

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, May 15, 2023.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:30 p.m. on Channel 22  
<https://www.youtube.com/cabarruscounty>  
<https://www.cabarruscounty.us/cabcotv>

Present -	Chairman:	Stephen M. Morris
	Vice Chairman:	Lynn W. Shue
	Commissioners:	Christopher A. Measmer
		Barbara C. Strang
		Kenneth M. Wortman

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kyle Bilafer, Assistant County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

Chairman Morris lead everyone in a moment of silence.

Chairman Morris recognized Youth Commission member Mary Lui from Northwest Cabarrus High School in attendance.

**(A) APPROVAL OR CORRECTION OF MINUTES**

**(A-1) Approval or Correction of Meeting Minutes**

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the minutes of April 3, 2023 (Work Session), April 17, 2023 (Regular Meeting), and April 19, 2023 (Cabarrus Summit) as presented.

**(B) APPROVAL OF THE AGENDA**

Chairman Morris reviewed the following changes to the agenda.

Additions:

Closed Session

(K-1) Closed Session - Pending Litigation and Acquisition of Real Property

New Business

(G-3) BOC - Central Cabarrus Tennis Courts

UPON MOTION of Commissioner Wortman, seconded by Commissioner Strang and unanimously carried, the Board approved the agenda as amended.

**(C) RECOGNITIONS AND PRESENTATIONS**

**(C-1) DHS - Transportation 2023 State Rodeo Competition**

Bob Bushey, Transportation Manager, recognized Jamie Robinson, Carla Caldwell and Terri Carroll for their third placed finish in the North Carolina Transportation Association Annual Conference and Rodeo held in Cabarrus County April 15 through 17, 2023. This is the first time Cabarrus County has ever had a team enter the competition.

**(C-2 Veterans Services - Memorial Day 2023 Proclamation**

Chairman Morris read the proclamation aloud.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2023-13

**MEMORIAL DAY PROCLAMATION**

WHEREAS, our ancestors shaped the structure of our political system, laid the groundwork for higher discoveries in science and medical research,

started long-lasting traditions that enrich our heritage, and fought in wars so that future generations would have freedom; and

WHEREAS, it is important to cherish the memories of our friends and family members who have died, and to remember their contributions towards making our lives better; and

WHEREAS, the veterans who fought and died for our country helped preserve the freedoms and rights guaranteed to all people under the U.S. Constitution; and

WHEREAS, on Memorial Day, Americans remember the enormous debt of gratitude we owe to our veterans who have lost their lives in the defense of freedom and pursuit of peace and we reflect on the past and renew our patriotism so that we may continue to live in freedom and seek peace so that our veterans will not have died in vain.

NOW, THEREFORE, BE IT PROCLAIMED that the Cabarrus County Board of Commissioners do hereby recognize May 29, 2023 as

MEMORIAL DAY 2023

in Cabarrus County and urges all residents in the county to take time on this special day of remembrance to honor those who have sacrificed and died to improve our quality of life, and to strengthen our nation.

ADOPTED this 15<sup>th</sup> day of May, 2023.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

ATTEST:

/s/ Lauren Linker  
Lauren Linker, Clerk to the Board

**(D) INFORMAL COMMENTS**

Chairman Morris opened the meeting for Informal Public Comments at 6:38 p.m. He stated each speaker would be limited to three minutes.

Scott Brewer, a resident at 536 Union Street South, Concord, spoke regarding the tennis courts at Central Cabarrus High School.

Brooklyn Vandergrift, a resident at 2605 Shamrock Road, Harrisburg, provided comments regarding the tennis program and courts at Central Cabarrus High School.

Caleb Butts, a resident at 451 Coventrywood Place SE, Concord, commented on the tennis courts at Central Cabarrus High School.

Jerry Anderson, a resident at 133 Kennedy Avenue, Kannapolis, provided comments about free speech. He also spoke about a DHS matter.

Jeeter Anderson, a resident of 133 Kennedy Avenue, Kannapolis, spoke regarding a DHS matter.

David Hampton, a resident at 2006 South Main Street, Kannapolis, spoke regarding election matters. He complimented county staff.

Steven Bryant, a resident at 1971 Solway Lane, Concord, commented on emergency rental resources.

Rick Hoffarth, a resident at 6000 Creekview Court, Harrisburg, spoke regarding evictions and an emergency rental assistance.

Jasmine Lewter, a resident at 1832 Mary Wynn Court, Kannapolis, spoke regarding rental assistance.

Sabrina Berry, a resident at 1302 Amber Ridge Drive, Concord, commented on community needs, rental assistance and high school tennis courts.

Justin Lewter, a resident at 1832 Mary Wynn Court, Kannapolis, provided comments regarding rental assistance.

Mark Ortiz, a resident at 155 Wankel Drive, Kannapolis, spoke regarding the rental assistance program.

Christopher Adams, a resident at 14210 Tamarack Drive, Charlotte, spoke regarding emergency rental assistance.

There was no one else to address the Board, therefore Chairman Morris closed that portion of the meeting.

**(E) OLD BUSINESS**

None.

**(F) CONSENT**

**(F-1) Appointments - Public Health Authority of Cabarrus County**

The terms for Dr. Dan Hagler, Expertise in Infection Diseases representative and Dr. Lara Pons, Family Medicine Physician representative, on the Public Health Authority end June 30, 2023. The nominating committee is recommending that both Dr. Pons and Dr. Hagler continue serving on the Public Health Authority Board of Cabarrus County for an additional term. Dr. Pons has served on this Board since 2017. An exception to the length of service provision of the Appointment Policy will be needed for her.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board reappointed Dr. Dan Hagler (Expertise in Infectious Diseases), and Dr. Lara Pons (Family Medicine Physician) to the Public Health Authority of Cabarrus County for three-year terms ending June 30, 2026; including an exception to the length of service provision of the Appointment Policy for Dr. Pons.

**(F-2) Appointments and Removals - Active Living and Parks Commission**

Both Active Living and Parks Commission members Chris Furr (Midland) and Mike Specht (At-Large) terms have ended. Both served 2 3-year terms.

At the April 20, 2023 meeting, the Active Living and Park Commission voted unanimously to recommend and appoint Tim Cook (Midland) and John Poole (At-Large).

The Northwest Planning Area still needs applicants.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board removed Chris Furr (Midland) and Mike Specht (At-Large) from the Active Living and Parks Commission roster and thanked them for their service.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board appointed Tim Cook to the Active Living and Parks Commission as a Midland representative for a three-year term ending May 31, 2026.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board appointed John Poole to the Active Living and Parks Commission as an At-Large representative for a three-year term ending May 31, 2026.

**(F-3) Cabarrus County Tourism Authority - FY2024 Budget Approval**

The Cabarrus County Tourism Authority's FY2024 proposed annual operating budget is \$6,475,060. The Tourism Authority is funded by Occupancy Tax and is not supported by the County's General Fund. The Tourism Authority's Board of Directors approved the FY2024 proposed budget on April 26, 2023.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the Cabarrus County Tourism Authority's FY2024 Budget of \$6,475,060.

**(F-4) Centralina Workforce Development Consortium - Resolution for Renewal of Articles of Association and Agreement for the Centralina Workforce Development Consortium**

As part of the requirement for funding under the Workforce Innovation and Opportunity Act (WIOA), the Articles of Association and Agreement for the Centralina Workforce Development Consortium are to be ratified and adopted by

the Board of County Commissioners in each of the seven counties in the Consortium.

The Articles outline the Consortium's authority and its establishment of the Centralina Workforce Development Board (WDB).

The Executive Director of the Centralina WDB, is requesting that the Articles of Association and Agreement for the Centralina Workforce Development Consortium be presented to the County Commissioners for their review and approval. The attached "Resolution Approving the Articles of Association and Agreement for the Centralina Workforce Development Consortium" signifying that the Articles were approved also needs to be approved.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board ratified and adopted the Articles of Association and Agreement for the Centralina Workforce Development Consortium and adopted the resolution.

ARTICLES OF ASSOCIATION AND AGREEMENT  
FOR THE  
CENTRALINA WORKFORCE DEVELOPMENT  
CONSORTIUM

ARTICLE I. TITLE AND PURPOSE

The contiguous units of local government listed below, being desirous of agreeing to an undertaking pursuant to the provisions of N.C.G.S. Section 160A-464(1), do hereby agree to establish a workforce development consortium to act jointly as a Local Workforce Investment Area for workforce development under the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 ("the Act") including National Dislocated Worker Grant (NDWG) funding through the US Department of Labor, as amended. This consortium shall be known as the Centralina Workforce Development Consortium.

ARTICLE II. MEMBERSHIP

The consortium shall be composed of the following independent and contiguous units of general purpose local government: Anson, Cabarrus, Iredell, Lincoln, Rowan, Stanly, and Union Counties.

ARTICLE III. CERTIFICATION OF AUTHORITY

1. AUTHORITY UNDER STATE AND LOCAL LAW

In accordance with N.C.G.S. Sections 160A-460 et. seq., the member counties of the Centralina Workforce Development Consortium certify that they possess full legal authority, as provided by state and local law, to enter into this agreement and to fulfill the legal and financial requirements of operating as a Local Workforce Investment Area under the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128, and any National Dislocated Worker Grant for the entire geographic area covered by this agreement.

2. SPECIFIC RESOLUTIONS TO ENTER INTO AGREEMENT

In accordance with N.C.G.S. Section 160A-461, a copy of the duly executed resolution and appropriate board meeting minutes giving the respective counties specific authority to enter into this consortium agreement will be attached to this document and are incorporated herein by reference.

3. DESIGNATION OF CHIEF ELECTED OFFICIALS FROM EACH MEMBER UNIT OF GOVERNMENT

Each member unit of government designates as chief elected official for the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and NDWG upon whose representations the State, the Workforce Development Board, the administrative entity and the other member units may rely, the duly elected Chairman of each respective County Board of Commissioners. If any county member of the consortium desires, it may designate any member of its Board as its "Chief Elected Official" for WIOA and NDWG purposes, in lieu of having its Chairman serve in such capacity. Unless otherwise notified of such designation of another member of its Board, each county shall be deemed to have designated its Chairman as its "Chief Elected Official" for WIOA and NDWG purposes. Such person shall be the signatory of this agreement and shall be authorized to execute such other agreements as are necessary for Workforce Innovation and Opportunity Act of 2014 (WIOA) purposes and National Dislocated Worker Grant purposes.



## 4. DESIGNATION OF CHIEF ELECTED OFFICIAL FOR WORKFORCE INVESTMENT AREA

In accordance with N.C.G.S. Section 160A-463(b), the Chairmen (or their designee) of the Boards of Commissioners of the undersigned units of local government shall annually elect one of their number by a vote to serve as Chairman of the Centralina Workforce Development Consortium for a one-year term. The Chairman of the Centralina Workforce Development Consortium shall be authorized to represent the Consortium and to act on behalf of the undersigned units of local government with respect to any matters adopted or passed by the Consortium and shall be authorized to exercise the functions of the Centralina Workforce Investment Area chief elected official which are required under the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and National Dislocated Worker Grants.

## ARTICLE IV. DURATION

In accordance with N.C.G.S. Section 160A-464(2), this agreement shall become effective on the date of the last chief elected official's signature and shall continue in effect until the Local Workforce Investment Area is re-designated by the Governor of North Carolina or by termination of this Agreement by a member unit of government as provided for in Article XI.

## ARTICLE V. ASSURANCES AND CERTIFICATIONS

The member units will comply with the requirements of the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and regulations promulgated thereunder, all other applicable federal regulations, the statutes of the State of North Carolina, and written directives and instructions relevant to Workforce Investment Area operation from the Governor of North Carolina or his/her designee.

## ARTICLE VI. FINANCING/LIABILITY

In accordance with N.C.G.S. Section 160A-464(5), it is anticipated that funding necessary to implement this agreement shall be derived from federal grant and/or state funds received through the Governor. In the event it is necessary to appropriate non-federal funds for the purpose of implementing this agreement, the parties agree, as between themselves, that the state fair share allocation formula shall be used.

The undersigned units of local government hereby acknowledge that they are jointly and severally accountable for liabilities arising out of activities under the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and for all funds received by the Workforce Investment Area grant recipient pursuant to WIA. Liability includes, but is not limited to, responsibility for prompt repayment from nonprogram funds of any misexpenditures by the administrative entity of the Local Workforce Investment Area, or any of its subrecipients or contractors, or the Workforce Development Board. As between the consortium members themselves, liability shall be apportioned in the following manner: (a) to the extent that a particular county benefits from costs disallowed (e.g. an ineligible participant from a particular county received training, the cost of which is subsequently disallowed) that county may be liable for those disallowed costs; (b) any disallowed cost for which the benefiting county cannot be determined shall be divided equally among the undersigned units of local government.

Any entity or joint agency created or designated by this Local Workforce Investment Area, including the Workforce Development Board (WDB), and Administrative Entity shall be considered a public agency for the purposes of the Local Government Budget and Fiscal Control Act.

## ARTICLE VII. ESTABLISHMENT OF CENTRALINA WORKFORCE DEVELOPMENT BOARD (WDB)

A. Upon designation by the Governor of North Carolina of the Centralina area as a local workforce investment area, the Chairmen of the Boards of County Commissioners of each of the undersigned units of local government shall certify that the current Centralina Workforce Development Board (hereinafter Centralina WDB) as such entity is defined in the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and accompanying regulations and in accordance with the State of North Carolina Executive Order 90 (December, 1995) will serve as the region's workforce investment board. The members of the Centralina WDB are to be selected in accordance with the nominating process and representative scheme set forth in the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and accompany regulations.

B. The Centralina WDB shall consist of at least twenty-four (24) members. A minimum of thirteen (13) of these members shall represent the private sector as that term is defined in Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and accompany regulations. Of these thirteen private sector members, at least one shall represent each of the seven undersigned units of local government, when feasible. Of the eleven (11) remaining members, one shall represent adult education and literacy, one shall represent higher education, one shall represent economic development agencies, one shall represent state employment service agencies, one shall represent vocational rehabilitation agencies, one shall represent social service agencies, and five shall represent a combination of labor, apprenticeship, and community based organizations.

C. The initial terms of twelve members of the initial Centralina WDB shall expire after one year and the initial terms of the remaining members shall expire after two years. Thereafter, the terms of service of all members of the Centralina WDB shall be two years.

D. Successors to the initial members of the Centralina WDB who die, resign, or otherwise cease to serve, shall be selected by Chairmen of the Boards of Commissioners of the undersigned units of local government. If the Chairmen desire to reappoint a current member of the Centralina WDB to another two (2) year term, the nominating process described in the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and accompany regulations need not be followed. If the Chairmen do not desire to reappoint a current member of the Centralina WDB to another two-year term, then nominations to fill the vacancy shall be sought in accordance with the process described in the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and accompany regulations.

E. Private sector representatives on the Centralina WDB shall be selected by Chairmen of the Boards of Commissioners of the undersigned units of local government from a slate of individuals nominated by general-purpose business organizations after consulting with, and receiving recommendations from, other business organizations in the Local Workforce Investment Area. The number of nominations shall be at least 150 percent of the number of private sector individuals to be appointed in the county. Such nominations, and the individuals selected from such nominations, shall reasonably represent the industrial and demographic composition of the business community. All private sector representatives must be active with their company or business (non-retiree). Private sector representatives, who shall constitute a majority of the membership of the WDB, shall be owners of business concerns, chief executive officers, chief operating officers, or other private sector executives who have substantial management, recruitment, hiring authority, or policymaking responsibility. Whenever possible, at least one-half of such business and industry representatives shall be representatives of small business (500 or fewer employees), including minority business.

Education representatives on the Centralina WDB shall be selected from among individuals nominated by the local educational agencies, vocational education institutions, institutions of higher education, or general organizations of such agencies or institutions, and by private and proprietary schools or general organizations of such schools, within the Local Workforce Investment Area.

Recognized State and local labor organizations or appropriate building trade councils shall recommend labor representatives. The remaining members of the Centralina WDB shall be selected from individuals recommended by interested organizations.

F. The composition of the Centralina WDB shall at all times conform with the requirements of the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128 and accompany regulations, including N.C.G.S. Section 160A-464(3).

#### ARTICLE VIII. APPOINTMENT OF PERSONNEL

The Chairmen of the Boards of Commissioners of the undersigned units of local government are hereby authorized to enter into agreements with the Centralina Workforce Development Board specifying procedures for development of the workforce development plans; agreements relating to the selection of a grant recipient and entity to administer the workforce development plans; and any other agreements necessary to advance the administration of the Workforce Innovation and Opportunity Act of 2014 (WIOA), Public Law 113-128, within the Centralina Local Workforce Investment Area, in accordance with N.C.G.S.

#### ARTICLE IX. OWNERSHIP OF REAL PROPERTY

In accordance with N.C.G.S. Section 160A-464(6) and applicable WIOA, NDWG, and Federal property guidelines, the Centralina Workforce Development Consortium shall adhere to the procedures outlined in NC Department of Commerce policy for all property transactions under WI)A and NDWG including the buying or selling of real property. The Centralina Workforce Development Consortium will neither acquire nor dispose of real property.

#### ARTICLE X. AMENDMENTS

In accordance with N.C.G.S. Section 160A-464(7), this agreement may be amended at any time upon the consent of all parties as evidenced by resolution of the Chairmen of the Boards of Commissioners of the undersigned units of local government and as approved by the State. Whenever the position of designated Chief Elected Official for the Centralina Local Workforce Investment Area becomes vacant, the individual selected as a replacement shall be approved through an amendment to this agreement by resolution of the Chairmen of the Boards of Commissioners of the undersigned units of local government.

#### ARTICLE XI. TERMINATION

In accordance with N.C.G.S. 160A-464(8), the undersigned units of local government may request termination of this agreement at any time upon six months prior written notice, such termination to be effective when the Governor considers Local Workforce Investment Area redesignation at the end of the then current subgrant agreement year.

#### ARTICLE XII. RATIFICATION

This agreement shall be effective upon ratification by the Boards of Commissioners of each of the undersigned units of local government. The agreement covers the four-year period of July 1, 2023 to June 30, 2027.

##### CABARRUS COUNTY

By: /s/ Steve Morris Date May 15, 2023  
Steve Morris, Chairman,  
Board of Commissioners  
Cabarrus County

Resolution No. 2023-09

#### RESOLUTION APPROVING THE ARTICLES OF ASSOCIATION AND AGREEMENT FOR THE CENTRALINA WORKFORCE DEVELOPMENT CONSORTIUM

WHEREAS, the counties of Anson, Cabarrus, Iredell, Lincoln, Rowan, Stanly, and Union as independent and contiguous units of general purpose local government do hereby agree to continue as the Centralina Workforce Development Consortium to act jointly as a Workforce Investment Area under the Workforce Innovation and Opportunity Act of 2014 (WIOA).

WHEREAS, certain technical revisions to the original "Articles of Association" and subsequent amendments, have been made for WIOA for the period of Program Year 2023 through Program Year 2026 (July 1, 2023 to June 30, 2027) and have been executed by the Chairman of this Board on behalf of this county, subject to ratification of such action by this Board.

WHEREAS, the "Articles of Association" designates the signatory official for the Consortium and the administrative/fiscal agent to administer the program on behalf of the Consortium, and requests certification of the current Centralina Workforce Development Board as the local "Workforce Investment Board" as required by the Act; now, therefore it is

NOW, THEREFORE, BE IT RESOLVED that the execution of the aforesaid "Articles of Association and Agreement for the Centralina Workforce Development Consortium" by our Chairman is ratified and adopted by the Cabarrus County Board of Commissioners.

Adopted this the 15<sup>th</sup> day of May, 2023.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Board of Commissioners

ATTEST:

/s/ Lauren Linker  
Lauren Linker, Clerk to the Board

(F-5) County Manager - Authorization for One-Time Purchases for Education Partners

Every March, the County receives a hold-harmless payment from the State if Medicaid claims are less than the revenue generated from the local sales and use tax previously exchanged for the State to assume responsibility for the non-administrative costs of Medicaid. The March 2023 payment exceeded the budget by \$6.1 million.

In April, the Board approved spending just under \$2.8 million to address needs for Emergency Medical Services, Information Technology Services, and the Sheriff's Office, among others.

This action will appropriate a total of \$1,704,519 for Cabarrus County Schools (\$1,520,757) and Kannapolis City Schools (\$183,762) to address one-time curriculum and professional development needs.

Due to state requirements, an additional \$132,399 will need to be transferred from the Board's charter school contingency to CCS and KCS for equal per pupil funding for charter school students.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board authorized the recommended purchases and adopted the associated budget amendment.

Date:5/15/2023

Amount:1,836,918.00

Dept. Head:Rodney Harris

Department:CMO

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

To budget one time expenditures for Cabarrus County Schools and Kannapolis City Schools with funds received over budget for Medicaid hold harmless. Allocate equal per pupil funding for charter schools.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	1910-6445	MEDICAID HOLD HARMLESS	6,278,000	1,704,519	-	7,982,519
001	9	7110-970111	Regular Instructional Services	54,627,635	1,337,292	-	55,964,927
001	9	7110-970124	Technology Support Services	7,104,667	183,465	-	7,288,132
001	9	7130-970111	Regular Instructional Services	7,047,629	183,762	-	7,231,391
							-
001	9	1910-9660	Contingency	1,207,391		132,399	1,074,992
001	9	7110-970117	Charter Schools	5,711,860	118,089		5,829,949
001	9	7130-970117	Charter Schools	586,050	14,310		600,360

(F-6) DHS - Low Income Household Water Assistance Program Additional Funding

The Cabarrus County Department of Human Services received a revised funding authorization for the Low Income Household Water Assistance Program, which will increase the budget and require a budget amendment.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the budget amendment.

Date:5/15/2023

Amount:30,000.00

Dept. Head:Karen Calhoun

Department:DHS

☒ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☐ Supplemental Request

BA request due to approved funding authorization from the state for the LIHWAP program. Funds are 100% federally funded. County match is not required.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	5615-946001-LHWAP	Low Income Energy Assistance Program	226,472.00	30,000.00		256,472.00
001	6	5615-6204-LHWAP	Social Services Admin Reimbursement	226,472.00	30,000.00		256,472.00

(F-7) Finance - Capital Project Fund Completions

Each year the County Capital Projects Fund (Fund 380) and the School Capital Projects Fund (Fund 390) are reviewed for completed projects. The funds budgets and project ordinances are evaluated and updated, any completed projects are removed, and any excess funds are transferred back to the Community Investment Fund.

Budget amendments and project ordinances updates were included with this agenda with the removal of the completed projects.



UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the budget amendments for Funds 380 and 390 and the corresponding Project Ordinances.

Date:5/15/2023

Amount:1,303,465.00

Dept. Head:James Howden (Prepared by Max Thorne)

Department:Finance - School Capital Projects

☐ Internal Transfer Within Department

☒ Transfer Between Departments/Funds

☐ Supplemental Request

This Budget Amendment closes out the completed projects in 390 Fund and transfers the remaining available budgets to the Community Investment Fund.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
390	9	7314-9830-MOBIL	Other Improvements	81,195.00	-	220.00	80,975.00
390	9	7407-9830-ADA	Other Improvements	228,000.00	-	2,691.00	225,309.00
390	9	7407-9830-ROOF	Other Improvements	190,000.00	-	22,263.00	167,737.00
390	6	7314-6902-MOBIL	Contribution From General Fund	81,195.00	-	220.00	80,975.00
390	6	7407-6821-ADA	Cont From Capital Reserve Fund	228,000.00	-	2,691.00	225,309.00
390	6	7407-6921-ROOF	Cont From Capital Reserve Fund	190,000.00	-	22,263.00	167,737.00
390	9	7306-9830-0467	Other Improvements	89,314.00	-	89,314.00	0.00
390	6	7306-6902-0467	Contribution From General Fund	89,314.00	-	89,314.00	0.00
			Concord HS Fire System project completed				
390	9	7308-9830-0467	Other Improvements	89,314.00	-	89,314.00	0.00
390	6	7308-6921-0467	Cont From Capital Reserve Fund	89,314.00	-	89,314.00	0.00
			Northwest HS Fire System project completed				
390	9	7314-9830-MOBIL	Other Improvements	80,975.00	-	80,975.00	0.00
390	6	7314-6902-MOBIL	Contribution From General Fund	80,975.00	-	80,975.00	0.00
			JM Robinson Renovation project completed				
390	9	7404-9820-KMS	Construction	138,897.00	-	138,897.00	0.00
390	6	7404-6910-KMS	Cont From Capital Project FD	138,897.00	-	138,897.00	0.00
			New Kannapolis Middle School Construction project completed				
390	9	7407-9830-ADA	Other Improvements	225,309.00	-	225,309.00	0.00
390	6	7407-6921-ADA	Cont From Capital Reserve Fund	225,309.00	-	225,309.00	0.00
			AL Brown ADA project completed				
390	9	7407-9830-ROOF	Other Improvements	167,737.00	-	167,737.00	0.00
390	6	7407-6921-ROOF	Cont From Capital Reserve Fund	167,737.00	-	167,737.00	0.00
			AL Brown Roof Replacement project completed				
390	9	7502-9821-MEP	Building and Renovations	62,780.00	-	62,780.00	0.00
390	6	7502-6921-MEP	Cont From Capital Reserve Fund	62,780.00	-	62,780.00	0.00
			RCCC Boiler project completed				
390	9	7502-9830-ROOF	Other Improvements	154,500.00	-	154,500.00	0.00
390	6	7502-6921-Roof	Cont From Capital Reserve Fund	154,500.00	-	154,500.00	0.00
			RCCC Roof Replacement project completed				
390	9	7503-9821-HVAC	Building and Renovations	244,291.00	-	244,291.00	0.00
390	6	7503-6921-HVAC	Contribution From Capital Reserve	244,291.00	-	244,291.00	0.00
			RCCC CBTC HVAC project completed				
100	9	0000-9830-AVAIL	Other Improvements	17,520,532.00	25,174.00	-	17,545,706.00
100	6	9120-6910	Contributions From Capital Project Fund	-	25,174.00	-	25,174.00

Ordinance No. 2023-09

CABARRUS COUNTY  
SCHOOL CAPITAL PROJECTS  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.



- A. The project authorized is for the construction and renovations of School Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Contribution from General Fund/CIF	\$	33,754,810
Contribution from Capital Projects Fund		9,383,614
Debt Proceeds 2020 Draw Note		46,620,222
Debt Proceeds 2022 Draw Note		55,711,930
Debt Proceeds 2024 Draw Note		6,081,750
Contribution from Capital Reserve Fund		693,429
Contribution from Convention & Visitors Bureau		1,550,000
NC Department of Transportation		1,950,000
<b>TOTAL REVENUES</b>		<b>\$155,745,755</b>

- C. The following appropriations are made as listed.

CCS Mobile Unit Renovation	\$	3,300,000
R. Brown McAllister Replacement		48,356,750
Robertta Road Middle School		56,604,300
CCS New High School		9,508,821
CCS Southeast High School - Land purchase		1,816,320
Contribution to Capital Reserve		5,001,114
Early College Mobile Units		2,337,000
Mondo Track - JM Robinson High School		1,550,000
Deferred Maintenance Cabarrus County Schools		19,663,416
Deferred Maintenance Kannapolis City School		4,140,034
Deferred Maintenance Rowan Cabarrus Community College		3,468,000
<b>TOTAL EXPENDITURES</b>		<b>\$155,745,755</b>
<b>GRAND TOTAL - REVENUES</b>		<b>\$155,745,755</b>
<b>GRAND TOTAL - EXPENDITURES</b>		<b>\$155,745,755</b>

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
  6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.

7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund, Community Investment Fund or other Capital Project Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 15<sup>th</sup> Day of May 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

Date:5/15/2023

Amount:4,266,421.00

Dept. Head:James Howden (Prepared by Max Thorne)

Department:Finance - County Capital Projects

☒ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☐ Supplemental Request

This Budget Amendment closes out the completed projects in 380 Fund.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
380	9	1110-9501-0650	Building & Grounds Maintenance	235,983.00	-	235,983.00	0.00
380	6	1110-6921-0650	Cont From Capital Reserve Fund	235,983.00	-	235,983.00	0.00
			Governement Center Parking Deck Sealing project completed				
380	9	8140-9830-0631	Other Improvements	907,469.00	-	907,469.00	0.00
380	6	8140-6910-0631	Cont From Capital Projects FD	907,469.00	-	907,469.00	0.00
			Cox Mill HS Turf project completed				
380	9	8140-9830-0628	Other Improvements	927,469.00	-	927,469.00	0.00
380	6	8140-6902-0628	Contribution From General Fund	263,966.00	-	263,966.00	0.00
380	6	8140-6910-0628	Cont From Capital Projects Fund	163,503.00	-	163,503.00	0.00
380	6	8140-6921-0628	Cont Fromn Capital Reserve Fund	500,000.00	-	500,000.00	0.00
			JM Robinson HS Turf project Complete				
380	9	2110-9501-HVAC	Buildings & Ground Maintenance	193,000.00	-	193,000.00	0.00
380	6	2110-6921-HVAC	Cont From Capital Reserve Fund	193,000.00	-	193,000.00	0.00
			Jail Annex HVAC project Complete				
380	9	1110-9830-RPAIR	Other Improvements	2,179,537.00	-	1,853,362.00	326,175.00
380	9	1110-9607-RPAIR	Architects	148,958.00	-	148,958.00	0.00
380	6	1110-6910	Cont From Capital Projects Fund	2,028,493.00	-	2,002,320.00	26,173.00
			Governement Center Skylight & Roof Replacement project completed				

Ordinance No. 2023-10

CABARRUS COUNTY  
COUNTY CAPITAL PROJECTS  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 60,904,154
Debt Proceeds 2022 Draw Note	103,458,267
Debt Proceeds 2024 Debt Program	16,654,664
Contributions from Capital Projects Fund	24,503,943
Contribution from General Fund	40,091,315
Contribution from Capital Reserve Fund	2,921,681
Contribution from Internal Service Fund	1,065,426
Contribution from Community Investment Fund	16,393,328
State Allocation	40,700,000
PARTF Grant	500,000
TOTAL REVENUES	\$307,192,778

- C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$ 146,545,280
Exterior Repairs to Multiple Buildings	326,174
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
West Cabarrus High School Artificial Turf Fields	2,566,810

Frank Liske Barn Replacement	7,033,845
Legal / Closing Expenses	952,508
Emergency Equipment Warehouse/ ITS Location	15,867,999
Fiber Infrastructure Improvement	799,000
Sheriff Training & Firing Range Renovations	2,185,000
Human Services HVAC	180,000
Frank Liske Park ADA Renovations	1,300,000
Frank Liske Park Playground Replacement	203,600
Camp Spencer Vending & Archery Building	536,998
West Cabarrus Library & Senior Center	2,400,000
Deferred Maintenance Projects	9,371,450
EMS Headquarters	21,007,999
Mt. Pleasant Library / ALC / Foil Park Project	26,500,000
Northeast Area Land	4,729,117
Mental Health Facility	35,597,554
Other Improvements Unallocated	1,632,642
Enterprise Physical Security Project (ITS)	807,000
Concord Senior Center Overflow Parking Lot	700,000
Contribution to the General Fund	47,500
Frank Liske Park Softball Complex Utilities	410,000
Rob Wallace Park	1,533,504
Animal Shelter Expansion	290,000
Frank Liske Park Stormwater Project	570,803
Northeast Cabarrus Radio Tower Project	2,439,171
Milestone Building	8,150,000
Fire Services Building	370,000
Frank Liske Park Tennis Court	280,000
Frank Liske Park Multiple Projects	5,000,000
Government Center Building Repair	450,000
Public Safety Training Center	2,073,823
Human Services Facility	2,250,000
 TOTAL EXPENDITURES	 \$307,192,778
 GRAND TOTAL - REVENUES	 \$307,192,778
GRAND TOTAL - EXPENDITURES	\$307,192,778

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  1. Transfers amounts between objects of expenditure and revenues within a function without limitation.
  2. Transfer amounts up to \$500,000 between functions of the same fund.
  3. Transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. Enter and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  5. Award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  6. Execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  7. Reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the Community Investment Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 15<sup>th</sup> day of May 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

**(F-8) Finance - CARES Act Relief Fund 440**

Fund 440 Coronavirus Aid, Relief and Economic Security (CARES) Relief Fund accounts for funding received by the federal government to cover COVID-19 expenditures for public health emergencies.

Finance evaluated Fund 440 and this budget amendment is to close any completed projects associated with the CARES funding and the corresponding general ledger accounts. An updated project ordinance was also included with the agenda item.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the corresponding budget amendment and project ordinance related to the CARES Relief Fund 440.

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Date: May 15, 2023

Amount: 7,976,168.70

Dept. Head: JAMES HOWDEN ( PREPARED BY SUZANNE BURGESS)

Department: FUND 440 - CARES ACT RELIEF FUNDS

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment is to close the GL accounts associated with the Coronavirus Aid, Relief and Economic Security (CARES) funding in Fund 440 - Special Revenue Fund. The County received funding to cover COVID-19 expenses for the public health emergency that were not budgeted as of March 27, 2020 and incurred between March 1, 2020 and December 31, 2020. All funds were spent as of December 31, 2020.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
440	6	1925-6384-CARE5	CARES ACT RELIEF	7,972,670.00	-	7,972,670.00	-
440	6	1925-6701	INTEREST ON INVESTMENTS	3,498.70	-	3,498.70	-
440	9	1925-9101	SALARIES AND WAGES	3,505,856.98	-	3,505,856.98	-
440	9	1925-9201	SOCIAL SECURITY	11,701.97	-	11,701.97	-
440	9	1925-9202	MEDICARE	2,736.76	-	2,736.76	-
440	9	1925-9205	HOSPITAL INSURANCE	24,935.22	-	24,935.22	-
440	9	1925-9206	VISION CARE	56.76	-	56.76	-
440	9	1925-9207	LIFE INSURANCE	89.10	-	89.10	-
440	9	1925-9210	RETIREMENT	18,307.94	-	18,307.94	-
440	9	1925-9230	WORKERS COMP	4,001.31	-	4,001.31	-
440	9	1925-9235	DEFERRED COMP 401K	9,437.07	-	9,437.07	-
440	9	1925-931501	HEALTH & SAFETY MATERIALS	248,794.81	-	248,794.81	-
440	9	1925-9342	MINOR TECHNOLOGY EQUIPMENT	519,725.00	-	519,725.00	-
440	9	1925-942001	TELECOMMUNICATIONS	17,666.57	-	17,666.57	-
440	9	1925-9445	PURCHASED SERVICES	28,334.10	-	28,334.10	-
440	9	1925-946101-CARES	EMERGENCY ASSISTANCE	24,982.95	-	24,982.95	-
440	9	1925-9640	INSURANCE AND BONDS	4,152.33	-	4,152.33	-
440	9	1925-964102	COVID HEALTH CLAIMS	106,791.41	-	106,791.41	-
440	9	1925-970142	KANNAPOLIS	524,531.94	-	524,531.94	-
440	9	1925-970143	TOWN OF HARRISBURG	175,244.87	-	175,244.87	-
440	9	1925-970144	TOWN OF MT PLEASANT	17,209.32	-	17,209.32	-
440	9	1925-970145	TOWN OF LOCUST	4,869.99	-	4,869.99	-
440	9	1925-970146	TOWN OF MIDLAND	5,915.38	-	5,915.38	-
440	9	1925-9703	CITY OF CONCORD	1,252,112.42	-	1,252,112.42	-
440	9	1925-9860	EQUIPMENT AND FURNITURE	268,714.50	-	268,714.50	-
440	9	1925-9705-NURSE	PUBLIC HEALTH AUTHORITY	1,200,000.00	-	1,200,000.00	-

Ordinance No. 2023-11

CABARRUS COUNTY

CARES RELIEF FUNDS - SPECIAL REVENUE PROJECT ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of receiving and disbursing funds as directed by CARES Act funding and the US Department of State Treasury and Emergency Rental Assistance Program (ERAP) funding and the US Department of State Treasury.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GMP), the grant terms, the rules and regulations of the US Department of State Treasury and the budget contained herein.
- C. It is estimated that the following revenues will be available to fund COVID 19 and Emergency Rental Assistance expenditures:

American Rescue Plan	42,043,458
Emergency Rental Assistance (ERA21)	11,494,069
Emergency Rental Assistance Second Allocation (ERA22)	3,073,598
TOTAL REVENUES	\$56,611,125

- D. The following appropriations are made for expenditures related to ERAP and ARPA:
- |                                     |            |
|-------------------------------------|------------|
| Administration (ERA21)              | 524,746    |
| Emergency Rental Assistance (ERA21) | 10,969,323 |
| Administraction (ERA22)             | 461,040    |

Emergency Rental Assistance Second Allocation (ERA22)	2,612,558
Salaries and Benefits Administration (ARP)	507,350
Salaries and Benefits Retention (ARP Loss Revenue)	10,000,000
Other Public Health Expenditures (ARP)	3,281,000
Aid to Nonprofits	28,255,108
<b>TOTAL EXPENDITURES</b>	<b>\$56,611,125</b>
<b>GRAND TOTAL - REVENUES</b>	<b>\$56,611,125</b>
<b>GRAND TOTAL - EXPENDITURES</b>	<b>\$56,611,125</b>

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  5. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  6. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  7. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
  8. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

## Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Grant Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this grant project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance

Director for direction in carrying out this project.

- d. At the completion of a grant project, all unrestricted excess funds are transferred to the General Fund and the portion of the Grant Project associated with the project is closed.

Adopted this 15th day of May 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

(F-9) Finance - Department of Aging - Fund 532

Each year the multi-year funds are evaluated and updated based on current revenue trends.

Fund 532, Department of Aging collects and appropriates contributions and private donations received specifically for the Department of Aging's Senior Citizens programs and projects.

Based on the Finance Department's evaluation, a budget amendment was prepared to reflect additional contributions/donations received. As updated project ordinance was also included with the agenda item.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the multi-year budget amendment and project ordinance for the Department of Aging Fund 532.

Date:	May 15, 2023	Amount:	\$ 4,947.00
Dept. Head:	JAMES HOWDEN (PREPARED BY SUZANNE BURGESS)	Department:	FUND 532 - DEPT OF AGING - SPECIAL REVENUE FUND
<input type="checkbox"/> Internal Transfer Within Department		<input type="checkbox"/> Transfer Between Departments/Funds	<input checked="" type="checkbox"/> Supplemental Request

The purpose of this budget amendment is to make adjustments in FUND 532 - Dept of Aging - Special Revenue Fund.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
532	6	0000-6805	Contribution and Donation	196,102.00	1,426.00	-	197,528.00
532	6	0000-6701	Interest on Investments	22,081.00	3,521.00		25,602.00
532	9	0000-9358	Special Projects	218,183.00	4,947.00		223,130.00
			Increase for new revenue and Interest				

Ordinance No. 2023-12

CABARRUS COUNTY DEPARTMENT OF AGING  
SPECIAL REVENUE PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following special revenue project ordinance is hereby adopted:

Section 1. The special revenue project authorized is for the purpose of collecting and appropriating contributions and private donations received specifically for the Cabarrus County Department of Aging System.

Section 2. The officers of this unit are hereby directed to proceed with this project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

Special Projects \$ 223,130

Section 4. The following revenues are anticipated to be available to complete this project:

Contributions and Private Donations	\$	197,528
Interest on Investments		25,062

Section 5. The Finance Officer is hereby directed to maintain within the Special Revenue Fund sufficient detailed accounting records.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement to the General Fund should be made in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this special revenue project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Section 9. At the completion of the project, all unrestricted excess funds are transferred to the General Fund and the Special Revenue Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. The Manager may enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 15<sup>th</sup> day of May 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

**(F-10) Finance - Lottery Funding - Cabarrus County**

Lottery proceeds in the amount of \$2,300,000 were included in the FY 2023 Community Investment Fund budget to pay a portion of debt service related to public school debt.

The Cabarrus County School application is for \$2,017,100 and the Kannapolis City School application is for \$282,900, for a total of \$2,300,000. A budget amendment and Capital Project Ordinance was included for review.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board authorized the Chairman to execute a "Public School Building Capital Fund" application(s) to release funds from the North Carolina Education Lottery Fund and approved the associated budget amendment and project ordinance.

Date:5/15/2023

Amount:2,300,000.00

Dept. Head:James Howden

Department:Finance, Fund 320

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This amendment records the Public School Building Capital Lottery funds requested from the Department of Public Instruction. The funds will be used towards the FY23 school debt service payments. Cabarrus County Schools' portion is \$2,017,100 and Kannapolis City Schools' portion is \$282,900.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
320	6	7210-6444	Lottery Proceeds	15,230,000.00	2,300,000.00		17,530,000.00
320	9	7210-9704	Contb to General Fund/CIF	13,080,000.00	2,300,000.00		15,380,000.00

Ordinance No. 2023-13

PUBLIC SCHOOL BUILDING CAPITAL PROJECTS FUND  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Lottery Proceeds	\$18,582,149
TOTAL REVENUES	\$18,582,149

- D. The following appropriations are made as listed.

Capital Outlay	\$1,052,149
Transfer out	\$17,530,000
TOTAL EXPENDITURES	\$18,582,149
GRAND TOTAL - REVENUES	\$18,542,149
GRAND TOTAL - EXPENDITURES	\$18,582,149

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.

2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.

3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.

4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.



5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

### Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this the 15th day of May 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

### **(F-11) Finance - Lottery Proceeds Allocated for Rowan County Schools Within the Kannapolis City School District**

Lottery revenue projects approved and allocated for Kannapolis City Schools that are located within Rowan County are being transferred by the State to the Cabarrus County Disbursing Account. We are the caretakers of these funds; therefore Cabarrus County is responsible for recording the revenue and expenditures for the Rowan County projects in the Cabarrus Public School Building Capital Fund.

Rowan County will be submitting a \$272,148.50 request to the State of North Carolina to be used for Debt Service. Because the funds are passed through Cabarrus County's general ledger, we are required to prepare an updated Project Ordinance and related budget amendment.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the updated Public School Building Capital Fund, Project Ordinance and related budget amendment.

Date:5/15/2023

Amount:272,148.50

Dept. Head:James Howden

Department:Finance, Fund 320

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This amendment records the Public School Building Capital Lottery funds requested from the Department of Public Instruction. Rowan County will be submitting a \$272.148.50 request to the State of North Carolina to be used for Debt Service.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
320	6	7210-6444 0617	Lottery Proceeds	780,000.00	272,149.00		1,052,149.00
320	9	7210-9702 0617	Kannapolis City Schools	780,000.00	272,149.00		1,052,149.00

Ordinance No. 2023-14

PUBLIC SCHOOL BUILDING CAPITAL PROJECTS FUND  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Lottery Proceeds

\$18,582,149

TOTAL REVENUES

\$18,582,149

- D. The following appropriations are made as listed.

Capital Outlay

\$1,052,149

Transfer out

\$17,530,000

TOTAL EXPENDITURES

\$18,582,149

GRAND TOTAL - REVENUES

\$18,542,149

GRAND TOTAL - EXPENDITURES

\$18,582,149

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.

2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.

3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

### Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this the 15th day of May 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

(F-12) Finance – Sheriff’s Department Fund 461

Each year the multi-year funds are evaluated and updated based on current revenue trends.

Fund 461, Sheriff's Department Fund collects and appropriates Federal and State funds received specifically for the Cabarrus County Sheriff's Department.

Based on the Finance Department's evaluation a budget amendment was prepared to reflect additional revenues for the rest of the year. An updated project ordinance is also included with this agenda for the Sheriff's Department Fund (Fund 461).

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the multi-year budget amendment and project ordinance for the Sheriff's Department Fund 461.

Date: May 15, 2023

Amount: 67,084.00

Dept. Head: JAMES HOWDEN ( PREPARED BY SUZANNE BURGESS)

Department: FUND 461 - SHERIFF SPECIAL REVENUE FUND

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment is to adjust revenues and expenditures for the Sheriff Project Fund based on Finance analysis.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
461	6	2111-6305	FEDERAL ASSET FORFEITURE FUND	114,390.00	9,288.00	-	123,678.00
461	6	2111-6701	INTEREST ON INVESTMENTS	8,007.00	394.00	-	8,401.00
461	9	2111-9836	FORFEITURE SHARING EXPENSES	199,952.00	9,755.00	-	209,707.00
461	6	2111-6305-TREAS	FEDERAL ASSET FORFEITURE - TREAS	280,102.00	-	2,804.00	277,298.00
461	6	2111-9701-TREAS	INTEREST ON INVESTMENTS	13,337.00	931.00	-	14,268.00
461	9	2111-9836-TREAS	FORFEITURE SHARING EXPENSES - TREAS	223,131.00	-	1,946.00	221,185.00
461	6	2112-6306	NC SUBSTANCE CONTROL	502,497.00	56,260.00	-	558,757.00
461	6	2112-6701	INTEREST ON INVESTMENTS	59,284.00	1,788.00	-	61,072.00
461	9	2112-9838	NC CONTROL EXPENDITURES	731,984.00	58,048.00	-	790,032.00
461	6	2114-6694	FIRING RANGE	34,832.00	1,109.00	-	35,941.00
461	6	2114-6701	INTEREST ON INVESTMENTS	761.00	118.00	-	879.00
461	9	2114-9572	MAINTENANCE AND REPAIRS	35,593.00	1,227.00	-	36,820.00

Ordinance No. 2023-15

CABARRUS COUNTY SHERIFF’S DEPARTMENT  
SPECIAL REVENUE PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following special revenue project ordinance is hereby adopted:

Section 1. The special revenue project authorized is for the purpose of collecting and appropriating federal and state funds received specifically for the Cabarrus County Sheriff’s Department.

Section 2. The officers of this unit are hereby directed to proceed with this project within the terms of the guidelines as set forth by the federal and state government, Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

Federal Forfeiture Funds:	
Federal Forfeiture Sharing Justice Funds	\$209,707
Federal Forfeiture Sharing Treasury Funds	221,185
Contribution to General Fund-Fed Forf	107,687
NC Substance Control:	
NC Substance Control Expenses	790,032
Firing Range:	
Firing Range Maintenance/Repair	36,820
TOTAL EXPENDITURES	\$1,365,431

Section 4. The following revenues are anticipated to be available to complete the projects:

Federal Forfeiture Funds:	
Federal Forfeiture Sharing Justice Funds	\$123,678
Federal Forfeiture Sharing Treasury Funds	277,297
Contribution from General Fund-Fed Forf	114,935
Interest on Investments-Federal Forfeiture	22,669
NC Substance Control:	
NC Substance Control Funds	558,757
Interest on Investments-NC Substance Control	61,072
Contribution from General Fund	170,203
Firing Range:	
Firing Range Funds	35,941
Interest on Investments	879
TOTAL REVENUES	\$1,365,431

Section 5. The Finance Officer is hereby directed to maintain within the Special Revenue Fund sufficient detailed accounting records.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement to the General Fund should be made in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this special revenue project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

Section 9. At the completion of the project, all unrestricted excess funds are transferred to the General Fund and the Special Revenue Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. Upon notification of funding increases or decreases to existing grants or revenues or the award of grants or revenues, the Manager or Finance Officer may adjust budgets to match, including grants that require a County match for which funds are available.
- e. The Manager may enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 15<sup>th</sup> day of May 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

**(F-13) Finance - Small Project Fund 460**

Each year the multi-year funds are evaluated and updated based on current revenue trends.



Fund 460, Small Project Fund, accumulates appropriated general fund revenues and federal and state grants received specifically for use by a Cabarrus County Department.

Based on the Finance Department's evaluation a budget amendment was prepared to reflect additional revenues for the rest of the year. An updated project ordinance was also included with this agenda for the Small Projects Fund (Fund 460).

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the multi-year budget amendment and revised project ordinance for Fund 460.

Date: May 15, 2023

Amount: 470,637

Dept. Head: James Howden (Prepared by Suzanne Burgess)

Department: FUND 460- SMALL PROJECTS MULTI YEAR FUND

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment is to make adjustments to the SMALL PROJECTS FUND -Multi Year Fund based on Finance analysis and additional revenue to date.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
460	6	0000-6023	DEFERRED TAX COLLECTIONS	3,769,653	257,620	-	4,027,273
460	6	0000-602301	DEFERRED TAX PRIOR YEARS	67,114	14,354	-	81,468
460	6	0000-6024	DEFERRED TAX INTEREST	635,994	37,720	-	673,714
460	6	0000-661401	LEASE	7,500	7,500	-	15,000
460	6	0000-6701	INTEREST ON INVESTMENTS	128,342	32,367	-	160,709
460	9	0000-9830	OTHER IMPROVEMENTS	1,812,404	349,561	-	2,161,965
			INCREASE REVENUE AND EXPENDITURES FOR DEFERRED TAX, INTEREST AND OTHER IMPROVEMENTS				
460	6	1610-6501-0258	REGISTER OF DEEDS FEES	2,179,413	111,942	-	2,291,355
460	6	1610-6701	INTEREST ON INVESTMENTS	68,805	7,666	-	76,471
460	9	1610-9407	AUTOMATION	2,325,723	119,608	-	2,445,331
			INCREASE REVENUE AND EXPENDITURES FOR REGISTER OF DEEDS				
460	6	3270-6606-DRILL	PROGRAM FEES	17,872	1,468	-	19,340
460	9	3270-9419-DRILL	DRILL REPAIRS AND MAINTENANCE	17,872	1,468	-	19,340
			INCREASE REV AND EXPENDITURES FOR DRILL PROGRAM				

Ordinance No. 2023-16

CABARRUS COUNTY SMALL PROJECTS  
CAPITAL PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the purpose of accumulating and appropriating general fund revenues and federal and state grants funds received specifically for use by the appropriate Cabarrus County Department who has received the funds.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the guidelines as set forth by the federal and state government, Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed:

Board of Elections Department	
Interest on Investments	\$ 34,130
Contribution from General Fund	61,484
Contribution from Capital Reserve	150,000
	<hr/>
	\$ 245,614
Register of Deeds Department:	
Register of Deeds Fees	\$2,291,355
Interest on Investments	76,471
Contribution from General Fund	77,505
	<hr/>

	\$2,445,331
Community Development	
Contribution from General Fund	\$54,901
Duke Power Rebate	57,657
	<hr/> \$112,558
Soil and Water Department:	
Deferred Tax Collections	\$190,102
Interest on Investments	1,693
Contributions and Private Donations	2,898
Contribution from General fund	86,146
EEP Contract	3,225
ADFP Grant	54,000
Drill Program Fees	19,340
Easement	275,396
Suther Farm Project	780,000
StRAP	258,798
Hill Farm Project	99,000
Stewardship Fund	56,971
	<hr/> \$1,827,569
Educational Farming	
Educational Farming (Lomax)	\$ 347,000
Local Agricultural Preservation Projects:	
Contribution from General Fund	\$13,801
Deferred Farm Tax Collections	4,108,741
Deferred Farm Tax Interest	673,714
Lease	15,000
Interest on Investments	160,709
	<hr/> \$4,971,965
TOTAL REVENUES	\$9,950,037

## D. The following appropriations are made as listed:

Board of Elections Department:	
Board of Elections Equipment and Furniture	\$ 245,614
Register of Deeds Department:	
Register of Deeds Automation & Preservation	\$ 2,445,331
Community Development	
Duke Rebate Projects	\$112,558
Soil and Water Department:	
Other Improvement Projects	\$280,839
EEP Contract	3,225
ADFP Conservation Easement	54,000
Drill Repair & Maintenance	19,340
Suther Farm Project	780,000
StRAP	258,798
Hill Farm Project	99,000
Easement	275,396
Stewardship	56,971
	<hr/> \$1,827,569
Educational Farming	
Educational Farming (Lomax)	\$ 347,000
Local Agricultural Preservation Projects:	
Other Improvement Projects	\$4,971,965
TOTAL EXPENDITURES	\$9,950,037
GRAND TOTAL - REVENUES	\$9,950,037
GRAND TOTAL - EXPENDITURES	\$9,950,037

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.

- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
1. The County Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
  2. The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
  3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
  5. The County Manager may enter into and execute change orders or amendments to County construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  6. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  7. The County Manager may execute contracts with outside agencies to properly document budgeted appropriation to such agencies where G.S. 153 A-248(b), 259. 449 and any similar statutes require such contracts.
  8. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129 (a).

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Projects Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project Ordinance associated with the project is closed.

Adopted this 15<sup>th</sup> day of May 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

**(F-14) Finance / Library - Afton Ridge Library and ALC**

The projected cost to construct the new Cabarrus County Library and Active Living Center at Afton Ridge is \$30,400,000.

The funds will be provided by \$2,400,000 contribution from the General Fund already budgeted and the additional \$28,000,000 from future debt proceeds.

The attached budget amendment shows a breakdown of the estimated total cost of \$30,400,000 which is comprised of engineering, construction, architecture, furniture and equipment, and land improvement expenditures.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved allocating \$28,000,000 from future debt proceeds for the construction of the Library and Active Living Center at Afton Ridge, the corresponding budget amendment, project ordinance and reimbursement resolution.

Date:5/15/2023

Amount:28,000,000

Dept. Head:James Howden, Finance

Department:Library - ALP - IAM - Finance

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment is to budget for the construction of a Library and Active Living Center in the Afton Ridge area. The estimated total cost of \$30,400,000 is comprised of engineering, construction, architecture and furniture & equipment expenditures. The funds will be provided by a \$2,400,000 contribution from the General Fund already budgeted and \$28,000,000 from future debt proceeds.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
380	6	8240-6198-2024B	Proceeds from COPS/LOBS	-	17,500,000		17,500,000
380	6	8240-6198-2026B	Proceeds from COPS/LOBS	-	10,500,000		10,500,000
380	9	8240-9820-LIBSC	Library Construction	2,400,000	22,009,667		24,409,667
380	9	8240-9660-LIBSC	Project Contingency		933,079		933,079
380	9	8240-9607-LIBSC	Architect and Engineers	-	2,164,144		2,164,144
380	9	8240-9860-LIBSC	Furniture and Equipment	-	893,110		893,110
380	9	8240-9862-LIBSC	Technology	-	500,000		500,000
380	9	9240-9830-LIBSC	Other Improvements	-	1,500,000		1,500,000

Ordinance No. 2023-17

CABARRUS COUNTY  
COUNTY CAPITAL PROJECTS  
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 60,904,154
Debt Proceeds 2022 Draw Note	103,458,267
Debt Proceeds 2024 Debt Program	34,154,664
Debt Proceeds 2026 Debt Program	10,500,000
Contributions from Capital Projects Fund	24,503,943
Contribution from General Fund	40,091,315
Contribution from Capital Reserve Fund	2,921,681
Contribution from Internal Service Fund	1,065,426
Contribution from Community Investment Fund	16,393,328
State Allocation	40,700,000
PARTF Grant	500,000
TOTAL REVENUES	\$335,192,778

- C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$ 146,545,280
--	----------------

Exterior Repairs to Multiple Buildings	326,174
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
West Cabarrus High School Artificial Turf Fields	2,566,810
Frank Liske Barn Replacement	7,033,845
Legal / Closing Expenses	952,508
Emergency Equipment Warehouse/ ITS Location	15,867,999
Fiber Infrastructure Improvement	799,000
Sheriff Training & Firing Range Renovations	2,185,000
Human Services HVAC	180,000
Frank Liske Park ADA Renovations	1,300,000
Frank Liske Park Playground Replacement	203,600
Camp Spencer Vending & Archery Building	536,998
West Cabarrus Library & Senior Center	30,400,000
Deferred Maintenance Projects	9,371,450
EMS Headquarters	21,007,999
Mt. Pleasant Library / ALC / Foil Park Project	26,500,000
Northeast Area Land	4,729,117
Mental Health Facility	35,597,554
Other Improvements Unallocated	1,632,642
Enterprise Physical Security Project (ITS)	807,000
Concord Senior Center Overflow Parking Lot	700,000
Contribution to the General Fund	47,500
Frank Liske Park Softball Complex Utilities	410,000
Rob Wallace Park	1,533,504
Animal Shelter Expansion	290,000
Frank Liske Park Stormwater Project	570,803
Northeast Cabarrus Radio Tower Project	2,439,171
Milestone Building	8,150,000
Fire Services Building	370,000
Frank Liske Park Tennis Court	280,000
Frank Liske Park Multiple Projects	5,000,000
Government Center Building Repair	450,000
Public Safety Training Center	2,073,823
Human Services Facility	2,250,000
 TOTAL EXPENDITURES	 \$335,192,778
 GRAND TOTAL - REVENUES	 \$335,192,778
GRAND TOTAL - EXPENDITURES	\$335,192,778

## Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
  1. Transfers amounts between objects of expenditure and revenues within a function without limitation.
  2. Transfer amounts up to \$500,000 between functions of the same fund.
  3. Transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
  4. Enter and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
  5. Award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
  6. Execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
  7. Reject formal bids when deemed appropriate and in the best interest



of Cabarrus County pursuant to G.S. 143-129(a).

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the Community Investment Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 15<sup>th</sup> day of May 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris  
Stephen M. Morris, Chairman

ATTEST:

/s/ Lauren Linker  
Clerk to the Board

Resolution No. 2023-10

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES  
DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new public park facility, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Afton Ridge Library and Active Living Center").

I The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Afton Ridge Library and Active Living Center is expected to be \$30,400,000.

I All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the

date the Original Expenditure was paid; or (ii) the date the Afton Ridge Library and Active Living Center was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

**(F-15) Human Resources - Compensation Projects**

We have two (or three) projects for consideration at this time.

Based on continuing recruitment and retention challenges we are seeking to make a "hot jobs" reclassification adjustment of 5% to all current SW Investigative/Assessment and Treatment (SWIAT) positions. This would impact 27 current employees as well as offer the ability to post/recruit at a higher grade until such time as the full DHS market study can be performed.

As discussed at the April work session, we would like to move forward with a proposal for Sign on and referral bonuses to help with identified and approved difficult to fill positions. This comes with a request for a one-time budget of \$200,000 to utilize until funds are exhausted for this program.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved recommended projects for implementation as funding and time allows in FY23 or FY24 with budget approval.

**(F-16) Infrastructure and Asset Management - Recommended Approval of Preferred Alternates for Cabarrus County Library and Active Living Center at Mt. Pleasant and Virginia Foil Park**

NCGS 133-3 requires performance standards to be used when specifying products. The statute also allows preferred brands of equipment to be bid as an alternate on the Cabarrus County Library and Active Living Center at Mt. Pleasant and Virginia Foil Park provided that the performance standards were approved by the Cabarrus County Board of Commissioners. To be approved the alternate must either provide a cost savings or maintain/improve the functioning of a process or system affected by the brand alternate. Approval is requested for the preferred brand alternates for the equipment as indicated on the attachment.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the preferred brand alternate list for equipment for the Cabarrus County Library and Active Living Center at Mt. Pleasant and Virginia Foil Park.

**CABARRUS COUNTY LIBRARY & ACTIVE LIVING CENTER AT  
MOUNT PLEASANT AND VIRGINIA FOIL PARK**

§ 133-3. Specifications to carry competitive items; substitution of materials. All architects, engineers, designers, or draftsmen, when providing design services, or writing specifications, directly or indirectly, for materials to be used in any city, county or State work, shall specify in their plans the required performance and design characteristics of such materials. However, when it is impossible or impractical to specify the required performance and design characteristics for such materials, then the architect, engineer, designer or draftsman may use a brand name specification so long as they cite three or more examples of items of equal design or equivalent design, which would establish an acceptable range for items of equal or equivalent design. The specifications shall state clearly that the cited examples are used only to denote the quality standard of product desired and that they do not restrict bidders to a specific brand, make, manufacturer or specific name; that they are used only to set forth and convey to bidders the general style, type, character and quality of product desired; and that equivalent products will be acceptable.

Where it is impossible to specify performance and design characteristics for such materials and impossible to cite three or more items due to the fact that there are not that many items of similar or equivalent design in competition, then as many items as are available shall be cited.

On all city, county or State works, the maximum interchangeability and compatibility of cited items shall be required. The brand of product used on a city, county or State work shall not limit competitive bidding on future works. Specifications may list one or more preferred brands as an alternate to the base bid in limited circumstances.

Specifications containing a preferred brand alternate under this section must identify the performance standards that support the preference. Performance standards for the preference must be approved in advance by the owner in an open meeting. Any alternate approved by the owner shall be approved only where (i) the preferred alternate will provide cost savings, maintain or improve the functioning of any process or system affected by the preferred item or items, or both, and (ii) a justification identifying these criteria is made available in writing to the public. Substitution of materials, items, or equipment of equal or equivalent design shall be submitted to the architect or engineer for approval or disapproval; such approval or disapproval shall be made by the architect or engineer prior to the opening of bids. The purpose of this statute is to mandate and encourage free and open competition on public contracts. (1933, c. 66, s. 3; 1951, c. 1104, s. 5; 1993, c. 334, s. 7.1; 2002-107, s. 5; 2002-159, s. 64(c).)

#### 07 42 43 Wood Veneer Laminate Wall Panels

Description: 48" x 96" High Pressure Compact Laminate composed of wood veneer and paper fibers treated with thermosetting resins. System installed on metal furring.

An intentional and critical design decision in the development of the exterior material palette of the Library and Active Living Center is the introduction of natural wood to define key public elements such as bands of recessed windows and wood along the facades of the building. Experientially, natural wood is desired for the project as a uniquely warm and familiar building material historically used throughout the Southeast, and of particular contextual appropriateness in the Mount Pleasant building fabric.

Other non-wood, faux-finish materials produced in metals and/or composites lack the inherent physical properties and appearances of natural wood and would not be capable of achieving a comparable architectural character and durability.

It is our understanding that the following two manufacturers are presently the only fabricators of natural wood panels of the desired size, and with the proven performance criteria appropriate for exterior use in a civic building of this importance. The Parklex Timber Panels are judged to be a superior product in terms of available wood grain and color selections. However, both Parklex and Prodema are in fact owned by the same parent company. Therefore, we believe a preferred alternate specification is required.

I. Parklex Timber Panels - Parklex USA, Inc.; 212 River Park North Drive, Woodstock, GA 30188; telephone: 678-401-7403; website: <http://www.parklex.com>

II. . Prodema

#### 07 42 47 Wood Veneer Laminate Wall Siding

Description: 3.39" x 96" High Pressure Compact Laminate composed of wood veneer and paper fibers treated with thermosetting resins. System installed on metal furring.

An intentional and critical design decision in the development of the exterior material palette of the Library and Active Living Center is the introduction of natural wood to define key public elements such as corner elements of the building and window boxes. Experientially, natural wood is desired for the project as a uniquely warm and familiar building material historically used throughout the Southeast, and of particular contextual appropriateness in the Mount Pleasant building fabric. Other non-wood, faux-finish materials produced in metals and/or composites lack the inherent physical properties and appearances of natural wood and would not be capable of achieving a comparable architectural character and durability.

It is our understanding that the following two manufacturers are presently the only fabricators of natural wood siding of the desired size, and with the proven performance criteria appropriate for exterior use in a civic building of this importance. The Parklex Timber Siding are judged to be a superior product in terms of available wood grain and color selections. However, both Parklex and Prodema are in fact owned by the same parent company. Therefore, we believe a preferred alternate specification is required.

I. Parklex Timber Siding - Parklex USA, Inc.; 212 River Park North Drive,

Woodstock, GA 30188; telephone: 678-401-7403; website: <http://www.parklex.com>

## II. . Prodema

### 23 09 23 Direct Digital Control (DDC) Systems for HVAC

Description: Johnson Controls Facility Explorer (Fx) System with Niagra based Tridium Platform and Controls Integration Contractor: Platinum Building Automation

The Johnson Controls Fx system HVAC controls must match the controls used by the majority of the large square footage buildings owned and maintained by the county for ultimate cost and efficiency. Using a different manufacturer will ultimately increase long-term operational costs and different systems will not necessarily provide the same level of remote accessibility for maintenance personnel.

The use of Platinum Building Automation as the Integration Contractor for the project is critical for the interface of the new library with the existing county global controls. The new building controls will be required to be integrated to the existing control server located in the county government building. This server holds global control information and allows county maintenance personnel to access all of their buildings at a single site. Using a different integration contractor will likely result in a different level of control capability for the new library and will ultimately cost more as a second control maintenance contractor could be necessary for the new library and active living center

I. Controls Manufacturer: Johnson Controls Facility Explorer (Fx) System with Niagra based Tridium Platform

II. . Preferred Alternate no. 2 Controls Integration Contractor: Platinum Building Automation

### 28 31 11 Addressable Fire Alarm Systems

Description: Notifier Co Fire Alarm system including control panels, alarm initiating, and peripheral devices.

The Notifier Co Fire Alarm system must match the controls used by most of the large square footage buildings owned and maintained by the county for ultimate cost and efficiency. Using a different manufacturer will ultimately increase long-term operational costs and different systems will not necessarily provide the same level of remote accessibility for maintenance personnel.

The use of Notifier Co Fire Alarm system as the Fire Alarm controls for the project is critical for the interface of the new library with the existing county global controls. The new building controls will be required to be integrated to the existing control server located in the county government building. This server holds global control information and allows county maintenance personnel to access all of their buildings at a single site. Using different controls will likely result in a different level of control capability for the new library.

I. Addressable Fire Alarm System: Notifier Co.

### 09 68 13 Tile Carpeting

Description: Shaw Carpet Tile of various colorways

The carpet tile used in the building must match what is used in the majority of the large square footage buildings owned and maintained by the county for ultimate cost and efficiency. Using a different manufacturer will ultimately increase long-term operational costs and affect ease of replacement in the future.

I. Tile Carpeting: Shaw, CPT-1, CPT-2, CPT-3, CPT-4, CPT-5

### 26 56 68 Exterior Athletic Lighting



The preferred sports lighting manufacturer is Musco. The primary reasons for the preference are the standardization across the county, the county wide Musco control and scheduling system, training for operation of this Musco equipment, attic stock of tradable Musco parts, the county wide existing Musco warranty, the energy savings that Musco offers, and 25 year parts, labor and maintained light level warranty on new Musco projects that only they can offer.

I. Musco Sports Lighting, website: <https://www.musco.com/>

32 84 00 Irrigation System

The preferred irrigation manufacturer is Toro. The primary reasons for the preference are the standardization across the county, the county wide Toro controller system, 640 turf heads, valves, training for operation of this Toro irrigation system, and attic stock of replacement Toro parts.

I. The Toro Company, website: <https://www.toro.com/en/irrigation>

09 72 00 Wall Coverings

Description: Level Digital Wallcovering L13-0904 and L08202 by National Wallcovering

The interior spaces of the library are intentionally designed to evoke certain feelings within different zones of the library. In an effort to accomplish that, wallcoverings are positioned in the childrens area and in the teen area to bring interest, provide a durable wall covering and help identify zones of the library designated for different books and visitors.

The wallcoverings selected during the design process were specifically intended to meet this criteria and are a digital format that allows for color selection and scale to be custom developed for the space. The designs selected are custom to this manufacturer and not able to be provided by a different manufacturer.

I. Wallcoverings - National Wallcovering - Level Digital Wallcovering designs L13-0904 and L08202. telephone: 800-222-1028; website: <https://www.nationalsolutions.com/national-solutions/digital>

10 28 00 Toilet, Bath, and Laundry Accessories

Description: Diaper Changing Station by Koala Kare KB300

The diaper changing stations used in the building must match what is used in the majority of the buildings owned and maintained by the county for ultimate cost and efficiency. Using a different manufacturer will ultimately increase long-term operational costs and affect ease of replacement in the future.

I. Diaper Changing Station - Koala Kare KB300. telephone: 888-733-3456; website: <https://www.koalabear.com/>

**(F-17) Infrastructure and Asset Management - Selection of Construction Manager at Risk for the Cabarrus County Behavioral Health Center**

On February 24th, 2023 Cabarrus County advertised for Construction Manager at Risk firms for the proposed Cabarrus County Behavioral Health Center. The County received ten (10) Request for Qualifications (RFQ) submittals on March 17th, 2023. An internal selection committee reviewed all ten (10) submissions and moved two (2) of the firms to the shortlist for interviews. The interviews took place on April 17th, 2023 and the selection committee recommends Messer Construction Company to be the Construction Manager at Risk for the Cabarrus County Behavioral Health Center.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the bid award and authorized the County Manager to execute the contract between Cabarrus County and Messer Construction Company, subject to revision by the County Attorney.

**(F-18) Planning and Development - Proposed Budget Amendment for Blue Cross and Blue Shield of North Carolina's Healthy Home Initiative Program**



The funds for the Blue Cross and Blue Shield of North Carolina's Healthy Home Initiative have been released for 2023. Community Development will receive a total of \$12,500.00 for the program. The funding for this program runs on a calendar year. As a result, timing does not align with allocating the funds at the beginning of the fiscal year with the new budget. Therefore, a budget amendment is required. The Memorandum of Understanding (MOU) for the program must also be renewed.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board accepted the grant award, adopted the associated budget amendment and moved to allow staff to execute the updated Memorandum of Understanding for the program.

Date: <u>5/15/2023</u>	Amount: <u>5,952.60</u>
Dept. Head: <u>Susie Morris</u>	Department: <u>Community Development</u>
<input type="checkbox"/> Internal Transfer Within Department <input type="checkbox"/> Transfer Between Departments/Funds <input checked="" type="checkbox"/> Supplemental Request	
Purpose: To allocate additional Blue Cross Blue Shield Healthy Home Initiative Program funds. This Program runs on a calendar year, not the County's fiscal year.	

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	3250-6226-BCBS	BCBS Grant - Healthy Home Initiative	12,987.95	12,500.00	(6,547.40)	18,940.55
001	9	3250-9493-BCBS	Operations - Healthy Home BCBS	12,987.95	12,500.00	(6,547.40)	18,940.55

**(F-19) Sheriff's Office - New RMS, JMS and CAD Software Contract Request**

Cabarrus County implemented the current Public Safety software suite 15 years ago. The County and the technology has changed in those 15 years. The current software has limitations that make the Sheriff's office less efficient. For this reason we are recommending a software upgrade to all 3 platforms.

The Sheriff's Office and IT staff have spent months reviewing solutions from various providers. The solution from Motorola Systems was selected by creating a feature matrix and comparing each providers solution. The Motorola platform was selected by each division as the solution that will meet their needs.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the contract between Cabarrus County and Motorola Systems; and authorized the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

**(F-20) Tax Administration - Refund and Release Reports - April 2023**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the April 2023 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases. The report is hereby included in the minutes by reference and is on file with the Clerk to the Board.

**(G) NEW BUSINESS**

**(G-1) Planning and Development - 2020-2021 HOME Program Amendment to Project Activities - Public Hearing 6:30 p.m.**

Kelly Sifford, Assistant County Manager, reported staff had initially planned to collaborate with the City of Concord to construct a new home to be sold to a qualified homeowner. In the summer of 2020, the cost to construct a new home was more than the amount Cabarrus County had in HOME funds available that year. After waiting to see if the construction costs would come down, staff has determined that the price point is higher than we can afford with the available funding. Ms. Sifford advised staff is recommending a partnership with

Habitat for Humanity to construct a new home, tentatively at 285 Academy Street in the City of Concord for a Habitat client with the 2020-2021 HOME funds. She stated a public hearing is needed to make that change.

Chairman Morris opened the public hearing at 7:16 p.m. The public hearing notice was published in the Independent Tribune on May 7 and 10, 2023. The public hearing notice was also posted on the County's website ([www.cabarruscounty.us](http://www.cabarruscounty.us)) on May 3, 2023, in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing.

No further action was required of the Board.

**(G-3) BOC - Central Cabarrus Tennis Courts**

UPON MOTION of Commissioner Wortman, seconded by Vice Chairman Shue and unanimously carried, the Board approved to move (G-3) BOC - Central Cabarrus Tennis Courts before (G-2) County Manager - Presentation of the FY24 Recommended Budget.

Commissioner Wortman presented the need for repairs to the tennis courts at Central Cabarrus High School along with the construction of two additional tennis courts.

A lengthy discussion ensued. During discussion, Rodney Harris, Deputy County Manager, provided information requested from the Board.

By consensus of the Board, the item was moved to the June work session.

**(G-2) County Manager - Presentation of the FY24 Recommended Budget**

Mike Downs, County Manager, presented the budget message to the Board:

Good evening.

It is my honor and privilege to submit the FY24 Recommended Budget.

Consistent with the Board's direction at the annual retreat, this budget funds critical investments while maintaining a property tax rate of 74 cents per \$100 of assessed valuation for a fourth consecutive year. That brings the General Fund budget to just under \$340 million. Across all funds, the budget totals just over \$450 million.

Staff prepared a budget informed by economic conditions, Board priorities and strengths and opportunities for improvement identified through community and workplace surveys.

The recent Community Survey revealed that more than two-thirds of Cabarrus residents maintain a positive opinion of the county, with quality-of-life satisfaction scores rating higher than the national average across several categories. The most impressive results were related to the exceptional customer service provided by County staff.

Of course, our team members are the reason for this. We wanted to hear from them as well. In the fall of 2022, a Workplace Survey received a record 84 percent participation and revealed room for improvement in areas such as health insurance, pay, burnout and other matters.

While we focus on areas needing improvement, we cannot lose sight of ways we excel. The survey revealed that employees feel valued by the organization and believe it is an inclusive workplace.

We must continue to build on our strengths and prioritize the well-being of our workforce to meet resident expectations.

This budget focuses heavily on retaining employees and attracting talent through strategic investments, including:

- Accelerating the review of market data for position salaries
- Funding longevity payments for permanent full-and part-time employees with at least five years of continuous service
- Increasing the on-call pay rate for eligible employees

- Funding a 1% cost-of-living adjustment for all employees, and merit pay increases of up to 4% based on individual performance
- Allowing employees to choose from two healthcare plans based on their unique needs

These will have an impact on recruitment and retention without affecting the tax rate.

Several new positions are created in this budget to maintain quality services and reduce workloads, including:

- Five new Sheriff's Office positions
- An EMS Training and Education Captain
- 36.4 new positions to staff the new Public Library and Active Living Center at Afton Ridge, the expanded Public Library and Active Living Center at Mt. Pleasant and Virginia Foil Park
- A Branch Manager, Part-Time Library Assistant and an increase in part-time position hours at the Midland Library Branch
- A Cybersecurity Analyst

As always, investment is critical for our education partners Cabarrus County Schools, Kannapolis City Schools and Rowan-Cabarrus Community College.

Quality educators are crucial to a thriving economy. Since statewide pay for teachers is the same, locally paid supplements provide a competitive advantage. The budget provides additional funding to maintain Cabarrus County Schools supplement at 12% and includes funding for a 0.5% increase to the local supplement for Kannapolis City Schools, bringing the total to 9% of salary.

The CCS and KCS budgets also include funding to cover the rising costs of locally paid staff, operating expenses and technology.

The CCS budget totals \$81.7 million, an increase of 11% from the prior year.

The KCS budget totals \$9.3 million, an increase of 4.7% from the prior year.

The County is also required to provide equal per-pupil funding for students attending a charter school. This results in direct charter school funding to CCS and KCS of \$6.5 million.

RCCC serves over 20,000 students each year and is vital in workforce and economic development. The budget includes \$4.3 million for salary and benefit increases, utilities, a new Locksmith position and a new Safety Assistant Director. Both new positions are co-funded by Rowan County.

The budget includes a transfer of \$38.2 million from the General Fund to the Community Investment Fund for current and future debt payments.

The budget also includes \$18.5 million from the County's pay-as-you-go (PAYGO) program. PAYGO is the use of cash rather than debt to pay for needed capital projects.

The County will issue \$180 million of new debt in FY24, including:

- Up to \$56.9 million to acquire and renovate a space for a new Human Services facility in Concord. The facility will replace leased space in Kannapolis costing the County about \$1 million annually until 2027.
- Up to \$35 million to construct a new Public Safety Training Facility for the Sheriff's Office, Squad 410, and volunteer fire departments.
- Up to \$33 million to address deferred maintenance projects (e.g., HVAC, roof repairs, etc.) for CCS, KCS and/or RCCC.
- Up to \$19 million for KCS to design and construct an additional classroom building at Fred L. Wilson Elementary School and replace the HVAC system at Forest Park Elementary School. The County is hopeful Rowan County will cover a portion of the project cost based on their share of the student population.
- Up to \$17.5 million to complete the upfit for the new Public Library and Active Living Center at Afton Ridge.

- Up to \$11 million for CCS to renovate the current R. Brown McAllister Elementary School to become the new Mary Frances Wall Center.
- Up to \$7 million for CCS to design and construct a replacement Opportunity School that would allow relocation from the aging Glenn Center.
- Up to 7.5 million for CCS to complete roof replacements at Cox Mill Elementary, Wolf Meadow Elementary and Hickory Ridge High School.
- Up to \$5.3 million to replace the HVAC system at the South Campus for RCCC.

In addition, PAYGO will fund a significant number of essential projects, including:

- About \$5.8 million for CCS to fund 29 of their top 36 deferred maintenance projects. Project examples include enhancing access controls, roof repairs, parking lot repairs, and flooring replacements.
- \$4 million reserved for future land acquisition. County staff have identified the likelihood land will be needed in the future for school, library, active living center and/or animal shelter use.
- \$2 million to design a new Human Services Facility in Concord.
- \$2 million to acquire a new CAD and RMS for the Sheriff's Office.
- \$1.5 million for KCS to fund various deferred maintenance projects. Project examples include improving the security of parent entrances, flooring replacements, digital signage, and furniture replacement.
- \$1.1 million to construct a new park office and ADA-accessible mini-golf course at Frank Liske Park.
- \$1 million to replace the building chiller at the Sheriff's Office Administration Building.
- \$935,000 to replace the compactor at the Cabarrus County Landfill on Irish Potato Road.

In closing, I would like to thank our team members for their dedication and unmatched customer service, which makes Cabarrus County such a special place.

Many team members contributed to the development of a budget responsive to community needs, with a few I want to mention specifically: Rodney Harris, Kyle Bilafer, Kelly Sifford, Lundee Covington, Rosh Khatri, Yesenia Pineda, Sophia Politis, Kasia Thompson, Elie Landrum, Jim Howden, Suzanne Burgess and our department leaders.

I would like to commend the Board for your guidance over the past year. Your dedication to the citizens of our county is admirable and recognized daily by those that live, work, and play here.

I encourage the public to participate in upcoming budget events, including:

- On May 18, GOV 101: Budget Breakdown gives an inside look at budget fundamentals through interactive presentations and conversations. Residents can check the county website and register for upcoming events.
- The June 5, 5:30 p.m. public hearing, which provides an opportunity to address the board about the budget
- The June 8 budget meeting, which if needed will be held at 4 p.m. in the Government Center Multipurpose Room
- June 19, the Board will adoption of the FY24 budget
- And of course, as the process continues, all budget information will be available for public review

We look forward to your thoughtful consideration of the recommended budget and input from residents and businesses.

Thank you.

Chairman Morris reviewed the budget process and upcoming associated dates.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board scheduled a public hearing on the proposed FY24 Cabarrus County budget for Monday, June 5, 2023 at 5:30 p.m. or as soon thereafter as persons may be heard.

**(H) REPORTS**

**(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees**

Chairman Morris, liaison for Rowan-Cabarrus Community College, reported on his attendance of their board meeting and preliminary budget needs. He also commented on the graduation ceremonies.

Commissioner Strang, liaison to the Youth Commission, provided comments regarding the Youth Commission annual banquet.

**(H-2) Board of Commissioners - Request for Applications for County Boards/Committees**

Applications are being accepted for the following County Boards/Committees:

- Active Living and Parks Commission - 1 Expired Term
- Adult Care Home Community Advisory Committee - 13 Vacant Positions
- Board of Equalization and Review - 2 Terms Expiring Soon
- Centralina Workforce Development Board - 2 Terms Expiring Soon
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Home and Community Care Block Grant Committee - 1 Vacant Position
- Jury Commission - 1 Term Expiring Soon
- Juvenile Crime Prevention Council - 4 Terms Expiring Soon
- Mental Health Advisory Board - 1 Vacant Position
- Nursing Home Community Advisory Committee - 11 Vacant Positions
- Planning and Zoning Commission - 1 Vacant Position
- Region F Aging Advisory Committee - 1 Term Expiring Soon and 2 Vacant Positions
- Senior Centers Advisory Council - 2 Expired Terms
- Tourism Authority - 4 Terms Expiring Soon
- Transportation Advisory Board - 6 Vacant Positions, 1 Expired Term and 3 Terms Expiring Soon
- Water and Sewer Authority of Cabarrus County - 1 Term Expiring Soon
- Youth Commission - 2 Terms Expiring Soon and 4 Vacant Positions

Chairman Morris urged citizens to consider participating on a Board or Committee.

**(H-3) Budget - Monthly Budget Amendment Report**

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

**(H-4) Budget - Monthly Financial Update**

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

**(H-5) County Manager - Monthly Building Activity Reports**

The Board received the Cabarrus County Construction Standards Dodge Report for April 2023 and the Cabarrus County Commercial Building Plan Review Summary for April 2023 for informational purposes. No action was required of the Board.

**(H-6) County Manager - Monthly New Development Report**

The Board received the monthly new development report for informational purposes. No action was required of the Board.

**(H-7) Economic Development Corporation - April 2023 Monthly Summary Report**

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of April 2023 for informational purposes. No action was required of the Board.



**(I) GENERAL COMMENTS BY BOARD MEMBERS**

Chairman Morris commented on recent news reports.

Commissioner Measmer commented regarding recent news reports.

Commissioner Wortman commented regarding recent news reports.

**(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

None.

**(K) CLOSED SESSION**

**(K-1) Closed Session - Pending Litigation and Acquisition of Real Property**

UPON MOTION of Commissioner Wortman, seconded by Vice Chairman Shue and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and acquisition of real property as authorized by NCGS 143-318.11(a)(3) and (5).

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board moved to come out of closed session.

**(L) RETURN TO OPEN SESSION**

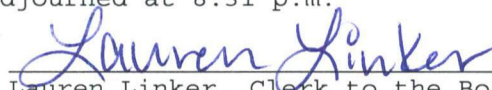
UPON MOTION of Chairman Morris, seconded by Vice Chairman Shue and unanimously carried, the Board approved the final payment of \$130,000 to Dogwood Classical Academy, Inc. and to dismiss the lawsuit with prejudice.

Chairman Morris **MOVED** to authorize the County Manager to execute a purchase agreement subject to review and revisions by the County Attorney for tax parcels 5622-42-5129 and 5622-32-8156. Vice Chairman Shue seconded the motion.

Following further discussion, the **MOTION** carried with Chairman Morris, Vice Chairman Shue, and Commissioners Wortman and Strang voting for and Commissioner Measmer voting against.

**(M) ADJOURN**

UPON MOTION of Commissioner Measmer, seconded by Commissioner Strang and unanimously carried, the meeting adjourned at 8:31 p.m.

  
Lauren Linker, Clerk to the Board

