the related budget amendment to budget additional revenue from interest earned, appropriated funds for COVID 19 related health care claims and approved the revised special revenue project ordinance to include Emergency Rental Assistance Grant and Interest Income.

Date: April 19, 2021

Amount: 3,498.70

Dept. Head: Suzanne Burgess for Wendi Heglar

Department: Finance

Internal Transfer Within Department

Transfer Between Departments/Funds

X Supplemental Request

This budget amendment is to budget interest revenue for CARES - COVID Relief funds earned through December 31, 2020. The interest earned will be used to pay COVID related health insurance claims.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
440	6	1925-6701	CARES RELIEF FUNDS - INTEREST	-	3,498.70	-	3,498.70
440	9	1925-964102	COVID RELATED HEALTH CLAIMS	52,411.30	3,498.70	-	55,910.00

Ordinance No. 2021-05

CABARRUS COUNTY
CARES RELIEF FUNDS – SPECIAL REVENUE
PROJECT ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of receiving and disbursing funds as directed by CARES Act funding and the US Department of State Treasury and Emergency Rental Assistance Program (ERAP) funding and the US Department of State Treasury.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP), the grant terms, the rules and regulations of the US Department of State Treasury and the budget contained herein.
- C. It is estimated that the following revenues will be available to fund COVID 19 and Emergency Rental Assistance expenditures:

CARES Act Relief Funds	\$7,972,670
Interest Income	3,499
Emergency Rental Assistance (ERAP)	6,528,517
TOTAL REVENUES	\$14,504,686

- D. The following appropriations are made for expenditures related to COVID19 and Emergency Rental Assistance:

Salaries and Benefits	\$3,581,275
Other Public Health Expenditures	2,415,010
Municipal Distribution	1,979,884
Contracted Employees (ERAP)	652,851
Emergency Rental Assistance (ERAP)	5,875,666
TOTAL EXPENDITURES	\$14,504,686
GRAND TOTAL – REVENUES	\$14,504,686
GRAND TOTAL – EXPENDITURES	\$14,504,686

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this the 19th day of April, 2021.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-8) Finance - Fire District Budget Amendment

This budget amendment will increase Fire Districts' current year property tax collections as well as increase related districts' turnovers. Per the Fire Tax Districts budget ordinance, Section V. (7), upon notification of funding increases of revenues, the Manager may adjust budgets to match.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the budget amendment.

Date:	4/19/2021	Amount:	1,304,500.00
Dept. Head:	Wendi Heglar (Prepared by Katrina Myers-Arnold)	Department:	Finance
Internal Transfer Within Department		Transfer Between Departments/Funds	
		☒ Supplemental Request	

To increase Fire Districts' current year property tax collections as well as increase related districts' turnovers. Per the Fire Tax Districts budget ordinance, Section V. (7), upon notification of funding increases of revenues, the Manager may adjust budgets to match.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
430	6	2710-6011	Property Tax Current Year Coll	5,692,557.00	1,304,500.00		6,997,057.00
430	9	2710-975601	Con Rural	50,227.00	4,000.00		54,227.00
430	9	2710-9773	Rimer Fire	203,182.00	40,000.00		243,182.00
430	9	2710-9774	Mt Mitchel	99,345.00	35,000.00		134,345.00
430	9	2710-9775	Gold H VFD	39,555.00	10,000.00		49,555.00
430	9	2710-9776	Mt Plesant	541,988.00	110,000.00		651,988.00
430	9	2710-9777	Kann Rural	216,319.00	15,000.00		231,319.00
430	9	2710-9778	Georgevill	266,791.00	45,000.00		311,791.00
430	9	2710-9779	Flowes St	424,589.00	120,000.00		544,589.00
430	9	2710-9780	Odell	804,537.00	165,000.00		969,537.00
430	9	2710-9781	Richf VFD	11,073.00	5,500.00		16,573.00
430	9	2710-9783	Jackson Pk	231,467.00	25,000.00		256,467.00
430	9	2710-9784	Cold Water	230,919.00	10,000.00		240,919.00
430	9	2710-9785	Allen	445,827.00	180,000.00		625,827.00
430	9	2710-9786	Midland	820,779.00	310,000.00		1,130,779.00
430	9	2710-9788	Northeast	181,060.00	45,000.00		226,060.00
430	9	2710-9798	Harris VFD	1,124,899.00	185,000.00		1,309,899.00

(F-9) Finance - Update of Capital Project Fund Budgets and Related Project Ordinances

Budget amendment and project ordinance updates are included with this agenda for the Construction and Renovation Fund (Fund 343) and the County Construction Fund (Fund 380).

Several projects closed in the Construction and Renovation Fund. The budget amendment will account for the completion of the projects.

The County Construction Fund budget amendment recognizes and appropriates Medicaid Hold Harmless revenues for design/construction of a future mental health facility. This is a transfer from the General Fund.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the Multi-year Budget Amendments and revised Project Ordinances.

Budget Revision/Amendment Request							
Date: 4/19/2021				Amount:	\$	17,579,488.91	
Dept. Head: Wendi Heglar				Department:	Finance, 343 Construction & Renovation Fund		
☐ Internal Transfer Within Department		☐ Transfer Between Departments/Funds			☒	Supplemental Request	
The purpose of this budget amendment is to close completed projects and projects that were moved from the 343 Construction & Renovation Fund in FY20. The Project names are listed below.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	6	1110-6902-RPAIR	Contribution From General Fund	492,722.00		492,722.00	0.00
343	6	1110-6910-RPAIR	Contribution From Capital Projects Fund	393,106.00		393,106.00	0.00
343	6	1110-6921-RPAIR	Contribution From Capital Reserve Fund	1,691,894.00		1,691,894.00	0.00
343	9	1110-9708-RPAIR	Contribution to Capital Projects Fund	2,577,722.00		2,577,722.00	0.00
			Skylight Repair Moved from 343 to 380 in FY20				0.00
343	6	1710-6902	Contribution From General Fund	33,590.93		33,590.93	0.00
343	9	1710-9860	Equipment & Furniture	33,590.93		33,590.93	0.00
			Closed project for Cubicles in Finance				
343	6	1952-6902-FALPR	Contribution From General Fund	300,000.00		300,000.00	0.00
343	9	1952-9708-FALPR	Contribution to Capital Projects Fund	48,793.23		48,793.23	0.00
343	9	1952-9830-FALPR	Other Improvements	251,206.77		251,206.77	0.00
			Closed Project for FALPR (Fall Protection for Various Buildings)				
343	6	2210-6902-COURT	Contribution From General Fund	68,785.98		68,785.98	0.00
343	6	2210-6921-COURT	Contribution From Capital Reserve Fund	12,519,178.00		12,519,178.00	0.00
343	9	2210-9708-COURT	Contribution to Capital Projects Fund	12,519,178.00		12,519,178.00	0.00
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
343	9	2210-9830-COURT	Other Improvements	68,785.98		68,785.98	0.00
			Court Expansion moved from 363 to 380 in FY20				
343	6	8140-6921-CVB	Contribution from Capital Reserve Fund	1,932,937.00		1,932,937.00	0.00
343	9	8140-9708	Contribution to Capital Projects Fund	1,932,937.00		1,932,937.00	0.00
			Turf Fields Project moved from 343 to 380 in FY20				
343	6	8140-6921-REPL	Contribution From Capital Reserve Fund	97,275.00		97,275.00	0.00
343	9	8140-9860-RPAIR	Equipment & Furniture	97,275.00		97,275.00	0.00
			Closed Project Frank Liske Park Playground Replacement				
343	6	8240-6921	Contribution From Capital Reserve Fund	50,000.00		50,000.00	0.00
343	9	8240-9708	Contribution to Capital Projects Fund	18,110.02		18,110.02	0.00
343	9	8240-9830	Other Improvements	31,889.98		31,889.98	0.00
			Closed Project for Libraries				

Ordinance No. 2021-06

CABARRUS COUNTY CONSTRUCTION AND RENOVATION
PROJECT
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Park & Recreation Trust Fund (PARTF) Grant	\$ 350,000
Rental - Tower Lease	1,056,214

Sale of Fixed Assets	1,012,442
Contributions and Donations	223,036
General Fund Contribution	3,914,143
Lease Proceeds (Robert Wallace Park)	3,666,394
Capital Projects Fund Contribution	3,926,264
Capital Reserve Fund Contribution	9,035,939
Special Revenue Contribution	41,438
 TOTAL REVENUES	 \$23,225,870

D. The following appropriations are made as listed.

Government Management Furniture & Fixtures	\$ 25,833
Enterprise Physical Security	300,000
County Website Design	283,750
Jail Camera Upgrade	172,607
Sheriff Radio Communications Tower	160,000
Public Safety Training Center	90,000
EMS Co-location - Concord Fire #11	482,761
Emergency Communications Equip & Ethernet Backhaul	2,929,606
JM Robinson High School Wetlands Mitigation	78,618
NE Area Park - Other Improvements	589,024
NE Area Park - Land	1,000,000
Robert Wallace Park	8,147,965
Carolina Thread Trail	109,329
Frank Liske Park - Lower Lot Restrooms	693,951
Arena - Lighting Control System Replacement	170,815
Arena - Building & Storage Replacement	161,000
Arena - Equipment & Furniture	116,438
Contribution to County Capital Projects Fund	7,623,787
Unassigned	90,386
 TOTAL EXPENDITURES	 \$23,225,870
 GRAND TOTAL - REVENUES	 \$23,225,870
GRAND TOTAL - EXPENDITURES	\$23,225,870

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.

8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 19th Day of April, 2021.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2021-07

CABARRUS COUNTY COUNTY CAPITAL PROJECTS BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 77,592,977
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Debt Proceeds 2022 Draw Note	49,126,301
Contributions from Capital Projects Fund	25,017,039
Contribution from General Fund	17,905,583
Contribution from Capital Reserve Fund	3,657,664
Contribution from Internal Service Fund	1,065,425
 TOTAL REVENUES	 \$174,364,989

C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$ 134,859,518
Governmental Center Skylight & Roof Replacement	2,220,074
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
Artificial Turf Fields	4,401,748
Frank Liske Barn Replacement	4,765,426
Legal / Closing Expenses	952,508
Governmental Center Parking Deck Sealing	350,000
Operations Center Renovations	5,526,434
Fiber Infrastructure Improvement	420,000
Jail Annex HVAC Replacement	240,000
Sheriff Training & Firing Range Renovations	1,900,000
Human Services HVAC	180,000
Facility/Field Expansion	14,327
Frank Liske Park ADA Renovations	1,100,000
Frank Liske Park Water Line	780,000
Frank Liske Park Playground Replacement	120,000
Camp Spencer Vending & Archery Building	625,000
West Cabarrus Library & Senior Center	2,400,000
Deferred Maintenance Projects	2,157,400
EMS Headquarters	6,170,000
Mental Health Facility	3,097,554
 TOTAL EXPENDITURES	 \$174,364,989
 GRAND TOTAL - REVENUES	 \$174,364,989
GRAND TOTAL - EXPENDITURES	\$174,364,989

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.

8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 19th day of April, 2021.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker
Clerk to the Board

(F-10) Human Resources - Personnel Ordinance Changes - Compensation

There are two compensation related changes Human Resources would like to present for approval. One ties to our process for internal promotions as discussed during the budget retreat. The other is a process simplification for ALPs that would also benefit from a simplification in the rehire rates for returning staff.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved changes to the Personnel Ordinance.

Personnel Ordinance Updates - April 2021

The changes requested are tied to the compression presentation shared with the Board of Commissioners at the Budget Retreat on Saturday, February 27th with the exception on one item on seasonal staff. The goal of these changes is to move the County into a better position to prevent recurrent of wage compression.

Pay for Internal Promotions

We are requesting greater flexibility in setting promotional increases for internal applications. See the current Personnel Ordinance language followed by suggested updates that match up to the process we use for external hires. The goal is to be more competitive with internal staff moves and to

Current:Section 3. Use of Salary Ranges

The following provisions shall govern the hiring rate of pay, as well as the granting of within-the-range pay increases:

- (a) Hiring Range. The hiring range for a vacant position is the entry or minimum rate through the 25th percentile of the salary grade assigned to the job class for the position. Appointment within the hiring range is based on factors such as applicant qualifications being higher than the desired/required education, abilities and experience for the class; a shortage of available qualified applicants; and/or the refusal of qualified applicants to accept employment at the minimum rate for the grade. The County Manager has final appointment approval for initial hire **or internal promotion** within the hiring range and in extraordinary circumstances may approve appointments above the hire rate.

Section 6. Pay Rates in Promotion, Demotion, Transfer, and Reclassification

- (b) When an employee is promoted to a position in a higher salary range, the employee shall be eligible for a salary level increase equivalent to the competitive market rate, not to exceed the hire rate of the position, with a minimum increase of 5%.

Proposed:Section 6. Pay Rates in Promotion, Demotion, Transfer, and Reclassification

- (b) When an employee is promoted to a position in a higher salary range, the employee shall be eligible for a salary increase equivalent to the competitive market rate. **Increases shall be calculated based on credit for experience and education. Increases that exceed the 25th percentile of the range must be approved by the County Manager.**

Reclassifications

The last change to this section removed the 5% automatic reclassification adjustment and replaced with a more market driven approach. In practice that has reduced the reclass amount for all for around 3%. That has made fiscal sense for those with a one grade movement but has exacerbated the compression problem especially for those with multiple grade moves. By not moving to the equivalent placement within the new range, we are depressing their relative placement within the range. Our ranges are spaced at 5% spread so a lesser move leads to compression. This will also correct the consistency issue between mid-year reclassifications and those that occur as part of a salary study project.

We are requesting reconsideration of this section as proposed.

Current:Section 6. Pay Rates in Promotion, Demotion, Transfer, and Reclassification

- (f) When a position is reclassified to a higher salary range, the employee in the position shall receive approximately 5% or an increase to the entry level of the new salary grade, whichever is greater.

Section 7. Pay Rates in Pay Plan Adjustments

When the Board of Commissioners approves a change in salary range for a class of positions, the salaries of the employees whose positions are allocated to that class shall be affected as follows:

- (a) When a class of positions is assigned to a higher salary range, employees in those positions shall receive a percentage increase as recommended by County Manager based on salary study results or an increase to the entry level of the new salary grade, whichever is greater to maintain market competitiveness.

Proposed:

- (a) When a class of positions is assigned to a higher salary range, employees in those positions shall receive **an increase to move them to the same range placement within the new grade.**

Market Study Cycle

For the purposes of external market review, County positions are divided into 3 groups - Public Safety, Department of Human Services (DHS) and all other departments positions. Each group is reviewed externally every third year. We

are proposing adding a 4th year after each cycle to complete an internal review and made any adjustments to policy for the upcoming three year cycle. This will prevent changes mid-process that will lead to inconsistency between the groups and allow for a through review to prevent recurrence of wage compression.

Current:

Section 2. Administration of the Pay Plan

The County Manager shall be responsible for the administration and maintenance of the pay plan. The pay plan is intended to provide equitable compensation for all positions reflecting the differences in duties, responsibilities, and qualifications; the comparable rates of pay for positions in private and public employment in the area; the financial condition of the County; and other factors.

The pay plan of Cabarrus County shall be administered in a fair and systematic manner in accordance with work performed. The pay plan shall be externally competitive, shall maintain proper internal relationships among positions, and shall recognize performance as the basis for pay increases within the established salary range.

Market compensation and/or classification studies shall be conducted annually with each department on a three-year review cycle. The annual study will be performed by an outside consultant to maintain a pay scale consistent with like jobs in the local market including similar governmental entities. Recommendations will be presented to the Board of Commissioners prior to the budget and if approved will be effective with the new fiscal year. Additionally, the County Manager shall, when necessary, direct comparative studies of all factors affecting the level of salary.

Proposed:

Market compensation and/or classification studies shall be conducted annually with each department on a review cycle of not less than four years. The annual study will be performed by an outside consultant to maintain a pay scale consistent with like jobs in the local market including similar governmental entities. Recommendations will be presented to the Board of Commissioners prior to the budget and if approved will be effective with the new fiscal year. Additionally, the County Manager shall, when necessary, direct comparative studies of all factors affecting the level of salary.

Pay Increases for Seasonal Employees

The current evaluation and merit process is cumbersome and not well-suited to our seasonal staff such as Active Living & Parks Camp Counselors and Recreation Facility Operators. We have recommended a new end-of-season evaluation form and accompanying pay increase for returning staff. If approved, this section could be added to the Ordinance section on Merit Increase Administration.

Current:

(b) Merit Increase Administration. Each year, an employee shall receive a performance evaluation and be considered for a merit increase on the anniversary of his or her date in that position. Merit increases are determined by the score received on the evaluation and any program adjustments. An employee must receive a 2.01 rating or greater on the 5.00 point scale to qualify. If an employee qualifies, the department head recommends a merit increase according to the chart below. After administrative review by the Human Resources Director, the increase is added to the employee's base salary.

An employee that receives a rating of 2.00 or lower will normally require a Performance Improvement Plan (PIP) to bring his or her performance to position expectations. Department Heads are responsible for reasonable and appropriate action to assist an employee in attaining expected job performance. Complete a PIP for an overall 2.00 or lower or scores a 1 or 2 in an individual competency. If improvement is not made within three months' disciplinary measures in accordance with Article VII shall begin.

An employee is eligible for a merit increase in accordance with the following:

Performance Evaluation	Merit Pay Increase
------------------------	--------------------

From	To	Point Spread	Levels	Percent
0.00	2.00	2.00	0	0.00
2.01	2.38	0.37	1	0.50
2.39	2.63	0.24	2	1.00
2.64	2.88	0.24	3	1.50
2.89	3.25	0.36	4	2.00
3.26	3.72	0.46	5	2.50
3.73	4.15	0.42	6	3.00
4.16	4.58	0.42	7	3.50
4.59	5.00	0.41	8	4.00

Employees at the maximum of their assigned salary range may participate in the merit process through a lump sum bonus award. The award is an annual one-time award in the amount of the employee's recommended merit increase. If the employee has not reached the maximum of the range but a merit recommendation will put them over, they may receive up to the range maximum as a salary addition and the remainder for that year as a lump sum payment.

Proposed Addition:

Seasonal Employees

Employees hired into seasonal position will receive an end-of-season evaluation as their assignment ends. Increases will be based on a flat rate versus percentage-based increase.
And chart:

Performance Evaluation			Flat Rate Increase	
From	To	Point Spread	Levels	Increase
0	5	5	0	0.00
6	11	5	1	\$.25
12	15	3	2	\$.50

(F-11) Planning and Development - Budget Amendment to Place Duke Rebate Revenues

The Community Development Division participates in the Duke Energy Rebate program. As state funded Weatherization units that are Duke Energy customers are completed, staff is able to request a rebate for that work which is required to be placed back into the program to expand the service. The attached budget amendment assigns that funding to expense accounts so that additional clients can be assisted.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the budget amendment.

Date: April 19th, 2021

Amount: 9,621.67

Dept. Head: Kelly Sifford

Department: Planning & Development - Community Development

Internal Transfer Within Department

Transfer Between Departments/Funds

☒ Supplemental Request

The amendment is for rebate funds received from Duke Energy for completed weatherization units on homes that have Duke Energy as their electricity provider.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
460	2	46063250-6841-DE	Duke Power Rebate	-	9,621.67		9,621.67
460	2	46093250-9315-DE	Health & Safety - Duke	43,550.92	9,621.67		53,172.59

(F-12) Recycling / Waste Reduction - Purchase of Scrap Metal Roll Off Containers

The Recycling / Waste Reduction Department is requesting approval to purchase three (3) - 40 yard roll off containers. These will be used as part of the scrap metal collection program. White Good Funds received from the state will be used for the purchase of the roll off containers.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board adopted the budget amendment.

Date: April 19, 2021

Amount: 20,000.00

Dept. Head: Suzanne Burgess for Kevin Grant

Department: Environmental Management - Recycling

Internal Transfer Within Department

Transfer Between Departments/Funds

X

Supplemental Request

This budget amendment is to appropriate restricted fund balance to purchase three roll off containers for scrap metal collections. Currently, the excess white goods fund balance is \$172,224 and will be used for this purchase.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	4620-6901	Fund Balance Appropriated	186,465.64	20,000.00	-	206,465.64
001	9	4620-9860	Equipment	-	20,000.00	-	20,000.00

(F-13) Sheriff's Office - Request to Award a Service Weapon to Lt. Robert Keith Wensil Upon Retirement

Lt. Keith Wensil began his career with the Cabarrus County Sheriff's Office July 6 1992. He worked the Detention Center until 1997 when he was assigned to the Patrol Division. He was promoted through the ranks to Sergeant on Patrol and then ultimately to Lieutenant in 2019.

It is requested that Lt. Wensil's service weapon (Sig Sauer P320 .40 cal handgun serial # 58C352279) be declared surplus property and awarded to him for the price of \$1.00 upon his retirement.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board declared a service weapon (Sig Sauer P320 .40 cal handgun serial # 58C352279) as surplus property and awarded it to Lt. Wensil for the price of \$1.00 upon his retirement.

(F-14) Tax Administration - Refund and Release Reports - March 2021

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Commissioner Shue, seconded by Vice Chairman Honeycutt and unanimously carried, the Board approved the March 2021 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases. The report is hereby incorporated into the minutes by reference and is on file with the Clerk to the Board.

(G) NEW BUSINESS

(G-1) Economic Development Investment - Project Spring - Public Hearing 6:30 p.m.

Samantha Grass, Cabarrus County Economic Development Corporation, Recruitment Project Manager, presented a request for an economic development investment for Project Spring, which proposes to build four industrial spec buildings at 560 Pitts School Road, NW in Concord. Phase I will include buildings A, B and C with a projected investment of \$9.5 million. Construction will begin this summer and be completed in March/April, 2022. Phase 2 will include building D; construction will begin upon 70% occupancy in Phase I (estimated late 2022 and completion in mid to late 2023). The estimated project investment for Phase 2 is \$ 3.5 million. Square footage for all four buildings would total 119,400 SF with an approximate investment of \$13,000,000 in real property. A three-year grant equivalent to 85 percent of the ad valorem taxes on the increase in real property tax values was requested. A public hearing is required.

Cabarrus County Economic Development Grant Analysis - Project Spring

	Year 1	Year 2	Year 3
Total Assessed Value	\$13,000,000.00	\$13,000,000.00	\$13,000,000.00
County taxes at .74	\$ 96,200.00	\$ 96,200.00	\$ 96,200.00
Grant @ 85 %	\$ 81,770.00	\$ 81,770.00	\$ 81,770.00
Net Taxes to County	\$ 14,430.00	\$ 14,430.00	\$ 14,430.00
		3 year taxes	\$ 288,600.00
		3 year grant	\$ 245,310.00
		3 year net revenue	\$ 43,290.00

A discussion ensued. During discussion, Ms. Grass responded to questions from the Board.

Chairman Morris opened the public hearing at 7:18 p.m. The Public Hearing Notice was posted the County’s website (www.cabarruscounty.us) on April 9, 2021 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

Chairman Morris asked Lauren Linker, Clerk to the Board, if any written comments had been submitted, if anyone was waiting on the phone or present in the Board of Commissioners Chambers to present a comment. Ms. Linker stated no written comments were submitted and no one was present in the Board of Commissioners Chambers. There was no one on the phone.

There were no comments, no one in person, nor any comments via the phone on this matter; therefore, Chairman Morris closed the public hearing.

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the Board approved an economic development agreement (3 years, 85 percent) between Project Spring and Cabarrus County, and authorized the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney.

(G-2) EMS - Renewal of Non-Emergency Transport Franchise Agreement with American Transmed - Public Hearing 6:30 p.m.

Jimmy Lentz, Emergency Medical Services (EMS) Director, reported American Transmed is the non-emergency EMS transport provider for Cabarrus County. The county has maintained a franchise agreement for the last three years with American Transmed. The agreement will expire in June, 2021 and staff requests renewal for another three years.

Mr. Lentz read the first reading of the ordinance aloud. A second reading will be conducted at the May regular meeting.

Chairman Morris opened the public hearing at 7:24 p.m. The Public Hearing Notice was posted the County’s website (www.cabarruscounty.us) on April 9, 2021 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

Chairman Morris asked Lauren Linker, Clerk to the Board, if any written comments had been submitted, if anyone was waiting on the phone or present in the Board of Commissioners Chambers to present a comment. Ms. Linker stated no written comments were submitted and no one was present in the Board of Commissioners Chambers. There was no one on the phone.

There were no comments, no one in person, nor any comments via the phone on this matter; therefore, Chairman Morris closed the public hearing.

(G-3) Infrastructure and Asset Management - Courthouse Expansion Public Art Update

Kyle Bilafer, Area Manager of Operations, provided an update in connection with the public art for the courthouse expansion.

Mr. Bilafer reported the Public Art Committee will develop and issue an open call RFQ (Request for Qualifications) to any artists throughout the nation. Five finalists will be chosen and from those five, proposals (\$2,500 each) from three will be accepted.

Additionally, the Public Art Commission determined an approximate reasonable cost for the artwork in the main lobby of the courthouse to be

\$357,500; this would include the cost for the artist proposals. It is also recommended that if approved, the cost would be included in the RFQ.

There was discussion throughout the presentation with Mr. Bilafer responding to questions from the Board.

Commissioner Kiger **MOVED** to approve the Cabarrus County Courthouse Expansion Public Art Committee's recommendation for a RFQ (Request for Qualifications) with a dollar amount not to exceed \$357,500. Commissioner Shue seconded the motion.

Following discussion, the **MOTION** unanimously carried.

(G-4) Infrastructure and Asset Management - Frank Liske Park Barn Rebuild Project Update

Kyle Bilafer, Area Manager of Operations, provided an update on the final schematic design, building systems narrative and basic drawings for the Frank Liske Park Barn rebuild project.

There was discussion throughout the update. During discussion, Mr. Bilafer, Londa Strong, Active Living and Parks Director, and Mike Downs, County Manager, responded to questions from the Board. Ms. Strong was in attendance virtually.

(G-5) Tax Administration - Resolution in Opposition of a Portion of SB 196

David Thrift, Tax Administrator, presented a resolution in opposition of a portion of Senate Bill 196 for the Board's consideration. The portion opposed would hold the county and ultimately the taxpayers responsible for payment of the foreclosure attorney's fees should the owner redeem the real property prior to the judge's foreclosure order. Mr. Thrift read the resolution aloud.

A discussion ensued. During discussion, Mr. Thrift responded to questions from the Board.

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board adopted the resolution.

Resolution No. 2021-03

CABARRUS COUNTY BOARD OF COMMISSIONERS
RESOLUTION IN OPPOSITION TO THE PORTION OF
SENATE BILL 196 THAT PERTAINS TO COURT APPOINTED
COMMISSIONER'S FEES

WHEREAS, Senate Bill 196 (the "Bill") has been introduced in the current session of the North Carolina General Assembly;

WHEREAS, a portion of the Bill pertains to the commissions earned by court appointed commissioners in tax foreclosures conducted on behalf of local governments under NCGS Section 105-374(i);

WHEREAS, persons and firms appointed in this capacity must complete many tasks and advance much expense, including but not limited to:

- advertising, posting and listing the property for sale, which includes for most firms that conduct this service, updating the firm website with the sale information
- conducting the public sale at the courthouse which includes
 - auctioning the property
 - collecting deposits
 - issuing receipts
 - filing the Report of Sale
 - providing information to interested bidders regarding the remaining processes
- monitoring the sale through the upset bid period
 - processing upset bids, which includes
 - receiving the upset bids from the Clerk's Office
 - mailing a copy of the upset bid to all the parties in the action
 - refunding deposits made at the public sale
- collecting the balance of the sales proceeds from the highest bidder after the upset bid period has expired
- drawing legal documents, including:

- o the commissioner's deed
- o the motion to confirm the sale
- o the order to confirm the sale
- o the account to the Clerk of Court as to the funds received and disbursed
- attending the hearing on the motion to confirm the sale
- recording the commissioner's deed
- transmitting every document filed with the Clerk to every party involved in the foreclosure action, including all lienholders and owners of record;

WHEREAS, these services are substantial, valuable, essential to the foreclosure process and have historically been delivered at no charge, except for the commission provided by the statute;

WHEREAS, the costs for these services under NCGS Section 105-374(i), as currently enacted, are paid out of the sales proceeds but if a party wishes to redeem a property from foreclosure and avoid its transfer to a new owner, the redeeming party pays the commission and the other costs of the action, along with the delinquent taxes to redeem the property, thereby alleviating the local government, and its taxpayers that pay their taxes on time, of the burden of the cost to foreclose on delinquent property tax liens;

WHEREAS, by disallowing the commissioner's fee if the property is redeemed between the time of the public auction and the filing of the order of confirmation, the Bill reverses the current treatment of these fees by pushing the costs of them to local government and their taxpayers that pay their taxes on time;

WHEREAS, the effect of this Bill will be unfair to the taxpayers of local government that pay their taxes on time and will increase the costs to local government, in that these substantial and valuable services are an integral part of the foreclosure process.

NOW THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners does hereby oppose that portion of SB 196 that pertains to commissions earned by court appointed commissioners under NCGS Section 105-374 and requests that the pertinent portion of the statute remain as currently enacted.

This the 19th day of April, 2021.

/s/ Stephen M. Morris
 Stephen M. Morris, Chair
 Cabarrus County Board of Commissioners

ATTEST:
/s/ Lauren Linker
 Clerk to the Board

(H) REPORTS

(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

Commissioner Strang reported the Youth Commission is continuing their work on their mental health initiative. Additionally, the Town of Midland is still working on their Veterans Park, waiting to hear back from the City of Concord on the Highway 24/27 Sewer Project, and they announced they are planning to hold their July 4th celebration this year.

(H-2) Board of Commissioners - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Active Living and Parks Commission - 2 Expired Terms
- Adult Care Home Community Advisory Committee - 8 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Fire Advisory Board (ETJ) - 1 Vacant Position
- Human Services Advisory Board - 1 Vacant Position
- Juvenile Crime Prevention Council - 2 Vacant Positions
- Nursing Home Community Advisory Committee - 8 Vacant Positions
- Region F Aging Advisory Committee - 2 Vacant Positions
- Transportation Advisory Board - 3 Vacant Positions
- Youth Commission - 5 Vacant Positions

Chairman Morris urged citizens to consider participating on a Board or Committee.

(H-3) Budget – Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(H-4) County Manager – Monthly Building Activity Reports

The Board received the Cabarrus County Construction Standards Dodge Report for March 2021 and the Cabarrus County Commercial Building Plan Review Summary for March 2021 for informational purposes. No action was required of the Board.

(H-5) County Manager – Monthly New Development Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(H-6) Economic Development Corporation – March 2021 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of March 2021 for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

Chairman Morris commented on the emphasis in the community for Covid-19 vaccinations. He noted several locations in the area providing vaccinations and encouraged everyone to take advantage of the opportunity.

Youth Commissioner Lainey Lancaster thanked the Board for their invitation to participate in the meeting.

(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(K) CLOSED SESSION

(K-1) Closed Session – Pending Litigation, Economic Development and Acquisition of Real Property

UPON MOTION of Vice Chairman Honeycutt, seconded by Commissioner Shue and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation, economic development and acquisition of real property as authorized by NCGS 143-318.11(a) (3), (4) and (5).

UPON MOTION of Commissioner Strang, seconded by Commissioner Shue and unanimously carried, the Board moved to come out of closed session.

(L) ADJOURN

UPON MOTION of Commissioner Kiger, seconded by Commissioner Shue and unanimously carried, the meeting adjourned at 9:19 p.m.

Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met for the 2nd Quarter Cabarrus Summit 2021 at the Cabarrus Arena and Events Center in Concord, North Carolina at 6:00 p.m. on Wednesday, April 21, 2021.

Present - Chairman: Stephen M. Morris
Commissioners: F. Blake Kiger
Barbara Strang

Commissioner Lynn W. Shue attended via electronic means.

Absent - Vice-Chairman: Diane Honeycutt

Also present were Mike Downs, County Manager; Jonathan Marshall, Deputy County Manager; Rodney Harris, Deputy County Manager; Kyle Bilafer, Area Manager of Operations; Todd Shanley, Information and Technology Director; Kasia Thompson, Communication and Outreach Director; Richard Koch, County Attorney, and wife Cindy; David Goldberg, Deputy County Attorney; and Lauren Linker, Clerk to the Board.

Chairman Morris recognized Lainey Lancaster Youth Commission representative from Mt. Pleasant High School who was in attendance.

The following municipal representatives were also present:

City of Concord: Bill Dusch, Mayor; Lloyd Payne, City Manager; and Council Members JC McKenzie, John Sweat, Jr., Ella Mae Small and Jennifer Parsley.

Town of Harrisburg: Steve Sciascia, Mayor; Council Members Haynes Brigman, Troy Selberg, Rodney Dellinger and Diamond Staton-Williams.

City of Kannapolis: Darrell Hinnant, Mayor, and Mike Legg, City Manager.

Town of Midland: John Crump, Mayor; Doug Paris, Town Manager; and Council Members Rich Wise and Mike Tallent.

Town of Mount Pleasant: Council Member Randy Holloway and Erin Burris, Planning and Economic Development Director.

Also, in attendance was Kenny Robinson, General Manager, Cabarrus Arena and Events Center.

Chairman Morris called the meeting to order at 6:05 p.m.

Welcome

Chairman Morris welcomed municipal elected officials, city managers and other guests.

Introductions /Updates

Representatives from the cities and the towns provided an update on current, and ongoing projects in their jurisdictions and recognized members of their staff in attendance.

Mike Downs, County Manager, provided an update on county projects to include the Courthouse, New EMS (Emergency Medical Services) Headquarters, Camp Spencer Archery Building, Cabarrus Arena and Events Center dry storage, Emergency Equipment Warehouse, replacement of the Frank Liske Park Barn, a new Northeast park and a new library.

Chairman Morris provided additional information regarding the county's work to realign with a new Mental Health Care service provider.

Dinner

The Board took a dinner break at 6:29 p.m. The meeting resumed at 7:20 p.m.

Presentation - Cabarrus Economic Development

Page Castrodale, Cabarrus Economic Development Corporation (EDC), Executive Director, presented a PowerPoint presentation to include the following topics:

- Who are we
- How do we do it
 - Recruitment
 - Retention and expansion
 - Entrepreneurship
 - Product Development
- Recruiting companies to Cabarrus County
 - Receive an RFI/lead
 - Respond with requested info
 - Decision drivers
 - Site readiness
- Economic development in the year of Covid
 - Project activity in the last 12 months
- Trends
- Challenges
- What's next
- Looking ahead

A discussion ensued. During discussion, Ms. Castrodale responded to questions.

Samantha Grass, Recruitment Project Manager and Shanelle Varner, Economic Development Coordinator, both with Cabarrus County Economic Development Corporation (EDC) were in attendance.

Closing

Chairman Morris provided closing comments and thanked everyone for their participation.

Adjourn

The meeting adjourned at 8 p.m.

Lauren Linker, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Approval of the Agenda

SUBJECT:

BOC - Changes to the Agenda

BRIEF SUMMARY:

A list of changes to the agenda is attached.

REQUESTED ACTION:

Motion to approve the agenda as amended.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▢ Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
MAY 17, 2021**

ADDITIONS:

Consent

F-4 Cabarrus County Tourism Authority - FY2022 Budget Approval

New Business

G-2 Library - Approval of Budget Amendment

G-3 County Manager - American Rescue Plan Grant Awards

Closed Session

K-1 Closed Session - Pending Litigation and Acquisition of Real Property

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

DHS - World Elder Abuse Awareness Day Proclamation

BRIEF SUMMARY:

The following proclamation recognizes June 15, 2021 as World Elder Abuse Awareness Day in Cabarrus County.

REQUESTED ACTION:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

3 Minutes

SUBMITTED BY:

Anthony Hodges, Program Administrator, Adult and Aging Services

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Proclamation



WORLD ELDER ABUSE AWARENESS DAY PROCLAMATION

WHEREAS, Cabarrus County seniors deserve to live safely with dignity, and as independently as possible, with the supports they need; and

WHEREAS, elder abuse is most often defined as any act that harms a senior or jeopardizes his or her health or welfare; and

WHEREAS, eliminating abuse to older persons is each community's responsibility; and

WHEREAS, Cabarrus County is concerned about the risk to our older residents who suffer from neglect or are victims of financial, emotional or physical abuse; and

WHEREAS, all of our residents should watch for signs of abuse such as physical trauma, withdrawal, depression, anxiety, fear of family members, friends or caregivers.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners for Cabarrus County, North Carolina, do hereby proclaim June 15, 2021 as

“ELDER ABUSE AWARENESS DAY”

in Cabarrus County and encourage everyone to commit to build safer communities for our elderly residents.

Adopted this 17th day of May, 2021.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

Lauren Linker, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Planning and Development - Construction Standards Proclamation of Building Safety Month

BRIEF SUMMARY:

Cabarrus County Construction Standards staff would like to recognize May as Building Safety Month. The attached proclamation recognizes contractors, architects, engineers and code enforcement officials for their efforts in building safety all of the time but particularly during this challenging year.

REQUESTED ACTION:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

3 Minutes

SUBMITTED BY:

Kelly Sifford, AICP

Planning and Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

▣ Proclamation



BUILDING SAFETY MONTH

PROCLAMATION

WHEREAS, Cabarrus County is committed to recognizing that our growth and strength depends on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of disaster; and

WHEREAS, our confidence in the structural integrity of these buildings that make up our community is achieved through the dedication of public servants such as code enforcement officials, as well as architects, engineers, contractors and many others in the construction industry; and

WHEREAS, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown public safety staff, our local code officials, who enforce safety codes of local and state agencies have saved lives and protected homes and businesses; and

WHEREAS, the bedrock of a thriving community is safe and resilient construction, Building Safety Month 2021 encourages the appropriate steps everyone can take to ensure the safety of our built environment, and recognizes that the implementation of safety codes by local and state agencies has saved lives and protected homes and businesses; and

WHEREAS, the construction industry, which is essential and critical to the economic well-being of our community continued to work during unprecedented times and found creative ways to serve the citizens of Cabarrus County; and

WHEREAS, each year, in observance of Building Safety Month, Americans are asked to consider the commitment to improve building safety and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire protection bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners does hereby proclaim May 2021 as

BUILDING SAFETY MONTH

Adopted this 17th day of May, 2021.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Proclamation - Memorial Day 2021

BRIEF SUMMARY:

The Memorial Day proclamation recognizes the service and sacrifice of veterans who have fought and died for the freedom of our country.

REQUESTED ACTION:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

3 Minutes

SUBMITTED BY:

Tony Miller, Veterans Services Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ Proclamation



MEMORIAL DAY PROCLAMATION

WHEREAS, our ancestors shaped the structure of our political system, laid the groundwork for higher discoveries in science and medical research, started long-lasting traditions that enrich our heritage, and fought in wars so that future generations would have freedom; and

WHEREAS, it is important to cherish the memories of our friends and family members who have died, and to remember their contributions towards making our lives better; and

WHEREAS, the veterans who fought and died for our country helped preserve the freedoms and rights guaranteed to all people under the U.S. Constitution; and

WHEREAS, on Memorial Day, Americans remember the enormous debt of gratitude we owe to our veterans who have lost their lives in the defense of freedom and pursuit of peace and we reflect on the past and renew our patriotism so that we may continue to live in freedom and seek peace so that our veterans will not have died in vain.

NOW, THEREFORE, BE IT PROCLAIMED that the Cabarrus County Board of Commissioners do hereby recognize May 31, 2021 as

MEMORIAL DAY 2021

in Cabarrus County and urges all residents in the county to take time on this special day of remembrance to honor those who have sacrificed and died to improve our quality of life, and to strengthen our nation.

ADOPTED this 17th day of May, 2021.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

Lauren Linker, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Proclamation - Recognition of Jay M. Robinson Band

BRIEF SUMMARY:

The following proclamation recognizes the Jay M. Robinson Band.

REQUESTED ACTION:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

3 Minutes

SUBMITTED BY:

Commissioner Strang

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

▣ Proclamation



THE PRIDE OF ROBINSON MARCHING BAND

PROCLAMATION

WHEREAS, it has been brought to the attention of the Cabarrus County Board of Commissioners that The Pride of Robinson Marching Band has been invited to the 80th annual Pearl Harbor Memorial Parade; and,

WHEREAS, The Pride of Robinson Marching Band received the invitation to the event after participating in the 2019 Prestigious President's Cup High School Concert Band Invitational in Washington, D.C., which was sponsored by the U.S. Army Band "Pershing's Own"; and,

WHEREAS, there were only eight bands from across the country invited to participate in the Pearl Harbor Memorial Parade and,

WHEREAS, Jay M. Robinson is the only band from the East Coast invited to attend; and,

WHEREAS, The Pride of Robinson Marching Band will continue working extremely hard preparing to attend the Pearl Harbor Memorial Parade in Hawaii on December 7th, 2021; and

NOW, THEREFORE, BE IT PROCLAIMED, that the Cabarrus County Board of Commissioners do hereby extend Congratulations and Best Wishes to The Pride of Robinson Marching Band.

Adopted this 17th day of May, 2021.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Old Business

SUBJECT:

EMS - Renewal of Non-Emergency Transport Franchise Agreement with American Transmed

BRIEF SUMMARY:

American Transmed is the non-emergency EMS transport provider for Cabarrus County. Cabarrus County has maintained a franchise agreement for the last three year with American Transmed. This has been a great working relationship that we are interested in continuing with this renewal request. Staff recommends a renewal period of three years. Franchise agreements require two readings and a public hearing. This item and process was explained at the April Work Session on April 6th, then held the first reading at the April Regular Meeting on April 19th as well as the public hearing. This item is before the Board for the second reading required by NCGS and approval of the ordinance.

REQUESTED ACTION:

Receive second reading of the ordinance.

Motion to adopt the Franchise Ordinance of the Cabarrus County Board of Commissioners granting a franchise to operate non-emergency services to American TransMed, after review and revision by the county attorney.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Jimmy Lentz, EMS Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as an Old Business item.

ATTACHMENTS:

- ▣ Contract
- ▣ Certificate of Insurance
- ▣ Ordinance

STATE OF NORTH CAROLINA
COUNTY OF CABARRUS
FRANCHISE AGREEMENT FOR

NON-EMERGENCY AMBULANCE
SERVICES

THIS FRANCHISE AGREEMENT FOR NON-EMERGENCY AMBULANCE SERVICES ("Agreement") is entered into effective the 1st day of July, 2021 by and between CABARRUS COUNTY ("County") and AMERICAN TRANSMED, INC. a South Carolina corporation ("Provider").

RECITALS

1. Pursuant to N.C. Gen. Stat. 5153A-250, the County is authorized to enact an ordinance and to award franchises for operation of a non-emergency ambulance service.
2. Pursuant to that authority, the County has enacted Article 82 of its Code of Ordinances, permitting it to award such a franchise and regulate the operator of the same.
3. By ordinance duly enacted at its regular meetings on April 19, 2021 and May 17, 2021 the County's Board of Commissioners approved the awarding of a franchise for non-emergency ambulance services to Provider, subject to the provisions of the franchise ordinance, Article 82 of the Code of Ordinances and this Agreement.

In consideration of the above Recitals and the Terms below, which the parties agree constitute sufficient consideration to make this Agreement legally binding and enforceable, the parties agree as follows.

TERMS

1. Services and Scope to be performed. The Provider shall provide "Services" as set forth in the attached Exhibit A. In this Agreement, Services is defined as the goods, vehicles, materials, labor, services and/or supplies Provider is required to provide pursuant to this Agreement and all of the Provider's duties to the County and to Provider's customers and clients that arise from this Agreement, the franchise ordinance and Article 82 of the Code of Ordinances. Any amendments, corrections or change orders by either party must be in writing and signed by both parties.
2. Term. This Agreement shall commence on the date provided above and end on June 30, 2024. This Agreement shall not be automatically extended unless agreed to in writing by the County.
3. Insurance. Provider shall maintain insurance policies at all times with minimum limits as follows:

<u>Coverage</u>	<u>Minimum Limits</u>
a) Workers' Compensation	\$100,000 bodily injury per each accident \$100,000 bodily injury by disease per employee, \$500,000 bodily injury per disease policy limit
c) General Liability	\$1,000,000 per occurrence/\$2,000,000 aggregate
e) Automobile Liability	\$1,000,000 per occurrence
f) Umbrella	\$1,000,000 per occurrence/\$2,000,000 aggregate
h) Professional Liability	\$1,000,000 per occurrence/\$2,000,000 aggregate

The County reserves the right to require other coverages and higher limits if warranted by the nature of this Agreement and the type of Services to be provided. Provider shall provide the County with a Certificate of Insurance for review prior to the execution of this Agreement. Provider shall provide to the County immediate written notice of cancellation, reduction, or other modification of coverage of insurance. Upon failure of the Provider to provide such notice, Provider assumes sole responsibility for all losses incurred by the County for which insurance would have provided coverage. The insurance certificate shall be for the initial Agreement period and shall be renewed by the Provider for each subsequent extension period of the Agreement.

The County shall be named as an additional insured and it is required that coverage be placed with an "A" rated insurance company acceptable to the County. In the event that Provider fails at any time to maintain and keep in force the required insurance, the County has the right to cancel and terminate the Agreement without notice. Provider's insurance shall be considered primary and noncontributory.

4. Default. If the Provider fails to perform the Services in accordance with the provisions of this Agreement, including Exhibit A, or violate any of the provisions of the franchise ordinance or Article 82 of the Code of Ordinances, the County may, in its discretion, terminate this Agreement or perform or cause to be performed some or all of the Services, and doing so shall not waive any of the County's rights and remedies. The County will comply with the provisions of Section 82-57 of its Code of Ordinances prior to any termination. The Provider shall reimburse the County for all costs incurred by the County in exercising its right to terminate or to perform or cause to be performed some or all of the Services pursuant to this Agreement.

5. Notice. All notices and other communications required or permitted by this Agreement shall be in writing and shall be given either by personal delivery,

approved carrier, fax, or certified United States mail, return receipt requested, addressed as follows: if to the County, to its Contract Administrator; if to Provider to its billing address or main office address.

6. Indemnification. To the maximum extent allowed by law, the Provider shall defend, indemnify, and save harmless the County and its agents, officers, and employees, from and against all claims of any kind that arise in any manner from, in connection with, or out of this Agreement as a result of the acts or omissions of the Provider or its subcontractors or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except for damage or injury caused solely by the negligence of the County or its agents, officers or employees. In performing its duties under this section, the Provider shall at its sole expense defend the County and its agents, officers and employees with legal counsel reasonably acceptable to County. This provision shall remain in force despite termination of this Agreement (whether by expiration of the term or otherwise) or termination of the Services of the Agreement.

7. Miscellaneous.

(a) Choice of Law or Forum. This Agreement shall be deemed made in Cabanus County, North Carolina. This Agreement shall be governed by and construed in accordance with the laws of North Carolina. The exclusive forum and venue for all actions arising out of this Agreement shall be the appropriate division of the North Carolina General Court of Justice in Cabarrus County. Such actions shall neither be commenced in nor removed to federal court.

(b) Waiver. No action or failure to act by the County shall constitute a waiver of any of its rights or remedies that arise out of this Agreement, nor shall such action or failure to act constitute approval of or acquiescence in a breach of this Agreement, except as may be specifically agreed in writing.

(c) Compliance with Law. Nothing contained in this Agreement shall be deemed or construed so as to in any way estop, limit, or impair the County from exercising or performing any regulatory, policing, legislative, governmental, or other powers of functions. The Provider shall comply with all applicable laws, rules and regulations.

(d) Severability. If any provision of this Agreement shall be unenforceable, the remainder of this Agreement shall be enforceable to the extent permitted by law.

(e) Assignment. Without the County's written consent, the Provider shall not assign (which includes to delegate) any of its rights (including the right to payment) or duties that arise out of this Agreement. Unless the County otherwise agrees in writing, the Provider and all assigns shall be subject to all of the County's defenses and shall be liable for all of the Provider's duties that arise from this Agreement and all of the County's claims that arise from this Agreement.

(f) Principle of Interpretation. Although this Agreement is in part the County's standard form, the Provider acknowledges and agrees that this Agreement is deemed to be the product of negotiation and any ambiguity shall not be construed automatically against either party.

(g) Entire Agreement. This Agreement contains the entire agreement between the parties pertaining to the subject matter of this Agreement. With respect to that subject matter, there are no promises, agreements, conditions, inducements, warranties, or understandings, written or oral, expressed or implied, between the parties, other than as set forth or referenced in this Agreement.

IN WITNESS, the parties have executed this Agreement through their respective duly authorized agents or officers.

CABARRUS COUNTY

COUNTY MANAGER

ATTEST BY:

Date: _____

Clerk to the Board

Date: _____

PROVIDER

AMERICAN TRANSMED, INC.

03/15/21

ATTEST BY: *M. Brian Lawson*

Date: 03/15/2021

President

Title

03/15/21

Date: _____

APPROVED BY COUNTY FINANCE OFFICER

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

County Finance Director

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/01/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McGriff Insurance Services 47 Airpark Court (29607) P.O. Box 27149 Greenville, SC 29616-2149	CONTACT NAME: SC Certificate Team PHONE (A/C, No, Ext): 864 297-4444 FAX (A/C, No): 888-751-3014 E-MAIL ADDRESS: SCcertificates@mcgriffinsurance.com INSURER(S) AFFORDING COVERAGE INSURER A: Loyds INSURER B: AXIS Surplus Insurance Company INSURER C: Key Risk Insurance Company INSURER D: Continental Western Insurance Co INSURER E: INSURER F:
INSURED American TransMed, Inc. Palmetto Transport, LLC Post Office Box 2101 Gaffney, SC 29342	NAIC # 26620 10885 10804

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ BI/PP Ded:10,000 GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:		W2B1E1200101	05/01/2020	05/01/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$0
D	AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY		CNA429376344	05/01/2020	05/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	UMBRELLA LIAB ☒ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$0		P00100014038502	05/01/2020	05/01/2021	EACH OCCURRENCE \$3,000,000 AGGREGATE \$3,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☒ Y ☐ N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		KEY0137493	08/01/2019	08/01/2020	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Professional Liab		W2B1E1200101	05/01/2020	05/01/2021	\$1,000,000 Per Claim
A	Abuse/Molestation		W2B1E1200101	05/01/2020	05/01/2021	\$3,000,000 Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

*Roger Shiflett and Greg Kirby are excluded from Workers Compensation coverage.

CERTIFICATE HOLDER Cabarrus County P O Box 707 Concord, NC 28026-0707	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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**FRANCHISE ORDINANCE OF THE CABARRUS
COUNTY BOARD OF COMMISSIONERS
GRANTING A FRANCHISE TO OPERATE
NON-EMERGENCY AMBULANCE SERVICE
TO AMERICAN TRANSMED**

WHEREAS, Cabarrus County regulates the provision of Vehicles For Hire in Article 82 of the Cabarrus County Code of Ordinances and N.C. Gen. Stat. §153A-250, including franchises for non-emergency ambulance services; and

WHEREAS, those services have been provided by American TransMed according to the standards defined in Section 82-52 of the Ordinance; and

WHEREAS, the Board of Commissioners have held a hearing as required by Section 82-53 of the Ordinance; and

WHEREAS, based on information submitted by American TransMed and information submitted at the hearing, the Board of Commissioners made the following findings:

- a. The public necessity and convenience requires the proposed ambulance service.
- b. Each such ambulance and its required equipment have been certified by the State as acceptable for the type of franchise requested.
- c. American TransMed and its officers or partners are responsible persons to conduct or work in the proposed business.
- d. Only duly certified emergency medical technicians are employed as operators and attendants by American TransMed for the non-emergency service franchise.
- e. All other requirements of Article 82 and all other applicable laws and ordinances have been met.

NOW THEREFORE, THE CABARRUS COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of Commissioners grants a franchise to American TransMed for the operation of non-emergency ambulance services for the period of July 1, 2021 to June 30, 2024.
2. The terms of this franchise shall include the following:
 - a. The geographic boundary for this franchise shall be the entirety of the County.
 - b. Any change in ownership or management of American TransMed shall terminate the franchise and shall require a new application and new franchise award.
 - c. The franchise may not be sold, assigned, mortgaged or otherwise transferred without the approval of the County and a finding of conformance with all requirements of Article 82.
 - d. The terms of Section 82-57 of the Ordinance shall be included in the franchise agreement as they relate to termination, suspension, or revocation.

- e. The Board of Commissioners authorize the County Manager to negotiate and execute the franchise agreement with American TransMed, not inconsistent with this Ordinance, after drafting and review by the County Attorney.

Approved after readings in two consecutive regular meetings of the Board of Commissioners on April 19, 2021 and May 17, 2021, pursuant to N.C. Gen. Stat. §153A-46.

BOARD OF COMMISSIONERS OF CABARRUS COUNTY

Stephen M. Morris, Chairman

ATTEST:

Lauren Linker, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments - Active Living and Parks Commission

BRIEF SUMMARY:

The terms on the Active Living and Parks Commission for members Mike Kirby (Harrisburg) and Robin Phillips' (Central) ended January 31, 2021. The Commission unanimously voted at the April meeting to recommend the appointment of Kevin Hutchins (Harrisburg) and Kenny Robinson (Central) to fill their positions.

REQUESTED ACTION:

Motion to remove Robin Phillips and Mike Kirby from the Active Living and Parks Commission and thank them for their service.

Motion to appoint Kevin Hutchins to the Active Living and Parks Commission as the Harrisburg area representative and appoint Kenny Robinson to the Active Living and Parks Commission as the Central area representative for three-year terms ending January 31, 2024.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Londa Strong, Active Living and Parks Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Roster
- ▣ Applications on File

Active Living and Parks Commission

3-Year Terms
11-Member Commission

<u>APPOINTEE</u>	<u>PLANNING AREAS</u>	<u>DATE OF APPOINTMENT</u>
Charles Grimsley (Vice Chair) 733 Propston Street NW Concord, NC 28025	Concord	APPOINTMENT: 08/21/17 (unexpired term) REAPPOINTMENT: 06/18/18 REAPPOINTMENT: 01/19/21 TERM EXPIRING: 01/31/24
Patsy Brown 5260 Merle Road Concord, NC 28025	Eastern	APPOINTMENT: 05/15/17 (unexpired term) REAPPOINTMENT: 02/17/20 TERM EXPIRING: 01/31/23
Ronnie Tucker 12209 Jim Sossoman Road Midland, NC 28025	Senior Centers* Advisory Committee Member	APPOINTMENT: *
Tim Furr 3344 Muddy Creek Road Midland, NC 28107	Cabarrus* School Board	APPOINTMENT: *
Robin Phillips 579 Union Cemetery Road Concord, NC 28027	Central	APPOINTMENT: 12/15/14 REAPPOINTMENT: 06/18/18 TERM EXPIRING: 01/31/21
Sara Newell Cane 6135 Ashland Road Kannapolis, NC 28083	Kannapolis	APPOINTMENT: 02/18/19*** TERM EXPIRING: 01/31/22
Michael Specht 574 Lansfaire Avenue NW Concord, NC 28027	At-Large	APPOINTMENT: 01/19/16 REAPPOINTMENT: 01/22/19 TERM EXPIRING: 01/31/22
Kevin Clark 316 Cottage Drive Kannapolis, NC 28083	Kannapolis* School Board	APPOINTMENT: *
Chris Furr 175 Alvin Hough Road Midland, NC 28107	Midland	APPOINTMENT: 10/19/15 (unexpired term) REAPPOINTMENT: 02/19/16 REAPPOINTMENT: 01/22/19 TERM EXPIRING: 01/31/22

Megan Baumgardner (Chair)	Northwest	APPOINTMENT:	05/16/16**
7120 Macedonia Church Road	Cabarrus	REAPPOINTMENT:	01/22/19**
Concord, NC 28027		TERM EXPIRING:	01/31/22

Mike Kirby	Harrisburg	APPOINTMENT:	02/17/14
8020 Cotton Street		(unexpired term)	
Harrisburg, NC 28075		REAPPOINTMENT:	12/15/14
		REAPPOINTMENT:	06/18/18
		TERM EXPIRING:	01/31/21

Commissioner Blake Kiger is the liaison.

Note: The Board approved the reorganization of the Parks and Recreation Commission on August 21, 2006, converting the Commission from townships to geographic planning areas. Further, two additional positions were created for the Midland and Harrisburg planning areas.

Note: The Parks Commission meets on the 3rd Thursday of the month at the Concord Senior Center at 6:00 p.m.

Note: The Parks Commission adopted new Bylaws at its October 18, 2012 meeting. The name was changed to Active Living and Parks Commission and according to the Bylaws, Article IV Section 2, the Active Living and Parks Commission shall be composed of ten (10) Cabarrus County Citizens, one (1) Sr. Centers Advisory Council Member, and one (1) representative from the Cabarrus County board of Commissioners serving as a non-voting liaison.

At the October 18, 2012 Active Living and Parks Commission meeting, new by-laws were adopted.

*At the February 16, 2015 Board of Commissioners' meeting, a revision to the Active Living and Parks Commission Bylaws: Article IV, Membership of Commission, Sections 4, 5 and 6 was approved by the Board.

**An exception to the "service on multiple boards" provision of the Appointment Policy was granted.

***An exception to the "residency" provision of the Appointment Policy was granted.

**Active Living and Parks Commission
Applications on File
March 15, 2021**

David Bellar	Northwest	2818 Berkhamstead Circle	Concord, NC 28027
Michael Benson**	Concord	1204 Hidden Oaks Drive SE	Concord, NC 28025
Janie Caldwell*		144 Nelson Avenue	Charlotte, NC 28216
Katharine Cannon	Midland	16027 Strawberry Court	Midland, NC 28107
Adam Carriker	Harrisburg	11618 Getaway Lane	Charlotte, NC 28215
Dan Collins	Concord	5888 Misty Forest Place	Concord, NC 28027
John Cox	Central	1542 Suther Road	Concord, NC 28025
Robert Guerity	Concord	560 Groff Street NW	Concord, NC 28027
Kevin Hutchins	Harrisburg	6156 Maple Leaf Avenue	Harrisburg, NC 28075
Jason Riopelle	Midland	1631 McManus Road	Midland, NC 28107
Kenny Robinson	Central	200 Archibald Road	Concord, NC 28025
Michael Warner	Harrisburg	11131 Mccamie Hill Place	Concord, NC 28025
Kenneth Wortman	Central	5681 Mountaineer Lane	Concord, NC 28025

*An exemption to the residency provision of the Appointment Policy would be needed.

**An exemption to the service on multiple boards provision of the Appointment Policy would be needed.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments - Nursing Home Community Advisory Committee

BRIEF SUMMARY:

Evelyn Miller's term on the Nursing Home Community Advisory Committee ended February 28, 2021. Ms. Miller would like to serve another term. Ms. Miller also serves on the Home and Community Care Block Grant Committee. An exception to the service on multiple boards provision of the Appointment Policy will be needed for her.

REQUESTED ACTION:

Motion to reappoint Evelyn Miller to the Nursing Home Community Advisory Committee for a three-year term ending February 29, 2024; including an exception to the service on multiple boards provision of the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lauren Linker, Clerk to the Board
Laurie Abounader, Regional Ombudsman

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Roster
- ▣ Applications on File

NURSING HOME COMMUNITY ADVISORY COMMITTEE
3-Year Term
12-Member Board

Sylvia Currie-Johnson
1547 Kingston Drive
Kannapolis, NC 28083

APPOINTMENT: 03/16/09
REAPPOINTMENT: 03/15/10
REAPPOINTMENT: 04/15/13
REAPPOINTMENT: 03/21/16*
REAPPOINTMENT: 03/18/19*
TERM EXPIRING: 03/31/22

Karen Thompson
1106 Birch Street
Kannapolis, NC 28081

APPOINTMENT: 04/20/09
REAPPOINTMENT: 04/19/10
REAPPOINTMENT: 04/15/13
REAPPOINTMENT: 03/21/16*
REAPPOINTMENT: 03/18/19*
TERM EXPIRING: 04/30/22

Sandi Lane
3875 Abilene Road
Concord, NC 28025

APPOINTMENT: 09/19/16
REAPPOINTMENT: 09/18/17
REAPPOINTMENT: 10/19/20
TERM EXPIRING: 09/30/23

Evelyn Miller
7334 Mt. Olive Road
Concord, NC 28025

APPOINTMENT: 02/20/17
REAPPOINTMENT: 07/17/18
TERM EXPIRING: 02/28/21

8 VACANT Positions

* Exception to "length of service" provision of the Appointment Policy granted.

GS 130-9.5

NURSING HOME COMMUNITY ADVISORY COMMITTEE

Applications on File

April 6, 2021

Evelyn Miller*

7334 Mt. Olive Road

Concord, NC 28025

** An exception to the service on multiple boards provision of the Appointment Policy will be needed.*

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments and Removals - Home and Community Care Block Grant Advisory Committee (HCCBG)

BRIEF SUMMARY:

Susan Donaldson currently serves on the Home and Community Care Block Grant (HCCBG) Advisory Committee as the Active Living and Parks Designee. The position will become vacant when Ms. Donaldson retires at the end of May 2021.

It has been recommended to the HCCBG Advisory Committee that Byron Haigler fill the vacant Active Living and Parks Designee position. Mr. Haigler is currently the Assistant Director of the Active Living and Parks Department. He also resides in Union County. An exception to the residency provision of the Appointment Policy will be needed for him. Per the HCCBG Rules of Operation, agency representative appointments are perpetual.

REQUESTED ACTION:

Motion to remove Susan Donaldson from the Home and Community Care Block Grant Advisory Committee and thank her for many years of service.

Motion to appoint Byron Haigler as the Active Living and Parks Designee member for the Home and Community Care Block Grant Advisory Committee effective June 1, 2021; including an exception to the residency provision of the Appointment Policy as needed.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Anthony Hodges, HCCBG Lead Agency Representative

BUDGET AMENDMENT REQUIRED:

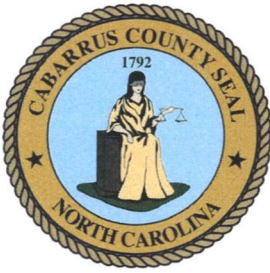
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ HCCBG Advisory Committee Recommendation Letter
- ▣ Roster
- ▣ Applications on File



April 14, 2021

Cabarrus County Board of Commissioners
P. O. Box 707
Concord, NC 28026

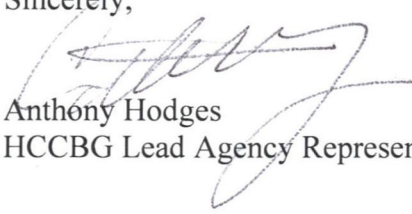
Commissioners,

Susan Donaldson currently serves on the Home and Community Care Block Grant Advisory Committee as the Active Living and Parks Designee. The position will become vacant when Ms. Donaldson retires at the end of May 2021.

It has been recommended to the HCCBG Advisory Committee that Byron Haigler fill the vacant Active Living and Parks Designee position. Mr. Haigler is currently the Assistant Director of the Active Living and Parks Department.

Please accept our recommendation of Byron Haigler to be appointed as the Active Living and Parks Designee – Disable member for the Home and Community Care Block Grant Advisory Committee.

Sincerely,


Anthony Hodges
HCCBG Lead Agency Representative

HOME AND COMMUNITY CARE BLOCK GRANT COMMITTEE

<u>MEMBER</u>	<u>AGENCY REPRESENTED</u>	<u>TERM OF APPOINTMENT</u>
Larry Belk P.O. Box 707 Concord, NC 28026	Human Services/Designee Transportation	APPOINTMENT: 06/17/13
Anthony Hodges 1303 S Cannon Blvd Kannapolis, NC 28083	Human Services/Designee Older Adults	APPOINTMENT: 06/17/13
Cindy Hall 1303 S Cannon Blvd. Kannapolis, NC 28083	Human Services/Designee Disabled Adults	APPOINTMENT: 03/19/18
Susan Donaldson P. O. Box 707 Concord, NC 28026	ALP Director/Designee	APPOINTMENT: 06/17/13
Kelly Sifford P.O. Box 707 Concord, NC 28026	P&Z Director/Designee	APPOINTMENT: 06/17/13
Kimberly Strong 1701 S Main St. Kannapolis NC 28081	Cabarrus Meals on Wheels Director/Designee	APPOINTMENT: 06/17/13
Mary Wittmann 402 Dogwood Lane Harrisburg, NC 28075	At-large	APPOINTMENT: 04/15/13 REPOSITIONED: 06/17/13 REAPPOINTMENT: 12/14/15 REAPPOINTMENT: 02/18/19 TERM EXPIRING: 12/31/21
Betty Babb 590 Westwood Drive Kannapolis, NC 28081	At-large	APPOINTMENT: 05/18/09 REAPPOINTMENT: 12/19/11 REPOSITIONED: 06/17/13* REAPPOINTMENT: 12/14/15** REAPPOINTMENT: 02/18/19^ TERM EXPIRING: 12/31/21
Helen McInnis 5517 Hammermill Drive Harrisburg, NC 28075	At-large	APPOINTMENT: 01/21/20 REAPPOINTMENT: TERM EXPIRING: 12/31/22
James Polk 224 Deal Street SE Concord, NC 28025	At-large	APPOINTMENT: 06/17/13 REAPPOINTMENT: 12/19/16 REAPPOINTMENT: 01/21/20 TERM EXPIRING: 12/31/22

Scott Barringer 1409 North Main Street Mt. Pleasant, NC 28124	At-large	APPOINTMENT: 06/17/13 REAPPOINTMENT: 12/19/16 REAPPOINTMENT: 01/21/20 TERM EXPIRING: 12/31/22
Evelyn Miller 7334 Mt. Olive Road Concord, NC 28025	At-large	APPOINTMENT: 01/17/16 REAPPOINTMENT: 01/21/20 TERM EXPIRING: 12/31/22
Andrea Black 2434 Galena Court Kannapolis, NC 28083	At-large	APPOINTMENT: 05/20/19 TERM EXPIRING: 12/31/21
Diane Honeycutt P.O. Box 707 Concord, NC 28026	Commissioner Ex-Officio	APPOINTMENT: 12/14/15 REAPPOINTMENT: 12/19/16 REAPPOINTMENT: 12/18/17 REAPPOINTMENT: 12/16/19 REAPPOINTMENT: 12/21/20 TERM EXPIRING: 12/31/21
Katie Kutcher 9815 David Taylor Drive Charlotte, NC 28262	Centralina Area Agency on Aging Ex-Officio	APPOINTMENT: 12/19/16 REAPPOINTMENT: 01/21/20 TERM EXPIRING: 12/31/22

Note: New Rules of Operation for the Cabarrus County Home and Community Care Block Grant (HCCBG) Advisory Committee were adopted by the Board in January 22, 2013 to be effective July 1, 2013. Agency representative appointments are perpetual.

*Betty Babb's appointment was extended on June 17, 2013 to align with staggering terms per the new rules of operation.

**Exception to the "multiple service" provision of the Appointment Policy was granted.

^Exception to the "length of service" provision of the Appointment Policy was granted.

Home and Community Care Block Grant Advisory Committee
Applications on File
April 22, 2021

Byron Haigler*	2809 Sikes Mill Road	Monroe, NC 28110
Crystal Nesbit	1217 Opal Street	Kannapolis, NC 28083

*An exception to the residency provision of the Appointment Policy will be needed.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Cabarrus County Tourism Authority - FY2022 Budget Approval

BRIEF SUMMARY:

The Cabarrus County Tourism Authority Board of Directors approved the FY2022 budget of \$3,973,563 on April 28, 2021. The Tourism Authority is requesting approval of its FY2022 Budget by the County Commissioners.

REQUESTED ACTION:

Motion to approve the FY2022 Cabarrus County Tourism Authority Budget of \$3,973,563.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

John Mills, CVB Executive Vice President

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▢ Budget Message

▢ Budget



FY2022 Budget Message

April 28, 2021

Cabarrus County CVB Board of Directors and Cabarrus County Board of Commissioners:

These have been unprecedented times for the hospitality industry in Cabarrus County. During FY2021 we were all hopeful that the COVID-19 pandemic would be short lived, and we would be well into a recovery period. As we embarked on the preparation of the FY2022 budget the pandemic and the effects it has had on tourism still remains. So many lives throughout the industry have been impacted through job loss or business closures. Large scale events, including races and conventions, were cancelled or postponed. We are beginning to see the light at the end of the tunnel. As the calendar has flipped into 2021 COVID-19 cases are diminishing and research shows travelers are excited to plan their next trip. Locally, we are starting to see some rebound in Occupancy and there are races planned with fans in the spring of 2021. It will take a few years to get back to FY2019 levels, but the CVB team is actively promoting the destination and eager to welcome visitors back. During the budget process decisions were made utilizing the Bureau's Mission and Vision Statements.

MISSION

Drive visitation to Cabarrus County
to generate the maximum impact through hotel stays
and visitor spending.

VISION

To continually grow and sustain
a dynamic travel industry to become the
number one economic force for Cabarrus County

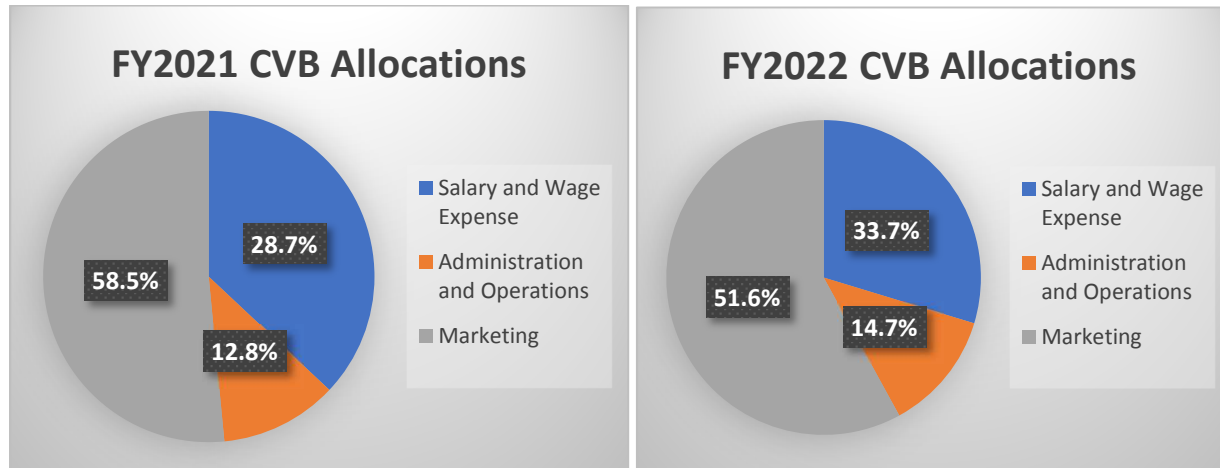
The budget for FY2022 of \$3,973,563 represents a decrease of 22% over the FY2021 budget. Lodging revenues are expected to drop by \$1,088,997 compared to the FY2021 budget; however, they are expected to increase by \$700,314 compared to FY2021 year-end forecasts. While Occupancy levels will pick up throughout FY2022, Average Daily Rates are expected to lag behind for a few more years. The CVB marketing team is beginning to reboot its programming messages and the sales team is actively working with all of the hotel partners to help them rebook lost group meeting and convention business. Finally, we are thankful to the County for the partnership on the turf field project. We have already secured tournaments to be held on those facilities in the next several months and the future looks bright for the expansion of youth sports in Cabarrus County.

Respectfully submitted,

Donna Carpenter
President/CEO - Cabarrus County Tourism Authority

Expenditures:

The CVB operates on a zero-based budget; therefore, all revenues received in FY2022 are budgeted to be expended. Expenditures for the CVB are divided into three categories. They are Salary and Wage Expense, Administration and Operations, and Sales and Marketing Activities. The following charts illustrate how expenditures are budgeted in FY2022 compared to FY2021.



FY2022 Operating Budget

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FY2022 Budget	FY2021 Budget	FY2022 Budget Difference	FY2020	FY2019	FY2018
REVENUE																		
4000 OCCUPANCY TAX	0	300,000	300,000	275,000	350,000	275,003	275,000	325,000	325,000	375,000	375,000	775,000	3,950,003	\$ 5,039,000	\$ (1,088,997)	\$ 4,133,247	\$ 5,711,875	\$ 5,681,812
4010 INTEREST ON INVESTMENTS	230	230	230	230	230	230	230	230	230	230	230	230	2,760	\$ 3,600	\$ (840)	\$ 3,490	\$ 3,560	\$ 3,549
4020 ADVERTISING REVENUES	0	0	0	0	0	0	0	0	0	0	15,000	0	15,000	\$ 20,000	\$ (5,000)	\$ 2,662	\$ 28,567	\$ 37,004
4030 MISC REVENUE	0	0	0	0	0	2,500	0	0	0	0	0	0	2,500	\$ 3,500	\$ (1,000)	\$ 6,346	\$ 3,234	\$ 2,446
4040 FUND BALANCE APPROPRIATED	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ -	\$ -	\$ 22,861	\$ 15,000	\$ 672,880
4060 ITEMS FOR RESALE	200	200	200	300	300	300	200	200	300	300	400	400	3,300	\$ 9,850	\$ (6,550)	\$ 12,487	\$ 17,945	\$ 11,433
TOTAL REVENUE	430	300,430	300,430	275,530	350,530	278,033	275,430	325,430	325,530	375,530	390,630	775,630	3,973,563	\$ 5,075,950	\$ (1,102,387)	\$ 4,181,093	\$ 5,780,181	\$ 6,409,124
OPERATING BUDGET:																		
SALARIES																		
5000 SALARIES	41,771	63,105	63,105	94,657	63,105	63,105	63,105	63,105	63,105	94,657	63,105	91,253	827,178	\$ 899,300	\$ (72,122)	\$ 868,326	\$ 885,295	\$ 843,435
5010 HOURLY LABOR	6,200	9,399	9,399	14,098	9,399	9,399	9,399	9,399	9,399	14,098	9,399	13,487	123,075	\$ 139,023	\$ (15,948)	\$ 196,369	\$ 237,178	\$ 204,861
5020 FICA	2,974	4,495	4,495	6,743	4,495	4,495	4,495	4,495	4,495	6,743	4,495	6,494	58,914	\$ 64,168	\$ (5,254)	\$ 64,710	\$ 68,652	\$ 64,846
5030 MEDICARE	695	1,051	1,051	1,577	1,051	1,051	1,051	1,051	1,051	1,577	1,051	1,518	13,775	\$ 15,021	\$ (1,246)	\$ 15,766	\$ 16,270	\$ 15,291
5040 MEDICAL INSURANCE	10,486	10,486	10,486	10,486	11,435	11,435	11,435	11,435	11,435	11,435	11,435	11,435	133,424	\$ 169,556	\$ (36,132)	\$ 178,756	\$ 165,724	\$ 151,230
5050 RETIREMENT	8,589	8,589	8,589	12,883	8,589	8,589	8,589	8,589	8,589	12,883	8,589	8,589	111,656	\$ 110,590	\$ 1,066	\$ 99,637	\$ 90,238	\$ 81,980
5060 WORKMENS COMP	2,600	0	100	0	0	0	0	0	0	0	0	0	2,700	\$ 2,700	\$ -	\$ 2,496	\$ 2,036	\$ 2,863
5070 DEFERRED 401K	3,572	3,572	3,572	3,572	3,538	3,572	3,572	3,572	3,572	3,572	3,538	3,572	46,436	\$ 50,984	\$ (4,548)	\$ 53,848	\$ 50,955	\$ 51,949
5080 PERFORMANCE INCENTIVES	0	0	0	0	0	0	0	0	0	0	0	10,000	10,000	\$ -	\$ 10,000	\$ 13,061	\$ 15,000	\$ 30,000
5090 UNEMPLOYMENT INSURANCE	450	300	300	450	300	300	2,700	1,800	1,200	1,500	1,200	900	11,400	\$ 3,850	\$ 7,550	\$ 2,171	\$ (280)	\$ 6,975
TOTAL SALARY AND WAGES EXPENSE	77,337	100,997	101,097	144,466	103,732	101,946	104,346	103,446	102,846	146,465	104,632	147,248	1,338,558	\$ 1,455,192	\$ (116,634)	\$ 1,495,141	\$ 1,531,068	\$ 1,453,430
ADMINISTRATION & OPERATIONS																		
6000 ADMIN FEE	0	15,000	15,000	13,750	17,500	13,750	13,750	16,250	16,250	18,750	18,750	38,750	197,500	\$ 251,950	\$ (54,450)	\$ 206,662	\$ 285,594	\$ 284,091
6004 CAPITAL OUTLAY	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ -	\$ -	\$ 19,718	\$ 18,357	\$ -
6005 DEPRECIATION EXPENSE	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
6010 EMPLOYEE/COMMUNITY RELATIONS	200	200	300	200	200	300	200	200	300	200	200	300	2,800	\$ 2,800	\$ -	\$ 6,522	\$ 8,267	\$ 6,032
6020 INSURANCE	6,700	0	0	175	0	0	0	0	0	0	0	0	6,875	\$ 8,175	\$ (1,300)	\$ 7,564	\$ 7,406	\$ 6,880
6030 MILEAGE	50	50	100	50	50	100	50	50	100	50	50	100	800	\$ 1,200	\$ (400)	\$ 41	\$ 718	\$ 1,323
6040 OFFICE EQUIPMENT/MNT	5,296	5,296	5,296	5,296	5,296	5,296	5,296	5,296	8,396	5,296	7,796	5,296	69,152	\$ 63,176	\$ 5,976	\$ 60,719	\$ 59,471	\$ 53,738
6050 OFFICE SUPPLIES	550	550	550	550	550	550	550	550	800	800	800	800	7,600	\$ 11,150	\$ (3,550)	\$ 9,440	\$ 12,958	\$ 11,368
6060 OTHER OPERATING COST	435	415	515	935	560	1,010	505	415	515	455	485	585	6,830	\$ 11,515	\$ (4,685)	\$ 11,214	\$ 10,169	\$ 12,491
6070 POSTAGE/SHIPPING	750	1,205	900	750	1,005	1,100	500	853	550	850	3,053	1,750	13,266	\$ 17,074	\$ (3,808)	\$ 10,012	\$ 19,183	\$ 18,806
6080 PROFESSIONAL SERVICES	0	0	8,800	1,150	0	5,175	0	200	500	0	0	500	16,325	\$ 16,325	\$ -	\$ 14,225	\$ 19,386	\$ 14,425
6090 RENT/BUILDING EXPENSE	18,538	18,508	19,613	18,538	18,508	19,813	18,938	18,908	19,813	18,538	18,508	22,113	230,336	\$ 220,732	\$ 9,604	\$ 188,140	\$ 172,921	\$ 168,965
6100 STAFF DEVELOPMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ -	\$ -	\$ 553	\$ 15,622	\$ 12,103
6110 TELEPHONE	1,800	1,800	3,420	1,970	1,800	2,220	1,800	1,800	3,420	1,800	1,800	2,220	25,850	\$ 30,050	\$ (4,200)	\$ 26,726	\$ 30,835	\$ 26,831
6120 VEHICLE EXPENSE	200	200	825	310	200	500	200	300	600	300	300	1,450	5,385	\$ 14,125	\$ (8,740)	\$ 9,794	\$ 12,823	\$ 15,082
TOTAL ADMIN & OPS	34,519	43,224	55,319	43,674	45,669	49,814	41,789	44,822	51,244	47,039	51,742	73,864	582,719	\$ 648,272	\$ (65,553)	\$ 571,332	\$ 673,712	\$ 632,135
SALES AND MARKETING ACTIVITIES																		
7000 ADVERTISING/E-MARKETING	58,117	61,617	75,442	96,117	60,617	71,942	65,467	67,417	69,467	60,617	60,617	68,474	815,911	\$ 1,324,297	\$ (508,386)	\$ 998,573	\$ 1,247,258	\$ 1,299,994
7015 BUSINESS DEVELOPMENT	27,850	750	6,650	250	1,650	250	8,500	750	1,150	250	1,700	1,400	51,150	\$ 59,250	\$ (8,100)	\$ 62,881	\$ 82,843	\$ 538,634
7020 COLLATERAL/PRODUCTION	1,365	2,366	5,866	7,366	3,866	7,626	3,866	4,866	67,041	11,616	6,866	7,374	130,084	\$ 192,435	\$ (62,351)	\$ 95,747	\$ 147,657	\$ 152,102
7030 CORPORATE COMMUNICATIONS	400	4,500	400	400	400	400	1,900	400	400	400	400	10,400	16,253	\$ 11,400	\$ (1,000)	\$ 8,866	\$ 10,594	\$ 16,253
7040 DUES & SUBSCRIPTIONS	26,480	900	250	180	7,300	3,800	2,930	45	350	285	0	860	43,380	\$ 42,470	\$ 910	\$ 46,021	\$ 51,225	\$ 50,695
7060 EVENT EXPENSE	500	500	500	16,500	500	500	500	500	500	500	6,500	27,205	54,705	\$ 48,935	\$ 5,770	\$ 98,447	\$ 189,371	\$ 183,891
7070 FAM TOURS/SITE INSPECTIONS	0	0	7,000	2,000	4,000	0	0	0	500	4,000	5,000	6,000	28,500	\$ 42,385	\$ (13,885)	\$ 26,009	\$ 67,822	\$ 34,537
7120 MEDIA RELATIONS	1,525	12,918	25	12,114	25	2,200	525	1,064	25	5,525	425	1,025	37,396	\$ 45,000	\$ (7,604)	\$ 20,883	\$ 42,400	\$ 73,790
7125 PARTNERSHIP	4,950	300	4,400	300	34,350	1,300	16,300	2,950	700	400	12,700	1,750	80,400	\$ 96,800	\$ (16,400)	\$ 86,279	\$ 117,423	\$ 36,345
7130 AGREEMENTS/BID FEES	65,027	62,927	40,227	48,197	43,027	39,777	43,777	42,027	39,977	56,879	54,180	40,950	576,972	\$ 795,820	\$ (218,848)	\$ 676,457	\$ 992,719	\$ 1,065,809
7140 TRADE SHOWS/CONFERENCES	21,550	18,350	9,325	5,800	12,049	3,850	4,400	2,800	6,900	6,150	1,350	6,500	99,024	\$ 126,819	\$ (27,795)	\$ 118,282	\$ 169,369	\$ 107,901
7150 WEB TECHNOLOGY	2,483	1,983	8,759	1,983	1,983	8,759	2,583	14,983	8,759	1,983	1,983	8,759	65,000	\$ 65,000	\$ -	\$ 49,008	\$ 59,991	\$ 74,768
7160 DESTINATION SERVICES	3,539	4,020	11,660	3,695	3,520	5,020	3,405	4,870	10,320	3,795	2,920	2,770	59,364	\$ 121,875	\$ (62,511)	\$ 103,530	\$ 162,810	\$ 165,997
TOTAL MARKETING	213,786	171,131	170,504	194,902	173,287	145,424	154,153	142,672	206,089	152,400	154,641	173,467	2,052,286	\$ 2,972,486	\$ (920,200)	\$ 2,390,983	\$ 3,341,481	\$ 3,800,716
GRAND TOTAL EXPENSES	325,642	315,352	326,920	383,042	322,688	297,184	300,288	290,940	360,179	345,904	311,015	394,579	3,973,563	\$ 5,075,950	\$ (1,102,387)	\$ 4,457,456	\$ 5,546,261	\$ 5,886,281
REVENUES OVER EXPENDITURES	-325,212	-14,922	-26,490	-107,512	27,842	-19,151	-24,858	34,490	-34,649	29,626	79,615	381,051	0	\$ -	\$ (0)	\$ (276,363)	\$ 233,919	\$ 522,843

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Boys & Girls Club of Cabarrus County Funding Request

BRIEF SUMMARY:

From June 7 to August 13, the Boys & Girls Club of Cabarrus County will operate a summer program serving 450 youth from 8 a.m. to 6 p.m. Monday through Friday. The program will address learning loss resulting from COVID-19 and provide breakfast, lunch, snack and an evening meal to take home. The Club expects the total cost of the summer program to be \$540,000 and is requesting a grant from the County of \$150,000.

REQUESTED ACTION:

Motion to approve a grant of \$150,000 to the Boys & Girls Club of Cabarrus County.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Valerie Melton, Executive Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

▣ Funding Request



The past year has been a very challenging time for the Boys & Girls Club of Cabarrus County, but nothing compared to the challenges of the children and families we serve. In the past year, the Club has provided virtual programming and meals to our members during the school shut-down, served as a full-day virtual learning site for youth when schools opened virtually, and provided afternoon transportation to the Club for children when school re-opened with face-to-face learning. During this time, the Club served over 600 children.

We still have a huge job ahead of us – to get the kids of Cabarrus County back on track to their great future. We are committed to stemming learning losses and making sure kids do not slip through the cracks. Summer Learning Loss is a critical issue facing the children we serve. The loss of academic skills by students over the summer, particularly by students from low-income communities has always been an issue, but this summer the effect of the COVID pandemic has placed an even greater emphasis on the need.

We began registration for our Summer Program just last month and have already reached capacity at 450 youth. We will operate the Summer program under our COVID-19 precautions with social distancing, required masks and extensive cleaning procedures. The Summer Program will include breakfast, lunch, and a snack as well as an evening meal for each youth to take home with them. Children will also attend Camp Spencer for at least one week during the summer again following our COVID-19 precautions.

From the beginning, we felt strongly that we should work to ease the pressure the families we serve were experiencing. The Club has not charged families any fees since the pandemic began. This will continue through our Summer Program. While this was the right thing to do, it has placed a financial burden on the Club. Along with our loss of fundraising revenues since March 2020 we have lost an additional \$420,000 in fee-based revenues.

We anticipate the cost of our Summer Program will be \$540,000. We have been fortunate to maintain funding through educational grants and to have received COVID emergency funding from a number of sources. These funds unfortunately will not cover the full expense of this Summer. We would like to ask Cabarrus County to consider a grant of \$150,000 to support the Boys & Girls Club's Summer Program. Your funding will help us to serve 450 youth from 8am to 6pm Monday through Friday from June 7th to August 13th.

Long-term, the Boys & Girls Club will be vital to rebuilding our community. For parents and families getting back on their feet, the Club will continue to save them money when funds have never been tighter and provide a safe place for their children to go while they are working. For kids, the Club will provide a positive and inclusive environment where they can reach their full potential.

Thank you for your consideration.

Valerie Melton
Executive Director

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Funding to begin the MIT Mentoring Program at The Cabarrus Center

BRIEF SUMMARY:

As our Cabarrus County businesses of all sizes recover from impacts of COVID, as well as new start-up businesses emerge, The Cabarrus Center has identified the need for providing a mentorship program that would pair teams of highly trained business professionals as mentors to work with these businesses. The gold standard for these programs is the MIT Venture Mentor Services Program that has shown amazing outcomes over the twenty years it has been in existence. More program details are attached.

We are asking for \$65,000 as a one-time investment from Cabarrus County Government paid through federal COVID relief dollars to purchase the licensing fee (\$40,000), training (\$15,000) and fourth quarter salary for a program director (\$10,000) who would oversee and administer the mentoring program. We believe the supporting and benefiting partners at The Cabarrus Center would absorb the operational costs going forward, and if you could approve this request, we would be able to begin the mentoring program by fourth quarter. That will also allow each organization to add the ongoing administration fees to their fiscal budgets for 2022.

REQUESTED ACTION:

Motion to approve \$65,000 grant, of former Coronavirus Relief Funds, to the Cabarrus Center to create a mentorship program.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Page Castrodale, Cabarrus Economic Development Corporation
Barbi Jones, The Chamber, Leading Business in Cabarrus
Peter Marsh, Flywheel

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Presentation
- ▣ Request
- ▣ Mentor Program Summary

Cabarrus Center Request for Funding

Implementation of Mentor Program

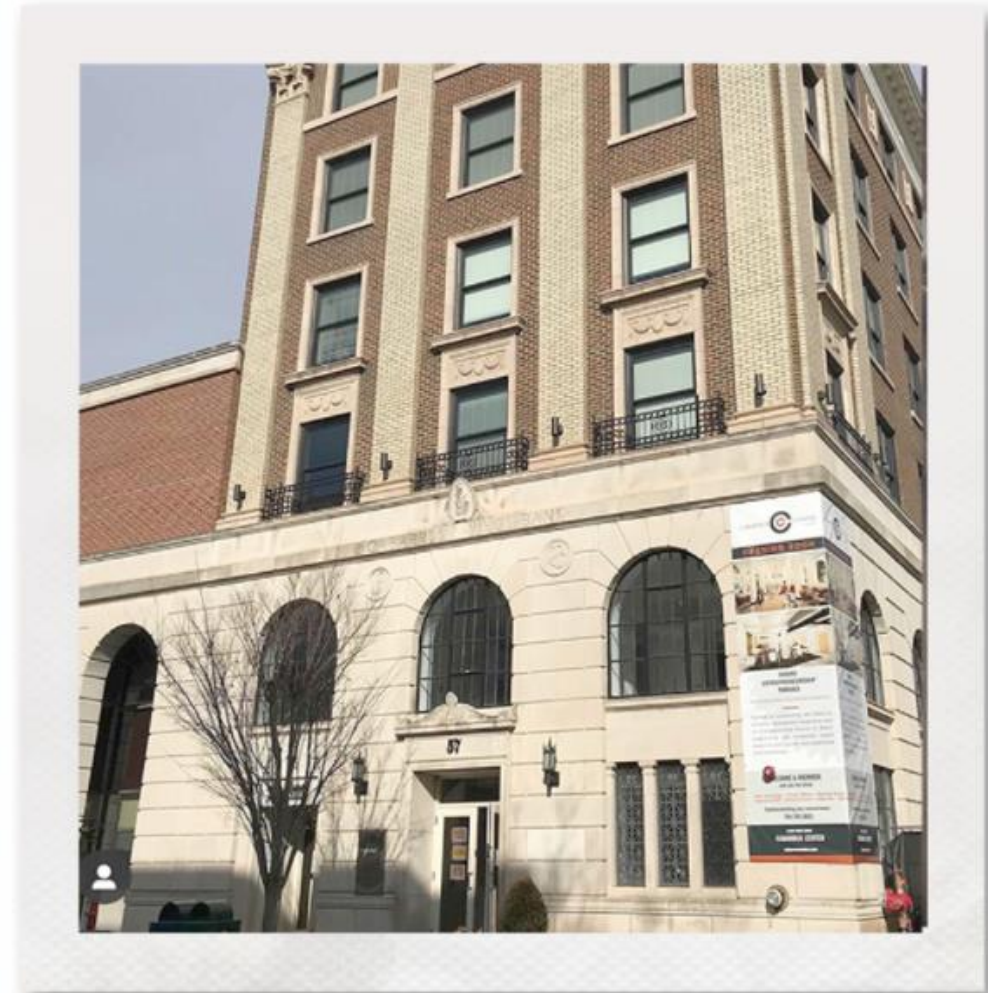


Cabarrus Center for Innovation and Entrepreneurship

The Cabarrus Center welcomes aspiring entrepreneurs, existing businesses, and our diverse community to learn, grow, and accelerate their businesses through education, networking, and mentoring.

CORE VALUES

- >> Accelerate Growth
- >> Embrace Community
- >> Thrive Together



Strategic Focus for 2021

- Stimulate pipeline of entrepreneurs
- Help small businesses recover and grow
- Create a mentor program



MIT Program

- Best of class
- Credentialing improves mentor recruitment.
- Strict guidelines for mentee and mentor participation.
- The program includes a 6-week immersion training and additional mentor training
- An asset for all EC organizations



One-Time Implementation Costs:

- \$40,000 Licensing Fee
- \$15,000 Mentor Training
- \$10,000 Program Manager for Q4

All future administrative and staff costs will be by participating EC organizations.



Date: April 27, 2021

Memo to: Cabarrus County Commissioners, Mike Downs

From: Page Castrodale, Executive Director, Cabarrus County EDC
Barbi Jones, Executive Director, The Chamber, Leading Business in Cabarrus
Peter Marsh, Co-Founder, Flywheel

As Cabarrus County positions itself for the last half of 2021 and into 2022, we see a more prosperous future for our current and future businesses following crushing COVID impacts of 2020 and first half of 2021. We also know that following turbulent times, successful start up companies have disrupted business as usual and have found roots necessary to grow and flourish.

The Cabarrus Economic Development Corporation, The Chamber, Leading Business in Cabarrus, and Flywheel are working together offering programing at The Cabarrus Center to help strengthen and grow new and existing businesses. While very few businesses have survived COVID unscathed, many are at vital turning points, needing guidance and direction to get back on track and grow.

One way to help with this is to offer a superior business mentoring program that would be open to all businesses. Peter Marsh, Co-Founder, Flywheel, has done extensive research to determine the best program that offers the best outcomes, processes, templates and reduces the risks and downfalls that could come with such programs. By far, that program is the MIT Venture Mentor Services Program.

We are attaching an overview of the program, including what makes it so successful. With over 20 years of experience, the MIT team has worked through all the challenges and needs a new program would face, and through their extensive training and continuing education, we could replicate that program in Cabarrus County to help meet the needs of our existing and new businesses.

We are asking for \$65,000 as a one-time investment from Cabarrus County Government paid through federal COVID relief dollars to purchase the licensing fee (\$40,000), training (\$15,000) and fourth quarter salary for a program director (\$10,000) who would oversee and administer the mentoring program. We believe the supporting and benefiting partners at The Cabarrus Center would absorb the operational costs going forward, and if you could approve this request, we would be able to begin the mentoring program by fourth quarter. That will also allow each organization to add the ongoing administration fees to their fiscal budgets for 2022.

Please see the attached document for a thorough review of the program.

Thank you for your consideration.

Mentor Program

Summary and Recommendations

Mentor Program Workgroup:

Barbi Jones, Cabarrus Chamber
Irene Sachs, Kannapolis Economic Development
Mark Spitzer, North Carolina Research Campus
Natalie Williams, The Women's Business Center of Charlotte
Bill Aimutis, North Carolina Food Innovation Lab
Peter Marsh, Flywheel
Page Castrodale, Cabarrus Economic Development

Introduction

Following our Strategic Doing planning sessions, the development of a Mentor Program was identified as a priority near-term project to be pursued by the Cabarrus Center. The development of a quality volunteer mentor program can be leveraged across all organizations contributing to the Entrepreneurship Council and is a vital resource for the support of early- and growth-stage companies as well as business support programs, accelerators and incubators. This report recaps the research and due diligence this workgroup has conducted, leading to the recommendations below.

Mentor Program Basics

Our workgroup researched a variety of mentor programs, including a very useful interview with the NEXT organization in Upstate South Carolina and their decade-long experience with running their mentor organization. Mentor networks in our region tend to be tied to specific organization or programs, examples of which would be Launch LKN / Davidson's network or that of QC Fintech. Mentor groups function as a pool of impartial, all-volunteer advisors, independent of investors and service providers with vested interests.

The mentor program has the following elements:

- Qualification and triage of interested entrepreneurs, founders and businesses seeking the service of the mentor program (the demand side).
- A shared CRM tool that administers the mentees and mentors and tracks the interactions and progress of the mentoring relationship.
- A mentor Program Manager who administers the program, triages and intakes founder teams into the program, arranges the match-making with the full mentor group resulting in a curated mentor team and lead mentor, and follows up on the interactions between the parties.
- A set of ground rules and guidelines to ensure mentors are properly trained and avoid conflicts of interest and self-dealing in the relationship with the mentees.
- A mentor training program on how to give valuable feedback and how to properly engage with mentees, as well as training on the spectrum of resources available through the Cabarrus Center.
- A system for getting feedback from the mentees on the quality of the engagement and any course corrections needed.

MIT Venture Mentor Services (VMS Program)

Our workgroup coalesced around the MIT VMS program as the gold standard program framework that the Cabarrus Center should pursue. The benefits of this approach include:

- Decades of experience with what works best.

- The credentialing of the MIT program improves mentor recruitment.
- The MIT program has strict guidelines for mentee and mentor participation.
- The program includes a 6-week immersion training
- The MIT program is built around Three Pillars
 - How to build a trusted environment between mentors and mentees
 - Vet, screen, formally interview, set clear expectations
 - Mentors are expected to be honest, but there is no judgement
 - Formal methodology of team mentoring (no one-on-one); one mentee company per team
 - Having 3-5 mentors engaged with one entrepreneur is very powerful
 - Mix of backgrounds is critically important
 - Teams start in a random fashion and evolve based on the needs of the entrepreneur
 - This contributes to the sustainability of the program because mentors really enjoy being part of a team
 - Nothing is ad hoc, the engagements are structured
 - There is a lead mentor
 - Entrepreneur has to set the agenda
 - Implementation/Training is initiated by MIT
 - Training includes templates for how to run the program
 - Not an in-person program at this time

Program Details

The MIT program is licensed by a host non-profit organization. The onetime perpetual non-exclusive licensing fee of \$40,000 includes a six-session immersion training program for local implementation, a fully documented playbook, agreement templates and access to ongoing VMS support. Up to five participants can go through the training. The initial cohort of mentors then goes through a training program run by MIT, an additional fee of \$15,000. The services agreement and full details of the program are attached to this summary. Once the program is implemented the only ongoing expense is the cost of a program manager to administer the program, which is estimated to take 20 hours per week.

Recommendations

Step 1: We are recommending adopting the MIT VMS program with the Flywheel Foundation serving as the Host Organization and administrator of the program on behalf of the Cabarrus Center.

Step 2: Funding for the \$55K implementation cost. Barbi is investigating availability of state grants. The entire EC should collaborate on additional funding sources including foundation grants and corporate sponsors.

Step 3: Determine who should be included in the training, including the identification of a Program Manager

Step 4: Funding the ongoing program manager – we are recommending this be a shared expense among participating organizations budgeted annually. Depending on the number of organizations using the mentor network, the cost could be in the \$2,500-\$3,000 range annually.

Step 5: Schedule the training – MIT has training sessions available late summer 2021 – we'd like to hit this date for program implementation in 2021.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Juvenile Crime Prevention Council (JCPC) FY22 Allocation of Funds

BRIEF SUMMARY:

The County receives Juvenile Crime Prevention Council (JCPC) funding and passes the majority of funds on to JCPC approved sub-recipients. The total amount of funds to be received from the North Carolina Department of Public Safety for FY22 is \$459,927. The funding plan, which includes \$15,500 for administrative expenses and \$444,427 for awarded programs, is presented to the Board for approval.

REQUESTED ACTION:

Motion to approve the FY22 JCPC Certification and Funding Plan.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Rodney Harris, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Certification
- ▣ Funding Plan

Juvenile Crime Prevention Council Certification

Fiscal Year: 2021-2022 _____

County: Cabarrus County	Date: 03/05/2021
G.S. 143B-853 allows for a 2-year funding cycle for programs that meet the requirements of the statute and have been awarded funds in a prior funding cycle. Indicate below if the JCPC plans to allow for a 1-year or 2-year funding cycle. (Check 2-year if the JCPC has a mixture of 1-year and 2-year funding.)	
1-Year Funding: FY 2021-2022	2-Year Funding: FY _____ and FY _____

CERTIFICATION STANDARDS

STANDARD #1 - Membership

- | | |
|---|-----|
| A. Have the members of the Juvenile Crime Prevention Council been appointed by county commissioners? | Yes |
| B. Is the membership list attached? | Yes |
| C. Are members appointed for two-year terms and are those terms staggered? | Yes |
| D. Is membership reflective of social-economic and racial diversity of the community? | Yes |
| E. Does the membership of the Juvenile Crime Prevention Council reflect the required positions as provided by N.C.G.S. §143B-846? | No |

If not, which positions are vacant and why?

Cabarrus County has two vacant positions, Chief of Police, our Chairperson will be speaking with our city Chief of Police to inquire if he would be willing to serve. Cabarrus County Student seat vacant. Our Superintendent designee of Cabarrus County Schools will be looking for a youth to fill this seat.

STANDARD #2 - Organization

- | | |
|--|-----|
| A. Does the JCPC have written Bylaws? | Yes |
| B. Bylaws are ☐ attached or ☒ on file (Select one.) | |
| C. Bylaws contain Conflict of Interest section per JCPC policy and procedure. | Yes |
| D. Does the JCPC have written policies and procedures for funding and review? | Yes |
| E. These policies and procedures ☐ attached or ☒ on file. (Select one.) | |
| F. Does the JCPC have officers and are they elected annually? | Yes |
- JCPC has: ☒ Chair; ☒ Vice-Chair; ☐ Secretary; ☐ Treasurer.

STANDARD #3 - Meetings

- | | |
|--|-----|
| A. JCPC meetings are considered open and public notice of meetings is provided. | Yes |
| B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings? | Yes |
| C. Does the JCPC meet six (6) times a year at a minimum? | Yes |
| D. Are minutes taken at all official meetings? | Yes |
| E. Are minutes distributed prior to or during subsequent meetings? | Yes |

Juvenile Crime Prevention Council Certification (cont'd)

STANDARD #4 - Planning

- A. Does the JCPC conduct a minimum of biennial planning process which includes a needs assessment, monitoring of programs and funding allocation process? Yes
- B. Is this Annual or Biennial Plan presented to the Board of County Commissioners and to DPS? Yes
- C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval? Yes

STANDARD #5 - Public Awareness

- A. Does the JCPC communicate the availability of funds to all public and private non-profit agencies which serve children or their families and to other interested community members? (☒ RFP, distribution list, and article attached) Yes
- B. Does the JCPC complete a minimum of biennial needs assessment and make that information available to agencies which serve children or their families, and to interested community members? Yes

STANDARD #6 - No Overdue Tax Debt

- A. As recipient of the county DPS JCPC allocation, does the County certify that it has no overdue tax debts, as defined by N.C.G.S. §105-243.1, at the Federal, State, or local level? Yes

Briefly outline the plan for correcting any areas of standards non-compliance.

Having complied with the Standards as documented herein, the Juvenile Crime Prevention Council may use up to \$15,500 of its annual Juvenile Crime Prevention fund allocation to cover administrative and related costs of the council. Budget pages (sections VI and VII) printed from NCALLIES detailing the expenditure's must be attached to this certification.

The JCPC Certification **must be received by DPS by June 30th annually.**

JCPC Administrative Funds SOURCES OF REVENUE

DPS JCPC	
Only list requested funds for JCPC Administrative Budget.	<u>\$15,500</u>
Local	<u></u>
Other	<u></u>
Total	<u>\$15,500</u>

Megan E Baumgardner
JCPC Chairperson

04/21/2021
Date

Chairman, Board of County Commissioners

Date

Juvenile Crime Prevention Council Certification (cont'd)

DPS Designated Official

Date

Juvenile Crime Prevention Council Certification (cont'd)

Cabarrus

County

FY 2021/2022

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Amy Jewell	School Superintendent	☒	W	F
2) Chief of Police or designee	Vacant	Chief of Police	☐		
3) Local Sheriff or designee	Brian Heintz	Cab. Co. Sheriff	☒	W	M
4) District Attorney or designee	Beth Street	DA	☒	W	F
5) Chief Court Counselor or designee	David Wall	Chief Court Counselor	☐	B	M
6) Director, Local Management Entity/Managed Care Organization (LME/MCO), or designee	Noel Thomas-Lester	Mental Health	☒	B	F
7) Director DSS or designee	Sharon Reece	DSS	☒	B	F
8) County Manager or designee	Rodney Harris	Finance	☒	W	M
9) Substance Abuse Professional	Terry Wise	Sub Abuse		W	M
10) Member of Faith Community	Steven Ayers	Faith Base		W	M
11) County Commissioner	Steven Morris	Co. Commissioner		W	M
12) Two persons under the age of 21, or one person under the age of 21 and one member of the public representing the interests of families of at-risk juveniles	Baylee N Barkley (KCS	Student for Kann Cty		B	F
	Vacant	Cab. Co. School			
13) Juvenile Defense Attorney	Heather Mobley	Juvenile Def Atty		W	F
14) Chief District Judge or designee	Nathaniel M Knust	Judge	☒	W	M
15) Member of Business Community	Mark Boles	Business		W	M
16) Local Health Director or designee	Sonja Bohannon-Thacker	Cab. Health Alliance	☒	W	F
17) Rep. United Way/other non-profit	Carolyn Carpenter	Non-Profit		W	F
18) Representative/Parks and Rec.	Perry Gabriel	Active Living/Parks		W	M
19) County Commissioner appointee	Connie Philbeck	At-Large		W	F
20) County Commissioner appointee	Michelle Wilson	At-Large		W	F
21) County Commissioner appointee	Marta Mears	At-Large		W	F

Juvenile Crime Prevention Council Certification (cont'd)

22) County Commissioner appointee	Joy Butler	At-Large		W	F
23) County Commissioner appointee	Beth Downs	At-Large		W	F
24) County Commissioner appointee	Jamica LaFranque	At-Large		B	F
25) County Commissioner appointee	Megan Baumgardner	At-Large		W	F

SECTION VI: BUDGET NARRATIVE			
JCPC Administration		Fiscal Year	FY 21-22
Item #	Justification	Expense	In Kind Expense
190	Contracted service with Cabarrus Co Sheriff's Dept to provide administrative support for the JCPC.	\$15,000	
340	JCPC Public Outreach (replenishing/ordering brochures, flyers, etc.)	\$500	
TOTAL		\$15,500	

Job Title	Annual Expense Wages	Annual In Kind Wages
TOTAL		

SECTION VII

Program: JCPC Administration

Fiscal Year: FY 21-22

Number of Months: 12

	Cash	In Kind	Total
I. Personnel Services	\$15,000		\$15,000
120 Salaries & Wages			\$0
180 Fringe Benefits			\$0
190 Professional Services*	\$15,000		\$15,000
*Contracts MUST be attached			
II. Supplies & Materials			\$0
210 Household & Cleaning			\$0
220 Food & Provisions			\$0
230 Education & Medical			\$0
240 Construction & Repair			\$0
250 Vehicle Supplies & Materials			\$0
260 Office Supplies and Materials			\$0
280 Heating & Utility Supplies			\$0
290 Other Supplies and Materials			\$0
III. Current Obligations & Services	\$500		\$500
310 Travel & Transportation			\$0
320 Communications			\$0
330 Utilities			\$0
340 Printing & Binding	\$500		\$500
350 Repairs & Maintenance			\$0
370 Advertising			\$0
380 Data Processing			\$0
390 Other Services			\$0
IV. Fixed Charges & Other Expenses			\$0
410 Rental or Real Property			\$0
430 Equipment Rental			\$0
440 Service and Maint. Contracts			\$0
450 Insurance & Bonding			\$0
490 Other Fixed Charges			\$0
V. Capital Outlay			\$0
[This Section Requires Cash Match]			
510 Office Furniture & Equipment			\$0
530 Educational Equipment			\$0
540 Motor Vehicle			\$0
550 Other Equipment			\$0
580 Buildings, Structure & Improv.			\$0
Total	\$15,000		\$15,000

Cabarrus County Juvenile Crime Prevention Council Request for Proposals

\$459,927

Anticipated County Allocation

30%

Required Local Match

January 2, 2021

Date Advertised

The Juvenile Crime Prevention Council (JCPC) has studied the risk factors and needs of Juvenile Court involved youth in this county and hereby publishes this Request for Proposals. The JCPC anticipates funds from the NC Dept. of Public Safety in the amount stated above to fund the program types specified below. Such programs will serve delinquent and at-risk youth for the state fiscal year 2021-2022 beginning on, or after, July 1, 2021. The use of these funds in this county require a local match in the amount specified above.

The JCPC will consider proposals for the following needed programs:

*Substance Abuse Treatment	*Temporary Shelter Care	*Vocational Development
*Sex Offender Assessments/Treatment	*Mentoring	*Interpersonal Skill Building
*Counseling Services	*Therapeutic/Specialized Foster Care	*Parent/Family Skill Building
*Restitution/Community Service	*Teen Court	*Tutoring/Academic Enhancement
*Mediation/Conflict Resolution	*Experiential Skill Building	*Juvenile Structured Day

Proposed program services should target the following risk factors for delinquency or repeat delinquency:

*Serious school behaviors, *Runaway Behaviors, *Substance Use, *Youth association with others involved in delinquent/criminal activity, *Youth association with Gang members, *Adverse Childhood Experiences, *Human Trafficking, *Reduction in Juvenile Recidivism

Programs should address the following concerns as reported in the Needs Assessments for adjudicated youth:

Peer Domain: Juveniles who associate with other delinquent youth, who are gang members or associate with gang members.

Individual Domain: Substance abuse or use, youth with mental health needs, and youth who sexually victimize others, and vocational services.

Family Domain: Parental support and/or parental enhancement skills needed for juvenile court referred youth, and family criminality.

School Domain: Youth involved with Cabarrus County Juvenile Justice system have increased risk of school behavior issues.

Applicants are being sought that are able to address items below:

1. Program services compatible with research that are shown to be effective with juvenile offenders.
2. Program services are outcome-based.
3. The program has an evaluation component.
4. Program services detect gang participation and divert individuals from gang participation.
5. Program/agency provides a sustainability plan at the time of application.
6. Program/agency utilizing trauma focus modalities.
7. Programs and agencies committed to addressing racial and ethnic disparities in the justice system.

Local public agencies, 501(c)(3) non-profit corporations and local housing authorities are invited to submit applications to provide services addressing the above elements.

Dianne Pennell

at

704-920-3157

JCPC Chairperson or Designee

Telephone #

In order to apply for FY 2021-2022 JCPC funding, you must complete and submit your application online by accessing NC ALLIES. Please read and follow all instructions at the following link:

<https://cp.ncdjjdp.org/CP/>

After submitting the application electronically, print and submit hard copies as indicated below. Private non-profits are also required to submit No Over Due Tax forms, Conflict of Interest Statements, Agency Conflict of Interest Policy and proof of 501(c)(3) status.

A mandatory information session will be held on January 13, 2021 @9AM - 11:30PM OR January 20, 2021 @2PM- 4:30PM. You must RSVP to Dianne Pennell to reserve your times. Location: Cabarrus County Governmental Center, 2nd Floor Multi-Purpose Room.

NOTE: For further information, or technical assistance about applying for JCPC funds in this county, contact Daniel Sevigny, Div. of Adult Correction and Juvenile Justice, Area Consultant, at (704) 754-8215.

Deadline for Application is: February 17, 2021 by 5:00 P.M.

Mail or deliver Cabarrus County Sheriff's Department

applications to: P.O. Box 525

Concord, NC 28015 (attn: Dianne Pennell or deliver to Sheriff's Department, 5th Floor/Civil Records)

Number of original copies to submit: 5

Telephone: 704-920-3157

Hiott, Katherine

From: Cynthia Pennell <CDPennell@cabarruscounty.us>
Sent: Monday, January 4, 2021 10:47 AM
To: Amy.jewell@cabarrus.k12.nc.us; Street, Sarah B; Brian Heintz; Carolyn Carpenter; Philbeck, Connie; Sevigny, Daniel; Wall, David; E. Steven Ayers (estevena@gmail.com); Eshan Shah; Etta E. Downs (edowns1@carolina.rr.com); Alston, Gayle; heather@mobleylegal.com; Hiott, Katherine; Jamica La Franque; joy Butler; Mark Boles; Marta Meares (martameares@msn.com); Megan Baumgardner (mebattorney@gmail.com); Michelle Wilson (mlwilson@crchc.org); Nathaniel M Knust; Noel Thomas-Lester; Perry Gabriel; Sharon Reese; Sonja J BohannonThacker; Stephen Morris; Susan Fearington; Terry Wise; Barry White; Claude Whitfield; Crystal Whitfield; Cynthia Seaforth - Program Managers Contact (cnseaforth@nomoreconflict.org); Darryl Bego; Dwayne Carter; Emma Flores; Estefany Mejia; Jeannie E. King; Jeff Green (jgreen@bgclubcab.org); Jonathan Helms; Karen South Jones; Kathy Walker (4cabcotruancy@nomoreconflict.org); Kim Castano (kim@aspirenc.org); Kim Roseboro (kroseboro@firmfoundationsinc.org); Kimberly Townsend; Rachelle Morrow; Reggie McNeil; Stoker, P; Shannon Chambers; Sharon McNeil; Bailey Schadler; Muslimah Young; NeQueela Deas-Blanton; Pamela Alzubeidy; Robert Reynolds; Shavonda McClure; Stephanie Acosta (stephanie@aspirenc.org); Valerie Melton
Subject: [External] FW: JCP RFP
Attachments: Cynthia Dianne Rahme2.vcf
Importance: High

CAUTION: External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to [Report Spam](#).

Good morning onto the 2021 New Year, hope everyone had a great Christmas and now into a fresh year we have our RFP posted. Was posted on Saturday the 2nd. Marci Jones was kind enough to let me know where to locate it. Web link is below. Have a good day.



The RFP was posted on Saturday.

When you go here are you selecting the RFP tab? It's the first one. Can you try refreshing your browser?

<https://cabarruscounty.us/postings>



Postings

RFQ RFP IFB Archive

Juvenile Crime Prevention Council

Submission Deadline:

2/17/2021 5:00 PM

Courthouse Expansion Phase 2 Notice to Contractors Rebid

Submission Deadline:

11/4/2020 11:00 AM

Courthouse Expansion Phase 2 Notice to Contractors

CabarrusCounty

NC DPS - Community Programs - County Funding Plan

Available Funds: \$459,927

Local Match: \$217,246

Rate: 30%

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

#	Program Provider	DPS-JCPC Funding	LOCAL FUNDING			OTHER	OTHER	Total	% Non DPS-JCPC Program Revenues
			County Cash Match	Local Cash Match	Local In- Kind	State/ Federal	Funds		
1	JCPC Administration	\$15,500						\$15,500	
2	Conflict Resolution Center, Inc. (Teen Court)	\$32,237			\$65,055			\$97,292	67%
3	Transforming Youth Movement, Inc. (Mentoring)	\$53,948			\$30,000			\$83,948	36%
4	Transforming Youth Movement, Inc. (Fostering Solutions)	\$41,752			\$15,075			\$56,827	27%
5	Transforming Youth Movement, Inc. (Get Hired)	\$37,000		\$2,000	\$14,200			\$53,200	30%
6	Transforming Youth Movement, Inc. (Restitution and Community Service	\$72,320		\$2,000	\$23,040			\$97,360	26%
7	Rowan Youth Services Bureau, Inc.(Sex Offender Evaluations/Treatment)	\$15,171			\$5,519			\$20,690	27%
8	Youth Development Initiatives (YDI Family Life Skills)	\$55,590			\$18,900			\$74,490	25%
9	Youth Development Initiatives (YDI Vocational and Career Development)	\$49,921			\$18,900			\$68,821	27%
10	Aspire Youth and Family, Inc. (Kids at Work)	\$75,123			\$22,557			\$97,680	23%
11									
12									
13									
14									
15									
16									
17									
18									
	TOTALS:	\$448,562		\$4,000	\$213,246			\$665,808	33%

The above plan was derived through a planning process by the CabarrusCounty

Juvenile Crime Prevention Council and represents the County’s Plan for use of these funds in FY 2021-2022

Amount of Unallocated Funds

\$11,365

Amount of funds reverted back to DPS

Discretionary Funds added

check type☐initial plan☐update☐final

-----DPS Use Only-----

Reviewed by

Area Consultant

Date

Reviewed by

Program Assistant

Date

Verified by

Designated State Office Staff

Date

Chairperson, Juvenile Crime Prevention Council

(Date)

Chairperson, Board of County Commissioners

(Date)

or County Finance Officer

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Sale of Former Infrastructure and Asset Management Building

BRIEF SUMMARY:

County staff anticipates completion of the relocation of Infrastructure and Asset Management operations from 242 General Services Drive in Concord to the new Operations Center located at 484 Cabarrus Ave. West in Concord by the middle of May 2021. The City of Concord has been in discussion with the County about purchasing the building as the City owns the land the building is on via ground lease. Both the City and County have both conducted appraisals on the building.

REQUESTED ACTION:

Motion to authorize the County Manager to negotiate the sale of the building with the City of Concord.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kyle Bilafer, Area Manager of Operations
Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Finance - Health Insurance Fund Balance Amendment

BRIEF SUMMARY:

The Finance Department annually reviews revenue and expenditures for the Health Insurance Fund based on actual activity and anticipated activity for the remainder of the fiscal year. Based on this analysis, a budget amendment is needed. This budget amendment appropriates funds balance and adjust revenues and expenditures as needed.

REQUESTED ACTION:

Motion to approve the Health Insurance Fund budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Wendi Heglar, Finance Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

▢ Health Insurance Budget Amendment

Date: May 17, 2021

Amount: 1,297,950.00

Dept. Head: Suzanne Burgess for Wendi Heglar

Department: Finance

Internal Transfer Within Department

Transfer Between Departments/Funds

X Supplemental Request

This budget amendment will budget for additional pharmacy rebate revenues and appropriate fund balance for the Health Insurance Fund based on anticipated medical claims for fiscal year 2021. Funds are also budgeted to cover H S A fees and waist incentives.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
610	6	1917-6661	INSURANCE PREMIUMS	12,792,242.00	57,500.00	-	12,849,742.00
610	6	1917-6804	INSURANCE REFUNDS	400,000.00	337,000.00	-	737,000.00
610	6	1917-6901	FUND BALANCE	-	903,450.00	-	903,450.00
610	9	1917-9485	ADMIN FEES - CIGNS / USI / BENEFIT FIRST	1,337,229.00	-	24,000.00	1,313,229.00
610	9	1917-948501	ADMIN H S A / ORIGINATION FEE	600,000.00	16,725.00	-	616,725.00
610	9	1917-948502	H R A ACCOUNT	2,500.00	-	1,500.00	1,000.00
610	9	1917-9645	SELF INSURED MEDICAL CLAIMS	10,709,206.00	1,300,000.00	-	12,009,206.00
610	9	1917-9647	WELLNESS PROGRAM - WAIST	92,850.00	6,725.00	-	99,575.00

Total 0.00

Budget Officer

County Manager

Board of Commissioners

Approved

Approved

Approved

Denied

Denied

Denied

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Finance - Update of Capital Project Fund Budget and Related Project Ordinance for Mobile Units

BRIEF SUMMARY:

The budget amendment and project ordinance updates the School Construction Fund (Fund 390) to include \$1,850,000 to purchase and update two mobile units for Cabarrus County School to use at RCCC for Early College.

This is funded with a transfer from the Community Investment Fund to the School Construction Fund.

REQUESTED ACTION:

Motion to adopt the project ordinance and budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Wendi Heglar, Finance Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Early College Budget Amendment
- ▣ Fund 390 School Construction Project Ordinance

Budget Revision/Amendment Request

Date: 5/17/2021

Amount: 1,850,000.00

Dept. Head: Wendi Heglar (Prepared by Max Thorne)

Department: Finance, 390 School Capital Project Fund

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment transfers funding for new Early College Mobile Unit project from the Community Investment Fund.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
100	9	0000-9708	Cont to Capital Project Fund	2,100,000.00	1,850,000.00	-	3,950,000.00
100	9	0000-9830- AVAIL	Other Improvements	13,536,376.86		1,850,000.00	11,686,376.86
390	6	7343-6902-MOBIL	Cont'b from General Fund	-	1,850,000.00		1,850,000.00
390	9	7343-9830-MOBIL	Other Improvements	-	1,850,000.00		1,850,000.00

Budget Officer

- ☐ Approved
☐ Denied

Signature

Date

County Manager

- ☐ Approved
☐ Denied

Signature

Date

Board of Commissioners

- ☐ Approved
☐ Denied

Signature

Date

CABARRUS COUNTY SCHOOL CAPITAL PROJECTS BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of School Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Contribution from General Fund	\$ 2,920,509
Contribution from Capital Projects Fund	9,522,511
Debt Proceeds 2020 Draw Note	49,635,043
Debt Proceeds 2022 Draw Note	6,496,609
Contribution from Capital Reserve Fund	1,662,314
TOTAL REVENUES	\$70,236,986

- C. The following appropriations are made as listed.

CCS Mobile Unit Renovation	\$ 900,000
Concord High Fire Alarm Replacement	89,314
Northwest High Fire Alarm Replacement	89,314
JM Robinson Renovation	81,195
R. Brown McAllister Replacement	450,000
CCS New Middle School	55,299,331
CCS New High School Land	5,214,821
Kannapolis Middle School	138,897
AL Brown Football Stadium ADA/Drainage	228,000
AL Brown Roof Replacement	190,000
RCCC Building 1000 Boiler	105,000
RCCC Building 2000 Roof Replacement	335,000
RCCC CBTC HVAC	265,000
Contribution to Capital Reserve	5,001,114
Early College Mobile Units	1,850,000

TOTAL EXPENDITURES	\$70,236,986
---------------------------	---------------------

GRAND TOTAL – REVENUES	\$70,236,986
GRAND TOTAL – EXPENDITURES	\$70,236,986

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 - 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 - 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 - 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund, Community Investment Fund or other Capital Project Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 17st day of May, 2021.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Stephen M. Morris, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Infrastructure and Asset Management - Cabarrus County Courthouse Expansion Construction Manager at Risk Contract Extension (GMP 2) Increase from Contingency Funding

BRIEF SUMMARY:

Currently Cabarrus County has a GMP (Guaranteed Maximum Price) based contract with Messer Construction for Courthouse expansion Construction Manager at Risk services. On December 13, 2019, Messer Construction bid out the scope of work for the site enabling portion of the project. This will be referred to as GMP (Guaranteed Maximum Price) #1 and is considered an extension to their original contract which was for preconstruction services. GMP 1.5 was executed in August of 2020 and included the bid packages for the rammed aggregate piers, below grade concrete, and tower crane. The GMP # 2 package which represents the remainder of the bid packages for new Courthouse building was executed at the end of December 2020. Currently the contract with Messer does not contain any owners contingency. The only funds in the contract for owner driven changes is surplus funds from buyout packages. County Staff is requesting \$900,000 be transferred from the project contingency fund into the actual contract with Messer. This owners contingency will be used to fund owner requested scope changes as well as bulletin updates. County staff will present a summary on the current bulletins and the issues driving them.

REQUESTED ACTION:

Motion to approve the GMP #2 increase and authorize the County Manager to execute the contract amendment between Cabarrus County and Messer Construction, subject to review and revision by the County Attorney and approve the needed budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kyle Bilafer, Area Manager of Operations

Wendi Heglar, Finance Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Budget Amendment

Budget Revision/Amendment Request

Date: 5/17/2021

Amount: 900,000.00

Dept. Head: Wendi Heglar (Prepared by Max Thorne)

Department: Finance - County Capital Projects

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment transfers \$900,000 from court contingency funds to the Courthouse Construction account.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
380	9	2210-9660- COURT	Contingency	4,506,945.84	-	900,000.00	3,606,945.84
380	9	2210-9820-COURT	Construction - Courthouse	93,596,195.36	900,000.00		94,496,195.36

Budget Officer

- ☐ Approved
☐ Denied

Signature

Date

County Manager

- ☐ Approved
☐ Denied

Signature

Date

Board of Commissioners

- ☐ Approved
☐ Denied

Signature

Date

CABARRUS COUNTY**BOARD OF COMMISSIONERS
REGULAR MEETING****May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Planning and Development - Carolina Farm Stewardship Association Annual Report on Elma C. Lomax Research and Education Farm

BRIEF SUMMARY:

Carolina Farm Stewardship Association(CFSA) operates the county owned Elma C. Lomax Research and Education Farm located off of Atando Road in Concord. CFSA provides an annual update to the Board of Commissioners regarding activities for the past year and plans for the upcoming year. The end of the fiscal year is also renewal time for the contract with CFSA for operation of the farm. Staff is seeking Board approval for the staff to complete negotiations with CFSA regarding new language in the contract and with county attorney approval of the revised language execute the contract.

REQUESTED ACTION:

Motion to authorize staff to complete negotiations with CFSA regarding new language in the contract and execute the contract with county attorney approval of the revised language .

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Kelly Sifford, AICP
Planning and Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ PowerPoint Presentation

Elma C. Lomax Research and Education Farm

Carolina Farm Stewardship Association

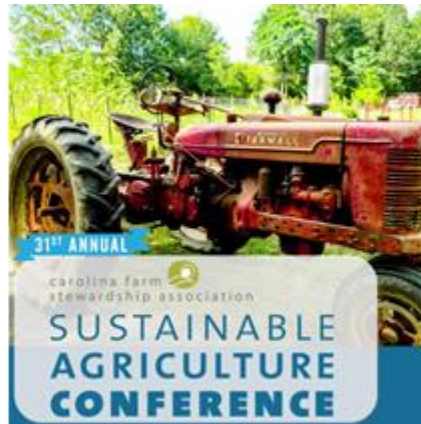
Karen RM McSwain

Associate Executive Director for Programs

A sustainable regional food system that
is good for all consumers, farmers,
farmworkers, and ecosystems.



Advocate, educate, and build connections to create sustainable food systems in the Carolinas centered on local and organic agriculture.



- **Farm Services:** Works to sustain and grow an environmentally sound, economically viable, and socially just food system.
- **Education:** Increases knowledge, understanding, and commitment in all aspects of organic, local, and regenerative food and agricultural systems.



Conservation
Activity Plans



Organic
Certification



GAP
Certification



High
Tunnels



Business
Development

Supports local, organic farming while encouraging a new generation of farmers.

- Farmers in Training (FiTs)
- Grow-to-Donate
- Students Outside Immersive Learning at Lomax (SOILL)
- On-Farm Research
- Community Engagement



- 2021 FiT Participants:
 - Andrew Acosta, Wandering Bean Farm
 - Matthew Oates
 - Naga Middisetti, Farm2Home
 - Shelly Stamper, Shell Belle Farms
- 16 FiT graduates and community partners utilized infrastructure and land at Lomax.



- Increased our Grow- to - Donate efforts.
 - Donated over 7,000 pounds to Cooperative Christian Ministries
 - Donated over 2,000 pounds to the Bulb.



- Operates 12 pay-as-you-can mobile markets in food insecure neighborhoods; two in Concord.
- Educational community garden at Lomax growing food to donate.
- Bulb staff mentor apprentices who manage the garden.
- CFSA recently submitted a proposal to increase the Bulb's production to support 500 more households



FARMER'S MARKET SCHEDULE
The Bulb is a nonprofit, donation-based organization bringing fresh produce to food insecure communities.

TUESDAY
Renaissance West, 3:30pm - 4:30pm, 3241 New Renaissance Way, Charlotte, NC
Cokesbury Methodist Church, 4:00pm - 5:00pm, 6701 Idlewild Rd., Charlotte, NC
The Grove Charlotte, 4:30pm - 5:30pm, 5735 East W.T. Harris Blvd., Charlotte, NC

WEDNESDAY
Tuckaseegee Elementary, 11am - 12pm, 2028 Little Rock Rd., Charlotte, NC
Amity Presbyterian Church, 4pm - 5pm, 2831 N Sharon Amity Rd., Charlotte, NC
Grier Heights Community Center, 4pm - 5:30pm, 3100 LeRoy St., Charlotte, NC

THURSDAY
Bruns Elementary, 3pm - 4:30pm, 501 S. Bruns Ave., Charlotte, NC
Gibson Village, 4pm - 5:30pm, 194 Kerr St. NW, Concord, NC
Cokesbury Methodist Church, 4:00pm - 5:00pm, 6701 Idlewild Rd, Charlotte, NC

FRIDAY
Drive-Thru Market & Home Delivery, 10am - 12pm, 1100 Eastway Dr., Charlotte, NC // <https://bit.ly/BulbDriveThrough>
Grace Lutheran Church, 3pm - 4pm, 58 Chestnut Dr. SW., Concord, NC
*Advance sign up is required for home delivery

P: 980.224.3972
E: INFO@thebulbgallery.org
W: thebulbgallery.org
  @thebulbmobilemarkets



- Pre-pandemic we typically:
 - Host 500+ 6th graders
 - Conduct 8 - 10 workshops
 - Host RCCC classes
 - Host Davidson College interns
- During the pandemic we have:
 - Conducted 4 webinars with Extension Agents for 140 participants bridging the gap between hands on and virtual learning.
 - Worked with CHS engineering and carpentry classes to design and build mobile tool sheds.
 - Supported Cabarrus County schools career and STEM programs though videos and virtual collaborations.



- Evaluating scale appropriate no-till equipment.
- Demonstration project on small-scale sprouting broccoli production with Cooperative Extension.
- Variety demonstration with Vitalis Organic Seeds.
- Butternut squash variety trials evaluating downy mildew resistance.
- Evaluating the efficacy of bio-pesticides.



Lomax typically hosts 300 - 400 visitors a year from:

- Great Outdoors University
- Cannon School
- Leadership Cabarrus
- Boy Scouts and Girl Scouts
- Master Gardeners, Garden clubs
- Convention & Visitors Bureau's Media Showcase & Local Flavor Voluntourism
- Monthly Community Meetings
- Collaborative Growing Projects



Lomax was featured in the Independent Tribune in May of 2020 for our efforts to grow our produce donation program.



Lomax was featured in S&D Coffee & Tea's® Sustainability Report in Dec. of 2019 demonstrating their support for Lomax.

- Secured funding through the Carolina Farm Credit Corporate Mission Fund for two additional high tunnels.
- Tunnels will be utilized for demonstration, teaching and to enhance the Grow to Donate program



LINE ITEM	TOTAL COST	COUNTY SUPPORT
Land Management	\$55,000	\$55,000
Equipment, Maintenance, Repair	\$13,000	\$12,000
Fuel, Propane, Electricity, Internet/Phone	\$7,000	\$6,000
County Tax	\$1,500	
Organic Certification, Auto Insurance	\$1,200	
Community Engagement	\$20,000	
Programs: Research , SOILL, FiT	\$70,000	
Fundraising	\$40,000	\$7,000
Administration	\$15,000	
TOTAL	\$222,700	\$80,000

Lomax Coordinator

dylan@carolinafarmstewards.org

Organic Research Coordinator

gena@carolinafarmstewards.org

Associate Executive Director for Programs

karen@carolinafarmstewards.org

Associate Executive Director for Operations

jacob@carolinafarmstewards.org



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Property and Liability - Move Funds from Property and Liability Insurance Internal Service Fund to the General Fund

BRIEF SUMMARY:

Approval of the related Budget Amendment is needed to appropriate funds from the Property and Liability Internal Service Fund to the General Fund to replace the Sheriff's Animal Control Vehicle that was destroyed in 04/16/21 accident.

REQUESTED ACTION:

Motion to adopt the budget amendment.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Jon Bradley, Risk and Safety Manager
Kyle Bilafer, Area Manager of Operations

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

▣ Budget Amendment

Budget Revision/Amendment Request

Date: May 17, 2021

Amount: 58,725.00

Dept. Head: Suzanne Burgess for Kyle Bilafer

Department: ISF - PROPERTY AND LIABILITY FUND

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment is to transfer funds from the Property and Liability Internal Service Fund to the Sheriff's Department to purchase an Animal Shelter truck, including equipment, that was destroyed due to a traffic violation by another driver. Nothing is salvageable in terms of vehicle and equipment.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
600	9	1919-9641	Insurance Claims	336,395.00	-	58,725.00	277,670.00
600	9	1919-9704	Contribution to General Fund	42,000.00	58,725.00	-	100,725.00
001	6	2110-6931	Contribution from Internal Service Fund	42,000.00	58,725.00	-	100,725.00
001	9	2110-9863	Motor Vehicles	1,688,171.56	58,725.00	-	1,746,896.56

Budget Officer

☐ Approved

☐ Denied

Signature

Date

County Manager

☐ Approved

☐ Denied

Signature

Date

Board of Commissioners

☐ Approved

☐ Denied

Signature

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Tax Administration - Refund and Release Reports - April 2021

BRIEF SUMMARY:

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

REQUESTED ACTION:

Motion to approve the April 2021 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

M. David Thrift, Tax Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Release Refund Summary
- ▣ Release Refund Detail
- ▣ NCVTS Refund Report

Summary of Releases and Refunds for the Month Of April 2021

RELEASES FOR THE MONTH OF: APRIL 2021

\$6,669.65

BREAKDOWN OF RELEASES:

COUNTY	\$4,169.40
CITY OF CONCORD	\$2,307.48
CITY OF KANNAPOLIS	\$0.00
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$164.55
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$15.35
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$12.87
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT MITCHELL F/D	\$0.00
MT PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: APRIL 2021

\$2,444.71

BREAKDOWN OF REFUNDS:

COUNTY	\$1,482.86
CITY OF CONCORD	\$961.85
CITY OF KANNAPOLIS	\$0.00
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

APRIL 2021 RELEASE REPORT

Name	Bill#	Reason	District	Amount
ANDERSON LARRY BRIAN	2018-13148		C SALEFEE	653.20
ANDERSON LARRY BRIAN	2018-13148		C LEGLFEE	11.04
ARELLANO-GASPAR LUIS	2020-14090		C LEGLFEE	246.29
ARELLANO-GASPAR LUIS	2020-14090		C TITLFEE	1000.00
BLISS PATRICK F	2020-19689	NO LONGER OWNED	C PEN FEE	5.83
BLISS PATRICK F	2019-19514	NO LONGER OWNED	C PEN FEE	6.53
BLISS PATRICK F	2019-19514	NO LONGER OWNED	FR14PEN FEE	0.62
BLISS PATRICK F	2020-19689	NO LONGER OWNED	FR14PEN FEE	0.55
BLISS PATRICK F	2019-19514	NO LONGER OWNED	FR14ADVLTX	6.18
BLISS PATRICK F	2020-19689	NO LONGER OWNED	FR14ADVLTX	5.52
BLISS PATRICK F	2019-19514	NO LONGER OWNED	C ADVLTX	65.34
BLISS PATRICK F	2020-19689	NO LONGER OWNED	C ADVLTX	58.31
BROADIE JUANITA LOUISE	2020-503045	105381 TAX	C ADVLTX	14.10
BROADIE JUANITA LOUISE	2020-503045	105381 TAX	FR04ADVLTX	1.43
BROWN RUSSELL ENTERPRISES LLC	2018-22085		C LEGLFEE	5.52
BROWN RUSSELL ENTERPRISES LLC	2018-22085		C SALEFEE	326.60
CARR CATHERINE ANN	2020-25617		C ADVTTEE	1.75
CHEN QUN YING	2021-501964	105-381 - TAX	CI01ADVLTX	140.82
CHEN QUN YING	2021-501964	105-381 - TAX	C ADVLTX	293.54
CHRISTY NEVINA ROBINSON	2020-28009	Postmark prior to	C ADVTTEE	1.75
CLINTON BRADPORT B	2020-28889	DUPLICATE DEMO FEE	C ADVTTEE	1.75
CLINTON BRADPORT B	2020-28889	DUPLICATE DEMO FEE	CI02DEMOFEE	17498.25
COASTER DERRICK OLANDER	2020-504609	TAX JURISDICTION	FR04ADVLTX	13.92
COASTER DERRICK OLANDER	2020-504609	TAX JURISDICTION	C ADVLTX	137.36
CONCORD SERVICES INC	2020-175	CLERICAL ERROR. NCGS	CI02PEN FEE	48.96
CONCORD SERVICES INC	2020-174	CLERICAL ERROR. NCGS	CI02PEN FEE	29.38
CONCORD SERVICES INC	2020-178	CLERICAL ERROR. NCGS	CI02PEN FEE	43.20
CONCORD SERVICES INC	2020-178	CLERICAL ERROR. NCGS	CI02ADVLTX	72.00
CONCORD SERVICES INC	2020-175	CLERICAL ERROR. NCGS	CI02ADVLTX	163.20
CONCORD SERVICES INC	2020-174	CLERICAL ERROR. NCGS	CI02ADVLTX	146.88
CONCORD SERVICES INC	2020-174	CLERICAL ERROR. NCGS	C ADVLTX	226.44
CONCORD SERVICES INC	2020-175	CLERICAL ERROR. NCGS	C ADVLTX	244.80
CONCORD SERVICES INC	2020-178	CLERICAL ERROR. NCGS	C ADVLTX	105.00
CONCORD SERVICES INC	2020-174	CLERICAL ERROR. NCGS	C PEN FEE	45.29
CONCORD SERVICES INC	2020-175	CLERICAL ERROR. NCGS	C PEN FEE	73.44
CONCORD SERVICES INC	2020-178	CLERICAL ERROR. NCGS	C PEN FEE	63.00
CYNERGY THEORY LLC	2020-32755	Postmark before	C ADVTTEE	1.75
FADDIS JOYCE STALLINGS	2021-502029	105-281 TAX	C ADVLTX	438.95
FADDIS JOYCE STALLINGS	2021-502029	105-281 TAX	CI02ADVLTX	284.72
HAMRICK DONNY	2020-48306		C TITLFEE	1000.00
HAMRICK DONNY	2020-48306		C LEGLFEE	493.10
HARVELL GEORGE LOUIS	2020-504571	CREATED ABSTRACT	C ADVLTX	8.90
HARVELL GEORGE LOUIS	2020-504571	CREATED ABSTRACT	CI02ADVLTX	5.78
HONEYCUTTS KNITTING INC	2020-53355	BUSINESS CLOSED.	C ADVLTX	1472.84
HONEYCUTTS KNITTING INC	2020-53355	BUSINESS CLOSED.	CI02ADVLTX	955.35
JENKINS ANGELIA DENISE	2019-56216	duplicate fee	C GARNFEE	60.00
JHA SANDEEP MOHAN	2021-501281	105381 TAX	CI02ADVLTX	143.73
JHA SANDEEP MOHAN	2021-501407	105381 TAX	CI02ADVLTX	258.55
JHA SANDEEP MOHAN	2021-501281	105381 TAX	C ADVLTX	221.58
JHA SANDEEP MOHAN	2021-501407	105381 TAX	C ADVLTX	398.60
KENNEY WILLIAM JR & WF DONNA J	2020-59426	Cab Ctv Error-	C ADVTTEE	1.75
MA BUILDERS OF THE CAROLINAS	2019-65797		C SALEFEE	341.78
NARAYANAN MUTHUKUMARAN	2021-501761	105-281 DEUPLICATE	C ADVLTX	32.05
NARAYANAN MUTHUKUMARAN	2021-501761	105-281 DEUPLICATE	CI02ADVLTX	20.79
PATEL JOY P	2020-79710	Postmark Pre 3/18/21	C ADVTTEE	1.75
RURSCH SPENSER RYAN	2020-89151		C LEGLFEE	354.71
RURSCH SPENSER RYAN	2020-89151		C TITLFEE	1000.00
SECHLER RALPH A JR	2020-91249	Posting Error- Paid	C ADVTTEE	1.75
SHABAZZ NASIR	2020-91952	105-281 DUPLICATE	C ADVLTX	62.68
SHABAZZ NASIR	2020-91952	105-281 DUPLICATE	CI02ADVLTX	40.66
SIMON DIESEL LLC /A NC LLC	2018-91173	Per Mitzi at ZLS -	C LEGLFEE	20.00
SIMON DIESEL LLC /A NC LLC	2018-91173	per Mitzi- was able	C SALEFEE	332.14
TAYLOR JAMES ROBBIE	2020-501627	105381 TAX	C ADVLTX	115.30
TAYLOR JAMES ROBBIE	2020-501627	105381 TAX	CI02ADVLTX	74.78
WASSON LARRY JOE	2020-106093	105-281 PROPERTY	C ADVLTX	44.96
WASSON LARRY JOE	2020-106093	105-281 PROPERTY	CI01PEN FEE	2.16
WASSON LARRY JOE	2020-106093	105-281 PROPERTY	C PEN FEE	4.50
WASSON LARRY JOE	2020-106093	105-281 PROPERTY	CI01ADVLTX	21.57
WATER & SEWER AUTHORITY O F CABARRUS COUNTY	2021-502249	105381 - PROPERTY IS	C ADVLTX	30.06
WATER & SEWER AUTHORITY O F CABARRUS COUNTY	2021-502249	105381 - PROPERTY IS	CI02ADVLTX	19.50
WITHERSPOON EMMA C	2018-107014		C ADVTTEE	1.50



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 5/4/2021 9:37:09 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ABERNETHY, CHRISTY ROSS	ABERNETHY, CHRISTY ROSS		5817 OCTOBER LN		KANNAPOLIS, NC 28081	Proration	0029671932	ZRC8402	PENDING	215521623	Refund Generated due to proration on Bill #0029671932-2020-0000-00	Vehicle Sold	04/13/2021	C ADVL	Tax	(\$65.86)	\$0.00	(\$65.86)
														CI04ADVL	Tax	(\$56.07)	\$0.00	(\$56.07)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$121.93
ALBERT, WILLIE JR	ALBERT, WILLIE JR		11700 CROSSROADS PL		CONCORD, NC 28025	Proration	0059458568	HKC9302	PENDING	144137652	Refund Generated due to proration on Bill #0059458568-2020-	Tag Surrender	04/21/2021	C ADVL	Tax	(\$363.78)	\$0.00	(\$363.78)
														FR14ADVL	Tax	(\$34.41)	\$0.00	(\$34.41)
																	Refund	\$398.19
ALLISON, CHASITY CHANTEL	ALLISON, CHASITY CHANTEL		1311 KENT DOWNS AVE SW		CONCORD, NC 28027	Proration	0059034207	RAM4WS	PENDING	215021460	Refund Generated due to proration on Bill #0059034207-2020-0000-00	Incomplete Doc	04/07/2021	C ADVL	Tax	(\$86.63)	\$0.00	(\$86.63)
														CI02ADVL	Tax	(\$56.20)	\$0.00	(\$56.20)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$142.83
ASHLEY, ALBERT JR	ASHLEY, ALBERT JR	ASHLEY, ROBYN LYNN	3219 SPRING FOREST RD		HARRISBURG, NC 28075	Proration	0057973975	PDM2504	PENDING	215991111	Refund Generated due to proration on Bill #0057973975-2020-0000-00	Vehicle Totalled	04/19/2021	C ADVL	Tax	(\$115.59)	\$0.00	(\$115.59)
														CI04ADVL	Tax	(\$98.40)	\$0.00	(\$98.40)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$213.99
AVILES, EDGAR CASTRO	AVILES, EDGAR CASTRO		2490 ROBERTA CHURCH RD SW		CONCORD, NC 28027	Proration	0059516205	TFD8059	PENDING	217113390	Refund Generated due to proration on Bill #0059516205-2020-0000-00	Vehicle Sold	04/30/2021	C ADVL	Tax	(\$107.36)	\$0.00	(\$107.36)
														CI02ADVL	Tax	(\$69.64)	\$0.00	(\$69.64)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$177.00
BALLARD, ERNEST JACK	BALLARD, ERNEST JACK	BALLARD, JEWELL SHINN	2940 OLD SALISBURY RD		CONCORD, NC 28025	Adjustment >= \$100	0060290521	1793SP	PENDING	287641876	Refund Generated due to adjustment on Bill #0060290521-2020-0000-00	Situs error	04/15/2021	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$187.54)	\$0.00	(\$187.54)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR03ADVL	Tax	\$23.44	\$0.00	\$23.44
																	Refund	\$194.10
BARNHARDT, GARRY LYNN	BARNHARDT, GARRY LYNN	BARNHARDT, ANGELIA DAWN	130 ROCK OLIVE DR		ROCKWELL, NC 28138	Proration	0045287591	XXB4608	PENDING	143034518	Refund Generated due to proration on Bill #0045287591-2019-	Vehicle Sold	04/01/2021	C ADVL	Tax	(\$8.93)	\$0.00	(\$8.93)
														FR13ADVL	Tax	(\$1.11)	\$0.00	(\$1.11)
																	Refund	\$10.04
BLAKE, PETROFF, ROSE CAROLINE	BLAKE, PETROFF, ROSE CAROLINE	PETROFF, PETER DONALD II	96 BRIDLEWOOD PL NE		CONCORD, NC 28025	Proration	0014352776	BBV7325	PENDING	216100653	Refund Generated due to proration on Bill #0014352776-2019-0000-00	Vehicle Totalled	04/20/2021	C ADVL	Tax	(\$27.39)	\$0.00	(\$27.39)
														CI02ADVL	Tax	(\$17.77)	\$0.00	(\$17.77)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$45.16
BOCK, JOSEPH EDGAR JR	BOCK, JOSEPH EDGAR JR		2693 WINGRAVE ST NW		CONCORD, NC 28027	Proration	0049952589	PKZ3010	PENDING	215840889	Refund Generated due to proration on Bill #0049952589-2020-0000-00	Vehicle Sold	04/16/2021	C ADVL	Tax	(\$23.86)	\$0.00	(\$23.86)
														CI02ADVL	Tax	(\$15.48)	\$0.00	(\$15.48)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$39.34
BRIZUELA, HERNANDEZ, OSCAR ALBERTO	BRIZUELA, HERNANDEZ, OSCAR ALBERTO		203 HEATHERWOOD CT NW		CONCORD, NC 28027	Proration	0056136303	TCZ7591	PENDING	214552011	Refund Generated due to proration on Bill #0056136303-2020-0000-00	Vehicle Sold	04/01/2021	C ADVL	Tax	(\$115.31)	\$0.00	(\$115.31)
														CI02ADVL	Tax	(\$74.80)	\$0.00	(\$74.80)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$190.11
BROWN, JAMES LANDRUM	BROWN, JAMES LANDRUM		6000 GRAND SUMMIT BLVD	APT 6204	CONCORD, NC 28027	Proration	0045894316	CDV4344	PENDING	215732202	Refund Generated due to proration on Bill #0045894316-2020-0000-00	Vehicle Sold	04/15/2021	C ADVL	Tax	(\$102.34)	\$0.00	(\$102.34)
														CI04ADVL	Tax	(\$87.13)	\$0.00	(\$87.13)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$189.47
CAUBLE, JOHN MICHAEL	CAUBLE, JOHN MICHAEL		5862 GREEN MAPLE RUN		CONCORD, NC 28027	Proration	0050340163	HEH1188	PENDING	216206760	Refund Generated due to proration on Bill #0050340163-2020-0000-00	Vehicle Sold	04/21/2021	C ADVL	Tax	(\$129.57)	\$0.00	(\$129.57)
														CI04ADVL	Tax	(\$110.31)	\$0.00	(\$110.31)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$239.88
CLINARD, KRISTA HOPE	CLINARD, KRISTA HOPE		1195 ASPEN WAY		CONCORD, NC 28027	Proration	0054303739	EKF7080	PENDING	216207060	Refund Generated due to proration on Bill #0054303739-2019-0000-00	Vehicle Totalled	04/21/2021	C ADVL	Tax	(\$7.02)	\$0.00	(\$7.02)
														CI02ADVL	Tax	(\$4.55)	\$0.00	(\$4.55)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$11.57
CUNNINGHAM, APRIL SPRINGS	CUNNINGHAM, APRIL SPRINGS		3714 PATRIOTS PLACE DR		CONCORD, NC 28025	Proration	0057421532	TAK8660	PENDING	144137528	Refund Generated due to proration on Bill #0057421532-2020-	Vehicle Sold	04/21/2021	C ADVL	Tax	(\$15.97)	\$0.00	(\$15.97)
														FR04ADVL	Tax	(\$1.62)	\$0.00	(\$1.62)
																	Refund	\$17.59
CUNNINGHAM, APRIL SPRINGS	CUNNINGHAM, APRIL SPRINGS		3714 PATRIOTS PLACE DR		CONCORD, NC 28025	Adjustment < \$100	0060378375	TFE2886	PENDING	288275548	Refund Generated due to adjustment on Bill #0060378375-2020-0000-00	Situs error	04/21/2021	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$17.76)	\$0.00	(\$17.76)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR04ADVL	Tax	\$2.78	\$0.00	\$2.78
																	Refund	\$44.98
CURRY, CHARLES BOMO	CURRY, CHARLES BOMO		3984 QUIET STREAM DR		CONCORD, NC 28025	Proration	0057646963	TDW9269	PENDING	216980283	Refund Generated due to proration on Bill #0057646963-2020-0000-00	Vehicle Sold	04/29/2021	C ADVL	Tax	(\$6.36)	\$0.00	(\$6.36)
														CI02ADVL	Tax	(\$4.13)	\$0.00	(\$4.13)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$10.49
DAVIS, BURTON ROSS	DAVIS, BURTON ROSS		4704 MIMOSA PL		HARRISBURG, NC 28075	Proration	0056951756	CDM6037	PENDING	144653038	Refund Generated due to proration on Bill	Vehicle Sold	04/29/2021	C ADVL	Tax	(\$134.36)	\$0.00	(\$134.36)
														CI01ADVL	Tax	(\$64.46)	\$0.00	(\$64.46)



North Carolina Vehicle Tax System

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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
DIXON, TERRY EDWARD	DIXON, TERRY EDWARD		794 BARTRAM AVE		CONCORD, NC 28025	Proration	0052078439	HH5638	PENDING	214552161	#0056951756-2020-Refund Generated due to proration on Bill #0052078439-2020-2020-0000-00	Vehicle Totalled	04/01/2021	C ADVL	Tax	(\$89.60)	\$0.00	(\$89.60)
														CI02ADVL	Tax	(\$58.13)	\$0.00	(\$58.13)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$147.73
DUFFY, PATRICIA ELIZABETH	DUFFY, PATRICIA ELIZABETH		2017 STONEWYCK AVE		KANNAPOLIS, NC 28081	Proration	0043748649	WV7609	PENDING	214551693	Refund Generated due to proration on Bill #0043748649-2019-2019-0000-00	Vehicle Sold	04/01/2021	C ADVL	Tax	(\$6.41)	\$0.00	(\$6.41)
														CI04ADVL	Tax	(\$5.46)	\$0.00	(\$5.46)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$11.87
EARL, JOHN EDWARD JR	EARL, JOHN EDWARD JR		3483 CHELWOOD DR NW		CONCORD, NC 28027	Adjustment < \$100	0059690226	72813	PENDING	216206454	Refund Generated due to adjustment on Bill #0059690226-2020-2020-0000-00	Adjustment	04/21/2021	C ADVL	Tax	(\$1.26)	\$0.00	(\$1.26)
														CI02ADVL	Tax	(\$0.82)	\$0.00	(\$0.82)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$2.08
EUDY, CHARLES BRADFORD	EUDY, CHARLES BRADFORD		PO BOX 536		MOUNT PLEASANT, NC 28124	Adjustment >= \$100	0059652529	TBZ9740	PENDING	288275276	Refund Generated due to adjustment on Bill #0059652529-2020-2020-0000-00	Situs error	04/21/2021	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$114.91)	\$0.00	(\$114.91)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	(\$30.00)
														FR16ADVL	Tax	\$28.25	\$0.00	\$28.25
																	Refund	\$116.66
EZELL, SHIRLEY STEPHEN	EZELL, SHIRLEY STEPHEN		2712 SUNBERRY LN NW		CONCORD, NC 28027	Proration	0046176106	4196CF	PENDING	215731416	Refund Generated due to proration on Bill #0046176106-2020-2020-0000-00	Vehicle Sold	04/15/2021	C ADVL	Tax	(\$27.08)	\$0.00	(\$27.08)
														CI02ADVL	Tax	(\$17.57)	\$0.00	(\$17.57)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																	Refund	\$74.65
FLETCHER, SHELTON DURAND	FLETCHER, SHELTON DURAND		7245 EMPIRE DR		MOUNT PLEASANT, NC 28124	Proration	0038836408	EHK2300	PENDING	144066978	Refund Generated due to proration on Bill #0038836408-2019-2019-0000-00	Vehicle Sold	04/20/2021	C ADVL	Tax	(\$78.59)	\$0.00	(\$78.59)
														FR16ADVL	Tax	(\$12.53)	\$0.00	(\$12.53)
																	Refund	\$91.12
FLOWE, STEPHANIE MELINDA	STAFFORD, STEPHANIE MELINDA	STAFFORD, ANTWAIN LEVOLO	40 LAKEWOOD CT NW		CONCORD, NC 28027	Proration	0027525441	DCE5490	PENDING	214772103	Refund Generated due to proration on Bill #0027525441-2019-2019-0000-00	Vehicle Totalled	04/05/2021	C ADVL	Tax	(\$15.96)	\$0.00	(\$15.96)
														CI02ADVL	Tax	(\$10.35)	\$0.00	(\$10.35)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$26.31
FURR, EDITH MILLER	FURR, EDITH MILLER		100TIMBROOK E WAY		EASLEY, SC 29642	Proration	0021527905	YNL2990	PENDING	214771812	Refund Generated due to proration on Bill #0021527905-2020-2020-0000-00	Incomplete Doc	04/05/2021	C ADVL	Tax	(\$17.87)	\$0.00	(\$17.87)
														CI04ADVL	Tax	(\$15.21)	\$0.00	(\$15.21)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$33.08
GRANVILLE, MILLETTE TSCHANTRÉ	GRANVILLE, MILLETTE TSCHANTRÉ		1635 FERNWOOD DR		UPPER MARLBORO, MD 20774	Proration	0052357281	HEW4846	PENDING	216426372	Refund Generated due to proration on Bill #0052357281-2019-2019-0000-00	Incomplete Doc	04/23/2021	C ADVL	Tax	(\$30.69)	\$0.00	(\$30.69)
														CI02ADVL	Tax	(\$19.91)	\$0.00	(\$19.91)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$50.60
GRIFFIN, MICHAEL WAYNE	GRIFFIN, MICHAEL WAYNE	GRIFFIN, LISA TATE	503 COMMONWEALTH DR		KANNAPOLIS, NC 28083	Proration	0000900893	XRR1236	PENDING	216100185	Refund Generated due to proration on Bill #0000900893-2020-2020-0000-00	Vehicle Sold	04/20/2021	C ADVL	Tax	(\$20.37)	\$0.00	(\$20.37)
														CI04ADVL	Tax	(\$17.35)	\$0.00	(\$17.35)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$37.72
GROTHA, JAMES VERNON	GROTHA, JAMES VERNON	GROTHA, SUSAN DIANE	6244 MOUNTAIN VINE AVE		KANNAPOLIS, NC 28081	Proration	0057709814	HLN4108	PENDING	215625540	Refund Generated due to proration on Bill #0057709814-2020-2020-0000-00	Vehicle Sold	04/14/2021	C ADVL	Tax	(\$15.44)	\$0.00	(\$15.44)
														CI04ADVL	Tax	(\$13.15)	\$0.00	(\$13.15)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$28.59
HAMMILL, CLEMENT RUDOLPH	HAMMILL, CLEMENT RUDOLPH		6007 SAINT STEPHENS CH RD		GOLD HILL, NC 28071	Adjustment < \$100	0059078729	JX1427	PENDING	287362028	Refund Generated due to adjustment on Bill #0059078729-2020-2020-0000-00	Situs error	04/13/2021	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$19.20)	\$0.00	(\$19.20)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR17ADVL	Tax	\$3.20	\$0.00	\$3.20
																	Refund	\$46.00
HANI, ABDESSLAM EL	HANI, ABDESSLAM EL		5612 BERRY RIDGE DR		HARRISBURG, NC 28075	Proration	0049218788	TDA9474	PENDING	144653618	Refund Generated due to proration on Bill #0049218788-2020-2020-0000-00	Vehicle Sold	04/29/2021	C ADVL	Tax	(\$73.13)	\$0.00	(\$73.13)
														CI01ADVL	Tax	(\$35.08)	\$0.00	(\$35.08)
																	Refund	\$108.21
HARDY, HENRY JR	HARDY, HENRY JR		114 HYDRANGEA CIR NW		CONCORD, NC 28027	Adjustment < \$100	0059612364	TFE2264	PENDING	214771980	Refund Generated due to adjustment on Bill #0059612364-2020-2020-0000-00	Mileage	04/05/2021	C ADVL	Tax	(\$8.62)	\$0.00	(\$8.62)
														CI02ADVL	Tax	(\$5.59)	\$0.00	(\$5.59)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$14.21
HARRIS-BAYER, CHERRY	HARRIS-BAYER, CHERRY		717 CHANNING CIR NW		CONCORD, NC 28027	Proration	0039703272	PEM2656	PENDING	216206541	Refund Generated due to proration on Bill #0039703272-2020-2020-0000-00	Vehicle Totalled	04/21/2021	C ADVL	Tax	(\$96.69)	\$0.00	(\$96.69)
														CI02ADVL	Tax	(\$62.72)	\$0.00	(\$62.72)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$159.41
HERRING, LINDA SUTHER	HERRING, LINDA SUTHER		6517 GOLD HILL RD		CONCORD, NC 28025	Proration	0048909255	ZXK6693	PENDING	144283712	Refund Generated due to proration on Bill #0048909255-2020-2020-0000-00	Vehicle Sold	04/23/2021	C ADVL	Tax	(\$115.99)	\$0.00	(\$115.99)
														FR08ADVL	Tax	(\$13.79)	\$0.00	(\$13.79)
																	Refund	\$129.78
HIGHTOWER, HIGHTOWER,	HIGHTOWER, HIGHTOWER,		PO BOX 5849		CONCORD, NC	Proration	0057717935	HLW6605	PENDING	215521971	Refund Generated due	Vehicle Sold	04/13/2021	C ADVL	Tax	(\$12.95)	\$0.00	(\$12.95)



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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
TAMIRA SAWYERS	TAMIRA SAWYERS				28027						to proration on Bill #0057717935-2020-0000-00			CI02ADVL	Tax	(\$8.40)	\$0.00	(\$8.40)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$21.35
HILL, BRENDA LOUISE	HILL, BRENDA LOUISE		PO BOX 1791		CONCORD, NC 28026	Proration	0059417679	TFD7717	PENDING	215143911	Refund Generated due to proration on Bill #0059417679-2020-0000-00	Vehicle Totalled	04/08/2021	C ADVL	Tax	(\$34.12)	\$0.00	(\$34.12)
														CI02ADVL	Tax	(\$22.13)	\$0.00	(\$22.13)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$56.25
HORD, MARK DEWAYNE	HORD, MARK DEWAYNE		121 PINE GROVE CH RD		CONCORD, NC 28025	Adjustment >= \$100	0014293903	TVW2780	PENDING	143181370	Refund Generated due to adjustment on Bill #0014293903-2020-0000-00	Damage	04/05/2021	C ADVL	Tax	(\$113.22)	\$0.00	(\$113.22)
														FR14ADVL	Tax	(\$10.71)	\$0.00	(\$10.71)
																	Refund	\$123.93
JAOUHARI, HICHAM TAHA	JAOUHARI, HICHAM TAHA		1368 BOTTLE BRUSH LN		HARRISBURG, NC 28075	Proration	0052562127	HCR4233	PENDING	144741716	Refund Generated due to proration on Bill #0052562127-2019-0000-00	Vehicle Sold	04/30/2021	C ADVL	Tax	(\$12.01)	\$0.00	(\$12.01)
														CI01ADVL	Tax	(\$5.76)	\$0.00	(\$5.76)
																	Refund	\$17.77
JOYNER, KRISTEN MICHELLE	JOYNER, KRISTEN MICHELLE	JOYNER, JONATHAN WAYNE	331 FARMINGTON RD		GAFFNEY, SC 29341	Proration	0058496644	HMZ1706	PENDING	216426420	Refund Generated due to proration on Bill #0058496644-2020-0000-00	Reg . Out of state	04/23/2021	C ADVL	Tax	(\$154.89)	\$0.00	(\$154.89)
														CI02ADVL	Tax	(\$100.47)	\$0.00	(\$100.47)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$255.36
LAMBERT, BOBBY LEE	LAMBERT, BOBBY LEE		1721 LEXINGTON PL		CONCORD, NC 28027	Proration	0014304595	BLM9259	PENDING	215842248	Refund Generated due to proration on Bill #0014304595-2019-0000-00	Vehicle Sold	04/16/2021	C ADVL	Tax	(\$3.75)	\$0.00	(\$3.75)
														CI02ADVL	Tax	(\$2.43)	\$0.00	(\$2.43)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$6.18
LEE, DAMIAN ORLANDO	LEE, DAMIAN ORLANDO		9509 AUTUMN FIRE AVE NW		CONCORD, NC 28027	Proration	0058226485	HEW5076	PENDING	216584070	Refund Generated due to proration on Bill #0058226485-2020-0000-00	Vehicle Sold	04/26/2021	C ADVL	Tax	(\$378.78)	\$0.00	(\$378.78)
														CI02ADVL	Tax	(\$245.69)	\$0.00	(\$245.69)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$624.47
LOMAX, SHANNON MARIE	LOMAX, SHANNON MARIE	LOMAX, DARRELL BRADLEY	305 MOOSE RD S		MOUNT PLEASANT, NC 28124	Proration	0059073932	HDN8176	PENDING	143680984	Refund Generated due to proration on Bill #0059073932-2020-0000-00	Vehicle Totalled	04/13/2021	C ADVL	Tax	(\$53.49)	(\$3.07)	(\$56.56)
														FR08ADVL	Tax	(\$6.36)	(\$0.37)	(\$6.73)
																	Refund	\$63.29
LORE, ANNETTE SUSAN	LORE, ANNETTE SUSAN		4289 MAYBROOK CT SW		CONCORD, NC 28027	Proration	0050585643	JV1767	PENDING	216426345	Refund Generated due to proration on Bill #0050585643-2020-0000-00	Vehicle Sold	04/23/2021	C ADVL	Tax	(\$48.39)	\$0.00	(\$48.39)
														CI02ADVL	Tax	(\$31.39)	\$0.00	(\$31.39)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$79.78
MABE, TIMOTHY SCOTT	MABE, TIMOTHY SCOTT		9439 LEYTON DR		HARRISBURG, NC 28075	Adjustment < \$100	0024830867	BH45840	PENDING	144653154	Refund Generated due to adjustment on Bill #0024830867-2020-0000-00	Over Assessment	04/29/2021	C ADVL	Tax	(\$3.70)	\$0.00	(\$3.70)
														CI01ADVL	Tax	(\$1.77)	\$0.00	(\$1.77)
																	Refund	\$5.47
MADDEN, LARRY LEE	MADDEN, LARRY LEE		142 GREENVIEW DR		KANNAPOLIS, NC 28081	Proration	0032101590	6D3178	PENDING	215625900	Refund Generated due to proration on Bill #0032101590-2019-0000-00	Vehicle Sold	04/14/2021	C ADVL	Tax	(\$10.39)	\$0.00	(\$10.39)
														CI04ADVL	Tax	(\$8.85)	\$0.00	(\$8.85)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$19.24
MCLAUGHLIN, REBECCA ANN	MCLAUGHLIN, REBECCA ANN	MCLAUGHLIN, KEVIN LESLIE	700 WOODEND DR SE		CONCORD, NC 28025	Proration	0056878888	WYX3895	PENDING	214771830	Refund Generated due to proration on Bill #0056878888-2020-0000-00	Vehicle Sold	04/05/2021	C ADVL	Tax	(\$17.91)	\$0.00	(\$17.91)
														CI02ADVL	Tax	(\$11.61)	\$0.00	(\$11.61)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$29.52
MORAN, JAVON MARSHUN	MORAN, JAVON MARSHUN		8865 HAPPINESS RD		HARRISBURG, NC 28075	Proration	0039915355	FCD3871	PENDING	144742068	Refund Generated due to proration on Bill #0039915355-2020-0000-00	Vehicle Sold	04/30/2021	C ADVL	Tax	(\$157.13)	\$0.00	(\$157.13)
														CI01ADVL	Tax	(\$75.38)	\$0.00	(\$75.38)
																	Refund	\$232.51
MORELAND, CARL CHRIS	MORELAND, CARL CHRIS	MORELAND, EILEEN DENISE	9706 CAPELLA AVE NW		CONCORD, NC 28027	Proration	0044810498	FJT7887	PENDING	215732298	Refund Generated due to proration on Bill #0044810498-2020-0000-00	Vehicle Sold	04/15/2021	C ADVL	Tax	(\$88.72)	\$0.00	(\$88.72)
														CI02ADVL	Tax	(\$57.55)	\$0.00	(\$57.55)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$146.27
MORGAN, BLAKE ANDREW	MORGAN, BLAKE ANDREW		10019 JIM SOSSOMAN RD		MIDLAND, NC 28107	Proration	0053129981	TAH7778	PENDING	143894124	Refund Generated due to proration on Bill #0053129981-2019-0000-00	Vehicle Sold	04/16/2021	C ADVL	Tax	(\$25.43)	\$0.00	(\$25.43)
														CI06ADVL	Tax	(\$7.56)	\$0.00	(\$7.56)
																	Refund	\$32.99
MORGAN, ERIC JUSTIN	MORGAN, ERIC JUSTIN		2254 GALLOWAY LN SW		CONCORD, NC 28025	Proration	0050089189	TCD2943	PENDING	215991864	Refund Generated due to proration on Bill #0050089189-2020-0000-00	Vehicle Sold	04/19/2021	C ADVL	Tax	(\$102.80)	(\$5.14)	(\$107.94)
														CI02ADVL	Tax	(\$66.68)	(\$3.33)	(\$70.01)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$177.95
MORGAN, JAME CLARK	MORGAN, JAME CLARK		10019 JIM SOSSOMAN RD		MIDLAND, NC 28107	Proration	0018023019	XWF6269	PENDING	143894116	Refund Generated due to proration on Bill #0018023019-2019-0000-00	Vehicle Sold	04/16/2021	C ADVL	Tax	(\$5.45)	\$0.00	(\$5.45)
														CI06ADVL	Tax	(\$1.62)	\$0.00	(\$1.62)
																	Refund	\$7.07
MORROW, FAYE NELL	MORROW, FAYE NELL		605 COOK ST		KANNAPOLIS, NC 28083	Proration	0014296885	XRR4826	PENDING	215143680	Refund Generated due to proration on Bill #0014296885-2020-0000-00	Vehicle Sold	04/08/2021	C ADVL	Tax	(\$40.70)	\$0.00	(\$40.70)
														CI04ADVL	Tax	(\$34.65)	\$0.00	(\$34.65)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$75.35
MYERS, EMILY	MYERS, EMILY		1213 SUMMER		MOUNT	Proration	0014337606	ALK4986	PENDING	144137828	Refund Generated due	Vehicle Sold	04/21/2021	C ADVL	Tax	(\$49.86)	\$0.00	(\$49.86)



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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
HELSETH	HELSETH		ST		PLEASANT, NC 28124						to proration on Bill #0014337606-2020-0000-00			Ci03ADVL	Tax	(\$34.03)	\$0.00	(\$34.03)
																	Refund	\$83.89
O INC	O INC		PO BOX 1266		KANNAPOLIS, NC 28082	Proration	0039650575	EMT1900	PENDING	215021376	Refund Generated due to proration on Bill #0039650575-2020-2020-0000-00	Vehicle Sold	04/07/2021	C ADVL	Tax	(\$149.38)	\$0.00	(\$149.38)
														Ci02ADVL	Tax	(\$96.89)	\$0.00	(\$96.89)
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$246.27
PEGG, TIMOTHY LEWIS	PEGG, TIMOTHY LEWIS	PEGG, GREGORY LEWIS	3620 CONVENTRY COMMONS AV	SW APT 304	CONCORD, NC 28025	Proration	0059183033	TEZ4719	PENDING	216311439	Refund Generated due to proration on Bill #0059183033-2020-2020-0000-00	Vehicle Sold	04/22/2021	C ADVL	Tax	(\$96.20)	\$0.00	(\$96.20)
														Ci02ADVL	Tax	(\$62.40)	\$0.00	(\$62.40)
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$158.60
PELLETIER, DANA ANDREW	PELLETIER, DANA ANDREW	PELLETIER, ELAINE ELIZABETH	9913 REED MINE RD		MIDLAND, NC 28107	Proration	0058850033	JAL7103	PENDING	144138016	Refund Generated due to proration on Bill #0058850033-2020-2020-0000-00	Vehicle Sold	04/21/2021	C ADVL	Tax	(\$59.55)	\$0.00	(\$59.55)
														FR13ADVL	Tax	(\$7.40)	\$0.00	(\$7.40)
																	Refund	\$66.95
PINNEY-FOLEY, LINDA LEE	PINNEY-FOLEY, LINDA LEE	FOLEY, MARK FRANCIS	1105 MATCHSTICK PL SW		CONCORD, NC 28025	Proration	0026360334	DEL9852	PENDING	215731863	Refund Generated due to proration on Bill #0026360334-2019-2019-0000-00	Vehicle Sold	04/15/2021	C ADVL	Tax	(\$11.03)	\$0.00	(\$11.03)
														Ci02ADVL	Tax	(\$7.15)	\$0.00	(\$7.15)
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$18.18
ROODE, JULIE ANN	ROODE, JULIE ANN	ROODE, DARRICK RAY	4326 HUNTON SPRING LN NW		CONCORD, NC 28027	Proration	0057118876	HLB7418	PENDING	214771194	Refund Generated due to proration on Bill #0057118876-2020-2020-0000-00	Vehicle Sold	04/05/2021	C ADVL	Tax	(\$141.00)	\$0.00	(\$141.00)
														Ci02ADVL	Tax	(\$91.46)	\$0.00	(\$91.46)
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$232.46
SERPAS, BILLY JHON	SERPAS, BILLY JHON	SERPAS, KIMBERLY DAWN	7063 FOUNDERS WAY		HARRISBURG, NC 28075	Adjustment < \$100	0060215351	TFD9133	PENDING	143604450	Refund Generated due to adjustment on Bill #0060215351-2020-2020-0000-00	Military	04/12/2021	C ADVL	Tax	(\$50.72)	\$0.00	(\$50.72)
														Ci01ADVL	Tax	(\$24.33)	\$0.00	(\$24.33)
																	Refund	\$75.05
SERPAS, BILLY JHON	SERPAS, BILLY JHON	SERPAS, KIMBERLY DAWN	7063 FOUNDERS WAY		HARRISBURG, NC 28075	Adjustment >= \$100	0060215666	TFD9134	PENDING	143604388	Refund Generated due to adjustment on Bill #0060215666-2020-2020-0000-00	Military	04/12/2021	C ADVL	Tax	(\$109.55)	\$0.00	(\$109.55)
														Ci01ADVL	Tax	(\$52.56)	\$0.00	(\$52.56)
																	Refund	\$162.11
SHIMBERG, COLE WILSON	SHIMBERG, COLE WILSON		6164 CREEKVIEW CT		HARRISBURG, NC 28075	Proration	0039446626	HX5523	PENDING	144478400	Refund Generated due to proration on Bill #0039446626-2020-2020-0000-00	Vehicle Sold	04/27/2021	C ADVL	Tax	(\$28.31)	\$0.00	(\$28.31)
														Ci01ADVL	Tax	(\$13.57)	\$0.00	(\$13.57)
																	Refund	\$41.88
SHIMBERG, MICHELLE WILSON	SHIMBERG, MICHELLE WILSON		6164 CREEKVIEW CT		HARRISBURG, NC 28075	Proration	0027883917	TDB2030	PENDING	144478412	Refund Generated due to proration on Bill #0027883917-2020-2020-0000-00	Vehicle Sold	04/27/2021	C ADVL	Tax	(\$66.60)	\$0.00	(\$66.60)
														Ci01ADVL	Tax	(\$31.95)	\$0.00	(\$31.95)
																	Refund	\$98.55
SHOFF, DEBORAH TACKETT	SHOFF, DEBORAH TACKETT		5401 APPLE GLEN DR		HARRISBURG, NC 28075	Proration	0014346852	BJV2075	PENDING	143503278	Refund Generated due to proration on Bill #0014346852-2018-2018-0000-00	Vehicle Totalled	04/09/2021	C ADVL	Tax	(\$12.20)	\$0.00	(\$12.20)
														Ci01ADVL	Tax	(\$6.02)	\$0.00	(\$6.02)
																	Refund	\$18.22
SIDDIQUI, HUMA JABEEN	SIDDIQUI, HUMA JABEEN		10336 KIRKMOND DR		CHARLOTTE, NC 28269	Proration	0051401291	VPZ1964	PENDING	216980295	Refund Generated due to proration on Bill #0051401291-2020-2020-0000-00	Vehicle Sold	04/29/2021	C ADVL	Tax	(\$14.37)	\$0.00	(\$14.37)
														Ci02ADVL	Tax	(\$9.32)	\$0.00	(\$9.32)
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$23.69
SIDDIQUI, IRFAN AHMED	SIDDIQUI, IRFAN AHMED		8665 LAVENDER PL		HARRISBURG, NC 28075	Proration	0048255263	FJN2931	PENDING	143034540	Refund Generated due to proration on Bill #0048255263-2019-2019-0000-00	Vehicle Sold	04/01/2021	C ADVL	Tax	(\$26.56)	(\$1.33)	(\$27.89)
														Ci01ADVL	Tax	(\$12.74)	(\$0.63)	(\$13.37)
																	Refund	\$41.26
SIMPSON, KEVIN BARRY	SIMPSON, KEVIN BARRY		439 WINFIELD BLVD SE		CONCORD, NC 28025	Proration	0045081658	PKJ9800	PENDING	216100308	Refund Generated due to proration on Bill #0045081658-2020-2020-0000-00	Vehicle Sold	04/20/2021	C ADVL	Tax	(\$282.59)	\$0.00	(\$282.59)
														Ci02ADVL	Tax	(\$183.30)	\$0.00	(\$183.30)
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$465.89
SLACK, JEFFREY	SLACK, JEFFREY		11030 DRY STONE DR		HUNTERSVILLE, NC 28078	Proration	0029759081	PAT9292	PENDING	143034814	Refund Generated due to proration on Bill #0029759081-2020-2020-0000-00	Vehicle Sold	04/01/2021	C ADVL	Tax	(\$42.73)	\$0.00	(\$42.73)
														FR11ADVL	Tax	(\$3.93)	\$0.00	(\$3.93)
																	Refund	\$46.66
SMITH, BRIAN FRANCIS	SMITH, BRIAN FRANCIS		6140 VILLAGE DR NW		CONCORD, NC 28027	Proration	0041802246	YYR4828	PENDING	215626101	Refund Generated due to proration on Bill #0041802246-2019-2019-0000-00	Vehicle Sold	04/14/2021	C ADVL	Tax	(\$145.94)	\$0.00	(\$145.94)
														Ci02ADVL	Tax	(\$94.67)	\$0.00	(\$94.67)
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$240.61
SMITH, DAVID ALAN	SMITH, DAVID ALAN		5431 SOMERSET LN		HARRISBURG, NC 28075	Proration	0047750500	FHL8380	PENDING	144207588	Refund Generated due to proration on Bill #0047750500-2019-2019-0000-00	Vehicle Sold	04/22/2021	C ADVL	Tax	(\$60.61)	\$0.00	(\$60.61)
														Ci01ADVL	Tax	(\$29.07)	\$0.00	(\$29.07)
																	Refund	\$89.68
SMITH, DAVID ALAN	SMITH, DAVID ALAN		5431 SOMERSET LN		HARRISBURG, NC 28075	Proration	0000895129	8751CP	PENDING	144207420	Refund Generated due to proration on Bill #0000895129-2020-2020-0000-00	Vehicle Sold	04/22/2021	C ADVL	Tax	(\$15.43)	\$0.00	(\$15.43)
														Ci01ADVL	Tax	(\$7.40)	\$0.00	(\$7.40)
																	Refund	\$22.83
SMITH, ERIC DENNIS	SMITH, ERIC DENNIS	SMITH, TIERRA SHOQUONTA	3210 CALUMET DR APT C		RALIEGH, NC 27610	Proration	0053288675	TCD9513	PENDING	215143884	Refund Generated due to proration on Bill #0053288675-2019-2019-0000-00	Vehicle Sold	04/08/2021	C ADVL	Tax	(\$9.93)	\$0.00	(\$9.93)
														Ci02ADVL	Tax	(\$6.44)	\$0.00	(\$6.44)
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$16.37
SMITH,	SMITH,	SMITH,	912		KANNAPOLIS,	Proration	0052389690	RAL3118	PENDING	217113099	Refund Generated due	Vehicle	04/30/2021	C ADVL	Tax	(\$21.44)	\$0.00	(\$21.44)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 5/4/2021 9:37:09 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason Totalled	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
TIMOTHY ALLEN	TIMOTHY ALLEN	THELMA JOY OSBORNE	KLONDALE AVE		NC 28081						to proration on Bill #0052389690-2019-2019-0000-00			CI04ADVL	Tax	(\$18.25)	\$0.00	(\$18.25)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$39.69
STEWART, ANDREW HOPE III	STEWART, ANDREW HOPE III		8475 HIGHWAY 49 N		MOUNT PLEASANT, NC 28124	Proration	0055616963	PLZ4807	PENDING	289128588	Refund Generated due to proration on Bill #0055616963-2020-2020-0000-01	Tag Surrender	04/28/2021	C ADVL	Tax	(\$1.96)	\$0.00	(\$1.96)
														CI02ADVL	Tax	(\$7.63)	\$0.00	(\$7.63)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														CI03ADVL	Tax	\$6.69	\$0.00	\$6.69
																	Refund	\$32.90
STOFFORD, BRITTANY CHARLENE	STOFFORD, BRITTANY CHARLENE		125 COTTONTAIL LN SE		CONCORD, NC 28025	Proration	0051097158	FLE3871	PENDING	215625774	Refund Generated due to proration on Bill #0051097158-2020-2020-0000-00	Vehicle Sold	04/14/2021	C ADVL	Tax	(\$38.83)	\$0.00	(\$38.83)
														CI02ADVL	Tax	(\$25.19)	\$0.00	(\$25.19)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$64.02
SULLIVAN, BRIAN KRISTON	SULLIVAN, BRIAN KRISTON		423 GROFF ST		CONCORD, NC 28027	Proration	0018017567	ADM7492	PENDING	216980355	Refund Generated due to proration on Bill #0018017567-2019-2019-0000-00	Vehicle Sold	04/29/2021	C ADVL	Tax	(\$55.13)	\$0.00	(\$55.13)
														CI02ADVL	Tax	(\$35.76)	\$0.00	(\$35.76)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$90.89
TERZIDIS, JOHN	TERZIDIS, JOHN	TERZIDIS, ELAINE MICHELE	10213 RIVENDELL LN		CHARLOTTE, NC 28269	Proration	0038480320	NVL1461	PENDING	214551786	Refund Generated due to proration on Bill #0038480320-2020-2020-0000-00	Vehicle Sold	04/01/2021	C ADVL	Tax	(\$200.02)	\$0.00	(\$200.02)
														CI02ADVL	Tax	(\$129.74)	\$0.00	(\$129.74)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$329.76
THOMPSON, TIESHA LATOYA	THOMPSON, TIESHA LATOYA		7279 WATERWHEEL ST SW		CONCORD, NC 28025	Proration	0057268947	HBR8483	PENDING	215521509	Refund Generated due to proration on Bill #0057268947-2019-2019-0000-00	Vehicle Sold	04/13/2021	C ADVL	Tax	(\$41.39)	(\$2.07)	(\$43.46)
														CI02ADVL	Tax	(\$26.85)	(\$1.35)	(\$28.20)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$71.66
TUCKER, KETURAH SHARONE	TUCKER, KETURAH SHARONE		1037 MEADOWBRO OK LN SW		CONCORD, NC 28027	Proration	0057881623	TDX1753	PENDING	215021352	Refund Generated due to proration on Bill #0057881623-2020-2020-0000-00	Vehicle Totalled	04/07/2021	C ADVL	Tax	(\$39.96)	\$0.00	(\$39.96)
														CI02ADVL	Tax	(\$25.92)	\$0.00	(\$25.92)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$65.88
TYLER, BILL LAWRENCE	TYLER, BILL LAWRENCE	TYLER, KIMBERLY MAGEE	5437 SOMERSET LN		HARRISBURG, NC 28075	Proration	0057782139	XRR5879	PENDING	143894006	Refund Generated due to proration on Bill #0057782139-2020-2020-0000-00	Vehicle Sold	04/16/2021	C ADVL	Tax	(\$108.35)	\$0.00	(\$108.35)
														CI01ADVL	Tax	(\$51.97)	\$0.00	(\$51.97)
																	Refund	\$160.32
VANDERHORS T, BERQUI ANTONIA	VANDERHORS T, BERQUI ANTONIA		760 CLOISTER CT NW	APT 20	CONCORD, NC 28027	Proration	0058175449	JAD7900	PENDING	215992017	Refund Generated due to proration on Bill #0058175449-2020-2020-0000-00	Vehicle Totalled	04/19/2021	C ADVL	Tax	(\$73.67)	(\$3.69)	(\$77.36)
														CI02ADVL	Tax	(\$47.78)	(\$2.38)	(\$50.16)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$127.52
VAUGHN, RICHARD DALE JR	VAUGHN, RICHARD DALE JR	VAUGHN, PATRICIA ANN	3362 PRESCOTT PL NW		CONCORD, NC 28027	Proration	0057854459	FMC6603	PENDING	215254854	Refund Generated due to proration on Bill #0057854459-2020-2020-0000-00	Vehicle Sold	04/09/2021	C ADVL	Tax	(\$235.87)	\$0.00	(\$235.87)
														CI02ADVL	Tax	(\$153.00)	\$0.00	(\$153.00)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$388.87
VENTURINI MOTORSPORT S LLC	VENTURINI MOTORSPORT S LLC		571 PITTS SCHOOL RD		CONCORD, NC 28027	Proration	0008549863	CH4931	PENDING	215406987	Refund Generated due to proration on Bill #0008549863-2019-2019-0000-00	Vehicle Sold	04/12/2021	C ADVL	Tax	(\$18.48)	\$0.00	(\$18.48)
														CI02ADVL	Tax	(\$11.98)	\$0.00	(\$11.98)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$30.46
WASSEL, MARK JOHN	WASSEL, MARK JOHN		2562 ESSEX DR		CONCORD, NC 28025	Adjustment < \$100	0052243037	CD21506	PENDING	144137952	Refund Generated due to adjustment on Bill #0052243037-2020-2020-0000-00	Over Assessment	04/21/2021	C ADVL	Tax	(\$24.29)	\$0.00	(\$24.29)
														FR03ADVL	Tax	(\$1.97)	\$0.00	(\$1.97)
																	Refund	\$26.26
WHERRY, RUTH KEE	WHERRY, RUTH KEE		19 PITTS SCHOOL RD NW		CONCORD, NC 28027	Proration	0057684119	HLS4346	PENDING	215521830	Refund Generated due to proration on Bill #0057684119-2020-2020-0000-00	Vehicle Totalled	04/13/2021	C ADVL	Tax	(\$147.93)	\$0.00	(\$147.93)
														CI02ADVL	Tax	(\$95.96)	\$0.00	(\$95.96)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$243.89
WILLIAMS, ROY ALLAN	WILLIAMS, ROY ALLAN		5391 BEDFORDSHIRE AVE		HARRISBURG, NC 28075	Proration	0059480333	JCK1185	PENDING	143428860	Refund Generated due to proration on Bill #0059480333-2020-2020-0000-00	Vehicle Sold	04/08/2021	C ADVL	Tax	(\$113.56)	\$0.00	(\$113.56)
														CI01ADVL	Tax	(\$54.48)	\$0.00	(\$54.48)
																	Refund	\$168.04
YOW, GARY EUGENE	YOW, GARY EUGENE		3016 DEEP COVE DR NW		CONCORD, NC 28027	Adjustment >= \$100	0060339091	CN15007	PENDING	216311310	Refund Generated due to adjustment on Bill #0060339091-2020-2020-0000-00	Over Assessment	04/22/2021	C ADVL	Tax	(\$103.08)	\$0.00	(\$103.08)
														CI02ADVL	Tax	(\$66.86)	\$0.00	(\$66.86)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$169.94
YOW, JOEL ERIC	YOW, JOEL ERIC		205 SAINT JOSEPH ST		KANNAPOLIS, NC 28083	Proration	0022691734	XRR2567	PENDING	214898922	Refund Generated due to proration on Bill #0022691734-2020-2020-0000-00	Vehicle Sold	04/06/2021	C ADVL	Tax	(\$41.85)	\$0.00	(\$41.85)
														CI04ADVL	Tax	(\$35.62)	\$0.00	(\$35.62)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$77.47
ZAMORA, ARACELI	ZAMORA, ARACELI	CAMACHO, KARLA ISELA	3217 SADDLEBROOK DR		MIDLAND, NC 28107	Proration	0057141116	HLB5503	PENDING	143994144	Refund Generated due to proration on Bill #0057141116-2020-2020-0000-00	Other Errors	04/19/2021	C ADVL	Tax	(\$66.77)	\$0.00	(\$66.77)
														CI06ADVL	Tax	(\$19.85)	\$0.00	(\$19.85)
																	Refund	\$86.62
																	Refund Total	\$9621.60

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Tax Administration - Resolution of Administration of Ad Valorem Taxes

BRIEF SUMMARY:

In an effort to reduce administrative costs associated with collecting and refunding small amounts of money the Tax Administration is proposing a resolution to utilize certain tools provided by two NC General Statutes. The first, NCGS 105-357(c), authorizes the handling of small underpayments and overpayments of \$1.00 or less. Allowing the Tax Collector not to collect on small underpayments and not to refund small overpayments, unless requested by the taxpayer. The second, NCGS 105-321(g), authorizes the handling of overpayments less than \$15.00. Allowing the Tax Collector to not send a refund less than \$15.00, but instead to apply those amounts as credits to the next year's tax bill.

REQUESTED ACTION:

Motion to adopt the resolution.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

David Thrift, Tax Administrator

Wendi Heglar, Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Resolution



Resolution on the Administration of Small Underpayments and Overpayments of Ad Valorem Taxes

WHEREAS, the administrative costs associated with the collecting and refunding of small ad valorem tax overpayments and underpayments exceeds the value of the overpayments and underpayments; and

WHEREAS, G.S. 105-357(c) authorizes a local government to adopt a resolution that eliminates the need to collect small underpayments of \$1.00 or less and that eliminates the need to refund small overpayments of \$1.00 or less unless the taxpayer requests a refund of the overpayment before the end of the fiscal year in which the such overpayment is made; and

WHEREAS, G.S. 105-321(g) authorizes a local government to adopt a resolution directing its tax collector not to mail a refund of an overpayment if the refund is less than \$15; and

WHEREAS, G.S. 105-321(g) provides that upon adoption of a resolution authorizing the tax collector not to make a refund of an overpayment if the refund is less than \$15, the tax collector shall make a report of the amount of these refunds to the Board of Commissioners, implement a system by which payment of the refund may be made to a taxpayer who comes into the office of the Tax Collector seeking the refund, and as to refunds that are not requested in person by the end of the fiscal year, implement a system to apply the minimal refund as a credit against the tax liability of the taxpayer for taxes due for the next succeeding year; and

WHEREAS, the Board of Commissioners previously adopted Resolution No. 2002-21 on June 13, 2002, which directs the Tax Administrator to not collect ad valorem taxes when the original principal amount due is \$5.00 or less pursuant to G.S. 105-321(f).

NOW, THEREFORE BE IT RESOLVED as follows:

- (1) Pursuant to G.S. 105-357(c), the Board of Commissioners directs the Cabarrus County Tax Administrator to treat small underpayments of \$1.00 or less as fully paid and not to refund small overpayments of \$1.00 or less unless the taxpayer requests a refund of the overpayment before the end of the fiscal year in which the small overpayment is made. The Tax Administrator must implement processes required by G.S. 105-357(c).
- (2) Pursuant to G.S. 105-321(g), the Board of Commissioners authorizes the Cabarrus County Tax Administrator not to mail a refund of any overpayment if the refund is less than \$15. The Tax Administrator must implement processes required by G.S. 105-321(g).

(3) This resolution shall remain in effect until repealed or amended by resolution of the Board of Commissioners.

BE IT FURTHER RESOLVED that this resolution shall be in effect with respect to Fiscal Year 2022 and shall remain in effect until amended or repealed by resolution of the Cabarrus County Board of Commissioners.

ADOPTED this 17th day of May, 2021.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

Attest:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

Planning and Development - TEXT2021-00001, Proposed Text Amendments to Chapter 2, Chapter 4, Chapter 6 and Chapter 13 of the Cabarrus County Development Ordinance - Public Hearing 6:30 p.m.

BRIEF SUMMARY:

Attached you will find proposed text amendments to Chapter 2, Chapter 4, Chapter 6 and Chapter 13. The purpose of the amendments is to provide additional clarification for three separate items discussed in the Ordinance.

Item #1 Junk Vehicles - The proposed amendment to Chapter 6 clarifies that junk vehicles are not permitted in any zoning district.

Item #2 Recreational Vehicles (RVs) - The proposed amendments to Chapter 2, Chapter 4 and Chapter 6 clarify that RVs cannot be used as a temporary or permanent dwelling, or as accessory to a dwelling.

Item #3 Minor Modifications to Previously Approved Plans - The third item is a proposed change to Chapter 13, Part IV, to provide additional flexibility in administration of approved plan modifications.

The Planning and Zoning Commission voted at the April meeting in favor (8-1) of forwarding the amendments to the Cabarrus County Board of Commissioners (BOC) for final consideration.

The BOC will need to hold a public hearing to receive comments on the proposed amendments. Once comments are received, the BOC will need to consider acting on the proposed amendments.

REQUESTED ACTION:

Hold public hearing.

Motion to adopt TEXT2021-00001, Proposed Text Amendments to Chapter 2, Chapter 4, Chapter 6 and Chapter 13.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Susie Morris, AICP, CFM, CZO
Planning and Zoning Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS:

- ▢ Memo, Text and Ordinance
- ▢ Public Hearing Notice - Website
- ▢ Public Hearing Notice - Newspaper

Memo

To: Cabarrus County Board of Commissioners

From: Susie Morris, Planning and Zoning Manager

cc: File

Date: April 19, 2021

Re: Proposed Amendments to Chapter 2, Chapter 4, Chapter 6 and Chapter 13
TEXT2021-00001

Attached you will find proposed text amendments to Chapter 2, Chapter 4, Chapter 6 and Chapter 13. The purpose of the amendments is to provide additional clarification for three separate items discussed in the Ordinance.

Item #1 Junk Vehicles - The proposed amendment to Chapter 6 clarifies that junk vehicles are not permitted in any zoning district. One hobby car per parcel is still permitted, as long as certain standards are met for storage of the vehicle.

Item #2 Recreational Vehicles (RVs) - The proposed amendments to Chapter 2, Chapter 4 and Chapter 6 clarify that RVs cannot be used as a temporary or permanent dwelling, or as accessory to a dwelling, except when located in a Manufactured Home Park or on a parcel where a home is being rebuilt after a natural disaster, but for no more than 180 days. It also places all of the standards related to Recreational Vehicles in one area of the ordinance for ease of reference. Standards are currently located in various sections of the document.

Item #3 Minor Modifications to Previously Approved Plans - The third item is a proposed change to Chapter 13, Part IV, to provide additional flexibility in administration of approved plan modifications. The new language clarifies how modifications to plans are approved, when minor modifications may be approved and what standards are to be used to determine if the proposed change is considered a minor modification.

The Planning and Zoning Commission voted at the April meeting in favor (8-1) of forwarding the amendments to the Cabarrus County Board of Commissioners (BOC) for final consideration.

The proposed amendments were suggested, and have been reviewed, by Legal.

Proposed changes are in red text. Language to be deleted is in strikethrough text.

The BOC will need to hold a public hearing to receive comments on the proposed amendments. Once comments are received, the BOC will need to consider acting on the proposed amendments.



**Ordinance Amending the Cabarrus County Development Code to Clarify Requirements
Concerning Recreational Vehicles, Junk and Abandoned Vehicles, and Minor
Amendments to Development Approvals**

BE IT ORDAINED by the Board of County Commissioners of Cabarrus County, North Carolina the following ordinance is hereby is adopted:

SECTION 1. PURPOSE AND FINDINGS.

(a) **PURPOSE.** The purpose of this ordinance is to:

- (1) clarify existing regulations on the use of recreational vehicles in Cabarrus County and to provide clear requirements for the storage and temporary use of recreational vehicles as dwellings;
- (2) remove the exception to the storing of junk and abandoned vehicles on parcels 3 acres or greater in size in the Agricultural/ Open Space zoning district; and
- (3) clarify the criteria for administrative review and approval of minor modifications to development approvals.

(b) **FINDINGS.** The Cabarrus County Board of Commissioners finds that:

- (1) recreational vehicles are designed for temporary living quarters for recreational, camping, travel, or seasonal use;
- (2) the use of recreational vehicles as permanent dwellings threatens the health, safety, and welfare of its occupants and surrounding community;
- (3) the storage of junk and abandoned vehicles is a hazard to the health, safety, and general welfare of the citizens of Cabarrus County; and
- (4) the efficient review and approval of minor modifications to development approvals provides better services to the public, while ensuring continued compliance with the law.

SECTION 2. RECREATIONAL VEHICLE AMENDMENTS.

(a) Section 2-2 of the Cabarrus County Development Ordinance is amended by revising the definition of “Recreational Vehicle” to read as follows:

RECREATIONAL VEHICLE or RV - A vehicular or portable unit mounted on a chassis and wheels, and which is primarily designed to provide temporary living quarters and either has its own motive power or is mounted on, or drawn by, a motor vehicle.

~~Examples are: Recreational Vehicles include~~ travel trailers, truck campers, camping trailers, motor homes and tiny homes on wheels. ~~Recreational vehicles are intended for~~

~~temporary occupancy and may not be used as a permanent residence.~~

(b) Section 4-23 of the Cabarrus County Development Ordinance is revised to read as follows:

Section 4-23 Classification of Manufactured Homes and Recreational Vehicles

The following classification system is hereby adopted for purposes of this Section:

(1) MANUFACTURED HOME TYPE I- A single-section manufactured home.

(2) MANUFACTURED HOME TYPE II- A multi-section manufactured home.

~~“RECREATIONAL VEHICLE—A vehicular or portable unit mounted on a chassis and wheels, and which is primarily designed to provide temporary living quarters and either has its own motive power or is mounted on, or drawn by, a motor vehicle. Examples are: travel trailers, truck campers, camping trailers, and motor homes.~~

(c) Chapter 6 of the Cabarrus County Development Ordinance is amended by adding the following:

Section 6-20 Recreational Vehicles

(a) Storage on Residential Parcel. A person may not store a Recreational Vehicle (RV) on a residential parcel unless the recreation vehicle meets the following requirements:

(1) The RV is not used as a temporary or permanent dwelling or accessory to a dwelling.

(2) The RV is not used to store any personal property unrelated to the Recreational Vehicle, including animals, building materials, business inventory, and agricultural products.

(3) The RV is not connected to any permanent utility service, such as electric, water, or sewer.

(4) The RV is attached to wheels and axles.

(5) The RV is properly insured, registered, and licensed for use on public roads and highways.

(6) The RV does not support any accessory structures, such as decks, porches, and awnings.

(b) Permanent Habitation Prohibited. A person may not use or occupy a Recreational Vehicle as a dwelling or accessory to a dwelling unless—

(1) the Recreational Vehicle is temporarily installed in a Manufactured Home Park in compliance with section 4-26; or

(2) the Recreational Vehicle is—

(A) used as a temporary dwelling for no more than 180 days within any one-year period; and

(B) located on a parcel on which the occupant of the Recreational Vehicle is rebuilding or repairing a single-family dwelling or manufactured home due to damage to the dwelling by fire, flood, hurricane, tornado, or other peril.

SECTION 3. JUNK AND ABANDONED VEHICLE AMENDMENTS.

Section 6-11 of the Cabarrus County Development Ordinance is revised to read as follows:

Section 6-11 Abandoned and Junk Vehicles

(a) Purpose. Abandoned and junked motor vehicles constitute a hazard to the health, safety, and general welfare of the citizens of Cabarrus County. Such vehicles can harbor noxious disease, provide shelter and breeding places for vermin, and present physical dangers to the safety of our children as well as the general public. These vehicles also detract from the physical appearance of the community. Therefore, the purpose of this section is to eliminate existing junk and abandoned vehicles and to prevent future storage of these vehicles.

(b) In general. ~~No junked person may store a junk or abandoned vehicles shall be stored on any parcel lot within any residential, commercial, or industrial zoning district.~~

(c) Exceptions. Subsection (b) ~~This section~~ does not apply to any motor vehicle that is:

- ~~1. Stored (1) stored~~ in an enclosed building;
- ~~2. Stored (2) stored~~ on the premises of a business enterprise being operated in a lawful place and manner if the vehicle is necessary to the operation of the business, such as in a salvage yard; or
- ~~3. Is (3) presently being restored to an operable stage (limited to one vehicle per parcel) as long as: if the vehicle—~~
 - ~~a. The vehicle (A) cannot be seen from a public right-of-way;~~
 - ~~b. The vehicle (B) cannot be seen from adjacent properties;~~
 - ~~c. The vehicle (C) is covered with a car cover when not being actively worked on; and~~
- (D) is the only junk or abandoned vehicle on the parcel.

~~Agricultural/Open Space District: This section does not apply to the Agricultural/Open Space Zoning District where the lot of record is 3 acres or greater.~~

~~Any violation of this section will be processed as a violation of this Ordinance.~~

SECTION 4. MINOR MODIFICATIONS.

Section 13-12 of the Cabarrus County Development Ordinance is revised to read as follows:

Section 13-12 Minor changes or modifications, action by Zoning Administrator or approving Board or Commission Modifications to Development Approval

(a) In general. The terms of a development approval may not be modified unless such modification has been reviewed and approved through the same development review and approval process required for issuance of the previously development approval.

(b) Minor modifications. Notwithstanding subsection (a), the Zoning Administrator may approve minor modifications to the terms of an existing development approval. A modification is considered minor if:

- (1) the modifications would not significantly change the development's general function, form, intensity, character, appearance, demand on public facilities, relationship to adjacent properties, impact on adjacent properties, or other characteristic from that indicated by the plans and materials approved as part of the application for the development approval;
- (2) involve a change in uses permitted or the density of overall development permitted; and

(3) complies with all other applicable requirements of the Ordinance.

~~“The Zoning Administrator is authorized to approve minor changes to an approved site development plan, as long as the proposed changes are in harmony with action of the approving Board or Commission, but shall not have the power to approve changes that constitute a modification of the approval. A modification shall require approval of the Board or Commission and shall be handled as a new application.~~

~~“The Zoning Administrator shall use the following standards in determining whether a proposed action is a minor change or a modification:~~

(c) Site design. If a minor modification adjusts the terms or design of an approved site development plan or plat, including a site plan attached as a condition to a conditional zoning or special use permit, such modification must also comply with the following applicable requirements, in addition to the requirements of subsection (b):

(1) A change in building location of 20 feet or less that does not impact any other site design elements shall be considered a minor ~~change~~modification. Any change in building location of more than 20 feet or that changes the overall lot design or configuration is ~~considered a major modification and must be considered by the approving body~~ not a minor modification.

(2) A decrease in the number of parking spaces that is less than 10% of the overall proposed parking spaces shall be considered a minor ~~change~~modification. In no case shall the number of spaces be reduced below the minimum required by this Ordinance.

(3) Changes proposed to sidewalk configuration for pedestrian access shall be considered a minor ~~change~~modification as long as the amount of impervious area does not increase and access is provided as originally proposed for the project. Applicant must provide sufficient evidence of why the change is needed.

(4) Changes to the proposed landscape plan due to unavailability of product shall be considered a minor ~~change~~modification if the following conditions apply:

(A) The change is consistent with the approved plan and is only a substitution and does not cause a reduction in number of plants proposed.

(B) The tree, shrub or ground cover must be of the same general Ordinance classification, genus and species type. For example, a Red Maple, which is listed as a canopy tree in the Ordinance, could be substituted with a Sugar Maple or a Florida Maple, but not a Loblolly Pine.

(C) A reduction in the square footage of a proposed building shall be considered a minor change as long as the original footprint of the larger building is shown on the approved plan.

(D) Changes to proposed signage locations, on the building or on the site, shown on the approved plan shall be considered a minor ~~change~~modification, as long as the proposed location complies with the standards outlined in Chapter 11, Signage. In no case shall signage be permitted where it would not normally be permitted or that does not comply with the standards in Table 11-1.

(E) Changes to proposed trail locations on preliminary plats shall be considered a minor ~~change~~modification provided that the overall amount of trail approved on the plan is being provided and installed for the development.

(F) Changes to open space provisions that constitute an increase in the overall amount of open space being provided shall be considered a minor ~~change~~modification.

(G) Changes proposed to accommodate additional emergency vehicle access as determined by the Fire Marshal's Office during construction shall be considered a minor ~~change~~modification.

(H) Changes to architectural plans approved by the Design Review Committee (DRC) shall be considered minor when the following apply:

(i) The proposed ~~change~~modification does not modify the overall building design or character.

(ii) Any proposed ~~changes~~modifications to building materials are consistent with the originally approved materials and colors.

(iii) ~~Changes are required to~~Modifications comply with state or local building construction standards that were unknown at the time of approval or that became effective after the architectural plans were approved by the DRC.

(d) Process. For any proposed minor ~~change~~modification, a revised, updated site plan or preliminary plat shall be submitted for review and approval. Where the proposed changes impact outside agency permits, those permits shall also be updated.

~~Review of record required~~

(e) Review. The Zoning Administrator shall, before making a determination as to whether a proposed action is a minor ~~change~~or a modification, review the record of proceeding on the original application for approval.

SECTION 5. CONSISTENCY STATEMENT.

Pursuant to G.S. 160D-605(a), having reviewed and considered the accompanying documents, the analysis of the planning staff, and comments from the public, the Cabarrus County Board of Commissioners finds that the amendments made to the Cabarrus County Development Ordinance as outlined in this ordinance are consistent with the adopted Area Land Use Plans because:

(1) use of recreational vehicles as permanent dwellings threatens the health, safety, and welfare of its occupants and surrounding community and the plans seek to promote the public safety, health, and general welfare of residents of Cabarrus County;

(2) storage of junk and abandoned vehicles is a hazard to the health, safety, and general welfare of public and detracts from the physical appearance of the community, which does not align with the plans' intent to promote the public safety, health, and general welfare of residents of Cabarrus County; and

(3) the administrative approval of minor modification to development approvals supports the more efficient administration of the Plans, while ensuring continued consistency with the Development Ordinance and the Plans.

SECTION 6. CONFORMING AMENDMENTS.

The Cabarrus County Development Ordinance is amended by renumbering and revising the Table of Contents, numbered lists within the text and table and page numbers within the Ordinance to correspond to the text changes as needed.

Adopted this 17th day of May, 2021 by the Cabarrus County Board of Commissioners.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

Clerk to the Board

CABARRUS COUNTY DEVELOPMENT ORDINANCE
CHAPTER 2-RULES OF CONSTRUCTION AND DEFINITIONS

RECREATIONAL FACILITY, OUTDOOR - An establishment providing amusement, entertainment or recreation outdoors, typically for an admission charge or membership fee. Types of outdoor recreational facilities include but are not limited to:

- a. Ball field, ball field complex
- b. Soccer field, soccer field complex
- c. Miniature golf
- d. Outdoor Adventure Facilities, including zip lines, ropes courses and rock climbing walls
- e. Amphitheater
- f. Campground
- g. Non-competitive kart racing
- h. Radio controlled race car or truck course
- i. Radio controlled airplane flying fields, drone flying fields
- j. Paint ball fields
- k. Outdoor pools or waterparks open to the general public

RECREATIONAL THERAPY FACILITY, RURAL SETTING - A facility that provides recreational therapy to individuals with a wide range of cognitive, physical and emotional disabilities. Recreational therapy is the provision of services to an individual to restore and rehabilitate using recreational techniques, in order to improve functioning and independence, as well as reduce or eliminate the effects of illness or disability and promote well-being.

RECREATIONAL TRAIL - Any paved or unpaved surface used as a greenway, blueway or recreational facility.

RECREATIONAL VEHICLE **or RV** - A vehicular or portable unit mounted on a chassis and wheels, and which is primarily designed to provide temporary living quarters and either has its own motive power or is mounted on, or drawn by, a motor vehicle. ~~Examples are:~~ **Recreational Vehicles include** travel trailers, truck campers, camping trailers, motor homes and tiny homes on wheels. ~~Recreational vehicles are intended for temporary occupancy and may not be used as a permanent residence.~~

RECYCLABLE MATERIALS DROP OFF - A bin or container-like device situated for the receipt and temporary storage of recyclable materials which is not enclosed within a building or structure.

REGISTERED LAND SURVEYOR - A person who, by reason of his special knowledge of mathematics, surveying principles and methods, and legal requirements which are acquired by education and/or practical experience, is qualified to engage in the practice of land surveying, as herein defined, as attested by his registration as a registered land surveyor by the North Carolina State Board of Registration for Professional Engineers and Land Surveyors.

A manufactured home is defined as a dwelling unit that:

- Is not constructed in accordance with the standards of the North Carolina Residential Building Code for One- and Two-Family Dwellings;
- Is composed of one or more components, each of which was substantially assembled in a manufacturing plant and designed to be transported to the home site on its own chassis;
- Exceeds forty feet in length and eight feet in width; and
- Is constructed to the Federal Manufactures Construction Standards and is so labeled. For purposes of this Part, a "manufactured home" does not include a structure which otherwise complies with this subsection, but which was built prior to June 15, 1976, which units shall be classified as "mobile homes."

Section 4-21 Modular Homes Exempted

Manufactured Housing Constructed to meet the N.C. State Building Code (Modular Homes) shall be treated the same as stick-built housing.

Section 4-22 Establishment

This Section establishes three Manufactured Home Overlay Districts in order to provide flexibility with regard to various manufactured home products: MH-1, MH-2 and MHP.

Section 4-23 Classification of Manufactured Homes and ~~Recreational Vehicles~~

The following classification system is hereby adopted for purposes of this Section:

MANUFACTURED HOME TYPE I- A single-section manufactured home.

MANUFACTURED HOME TYPE II- A multi-section manufactured home.

~~RECREATIONAL VEHICLE - A vehicular or portable unit mounted on a chassis and wheels, and which is primarily designed to provide temporary living quarters and either has its own motive power or is mounted on, or drawn by, a motor vehicle. Examples are: travel trailers, truck campers, camping trailers, and motor homes.~~

Section 4-24 MH-1, Manufactured Home Overlay 1

1. **Purpose** -The purpose of the MH-1, Manufactured Home Overlay District, is to provide for the principal use of land developed in harmony with the Underlying Zoning District regulations; however, permitting the substitution of a Manufactured Home as a Principal Building, provided the specific design and/or installation regulations appearing in Section 4-28, are met.

2. **Uses Permitted**

Use permitted as of right within the MH-1 Overlay District include:

Section 6-9 Height limitation on fences in residential districts

Fences and walls are subject to the following limitations:

1. Rear and side yard fences are not to exceed seven (7) feet.
2. Front yard fences are not to exceed five (5) feet.
3. Recreational fences are exempt.

A zoning permit is not required to install a residential fence. However, property lines should be identified prior to installation to prevent encroachments onto adjacent properties and/or into public right-of-ways. Fences installed in the regulated floodway must not impede the flow of water or the natural function of the floodway.

Section 6-10 Fencing Around Swimming Pools

Appendix G of the North Carolina Building Code requires that all outdoor swimming pools be protected by a barrier or fence, a minimum of four (4) feet in height and equipped with a self-closing and positive self-latching gate provided with hardware for permanent locking. See Appendix G, North Carolina Building Code, Swimming Pools, Spas and Hot Tubs for requirements.

Section 6-11 Abandoned and Junk Vehicles

A. Abandoned and junked motor vehicles constitute a hazard to the health, safety, and general welfare of the citizens of Cabarrus County. Such vehicles can harbor noxious disease, provide shelter and breeding places for vermin, and present physical dangers to the safety of our children as well as the general public. These vehicles also detract from the physical appearance of the community. Therefore, the purpose of this section is to eliminate existing junk and abandoned vehicles and to prevent future storage of these vehicles.

B. ~~In general, no person may store a junked or abandoned vehicles shall be stored on any lot within any residential, commercial, or industrial zoning district.~~ **parcel**

Exceptions to Subsection (B) ~~This section~~ does not apply to any motor vehicle that is

- (1) Stored in an enclosed building;
- (2) Stored on the premises of a business enterprise being operated in a lawful place and manner if the vehicle is necessary to the operation of the business, **such as in a salvage yard; or**
- ~~"3. Is (3) presently being restored to an operable stage (limited to one vehicle per parcel) as long as:~~ **if the vehicle**
 - ~~a. The vehicle (A) cannot be seen from a public right-of-way;~~

- ~~b. The vehicle (B)~~ cannot be seen from adjacent properties;
- ~~c. The vehicle (C)~~ is covered with a car cover **when not being actively worked on;**
- and**
- (D) is the only junk or abandoned vehicle on the parcel.**

~~“Agricultural/Open Space District: This section does not apply to the Agricultural/Open Space Zoning District where the lot of record is 3 acres or greater.~~

~~“Any violation of this section will be processed as a violation of this Ordinance.”~~

Section 6-12 Antennae and Accessory Use of Solar Panels to be treated as accessory building use for setbacks

Antennae and accessory use of solar panels (collections up to 20 panels) are subject to the same placement requirements as accessory buildings set forth in Chapter 7, Section 7-3 #1, Accessory Building, Accessory Dwelling Unit and Swimming Pools Accessory to Single Family Residential.

Section 6-13 Exceptions and modifications

Front setback requirements for dwellings

Setback requirements for dwellings may be modified when the setbacks of contiguous existing buildings are less than required. These decreased setbacks are determined by computing the average setback on adjacent lots 500 feet on either side of the lot of the proposed dwelling.

The modified setback may be equivalent to the average of the existing structures or 25 feet from the street right-of-way line, whichever is greater. For lots on any roadway planned for widening as shown on the approved North Carolina Department of Transportation Comprehensive Transportation Plan, the setback shall be established from the proposed right-of-way line.

Height limitations for certain types of structures

The following are exempt-from height limitations unless they are located in the vicinity of an airport. See Airport Overlay District, Chapter Four, for clarification.

Church spires, belfries, cupolas, domes, and other architectural embellishments not intended for human habitation

1. Monuments
2. Towers: water, observation, transmission, radio, television and cellular telephone
3. Chimneys

Section 6-16 Accessory structures on individual lots

Unless specifically allowed by this ordinance, accessory structures shall not be permitted as primary structures. Additionally, no new lot shall be created having an accessory structure as the primary structure unless said structure is specifically allowed by this ordinance and properly permitted.

Section 6-17 Easement encroachment not permitted

In no case shall an encroachment be permitted into an easement of record area unless the applicant provides sufficient evidence from the easement holder that the encroachment is permitted.

Section 6-18 Effect of county line and municipal ETJ boundary

When an existing lot of record is located near the county line or a municipal ETJ boundary or extends across the county line or into the municipal ETJ boundary, the county line or ETJ boundary shall be recognized as the property line. The same shall apply for existing lots of record being subdivided.

Proposed structures must be located on either side of the county line or the municipal ETJ boundary. Structures that straddle the county line or the municipal ETJ boundary are not permitted.

Section 6-19 More stringent requirement applies

When applicable requirements of this ordinance differ or when applicable state and local requirements differ, the more stringent requirement shall apply.

Section 6-20 Recreational Vehicles

A. Storage on a Residential Parcel

A person may not store a Recreational Vehicle (RV) on a residential parcel unless the recreation vehicle meets the following requirements:

1. The RV is not used as a temporary or permanent dwelling or accessory to a dwelling.
2. The RV is not used to store any personal property unrelated to the Recreational Vehicle, including animals, building materials, business inventory, and agricultural products
3. The RV is not connected to any permanent utility service, such as electric, water, or sewer.
4. The RV is attached to wheels and axels.

5. The RV is properly insured, registered, and licensed for use on public roads and highways.
6. The RV does not support any accessory structures, such as decks, porches, and awnings.

B. Permanent Habitation Prohibited

A person may not use or occupy a Recreational Vehicle as a dwelling or accessory to a dwelling unless:

1. The Recreational Vehicle is temporarily installed in a Manufactured Home Park in compliance with section 4-26; or
2. The Recreational Vehicle is
 - a. Used as a temporary dwelling for no more than 180 days within any one-year period; and
 - b. Located on a parcel on which the occupant of the Recreational Vehicle is rebuilding or repairing a single-family dwelling or manufactured home due to damage to the dwelling by fire, flood, hurricane, tornado, or other peril.

Effect of Zoning Map Amendment

A vote to rezone property will result in the appropriate change being made to the zoning maps. In the event of a Conditional District rezoning, the final site specific development plan is itself a condition of the rezoning. Accordingly, the site specific development plan must be filed in the Planning and Zoning Office and will be enforced as part of the Cabarrus County Ordinance. The site specific development plan will also be filed in the Cabarrus County Register of Deeds Office as a restriction (runs with the land) upon the subject property. It will be binding in perpetuity on the property upon which it is issued unless another rezoning request is brought forth and approved.

Where substantial construction has not begun within two (2) years of a Conditional District rezoning approval, the property in question may be changed to another designation after a public hearing is held in compliance with the required procedure for a zoning map amendment.

Issuance of Permit

Prior to the commencement of any development or land disturbing activity on property that has been rezoned, the petitioner must secure a Zoning Compliance Permit.

PART IV ~~BOARD OR COMMISSION APPROVED SITE PLAN, MINOR CHANGES VERSUS~~ ~~MODIFICATION TO PLAN~~ MODIFICATION TO DEVELOPMENT APPROVAL

(a) The terms of a development approval may not be modified unless such modification has been reviewed and approved through the same development review and approval process required for issuance of the previously development approval.

(b) Minor modifications. Notwithstanding subsection (a), the Zoning Administrator may approve minor modifications to the terms of an existing development approval. A proposed change is considered a minor modification if:

- (1) the modifications would not significantly change the development's general function, form, intensity, character, appearance, demand on public facilities, relationship to adjacent properties, impact on adjacent properties, or other characteristic from that indicated by the plans and materials approved as part of the application for the development approval;
- (2) the minor modification does not involve a change in uses permitted or the density of overall development permitted; and
- (3) the minor modification complies with all other applicable requirements of the Ordinance.

~~The Zoning Administrator is authorized to approve minor modifications to an approved site development plan, as long as the proposed changes are in harmony with action of the approving Board or Commission, but shall not have the power to approve changes that constitute a modification of the approval. A modification shall require approval of the Board or Commission and shall be handled as a new application.~~

~~The Zoning Administrator shall use the following standards in determining whether a proposed action is a minor change or a modification:~~

(c) Site design. If a minor modification adjusts the terms or design of an approved site development plan or plat, including a site plan attached as a condition to a conditional zoning approval or special use permit, such modification must also comply with the following requirements, in addition to the requirements of subsection (b):

- (1) A change in building location of 20 feet or less that does not impact any other site design elements shall be considered a minor ~~change~~ **modification**. Any change in building location of more than 20 feet or that changes the overall lot design or configuration is ~~considered a major modification and must be considered by the approving body~~ not a minor modification.
- (2) A decrease in the number of parking spaces that is less than 10% of the overall proposed parking spaces shall be considered a minor ~~change~~ **modification**. In no case shall the number of spaces be reduced below the minimum required by this Ordinance.
- (3) Changes proposed to sidewalk configuration for pedestrian access shall be considered a minor ~~change~~ **modification** as long as the amount of impervious area does not increase and access is provided as originally proposed for the project. Applicant must provide sufficient evidence of why the change is needed.
- (4) Changes to the proposed landscape plan due to unavailability of product shall be considered a minor ~~change~~ **modification** if the following conditions apply:
 - The change is consistent with the approved plan, is only a substitution and does not cause a reduction in number of plants proposed.
 - The tree, shrub or ground cover must be of the same general Ordinance classification, genus and species type. For example, a Red Maple, which is listed as a canopy tree in the Ordinance, could be substituted with a Sugar Maple or a Florida Maple, but not a Loblolly Pine.
- (5) A reduction in the square footage of a proposed building shall be considered a minor change as long as the original footprint of the larger building is shown on the approved plan.
- (6) Changes to proposed signage locations, on the building or on the site, shown on the approved plan shall be considered a minor ~~change~~ **modification**, as long as the proposed location complies with the standards outlined in Chapter 11, Signage. In no case shall signage be permitted where it would not normally be permitted or that does not comply with the standards in Table 11-1.

- (7) Changes to proposed trail locations on preliminary plats shall be considered a minor ~~change~~ **modification** provided that the overall amount of trail approved on the plan is being provided and installed for the development.
- (8) Changes to open space provisions that constitute an increase in the overall amount of open space being provided shall be considered a minor ~~change~~ **modification**.
- (9) Changes proposed to accommodate additional emergency vehicle access as determined by the Fire Marshal's Office during construction shall be considered a minor ~~change~~ **modification**.
- (10) Changes to architectural plans approved by the Design Review Committee (DRC) shall be considered minor when the following apply:
- (i) The proposed change/modification does not modify the overall building design or character.
 - (ii) Any proposed changes/modifications to building materials are consistent with the originally approved materials and colors.
 - (iii) ~~Changes are required to~~ **Modifications** comply with state or local building construction standards that were unknown at the time of approval or that became effective after the architectural plans were approved by the DRC.

(d) Process. For any proposed minor ~~change~~ **modification**, a revised, updated site plan or preliminary plat shall be submitted for review and approval. Where the proposed changes impact outside agency permits, those permits shall also be updated.

~~Review of record required~~

(e) Review. The Zoning Administrator shall, before making a determination as to whether a proposed action is a minor change or a modification, review the record of proceeding on the original application for approval.

PART V AMENDING CONDITIONAL DISTRICT SITE SPECIFIC DEVELOPMENT PLANS, VIOLATIONS, AND REAPPLYING

Section 13-13 Minor changes and modifications to approved Conditional District development plans

The Zoning Administrator is authorized to approve minor changes in the implementation of a site specific development plan as long as such changes are in harmony with the overall intent of the rezoning. A proposed change that becomes a modification of the rezoning shall not be within the authorizing scope of the Zoning Administrator but instead, shall be handled as a new application. In determining the degree of change, the Zoning Administrator may refer to those criteria set forth in Section 13-12 of this Ordinance. Administrative decisions on change must be made in writing and kept on file within the Office of the Zoning Administrator.

Section 13-14 Violation of the terms and conditions of a Conditional District rezoning



CABARRUS COUNTY
BOARD OF COMMISSIONERS

NOTICE OF PUBLIC HEARING
May 17, 2021– 6:30 p.m.

Public Hearing Notice

Notice is hereby given that the Cabarrus County Board of Commissioners will hold a public hearing at 6:30 p.m. (or as soon thereafter as persons may be heard) on Monday, May 17, 2021, in the Cabarrus County Governmental Center, 65 Church Street S., Concord, to consider:

Proposed Amendments to Cabarrus County Development Ordinance

TEXT2021-00001 Proposed Amendments to Chapter 2, Chapter 4, Chapter 6, and Chapter 13. The proposed amendments clarify standards related to Recreational Vehicles, Junk Cars, and Minor Modifications.

The Board of Commissioners' meeting will be broadcast live on Channel 22, <https://www.youtube.com/cabarruscounty> and <https://www.cabarruscounty.us/cabcotv> or if you wish to listen to the meeting, you may call in at 704-920-2023. Your pin will be 1234.

The following options will be available for input during the public hearing:

1. Conference call number 704-920-2023 pin 1234
2. Set up a video meeting with publiccomment@cabarruscounty.us by 5 p.m. on Friday, May 14th.
3. Email comments to publiccomment@cabarruscounty.us by 5 p.m. on Monday, May 17th to be read at the meeting.
4. In person comments will be held in the Board Chambers on the second floor at 65 Church Street S., Concord, NC.

For information, contact Planning at 704-920-2141. If reasonable accommodations are needed, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

Lauren Linker, Clerk to the Board

Posted May 5, 2021

THE INDEPENDENT TRIBUNE

May 5 & 12, 2021



Public Hearing Notice

Cabarrus County
Board of Commissioners Meeting
Monday, May 17, 2021 6:30 P.M.
BOC Chambers/Multipurpose
(MPR) Room 2nd Floor
65 Church St. South
Concord, NC 28025

Proposed Amendments to Cabarrus County Development Ordinance:

TEXT2021-00001 Proposed Amendments to Chapter 2, Chapter 4, Chapter 6, and Chapter 13. The proposed amendments clarify standards related to Recreational Vehicles, Junk Cars and minor modifications.

The Board of Commissioners' meeting will be broadcast live on Channel 22, <https://www.youtube.com/cabarruscounty> and <https://www.cabarruscounty.us/cabcotv> or if you wish to listen to the meeting, you may call in at 704-920-2023. Your pin will be 1234.

The following options will be available for input during the public hearing:

1. Conference call number 704-920-2023 pin 1234
2. Set up a video meeting with publiccomment@cabarruscounty.us by 5 p.m. on Friday, May 14th.
3. Email comments to publiccomment@cabarruscounty.us by 5 p.m. on Monday, May 17th to be read at the meeting.
4. In person comments will be held in the Board Chambers/MPR Room on the second floor at 65 Church Street S., Concord, NC.

For information, contact Planning at 704-920-2141. If reasonable accommodations are needed, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

Publish: May 5, 12, 2021.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

Library - Approval of Budget Amendment

BRIEF SUMMARY:

The library system's application for the Inclusive Internship Initiative was originally approved January 21, 2020. However, the program was delayed due to COVID-19, and pushed to this year. A budget amendment is attached to allow for the funds to be distributed and reimbursed this fiscal year.

REQUESTED ACTION:

Motion to adopt budget amendment.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Emery Ortiz, Library Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ Budget Amendment
- ▣ Original Agenda Item

Date: May 13, 2021

Amount: 3,500.00

Dept. Head: Suzanne Burgess for Emery Ortiz

Department: Library

Internal Transfer Within Department

Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment is to budget revenue and expenditures for the Inclusive Internship Initiative Program. Through a national selection process, Cabarrus County Public Library was chosen to host this year's Public Library Association (PLA) Inclusive Internship Initiative program. With funding and support from the PLA, the paid internship position provides career experience in a professional setting, creates networking opportunities with other interns across the country, builds budget management experience and provides other developmental activities. The intern will work about 30 hours a week between June and August 2021.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	8240-6805	Contributions and Donations	-	3,500.00	-	3,500.00
001	9	8240-9104	Temporary Employees	-	3,500.00	-	3,500.00

Total 0.00

Budget Officer

County Manager

Board of Commissioners

Approved

Approved

Approved

Denied

Denied

Denied

Signature

Signature

Signature

CABARRUS COUNTY**BOARD OF COMMISSIONERS
REGULAR MEETING****January 21, 2020
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

Library - Request to Submit Internship Grant Application

BRIEF SUMMARY:

The library system was notified of an exciting grant opportunity for a teen internship program on January 2, 2020 with an application deadline of February 3, 2020. With this narrow window, library administration seeks Board approval to apply for this initiative, which would take place in both FY20 and FY21. The cost to Cabarrus County to cover employment taxes and associated costs is approximately \$318. This is easily covered by lapsed salary in the library's existing budget, without need for a budget amendment or additional funds.

REQUESTED ACTION:

Motion to approve the library system's proposal to apply for the Inclusive Internship Initiative through the Public Library Association and approve the county matching funds of \$318 to be covered by lapsed salary from the library's existing budget.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Emery Ortiz, Library Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Inclusive Internship Initiative Application Propposal

Inclusive Internship Initiative

Sponsored by the Public Library Association, with support from Institute of Museum and Library Services.

Application Deadline: February 3, 2020

Program Background

The Inclusive Internship Initiative will fund library internships this summer for 50 high school juniors and seniors from diverse populations. Libraries will select interns that reasonably reflect the diversity of the community it serves. Awarded libraries will identify a mentor to guide the teen through the tenants of library service, along with an intern-planned community based project. At the end of the summer, interns will increase skills in their identified project areas. They will also more fully understand the scope of library work and be able to identify how their interests and skills match that work. Mentors will develop leadership, communication, and coaching skills. Participating libraries will better understand how to engage and support diverse students while also creating career and programmatic pathways to increase diversity.

- The Public Library Association (PLA) will award selected libraries \$3,500 to be used to pay the intern, and cover any costs associated with the intern's community project.
- PLA will also cover all travel costs associated with sending both the intern and the mentor to a kick-off meeting (Washington D.C., June 19-21, 2020) and a wrap-up meeting (Chicago, IL, Sept. 25-27, 2020) to provide training, ideas, and the opportunity to present community projects and findings to all participants.

Benefits to Cabarrus County Public Library

- Meets direct goals and activities set forth in the library's strategic plan (Goal 2.2. Teens will have access to engaging programs and opportunities to contribute to the development of teen services), by getting teen involvement and getting representation from underserved/underrepresented communities.
- Will continue to develop the relationship between the library system and Cabarrus County Schools, as CCS would ideally be a partner in this initiative by advertising the program to eligible high school students.
- Provides more diversity and inclusion insight for both the library system and the County as a whole.

- Provides excellent job skills, developmental opportunities, and future scholarship potential to a local teen.
- Minimal cost to the County.
- Excellent learning opportunity for library staff.

Additional Program Information

- The cost to Cabarrus County to cover employment taxes and associated costs is approximately \$318. This is easily covered by lapsed salary in the library's existing budget, without need for a budget amendment or additional funds.
- PLA does not include parents in the travel costs associated with attending the wrap up meetings. However, if awarded the internship, CCPL would seek travel costs from the Friends of the Library group for a parent to attend these events as well, for the safety and security of both intern and mentor.
- A liability waiver would be required from the parent(s) of the intern.
- If CCPL is selected for this program, the \$3,500 will be budgeted as \$3,000 for intern pay (at \$10 per hour for 25 hours per week, over a 12 week period), and \$500 for associated project costs.
- For safety and security, the intern would not need a building key, but would ideally have a badge and computer access. The teen would never open or close the library, or be by themselves in a county facility.

Program Website

<http://www.ala.org/pla/initiatives/plinterns>

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

County Manager - American Rescue Plan Grant Awards

BRIEF SUMMARY:

The American Rescue Plan (ARP) provides \$350 billion in Fiscal Recovery Funds for eligible state, local, territorial, and Tribal governments to respond to the COVID-19 emergency and bring back jobs. The County will receive a total of \$42,043,458 with half provided in May 2021 and the balance a year after the first half is received.

In addition, the ARP provides up to \$21.55 billion of additional funding for the Emergency Rental Assistance Program (ERAP). In January 2021, the County received ERAP1 funding totaling just over \$6.5 million. ERAP1 funds must be used by September 30, 2022. The County's ERAP2 allocation is \$5,165,710.30 and must be used by September 30, 2025. Unused funds will be returned to the Department of Treasury.

REQUESTED ACTION:

Motion to accept grant awards and adopt the associated budget amendment(s) and project ordinance(s).

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Rodney Harris, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ▣ ERAP Fact Sheet
- ▣ ERAP FAQ
- ▣ Fiscal Recovery Funds Fact Sheet
- ▣ Budget Amendment
- ▣ Project Ordinance

U.S. Department of the Treasury
Emergency Rental Assistance
Fact Sheet
May 7, 2021

Fact Sheet: The Biden-Harris Administration Announces Enhanced Efforts to Prevent Evictions and Provide Emergency Assistance to Renters

Even as the American economy continues its recovery from the devastating impact of the pandemic, millions of Americans face deep rental debt and fear evictions and loss of basic housing security. Countless middleclass landlords who rely on rental income to support their families have also faced deep financial distress to the COVID-19 crisis. Nearly 7 million Americans reported being behind on rent in the second half of April. More than 40 percent of those renters worry that they could be evicted sometime in the next two months. Almost 12 million Americans lack confidence that they can make next month's rent. Evictions can have long-lasting consequences for families—potentially disrupting school, worsening health, displacing neighborhood networks of support, and making it more difficult to find safe, affordable housing in the future. COVID-19 has exacerbated an affordable housing crisis that predated the pandemic and that has exacerbated deep disparities that threaten the strength of an economic recovery that must work for everyone.

Today, the Biden-Harris Administration is announcing the allocation of the additional \$21.6 billion under the American Rescue Plan for Emergency Rental Assistance – including \$2.5 billion targeted to the highest-need areas, where job loss and high market costs have made it especially difficult for low-income renters. *Together with this additional financial support, the Biden-Harris Administration is implementing additional, stronger guidance to spur more funds getting to those renters most desperately in need of assistance to avoid evictions and secure housing stability.* This new guidance recognizes the need to deliver more funding directly to renters to both prevent evictions and ensure those requiring new housing have the financial support needed. These resources and guidance represent an all-of-government approach that leverages authorities and agencies across the entire Administration, from the Treasury Department to the Department of Housing and Urban Development to the White House American Rescue Plan Implementation Team and Policy Councils. This infusion of additional support will benefit both renters and landlords and make sure that the states and localities that have moved quickly to address the housing affordability crises wrought by the public health emergency and its negative economic impacts in their areas will continue to have the resources they need to fully meet the challenge.

Nine Enhanced Policies to Directly Aid Renters, Prevent Evictions and Help Americans Transition to Secure Housing: Today the Biden-Harris Administration is taking nine steps to stress the importance of ensuring emergency rental assistance reaches the Americans who need it most.

1. **Requires – for the First Time – Programs to Offer Assistance Directly to Renters if Landlords Choose not to Participate.** Today, the Treasury guidance makes clear that emergency rental assistance provided by the American Rescue Plan (ERA2) must be offered directly to renters when landlords do not accept payment. This will speed up payments to Americans who are most in need. Many landlords are working with tenants in good faith to secure aid and pay off rental debts. However, it is unacceptable to allow Americans to suffer eviction or homelessness simply because some landlords are turning down Federal aid on their behalf.
2. **Cuts in Half the Wait for Assistance Offered to Renters When Landlords Do Not Participate.** In addition to requiring direct aid to tenants if a landlord refuses to participate, Treasury is cutting in half the time to determine whether a landlord elects to participate is being cut in half. Currently, where assistance is first offered to landlords, programs must wait 14 days when reaching out by mail or 10 days when reaching out by phone, text, or email before offering relief to a tenant directly. Those wait times will now be cut in half, to 7 days and 5 days respectively.
3. **Allows – For the First Time – Offers of Assistance Directly to Renters First.** While rental assistance programs under the initial Emergency Rental Assistance Plan – ERA1 – required an offer of assistance to landlords *before* reaching out to renters, today the Biden-Harris Administration has made clear that the new funds from the American Rescue Plan (ERA2) can be used to provide assistance to renters first and immediately.
4. **Encourages Financial Assistance to Support Renters Finding New Housing.** While the Biden-Harris Administration will continue to do everything in its power to spur the use of Emergency Rental Assistance to keep people in their homes, the new guidance recognizes that there may be increased need over the coming months for more hard-pressed renters to find new housing. For Emergency Rental Assistance to meet its housing security goals, the funds may need to be increasingly available to cover such costs as moving expenses, security deposits, future rent, utilities, and the cost of a transitional stay in a hotel or motel when a family has been displaced. The Treasury guidance reinforces that each of these expenses should be considered eligible – and encouraged – uses of emergency rental assistance.
5. **Protects Renters from Eviction While Payments Are Being Made on Their Behalf.** Starting with today’s guidance, programs must prohibit the eviction of renters for nonpayment in months for which they receive emergency rental assistance. While most landlords are working to secure relief and help renters stay in place, Treasury strongly encourages grantees to require that landlords not evict tenants for nonpayment of rent for 30 to 90 days longer than the period covered by the emergency rental assistance as a condition of receiving payment.
6. **Prohibits Grantees from Establishing Documentation Requirements that Would Reduce Participation.** Today’s guidance makes clear that “Treasury strongly encourages grantees to avoid establishing documentation requirements that are likely to be barriers to participation for eligible households,” matching the rules for the Homeowner Assistance Fund, as suggested by many housing experts and advocates. Unnecessary documentation requirements too often pose significant barriers to participation in the Emergency Rental

Assistance program, preventing families that need assistance from being able to receive it.

7. **Reduces Burdensome Documentation by Allowing Programs to Verify Eligibility of Low-Income Renters Based on Readily Available Information or “Proxies.”** Instead of documentation requirements that could prevent some of the most vulnerable renters from completing applications and receiving assistance, programs will now be able to verify the income eligibility of renters using any reasonable fact-specific proxy, such as the average income in the neighborhood in which renters live.
8. **Prohibits ERA2 Programs from Denying Assistance to Eligible Residents Solely Because They Live in Federally Assisted Housing.** As Treasury guidance states: “Grantees are required to comply with Title VI of the Civil Rights Act and should evaluate whether their policies and practices regarding assistance to households that occupy federally subsidized residential or mixed-use properties or receive federal rental assistance comply with Title VI. With respect to ERA2, grantees must not refuse to provide assistance to households on the basis that they occupy such properties or receive such assistance, due to the disproportionate effect such a refusal could have on populations intended to receive assistance under the ERA and the potential for such a practice to violate applicable law, including Title VI.” The guidance further encourages grantees to partner with the owners of federally subsidized housing to ensure their residents are reached.
9. **Requires Programs to Document their Prioritization of Assistance to the Renters Most in Need.** Programs are required to prioritize assistance to low-income households and those with members who have been unemployed for more than 90 days. To help ensure that assistance is reaching those who most need it most – especially those with incomes below 50 percent of the area median income – grantees will be required to report how they will achieve the required prioritization of assistance.

II. ADDITIONAL ALL-OF-GOVERNMENT EFFORTS TO PREVENT EVICTIONS AND ENSURE HOUSING SECURITY:

In addition to this new funding and these new policies, there will be an ongoing all-of-government response to address the COVID-driven housing crisis and keep renters in their homes. The Administration will continue to aggressively support these emergency rental assistance efforts—including growing and strengthening the capacity of grantees to rapidly deploy these critical resources and target them to those most in need—in the weeks ahead. Examples include:

- **Deploying Joint HUD-Treasury Expert Response Teams:** The Departments of Housing and Urban Development (HUD) and Treasury are finalizing an Interagency Agreement to send experts to some of the highest need areas to help states and localities urgently scale-up programs. More immediately, HUD will provide technical assistance on its programs to help grantees manage all their new CARES Act and American Rescue Plan resources. Many HUD and ERA grantees are the same. Providing support through

HUD programs will build capacity and solve challenges as they manage unprecedented resources.

- **Improving Access to Information about Emergency Rental Assistance:** Treasury will provide an online hub of links to local emergency rental assistance programs to make it easier for renters and landlords to find programs in their area and will work with other government agencies and private sector partners to increase awareness of ERA resources among renters and landlords.
- **Lifting up Best Practices:** Treasury staff are actively engaging grantees to answer questions and learn about best practices. Treasury will publish best practice highlights that are speeding vulnerable renters' access to these urgently needed resources.
- **Hosting a White House-HUD-Treasury Roundtable to Encourage Philanthropic Investment in Anti-Eviction Efforts:** These agencies will jointly host a roundtable with philanthropic leaders to explore how philanthropy can support communities' distribution of new federal funds for housing instability and homelessness, including how philanthropy can enhance the underlying capacity of local partners to equitably distribute these funds.
- **Encouraging Additional Legal Services and Support to Hard Pressed Tenants:** HUD is developing a \$20 million demonstration to provide legal assistance to low-income tenants at risk of or subject to evictions. More information on this new program can be found [here](#).
- **Providing Guidance to Operators of Assisted Housing:** HUD is publishing toolkits, hosting webinars, and amplifying its correspondence with public housing authorities and other operators of assisted housing in an effort to promote eviction prevention strategies and resources.
- **Advancing the Nation's Understanding of Evictions in the Marketplace:** HUD will continue to build out a research agenda for helping the field better understand the prevalence of evictions and the disparate impact they have on disadvantaged communities. This includes assessing how the federal government could develop a national database of evictions.
- **Promoting Fair Housing Enforcement:** HUD will continue to enforce fair housing protections, prohibiting housing providers from acting to evict, harass, or treat tenants differently because of tenants' race, color, religion, sex (including sexual orientation and gender identity), disability, familial status, or national origin. If tenants think they have experienced discriminatory treatment, they can contact HUD's Office of Fair Housing and Equal Opportunity at (800) 669-9777 (voice) or (800) 877-8339 (Relay). They may also file discrimination complaints online at [hud.gov/fair housing](https://hud.gov/fair-housing).

U.S. Department of the Treasury
Emergency Rental Assistance
Frequently Asked Questions

Revised May 7, 2021

The Department of the Treasury (Treasury) is providing these frequently asked questions (FAQs) as guidance regarding the requirements of the Emergency Rental Assistance program established by section 501 of Division N of the Consolidated Appropriations Act, 2021, Pub. L. No. 116-260 (Dec. 27, 2020) (ERA1) and the Emergency Rental Assistance program established by section 3201 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021) (ERA2). These FAQs apply to both ERA1 and ERA2, except where differences are specifically noted. References in these FAQs to “the ERA” apply to both ERA1 and ERA2. These FAQs will be supplemented by additional guidance.¹

1. Who is eligible to receive assistance in the ERA and how should a grantee document the eligibility of a household?

A grantee may only use the funds provided in the ERA to provide financial assistance and housing stability services to eligible households. To be eligible, a household must be obligated to pay rent on a residential dwelling and the grantee must determine that:

- i. for ERA1:
 - a. one or more individuals within the household has qualified for unemployment benefits or experienced a reduction in household income, incurred significant costs, or experienced other financial hardship due, directly or indirectly, to the COVID-19 outbreak;
 - b. one or more individuals within the household can demonstrate a risk of experiencing homelessness or housing instability; and
 - c. the household has a household income at or below 80% of area median income.
- ii. for ERA2:
 - a. one or more individuals within the household has qualified for unemployment benefits or experienced a reduction in household income, incurred significant

¹ On January 19, 2021, initial FAQs were released for ERA1. On February 22, 2021, the initial FAQs were revised to, among other things, clarify program requirements and provide additional flexibility with respect to documenting the eligibility of households. On March 16, 2021, FAQ 7 was revised to add rental security deposits as a permissible relocation expense and clarify that application or screening fees are permissible rental fees and FAQs 26–28 were added. On March 25, 2021, FAQ 29 was added. On May 7, 2021, these FAQs were revised to provide initial guidance for ERA2, to clarify differences between ERA1 and ERA2, and to clarify how ERA should be used to promote housing stability for eligible households.

costs, or experienced other financial hardship during or due, directly or indirectly, to the coronavirus pandemic;

- b. one or more individuals within the household can demonstrate a risk of experiencing homelessness or housing instability; and
- c. the household is a low-income family (as such term is defined in section 3(b) of the United States Housing Act of 1937 (42 U.S.C. 1437a(b)).²

While there are some differences in eligibility between ERA1 and ERA2, the eligibility requirements are very similar, and Treasury is seeking to implement ERA2 consistently with ERA1, to the extent possible, reduce administrative burdens for grantees.

The FAQs below describe the documentation requirements for each of these conditions of eligibility. These requirements provide for various means of documentation so that grantees may extend this emergency assistance to vulnerable populations without imposing undue documentation burdens. As described below, given the challenges presented by the COVID-19 pandemic, grantees may be flexible as to the particular form of documentation they require, including by permitting photocopies or digital photographs of documents, e-mails, or attestations from employers, landlords, caseworkers, or others with knowledge of the household's circumstances. Treasury strongly encourages grantees to avoid establishing documentation requirements that are likely to be barriers to participation for eligible households, including those with irregular incomes such as those operating small business or gig workers whose income is reported on Internal Revenue Service Form 1099. However, grantees must require all applications for assistance to include an attestation from the applicant that all information included is correct and complete.

In all cases, grantees must document their policies and procedures for determining a household's eligibility to include policies and procedures for determining the prioritization of households in compliance with the statute and maintain records of their determinations. Grantees must also have controls in place to ensure compliance with their policies and procedures and prevent fraud. Grantees must specify in their policies and procedures under what circumstances they will accept written attestations from the applicant without further documentation to determine any aspect of eligibility or the amount of assistance, and in such cases, grantees must have in place reasonable validation or fraud-prevention procedures to prevent abuse.

² As of the date of these FAQs, the definition of "low-income families" in 42 U.S.C. 1437a(b) is "those families whose incomes do not exceed 80 per centum of the median income for the area, as determined by the Secretary [of Housing and Urban Development] with adjustments for smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 80 per centum of the median for the area on the basis of the Secretary's findings that such variations are necessary because of prevailing levels of construction costs or unusually high or low family incomes."

2. How should applicants document that a member of the household has qualified for unemployment benefits, experienced a reduction in income, incurred significant costs, or experienced other financial hardship during or due to the COVID-19 outbreak?

A grantee must document that one or more members of the applicant's household either (i) qualified for unemployment benefits or (ii) (a) for ERA1, experienced a reduction in household income, incurred significant costs, or experienced other financial hardship due, directly or indirectly, to the COVID-19 outbreak or (b) for ERA2, experienced a reduction in household income, incurred significant costs, or experienced other financial hardship during or due, directly or indirectly, to the coronavirus pandemic.³ If the grantee is relying on clause (i) for this determination, or if the grantee is relying on clause (ii) in ERA2, the grantee is permitted to rely on either a written attestation signed by the applicant or other relevant documentation regarding the household member's qualification for unemployment benefits. If the grantee is relying on clause (ii) for this determination in ERA1, the statute requires the grantee to obtain a written attestation signed by the applicant that one or more members of the household meets this condition.

While grantees relying on clause (ii) in ERA1 must show financial hardship "due, directly or indirectly, to" COVID-19, grantees in ERA2 are also permitted to rely on financial hardship "during" the pandemic. It may be difficult for some grantees to establish whether a financial hardship experienced during the pandemic is due to the COVID-19 outbreak. Therefore, Treasury strongly encourages grantees to rely on the self-certification of applicants with regard to whether their financial hardship meets these statutory eligibility requirements. Further, because the standard in ERA2 is broader than the standard in ERA1, any applicant that self-certifies that it meets the standard in ERA1 should be considered to meet the standard for purposes of ERA2.

3. How should a grantee determine that an individual within a household is at risk of experiencing homelessness or housing instability?

The statutes establishing ERA1 and ERA2 both require that one or more individuals within the household can demonstrate a risk of experiencing homelessness or housing instability, which may include (i) a past due utility or rent notice or eviction notice, (ii) unsafe or unhealthy living conditions (which may include overcrowding), or (iii) any other evidence of risk, as determined by the grantee. Grantees may establish additional criteria for determining whether a household satisfies this requirement, and should adopt policies and procedures addressing how they will determine the presence of unsafe or unhealthy living conditions and what evidence of risk to accept in order to support their determination that a household satisfies this requirement.

4. The statutes establishing ERA1 and ERA2 limit eligibility to households based on certain income criteria. How is household income defined for purposes of the ERA? How will income be documented and verified?

Definition of Income: With respect to each household applying for assistance, grantees may choose between using the Department of Housing and Urban Development's (HUD) definition

³ Treasury is interpreting the two different statutory terms ("the COVID-19 outbreak" and "the coronavirus pandemic") as having the same meaning.

of “annual income” in 24 CFR 5.609⁴ and using adjusted gross income as defined for purposes of reporting under Internal Revenue Service Form 1040 series for individual federal annual income tax purposes.

Methods for Income Determination: The statute establishing ERA1 provides that grantees may determine income eligibility based on either (i) the household’s total income for calendar year 2020, or (ii) sufficient confirmation of the household’s monthly income at the time of application, as determined by the Secretary of the Treasury (Secretary).

If a grantee in ERA1 uses a household’s monthly income to determine eligibility, the grantee should review the monthly income information provided at the time of application and extrapolate over a 12-month period to determine whether household income exceeds 80 percent of area median income. For example, if the applicant provides income information for two months, the grantee should multiply it by six to determine the annual amount. If a household qualifies based on monthly income, the grantee must redetermine the household income eligibility every three months for the duration of assistance.

For ERA2, if a grantee uses the same income determination methodology that it used in ERA1, it is presumed to be in compliance with relevant program requirements; if a grantee chooses to use a different methodology for ERA2 than it used for ERA1, the methodology should be reasonable and consistent with all applicable ERA2 requirements. In addition, if a household is a single family that the grantee determined met the income requirement for eligibility under ERA1, the grantee may consider the household to be eligible under ERA2, unless the grantee becomes aware of any reason the household does not meet the requirements for ERA2. Finally, if multiple families from the same household receive funding under an ERA2 program, the grantee should ensure that there is no duplication of the assistance provided.

Documentation of Income Determination: Grantees in ERA1 and ERA2 must have a reasonable basis under the circumstances for determining income. Except as discussed below, this generally requires a written attestation from the applicant as to household income and also documentation available to the applicant to support the determination of income, such as paystubs, W-2s or other wage statements, tax filings, bank statements demonstrating regular income, or an attestation from an employer. As discussed below, under certain circumstances, a grantee may rely on a written attestation from the applicant without further documentation of household income. Grantees have discretion to provide waivers or exceptions to this documentation requirement to accommodate disabilities, extenuating circumstances related to the pandemic, or a lack of technological access. In these cases, the grantee is still responsible for making the required determination regarding the applicant’s household income and documenting that determination. Treasury encourages grantees to partner with state unemployment departments or entities that administer federal benefits with income requirements to assist with the verification process, consistent with applicable law.

Categorical Eligibility: If an applicant’s household income has been verified to be at or below 80 percent of the area median income (for ERA1) or if an applicant’s household has been verified as a low-income family as defined in section 3(b) of the United States Housing Act of 1937

⁴ See https://www.ecfr.gov/cgi-bin/text-idx?rgn=div5&node=24:1.1.1.1.5#se24.1.5_1609.

(42 U.S.C. 1437a(b)) (for ERA2) in connection with another local, state, or federal government assistance program, grantees are permitted to rely on a determination letter from the government agency that verified the applicant's household income or status as a low-income family, provided that the determination for such program was made on or after January 1, 2020.

Fact-specific proxy: A grantee may rely on a written attestation from the applicant as to household income if the grantee also uses any reasonable fact-specific proxy for household income, such as reliance on data regarding average incomes in the household's geographic area.

Written Attestation Without Further Documentation: To the extent that a household's income, or a portion thereof, is not verifiable due to the impact of COVID-19 (for example, because a place of employment has closed) or has been received in cash, or if the household has no qualifying income, grantees may accept a written attestation from the applicant regarding household income. If a written attestation without further documentation of income (or a fact-specific proxy as described above) is relied on, the grantee must reassess household income for such household every three months. In appropriate cases, grantees may rely on an attestation from a caseworker or other professional with knowledge of a household's circumstances to certify that an applicant's household income qualifies for assistance.

Definition of Area Median Income: For purposes of ERA1, the area median income for a household is the same as the income limits for families published in accordance with 42 U.S.C. 1437a(b)(2), available under the heading for "Access Individual Income Limits Areas" at <https://www.huduser.gov/portal/datasets/il.html>.⁵

5. ERA funds may be used for rent and rental arrears. How should a grantee document where an applicant resides and the amount of rent or rental arrears owed?

Grantees must obtain, if available, a current lease, signed by the applicant and the landlord or sublessor that identifies the unit where the applicant resides and establishes the rental payment amount. If a household does not have a signed lease, documentation of residence may include evidence of paying utilities for the residential unit, an attestation by a landlord who can be identified as the verified owner or management agent of the unit, or other reasonable documentation as determined by the grantee. In the absence of a signed lease, evidence of the amount of a rental payment may include bank statements, check stubs, or other documentation that reasonably establishes a pattern of paying rent, a written attestation by a landlord who can be verified as the legitimate owner or management agent of the unit, or other reasonable documentation as defined by the grantee in its policies and procedures.

Written Attestation: If an applicant is able to provide satisfactory evidence of residence but is unable to present adequate documentation of the amount of the rental obligation, grantees may accept a written attestation from the applicant to support the payment of assistance up to a monthly maximum of 100% of the greater of the Fair Market Rent or the Small Area Fair Market Rent for the area in which the applicant resides, as most recently determined by HUD and made

⁵ Specifically, 80% of area median income is the same as "low income." For the purpose of prioritizing rental assistance as described in FAQ 22 below, pursuant to section 501(c)(4)(A) of Subdivision N of the ERA1 statute, 80 percent of the area median income for the household is the same as the "very low-income limit" for the area in question.

available at <https://www.huduser.gov/portal/datasets/fmr.html>. In this case, the applicant must also attest that the household has not received, and does not anticipate receiving, another source of public or private subsidy or assistance for the rental costs that are the subject of the attestation. This limited payment is intended to provide the most vulnerable households the opportunity to gather additional documentation of the amount of the rental obligation or to negotiate with landlords in order to avoid eviction. The assistance described in this paragraph may only be provided for three months at a time, and a grantee must obtain evidence of rent owed consistent with the above after three months in order to provide further assistance to such a household; Treasury expects that in most cases the household would be able to provide documentation of the amount of the rental obligation in any applications for further assistance.

6. ERA funds may be used for “utilities and home energy costs” and “utilities and home energy costs arrears.” How are those terms defined and how should those costs be documented?

Utilities and home energy costs are separately stated charges related to the occupancy of rental property. Accordingly, utilities and home energy costs include separately stated electricity, gas, water and sewer, trash removal, and energy costs, such as fuel oil. Payments to public utilities are permitted.

All payments for utilities and home energy costs should be supported by a bill, invoice, or evidence of payment to the provider of the utility or home energy service.

Utilities and home energy costs that are covered by the landlord will be treated as rent.

7. The statutes establishing ERA1 and ERA2 allow the funds to be used for certain “other expenses,” as defined by the Secretary. What are some examples of these “other expenses”?

ERA1 funds used for “other expenses” must be related to housing and “incurred due, directly or indirectly, to the novel coronavirus disease (COVID-19) outbreak”. In contrast, ERA2 requires that “other expenses” be “related to housing” but does not require that they be incurred due to the COVID-19 outbreak.

For both ERA1 and ERA2, other expenses related to housing include relocation expenses (including prospective relocation expenses), such as rental security deposits, and rental fees, which may include application or screening fees. It can also include reasonable accrued late fees (if not included in rental or utility arrears), and Internet service provided to the rental unit. Internet service provided to a residence is related to housing and is in many cases a vital service that allows renters to engage in distance learning, telework, and telemedicine and obtain government services. However, given that coverage of Internet would reduce the amount of funds available for rental assistance, grantees should adopt policies that govern in what circumstances that they will determine that covering this cost would be appropriate.

All payments for housing-related expenses must be supported by documentary evidence such as a bill, invoice, or evidence of payment to the provider of the service. If a housing-related expense is included in a bundle or an invoice that is not itemized (for example, internet services

bundled together with telephone and cable television services) and obtaining an itemized invoice would be unduly burdensome, grantees may establish and apply reasonable procedures for determining the portion of the expense that is appropriate to be covered by ERA. As discussed in FAQ 26 below, under certain circumstances, the cost of a hotel stay may also be covered as an “other expense.”

8. Must a beneficiary of the rental assistance program have rental arrears?

No. The statutes establishing ERA1 and ERA2 permit the enrollment of households for only prospective benefits. For ERA1, if an applicant has rental arrears, the grantee may not make commitments for prospective rent payments unless it has also provided assistance to reduce the rental arrears; this requirement does not apply to ERA2.

9. May a grantee provide assistance for arrears that have accrued before the date of enactment of the statute?

Yes, but not before March 13, 2020, the date of the emergency declaration pursuant to section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5191(b).

10. Is there a limit on how many months of financial assistance a tenant can receive?

Yes. In ERA1, an eligible household may receive up to twelve (12) months of assistance (plus an additional three (3) months if necessary to ensure housing stability for the household, subject to the availability of funds). The aggregate amount of financial assistance an eligible household may receive under ERA2, when combined with financial assistance under ERA1, must not exceed 18 months.

In ERA1, financial assistance for prospective rent payments is limited to three months based on any application by or on behalf of the household, except that the household may receive assistance for prospective rent payments for additional months (i) subject to the availability of remaining funds currently allocated to the grantee, and (ii) based on a subsequent application for additional assistance. In no case may an eligible household receive more than 18 months of assistance under ERA1 and ERA2, combined.

11. Must a grantee pay for all of a household’s rental or utility arrears?

No. The full payment of arrears is allowed up to the limits established by the statutes, as described in FAQ 10 above. A grantee may structure a program to provide less than full coverage of arrears.

12. What outreach should be made by a grantee to a landlord or utility provider before determining that the landlord or utility provider will not accept direct payment from the grantee?

Treasury expects that in general, rental and utility assistance can be provided most effectively and efficiently when the landlord or utility provider participates in the program. However, in

cases where a landlord or utility provider does not participate in the program, the only way to achieve the statutory purpose is to provide assistance directly to the eligible household.

In ERA1, grantees must make reasonable efforts to obtain the cooperation of landlords and utility providers to accept payments from the ERA program. Outreach will be considered complete if (i) a request for participation is sent in writing, by mail, to the landlord or utility provider, and the addressee does not respond to the request within seven calendar days after mailing; (ii) the grantee has made at least three attempts by phone, text, or e-mail over a five calendar-day period to request the landlord or utility provider's participation; or (iii) a landlord confirms in writing that the landlord does not wish to participate. The final outreach attempt or notice to the landlord must be documented. The cost of contacting landlords would be an eligible administrative cost.

ERA2 does not require grantees to seek the cooperation of the landlord or utility provider before providing assistance directly to the tenant. However, if an ERA2 grantee chooses to seek the cooperation of landlords or utility providers before providing assistance directly to tenants, Treasury strongly encourages the grantee to apply the same ERA1 requirements as described above.

13. Is there a requirement that the eligible household have been in its current rental home when the public health emergency with respect to COVID-19 was declared?

No. There is no requirement regarding the length of tenure in the current unit.

14. What data should a grantee collect regarding households to which it provides rental assistance in order to comply with Treasury's reporting and recordkeeping requirements?

Treasury will provide instructions at a later time as to what information grantees must report to Treasury and how this information must be reported. At a minimum, in order to ensure that Treasury is able to fulfill its reporting requirements and its ongoing monitoring and oversight responsibilities, grantees should anticipate the need to collect from households and retain records on the following:

- Address of the rental unit;
- For landlords and utility providers, the name, address, and Social Security number, tax identification number or DUNS number;
- Amount and percentage of monthly rent covered by ERA assistance;
- Amount and percentage of separately stated utility and home energy costs covered by ERA assistance;
- Total amount of each type of assistance provided to each household (*i.e.*, rent, rental arrears, utilities and home energy costs, utilities and home energy costs arrears, and other expenses related to housing incurred due directly or indirectly to the COVID-19 outbreak);
- Amount of outstanding rental arrears for each household;
- Number of months of rental payments and number of months of utility or home energy cost payments for which ERA assistance is provided;
- Household income and number of individuals in the household; and

- Gender, race, and ethnicity of the primary applicant for assistance.

Grantees should also collect information as to the number of applications received in order to be able to report to Treasury the acceptance rate of applicants for assistance.

Treasury's Office of Inspector General may require the collection of additional information in order to fulfill its oversight and monitoring requirements.⁶ Treasury will provide additional information regarding reporting to Treasury at a future date. Grantees under ERA1 must comply with the requirement in section 501(g)(4) of Division N of the Consolidated Appropriations Act, 2021, to establish data privacy and security requirements for information they collect; grantees under ERA2 are also encouraged to comply with those requirements.⁷

The assistance listing number assigned to the ERA is 21.023.

15. The statute establishing ERA1 requires that payments not be duplicative of any other federally funded rental assistance provided to an eligible household. Are tenants of federally subsidized housing, e.g., Low Income Housing Credit, Public Housing, or Indian Housing Block Grant-assisted properties, eligible for the ERA?

An eligible household that occupies a federally subsidized residential or mixed-use property or receives federal rental assistance may receive assistance in the ERA, provided that ERA1 funds are not applied to costs that have been or will be reimbursed under any other federal assistance. Grantees are required to comply with Title VI of the Civil Rights Act and should evaluate whether their policies and practices regarding assistance to households that occupy federally subsidized residential or mixed-use properties or receive federal rental assistance comply with Title VI. With respect to ERA2, grantees must not refuse to provide assistance to households on the basis that they occupy such properties or receive such assistance, due to the disproportionate effect such a refusal could have on populations intended to receive assistance under the ERA and the potential for such a practice to violate applicable law, including Title VI.

If an eligible household participates in a HUD-assisted rental program or lives in certain federally assisted properties (e.g., a Housing Choice Voucher, Public Housing, or Project-Based Rental Assistance) and the tenant rent is adjusted according to changes in income, the renter household may receive ERA1 assistance for the tenant-owed portion of rent or utilities that is not subsidized. Grantees are encouraged to confirm that the participant has already reported any income loss or financial hardship to the Public Housing Authority or property manager and completed an interim re-examination before assistance is provided.

⁶ Note that this FAQ is not intended to address all reporting requirements that will apply to the ERA but rather to note for grantees information that they should anticipate needing to collect from households with respect to the provision of rental assistance.

⁷ Specifically, the statute establishing ERA1 requires grantees to establish data privacy and security requirements for certain information regarding applicants that (i) include appropriate measures to ensure that the privacy of the individuals and households is protected; (ii) provide that the information, including any personally identifiable information, is collected and used only for the purpose of submitting reports to Treasury; and (iii) provide confidentiality protections for data collected about any individuals who are survivors of intimate partner violence, sexual assault, or stalking.

Treasury encourages grantees to enter into partnerships with owners of federally subsidized housing to implement methods of meeting the statutory requirement to prioritize assistance to households with income that does not exceed 50 percent of the area median income for the household, or where one or more individuals within the household are unemployed as of the date of the application for assistance and have not been employed for the 90-day period preceding such date.

Pursuant to section 501(k)(3)(B) of Subdivision N of the Consolidated Appropriations Act, 2021, and 2 CFR 200.403, when providing ERA1 assistance, the grantee must review the household's income and sources of assistance to confirm that the ERA1 assistance does not duplicate any other assistance, including federal, state, or local assistance provided for the same costs. Grantees may rely on an attestation from the applicant regarding non-duplication with other government assistance in providing assistance to a household. Grantees with overlapping or contiguous jurisdictions are particularly encouraged to coordinate and participate in joint administrative solutions to meet this requirement. The requirement described in this paragraph does not apply to ERA2; however, to maximize program efficacy, Treasury encourages grantees to minimize the provision of duplicative assistance.

16. In ERA1, may a Tribe or Tribally Designated Housing Entity (TDHE) provide assistance to Tribal members living outside Tribal lands?

Yes. Tribal members living outside Tribal lands may receive ERA1 funds from their Tribe or TDHE, provided they are not already receiving ERA assistance from another Tribe or TDHE, state, or local government.

17. In ERA1, may a Tribe or TDHE provide assistance to non-Tribal members living on Tribal lands?

Yes. A Tribe or TDHE may provide ERA1 funds to non-Tribal members living on Tribal lands, provided these individuals are not already receiving ERA assistance from another Tribe or TDHE, state, or local government.

18. May a grantee provide assistance to households for which the grantee is the landlord?

Yes. A grantee may provide assistance to households for which the grantee is the landlord, provided that the grantee complies with the all provisions of the statute establishing ERA1 or ERA2, as applicable, the award terms, and applicable ERA guidance issued by Treasury, and (for purposes of ERA1) that no preferences beyond those outlined in the Consolidated Appropriations Act, 2021, are given to households that reside in the grantee's own properties.

19. May a grantee provide assistance to a renter household with respect to utility or energy costs without also covering rent?

Yes. A grantee is not required to provide assistance with respect to rent in order to provide assistance with respect to utility or energy costs. For ERA1, the limitations in section 501(c)(2)(B) of Division N of the Consolidated Appropriations Act, 2021, limiting assistance for prospective rent payments do not apply to the provision of utilities or home energy costs.

20. May a grantee provide ERA assistance to homeowners to cover their mortgage, utility, or energy costs?

No. ERA assistance may be provided only to eligible households, which is defined by statute to include only households that are obligated to pay rent on a residential dwelling. However, homeowners may be eligible for assistance under programs using funds under the Homeowner Assistance Fund, which was established by Treasury under the American Rescue Plan Act of 2021.

21. May grantees administer ERA programs by using contractors, subrecipients, or intergovernmental cooperation agreements?

Yes. Grantees may use ERA payments to make subawards to other entities, including non-profit organizations and local governments, to administer ERA programs on behalf of the grantees. The subrecipient monitoring and management requirements set forth in 2 CFR 200.331-333 will apply to such entities. Grantees may also enter into contracts using ERA payments for goods or services to implement ERA programs. Grantees must comply with the procurement standards set forth in 2 CFR 200.317-327 in entering into such contracts. Grantees are encouraged to achieve administrative efficiency and fiduciary responsibility by collaborating with other grantees in joint administrative solutions to deploying ERA resources.

22. ERA requires a prioritization of assistance for households with incomes less than 50% of area median income or households with one or more individuals that have not been employed for the 90-day period preceding the date of application. How should grantees prioritize assistance?

Grantees should establish a preference system for assistance that prioritizes assistance to households with incomes less than 50% area median income and to households with one or more members that have been unemployed for at least 90 days. Grantees should document the preference system they plan to use and should inform all applicants about available preferences.

Treasury will require grantees to report to Treasury on the methods they have established to implement this prioritization of assistance and to publicly post a description of their prioritization methods, including on their program web page if one exists, by July 15, 2021.

23. ERA1 and ERA2 both allow for up to 10 percent of the funds received by a grantee to be used for certain housing stability services. What are some examples of these services?

ERA1 and ERA2 have different requirements for housing stability services.

Under ERA1, these funds may be used to provide eligible households with case management and other services related to the COVID-19 outbreak, as defined by the Secretary, intended to help keep households stably housed.

Under ERA2, these services do not have to be related to the COVID-19 outbreak.

For purposes of ERA1 and ERA2, housing stability services include those that enable eligible households to maintain or obtain housing. Such services may include housing counseling, fair

housing counseling, case management related to housing stability, housing related services for survivors of domestic abuse or human trafficking, legal services or attorney's fees related to eviction proceedings and maintaining housing stability, and specialized services for individuals with disabilities or seniors that supports their ability to access or maintain housing. Grantees using ERA funds for housing stability services must maintain records regarding such services and the amount of funds provided to them.

24. Are grantees required to remit interest earned on ERA payments made by Treasury?

No. ERA payments made by Treasury to states, territories, and the District of Columbia are not subject to the requirement of the Cash Management Improvement Act and Treasury's implementing regulations at 31 CFR part 205 to remit interest to Treasury. ERA payments made by Treasury to local governments, Tribes, and TDHEs are not subject to the requirement of 2 CFR 200.305(b)(8)–(9) to maintain balances in an interest-bearing account and remit payments to Treasury.

25. When may Treasury recoup ERA funds from a grantee?

Treasury may recoup ERA funds from a grantee if the grantee does not comply with the applicable limitations on the use of those funds.

26. May rental assistance be provided to temporarily displaced households living in hotels or motels?

Yes. The cost of a hotel or motel room occupied by an eligible household may be covered using ERA assistance within the category of certain "other expenses related to housing" (as described in FAQ 7) provided that:

- i. the household has been temporarily or permanently displaced from its primary residence or does not have a permanent residence elsewhere;
- ii. the total months of assistance provided to the household do not exceed the applicable time limit described in FAQ 10; and
- iii. documentation of the hotel or motel stay is provided and the other applicable requirements provided in the statute and these FAQs are met.

The cost of the hotel or motel stay would not include expenses incidental to the charge for the room.

Grantees covering the cost of such stays must develop policies and procedures detailing under what circumstances they would provide assistance to cover such stays. In doing so, grantees should consider the cost effectiveness of offering assistance for this purpose as compared to other uses. If a household is eligible for an existing program with narrower eligibility criteria that can provide similar assistance for hotel or motel stays, such as the HUD Emergency Solutions Grant program or FEMA Public Assistance, grantees should utilize such programs prior to providing similar assistance under the ERA program.

27. May a renter subject to a “rent-to-own” agreement with a landlord be eligible for ERA assistance?

A grantee may provide financial assistance to households that are renting their residence under a “rent-to-own” agreement, under which the renter has the option (or obligation) to purchase the property at the end of the lease term, provided that a member of his or her household:

- i. is not a signor or co-signor to the mortgage on the property;
- ii. does not hold the deed or title to the property; and
- iii. has not exercised the option to purchase.

Homeowners may be eligible for assistance under programs using funds under the Homeowner Assistance Fund, which was established by Treasury under the American Rescue Plan Act of 2021.

28. Under what circumstances may households living in manufactured housing (mobile homes) receive assistance?

Rental payments for either the manufactured home and/or the parcel of land the manufactured home occupies are eligible for financial assistance under ERA programs. Households renting manufactured housing and/or the parcel of land the manufactured home occupies may also receive assistance for utilities and other expenses related to housing, as detailed in FAQ 7 above. This principle also applies to mooring fees for water-based dwellings (houseboats).

29. What are the applicable limitations on administrative expenses?

Under ERA1, not more than 10 percent of the amount paid to a grantee may be used for administrative costs attributable to providing financial assistance and housing stability services to eligible households. Under ERA2, not more than 15 percent of the amount paid to a grantee may be used for administrative costs attributable to providing financial assistance, housing stability services, and other affordable rental housing and eviction prevention activities.

The revised award term for ERA1 issued by Treasury permits recipients to use funds provided to cover both direct and indirect costs. A grantee may permit a subrecipient to incur more than 10 or 15 percent, as applicable, of the amount of the subaward issued to that subrecipient as long as the total of all administrative costs incurred by the grantee and all subrecipients, whether as direct or indirect costs, does not exceed 10 or 15 percent, as applicable, of the total amount of the award provided to the grantee from Treasury.)

Further, the revised award term for ERA1 no longer requires grantees to deduct administrative costs charged to the award from the amount available for housing stability services. Rather, any direct and indirect administrative costs in ERA1 or ERA2 must be allocated by the grantee to either the provision of financial assistance or the provision of housing stability services. As required by the applicable statutes, not more than 10 percent of funds received by a grantee may be used to provide eligible households with housing stability services (discussed in FAQ 23). To the extent administrative costs are not readily allocable to one or the other of these categories,

the grantee may assume an allocation of the relevant costs of 90 percent to financial assistance and 10 percent to housing stability services.

Grantees may apply their negotiated indirect cost rate to the award, but only to the extent that the total of the amount charged pursuant to that rate and the amount of direct costs charged to the award does not exceed 10 percent of the amount of the award.

30. Should grantees provide tenants the option to apply directly for ERA assistance, rather than only accepting applications for assistance from landlords and owners of dwellings?

For ERA1, Treasury strongly encourages grantees to provide an option for tenants to apply directly for funding, rather than only accepting applications for assistance from landlords and owners of dwellings. For ERA2, grantees are required to allow tenants to apply directly for assistance, even if the landlord or owner chooses not to participate, consistent with the statutory requirement for the funds to be used to provide financial assistance to eligible households.

See FAQ 12 for additional information on grantees providing assistance to landlords and tenants.

31. How should grantees ensure that recipients use ERA funds only for permissible purposes?

Grantees should require recipients of funds under ERA programs, including tenants and landlords, to commit in writing to use ERA assistance only for the intended purpose before issuing a payment. Grantees are not required to obtain documentation evidencing the use of ERA program funds by tenants and landlords. Grantees are expected to apply reasonable fraud-prevention procedures and to investigate and address potential instances of fraud or the misuse of funds that they become aware of.

32. Can grantees prohibit landlords from pursuing eviction for nonpayment of rent for some period after receiving ERA assistance?

With respect to landlords that receive funds under an ERA program for prospective rent, the grantee must prohibit the landlord from evicting the tenant for nonpayment of rent during the period covered by the assistance.

In addition, with respect to landlords that receive funds for rental arrears, to promote the purpose of the program the grantee is encouraged to prohibit the landlord from evicting the tenant for nonpayment of rent for some period of time, consistent with applicable law.

In all cases, Treasury strongly encourages grantees to require landlords that receive funds under the ERA, as a condition of receiving the funds, not to evict tenants for nonpayment of rent for 30 to 90 days longer than the period covered by the rental assistance.

33. How can grantees work with other grantees to make their ERA programs consistent?

Treasury encourages different grantees to collaborate to develop consistent terms of their ERA programs, in order to reduce burdens for entities including landlords with properties in multiple jurisdictions.

34. Should a grantee require that a landlord initiate an eviction proceeding in order to apply for assistance under an ERA program?

No.

35. How can ERA assistance be used to support an eligible household moving to a new home?

ERA funds may be used to provide assistance to eligible households to cover prospective relocation assistance, rent, and utility or home energy costs, including after an eviction. Treasury encourages grantees to provide prospective support to help ensure housing stability. See FAQ 7 (regarding qualifying relocation expenses) and FAQ 10 (regarding time limits on assistance).

FACT SHEET: The Coronavirus State and Local Fiscal Recovery Funds Will Deliver \$350 Billion for State, Local, Territorial, and Tribal Governments to Respond to the COVID-19 Emergency and Bring Back Jobs

May 10, 2021

Aid to state, local, territorial, and Tribal governments will help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery

Today, the U.S. Department of the Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021, to provide \$350 billion in emergency funding for eligible state, local, territorial, and Tribal governments. Treasury also released details on how these funds can be used to respond to acute pandemic response needs, fill revenue shortfalls among these governments, and support the communities and populations hardest-hit by the COVID-19 crisis. With the launch of the Coronavirus State and Local Fiscal Recovery Funds, eligible jurisdictions will be able to access this funding in the coming days to address these needs.

State, local, territorial, and Tribal governments have been on the frontlines of responding to the immense public health and economic needs created by this crisis – from standing up vaccination sites to supporting small businesses – even as these governments confronted revenue shortfalls during the downturn. As a result, these governments have endured unprecedented strains, forcing many to make untenable choices between laying off educators, firefighters, and other frontline workers or failing to provide other services that communities rely on. Faced with these challenges, state and local governments have cut over 1 million jobs since the beginning of the crisis. The experience of prior economic downturns has shown that budget pressures like these often result in prolonged fiscal austerity that can slow an economic recovery.

To support the immediate pandemic response, bring back jobs, and lay the groundwork for a strong and equitable recovery, the American Rescue Plan Act of 2021 established the Coronavirus State and Local Fiscal Recovery Funds, designed to deliver \$350 billion to state, local, territorial, and Tribal governments to bolster their response to the COVID-19 emergency and its economic impacts. Today, Treasury is launching this much-needed relief to:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control;
- Replace lost public sector revenue to strengthen support for vital public services and help retain jobs;
- Support immediate economic stabilization for households and businesses; and,
- Address systemic public health and economic challenges that have contributed to the inequal impact of the pandemic on certain populations.

The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each jurisdiction to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest-hit by the crisis. These funds also deliver resources that recipients can invest in building, maintaining, or upgrading their water, sewer, and broadband infrastructure.

Starting today, eligible state, territorial, metropolitan city, county, and Tribal governments may request Coronavirus State and Local Fiscal Recovery Funds through the Treasury Submission Portal. Concurrent with this program launch, Treasury has published an Interim Final Rule that implements the provisions of this program.

FUNDING AMOUNTS

The American Rescue Plan provides a total of \$350 billion in Coronavirus State and Local Fiscal Recovery Funds to help eligible state, local, territorial, and Tribal governments meet their present needs and build the foundation for a strong recovery. Congress has allocated this funding to tens of thousands of jurisdictions. These allocations include:

Type	Amount (\$ billions)
States & District of Columbia	\$195.3
Counties	\$65.1
Metropolitan Cites	\$45.6
Tribal Governments	\$20.0
Territories	\$4.5
Non-Entitlement Units of Local Government	\$19.5

Treasury expects to distribute these funds directly to each state, territorial, metropolitan city, county, and Tribal government. Local governments that are classified as non-entitlement units will receive this funding through their applicable state government. Treasury expects to provide further guidance on distributions to non-entitlement units next week.

Local governments should expect to receive funds in two tranches, with 50% provided beginning in May 2021 and the balance delivered 12 months later. States that have experienced a net increase in the unemployment rate of more than 2 percentage points from February 2020 to the latest available data as of the date of certification will receive their full allocation of funds in a single payment; other states will receive funds in two equal tranches. Governments of U.S. territories will receive a single payment. Tribal governments will receive two payments, with the first payment available in May and the second payment, based on employment data, to be delivered in June 2021.

USES OF FUNDING

Coronavirus State and Local Fiscal Recovery Funds provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers. Within the categories of eligible uses, recipients have broad flexibility to decide how best to use this funding to meet the needs of their communities. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to:

- **Support public health expenditures**, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
- **Address negative economic impacts caused by the public health emergency**, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- **Provide premium pay for essential workers**, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Within these overall categories, Treasury’s Interim Final Rule provides guidelines and principles for determining the types of programs and services that this funding can support, together with examples of allowable uses that recipients may consider. As described below, Treasury has also designed these provisions to take into consideration the disproportionate impacts of the COVID-19 public health emergency on those hardest-hit by the pandemic.

1. Supporting the public health response

Mitigating the impact of COVID-19 continues to require an unprecedented public health response from state, local, territorial, and Tribal governments. Coronavirus State and Local Fiscal Recovery Funds provide resources to meet these needs through the provision of care for those impacted by the virus and through services that address disparities in public health that have been exacerbated by the pandemic. Recipients may use this funding to address a broad range of public health needs across COVID-19 mitigation, medical expenses, behavioral healthcare, and public health resources. Among other services, these funds can help support:

- **Services and programs to contain and mitigate the spread of COVID-19, including:**
 - ✓ Vaccination programs
 - ✓ Medical expenses
 - ✓ Testing
 - ✓ Contact tracing
 - ✓ Isolation or quarantine
 - ✓ PPE purchases
 - ✓ Support for vulnerable populations to access medical or public health services
 - ✓ Public health surveillance (e.g., monitoring for variants)
 - ✓ Enforcement of public health orders
 - ✓ Public communication efforts
 - ✓ Enhancement of healthcare capacity, including alternative care facilities
 - ✓ Support for prevention, mitigation, or other services in congregate living facilities and schools
 - ✓ Enhancement of public health data systems
 - ✓ Capital investments in public facilities to meet pandemic operational needs
 - ✓ Ventilation improvements in key settings like healthcare facilities

- **Services to address behavioral healthcare needs exacerbated by the pandemic, including:**
 - ✓ Mental health treatment
 - ✓ Substance misuse treatment
 - ✓ Other behavioral health services
 - ✓ Hotlines or warmlines
 - ✓ Crisis intervention
 - ✓ Services or outreach to promote access to health and social services
- **Payroll and covered benefits expenses** for public health, healthcare, human services, public safety and similar employees, to the extent that they work on the COVID-19 response. For public health and safety workers, recipients can use these funds to cover the full payroll and covered benefits costs for employees or operating units or divisions primarily dedicated to the COVID-19 response.

2. Addressing the negative economic impacts caused by the public health emergency

The COVID-19 public health emergency resulted in significant economic hardship for many Americans. As businesses closed, consumers stayed home, schools shifted to remote education, and travel declined precipitously, over 20 million jobs were lost between February and April 2020. Although many have since returned to work, as of April 2021, the economy remains more than 8 million jobs below its pre-pandemic peak, and more than 3 million workers have dropped out of the labor market altogether since February 2020.

To help alleviate the economic hardships caused by the pandemic, Coronavirus State and Local Fiscal Recovery Funds enable eligible state, local, territorial, and Tribal governments to provide a wide range of assistance to individuals and households, small businesses, and impacted industries, in addition to enabling governments to rehire public sector staff and rebuild capacity. Among these uses include:

- **Delivering assistance to workers and families**, including aid to unemployed workers and job training, as well as aid to households facing food, housing, or other financial insecurity. In addition, these funds can support survivor's benefits for family members of COVID-19 victims.
- **Supporting small businesses**, helping them to address financial challenges caused by the pandemic and to make investments in COVID-19 prevention and mitigation tactics, as well as to provide technical assistance. To achieve these goals, recipients may employ this funding to execute a broad array of loan, grant, in-kind assistance, and counseling programs to enable small businesses to rebound from the downturn.
- **Speeding the recovery of the tourism, travel, and hospitality sectors**, supporting industries that were particularly hard-hit by the COVID-19 emergency and are just now beginning to mend. Similarly impacted sectors within a local area are also eligible for support.
- **Rebuilding public sector capacity**, by rehiring public sector staff and replenishing unemployment insurance (UI) trust funds, in each case up to pre-pandemic levels. Recipients may also use this funding to build their internal capacity to successfully implement economic relief programs, with investments in data analysis, targeted outreach, technology infrastructure, and impact evaluations.

3. Serving the hardest-hit communities and families

While the pandemic has affected communities across the country, it has disproportionately impacted low-income families and communities of color and has exacerbated systemic health and economic inequities. Low-income and socially vulnerable communities have experienced the most severe health impacts. For example, counties with high poverty rates also have the highest rates of infections and deaths, with 223 deaths per 100,000 compared to the U.S. average of 175 deaths per 100,000.

Coronavirus State and Local Fiscal Recovery Funds allow for a broad range of uses to address the disproportionate public health and economic impacts of the crisis on the hardest-hit communities, populations, and households. Eligible services include:

- **Addressing health disparities and the social determinants of health**, through funding for community health workers, public benefits navigators, remediation of lead hazards, and community violence intervention programs;
- **Investments in housing and neighborhoods**, such as services to address individuals experiencing homelessness, affordable housing development, housing vouchers, and residential counseling and housing navigation assistance to facilitate moves to neighborhoods with high economic opportunity;
- **Addressing educational disparities** through new or expanded early learning services, providing additional resources to high-poverty school districts, and offering educational services like tutoring or afterschool programs as well as services to address social, emotional, and mental health needs; and,
- **Promoting healthy childhood environments**, including new or expanded high quality childcare, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth.

Governments may use Coronavirus State and Local Fiscal Recovery Funds to support these additional services if they are provided:

- within a Qualified Census Tract (a low-income area as designated by the Department of Housing and Urban Development);
- to families living in Qualified Census Tracts;
- by a Tribal government; or,
- to other populations, households, or geographic areas disproportionately impacted by the pandemic.

4. Replacing lost public sector revenue

State, local, territorial, and Tribal governments that are facing budget shortfalls may use Coronavirus State and Local Fiscal Recovery Funds to avoid cuts to government services. With these additional resources, recipients can continue to provide valuable public services and ensure that fiscal austerity measures do not hamper the broader economic recovery.

Many state, local, territorial, and Tribal governments have experienced significant budget shortfalls, which can yield a devastating impact on their respective communities. Faced with budget shortfalls and pandemic-related uncertainty, state and local governments cut staff in all 50 states. These budget shortfalls and staff cuts are particularly problematic at present, as these entities are on the front lines of battling the COVID-19 pandemic and helping citizens weather the economic downturn.

Recipients may use these funds to replace lost revenue. Treasury's Interim Final Rule establishes a methodology that each recipient can use to calculate its reduction in revenue. Specifically, recipients will compute the extent of their reduction in revenue by comparing their actual revenue to an alternative representing what could have been expected to occur in the absence of the pandemic. Analysis of this expected trend begins with the last full fiscal year prior to the public health emergency and projects forward at either (a) the recipient's average annual revenue growth over the three full fiscal years prior to the public health emergency or (b) 4.1%, the national average state and local revenue growth rate from 2015-18 (the latest available data).

For administrative convenience, Treasury's Interim Final Rule allows recipients to presume that any diminution in actual revenue relative to the expected trend is due to the COVID-19 public health emergency. Upon receiving Coronavirus State and Local Fiscal Recovery Funds, recipients may immediately calculate the reduction in revenue that occurred in 2020 and deploy funds to address any shortfall. Recipients will have the opportunity to re-calculate revenue loss at several points through the program, supporting those entities that experience a lagged impact of the crisis on revenues.

Importantly, once a shortfall in revenue is identified, recipients will have broad latitude to use this funding to support government services, up to this amount of lost revenue.

5. Providing premium pay for essential workers

Coronavirus State and Local Fiscal Recovery Funds provide resources for eligible state, local, territorial, and Tribal governments to recognize the heroic contributions of essential workers. Since the start of the public health emergency, essential workers have put their physical well-being at risk to meet the daily needs of their communities and to provide care for others.

Many of these essential workers have not received compensation for the heightened risks they have faced and continue to face. Recipients may use this funding to provide premium pay directly, or through grants to private employers, to a broad range of essential workers who must be physically present at their jobs including, among others:

- | | |
|---|---|
| ✓ Staff at nursing homes, hospitals, and home-care settings | ✓ Truck drivers, transit staff, and warehouse workers |
| ✓ Workers at farms, food production facilities, grocery stores, and restaurants | ✓ Childcare workers, educators, and school staff |
| ✓ Janitors and sanitation workers | ✓ Social service and human services staff |
| ✓ Public health and safety staff | |

Treasury's Interim Final Rule emphasizes the need for recipients to prioritize premium pay for lower income workers. Premium pay that would increase a worker's total pay above 150% of the greater of the state or county average annual wage requires specific justification for how it responds to the needs of these workers.

In addition, employers are both permitted and encouraged to use Coronavirus State and Local Fiscal Recovery Funds to offer retrospective premium pay, recognizing that many essential workers have not yet received additional compensation for work performed. Staff working for third-party contractors in eligible sectors are also eligible for premium pay.

6. Investing in water and sewer infrastructure

Recipients may use Coronavirus State and Local Fiscal Recovery Funds to invest in necessary improvements to their water and sewer infrastructures, including projects that address the impacts of climate change.

Recipients may use this funding to invest in an array of drinking water infrastructure projects, such as building or upgrading facilities and transmission, distribution, and storage systems, including the replacement of lead service lines.

Recipients may also use this funding to invest in wastewater infrastructure projects, including constructing publicly-owned treatment infrastructure, managing and treating stormwater or subsurface drainage water, facilitating water reuse, and securing publicly-owned treatment works.

To help jurisdictions expedite their execution of these essential investments, Treasury's Interim Final Rule aligns types of eligible projects with the wide range of projects that can be supported by the Environmental Protection Agency's Clean Water State Revolving Fund and Drinking Water State Revolving Fund. Recipients retain substantial flexibility to identify those water and sewer infrastructure investments that are of the highest priority for their own communities.

Treasury's Interim Final Rule also encourages recipients to ensure that water, sewer, and broadband projects use strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions.

7. Investing in broadband infrastructure

The pandemic has underscored the importance of access to universal, high-speed, reliable, and affordable broadband coverage. Over the past year, millions of Americans relied on the internet to participate in remote school, healthcare, and work.

Yet, by at least one measure, 30 million Americans live in areas where there is no broadband service or where existing services do not deliver minimally acceptable speeds. For millions of other Americans, the high cost of broadband access may place it out of reach. The American Rescue Plan aims to help remedy these shortfalls, providing recipients with flexibility to use Coronavirus State and Local Fiscal Recovery Funds to invest in broadband infrastructure.

Recognizing the acute need in certain communities, Treasury's Interim Final Rule provides that investments in broadband be made in areas that are currently unserved or underserved—in other words, lacking a wireline connection that reliably delivers minimum speeds of 25 Mbps download and 3 Mbps upload. Recipients are also encouraged to prioritize projects that achieve last-mile connections to households and businesses.

Using these funds, recipients generally should build broadband infrastructure with modern technologies in mind, specifically those projects that deliver services offering reliable 100 Mbps download and 100

Mbps upload speeds, unless impracticable due to topography, geography, or financial cost. In addition, recipients are encouraged to pursue fiber optic investments.

In view of the wide disparities in broadband access, assistance to households to support internet access or digital literacy is an eligible use to respond to the public health and negative economic impacts of the pandemic, as detailed above.

8. Ineligible Uses

Coronavirus State and Local Fiscal Recovery Funds provide substantial resources to help eligible state, local, territorial, and Tribal governments manage the public health and economic consequences of COVID-19. Recipients have considerable flexibility to use these funds to address the diverse needs of their communities.

To ensure that these funds are used for their intended purposes, the American Rescue Plan Act also specifies two ineligible uses of funds:

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue due to a change in law from March 3, 2021 through the last day of the fiscal year in which the funds provided have been spent.** The American Rescue Plan ensures that funds needed to provide vital services and support public employees, small businesses, and families struggling to make it through the pandemic are not used to fund reductions in net tax revenue. Treasury's Interim Final Rule implements this requirement. If a state or territory cuts taxes, they must demonstrate how they paid for the tax cuts from sources other than Coronavirus State Fiscal Recovery Funds—by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be paid back to the Treasury.
- **No recipient may use this funding to make a deposit to a pension fund.** Treasury's Interim Final Rule defines a "deposit" as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions for employees whose wages and salaries are an eligible use of funds.

Treasury's Interim Final Rule identifies several other ineligible uses, including funding debt service, legal settlements or judgments, and deposits to rainy day funds or financial reserves. Further, general infrastructure spending is not covered as an eligible use outside of water, sewer, and broadband investments or above the amount allocated under the revenue loss provision. While the program offers broad flexibility to recipients to address local conditions, these restrictions will help ensure that funds are used to augment existing activities and address pressing needs.

Date: May 17, 2021

Amount: 47,509,168.00

Dept. Head: Wendi Heglar

Department: Finance

Internal Transfer Within Department

Transfer Between Departments/Funds

X Supplemental Request

This budget amendment is to budget the American Rescue Plan funds and the second phase of the Emergency Rental Assistance funds.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
440	6	1925-6384-ARP	American Rescue Plan	-	42,043,458.00		42,043,458.00
440	9	1925-931501-ARP	Health and Safety Materials	-	1,000,000.00		1,000,000.00
440	9	1925-9445-ARP	Purchased Services	-	2,000,000.00		2,000,000.00
440	9	1925-946101-ARP	Emergency Assistance	-	2,000,000.00		2,000,000.00
440	9	1925-974914-ARP	Non-Profit using Cares		5,000,000.00		5,000,000.00
440	9	1925-9397-ARP	Miscellaneous/Unallocated	-	32,043,458.00		32,043,458.00
440	6	5645-6202-ERA22	Emergency Rental Assistance Second Allocation	-	5,165,710.00		5,165,710.00
440	9	5645-9114-ERA22	Contracted Employees	-	41,819.00		41,819.00
440	9	5645-9201-ERA22	Social Security	-	1,899.00		1,899.00
440	9	5645-9202-ERA22	Medicare	-	633.00		633.00
440	9	5645-9205-ERA22	Group Hospital Insurance	-	14,243.00		14,243.00
440	9	5645-9230-ERA22	Workers' Compensation	-	158.00		158.00
440	9	5645-9301-ERA22	Office Supplies	-	3,956.00		3,956.00
440	9	5645-9445-ERA22	Purchased Services	-	453,784.00		453,784.00
440	9	5645-946002-ERA22	US Treasury Emergency Asst	-	4,649,139.00		4,649,139.00
440	9	5645-9640-ERA22	Insurance & Bonds	-	79.00		79.00
Total							0.00

Budget Officer

County Manager

Board of Commissioners

Approved

Approved

Approved

Denied

Denied

Denied

Signature

Signature

Signature

Date

Date

Date

**CABARRUS COUNTY
CARES RELIEF FUNDS – SPECIAL REVENUE
PROJECT ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of receiving and disbursing funds as directed by CARES Act funding and the US Department of State Treasury and Emergency Rental Assistance Program (ERAP) funding and the US Department of State Treasury.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP), the grant terms, the rules and regulations of the US Department of State Treasury and the budget contained herein.
- C. It is estimated that the following revenues will be available to fund COVID 19 and Emergency Rental Assistance expenditures:

CARES Act Relief Funds	\$7,972,670
American Rescue Plan	42,043,458
Interest Income	3,499
Emergency Rental Assistance (ERA21)	6,528,517
Emergency Rental Assistance Second Allocation (ERA22)	5,165,710

TOTAL REVENUES	\$61,713,854
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- D. The following appropriations are made for expenditures related to COVID19 and Emergency Rental Assistance:
- | | |
|---|-------------|
| Salaries and Benefits (CARES) | \$3,581,275 |
| Other Public Health Expenditures (CARES) | 2,415,010 |
| Municipal Distribution (CARES) | 1,979,884 |
| Administration (ERA21) | 652,851 |
| Emergency Rental Assistance (ERA21) | 5,875,666 |
| Administration (ERA22) | 516,571 |
| Emergency Rental Assistance Second Allocation (ERA22) | 4,649,139 |
| Other Public Health Expenditures (ARP) | 10,000,000 |
| Unallocated (ARP) | 32,043,458 |

TOTAL EXPENDITURES	\$61,713,854
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GRAND TOTAL – REVENUES	\$61,713,854
GRAND TOTAL – EXPENDITURES	\$61,713,854

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.

- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
 11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Grant Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.

- c. Copies of this grant project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a grant project, all unrestricted excess funds are transferred to the General Fund and the portion of the Grant Project associated with the project is closed.

Adopted this 17th day of May, 2021.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Stephen M. Morris, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

County Manager - Presentation of the FY22 Recommended Budget

BRIEF SUMMARY:

The County Manager will present the FY22 Recommended Budget to the Board of Commissioners. A copy of the budget will be filed in the office of the Clerk to the Board on May 17 and will be available for public inspection at the Cabarrus County Governmental Center during regular business hours. The budget will also be posted on the County website at <https://www.cabarruscounty.us/resources/current-budget>.

A public hearing will be held at the Governmental Center at 65 Church Street S in Concord on June 7 at 6:30 p.m. If needed, a budget workshop will be held in the Multipurpose Room at the Governmental Center on June 10 at 4:00 p.m. Adoption of the budget is scheduled for June 21, 2021.

REQUESTED ACTION:

Receive recommended budget.

Schedule a public hearing on the proposed FY 22 Cabarrus County budget for Monday, June 7, 2021 at 6:30 p.m. or as soon thereafter as persons may be heard.

EXPECTED LENGTH OF PRESENTATION:

30 Minutes

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Receive Updates From Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

BRIEF SUMMARY:

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

REQUESTED ACTION:

Receive updates and discuss as needed.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Request for Applications for County Boards/Committees

BRIEF SUMMARY:

Vacant Positions on the Cabarrus County Boards & Committees are as follows:

Boards & Committees	Vacancies/Expiring/Expired Terms	Term Expiration and/or Position
Active Living & Parks Commission	n/a	*
Adult Care Home Community Advisory Committee	8	**
Agricultural Advisory Board	n/a	*
Animal Protection Advisory Board	n/a	*
Board of Equalization & Review	2	*
Centralina Workforce Development Board	2	*
Concord Planning Commission (ETJ)	1	*
Early Childhood Task Force Advisory Board	n/a	*
Harrisburg Fire Advisory Board	2	*
Harrisburg Planning & Zoning Board and Board of Adjustment (ETJ)	1	*
Home & Community Care Block Grant Committee	n/a	*
Human Services Advisory Board	1	*

Industrial Facilities & Pollution Control Financing Authority	n/a	*
Jury Commission	1	*
Juvenile Crime Prevention Council	7	*
Library Board of Trustees	n/a	*
Mental Health Advisory Board	n/a	*
Mt. Pleasant Planning Board & Board of Adjustment	n/a	
Nursing Home Community Advisory Board	8	**
Planning & Zoning Commission	n/a	*
Public Health Authority of Cabarrus County	3	*
Region F Aging Advisory Committee	3	*
Rowan-Cabarrus Community College Board of Trustees	2	*
Senior Centers Advisory Council	n/a	*
Tourism Authority	4	*
Transportation Advisory Board	11	*
Water & Sewer Authority of Cabarrus County	1	*
Youth Commission	12	A.L. Brown, Central Cabarrus, Cox Mill, Jay M. Robinson, Mt. Pleasant, NW Cabarrus & At-large high schools

*Term lengths and expirations vary per board roster.

**Initial terms are for one year. Additional terms are for three years.

A description of each board/committee is attached along with an application for appointment. Visit the County's website to complete the online application. For more information, contact the Clerk at 704-920-2109 or go to <https://www.cabarruscounty.us/boards-and-committees>.

REQUESTED ACTION:

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ Boards & Committees Descriptions
- ▣ Concord ETJ Map
- ▣ Harrisburg ETJ Map
- ▣ Application
- ▣ Youth Commission Application

CABARRUS COUNTY

BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact the Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at www.cabarruscounty.us.

A listing of the boards/committees is as follows:

ACTIVE LIVING AND PARKS COMMISSION

This commission advises on parks and recreation needs of County residents and assists the Parks Department in planning facilities and operational activities. The 11-member commission includes a representative from each of the 7 planning areas (Concord, Eastern, Kannapolis, Central, Midland, Northwest Cabarrus and Harrisburg), 2 at-large representatives, 1 representative from the Cabarrus School Board and 1 representative from the Kannapolis School Board. Appointments are for terms of three years.

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

AGRICULTURAL ADVISORY BOARD

The Agricultural Advisory Board is designed to implement the provisions of the Voluntary Agricultural District Ordinance. The Board is charged with accepting applications to the voluntary agricultural districts, promoting the enhancement of agriculture in our county, and assisting the Cabarrus County Commissioners with information and positions regarding decisions impacting agricultural production in our county.

ANIMAL PRESERVATION & PROTECTION ADVISORY COMMITTEE

The committee's purposes are outlined as follows: (1) Review current operations of Cabarrus County Animal Control; (2) Provide educational materials in several languages to the Cabarrus County residents on Spay/Neuter, proper feeding, housing and healthcare for pets; (3) Establish a protocol for the availability for low cost spaying and neutering of pets belonging to indigent residents of Cabarrus County. Members serve two-year terms.

BOARD OF EQUALIZATION AND REVIEW

This board: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

CABARRUS COUNTY PLANNING AND ZONING COMMISSION

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

CENTRALINA WORKFORCE DEVELOPMENT BOARD

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

CONCORD PLANNING AND ZONING COMMISSION

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

HARRISBURG FIRE ADVISORY BOARD

The Harrisburg Fire Advisory Board advises the Town Council, Town Administrator and the Fire Chief on matters of policy, administration and operations. The board tracks the progress of the Harrisburg Fire Department's key objectives as outlined in the annual report, reviews the Department's By-Laws on an annual basis, and recommends changes to the Town Council for final approval.

HARRISBURG PLANNING AND ZONING BOARD

This board reviews, regulates development within and around the boundaries of the Town of Harrisburg and hears and decides on appeals of zoning within the Town's jurisdiction. The County Commissioners appoint one person who resides in the extraterritorial jurisdiction of the Town to serve for a term of three years.

HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE

This advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.

HUMAN SERVICES ADVISORY BOARD

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

In the first year of organization, the terms will be staggered with three members appointed to three-year terms and two members appointed to two-year terms.

INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY

This authority provides for the issuance of revenue bonds to aid in financing (1) industrial and manufacturing facilities which provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages and (2) pollution control facilities for industries. The 7-member authority meets as needed. Appointments are for terms of six years.

JURY COMMISSION

This commission is responsible for compiling the jury lists for the Courts. The Board of Commissioners appoints one member for a term of two years to the 3-member commission.

JUVENILE CRIME PREVENTION COUNCIL

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

LIBRARY BOARD OF TRUSTEES

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters. The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

MOUNT PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT

This board guides, reviews, regulates land development within and around the boundaries of the Town of Mt. Pleasant and hears and decides on appeals of zoning within the Town's jurisdiction. The Board of Commissioners appoints two persons who reside within the Town's extraterritorial jurisdiction area for terms of three years.

NURSING HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or designee of the CMC-NorthEast Medical Center Board of Trustees; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

REGION F AGING ADVISORY COMMITTEE

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

ROWAN-CABARRUS COMMUNITY COLLEGE (RCCC) BOARD OF TRUSTEES

This board governs the operation of the community college according to State law. The Cabarrus County Board of Commissioners makes two four-year appointments to the Board of Trustees.

SENIOR CENTERS ADVISORY COUNCIL

The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

TOURISM AUTHORITY

This 9-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members, including a County Commissioner and/or County Manager; three members from recommendations submitted by the Cabarrus County Tourism Authority; and three members from recommendations submitted by the Cabarrus Regional Chamber of Commerce. Appointments are for terms of three years.

TRANSPORTATION ADVISORY BOARD

This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

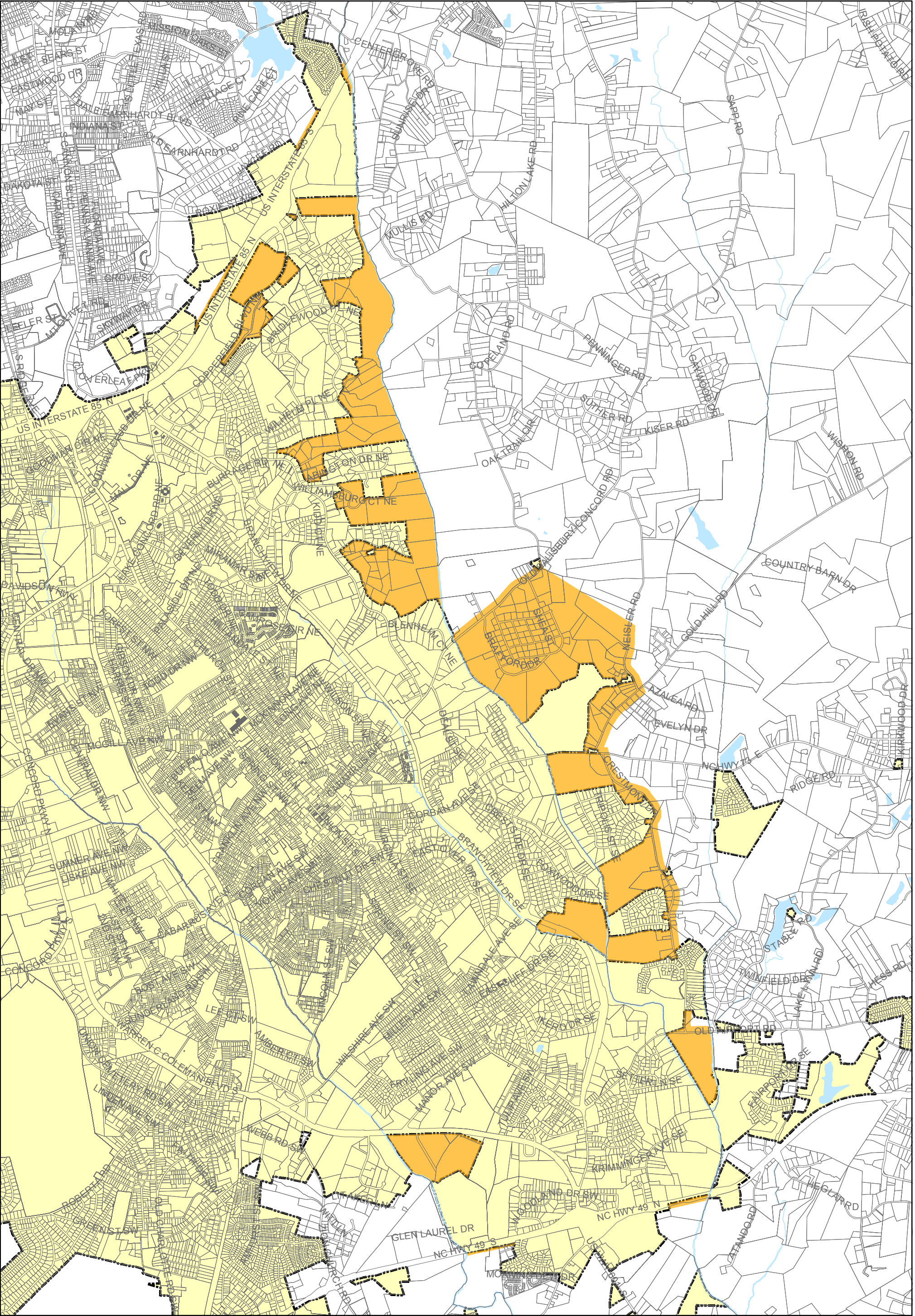
WATER & SEWER AUTHORITY OF CABARRUS COUNTY

The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as

follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

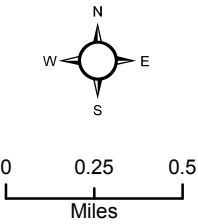
YOUTH COMMISSION

The purpose of the Youth Commission is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Commission will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.



City of Concord
Extraterritorial Jurisdiction (ETJ)

- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds





Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. _____
2. _____
3. _____

XXXXXXXXXXXX

Name: _____

Home Address: _____

Mailing Address (if different): _____

City / State / ZIP: _____

Resident of Cabarrus County: ____ Yes ____ No

Telephone: Home: _____ Work: _____

Cell: _____ Fax: _____

Email Address: _____

Occupation: _____

Business Address: _____

City / State / Zip: _____

Do You Have a N. C. Driver's License? ____ Yes ____ No Age (optional): _____

Number hours available per month for this position: _____

Best time of day/or days available: _____

Educational Background: _____

Business and Civic Experience: _____

Areas of Interest / Skills: _____

Other County Boards / Committees / Commissions presently serving on: _____
_____ Term Expiration Date: _____

Have you ever been charged with and / or convicted of a criminal offense? _____ If so, please explain _____

References

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

Date

Signature of the Applicant

Cabarrus County Youth Commission
Application

Full Name: _____ M ____ F (check one)

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone (home): (____) _____ (cell): (____) _____

E-mail: _____ Date of Birth: _____

Name(s) of Parents or Guardians: _____

High School: _____ Grade: _____

Cumulative High School GPA: _____ Year of Expected Graduation: _____

School groups/clubs/activities in which you participate: _____

List other activities you have been involved in through church, clubs, community, etc. _____

What interests you about being a member of the Youth Commission? _____

What do you hope to accomplish through being a member of the Youth Commission? What do you hope to learn?

Are you available for evening meetings? _____

References:

Name: _____ Phone: _____

Relationship to you: _____

Name: _____ Phone: _____

Relationship to you: _____

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____

Please return this application in person or via mail to:

Lauren Linker
Clerk to the Board
Cabarrus County
P.O. Box 707
Concord, NC 28026-0707
Fax: 704-920-2820
lelinker@cabarruscounty.us



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Budget - Monthly Financial Update

BRIEF SUMMARY:

The County Manager requested monthly reports from Finance displaying relevant information regarding the year-to-date budget.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Rosh Khatri, Budget Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ Report

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of April 30, 2021*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
REVENUES						
Ad Valorem Taxes & Interest	(204,959,679)	(204,959,679)	(207,128,923)	\$ -	\$ (2,169,244)	101.1%
Other Taxes	(28,017,701)	(28,017,701)	(26,375,330)	-	1,642,371	94.1%
Intergovernmental Revenues	(21,136,525)	(25,986,508)	(18,969,922)	-	7,016,586	73.0%
Permits and Fees	(7,747,427)	(8,237,527)	(9,350,438)	-	(1,112,911)	113.5%
Sales and Services	(13,485,653)	(13,515,653)	(9,122,216)	-	4,393,437	67.5%
Investment Earnings	(582,961)	(582,961)	(201,100)	-	381,861	34.5%
Miscellaneous/Other Finance Sources	(355,580)	(20,666,137)	(449,540)	-	20,216,597	2.2%
TOTAL REVENUES	(276,285,526)	(301,966,165)	(271,597,469)	\$ -	\$ 30,368,696	89.9%
EXPENDITURES						
GENERAL GOVERNMENT						
Board of Commissioners	\$ 1,229,742	\$ 1,229,743	\$ 867,213	\$ 10,162	352,368	70.5%
County Manager	2,105,879	2,899,758	1,560,564	322,496	1,016,698	64.9%
Communications	741,968	777,199	525,403	20,409	231,387	70.2%
Human Resources	1,108,514	1,098,660	779,898	22,842	295,921	73.1%
Tax Collector	1,100,385	1,214,919	914,633	-	300,286	75.3%
Tax Administration	2,506,714	2,517,576	2,000,923	-	516,653	79.5%
Board of Elections	1,084,213	1,527,967	1,238,403	0	289,564	81.0%
Register of Deeds	628,237	642,614	537,223	-	105,391	83.6%
Finance	1,373,734	1,433,290	1,159,239	20,133	253,918	82.3%
Information Technology	6,519,688	7,005,763	5,402,451	576,055	1,027,257	85.3%
Non-departmental*	4,762,394	2,851,953	680,372	575,576	1,596,005	44.0%
Infrastructure & Asset Management						
Grounds Maintenance	1,642,021	1,648,740	989,193	360,412	299,134	81.9%
Administration	2,005,671	1,984,142	1,446,616	7,985	529,541	73.3%
Sign Maintenance	169,908	169,558	136,829	-	32,729	80.7%
Building Maintenance	2,442,213	2,601,973	1,741,300	359,758	500,915	80.7%
Facility Services	1,867,127	1,929,860	1,312,399	77,496	539,966	72.0%
Fleet Maintenance	1,036,025	1,093,123	955,482	44,638	93,002	91.5%
Contribution to Other Funds	45,875,389	65,361,398	62,263,836	-	3,097,562	95.3%
Total General Government	\$ 78,199,822	\$ 97,988,235	\$ 84,511,976	\$ 2,397,960	\$ 11,078,299	88.7%
PUBLIC SAFETY						
Sheriff						
Administration & Operations	\$ 21,027,148	\$ 18,450,198	13,616,749	\$ 457,081	\$ 4,376,368	76.3%
Jail	12,400,703	12,688,179	9,834,361	364,867	2,488,951	80.4%
Animal Control	871,623	872,438	714,882	1,400	156,156	82.1%
Animal Shelter	602,366	606,450	441,176	-	165,273	72.7%
Courts Maintenance	294,785	294,785	177,143	3,802	113,841	61.4%
Construction Standards	2,735,613	3,284,552	2,189,282	274,740	820,530	75.0%
Emergency Management	339,912	753,236	403,549	-	349,688	53.6%
Fire Services	1,497,133	1,512,322	1,186,586	67,800	257,936	82.9%
Emergency Medical Services	10,712,889	10,990,022	8,406,213	191,271	2,392,538	78.2%
Other Public Safety*	2,129,059	2,149,059	1,693,858	980,354	(525,153)	124.4%
Total Public Safety	\$ 52,611,231	\$ 51,601,241	\$ 38,663,798	\$ 2,341,315	\$ 10,596,128	79.5%

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of April 30, 2021*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
ECONOMIC & PHYSICAL DEVELOPMENT						
Planning & Development						
Planning	\$ 831,331	\$ 834,385	\$ 532,665	\$ 3,209	\$ 298,511	64.2%
Community Development	615,872	666,233	461,715	-	204,518	69.3%
Soil & Water Conservation	270,520	280,520	195,045	-	85,475	69.5%
Zoning Administration	233,351	233,354	186,969	-	46,385	80.1%
Economic Development Corporation	432,001	447,352	263,574	-	183,778	58.9%
Economic Development Incentives	2,484,000	4,297,818	2,051,273	-	2,246,545	47.7%
Other Economic & Physical Development*	1,872,792	1,872,792	1,754,292	59,500	59,000	96.8%
Total Economic & Physical Development	\$ 6,739,867	\$ 8,632,454	\$ 5,445,533	\$ 62,709	\$ 3,124,212	63.8%
ENVIRONMENTAL PROTECTION						
Waste Reduction	\$ 565,433	\$ 771,899	\$ 423,231	\$ 261,088	\$ 87,580	88.7%
Total Environmental Protection	\$ 565,433	\$ 771,899	\$ 423,231	\$ 261,088	\$ 87,580	88.7%
HUMAN SERVICES						
Veterans Services	\$ 305,545	\$ 305,549	\$ 240,907	\$ -	\$ 64,642	78.8%
Cooperative Extension	408,266	447,401	\$ 314,896	-	132,505	70.4%
Human Services						
Administration	4,433,152	4,828,522	4,278,346	177,698	372,478	92.3%
Economic Family Support Services	2,936,390	3,153,499	2,103,477	-	1,050,022	66.7%
Transportation	3,012,925	3,566,271	1,598,757	139,660	1,827,853	48.7%
Child Welfare	9,729,245	9,838,474	7,326,083	150,977	2,361,413	76.0%
Child Support Services	1,940,956	1,941,344	1,577,367	16,396	347,581	82.1%
Economic Services	8,816,760	8,855,098	6,437,761	-	2,417,337	72.7%
Adult and Family Services	1,977,072	1,983,980	1,573,643	11,469	398,868	79.9%
Nutrition	539,040	686,750	543,838	7,089	135,823	80.2%
Senior Services	743,886	786,882	505,122	149,219	132,541	83.2%
Other Human Services*	9,283,532	11,883,215	9,873,183	1,865,115	144,917	98.8%
Total Human Services	\$ 44,126,769	\$ 48,276,984	\$ 36,373,380	\$ 2,517,624	\$ 9,385,980	80.6%
EDUCATION						
Cabarrus County Schools Operating	\$ 74,649,650	\$ 74,649,650	\$ 68,428,947	\$ -	\$ 6,220,703	91.7%
Kannapolis City Schools Operating	9,138,615	9,367,465	8,423,501	-	943,964	89.9%
RCCC Operating	3,652,000	3,652,000	3,347,667	-	304,333	91.7%
Cabarrus County Schools Capital	36,324	36,324	36,324	-	-	100.0%
Kannapolis City Schools Capital	8,832	8,832	8,832	-	-	100.0%
RCCC Capital	-	-	-	-	-	-
Other Education*	134,405	134,405	123,204	7,034	4,167	96.9%
Total Education	\$ 87,619,826	\$ 87,848,676	\$ 80,368,475	\$ 7,034	\$ 7,473,167	91.5%
CULTURE & RECREATION						
Active Living & Parks						
Parks	\$ 1,805,635	\$ 1,913,180	\$ 1,204,604	\$ 152,014	\$ 556,562	70.9%
Senior Centers	821,689	847,484	433,647	10,145	403,693	52.4%
Library System	3,769,254	4,060,012	3,136,684	209,278	714,050	82.4%
Other Cultural & Recreation*	26,000	26,000	26,000	109,800	(109,800)	522.3%
Total Culture & Recreation	\$ 6,422,578	\$ 6,846,677	\$ 4,800,935	\$ 481,236	\$ 1,564,505	77.1%
DEBT SERVICE						
Schools	\$ -	\$ -	\$ -	\$ -	\$ -	-
Other	-	-	-	-	-	-
Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 276,285,526	\$ 301,966,165	\$ 250,587,329	\$ 8,068,966	\$ 43,309,870	85.7%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ 21,010,140	\$ (8,068,966)	\$ 12,941,174	

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of April 30, 2021*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
Arena and Events Center						
REVENUES						
Arena Other Finance Source Revenues	\$ (1,211,324)	\$ (1,211,324)	\$ (1,066,457)	\$ -	\$ 144,867	88.0%
Fair Sales and Services	(677,739)	(677,739)	-	-	677,739	0.0%
Fair Investment Earnings	(15,000)	(15,000)	(2,730)	-	\$ 12,270	18.2%
Fair Miscellaneous Revenue	(5,000)	(5,000)	-	-	\$ 5,000	0.0%
Total Arena and Events Center Fund	\$ (1,909,063)	\$ (1,909,063)	\$ (1,069,186)	\$ -	\$ 839,877	56.0%
EXPENDITURES						
Arena and Events Center	\$ 1,211,324	\$ 1,211,324	\$ 952,461	\$ 29,215	\$ 229,648	81.0%
County Fair	697,739	697,739	115,227	10,000	572,512	17.9%
Total Arena and Events Center Fund	\$ 1,909,063	\$ 1,909,063	\$ 1,067,688	\$ 39,215	\$ 802,160	58.0%
Landfill Fund						
REVENUES						
Intergovernmental Revenues	\$ (52,000)	\$ (52,000)	\$ (25,737)	\$ -	\$ 26,263	49.5%
Permits and Fees	(140,000)	(140,000)	(131,856)	-	8,144	94.2%
Sales and Services	(1,226,000)	(1,226,000)	(838,661)	-	387,339	68.4%
Investment Earnings	(28,508)	(28,508)	(7,343)	-	21,165	25.8%
Total Landfill Fund	\$ (1,446,508)	\$ (1,446,508)	\$ (1,003,597)	\$ -	\$ 442,911	69.4%
EXPENDITURES						
Landfill Operations	\$ 1,446,508	\$ 1,473,863	\$ 694,328	\$ 131,529	\$ 648,006	56.0%
Total Landfill Fund	\$ 1,446,508	\$ 1,473,863	\$ 694,328	\$ 131,529	\$ 648,006	56.0%
911 Emergency Telephone Fund						
REVENUES						
Intergovernmental Revenues	\$ (703,112)	\$ (703,112)	\$ (527,334)	\$ -	\$ 175,778	75.0%
Investment Earnings	(2,500)	(2,500)	(654)	-	1,846	26.2%
Other Finance Sources	(63,880)	(104,319)	-	-	104,319	0.0%
Total 911 Emergency Telephone Fund	\$ (769,492)	\$ (809,931)	\$ (527,988)	\$ -	\$ 281,943	65.2%
EXPENDITURES						
Operations	\$ 709,966	\$ 750,405	\$ 382,087	\$ 120,910	\$ 247,408	67.0%
Debt Service	59,526	59,526	59,526	-	(0)	100.0%
Total 911 Emergency Telephone Fund	\$ 769,492	\$ 809,931	\$ 441,613	\$ 120,910	\$ 247,408	69.5%
Self-Insured Funds						
REVENUES						
Sales and Services	\$ (15,774,501)	\$ (15,774,501)	\$ (12,212,447)	\$ -	\$ 3,562,054	77.4%
Investment Earnings	(45,000)	(45,000)	(12,351)	-	32,649	27.4%
Miscellaneous	(420,000)	(1,354,424)	(1,676,615)	-	(322,191)	123.8%
Other Finance Sources	-	(199,271)	(68,270)	-	131,001	0.0%
Total Self-Insured Funds	\$ (16,239,501)	\$ (17,373,196)	\$ (13,969,683)	\$ -	\$ 3,403,513	80.4%
EXPENDITURES						
Workers Compensation Insurance	\$ 1,361,607	\$ 1,361,607	\$ 819,907	\$ 6,530	\$ 535,170	60.7%
Liability Insurance	1,154,936	2,220,361	1,997,435	-	222,926	90.0%
Dental Insurance	475,500	475,500	407,404	-	68,096	85.7%
Hospitalization Insurance	13,247,458	13,315,728	10,559,434	488,045	2,268,249	83.0%
Total Self-Insured Funds	\$ 16,239,501	\$ 17,373,196	\$ 13,784,180	\$ 494,575	\$ 3,094,441	82.2%

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Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of April 30, 2021*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
Fire Districts Fund						
REVENUES						
Ad Valorem Taxes	\$ (5,692,557)	\$ (6,997,057)	\$ (5,784,932)	\$ -	\$ 1,212,125	82.7%
<i>Total Fire Districts Fund</i>	<u>\$ (5,692,557)</u>	<u>\$ (6,997,057)</u>	<u>\$ (5,784,932)</u>	<u>\$ -</u>	<u>\$ 1,212,125</u>	<u>82.7%</u>
EXPENDITURES						
Fire Districts	\$ 5,692,557	\$ 6,997,057	\$ 5,784,932	\$ -	\$ 1,212,125	82.7%
<i>Total Fire Districts Fund</i>	<u>\$ 5,692,557</u>	<u>\$ 6,997,057</u>	<u>\$ 5,784,932</u>	<u>\$ -</u>	<u>\$ 1,212,125</u>	<u>82.7%</u>
TOTAL REVENUES	<u>\$ (26,057,121)</u>	<u>\$ (28,535,755)</u>	<u>\$ (22,355,386)</u>	<u>\$ -</u>	<u>\$ 6,180,369</u>	<u>78.3%</u>
TOTAL EXPENDITURES	<u>\$ 26,057,121</u>	<u>\$ 28,563,110</u>	<u>\$ 21,772,741</u>	<u>\$ 786,229</u>	<u>\$ 6,004,140</u>	<u>79.0%</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ -</u>	<u>\$ (27,355)</u>	<u>\$ 582,645</u>	<u>\$ (786,229)</u>	<u>\$ (176,229)</u>	

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly Building Activity Reports

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Sifford, Planning and Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ Report
- ▢ Report

Cabarrus County Construction Standards Dodge Report 4/1/2021-4/30/2021

Jurisdiction: All

New Construction

Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses Detached	101	152	150	\$23,332,664.45
Single Family Houses Attached	102	12	12	\$1,436,723.00
Manufactured Home (Mobile Homes)	106	5	3	\$25,500.00
Amusement, Social, and Recreational	318	1	0	\$0.00
Industrial Buildings	320	1	0	\$59,000.00
Parking Garages (Buildings and Open Decked)	321	1	0	\$364,360.00
Office, Bank, and Professional Buildings	324	1	0	\$100,000.00
Schools and Other Educational Buildings	326	1	0	\$4,000.00
Stores and Customer Services	327	1	0	\$10,000.00
Other Nonresidential Buildings	328	24	1	\$535,187.74
Structures Other Than Buildings	329	13	0	\$170,278.00
Other	999	35	0	\$1,105,062.29
Sub Total (New Construction)		247	166	\$27,142,775.48

Addition, Alteration, and Conversion

Description	Const Code	Buildings	Housing Units	Estimated Cost
Additions, Alterations and Conversions - Residential	434	122	2	\$2,554,931.12
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	13	0	\$836,697.50
Additions of Residential Garages and Carports	438	1	0	\$22,000.00
Sub Total (Addition, Alteration, and Conversion)		136	2	\$3,413,628.62

Demolition of Buildings

Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses	645	7	6	\$30,000.00
All Other Buildings and Structures	649	3	1	\$404,351.72
Sub Total (Demolition of Buildings)		10	7	\$434,351.72
Grand Total		393	175	\$30,990,755.82

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 4/1/2021 through End Date: 4/30/2021

	File Date	Address	Application Name	Description	Est Cost	Est Sq Ft
BU2021-01192	4/1/2021	133 STONECREST CIR SW CONCORD, NC 28027	CABARRUS COUNTY SCHOOLS	JN Fries Office~~Renovating the Front Office as shown on attached plans	\$4,000	144
BU2021-01194	4/1/2021	9685 HARRIS RD CONCORD, NC 28027	ALLTECH SIGN SERVICE	Cannon Crossroads Dental Care~~3 illuminated wall signs. 1 reface on monument	\$8,900	231
BU2021-01209	4/1/2021	151 ODELL SCHOOL RD CONCORD, NC 28027	CARROL FISHER CONST CO	Construction Of new pre engineered single slope structure to cover an existing cooperage (empty keg storage) area, no heating or cooling, no plumbing, existing concrete floor, extend dry sprinkler system, add new dock levelers, new lighting. Over head door openings with no doors, egress provided thru 8' wide by 7' tall openings with stairs.	\$364,360	5,920
BU2021-01214	4/1/2021	1000 DERITA RD CONCORD, NC 28027	TP Supply Co, INC.	BLDG 1-CABP 1~~High Pile Storage racking	\$12,250	333
BU2021-01215	4/1/2021	7655 BRUTON SMITH BLVD CONCORD, NC 28027	MARK COOPER	EAGLE SCOUT PROJECT: Floating Dock~~New commercial dock, 208 sq ft.	\$4,000	208
BU2021-01221	4/5/2021	5501 POPLAR TENT RD CONCORD, NC 28027	Imaging Solutions	For ground sign, will remove existing sign face and install new Amoco face, for canopy will install new Amoco brand panels to existing panels and install three canopy signs	\$3,600	84
BU2021-01225	4/5/2021	875 CLOVERLEAF PLZ KANNAPOLIS, NC 28083	DAVCO ROOFING & SHEET METAL, INC.	EXTERNAL REMODLING	\$59,000	15,200
BU2021-01232	4/5/2021	1421 CONCORD PKWY N CONCORD, NC 28025	A BETTER CONTRACTOR, LLC	Upfit of existing shell space for new tenant	\$175,295	2,872
BU2021-01240	4/6/2021	4540 FORTUNE AVE NW CONCORD, NC 28027	SIGN ART	GM Defense~~Install (1) monument sign	\$5,000	68
BU2021-01241	4/6/2021	4540 FORTUNE AVE NW CONCORD, NC 28027	SIGN ART	GM Defense~~Install (1) channel letter set.	\$2,000	70
BU2021-01265	4/7/2021	3630 NC HWY 49 S HARRISBURG, NC 28075	HATLEY SIGN SERVICE	Kiddie Academy Signage~~1 wall sign and 1 monument sign	\$300	32
BU2021-01270	4/8/2021	3405 US HWY 601 S CONCORD, NC 28025	JOHN ABBOTT CONSTRUCTION CONST CO INC	STRUCTURAL REPAIR DUE TO CAR HITTING THE BUILDING	\$10,000	50
BU2021-01284	4/8/2021	4700 NC HWY 49 S HARRISBURG, NC 28075	Calvin Construction Service, LLC	install 4 retaining walls	\$56,378	3,535
BU2021-01290	4/8/2021	280 CONCORD PKWY S CONCORD, NC 28027	RITE LITE SIGNS, INC.	New Directional Sign for Property	\$1,500	0
BU2021-01296	4/9/2021	1309 MOORESVILLE RD KANNAPOLIS, NC 28081	Always Noble Construction	3000 square foot metal storage building --	\$51,500	3,000
BU2021-01311	4/9/2021	1096 CONCORD PKWY N 7 CONCORD, NC 28027	SPIRO LERIS	COMMERCIAL UPFIT	\$11,900	1,120
BU2021-01322	4/12/2021	8030 CONCORD MILLS BLVD CONCORD, NC 28027	ONSITE DEVELOPMENT LLC	Bank of America Lighting Retrofit project~~LIGHT POLE BASE(S)	\$0	0
BU2021-01329	4/12/2021	5712 TWIN CREEK LN CHARLOTTE, NC 28215	HART WALL AND PAVER SYSTEMS, INC.	3 walls total.	\$60,666	0

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 4/1/2021 through End Date: 4/30/2021

BU2021-01333	4/12/2021	305 MCGILL AVE NW CONCORD, NC 28027	High Branch Brewery	High Branch Brewery Upfit- phasing out from BU2019-03042. Majority of inspections were done on the orginal permit. Only final inspections on this permit.	\$0	0
BU2021-01337	4/12/2021	1096 CONCORD PKWY N 7 CONCORD, NC 28027			\$7,000	0
BU2021-01342	4/13/2021	5975 THUNDER RD NW CONCORD, NC 28027	KPI PARTNERS INC	Interior upfit including interior walls, ceilings, finishes, PME	\$38,000	1,200
BU2021-01353	4/13/2021	1548 ROGER DALE CARTER DR KANNAPOLIS, NC 28027	CASCO SIGNS INC	Sentek Dynamics~~Two (2) 27"x103" Non-Illuminated Wall signs installed on both sides of store front.	\$3,538	0
BU2021-01357	4/13/2021	398 N CANNON BLVD KANNAPOLIS, NC 28083	CASCO SIGNS INC	Wall Sign And Monument for new clubhouse	\$2,600	56
BU2021-01360	4/14/2021	1040 DERITA RD CONCORD, NC 28027	INTERCON BUILDING COMPANY, LLC	22' x 18' pre-engineered free-standing metal canopy	\$14,250	396
BU2021-01368	4/14/2021	3553 US HWY 601 S CONCORD, NC 28025	ERICSSON INC	T-Mobile Anchor / 5CT0351A~~T-Mobile is proposing to Remove (3) RRUs, (3) TMAs, (1) 6AWG Hybrid cable and (6) Coax cables. Add (3) antennas, (6) RRUs, and (2) 4AWG Hybrid cable to the existing cell tower. No increase to tower height or compound expansion proposed.	\$15,000	0
BU2021-01380	4/15/2021	3050 DERITA RD, SUITE# 50 CONCORD, NC 28027	PAUL FRANCIS LAPPIN, T/A TRINITY HOME CONSTRUCTION SERVICES	Wingstop - Concord [GL#Y021]~~Tenant upfit project of an existing shell space inclusive of architectural, kitchen, mechanical, plumbing, electrical, and structural work.	\$100,000	1,900
BU2021-01383	4/15/2021	225 WILSHIRE AVE SW CONCORD, NC 28025	TDP CONSTRUCTION	Construction of new interior partitions and associated Mechanical and Electrical equipment devices and wiring for new conference rooms and office area. Alteration of (2) existing toilet rooms to increase accessibility, including installation of new fixtures and toilet partitions	\$100,000	6,062
BU2021-01394	4/15/2021	5310 LANGFORD AVE NW CONCORD, NC 28027	SOUTHWOOD CORPORATION	(2) face lit channel letter sets (28"X144") 28SF and (1) puzzle piece logo face lit channel letter (36"X50") 12.5SF	\$10,000	69
BU2021-01401	4/16/2021	560 OLD SPEEDWAY DR NW CONCORD, NC 28027	MASTEC NETWORK SOLUTIONS	T-Mobile 5CT0756A Anchor~~T-Mobile to install 2 cabinets on an existing concrete pad, replace 3 antennas, add 3 RRUS, and 1 hybrid. No ground disturbance or increase in tower height.	\$25,000	0
BU2021-01421	4/19/2021	303 EXECUTIVE PARK DR NE CONCORD, NC 28025	CASCO SIGNS INC	Ikes Construction Signage~~Flush non-lighted channel letters that protrude 3" off the wall.	\$2,500	11
BU2021-01422	4/19/2021	3247 WEDDINGTON RD CONCORD, NC 28027	G.W. LILES CONSTRUCTION COMPANY, INC	Constructing an 18'x61' outdoor pavilion with new paver flooring and minor concrete work also to include electrical work consisting of power and lighting.	\$88,573	1,098
BU2021-01424	4/19/2021	932 FLOYD ST KANNAPOLIS, NC 28083	INFINITY COMMUNICATIONS NC, LLC	T-Mobile site #5CT0683~~remove and replace existing antenna and cabinets, add breaker	\$17,000	0
BU2021-01440	4/19/2021	915 CONCORD PKWY S CONCORD, NC 28027	CASCO SIGNS INC	Popeyes's~~(1) set internally illuminated channel letters w/ tagline cabinet, (2) internally illuminated logo cabinets, (1) set non-illuminated acrylic letters mounted flush, and (1) d/f internally illuminated monument sign	\$1,500	193
BU2021-01452	4/20/2021	165 BRUMLEY AVE NE CONCORD, NC 28025	MASTEC NETWORK SOLUTIONS	T-Mobile Anchor/5CT0454A~~T-Mobile will be replacing 5 antennas, 1 hybrid cable, 4 RRUs, and adding 4 RRUs. They will also be installing 6160 + B160 and adding voltage booster PSU4813 to the existing cell tower. There is no increase to tower height or compound expansion proposed.	\$12,000	0

Cabarrus County Commercial Building Plan Review Summary

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BU2021-01463	4/20/2021	2188 ROXIE ST KANNAPOLIS, NC 28083	SOUTHWOOD CORPORATION	GRACES RESERVE~~INSTALLATION OF PRIMARY AND SECONDARY MAIN ID. 30.6 SQUARE FEET SIGN AREA--MOUNUMENT SIGNS	\$15,000	31
BU2021-01465	4/20/2021	12198 UNIVERSITY CITY BLVD HARRISBURG, NC 28075	ALLEN INDUSTRIES INC	ruist #400526~~(1) new ground monument sign cabinet and cladding on existing footing (Like for like swap of SunTrust Sign) (2) new illuminated wall signs on front and left walls	\$15,000	111
BU2021-01467	4/20/2021	3925 COCHRAN RD CONCORD, NC 28027	RITE LITE SIGNS, INC.	INSTALL MONUMENT SIGN WITH ELECTRONIC DISPLAY - 32 SQFT	\$10,000	0
BU2021-01471	4/20/2021	8561 CONCORD MILLS BLVD CONCORD, NC 28027	LOCKWOOD IDENTITY INC DBA SIGNART	T-Mobile~~Install channel letters on backer.	\$2,000	10
BU2021-01485	4/21/2021	31 UNION ST N CONCORD, NC 28025	ALLEN INDUSTRIES INC	Truist #400524 Signage Panel Replacements in Ground Sign Panel Replacements for ATM Canopy New Illuminated Wall Attached Truist Sign with Logo	\$6,500	80
BU2021-01496	4/21/2021	8400 AUTOMATION DR NW CONCORD, NC 28027	NEW DIMENSIONS OUTDOOR SERVICES INC	Retaining Wall at Riveroaks Corporate Center~~~INSTALLATION OF MECHANICALLY STABILIZED EARTH WALLS	\$38,000	782
BU2021-01528	4/23/2021	201 DALE EARNHARDT BLVD KANNAPOLIS, NC 28081	J.E. DUNN CONSTRUCTION COMPANY	Removal of existing CT, replace with new CT. Modify existing MEP systems to accommodate new CT. Patch to Match existing finishes as necessary.	\$100,000	400
BU2021-01536	4/23/2021	2410 WALLACE RD MIDLAND, NC 28107	SWINERTON BUILDERS	Speedway Solar~~202 ACRES OF GROUND MOUNT SOLAR PANELS: Construction of 22.6 MWac solar project that includes the installation of photovoltaic solar modules on a single-access tracker system and DC/AC solar inverters interconnected to a utility grid.	\$11,801,800	8,799,120
BU2021-01548	4/26/2021	5051 DAVIDSON HWY CONCORD, NC 28027	WELDAY SERVICES GROUP LLC	GGT Training Room~~ INTERIOR OFFICE RENOVATION OF AN EXISTING AUTOMOTIVE FACILITY.	\$161,653	1,700
BU2021-01564	4/26/2021	9920 POPLAR TENT RD CONCORD, NC 28027	ALLEN INDUSTRIES INC	Truist #400525~~ (1) new monument ground signs (5) new illuminated wall signs	\$20,000	103
BU2021-01594	4/27/2021	1251 N COLLEGE ST MT PLEASANT, NC 28124	CASCO SIGNS INC	Monument Sign	\$27,000	0
BU2021-01596	4/28/2021	464 WILL-ETTA PL NW CONCORD, NC 28027	Group Home	Need to open up bathroom door Ramp in front of house ant tankless warter heater installed	\$6,500	200
BU2021-01602	4/28/2021	7752 GATEWAY LN NW CONCORD, NC 28027	SIGNART	Novant Health Lakeside Primary Care Signage~~INSTALL NEW ILLUMINATED SIGN	\$1,750	0
BU2021-01603	4/28/2021	8050 CONCORD MILLS BLVD CONCORD, NC 28027	SINGLETON CONSTRUCTION	Pop Shelf at Concord NC~~This is a remodel of an existing space into a new store selling home goods, party items, toys, and other merchandise.	\$175,000	12,969
BU2021-01613	4/29/2021	1601 S S MAIN ST ST KANNAPOLIS, NC 28081	K & D Sign LLC	Express Stop #4~~Vinyl logos on (3) sides of canopy and Face Replacements in freestanding sign	\$500	0
BU2021-01619	4/29/2021	818 CHURCH ST N CONCORD, NC 28025	ALLEN INDUSTRIES INC	(1) new ground monument sign cabinet on existing steel and footing (2) new wall attached signs to replace BB&T	\$14,300	0

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 4/1/2021 through End Date: 4/30/2021

BU2021-01630	4/29/2021	210 S MAIN ST KANNAPOLIS, NC 28081	SIGNS ETC	Mixed-Use Development: Parking structure and Commercial podium, and Multifamily residential above.~~ Residential Blade Sign, Residential Illuminated Cabinet, (2) Illuminated Pedestrian Parking Blade Sign, Pedestrian "Parking" Wayfinding, Parking Entry Sign- Main Street, Parking Entry Sign- Vance Avenue, Residential Address Sign	\$65,000	0
BU2021-01637	4/30/2021	970 S CANNON BLVD KANNAPOLIS, NC 28083	ALLEN INDUSTRIES INC	Truist #400528~~(2) new ground sign cabinets on existing steel and foundation structures - Like for like replacement of SunTrust size (2) new wall signs	\$18,000	0
BU2021-01638	4/30/2021	7575 RUBEN LINKER RD NW CONCORD, NC 28027	BETACOM INCORPORATED	CLOVERDALE/16417589/P-268218~~Verizon Wireless will be adding and replacing antennas and RRUs on existing wireless telecommunications facility. No changes to ground space, tower height or any electrical.	\$15,000	0
BU2021-01641	4/30/2021	3250 PATRICK HENRY DR NW CONCORD, NC 28027	ERICSSON INC	T-Mobile 5CT0164A ANCHOR~~T-Mobile to propose antenna upgrade. No increase to tower height or compound space. No new electrical work.	\$25,000	0
BU2021-01654	4/30/2021	5145 POPLAR TENT RD CONCORD, NC 28027	ALLEN INDUSTRIES INC	Truist #152339 Signage~~(1) new ground monument sign cabinet like for like of BB&T size on existing masonry base structure and foundation (2) new wall signs	\$15,000	0
BU2021-01655	4/30/2021	8050 CONCORD MILLS BLVD CONCORD, NC 28027	CASCO SIGNS INC	PopShelf~~Install illuminated wall signs and tenant panels	\$2,500	165
				Total Plans Reviewed: 56	\$69,015,565	44,297,615

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly New Development Report

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of new development activities including information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Kelly Sifford, Planning and Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ Report

Jurisdiction	APF Base Subdivision Data	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DD Lag Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Concord	100 CROWELL DRIVE SW TOWNHOMES	100 CROWELL DRIVE SW TOWNHOMES	APF2020-00041	JOHN SEARS	Jay M Robinson High School	Concord Middle School	W M Irvin Elementary School		Pending			4	0	4			0	0	0	0	0.928	0.464	0.62	2.012
Concord	171 CABARRUS		APF2019-00026	PATRICK RILEY	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending			64	0	64			0	0	0	0	14.848	7.424	9.92	32.192
Concord	212 MCGILL AV	212 MCGILL AV	APF2021-00007	KEVIN WILLIAMS	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending			10	0	10			0	0	0	0	2.32	1.16	1.55	5.03
Concord	3476 ZION CHURCH RD	3476 ZION CHURCH RD	APF2021-00008	MIKE BYRON	Central Cabarus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			216	0	216			0	0	0	0	50.112	25.056	33.48	108.648
Concord	61 CABARRUS TOWNHOMES	61 CABARRUS TOWNHOMES	APF2017-00015	OLD TOWNE DEVELOPMENT CORPORATION	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending	Townhouse	3/15/2018	6	3	3			0.828	0.414	0.552	1.794	0.414	0.207	0.276	0.897
Harrisburg	ABBINGTON PLACE	ABBINGTON PLACE	APF2008-00040	AVANTI PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Building Permitting	Single Family	6/1/2020	395	330	65		12/30/2015	151.68	76.235	101.12	329.035	24.96	12.545	16.64	54.145
Kannapolis	ADAIR WOODS	ADAIR WOODS	APF2020-00015	SHERWOOD DEVELOPMENT GROUP	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Sketch			157	0	157			0	0	0	0	36.424	18.212	24.335	78.971
Concord	ADDISON FIFTEEN20	ADDISON FIFTEEN20	APF2019-00007	SCOTT KIGER	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family		0	0	0			0	0	0	0	0	0	0	0
Harrisburg	ADDISON PARK	ADDISON PARK	APF2016-00013	ATX LLC A NC LLC	Hickory Ridge High School	Hickory Ridge Middle School			Construction Drawing Review	Age Restricted	5/4/2021	55	25	30			0	0	0	0	0	0	0	0
Kannapolis	AFTON RIDGE APARTMENTS	AFTON RIDGE APARTMENTS	APF2011-00003	DARREN LUCAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family	6/5/2014	414	122	292	11/13/2012		96.048	48.024	64.17	208.242	67.744	33.872	45.26	146.876
Cabarrus County	ALEXANDER ESTATES	ALEXANDER ESTATES	APF2008-00035	BRIAN HUNTLEY	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Expired	Single Family	2/15/2021	19	3	16			7.296	3.667	4.864	15.827	6.144	3.088	4.096	13.328
Harrisburg	ALLBURN	ALLBURN	APF2017-00008	GeoScience Group	Hickory Ridge High School	J N Fries Middle School	Pitt School Road Elementary School		Pending	Single Family		58	0	58			23.04	11.58	15.36	49.98	22.272	11.194	14.848	48.314
Concord	ALLEN FARM SUBDIVISION	ALLEN FARM SUBDIVISION	APF2008-00058	MIKE SHEA	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active Platting	Single Family	4/12/2021	452	454	-2	11/20/2007		173.568	87.236	115.712	376.516	-0.768	-0.386	-0.512	-1.666
Concord	ANNSBOROUGH PARK	ANNSBOROUGH PARK	APF2019-00010	CHAD LLOYD	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		0	0	0			0	0	0	0	0	0	0	0
Concord	APOLLO REALTY PARTNERS CONCEPT	APOLLO REALTY PARTNERS CONCEPT	APF2019-00019	WES PLYLER	Jay M Robinson High School	HD Winkler Middle School	Charles A Boger Elementary School		Pending	Multi Family		96	0	96			0	0	0	0	22.272	11.136	14.88	48.288
Cabarrus County	ARBOR OAKS	ARBOR OAKS	APF2008-00138	KSIN PROPERTIES, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		All Lots Platted	Single Family	3/30/2021	20	11	9	10/21/2002		7.68	3.86	5.12	16.66	3.456	1.737	2.304	7.497
Concord	ARCHIBALD ROAD SUBVISION	ARCHIBALD ROAD SUBDIVISION	APF2017-00016	PERRAULT MATTHEW MARK CO-TR	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		149	0	149			57.216	28.757	38.144	124.117	57.216	28.757	38.144	124.117
Concord	ARCHIBALD SUBDIVISION	ARCHIBALD SUBDIVISION	APF2018-00019	CHRIS MCINTYRE	Central Cabarus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		84	0	84			32.256	16.212	21.504	69.972	32.256	16.212	21.504	69.972
Concord	ARENA COMMONS	ARENA COMMONS	APF2017-00029	Isaac Padgett	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Pending	Multi Family		65	0	65			15.08	7.54	10.075	32.695	15.08	7.54	10.075	32.695
Cabarrus County	ASHEBROOK	ASHEBROOK	APF2008-00139	DAN MOSER	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	8/17/2009	105	96	9	5/21/1998		40.32	20.265	26.88	87.465	3.456	1.737	2.304	7.497
Kannapolis	AUBURN WOODS	AUBURN WOODS	APF2013-00007	FIFTH THIRD BANK	Concord High School	Concord Middle School	Royal Oaks Elementary School		Inactive	Single Family		256	0	256	4/22/2002		98.304	49.408	65.536	213.248	98.304	49.408	65.536	213.248
Kannapolis	AUSTIN CORNERS	AUSTIN CORNERS	APF2016-00023	DR Horton	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Single Family	10/7/2020	146	140	6			56.064	28.178	37.376	121.618	2.304	1.158	1.536	4.988
Kannapolis	AUTUMN CHASE	AUTUMN CHASE	APF2014-00020	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		28	0	28	3/6/1991		10.752	5.404	7.168	23.324	10.752	5.404	7.168	23.324
Kannapolis	AUTUMN CREST APARTMENTS	AUTUMN CREST APARTMENTS	APF2014-00013	WYNNFIELD PROPERTIES	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School		Pending	Multi Family		87	0	87	8/20/2014		20.184	10.092	13.485	43.761	20.184	10.092	13.485	43.761
Harrisburg	AUTUMN GLEN AT MOREHEAD	AUTUMN GLEN AT MOREHEAD	APF2016-00012	ELLEDGE JACK L	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Denied	Single Family		150	0	150			57.6	28.95	38.4	124.95	57.6	28.95	38.4	124.95
Cabarrus County	AVIGNON	AVIGNON	APF2008-00122	JERRY R MCSORLEY	Northwest Cabarus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family		23	0	23			8.832	4.439	5.888	19.159	8.832	4.439	5.888	19.159
Kannapolis	AZALEA ESTATES	AZALEA ESTATES	APF2008-00140	James M Hood	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		In Progress	Single Family	9/19/2017	42	40	2	10/2/2002	12/31/2010	16.128	8.106	10.752	34.986	0.768	0.386	0.512	1.666
Mt. Pleasant	BARRINGER'S TRACE	BARRINGER'S TRACE	APF2014-00004	BARRINGER GRADY R CO-TRUSTEE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Closed-Built Out	Multi Family		64	0	64			14.848	7.424	9.92	32.192	14.848	7.424	9.92	32.192
Cabarrus County	BECKENHAM	BECKENHAM	APF2008-00029	Charles F McDonald	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Platting	Single Family	4/20/2021	20	12	8	2/15/2007	2/15/2013	7.68	3.86	5.12	16.66	3.072	1.544	2.048	6.664
Concord	BEDFORD FARMS	BEDFORD FARMS	APF2008-00042	Niblock Development Corporation	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	4/30/2021	166	15	15	7/18/2006	3/18/2016	63.744	32.038	42.496	138.278	5.76	2.895	3.84	12.495
Concord	BEECHWOOD PLACE	BEECHWOOD PLACE	APF2017-00039	ERVIN JOE H GRADING CO INC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Multi Family		80	0	80			18.56	9.28	12.4	40.24	18.56	9.28	12.4	40.24
Concord	BELVEDERE TOWNHOMES	BELVEDERE TOWNHOMES	APF2017-00012	WINDSWEPT FARMS LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Pending	Townhouse		39	0	39			4.554	2.277	3.036	9.867	5.382	2.691	3.588	11.661
Midland	BETHEL GLEN	BETHEL GLEN	APF2008-00141	TL HARRELL LAND DEVELOPMENT	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	4/8/2021	193	169	24	10/16/2000		74.112	37.249	49.408	160.769	9.216	4.632	6.144	19.992
Concord	BILLINGS PROPERTY	BILLINGS PROPERTY	APF2019-00027	EDWIN SUDDRETH	Cox Mill High School	Cox Mill High School	Cox Mill Elementary School		Pending			58	0	58			0	0	0	0	13.456	6.728	8.99	29.174
Concord	BIRCHWOOD COMMONS	BIRCHWOOD COMMONS	APF2014-00007	COOK FAMILY PARTNERSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Pending	Multi Family	6/8/2018	98	100	-2			22.736	11.368	15.19	49.294	-0.464	-0.232	-0.31	-1.006
Harrisburg	BLACKWELDER SUBDIVISION	BLACKWELDER SUBDIVISION	APF2020-00004	SOUTH FORK VENTURES LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Pending			71	0	71			0	0	0	0	16.472	8.236	11.005	35.713
Locust	BLUFFTON PARK	BLUFFTON PARK	APF2020-00003	GUS SCHAD	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending		4/21/2021	15	7	8			0	0	0	0	1.856	0.928	1.24	4.024
Harrisburg	BLUME FAMILY FARM	BLUME FAMILY FARM	APF2013-00001	Blume Family Farm, LLC/MI Homes	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	10/28/2019	297	313	-16		10/14/2015	114.048	57.321	76.032	247.401	-6.144	-3.088	-4.096	-13.328
Concord	BRANCHVIEW DRIVE SITE	BRANCHVIEW DRIVE SITE	APF2020-00026	MATT MANDLE	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending			144	0	144			0	0	0	0	33.408	16.704	22.32	72.432
Concord	BRANDON RIDGE	BRANDON RIDGE	APF2008-00030	Craft Homes	Central Cabarus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out		6/17/2008	321	322	-1	11/18/2002		102	45	40	0	-0.232	-0.116	-0.155	-0.503
Kannapolis	BRANTLEY CREEK	BRANTLEY CREEK	APF2014-00014	UNKNOWN	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		All Lots Platted	Single Family	12/18/2017	74	64	10	5/5/1999		28.416	14.282	18.944	61.642	3.84	1.93	2.56	8.33
Kannapolis	BRANTLEY WOODS	BRANTLEY WOODS	APF2014-00018	UNKNOWN	Concord High School	Concord Middle School	Royal Oaks Elementary School		Closed-Built Out	Single Family	9/29/2008	79	64	15			30.336	15.247	20.224	65.807	5.76	2.895	3.84	12.495
Concord	BREAKWATER HIGHWAY 601	BREAKWATER HIGHWAY 601	APF2020-00012	TOM MCCLELLAN	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Pending			332	0	332			0	0	0	0	77.024	38.512	51.46	166.996
Concord	BREAKWATER SUNVIEW	BREAKWATER SUNVIEW	APF2020-00011	BLOC DESIGN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Beverly Hills Elementary School		Pending			161	0	161			0	0	0	0	37.352	18.676	24.955	80.983
Harrisburg	BRIDGE POINTE	BRIDGE POINTE	APF2008-00039	BILL WHITLEY	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Building Permitting	Single Family	2/19/2016	199	189	10	9/20/2004	11/28/2014	76.416	38.407	50.944	165.767	3.84	1.93	2.56	8.33
Harrisburg	BRIDGE POINTE PHASE 6	BRIDGE POINTE PHASE 6	APF2008-00174	Ric Killian	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active (platting & permitting)	Single Family	2/17/2016	45	15	30	5/16/2006	5/16/2012	17.28	8.685	11.52	37.485	11.52	5.79	7.68	24.99
Kannapolis	BRIDGES OF CABARRUS APARTMENTS	BRIDGES OF CABARRUS APARTMENTS	APF2016-00024	KLK Properties	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family	6/24/2019	144	144	0			33.408	16.704	22.32	72.432	0	0	0	0
Harrisburg	BROOKDALE COMMONS	BROOKDALE COMMONS	APF2012-00001	Stephen Pace	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Platting	Single Family	8/3/2015	230	230	0		6/25/2016	88.32	44.39	58.88	191.59	0	0	0	0
Harrisburg	BROOKDALE VILLAGE	BROOKDALE VILLAGE	APF2008-00032	EVOLVE CONSTRUCTION LLC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Approved	Townhouse	10/15/2013	72	1	71	9/12/2016	9/12/2018	9.936	4.968	6.624	21.528	9.798	4.899	6.532	21.229
Concord	BROOKE POINTE MANOR RETIREMENT COMMUNITY	BROOKE POINTE MANOR RETIREMENT COMMUNITY	APF2011-00002	CATHERINE F. CONNORS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Age Restricted		66	0	66	12/20/2011		0	0	0	0	0	0	0	0
Concord	BROOKVUE	BROOKVUE	APF2008-00056	BROOKVUE	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	5/4/2017	342	261	81	10/20/2009	12/31/2015	131.328	66.006	87.552	284.886	31.104	15.633	20.736	67.473
Concord	BROWN MILL LOFTS	BROWN MILL LOFTS	APF2016-00015	Mark T. Wright	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Multi Family		131	0	131			30.392	15.196	20.305	65.893	30.392	15.196	20.305	65.893
Concord	BUFFALO RANCH SITE	BUFFALO RANCH SITE	APF2008-00065	BUFFALO RANCH LLC	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Approved	Single Family		190	0	190	3/20/2007	9/22/2010	72.96	36.67	48.64	158.27	72.96	36.67	48.64	158.27
Concord	BUFFALO TERRACE	BUFFALO TERRACE	APF2017-00013	TROUTMAN LAND INVESTMENTS INC	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending	Multi Family		80	0	80			18.56	9.28	1					

Jurisdiction	APF Base Subdivision Data	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Units	Dev Order Approved	DO Lag Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Concord	CAMPBELL FAMILY FARM	CAMPBELL FAMILY FARM	APF2016-00018	Patricia J Molander	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family	5/6/2021	140	67	73				53.76	27.02	35.84	116.62	28.032	14.089	18.688	60.809
Concord	CANNON CROSSING	CANNON CROSSING	APF2008-00036	RHEIN INTEREST OF CHARLOTTE, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	12/18/2014	207	209	-2	5/20/2004	3/15/2016		79.488	39.951	52.992	172.431	-0.768	-0.386	-0.512	-1.666
Concord	CANNON RUN SINGLE FAMILY	CANNON RUN SINGLE FAMILY	APF2018-00029	MARK SWARTZ	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		203	0	203				77.952	39.179	51.968	169.099	77.952	39.179	51.968	169.099
Concord	CANNON RUN TOWNHOMES	CANNON RUN TOWNHOMES	APF2018-00028	MARK SWARTZ	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		131	0	131				18.078	9.039	12.052	39.169	18.078	9.039	12.052	39.169
Harrisburg	CANTERFIELD ESTATES	CANTERFIELD ESTATES	APF2008-00170	Canterfield Estates	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Closed-Built Out	Single Family	11/21/2017	501	431	70				192.384	96.693	128.256	417.333	26.88	13.51	17.92	58.31
Concord	CAROLINA LILY APARTMENTS	CAROLINA LILY APARTMENTS	APF2017-00017	PALISADES PROPERTIES INC	Cox Mill High School	Harris Road Middle School	Carl A Furr Elementary School		Pending	Single Family		182	0	182				73.728	37.056	49.152	159.936	69.888	35.126	46.592	151.606
Kannapolis	CAROLINA SITE ACQUISITIONS	CAROLINA SITE ACQUISITIONS	APF2021-00005	HUNTER OGLESBY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			294	0	294				0	0	0	0	68.208	34.104	45.57	147.882
Harrisburg	CARRIKER PROPERTY MI HOMES	CARRIKER PROPERTY MI HOMES	APF2017-00026	CARRIKER FAMILY LLC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending	Single Family		67	0	67				25.728	12.931	17.152	55.811	25.728	12.931	17.152	55.811
Cabarrus County	CASCADES AT SKYBROOK	CASCADES AT SKYBROOK	APF2008-00142	NO APPLICANT	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Townhouse	11/18/2011	76	75	1	11/11/2007	11/10/2013		10.488	5.244	6.992	22.724	0.138	0.069	0.092	0.299
Kannapolis	CASTLEBROOKE MANOR	CASTLEBROOKE MANOR	APF2008-00121	Jim a brodnik	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	1/9/2020	230	177	53	10/18/2007	5/30/2016		88.32	44.39	58.88	191.59	20.352	10.229	13.568	44.149
Midland	CEDAR CREEK	CEDAR CREEK	APF2019-00016	BURTON ENGINEERING	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family		130	0	130				49.92	25.09	33.28	108.29	49.92	25.09	33.28	108.29
Cabarrus County	CEDARVALE FARM	CEDARVALE FARM	APF2008-00120	PIONEER MILL(CHARLOTTE) AIP IV, LLP	Hickory Ridge High School	Hickory Ridge Middle School	Bethel Elementary School		Active (platting & permitting)	Single Family	7/29/2019	363	287	76	1/20/2005	10/8/2012		139.392	70.059	92.928	302.379	29.184	14.668	19.456	63.308
Concord	CEDARWOOD TOWNHOMES	CEDARWOOD TOWNHOMES	APF2020-00028	ROBERT W NIXON	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending			7	0	7				0	0	0	0	1.624	0.812	1.085	3.521
Kannapolis	CENTRAL PARK	CENTRAL PARK	APF2008-00054	NO APPLICANT	Concord High School	Concord Middle School	Royal Oaks Elementary School		All Lots Platted	Single Family	9/7/2016	126	125	1	10/16/2000			40.068	17.514	15.624	73.206	0.384	0.193	0.256	0.833
Kannapolis	CHARTER KANNAPOLIS	CHARTER KANNAPOLIS	APF2018-00005	REO FUNDING SOLUTIONS III LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending		6/14/2019	425	348	77				0	0	0	0	17.864	8.932	11.935	38.731
Kannapolis	CHILDERS PARK AT BUFFALO CREEK - SFA	CHILDERS PARK AT BUFFALO CREEK - SFA	APF2021-00017	AMERICAN ENGINEERING	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			186	0	186				0	0	0	0	43.152	21.576	28.83	93.558
Kannapolis	CHILDERS PARK AT BUFFALO CREEK - SFD	CHILDERS PARK AT BUFFALO CREEK - SFD	APF2021-00018	AMERICAN ENGINEERING	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			92	0	92				0	0	0	0	21.344	10.672	14.26	46.276
Concord	CHRISTENBURY COMMONS - MULTI-FAMILY	CHRISTENBURY COMMONS - MULTI-FAMILY	APF2019-00005	JUSTIN MUELLER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			268	0	268				0	0	0	0	62.176	31.088	41.54	134.804
Concord	CHRISTENBURY COMMONS - TOWNHOMES	CHRISTENBURY COMMONS - TOWNHOMES	APF2019-00004	JUSTIN MUELLER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			82	0	82				0	0	0	0	19.024	9.512	12.71	41.246
Concord	CHRISTENBURY VILLAGE	CHRISTENBURY VILLAGE	APF2008-00062	Scott H. Binder	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Active Building Permitting	Single Family	9/29/2015	485	526	-41	2/15/2005	1/5/2016		186.24	93.605	124.16	404.005	-15.744	-7.913	-10.496	-34.153
Concord	CHRISTENBURY VILLAGE MULTI-FAMILY	CHRISTENBURY VILLAGE MULTI-FAMILY	APF2017-00038	CHRISTENBURY INVESTORS LLC	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Multi Family		160	0	160				37.12	18.56	24.8	80.48	37.12	18.56	24.8	80.48
Concord	CHRISTY TRACT	CHRISTY TRACT	APF2021-00003	AUSTIN HUGHES	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending			79	0	79				0	0	0	0	18.328	9.164	12.245	39.737
Harrisburg	CHURCHILL FARMS	CHURCHILL FARMS	APF2014-00001	Meritage Homes	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		In Progress	Single Family	1/8/2018	110	105	5				42.24	21.23	28.16	91.63	1.92	0.965	1.28	4.165
Kannapolis	COLDWATER RIDGE	COLDWATER RIDGE	APF2016-00026	DFB COMMERCIAL	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending	Multi Family		60	0	60				13.92	6.96	9.3	30.18	13.92	6.96	9.3	30.18
Concord	COLEMAN MILL APARTMENTS	COLEMAN MILL APARTMENTS	APF2021-00015	NATHAN LORD	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending			152	0	152				0	0	0	0	35.264	17.632	23.56	76.456
Cabarrus County	COLONIAL HILLS	COLONIAL HILLS	APF2008-00143	PACAJERY REALTY, LLC	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		All Lots Platted	Single Family	6/1/2017	144	104	40	6/20/1996			55.296	27.792	36.864	119.952	15.36	7.72	10.24	33.32
Concord	CONCORD ELEVATION TOWNHOMES	CONCORD ELEVATION TOWNHOMES	APF2021-00013	PETER DAY	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			30	0	30				0	0	0	0	6.96	3.48	4.65	15.09
Concord	CONCORD HEIGHTS	CONCORD HEIGHTS	APF2017-00028	THOMAS GROUP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	10/5/2016	174	120	54				40.368	20.184	26.97	87.522	12.528	6.264	8.37	27.162
Concord	CONCORD PARKWAY SOUTH APARTMENTS	CONCORD PARKWAY SOUTH APARTMENTS	APF2019-00032	STEVE WEBB	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending			336	0	336				0	0	0	0	77.952	38.976	52.08	169.008
Concord	CONCORD RIDGE	CONCORD RIDGE	APF2008-00185	Robert Nixon	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Multi Family	11/21/2017	360	288	72		3/29/2013		83.52	41.76	55.8	181.08	16.704	8.352	11.16	36.216
Concord	COPPERFIELD APARTMENTS	COPPERFIELD APARTMENTS	APF2016-00021	SYCAMORE DEVELOPMENT LLC	Concord High School	Concord Middle School	Beverly Hills Elementary School		Pending	Multi Family		360	0	360				83.52	41.76	55.8	181.08	83.52	41.76	55.8	181.08
Concord	COPPERFIELD TOWNHOMES	COPPERFIELD TOWNHOMES	APF2017-00027	SYCAMORE DEVELOPMENT LLC	Concord High School	Concord Middle School	Beverly Hills Elementary School		Pending	Townhouse		64	0	64				8.832	4.416	5.888	19.136	8.832	4.416	5.888	19.136
Harrisburg	COURTYARDS AT HARRISBURG	COURTYARDS AT HARRISBURG	APF2014-00009	CH LAND NO 2 (ROBINSON CH RD)	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted	3/23/2015	23	19	4				0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG PHASE 2	COURTYARDS AT HARRISBURG PHASE 2	APF2015-00003	ADAM FIORENZA	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted		24	0	24				0	0	0	0	0	0	0	0
Harrisburg	COURTYARDS AT HARRISBURG PHASE II	COURTYARDS AT HARRISBURG PHASE II	APF2017-00003	NEWSTYLE COMMUNITIES	Hickory Ridge High School	C C Griffin Middle School	Harrisburg Elementary School		Age Restricted Development	Age Restricted	10/23/2019	4	4	0				1.536	0.772	1.024	3.332	0	0	0	0
Harrisburg	COVENTRY	COVENTRY	APF2008-00154	CROSLAND COVENTRY, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	1/11/2005	137	128	9	6/12/2000	6/21/2002		52.608	26.441	35.072	114.121	3.456	1.737	2.304	7.497
Concord	COX MILL SITE LENNAR	COX MILL SITE LENNAR	APF2017-00019	HEFNER ERIC VONN & WF	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family		101	0	101				38.784	19.493	25.856	84.133	38.784	19.493	25.856	84.133
Kannapolis	CRESCENT APARTMENTS AT KANNAPOLIS	CRESCENT APARTMENTS AT KANNAPOLIS	APF2008-00119	C. JASON MC ARTHUR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Multi Family		580	0	580	2/2/2007			134.56	67.28	89.9	291.74	134.56	67.28	89.9	291.74
Concord	CRESCENT CIRCLE @ CONCORD MILLS	CRESCENT CIRCLE @ CONCORD MILLS	APF2008-00060	JACK SIDARI	Cox Mill High School	Harris Road Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	7/6/2012	624	624	0	1/16/2007			144.768	72.384	96.72	313.872	0	0	0	0
Kannapolis	CRESCENT RESOURCES AT KANNAPOLIS SINGLE FAMILY	CRESCENT RESOURCES AT KANNAPOLIS SINGLE FAMILY	APF2013-00012	CRESENT RESOURCES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family		119	0	119	2/2/2007			45.696	22.967	30.464	99.127	45.696	22.967	30.464	99.127
Kannapolis	CRESCENT RESOURCES AT KANNAPOLIS TOWNHOMES	CRESCENT RESOURCES AT KANNAPOLIS TOWNHOMES	APF2013-00011	CRESENT RESOURCES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Townhouse		145	0	145	2/2/2007			20.01	10.005	13.34	43.355	20.01	10.005	13.34	43.355
Concord	CYPRESS VILLAGE	CYPRESS VILLAGE	APF2020-00023	PAMELA BROOKS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active Building Permitting		4/19/2021	85	11	74				0	0	0	0	17.168	8.584	11.47	37.222
Kannapolis	CZ-2020-07	CZ-2020-07	APF2020-00025	KIMLEY-HORN & ASSOCIATES	Concord High School	Concord Middle School	Royal Oaks Elementary School		Pending			270	0	270				0	0	0	0	62.64	31.32	41.85	135.81
Concord	DALTON WOODS	DALTON WOODS	APF2017-00043	CHRIS MCINTYRE	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending		3/10/2021	26	5	21				0	0	0	0	4.872	2.436	3.255	10.563
Concord	DAVCO MULTI-FAMILY PROJECT	DAVCO MULTI-FAMILY PROJECT	APF2010-00008	Jeff Carpenter	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Withdrawn	Multi Family		336	0	336				77.952	38.976	52.08	169.008	77.952	38.976	52.08	169.008
Concord	DAVIDSON HIGHWAY TOWNS	DAVIDSON HIGHWAY TOWNS	APF2021-00019	AUSTIN HUGHES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending			184	0	184				0	0	0	0	42.888	21.344	28.52	92.552
Harrisburg	DAVIS CREEK	DAVIS CREEK	APF2017-00047	ANDREW STRONG	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Pending			48	0	48				0	0	0	0	11.136	5.568	7.44	24.144
Midland	DEER RUN	DEER RUN	APF2008-00181	David Eudy	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active (platting & permitting)	Single Family	9/26/2019	59	25	34	6/3/2008	12/31/2012		22.656	11.387	15.104	49.147	13.056	6.562	8.704	28.322
Kannapolis	DEMONSTRATION PROJECT	DEMONSTRATION PROJECT	APF2016-00027	CITY OF KANNAPOLIS	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Pending	Multi Family	7/25/2017	280	280	0				0	0	0	0	0	0	0	0
Concord	DILEEN DRIVE SUBDIVISION	DILEEN DRIVE SUBDIVISION	APF2017-00031	BLUE PURE LIFE LLC	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending	Single Family		90	0	90				34.56	17.37	23.04	74.97	34.56	17.37	23.04	74.97
Concord	DOUGLAS AVENUE TOWNHOMES	DOUGLAS AVENUE TOWNHOMES	APF2019-00003	DOOBAY SANGSTER	Concord High School	Concord Middle School	Coltrane-Webb Elementary School		Pending			11	0	11				0	0	0	0	2.552	1.276	1.705	5.533
Concord	DULIN TOWNNOMES	DULIN TOWNNOMES	APF2021-00012	AIMY STEELE	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending			16	0	16				0	0	0	0	3.712	1.856	2.48	8.048
Concord	EDENT																								

Jurisdiction	Subdivision	APF Base Date	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Units	Dev Order Approved	DD Log Expiration	DD Log	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Concord	ELLENWOOD TOWNHOMES		ELLENWOOD TOWNHOMES	APF2021-00001	ROBERT FROST	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			91	0	91					0	0	0	0	21.112	10.556	14.105	45.773
Kannapolis	ELOISE B FREEZE (ROWAN)		ELOISE B FREEZE (ROWAN)	APF2018-00001	ELOISE B FREEZE	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Pending			6	0	6					0	0	0	0	1.392	0.696	0.93	3.018
Concord	EMERY VILLAGE APARTMENTS		EMERY VILLAGE APARTMENTS	APF2018-00006	LOUKOS CHRISTOPHER A	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending		6/16/2020	90	132	-42					0	0	0	0	-9.744	-4.872	-6.51	-21.126
Concord	ERVIN		ERVIN PROPERTY	APF2020-00034	MATT MANDLE	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending			105	0	105					0	0	0	0	24.36	12.18	16.275	52.815
Harrisburg	ESSEX HOMES		ESSEX HOMES	APF2017-00040	ESSEX HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending	Age Restricted		84	0	84					0	0	0	0	0	0	0	0
Concord	EUDY CONSTRUCTION		EUDY CONSTRUCTION	APF2017-00037	PHILIP EUDY	Concord High School	Concord Middle School	Weddington Hills Elementary School		Pending	Single Family		7	0	7					2.688	1.351	1.792	5.831	2.688	1.351	1.792	5.831
Harrisburg	FARMINGTON PATIO HOMES		FARMINGTON PATIO HOMES	APF2017-00011	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Single Family		50	0	50					19.2	9.65	12.8	41.65	19.2	9.65	12.8	41.65
Harrisburg	FARMINGTON RIDGE		FARMINGTON RIDGE	APF2008-00095	HINSHAW-PEARSON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	9/27/2006	137	136	1	8/21/2001	1/1/2012		52.608	26.441	35.072	114.121	0.384	0.193	0.256	0.833	
Harrisburg	FARMINGTON TOWNHOMES		FARMINGTON TOWNHOMES	APF2017-00010	ROCKY RIVER ROAD ASSOC LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Pending	Townhouse		190	0	190					26.22	13.11	17.48	56.81	26.22	13.11	17.48	56.81
Harrisburg	FENTON DELL		FENTON DELL	APF2008-00080	CF LITTLE DEVELOPMENT CORPORATION	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	11/24/2020	95	86	9	9/20/2004	5/15/2014		36.48	18.335	24.32	79.135	3.456	1.737	2.304	7.497	
Harrisburg	FENTON DELL PHASES 2 & 3		FENTON DELL PHASES 2 & 3	APF2008-00173	Little	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Active Platting	Single Family	11/23/2015	55	2	53	9/20/2004	5/29/2016		21.12	10.615	14.08	45.815	20.352	10.229	13.568	44.149	
Cabarrus County	FIELDSTONE		FIELDSTONE	APF2008-00086	DAVID MCDONALD	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		All Lots Platted	Single Family	3/10/2021	108	86	22	1/20/2005			41.472	20.844	27.648	89.964	8.448	4.246	5.632	18.326	
Concord	FLOWES STORE RESIDENTIAL		FLOWES STORE RESIDENTIAL	APF2017-00025	PRESPRO	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		116	0	116				44.544	22.388	29.696	96.628	44.544	22.388	29.696	96.628	
Concord	FLOWES-ZION CONCEPTUAL SITE PLAN SFD		FLOWES-ZION CONCEPTUAL SITE PLAN SFD	APF2019-00030	MARK EISENBEIS	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending			382	0	382				0	0	0	0	88.624	44.312	59.21	192.146	
Concord	FLOWES-ZION CONCEPTUAL SITE PLAN TH		FLOWES-ZION CONCEPTUAL SITE PLAN TH	APF2019-00031	MARK EISENBEIS	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending			221	0	221				0	0	0	0	51.272	25.636	34.255	111.163	
Kannapolis	FOREST PARK CROSSING		FOREST PARK CROSSING	APF2010-00005	Traci Dusenbury	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Multi Family	12/22/2010	56	56	0				12.992	6.496	8.68	28.168	0	0	0	0	
Harrisburg	FOUNDERS RESERVE		FOUNDERS RESERVE	APF2008-00131	PARK STONE WEST, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Platting	Single Family	4/17/2017	43	44	-1		5/20/2015		16.512	8.299	11.008	35.819	-0.384	-0.193	-0.256	-0.833	
Harrisburg	FOUNDERS RESERVE PHASE 2		FOUNDERS RESERVE PHASE 2	APF2014-00006	RYAND HOMES	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	9/22/2016	15	7	8				5.76	2.895	3.84	12.495	3.072	1.544	2.048	6.664	
Midland	FOX CREEK		FOX CREEK	APF2017-00001	B & C Land Holdings	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active Platting	Single Family	8/19/2020	207	204	3				79.488	39.951	52.992	172.431	1.152	0.579	0.768	2.499	
Harrisburg	FRANCES HAVEN		FRANCES HAVEN	APF2008-00038	ALBIZA FORTUNE BUILDERS INC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		All Lots Platted	Single Family	3/20/2019	20	19	1	9/19/2006	1/1/2013		7.68	3.86	5.12	16.66	0.384	0.193	0.256	0.833	
Cabarrus County	FRAZIER ACRES		FRAZIER ACRES	APF2008-00156	JIMMY FRAZIER	Cox Mill High School	Cox Mill Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	8/20/2002	67	1	66				25.728	12.931	17.152	55.811	25.344	12.738	16.896	54.978	
Concord	FRYE TRACTS		FRYE TRACTS	APF2019-00033	WILLIAM NIBLOCK	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		118	0	118				0	0	0	0	27.376	13.688	18.29	59.354	
Concord	FULLERTON PLACE		FULLERTON PLACE	APF2008-00052	LENNAR CAROLINAS, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	2/4/2016	201	198	3	12/15/2005	5/17/2016		77.184	38.793	51.456	167.433	1.152	0.579	0.768	2.499	
Concord	GEORGE LILES RESIDENTIAL		GEORGE LILES RESIDENTIAL	APF2021-00016	KATIE BRADLEY	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			120	0	120				0	0	0	0	27.84	13.92	18.6	60.36	
Cabarrus County	GLEN LAUREL		GLEN LAUREL	APF2008-00157	NO APPLICANT	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Active Building Permitting	Single Family	7/28/2014	260	5	255				99.84	50.18	66.56	216.58	97.92	49.215	65.28	212.415	
Concord	GLENGROVE		GLENGROVE	APF2008-00050	UNKNOWN	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	6/30/2014	325	198	127		6/8/2016		124.8	62.725	83.2	270.725	48.768	24.511	32.512	105.791	
Locust	GLENWOOD AT THE VILLAGE OF RED BRIDGE		GLENWOOD AT THE VILLAGE OF RED BRIDGE	APF2008-00172	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Townhouse		741	0	741		3/1/2005		102.258	51.129	68.172	221.559	102.258	51.129	68.172	221.559	
Kannapolis	GRACE'S RESERVE		GRACE'S RESERVE	APF2016-00025	EARNHARDT INTERCHANGE	Concord High School	Concord Middle School	Royal Oaks Elementary School		Active Building Permitting	Multi Family		200	0	200				46.4	23.2	31	100.6	46.4	23.2	31	100.6	
Concord	GRANARY OAKS		GRANARY OAKS	APF2017-00006	Rick Jasinski	Northwest Cabarrus High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family	4/16/2021	229	41	188				87.936	44.197	58.624	190.757	72.192	36.284	48.128	156.604	
Kannapolis	GRAND SABANA		GRAND SABANA	APF2008-00184	Ejalll Hamid	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School	Kannapolis Intermediate School	Closed-Built Out	Single Family	10/14/2020	5	15	-10				1.92	0.965	1.28	4.165	-3.84	-1.93	-2.56	-8.33	
Harrisburg	GRANTHAM		GRANTHAM	APF2015-00001	SOUTH CABARRUS CORPORATION	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active (platting & permitting)	Single Family	3/31/2021	275	181	94				105.6	53.075	70.4	229.075	36.096	18.142	24.064	78.302	
Mt. Pleasant	GREEN ACRES		GREEN ACRES	APF2017-00030	GREEN ACRES REALTY LLC A NCLLC	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Construction Drawing Review	Single Family		38	0	38				14.592	7.334	9.728	31.654	14.592	7.334	9.728	31.654	
Kannapolis	GREEN VIEW APARTMENTS		GREEN VIEW APARTMENTS	APF2021-00006	JAMES A FISHER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			126	0	126				0	0	0	0	29.232	14.616	19.53	63.378	
Concord	HACKBERRY PLACE		HACKBERRY PLACE	APF2008-00100	RICHARD GOODMAN	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	6/13/2014	64	46	18	10/19/2004			24.576	12.352	16.384	53.312	6.912	3.474	4.608	14.994	
Concord	HALLSTEAD		HALLSTEAD	APF2008-00113	CROSLAND LAND	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Approved	Single Family	2/7/2020	475	487	-12	11/18/2004	12/31/2015		182.4	91.675	121.6	395.675	-4.608	-2.316	-3.072	-9.996	
Cabarrus County	HAMILTON		HAMILTON CREST	APF2008-00163	Terry Bluto	Cox Mill High School	W R Odell Elementary School	W R Odell Elementary School		Closed-Built Out	Single Family	7/16/2018	55	49	6	3/26/2001			21.12	10.615	14.08	45.815	2.304	1.158	1.536	4.998	
Concord	HAMPDEN VILLAGE		HAMPDEN VILLAGE	APF2008-00053	METRO DEVELOPMENT GROUP, LLC	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Active (platting & permitting)	Single Family	9/13/2017	193	173	20	12/15/2005	12/14/2014		61.374	26.827	23.932	112.133	7.68	3.86	5.12	16.66	
Concord	HARRIS ROAD SFD SUBDIVISION		HARRIS ROAD SFD SUBDIVISION	APF2017-00036	DONALD EDWARD	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		21	0	21				12.42	6.21	8.28	26.91	2.898	1.449	1.932	6.279	
Harrisburg	HARRISBURG TOWN CENTER		HARRISBURG TOWN CENTER	APF2008-00165	J&B Development Management, Inc.	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Townhouse	9/12/2005	243	315	-72		9/15/2007		33.534	16.767	22.356	72.657	-9.936	-4.968	-6.624	-21.528	
Harrisburg	HARRISBURG VILLAGE SINGLE FAMILY		HARRISBURG VILLAGE SINGLE FAMILY	APF2016-00003	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Single Family		51	0	51				19.584	9.843	13.056	42.483	19.584	9.843	13.056	42.483	
Harrisburg	HARRISBURG VILLAGE TOWNHOMES		HARRISBURG VILLAGE TOWNHOMES	APF2016-00002	LAMBERT RHONDA A	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Construction Drawing Review	Townhouse	4/30/2021	207	19	188				28.566	14.283	19.044	61.893	25.944	12.972	17.296	56.212	
Concord	HAVEN AT ROCKY RIVER		HAVEN AT ROCKY RIVER	APF2015-00009	LICARI JOHN MARSHALL	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family	4/20/2021	140	40	100				53.76	27.02	35.84	116.62	38.4	19.3	25.6	83.3	
Concord	HAVENBROOK		HAVENBROOK	APF2008-00046	unknown	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Single Family	9/4/2007	225	224	1				86.4	43.425	57.6	187.425	0.384	0.193	0.256	0.833	
Cabarrus County	HAWICK COMMONS		HAWICK COMMONS	APF2008-00166	The Mulvaney Group Ltd.	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	12/12/2006	162	86	76				62.208	31.266	41.472	134.946	29.184	14.668	19.456	63.308	
Cabarrus County	HAWKS RIDGE		HAWKS RIDGE	APF2008-00055	Randal Scribner	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Expired	Single Family		164	0	164	10/18/2007	10/17/2013		62.976	31.652	41.984	136.612	62.976	31.652	41.984	136.612	
Harrisburg	HAWTHORNE		HAWTHORNE	APF2008-00130	HICKORY HALL, PE	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	3/4/2020	104	91	13	11/14/2008	6/9/2016		39.936	20.072	26.624	86.632	4.992	2.509	3.328	10.829	
Kannapolis	HAWTHORNE AT THE GLEN		HAWTHORNE AT THE GLEN	APF2016-00022	JACO PROPERTIES INC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active Building Permitting	Multi Family		224	0	224				51.968	25.984	34.72	112.672	51.968	25.984	34.72	112.672	
Concord	HEARTHWOOD		HEARTHWOOD	APF2008-00051	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Active Building Permitting	Single Family	8/18/2016	99	112	-13	7/15/2004	12/31/2015		31.482	13.761	12.276	57.519	-4.992	-2.509	-3.328	-10.829	
Harrisburg	HEATHERSTONE		HEATHERSTONE	APF2008-00082	PARKER ORLEANS	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	5/19/2008	174	153	21	9/17/2001	7/26/2007		66.816	33.582	44.544	144.942	8.064	4.053	5.376	17.493	
Concord	HENSLEY MIXED USE		HENSLEY VILLAGE	APF2017-00033	KEN ORNDORFF	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse		91	0	91				9.936	4.968	6.624	21.528	12.558	6.279	8.372	27.209	

Jurisdiction	APF Base Subdivision Data	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Units Approved	Dev Order Approved	DD Log Expiration	Elementary Students	Elementary Middle Students	High Students	Total Students	Remaining Elementary	Remaining Middle	Remaining High	Remaining Total
Cabarrus County	JENSEN	JENSEN	APF2008-00168	Charlie Duke	Concord High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	10/25/2005							2,304	1,158	1,536	4,998	0	0	0	0
Kannapolis	JIM JOHNSON RD DEVELOPMENT	JIM JOHNSON RD DEVELOPMENT	APF2020-00018	PULTE HOMES	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending			0	0	0				0	0	0	0	0	0	0	0
Kannapolis	JIM JOHNSON RD TOWNHOMES	JIM JOHNSON RD TOWNHOMES	APF2020-00017	KIMLEY HORN	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending			0	0	0				0	0	0	0	0	0	0	0
Kannapolis	KANNAPOLIS APARTMENTS	KANNAPOLIS APARTMENTS	APF2020-00039	BRIAN PARENT	A L Brown High School	Kannapolis Middle School	Woodrow Wilson Elementary School		Pending			72	0	72				0	0	0	0	16,704	8,352	11.16	36,216
Kannapolis	KANNAPOLIS PARKWAY SINGLE FAMILY	KANNAPOLIS PARKWAY SINGLE FAMILY	APF2016-00004	MCEACHERN LEONARD B JR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		166	0	166				63,744	32,038	42,496	138,278	63,744	32,038	42,496	138,278
Kannapolis	KANNAPOLIS PARKWAY SITE SINGLE FAMILY	KANNAPOLIS PARKWAY TOWNHOMES	APF2016-00005	MCEACHERN LEONARD B JR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse		133	0	133				18,354	9,177	12,236	39,767	18,354	9,177	12,236	39,767
Concord	KASEN BLUFF	KASEN BLUFF	APF2008-00094	DARYL SUTHER	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family		12	0	12	4/17/2007	4/17/2013		4,608	2,316	3,072	9,996	4,608	2,316	3,072	9,996
Kannapolis	KELLSWATER BRIDGE	KELLSWATER BRIDGE	APF2008-00117	L-STAR	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Active (plating & permitting)	Single Family	5/5/2021	960	882	78	10/27/2011	10/27/2026		368.64	185.28	245.76	799.68	29,952	15,054	19,968	64,974
Kannapolis	KELLSWATER COMMON	KELLSWATER COMMON	APF2020-00013	OWEN REID	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Sketch			150	0	150				0	0	0	0	34.8	17.4	23.25	75.45
Kannapolis	KELLSWATER COMMONS TOWNHOMES	KELLSWATER COMMONS TOWNHOMES	APF2020-00038	REID OWEN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			150	0	150				0	0	0	0	34.8	17.4	23.25	75.45
Harrisburg	KENSINGTON FOREST	KENSINGTON FOREST	APF2008-00102	NIBLOCK DEVELOPMENT CORP	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active Building Permitting	Single Family	8/7/2018	188	184	4	1/14/2006	12/17/2013		72,192	36,284	48,128	156,604	1,536	0,772	1,024	3,332
Concord	KENSLEY EAST	KENSLEY EAST	APF2020-00019	DONALD MURPHY	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			13	0	13				0	0	0	0	3,016	1,508	2,015	6,539
Concord	LANSTONE	LANSTONE	APF2008-00093	UNKNOWN	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	10/12/2015	39	35	4				14,976	7,527	9,984	32,487	1,536	0,772	1,024	3,332
Concord	LANTANA	LANTANA	APF2015-00004	RANKIN KIRKSEY C	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Single Family	3/26/2021	88	87	1				33,792	16,984	22,528	73,304	0,384	0,193	0,256	0,833
Concord	LAUREL PARK	LAUREL PARK	APF2008-00099	NIBLOCK DEVELOPMENT CORP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Single Family	8/21/2019	709	690	19		12/31/2015		272,256	136,837	181,504	590,597	7,296	3,667	4,864	15,827
Concord	LEGACY CONCORD	LEGACY APARTMENTS	APF2014-00011	COBLE FAMILY FARM LTD PTNRSHIP	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	3/27/2015	344	332	12				79,808	39,904	53.32	173,032	2,784	1,392	1.86	6,036
Harrisburg	LITCHFIELD VILLAGE	LITCHFIELD VILLAGE	APF2008-00125	LENNAR COMMUNITIES OF CHARLOTTE, IN	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	12/12/2011	150	161	-11	1/18/2005	9/14/2013		57.6	28.95	38.4	124.95	-4,224	-2,123	-2,816	-9,163
Concord	LITTLE TEXAS LLC	LITTLE TEXAS LLC	APF2008-00175	Matthew P. Jones	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Single Family		224	0	224				86,016	43,232	57,344	186,592	86,016	43,232	57,344	186,592
Concord	LONGVIEW APARTMENTS	LONGVIEW APARTMENTS	APF2020-00029	CARRIE O'BRIEN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Pending			2020	0	2,020				0	0	0	0	468.64	234.32	313.1	1016.06
Concord	LOWER ROCKY RIVER ROAD PROPERTIES	LOWER ROCKY RIVER PROPERTIES	APF2019-00008	SARA SHIRLEY	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Sketch	Single Family		106	0	106				0	0	0	0	40,704	20,458	27,136	88,298
Concord	LUCKY DRIVE SITE	LUCKY DRIVE SITE	APF2018-00032	EDDIE MOORE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Single Family		0	0	0				0	0	0	0	0	0	0	0
Concord	LYNMERE	LYNMERE	APF2016-00017	OXFORD LAND SALES INC	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Single Family		117	0	117				44,928	22,581	29,952	97,461	44,928	22,581	29,952	97,461
Concord	MAGNOLIA CROSSING	MAGNOLIA CROSSING	APF2008-00079	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Single Family	8/18/2020	44	37	7	5/12/2005	12/31/2013		13,992	6,116	5,456	25,564	2,688	1,351	1,792	5,831
Harrisburg	MAGNOLIA SPRINGS	MAGNOLIA SPRINGS	APF2008-00128	SATURDAY INVESTMENTS, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	4/14/2008	190	190	0	6/19/2003	6/26/2012		72,96	36,67	48,64	158,27	0	0	0	0
Kannapolis	MAIN STREET	MAIN STREET	APF2020-00040	JOSHUA MASTERS	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			6	0	6				0	0	0	0	1,392	0,696	0,93	3,018
Kannapolis	MALLARD POINTE ESTATES	MALLARD POINTE ESTATES	APF2014-00016	UNKNOWN	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	All Lots Platted	Single Family	7/28/2016	215	158	57				82,56	41,495	55,04	179,095	21,888	11,001	14,592	47,481
Kannapolis	MANCHESTER PLACE	MANCHESTER PLACE	APF2013-00010	DANNY G BOST LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Single Family	5/31/2007	162	86	76				62,208	31,266	41,472	134,946	29,184	14,668	19,456	63,308
Concord	MANOR AVENUE SUBDIVISION	MANOR AVENUE SUBDIVISION	APF2020-00035	RICK BURRAGE	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending			8	0	8				0	0	0	0	1,856	0,928	1,24	4,024
Concord	MARDAN X LLC	MARDAN X LLC	APF2008-00169	Mark McCormick	Concord High School	Concord Middle School	Weddington Hills Elementary School		Expired	Multi Family		168	0	168				38,976	19,488	26,04	84,504	38,976	19,488	26,04	84,504
Concord	MCGRAW PROPERTY	MCGRAW PROPERTY	APF2008-00064	UNKNOWN	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		In Progress	Single Family		54	0	54	10/16/2007	10/16/2015		20,736	10,422	13,824	44,982	20,736	10,422	13,824	44,982
Kannapolis	MEADOW CREEK APARTMENTS	MEADOW CREEK APARTMENTS	APF2008-00116	FLORIAN GHITAS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Closed-Built Out	Multi Family	8/25/2008	14	14	0	6/26/2008			3,248	1,624	2,17	7,042	0	0	0	0
Locust	MEADOW CREEK VILLAGE	MEADOW CREEK VILLAGE	APF2013-00009	RL REGI NORTH CAROLINA LLC	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Active Building Permitting	Single Family	12/2/2016	140	104	36				53,76	27,02	35,84	116,62	13,824	6,948	9,216	29,988
Concord	MEETING STREET HOMES	MEETING STREET HOMES PHASE 2	APF2018-00024	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		66	0	66				9,108	4,554	6,072	19,734	9,108	4,554	6,072	19,734
Concord	MEETING STREET HOMES	MEETING STREET HOMES PHASE 3	APF2018-00025	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		66	0	66				9,108	4,554	6,072	19,734	9,108	4,554	6,072	19,734
Concord	MEETING STREET HOMES	MEETING STRET HOMES PHASE 1	APF2018-00023	AMICUS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Multi Family		296	0	296				68,672	34,336	45,88	148,888	68,672	34,336	45,88	148,888
Concord	MERIDIAN	MERIDIAN	APF2008-00081	GUADALUPE JAVIER ZANDATE	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	1/25/2017	16	17	-1	9/19/2006			6,144	3,088	4,096	13,328	-0,384	-0,193	-0,256	-0,833
Concord	MIDDLEFIELD SINGLE FAMILY ATTACHED	MIDDLEFIELD SINGLE FAMILY ATTACHED	APF2021-00010	BRIDGET GRANT	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			127	0	127				0	0	0	0	29,464	14,732	19,685	63,881
Concord	MIDDLEFIELD SINGLE FAMILY DETACHED	MIDDLEFIELD SINGLE FAMILY DETACHED	APF2021-00009	BRIDGET GRANT	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			821	0	821				0	0	0	0	190,472	95,236	127,255	412,963
Concord	MIDDLEFIELD SINGLE FAMILY MULTI-FAMILY	MIDDLEFIELD SINGLE FAMILY MULTI-FAMILY	APF2021-00011	BRIDGET GRANT	Jay M Robinson High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			0	0	0				0	0	0	0	0	0	0	0
Kannapolis	MILLBROOKE	MILLBROOKE	APF2008-00114	GANDY COMMUNITIES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family	3/30/2021	128	25	103	4/6/2008	4/6/2012		49,152	24,704	32,768	106,624	39,552	19,879	26,368	85,799
Concord	MILLGROVE	MILLGROVE	APF2021-00002	FRED MATRULLI	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			136	0	136				0	0	0	0	31,552	15,776	21,08	68,408
Cabarrus County	MOORECREST	MOORECREST	APF2008-00110	Dockside Development	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	6/14/2006	92	93	-1	1/27/2003			35,328	17,756	23,552	76,636	-0,384	-0,193	-0,256	-0,833
Kannapolis	MOOSE MEADOWS	MOOSE MEADOWS (ROWAN COUNTY)	APF2017-00002	TIMOTHY TALLENT	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School	Kannapolis Intermediate School	Pending	Single Family		45	0	45				17,28	8,685	11,52	37,485	17,28	8,685	11,52	37,485
Concord	MORRISON RIDGE - MULTI-FAMILY	MORRISON RIDGE - MULTI-FAMILY	APF2020-00032	PULTE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			224	0	224				0	0	0	0	51,968	25,984	34,72	112,672
Concord	MORRISON RIDGE - SINGLE FAMILY	MORRISON RIDGE - SINGLE FAMILY ATTACHED	APF2020-00031	PULTE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			90	0	90				0	0	0	0	20,88	10,44	13,95	45,27
Concord	MORRISON RIDGE - SINGLE FAMILY	MORRISON RIDGE - SINGLE FAMILY DETACHED	APF2020-00030	PULTE	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			150	0	150				0	0	0	0	34.8	17.4	23.25	75.45
Concord	MOSS CREEK	MOSS CREEK	APF2008-00083	ROBERT W. BURKETT	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	3/20/2012	1400	1205	195	1/20/2000			537.6	270.2	358.4	1166.2	74.88	37.635	49.92	162.435
Concord	MOSS CREEK TOWNHOMES	MOSS CREEK TOWNHOMES	APF2008-00103	J & B DEVELOPMENT AND MANAGEMENT, INC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Townhouse		88	0	88	1/20/2000			12,006	6,003	8,004	26,013	12,144	6,072	8,096	26,312
Cabarrus County	MOUNT OLIVE ESTATES	MOUNT OLIVE ESTATES	APF2008-00146	Bryant Parnell	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Closed-Built Out	Single Family	7/6/2006	10	11	-1	1/28/2002			3.84	1.93	2.56	8.33	-0,384	-0,193	-0,256	-0,833
Concord	MOUNTAIN BROOK PHASE 6	MOUNTAIN BROOK PHASE 6	APF2008-00084	MDP CUSTOM HOMES, INC	Concord High School	Concord Middle School	W M Irvin Elementary School		Expired	Single Family	1/31/2019	8	4	4	12/12/2006			3,072	1,544	2,048	6,664	1,536	0,772	1,024	3,332
Concord	MOUNTAIN LAUREL	MOUNTAIN LAUREL	APF2008-00096	BEAZER HOMES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	9/9/2013	76	78	-2	10/19/2004			29,184	14,668	19,456	63,308	-0,768	-0,386	-0,512	-1,666
Mt. Pleasant	MP DEVELOPMENT PARTNERS	MP DEVELOPMENT PARTNERS	APF2020-00022	MEL DEVELOPMENT PARTNERS	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Pending			34	0	34				0	0	0	0	7,888	3,944	5,27	17,102
Mt. Pleasant	NEUENBERG	NEUENBERG	APF2018-00018	MEL THOMPSON	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Construction Drawing Review		3/9/2021	9	8	1				0	0	0	0				

Jurisdiction	Subdivision	APF Base Data	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Units	Dev Order Approved	DO Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Concord		OXFORD COMMONS	OXFORD COMMONS	APF2008-00085	FRANK STRAZULLA, PORTRAIT HOMES	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Active Building Permitting	Townhouse	10/15/2007	105	86	19			12/31/2013	14.49	7.245	9.66	31.395	2.622	1.311	1.748	5.681
Cabarrus County		PARK CREEK	PARK CREEK	APF2013-00002	Keith Wayne	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		All Lots Platted	Single Family	10/22/2019	198	63	135				76.032	38.214	50.688	164.934	51.84	26.055	34.56	112.455
Cabarrus County		PARK CREEK PHASE 3	PARK CREEK PHASE 3	APF2008-00034	CARL ANDERSON	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family		45	0	45		11/20/2008	12/31/2013	17.28	8.685	11.52	37.485	17.28	8.685	11.52	37.485
Concord		PARK PLACE	PARK PLACE	APF2008-00059	Craft Development	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Approved	Single Family	5/3/2016	131	133	-2		1/27/2003	12/31/2011	50.304	25.283	33.536	109.123	-0.768	-0.386	-0.512	-1.666
Concord		PARK VIEW AT COX MILL	PARK VIEW AT COX MILL	APF2019-00012	CAREN WINGATE	Cox Mill High School	Cox Mill Elementary School			Pending	Single Family		168	0	168				32.64	16.405	21.76	70.805	64.512	32.424	43.008	139.944
Cabarrus County		PARKLAND VENTURES MHP	PARKLAND VENTURES MHP	APF2017-00020	FUTURE MHC NC LLC	Mt Pleasant High School	Mt Pleasant Middle School	A T Allen Elementary School		Pending	Single Family		90	0	90				34.56	17.37	23.04	74.97	34.56	17.37	23.04	74.97
Concord		PARKSIDE AT SKYBROOK	PARKSIDE AT SKYBROOK	APF2020-00001	SCOTT WILSON	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending			57	0	57				0	0	0	0	13.224	6.612	8.835	28.671
Concord		PARKSIDE AT SKYBROOK VILLAGE	PARKSIDE AT SKYBROOK VILLAGE	APF2018-00011	SKYBROOK LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family	8/23/2018	50	45	5				19.2	9.65	12.8	41.65	1.92	0.965	1.28	4.165
Concord		PARKSIDE AT SKYBROOK VILLAGE	PARKSIDE AT SKYBROOK VILLAGE	APF2008-00067	SKYBOOK, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active Platting	Single Family	8/23/2018	50	45	5		1/16/2007	1/17/2016	19.2	9.65	12.8	41.65	1.92	0.965	1.28	4.165
Concord		PARKVIEW	PARKVIEW	APF2009-00005	Real Value Development Inc.	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		In Progress	Single Family	4/21/2021	195	178	17			7/15/2016	74.88	37.635	49.92	162.435	6.528	3.281	4.352	14.161
Kannapolis		PARKWAY COMMONS	PARKWAY COMMONS	APF2008-00107	AMERICAN DEVELOPMENT INDUSTRIES, INC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Multi Family		532	0	532		5/23/2007	10/27/2013	123.424	61.712	82.46	267.596	123.424	61.712	82.46	267.596
Cabarrus County		PEACH ORCHARD ESTATES	PEACH ORCHARD ESTATES	APF2008-00118	HAYDEN McMAHON DEVELOPMENT INC	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Active (platting & permitting)	Single Family	1/23/2020	134	145	-11		1/15/2004	8/30/2013	51.456	25.862	34.304	111.622	-4.224	-2.123	-2.816	-9.163
Kannapolis		PELHEM POINTE	PELHEM POINTE	APF2008-00041	Ryland Homes	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family	10/23/2015	113	103	10		3/17/2008	9/15/2013	43.392	21.809	28.928	94.129	3.84	1.93	2.56	8.33
Concord		PENDLETON MULTI-FAMILY UNITS	PENDLETON MULTI-FAMILY UNITS	APF2010-00002	PENDLETON / CONCORD PARTNER, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Active (platting & permitting)	Multi Family	4/30/2018	90	32	58			12/31/2013	20.88	10.44	13.95	45.27	13.456	6.728	8.99	29.174
Concord		PENDLETON SINGLE FAMILY UNITS	PENDLETON SINGLE FAMILY UNITS	APF2008-00069	PENDLETON / CONCORD PARTNER, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	7/14/2020	88	117	-29		5/15/2007	12/31/2013	33.792	16.984	22.528	73.304	-11.136	-5.597	-7.424	-24.157
Harrisburg		PHARR MILL NEIGHBORHOOD	PHARR MILL NEIGHBORHOOD	APF2019-00022	DPR ASSOCIATES	Hickory Ridge High School	Hickory Ridge Middle School	Patriots Elementary School		Pending			0	0	0				0	0	0	0	0	0	0	0
Kannapolis		PIEDMONT CONCORD LAKE	PIEDMONT CONCORD LAKE	APF2009-00009	Jason Oesterreich	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Inactive	Multi Family		400	0	400			6/22/2014	92.8	46.4	62	201.2	92.8	46.4	62	201.2
Kannapolis		PIEDMONT CONCORD LAKE	PIEDMONT CONCORD LAKE	APF2014-00012	Jason Oesterreich	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Inactive	Multi Family		120	0	120			6/22/2014	27.84	13.92	18.6	60.36	27.84	13.92	18.6	60.36
Kannapolis		PIEDMONT CONCORD LAKE	PIEDMONT CONCORD LAKE	APF2013-00008	PINE CREEK DEVELOPERS LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Inactive	Single Family	10/25/2019	58	29	29				22.272	11.194	14.848	48.314	11.136	5.597	7.424	24.157
Concord		PINE CREEK	PINE CREEK	APF2018-00022	PETER TATGE	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Single Family		319	0	319				122.496	61.567	81.664	265.727	122.496	61.567	81.664	265.727
Concord		PINE GROVE CHURCH ROAD SITE	PINE GROVE CHURCH ROAD SITE	APF2019-00034	CHRIS TODD	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			268	0	268				0	0	0	0	62.176	31.088	41.54	134.804
Concord		PIPER LANDING SFA	PIPER LANDING SFA	APF2019-00024	JEREMY HORTON	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			66	0	66				0	0	0	0	15.312	7.656	10.23	33.198
Concord		PIPPS SCHOOL ROAD	PIPPS SCHOOL ROAD SUBDIVISION	APF2017-00034	MATTHEW McWILLIAMS	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending	Single Family		29	0	29				18.816	9.457	12.544	40.817	11.136	5.597	7.424	24.157
Concord		PITTS SCHOOL ROAD	PITTS SCHOOL ROAD TOWNHOME DEVELOPMENT	APF2020-00009	AUSTIN MOBLEY	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Pending			243	0	243				0	0	0	0	56.376	28.188	37.665	122.229
Concord		PLEASANT OAKS	PLEASANT OAKS	APF2008-00047	KISER DEVELOPMENT COMPANY	Mt Pleasant High School	Mt Pleasant Middle School	W M Irvin Elementary School		Active (platting & permitting)	Single Family	10/12/2020	170	160	10		2/21/2005	8/17/2015	65.28	32.81	43.52	141.61	3.84	1.93	2.56	8.33
Concord		POPLAR COVE	POPLAR COVE	APF2016-00016	unknown	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Active Platting	Single Family	8/10/2020	23	21	2				8.832	4.439	5.888	19.159	0.768	0.386	0.512	1.666
Concord		POPLAR CROSSING COMMONS ADULT LIVING CENTER	POPLAR CROSSING COMMONS ADULT LIVING CENTER	APF2012-00003	Workforce Homeslead, Inc	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Age Restricted Development	Age Restricted		66	0	66				9.9	3.63	4.752	18.282	0	0	0	0
Concord		POPLAR POINT TOWNHOMES	POPLAR POINT TOWNHOMES	APF2017-00032	JEFF REASNOR	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending	Townhouse	5/20/2020	36	30	6				4.968	2.484	3.312	10.764	0.828	0.414	0.552	1.794
Concord		POPLAR TENT OAKS	POPLAR TENT OAKS	APF2016-00019	Fred Matrulli	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family	5/3/2021	93	58	35				35.712	17.949	23.808	77.469	13.44	6.755	8.96	29.155
Concord		POPLAR TENT SINGLE FAMILY	POPLAR TENT SINGLE FAMILY	APF2020-00024	CITY OF CONCORD	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Pending			20	0	20				0	0	0	0	4.64	2.32	3.1	10.06
Cabarrus County		PORTERS LANDING	PORTERS LANDING	APF2008-00057	NO APPLICANT	Hickory Ridge High School	Hickory Ridge Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	94	195	-101		4/19/1999		36.096	18.142	24.064	78.302	-38.784	-19.493	-25.856	-84.133
Concord		PRESPRO CUSTOM HOMES	PRESPRO CUSTOM HOMES	APF2019-00013	PAUL CAMPBELL	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Single Family		30	0	30				11.52	5.79	7.68	24.99	11.52	5.79	7.68	24.99
Concord		PRIDE ONE DEVELOPMENT	PRIDE ONE DEVELOPMENT	APF2018-00015	SUSHANTH CHARABUDDI	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Pending			130	0	130				0	0	0	0	30.16	15.08	20.15	65.39
Harrisburg		PROVIDENCE MANOR	PROVIDENCE MANOR	APF2008-00106	L & R DEVELOPMENT, LLC	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	3/22/2007	149	57	92		12/15/2003	12/29/2007	57.216	28.757	38.144	124.117	35.328	17.756	23.552	76.636
Concord		PROVINCE	PROVINCE GREEN	APF2008-00074	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Closed-Built Out	Single Family	7/14/2015	61	51	10				23.424	11.773	15.616	50.813	3.84	1.93	2.56	8.33
Concord		RAMSGATE	RAMSGATE	APF2008-00070	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Expired	Single Family	11/8/2017	224	241	-17				86.016	43.232	57.344	186.592	-6.528	-3.281	-4.352	-14.161
Kannapolis		RED CEDAR LANDING	RED CEDAR LANDING	APF2014-00017	REO FUNDING SOLUTIONS III LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Multi Family		150	0	150		10/1/2014		34.8	17.4	23.25	75.45	34.8	17.4	23.25	75.45
Kannapolis		RED DIRT PROPERTIES TOWNHOMES	RED DIRT PROPERTIES TOWNHOMES	APF2020-00037	KANDIE LABERT	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Wincoff Elementary School		Pending			48	0	48				0	0	0	0	11.136	5.568	7.44	24.144
Kannapolis		REDWOOD APARTMENT NEIGHBORHOOD	REDWOOD APARTMENT NEIGHBORHOOD	APF2021-00004	BOB DYER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			78	0	78				0	0	0	0	18.096	9.048	12.09	39.234
Kannapolis		REDWOOD KANNAPOLIS PARKWAY	REDWOOD KANNAPOLIS PARKWAY	APF2020-00002	BOB DYER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			166	0	166				0	0	0	0	38.512	19.256	25.73	83.498
Concord		RIDGES AT CONCORD	RIDGES AT CONCORD	APF2008-00072	QUAIL HAVEN DEVELOPMENT	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		551	0	551		4/18/2006	12/31/2010	211.584	106.343	141.056	458.983	211.584	106.343	141.056	458.983
Kannapolis		RIVER POINTE AT DAVIDSON	RIVER POINTE AT DAVIDSON	APF2013-00014	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Pending	Single Family		444	0	444		9/4/2013		170.496	85.692	113.664	369.852	170.496	85.692	113.664	369.852
Cabarrus County		RIVERBEND	RIVERBEND	APF2008-00078	GREATHORN PROPERTIES	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Approved	Single Family		28	0	28		12/20/2007	12/19/2013	10.752	5.404	7.168	23.324	10.752	5.404	7.168	23.324
Concord		RIVERWALK	RIVERWALK	APF2008-00044	unknown	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Single Family	8/2/2019	488	529	-41				187.392	94.184	124.928	406.504	-15.744	-7.913	-10.496	-34.153
Concord		ROBERTA CROSSING	ROBERTA CROSSING	APF2014-00003	LIVE WELL HOMES	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	7/27/2015	55	1	54		5/20/2016		21.12	10.615	14.08	45.815	20.736	10.422	13.824	44.982
Concord		ROBERTA MEADOWS	ROBERTA MEADOWS	APF2008-00075	PITTS SCHOOL, LLC / TIM HUNTLEY	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Approved	Single Family	1/13/2021	33	31	2		6/20/2006	6/20/2012	12.672	6.369	8.448	27.489	0.768	0.386	0.512	1.666
Concord		ROBERTA RIDGE SUBDIVISION	ROBERTA RIDGE SUBDIVISION	APF2016-00007	BLACKWELDER FANNIE B	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Active Platting	Single Family	9/24/2020	206	198	8				79.104	39.758	52.736	171.598	3.072	1.544	2.048	6.664
Concord		ROBERTA ROAD TOWNHOMES	ROBERTA ROAD TOWNHOMES	APF2019-00011	JONATHAN CARTER	Central Cabarrus High School	C C Griffin Middle School	Wolf Meadow Elementary School		Pending	Townhouse	8/18/2020	16	3	13				2.208	1.104	1.472	4.784	1.794	0.897	1.196	3.887
Concord		ROCKLAND CIRCLE TOWNHOMES	ROCKLAND CIRCLE TOWNHOMES	APF2020-00020	SARA SHIRLEY	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending			74	0	74				0	0	0	0	17.168	8.584	11.47	37.222
Cabarrus County		ROCKY GLEN	ROCKY GLEN	APF2008-00077	RANDALL SCRIBNER	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Expired	Single Family		49	0	49		7/19/2007	7/18/2013	18.816	9.457	12.544	40.817	18.816			

Jurisdiction	Subdivision APF Base Data	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Units Approved	Dev Order Approved	DD Log Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Concord	SALISBURY TRACE AT BRANCHVIEW	SALISBURY TRACE AT BRANCHVIEW	APF2016-00008	COPPERFIELD APTS/DARREN LUCAS	Concord High School	Concord Middle School	W M Irvin Elementary School		Withdrawn	Multi Family			424	0	424			98.368	49.184	65.72	213.272	98.368	49.184	65.72	213.272
Kannapolis	SAMUEL CRISP MINOR SUBDIVISION	SAMUEL CRISP MINOR SUBDIVISION	APF2017-00023	SAMUEL CRISP	A L Brown High School		Jackson Park Elementary School	Kannapolis Intermediate School	Pending		3/2/2018	8	4	4				0	0	0	0	0.928	0.464	0.62	2.012
Concord	SANCTUARY CODDLE CREEK SAPHIRE HILLS	SANCTUARY CODDLE CREEK SAPHIRE HILLS	APF2014-00005	DUNCAN VIRGINIA C ESTATE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Withdrawn	Multi Family	9/18/2017	62	1	61				14.384	7.192	9.61	31.186	14.152	7.076	9.455	30.683
Concord	SAVANNAH COMMONS	SAVANNAH COMMONS	APF2008-00045	JBC Development Concord, LLC	Concord High School	Concord Middle School	Weddington Hills Elementary School		Closed-Built Out	Townhouse	8/12/2010	60	54	6	5/16/2006	7/13/2013		8.28	4.14	5.52	17.94	0.828	0.414	0.552	1.794
Concord	SAVANNAH COMMONS	SAVANNAH COMMONS	APF2008-00049	LANDMARK DEVELOPMENT VENTURES, LLC	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active Building Permitting	Single Family	8/27/2013	28	29	-1	12/21/2004			10.752	4.44	7.168	23.324	-0.384	-0.193	-0.256	-0.833
Kannapolis	SELLERS PROPERTY	SELLERS PROPERTY	APF2020-00021	BRANDY SELLERS	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			7	0	7				0	0	0	0	1.624	0.812	1.085	3.521
Concord	SETTLERS LANDING TOWNHOMES	SETTLERS LANDING TOWNHOMES	APF2008-00179	Coddle Creek Development Group, LLC	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Active (plating & permitting)	Townhouse	11/21/2017	116	125	-9	1/15/2008	3/29/2015		16.008	8.004	10.672	34.684	-1.242	-0.621	-0.828	-2.691
Kannapolis	SETTLERS RIDGE	SETTLERS RIDGE	APF2008-00108	Craft/CP Morgan	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		All Lots Platted	Single Family	1/14/2011	150	138	12	1/7/2004			57.6	28.95	38.4	124.95	4.608	2.316	3.072	9.996
Kannapolis	SHERWOOD DEVELOPMENT	SHERWOOD DEVELOPMENT	APF2018-00014	BLOC DESIGN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending			91	0	91				0	0	0	0	21.112	10.556	14.105	45.773
Kannapolis	SHILOH VILLAGE	SHILOH VILLAGE	APF2008-00071	SHILOH RIDGE DEVELOPMENT, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Closed-Built Out	Single Family	5/25/2011	30	30	0	6/19/2006			11.52	5.79	7.68	24.99	0	0	0	0
Locust	SIGNATURE DEVELOPMENT	SIGNATURE DEVELOPMENT	APF2009-00007	Chris Hunter	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family	1/8/2008	70	0	70				26.88	13.51	17.92	58.31	26.88	13.51	17.92	58.31
Cabarrus County	SKYBROOK	SKYBROOK	APF2008-00104	MVC, LLC/Bryan Properties	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	2/23/2018	254	388	-134	12/17/1998			97.536	49.022	65.024	211.582	-51.456	-25.862	-34.304	-111.622
Cabarrus County	SKYBROOK APARTMENTS	SKYBROOK APARTMENTS	APF2017-00014	JIM GRDICH	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Issued	Multi Family	4/6/2017	268	280	-12				62.176	31.088	41.54	134.804	-2.784	-1.392	-1.86	-6.036
Mt. Pleasant	SOUTH SKYLAND TOWNHOMES	SOUTH SKYLAND TOWNHOMES	APF2018-00017	RONALD BURRAGE	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Withdrawn			16	0	16				0	0	0	0	3.712	1.856	2.48	8.048
Kannapolis	SOUTH VILLAGE SINGLE FAMILY	SOUTH VILLAGE SINGLE FAMILY	APF2009-00001	Richard McGinnis	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School	Kannapolis Intermediate School	Inactive	Single Family		15	0	15		8/8/2012		5.76	2.895	3.84	12.495	5.76	2.895	3.84	12.495
Kannapolis	SOUTH VILLAGE TOWNHOMES	SOUTH VILLAGE TOWNHOMES	APF2009-00002	Richard McGinnis	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School	Kannapolis Intermediate School	Inactive	Townhouse		145	0	145		8/8/2012		20.01	10.005	13.34	43.355	20.01	10.005	13.34	43.355
Concord	SOUTHWOOD REALTY APTS	SOUTHWOOD REALTY APTS	APF2019-00023	WILLIAM RATCHFORD	Concord High School	HD Winkler Middle School	Weddington Hills Elementary School		Pending			0	0	0				0	0	0	0	0	0	0	0
Concord	SPRING MEADOW	SPRING MEADOW	APF2017-00041	BOYD STANLEY	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		Pending	Single Family		169	0	169				44.16	22.195	29.44	95.795	64.896	32.617	43.264	140.777
Concord	SPRING STREET TOWNHOMES	SPRING STREET TOWNHOMES	APF2021-00014	ALEX PETER	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending			28	0	28				0	0	0	0	6.496	3.248	4.34	14.084
Concord	ST ANDREWS PHASE 7	ST ANDREWS PHASE 7	APF2008-00105	Danny Bost T.W.L.S. Inc.	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Approved	Single Family	12/30/2014	32	5	27	11/19/2001			12.288	6.176	8.192	26.656	10.368	5.211	6.912	22.491
Cabarrus County	ST ANDREWS PLACE	ST ANDREWS PLACE	APF2013-00003	twls, inc	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	3/21/2014	516	238	278				198.144	99.588	132.096	429.828	106.752	53.654	71.168	231.574
Harrisburg	STALLINGS FARM	STALLINGS FARM	APF2008-00037	JOE M STALLINGS ET. AL.	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	12/29/2014	21	48	-27		4/18/2004		8.064	4.053	5.376	17.493	-10.368	-5.211	-6.912	-22.491
Harrisburg	STALLINGS FARM PHASE 5	STALLINGS FARM PHASE 5	APF2008-00126	VERNON BURRIS	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	7/31/2013	35	26	9	6/21/2004	12/22/2007		13.44	6.755	8.96	29.155	3.456	1.737	2.304	7.497
Cabarrus County	STALLINGS GLEN	STALLINGS GLEN	APF2010-00004	CHRISTOPER PROPERTIES	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Closed-Built Out	Single Family	8/1/2019	29	67	-38				11.136	5.597	7.424	24.157	-14.592	-7.334	-9.728	-31.654
Harrisburg	STALLINGS ROAD SUBDIVISION	STALLINGS ROAD SUBDIVISION	APF2018-00013	ROBERT W NIXON	Hickory Ridge High School	Hickory Ridge Middle School	Harrisburg Elementary School		Age Restricted Development	Single Family		191	0	191				73.344	36.863	48.896	159.103	73.344	36.863	48.896	159.103
Kannapolis	STONEWOOD TOWNHOMES	STONEWOOD TOWNHOMES	APF2017-00035	COLE JENEST & STONE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Pending	Townhouse		22	0	22				3.036	1.518	2.024	6.578	3.036	1.518	2.024	6.578
Cabarrus County	SUGAR HILL SUBDIVISION	SUGAR HILL SUBDIVISION	APF2014-00010	JBR CUSTOM HOMES INC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family		9	0	9	11/12/2014	11/12/2016		3.456	1.737	2.304	7.497	3.456	1.737	2.304	7.497
Kannapolis	SUMMERLYN VILLAGE - SINGLE FAMILY ATTACHED	SUMMERLYN VILLAGE - SINGLE FAMILY ATTACHED	APF2020-00007	MATT PANNELL	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			152	0	152				0	0	0	0	35.264	17.632	23.56	76.456
Kannapolis	SUMMERLYN VILLAGE - SINGLE FAMILY DETACHED	SUMMERLYN VILLAGE - SINGLE FAMILY DETACHED	APF2020-00006	MATT PANNELL	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			220	0	220				0	0	0	0	51.04	25.52	34.1	110.66
Kannapolis	SUMMERS WALK	SUMMERS WALK	APF2009-00006	FC SUMMERS WALK LLC A NC LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		In Progress	Single Family	4/27/2021	99	22	77	1/27/2014			38.016	19.107	25.344	82.467	29.568	14.861	19.712	64.141
Concord	THE ARBORS	THE ARBORS	APF2019-00028	GINGER MOORE	Concord High School	Concord Middle School	R Brown McAllister Elementary School		Pending			22	0	22				0	0	0	0	5.104	2.552	3.41	11.066
Cabarrus County	THE BLUFFS AT MILL BRIDGE	THE BLUFFS AT MILL BRIDGE	APF2008-00076	HARTSELL BROTHERS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	9/19/2019	20	11	9	5/18/2006	5/17/2012		7.68	3.86	5.12	16.66	3.456	1.737	2.304	7.497
Cabarrus County	THE ENCLAVE AT TIMBER RIDGE	THE ENCLAVE AT TIMBER RIDGE	APF2008-00109	Metrolina Development Corp.	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		All Lots Platted	Single Family	4/27/2021	21	16	5	8/18/2005			8.064	4.053	5.376	17.493	1.92	0.965	1.28	4.165
Kannapolis	THE FALLS (ROWAN COUNTY)	THE FALLS (ROWAN COUNTY)	APF2017-00004	B & C LAND HOLDINGS	A L Brown High School	Kannapolis Middle School	Jackson Park Elementary School		Active (plating & permitting)	Single Family	3/13/2021	203	149	54				77.952	39.179	51.968	169.099	20.736	10.422	13.824	44.982
Kannapolis	THE FARM AT RIVERPOINTE	THE FARM AT RIVERPOINTE	APF2008-00152	Wayne Patrick Holdings, LLC	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	4/13/2016	805	438	367	10/18/1999	1/21/2016		309.12	155.365	206.08	670.565	140.928	70.831	93.952	305.711
Kannapolis	THE GRAND	THE GRAND	APF2008-00112	MCCLAIN, BARR & ASSOCIATES, SCOTT NEELY AND STEVE NICK PARKER	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Multi Family	1/30/2009	240	258	-18	2/7/2007			55.68	27.84	37.2	120.72	-4.176	-2.088	-2.79	-9.054
Concord	THE MILLS AT ROCKY RIVER - MULTIFAMILY	THE MILLS AT ROCKY RIVER - MULTIFAMILY	APF2019-00001	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Multi Family	8/24/2015	300	8	292				69.6	34.8	46.5	150.9	67.744	33.872	45.26	146.876
Concord	THE MILLS AT ROCKY RIVER - TOWNHOMES	THE MILLS AT ROCKY RIVER - TOWNHOMES	APF2019-00002	NICK PARKER	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Pending	Townhouse		125	0	125				17.25	8.625	11.5	37.375	17.25	8.625	11.5	37.375
Concord	THE MILLS AT ROCKY RIVER MULTI FAMILY UNITS	THE MILLS AT ROCKY RIVER MULTI FAMILY UNITS	APF2010-00003	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Expired	Multi Family	4/15/2014	347	2	345		7/12/2016		80.504	40.252	53.785	174.541	80.04	40.02	53.475	173.535
Concord	THE MILLS AT ROCKY RIVER SINGLE FAMILY UNITS	THE MILLS AT ROCKY RIVER SINGLE FAMILY UNITS	APF2008-00151	Grace Development LLC	Central Cabarrus High School	C C Griffin Middle School	Patriots Elementary School		Active (plating & permitting)	Single Family	4/30/2021	853	814	39	12/15/2005	7/12/2016		327.552	164.629	218.368	710.549	14.976	7.527	9.984	32.487
Concord	THE POINTE AT SAINT ANDREWS	THE POINTE AT SAINT ANDREWS	APF2008-00068	DANNY G BOST	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Closed-Built Out	Single Family	6/3/2013	42	43	-1	1/18/2007	1/17/2013		16.128	8.106	10.752	34.986	-0.384	-0.193	-0.256	-0.833
Concord	THE SEASONS AT POPLAR TENT	THE SEASONS AT POPLAR TENT	APF2015-00002	PANARA JAYSUKHLAL V	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Weddington Hills Elementary School		Active Building Permitting	Multi Family	11/21/2016	264	144	120				61.248	30.624	40.92	132.792	27.84	13.92	18.6	60.36
Harrisburg	THE SLOOP ESTATES AT ROCKY RIVER CROSSING	THE SLOOP ESTATES AT ROCKY RIVER CROSSING	APF2008-00123	MILDRED S. McMANUS	Hickory Ridge High School	Hickory Ridge Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family		16	0	16		5/22/2005		6.144	3.088	4.096	13.328	6.144	3.088	4.096	13.328
Concord	THE STATION AT POPLAR TENT	THE STATION AT POPLAR TENT	APF2008-00182	Tom McClellan	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		In Progress	Multi Family	4/28/2016	312	312	0				72.384	36.192	48.36	156.936	0	0	0	0
Locust	THE VILLAGE AT REDBRIDGE TOWNHOMES	THE VILLAGE AT REDBRIDGE TOWNHOMES	APF2009-00004	Mark Friedman	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Approved	Single Family	4/20/2020	417	37	380	3/1/2005			160.128	80.481	106.752	347.361	145.92	73.34	97.28	316.54
Concord	THE VILLAGES AT SKYBROOK NORTH	THE VILLAGES AT SKYBROOK NORTH	APF2008-00087	PULTE HOMES	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (plating & permitting)	Single Family	4/7/2020	467	415	52	1/18/2005	12/31/2015		179.328	90.131	119.552	389.011	19.968	10.036	13.312	43.316
Concord	THE WAYFORTH AT CONCORD	THE WAYFORTH AT CONCORD	APF2017-00018	MARTIN MARIETTA	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Townhouse	7/22/2020	150	157	-7				0	0	0	0	-0.966	-0.483	-0.644	-2.093
Concord	THE WOODS ON SOUTH UNION	THE WOODS ON SOUTH UNION	APF2013-00006	MSMC Venture, LLC	Concord High School	Concord Middle School	W M Irvin Elementary School		Closed-Built Out	Single Family	12/30/2019	77	28	49				29.568	14.861	19.712	64.141	18.816	9.457	12.544	40.817
Midland	THOMPSONS LAKE	THOMPSONS LAKE	APF2008-00134	FRANK JACOBUS, WILLIAM BREWSTER CO., INC	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Expired	Single Family	9/16/2011	58	1	57	2/6/2009			34.344	15.012	13.392	62.748	21.888	11.001	14.592	47.481
Concord	TOWER PLACE TOWNHOMES PHASE 2	TOWER PLACE TOWNHOMES PHASE 2	APF2009-00015	Fortune	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Townhouse		64	0												

Jurisdiction	APF Base Subdivision Data	Subdivision	APF	Applicant	High School	Middle School	Elementary School	Intermediate School	Status	Subdivision Type	Last Permit	Units Approved	Units Issued	Units Remaining	Dev Order Approved	DD Lag Expiration	Elementary Students	Middle Students	High Students	Total Students	Remaining Elementary	Middle Remaining	High Remaining	Remaining Total
Concord	TROUTMAN ENTERPRISES	TROUTMAN ENTERPRISES	APF2020-00010	JEFF YOUNG	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending			14	0	14			0	0	0	0	3,248	1,624	2,17	7,042
Midland	TUCKER CHASE	TUCKER CHASE	APF2008-00101	CHUCK STEVENS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Active (platting & permitting)	Single Family	7/26/2016	162	129	33	6/1/2004		62,208	31,266	41,472	134,946	12,672	6,369	8,448	27,489
Concord	UNICA	UNICA	APF2015-00008	UNICA U B O	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Withdrawn	Single Family		175	0	175			67.2	33.775	44.8	145.775	67.2	33.775	44.8	145.775
Cabarrus County	VANDERBURG ESTATES	VANDERBURG ESTATES	APF2008-00160	Horton Landvest Inc	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		All Lots Platted	Single Family	3/24/2021	114	48	66			43,776	22,002	29,184	94,962	25,344	12,738	16,896	54,978
Concord	VILLAGES AT DREAMING CREEK SINGLE FAMILY	VILLAGES AT DREAMING CREEK SINGLE FAMILY	APF2008-00091	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Single Family		57	0	57	7/17/2009	12/31/2015	21,888	11,001	14,592	47,481	21,888	11,001	14,592	47,481
Concord	VILLAGES AT DREAMING CREEK TOWNHOMES	VILLAGES AT DREAMING CREEK TOWNHOMES	APF2009-00003	YATES PROPERTIES, LLC	Jay M Robinson High School	HD Winkler Middle School	Wolf Meadow Elementary School		In Progress	Townhouse		46	0	46	7/17/2009	12/31/2015	6,348	3,174	4,232	13,754	6,348	3,174	4,232	13,754
Kannapolis	VILLAS AT FOREST PARK RETIREMENT FACILITY	VILLAS AT FOREST PARK RETIREMENT FACILITY	APF2008-00178	Douglas Company, LLC	A L Brown High School	Kannapolis Middle School	Forest Park Elementary School	Kannapolis Intermediate School	Age Restricted Development	Age Restricted		64	0	64			0	0	0	0	0	0	0	0
Concord	VILLAS AT LOGAN GARDENS RETIREMENT FACILITY	VILLAS AT LOGAN GARDENS RETIREMENT FACILITY	APF2009-00014	Doug Hart	Jay M Robinson High School	HD Winkler Middle School	W M Irvin Elementary School		Age Restricted Development	Age Restricted	1/28/2014	44	2	42	9/15/2009		0	0	0	0	0	0	0	0
Concord	VILLAS AT WINECOFF	VILLAS AT WINECOFF	APF2008-00043	Danny Bost	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Expired	Single Family	5/26/2017	99	85	14	3/15/2005	12/31/2013	38,016	19,107	25,344	82,467	5,376	2,702	3,584	11,662
Mt. Pleasant	WALKER ROAD PROPERTIES	WALKER ROAD PROPERTIES	APF2019-00006	ERIN BURRIS	Mt Pleasant High School	Mt Pleasant Middle School	Mt Pleasant Elementary School		Pending	Single Family		97	0	97			37,248	18,721	24,832	80,801	37,248	18,721	24,832	80,801
Concord	WALLACE MEADOWS TOWNHOMES	WALLACE MEADOWS TOWNHOMES	APF2018-00008	PETE ELMER	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Pending			98	0	98			0	0	0	0	22,736	11,368	15,19	49,294
Kannapolis	WATERFORD ON THE ROCKY RIVER	WATERFORD ON THE ROCKY RIVER	APF2008-00066	Justin E Kies	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	1/4/2018	278	246	32	4/21/2005	10/1/2016	106,752	53,654	71,168	231,574	12,288	6,176	8,192	26,656
Concord	WATERSTONE AT WEDDINGTON	WATERSTONE AT WEDDINGTON APARTMENTS	APF2008-00137	Brian Kaiser	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Closed-Built Out	Multi Family	1/17/2013	412	476	-64	11/21/2006		61.8	22.66	29,664	114,124	-14,848	-7,424	-9.92	-32,192
Concord	WEDDINGTON HILLS OF CONCORD	WEDDINGTON HILLS OF CONCORD	APF2019-00020	ROBERT CASH	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Multi Family		720	0	720			167.04	83.52	111.6	362.16	167.04	83.52	111.6	362.16
Concord	WEDINGTON ROAD SITE MATTAMY HOMES	WEDDINGTON ROAD SITE MATTAMY HOMES	APF2015-00005	MATTAMY HOMES	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending	Single Family		281	0	281			107,904	54,233	71,936	234,073	107,904	54,233	71,936	234,073
Concord	WEDDINGTON ROAD VILLAS	WEDDINGTON ROAD VILLAS	APF2020-00033	EDDIE MOORE	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Pending			90	0	90			0	0	0	0	20.88	10.44	13.95	45.27
Kannapolis	WELLINGTON CHASE	WELLINGTON CHASE	APF2008-00061	PARKER AND ORLEANS HOMEBUILDERS	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Active (platting & permitting)	Single Family	10/13/2017	349	366	-17	9/29/2005	5/22/2016	134,016	67,357	89,344	290,717	-6,528	-3,281	-4,352	-14,161
Kannapolis	WELLINGTON GARDENS	WELLINGTON GARDENS	APF2013-00013	REA VENTURE GROUP	Cox Mill High School	Harris Road Middle School	W R Odell Elementary School		Inactive	Multi Family		72	0	72	5/1/2013		16,704	8,352	11.16	36,216	16,704	8,352	11.16	36,216
Concord	WELLSPRING VILLAGE RETIREMENT COMMUNITY	WELLSPRING VILLAGE RETIREMENT COMMUNITY	APF2008-00177	Crosland Homes	Jay M Robinson High School	HD Winkler Middle School	Carl A Furr Elementary School		Age Restricted Development	Age Restricted	11/12/2008	52	8	44	3/20/2008	12/31/2013	0	0	0	0	0	0	0	0
Kannapolis	WEST G STREET	WEST G STREET	APF2018-00002	LONG RANGE DEVELOPMENT & PROPERTIES	A L Brown High School	Kannapolis Middle School	Fred L Wilson Elementary School		Pending			4	0	4			0	0	0	0	0.928	0.464	0.62	2,012
Kannapolis	WEST OAKS PHASE 2	WEST OAKS PHASE 2	APF2008-00111	Brandon Little & Stephen Wasserman	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Single Family	2/3/2017	13	1	12	9/23/2008	9/14/2012	4,992	2,509	3,328	10,829	4,608	2,316	3,072	9,996
Concord	WEXFORD POINTE APARTMENTS	WEXFORD POINTE APARTMENTS	APF2009-00012	Cathy Connors	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Closed-Built Out	Multi Family	5/6/2010	106	106	0	12/15/2009		24,592	12,296	16.43	53,318	0	0	0	0
Kannapolis	WIGHTMAN OAKS	WIGHTMAN OAKS	APF2008-00031	WIGHTMAN HOMES	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Expired	Townhouse	7/21/2017	13	10	3	1/24/2008		1,794	0,897	1,196	3,887	0,414	0,207	0,276	0,897
Kannapolis	WILDWOOD RIDGE	WILDWOOD RIDGE	APF2014-00019	OAKMONT HOMES					Active (platting & permitting)	Single Family	11/2/2012	39	21	18	5/5/2004		14,976	7,527	9,984	32,487	6,912	3,474	4,608	14,994
Concord	WILKINSON COURT REDEVELOPMENT SINGLE FAMILY	WILKINSON COURT REDEVELOPMENT SINGLE FAMILY	APF2019-00015	CITY OF CONCORD	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending		2/11/2021	7	13	-6			0	0	0	0	-1,392	-0.696	-0.93	-3,018
Concord	WILKINSON COURT REDEVELOPMENT TOWNHOMES	WILKINSON COURT REDEVELOPMENT TOWNHOMES	APF2019-00014	CITY OF CONCORD	Concord High School	Concord Middle School	W M Irvin Elementary School		Pending	Townhouse		20	0	20			2.76	1.38	1.84	5.98	2.76	1.38	1.84	5.98
Concord	WINDING WALK	WINDING WALK	APF2008-00092	Shea Homes	Cox Mill High School	Harris Road Middle School	Cox Mill Elementary School		Closed-Built Out	Single Family	10/16/2014	472	482	-10	7/13/2003	6/20/2013	181,248	91,096	120,832	393,176	-3.84	-1.93	-2.56	-8.33
Kannapolis	WINDSOR	WINDSOR	APF2013-00005	KANNAPOLIS REAL ESTATE	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Expired	Single Family	2/18/2021	98	38	60			37,632	18,914	25,088	81,634	23.04	11.58	15.36	49.98
Concord	WINECOFF SCHOOL ROAD/TIMMONS GROUP	WINECOFF SCHOOL ROAD/TIMMONS GROUP	APF2018-00009	AMERICAN SOUTH MGMT LLC	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Winecoff Elementary School		Pending	Townhouse		117	0	117			16,146	8,073	10,764	34,983	16,146	8,073	10,764	34,983
Kannapolis	WHISPERING WINDS	WISPERING WINDS	APF2014-00021	UNKNOWN	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		Closed-Built Out	Single Family	10/23/2008	36	33	3	9/8/2000		13,824	6,948	9,216	29,988	1,152	0,579	0,768	2,499
Concord	WOODBIDGE AT ZEMOSA	WOODBIDGE AT ZEMOSA	APF2008-00090	NIBLOCK DEVELOPMENT CORP.	Northwest Cabarrus High School	Northwest Cabarrus Middle School	Charles A Boger Elementary School		In Progress	Single Family	4/20/2020	50	49	1	5/15/2007	3/15/2015	19.2	9.65	12.8	41.65	0.384	0.193	0,256	0.833
Midland	WYNDHAM ESTATES	WYNDHAM ESTATES	APF2008-00135	SCOTT COLLINS	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Closed-Built Out	Single Family	9/18/2017	30	21	9	11/20/2007		11,52	5.79	7.68	24.99	3,456	1,737	2,304	7,497
Midland	WYNDHAM FOREST	WYNDHAM FOREST	APF2017-00024	DEPENDABLE DEVELOPMENT INC	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Single Family	10/19/2018	30	29	1			11,52	5.79	7.68	24.99	0,384	0.193	0,256	0.833
Midland	WYNTREE	WYNTREE	APF2008-00136	UNKNOWN	Central Cabarrus High School	C C Griffin Middle School	Bethel Elementary School		Pending	Multi Family	5/5/2021	149	132	17			34,568	17,284	23,095	74,947	3,944	1,972	2,635	8,551
Concord	YATES MEADOW	YATES MEADOW	APF2008-00088	YATES MEADOW	Jay M Robinson High School	HD Winkler Middle School	Pitt School Road Elementary School		Closed-Built Out	Single Family	10/1/2013	220	147	73			84.48	42.46	56.32	183.26	28,032	14,089	18,688	60,809
Harrisburg	ZION CHURCH RD RESIDENTIAL	ZION CHURCH RD RESIDENTIAL	APF2020-00005	FRANK SHEPHERDSON	Central Cabarrus High School	C C Griffin Middle School	Rocky River Elementary School		Pending			29	0	29			0	0	0	0	6,728	3,364	4,495	14,587
Concord	ZION CHURCH ROAD SINGLE FAMILY CONCEPT	ZION CHURCH ROAD SINGLE FAMILY CONCEPT	APF2018-00027	JEREMY HORTON	A L Brown High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Single Family		222	0	222			85,248	42,846	56,832	184,926	85,248	42,846	56,832	184,926
Concord	ZION CHURCH ROAD SITE	ZION CHURCH ROAD SITE	APF2018-00020	MATT MANDLE	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Pending	Single Family		116	0	116			44,544	22,388	29,696	96,628	44,544	22,388	29,696	96,628
Concord	ZION CHURCH ROAD TOWNHOME CONCEPT	ZION CHURCH ROAD TOWNHOME CONCEPT	APF2018-00026	JEREMY HORTON	Central Cabarrus High School	C C Griffin Middle School	A T Allen Elementary School		Withdrawn	Townhouse		153	0	153			21,114	10,557	14,076	45,747	21,114	10,557	14,076	45,747
												60087	27286	33,647			15397.58	7703.4	10176.96	33090.94	8947.934	4485.141	5971.428	19404.503

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

EDC - April 2021 Monthly Summary Report

BRIEF SUMMARY:

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Page Castrodale, EDC Executive Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

April 2021 Project Activity Report



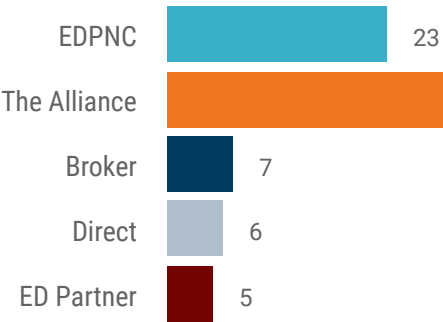
The EDC received 21 new RFIs (requests for information) in April and submitted sites/buildings for 20 of the new requests. There were 2 client/consultant visits in April.



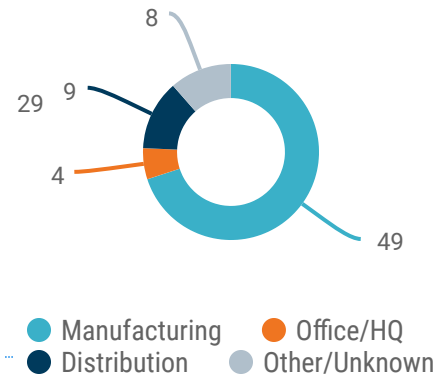
Other Project Activity Stats



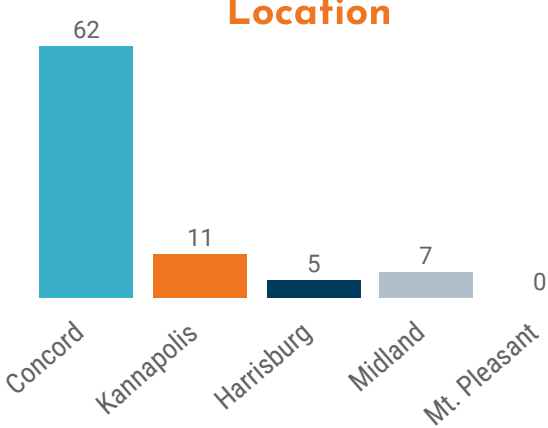
Projects By Source



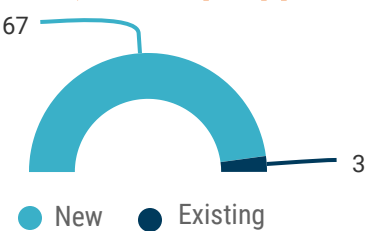
Projects By Industry



of Projects By Location



Projects By Type



230
average jobs
per project



95K
average square
feet per project



50
average acres
per project



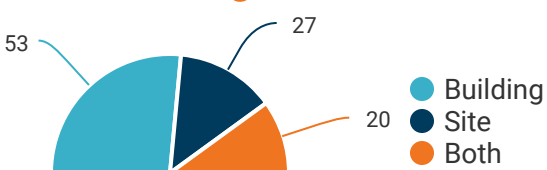
26%
of Cabarrus EDC's
projects involve
companies outside
of the U.S.



47M
average investment
per project



Building vs. Site - %



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**May 17, 2021
6:30 PM**

AGENDA CATEGORY:

Closed Session

SUBJECT:

Closed Session - Pending Litigation and Acquisition of Real Property

BRIEF SUMMARY:

A closed session is needed to discuss matters related to pending litigation and acquisition of real property as authorized by NCGS 143-318.11(a)(3) and (5).

REQUESTED ACTION:

Motion to go into closed session to discuss matters related to pending litigation and acquisition of real property as authorized by NCGS 143-318.11(a)(3) and (5).

EXPECTED LENGTH OF PRESENTATION:

30 Minutes

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
