

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:15 p.m. on Monday, December 5, 2022.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:15 p.m. on Channel 22  
<https://www.youtube.com/cabarruscounty>  
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Lynn W. Shue
Commissioners:	Christopher A. Measmer
	Barbara C. Strang
	Kenneth M. Wortman

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kyle Bilafer, Assistant County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

### **1. Call to Order**

Chairman Morris called the meeting to order at 6:25 p.m.

### **2. Approval of Agenda**

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Measmer and unanimously carried, the Board approved the agenda as amended.

Additions:

Discussion Items for Action

4.8 Legal Department - Duke Energy Easement for Cox Mill High School

Removed:

Discussion Items - No Action

Innovation and Technology - Innovation Report

### **3. Discussion Items - No Action**

#### **3.1 Infrastructure and Asset Management - Courthouse Expansion Project Update**

Kyle Bilafer, Assistant County Manager, presented an update on the courthouse expansion project. The following information was presented:

- Milestones over last 30 days
  - o Completed out 3<sup>rd</sup> and 4<sup>th</sup> floors
  - o Completed Church Street Hardscape Install
  - o Started Courtroom Millwork on 3<sup>rd</sup> Floor
  - o Started Initial Project Clean
- Next 30 Days
  - o Turn over IT rooms to ITS Department
  - o Move down to 2<sup>nd</sup> and 1<sup>st</sup> floor

A discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board. Items addressed included: the potential date the building will open to the public; the cost of the project; the demand for supplies needed for construction; and estimated annual operating costs.

### **4. Discussion Items for Action**

#### **4.1 Active Living and Parks - FY 23 Matching Incentive Grant Request**

Byron Haigler, Active Living and Parks Assistant Director, and Ian Sweeney, Active Living and Parks Project Events Manager, presented a request from the Active Living and Parks Commission to award two applications (totaling \$16,014) received in connection with the Active Living and Parks (ALP) Matching Incentive Grant Program. The program provides seed money for civic, community and school groups to construct, improve or acquire recreational and park facilities in Cabarrus County.

A discussion ensued. During discussion, Mr. Sweeney responded to questions from the Board.

**4.2 BOC - Appointments to Boards and Committees**

Chairman Morris advised information for December appointments to boards and committees has been provided to the commissioners. He asked if anyone had any questions, comments, or concerns regarding the upcoming requests. There were none.

**4.3 BOC - Commissioner Appointments for 2023**

Chairman Morris reported the chart outlining commissioner appointments for members or liaisons to various boards and committees was provided for the coming 2023 year. He requested commissioners voice comments or questions now or contact him or the Clerk with any questions or comments between now and the regular meeting. There were none at this time.

**4.4 BOC - Resolution Establishing the Board of Commissioners' 2023 Meeting Schedule**

Chairman Morris presented the resolution establishing the Commissioners' meeting schedule for the upcoming year. He reviewed a number of items on the schedule.

**4.5 Cooperative Extension - Budget Amendments**

Tracy LeCompte, North Carolina Cooperative Extension Director, requested approval of two budget amendments to reflect the additional donation funds received to support the Cabarrus County 4-H after school curriculum kits and livestock shows. Ms. LeCompte also responded to questions from the Board.

**4.6 County Manager - Easement for Fiberoptic Lines at Concord Senior Center**

Kelly Sifford, Assistant County Manager, presented an easement request from the City of Concord for fiber optic lines installed on the property at the Concord Senior Center.

A discussion ensued. During discussion, Todd Shanley, Chief Information Officer, responded to questions from the Board.

**4.7 DHS - ARPA Older Americans ACT III-B Funding**

Anthony Hodges, Department of Social Services (DHS) Program Administrator for Adult and Aging, and Transportation Services, reported Cabarrus County DHS was awarded \$165,000 to provide new, innovative III-B services. He stated this funding will be used for the following services for individuals 60 years of age and older if approved: Chore Services - Assistance with heavy housework (including decluttering) and yardwork for individuals that are at risk for Adult Protective Services. Many times, the condition of the home presents safety issues for the individual or may prevent other needs services, such as home health and home care.

Mr. Hodges reported the other funded services will be used to support a new initiative - Social Isolation and Loneliness Outreach program. This initiative will provide outreach and other services to individuals that are socially isolated in the community.

These services are:

- Volunteer Program Development - recruitment of volunteers for Friendly Visitor and Telephone Reassurance Programs.
- Social Isolation Digital Technology Purchases - Purchase of equipment, such as tablets, to enable live social interactions from a socially isolated individual's residence.
- Social Isolation Digital Training and Programming - Staff member to provide personal assistance, training, educational resources, programming and/or counseling to help socially isolated individuals learn skills or receive social/emotional support. May include training of both seniors and staff, as well as developing and monitoring the friendly visitor and telephone reassurance programs.

Mr. Hodges advised a county match is not required for these funds.

A discussion ensued. During discussion, Mr. Hodges responded to questions from the Board.

#### 4.8 Legal Department - Duke Energy Easement for Cox Mill High School

David Goldberg, Deputy County Attorney, presented a request from Duke Energy for an easement from the County to install additional electrical infrastructure for the modular units located at Cox Mill High School. Mr. Goldberg also responded to questions from the Board.

#### 4.9 Library - Revised Rules and Regulations for Library Patrons

On behalf of Melanie Holles, Library Director, Kelly Sifford, Assistant County Manager, presented a request for approval of revisions to the current library patron behavior policy. The revisions will provide a condensed version, making it easier to understand. It will also allow for library locations to post the information on the door and provide postcard sized handouts to patrons.

A discussion ensued. During discussion, Ms. Sifford responded to questions from the Board.

### 5. Approval of Regular Meeting Agenda

#### 5.1 BOC - Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Strang and unanimously carried, the Board approved the agenda as follows for the December 19, 2022 regular meeting.

#### Approval or Correction of Minutes

- Approval or Correction of Meeting Minutes

#### Recognitions and Presentations

- Proclamation - Reverend Dr. Martin Luther King, Jr. Day
- Human Resources - Recognition of Jeffrey Freeze's Retirement from Cabarrus County Human Services Department

#### Consent

- Active Living and Parks - FY 23 Matching Incentive Grant Request
- Appointments - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating (TAC) Committee (TCC) and Transportation Advisory Committee
- Appointments - Human Service Advisory Board
- Appointments - Planning and Zoning Commission
- Appointments and Removals - Juvenile Crime Prevention Council
- BOC - Commissioner Appointments for 2023
- BOC - Resolution Establishing the Board of Commissioners' 2023 Meeting Schedule
- Cooperative Extension - Budget Amendments
- County Manager - Easement for Fiberoptic Lines at Concord Senior Center
- DHS - ARPA Older Americans ACT III-B Funding
- Legal Department - Duke Energy Easement for Cox Mill High School
- Library - Revised Rules and Regulations for Library Patrons
- Tax Administration - Refund and Release Reports - November 2022

#### Reports

- BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- Budget - Monthly Budget Amendment Report
- Budget - Monthly Financial Update
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - November 2022 Monthly Summary Report

### Announcements

Vice Chairman Shue announced Londa Strong, Active Living and Parks Director, received the Smith Family Lifetime Achievement Award at the Cabarrus Visitors Bureau gala for her many years of service to the Active Living and Parks program.

Also, at the gala Chairman Morris received the Home Town Hero award.

**6. Adjourn**

**UPON MOTION** of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the meeting adjourned at 6:58 p.m.



  
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Lauren Linker, Clerk to the Board