

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

CALL TO ORDER BY THE CHAIRMAN

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes Pg. 4

B. APPROVAL OF THE AGENDA

C. RECOGNITIONS AND PRESENTATIONS

1. Human Resources - Recognition of Deputy Troutman on his retirement from Cabarrus County Sheriff's Office Pg. 37

D. INFORMAL PUBLIC COMMENTS

E. OLD BUSINESS

F. CONSENT AGENDA

(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)

1. Appointment - Human Services Advisory Board Pg. 38
2. Appointments and Removals - Juvenile Crime Prevention Pg. 42
3. Cooperative Extension - Cannon Foundation Grant Pg. 49
4. County Manager - Memorandum of Agreement for NC State University for

Cooperative Extension Services Pg. 51

5. DHS - Cabarrus Health Alliance Grant Funds - Elevate Program Pg. 65
6. DHS - Foster Care Board Payments Pg. 75
7. DHS - Low Income Household Water Assistance Program (LIHWAP) additional funding Pg. 87
8. EMS – New Stretchers and Power Loads Lease Pg. 92
9. Human Resources - DHS Compensation Market Study Pg. 95
10. Sheriff's Office - Awarding of Service Weapon to Deputy Ken Troutman Pg. 108
11. Sheriff's Office - Re-appropriation of National Highway Traffic Safety Administration (NHTSA) as well as State Criminal Alien Assistance Program (SCAAP) funds from FY23 to FY24 Pg. 112
12. Tax Administration - Refund and Release Reports – October 2023 Pg. 117

G. NEW BUSINESS

1. Economic Development – Nicolock Paving Stones, LLC – Public Hearing 6:30 p.m. Pg. 130

H. REPORTS

1. BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees Pg. 136
2. BOC - Request for Applications for County Boards/Committees Pg. 137
3. Budget - Monthly Budget Amendment Report Pg. 151
4. Budget - Monthly Financial Update Pg. 159
5. County Manager - Monthly Building Activity Reports Pg. 165
6. EDC - October 2023 Monthly Summary Report Pg. 171

I. GENERAL COMMENTS BY BOARD MEMBERS

J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY

K. ADJOURN

Scheduled Meetings

December 4	Work Session	4:00 p.m.	Multipurpose Room
December 18	Regular Meeting	6:30 p.m.	BOC Meeting Room

Mission: Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs, and provide services that continually enhance quality of life.

Vision: Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers.

Cabarrus County Television Broadcast Schedule Cabarrus County Board of Commissioners' Meetings

The most recent Commissioners' meeting is broadcast at the following days and times. Agenda work sessions begin airing after the 1st Monday of the month and are broadcast for two weeks up until the regular meeting. Then the regular meeting begins airing live the 3rd Monday of each month and is broadcast up until the next agenda work session.

Sunday - Saturday

1:00 P.M.

Sunday - Tuesday

6:30 P.M.

Thursday & Friday

6:30 P.M.

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Approval or Correction of Minutes

SUBJECT:

Approval or Correction of Meeting Minutes

BRIEF SUMMARY:

The following meeting minutes are provided for correction or approval:

July 10, 2023 (Work Session)
July 17, 2023 (Regular Meeting)
July 19, 2023 (Cabarrus Summit)
August 7, 2023 (Work Session)
August 21, 2023 (Regular Meeting)

REQUESTED ACTION:

Motion to approve the aforementioned meeting minutes as presented.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▯ Work Session
- ▯ Regular Meeting
- ▯ Cabarrus Summit
- ▯ Work Session
- ▯ Regular Meeting

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Monday, July 10, 2023.

Public access to the meeting could also be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Lynn W. Shue
Commissioners:	Christopher A. Measmer
	Kenneth M. Wortman

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kyle Bilafer, Assistant County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

2. Approval of Agenda

Additions:

Discussion Items for Action

5.5 Infrastructure and Asset Management - Cabarrus County Behavioral Health Center Project Update

5.8 Juvenile Crime Prevention Council - Allocation of FY2023-24 Funding

Updated:

Discussion Items for Action

5.3 Department of Human Services - Approval of Medicaid Expansion Positions

Commissioner Wortman **MOVED** to approve the agenda including the changes on page 3 with the addition of a discussion of filing the commissioner vacancy. Commissioner Measmer seconded the motion.

Following discussion, the **MOTION** carried with Chairman Morris, and Commissioners Wortman and Measmer voting for, and Vice Chairman Shue voting against.

3. COMMISSIONER AGENDA REQUESTS

3.1 BOC - Public Comment Discussion

Commissioner Measmer presented comments in support of the addition of public comments to the July 10th Work Session in connection with the commissioner vacancy.

Commissioner Wortman was not in favor of the addition of public comments at the work session.

Commissioner Measmer **MOVED** to add public comments to discuss the commissioner vacancy. There was not a second; Motion failed.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board approved to notify the Clerk of Superior Court of the appointment of the vacant Commissioner seat.

4. Discussion Items - No Action

4.0 County Manager - Filling of Commissioner Vacancy

A lengthy discussion ensued among the Board regarding filing the vacancy left by Commissioner Strang.

Commissioner Wortman **MOVED** to appoint Ray Helms to the fill the commissioner vacancy. There was not a second; Motion failed.

Discussions continued.

Vice Chairman Shue **MOVED** to discontinue discussion on the topic and that any member could forward a request before noon on Wednesday (July 12, 2023) to

call a Special Meeting on Friday after 12:00 noon to continue discussion (on the matter of filling the commissioner vacancy). There was not a second; Motion failed.

UPON MOTION of Chairman Morris, seconded by Commissioner Wortman and unanimously carried, the Board approved to open nominations for the commissioner vacancy.

Chairman Morris opened the floor for nominations.

Ray Helms and Diane Honeycutt were nominated.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, nominations are closed.

Ray Helms received one vote; Diane Honeycutt received two votes.

Commissioner Measmer **MOVED** to send a letter to the Clerk of Court on July 11, 2023 stating the Board has reached an impasse and according to NCGS 153 A.27, the matter is being sent to him for appointment. Commissioner Wortman seconded the motion.

Following discussion, the **MOTION** carried unanimously.

4.1 County Manager - Provider Presentations for Arena & Events Center

Rodney Harris, Deputy County Manager, provided an introduction regarding the Request for Proposals (RFP) in connection with the management of the Cabarrus Arena and Event Center.

Kenny Robinson, ASM Global, General Manager, and Les Crooks, ASM Global, Regional Vice President, presented a PowerPoint presentation to include the following:

- ASM Global live experiences, venues and continents
- Partnership Success
 - Increased facility use days 75% since 2008
 - Increased revenue 325% since 2005
 - Expanded programming diversity
- Corporate Resources
 - Support for the goals of Cabarrus County
 - Dedicated support teams - corporate, regional and local
 - Access to industry experts and corporate partners
- ASM Global Acts
 - Pillar 1 - Protect the environment
 - Pillar 2 - Invest in people
 - Pillar 3 - Strengthen our communities
- ASM Global Strategic Initiatives
 - Digital signage network
 - New revenue opportunities
 - Elevate the event experience
 - Value-add for event organizers
 - Sale of Naming Rights
 - Valuation, packaging and selling
 - Minimize subsidy
 - Branding & marketing opportunities

A discussion ensued. During discussion, Mr. Robinson and Mr. Crooks responded to questions from the Board.

Mr. Harris then introduced Jim Arnold, The Sports Facilities Companies (SFC), Partner/National Director of Business Development.

Mr. Arnold presented a PowerPoint presentation covering the following topics:

- SFC Overview
- Vision and Alignment with Cabarrus County Goals
- Optimization Analysis
 - Benchmarking the facility
 - Financial benchmarking
 - Financial opportunity
 - Financial performance
 - Facility impact comparison
 - Economic impact summary

- The Plan
 - Optimize existing operation
 - Develop a full renovation and operational strategy for a shift towards youth tourism
 - Oversee renovations while keeping operation in place
 - Position the facility at the forefront of the sports tourism industry
- The Vision
 - Technology
 - Esports
 - Connected devices
 - Sports data analytics
 - Live streaming
 - Fitness tech
 - Sports betting
 - NIL
 - Guest experience
 - Family amenities
 - Experiential environments
 - Community crossover engagement
 - Main arena
 - Event center
 - Gold Hall
- Return on Investment
 - Maximizing economic impact
 - Increased local use
 - Driving revenue
- How We Achieve Success Together
 - Identity
 - Destination
 - Community
 - Results
 - Brand development and marketing strategy process overview
 - Partnership roles

A discussion ensued. During discussion, Mr. Arnold responded to questions from the Board.

Mr. Harris provided closing comments.

4.2 Department of Human Services (DHS) - Transportation Disadvantaged Business Enterprise (DBE) Goal

Bob Bushey, Transportation Manager, reported due to a change in 5307 grant procedures, Cabarrus County has been in the process of becoming a direct recipient of the Federal Transit Administration (FTA). In order to become a recipient, the County is required to establish a Disadvantaged Business Enterprise (DBE) Goal. Additionally, a public hearing will be required.

4.3 Infrastructure and Asset Management -Camp T.N. Spencer Park Masterplan Discussion

Kyle Bilafer, Assistant County Manager, appeared to the Board's direction and to move forward with a master plan for future needs of Camp T.N. Spencer Park.

Rodney Harris, Deputy County Manager, advised the Boys and Girls Club does not want to provide funding, but does support the plan and will adapt there programming according to facilities available.

A discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board.

4.4 Planning & Development - Plot Plan/Survey and School Planning Capacity Report Discussion

Susie Morris, Planning and Development Director, reported currently a two-scale plot plan is required for permits. However, it has been discovered there is a disconnect in this process causing an increase in property with environmental matters/issues. Staff requested approval of the implementation of a survey in addition to the two-scale plot plan to the permit process when those conditions exist on property.

Ms. Morris advised the data for the weekly school planning capacity report has become difficult to obtain and not always current. Staff has been exploring a more effective way to capture the information. It is requested to discontinue the current report and continue to exploration of better reporting options.

Consensus from the Board was to discontinue the weekly school planning capacity report and for staff to continue exploring better reporting options.

There was discussion throughout. During discussion, Ms. Morris responded to questions from the Board.

Break

The Board took a break at 7:20 p.m. The meeting resumed at 7:30 p.m.

5. Discussion Items - For Action

5.1 BOC - Appointments to Boards and Committees

Chairman Morris stated information for April appointments to boards and committees has been provided to the commissioners. He asked if anyone had any questions, comments, or concerns regarding the upcoming requests. There were none.

5.2 County Manager - Easement for Duke Energy on Kannapolis Middle School Property

Kelly Sifford, Assistant County Manager, advised Kannapolis City Schools has requested the County provide an easement to Duke Energy to install an electric charging station for an electric bus (purchased with Duke Energy funds). Maps were provided showing the general locations of the existing lines and the planned installations.

5.3 Department of Human Services - Approval of Medicaid Expansion Positions

Karen Calhoun, presented a PowerPoint presentation regarding the Medicaid Expansion from the State. The program would allow people to qualify for services who are not currently eligible. Topics included the following:

- Overview (of the program)
- Eligibility
- Other Program Considerations
- More Program Considerations
- Current Staff and Caseloads
- Medicaid Caseload Trends - 2022
- Medicaid Caseload Trends - 2023
- Medicaid Expansion Positions Request

A discussion ensued. During discussion, Ms. Calhoun responded to questions.

Heather Altman, Interim Program Administrator for Medicaid, was in attendance.

5.4 Department of Human Services - Energy Programs Outreach Plan

Lora Lipe, Economic Support Services Administrator, presented the Annual Low Income Energy Outreach Programs for 2024. The following programs are included in the outreach plan:

- Crisis Intervention Program (CIP)
- Low Income Energy Assistance Program (LIEP)
- Weatherization Program

5.5 Finance - Occupancy Tax Late Penalty Waiver Requests

Jim Howden, Finance Director, reported three hotels have requested a waiver on occupancy tax late fees and interest ("penalty") associated with late payments and late filings. Listed below are the hotels and requests:

- Sleep Inn Concord - late with their February Occupancy Tax in the amount of \$989.18
- Uptown Suites Concord - late with their March Occupancy Tax in the amount of \$991.62
- Home Towne Suites Kannapolis - late with their March Occupancy in the amount of \$523.39

A discussion ensued. During discussion, Mr. Howden responded to questions.

5.6 Infrastructure and Asset Management - Cabarrus County Behavioral Health Center Project Update

Kyle Bilafer, Assistant County Manager, presented an update regarding the Behavioral Health Center. Mr. Bilafer stated from the schematic design estimate and the preliminary building design, cost is anticipated at \$52,000,000.

Rodney Harris, Deputy County Manager, provided additional information. Mr. Harris reported the County has received \$32,500,000 from the State. Staff is waiting for approval of the State budget to see if additional funds may be available.

Mr. Bilafer requested input from the Board whether to continue moving forward with the project.

A lengthy discussion ensued. During discussion, Mr. Bilafer and Mr. Harris responded to questions from the Board.

The consensus from the Board was to continue moving forward with the project.

5.7 Infrastructure and Asset Management -Vietnam Veterans Park Land Lease Amendment

Kyle Bilafer, Assistant County Manager, advised the second amendment to the original lease with the City of Kannapolis is expiring for a portion of the land housing Vietnam Veterans Park. The third amendment will be a three (3) year extension.

5.8 Juvenile Crime Prevention Council - Allocation of FY2023-24 Funding

Jim Howden, Finance Director, presented the Juvenile Crime Prevention Council County Funding Plan for FY2023-34.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue, and unanimously carried, to suspend the Rules of Procedure.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman, and unanimously carried, approved the JCPC FY 2023-24 County Funding Plan.

5.9 Legal - Ad Hoc Amendment to Central Area Land Use Plan Interlocal Agreement for 4040 Mills Circle, Further Identified as PIN 5651-14-2940

Susie Morris, Planning and Development Director, presented a request from Quicksilver Custom Builders, LLC for water service in Area A of the Central Area Land Use Plan Interlocal Agreement. The property is located at 4040 Mills Circle and will be developed for one single-family home.

5.10 Legal - Ad Hoc Amendment to Central Area Land Use Plan Interlocal Agreement for 3868 Highway 200, Further Identified as PIN 5547-87-8632

Susie Morris, Planning and Development Director, presented a request from Allen Montgomery for water service in Area A of the Central Area Land Use Plan Interlocal Agreement. The property is located at 3868 Highway 200 and will be developed for one single-family home.

5.11 Legal - Central Area Land Use Plan Interlocal Agreement Update

Susie Morris, Planning and Development Director, reported Cabarrus County and the City of Concord adopted an Interlocal Agreement in 2008 as part of the Central Area Land Use Plan process. The agreement expired on June 29, 2023.

Staff has been working city staff have been working together to update the terms of the agreement. Some of the updates would be to help direct growth and maintenance of infrastructure system needs. A map along with the revised agreement was provided for the Board's review and consideration.

A discussion ensued. During discussion, Ms. Morris responded to questions from the Board.

5.12 Sheriff's Office - Acceptance of Governor's Highway Safety Program (GHSP) Grant Award.

Van Shaw, Sheriff presented a request to accept the second year extension of the current Governor's Highway Safety Program (GHSP) grant funding used for expansion of the Traffic Education and Enforcement Unit. The grant amount received is \$125,874.00 and will require a county match of \$53,946.00.

Sergeant Grady Christie was in attendance.

5.13 Sheriff's Office - Awarding of Service Weapon to Deputy Michael Elliott Upon his Retirement.

Sheriff Van Shaw requested the surplus and award of Deputy Michael Elliott's service weapon upon his retirement.

5.14 Solid Waste - Landfill - Replacement of Landfill Compactor

Kevin Grant, Environmental Management Director, presented a request for the Board's consideration to purchase of a landfill compactor. The cost was included in the Capital Improvement Plan projects for FY2024.

A discussion ensued. During discussion, Mr. grant responded to questions from the Board.

5.15 Tax Administration - Tax Collector's Annual Settlement and Order Authorizing Collection of FY 2023-2024 Taxes

David Thrift, Tax Administrator, advised the Tax Collector is required by NCGS 105-373 to give an annual settlement on current and delinquent taxes to the governing body for review and approval. The settlement report for FY2022-2023 was provided. The report contained real and personal taxes that remain unpaid for the fiscal year. The lists are recharged to the Tax Collector for collection.

Additionally, staff is in the process of identifying tax refund requests in comparison of FY2023 unpaid taxes for use of payment toward them.

6. Approval of Regular Meeting Agenda

6.1 BOC - Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman, and unanimously carried, the Board approved the agenda as follows for the July 17, 2023, regular meeting as presented.

Recognitions and Presentations

- Recognition - Commissioner Barbara Strang

Consent

- Appointment and Removal - Senior Center Advisory Council
- Appointment and Removals - Juvenile Crime Prevention Council (JCPC)
- County Manager - Easement for Duke Energy on Kannapolis Middle School Property
- Department of Human Services - Approval of Medicaid Expansion Positions
- Department of Human Services - Energy Programs Outreach Plan
- Finance - Occupancy Tax Late Penalty Waiver Requests
- Infrastructure and Asset Management -Cabarrus County Behavioral Health Center Project Update
- Infrastructure and Asset Management -Vietnam Veterans Park Land Lease Amendment
- Legal - Ad Hoc Amendment to Central Area Land Use Plan Interlocal Agreement for 4040 Mills Circle, Further Identified as PIN 5651-14-2940
- Legal - Ad Hoc Amendment to Central Area Land Use Plan Interlocal Agreement for 3868 Highway 200, Further Identified as PIN 5547-87-8632
- Legal - Central Area Land Use Plan Interlocal Agreement Update County Manager - Easement for Back Creek Greenway
- Sheriff's Office - Acceptance of Governor's Highway Safety Program (GHSP) Grant Award
- Sheriff's Office - Awarding of Service Weapon to Deputy Michael Elliott Upon his Retirement.
- Solid Waste - Landfill - Replacement of Landfill Compactor
- Tax Administration - Tax Collector's Annual Settlement and Order Authorizing Collection of FY 2023-2024 Taxes
- Tax Administration - Refund and Release Reports - June 2023

New Business

- Department of Human Services - Transportation Disadvantaged Business Enterprise (DBE) Goal Public Hearing

Reports

- BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

- BOC - Request for Applications for County Boards/Committees
- Budget - Monthly Budget Amendment Report
- Budget - Monthly Financial Update
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - June 2023 Monthly Summary Report

7. Adjourn

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman, and unanimously carried, the meeting adjourned at 8:48 p.m.

Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, July 17, 2023.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:30 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Stephen M. Morris
 Vice Chairman: Lynn W. Shue
 Commissioners: Christopher A. Measmer
 Kenneth M. Wortman

One vacant seat: Barbara C. Strang

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

A moment of silence was observed.

Chairman Morris recognized Youth Commission member Nihar Kummetha from Cox Mill High School in attendance.

(A) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.

Additions:

Closed Session

I-1 Closed Session - Pending Litigation and Acquisition of Real Property

Updated:

New Business

E-1 Department of Human Services - Transportation Disadvantages Business
 Enterprise (DBE) goal Public Hearing

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer and unanimously carried, the Board approved the agenda as amended.

(B) RECOGNITIONS AND PRESENTATIONS

(B-1) Recognition - Commissioner Barbara Strang

Commissioner Measmer recognized Commissioner Strang for her service the Board of Commissioners and the citizens of Cabarrus County.

(C) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:34 p.m. He stated each speaker would be limited to three minutes. He also reviewed the Public Participation Policy.

Jerry E. Anderson, resident of 133 Kennedy Avenue in Kannapolis, commented on Department of Social Services matters.

Jeeter Anderson, resident of 133 Kennedy Avenue in Kannapolis, commented on a Department of Social Services matter.

Rich Wise, resident of 3403 Brickwood Circle in Midland and a Midland Town Councilman, commented on ethics.

Gus Arango, resident of 5304 Harvest Hill Drive in Harrisburg, commented on animal leash ordinances.

Josh Norris, resident of 4353 Shiloh Church Road in Davidson, commented on ethics and congratulated former Commissioner Strang.

Maegan Mack, resident of 92 St. Mary Avenue NW in Concord, commented on Diversity, Equity, and Inclusion Training.

There was no one else to address the Board, therefore Chairman Morris closed that portion of the meeting.

(D) CONSENT

(D-1) Appointment and Removal - Senior Center Advisory Council

Senior Center Advisory Council member Annette Swick resigned her position to move out of state.

At the June 19th council voted unanimously to recommend and appoint Karen Cobb to serve a 3-year.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the board approved the Motion to remove Annette Swick from the Senior Center Advisory Council and thank her for her service.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the board approved Motion to appoint Karen Cobb to the Senior Center Advisory Council for a 3-year term expiring July 31, 2026.

(D-2) Appointment and Removals - Juvenile Crime Prevention Council (JCPC)

During the June 21 regular meeting, the JCPC voted unanimously to recommend the appointment of Malisha Ross, LME/MCO Regional Director, as the Area Mental Health designee to complete the term vacated by Ms. LaShay Avery on June 2. Ms. Ross does not reside in Cabarrus County. An exception to the residency provision of the Appointment Policy will be needed.

The JCPC also voted unanimously to accept the resignation of Emily Coltrane as Chief Court Counselor Designee effective June 8. The Council then voted unanimously to recommend the appointment of Gayle Alston, Chief Court Counselor, as Court Counselor Designee to complete the unexpired term vacated by Ms. Coltrane. Ms. Alston does not reside in Cabarrus County. An exception to the residency provision of the Appointment Policy will be needed.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the board approved the Motion to remove Emily Coltrane, Court Counselor designee, from the Juvenile Crime Prevention Council and thank her for her service.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the board approved Motion to appoint Malisha Ross, LME/MCO Regional Director, as Area Mental Health Designee to complete the unexpired term of LaShay Avery that expires September 30, 2024 and Gayle Alston, Chief Court Counselor to complete the unexpired term of Emily Coltrane that expires September 30, 2024. Both will need an exception to the residency provision of the Appointment Policy.

(D-3) County Manager - Easement for Duke Energy on Kannapolis Middle School Property

Kannapolis City Schools and Duke Energy have requested an easement on the middle school property to install an electric charging station for an electric bus. The bus was purchased with funding received from Duke Energy, North Carolina Department of Public Instruction (NC DPI) and a grant from North Carolina Department of Environmental Quality (NCDEQ). Attached are maps showing the general locations of the existing lines and the planned installations. The easement language is designed to be flexible for the installation. The installed lines will be the centerline for the easement.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the board approved to grant an easement to Duke Energy on the Kannapolis Middle School Property and authorized the County Manager to execute the Easement Agreement on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

(D-4) Department of Human Services - Approval of Medicaid Expansion Positions

The Department of Human Services (DHS) received two funding allocations, one for \$139,193 and the other for \$561,659, for a total of \$700,852 for implementation of Medicaid Expansion. This funding has been appropriated in the FY2024 department budget and will be used to hire thirty (30) additional

Medicaid staff. DHS can leverage an additional 75% reimbursement on the use of these funds or an additional \$525,639 in funding bringing the total available funding to \$1,226,491. The funds must be used for startup costs for expanding Medicaid. DHS anticipates an additional 15,583 to 17,794 potential new Medicaid eligibles with expansion.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the board accepted funding allocations for startup costs in the implementation of the Department of Human Services Medicaid program expansion, which includes thirty new positions.

(D-5) Department of Human Services - Energy Programs Outreach Plan

The plan is designed to assure that eligible households are made aware of the assistance available through the Energy Programs.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the board approved the plan.

(D-6) Finance - Occupancy Tax Late Penalty Waiver Requests

The three hotels listed below asked for a waiver on occupancy tax late fees and interest ("penalty") associated with late payments and late filings.

Sleep in Concord - Was late with their February Occupancy Tax. Penalties of \$989.18. Last late payment was 2017.

Uptown Suites Concord - Was late with their March Occupancy Tax. Penalties of \$991.62. Last late payment was 2017.

Home Towne Suites Kannapolis - Was late with their March Occupancy Tax. Penalties of \$523.39. Have never been late before.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the board approved to waive the following Occupancy Tax late penalties and interest for Sleep Inn Concord of \$989.19, Upton Suites Concord of \$991.62 and Home Towne Suites Kannapolis of \$523.39 pursuant to G.S. 153A-155(e).

(D-7) Infrastructure and Asset Management -Vietnam Veterans Park Land Lease Amendment

County staff at the July 10, 2023 BOC Work Session presented the second amendment to the original lease with the City of Kannapolis for the land that houses Vietnam Veterans Park. The amendment has a three (3) year extension.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the board approved the Lease Agreement between Cabarrus County and City of Kannapolis for the lease of PIN 5611199578, which is the land that houses Vietnam Veterans Park and authorized the County Manager to execute the Agreement on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

(D-8) Legal - Ad Hoc Amendment to Central Area Land Use Plan Interlocal Agreement for 4040 Mills Circle, Further Identified as PIN 5651-14-2940

The City of Concord received a request for water service in Area A of the Central Area Land Use Plan Interlocal Agreement. The request was from Quicksilver Custom Builders, LLC for property located at 4040 Mills Circle, further Identified as PIN 5651-14-2940. The property will be developed with one single-family home. Pursuant to the CALUP ILA, all requests for service in Area A must be jointly approved by the Cabarrus County Board of Commissioners and Concord City Council.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the board approved the request for the City of Concord to provide water service at 4040 Mills Circle, further Identified as PIN 5651-14-2940 and authorized the County Manager to execute the Agreement subject to review and approval by the County Attorney.

(D-9) Legal - Ad Hoc Amendment to Central Area Land Use Plan Interlocal Agreement for 3868 Highway 200, Further Identified as PIN 5547-87-8632

The City of Concord received a request for water service in Area A of the Central Area Land Use Plan Interlocal Agreement. The request was from Allen Montgomery for property located at 3868 Highway 200, further Identified as PIN

5547-87-8632. The property will be developed with one single-family home. Pursuant to the CALUP ILA, all requests for service in Area A must be jointly approved by the Cabarrus County Board of Commissioners and Concord City Council.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the board approved the request for the City of Concord to provide water service at 3868 Highway 200, further Identified as PIN 5547-87-8632 and authorized the County Manager to execute the Agreement subject to review and approval by the County Attorney.

(D-10) Legal - Central Area Land Use Plan Interlocal Agreement Update

Cabarrus County and the City of Concord adopted an Interlocal Agreement in 2008 as part of the Central Area Land Use Plan process. The agreement expired on June 29, 2023.

County and city staff have been working together to update the terms of the agreement. The revised agreement was previously provided the Board of Commissioners for review and consideration.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the board approved the revised Central Area Plan Interlocal Agreement.

(D-11) Sheriff's Office - Acceptance of Governor's Highway Safety Program (GHSP) Grant Award

The extension of the second year of the current Governor's Highway Safety Program (GHSP) grant funding will be used to expand the Traffic Education and Enforcement Unit. The grant amount of \$125,874.00 will be used for the continuation of this program. There is a county match of \$53,946.00 to meet eligibility of this grant.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the board accepted the grant award and adopted the associated budget amendment and resolution.

Date:7/17/2023Amount:125,874.00

Dept. Head:Sheriff Van W. ShawDepartment:2110 - Sheriff's Office

☐ Internal Transfer Within Department☐ Transfer Between Departments/Funds☒ Supplemental Request

PURPOSE: This is the SECOND year of 5 year Traffic Safety Grant. FY 2024
Required to create a budget for the Traffic Grant beginning 10/1/2023 and record the County's 30% match.
In Fiscal Year 2023, the Cabarrus County Sheriff's Office applied for a Grant and expects to receive funding through the Governor's Highway Safety Program (GHSP) for the formation of a Traffic Safety Unit for use in problem areas throughout Cabarrus County. This is a three year grant through the North Carolina Department of Transportation. This request is for approval of the allocation of year one of three those funds in accordance with the agreement (attached). This grant is federally funded up to 85% with a 15% local match in this the first year. This grant is federally funded up to 70% with a 30% local match in this the second year. The 30% local match includes personnel costs (salary and fringe) for 2 deputies, and travel and training. This grant is a 3 year commitment for the county with the increase in local match increasing up to 50% in the third year.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2110-6342-TRAFU	NC Dept of Transportation Grant	-	125,874.00		125,874.00
001	9	2110-9101-TRAFU	Salary & Wages - TRAFU	-	116,960.45		116,960.45
001	9	2110-9201-TRAFU	Social Security - TRAFU		7,251.55		7,251.55
001	9	2110-9202-TRAFU	Medicare - TRAFU		1,695.93		1,695.93
001	9	2110-9205-TRAFU	Group Hospital Insurance - TRAFU		21,360.00		21,360.00
001	9	2110-9206-TRAFU	Vision Care - TRAFU		41.32		41.32
001	9	2110-9207-TRAFU	Life Insurance - TRAFU		66.00		66.00
001	9	2110-9210-TRAFU	Retirement - TRAFU		15,251.64		15,251.64
001	9	2110-9230-TRAFU	Workers' Compensation - TRAFU		2,771.96		2,771.96
001	9	2110-9235-TRAFU	Deferred Compensation 401K - TRAFU		5,848.02		5,848.02
001	9	2110-9640-TRAFU	Insurance & Bonds - TRAFU		2,573.14		2,573.14
001	9	2110-9610-TRAFU	Travel - TRAFU		6,000.00		6,000.00
							\$ 179,820.00
							\$ (125,874.00)
							\$ 53,946.00
				305,694.00	Total	305,694.00	

Resolution No. 2023-28

North Carolina Governor’s Highway Safety Program
LOCAL GOVERNMENTAL RESOLUTION

WHEREAS, the Cabarrus County Sheriff’s Office (herein called the “Agency”) has completed an application contract for traffic safety funding; and that Cabarrus County Board of Commissioners (herein called the “Governing Body”) has thoroughly considered the problem identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY THE IN OPEN MEETING ASSEMBLED IN THE CITY OF CONCORD, NORTH CAROLINA, THIS 21st DAY OF August, 2023, AS FOLLOWS:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That Sergeant Grady Christie is authorized to file, on behalf of the Governing Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal funding in the amount of \$ 5,000.00 to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$0.00 as required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by /s/ Stephen M. Morris, Chairman

ATTESTED BY /s/ Lauren Linker

Date 08/21/2023

(D-12) Sheriff's Office - Awarding of Service Weapon to Deputy Michael Elliott Upon his Retirement.

Deputy Michael Elliott will retire from the Cabarrus County Sheriff's Office on July 31, 2023. Pursuant to N.C.G.S. 20-187.2, it is requested that Deputy Elliott's service weapon (Sig Sauer P320 .40 caliber serial # 58C352203) be designated surplus property and awarded to him for a price of \$1 upon his retirement.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the board declared Sig Sauer P320 .40 caliber, SN 58C352203, surplus property and authorized disposition in accordance with the County's policy.

(D-13) Solid Waste - Landfill - Replacement of Landfill Compactor

The purchase of a landfill compactor was included in the Capital Improvement Plan funded projects for FY2024. Pursuant to NCGS 143-129 staff requested to piggyback the bid of Gaston County who purchased a landfill compactor in May, 2023. It was purchased from Sun Machinery Company in Lexington, South Carolina for a total cost of \$860,250.00.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board authorized the purchase of one (1) landfill compactor from Sun Machinery Company utilizing the referenced Gaston County bid.

(D-14) Tax Administration - Tax Collector's Annual Settlement and Order Authorizing Collection of FY 2023-2024 Taxes

The Tax Collector is required by NCGS 105-373 to give an annual settlement on current and delinquent taxes to the governing body for review and approval. The settlement report for fiscal year 2022-2023 was provided. The report contained real and personal taxes that remain unpaid for the fiscal year. These lists are recharged to the Tax Collector for collection. Also, provided was the Order to Collect to be executed by the Chairman of the Board of County Commissioners authorizing the Tax Collector to collect all FY 2023-2024 property taxes.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the board accepted the Tax Collector's annual settlement and approve the Order to Collect in accordance with NCGS 105-321.

(D-15) Tax Administration - Refund and Release Reports - June 2023

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax

amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the board approved the June 2023 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

(E) NEW BUSINESS

(E-1) Department of Human Services - Transportation Disadvantaged Business Enterprise (DBE) Goal Public Hearing

Cabarrus County Transportation has been in the process of becoming a direct recipient of the Federal Transit Administration (FTA) for 5307 Grant funds. In order to become a recipient Cabarrus County was required to establish a Disadvantaged Business Enterprise (DBE) Goal.

Chairman Morris opened the public hearing at 6:54 p.m. The public hearing notice was published in English and Spanish on the County's website (www.cabarruscounty.us) on July 5, 2023, in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing.

(F) REPORTS

(F-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

None.

(F-2) Board of Commissioners - Request for Applications for County Boards/Committees

Chairman Morris announced vacancies. Applications are being accepted for the following County Boards/Committees:

- Active Living and Parks Commission - 1 Expired Terms
- Adult Care Home Community Advisory Committee - 13 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Early Childhood Task Force Advisory Board - 1 Vacant Position
- Harrisburg Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Home and Community Care Block Grant Committee - 1 Vacant Position
- Human Services Advisory Board - 1 Vacant Position
- Mental health Advisory Board - 1 Vacant Position
- Nursing Home Community Advisory Committee - 11 Vacant Positions
- Planning and Zoning Commission - 1 Vacant Position
- Region F Aging Advisory Committee - 3 Vacant Positions
- Senior Centers Advisory Council - 6 Expired Terms
- Transportation Advisory Board - 6 Vacant Positions and 1 Expired Term
- Youth Commission - 11 Vacant Positions

Chairman Morris urged citizens to consider participating on a Board or Committee.

(F-3) Budget - Monthly Budget Amendment Report

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

(F-4) Budget - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(F-5) County Manager - Monthly Building Activity Reports

The Board received the Cabarrus County Construction Standards Dodge Report for June 2023 and the Cabarrus County Commercial Building Plan Review Summary for June 2023 for informational purposes. No action was required of the Board.

(F-6) County Manager - Monthly New Development Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(F-7) Economic Development Corporation - June 2023 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of June 2023 for informational purposes. No action was required of the Board.

(G) GENERAL COMMENTS BY BOARD MEMBERS

None.

(I) CLOSED SESSION

(I-1) Closed Session - Pending Litigation and Acquisition of Real Property

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and acquisition of real property as authorized by NCGS 143-318.11(a)(3) and (5).

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board moved to come out of closed session.

(J) ADJOURN

UPON MOTION of Commissioner Wortman, seconded by Vice Chairman Shue and unanimously carried, the meeting adjourned at 7:21 p.m.

Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met for the 1st Quarter Cabarrus Summit 2023 at the Cabarrus Arena and Events Center in Concord, North Carolina at 6:00 p.m. on Wednesday, July 19, 2023.

Present - Chairman: Stephen M. Morris
Commissioners: Tim Furr
Chris Measmer
Kenny Wortman

Absent: Vice Chairman: Lynn Shue

Also present were Mike Downs, County Manager; Rodney Harris, Deputy County Manager; Assistant County Managers Kelly Sifford and Kyle Bilafer; and Jonathan Weaver, Communication and Outreach Director.

Municipal representatives from Kannapolis, Harrisburg, Mount Pleasant, Midland, Concord, and Locust were also present.

Chairman Morris called the meeting to order at 6:08 p.m.

Welcome

Chairman Morris welcomed municipal elected officials, city managers and other guests.

Chairman Morris recognized newly appointed County Commissioner, Tim Furr.

Introductions / Updates

Each mayor/municipal representative provided an update on current and future projects.

Mike Downs, County Manger, recognized county staff present then provided an update on county current and future projects.

Dinner & Networking/General Discussion

The Board took a dinner break at 6:41 p.m. The meeting resumed at 7:12 p.m.

Presentation - Cabarrus County National Opioid Settlement Plan

Dr. Aalece Pugh-Lilly, Cabarrus County, Behavioral Health Director, conducted the required annual meeting in connection with the opioid settlement funds. She also presented information regarding requirements, plan options and financial reporting.

A discussion ensued. During discussion, Dr. Pugh-Lilly responded to questions.

Closing

Chairman Morris thanked everyone for attending.

Adjourn

The meeting adjourned at 7:59 p.m.

Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Monday, August 7, 2023.

Public access to the meeting could also be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Lynn W. Shue
Commissioners:	Christopher A. Measmer
	Kenneth M. Wortman
	Timothy A. Furr

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kyle Bilafer, Assistant County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

Chairman Morris welcomed newly appointed Commissioner, Tim Furr.

2. Approval of Agenda

Additions:

Discussion Items for Action

Closed Session

7.1 Closed Session - Pending Litigation, Economic Development and Acquisition of Real Property

Removed:

Discussion Items for Action

4.5 County Manager - Site Selection for Regional Behavioral Health Center

Updated:

Discussion Items for Action

4.10 Infrastructure and Asset Management - Library & Active Living Center at Mt. Pleasant and Virginia Foil Park Guaranteed Maximum Price - GMP Amendment 001

4.13 Sheriff's Office - FY24 Radio Tower Revenues and Reappropriation of FY23 Radio Funds to FY24 - Updated Budget Amendment

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the board approved the agenda.

3. DISCUSSION ITEMS - No Action

3.1 County Manager - Arena & Events Center Provider Discussion

Rodney Harris, Deputy County Manager, opened discussion/questions in connection with the two presentations from the July 10, 2023 Work Session for a management provider at the Cabarrus Arena and Events Center. 023 A Request for Proposals (RFP) was issued on February 6, 2023, to obtain responses from parties interested in providing overall management of the Cabarrus Arena and Event Center. Two providers - ASM Global and The Sports Facilities Companies - submitted proposals by the April 28, 2023. Each company presented key highlights from their proposals to the board on July 10, 2023. Staff is seeking board direction on how to proceed with the provider selection process.

A lengthy discussion ensued. During discussion, Kenny Robinson, ASM Global, General Manager; Kyle Bilafer, Assistant County Manager; and Mr. Harris responded to questions by the Board.

3.2 Finance - Occupancy Tax Voluntary Disclosure Agreement

Evan Lee, General Counsel, advised the law firm, Baker McKenzie, approached the Cabarrus County Finance Department and Legal Department regarding execution of a Voluntary Disclosure Agreement between their client and the County related to pre-paid credit cards sent by the client to lodge operators for the payment of occupancy taxes. Upon review, some amounts were not remitted to the County. In exchange for a payment of \$19,681.22, the firm is seeking a

disclosure agreement to be negotiated and signed by the firm and the County's General Counsel. Mr. Lee requested input from the Board.

A discussion ensued. During discussion, Mr. Lee; Richard Koch, County Attorney; and Jim Howden, Finance Director responded to questions from the Board. The Board consensus was to move forward in the collection process of unpaid taxes and the agreement.

3.3 Infrastructure and Asset Management - Cabarrus County Courthouse Expansion and Renovation Project Update

Kyle Bilafer, Assistant County Manager, provided an update regarding the Courthouse expansion and renovation project to include the following:

- Demolition has begun of the interior of the old courthouse
- Stripping the corridors
- Installed temporary power
- Complete site demolition
- Digging foundation drains
- Poured the sheer wall

Schedule for the next 30 days:

- Laser scanning of building
- Start interior waterproofing
- Finish base foundation drain assembly

A discussion ensued. During discussion, Mr. Bilafer responded to questions from the Board.

4. Discussion Items - For Action

4.1 BOC - Appointments to Boards and Committees

Chairman Morris stated information for April appointments to boards and committees has been provided to the commissioners. He asked if anyone had any questions, comments, or concerns regarding the upcoming requests. There were none.

4.2 BOC - Voting Delegate Designation for NCACC 116th Annual Conference

Chairman Morris stated the North Carolina Association of County Commissioners (NCACC) is requesting each county to designate a commissioner or other elected official as a voting delegate at the 116TH NCACC Annual Business meeting in August 2023.

After a brief discussion, it was the consensus of the Board to delegate Chairman Morris as the voting delegate at the 116th NCACC Annual Business meeting.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board suspended the Rules of Procedure due to time constraints.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board designated Chairman Morris as the voting delegate to represent Cabarrus County at the NCACC 116th Annual Business Session.

4.3 Budget - Vehicle Purchases

Rosh Khatri, Budget Director, provided a report regarding the purchase of six (6) vehicles for the following departments: Four (4) for Human Services - Child Welfare Division, one (1) for Emergency Medical Services and one (1) for Infrastructure Asset Management. These vehicles are needed due to increased utilization and new positions. The total cost will be \$231,000, which will come from General Fund - Fund Balance.

A discussion ensued. During discussion, Mr. Khatri and Rodney Harris, Deputy County manager, responded to questions from the Board.

4.4 County Manager - Revised Agreement with the Water and Sewer Authority of Cabarrus County

Kelly Sifford, Assistant County Manager, reported the Water and Sewer Authority has been working on a new agreement to allocate an additional 20,000 gallons to the town of Mount Pleasant to accommodate the new Mount Pleasant Active Living Center/Park and Library facility.

Rich Koch, County Attorney, provided additional information regarding the general assembly's contribution to the new allocations.

Vice Chairman Shue provided additional comments.

A discussion ensued. During discussion, Ms. Sifford responded to questions from the Board.

4.5 Department of Human Services - Family Caregiver Support Program Grant Budget Revision

Anthony Hodges, Social Work Program Administrator, presented a budget amendment for the Board's consideration for the additional funds of \$489.00 (over budgeted) received from the State for the Family Caregiver Support Program (FCSP). No county match is required.

4.6 Department of Human Services - FY24 Home and Community Care Block Grant (HCCBG) Funding Plan Revision

Anthony Hodges, Social Work Program Administrator, presented a budget amendment for the Board consideration. The FY24 budget included \$1,122,929 State grant funds for the Home and Community Care Block Grant (HCCBG). The State budget was approved after the County in which the County received \$1,192,773. The budget amendment will account for the additional funding. A 10% County match is required.

4.7 Department of Human Services -Transportation Rural State Operating Grant

Bob Bushey, Transportation Manager, reported Cabarrus County was awarded grant funds in the amount of \$191,000 for fuel through the North Carolina Department of Transportation Integrated Mobility Division (IMD). A county match is not required, however a budget amendment will be needed.

4.8 Fire Services- Mt. Pleasant Fire Department Staffing Grant Interlocal Agreement

Jacob Thompson, Fire Marshal, presented an Interlocal Agreement between Cabarrus County and the Town of Mt. Pleasant for the Board's review and consideration. The agreement will allow the approved FY24 funds to be allocated to the fire department for staffing.

4.9 Infrastructure and Asset Management -Frank Liske Park Office, Concessions, and Mini- Golf Renovations Bid Award

Kyle Bilafer, Assistant County Manager, and Michael Miller, Director of Design and Construction, reported an invitation was posted to bid on the Frank Liske Park Office, Concessions, and Mini-Golf Renovations project on June 23rd, 2023. A non-mandatory pre-bid meeting was held on site on July 6th, 2023. Bids were received and opened on July 27th, 2023, at 1:00 p.m. The recommendation of the low bidder was Ground Thunder Construction. Mr. Bilafer advised the total contract value (to include owner add-ons and contingency fees) will be \$1,836,875.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board suspended the Rules of Procedure due to time constraints.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board approved the contract amendment between Cabarrus County and Ground Thunder Construction and authorized the County Manager to execute the contract amendment on behalf of Cabarrus County, subject to review and revisions by the County Attorney.

4.10 Infrastructure and Asset Management - Library & Active Living Center at Mt. Pleasant and Virginia Foil Park Guaranteed Maximum Price

Kyle Bilafer. Assistant County Manager, presented for consideration a contract amendment for the Guaranteed Maximum Price with Edifice, LLC in connection with the Library and Active Living Center at Mt. Pleasant and Virginia Foil Park project. The total cost will be \$23,555,976.

Michael Miller, Design and Construction Director, was in attendance.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman, and unanimously carried, to suspend the Rules of Procedure.

UPON MOTION of Commissioner Measmer, seconded by Vice chairman Shue, and unanimously carried, approved the contract amendment between Cabarrus County

and Edifice, LLC and authorized the County Manager to execute the contract amendment on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

4.11 Planning Department - Budget Amendment to Revise HOME Grant 2020 and Close HOME Grant 2015 and Home Grant 2016

Susie Morris, Planning and Development Director, presented a budget amendment for consideration to revise HOME Grant 2020 revenues and expenditures for additional program fees received. It is also an appropriate time to close HOME Grant 2015 and HOME Grant 2016.

4.12 Sheriff's Office - Acceptance of Bike Safe Grant

Chief Deputy Tessa Burchett presented a budget amendment and resolution for consideration to accept grant funds received from the Governor's Highway Safety Program for the Bike Safe educational programs for motorcycle drivers. No county match is required.

4.13 Sheriff's Office - FY24 Radio Tower Revenues and Reappropriation of FY23 Radio Funds to FY24

Chief Deputy Tessa Burchett requested radio tower lease revenues from FY24, \$105,979 and remaining balance funds (\$252,320) from the General Fund be appropriated/re-appropriated into the FY24 budget for utilization of countywide radio expenses.

5. Commissioner Agenda Requests

5.1 BOC - Electronic Pet Fence

Chairman Morris opened discussion regarding electronic pet fencing arising from a citizen's comment at the July 17, 2023 Board of commissioners Regular Meeting.

Sheriff Van Shaw introduced Lt. J. Torelli and provided information regarding invisible fencing and use of electronic devices for pet control per County ordinance.

Lt. Torelli provided additional information and guidance in connection with the ordinance and enforcement of it.

Mr. Gus Arango, resident of 5304 Harvest Hill Drive in Harrisburg commented on a neighbor's dog and safety concerns for his family.

A lengthy discussion ensued. During discussion, Sheriff Shaw and Lt. Torelli responded to questions from the Board.

Board consensus was to continue review the matter.

5.2 BOC - Midland Library Discussion

Commissioner Wortman, on behalf of and as liaison to the Town of Midland, reported Midland has not funded the Midland library in their budget. The County does not include funding for the library building in its budget. Midland has asked if the library is not funded by the Town of Midland nor the County, what would happen? The Town of Midland has asked for guidance on this matter.

A lengthy discussion ensued.

Board consensus was for the Town of Midland to honor the lease agreement for lease payments for the building.

6. Approval of Regular Meeting Agenda

6.1 BOC - Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman, and unanimously carried, the Board approved the agenda as follows for the August 21, 2023, regular meeting as presented.

Recognitions and Presentations

- Active Living and Parks - Senior Center Month Proclamation
- Department of Human Services - Child Support Awareness Month Proclamation

Consent

- Appointments and Removals - Mental Health Advisory Board
- Appointments - Planning and Zoning Commission
- Budget - Vehicle Purchases
- County Manager - Revised Agreement with the Water and Sewer Authority of Cabarrus County
- County Manager - Site Selection for Regional Behavioral Health Center
- Department of Human Services - Family Caregiver Support Program Grant Budget Revision
- Department of Human Services - FY24 Home and Community Care Block Grant Page 145 (HCCBG) Funding Plan Revision
- Department of Human Services -Transportation Rural State Operating Grant
- Fire Services- Mt. Pleasant Fire Department Staffing Grant Interlocal Agreement
- Infrastructure and Asset Management -Frank Liske Park Office, Concessions, and Mini-Golf Renovations Bid Award
- Infrastructure and Asset Management - Library & Active Living Center at Mt. Pleasant and Virginia Foil Park Guaranteed Maximum Price
- Planning Department - Budget Amendment to Revise HOME Grant 2020 and Close HOME Grant 2015 and Home Grant 2016
- Sheriff's Office - Acceptance of Bike Safe Grant
- Sheriff's Office - FY24 Radio Tower Revenues and Reappropriation of FY23 Radio Funds to FY24
- Tax Administration - Refund and Release Reports - July 2023

Reports

- BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- Budget - Monthly Budget Amendment Report
- Budget - Monthly Financial Update
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - July 2023 Monthly Summary Report

Closed Session

7. Closed Session

7.1 Closed Session - Pending Litigation, Economic Development and Acquisition of Real Property

UPON MOTION of Commissioner Wortman, seconded by Commissioner Measmer, and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation, economic development and acquisition of real property as authorized by NCGS 143-318.11(a) (3, (4)) and (5).

UPON MOTION of Commissioner Wortman, seconded by Commissioner Measmer and unanimously carried, the Board moved to come out of closed session.

8. Adjourn

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman, and unanimously carried, the meeting adjourned at 6:51 p.m.

Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, July 17, 2023.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:30 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Stephen M. Morris
 Vice Chairman: Lynn W. Shue
 Commissioners: Christopher A. Measmer
 Kenneth M. Wortman
 Timothy A. Furr

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

A moment of silence was observed.

(A) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.
 Additions:

Reports
 E-7 Library -Harrisburg Schedule Adjustments

Updated:

Closed Session
 I-1 Confidential Information and Pending Litigation

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the agenda as amended.

(B) RECOGNITIONS AND PRESENTATIONS

(B-1) Recognition - Active Living and Parks - Senior Center Month Proclamation

Celebrated every year in September, the National Council on Aging (NCOA) declares September as National Senior Center Month. Discover Yours is the 2023 theme.

Senior Centers have evolved since their beginning in the 1940's through their inclusion in the Older Americans Act and up to today. Cabarrus County strives to meet and maintain the mission to be the local, trusted place in the community that connects people to the programs, services, and opportunities they need to age well and stay in place.

Myra Baumgardner, Senior Centers Advisory Board Chair, expressed appreciation to Active Living and Parks staff and the Board of Commissioners for their support. Ms. Baumgardner then read the proclamation aloud.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board adopted the proclamation.

Proclamation No.2023-15

Senior Center Month 2023
 "Discover Yours"
 A PROCLAMATION

Whereas, older Americans are significant members of our society, investing their wisdom and experience to help enrich and strengthen our community; and

Whereas, the Active Living & Parks Department has acted as a catalyst for mobilizing the creativity, energy, vitality, and commitment of the older residents of Cabarrus County; and

Whereas, through the wide array of services, programs, and activities, senior centers empower older citizens of Cabarrus County to contribute to their own health and wellbeing and the health and well-being of their fellow citizens of all ages; and

Whereas, during the pandemic the Active Living & Parks Department has been a community partner in ensuring that our most vulnerable citizens - people aged 65 and older, many with underlying medical conditions - are cared for and able to stay connected, safe, and healthy; and

Whereas, the two senior centers in Cabarrus County affirm the dignity, self-worth, and independence of older persons by facilitating their decisions and actions; tapping their experiences, skills, and knowledge; and enabling their continued contributions to the community;

NOW, THEREFORE, the Cabarrus County Board of Commissioners do hereby proclaim September 2023 National Senior Center Month And call upon all citizens to recognize the special contributions of the senior center participants and the special efforts of the staff and volunteers who work every day to enhance the well-being of the older citizens of our community.

Adopted this 21st day of August, 2023

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(B-2) Recognition - Department of Human Services - Child Support Awareness Month Proclamation

Jay White, Department of Human Services Attorney, provided information regarding child support services. Mr. White then introduced members of the child support services team who were in attendance.

Susan Dillon, Department of Human Services, Child Support Manager, introduced Sandy Blakey, Department of Human Services, Child Support Agent, who read the proclamation aloud.

Ms. Dillon then provided a video highlighting the staff and their daily efforts.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2023-16

CHILD SUPPORT AWARENESS MONTH
IN CABARRUS COUNTY

A PROCLAMATION

WHEREAS, children are entitled to financial support from their parents and Cabarrus County continues to improve its efforts with child support collections; and

WHEREAS, in FY2023, over \$12.3 million in child support was collected from parents of children whose cases are managed by Cabarrus County Child Support Services; and

WHEREAS, there are nearly 5,300 active child support cases in Cabarrus County, working to ensure that approximately 5,200 children receive financial support from their parents; and

WHEREAS, children who do not receive adequate financial and emotional support from both parents may experience greater difficulty in becoming healthy, happy, and productive citizens; and

WHEREAS, many concerned and dedicated judges, district attorneys, clerks of court, sheriffs' personnel, and child support professionals work to establish and enforce child support orders for Cabarrus County's children, one of our State's most vital resources:

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners does hereby proclaim the month of August as CHILD SUPPORT AWARENESS MONTH IN CABARRUS COUNTY

Adopted this 21st day of August, 2023

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(B-3) Recognition - BOC - Cabarrus County Career and Leadership Institute

The Cabarrus County Board of Commissioners recognized the Cabarrus County Career and Leadership Institute Class of 2023.

The students who were attendance introduced themselves and received a County lapel pin.

(C) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:59 p.m. He stated each speaker would be limited to three minutes. He also reviewed the Public Participation Policy.

Jeeter Anderson, resident of 133 Kennedy Avenue in Kannapolis, commented on a Department of Social Services matter.

Jerry E. Anderson, resident of 133 Kennedy Avenue in Kannapolis, commented on Department of Social Services matters.

Rich Wise, resident of 3403 Brickwood Circle in Midland and a Midland Town Councilman, commented on the first amendment and the Midland Library lease.

Josh Norris, resident of 4353 Shiloh Church Road in Davidson, spoke regarding government expenses and the Midland Library lease.

Maegan Mack, resident of 92 St. Mary Avenue NW in Concord, commented on the boards and committees appointment policies.

Mark Ortiz, resident of 155 Wankel Drive in Kannapolis, sang a song to express his view regarding government procedures.

Isaac Davis, resident of 12888 Mustang Drive in Midland, spoke regarding boards and committees appointment policies.

Mr. Roland Jordan, a resident of Concord, commented on tax forgiveness for Barber-Scotia College and public events to celebrate Dr. Martin Luther King Jr. and veterans.

There was no one else to address the Board, therefore Chairman Morris closed that portion of the meeting.

(D) CONSENT

Vice Chairman Shue **MOVED** to approve the Consent portion of the Agenda. Commissioner Measmer seconded the motion. Following information provided by Chairman Morris to the public regarding boards and committees procedures, the **MOTION** unanimously carried.

(D-1) Appointments and Removals - Mental Health Advisory Board

David Wall, an At-Large member, has resigned his position on the Mental Health Advisory Board.

It is requested that Gayle Alston fill the unexpired term ending on December 31, 2023. Ms. Alston resides outside of Cabarrus County. She also holds

a position on the Juvenile Crime Prevention Council. Exceptions to the residency and multiple board policies will be needed.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board removed David Wall from the Mental Health Advisory Board roster and thanked him for his service.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board appointed Gayle Alston as an At-Large member to the Mental Health Advisory Board to complete the unexpired term vacated by David Wall ending December 31, 2023.

(D-2) Appointments - Planning and Zoning Commission

There are three Planning and Zoning Commission members with terms ending on August 31, 2023. All three members are interested in remaining on the Planning and Zoning Commission and would like to be considered for reappointment.

Staff respectfully requested the following reappointments be considered by the Board of Commissioners:

Reappoint Chris Pinto to a three-year term ending August 31, 2026. Mr. Pinto is the Eastern area representative. Mr. Pinto has served on the Commission since 2012. An exception to the length of service provision of the Appointment Policy will be needed for him.

Reappoint Brent Rockett to a three-year term ending August 31, 2026. Mr. Rockett is the Kannapolis area representative. Mr. Rockett has served on the Commission since 2017. An exception to the length of service provision of the Appointment Policy will be needed for him.

Reappoint Ingrid Nurse to a three-year term ending August 31, 2026. Ms. Nurse is an At-Large alternate representative.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board reappointed Chris Pinto (Eastern Area), Brent Rockett (Kannapolis), and Ingrid Nurse (At-Large Alternate), to the Planning and Zoning Commission for three-year terms ending August 31, 2026; including an exception to the length of service provision of the Appointment Policy for Mr. Pinto and Mr. Rockett.

(D-3) Budget - Vehicle Purchases

The purchase of six (6) vehicles for the following departments: Four (4) for Human Services - Child Welfare Division, one (1) for Emergency Medical Services and one (1) for Infrastructure Asset Management. These vehicles are needed due to increased utilization and new positions. The total cost for will be \$231,000. The vehicles will be purchased using General Fund - Fund Balance.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board approved the purchase six (6) vehicles and the associated budget amendment to fund the purchase of these vehicles from General Fund - Fund Balance.

Budget Revision/Amendment Request

Date:8/21/2023

Amount:231,000.00

Dept. Head:Richard Stancil

Department:Fleet Management

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Appropriate from Fund Balance \$231,000 for Vehicle Purchases

Fund	Indicator	Department/ Object/ Project	Account Name	Increase Amount	Decrease Amount
001	6	1955-6901	Fund Balance Appropriated	231,000.00	
001	9	1955-9863	Motor Vehicles	231,000.00	

(D-4) County Manager - Revised Agreement with the Water and Sewer Authority of Cabarrus County

Cabarrus County as well as each municipality in Cabarrus County has an existing agreement with the Water and Sewer Authority of Cabarrus County regarding the allocation of sewer capacity to the municipalities in the county. The proposed amendment revises allocations to the municipalities in order to allocate the new capacity being created at the treatment plant. The agreement will allocate an additional 20,000 gallons to the town of Mount Pleasant to

accommodate the new Mount Pleasant Active Living Center/Park and Library facility.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board approved the agreement amendment.

(D-5) Department of Human Services - Family Caregiver Support Program Grant Budget Revision

The Family Caregiver Support Program (FCSP) supports family and informal (unpaid) caregivers to care for their loved ones at home for as long as possible.

The FY24 allocation for the Family Caregiver Support Program was received after approval of the budget by the Board of Commissioners. The FY24 allocation is \$59,430, which is an increase over the budgeted amount of \$58,941. There is no county match for these funds. A budget amendment will be needed.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board approved the budget amendment.

Budget Revision/Amendment Request

Date:8/21/2023

Amount:59,430.00

Dept. Head:Karen Calhoun

Department:DHS

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

BA request to match FY24 budget to FY24 Family Caregiver Support allocation that was received after the budget was presented. No County Match.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	00195760-9417-CGSP	Dept of Aging Grants	6,694.00	489.00		7,183.00
001	6	00165760-6244	Caregiver Grant	58,941.00	489.00		59,430.00

(D-6) Department of Human Services - FY24 Home and Community Care Block Grant (HCCBG) Funding Plan Revision

The FY24 Home and Community Care Block Grant (HCCBG) Funding Plan was approved by the Board of Commissioners on June 19, 2023. This Funding Plan was based on FY23 figures due to not receiving the actual FY24 allocation in time to include in the budget.

The county was notified regarding the actual FY24 allocation on May 22, 2023. The total allocation in the Funding Plan approved on June 19, 2023 was \$1,122,929 and the actual FY24 allocation is \$1,192,773. These figures include the required 10% local match. The HCCBG Advisory Committee met on May 22, 2023 and determined how to distribute the additional funds among the various programs. The new recommended funding plan was provided.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board approved the FY24 Home and Community Care Block Grant (HCCBG) Funding Plan revision and associated budget amendment.

Date:8/21/2023

Amount:47,423.00

Dept. Head:Karen Calhoun

Department:DHS

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

BA request to match FY24 budget to FY24 HCCBG allocation that was received after the budget was presented. County match for in Home Aide is \$24,474 and \$20,899 for Adult Day Health.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	5760-9445	Purchased Services	222,318.00	22,423.00		244,741.00
001	6	5760-6215	HCCBG/In Home Aide -CBG	200,087.00	20,180.00		220,267.00
001	6	5760-6901	Fund Balance Appropriated	-	2,243.00		2,243.00
001	9	5760-9444	Adult Day Services	183,987.00	25,000.00		208,987.00
001	6	5760-6301	HCCBG-Adult Day Services	165,588.00	22,500.00		188,088.00
001	6	5760-6901	Fund Balance Appropriated	2,243.00	2,500.00		4,743.00

(D-7) Department of Human Services -Transportation Rural State Operating Grant

IMD (NCDOT Integrated Mobility Division) announced a call for projects for Rural State Operating funds at 100% State funding on April 24, 2023. This Call for Projects was opened to all transit systems who provide rural service, including systems also serving urban and small urban areas. All Operating

projects are eligible for the grant. However, per the guidance provided with the application package, priority is given to new or expanded service, filling gaps in service, or new on-demand micro transit service if the amount of the grant requests exceed the amount available.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board accepted the North Carolina Department of Transportation Integrated Mobility Division funds and approved the associated budget amendment.

Budget Revision/Amendment Request

Date:August 21, 2023

Amount:191,000.00

Dept. Head:Anthony Hodges

Department:DHS - Transportation

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Cabarrus County Transportation Department has been awarded the FY24 Rural State Operating Program Grant (RSOP). The period of performance is 07.01.2023 - 06.30.2024. The total amount of the grant award is \$191,000. Cabarrus County will use the funds for operating costs (fuel) related to rural community transportation services. The grant is funded 100% by State funds and there is no County match.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5240-6342-RSOP	NCDOT-Rural State Operating Program	-	191,000.00	-	191,000.00
001	9	5240-9346-RSOP	Fuel - Rural State Operating Program	-	191,000.00	-	191,000.00

(D-8) Fire Services - Mt. Pleasant Fire Department Staffing Grant Interlocal Agreement

As part of the FY24 budget, commissioners chose to provide staffing grant funds to the Town of Mt. Pleasant to support the operation of the fire department in providing paid staffing to protect the rural area of the Mt. Pleasant Fire District. An interlocal agreement will be needed between Cabarrus County and the Town of Mt. Pleasant in order to allocate these funds.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board approved the interlocal agreement between Cabarrus County and the Town of Mt. Pleasant.

(D-9) Planning Department - Budget Amendment to Revise HOME Grant 2020 and Close HOME Grant 2015 and Home Grant 2016

This budget amendment is to revise HOME Grant 2020 revenues and expenditures for additional program fees received to date. It will also adjust the budget to close HOME Grant 2015 and HOME Grant 2016 that have been completed. The project ordinance has also been updated to reflect the updates.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board approved the budget amendment and associated project ordinance.

Budget Revision/Amendment Request

Date:August 21, 2023

Amount:283,141.79

Dept. Head:Kelly Sifford (Prepared by Suzanne Burgess)

Department:Fund 410 - Community Development Block Grants

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment is to revise HOME Grant 2020 revenues and expenditures for additional program fees received to date. This budget amendment also adjusts the budget to close HOME Grant 2015 and HOME Grant 2016 that are completed. The project ordinance has been updated to reflect these updates.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
410	6	3672-6432	Home Consortium Revenues - HOME 2015	94,683.54	-	94,683.54	-
410	6	3672-6606	Program Fees - HOME 2015	44,495.00	-	44,495.00	-
410	6	3672-6902	Contribution from General Fund	25,000.00	-	25,000.00	-
410	9	3672-9383	Sub Contractor - HOME 2015	159,887.00	-	159,887.00	-
410	9	3672-9605	Consultant - HOME 2015	4,291.54	-	4,291.54	-
							-
410	6	3673-6432	Home Consortium Revenues - HOME 2016	97,663.25	-	97,663.25	-
410	6	3673-6902	Contribution from General Fund	25,000.00	-	25,000.00	-
410	9	3673-9383	Sub Contractor - HOME 2016	119,392.00	-	119,392.00	-
410	9	3673-9605	Consultant - HOME 2016	3,271.25	-	3,271.25	-
							-
410	6	3674-6606	Program Fees - HOME 2020	10,400.00	3,700.00	-	14,100.00
410	9	3674-9383	Sub Contractor - HOME 2020	184,686.00	3,700.00	-	188,386.00

Ordinance No. 2023-22

BE IT ORDAINED by the Board of Commissioners of the County of County of Cabarrus, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1. The projects authorized is for the Grant Projects for the purpose of receiving and disbursing funds as directed by Home Program Grant and the Department of Commerce. The projects are referenced in Section 3.

Section 2. The officers of this unit are hereby directed to proceed within the terms of the Generally Accepted Accounting Principles (GAAP), the grant terms, the rules and regulations of the Department of Commerce and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

CDBG:		
	Sub-Contractor	\$ 42,352
Home 2020:		
	Sub-Contractor	188,386
	Consultants	8,366
Home 2023-ARP		
	Sub-Contractor	578,000
	Consultants	<u>45,900</u>
	Total	<u>\$863,004</u>

Section 4. The following budgeted revenues are anticipated to be available to complete these projects.

CDBG:		
	Program Fees	\$42,352
Home 2020:		
	Home Consortium Revenues	147,795
	Program Fees	14,100
	Contribution from General Fund	34,857
Home 2023-ARP		<u>623,900</u>
	Total	<u>\$863,004</u>

Section 5. The Finance Officer is hereby directed to maintain within the Grant Project sufficient detailed accounting records to satisfy the terms of any debt financing resolutions and any grant agreements or federal and State regulations.

Section 6. Funds may be advanced from the General Fund for the purpose or making payments as due. Reimbursement requests should be made to the granter agencies in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this grant project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out the projects.

Section 9. At the completion of each individual project, all unrestricted excess funds are transferred to the General Fund and the Grant Project Ordinance is closed.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriation within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.

- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. The Manager may either enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 21st day of August 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:
/s/ Lauren Linker
Clerk to the Board

(D-10) Sheriff's Office - Acceptance of Bike Safe Grant

The Bike Safe grant is funded by the Governor's Highway Safety Program. The grant funds educational programs for motorcycle drivers to reduce preventable traffic crashes involving motorcycles. The Bike Safe Grant is a \$5,000.00 dispersal with no required county match. A budget amendment will be needed along with a resolution.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board accepted the grant award and adopted the associated budget amendment and resolution.

Date:8/21/2023

Amount:\$5,000.00

Dept. Head:Sheriff Van W. Shaw

Department:2110 - Sheriff's Office

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2110-6606-GHSP	Governor's Highway Safety Program Grant (revenue)	-	\$ 5,000.00		5,000.00
001	9	2110-9333-GHSP	Governor's Highway Safety Program Grant (expense)		\$ 5,000.00	a	#VALUE!

Resolution No. 2023-28

North Carolina Governor’s Highway Safety Program
LOCAL GOVERNMENTAL RESOLUTION

WHEREAS, the Cabarrus County Sheriff’s Office (herein called the “Agency”) has completed an application contract for traffic safety funding; and that Cabarrus County Board of Commissioners (herein called the “Governing Body”) has thoroughly considered the problem identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY THE IN OPEN MEETING ASSEMBLED IN THE CITY OF CONCORD, NORTH CAROLINA, THIS 21st DAY OF August, 2023, AS FOLLOWS:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That Sergeant Grady Christie is authorized to file, on behalf of the Governing Body, an application contract in the form prescribed by the Governor’s Highway Safety Program for federal funding in the amount of \$ 5,000.00 to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$0.00 as required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and

6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by /s/ Stephen M. Morris, Chairman

ATTESTED BY /s/ Lauren Linker

DATE: August 21, 2023

(D-11) Sheriff's Office - FY24 Radio Tower Revenues and Reappropriation of FY23 Radio Funds to FY24

The county receives radio tower revenues from lease agreements with communication providers. The radio tower lease revenues and associated expenditures were previously accounted for in a Capital Outlay fund. Late in FY22, these funds were transferred to the General Fund. These funds have not been budgeted for FY24. Based on the lease agreements for FY24, \$105,979 will be received in revenues. There was an additional remaining balance of \$252,320 in the General Fund in FY23 from the previous radio funds. It was to request the total amount of \$358,299 from the radio tower revenues (\$105,979) and the FY24 new revenues be appropriated and the balance in the general fund (\$252,320) be reappropriated to the FY24 budget. These funds will be utilized for countywide radio expenses (radio account).

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board approved the budget amendment.

Date: August 21, 2023

Amount: \$358,299.00

Dept. Head: Sheriff Van W. Shaw

Department: 2110 - Sheriff's Office

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment is to establish FY 2024 budget for Emergency Telephone department in the General Fund

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2740-6614	RENTAL TOWER FEES	-	105,979.00	-	105,979.00
001	6	2740-6901	FUND BALANCE - REAPPROPRIATION	-	252,320.00	-	252,320.00
001	9	2740-9331	Minor Office Equipment	-	13,199.00	-	13,199.00
001	9	2740-9445	Purchased Services	-	158,500.00	-	158,500.00
001	9	2740-9860	Equipment & Furniture	-	170,000.00	-	170,000.00
001	9	2740-9610	Travel & Training	-	16,600.00	-	16,600.00

(D-12) Tax Administration - Refund and Release Reports - July 2023

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381. Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer, and unanimously carried, the board approved the July 2023 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

(E) NEW BUSINESS

None.

(F) REPORTS

(F-1) BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

Commissioner Wortman, liaison for the Active Living and Parks Commission, announced the Frank Liske Barn ribbon cutting will be August 29, 2023 at 5:30 p.m. Also, at the park, the main office and mini golf course will begin demolition to start a project for a new office, concessions and ADA mini golf course.

The bridge on Stough Road will be closed starting today, August 21, 2023 for a work.

Paddleboats at Frank Liske Park will remain open on the weekends at this time.

Camp T.N. Spencer Park swimming pool will be closed for the remainder of the season for repairs.

There is a vacancy on the Active Living and Parks Commission for the Northwest Area seat.

Vice chairman Lynn Shue, liaison for the Water and Sewer Authority, reported Cabarrus County received a reduced usage rate, which allowed in a capacity increase for the municipalities. This will allow permitting for houses to be built.

The water and sewer treatment plant is moving long.

(F-2) BOC - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 13 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Home and Community Care Block Grant Committee - 1 Vacant Position
- Mental Health Advisory Board - 1 Vacant Position
- Nursing Home Community Advisory Committee - 11 Vacant Positions
- Planning and Zoning Commission - 1 Vacant Position
- Region F Aging Advisory Committee - 2 Vacant Positions
- Senior Centers Advisory Council - 1 Expired Terms
- Transportation Advisory Board - 6 Vacant Positions
- Youth Commission - 11 Vacant Positions

(F-3) Budget - Monthly Budget Amendment Report

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

(F-4) Budget - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(F-5) County Manager - Monthly Building Activity Reports

The Board received the Cabarrus County Construction Standards Dodge Report for July 2023 and the Cabarrus County Commercial Building Plan Review Summary for July 2023 for informational purposes. No action was required of the Board.

(F-6) EDC - July 2023 Monthly Summary Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(F-7) Library - Harrisburg Schedule Adjustments

The Board received the Harrisburg Library Fall Schedule Adjustments and Closings.

(G) GENERAL COMMENTS BY BOARD MEMBERS

Commissioner Furr expressed appreciation to the commissioners and staff for his transition onto the board.

Chairman Morris welcomed Commissioner Furr and commented on the grand opening of the new barn at Frank Liske Park.

(I) CLOSED SESSION

(I-1) Closed Session - Confidential Information and Pending Litigation

UPON MOTION of Commissioner Wortman, seconded by Commissioner Measmer, and unanimously carried, the Board moved to go into closed session to discuss matters of confidential information and pending litigation as authorized by NCGS 143-318.11(a) (1) and (3).

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board moved to come out of closed session.

(J) ADJOURN

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the meeting adjourned at 9:06 p.m.

Lauren Linker, Clerk to the Board

DRAFT

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Human Resources - Recognition of Deputy Troutman on his retirement from Cabarrus County Sheriff's Office

BRIEF SUMMARY:

After 28 years of service to Cabarrus County and its citizens, Deputy Troutman will retire on January 1, 2024 from the Cabarrus County Sheriff's Office.

REQUESTED ACTION:

Recognize Deputy Troutman for his many years of dedicated services to Cabarrus County and its citizens.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Lundee Covington, Director of Human Resources
Sheriff Van Shaw

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointment - Human Services Advisory Board

BRIEF SUMMARY:

On behalf of the Human Services Advisory Board, Dr. Patricia West has accepted the request for reappointment to continue to serve as a member of the Human Services Advisory Board. Her current term expires December 31, 2023. Dr. West's first term began with filling an unexpired term on February 20, 2023 and she is eligible for reappointment to serve another term.

REQUESTED ACTION:

Motion to reappoint Dr. Patricia West to the Human Services Advisory Board.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Karen B. Calhoun, DHS Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Reappointment recommendation
- ▣ Roster



Department of Human Services

To: Cabarrus County Board of Commissioners
From: Karen Calhoun, DHS Director
Date: October 2, 2023
Subject: Letter of Recommendation

On behalf of the DHS Advisory Board, Dr. Patricia West has accepted the request for reappointment to continue to serve as a member of the Human Services Advisory Board. Her current term expires December 31, 2023. Dr. West's first term began with filling an unexpired term on February 20, 2023, and she is eligible for reappointment to serve another term.

Sincerely,

Karen B. Calhoun

Karen B. Calhoun, Director
Cabarrus County DHS

Human Services Advisory Board
5-Member Board

Dr. Heather Anderson
9608 Oliver Court
Harrisburg, NC 280275

APPOINTMENT: 02/20/23
TERM EXPIRING: 02/28/26

Natalie Atwell
1225 Windsor Drive
Kannapolis, NC 28081

APPOINTMENT: 12/20/21
(*unexpired term*)
REAPPOINTMENT: 04/17/23
TERM EXPIRING: 05/31/26

Marie Dockery
3612 Curtland Place NW
Concord, NC 28027

APPOINTMENT: 05/15/17
(*unexpired term*)
REAPPOINTMENT: 12/16/19
REAPPOINTMENT: 12/19/22
TERM EXPIRING: 12/31/25

Patricia West
2242 Jensen Lane
Concord, NC 28025

APPOINTMENT: 02/20/23
(*unexpired term*)
TERM EXPIRING: 12/31/23

Angel Lugo
4615 Dovefield Lane
Kannapolis, NC 28081

APPOINTMENT: 06/21/21
TERM EXPIRING: 06/30/24

The Human Services Advisory Board was created and replaced the Social Services Advisory Board abolished by a resolution adopted by the Board of Commissioners at its June 17, 2013 meeting. Members are appointed by the Cabarrus County Board of Commissioners. Initial terms were staggered at two and three years.

All meetings are held in the Board Room of the Cabarrus County Department of Human Services and start at 1:30 p.m. 2016 meetings will be held the 4th Wednesday of the month.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointments and Removals - Juvenile Crime Prevention

BRIEF SUMMARY:

During its October 18 meeting, the Council voted unanimously to accept the resignation of Jamica LaFranque who served as a Member-at-Large.

REQUESTED ACTION:

Motion to remove Jamica LaFranque from the JCPC roster and thank her for her service.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Joanie Bischer, Administrative Assistant

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Resignation Letter
- ▢ Roster

Jamica La Franque LCMHC
Harrisburg, NC 28075 980-230-7517

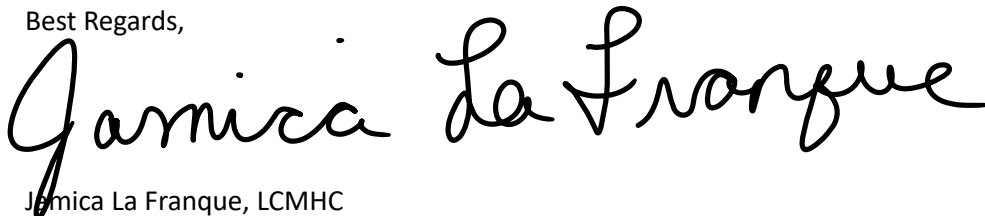
September 19, 2023

Megan Bumgardner
Chair
Cabarrus County Juvenile Crime Prevention Council
Concord, NC 28027

Dear Megan,

It is with regret that I am writing this letter to resign as a Member at Large with the Cabarrus County Juvenile Crime Prevention Council. It has been a pleasure to work alongside such an amazing group of people volunteering time, knowledge, and passion supporting our youth! At this time due to some of my own personal endeavors, I am unable to commit to the monthly meetings. I wish continued success to the Council in serving the youth of Cabarrus County.

Best Regards,

A handwritten signature in black ink that reads "Jamica La Franque". The signature is written in a cursive, flowing style.

Jamica La Franque, LCMHC
elevateccs@gmail.com
980-230-7517

JUVENILE CRIME PREVENTION COUNCIL
2-Year Terms

<u>Appointee</u>	<u>Representing</u>	<u>Term of Appointment</u>
(1) Amy Jewell 9287 Naron Lane Harrisburg, NC 28075	School Superintendent (Designee)	Appointment: 07/21/20**** Reappointment: 09/19/22 Term Ending: 09/30/24
(2) Matthew Greer 41 Cabarrus Avenue W Concord, NC 28025	Police Chief (Designee)	Appointment: 10/18/21 Term Ending: 09/30/23 Re-Appointment: 10/16/23 Term Ending: 09-30-25
(3) Travis Burke Sheriff's Department P.O. Box 707 Concord, NC 28026	Sheriff (or designee)	Appointment: 10/17/22 Term Ending: 09/30/24
(4) Ashlie Shanley P.O. Box 70 Concord, NC 28026	District Attorney (or designee)	Appointment: 12/19/22 (unexpired term) Term Ending: 06/30/24
(5) Malisha Ross 5212 Grass Ridge Drive Charlotte, NC 28216	Area Mental Health (Designee)	Appointment: 07/17/23^ (unexpired term) Term Ending: 09/30/24
(6) Gayle Alston 611 Green Tree Drive Lewisville, NC 27023	Chief Court Counselor Director (Designee)	Appointment: 07/17/23^ (unexpired term) Term Ending: 09/30/26
(7) Sharon Reese Department of Social Services 1303 S. Cannon Boulevard Kannapolis, NC 28083	DSS Director (Designee)	Appointment: 06/17/19^^ (unexpired term) Appointment: 06/17/19^^ Reappointment: 09/20/21^ Term Ending: 09/30/23 Reappointment: 10/16/23^ Term Ending: 09-30-25
(8) Dr. Aalece Pugh-Lilly P. O. Box 707 Concord, NC 28026-0707	County Manager (or Designee)	Appointment: 09/18/23 Term Ending: 09/30/25
(9) Terry Wise 391 Knoll Court SE Concord, NC 28025	Substance Abuse Professional	Appointment: 07/17/18 Reappointment: 07/21/20 Reappointment: 06/20/22 Term Ending: 06/30/24

(10)	Steven Ayers 296 Trillium Street Concord, NC 28027	Member of Faith Community	Appointment: 09/19/11 Reappointment: 09/16/13 Reappointment: 09/21/15 Reappointment: 10/16/17 Reappointment: 09/16/19* Reappointment: 09/20/21* Term Ending: 09/30/23 Reappointment: 09/18/23* Term Ending: 09/30/25
(11)	Chris Measmer P. O. Box 707 Concord, NC 28026	County Commissioner	Appointment: 12/19/22 Term Ending: 12/31/23
(12a)	Mikayla Branch 9650 Estridge Lane Concord, NC 28027	Youth < 21	Appointment: 10/17/22 Term Ending: 06/30/24
(12b)		Member of the Public Representing the Interests of Families of At-Risk Youth	Appointment: Term Ending:
(13)	Heather Mobley 145 Union Street South, Suite 108 Concord, NC 28025	Juvenile Defense Attorney	Appointment: 03/20/17^ (unexpired term) Reappointment: 07/17/17^ Reappointment: 06/17/19^ Reappointment: 06/21/21^ Term Ending: 06/30/23 Reappointment: 06/19/23*^ Term Ending: 06/30/25
(14)	Judge Christy Wilhelm County Courthouse P. O. Box 70 Concord, NC 28026-0070	Chief District Court Judge (Designee)	Appointment: 02/20/23 (unexpired term) Term Ending: 06/30/23 Reappointment: 06/19/23* Term Ending: 06/30/25
(15)		Member of Business Community	Appointment: Term Ending:
(16)	Sonja Bohannon-Thacker 2110 Dairy Farm Road Concord, NC 28025	Local Health Director (Designee)	Appointment: 09/16/13 Reappointment: 09/21/15 Reappointment: 10/16/17 Reappointment: 09/16/19* Reappointment: 09/20/21*

Term Ending: 09/30/23
 Reappointment: 09/18/23*
 Term Ending: 09/30/25

(17)	Carolyn Carpenter 6526 Weldon Circle Concord, NC 28027	Rep. United Way/Other Non-Profit	Appointment: 11/27/06 Reappointment: 07/20/09 Reappointment: 06/20/11 Reappointment: 05/20/13* Reappointment: 06/15/15* Reappointment: 07/17/17* Reappointment: 06/17/19* Reappointment: 06/21/21* Term Ending: 06/30/23 Reappointment: 06/19/25* Term Ending: 06/30/25*
(18)	Jacob Wentink P.O. Box 707 Concord, NC 28026	Active Living & Parks	Appointment: 09/19/22 Term Ending: 09/30/24

County Commissioner Appointees (At-large members)

(19a)	Ashley Fitch 6155 The Meadows Lane Harrisburg, NC 28075	Appointment: 10/17/22 Term Ending: 09/30/24
(19b)	Jamica La Franque 3852 French Fields Lane Harrisburg, NC 28075	Appointment: 07/17/18 Reappointment: 07/21/20 Reappointment: 06/20/22 Term Ending: 06/30/24
(19c)	Adrian Attaway 401 Laureate Way Kannapolis, NC 28081	Appointment: 10/17/22^ (unexpired term) Term Ending: 09/30/23 Reappointment: 09/18/23 Term Ending: 09/30/25
(19d)	Michelle Wilson (Vice Chair) 41 Eastcliff Drive SE Concord, NC 28025	Appointment: 11/16/09 (unexpired term) Reappointment: 09/19/11 Appointment: 05/20/13** (unexpired term) Reappointment: 06/16/14 Reappointment: 06/20/16 Reappointment: 06/18/18* Reappointment: 07/21/20* Reappointment: 06/20/22* Term Ending: 06/30/24

(19e)	Connie Philbeck 1100 Braughton Avenue Concord, NC 28025	Appointment: 05/20/13*** Reappointment: 06/15/15 Reappointment: 07/17/17 Reappointment: 06/17/19* Reappointment: 06/21/21* Term Ending: 06/30/23 Reappointment: 06/19/23* Term Ending: 06/30/25
(19f)	Megan Baumgardner (Chairman) 7120 Macedonia Church Road Concord, NC 28027	Appointment: 01/19/10 (unexpired term) Reappointment: 06/21/10 Reappointment: 06/18/12 Reappointment: 06/16/14 Reappointment: 06/20/16*< Reappointment: 06/18/18*< Appointment: 08/19/19*< (unexpired term) Reappointment: 09/21/20*< Reappointment: 09/19/22*< Term Ending: 09/30/24
(19g)	Marta Meares 178 Mary Circle Concord, NC 28025	Appointment: 05/18/09 (unexpired term) Reappointment: 09/21/09 Reappointment: 09/19/11 Reappointment: 09/16/13 Reappointment: 09/21/15* Reappointment: 10/16/17* Reappointment: 09/16/19* Reappointment: 09/20/21* Term Ending: 09/30/23 Reappointment: 09/18/23 Term Ending: 09/30/25*

* Note: An exception to the Appointment Policy “Length of Service” was granted.

**Michelle Wilson was appointed as the “Local Health Director/Designee” representative on 11/16/09 (unexpired term) and reappointed 09/19/11. She was appointed to an “At-large” position on 05/20/13.

***Connie Philbeck was appointed on 05/20/13 to complete an unexpired term and an additional 2-year term ending June 30, 2015.

^ An exception to the Appointment Policy “residency” provision was granted.

< An exception to the Appointment Policy “multiple service” provision was granted.

^^Sharon Reese was appointed to complete an unexpired term and additionally to a two-year term ending September 30, 2021 at the Boards’ June 17, 2019 regular meeting.

****Amy Jewell was appointed as the “School Superintendent/Designee” representative on July 21, 2020 to complete

an unexpired term and an additional two-year term ending September 30, 2022.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Cooperative Extension - Cannon Foundation Grant

BRIEF SUMMARY:

Request approval of a budget amendment to increase both revenue and expenses to accommodate additional funding awarded to Cabarrus County 4-H Afterschool Program through the Cannon Foundation.

REQUESTED ACTION:

Motion to adopt budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Tracy LeCompte, Cooperative Extension Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Budget Amendment

Budget Revision/Amendment Request

Date: 11/20/2023

Amount: 35,000.00

Dept. Head: Tracy LeCompte

Department: Cooperative Extension

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

This budget amendment is increasing both revenue and expenses to accommodate additional funding awarded to Cabarrus County 4-H Afterschool Program through the Cannon Foundation.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5410 6606 4HCAN	Program Fees due to Cannon Foundation Grant	-	35,000.00		35,000.00
001	9	5410 -9104 4HCAN	Temporary Employees	3,500.00	16,500.00		20,000.00
001	9	5410-9201-4HCAN	Social Security	200.00	1,040.00		1,240.00
001	9	5410-9202-4HCAN	Medicare	195.00	95.00		290.00
001	9	5410-9230-4HCAN	Worker's Comp	247.00	-	223.00	24.00
001	9	5410-9356-4HCAN	Special Program Supplies	2,300.00	17,363.00		19,663.00
001	9	5410-9610-4HCAN	Travel	675.00	100.00		775.00
1	9	5410-9640-4HCAN	Insurance & Bonds	215	125		340.00

Total 77,332.00

Budget Officer

County Manager

Board of Commissioners

Approved

Approved

Approved

Denied

Denied

Denied

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Memorandum of Agreement for NC State University for Cooperative Extension Services

BRIEF SUMMARY:

Cabarrus County has a Memorandum of Agreement (MOA) with NC State University that spells out the responsibilities and expectations for the university and the county in order to carry out extension services in the county. Cabarrus County has had an MOA with NC State University for quite some time, however, it is time to renew the agreement. The agreement has been reviewed by legal and has very few changes from the previous version.

REQUESTED ACTION:

Motion to approve the Memorandum of Agreement between Cabarrus County and NC State University.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Sifford, AICP
Assistant County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▯ MOU
- ▯ Addendum
- ▯ Summary

NC STATE

EXTENSION

Memorandum of Agreement

Between
The Board of County Commissioners
Cabarrus County
And
North Carolina State University

Preamble

North Carolina State Extension (NC State Extension) was established as a part of the College of Agriculture and Life Sciences of North Carolina State University (NCSU) by federal and state legislation for the specific purpose of “extending” the educational services of the University to the people of the state, on subjects related to agriculture and natural resources, family and consumer sciences, 4-H youth development, and community and rural development. The laws creating the Cooperative Extension Service were specifically designed to assure that the findings of research in these areas are communicated to the people of the State.

Under the Federal Appropriations Act of 1972, funds were provided to the 1862 land-grant universities (including NCSU) to enhance the extension outreach of the 1890 universities, which included North Carolina A & T State University (NCA&T). The Food and Agriculture Act of 1977 further stipulated that these funds be appropriated directly to the 1890 institutions, and formalized the North Carolina Cooperative Extension Program as an official part of the School of Agriculture and Environmental Sciences at NCA&T.

North Carolina Cooperative Extension (Cooperative Extension) provides the opportunity for North Carolina State Extension and North Carolina A & T Extension to work together to better serve the people of the State through the delivery of locally relevant programs, education and expertise.

The legislation further provided for a cooperative relationship among three levels of government – federal, state, and county – to ensure that the needs of all three levels are addressed. The primary purpose of Cooperative Extension is to provide the people of North Carolina with the most current and relevant unbiased research-based information – particularly that which is related to strengthening the economy through profitable, sustainable and safe food, forest and green industry systems; protecting the environment and natural resources; and empowering youth and families to lead healthier lives and become community leaders. These purposes are furthered by Cooperative Extension employees who are charged with carrying out the extension education programs of the universities and the U.S. Department of Agriculture.

Cooperative Extension has sufficient flexibility to permit attention to the special problems, needs, and interests of the citizens and leadership in each county. Therefore, the programmatic, personnel, and funding complement reflects the unique needs of each county. County Advisory Councils are consulted on a regular basis to assist in prioritizing the county educational program content. Program clientele or recipients of services include individuals, families, communities, municipalities, agricultural and seafood processing and marketing firms, other businesses and certain organizations. These services are delivered to adults and youth in both urban and rural settings.

To assure that educational programs offered by Cooperative Extension meet the needs of the local clientele, it is important that both elected and appointed decision makers at each level of government understand their respective responsibilities and relationships in conducting and funding this work. To this end, this Memorandum of Agreement will detail the individual relationships and mutually agreed-upon responsibilities of NCSU and each county or tribal community that signs this Memorandum of Agreement.

Part I.
NC State Extension will:

1. Establish minimum requirements and qualifications for employment in Cooperative Extension work.
2. Receive and examine applications for employment.
3. Interview and screen applicants to determine their qualifications and availability.
4. Consult with the Board of County Commissioners, or the County Manager as designee, regarding qualified applicants for appointment to vacant or new Cooperative Extension positions.
5. Consult with the Board of County Commissioners, or the County Manager as designee, regarding the salaries and salary splits of all Cooperative Extension employees, including but not limited to County Extension Directors, Extension Agents, and County Operations Support Staff (COSS).
6. Prepare and submit an annual budget to the Board of County Commissioners, or the County Manager as designee, for securing the county's share of funds for salaries and operating expenses each based on the state fiscal year.
7. Provide funds for official travel necessary to conduct Cooperative Extension work and postage funds, to the extent that funds are available, and for purposes authorized by state and federal policies.
8. Accept responsibility and provide the leadership for administration and supervision of Cooperative Extension programs and personnel, including compliance with affirmative action and equal employment opportunity requirements. NC State will investigate all cases of discrimination, harassment, or retaliation following applicable NC State policies.
9. Investigate and manage all employee relations issues related to NC State employees housed in local offices. We will work collaboratively with local county government and NC A&T University when an issue impacts their employees.
10. Develop and administer a personnel management plan that will provide the annual review of each employee's performance, counseling for job improvement where needed, and periodic county program reviews.
11. Provide a staff of specialists to train agents in current technology and other changes affecting agriculture and natural resources, family and consumer sciences, 4-H and youth, and community and rural development, and to otherwise assist them in conducting work in these areas.

12. Provide Cooperative Extension professionals with training programs as needed to maintain effective program delivery.
13. Seek regular input from the County and maintain a County Advisory Leadership System to ensure that county Cooperative Extension programs are based on the particular needs of people in their respective county.
14. Prepare and submit a "Report to the People" to the Board of Commissioners, or the County Manager as designee, at least annually, informing the Board or Manager of Cooperative Extension programs and work accomplished.

Part II.

The Board of County Commissioners will:

1. Provide the County's share of salaries and benefits for Cooperative Extension personnel.
2. Comply with North Carolina's Workers Compensation Act, N.C. General Statute § 97-2(2).
3. Provide offices, equipment, utilities, telephones, office supplies, instructional materials and other items needed for efficient operation of the County Extension Center and its programs; and comply with the accessibility provisions of the Americans with Disabilities Act.
4. Review and consider the annual budget request from NCSU, and take appropriate action by July 1 of each fiscal year.
5. Provide regular input to the District and County Extension Directors on the particular needs of people in their respective county to help ensure that county Cooperative Extension programs are based on specific needs and meet county programming plans.

Part III.

NC State Extension and the Board of County Commissioners mutually agree:

1. That all county Cooperative Extension employment appointments and separations will be made in consultation between NCSU and the Board of County Commissioners, or the County Manager as designee, and that no official action related to such appointments or separations will be taken by either party regarding appointment or separation prior to discussion of the matter with the other party.
2. That the Board of County Commissioners and NCSU shall each be responsible for compliance with applicable laws and regulations relating to their respective operations.
3. To cooperate in implementing affirmative action and equal employment opportunity plans of NCSU.

4. The parties will work together to maintain an environment of high-quality cooperation and services. At the request of any party, a meeting or conference will promptly be held between the Parties' representatives to resolve any problems or develop any improvements.
5. That the policies established by the State of North Carolina under N.C. General Statute §126 and followed by the UNC System for SHRA employees be used in the granting and administration of leave related to the earning rates, transfer policies, payout computation and timing, and administration of vacation, sick, civil, community involvement, military, Family and Medical Leave, Family Illness Leave, leaves of absence, and other approved leave programs for Cooperative Extension personnel.
6. That Cooperative Extension employees will follow county policies relative to office hours, office closings for inclement weather, and holidays, and for the management and use of county property.
7. That personnel procedures are as follows:

(a) Establishing Accounts to Operationalize the Payroll Process.

- i. To operationalize the payroll arrangement, NCSU will establish a Trust Fund Account for the County at NCSU that will serve as the vehicle for the transfer of funds from the County to NCSU for use in paying the county's agreed-upon share of salary and benefits for Cooperative Extension personnel.
- ii. Procedure for Providing Funds to the Account. A State Treasurer's Electronic Payment System (STEPS) form will be completed and the original submitted to the Assistant Extension Director of HR and Operational Strategy via the appropriate District Extension Director. The County Finance Officer, or the designated County representative, will receive notification from the NCSU College of Agriculture and Life Sciences HR Office prior to the University's payroll date, generally the last working day of each month, advising the amount due for the current payroll. Within 5 business days following the payday, the respective University will draft against the County's established trust account in the amount communicated.
- iii. Administration of the Account. The trust account will be maintained in accordance with the respective NCSU accounting policies and procedures. The trust account will be audited and reconciled by the NCSU College of Agriculture and Life Sciences Business Office to ensure the month-end account balance remains zero.

(b) Employee Benefits.

- i. Retirement Benefits. All Extension Personnel will participate solely in either the North Carolina Teachers and State Employees Retirement System (TSERS) and accompanying North Carolina Disability Income Plan, or the Optional Retirement Plan, based on eligibility criteria established by the State. They will be eligible solely for respective NCSU employee benefits for which they qualify based on their appointment and FTE, and former federal appointees will maintain federal benefits, the employer-paid parts of which will be paid for solely by NCSU.

(c) Taxes and Fringe Benefits.

- i. The County will be responsible for providing their proportional share of fringe benefits for all Cooperative Extension personnel, including but not limited to the following:
 1. Employer contributions to all applicable Federal and State taxes.
 2. Employer contribution to TSERs per N.C. General Statute §135, or to ORP per N.C. General Statute §135-5.1.
 3. Employer contribution to the Health Insurance matching charges per N.C. General Statute §135.

(d) Workers' Compensation will be administered pursuant to N.C. General Statute §97-2(2). The County will provide full and direct coverage for those employees subject to the County workers' compensation insurance within the county insurance program. Employees for whom the County will maintain workers' compensation coverage are the following:

1. All administrative and any other positions designated as County Operations Support Staff (COSS); and
 - a. All Program Assistants/Associates who are not funded by directly allocated federal funds such as EFNEP, or Program Assistants/Associates who are paid in part by EFNEP funds but which account for less than 50% funding.
 - b. NCSU will provide full and direct coverage for their respective Cooperative Extension employees subject to NCSU's workers' compensation insurance. Cooperative Extension employees for whom NCSU will maintain workers' compensation coverage are the following:
 - i. All County Extension Directors and Extension Agents; and
 - ii. All Program Assistants or Associates who are funded by directly allocated federal funds such as EFNEP, or Programs Assistants or Associates who are paid in part by EFNEP funds at equal to or more than 50% funding.

(e) Employee Separation

1. NCSU will process severance pay for reductions-in-force (RIFs) as delineated in the COSS Employee Handbook for County Operations Support Staff (COSS).
2. Upon an employee's separation, the County will pay out its proportional share of annual/vacation leave, up to a maximum of 240 hours per the OSHR and/or UNC System guidelines, and any applicable bonus leave balance.

3. The County will pay its proportional share of state longevity for COSS employees upon an employee's service anniversary date.
4. The County will pay out its proportional share of any accrued "extra" time (hour-for-hour) or overtime (1.5 hour-for-hour) to Cooperative Extension employees that are subject to Fair Labor Standards Act or the North Carolina Wage and Hour Act upon an employee's earning anniversary date or as due to the employee at the time of separation.

(f) Optional County-paid Salary Increases or Bonuses to Cooperative Extension Personnel.

At their discretion, Counties may award additional permanent salary increases or one-time pay awards ("bonuses") to Cooperative Extension personnel. If such salary increases or bonuses are proposed by the County under the "non-lock-in" payroll arrangement, they must be communicated to the appropriate District Extension Director's office no later than the first day of any month in which the proposed increase or bonus is to be applied. Increases must be entered in the current fiscal year.

(g) Lock-In Provision

This section describes the preferred arrangement to support the salary agreement between the County and NCSU for Extension personnel. All counties will participate in the Lock-In provision unless designated on an Opt-Out Addendum the arrangement as Non Lock-In.

1. Salary Adjustments for Extension Employees under the Lock-In Provision. The full compensation plan for university employees as approved by the General Assembly and implemented by the Office of the President, University of North Carolina System, will serve as the basis for all compensation adjustments and both the County and NCSU will adhere to the plan's effective dates and implementation instructions. Cooperative Extension personnel receiving salary from grant funds will be governed by the terms and conditions of the applicable grant within the scope and applicability of NCSU personnel policies governing grants. These compensation components include, but are not limited to:

Across-the-board adjustments,
 Cost-of-living adjustments (COLA),
 Merit adjustments,
 Bonuses (in any form conveyed), and
 Promotion, classification, market, or equity adjustments.

Salary and Benefits. Salaries and benefits, as delineated above in 7(a-e), will be split according to the hiring agreement and will be detailed on an attached addendum. As both parties may provide increases, these percentages will change slightly from the original hire percentage.

2. County Increases in the Lock-In Provision

The County may elect to include NCSU employees in County increases, bonuses, etc. at any time. See 7(f) for more information on submitting county increases. Lock-In Provision indicates that all State adjustments will be honored and automatically drafted, but the County is not limited to just the State increases in this agreement.

Part IV.

DURATION, AMENDMENT, AND TERMINATION

The parties will conduct a periodic review of this collaboration and responsibilities to determine and evaluate whether the parties are achieving the goals and accomplishing the responsibilities activities herein. No amendment of the terms of this Agreement will be effective unless made in writing and signed by each Party's authorized signatory.

Signatures of the persons below authorize execution of this document, effective as of July 1, 2023, and continuing year-to-year, unless otherwise terminated in writing by either party under written notification to the other party no less than one-hundred twenty (120) days prior to the proposed termination date. Termination of this Memorandum of Agreement shall have the effect of terminating the Cooperative Extension activities and programs in the County.

Signature: _____ Date: _____

Chairperson or Designee Board of County Commissioners
Cabarrus County

Signature: _____ Date: _____

Director
North Carolina Cooperative Extension
North Carolina State University

Signature: _____ Date: _____

Dean
College of Agriculture and Life Sciences
North Carolina State University

Addendum Attached Executed _____

**Addendum to Memorandum of Agreement
Cabarrus County**

This addendum documents the current salary percentages provided by the County and by NCSU.

Salary Percentages for Cabarrus County as of October 30, 2023.

Position Title	Salary Percentage County	Salary Percentage NCSU
County Extension Director – Natural Resources	50	50
Agent – 4-H Youth Development	50	50
Program Associate – 4-H Youth Development	100	0
Agent – Agriculture/Horticulture	50	50
Agent – Family and Consumer Sciences	66	34
Program Assistant - EFNEP	37	63
Administrative Assistant	50	50
Support Specialist	100	0

County Ag Add-On = .5

Any position added to this county's staff of Extension Personnel through mutual agreement between the County and NCSU subsequent to the effective date of this modification will have its funding splits documented in correspondence between this County and NCSU and will become part of this Agreement.

Summary of Changes

2006 Memorandum of Understanding

2023 Memorandum of Agreement

NC State Extension and Board of County Commissioners

Changes are reflected in the 2023 MOA as follows:

Updated terms throughout the document:

- North Carolina Cooperative Extension Service (NCCES) - NC State Extension
- Memorandum of Understanding - Memorandum of Agreement
- Secretaries - COSS
- Extension – Cooperative Extension
- Send-In – Non Lock-In
- NCSU/NC A & T – NCSU
- SPA – SHRA
- State Retirement System - TSERS

Part I, Page 3

Item 5 – added the words “*salary splits*”

Deleted: Determine jointly with the County Board of Commissioners, or the County Manager as designee, the share of salaries to be paid by each and provide the University share of these salaries.

Item 7 – added “postage”

Deleted: Provide Extension employees with funds for postage, bulletins, leaflets and other publications for delivering Extension programming and conducting regular business.

Item 8 – Added: *NC State will investigate all cases of discrimination, harassment, or retaliation following applicable NC State policies.*

Item 9 – Added: *Investigate and manage all employee relations issues related to NC State employees housed in local offices. We will work collaboratively with local county government and NC A&T University when an issue impacts their employees.*

Part II, Page 4

No changes.

Part III, Page 4

Item 3 – Change “*applying*” to “*implementing*”

Item 4 – Added new item: *The parties will work together to maintain an environment of high-quality cooperation and services. At the request of any party, a meeting or conference will promptly be held between the Parties' representatives to resolve any problems or develop any improvements.*

Item 5 – Deleted: *Educational leaves of absence for EPA employees provided under University policy will be reviewed in consultation with the County.*

Item Deleted: That Extension employees will not be classified under a county classification system.

Part III, Page 5

Item 7 – Remove Section 7.1 (refers to "Send-In")

Section 7.2 remove references to "send-in", otherwise no changes to personnel procedures

Part III, Page 6

Section 7(e) Deleted: *under Office of State Personnel guidelines for County-based employees subject to the State Personnel Act (SPA) and unemployment compensation as mandated by the State.*

Section 7(e) Added: *COSS Employee Handbook for County Operations Support Staff (COSS).*

Section 7(f) Added: *Increases must be entered in the current fiscal year.*

Part III, Page 7

Added: *This section describes the preferred arrangement to support the salary agreement between the County and NCSU for Extension personnel. All counties will participate in the Lock-In provision unless designated on an Opt-Out Addendum the arrangement as Non Lock-In.*

Deleted: *Optional Lock-in Provision*

This section, if enacted by separate signature of the County, effects an optional "lock-in" agreement between the County and NCSU/NCA&T for Extension personnel. The "lock-in" provision establishes constants to be maintained over the course of the agreement for cost-share percentages.

Sections 8.1 and 8.2 of MOU combined into 7(g) of MOA reflecting all Extension Employees rather than splitting SPA and EPA (terms no longer used)

Deleted: Section 8.3 and 8.3 Option A and Option B of MOU

Part III, Page 8

Added: Salary and Benefits. Salaries and benefits, as delineated above in 7(a-e), will be split according to the hiring agreement and will be detailed on an attached addendum. As both parties may provide increases, these percentages will change slightly from the original hire percentage.

County Increases in the Lock-In Provision

The County may elect to include NCSU employees in County increases, bonuses, etc. at any time. See 7(f) for more information on submitting county increases. Lock-In Provision indicates that all State adjustments will be honored and automatically drafted, but the County is not limited to just the State increases in this agreement.

Part IV, Page 8

Deleted: A semi-annual meeting will be convened to maintain communication of ideas, developments, concerns and changes within the scope of the Counties and Cooperative Extension relationship. Members of the committee will include representatives of the North Carolina Association of County Commissioners (NCAAC), representatives from County Governments as recommended by the NCAAC, and administrators and designees of Cooperative Extension.

Added: The parties will conduct a periodic review of this collaboration and responsibilities to determine and evaluate whether the parties are achieving the goals and accomplishing the responsibilities activities herein. No amendment of the terms of this Agreement will be effective unless made in writing and signed by each Party's authorized signatory.

Deleted:

Signature:

Administrator

North Carolina Cooperative Extension Program North Carolina A&T State University

Added:

Addendum Attached Executed _____

Addendum was added to the agreement to provide a mechanism for counties to "opt out" of Lock-In payroll arrangement in the initial signing of the MOA or at any time with a 120 day notice.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

DHS - Cabarrus Health Alliance Grant Funds - Elevate Program

BRIEF SUMMARY:

Cabarrus County has been awarded \$15,000 in grant funding from Cabarrus Health Alliance to assist with the administration of The ELEVATE Program.

The Elevate program seeks to advance health equity for adolescents, their families, and communities in Cabarrus and Rowan County. Cabarrus Health Alliance (CHA), and project partners: Rowan-Salisbury Schools, Kannapolis City Schools, Cabarrus and Rowan Departments of Social Services, Boys and Girls Club of Cabarrus, and El Puente Hispano will replicate evidence-based programs (EBPS) in the school, foster care, and community-based organizations/nonprofit settings in Cabarrus and Rowan counties, North Carolina. The EBPs are replicated to scale and support Black and Latinx youth, who face the greatest disparities in STI and teen pregnancy rates, respectively.

The Elevate program goals include:

- Replicate medically accurate, age, and culturally appropriate EBPs
- Incorporate positive Youth Development approaches
- Leverage the systems that impact adolescent health to improve equity and sustainability.

REQUESTED ACTION:

Motion to accept grant award and adopt associated budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Latecia Loadholt, DHS Deputy Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Budget Amendment
- ▢ Elevate Program Memo
- ▢ Memorandum of Agreement

Budget Revision/Amendment Request

Date: **11/20/2023**

Amount: **15,000.00**

Dept. Head: **Karen Calhoun**

Department: **DHS**

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Cabarrus Health Alliance (CHA) is awarding Cabarrus County DHS as a subrecipient to receive funds under the Advancing Equity project called Elevate. The Elevate program seeks to advance health equity for adolescents, their families, and communities in Cabarrus and Rowan County. CHA and project partners: Rowan-Salisbury Schools, Kannapolis City Schools, Cabarrus and Rowan Dept. of Social Services, Boys and Girls Club of Cabarrus, and El Puente Hispano will replicate evidence-based programs (EBPs) in the school, foster care, and community-based organizations/non-profit settings in Cabarrus and Rowan counties, North Carolina. The EBPs are replicated to scale to support Black and Latinx youth, who face the greatest disparities in STI and teen pregnancy rates, respectively.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5630-627601-ELVT	Teen Pregnancy Prevention Program	-	15,000.00	-	15,000.00
001	9	5630-947601-ELVT	Teen Pregnancy Prevention Program	-	15,000.00		15,000.00
001	9						0.00
001	6						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00

Total 0.00

Budget Officer

☐ Approved
☐ Denied

County Manager

☐ Approved
☐ Denied

Board of Commissioners

☐ Approved
☐ Denied

Signature

Signature

Signature

Date

Date

Date



TO: Cabarrus County Board of Commissioners
Cabarrus County Manager, Mike Downs

FROM: Letecia Loadholt, DHS Deputy Director

DATE: October 16, 2023

SUBJ: CHA Grant Funds – Elevate Program

Cabarrus County has been awarded \$15,000 in grant funding from Cabarrus Health Alliance to assist with the administration of The ELEVATE Program.

The Elevate program seeks to advance health equity for adolescents, their families, and communities in Cabarrus and Rowan County. Cabarrus Health Alliance (CHA), and project partners: Rowan-Salisbury Schools, Kannapolis City Schools, Cabarrus and Rowan Departments of Social Services, Boys and Girls Club of Cabarrus, and El Puente Hispano will replicate evidence-based programs (EBPS) in the school, foster care, and community-based organizations/nonprofit settings in Cabarrus and Rowan counties, North Carolina. The EBPs are replicated to scale and support Black and Latinx youth, who face the greatest disparities in STI and teen pregnancy rates, respectively.

The Elevate program goals include:

- Replicate medically accurate, age, and culturally appropriate EBPs
- Incorporate positive Youth Development approaches
- Leverage the systems that impact adolescent health to improve equity and sustainability.

MEMORANDUM OF AGREEMENT (MOA)

BETWEEN

The Public Health Authority of Cabarrus County, *d.b.a.* Cabarrus Health Alliance

AND

Cabarrus County Department of Human Services under AH-TP1-23-001: *Advancing Equity in Adolescent Health through Evidence-Based Teen Pregnancy Prevention Programs and Services*

This document constitutes a Memorandum of Agreement (hereinafter referred to as “MOA” or “the MOA”) between The Public Health Authority of Cabarrus County, *dba* Cabarrus Health Alliance (hereinafter called “CHA”) and Subrecipients.

I. Purpose & Background

The U.S. Department of Health and Human Services Office of Population Affairs (OPA) has announced fiscal year 2023 funds to implement AH-TP1-23-001: *Advancing Equity in Adolescent Health through Evidence-Based Teen Pregnancy Prevention Programs and Services* (herein after called *Advancing Equity*). Consistent with the authority of Division H, Title II of the Consolidated Appropriations Act, 2023 (Public Law No. 117-328), this notice solicits applications for projects to serve communities and populations with the greatest needs and facing significant disparities to advance equity in adolescent health through the replication of evidence-based teen pregnancy prevention programs (EBPs) and services. Funding for projects authorized under this Notice of Funding Opportunity (NOFO) is to replicate EBPs and not for service delivery.

The purpose of this MOA is to document the efforts and collaboration of CHA and its local partners to carry out the objectives of the *Advancing Equity* funding, if awarded.

II. Roles & Responsibilities

A. CHA agrees to the following roles and responsibilities under this MOA in support of the goals of this cooperative agreement:

- Serve as prime recipient of funds under AH-TP1-23-001
- Coordinate cross-county Learning Collaborative activities
- Provide primary programmatic and financial reporting to the OPA
- Keep all subrecipients informed of their subaward budgets and balance through the end of the subaward or entire cooperative agreement.
- Provide to subrecipients required training consistent with the Notice of Award, including but not limited to: evidence-based programs (EBP), data collection, monitoring, staff development, trauma-informed approaches, and equity; as appropriate.
- Ensure fiscal procedures in order to track, monitor, and report expenditures in a timely manner, consistent with the NOFO and 45 CFR 75
- Maintain compliance with other provisions and restrictions as described in the NOFO or Notice of Award, including Employee Whistleblower Protections, Copyright Interest Provisions, Funding Restrictions, HHS Grants Policy Statement, HHS 690, Title XI and Section 1557.

B. The Subrecipient agrees to the following roles, responsibilities and contributions under this MOA in support of the goals of this project:

Roles:

- Serve as the subrecipient of awarded funds under the *Advancing Equity* project, AH-TP1-23-001
- Maintain organizational capacity to effectively, efficiently, and implement locally-tailored evidence- and practice-based strategies within the period of performance
- As indicated in the NOFO, Subrecipient agrees to meet each of the below expectations in the execution of the subaward:
 1. Focus on areas of greatest need and facing significant disparities
 2. Engage in a planning period
 3. Replicate to scale evidence-based teen pregnancy prevention programs with fidelity and quality
 4. Engage with CHA to review materials prior to implementation to be age-appropriate and medically-accurate, culturally and linguistically-appropriate, trauma-informed, and inclusive of all youth
 5. Engage youth, caregivers, and the community throughout your subaward
 6. Connect or strengthen your network of adolescent-friendly supportive services
 7. Ensure equitable, safe, supportive, and inclusive environments
 8. Monitor and improve the overall project to ensure services offered are equitable, accessible, of the highest quality, and best fit for the communities and populations served

Responsibilities:

- Receive training from OPA, Cabarrus Health Alliance, or *Advancing Equity*-contracted partners to include but not limited: evidence-based programs (EBP), data collection, monitoring, staff development, trauma-informed approaches, and equity, as appropriate, or as indicated in the Notice of Award
- Participate in cross-county Learning Collaborative activities
- Implement communication strategies that will support awareness, acceptance of, and recruitment into the selected evidence-based programs (i.e. parent/guardian, school board, or administrator communications, as appropriate to each setting)
- Assure that materials and language used are respectful of and responsive to the cultural and linguistic needs of the population being served. This includes being respectful and responsive to individual cultural health beliefs and practices, preferred languages, health literacy levels, and communication needs
- Develop and/or leverage partnerships and/or coalitions to help mobilize resources, influence systems, and serve as catalysts for changing policies, programs, and practices within the community
- Monitor progress of the subaward budget, activities, and deliverables, including participation in the Monitoring and Improvement Plan (MIP) as appropriate to the subaward
- Provide timely progress reports on subaward context, outcome-related performance measures, health equity approaches, successes, challenges, and lessons learned throughout periodic reporting as established in the Notice of Award
- Participant in any required OPA or CHA evaluation guidance, technical assistance, or support webinars, trainings, monthly calls, and/or written materials
- Ensure fiscal procedures in order to track, monitor, and report expenditure in a timely manner, consistent with the NOFO and 45 CFR 75

- All prior financial approval requests must be submitted by the 15th of the month proceeding the month in which items wishes to be executed. CHA requests five business days to review and approve in writing approval or denial or request for more information.
- All expenditure reports are due by the 30th of the month following the completion of the project and/or request for reimbursement (ex: reimbursement for staffing costs for the month of April should be submitted no later than 30th of May).
- Maintain compliance with other provisions and restrictions as described in the NOFO or Notice of Award, including Employee Whistleblower Protections, Copyright Interest Provisions, Funding Restrictions, HHS Grants Policy Statement, HHS 690, Title XI and Section 1557.

Contributions

- Cabarrus County Department of Human Services will select at least one evidence-based program by October 2023 to implement upon approval from OPA
- Cabarrus County Department of Human Services will reach at least 25 youth through the selected evidence-based program(s) each year
Cabarrus County Department of Human Services will reach at least 1 caregiver/parent through the selected evidence-based program(s) each year
- Cabarrus County Department of Human Services will train at least 3 other youth serving professionals in year 1
- Cabarrus County Department of Human Services will ensure all EPB facilitators are trained in selected evidence-based programs by sending staff to CHA sponsored trainings
- Cabarrus County Department of Human Services will address trainer turnover by ensuring new trainer(s) attend all required or booster trainings
- Cabarrus County Department of Human Services agrees to attend Learning Collaborative meetings during project period

III. It is mutually understood and agreed by and between the Parties that:

- CHA and the Subrecipient will work in collaboration to share information on cases for which both the Parties are involved.
- Both the Parties agree to provide all services detailed within this MOA.
- Both the Parties agree to coordinate the project activities of all groups participating in their local portion of this project.
- Both the Parties agree to abide by Federal and State guidelines regarding equal opportunity, drug-free workplace(s), and financial reporting.

IV. Responsible Personnel

The Responsible Personnel will oversee all phases of this project's implementation and operation. Members of the aforementioned will include:

- *From CHA:* Megan Shuping or designee
- *From Subrecipient:* Karen Calhoun

V. Confidentiality

All information as to personal facts and circumstances obtained by either of the Parties in connection with the provision of services and/or other activity under this MOA:

- ...shall be privileged communication;
- ...shall be held confidential;
- ...shall not be divulged without the Responsible Personnel's written consent except as may be otherwise required by applicable law or regulation, upon which prior written notice shall be sent to the affected party.

VI. General Terms and Conditions

A) *Suspension and Debarment*

Subrecipient represents and warrants that it will not enter into a contract award (2 CFR 180.220) with parties listed on the government-wide exclusions in the System for Award Management (SAM) or Debarred Vendors identified by the NC Department of Administration.

B) *Availability of Funds*

The Parties agree and understand that payment of services specified in this MOA is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds for this purpose to the CHA. MOA shall automatically terminate if funds cease to be available.

C) *Federal Funds*

The following federal provisions apply to all aspects of this MOA pursuant to 2 C.F.R. § 200.326 and 2 C.F.R. Part 200, Appendix II (as applicable): Equal Employment Opportunity (41 C.F.R. Part 60); Davis-Bacon Act (40 U.S.C. 3141-3148); Copeland "Anti-Kickback" Act (40 U.S.C. 3145); Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708); Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387); Debarment and Suspension (Executive Orders 12549 and 12689); Byrd Anti-Lobbying Amendment (31 U.S.C. 1352); Procurement of Recovered Materials (2 C.F.R. § 200.322); the Federal Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards ("Uniform Guidance") codified at 2 C.F.R. 200 Subpart F; and Record Retention Requirements (2 CFR § 200.324).

D) *Civil Rights*

Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), as amended, and all requirements imposed by or pursuant to the Department of Health and Human Services (45 C.F.R. Part 80), to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin; Title IX of the Education Amendments of 1972 (P.L. 88-352) as amended (20 U.S.C. 1681-1683, and 1685-1686) which prohibits discrimination on the basis of sex; Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794) which prohibits discrimination on the basis of handicaps; The Age discrimination Act of 1975, as amended (42 U.S.C. 6101-6107) which prohibits discrimination on the basis of age; The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse, the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatments and Rehabilitation Act of 1970 (P.L. 91-616) as amended, relating to nondiscrimination on the basis of alcohol or alcoholism; Title VIII of the Civil Acts Right of 1968 (42 U.S.C. 3601 et seq) as amended, relating to nondiscrimination in the sale, retail, or financing of housing; the Food Stamp Act and

USDA policy, which prohibits discrimination on the basis of religion and political beliefs; and the requirements of any other nondiscrimination statutes may be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity covered by this MOA.

E) *Rehabilitation Act*

Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 84), to the end that, in accordance with Section 504 of that Act and the Regulation, no otherwise qualified handicapped individual in the United States shall, solely by reason of his handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity covered by this MOA.

F) *The American with Disabilities Act 1990*

ADA makes it unlawful to discriminate in employment against a qualified individual with a disability and outlaws discrimination against individuals with disabilities in State and local government services and public accommodations. The Region 4 LHD certifies that it and its principals will comply with regulations in ADA Title II (Public Services) and Title III (Public Accommodations) in fulfilling the obligations under this MOA.

Resources

Cabarrus Health Alliance will issue a subaward of \$15,000 to Cabarrus County Department of Human Services (Subrecipient) for the purposes of carrying out the aforementioned Roles and Responsibilities. The subaward will be re-issued annually, contingent on available funds and completion of subaward deliverables. All subawards are contingent on funding from the OPA under Cooperative Agreement AH-TP1-23-001.

Effective Date and Signature

This MOA shall be effective upon the signature of CHA and Cabarrus County Department of Human Services authorized officials. It shall be in force from July 1, 2023 to June 30, 2028. CHA and Rowan County Health Department indicate agreement with this MOA by their respective signatures, as follows.

I hereby agree to serve as the lead agency for my sections of this project, and I agree to abide by the terms and conditions contained in this Memorandum of Agreement between The Public Health Authority of Cabarrus County and Cabarrus County Department of Human Services for the purpose and scope described in detail in this document.

Cabarrus County Department of Human
Services
103 S. Cannon Blvd
Kannapolis, NC 28083

Authorized
Signature: _____

Name: _____

Title: _____

Date: _____

CABARRUS HEALTH ALLIANCE
300 Mooresville Road
Kannapolis, NC 28081

Authorized
Signature: _____

Name: Erin Shoe, MPH

Title: CEO, Director of Public Health Services

Date: _____

This instrument has been pre-audited in the manner required by the Local Government Budget
and Fiscal Control Act.

Sue K. Yates
Chief Financial Officer
Cabarrus Health Alliance

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

DHS - Foster Care Board Payments

BRIEF SUMMARY:

A few significant changes in Child Welfare Legislation will impact our current FY2024 budget.

1. An increase in the board rate for Foster Care and Adoption Assistance that were not included in our initial budget request. This legislation was passed in June after our budget was approved. The language is cited below:

Foster Care Rates and Licensing: S. L. 2023-14, Section 6.7 increases the monthly foster care and adoption assistance rates effective July 1, 2023. For Children 0-5 years old, the rates will increase from \$514 to \$702; for children ages 6-12 years old rates will increase from \$654 to \$742; for children, aged 13-17 and 18-21 years of age will have a rate increase from \$698 to \$810. Foster care and adoption assistance rates are codified at G.S. 108A-49.1.

2. Kinship Care relative placements were not a part of our approved budget. S.L. 2023-14, Section 6.6 requires the Division of Social Services at the Department of Health and Human Services (DHHS) to develop and implement a policy that allows a relative (related by blood, marriage, or adoption) of a juvenile who is providing foster care to receive half the reimbursement rate of a licensed family foster home. The monthly rates of an unlicensed relative placement are \$351 (ages 0-5); \$371 (ages 6-12); and \$405 (ages 13-17). The State and County will share 50% of the nonfederal share of the costs. The state share, \$5,766,390 in recurring funds has been appropriated to the Division for the 2023-2025 biennium effective by November 16, 2023.

Summary:

We are seeing an increased number of children in foster care. We initially budgeted for 115 children and with the budget increase we projected 160 children for the increased rate of foster care and children identified in kinship placements. To date, we have 192 children in care currently.

Our initial budget estimate for FY 2024 was \$2,261,476.00 for placement costs. After the budget was passed, we received a letter in June from DHHS with increased budget rates going into effect on July 1, 2023. In September, we received additional notification about payments for kinship placements that will take effect on November 1, 2023. Based on the projections of the newly implemented rates and the increasing number of children coming into care; we are projecting a need of \$2,882,004 to cover the fiscal year for FY 2024. Please review the table below for a breakdown of expenses and revenues:

Expenses	Revenues	County Match
\$2,261,476.00 (current)	\$1,530,843.93	\$730,040.07
\$2,882,004.00 (new rates)	\$2,001,616.35	\$880,387.66
Total Funds from the County: \$150,347.59		

REQUESTED ACTION:

Motion to adopt budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Latecia Loadholt, DHS Deputy Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Budget Request Memo
- ▢ Budget Amendment
- ▢ Sample Implementation Plan
- ▢ DCDL 9-1-2023

▣ DCDL 6-16-2023



**To: Cabarrus County Board of Commissioners
Cabarrus County Manager**

From: Letecia Loadholt, DHS Deputy Director

Date: October 16, 2023

Subject: Budget Amendment - Foster Care Board Payments

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1. An increase in the board rate for Foster Care and Adoption Assistance that were not included in our initial budget request. This legislation was passed in June after our budget was approved. The language is cited below:

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\$2,882,004.00 (new rates)	\$2,001,616.35	\$880,387.66
Total Funds from the County:		\$150,347.59

Budget Revision/Amendment Request

Date: 11/20/2023

Amount: 621,120.00

Dept. Head: Karen Calhoun

Department: DHS

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

BA request due to state increased the foster care board rate in June 2023 and budget was complete and set at the old rates from fy23. And a new initiative from the state to pay for kinship placements.

Increase in county costs is \$150,347.59

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5630-6206	Foster Care & Home Board	1,551,139.00	470,772.41	-	2,021,911.41
001	6	5630-6901	Fund Balance Appropriated	254,761.63	150,347.59		405,109.22
001	9	5630-9462	Child State Foster Care	2,261,476.00	621,120.00		2,882,596.00
001	9						0.00
001	6						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00

Total 0.00

Budget Officer

☐ Approved
☐ Denied

County Manager

☐ Approved
☐ Denied

Board of Commissioners

☐ Approved
☐ Denied

Signature

Signature

Signature

Date

Date

Date

Sample County Implementation Plan of Unlicensed Kinship Payments

Identification of Current Impacted Children

1. Review draft eligibility criteria.
2. Identify all children who are in unlicensed kinship placements who meet the definition of relative per SB20: Child(ren) must be related to the kinship care provider through blood, marriage, or adoption, providing foster care as defined under G.S. 131D-10.2(9).

Counties utilizing Legacy/Child Placement and Payment System

If counties do not have a way of identifying the affected populations, we recommend using the PQA084 Quarterly Case List report. This report provides information on children's living arrangements. The affected population would typically be identified by Living Arrangements 52 (Home of Relative), 66 (Adoptive Home- Relative) and 99 (Other – Placement Approved by the Court).

Counties utilizing Child Welfare Information System

If counties do not have a way of identifying the affected populations, counties can pull the "CWIS Open Foster Care Cases and Living Arrangements" report from Client Services Data Warehouse (CSDW) to determine which children are residing in non-paid relative placements. The report can be found by using the following file path within CSDW:

- i. DHHS Main Document → DSS → Child Welfare → State Sanctioned.
3. Break down by age group and provide projected cost to DSS Finance Manager for budget purposes.

Budget

1. County DSS Finance Manager to present impact to budget line item for FY23-24 to agency Director
2. Director to determine if any budget amendment is required.
3. Director to present to County Commissioners, if needed.

Business Process

1. Develop county business process for Facility ID Request for unlicensed kinship initial ID requests, updates, renewals, and terminations; identify who is responsible for completing and who needs to be notified. (NC DSS will reimburse the state share of the cost to counties for unlicensed kinship payments through a facility ID number process, similar to the [DSS-5015 Foster Home Facility Action Request](#) form).
2. Develop business process for unlicensed kinship payment eligibility checklist—who will complete for current children in custody and who is responsible for new children entering

custody. (NCDSS will provide this form/checklist at the time of the final policy, however, counties can view the draft eligibility criteria at the bottom of this document.)

3. Develop business process for communicating with county DSS finance team to issue payments.

Training/Communication

1. Develop training plan for staff (NC DSS will offer office hours for county agencies in November - registration information will be sent in a future DCDL).
2. Develop communication plan for current unlicensed kinship placements.
3. Develop communication plan for potential unlicensed kinship placements.
4. Develop strategy for continued advocacy/encouragement for kinship caregivers to become licensed.
5. Develop communication plan for external stakeholders (Court, GAL program, etc.).

Target Date for Implementation: 11/16/23

Draft Eligibility Criteria

Once potential relative caregivers are identified, county agencies should review the following eligibility requirements to determine if the child and kinship caregiver meet criteria to begin receiving payments in November. This will assist counties in preparing for budgetary impacts and determine which kinship caregivers counties will need to set up as vendors.

Children and families must meet certain criteria to be eligible to receive reimbursement funding for unlicensed kinship care provider. All of the following criteria must be met:

- a. Child(ren) must be in the custody of a local child welfare agency while receiving payments;
- b. The kinship care provider must be approved by the Court and designated in the court order pursuant to [N.C.G.S. 7B-505](#);
- c. Child(ren) must be related to the kinship care provider through blood, marriage, or adoption, providing foster care as defined under G.S. 131D-10.2(9);
- d. The placement must be an unlicensed kinship care provider;
- e. The kinship provider must agree to receive payments;
- f. County child welfare agency has completed and approved appropriate background checks and kinship care assessments at appropriate intervals (refer to section KINSHIP CARE ASSESSMENT: LICENSURE AND APPROVAL in Permanency Planning Manual).



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

KODY H. KINSLEY • Secretary

SUSAN G. OSBORNE • Deputy Secretary for Opportunity and Well-Being

September 1, 2023

DEAR COUNTY DIRECTORS OF SOCIAL SERVICES

**ATTENTION: DIRECTORS, CHILD WELFARE PROGRAM ADMINISTRATORS, MANAGERS,
SUPERVISORS, SOCIAL WORKERS, AND FISCAL STAFF**

SUBJECT: FISCAL IMPACT ON COUNTY CHILD WELFARE BUDGETS

REQUIRED ACTION: ☐ Information Only ☒ **Time Sensitive** ☐ Immediate

PURPOSE

This letter is to inform county agencies of legislative approval under Senate Bill 20 for the establishment of reimbursement rates for unlicensed kinship care providers and the continuation of the Bridge funding.

Continuation of Bridge Funding for Congregate Care

The Family First Prevention Services Act incentivizes the placement of children in family homes by decreasing the allowance of federal funding to pay for congregate care. To support counties in this transition, the General Assembly appropriated funding to cover the loss of this federal revenue. This funding, called Foster Care Bridge funding, will continue to be available for the 2023-2024 State fiscal year and the distribution will continue to follow the process already in place. County agencies should also continue to follow the original guidance provided for data entry.

Reimbursement Rates for Unlicensed Kinship Providers

The General Assembly, during the 2023 legislative session with [Senate Bill 20](#), established a reimbursement fund to assist in supporting unlicensed kinship care providers who are related by blood, marriage, or adoption and are providing foster care as defined under G.S. 131D-10.2(9).

The Senate Bill 20 legislation includes reimbursement rates set for unlicensed kinship providers. All counties are required to participate in this program and work in partnership with the State to support kinship providers in the following manner:

1. Identifying foster children affected by this new legislation.
2. Using the current Foster Care board rates based on age groups.
3. Taking one quarter (1/4) of the board rate for county participation rate.

The State reimbursement share will also be one quarter (1/4) of the board rate.

The chart below illustrates the newly increased Foster Care and Adoption Assistance Rates as of July 1, 2023. It is important to have the current board rates, as Senate Bill 20 provides that unlicensed kinship providers are reimbursed at half the board rate.

Effective July 1, 2023, the Standard Board Rate:

Child Age Group	Standard Board Rate
0-5	\$702 / month
6-12	\$742 / month
13 and up	\$810 / month

Effective November 16, 2023, the approximate half board reimbursement rates for unlicensed kinship foster care by State and county participation are displayed below:

Child Age Group	Standard Board Rate	State Participation	County Participation
0-5	\$351 / month	175.50	175.50
6-12	\$371 / month	185.50	185.50
13 and up	\$405 / month	202.50	202.50

Because this law was enacted May 16, 2023, the responsibility for the county share may be a cost for which counties did not plan. We recommend counties start identifying affected populations, developing internal processes for payment, and preparing for budgetary impacts. If you do not have a way of identifying the affected populations, we recommend using the PQA084 Quarterly Case List report. This report provides information on children's living arrangements. The affected population would typically be identified by Living Arrangements 52 and 66.

As part of the process, county agencies will be creating payments directly to the primary parent in a kinship placement. Counties will need to work with their financial support unit to establish vendors. Information should be gathered for the primary payee of the kinship family including parent name, address, and phone number. Additional information requirements should include date of birth, social security number, race, and sex of the primary payee.

DHHS will provide updates as warranted. If you have any questions, please contact your Regional Child Welfare Specialist about kinship care and your local Business Liaison about Bridge Funding.

Sincerely,



Senior Director of Human Services
Division of Social Services, Child Welfare
North Carolina Department of Health and
Human Services

cc: Adrian Daye, Deputy Director for Child Welfare Practice
Katherine Swanson, Deputy Director for Child Welfare Operations
Erin Dickmeyer, Child Welfare Financial Officer
County Managers
Child Welfare Section Chiefs and Managers
Regulatory & Licensing Team Consultants
Regional Child Welfare Consultants
Local Business Liaisons

CWS-59-2023

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603
MAILING ADDRESS: 2401 Mail Service Center, Raleigh, NC 27699-2401
www.ncdhhs.gov • TEL: 919-855-6335 • FAX: 919-334-1018

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NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

KODY H. KINSLEY • Secretary

SUSAN G. OSBORNE • Deputy Secretary for Opportunity and Well-Being

June 16, 2023

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

DEAR DIRECTORS OF PRIVATE CHILD PLACING AGENCIES AND RESIDENTIAL CHILD CARE AGENCIES

ATTENTION: DIRECTORS, CHILD WELFARE PROGRAM ADMINISTRATORS, MANAGERS, SUPERVISORS,
SOCIAL WORKERS, AND FISCAL STAFF

SUBJECT: DCDL_CWS_40_2023_FOSTER CARE RATES AND PROVIDERS PARTICIPATING IN
COST MODELED RATES FOR THE FISCAL YEAR 2023-2024

REQUIRED ACTION: X Information Only X Time Sensitive _____ Immediate

PURPOSE

This letter will provide county agencies with guidance as to foster care rates. In addition, the attached listing indicates private agencies *who have completed the rate setting process and are eligible for Cost Modeled Rates* in the 2023-2024 fiscal year.

Standard board rates for foster care (and adoption services)

As of July 1, 2023, foster care board rates have increased. As related to foster care services, the following rates should be utilized for North Carolina licensed placements including, but not limited to DSS family foster homes, Therapeutic family foster care services, Residential Treatment (Level 2), *and payments to licensed providers **not** participating in cost modeled rates.*

Effective July 1, 2023, and ongoing the Standard Board rate for foster services is as follows:

Child Age Group	Standard Board Rate
0 – 5	\$ 702 / month
6 – 12	\$ 742 / month
13 and up	\$ 810 / month

Standardized Rates for Residential Child Care Agencies and Child Placing Agencies providing foster care services under Cost Modeled Rate Status

Through participation in an annual cost finding and rate setting process, Residential Child Care Agencies and Child Placing Agencies (CPA) establish a supportable basis for state and federal participation above the standard board rate. Including the increase in the board rates, the Cost Modeled Rates for the state fiscal year 2023-2024 are as follows:

Residential Child Care Agency Rates for Participating Providers (**see attached listing of agencies**)

Child Age Group	Maximization Rate
0 – 5	\$ 4,506 / month
6 – 12	\$ 4,598 / month
13 and up	\$ 4,692 / month

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

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Child Placing Agency Rates for Participating Providers (see attached listing of agencies):

Child Age Group	Maintenance Portion	Administrative Portion	Total Maximization Rate
0 – 5	\$ 702	\$ 1,047	\$ 1,749 / month
6 – 12	\$ 742	\$ 1,105	\$ 1,847 / month
13 and up	\$ 810	\$ 1,117	\$ 1,927 / month

Reimbursement is dependent on the approved funding source of the client **and** the rate status of the provider. Agencies should refer to the Child Placement and Payment System and Child Welfare System reports for allowed reimbursements amounts.

Rates for Residential Treatment Level 3 and Level 4

Special treatment placement's daily room and board rates *have not changed* for care in Level 3 and Level 4 homes. These rates will continue at the following:

Care Level of Home	Number of Beds	Daily Rate For Room and Board	Daily Rate For Treatment Services**
Level 3	0 – 4	\$ 43 / day	253.62
Level 3	5 and up	\$ 33 / day	210.49
Level 4	0 – 4	\$ 43 / day	341.63
Level 4	5 and up	\$40 / day	341.63

*** Medicaid HCSPCS MH/DD/SA Service Rates for treatment are established by DMA and are subject to change (last update 03/01/2022).*

For Reference, the current treatment rates for services in Level 1 or Level 2 are as follows:

Care of Home	Daily Rate For Treatment Services**
Therapeutic Foster Care Level 1	56.23
Therapeutic Foster Care Level 2	97.22
Group Home	140.13

*** Medicaid HCSPCS MH/DD/SA Service Rates for treatment are established by DMA and are subject to change (last update 03/01/2022).*

If you have any questions concerning rates or provider information, please contact Tina Bumgarner at Tina.Bumgarner.dhhs.nc.gov or by phone at (828) 397-3901.

Sincerely,



Lisa Tucker Cauley, MSW
Senior Director of Child, Family and Adult Services
Division of Social Services

Attachment

cc: Susan Osborne, Deputy Secretary for Opportunity and Well-being
Tammy Shook, Interim Deputy Director for County Operations
Adrian Daye, Deputy Director for Child Welfare Practice
Kimaree Sanders, Section Chief for Regulatory and Licensing
Peter West, Section Chief for County Operations
Kathy Stone, Section Chief for Safety and Prevention
Richard Stegenga, Director, Business Operations
Susan Kesler, DHHS Office of the Controller

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

DHS - Low Income Household Water Assistance Program (LIHWAP) additional funding

BRIEF SUMMARY:

DHS received a revised funding authorization for additional LIHWAP funds in the amount of \$43,647.54.

REQUESTED ACTION:

Motion to adopt budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lora Lipe, Economic Financial Support Services Program Administrator

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ LIWAP Detail
- ▢ Budget Amendment



DIVISION OF SOCIAL SERVICES

Low-Income Household Water Assistance Program (LIHWAP)

FUNDING SOURCE: American Rescue Plan Act (ARPA)

EFFECTIVE DATE: 7/01/2023

AUTHORIZATION NUMBER: 2

ALLOCATION PERIOD

FROM JUNE 2023 THRU MAY 2024 SERVICE MONTHS

FROM JULY 2023 THRU JUNE 2024 PAYMENT MONTHS

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES

Co. No.	COUNTY	Unique Entity Identifier	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
			Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	F5VHYUU13NC5	169,035.91	169,035.91	-	-	169,035.91	169,035.91
02	ALEXANDER	XVEEJSNY7UX9	13,702.80	13,702.80	-	-	13,702.80	13,702.80
03	ALLEGHANY	GTC2BCN7SKK3	-	-	-	-	-	-
04	ANSON	PK8UYTSNJCC3	74,856.36	74,856.36	-	-	74,856.36	74,856.36
05	ASHE	PBZ9TLZMHUS9	19,351.24	19,351.24	-	-	19,351.24	19,351.24
06	AVERY	UZ19JT8JXLF3	-	-	-	-	-	-
07	BEAUFORT	Q14JUM5NZQ43	1,058.12	1,058.12	-	-	1,058.12	1,058.12
08	BERTIE	FSW9MGNZAK39	33,178.77	33,178.77	-	-	33,178.77	33,178.77
09	BLADEN	TLCTJWDJH1H9	16,259.90	16,259.90	-	-	16,259.90	16,259.90
10	BRUNSWICK	MJBMXLN9NJT5	6,923.05	6,923.05	-	-	6,923.05	6,923.05
11	BUNCOMBE	W5TCDKMLHE69	90.15	90.15	-	-	90.15	90.15
12	BURKE	KVJHUFURQDM5	20,285.48	20,285.48	-	-	20,285.48	20,285.48
13	CABARRUS	PF3KTEELMHV6	43,647.54	43,647.54	-	-	43,647.54	43,647.54
14	CALDWELL	HL4FGNJNGE97	40,943.91	40,943.91	-	-	40,943.91	40,943.91
15	CAMDEN	FVT7YDQ5CAA5	1,532.55	1,532.55	-	-	1,532.55	1,532.55
16	CARTERET	UC6WJ2MQMJS8	47,288.92	47,288.92	-	-	47,288.92	47,288.92
17	CASWELL	CL7NKCTNQG75	1,804.77	1,804.77	-	-	1,804.77	1,804.77
18	CATAWBA	GYUNA9WINFM1	46,267.19	46,267.19	-	-	46,267.19	46,267.19
19	CHATHAM	KE57QE2GV5F1	11,630.05	11,630.05	-	-	11,630.05	11,630.05
20	CHEROKEE	DCEGK6HA11M5	5,350.64	5,350.64	-	-	5,350.64	5,350.64
21	CHOWAN	YJ7KT3E58F5	-	-	-	-	-	-
22	CLAY	HYKLQVNWXLK7	2,567.70	2,567.70	-	-	2,567.70	2,567.70
23	CLEVELAND	MXEZRWDKR86	1,620.70	1,620.70	-	-	1,620.70	1,620.70
24	COLUMBUS	V1UAJ4L87WQ7	14,243.70	14,243.70	-	-	14,243.70	14,243.70
25	CRAVEN	LTZ2U8LZQ214	103,023.82	103,023.82	11,647.38	11,647.38	114,671.20	114,671.20
26	CUMBERLAND	TH2WJPJRMGV3	22,408.29	22,408.29	-	-	22,408.29	22,408.29
27	CURRITUCK	VDL5DNFQX374	3,975.44	3,975.44	-	-	3,975.44	3,975.44
28	DARE	ELV6JGB11QK6	-	-	-	-	-	-
29	DAVIDSON	C9P5MDJC7KY7	19,509.37	19,509.37	-	-	19,509.37	19,509.37
30	DAVIE	GSJ6K8J2PD57	7,992.30	7,992.30	-	-	7,992.30	7,992.30
31	DUPLIN	KZN4GK5262K3	17,941.50	17,941.50	-	-	17,941.50	17,941.50
32	DURHAM	LJ5BA6U2HLM7	73,885.24	73,885.24	-	-	73,885.24	73,885.24
33	EDGECOMBE	DYB5XFVEN8H3	46,571.27	46,571.27	-	-	46,571.27	46,571.27
34	FORSYTH	ZTVELM361423	224,022.75	224,022.75	-	-	224,022.75	224,022.75
35	FRANKLIN	FFKTRQCNN143	6,623.43	6,623.43	-	-	6,623.43	6,623.43
36	GASTON	QKY9R8A8D5J6	115,662.45	115,662.45	-	-	115,662.45	115,662.45
37	GATES	F4L4FXEB3BK3	3,177.95	3,177.95	-	-	3,177.95	3,177.95
38	GRAHAM	W3JTGJ1KP5D7	6,400.65	6,400.65	-	-	6,400.65	6,400.65
39	GRANVILLE	DAZ3PRU8U4J5	52,250.67	52,250.67	-	-	52,250.67	52,250.67
40	GREENE	VCU5LD71N9U3	11,338.99	11,338.99	-	-	11,338.99	11,338.99
41	GUILFORD	YBEQWGFJPMJ3	339,498.55	339,498.55	-	-	339,498.55	339,498.55
42	HALIFAX	MRL8MYNJ3Y5	60,340.04	60,340.04	-	-	60,340.04	60,340.04
43	HARNETT	JBD9V41BX7	336,286.36	336,286.36	-	-	336,286.36	336,286.36
44	HAYWOOD	DQHZEVAV95G5	4,687.80	4,687.80	-	-	4,687.80	4,687.80
45	HENDERSON	EXFKXBHH7EG7	20,703.88	20,703.88	-	-	20,703.88	20,703.88
46	HERTFORD	YJEUJN7BQK7	35,780.83	35,780.83	-	-	35,780.83	35,780.83
47	HOKE	C1GWSADARX51	18,711.63	18,711.63	-	-	18,711.63	18,711.63

Low-Income Household Water Assistance Program (LIHWAP)

AUTHORIZATION NUMBER: 2

	COUNTY	Unique Entity Identifier	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
			Federal	Total	Federal	Total	Federal	Total
48	IYDE	ENMJWY3H3CJ9	8,813.99	8,813.99	-	-	8,813.99	8,813.99
49	IREDELL	XTNRLKJLA4S9	85,191.86	85,191.86	-	-	85,191.86	85,191.86
50	JACKSON	X7YWWY6ZP574	2,437.91	2,437.91	-	-	2,437.91	2,437.91
51	JOHNSTON	SYGAGEFDHYR7	75,468.99	75,468.99	-	-	75,468.99	75,468.99
52	JONES	HE3NNNUE27M7	21,562.11	21,562.11	-	-	21,562.11	21,562.11
53	LEE	F6A8UC99JWJ5	90.15	90.15	-	-	90.15	90.15
54	LENOIR	QKUFLL37VPGH6	73,142.11	73,142.11	-	-	73,142.11	73,142.11
55	LINCOLN	UGGQGSCKBGJ5	26,001.63	26,001.63	-	-	26,001.63	26,001.63
56	MACON	LLPJBC6N2LL3	-	-	-	-	-	-
57	MADISON	YQ96F8BJYTJ9	782.25	782.25	-	-	782.25	782.25
58	MARTIN	HA4QLH34LNS3	11,743.35	11,743.35	-	-	11,743.35	11,743.35
59	MCDOWELL	TT3NTH2NDJ73	180.30	180.30	-	-	180.30	180.30
60	MECKLENBURG	EZ15XL6BMM68	90.15	90.15	-	-	90.15	90.15
61	MITCHELL	YL69DGLK4CH3	4,597.65	4,597.65	-	-	4,597.65	4,597.65
62	MONTGOMERY	E78ZAJM3BFL3	10,393.47	10,393.47	-	-	10,393.47	10,393.47
63	MOORE	HFNSK95FS7Z8	29,432.94	29,432.94	-	-	29,432.94	29,432.94
64	NASH	NF58K566HQM7	16,112.54	16,112.54	-	-	16,112.54	16,112.54
65	NEW HANOVER	F7TLT2GMEJE1	811.35	811.35	-	-	811.35	811.35
66	NORTHAMPTON	CRA2KCAL8BA4	25,741.65	25,741.65	-	-	25,741.65	25,741.65
67	ONSLOW	LTXXVW6QF6297	110,924.91	110,924.91	-	-	110,924.91	110,924.91
68	ORANGE	GFFMCW9XDA53	30,578.54	30,578.54	-	-	30,578.54	30,578.54
69	PAMLICO	FT59QFEAU344	5,565.02	5,565.02	-	-	5,565.02	5,565.02
70	PASQUOTANK	NRDUHMG7ZW4	9,857.10	9,857.10	-	-	9,857.10	9,857.10
71	PENDER	T11BE678U9P5	1,667.77	1,667.77	-	-	1,667.77	1,667.77
72	PERQUIMANS	MBXQSJ2NMCK9	5,273.74	5,273.74	-	-	5,273.74	5,273.74
73	PERSON	FQ8LFJGMABJ4	-	-	-	-	-	-
74	PITT	VZNPMLCFT5R6	170,955.41	170,955.41	-	-	170,955.41	170,955.41
75	POLK	QZ6BZPGLX4Y9	6,333.95	6,333.95	-	-	6,333.95	6,333.95
76	RANDOLPH	T3BUM1CVS9N5	60,375.39	60,375.39	-	-	60,375.39	60,375.39
77	RICHMOND	Q63FZNTJM3M4	72,841.20	72,841.20	-	-	72,841.20	72,841.20
78	ROBESON	LKBEJQFLAAK5	3,626.87	3,626.87	-	-	3,626.87	3,626.87
79	ROCKINGHAM	KGCCCHJZZ43	50,055.84	50,055.84	-	-	50,055.84	50,055.84
80	ROWAN	GCB7UCV96NW6	108,614.88	108,614.88	-	-	108,614.88	108,614.88
81	RUTHERFORD	GTATPCDJVYN8	48,692.70	48,692.70	-	-	48,692.70	48,692.70
82	SAMPSON	RS3KYMYSJKL3	19,001.27	19,001.27	-	-	19,001.27	19,001.27
83	SCOTLAND	FNVTCUQGCHM5	1,759.35	1,759.35	-	-	1,759.35	1,759.35
84	STANLY	U86MZUYPL7C5	29,732.35	29,732.35	-	-	29,732.35	29,732.35
85	STOKES	W41TRA3NUNS1	8,204.10	8,204.10	-	-	8,204.10	8,204.10
86	SURRY	FMWCTM24C9J8	1,983.30	1,983.30	-	-	1,983.30	1,983.30
87	SWAIN	E29GLEXDH849	3,206.79	3,206.79	-	-	3,206.79	3,206.79
88	TRANSYLVANIA	W51VGHGM8945	13,973.25	13,973.25	-	-	13,973.25	13,973.25
89	TYRRELL	JLNEVJ2625L8	6,953.04	6,953.04	-	-	6,953.04	6,953.04
90	UNION	LHMKBD4AGRJ5	67,529.44	67,529.44	-	-	67,529.44	67,529.44
91	VANCE	EBWNMFHTNV41	7,660.27	7,660.27	-	-	7,660.27	7,660.27
92	WAKE	FTJ2WJPLWMJ3	379,482.65	379,482.65	-	-	379,482.65	379,482.65
93	WARREN	WLTATC4JLJ54	13,908.52	13,908.52	-	-	13,908.52	13,908.52
94	WASHINGTON	QWRZCQJFTEE4	14,933.84	14,933.84	-	-	14,933.84	14,933.84
95	WATAUGA	X7B4LX1QQMX6	8,972.80	8,972.80	-	-	8,972.80	8,972.80
96	WAYNE	DACFHCLQKMS1	80,953.81	80,953.81	-	-	80,953.81	80,953.81
97	WILKES	M14KKHY2NNR3	1,712.85	1,712.85	-	-	1,712.85	1,712.85
98	WILSON	ME2DJHMYWG55	6,387.49	6,387.49	-	-	6,387.49	6,387.49
99	YADKIN	PLCDT7JFA8B1	7,917.14	7,917.14	-	-	7,917.14	7,917.14
100	YANCEY	L98MCUHKC2J8	6,321.93	6,321.93	-	-	6,321.93	6,321.93
Total			3,860,984.57	3,860,984.57	11,647.38	11,647.38	3,872,631.95	3,872,631.95

Low-Income Household Water Assistance Program (LIHWAP)

AUTHORIZATION NUMBER: 2

FUNDING SOURCE: Low-Income Home Energy Assistance

Project Description: Low Income Household Water Assistance Program (LIHWAP) provides funds to assist low-income households with water and wastewater bills.

Research & Development: ☐ Yes ☒ No

CFDA Number: 93.499

CFDA Name: Low-Income Home Energy Assistance

Award Name: Low-Income Home Energy Assistance ARPA

Award Number: 2101NCLWC6

Award Date: FFY 2021

Federal Agency: DHHS/ACF

GRANT INFORMATION: This represents 100% federal dollars.

XS411 Heading: LIHWAP ARPA

Tracked on XS411: Federal Share 100%

OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS

AUTHORIZED SIGNATURE



DATE:

September 29, 2023

Budget Revision/Amendment Request

Date: 11/20/2023

Amount: 43,647.54

Dept. Head: Karen Calhoun

Department: DHS

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

Cabarrus County received a one time supplement funding allocation for Low-Income Household Water Assistance Program (LIHWAP) to assist low-income households with water and wastewater bills. This is 100% federal fund. No county fund required.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	5615-946001-LIWAP	Low Income Energy Asst Program	-	43,647.54		43,647.54
001	6	5615-6204-LIWAP	Social Services Admin Reimbursements	-	43,647.54		43,647.54
001	9						0.00
001	6						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00

Total 0.00

Budget Officer

☐ Approved
☐ Denied

County Manager

☐ Approved
☐ Denied

Board of Commissioners

☐ Approved
☐ Denied

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

EMS – New Stretchers and Power Loads Lease

BRIEF SUMMARY:

The current stretcher lease expires 06/30/2024. The new lease is 10 years with an update of equipment at the 5-year mark. Early presentation to the BOC is to allow adequate time for new lease preparation and to include in FY25 budget preparation.

REQUESTED ACTION:

Motion to approve lease agreement after review and revision by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jimmy Lentz - Chief, Cabarrus County Emergency Medical Services

Jonathan Maulden - Deputy Chief, Cabarrus County Emergency medical Services

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

▢ Stryker Equipment Lease



Prepared For: Cabarrus County

Quote Date: 9/19/23

Expiration Date: 9/30/23

Delivery Address

Name: Cabarrus County

Account #: 1556630

Address: 31 WILLOWBROOK DR NW

CONCORD, NC

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Rep: Shannon Cook

Email: shannon.cook1@stryker.com

Phone: 727-421-4148

Bill To Address

Name: Cabarrus County

Account #: 1073555

Address: PO BOX 707

CONCORD, NC

Estimated FMV Annual ALS360 Program Payment

\$

435,596.55

Estimated FMV Total ALS360 Program

\$

4,355,965.50

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.

Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.

CAPITAL PRODUCT	DESCRIPTION	QTY
639005550001	MTS POWER LOAD	20
650705550001	6507 POWER PRO 2, HIGH CONFIG	21
650700450301	ASSEMBLY, BATTERY CHARGER	21
650700450102	ASSEMBLY, POWER CORD, NORTH AM	21
650707000002	KIT, ALVARIUM BATTERY, SERVICE	21
PROCARE PRODUCT	DESCRIPTION	QTY
77500010	POWER-PRO 2 PREVENT SERVICE	21
77601102	Prevent+ 1 Year Power Load	20
77100003	Cot Upgrade or Install	40

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Human Resources - DHS Compensation Market Study

BRIEF SUMMARY:

Human Resources and compensation consultant Becky Drozd HR will present the results and recommendations from the recent compensation market study for DHS positions. If approved, this project would be implemented prior to the end of calendar year 2023 to improve the competitiveness of DHS recruitment and retention.

REQUESTED ACTION:

Motion to approve recommended range and salary adjustments.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lundee Covington, Human Resources Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Presentation
- ▢ Survey Summary
- ▢ Survey Summary - Reclasses

Market Pricing Study 2023

Cabarrus County, DHS

Presented November 6, 2023



Becky K. Drozd

MBA, CCP, GRP, SPHR, SHRM-SCP



Guerrilla HR Background

- Background
 - 20+ years of HR and compensation experience
 - MBA from Marymount University
 - BFA from the University of Illinois
 - Certified Compensation Professional (CCP)
 - Global Remuneration Professional (GRP)
 - Certified Senior Professional in Human Resources (SPHR)
 - SHRM Senior Certified Professional (SHRM-SCP)
- Expertise
 - Benchmark Salary Data
 - Creation of Salary Grades/Pay Ranges
 - Internal and External Pay Equity Analysis
 - Human Resources Consulting



Labor Market Trends

- DHS last studied in 2019, minimal changes at that time
- US Compensation Growth Past Year, 4.5%
- Unemployment
 - US 3.8%
 - Charlotte Metro 3.3%

Year	SSA COLA	BLS 12 Mo Change in Comp	CabCo COLA	CabCo Merit
2020	1.3%	2.7%	1.0%	4.0%
2021	5.9%	3.1%	1.0%	4.0%
2022	8.7%	5.5%	1.0%	4.0%
2023	3.2%	4.5%	1.0%	4.0%

Market Study Methodology

- Study of job descriptions, duties, role based and transferable skills
- Market data
 - Cabarrus County sponsored survey (16 municipalities), Catapult Wage & Salary Survey, Economic Research Institute, CompAnalyst
 - Generally represents Charlotte metro region, NC, Public Administration, or All Industries
- Median data points, 50th percentile
- Market averages calculated giving each source given equal weight



Sponsored Survey Participants

- Brunswick County
- City of Kannapolis
- City of Raleigh
- Durham County
- Iredell County
- Johnston County
- Lincoln County
- Mecklenburg County
- Nash County
- New Hanover County
- Onslow County
- Randolph County
- Rowan County
- Union County
- Wake County
- Wilson County

Recommendations

- Grade reassignments
 - Based on market average and internal equity, adjust grade assignment for more than 60 applicable jobs
- Provide one-time 'market adjustment' increase of 5.0% per grade change,
 - Impacts approximately 350 positions that did not receive prior market adjustment

• Financial Impact	
Total Project Cost with Benefits and Tax	\$2,415,873
Less - Non DHS Positions	-\$269,426
Total DHS Cost	\$2,146,447
Less Estimated Reimbursement (Revenue) to be Received	-\$929,986
Estimated Net Cost of DHS Market Study to County (Net of Revenue)	\$1,216,461



Future Actions

- Conduct ad hoc analysis for new positions, hard to fill positions, or positions with high turnover
- Collect annual compensation trends for cost of labor adjustment

Contact Information

Becky K. Drozd

www.guerrilla-hr.com

becky@guerrilla-hr.com

(803) 493-7222



PROPOSED RECLASSIFICATIONS - PAY GRADE CHANGES
Current

RANGES PRIOR TO COLA

Current		New		Classification		Current		Classification		Notes	
Classification Title		Grade	Minimum	Maximum	Retitle/Notes	Employees	Grade	Minimum	Maximum		
CUSTOMER SERVICE											
	0036	RECEPTIONIST - BILINGUAL	9	\$31,824.00	\$49,025.60		1	10	\$33,072.00	\$51,480.00	Move from 10 to new grade only
	0813	INCOME MAINT TECHNICIAN	9	\$31,824.00	\$49,025.60	Eligibility Specialist I	2	13	\$38,230.40	\$59,633.60	Move from 10 to new grade only, combine with IMC I
*	0812	INCOME MAINT CASEWKR I	11	\$34,715.20	\$54,163.20	Eligibility Specialist I	10	13	\$38,230.40	\$59,633.60	
	0053	FOREIGN LANGUAGE INTERPRETER	12	\$36,441.60	\$56,742.40		4	13	\$38,230.40	\$59,633.60	
	0822	INC MAINT CSWKR I BILINGUAL	12	\$36,441.60	\$56,742.40	Eligibility Specialist I Bi	6	14	\$40,185.60	\$62,649.60	
*	0810	INCOME MAINT CASEWKR III	15	\$42,182.40	\$65,665.60	Eligibility Specialist III	1	17	\$46,550.40	\$72,446.40	
*	0067	CUSTOMER RELATIONS SUPERVISOR	17	\$46,550.40	\$72,446.40		1	18	\$48,838.40	\$76,128.00	
*	0808	INCOME MAINT SUPERVISOR	17	\$46,550.40	\$72,446.40	Eligibility Supervisor	2	20	\$53,830.40	\$83,886.40	
	0061	CUSTOMER SERVICE PROG MANAGER	19	\$51,292.80	\$79,913.60		1	24	\$65,457.60	\$102,065.60	
	0803	PROGRAM ADMINISTRATOR	23	\$62,337.60	\$97,136.00		1	26	\$72,134.40	\$112,465.60	
TRANSPORTATION											
	0554	TRANSPORTATION CLERK	8	\$31,824.00	\$46,779.20		4	10	\$33,072.00	\$51,480.00	Grade change only
	0555	TRANSPORTATION DRIVER	8	\$31,824.00	\$46,779.20		17	12	\$36,441.60	\$56,742.40	Move from 10 to new grade only
	0552	TRANSPORTATION DRIVER/DISPATCH	9	\$31,824.00	\$49,025.60		2	12	\$36,441.60	\$56,742.40	Move from 10 to new grade only
	0065	FLEET SUPPORT COORDINATOR	12	\$36,441.60	\$56,742.40		1	13	\$38,230.40	\$59,633.60	
	0562	DRIVER SUPERVISOR	16	\$44,304.00	\$69,056.00		2	18	\$48,838.40	\$76,128.00	
	0553	OPERATIONS & TRAINING SUPV	18	\$48,838.40	\$76,128.00		1	21	\$56,534.40	\$88,171.20	
	0559	TRANSPORTATION MANAGER	21	\$56,534.40	\$88,171.20		1	24	\$65,457.60	\$102,065.60	
Adult & Aging											
	P842	COMMUNITY SOCIAL SERVICE ASST	4	\$24,689.60	\$39,979.20	CCST	3	10	\$33,072.00	\$51,480.00	Grade change only, merge with CSST
	P136	NUTRITION SITE SUPERVISOR	10	\$33,072.00	\$51,480.00	NS Coordinator	8	11	\$34,715.20	\$54,163.20	
	0837	SOCIAL WORKER II	15	\$42,182.40	\$65,665.60		12	18	\$48,838.40	\$76,128.00	
	0140	NUTRITION PROGRAM SUPERVISOR	16	\$44,304.00	\$69,056.00		1	19	\$51,292.80	\$79,913.60	
*	0836	SOCIAL WORKER III	17	\$46,550.40	\$72,446.40		10	19	\$51,292.80	\$79,913.60	
*	0834	SOCIAL WORK SUPERVISOR II	19	\$51,292.80	\$79,913.60		2	21	\$56,534.40	\$88,171.20	
*	0833	SO WORK SUPV III	21	\$56,534.40	\$88,171.20		2	23	\$62,337.60	\$97,136.00	
*	0832	SW PROGRAM MANAGER	22	\$59,363.20	\$92,518.40		1	25	\$68,702.40	\$107,078.40	
*	0831	SO WK PROG ADMIN I	23	\$62,337.60	\$97,136.00	So Wk PA II	1	28	\$79,539.20	\$124,009.60	
EFS - Support											
	0872	IMC II TRAINEE	12	\$36,441.60	\$56,742.40		18	14	\$40,185.60	\$62,649.60	
*	0811	INCOME MAINT CASEWKR II	13	\$38,230.40	\$59,633.60	Eligibility Specialist II	21	15	\$42,182.40	\$65,665.60	
	0823	CHILD SUPPORT AGENT I	14	\$40,185.60	\$62,649.60		1	15	\$42,182.40	\$42,182.40	
	0821	CHILD SUPPORT AGENT II	16	\$44,304.00	\$69,056.00		15	17	\$46,550.40	\$72,446.40	
	0862	FAMILY SUPPORT SPECIALIST	15	\$42,182.40	\$65,665.60		12	18	\$48,838.40	\$76,128.00	
	0870	LEAD FAMILY SUPPORT SPECIALIST	17	\$46,550.40	\$72,446.40		2	19	\$51,292.80	\$79,913.60	
	0819	CHILD SUPPORT LEAD AGENT	18	\$48,838.40	\$76,128.00		1	19	\$51,292.80	\$79,913.60	
*	0808	INCOME MAINT SUPERVISOR	17	\$46,550.40	\$72,446.40	Eligibility Supervisor	3	20	\$53,830.40	\$83,886.40	
	0809	INCOME MAINT SUPERVISOR - BILINGUA	17	\$46,550.40	\$72,446.40	Eligibility Supervisor - I	0	21	\$53,830.40	\$83,886.40	
	0820	CHILD SUPPORT SUPERVISOR	20	\$53,830.40	\$83,886.40		3	21	\$56,534.40	\$88,171.20	
	0818	CHILD SUPPORT MANAGER	21	\$56,534.40	\$88,171.20		1	24	\$65,457.60	\$102,065.60	
	0802	ECONOMIC SUPPORT SVCS PA	23	\$62,337.60	\$97,136.00		1	26	\$72,134.40	\$112,465.60	

EFS - Medicaid									
*	0812	INCOME MAINT CASEWKR I	11	\$34,715.20	\$54,163.20	Eligibility Specialist I	13	\$38,230.40	\$59,633.60
*	0811	INCOME MAINT CASEWKR II	13	\$38,230.40	\$59,633.60	Eligibility Specialist II	42	\$42,182.40	\$65,665.60
*	0810	INCOME MAINT CASEWKR III	15	\$42,182.40	\$65,665.60	Eligibility Specialist III	17	\$46,550.40	\$72,446.40
*	0808	INCOME MAINT SUPERVISOR	17	\$46,550.40	\$72,446.40	Eligibility Supervisor	9	\$53,830.40	\$83,886.40
*	0807	IN MAINTENANCE PROGRAM MGR	19	\$51,292.80	\$79,913.60	Eligibility Program Mar	5	\$59,363.20	\$92,518.40
	0805	PROGRAM ADMINISTRATOR	23	\$62,337.60	\$97,136.00		1	\$72,134.40	\$112,465.60
Consolidate 0802, 0803, 0805 - job des review needed									
Child Welfare									
	0843	COMMUNITY SOC SVC TECHNICIAN	8	\$31,824.00	\$46,779.20		3	\$33,072.00	\$51,480.00
	0874	PARENTING SPECIALIST	15	\$42,182.40	\$65,665.60		0	\$44,304.00	\$69,056.00
*	0836	SOCIAL WORKER III	17	\$46,550.40	\$72,446.40		17	\$51,292.80	\$79,913.60
	0871	LINKS SOCIAL WORKER	17	\$46,550.40	\$72,446.40		1	\$51,292.80	\$79,913.60
	0864	PREVENTION SOCIAL WORKER	18	\$48,838.40	\$76,128.00		3	\$51,292.80	\$79,913.60
	0844	SW INVEST/ASSESS & TREATMENT	20	\$53,830.40	\$83,886.40		29	\$56,534.40	\$88,171.20
	0844	SW INVEST/ASSESS & TREATMENT (Aux)	20	\$53,830.40	\$83,886.40		4	\$56,534.40	\$88,171.20
	0840	CHILD WELFARE TEAM LEAD	20	\$53,830.40	\$83,886.40		3	\$59,363.20	\$92,518.40
	0815	SR SWIAT	20	\$53,830.40	\$83,886.40	After Hours, Forensics	0	\$59,363.20	\$92,518.40
*	0833	SO WORK SUPV III	21	\$56,534.40	\$88,171.20		15	\$62,337.60	\$97,136.00
*	0832	SW PROGRAM MANAGER	22	\$59,363.20	\$92,518.40		5	\$68,702.40	\$107,078.40
*	0831	SO WK PROG ADMIN I	23	\$62,337.60	\$97,136.00	So Wk PA II	2	\$79,539.20	\$124,009.60
Currently inactive									
Quality Assurance / Program Integrity									
	0816	IN MAINTENANCE INVESTIGATOR II	15	\$42,182.40	\$65,665.60	Eligibility Investigator II	2	\$48,838.40	\$76,128.00
	0867	IM TRAINING COORDINATOR	18	\$48,838.40	\$76,128.00	Eligibility Training Coord	1	\$53,830.40	\$83,886.40
*	0807	IN MAINTENANCE PROGRAM MGR	19	\$51,292.80	\$79,913.60	Eligibility Program Mar	1	\$59,363.20	\$92,518.40
	0814	HUMAN SERVICES EVALUATOR III	20	\$53,830.40	\$83,886.40		3	\$62,337.60	\$97,136.00
	0830	STAFF DEV COORDINATOR/TRAINER	21	\$56,534.40	\$88,171.20		1	\$62,337.60	\$97,136.00
*	0832	SW PROGRAM MANAGER	22	\$59,363.20	\$92,518.40		1	\$68,702.40	\$107,078.40
Behavioral Health									
	0869	BEHAVIORAL HEALTH NAVIGATOR	21	\$56,534.40	\$88,171.20		1	\$62,337.60	\$97,136.00
	0017	BEHAVIORAL HEALTH DIRECTOR	33	\$101,504.00	\$158,204.80		1	\$111,824.80	\$174,470.40
Veterans									
	0942	VETERAN SERVICES OFFICER	17	\$46,550.40	\$72,446.40		4	\$51,292.80	\$79,913.60
	0941	VETERAN SERVICES DIRECTOR	23	\$62,337.60	\$97,136.00		1	\$65,457.60	\$102,065.60
DHS Leadership									
	0799	DEPUTY DIRECTOR	30	\$87,713.60	\$136,676.80		2	\$96,699.20	\$150,716.80
Other County Departments (impacted by Transportation)									
	0086	CUSTODIAN	6	\$27,227.20	\$42,369.60		31	\$36,441.60	\$56,742.40
	0629	GROUPS MAINTENANCE WORKER	8	\$31,824.00	\$46,779.20		10	\$36,441.60	\$56,742.40
	0087	SENIOR CUSTODIAN	10	\$33,072.00	\$51,480.00		3	\$40,185.60	\$62,649.60
	0304	MAIL CLERK/CUSTODIAN	10	\$33,072.00	\$51,480.00		1	\$40,185.60	\$62,649.60
	0628	SENIOR GROUNDS MAINTENANCE	10	\$33,072.00	\$51,480.00		0	\$40,185.60	\$62,649.60
Move from 10 to new grade only									
Move from 10 to new grade only									
Review internal equity for adjustment amount									
Review internal equity for adjustment amount									
Vacant									

TOTAL 394

Reclassifications

Position Number	Current Job Class Code Desc	Grade/Rank	Department		New Job Class Code Desc	Grade/Rank
5640022 0040	ADMINISTRATIVE SPECIALIST I	11	CHILD SUPPORT SERVICES-DSS	0048	ADMIN SPECIALIST II	13
5760004 0040	ADMINISTRATIVE SPECIALIST I	11	SENIOR SERVICES	0048	ADMIN SPECIALIST II	13
5640021 0040	ADMINISTRATIVE SPECIALIST I	11	CHILD SUPPORT SERVICES-DSS	0048	ADMIN SPECIALIST II	13
5660020 0040	ADMINISTRATIVE SPECIALIST I	11	ADULT AND FAMILY SERVICES	0048	ADMIN SPECIALIST II	13
5645051 0810	INCOME MAINT CASEWKR III	15	INCOME MAINTENANCE	0862	FAMILY SUPPORT SPECIALIST	18

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Sheriff's Office - Awarding of Service Weapon to Deputy Ken Troutman

BRIEF SUMMARY:

Investigator Ken Troutman will retire from the Cabarrus County Sheriff's Office on December 8th, 2023 after 30 years of service. It is requested that Deputy Troutman's service weapon (Sig Sauer P320, SN 58C352183) be designated surplus property and awarded to him for the price of \$1.00 upon his retirement.

REQUESTED ACTION:

Motion to declare Sig Sauer P320, SN 58C352183 surplus property and authorize disposition in accordance with the County's policy.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Chief Tessa Burchett, Cabarrus County Sheriff's Office

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Firearm Receipt
- ▣ Firearm Surplus Form

RECEIPT		DATE <u>10/2/2023</u>	No. 072959
RECEIVED FROM <u>Tessa Burchett</u>		\$ <u>1.00</u>	
<u>Sig Saver P320 SN 58035 2183</u>		DOLLARS	
<input type="radio"/> FOR RENT <u>Kenneth Trautman</u> <input type="radio"/> FOR _____			
ACCOUNT		<input checked="" type="radio"/> CASH <input type="radio"/> CHECK <input type="radio"/> MONEY ORDER <input type="radio"/> CREDIT CARD	FROM _____ TO _____ BY <u>Daniel Reel</u>
PAYMENT			
BAL. DUE			3-11



Cabarrus County Asset Transfer, Surplus, Demolition Form

Action: Retire/Sold

Date: 12/8/2023

Statute Action:

To dispose of property valued up to \$30,000

Was this asset purchased with grant funds:

No

General Statute:

GS 160A-266C

FROM

Name	Cabarrus County
Department	Sheriff's Office
Asset Number	N/A
Serial Number	58C352183
Description	Sig Sauer P320

TO

Name	Kenneth Troutman
Department	Sheriff's Office
Location	4715 Pond Landing Court, Concord, NC
Reason	Deputy Kenneth Troutman will be retiring after a full career with the Cabarrus County Sheriff's Office. Per NC GS 20-187.2, his duty weapon will be awarded to him upon retirement. \$1.00 was paid for the firearm.

Is this a Vehicle? No

Vehicle ID # N/A

Year N/A

Mileage N/A

Tag # N/A

Effective Date

IAM Director:

Date: 10-2-23

Assistant County Manager:

Date: 10-2-23

Chief Procurement Officer:

Date: 10-3-23

County Manager:

Date: 10/3/23

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Sheriff's Office - Re-appropriation of National Highway Traffic Safety Administration (NHTSA) as well as State Criminal Alien Assistance Program (SCAAP) funds from FY23 to FY24

BRIEF SUMMARY:

The Cabarrus County Sheriff's Office requests to re-appropriate funding from the 2023 NHTSA (National Highway Traffic Safety Administration) as well as SCAAP (State Criminal Alien Assistance Program) funds from FY23 to FY24. Attached are the budget amendments.

REQUESTED ACTION:

Motion to adopt budget amendments.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Chief Deputy Tessa Burchett, Cabarrus County Sheriff's Office

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Budget Amendment
- ▣ Budget Amendment
- ▣ SCAAP Backup

Date: November 20, 2023

Amount: \$15,635.00

Dept. Head: Sheriff Van W. Shaw

Department: 2110 - Sheriff's Office

☐ Internal Transfer Within Department ☐ Transfer Between Departments/Funds ☒ Supplemental Request

This budget amendment is to establish FY 2024 budget for National Highway Traffic Safety Administration Grant.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2110-9445-NHTSA	National Highway Traffic Safety Administration Grant	-	15,635.00	-	15,635.00
001	6	2110-622301-NHTSA	National Highway Traffic Safety Administration Grant	-	15,635.00	-	15,635.00



Date: November 20, 2023

Amount: \$167,965.00

Dept. Head: Sheriff Van W. Shaw

Department: 2110 - Sheriff's Office

☐ Internal Transfer Within Department

☐ Transfer Between Departments/Funds

☒ Supplemental Request

This budget amendment appropriates unspent State Alien Assistance Program (SCAAP) funds received in FY 2023 and budget the corresponding expenditure. This budget amendment also budget revenues and expenditures for SCAAP funds received in FY 2024

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2130-9853	State Criminal Alien Asst. Program (SCAAP) Reappropriation of FY 2023 Budget Expense	-	115,937	-	115,937
001	6	2130-6901	Fund Balance Appropriated	-	115,937		115,937
001	9	2130-9853	State Criminal Alien Asst. Program (SCAAP) FY 2024 Funds Received	-	52,028	-	52,028
001	6	2130-6352	State Criminal Alien Assistance Grant	-	52,028		52,028



CABARRUS COUNTY
 Sheriff's Department - Jail
 SCAAP Grant - History
 Expenditure Account - 00192130-9853
 As of 10.03.2023

FY	Date	00162130-6352 Revenue	Expenditure Encumbrance	BA Transfer Out	Reappropriated to 343	Starting in FY 2014 Match Grant	Available	Notes
2013	FY13 Activity	44,819.00	7,690.00				90,443.76	FY 14 reappropriation
2014	11/05/13	51,896.00					142,339.76	
2014	06/30/14	-				(510.58)	142,850.34	Correct SCAAP Match for Fy 2013 grant
	03/28/14	-	172.24				142,678.10	Amazon BOA CK 1089
	05/23/14	-	40.24				142,637.86	Amazon BOA CK 1095
	05/23/14	-	278.48				142,359.38	Amazon BOA CK 1095
	06/30/14	-				9,238.18	133,121.20	Match Jail Reentry Initiative Grant 2014
2015	10/07/14	43,249.00					176,370.20	
	05/27/15	-	71.67				176,298.53	Amazon BOA CK 1132
	05/27/15	-	24.23				176,274.30	Amazon BOA CK 1132
	05/27/15	-	23.06				176,251.24	Amazon BOA CK 1132
	05/27/15	-	17.98				176,233.26	Amazon BOA CK 1132
	06/30/15	-				126.21	176,107.05	Match Jail Reentry Initiative Grant 2014 (complete)
2016	10/19/15	30,108.00					206,215.05	(see Jail Reentry calculation spreadsheet)
2016	01/19/16	-	23.40	47,000.00		-	159,191.65	Cont to CPF Detention Center Security Cameras - \$47,000 to 34392110-9342-CAM
2017	07/01/16	29,582.00	4,767.00	12,932.00	60,000.00		111,074.65	Cont to CPF Detention Center Security Cameras - \$12,932 and \$60,000 TO 34392110-9860-EQUIP
2018	07/01/17	-	-	-	-	-	111,074.65	FY 18 Reappropriation
2018	11/17/17	-	28,937.92	-	-	-	82,136.73	Check #867363
2018	06/30/18	-	15,444.92	-	-	-	66,691.81	Check #867363
2018	06/30/18	-	15,444.92	-	-	-	51,246.89	FY 19 Reappropriation
2019	08/21/18	-	195.20	-	-	-	51,051.69	
2019	01/09/19	32,951.00	-	-	60,000.00	-	24,002.69	34392110-9342-CAM
2020	11/20/19	35,677.00					59,679.69	
2020	01/22/20	45,397.00					105,076.69	reappropriated in FY 21 - budgeted in account number 00192130-9853
2021	01/28/21			25,000.00			80,076.69	Jail Cameras
2022	10/05/21		7,500.00				72,576.69	Scanning Software
2022	12/13/21		61,915.87				10,660.82	Timekeeping Systems
2022	05/11/22		2,925.00				7,735.82	Project Mgmt Services
2023	08/03/22	47,448.00					55,183.82	SCAAP Grt - FY21 Activity
2023	03/01/23	60,753.00					115,936.82	SCAAP Grt - FY22 Activity
2024	09/15/23	52,028.00					167,964.82	SCAAP Grt - FY23 Activity

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Tax Administration - Refund and Release Reports – October 2023

BRIEF SUMMARY:

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

REQUESTED ACTION:

Motion to approve the October 2023 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

M. David Thrift, Tax Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Release Refund Summary
- ▣ Release Refund Detail
- ▣ NCVTS Report

Summary of Releases and Refunds for the Month Of October 2023

RELEASES FOR THE MONTH OF: OCTOBER 2023

\$81,116.70

BREAKDOWN OF RELEASES:

COUNTY	\$31,787.75
CITY OF CONCORD	\$35,774.50
CITY OF KANNAPOLIS	\$2,746.08
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$8.12
TOWN OF HARRISBURG	\$2,326.54
TOWN OF MIDLAND	\$154.40
TOWN OF MT. PLEASANT	\$0.00
TOWN OF HUNTERSVILLE	\$276.20
ALLEN F/D	\$2,933.82
COLD WATER F/D	\$69.10
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$798.59
GEORGEVILLE F/D	\$3.05
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$192.96
JACKSON PARK F/D	\$4.51
MIDLAND F/D	\$0.00
MT MITCHELL F/D	\$51.70
MT PLEASANT F/D	\$1.69
NORTHEAST F/D	\$0.00
ODELL F/D	\$155.75
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$3,831.94

REFUNDS FOR THE MONTH OF: OCTOBER 2023

\$18,633.27

BREAKDOWN OF REFUNDS:

COUNTY	\$11,294.39
CITY OF CONCORD	\$7,286.02
CITY OF KANNAPOLIS	\$52.86
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

OCTOBER 2023 RELEASE REPORT

Name	Bill#	Reason	District	Amount
ALLEN JAMES MICHAEL	2023-12110	TAX CODE/JURISDICTION CORRECTION;	C PEN FEE	12.79
ALLEN JAMES MICHAEL	2023-12110	TAX CODE/JURISDICTION CORRECTION;	CI01PEN FEE	7.52
ALLEN JAMES MICHAEL	2023-12110	TAX CODE/JURISDICTION CORRECTION;	C ADVLTAX	127.87
ALLEN JAMES MICHAEL	2023-12110	TAX CODE/JURISDICTION CORRECTION;	CI01ADVLTX	75.17
BEAVER SANDRA L	2023-18092	G.S. 105-322 BOER FOR LATE EXCLUSION	C ADVLTAX	760.57
BEAVER SANDRA L	2023-18092	G.S. 105-322 BOER FOR LATE EXCLUSION	FR04ADVLTX	113.06
BEC EMIL	2023-18107	RELEASE/REFUND PER ANNEX ORD #2023-	FR11ADVLTX	28.99
BLACK ANNIE H	2023-19603	G.S. 105-322 BOER FOR LATE EXCLUSION	C ADVLTAX	444.15
BLACK ANNIE H	2023-19603	G.S. 105-322 BOER FOR LATE EXCLUSION	FR07ADVLTX	90.03
CARRAWAY BARBARA	2023-26593	G.S. 105-322 BOER FOR LATE EXCLUSION	C ADVLTAX	528.58
CARRAWAY BARBARA	2023-26593	G.S. 105-322 BOER FOR LATE EXCLUSION	CI04ADVLTX	450.01
CHURCH PEGGY DIXON	2023-29001	G.S. 105-322 BOER FOR LATE EXCLUSION	C ADVLTAX	639.21
CHURCH PEGGY DIXON	2023-29001	G.S. 105-322 BOER FOR LATE EXCLUSION	FR03ADVLTX	69.10
COPPERFIELD INC	2023-31561	PER ANNEXATION ORDINANCE #23-94,	FR20ADVLTX	3769.35
CORRELL DORIS H	2023-31735	G.S. 105-322 BOER FOR LATE EXCLUSION	C ADVLTAX	482.55
CORRELL DORIS H	2023-31735	G.S. 105-322 BOER FOR LATE EXCLUSION	CI04ADVLTX	410.82
CRASH CHAMPTIONS LLC	2023-32404	DUPLICATE TAXATION, 105-381	C PEN FEE	207.24
CRASH CHAMPTIONS LLC	2023-32404	DUPLICATE TAXATION, 105-381	CI01PEN FEE	121.83
CRASH CHAMPTIONS LLC	2023-32404	DUPLICATE TAXATION, 105-381	C ADVLTAX	2072.44
CRASH CHAMPTIONS LLC	2023-32404	DUPLICATE TAXATION, 105-381	CI01ADVLTX	1218.26
CTS Metrolina LLC	2023-33272	DUPLICATE TAXATION, NCGS 105-381,	C ADVLTAX	598.70
CTS Metrolina LLC	2023-33272	DUPLICATE TAXATION, NCGS 105-381,	CI02ADVLTX	388.35
CUNNINGHAM DARRICK DEWAYNE	2023-504528	TAX CODE JURISDICTION CORRECTION;105-	C ADVLTAX	234.31
CUNNINGHAM DARRICK DEWAYNE	2023-504528	TAX CODE JURISDICTION CORRECTION;105-	CI01ADVLTX	137.74
DAS ANUJ	2024-500556	105-381 JURISDICTION CORRECTION	C ADVLTAX	244.35
DAS ANUJ	2024-500556	105-381 JURISDICTION CORRECTION	CI02ADVLTX	158.50
DEAL BRADLEY C	2023-35124	INCORRECT PARTIES BEING BILLED	C PEN FEE	1.32
DEAL BRADLEY C	2023-35124	INCORRECT PARTIES BEING BILLED	FR13PEN FEE	0.16
DEAL BRADLEY C	2023-35124	INCORRECT PARTIES BEING BILLED	C ADVLTAX	13.17
DEAL BRADLEY C	2023-35124	INCORRECT PARTIES BEING BILLED	FR13ADVLTX	1.64
DEAL BRADLEY C	2021-34479	INCORRECT PARTIES BEING BILLED	C PEN FEE	0.96
DEAL BRADLEY C	2021-34479	INCORRECT PARTIES BEING BILLED	FR16PEN FEE	0.15
DEAL BRADLEY C	2021-34479	INCORRECT PARTIES BEING BILLED	C ADVLTAX	9.64
DEAL BRADLEY C	2021-34479	INCORRECT PARTIES BEING BILLED	FR16ADVLTX	1.54
DEAL BRADLEY C	2022-34798	INCORRECT PARTIES BEING BILLED	C PEN FEE	0.92
DEAL BRADLEY C	2022-34798	INCORRECT PARTIES BEING BILLED	FR13PEN FEE	0.11
DEAL BRADLEY C	2022-34798	INCORRECT PARTIES BEING BILLED	C ADVLTAX	9.16
DEAL BRADLEY C	2022-34798	INCORRECT PARTIES BEING BILLED	FR13ADVLTX	1.14
DELGADO ROBERTO	2023-35509	105-381 - DUPLICATE TAXATION	C ADVLTAX	14.80
DELGADO ROBERTO	2023-35509	105-381 - DUPLICATE TAXATION	CI04ADVLTX	12.60
DEP SERVICES LLC	2023-35913	VOIDED DUE TO PARTIAL REFUND	C ADVLTAX	7178.00
DEP SERVICES LLC	2023-35913	VOIDED DUE TO PARTIAL REFUND	CI02ADVLTX	4656.00
EASTERLING ANGELA MILLER	2023-38239	G.S. 105-322 BOER FOR LATE EXCLUSION	C ADVLTAX	434.82
EASTERLING ANGELA MILLER	2023-38239	G.S. 105-322 BOER FOR LATE EXCLUSION	FR07ADVLTX	88.14
FIRST CITIZENS BANK	2023-41440	CLERICAL ERROR/ILLEGAL TAX; 105-381	C ADVLTAX	504.48
FIRST CITIZENS BANK	2023-41440	CLERICAL ERROR/ILLEGAL TAX; 105-381	CI02ADVLTX	327.23
FIRST CITIZENS BANK	2023-1336	CLERICAL ERROR/ILLEGAL TAX; 105-381	C ADVLTAX	307.91
FIRST CITIZENS BANK	2023-1336	CLERICAL ERROR/ILLEGAL TAX; 105-381	CI02ADVLTX	199.73
FIRST CITIZENS BANK	2023-41438	CLERICAL ERROR/ILLEGAL TAX; 105-381	C ADVLTAX	420.90
FIRST CITIZENS BANK	2023-41438	CLERICAL ERROR/ILLEGAL TAX; 105-381	CI04ADVLTX	358.33
FIRST CITIZENS BANK	2023-41441	CLERICAL ERROR/ILLEGAL TAX; 105-381	C ADVLTAX	5909.57
FIRST CITIZENS BANK	2023-41441	CLERICAL ERROR/ILLEGAL TAX; 105-381	FR14ADVLTX	798.59
FONVILLE MEGAN LEEANN	2024-500656	TAX CODE/JURISDICTION CORRECTION;	C ADVLTAX	203.65
FONVILLE MEGAN LEEANN	2024-500656	TAX CODE/JURISDICTION CORRECTION;	CI02ADVLTX	132.09
HILL JOY LYNN	2023-53865	DUPLICATE TAXATION: 105-381	C ADVLTAX	288.16
HILL JOY LYNN	2023-53865	DUPLICATE TAXATION: 105-381	FR20ADVLTX	54.52
HILL JOY LYNN	2023-53866	105381 release late penalty	C PEN FEE	42.66
HILL JOY LYNN	2023-53866	105381 release late penalty	FR20PEN FEE	8.07
HOA RESTAURANT GROUP LLC	2023-54372	RELEASE LATE LIST PENALTY: 105-381	C PEN FEE	204.67
HOA RESTAURANT GROUP LLC	2023-54372	RELEASE LATE LIST PENALTY: 105-381	CI02PEN FEE	132.76
JONES JAMES T JR	2023-59888	clerical error/illegal tax 105381	C ADVLTAX	443.04
JONES JAMES T JR	2023-59888	clerical error/illegal tax 105381	CI02ADVLTX	287.38
K2 TOWERS II LLC	2023-5032	NAME CHANGE, 105-381	C ADVLTAX	1161.27
K2 TOWERS II LLC	2023-5032	NAME CHANGE, 105-381	CI08ADVLTX	276.20
KARASEK CHRISTOPHER J	2019-58345	PROPERTY SOLD 105-381	C PEN FEE	2.24
KARASEK CHRISTOPHER J	2019-58345	PROPERTY SOLD 105-381	FR07PEN FEE	0.46
KARASEK CHRISTOPHER J	2019-58345	PROPERTY SOLD 105-381	C ADVLTAX	22.42
KARASEK CHRISTOPHER J	2019-58345	PROPERTY SOLD 105-381	FR07ADVLTX	4.55
KARASEK CHRISTOPHER J	2020-58789	PROPERTY SOLD 105-381	C PEN FEE	2.25
KARASEK CHRISTOPHER J	2020-58789	PROPERTY SOLD 105-381	FR07PEN FEE	0.46
KARASEK CHRISTOPHER J	2020-58789	PROPERTY SOLD 105-381	C ADVLTAX	22.50
KARASEK CHRISTOPHER J	2020-58789	PROPERTY SOLD 105-381	FR07ADVLTX	4.56
KARASEK CHRISTOPHER J	2021-59212	PROPERTY SOLD 105-381	C PEN FEE	2.14
KARASEK CHRISTOPHER J	2021-59212	PROPERTY SOLD 105-381	FR07PEN FEE	0.43
KARASEK CHRISTOPHER J	2021-59212	PROPERTY SOLD 105-381	C ADVLTAX	21.37
KARASEK CHRISTOPHER J	2021-59212	PROPERTY SOLD 105-381	FR07ADVLTX	4.33
LAZENBY JOYCE HELMS	2023-65146	G.S. 105-322 BOER FOR LATE EXCLUSION	C ADVLTAX	406.93
LAZENBY JOYCE HELMS	2023-65146	G.S. 105-322 BOER FOR LATE EXCLUSION	CI04ADVLTX	346.44
LEFLER RICHARD LEE	2023-65587	G.S. 105-322 BOER FOR LATE EXCLUSION	C ADVLTAX	278.46
LEFLER RICHARD LEE	2023-65587	G.S. 105-322 BOER FOR LATE EXCLUSION	CI04ADVLTX	237.07
LIDL US OPERATIONS LLC	2023-66184	INFORMAL VALUE APPEAL, NCGS 105-317,	C ADVLTAX	2233.64
LIDL US OPERATIONS LLC	2023-66184	INFORMAL VALUE APPEAL, NCGS 105-317,	CI02ADVLTX	1448.85
MAILLARD CHRISTOPHER AARON	2023-500582	105-381 TAX CODE JURISDICTION	C ADVLTAX	156.86
MAILLARD CHRISTOPHER AARON	2023-500582	105-381 TAX CODE JURISDICTION	CI04ADVLTX	133.54
MARQUEZ RINA ELIZABETH	2023-69942	105-381 - NON-OWNERSHIP -	C PEN FEE	2.90
MARQUEZ RINA ELIZABETH	2023-69942	105-381 - NON-OWNERSHIP -	CI04PEN FEE	2.47
MARQUEZ RINA ELIZABETH	2023-69942	105-381 - NON-OWNERSHIP -	C ADVLTAX	28.96
MARQUEZ RINA ELIZABETH	2023-69942	105-381 - NON-OWNERSHIP -	CI04ADVLTX	24.65
MORRIS WANDA D	2023-76919	G.S. 105-322 BOER FOR LATE EXCLUSION	C ADVLTAX	519.33
MORRIS WANDA D	2023-76919	G.S. 105-322 BOER FOR LATE EXCLUSION	CI06ADVLTX	154.40
NEWMAN KEVIN EARL	2023-504716	105-381, TAX CODE /JURISDICTION	C ADVLTAX	359.94
NEWMAN KEVIN EARL	2023-504716	105-381, TAX CODE /JURISDICTION	CI02ADVLTX	233.47

NIKSTENAS VILIUS WILLIAM	2023-80061	G.S. 105-322 BOER FOR LATE EXCLUSION	C ADVLTAX	773.74
NIKSTENAS VILIUS WILLIAM	2023-80061	G.S. 105-322 BOER FOR LATE EXCLUSION	FR11ADVL TAX	88.88
OSTRANDER ALLAN W & BARBARA	2023-81744	105-381. DUPLICATE TAXATION	C ADVLTAX	12.49
OSTRANDER ALLAN W & BARBARA	2023-81744	105-381. DUPLICATE TAXATION	FR02ADVL TAX	2.36
OSTRANDER ALLAN WAYNE	2024-500607	105-381. DUPLICATE TAXATION	C ADVLTAX	11.38
OSTRANDER ALLAN WAYNE	2024-500607	105-381. DUPLICATE TAXATION	FR02ADVL TAX	2.15
OSTRANDER ALLAN WAYNE	2024-500607		C ADVLTAX	-11.38
OSTRANDER ALLAN WAYNE	2024-500607		FR02ADVL TAX	-2.15
OSTRANDER ALLAN WAYNE	2024-500607	105381 duplicate tax	C ADVLTAX	11.38
OSTRANDER ALLAN WAYNE	2024-500607	105381 duplicate tax	FR02ADVL TAX	2.15
PETERSON GUNNAR BRADFORD	2023-505741	105385 TAX JURISDICTION	C ADVLTAX	317.93
PETERSON GUNNAR BRADFORD	2023-505741	105385 TAX JURISDICTION	CI01ADVL TAX	186.89
PETERSON GUNNAR BRADFORD	2023-505675	105385 TAX JURISDICTION	C ADVLTAX	546.51
PETERSON GUNNAR BRADFORD	2023-505675	105385 TAX JURISDICTION	CI01ADVL TAX	321.26
PRETLOW NICOLE ANN	2024-500623	TAX CODE/JURISDICTION CORRECTION;	C ADVLTAX	203.62
PRETLOW NICOLE ANN	2024-500623	TAX CODE/JURISDICTION CORRECTION;	CI04ADVL TAX	173.35
RIDENOW POWERSPORTS CONCORD	2023-90886	RELEASE/REFUND FOR INFORMAL VALUE	C PEN FEE	100.07
RIDENOW POWERSPORTS CONCORD	2023-90886	RELEASE/REFUND FOR INFORMAL VALUE	CI02PEN FEE	64.91
RIDENOW POWERSPORTS CONCORD	2023-90886	RELEASE/REFUND FOR INFORMAL VALUE	C ADVLTAX	1000.66
RIDENOW POWERSPORTS CONCORD	2023-90886	RELEASE/REFUND FOR INFORMAL VALUE	CI02ADVL TAX	649.08
SERRANTONIO REGINA TRUSTEE	2020-91617	RELEASE/REFUND; PER CTY OF CONCORD	FR04ADVL TAX	1410.38
SERRANTONIO REGINA TRUSTEE	2021-92418	REL/REF: PER CTY OF CONCORD ORD 17-	FR04ADVL TAX	1410.38
SERRANTONIO REGINA TRUSTEE	2023-1377	Full Release - PER REVAL	CI02ADVL TAX	9026.40
SERRANTONIO REGINA TRUSTEE	2023-1378	Full Release= Per REVAL	CI02ADVL TAX	9026.40
SERRANTONIO REGINA TRUSTEE	2023-1379	Full Release per REVAL	CI02ADVL TAX	9026.40
SHEETS JOSEPH M JR ESTATE	2023-97271	CORRECTION OF TAX BILL. PROPERTY WAS	C ADVLTAX	701.00
SHEETS JOSEPH M JR ESTATE	2023-97271		C ADVLTAX	-701.00
SHEETS JOSEPH M JR ESTATE	2023-97271	CORRECTION OF TAX BILL. PROPERTY WAS	CI04ADVL TAX	596.80
STEELE TAMARA R	2023-102245	G.S. 105-322 BOER FOR LATE EXCLUSION	C ADVLTAX	382.54
STEELE TAMARA R	2023-102245	G.S. 105-322 BOER FOR LATE EXCLUSION	FR09ADVL TAX	51.70
STELLMACHER CHRISTOPHER	2023-500757	105381 TAX JURISDICTION	C ADVLTAX	232.33
STELLMACHER CHRISTOPHER	2023-500757	105381 TAX JURISDICTION	FR11ADVL TAX	21.35
STELLMACHER CHRISTOPHER	2023-500989	105381 TAX JURISDICTION	C ADVLTAX	179.88
STELLMACHER CHRISTOPHER	2023-500989	105381 TAX JURISDICTION	FR11ADVL TAX	16.53
WILLIAMS RAHMAN ADAM	2023-505451	105381 TAX JURISDICTION.	C ADVLTAX	438.67
WILLIAMS RAHMAN ADAM	2023-505451	105381 TAX JURISDICTION.	CI01ADVL TAX	257.87
WORLD OF HEMP LLC	2023-115884	BUSINESS CLOSED; 105-381	C PEN FEE	2.38
WORLD OF HEMP LLC	2023-115884	BUSINESS CLOSED; 105-381	CI02PEN FEE	1.54
WORLD OF HEMP LLC	2023-115884	BUSINESS CLOSED; 105-381	CI02PEN FEE	0.74
WORLD OF HEMP LLC	2023-115884	BUSINESS CLOSED; 105-381	C ADVLTAX	23.75
WORLD OF HEMP LLC	2023-115884	BUSINESS CLOSED; 105-381	CI02ADVL TAX	15.41
WORLD OF HEMP LLC	2023-115884	BUSINESS CLOSED; 105-381	CI02ADVL TAX	7.38



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 11/3/2023 9:02:33 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ALT, STEVEN SCOTT	ALT, STEVEN SCOTT	ALT, SABRA LYN	2809 POLSON DR.		KISSIMMEE, FL 34758	Proration	0047372483	FMV7670	PENDING	195231632	Refund Generated due to proration on Bill #0047372483-2022-0000-00	Reg. Out of state	10/23/2023	C ADVL	Tax	(\$34.18)	\$0.00	(\$34.18)
														FR04ADVL	Tax	(\$4.15)	\$0.00	(\$4.15)
																		\$38.33
ARIAS CASTELLANO, MARIO ENRIQUE	ARIAS CASTELLANO, MARIO ENRIQUE		7885 WATERWAY DR NW	APT 305	CONCORD, NC 28027	Proration	0073051708	KFX4513	PENDING	291589830	Refund Generated due to proration on Bill #0073051708-2022-0000-00	Annual Tag	10/05/2023	C ADVL	Tax	(\$504.53)	\$0.00	(\$504.53)
														CI02ADVL	Tax	(\$327.26)	\$0.00	(\$327.26)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																		\$831.79
ASBERRY, DONALD EUGENE	ASBERRY, DONALD EUGENE	ASBERRY, PATTIE HODGE	495 VILLA ST		KANNAPOLIS, NC 28083	Proration	0059401627	6W5080	PENDING	292626399	Refund Generated due to proration on Bill #0059401627-2022-0000-00	Vehicle Sold	10/20/2023	C ADVL	Tax	(\$88.12)	\$0.00	(\$88.12)
														CI04ADVL	Tax	(\$75.02)	\$0.00	(\$75.02)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																		\$163.14
BACCHUS, VISHKUMAR	BACCHUS, VISHKUMAR	WASHINGTON, NANCY	712 NANNYBERRY LN		CONCORD, NC 28025	Proration	0070731221	HJD8360	PENDING	292340154	Refund Generated due to proration on Bill #0070731221-2022-0000-00	Vehicle Totalled	10/16/2023	C ADVL	Tax	(\$155.17)	\$0.00	(\$155.17)
														CI02ADVL	Tax	(\$100.66)	\$0.00	(\$100.66)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																		\$255.83
BADDAM, VIKRAMREDDY	BADDAM, VIKRAMREDDY		9665 WHITE CHAPEL DR NW		CONCORD, NC 28027	Proration	0067890571	PDN3298	PENDING	291674352	Refund Generated due to proration on Bill #0067890571-2022-0000-00	Vehicle Totalled	10/06/2023	C ADVL	Tax	(\$63.64)	\$0.00	(\$63.64)
														CI02ADVL	Tax	(\$41.28)	\$0.00	(\$41.28)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																		\$104.92
BARBEE, MICHAEL CRAIG	BARBEE, MICHAEL CRAIG		9605 BETHEL CHURCH RD		MIDLAND, NC 28107	Proration	0064698651	HAV1663	PENDING	195310052	Refund Generated due to proration on Bill #0064698651-2022-0000-00	Processed in error	10/25/2023	C ADVL	Tax	(\$141.30)	\$0.00	(\$141.30)
														FR14ADVL	Tax	(\$19.09)	\$0.00	(\$19.09)
																		\$160.39
BARNES, ROBERT LEE	BARNES, ROBERT LEE		223 CANVASBACK CT SE		CONCORD, NC 28025	Proration	0060387338	RCN6185	PENDING	292138875	Refund Generated due to proration on Bill #0060387338-2022-0000-00	Vehicle Sold	10/13/2023	C ADVL	Tax	(\$30.47)	\$0.00	(\$30.47)
														CI02ADVL	Tax	(\$19.77)	\$0.00	(\$19.77)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																		\$50.24
BASS, KIMBERLY APRIL	BASS, KIMBERLY APRIL	BASS, RONALD CHRISTOPHER	5871 CRIMSON OAK CT		HARRISBURG, NC 28075	Proration	0073691293	KKA5624	PENDING	194585312	Refund Generated due to proration on Bill #0073691293-2022-0000-00	Vehicle Totalled	10/09/2023	C ADVL	Tax	(\$194.02)	\$0.00	(\$194.02)
														CI01ADVL	Tax	(\$114.06)	\$0.00	(\$114.06)
																		\$308.08
BAXTER, WILLIAM TRAVIS	BAXTER, WILLIAM TRAVIS		2853 NELLIE BEAVER RD		MT PLEASANT, NC 28124	Adjustment < \$100	0074507951	KBX5159	PENDING	389298648	Refund Generated due to adjustment on Bill #0074507951-2022-0000-00	Situs error	10/11/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$10.99)	\$0.00	(\$10.99)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR16ADVL	Tax	\$2.70	\$0.00	\$2.70
																		\$38.29
BAXTER, WILLIAM TRAVIS	BAXTER, WILLIAM TRAVIS		2853 NELLIE BEAVER RD		MOUNT PLEASANT, NC 28124	Adjustment < \$100	0064270077	TJC6901	PENDING	389298956	Refund Generated due to adjustment on Bill #0064270077-2021-0000-00	Situs error	10/11/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$3.94)	\$0.00	(\$3.94)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR16ADVL	Tax	\$0.97	\$0.00	\$0.97
																		\$32.97
BAXTER, WILLIAM TRAVIS	BAXTER, WILLIAM TRAVIS		2853 NELLIE BEAVER RD		MT PLEASANT, NC 28124	Adjustment < \$100	0074509105	FBN8651	PENDING	389298964	Refund Generated due to adjustment on Bill #0074509105-2022-0000-00	Situs error	10/11/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$57.02)	\$0.00	(\$57.02)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR16ADVL	Tax	\$14.02	\$0.00	\$14.02
																		\$73.00
BAXTER, WILLIAM TRAVIS	BAXTER, WILLIAM TRAVIS		2853 NELLIE BEAVER RD		MOUNT PLEASANT, NC 28124	Adjustment < \$100	0064395071	JJF7864	PENDING	389298980	Refund Generated due to adjustment on Bill #0064395071-2021-0000-00	Situs error	10/11/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$12.77)	\$0.00	(\$12.77)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR16ADVL	Tax	\$3.14	\$0.00	\$3.14
																		\$39.63
BAXTER, WILLIAM TRAVIS	BAXTER, WILLIAM TRAVIS		2853 NELLIE BEAVER RD		MT PLEASANT, NC 28124	Adjustment < \$100	0074153481	5E4414	PENDING	389298988	Refund Generated due to adjustment on Bill #0074153481-2022-0000-00	Situs error	10/11/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$1.68)	\$0.00	(\$1.68)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR16ADVL	Tax	\$0.41	\$0.00	\$0.41
																		\$31.27
BAXTER, WILLIAM TRAVIS	BAXTER, WILLIAM TRAVIS		2853 NELLIE BEAVER RD		MT PLEASANT, NC 28124	Adjustment < \$100	0070968455	KEP9344	PENDING	389298992	Refund Generated due to adjustment on Bill #0070968455-2022-0000-00	Situs error	10/11/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$2.40)	\$0.00	(\$2.40)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR16ADVL	Tax	\$0.59	\$0.00	\$0.59
																		\$31.81
BAXTER, WILLIAM TRAVIS	BAXTER, WILLIAM TRAVIS		2853 NELLIE BEAVER RD		MOUNT PLEASANT, NC 28124	Adjustment < \$100	0065361359	JMU5704	PENDING	389298996	Refund Generated due to adjustment on Bill #0065361359-2021-0000-00	Situs error	10/11/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$6.29)	\$0.00	(\$6.29)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR16ADVL	Tax	\$1.55	\$0.00	\$1.55
																		\$34.74
BENFIELD, DANIEL MARK	BENFIELD, DANIEL MARK		367 SUNSET DR SE		CONCORD, NC 28025	Proration	0071250512	KBW8382	PENDING	293431221	Refund Generated due to proration on Bill #0071250512-2022-0000-00	Vehicle Sold	10/30/2023	C ADVL	Tax	(\$29.41)	\$0.00	(\$29.41)
														CI02ADVL	Tax	(\$19.08)	\$0.00	(\$19.08)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 11/3/2023 9:02:33 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
											#0071250512-2022-2022-0000-00			Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
BOBZIN, DARRYL JAY	BOBZIN, DARRYL JAY		1811 BRANTLEY RD		KANNAPOLIS, NC 28083	Proration	0018018709	CALIGT	PENDING	293168487	Refund Generated due to proration on Bill #0018018709-2022-2022-0000-00	Vehicle Sold	10/27/2023	C ADVL	Tax	(\$32.52)	\$0.00	(\$32.52)
														Ci04ADVL	Tax	(\$27.69)	\$0.00	(\$27.69)
														Ci04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$60.21
BOLISSETTY, SANTOSH	BOLISSETTY, SANTOSH		7320 HAGEN CT	APT 1708	CHARLOTTE, NC 28262	Proration	0071408188	JCY7510	PENDING	293431143	Refund Generated due to proration on Bill #0071408188-2022-2022-0000-00	Vehicle Sold	10/30/2023	C ADVL	Tax	(\$67.08)	\$0.00	(\$67.08)
														Ci02ADVL	Tax	(\$43.51)	\$0.00	(\$43.51)
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$110.59
BURACK, JOSHUA	BURACK, JOSHUA		1325 SANDY BOTTOM DR NW		CONCORD, NC 28027	Proration	0063359922	8J9311	PENDING	291590091	Refund Generated due to proration on Bill #0063359922-2023-2023-0000-00	Vehicle Sold	10/05/2023	C ADVL	Tax	(\$166.06)	\$0.00	(\$166.06)
														Ci02ADVL	Tax	(\$107.71)	\$0.00	(\$107.71)
														Ci02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																	Refund	\$303.77
CLAY, CARLA MCGUIRE	CLAY, CARLA MCGUIRE		417 CHANNING CIR NW		CONCORD, NC 28027	Proration	0072717548	EEZ8289	PENDING	292965558	Refund Generated due to proration on Bill #0072717548-2022-2022-0000-00	Vehicle Sold	10/25/2023	C ADVL	Tax	(\$30.12)	\$0.00	(\$30.12)
														Ci02ADVL	Tax	(\$19.53)	\$0.00	(\$19.53)
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$49.65
CLAY, DEBRAH JORDAN	CLAY, DEBRAH JORDAN		230 PALASIDE DR NE		CONCORD, NC 28025	Proration	0066813273	TJE2599	PENDING	293069901	Refund Generated due to proration on Bill #0066813273-2022-2022-0000-00	Vehicle Sold	10/26/2023	C ADVL	Tax	(\$20.49)	\$0.00	(\$20.49)
														Ci02ADVL	Tax	(\$13.29)	\$0.00	(\$13.29)
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$33.78
CLAY, FORREST DEAN	CLAY, FORREST DEAN	CLAY, DEBRAH JORDAN	230 PALASIDE DR NE		CONCORD, NC 28025	Proration	0068744618	AM1575	PENDING	293069898	Refund Generated due to proration on Bill #0068744618-2022-2022-0000-00	Vehicle Sold	10/26/2023	C ADVL	Tax	(\$15.33)	\$0.00	(\$15.33)
														Ci02ADVL	Tax	(\$9.95)	\$0.00	(\$9.95)
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$25.28
COBB, MICHAEL RAY	COBB, MICHAEL RAY		84 WHITE ST SW		CONCORD, NC 28027	Proration	0059196693	JCA6336	PENDING	292340337	Refund Generated due to proration on Bill #0059196693-2022-2022-0000-00	Vehicle Sold	10/16/2023	C ADVL	Tax	(\$54.76)	\$0.00	(\$54.76)
														Ci02ADVL	Tax	(\$35.52)	\$0.00	(\$35.52)
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$90.28
COBB, MICHAEL RAY	COBB, MICHAEL RAY		84 WHITE ST SW		CONCORD, NC 28027	Proration	0069574893	JMD4490	PENDING	292340388	Refund Generated due to proration on Bill #0069574893-2022-2022-0000-00	Vehicle Sold	10/16/2023	C ADVL	Tax	(\$57.52)	\$0.00	(\$57.52)
														Ci02ADVL	Tax	(\$37.31)	\$0.00	(\$37.31)
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$94.83
COLEMAN, GINA GRAY	COLEMAN, GINA GRAY	COLEMAN, LOREN ASHLEY	PO BOX 818		MOUNT PLEASANT, NC 28124	Adjustment < \$100	0010032118	CCJ4174	PENDING	390892412	Refund Generated due to adjustment on Bill #0010032118-2023-2023-0000	Situs error	10/27/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														Ci04ADVL	Tax	(\$40.64)	\$0.00	(\$40.64)
														Ci04ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR15ADVL	Tax	\$8.19	\$0.00	\$8.19
CONNARN, LINDA ANN	CONNARN, LINDA ANN		500 STARMOUNT PARK BLVD	APT 516	CONCORD, NC 28027	Proration	0069793444	HJC7773	PENDING	292340193	Refund Generated due to proration on Bill #0069793444-2022-2022-0000-00	Vehicle Totalled	10/16/2023	C ADVL	Tax	(\$105.45)	\$0.00	(\$105.45)
														Ci04ADVL	Tax	(\$89.77)	\$0.00	(\$89.77)
														Ci04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$195.22
COOK, ORLANDO LAMONT	COOK, ORLANDO LAMONT		720 YVONNE DR SW		CONCORD, NC 28027	Proration	0070490604	KEM9782	PENDING	292445181	Refund Generated due to proration on Bill #0070490604-2022-2022-0000-00	Vehicle Sold	10/18/2023	C ADVL	Tax	(\$83.86)	\$0.00	(\$83.86)
														Ci02ADVL	Tax	(\$54.40)	\$0.00	(\$54.40)
														Ci02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$138.26
CORDON GUZMAN, NIDIA	CORDON GUZMAN, NIDIA		13131 PLAZA ROAD EXT		CHARLOTTE, NC 28215	Adjustment < \$100	0074636223	KCV2875	PENDING	389169752	Refund Generated due to adjustment on Bill #0074636223-2023-2023-0000	Situs error	10/09/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														Ci02ADVL	Tax	(\$99.55)	\$0.00	(\$99.55)
														Ci02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR07ADVL	Tax	\$31.11	\$0.00	\$31.11
COYLE, RITA AVA	COYLE, RITA AVA	COYLE, EDWARD WILLIAM	8617 SAVANNAH RD		HARRISBURG, NC 28075	Proration	0062660838	DBR8198	PENDING	195231222	Refund Generated due to proration on Bill #0062660838-2022-2022-0000-00	Vehicle Sold	10/23/2023	C ADVL	Tax	(\$13.97)	\$0.00	(\$13.97)
														Ci01ADVL	Tax	(\$8.21)	\$0.00	(\$8.21)
																	Refund	\$22.18
														C ADVL	Tax	(\$70.30)	\$0.00	(\$70.30)
CRAFT, REX RANFORD	CRAFT, REX RANFORD	CRAFT, SHARON TERRY	2802 ALLENDALE CT		CONCORD, NC 28025	Adjustment < \$100	0074795037	92910	PENDING	195379954	Refund Generated due to adjustment on Bill #0074795037-2023-2023-0000	Adjustment	10/26/2023	C ADVL	Tax	(\$70.30)	\$0.00	(\$70.30)
														FR04ADVL	Tax	(\$10.45)	\$0.00	(\$10.45)
																	Refund	\$80.75
														C ADVL	Tax	(\$4.38)	\$0.00	(\$4.38)
CRAFT, SHARON TERRY	CRAFT, SHARON TERRY	CRAFT, REX RANFORD	2802 ALLENDALE CT		CONCORD, NC 28025	Proration	0034330492	EFD1653	PENDING	194893702	Refund Generated due to proration on Bill #0034330492-2022-2022-0000-00	Vehicle Sold	10/16/2023	C ADVL	Tax	(\$4.38)	\$0.00	(\$4.38)
														FR04ADVL	Tax	(\$0.53)	\$0.00	(\$0.53)
																	Refund	\$4.91
														C ADVL	Tax	(\$67.59)	\$0.00	(\$67.59)
DAVIS, JOHN CHRISTOPHER	DAVIS, JOHN CHRISTOPHER		9155 MARASOL LN		CONCORD, NC 28027	Proration	0061531181	TFE1386	PENDING	291590046	Refund Generated due to proration on Bill #0061531181-2022-2022-0000-00	Vehicle Sold	10/05/2023	Ci04ADVL	Tax	(\$57.54)	\$0.00	(\$57.54)
														Ci04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$125.13
														C ADVL	Tax	(\$105.75)	\$0.00	(\$105.75)
DOSHI, PARUL	DOSHI, PARUL		9917 VIOLET		CONCORD, NC	Proration	0061856326	FBK3738	PENDING	291386046	Refund Generated due to	Vehicle Sold	10/03/2023	C ADVL	Tax	(\$105.75)	\$0.00	(\$105.75)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 11/3/2023 9:02:33 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
			CANNON DR NW		28027						to proration on Bill #0061856326-2023-2023-0000-00			CI02ADVL	Tax	(\$68.59)	\$0.00	(\$68.59)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																	Refund	\$204.34
DOWNING, ANTHONY WAYNE JR	DOWNING, ANTHONY WAYNE JR		7429 BOULAIDE ST SW		CONCORD, NC 28025	Proration	0068770311	JHK5115	PENDING	292965318	Refund Generated due to proration on Bill #0068770311-2022-2022-0000-00	Vehicle Sold	10/25/2023	C ADVL	Tax	(\$75.17)	(\$3.76)	(\$78.93)
														CI02ADVL	Tax	(\$48.76)	(\$2.44)	(\$51.20)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$130.13
ELLER, STEPHANIE LONG	ELLER, STEPHANIE LONG		6033 HAVENCREST CT NW		CONCORD, NC 28027	Proration	0034959342	JKY1959	PENDING	291590202	Refund Generated due to proration on Bill #0034959342-2022-2022-0000-00	Vehicle Sold	10/05/2023	C ADVL	Tax	(\$31.73)	\$0.00	(\$31.73)
														CI02ADVL	Tax	(\$20.58)	\$0.00	(\$20.58)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$52.31
ELLISON, AMY MCMANUS	ELLISON, AMY MCMANUS		6269 KINGS DR		HARRISBURG, NC 28075	Proration	0068950264	RCZ4388	PENDING	195446284	Refund Generated due to proration on Bill #0068950264-2022-2022-0000-00	Vehicle Totalled	10/27/2023	C ADVL	Tax	(\$62.13)	\$0.00	(\$62.13)
														CI01ADVL	Tax	(\$36.53)	\$0.00	(\$36.53)
																	Refund	\$98.66
FLORES TOBAR, JOSE NOEL	FLORES TOBAR, JOSE NOEL		1403 BESOR PL NW		CONCORD, NC 28027	Proration	0073737833	RHC5843	PENDING	291674712	Refund Generated due to proration on Bill #0073737833-2023-2023-0000-00	Vehicle Sold	10/06/2023	C ADVL	Tax	(\$31.08)	\$0.00	(\$31.08)
														CI02ADVL	Tax	(\$20.16)	\$0.00	(\$20.16)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$51.24
FOREMAN, KRYSTAL MARIE	FOREMAN, KRYSTAL MARIE		2043 SEWALL AVE SW		CONCORD, NC 28025	Proration	0054679791	PCZ7420	PENDING	291888357	Refund Generated due to proration on Bill #0054679791-2022-2022-0000-00	Vehicle Sold	10/10/2023	C ADVL	Tax	(\$130.29)	\$0.00	(\$130.29)
														CI02ADVL	Tax	(\$84.51)	\$0.00	(\$84.51)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$214.80
FRANCIS, ROBERT WARREN	FRANCIS, ROBERT WARREN		6340 MILLER RD		KANNAPOLIS, NC 28081	Proration	0055707255	HDR2403	PENDING	195310256	Refund Generated due to proration on Bill #0055707255-2023-2023-0000-00	Vehicle Sold	10/25/2023	C ADVL	Tax	(\$98.72)	\$0.00	(\$98.72)
														FR01ADVL	Tax	(\$13.34)	\$0.00	(\$13.34)
																	Refund	\$112.06
GATATE, PRANIL SHANKAR	GATATE, PRANIL SHANKAR		734 JUNIPER BERRY LN NW		HUNTERSVILLE, NC 28078	Proration	0050727931	CDT3601	PENDING	291878163	Refund Generated due to proration on Bill #0050727931-2022-2022-0000-00	Vehicle Sold	10/09/2023	C ADVL	Tax	(\$8.30)	\$0.00	(\$8.30)
														CI02ADVL	Tax	(\$5.38)	\$0.00	(\$5.38)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$13.68
GERALD, CEDRIC DARNELL	GERALD, CEDRIC DARNELL		786 TREVA ANNE DR SW		CONCORD, NC 28027	Proration	0071721776	REX3085	PENDING	292846695	Refund Generated due to proration on Bill #0071721776-2022-2022-0000-00	Tag Surrender	10/23/2023	C ADVL	Tax	(\$159.09)	(\$9.14)	(\$168.23)
														CI02ADVL	Tax	(\$103.19)	(\$5.94)	(\$109.13)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$277.36
GIRLS DRIVE TOO LLC	GIRLS DRIVE TOO LLC		3255 HAWKSBILL ST SW		CONCORD, NC 28027	Proration	0074619228	RHR9854	PENDING	292846752	Refund Generated due to proration on Bill #0074619228-2023-2023-0000-00	Tag Surrender	10/23/2023	C ADVL	Tax	(\$130.17)	\$0.00	(\$130.17)
														CI02ADVL	Tax	(\$84.43)	\$0.00	(\$84.43)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																	Refund	\$244.60
GRANT, ROBERT	GRANT, ROBERT		2442 APPLGATE DR		CONCORD, NC 28027	Proration	0074681823	VAV3180	PENDING	292846848	Refund Generated due to proration on Bill #0074681823-2023-2023-0000-00	Vehicle Sold	10/23/2023	C ADVL	Tax	(\$56.98)	\$0.00	(\$56.98)
														CI04ADVL	Tax	(\$48.51)	\$0.00	(\$48.51)
														CI04ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																	Refund	\$135.49
GRAVITT, ADAM DANIEL	GRAVITT, ADAM DANIEL	GRAVITT, KRISTIN DANIELLE	3346 HELMSLEY CT		CONCORD, NC 28027	Proration	0065627663	TLJ8037	PENDING	291385917	Refund Generated due to proration on Bill #0065627663-2022-2022-0000-00	Vehicle Sold	10/03/2023	C ADVL	Tax	(\$144.41)	\$0.00	(\$144.41)
														CI04ADVL	Tax	(\$122.95)	\$0.00	(\$122.95)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$267.36
GREGORY, DANA ANDREW	GREGORY, DANA ANDREW		140 FLINT RIDGE DR		CONCORD, NC 28025	Proration	0066303802	HK4370	PENDING	195380030	Refund Generated due to proration on Bill #0066303802-2022-2022-0000-00	Vehicle Sold	10/26/2023	C ADVL	Tax	(\$103.17)	\$0.00	(\$103.17)
														FR04ADVL	Tax	(\$12.55)	\$0.00	(\$12.55)
																	Refund	\$115.72
GRIFFIN, ROY LINDSEY	GRIFFIN, ROY LINDSEY		719 BRIARWOOD ST		KANNAPOLIS, NC 28081	Proration	0014339987	BZ61337	PENDING	292626138	Refund Generated due to proration on Bill #0014339987-2022-2022-0000-00	Vehicle Totalled	10/20/2023	C ADVL	Tax	(\$1.34)	\$0.00	(\$1.34)
														CI04ADVL	Tax	(\$1.14)	\$0.00	(\$1.14)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$2.48
GRILL, DEBORAH MARIE	GRILL, DEBORAH MARIE	GRILL, KYLE ALAN	6982 COLLINWOOD LN		LOCUST, NC 28097	Proration	0070889647	JBR7196	PENDING	390482008	Refund Generated due to proration on Bill #0070889647-2022-2022-0000-00	Vehicle Sold	10/24/2023	C ADVL	Tax	(\$101.30)	\$0.00	(\$101.30)
														CI05ADVL	Tax	(\$49.28)	\$0.00	(\$49.28)
														CI05ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														FR05ADVL	Tax	(\$13.69)	\$0.00	(\$13.69)
																	Refund	\$164.27
HALKOVITCH, RONALD JOHN	HALKOVITCH, RONALD JOHN		3612 GLEN HAVEN DR SW		CONCORD, NC 28027	Proration	0060597948	BCW2443	PENDING	292861653	Refund Generated due to proration on Bill #0060597948-2022-2022-0000-00	Vehicle Sold	10/24/2023	C ADVL	Tax	(\$143.19)	\$0.00	(\$143.19)
														CI02ADVL	Tax	(\$92.88)	\$0.00	(\$92.88)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$236.07
HALL, CLINTON RAY	HALL, CLINTON RAY	HALL, KANESHA LANET	215 ASHMONT DR		KANNAPOLIS, NC 28081	Proration	0071376102	EAL1825	PENDING	291877950	Refund Generated due to proration on Bill #0071376102-2022-2022-0000-00	Vehicle Totalled	10/09/2023	C ADVL	Tax	(\$62.16)	\$0.00	(\$62.16)
														CI02ADVL	Tax	(\$40.32)	\$0.00	(\$40.32)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$102.48
HANSON, HANSON,	HANSON, HANSON,		9619 INDIAN		CONCORD, NC	Proration	0072874607	KHK7424	PENDING	292056552	Refund Generated due	Vehicle Sold	10/12/2023	C ADVL	Tax	(\$78.89)	\$0.00	(\$78.89)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 11/3/2023 9:02:33 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
MELISSA ANN	MELISSA ANN		BEECH AVE NW		28027						to proration on Bill #0072874607-2022-2022-0000-00			CI02ADVL	Tax	(\$51.17)	\$0.00	(\$51.17)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$130.06
HAZLETT, DAVID SCOTT	HAZLETT, DAVID SCOTT		2641 TORRINGTON LN NW		CONCORD, NC 28027	Proration	0071215816	TLD9261	PENDING	292860744	Refund Generated due to proration on Bill #0071215816-2022-2022-0000-00	Vehicle Totalled	10/24/2023	C ADVL	Tax	(\$68.77)	\$0.00	(\$68.77)
														CI02ADVL	Tax	(\$44.60)	\$0.00	(\$44.60)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$113.37
HEATH, DARREN WINFRED	HEATH, DARREN WINFRED		415 WILLIAMS RD		HARRISBURG, NC 28075	Proration	0064027588	JKT3317	PENDING	194649004	Refund Generated due to proration on Bill #0064027588-2022-	Vehicle Sold	10/11/2023	C ADVL	Tax	(\$66.47)	(\$3.33)	(\$69.80)
														CI01ADVL	Tax	(\$39.08)	(\$1.95)	(\$41.03)
																	Refund	\$110.83
HENSLEY, NANCY DARLENE	HENSLEY, NANCY DARLENE		247 SMALL AVE NW		CONCORD, NC 28027	Proration	0071452913	KFN8687	PENDING	291674148	Refund Generated due to proration on Bill #0071452913-2022-2022-0000-00	Incomplete Doc	10/06/2023	C ADVL	Tax	(\$55.45)	\$0.00	(\$55.45)
														CI02ADVL	Tax	(\$35.96)	\$0.00	(\$35.96)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$91.41
HERGERT, RYAN WILLIAM	HERGERT, RYAN WILLIAM		2293 TWILIGHT DR		CONCORD, NC 28025	Proration	0070716089	8T4055	PENDING	195379700	Refund Generated due to proration on Bill #0070716089-2022-	Vehicle Sold	10/26/2023	C ADVL	Tax	(\$9.81)	\$0.00	(\$9.81)
														FR03ADVL	Tax	(\$1.06)	\$0.00	(\$1.06)
																	Refund	\$10.87
HOLBROOKS, MARK GOODWIN	HOLBROOKS, MARK GOODWIN		132 POINTER CT SE		CONCORD, NC 28025	Proration	0073448373	RHF6101	PENDING	291361803	Refund Generated due to proration on Bill #0073448373-2023-2023-0000-00	Vehicle Sold	10/02/2023	C ADVL	Tax	(\$319.09)	\$0.00	(\$319.09)
														CI02ADVL	Tax	(\$206.98)	\$0.00	(\$206.98)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$526.07
HOLLAND, JAMIE DUANE	HOLLAND, JAMIE DUANE		1880 MOUNT PLEASANT RD N		CONCORD, NC 28025	Proration	0060691663	KL6797	PENDING	195023070	Refund Generated due to proration on Bill #0060691663-2022-	Vehicle Sold	10/19/2023	C ADVL	Tax	(\$19.24)	(\$0.95)	(\$20.19)
														FR16ADVL	Tax	(\$3.07)	(\$0.16)	(\$3.23)
																	Refund	\$23.42
HOLSHOUSER, CURTIS RICHARD	HOLSHOUSER, CURTIS RICHARD		305 OAKDALE AVE		KANNAPOLIS, NC 28083	Adjustment < \$100	0074822338	HD6085N	PENDING	292846884	Refund Generated due to adjustment on Bill #0074822338-2022-2022-0000-00	SLVG or RBLT TTL	10/23/2023	C ADVL	Tax	(\$32.95)	(\$1.65)	(\$34.60)
														CI04ADVL	Tax	(\$28.05)	(\$1.40)	(\$29.45)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$64.05
IDLIBI, OMAR JR	IDLIBI, OMAR JR		3505 MCKEES CT		HARRISBURG, NC 28075	Proration	0073534369	8Z9817	PENDING	195231454	Refund Generated due to proration on Bill #0073534369-2023-	Vehicle Sold	10/23/2023	C ADVL	Tax	(\$9.99)	\$0.00	(\$9.99)
														FR07ADVL	Tax	(\$2.02)	\$0.00	(\$2.02)
																	Refund	\$12.01
ISENHOOR, CHRISTEL LYNN	ISENHOOR, CHRISTEL LYNN	ISENHOOR, PAUL ANDREW	1301 SHADY BLUFF CT		CONCORD, NC 28025	Proration	0009204437	HME2573	PENDING	195379590	Refund Generated due to proration on Bill #0009204437-2022-	Vehicle Sold	10/26/2023	C ADVL	Tax	(\$24.57)	\$0.00	(\$24.57)
														FR03ADVL	Tax	(\$2.66)	\$0.00	(\$2.66)
																	Refund	\$27.23
JARRETT, KHADIJAH KALEEMAH	JARRETT, KHADIJAH KALEEMAH		630 CARLY CT		CONCORD, NC 28025	Proration	0073515929	RHA8541	PENDING	194257516	Refund Generated due to proration on Bill #0073515929-2023-	Incomplete Doc	10/03/2023	C ADVL	Tax	(\$116.54)	\$0.00	(\$116.54)
														FR04ADVL	Tax	(\$17.32)	\$0.00	(\$17.32)
																	Refund	\$133.86
JENKINS, EDITH PUCKETT	JENKINS, EDITH PUCKETT	JENKINS, GARY ROWE	PO BOX 5041		CONCORD, NC 28027	Proration	0048167885	FMW6382	PENDING	293449728	Refund Generated due to proration on Bill #0048167885-2022-2022-0000-00	Vehicle Totalled	10/31/2023	C ADVL	Tax	(\$27.15)	\$0.00	(\$27.15)
														CI02ADVL	Tax	(\$17.61)	\$0.00	(\$17.61)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$44.76
JOHNSON, CHARLES ALAN	JOHNSON, CHARLES ALAN	JOHNSON, SHAYLA HOPE	2116 BAGGINS LN		CHARLOTTE, NC 28269	Proration	0059410343	ECT6583	PENDING	292353492	Refund Generated due to proration on Bill #0059410343-2022-2022-0000-00	Vehicle Sold	10/17/2023	C ADVL	Tax	(\$56.63)	\$0.00	(\$56.63)
														CI02ADVL	Tax	(\$36.73)	\$0.00	(\$36.73)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$93.36
JONES, KEN ERIC	JONES, KEN ERIC	JONES, STACEY RENEE	623 FOREST ST NW		CONCORD, NC 28025	Proration	0036367542	COMBSB	PENDING	291877899	Refund Generated due to proration on Bill #0036367542-2022-2022-0000-00	Vehicle Totalled	10/09/2023	C ADVL	Tax	(\$15.26)	\$0.00	(\$15.26)
														CI02ADVL	Tax	(\$9.90)	\$0.00	(\$9.90)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$25.16
KABELITZ, GARY BRUCE	KABELITZ, GARY BRUCE		922 SUTHERLY DR SE		CONCORD, NC 28025	Proration	0063692317	RDF2803	PENDING	292340064	Refund Generated due to proration on Bill #0063692317-2022-2022-0000-00	Vehicle Sold	10/16/2023	C ADVL	Tax	(\$22.13)	\$0.00	(\$22.13)
														CI02ADVL	Tax	(\$14.35)	\$0.00	(\$14.35)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$36.48
KABELITZ, GARY BRUCE	KABELITZ, GARY BRUCE		922 SUTHERLY DR SE		CONCORD, NC 28025	Proration	0063692596	RDF2804	PENDING	292340061	Refund Generated due to proration on Bill #0063692596-2022-2022-0000-00	Vehicle Sold	10/16/2023	C ADVL	Tax	(\$12.73)	\$0.00	(\$12.73)
														CI02ADVL	Tax	(\$8.26)	\$0.00	(\$8.26)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$20.99
KASPERSEN, ALICE LIBERTI	KASPERSEN, ALICE LIBERTI		505 CENTRAL DR NW		CONCORD, NC 28027	Proration	0069910461	JAH2233	PENDING	292626543	Refund Generated due to proration on Bill #0069910461-2022-2022-0000-00	Processed in error	10/20/2023	C ADVL	Tax	(\$11.78)	\$0.00	(\$11.78)
														CI02ADVL	Tax	(\$7.64)	\$0.00	(\$7.64)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$19.42
KOMMAREDD Y, DILIP REDDY	KOMMAREDD Y, DILIP REDDY		10564 SKIPPING ROCK LN NW		CONCORD, NC 28027	Proration	0063867620	JKL7546	PENDING	292353753	Refund Generated due to proration on Bill #0063867620-2022-2022-0000-00	Vehicle Sold	10/17/2023	C ADVL	Tax	(\$130.98)	\$0.00	(\$130.98)
														CI02ADVL	Tax	(\$84.96)	\$0.00	(\$84.96)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$215.94
LAWLESS, LAWLESS,	LAWLESS, LAWLESS,		354		CONCORD, NC	Proration	0073042614	KFX4422	PENDING	292139100	Refund Generated due	Reg . Out of	10/13/2023	C ADVL	Tax	(\$162.69)	\$0.00	(\$162.69)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 11/3/2023 9:02:33 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason state	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
SARA ELIZABETH	SARA ELIZABETH		WINDROSE LN SW		28025						to proration on Bill #0073042614-2022-2022-0000-00			CI02ADVL	Tax	(\$105.53)	\$0.00	(\$105.53)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$268.22
LEAK, LATANYA SHEREE	LEAK, LATANYA SHEREE		10966 SPARKLE CREEK DR		MIDLAND, NC 28107	Proration	0057755759	TPK3239	PENDING	194963468	Refund Generated due to proration on Bill #0057755759-2023-	Vehicle Totalled	10/18/2023	C ADVL	Tax	(\$125.06)	\$0.00	(\$125.06)
														FR05ADVL	Tax	(\$16.90)	\$0.00	(\$16.90)
																	Refund	\$141.96
LEWIS, KAY MCGINNIS	LEWIS, KAY MCGINNIS		4908 TUCKER AVE		KANNAPOLIS, NC 28081	Proration	0023134501	27773	PENDING	292846893	Refund Generated due to proration on Bill #0023134501-2022-2022-0000-00	Vehicle Sold	10/23/2023	C ADVL	Tax	(\$1.23)	\$0.00	(\$1.23)
														CI04ADVL	Tax	(\$1.05)	\$0.00	(\$1.05)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$2.28
LEWIS, KEITH GARY	LEWIS, KEITH GARY		2170 LAURENS DR		CONCORD, NC 28027	Proration	0066811319	1058UA	PENDING	292353669	Refund Generated due to proration on Bill #0066811319-2022-2022-0000-00	Vehicle Sold	10/17/2023	C ADVL	Tax	(\$82.42)	\$0.00	(\$82.42)
														CI04ADVL	Tax	(\$70.17)	\$0.00	(\$70.17)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$152.59
LOVING, ANGELA DENISE	LOVING, ANGELA DENISE		4901 HIGHWAY 24 27 E		MIDLAND, NC 28107	Proration	0048857708	ZSW1927	PENDING	194704512	Refund Generated due to proration on Bill #0048857708-2022-	Vehicle Sold	10/12/2023	C ADVL	Tax	(\$61.85)	\$0.00	(\$61.85)
														FR05ADVL	Tax	(\$8.36)	\$0.00	(\$8.36)
																	Refund	\$70.21
MAVRUK, ERKAN	MAVRUK, ERKAN		5623 FETZER AVE NW		CONCORD, NC 28027	Proration	0064753930	MAVERCK1	PENDING	293070093	Refund Generated due to proration on Bill #0064753930-2022-2022-0000-00	Vehicle Sold	10/26/2023	C ADVL	Tax	(\$48.71)	\$0.00	(\$48.71)
														CI02ADVL	Tax	(\$31.59)	\$0.00	(\$31.59)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$80.30
MAVRUK, ERKAN	MAVRUK, ERKAN		5623 FETZER AVE NW		CONCORD, NC 28027	Proration	0069174723	RDJ3897	PENDING	292860759	Refund Generated due to proration on Bill #0069174723-2022-2022-0000-00	Vehicle Sold	10/24/2023	C ADVL	Tax	(\$20.40)	\$0.00	(\$20.40)
														CI02ADVL	Tax	(\$13.23)	\$0.00	(\$13.23)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$33.63
MCGUIRT, RICHARD JOHNSTON	MCGUIRT, RICHARD JOHNSTON		1070 ODELL SCHOOL RD		CONCORD, NC 28027	Proration	0073694249	JF5329	PENDING	194759260	Refund Generated due to proration on Bill #0073694249-2023-	Vehicle Sold	10/13/2023	C ADVL	Tax	(\$154.72)	\$0.00	(\$154.72)
														FR11ADVL	Tax	(\$17.77)	\$0.00	(\$17.77)
																	Refund	\$172.49
MEADE, GERARD MICHAEL	MEADE, GERARD MICHAEL		3819 SHADOWCRES T DR SW		CONCORD, NC 28027	Adjustment >= \$100	0074882755	82688	PENDING	293169396	Refund Generated due to adjustment on Bill #0074882755-2023-2023-0000-00	Adjustment	10/27/2023	C ADVL	Tax	(\$107.30)	\$0.00	(\$107.30)
														CI02ADVL	Tax	(\$69.60)	\$0.00	(\$69.60)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$176.90
MECKLENBUR G COUNTY TAX	BUTRA, LOKESH		PO BOX 707		CONCORD, NC 28025	Adjustment >= \$100	0068846657	KCV4811	PENDING	291590358	[AS0168] - Refund Generated due to adjustment on abstract # : 0068846657-2023-	Assessed In Err	10/05/2023	C ADVL	Tax	(\$196.62)	\$0.00	(\$196.62)
														CI04ADVL	Tax	(\$167.39)	\$0.00	(\$167.39)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$394.01
MECKLENBUR G COUNTY TAX	AJS MANAGEMENT SERVICES LLC		PO BOX 707		CONCORD, NC 28026	Adjustment >= \$100	0074768648	KBP2749	PENDING	292626570	[AS0168] - Refund Generated due to adjustment on abstract # : 0074768648-2022-	Situs error	10/20/2023	C ADVL	Tax	(\$60.38)	(\$4.38)	(\$64.76)
														CI02ADVL	Tax	(\$39.17)	(\$2.84)	(\$42.01)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																	Refund	\$136.77
MECKLENBUR G COUNTY TAX	FURBUSH, JASON KEITH		PO BOX 707		CONCORD, NC 28026	Adjustment >= \$100	0074804465	KMC3347	PENDING	292626252	[AS0168] - Refund Generated due to adjustment on abstract # : 0074804465-2023-	Situs error	10/20/2023	C ADVL	Tax	(\$188.18)	\$0.00	(\$188.18)
														CI02ADVL	Tax	(\$122.06)	\$0.00	(\$122.06)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																	Refund	\$340.24
MECKLENBUR G COUNTY TAX	FURBUSH, MARIAH CHRISTINE		PO BOX 707		CONCORD, NC 28025	Adjustment >= \$100	0074804478	KMC3056	PENDING	292626249	[AS0168] - Refund Generated due to adjustment on abstract # : 0074804478-2023-	Situs error	10/20/2023	C ADVL	Tax	(\$112.78)	\$0.00	(\$112.78)
														CI02ADVL	Tax	(\$73.15)	\$0.00	(\$73.15)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																	Refund	\$215.93
MOHAMMED, NIZAMUDDIN	MOHAMMED, NIZAMUDDIN		1700 INTERFACE LN	APT 308	CHARLOTTE, NC 28262	Proration	0063873618	JMA4303	PENDING	293169222	Refund Generated due to proration on Bill #0063873618-2022-2022-0000-00	Vehicle Sold	10/27/2023	C ADVL	Tax	(\$51.07)	\$0.00	(\$51.07)
														CI02ADVL	Tax	(\$33.13)	\$0.00	(\$33.13)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$84.20
MORGAN, DAVID SCOTT	MORGAN, DAVID SCOTT		107 FOREST CLIFF CT NE		CONCORD, NC 28025	Proration	0052449056	HEW4861	PENDING	292057074	Refund Generated due to proration on Bill #0052449056-2022-2022-0000-00	Vehicle Totalled	10/12/2023	C ADVL	Tax	(\$141.80)	\$0.00	(\$141.80)
														CI02ADVL	Tax	(\$91.98)	\$0.00	(\$91.98)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$233.78
MOTAN, ABDUL HAKIM	MOTAN, ABDUL HAKIM		7943 WOODMERE DR		HARRISBURG, NC 28075	Proration	0074232593	RHJ6240	PENDING	195240880	Refund Generated due to proration on Bill #0074232593-2023-	Vehicle Sold	10/24/2023	C ADVL	Tax	(\$7.40)	\$0.00	(\$7.40)
														CI01ADVL	Tax	(\$4.35)	\$0.00	(\$4.35)
																	Refund	\$11.75
NGUYEN, HAI DAVID	NGUYEN, HAI DAVID		9164 BLUEBELL PL		HARRISBURG, NC 28075	Proration	0044099935	WYX2700	PENDING	194649022	Refund Generated due to proration on Bill #0044099935-2022-	Vehicle Totalled	10/11/2023	C ADVL	Tax	(\$66.34)	\$0.00	(\$66.34)
														CI01ADVL	Tax	(\$38.99)	\$0.00	(\$38.99)
																	Refund	\$105.33
NOLL, JOSHUA	NOLL, JOSHUA		7957 COUNTY LINE RD		MOUNT PLEASANT, NC 28124	Proration	0047717983	EDE5481	PENDING	195084610	Refund Generated due to proration on Bill #0047717983-2022-	Vehicle Sold	10/20/2023	C ADVL	Tax	(\$61.30)	\$0.00	(\$61.30)
														FR13ADVL	Tax	(\$7.62)	\$0.00	(\$7.62)
																	Refund	\$68.92
OCONNOR, OCONNOR,	OCONNOR, OCONNOR,		5585		CONCORD, NC	Proration	0056920925	EHA9027	PENDING	293449533	Refund Generated due	Vehicle Sold	10/31/2023	C ADVL	Tax	(\$35.00)	\$0.00	(\$35.00)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 11/3/2023 9:02:33 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
DENNIS JAMES	DENNIS JAMES		MONTICELLO DR NW		28027						to proration on Bill #0056920925-2022-0000-00			CI02ADVL	Tax	(\$22.70)	\$0.00	(\$22.70)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$57.70
OVERCASH, CECILE JOHNSON	OVERCASH, CECILE JOHNSON	OVERCASH, KIRK COUSART	8413 MIDDLETON CIR		HARRISBURG, NC 28075	Proration	0053022113	CELECP	PENDING	194585042	Refund Generated due to proration on Bill #0053022113-2022-0000-00	Vehicle Sold	10/09/2023	C ADVL	Tax	(\$105.45)	\$0.00	(\$105.45)
														FR07ADVL	Tax	(\$21.37)	\$0.00	(\$21.37)
																	Refund	\$126.82
PARIKH, PARTH VRAJESH	PARIKH, PARTH VRAJESH		2273 ELENLIL LN		CHARLOTTE, NC 28269	Proration	0061464546	RBZ5044	PENDING	292965105	Refund Generated due to proration on Bill #0061464546-2022-0000-00	Vehicle Sold	10/25/2023	C ADVL	Tax	(\$11.20)	\$0.00	(\$11.20)
														CI02ADVL	Tax	(\$7.27)	\$0.00	(\$7.27)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$18.47
PARNELL, BRYANT TED	PARNELL, BRYANT TED	CLARK PARNELL, KRISTIN	2125 MOUNT PLEASANT RD W		MOUNT PLEASANT, NC 28124	Proration	0065900704	JKZ9365	PENDING	194902590	Refund Generated due to proration on Bill #0065900704-2022-0000-00	Vehicle Sold	10/17/2023	C ADVL	Tax	(\$22.75)	\$0.00	(\$22.75)
														FR16ADVL	Tax	(\$3.63)	\$0.00	(\$3.63)
																	Refund	\$26.38
PATEL, SANJAYKUM NAGINBHAI	PATEL, SANJAYKUM NAGINBHAI		9040 DAISY PL		HARRISBURG, NC 28075	Proration	0073581589	KJF8496	PENDING	194759024	Refund Generated due to proration on Bill #0073581589-2023-0000-00	Vehicle Totalled	10/13/2023	C ADVL	Tax	(\$175.28)	\$0.00	(\$175.28)
														CI01ADVL	Tax	(\$103.03)	\$0.00	(\$103.03)
																	Refund	\$278.31
PATTERSON, JEFFREY ALAN	PATTERSON, JEFFREY ALAN	PATTERSON, ANDREW ALAN	117 RIDGE DR		HARRISBURG, NC 28075	Proration	0053212493	HDK7452	PENDING	194902694	Refund Generated due to proration on Bill #0053212493-2022-0000-00	Vehicle Sold	10/17/2023	C ADVL	Tax	(\$51.06)	\$0.00	(\$51.06)
														CI01ADVL	Tax	(\$30.02)	\$0.00	(\$30.02)
																	Refund	\$81.08
PETERSON, ROBERT ALLEN	PETERSON, ROBERT ALLEN		2827 DONEGAL DR		KANNAPOLIS, NC 28081	Proration	0071974788	KBP6497	PENDING	292861434	Refund Generated due to proration on Bill #0071974788-2022-0000-00	Vehicle Sold	10/24/2023	C ADVL	Tax	(\$163.97)	\$0.00	(\$163.97)
														CI04ADVL	Tax	(\$139.60)	\$0.00	(\$139.60)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$303.57
PHAM, JUSTIN HU	PHAM, JUSTIN HU		4201 BARONS CT		HARRISBURG, NC 28075	Proration	0069821165	KEE1376	PENDING	194704354	Refund Generated due to proration on Bill #0069821165-2022-0000-00	Vehicle Sold	10/12/2023	C ADVL	Tax	(\$112.28)	\$0.00	(\$112.28)
														CI01ADVL	Tax	(\$66.00)	\$0.00	(\$66.00)
																	Refund	\$178.28
POWELL, TIMOTHY CHADHAM	POWELL, TIMOTHY CHADHAM	POWELL, BROOKE MICHELLE	4118 COLEMAN DR		CHARLOTTE, NC 28215	Proration	0066520772	CN97991	PENDING	194241402	Refund Generated due to proration on Bill #0066520772-2022-0000-00	Vehicle Sold	10/02/2023	C ADVL	Tax	(\$97.65)	\$0.00	(\$97.65)
														CI01ADVL	Tax	(\$57.41)	\$0.00	(\$57.41)
																	Refund	\$155.06
PREALEAU, TIARA TURNER	PREALEAU, TIARA TURNER		13317 S GEMINI SPRINGS DR		KANNAPOLIS, NC 28081	Proration	0052862449	TCA6789	PENDING	292965564	Refund Generated due to proration on Bill #0052862449-2022-0000-00	Tag Surrender	10/25/2023	C ADVL	Tax	(\$14.43)	\$0.00	(\$14.43)
														CI04ADVL	Tax	(\$12.28)	\$0.00	(\$12.28)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$26.71
PRINCE, JERMAINE AUGUSTUS	PRINCE, JERMAINE AUGUSTUS		2215 BARNHARDT AVE NW		CONCORD, NC 28027	Proration	0073953935	KKB1332	PENDING	291878010	Refund Generated due to proration on Bill #0073953935-2023-0000-00	Vehicle Sold	10/09/2023	C ADVL	Tax	(\$19.67)	\$0.00	(\$19.67)
														CI02ADVL	Tax	(\$12.76)	\$0.00	(\$12.76)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$32.43
RAHMAN, HABIB UR	RAHMAN, HABIB UR		118 BEREBA BAPTIST CHURCH RD		STANFIELD, NC 28163	Proration	0071069027	RIMSH0P1	PENDING	194449776	Refund Generated due to proration on Bill #0071069027-2022-0000-00	Vehicle Sold	10/06/2023	C ADVL	Tax	(\$327.73)	\$0.00	(\$327.73)
														FR14ADVL	Tax	(\$44.29)	\$0.00	(\$44.29)
																	Refund	\$372.02
REDEMPTORI ST FATHERS OF NORTH CAROLINA INC	REDEMPTORI ST FATHERS OF NORTH CAROLINA INC		137 MANOR AVE SW		CONCORD, NC 28025	Adjustment >= \$100	0074665020	VCF9036	PENDING	291877311	Refund Generated due to adjustment on Bill #0074665020-2023-0000-00	Exempt Property	10/09/2023	C ADVL	Tax	(\$58.31)	\$0.00	(\$58.31)
														CI02ADVL	Tax	(\$37.82)	\$0.00	(\$37.82)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																	Refund	\$126.13
RICHARDSON, JOE III	RICHARDSON, JOE III		4216 GREENFIELD CIR NW		CONCORD, NC 28027	Proration	0071170263	REX1345	PENDING	291590181	Refund Generated due to proration on Bill #0071170263-2022-0000-00	Vehicle Sold	10/05/2023	C ADVL	Tax	(\$129.49)	\$0.00	(\$129.49)
														CI02ADVL	Tax	(\$83.99)	\$0.00	(\$83.99)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$213.48
RING, HALLAM TAYLOR	RING, HALLAM TAYLOR		3311 NORTHAMPTON DR		CHARLOTTE, NC 28210	Proration	0066189661	TJF4030	PENDING	194241110	Refund Generated due to proration on Bill #0066189661-2022-0000-00	Vehicle Sold	10/02/2023	C ADVL	Tax	(\$192.51)	\$0.00	(\$192.51)
														CI06ADVL	Tax	(\$57.24)	\$0.00	(\$57.24)
																	Refund	\$249.75
ROSE, JOSEPH	ROSE, JOSEPH		4222 FALLS LAKE DR SW		CONCORD, NC 28025	Proration	0057585336	HKZ7333	PENDING	291674607	Refund Generated due to proration on Bill #0057585336-2023-0000-00	Vehicle Sold	10/06/2023	C ADVL	Tax	(\$74.67)	\$0.00	(\$74.67)
														CI02ADVL	Tax	(\$48.43)	\$0.00	(\$48.43)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																	Refund	\$153.10
ROWAN COUNTY	KROUT, JOSHUA PAUL	KROUT, AMANDA GREEN	PO BOX 707		CONCORD, NC 28025	Adjustment >= \$100	0073189380	TCS3913	PENDING	291361923	[AS0168] - Refund Generated due to adjustment on abstract #: 0073189380-2022-0000-00	Assessed In Err	10/02/2023	C ADVL	Tax	(\$70.67)	\$0.00	(\$70.67)
														CI02ADVL	Tax	(\$45.84)	\$0.00	(\$45.84)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
																	Refund	\$146.51
SENS, MARK LAWRENCE	SENS, MARK LAWRENCE		10979 ALABASTER DR		DAVIDSON, NC 28036	Proration	0058536091	HFJ6085	PENDING	293070153	Refund Generated due to proration on Bill #0058536091-2022-0000-00	Vehicle Sold	10/26/2023	C ADVL	Tax	(\$108.56)	\$0.00	(\$108.56)
														CI04ADVL	Tax	(\$92.43)	\$0.00	(\$92.43)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$200.99
SHAVER, JOSHUA ERIC	SHAVER, JOSHUA ERIC		297 MEADOW OAKS DR SE		CONCORD, NC 28025	Proration	0073447901	RHF6097	PENDING	292056420	Refund Generated due to proration on Bill #0073447901-2023-0000-00	Vehicle Sold	10/12/2023	C ADVL	Tax	(\$277.14)	\$0.00	(\$277.14)
														CI02ADVL	Tax	(\$179.77)	\$0.00	(\$179.77)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00



North Carolina Vehicle Tax System

NCVTS Pending Refund report

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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
SHAW, MURRIEL ORTENCIA	SHAW, MURRIEL ORTENCIA		500 CLEARWATER DR NW		CONCORD, NC 28027	Proration	0072322929	SBRUHUE	PENDING	291877389	Refund Generated due to proration on Bill #0072322929-2022-0000-00	Vehicle Sold	10/09/2023	C ADVL	Tax	(\$47.18)	\$0.00	Refund (\$47.18)
														CI02ADVL	Tax	(\$30.60)	\$0.00	Refund (\$30.60)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$77.78
SHETTIHALI NAGENDRA, SANDEEP	SHETTIHALI NAGENDRA, SANDEEP		1378 OVERLEA PL NW		CONCORD, NC 28027	Proration	0035074180	EHC7119	PENDING	291361749	Refund Generated due to proration on Bill #0035074180-2022-0000-00	Vehicle Sold	10/02/2023	C ADVL	Tax	(\$12.65)	\$0.00	Refund (\$12.65)
														CI02ADVL	Tax	(\$8.21)	\$0.00	Refund (\$8.21)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$20.86
SHIVE, CORBIN THOMAS	SHIVE, CORBIN THOMAS		1156 PREAKNESS CT NW		CONCORD, NC 28027	Proration	0063682535	JJJ1627	PENDING	292340904	Refund Generated due to proration on Bill #0063682535-2022-0000-00	Vehicle Totalled	10/16/2023	C ADVL	Tax	(\$69.00)	\$0.00	Refund (\$69.00)
														CI02ADVL	Tax	(\$44.76)	\$0.00	Refund (\$44.76)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$113.76
SHIVE, REGAN WIKE	SHIVE, REGAN WIKE		1156 PREAKNESS CT NW		CONCORD, NC 28027	Proration	0062628130	CMV3385	PENDING	292353651	Refund Generated due to proration on Bill #0062628130-2022-0000-00	Vehicle Totalled	10/17/2023	C ADVL	Tax	(\$45.06)	\$0.00	Refund (\$45.06)
														CI02ADVL	Tax	(\$29.23)	\$0.00	Refund (\$29.23)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$74.29
SHOEMAKER, JESSICA ANN	SHOEMAKER, JESSICA ANN		361 HOUSTON ST NE		CONCORD, NC 28025	Proration	0072093271	TLY8442	PENDING	292340583	Refund Generated due to proration on Bill #0072093271-2022-0000-00	Vehicle Sold	10/16/2023	C ADVL	Tax	(\$59.20)	\$0.00	Refund (\$59.20)
														CI02ADVL	Tax	(\$38.40)	\$0.00	Refund (\$38.40)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$97.60
SMITH, JONATHAN WESLEY	SMITH, JONATHAN WESLEY		211 HERITAGE BLVD STE 608		FORT MILL, SC 29715	Proration	0059561026	TFE2199	PENDING	291491853	Refund Generated due to proration on Bill #0059561026-2022-0000-00	Reg . Out of state	10/04/2023	C ADVL	Tax	(\$10.08)	(\$0.51)	Refund (\$10.59)
														CI02ADVL	Tax	(\$6.54)	(\$0.33)	Refund (\$6.87)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$17.46
SOLANO, LUIS JAVIER	SOLANO, LUIS JAVIER		2011 QUILL CT		KANNAPOLIS, NC 28083	Proration	0072874459	KFK9864	PENDING	293070249	Refund Generated due to proration on Bill #0072874459-2022-0000-00	Vehicle Sold	10/26/2023	C ADVL	Tax	(\$73.99)	\$0.00	Refund (\$73.99)
														CI04ADVL	Tax	(\$62.99)	\$0.00	Refund (\$62.99)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$136.98
SPINA, ANTHONY RICHARD	SPINA, ANTHONY RICHARD		5925 GRANITE LN		HARRISBURG, NC 28075	Adjustment >= \$100	0068789434	SPEENUH	PENDING	195446366	Refund Generated due to adjustment on Bill #0068789434-2023-0000-00	Mileage	10/27/2023	C ADVL	Tax	(\$86.10)	\$0.00	Refund (\$86.10)
														CI01ADVL	Tax	(\$50.62)	\$0.00	Refund (\$50.62)
																		Refund \$136.72
STURDIVANT, THERESA LYNN	STURDIVANT, THERESA LYNN		9572 MAHLAND CT NW		CONCORD, NC 28027	Proration	0074749218	VAT6160	PENDING	293430963	Refund Generated due to proration on Bill #0074749218-2023-0000-00	Vehicle Sold	10/30/2023	C ADVL	Tax	(\$228.66)	\$0.00	Refund (\$228.66)
														CI02ADVL	Tax	(\$148.32)	\$0.00	Refund (\$148.32)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$406.98
SWANSON, MARK STEVEN	SWANSON, MARK STEVEN		9535 HORSEBIT LN		CONCORD, NC 28027	Adjustment >= \$100	0072818162	WEEE	PENDING	293069850	Refund Generated due to adjustment on Bill #0072818162-2022-0000-00	Adjustment	10/26/2023	C ADVL	Tax	(\$139.50)	\$0.00	Refund (\$139.50)
														CI04ADVL	Tax	(\$118.77)	\$0.00	Refund (\$118.77)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$258.27
SZABO, IOSIF FRANCISC	SZABO, IOSIF FRANCISC		PO BOX 1298		HARRISBURG, NC 28075	Proration	0073444163	RHA8517	PENDING	292138398	Refund Generated due to proration on Bill #0073444163-2023-0000-00	Vehicle Sold	10/13/2023	C ADVL	Tax	(\$189.92)	\$0.00	Refund (\$189.92)
														CI02ADVL	Tax	(\$123.19)	\$0.00	Refund (\$123.19)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$313.11
TAYLOR, LAMAR ANTWAN	TAYLOR, LAMAR ANTWAN		417 LILY GREEN CT NW		CONCORD, NC 28027	Proration	0050585747	XZL4528	PENDING	291877836	Refund Generated due to proration on Bill #0050585747-2022-0000-00	Vehicle Sold	10/09/2023	C ADVL	Tax	(\$14.56)	\$0.00	Refund (\$14.56)
														CI02ADVL	Tax	(\$9.45)	\$0.00	Refund (\$9.45)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$24.01
TIBBS, TRINA LAURICE	TIBBS, TRINA LAURICE		5820 UNDERWOOD AVE		CHARLOTTE, NC 28213	Proration	0063553754	HME4021	PENDING	195620974	Refund Generated due to proration on Bill #0063553754-2022-0000-00	Vehicle Sold	10/30/2023	C ADVL	Tax	(\$68.35)	\$0.00	Refund (\$68.35)
														CI01ADVL	Tax	(\$40.18)	\$0.00	Refund (\$40.18)
																		Refund \$108.53
TORISHNIY, SLAVIK	TORISHNIY, SLAVIK		332 WYNDHAM FOREST CIR		MIDLAND, NC 28107	Proration	0071983411	TLD9183	PENDING	195621180	Refund Generated due to proration on Bill #0071983411-2022-0000-00	Vehicle Sold	10/30/2023	C ADVL	Tax	(\$53.28)	(\$2.67)	Refund (\$55.95)
														CI06ADVL	Tax	(\$15.84)	(\$0.79)	Refund (\$16.63)
																		Refund \$72.58
TORRENCE, DARRIN EUGENE	TORRENCE, DARRIN EUGENE		600 REID ST		KANNAPOLIS, NC 28083	Proration	0058541717	CED8986	PENDING	293169141	Refund Generated due to proration on Bill #0058541717-2022-0000-00	Vehicle Sold	10/27/2023	C ADVL	Tax	(\$33.19)	\$0.00	Refund (\$33.19)
														CI04ADVL	Tax	(\$28.25)	\$0.00	Refund (\$28.25)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$61.44
TRAVINA, JARED CHRISTIAN	TRAVINA, JARED CHRISTIAN	TRAVINA, UNI MAGNO	410 SUMMERLAKE DR SW		CONCORD, NC 28025	Proration	0071084969	EAH3449	PENDING	291590100	Refund Generated due to proration on Bill #0071084969-2022-0000-00	Vehicle Sold	10/05/2023	C ADVL	Tax	(\$13.95)	\$0.00	Refund (\$13.95)
														CI02ADVL	Tax	(\$9.05)	\$0.00	Refund (\$9.05)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	Refund \$0.00
																		Refund \$23.00
TRIVETTE, HOWARD VICTOR	TRIVETTE, HOWARD VICTOR	TRIVETTE, KAY STALLINGS	2970 MIAMI CHURCH RD		CONCORD, NC 28025	Proration	0009421671	VYJ9285	PENDING	195446058	Refund Generated due to proration on Bill #0009421671-2023-0000-00	Vehicle Sold	10/27/2023	C ADVL	Tax	(\$15.98)	\$0.00	Refund (\$15.98)
														FR04ADVL	Tax	(\$2.38)	\$0.00	Refund (\$2.38)
																		Refund \$18.36
TUCKER, TUCKER, TUCKER,	TUCKER, TUCKER, TUCKER,	TUCKER, TUCKER, TUCKER,	57 GREEN ST		CONCORD, NC	Proration	0069708520	KEL3562	PENDING	292057080	Refund Generated due	Vehicle Sold	10/12/2023	C ADVL	Tax	(\$48.10)	(\$2.77)	Refund (\$50.87)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 11/3/2023 9:02:33 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
MICHAEL DALE	MICHAEL DALE	ANITA PADGETT	SW		28027						to proration on Bill #0069708520-2022-2022-0000-00			CI02ADVL	Tax	(\$31.20)	(\$1.79)	(\$32.99)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$83.86
UNTZ, BROOKE LOIS	UNTZ, BROOKE LOIS		2406 SUGAR CT SW		CONCORD, NC 28027	Proration	0035005039	DMW4354	PENDING	292057149	Refund Generated due to proration on Bill #0035005039-2022-2022-0000-00	Vehicle Totalled	10/12/2023	C ADVL	Tax	(\$21.49)	(\$1.08)	(\$22.57)
														CI02ADVL	Tax	(\$13.94)	(\$0.69)	(\$14.63)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$37.20
VALENTINE, KATHLEEN ANN	VALENTINE, KATHLEEN ANN	VALENTINE, JAMES MICHAEL	10676 SWEETHAVEN LN		HARRISBURG, NC 28075	Proration	0041626170	FDB1461	PENDING	194759414	Refund Generated due to proration on Bill #0041626170-2022-	Vehicle Sold	10/13/2023	C ADVL	Tax	(\$208.87)	\$0.00	(\$208.87)
														CI01ADVL	Tax	(\$122.78)	\$0.00	(\$122.78)
																	Refund	\$331.65
VOIGHT, MARTIN JAMES	VOIGHT, MARTIN JAMES		7769 COACHMAN CT		HARRISBURG, NC 28075	Proration	0070024608	KEB2707	PENDING	194393418	Refund Generated due to proration on Bill #0070024608-2022-	Vehicle Sold	10/05/2023	C ADVL	Tax	(\$38.46)	\$0.00	(\$38.46)
														CI01ADVL	Tax	(\$22.61)	\$0.00	(\$22.61)
																	Refund	\$61.07
WALLER, TIMOTHY JAMES	WALLER, TIMOTHY JAMES	WALLER, CYNTHIA KISER	1133 SOUTHERN CHASE CT		CONCORD, NC 28025	Proration	0018039183	TFZ3806	PENDING	291887913	Refund Generated due to proration on Bill #0018039183-2022-2022-0000-00	Vehicle Sold	10/10/2023	C ADVL	Tax	(\$15.47)	\$0.00	(\$15.47)
														CI02ADVL	Tax	(\$10.04)	\$0.00	(\$10.04)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$25.51
WALSH, SHELIA ROWLAND	WALSH, SHELIA ROWLAND		1935 CLINE SCHOOL RD		CONCORD, NC 28025	Adjustment < \$100	0074847553	VAT6283	PENDING	390620476	Refund Generated due to adjustment on Bill #0074847553-2023-2023-0000	Situs error	10/25/2023	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$30.38)	\$0.00	(\$30.38)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR16ADVL	Tax	\$7.47	\$0.00	\$7.47
																	Refund	\$52.91
WANG, JASON JUNSHENG	WANG, JASON JUNSHENG	WANG, JEAN HSINGCHI	4347 CREST LINE LN		HARRISBURG, NC 28075	Proration	0018012311	XXF2986	PENDING	194759138	Refund Generated due to proration on Bill #0018012311-2022-	Vehicle Totalled	10/13/2023	C ADVL	Tax	(\$24.17)	\$0.00	(\$24.17)
														CI01ADVL	Tax	(\$14.21)	\$0.00	(\$14.21)
																	Refund	\$38.38
WE CLEAN HOLMES LLC	WE CLEAN HOLMES LLC		1017 DAKOTA ST		KANNAPOLIS, NC 28083	Proration	0070647341	ZN8679	PENDING	292626951	Refund Generated due to proration on Bill #0070647341-2022-2022-0000-00	Vehicle Sold	10/20/2023	C ADVL	Tax	(\$119.40)	(\$6.87)	(\$126.27)
														CI04ADVL	Tax	(\$101.65)	(\$5.84)	(\$107.49)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$233.76
WE CLEAN HOLMES LLC	WE CLEAN HOLMES LLC		1017 DAKOTA ST		KANNAPOLIS, NC 28083	Proration	0072937263	KHL2231	PENDING	291361647	Refund Generated due to proration on Bill #0072937263-2022-2022-0000-00	Vehicle Sold	10/02/2023	C ADVL	Tax	(\$298.59)	\$0.00	(\$298.59)
														CI04ADVL	Tax	(\$254.20)	\$0.00	(\$254.20)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$552.79
WHICKER, SHANE THOMAS	WHICKER, SHANE THOMAS		4873 KEENELAND PL SW		CONCORD, NC 28027	Proration	0070586241	CP42260	PENDING	194963432	Refund Generated due to proration on Bill #0070586241-2022-	Vehicle Sold	10/18/2023	C ADVL	Tax	(\$18.55)	\$0.00	(\$18.55)
														CI02ADVL	Tax	(\$12.03)	\$0.00	(\$12.03)
																	Refund	\$0.58
WIERSMA, MICHAEL JOHN	WIERSMA, MICHAEL JOHN	WIERSMA, JESSICA ROSE ERIN	10169 CASTLEBROOKE DR		CONCORD, NC 28027	Proration	0069629145	JMT5412	PENDING	291973701	Refund Generated due to proration on Bill #0069629145-2022-2022-0000-00	Vehicle Sold	10/11/2023	C ADVL	Tax	(\$105.72)	\$0.00	(\$105.72)
														CI04ADVL	Tax	(\$90.00)	\$0.00	(\$90.00)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
																	Refund	\$195.72
																	Refund Total	\$17359.36

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

Economic Development – Nicolock Paving Stones, LLC – Public Hearing 6:30 p.m.

BRIEF SUMMARY:

Representatives from the Cabarrus Economic Development Corporation (EDC) will present a request for an economic development investment for Nicolock Paving Stones, LLC pursuant to NC General Statute 158.7.1. The project proposes to locate at 3010 New Town Way SW, Concord with a projected investment of approximately \$22,000,000 in real and personal property. The project plans to create 30 jobs with average wages above our current county average wage. A three-year grant equivalent to 85 percent of the ad valorem taxes on the increase in real and personal property tax values is requested.

REQUESTED ACTION:

Motion to approve an economic development agreement (3 years, 85 percent) between Nicolock Paving Stones, LLC and Cabarrus County, and to authorize the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Samantha Grass, Economic Development Corporation, Project Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a New Business item.

ATTACHMENTS:

- ▢ Project Overview
- ▢ Analysis
- ▢ Public Hearing Notice



PROJECT STONE

Company's Legal Name: Nicolock Paving Stones, LLC

Company Representative: Nino Nicolia

Name and Title: Nino Nicolia, Vice President
Address: 640 Muncy Avenue, Lindenhurst, NY 11757
Phone: 631-645-0316
Email: nino@nicolock.com
Website: www.nicolock.com

Nature of Business: Manufacturer of Interlocking Concrete Pavers, Segmental Retaining Walls and Outdoor Living Components.

This will be Nicolocks 9th manufacturing facility. We manufacture in New York, Connecticut, New Jersey, and Maryland with over 225 full time employees.

Current Operations in Cabarrus County (y/n): No

Proposed New or Additional Cabarrus Facility: New

Address/Location: 3010 New Town Way Southwest, Concord, NC
Square Feet: 50,000 SF
Lease or Purchase: Purchase

Project Summary:

To build a 50,000 SF manufacturing facility to include manufacturing of concrete pavers, splitting of retaining walls, architectural landscape products for manufacture and wholesale distribution.

Investment – Total Investment: \$30,000,000
(breakdown of investment by year and by real/personal)

Property: \$3,000,000

Building: \$5,000,000

Sitework/Utilities: \$2,000,000

Equipment: \$15,000,000

Handling Equipment: \$2,000,000

Rolling Inventory: \$3,000,000

(\$22M used for local grant purposes – excludes land purchase, site work/utilities, and inventory)

When will project be in operation: Proposed 4th Quarter 2024

New Job Creation Full Time: 30+

Average Wages: \$65,000 - \$75,000

Benefits Offered (y/n): Yes

Utility Requirements:

Electric: 480v, 3000 AMP

Water (GPD): 4,000 GPD (100% Used for finished product – no waste or discharge)

Wastewater (GPD): Restrooms to accommodate 30 employees, 0 manufacturing wastewater
(less than 600 GPD)

Natural Gas: 1,000,000 BTU

Project: Stone



Cabarrus County Economic Development Grant Analysis

		Year 1	Year 2	Year 3
Total Assessed Value (Real)		\$5,000,000	\$5,000,000	\$5,000,000
Total Assessed Value (Personal)		\$15,470,000	\$13,940,000	\$12,410,000
	\$17,000,000.00	\$15,470,000	\$13,940,000	\$12,410,000
County taxes at .74		\$151,478	\$140,156	\$128,834
Grant @ 85 %		\$128,756	\$119,133	\$109,509
Net Taxes to County		\$22,722	\$21,023	\$19,325
		Taxes		\$ 420,468
		Grant		\$ 357,398
		Net Taxes to County		\$ 63,070

City of Concord Economic Development Grant Analysis

		Year 1	Year 2	Year 3
Total Assessed Value (Real)		\$5,000,000	\$5,000,000	\$5,000,000
Total Assessed Value (Personal)		\$15,470,000	\$13,940,000	\$12,410,000
	\$17,000,000.00	\$15,470,000	\$13,940,000	\$12,410,000
City taxes at .48		\$98,256	\$90,912	\$83,568
Grant @ 85 %		\$83,518	\$77,275	\$71,033
Net Taxes to City		\$14,738	\$13,637	\$12,535
		Taxes		\$ 272,736
		Grant		\$ 231,826
		Net Taxes to City		\$ 40,910
		Grant Total:		\$ 589,223



**CABARRUS COUNTY
BOARD OF COMMISSIONERS**

**NOTICE OF PUBLIC HEARING
November 20, 2023 6:30pm**

Economic Development Investment

Notice is hereby given that the Cabarrus County Board of Commissioners will hold a public hearing at 6:30 p.m. (or as soon thereafter as persons may be heard) on Monday, November 20, 2023, in the Board of Commissioners' Meeting Room, located on the second floor of the Cabarrus County Governmental Center, 65 Church Street S, Concord, to consider an economic development investment for Nicolock Paving Stones, LLC pursuant to NC General Statute 158.7.1. The project proposes to locate at 3010 New Town Way SW, Concord with a projected investment of approximately \$22,000,000 in real and personal property. The project plans to create 30 jobs with average wages above our current county average wage. A three-year grant equivalent to 85 percent of the ad valorem taxes on the increase in real and personal property tax values is requested.

The proposed draft agreement is available for inspection in the Office of the Clerk to the Board at the Governmental Center.

If reasonable accommodations are needed, please contact the ADA Coordinator at 704-920-2100 at least 48 hours prior to the public hearing.

Lauren Linker, Clerk to the Board

Posted: November 8, 2023

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

BRIEF SUMMARY:

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

REQUESTED ACTION:

Receive updates and discuss as needed.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Request for Applications for County Boards/Committees

BRIEF SUMMARY:

Vacant Positions on the Cabarrus County Boards & Committees are as follows:

Boards & Committees	Vacancies/Expiring/Expired Terms	Term Expiration and/or Position
Active Living & Parks Commission	n/a	*
Adult Care Home Community Advisory Committee	13	**
Agricultural Advisory Board	n/a	*
Board of Equalization & Review	n/a	*
Centralina Workforce Development Board	n/a	*
Concord Planning Commission (ETJ)	1	*
Early Childhood Task Force Advisory Board	n/a	*
Harrisburg Planning & Zoning Board and Board of Adjustment (ETJ)	1	*
Home & Community Care Block Grant Committee	1	*
Human Services Advisory Board	n/a	*
Industrial Facilities & Pollution Control Financing Authority	n/a	*
Jury Commission	n/a	*

Juvenile Crime Prevention Council	2	*
Library Board of Trustees	2	*
Mental Health Advisory Board	1	*
Mt. Pleasant Planning Board & Board of Adjustment	n/a	
Nursing Home Community Advisory Board	11	**
Planning & Zoning Commission	1	*
Public Health Authority of Cabarrus County	n/a	*
Region F Aging Advisory Committee	2	*
Rowan-Cabarrus Community College Board of Trustees	n/a	*
Senior Centers Advisory Council	1	*
Tourism Authority	n/a	*
Transportation Advisory Board	6	*
Water & Sewer Authority of Cabarrus County	n/a	*
Youth Commission	4	Jay M. Robinson and West Cabarrus high schools

*Term lengths and expirations vary per board roster.

**Initial terms are for one year. Additional terms are for three years.

A description of each board/committee is attached along with an application for appointment. Visit the County's website to complete the online application. For more information, contact the Clerk at 704-920-2109 or go to <https://www.cabarruscounty.us/boards-and-committees>.

REQUESTED ACTION:

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ Boards & Committees Descriptions
- ▣ Concord ETJ Map
- ▣ Harrisburg ETJ Map
- ▣ Application
- ▣ Youth Commission Application

CABARRUS COUNTY

BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact the Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at www.cabarruscounty.us.

A listing of the boards/committees is as follows:

ACTIVE LIVING AND PARKS COMMISSION

This commission advises on parks and recreation needs of County residents and assists the Parks Department in planning facilities and operational activities. The 11-member commission includes a representative from each of the 7 planning areas (Concord, Eastern, Kannapolis, Central, Midland, Northwest Cabarrus and Harrisburg), 2 at-large representatives, 1 representative from the Cabarrus School Board and 1 representative from the Kannapolis School Board. Appointments are for terms of three years.

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

AGRICULTURAL ADVISORY BOARD

The Agricultural Advisory Board is designed to implement the provisions of the Voluntary Agricultural District Ordinance. The Board is charged with accepting applications to the voluntary agricultural districts, promoting the enhancement of agriculture in our county, and assisting the Cabarrus County Commissioners with information and positions regarding decisions impacting agricultural production in our county.

BOARD OF EQUALIZATION AND REVIEW

This board: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

CABARRUS COUNTY PLANNING AND ZONING COMMISSION

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

CENTRALINA WORKFORCE DEVELOPMENT BOARD

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

CONCORD PLANNING AND ZONING COMMISSION

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

HARRISBURG FIRE ADVISORY BOARD

The Harrisburg Fire Advisory Board advises the Town Council, Town Administrator and the Fire Chief on matters of policy, administration and operations. The board tracks the progress of the Harrisburg Fire Department's key objectives as outlined in the annual report, reviews the Department's By-Laws on an annual basis, and recommends changes to the Town Council for final approval.

HARRISBURG PLANNING AND ZONING BOARD

This board reviews, regulates development within and around the boundaries of the Town of Harrisburg and hears and decides on appeals of zoning within the Town's jurisdiction. The County Commissioners appoint one person who resides in the extraterritorial jurisdiction of the Town to serve for a term of three years.

HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE

This advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.

HUMAN SERVICES ADVISORY BOARD

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

In the first year of organization, the terms will be staggered with three members appointed to

three-year terms and two members appointed to two-year terms.

INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY

This authority provides for the issuance of revenue bonds to aid in financing (1) industrial and manufacturing facilities which provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages and (2) pollution control facilities for industries. The 7-member authority meets as needed. Appointments are for terms of six years.

JURY COMMISSION

This commission is responsible for compiling the jury lists for the Courts. The Board of Commissioners appoints one member for a term of two years to the 3-member commission.

JUVENILE CRIME PREVENTION COUNCIL

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

LIBRARY BOARD OF TRUSTEES

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters. The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

MOUNT PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT

This board guides, reviews, regulates land development within and around the boundaries of the Town of Mt. Pleasant and hears and decides on appeals of zoning within the Town's jurisdiction. The Board of Commissioners appoints two persons who reside within the Town's extraterritorial jurisdiction area for terms of three years.

NURSING HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or

designee of the CMC-NorthEast Medical Center Board of Trustees; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

REGION F AGING ADVISORY COMMITTEE

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

ROWAN-CABARRUS COMMUNITY COLLEGE (RCCC) BOARD OF TRUSTEES

This board governs the operation of the community college according to State law. The Cabarrus County Board of Commissioners makes two four-year appointments to the Board of Trustees.

SENIOR CENTERS ADVISORY COUNCIL

The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

TOURISM AUTHORITY

This 9-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members, including a County Commissioner and/or County Manager; three members from recommendations submitted by the Cabarrus County Tourism Authority; and three members from recommendations submitted by the Cabarrus Regional Chamber of Commerce. Appointments are for terms of three years.

TRANSPORTATION ADVISORY BOARD

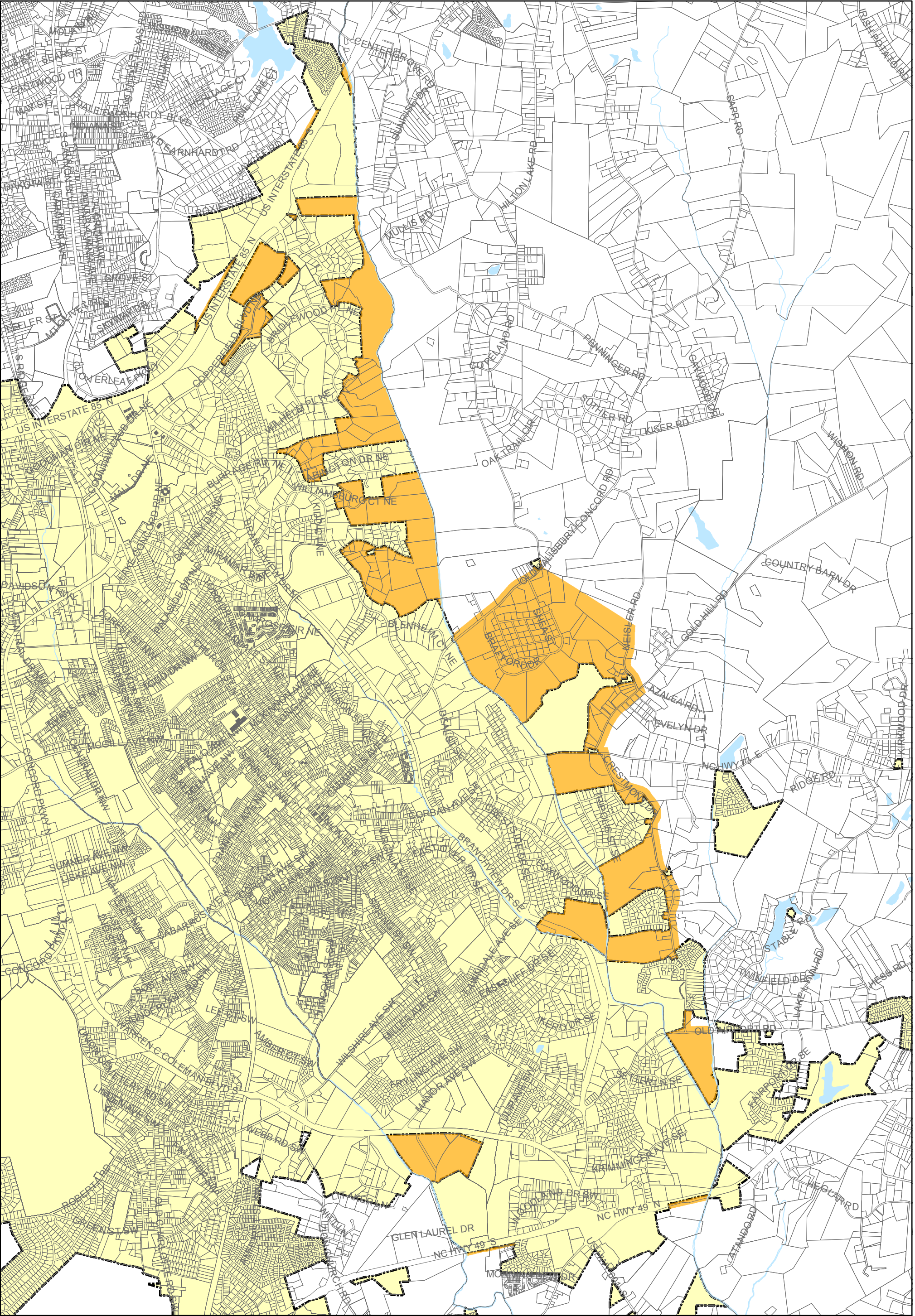
This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

WATER & SEWER AUTHORITY OF CABARRUS COUNTY

The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

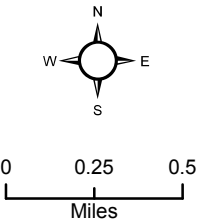
YOUTH COMMISSION

The purpose of the Youth Commission is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Commission will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.



City of Concord
Extraterritorial Jurisdiction (ETJ)

- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds



Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. _____
2. _____
3. _____

XXXXXXXXXXXX

Name: _____

Home Address: _____

Mailing Address (if different): _____

City / State / ZIP: _____

Resident of Cabarrus County: ____ Yes ____ No

Telephone: Home: _____ Work: _____

Cell: _____ Fax: _____

Email Address: _____

Occupation: _____

Business Address: _____

City / State / Zip: _____

Do You Have a N. C. Driver's License? ____ Yes ____ No Age (optional): _____

Number hours available per month for this position: _____

Best time of day/or days available: _____

- over -

Educational Background: _____

Business and Civic Experience: _____

Areas of Interest / Skills: _____

Other County Boards / Committees / Commissions presently serving on: _____
 _____ Term Expiration Date: _____

Have you ever been charged with and / or convicted of a criminal offense? _____ If so, please explain _____

References

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

 Date

 Signature of the Applicant

Cabarrus County Youth Commission
Application

Full Name: _____ M ____ F (check one)

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone (home): (____) _____ (cell): (____) _____

E-mail: _____ Date of Birth: _____

Name(s) of Parents or Guardians: _____

High School: _____ Grade: _____

Cumulative High School GPA: _____ Year of Expected Graduation: _____

School groups/clubs/activities in which you participate: _____

List other activities you have been involved in through church, clubs, community, etc. _____

What interests you about being a member of the Youth Commission? _____

What do you hope to accomplish through being a member of the Youth Commission? What do you hope to learn?

Are you available for evening meetings? _____

References:

Name: _____ Phone: _____

Relationship to you: _____

Name: _____ Phone: _____

Relationship to you: _____

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____

Please return this application in person or via mail to:

Lauren Linker
Clerk to the Board
Cabarrus County
P.O. Box 707
Concord, NC 28026-0707
Fax: 704-920-2820
lelinker@cabarruscounty.us



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Budget - Monthly Budget Amendment Report

BRIEF SUMMARY:

The County Manager requested monthly report of Budget Amendments. This report shows all transfers of money from one appropriation to another in accordance with the Budget Ordinance for FY 2023-2024.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Rosh Khatri, Budget Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

▣ Report

CABARRUS COUNTY - PROD

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40016	BUA	10/02/2023	10/02/2023	CID-TALINO	oblconrad	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	00192110	9862		2110	CID-TALINO		T	CID: TALINO			17,212.00	
2	00192110	9860		2110	CID-TALINO		T	Technology CID: TALINO Equipment & Furniture				17,212.00
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40022	BUC	10/03/2023	10/03/2023	4-4.5	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	39067230	6902	SHADY	BOC	4-4.5			emergency chiller replac	S			450,000.00
2	39097230	9860	SHADY	BOC	4-4.5			Contribution From General Fund emergency chiller replac	S	450,000.00		
3	10090000	9708		BOC	4-4.5			Equipment & Furniture emergency chiller replac	S	450,000.00		
4	10099120	9830	AVAIL	BOC	4-4.5			Cont to Capital Project Fund emergency chiller replac	S			450,000.00
5	390	5704		BOC	4-4.5			Other Improvements				450,000.00
6	390	5703		BOC	4-4.5			Appropriations		450,000.00		1
								Estimated Revenues				1
** JOURNAL TOTAL										450,000.00	450,000.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40079	BUA	10/04/2023	10/04/2023	titles	mjtardugno	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	00191955	9445		1955	titles			vehicle titles		43.00		
2	00191952	9445		1955	titles			Purchased Services vehicle titles				43.00
								Purchased Services				
** JOURNAL TOTAL										0.00	0.00	

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40134	BUA	10/05/2023	10/05/2023	Traverse	its9	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT		CREDIT OB
ACCOUNT DESCRIPTION												
1	00195610	9445	383-1		Traverse		Traverse				35,825.00	
2	00195610	9321	310-1		Traverse		Purchased Services					35,825.00
							Traverse					
							Imaging expense					
** JOURNAL TOTAL											0.00	0.00
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40292	BUA	10/10/2023	10/10/2023	MoveContrd	ypineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT		CREDIT OB
ACCOUNT DESCRIPTION												
1	00191110	9114		1115	MoveContrd		Move Contracted					45,000.00
2	00191110	9201		1115	MoveContrd		Contracted Employees					2,790.00
3	00191110	9202		1115	MoveContrd		Move Contracted					653.00
4	00191110	9230		1115	MoveContrd		Medicare					1,260.00
5	00191110	9640		1115	MoveContrd		Workers' Compensation					990.00
6	00191115	9114		1115	MoveContrd		Move Contracted		45,000.00			
7	00191115	9201		1115	MoveContrd		Contracted Employees		2,790.00			
8	00191115	9202		1115	MoveContrd		Move Contracted		653.00			
9	00191115	9230		1115	MoveContrd		Social Security		1,260.00			
10	00191115	9640		1115	MoveContrd		Medicare		990.00			
							Workers' Compensation					
							Move Contracted					
							Insurance & Bonds					
** JOURNAL TOTAL											0.00	0.00
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40342	BUA	10/12/2023	10/12/2023	repair	snpolit	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT		CREDIT OB
ACCOUNT DESCRIPTION												

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40342	BUA	10/12/2023	10/12/2023	repair	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	00193280	9520		3280	repair		unforeseen issue for truck			181.57		
2	00191910	9520		3280	repair		Autos & Trucks Maintenance unforeseen issue for truck				181.57	
Autos & Trucks Maintenance												
** JOURNAL TOTAL										0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40445	BUA	10/17/2023	10/17/2023	E-1	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	00198140	9831	0154	BOC	E-1		matching incentive grant				49,070.00	
2	00168140	6813	0154	BOC	E-1		Matching Grants					
3	00198140	9831	0213	BOC	E-1		matching incentive grant			24,535.00		
4	00168140	6813	0213	BOC	E-1		Matching Grants Revnue					
5	00198140	9831	0217	BOC	E-1		matching incentive grant			23,408.00		
6	00168140	6813	0217	BOC	E-1		Matching Grants					
7	00198140	9831	RCCON	BOC	E-1		matching incentive grant				11,704.00	
8	00168140	6813	RCCON	BOC	E-1		Matching Grants Revnue					
9	00198140	9831	CC4H	BOC	E-1		matching incentive grant			7,000.00		
10	00168140	6813	CC4H	BOC	E-1		Matching Grants					
							MG Weddington Hills PTO				3,500.00	
							matching incentive grant			15,000.00		
							Matching Grants-Rotary Concord					
							matching incentive grant				7,500.00	
							Matching Grant-Rotary Concord					
							matching incentive grant			3,662.00		
							Matching Grants					
							matching incentive grant				1,831.00	
							Matching Grants Revnue					
** JOURNAL TOTAL										0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40448	BUA	10/17/2023	10/17/2023	E-4	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40448	BUA	10/17/2023	10/17/2023	E-4	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	00195660	946101	ARP	BOC	E-4		APS addtl funding NCDAAS			7,559.74		
2	00165660	6384	ARP	BOC	E-4		Emergency Assistance				7,559.74	
3	001	5704		BOC	E-4		APS addtl funding NCDAAS					
							Cares Act Relief Payment				7,559.74	1
							Appropriations					
4	001	5703		BOC	E-4					7,559.74		1
							Estimated Revenues					
** JOURNAL TOTAL										7,559.74	7,559.74	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40449	BUA	10/17/2023	10/17/2023	E-6	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	44165910	6701		BOC	E-6		opioid now budgeted annual				77,959.00	
2	44165910	6838	OPIOD	BOC	E-6		Interest on Investments				3,091,459.00	
3	44195910	9705		BOC	E-6		opioid now budgeted annual					
							Claim Settlements			3,169,418.00		
4	441	5704		BOC	E-6		opioid now budgeted annual				3,169,418.00	1
							Public Health Authority					
5	441	5703		BOC	E-6		Appropriations			3,169,418.00		
							Estimated Revenues					1
** JOURNAL TOTAL										3,169,418.00	3,169,418.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40450	BUA	10/17/2023	10/17/2023	E-8	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	40192740	9860		BOC	E-8		addtl dispatch consoles			103,821.00		
2	40192740	9331		BOC	E-8		Equipment & Furniture				19,800.00	
							addtl dispatch consoles					
							Minor Office Equipment & Furn					

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40450	BUA	10/17/2023	10/17/2023	E-8	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
3	40162740	6901		BOC	E-8							123,621.00
4	401	5704		BOC	E-8							123,621.00 1
5	401	5703		BOC	E-8						123,621.00	1
** JOURNAL TOTAL										123,621.00	123,621.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40451	BUA	10/17/2023	10/17/2023	E-12	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	44195910	9397		BOC	E-12							250,000.00
2	44195910	9605		BOC	E-12						250,000.00	
3	441	5704		BOC	E-12						250,000.00	1
4	441	5707		BOC	E-12							250,000.00 1
5	441	5704		BOC	E-12							250,000.00 1
6	441	5707		BOC	E-12						250,000.00	1
** JOURNAL TOTAL										500,000.00	500,000.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40554	BUA	10/19/2023	10/19/2023	CP Cleanup	msthorne	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	38092210	9605	COURT								14,400.00	
2	38092210	9607	COURT									14,400.00

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40554	BUA	10/19/2023	10/19/2023	CP Cleanup	msthorne	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
3	38091950	9331		BUILD			EEWH-ITS Building Funds Tr				1,973.44	
4	38091950	9860		BUILD			Minor Office Equipment & Furn			1,973.44		
							EEWH-ITS Building Funds Tr					
							Equipment & Furniture					
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40580	BUA	10/20/2023	10/20/2023	HAM radio	ddgustafson	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	00192710	9445		2710		HAM radio	Purchased Services				600.00	
2	00192710	9330		2710		HAM radio	Tools & Minor Equipment			600.00		
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40581	BUA	10/20/2023	10/20/2023	Chair	ddgustafson	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	00192710	9445		2710		Chair	Purchased Services				381.00	
2	00192710	9331		2710		Chair	Minor Office Equipment & Furn			381.00		
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40587	BUA	10/20/2023	10/20/2023	2145-Crate	blconrad	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40587	BUA	10/20/2023	10/20/2023	2145-Cratebl	conrad	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	00192145	9331		2145	2145-Crate		T	for purchase of Animal Cra			3,692.00	
2	00192145	9605		2145	2145-Crate		T	Minor Office Equipment & Furn for purchase of Animal Cra Consultants				3,692.00
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40684	BUA	10/26/2023	10/26/2023	SUN SPT	jjshuping	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	00165910	6279	SUN	SUN	SAPT BLOCK		T	SUN SPT BLOCK GRANT			1,000,000.00	
2	00165910	627901	SUN	SUN	SAPT BLOCK		T	Smart Start Child Abuse Prev G SUN SPT BLOCK GRANT SAPT Block Grant				1,000,000.00
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	04	40725	BUA	10/31/2023	10/31/2023	OpenGov	its9	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	00191810	9445	EBS	1810	OpenGov			Purchased Services				69,900.00
2	00191810	9445		1810	OpenGov			Purchased Services			69,900.00	
** JOURNAL TOTAL										0.00	0.00	
** GRAND TOTAL										4,250,598.74	4,250,598.74	

17 Journals printed

** END OF REPORT - Generated by Yesenia Pineda **

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Budget - Monthly Financial Update

BRIEF SUMMARY:

The County Manager requested monthly reports displaying relevant information regarding the year-to-date budget.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Rosh Khatri, Budget Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of October 31, 2023*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
REVENUES						
Ad Valorem Taxes & Interest	(236,516,760)	(236,516,760)	(37,277,490)	\$ -	\$ 199,239,270	15.8%
Other Taxes	(47,896,330)	(47,896,330)	(8,387,759)	-	39,508,571	17.5%
Intergovernmental Revenues	(28,897,940)	(32,320,103)	(7,379,716)	-	24,940,387	22.8%
Permits and Fees	(8,326,455)	(8,326,455)	(3,405,046)	-	4,921,409	40.9%
Sales and Services	(15,638,414)	(15,758,906)	(5,748,522)	-	10,010,384	36.5%
Investment Earnings	(2,000,000)	(2,000,000)	(2,629,919)	-	(629,919)	131.5%
Miscellaneous/Other Finance Sources	(507,855)	(11,252,474)	(67,154)	-	11,185,320	0.6%
TOTAL REVENUES	(339,783,753)	(354,071,029)	(64,895,606)	\$ -	\$ 289,175,423	18.3%
EXPENDITURES						
GENERAL GOVERNMENT						
Board of Commissioners	\$ 643,946	\$ 591,764	\$ 245,915	\$ -	345,849	41.6%
Legal	757,566	838,674	177,738	29,795-	631,141	24.7%
County Manager	1,337,688	1,529,237	502,641	190,531	836,064	45.3%
Budget	346,789	346,929	90,201	-	256,728	26.0%
Strategy	263,104	262,974	82,441	-	180,533	31.3%
Internal Audit	134,766	134,766	28,019	-	106,747	20.8%
Procurement	237,838	237,838	68,815	-	169,023	28.9%
Communications	863,605	864,180	267,389	23,353	573,438	33.6%
Safety & Risk	241,906	259,413	63,211	-	196,202	24.4%
Human Resources	1,499,675	1,541,675	506,171	55,706	979,798	36.4%
Tax Collector	1,352,659	1,352,659	389,573	-	963,085	28.8%
Tax Administration	3,057,055	3,058,715	974,627	-	2,084,088	31.9%
Board of Elections	1,897,608	1,973,262	298,673	222,723	1,451,866	26.4%
Register of Deeds	771,914	771,914	260,246	-	511,668	33.7%
Finance	1,670,520	1,681,770	517,190	73,820	1,090,760	35.1%
Information Technology	8,809,560	11,218,048	3,070,643	1,287,315	6,860,090	38.8%
Non-departmental*	5,639,705	5,850,847	414,634	580,217	4,855,996	17.0%
Infrastructure & Asset Management						
Facility Design & Construction	293,965	295,259	61,444	-	233,815	20.8%
Grounds Maintenance	2,274,605	2,301,813	548,334	732,856	1,020,623	55.7%
Administration	2,767,819	2,770,664	716,306	71,298	1,983,060	28.4%
Sign Maintenance	221,207	221,343	61,021	-	160,323	27.6%
Building Maintenance	3,349,465	3,594,175	845,866	891,297	1,857,012	48.3%
Facility Services	2,874,876	2,931,760	848,107	247,384	1,836,269	37.4%
Fleet Maintenance	1,277,051	1,904,750	952,039	508,087	444,625	76.7%
Contribution to Other Funds	47,930,078	47,930,078	943,717	-	46,986,361	2.0%
Total General Government	\$ 90,514,973	\$ 94,464,507	\$ 12,934,961	\$ 4,914,381	\$ 76,615,165	18.9%
PUBLIC SAFETY						
Sheriff						
Administration & Operations	\$ 24,231,092	\$ 28,836,165	7,405,894	3,232,608	\$ 18,197,664	36.9%
Harrisburg Division	2,865,250	2,863,974	787,077	114,397	1,962,501	31.5%
Midland Division	331,552	331,552	108,354	-	223,198	32.7%
Mt. Pleasant Division	349,330	349,830	133,962	-	215,868	38.3%
School Resource Officers	2,571,815	2,571,699	711,991	-	1,859,708	27.7%
Detention Center	16,068,057	16,275,954	4,424,796	1,441,457	10,409,701	36.0%
Animal Control	1,170,363	1,290,350	404,846	88,693	796,810	38.2%
Animal Shelter	812,789	841,375	197,986	-	643,389	23.5%
Courts Maintenance	1,407,086	1,481,369	161,839	302,995	1,016,535	31.4%
Construction Standards	5,202,075	5,271,050	1,311,152	83,393	3,876,505	26.5%
Emergency Management	401,226	540,288	88,395	66,296	385,597	28.6%
Fire Services	1,922,300	1,918,374	491,334	256,240	1,170,801	39.0%
Fire Districts	1,661,330	1,661,330	302,056	-	1,359,274	18.2%
Emergency Medical Services	15,502,202	16,321,184	4,704,755	1,176,590	10,439,839	36.0%
Emergency Telephone	-	407,599	37,358	50,587	319,654	21.6%
Other Public Safety*	1,441,214	1,441,214	418,647	258,621	763,947	47.0%
Total Public Safety	\$ 75,937,680	\$ 82,403,307	\$ 21,690,440	\$ 7,071,877	\$ 53,640,990	34.9%

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of October 31, 2023*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Collected or Used
ECONOMIC & PHYSICAL DEVELOPMENT						
Planning & Development						
Planning	757,375	776,602	\$ 182,307	\$ -	\$ 594,295	23.5%
Community Development	768,670	1,181,991	239,907	-	942,084	20.3%
Soil & Water Conservation	373,664	383,255	112,701	-	270,554	29.4%
Zoning Administration	286,379	286,485	93,824	15	192,646	32.8%
Economic Development Corporation	948,297	948,297	532,381	25,000	390,916	58.8%
Economic Development Incentives	1,700,000	1,700,000	-	-	1,700,000	0.0%
Other Economic & Physical Development*	1,524,113	1,524,113	131,199	72,000	1,320,914	13.3%
Total Economic & Physical Development	\$ 6,358,498	\$ 6,800,743	\$ 1,292,321	\$ 97,015	\$ 5,411,407	20.4%
HUMAN SERVICES						
Veterans Services	\$ 455,992	\$ 455,856	\$ 138,973	\$ -	\$ 316,883	30.5%
Cooperative Extension	471,822	479,754	\$ 105,837	-	373,917	22.1%
Human Services						
Administration	7,355,879	7,367,599	1,927,146	391,374	5,049,079	31.5%
Economic Family Support Services	3,205,610	4,802,960	1,036,362	-	3,766,598	21.6%
Transportation	3,272,559	4,133,953	699,877	676,010	2,758,066	33.3%
Child Welfare	12,283,811	12,581,302	3,545,698	384,184	8,651,421	31.2%
Child Support Services	2,216,543	2,215,787	674,105	15,429	1,526,254	31.1%
Economic Services	10,767,221	9,245,571	2,241,562	93,380	6,910,629	25.3%
Adult and Family Services	2,813,574	2,919,650	813,427	42,669	2,063,554	29.3%
Nutrition	944,322	943,958	203,670	189,775	550,514	41.7%
Behavioral Health Division	288,143	288,643	90,388	-	198,255	31.3%
Senior Services	818,077	865,626	203,781	305,914	355,931	58.9%
Cabarrus Health Alliance	10,994,141	10,994,141	2,999,521	7,987,443	7,177	99.9%
Other Human Services*	1,045,511	2,747,612	855,055	1,680,867	211,691	92.3%
Total Human Services	\$ 56,933,205	\$ 60,042,412	\$ 15,535,402	\$ 11,767,043	\$ 32,739,966	45.5%
EDUCATION						
Cabarrus County Schools Operating	\$ 87,448,737	\$ 87,448,737	\$ 29,149,573	\$ -	\$ 58,299,164	33.3%
Kannapolis City Schools Operating	10,049,690	10,049,690	3,718,478	-	6,331,212	37.0%
RCCC Operating	4,316,397	4,316,397	1,438,800	-	2,877,597	33.3%
Cabarrus County Schools Capital	36,324	36,324	9,081	-	27,243	25.0%
Kannapolis City Schools Capital	8,832	8,832	2,208	-	6,624	25.0%
RCCC Capital	-	-	-	-	-	-
Other Education*	134,405	134,405	44,800	56,269	33,336	75.2%
Total Education	\$ 101,994,385	\$ 101,994,385	\$ 34,362,940	\$ 56,269	\$ 67,575,176	33.7%
CULTURE & RECREATION						
Active Living & Parks						
Parks	\$ 2,199,055	\$ 2,468,648	\$ 686,811	\$ 291,214	\$ 1,490,623	39.6%
Senior Centers	878,442	928,312	271,529	29,700	627,083	32.4%
Library System	4,941,516	4,942,715	1,392,073	175,227	3,375,415	31.7%
Other Cultural & Recreation*	26,000	26,000	26,000	103,500	(103,500)	498.1%
Total Culture & Recreation	\$ 8,045,013	\$ 8,365,675	\$ 2,376,413	\$ 599,641	\$ 5,389,621	35.6%
DEBT SERVICE						
Schools	\$ -	\$ -	\$ -	\$ -	\$ -	-
Other	-	-	-	-	-	-
Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 339,783,753	\$ 354,071,029	\$ 88,192,478	\$ 24,506,226	\$ 241,372,325	31.8%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ (23,296,872)	\$ (24,506,226)	\$ (47,803,098)	

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
Community Investment Fund
Statement of Revenues and Expenditures - Budget and Actual
As of October 31, 2023*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
REVENUES						
Other Taxes	\$ (27,930,000)	\$ (27,930,000)	\$ (4,903,655)	\$ -	\$ 23,026,345	17.6%
Intergovernmental Revenues	(404,000)	(404,000)	(191,879)	-	212,121	47.5%
Investment Earnings	-	-	(625,812)	-	(625,812)	100.0%
Other Finance Sources	(46,405,961)	(64,826,493)	(64,090)	-	64,762,403	0.1%
TOTAL REVENUES	\$ (74,739,961)	\$ (93,160,493)	\$ (5,785,435)	\$ -	\$ 87,375,058	6.2%
EXPENDITURES						
Operations	\$ 69,163,094	\$ 88,033,626	\$ 3,483,684	\$ 13,600	\$ 84,536,342	4.0%
Capital Outlay	5,576,867	5,126,867	-	-	5,126,867	0.0%
TOTAL EXPENDITURES	\$ 74,739,961	\$ 93,160,493	\$ 3,483,684	\$ 13,600	\$ 89,663,209	3.8%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ 2,301,752	\$ (13,600)	\$ (2,288,152)	

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Cabarrus County, North Carolina
Other Funds
Statement of Revenues and Expenditures - Budget and Actual
As of October 31, 2023*

*this report was pulled prior to month end close

	Budgeted Amounts				Variance with	% Collected
	Original	Final	Actual Amounts	Encumbrances*	Final Budget	or Used
Arena and Events Center						
REVENUES						
Arena Other Finance Source Revenues	\$ (1,427,390)	\$ (1,761,494)	\$ (1,007,807)	\$ -	\$ 753,687	57.2%
Fair Sales and Services	(749,831)	(749,831)	(544,043)	-	205,788	72.6%
Fair Investment Earnings	(15,000)	(15,000)	(57,056)	-	(42,056)	380.4%
Fair Miscellaneous Revenue	(5,000)	(5,000)	(4,213)	3,000	788	84.3%
Total Arena and Events Center Fund	\$ (2,197,221)	\$ (2,531,325)	\$ (1,613,118)	\$ 3,000	\$ 918,207	63.7%
EXPENDITURES						
Arena and Events Center	\$ 1,276,217	\$ 1,610,321	\$ 333,355	\$ 470,870	\$ 806,096	49.9%
County Fair	921,004	921,004	662,169	36,154	222,681	75.8%
Total Arena and Events Center Fund	\$ 2,197,221	\$ 2,531,325	\$ 995,524	\$ 507,024	\$ 1,028,777	59.4%
Landfill Fund						
REVENUES						
Intergovernmental Revenues	\$ (57,000)	\$ (57,000)	\$ -	\$ -	\$ 57,000	0.0%
Permits and Fees	(150,000)	(150,000)	(40,742)	-	109,258	27.2%
Sales and Services	(1,259,000)	(1,259,000)	(397,446)	-	861,554	31.6%
Investment Earnings	-	-	(98,780)	-	(98,780)	0.0%
Other Financing Sources	(618,400)	(1,663,531)	-	-	1,663,531	0.0%
Total Landfill Fund	\$ (2,084,400)	\$ (3,129,531)	\$ (536,968)	\$ -	\$ 2,592,563	58.7%
EXPENDITURES						
Landfill Operations	\$ 2,084,400	\$ 3,129,531	\$ 483,649	\$ 1,190,511	\$ 1,455,372	53.5%
Total Landfill Fund	\$ 2,084,400	\$ 3,129,531	\$ 483,649	\$ 1,190,511	\$ 1,455,372	53.5%
911 Emergency Telephone Fund						
REVENUES						
Intergovernmental Revenues	\$ (346,955)	\$ (346,955)	\$ (86,739)	\$ -	\$ 260,216	25.0%
Investment Earnings	(5,000)	(5,000)	(27,717)	-	(22,717)	554.3%
Other Finance Sources	(64,683)	(2,045,268)	-	-	2,045,268	0.0%
Total 911 Emergency Telephone Fund	\$ (416,638)	\$ (2,397,223)	\$ (114,456)	\$ -	\$ 2,282,767	4.8%
EXPENDITURES						
Operations	\$ 331,638	\$ 351,438	\$ 40,757	\$ -	\$ 310,681	11.6%
Debt Service	-	-	-	-	-	0.0%
Capital Outlay	85,000	2,045,785	299,366	1,557,598.20	188,821	0.0%
Total 911 Emergency Telephone Fund	\$ 416,638	\$ 2,397,223	\$ 340,123	\$ 1,557,598	\$ 499,502	79.2%
Self-Insured Funds						
REVENUES						
Sales and Services	\$ (20,871,092)	\$ (20,871,092)	\$ (5,811,497)	\$ -	\$ 15,059,595	27.8%
Investment Earnings	(25,000)	(25,000)	(154,950)	-	(129,950)	619.8%
Miscellaneous	(970,785)	(970,785)	(740,221)	-	230,564	76.2%
Other Finance Sources	(753,040)	(839,244)	-	-	839,244	0.0%
Total Self-Insured Funds	\$ (22,619,917)	\$ (22,706,121)	\$ (6,706,668)	\$ -	\$ 15,999,453	29.5%
EXPENDITURES						
Workers Compensation Insurance	\$ 1,971,537	\$ 1,971,537	\$ 282,461	\$ -	\$ 1,689,076	14.3%
Liability Insurance	2,059,040	2,059,040	1,358,057	-	700,983	66.0%
Dental Insurance	710,000	710,000	208,761	-	501,239	29.4%
Hospitalization Insurance	17,879,340	17,965,544	4,416,934	1,782,914	11,765,695	34.5%
Total Self-Insured Funds	\$ 22,619,917	\$ 22,706,121	\$ 6,266,213	\$ 1,782,914	\$ 14,656,993	35.4%

Cabarrus County, North Carolina
Other Funds
Statement of Revenues and Expenditures - Budget and Actual
As of October 31, 2023*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
Fire Districts Fund						
REVENUES						
Ad Valorem Taxes	\$ (7,099,003)	\$ (7,099,003)	\$ (1,203,052)	\$ -	\$ 5,895,951	16.9%
Total Fire Districts Fund	\$ (7,099,003)	\$ (7,099,003)	\$ (1,203,052)	\$ -	\$ 5,895,951	16.9%
EXPENDITURES						
Fire Districts	\$ 7,099,003	\$ 7,099,003	\$ 1,203,052	\$ -	\$ 5,895,951	16.9%
Total Fire Districts Fund	\$ 7,099,003	\$ 7,099,003	\$ 1,203,052	\$ -	\$ 5,895,951	16.9%
Social Services Fund						
REVENUES						
Sales and Services	\$ (400,000)	\$ (400,000)	\$ -	\$ -	\$ 400,000	0.0%
Total Social Services Fund	\$ (400,000)	\$ (400,000)	\$ -	\$ -	\$ 400,000	0.0%
EXPENDITURES						
Operations	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ 400,000	0.0%
Total Social Services Fund	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ 400,000	0.0%
Intergovernmental Fund						
REVENUES						
Sales and Services	\$ (2,170,000)	\$ (2,170,000)	\$ (745,203)	\$ -	\$ 1,424,797	34.3%
Total Intergovernmental Fund	\$ (2,170,000)	\$ (2,170,000)	\$ (745,203)	\$ -	\$ 1,424,797	34.3%
EXPENDITURES						
Operations	\$ 2,170,000	\$ 2,170,000	\$ 669,043	\$ -	\$ 1,500,957	30.8%
Total Intergovernmental Fund	\$ 2,170,000	\$ 2,170,000	\$ 669,043	\$ -	\$ 1,500,957	30.8%
TOTAL REVENUES	\$ (36,987,179)	\$ (40,433,203)	\$ (10,919,464)	\$ 3,000	\$ 29,513,738	27.0%
TOTAL EXPENDITURES	\$ 36,987,179	\$ 40,433,203	\$ 9,957,604	\$ 5,038,047	\$ -	37.1%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ 961,861	\$ (5,035,047)	\$ 29,513,738	

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CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly Building Activity Reports

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Kelly Sifford, Assistant County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ Report
- ▢ Report

Cabarrus County Construction Standards Dodge Report 10/1/2023-10/31/2023

Jurisdiction: All

New Construction

Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses Detached	101	115	115	\$20,815,168.00
Single Family Houses Attached	102	79	79	\$8,754,112.40
Manufactured Home (Mobile Homes)	106	3	0	\$189,000.00
Hospitals and Institutional Buildings	323	1	0	\$167,140.00
Office, Bank, and Professional Buildings	324	2	0	\$7,173,730.00
Stores and Customer Services	327	2	0	\$455,000.00
Other Nonresidential Buildings	328	8	0	\$8,836,259.00
Structures Other Than Buildings	329	14	0	\$790,448.00
Other	999	26	0	\$12,773,148.23
Sub Total (New Construction)		250	194	\$59,954,005.63

Addition, Alteration, and Conversion

Description	Const Code	Buildings	Housing Units	Estimated Cost
Additions, Alterations and Conversions - Residential	434	1	0	\$22,000.00
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	1	0	\$2,000.00
Sub Total (Addition, Alteration, and Conversion)		2	0	\$24,000.00
Grand Total		252	194	\$59,978,005.63

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 10/1/2023 through End Date: 10/31/2023

Wilkinson	File Date	Address	Application Name	Description	Est Cost	Est Sq Ft
BU2023-03645	10/2/2023	223 CROWELL DR NW CONCORD, NC 28025	CITYOF CONCORC / STEPHAN SMITH	Clearwater Smoking Canopy ~~ Lean-to cover at rear of building with a fan and a light for City of Concord	\$2,000	132
BU2023-03651	10/2/2023	5965 THUNDER RD NW, SUITE# A/B CONCORD, NC 28027	STENZEL DEVELOPMENT, LLC, T/A (CRAZY MASON)	Crazy Mason ~~ exterior construction complete, cold dark shell with gravel floor. will be building all interior aspects & trades. UPFIT TO COLD DARK SHELL	\$390,000	3,636
BU2023-03655	10/3/2023	5418 DAVIDSON HWY CONCORD, NC 28027	5418 Davidson Highway - Building 100 (Stanley Dr.) SHELL ONLY	SHELL Building 100 ~~ Construction of a 146,628 tilt-up concrete shell warehouse building. With associated mechanical, electrical, plumbing & fire protection.	\$12,000,000	146,628
BU2023-03659	10/3/2023	5791 WABASH LN KANNAPOLIS, NC 28027	ROBERT HIGH DEVELOPMENT LLC	USA Storage - Kannapolis ~~ 3 STORY SELF-STORAGE FACILITY	\$5,361,957	97,453
BU2023-03673	10/4/2023	3805 CONCORD PKWY S CONCORD, NC 28027	RITE LITE SIGNS, INC.	Down 4 Disc Golf ~~ 2 illuminated wall signs over each entrance, vinyl applied to windows at front entrance	\$11,143	11,143
BU2023-03676	10/4/2023	3700 TAYLOR GLEN LN NW CONCORD, NC 28027	EDIFICE, INC.	INTERIOR UPFIT OF EXISTING RECEPTION ARE AND CORRIDOR INCLUDING NEW FINISHES AND FIXTURES	\$280,000	280,000
BU2023-03688	10/6/2023	7779 LYLES LN NW CONCORD, NC 28027	RASHMI N RARGEGORODA (NAWABI HYDERABAD HOUSE / ATR FOOD LLC)	ABC PERMIT INSPECTION		
BU2023-03696	10/6/2023	9620 CHRISTENBURY PKWY CONCORD, NC 28027	C HERMAN CONSTRUCTION LLC	DUMPSTER ENCLOSURE FOR TRASH	\$30,000	408
BU2023-03698	10/6/2023	12700 IDLEBROOK RD MIDLAND, NC 28107	BETHEL CHURCH OF MIDLAND INC	Construction of brick base for new digital sign. Installation of electrical drop from existing campus building to digital sign.	\$12,000	29
BU2023-03703	10/9/2023	227 NC HWY 49 S CONCORD, NC 28025	WHITING-TURNER CONTRACTING COMPANY (OFFICE ONLY)	Kroger Project Independence FC11~~OFFICE ONLY - Permit is to separate the office from the Automated Food Distribution Center. All inspections up to this point are on BU2022-02033 and this permit will be used for the final inspection.	\$7,000,000	28,560
BU2023-03724	10/10/2023	8400 AUTOMATION DR NW CONCORD, NC 28027	RANGER CONSTRUCTION COMPANY INC	FACTORY MOTOR PARTS ~~ INTERIOR OCCUPIED RENOVATION OF EXISTING OFFICE AREAS. (2) NEW BATHROOMS IN THE WAREHOUSE. ELECTRICLA DROPS IN THE WAREHOUSE ALONG WITH FORKLIFT CHARGING STATIONS	\$1,875,802	4,200
BU2023-03730	10/11/2023	450 PITTS SCHOOL RD NW CONCORD, NC 28027	101 Smoke Shop	101 SMOKE SHOP: Add a bathroom, service, AC unit and upfitting walls and tiles on floor	\$87,000	0
BU2023-03732	10/11/2023	1739 DALE EARNHARDT BLVD KANNAPOLIS, NC 28083	SignArt / ALLISON WATSON	Cannon Chiropractic - Wall Sign ~~ 48" x 82-1/5" illuminated wall sign - 27.5 total sqft. New sign will connect to existing power.	\$3,100	28
BU2023-03735	10/11/2023	2201 SHILOH CHURCH RD DAVIDSON, NC 28036	CELL SITE TECHNOLOGIES, INC. (VERIZON)	Verizon to add antennas, lines, equipment cabinet/pad and new electrical service	\$23,000	0
BU2023-03739	10/11/2023	7615 TUCKASEEGEE RD KANNAPOLIS, NC 28081	MASTEC NETWORK SOLUTIONS	NEW AT&T EQUIPMENT ON NEW CONCRETE PAD & ANTENNAS ON MONOPLOE	\$45,000	400
BU2023-03743	10/11/2023	29 GEORGIA ST SW CONCORD, NC 28025	COFFEY LAND DEVELOPMENT	COMPLETE DEMO	\$17,000	2,300
BU2023-03747	10/12/2023	9620 CHRISTENBURY PKWY CONCORD, NC 28027	Omega Construction Inc.	Construction trailer	\$5,000	0

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 10/1/2023 through End Date: 10/31/2023

BU2023-03750	10/12/2023	12700 IDLEBROOK RD MIDLAND, NC 28107	RITE LITE SIGNS, INC.	Digital Sign Installation ~~ FINISHING UP SIGN AFTER CHURCH INSTALLS THEIR SCOPE OF WORK - Auger round footing and set steel post -Install final sign (FEES PAID ON BU2023-03698)	\$28,000	0
BU2023-03753	10/12/2023	4755 CORPORATE DR NW CONCORD, NC 28027	RANGER CONSTRUCTION COMPANY INC	UPFIT TO SHELL: OFFICE ~~ Original plans included 14,404 sf upfit (4755 Corporate)_____08.14.2023, additional 16,877 sf (4755 Corporate) was added through RTAP for NEW LIGHTS, HVLS FANS AND POWER	\$173,730	16,877
BU2023-03755	10/12/2023	350 GEORGE W LILES PKWY NW CONCORD, NC 28027	RITE LITE SIGNS, INC.	Postal Annex - sign ~~ Installation of illuminated Channel letters on a raceway	\$3,624	25
BU2023-03761	10/12/2023	324 CHURCH ST N 1 CONCORD, NC 28025	BERLINE PHIKMOND/ C	Warm vanilla box to be converted to restaurant. Lights HVAC, water closets and egress remain unchanged.	\$28,000	3,182
BU2023-03763	10/12/2023	7905 LYLES LN NW CONCORD, NC 28027	CT POWER AND CONTROLS INC.	The Club's existing generator is being replaced with a larger generator to back-up the entire Club. ELECTRICIAN IS ACTING AS GC BECAUSE BUILDING COST IS LESS THAN 25%.	\$65,000	1,000
BU2023-03769	10/13/2023	1215 SILVER STREAM DR SW CONCORD, NC 28025	TSH DEVELOPMENT CO., LLC	Rocky River ~~ Clubhouse for the apartments consist of an office,storage and gym	\$2,176	228,000
BU2023-03777	10/13/2023	3391 CLOVERLEAF PKWY KANNAPOLIS, NC 28083	RITE LITE SIGNS, INC.	Alice Massage ~~ 1 illuminated wall sign	\$4,000	19
BU2023-03783	10/16/2023	994 BURRAGE RD NE CONCORD, NC 28025	GARCIA KAYLA L	250 LF RETAINING WALL	\$20,000	250
BU2023-03794	10/16/2023	729 S MAIN ST KANNAPOLIS, NC 28081	GCL DEVELOPMENT, LLC	Camino Clinic Kannapolis ~~ CHANGE OF USE / RENOVATE EXISTING OFFICE INTO AN OUTPATIENT CLINIC.	\$167,140	2,783
BU2023-03796	10/16/2023	100 CONCORD CHASE CIR SW CONCORD, NC 28025	DAVID EUGENE PHILLIPS, JR.	COMMERCIAL UPFIT FOR FIRE DAMAGE / UNIT 1011	\$18,000	1,000
BU2023-03801	10/17/2023	22 PEPSI WAY HARRISBURG, NC 28075	VENTURES SPIRIT BEVERAGES, LLC	ABC		
BU2023-03802	10/17/2023	256 MCGILL AVE NW CONCORD, NC 28025	W.C. BLACK & SONS INC.	DEMOLISH AND REMOVE THE STRUCTURE AND DISPOSE OF AS REQUIRED	\$7,812	2,604
BU2023-03804	10/17/2023	765 MAIN ST SW CONCORD, NC 28027	REMEDY CHURCH	BATHROOM REMODEL	\$22,000	250
BU2023-03812	10/17/2023	2890 STADIUM DR KANNAPOLIS, NC 28083	2890 STADIUM DR - TEMPORARY CONSTRUCTION TRAILER	INSTALL TEMPORARY CONSTRUCTION OFFICE TRAILER - MUST BE REMOVED WITHIN 30 DAYS OF PROJECT COMPLETION	\$30,000	12,000
BU2023-03825	10/18/2023	4686 RAINBOW DR KANNAPOLIS, NC 28081	CLERMONT FREEWILL BAPTIST	PROPOSED 5' X 10" SIGN	\$5,000	50
BU2023-03834	10/18/2023	1235 SILVER STREAM DR SW CONCORD, NC 28025	TSH DEVELOPMENT CO., LLC (BLDG 3)	Rocky River apartments (BLDG 3) ~~ 24 unit apartment building consisting of 24 -1 TO 2 BEDROOM UNITS / 3 FLOORS	\$1,080,000	28,100
BU2023-03836	10/18/2023	2100 BOULDER RIVER TRL SW CONCORD, NC 28025	TSH DEVELOPMENT CO., LLC (BLDG 4)	Rocky River Apartments ~~ BLDG 4, 24 UNITS, 1 OR 2 BEDROOM UNITS	\$1,080,000	28,100
BU2023-03838	10/18/2023	2080 BOULDER RIVER TRL SW CONCORD, NC 28025	TSH DEVELOPMENT CO., LLC (BLDG 5)	Rocky River Apartments ~~ BLDG 5, 24 UNITS, 1 OR 2 BEDROOM UNITS	\$1,080,000	28,100
BU2023-03841	10/18/2023	2115 BOULDER RIVER TRL SW CONCORD, NC 28025	TSH DEVELOPMENT CO., LLC (BLDG 6)	Rocky River Apartments ~~ BLDG 6, 24 UNITS, 1 OR 2 BEDROOM UNITS	\$1,080,000	28,100

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 10/1/2023 through End Date: 10/31/2023

BU2023-03843	10/18/2023	1225 SHALLOW RIVER DR SW CONCORD, NC 28025	TSH DEVELOPMENT CO., LLC (BLDG 10)	Rocky River Apartments ~~ BLDG 10, 24 UNITS, 18 - 1 OR 2 BEDROOM UNITS, 6 - GREATER THAN 2 BEDROOMS	\$1,140,000	29,331
BU2023-03845	10/18/2023	6133 DAVIDSON HWY CONCORD, NC 28027	NEW DIMENSIONS OUTDOOR SERVICES INC (WALLS)	85 Exchange Subdivision ~~ INSTALLATION OF (2) MECHANICALLY STABILIZED EARTH WALLS AS SPECIFIED ON SITE PLANS AS: WALL NO. 1 WALL NO. 2	\$25,000	0
BU2023-03846	10/18/2023	2105 BOULDER RIVER TRL SW, BLDG# 7 CONCORD, NC 28025	TSH DEVELOPMENT CO., LLC (BLDG 7)	Rocky River Apartments (BLDG 7) ~~ 28 UNITS (22 - 1 OR 2 BEDROOMS AND 6 GREATER THAN 2 BEDROOMS)	\$1,200,000	34,264
BU2023-03847	10/18/2023	2095 BOULDER RIVER TRL SW, BLDG# 8 CONCORD, NC 28025	TSH DEVELOPMENT CO., LLC	Rocky River Apartments - (BLDG 8) 28 UNITS ~~ 22 - 1 OR 2 BEDROOMS, 6 GREATER THAN 2 BEDROOMS	\$1,200,000	34,264
BU2023-03857	10/19/2023	744 CABARRUS AVE W CONCORD, NC 28027	RITE LITE SIGNS, INC.	Pier 51 ~~ Oval illuminated wall sign for restaurant.	\$8,559	0
BU2023-03858	10/19/2023	652 CARIBBEAN CT KANNAPOLIS, NC 28081	BELFOR USA GROUP INC	FIRE RESTORATION / LIKE FOR LIKE	\$43,000	1,200
BU2023-03860	10/19/2023	227 NC HWY 49 S CONCORD, NC 28025	WHITING-TURNER CONTRACTING COMPANY	2 Temporary Construction Trailers	\$18,000	0
BU2023-03863	10/19/2023	227 NC HWY 49 S CONCORD, NC 28025	WHITING-TURNER CONTRACTING COMPANY	2 Construction Trailers for Kroger Fulfillment Network LLC/TGW LTD	\$198,500	18,000
BU2023-03864	10/19/2023	227 NC HWY 49 S CONCORD, NC 28025	WHITING-TURNER CONTRACTING COMPANY	2 Construction Trailers for Kroger Fulfillment Network LLC/TGW LTD	\$18,000	0
BU2023-03865	10/19/2023	227 NC HWY 49 S CONCORD, NC 28025	WHITING-TURNER CONTRACTING COMPANY	2 Temporary Construction Trailers	\$180,000	0
BU2023-03872	10/19/2023	2075 BOULDER RIVER TRL SW, BLDG# 9 CONCORD, NC 28025	TSH DEVELOPMENT CO., LLC (BLDG 9)	Rocky River Apartments - BLDG 9 , 28 UNITS, 22 - 1 OR 2 BEDROOM UNITS, 6 GREATER THAN 2 BEDROOM UNITS	\$1,200,000	34,264
BU2023-03873	10/19/2023	2115 RIVERCREST DR SW CONCORD, NC 28025	TSH DEVELOPMENT CO., LLC (BLDG 1)	Rocky River Apartments ~~ BLDG 1, 24 UNITS, 18 - 1 OR 2 BEDROOM UNITS, 6 GREATER THAN 2 BEDROOMS	\$1,140,000	29,331
BU2023-03878	10/19/2023	2 UNION ST S CONCORD, NC 28025	CELLAR DOOR WINE SHOP	ABC		
BU2023-03881	10/20/2023	10175 WEDDINGTON RD CONCORD, NC 28027	LCJ Construction Co Inc	GREAT WOLF LODGE LASER TAG	\$60,000	3,080
BU2023-03893	10/20/2023	7870 COMMONS PARK CIR NW CONCORD, NC 28027	BLUE ROOTS MARKETING LLC - Sign	Dedicated Nursing Associates ~~ Installation of new wall signage on front and side elevations of building.	\$2,400	0
BU2023-03894	10/20/2023	3805 CONCORD PKWY S CONCORD, NC 28027	SIGNS DESIGNED OF CHARLOTTE - Sign	Taylor's Pro Tax & Beyond ~~ We are installing a 3'H X 6'W X 7"D Illuminated Cabinet Sign to the face of the building & connecting to an existing power source	\$550	18
BU2023-03896	10/20/2023	2787 ODELL SCHOOL RD CONCORD, NC 28027	MASTEC NETWORK SOLUTIONS	AT&T - 074-211 - Antenna Upgrade~~AT&T proposes to remove and replace antennas on the existing telecom tower. No ground work or change in tower height. All work contained in the compound.	\$25,500	0
BU2023-03897	10/20/2023	545 CONCORD PKWY N CONCORD, NC 28027	NORMAN CONSTRUCTION COMPANY	Two retaining walls	\$130,000	6,500

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 10/1/2023 through End Date: 10/31/2023

BU2023-03912	10/23/2023	1753 OLD EARNHARDT RD KANNAPOLIS, NC 28083	CARE A LOT ADULT DAYCARE	CARE A LOT ADULT DAYCARE - BUILDING INSPECTION		
BU2023-03936	10/24/2023	5007 MOREHEAD RD CONCORD, NC 28027	MASTEC NETWORK SOLUTIONS	AT&T Site: 074-525 ~~ COMPLETE GROUND AND TOWER WORK	\$20,000	0
BU2023-03943	10/24/2023	8590 CONCORD MILLS BLVD CONCORD, NC 28027	Mavis Tires & Brakes at Discount Prices - Signs	Mavis Tires & Brakes at Discount Prices ~~ Installing (3) new wall signs	\$10,000	180
BU2023-03947	10/24/2023	525 PITTS SCHOOL RD NW CONCORD, NC 28027	MATTHEW LEE GLADDEN	BUILD OUT FOR FUTURE TENANTS ~~ Project scope includes interior demolition and addition of demising walls to separate existing 8,059 SF of first floor heated space into 4 individual bays. Each bay consists of business in the front and unseparated storage in the rear. The plumbing has been adjusted to account for individual restrooms per bay as well as lighting, water heater, and HVAC. Bays 1 and 4 have existing storage mezzanines to remain.	\$225,000	8,000
BU2023-03958	10/24/2023	5129 NC HWY 49 S HARRISBURG, NC 28075	BETACOM INCORPORATED	Verizon is looking to install antennas. No change in tower height, ground space, or electrical.	\$15,000	0
BU2023-03995	10/26/2023	5825 THUNDER RD NW CONCORD, NC 28027	Advance Signs & Service, Inc.	Walmart #4574 2023 - sign ~~ Installation of illuminated Walmart * and Pickup * wall signs and non-illuminated Outdoor, Grocery, Home & Pharmacy and Vision wall signs	\$15,000	0
BU2023-04042	10/27/2023	1079 CONCORD PKWY N CONCORD, NC 28027	Anchor Sign, Inc.	(1) Sign B: 36" Public Storage FCO Letters on Backer Non-Illuminated (1) Sign C: Public Storage RETROFIT New Lexan Panels w/ Applied Vinyl (1) Sign D: 34" Public Storage FCO Letters on Backer Non-Illuminated	\$24,401	0
BU2023-04044	10/27/2023	3689 CONCORD PKWY S CONCORD, NC 28027	RITE LITE SIGNS, INC.	Mathnasium Channel Letters on Raceway	\$3,547	572
BU2023-04056	10/30/2023	4060 HARRIS SQUARE DR HARRISBURG, NC 28075	sherri I hartsell	3 Chipotle wall signs	\$9,700	102
BU2023-04057	10/30/2023	320 UNION CEMETERY RD SW CONCORD, NC 28027	G.W. LILES CONSTRUCTION COMPANY, INC	New gazebo on existing concrete slab	\$90,000	144
BU2023-04063	10/31/2023	227 NC HWY 49 S 101 CONCORD, NC 28025	TGW SYSTEMS INC.	Kroger FC11 ~~ installing conveyor within the building	\$276,000	45,000
BU2023-04070	10/31/2023	5355 JOHN Q HAMMON DR NW CONCORD, NC 28027	M.B. KAHN CONSTRUCTION	Temporary Construction Trailer	\$40,500	672
BU2023-04071	10/31/2023	552 NEWELL ST NW CONCORD, NC 28025	RELIABLE WOODWORKS INC	INSTALLING WALK IN FREEZER	\$45,000	165
BU2023-04076	11/1/2023	6095 GLEN AFTON BLVD CONCORD, NC 28027	SHELCO, LLC. (SHELL)	CORE & SHELL ~~Cabarrus County Library ALC ~~ Library & Active Living Center at Afton Ridge ~~ New 1 story library with active learning center for community to use.	\$7,261,527	40,780
BU2023-04078	11/1/2023	2510 LAUREL VIEW DR NW CONCORD, NC 28027	Matic Patio & Landscaping LLC	4 Sq ft Irrigation Controller Building	\$10,800	4
Total Plans Reviewed: 69					\$186,693,872	4,964,912

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 20, 2023
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

EDC - October 2023 Monthly Summary Report

BRIEF SUMMARY:

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Page Castrodale, EDC Executive Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Project Activity Report

OCTOBER 2023

Current Active Projects

56

Projects Added in October

10

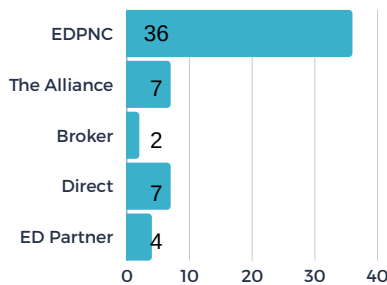
STATS OVER THE PAST MONTH

The EDC received 11 new projects/RFIs (request for information) in October and submitted sites/buildings for 10 of the new requests. There were 2 client/consultant site visits or meetings in October.

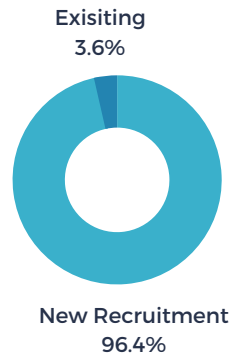
Project Activity Highlights



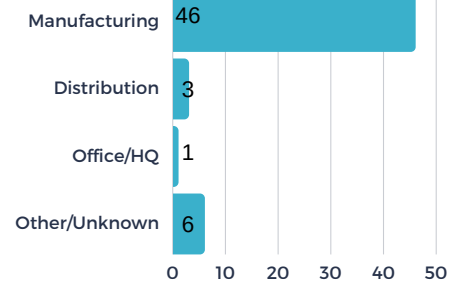
PROJECTS BY SOURCE



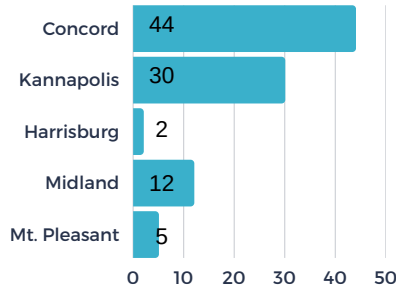
PROJECTS BY TYPE



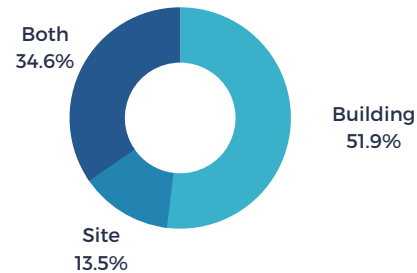
PROJECTS BY INDUSTRY



OF PROJECTS BY LOCATION



BUILDINGS VS. SITE - %



195

average jobs per project



81M

average investment per project

129K

average square feet per project



27

average acres per project



23%

of Cabarrus EDC's projects involved companies outside of the U.S.