

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

CALL TO ORDER BY THE CHAIRMAN

PRESENTATION OF COLORS

INVOCATION

A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes Pg. 3

B. APPROVAL OF THE AGENDA

1. BOC - Changes to the Agenda Pg. 45

C. RECOGNITIONS AND PRESENTATIONS

1. Proclamation - National County Government Month April 2024 Pg. 47
2. Proclamation - National Donate Life Month April 2024 Pg. 50
3. Proclamation - Week of the Young Child Pg. 53

D. INFORMAL PUBLIC COMMENTS

E. OLD BUSINESS

F. CONSENT AGENDA

(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)

1. (Appointments) and Removals – Mental Health Advisory Board Pg. 55

2. Active Living and Parks - Senior Center General Purpose approved by Centralina AAA Pg. 61
3. Cabarrus County Schools - Transfer Funds Pg. 65
4. County Manager- Proposal to Purchase Part of Hickory Ridge High School Property Pg. 68
5. Department of Human Services - Emergency Placement Fund - Child Welfare Pg. 107
6. Facilities Design & Construction - Presentation of Equipment Procurement GMP for Behavioral Health Building Pg. 116
7. Finance - Audit Contract for Fiscal Year Ending June 30, 2024 Pg. 119
8. Finance - Capital Project Grant Interest Budget Pg. 131
9. Human Resources - Continuation / Modification Request for Sign-On and Referral Bonus Programs Pg. 137
10. Human Resources - Public Safety Market Study Pg. 152
11. Planning Department - Odell School Road Abandonment and Closure Request Pg. 165
12. Sheriff's Office - Acceptance of Grant from State 911 Board for back-up radios Pg. 174
13. Tax Administration - Refund and Release Reports – February 2024 Pg. 206

G. NEW BUSINESS

1. BOC - Economic Development Grant Program Policy Pg. 216

H. REPORTS

1. BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees Pg. 226
2. BOC - Request for Applications for County Boards/Committees Pg. 227
3. Budget - Monthly Budget Amendment Report Pg. 241
4. Budget - Monthly Financial Update Pg. 251
5. Communications and Outreach - Monthly Summary Report Pg. 257
6. County Manager - Monthly Building Activity Reports Pg. 261
7. EDC - February 2024 Monthly Summary Report Pg. 268

I. GENERAL COMMENTS BY BOARD MEMBERS

J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY

K. CLOSED SESSION

1. Closed Session - Economic Development Pg. 270

L. ADJOURN

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Approval or Correction of Minutes

SUBJECT:

Approval or Correction of Meeting Minutes

BRIEF SUMMARY:

The following meeting minutes are provided for correction or approval:

September 18, 2023 (Regular Session)
November 6, 2023 (Work Session)
November 20, 2023 (Regular Session)
December 4, 2023 (Work Session)
December 18, 2023 (Regular Session)

REQUESTED ACTION:

Motion to approve the aforementioned meeting minutes as presented.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ September 18 Regular Meeting
- ▣ November 6 Work Session
- ▣ November 20 Regular Meeting
- ▣ December 4 Work Session
- ▣ December 18 Regular Meeting

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, September 18, 2023.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:30 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Stephen M. Morris
Vice Chairman: Lynn W. Shue
Commissioners: Christopher A. Measmer
Timothy A. Furr

Absent - Commissioners: Kenneth M. Wortman

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

A moment of silence was observed.

(A) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.

ADDITIONS:

New Business

E-1 County Manager - Stepping Up Program Staffing Change

Closed Session

I-1 Closed Session - Confidential Information, Pending Litigation, and Personnel Matters

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer and unanimously carried, the Board approved the agenda as amended.

(B) RECOGNITIONS AND PRESENTATIONS

(B-1) Proclamation - HISPANIC AND LATINO HERITAGE MONTH PROCLAMATION

Chairman Morris recognized Sandra Torres El Punita and read the proclamation aloud.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board adopted the proclamation.

Proclamation No. 17

PROCLAMATION

WHEREAS, Cabarrus County is proud to be home to over 27,000 community members of Hispanic or Latino descent; and

WHEREAS, Hispanic and Latino community members enrich our communities by sharing their vibrant culture and heritage; and

WHEREAS, in September 1968, Congress authorized President Lyndon B. Johnson to proclaim National Hispanic Heritage Week; and

WHEREAS, this celebration was expanded by President Ronald Reagan in 1988 to cover a 30-day period starting on September 15 and ending on October 15; and

WHEREAS, the United States Congress and the White House call for all Americans to observe this month appropriately; and

WHEREAS, Cabarrus County will join with the rest of the country in recognizing the National Hispanic and Latino Heritage Month by commemorating essential contributions, sacrifices, and accomplishments that Hispanic and Latino people have made to the United States throughout history;

NOW, THEREFORE, BE IT PROCLAIMED, the Cabarrus County Board of Commissioners do

hereby recognize September 15 - October 15, 2023, as

ADOPTED this 18th day of September, 2023.

/s/ Stephen M. Morris
 Stephen M. Morris, Chairman
 Cabarrus County Board of Commissioners

Attest:

/s/ Lauren Linker
 Lauren Linker, Clerk to the Board

(C) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:41 p.m. He stated each speaker would be limited to three minutes.

Ray Helms, resident of 9607 Robinson Church Road in Harrisburg, commented on the strategic plan of Cabarrus County and discussed the maintenance of Rob Wallace Park.

Jerry Anderson, resident of 133 Kennedy Avenue in Kannapolis, commented on a Department of Social Services matter.

Jeeter Anderson, resident of 133 Kennedy Avenue in Kannapolis, commented on a Department of Social Services matter.

Roland Jordan, resident of 134 Lore Street in Concord, commented on community and personal matters.

There was no one else to address the Board, therefore Chairman Morris closed that portion of the meeting.

(D) CONSENT

(D-1) Appointments and Removals - Juvenile Crime Prevention Council

Terms for the following JCPC members end September 30, 2023: Adrian Attaway, Steven Ayers, Sonja Bohannon-Thacker, and Marta Meares. At JCPC's August 16 meeting, Council voted unanimously to recommend all four members be reappointed to another two-year term.

Additionally, Council voted unanimously to accept the resignation of Finance Director James Howden. His member term expires September 30, 2023. Subsequently, Dr. Aalece Pugh-Lily submitted an application for Appointment to fill the seat vacated by Mr. Howden as the County Manager's Designee. Council voted unanimously to recommend Dr. Pugh-Lilly's appointment.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr, and unanimously carried, the Board approved the appointment of Dr. Aalece Pugh-Lilly, reappointments of Adrian Attaway, Steven Ayers, Sonja Bohannon-Thacker, and Marta Meares, and the resignation of Mr. Jim Howden.

(D-2) Appointments - Nursing Home Community Advisory Committee

Sandi Lane's term on the Nursing Home Community Advisory Committee will end September 30, 2023. Ms. Lane would like to serve another term. She is recommended for reappointment by the Regional Ombudsman for a three-year term ending September 30, 2026. An exception to the length of service provision of the appointment policy will be needed.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr, and unanimously carried, the Board reappointed Ms. Sandi Lane to the Nursing Home Community Advisory Committee for a three-year term ending September 30, 2026; including an exception to the length of service provision of the Appointment Policy.

(D-3) Appointments - Youth Commission

The Youth Commission recommendations for the 2023-2024, two-year terms are as follows:

- Hadi Abdul - Northwest Cabarrus High School

- Adit Kamdar - Concord High School (Reappointed)
- Matthew Torres - Cox Mill High School
- Makhi Nash - A.L Brown (Reappointed)
- Anna Lin - Hickory Ridge High School
- Kavya Saxena - Hickory Ridge High School

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr, and unanimously carried, the Board approved the recommended Youth Commission applicants.

(D-4) Active Living and Parks -Senior Center American Rescue Plan Act Award

Active Living and Parks was awarded \$9,504 in ARPA funding for both Concord and Mt. Pleasant Senior Centers. The funding will operate as a reimbursement that requires no match and it will provide free programming to participants, supplies, marketing, outreach, and equipment. A budget amendment was requested to increase revenue and expenses in the account to receive funds.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr, and unanimously carried, the Board approved the budget amendment for the ARPA funding for the Concord and Mt. Pleasant Senior Centers in the amount of \$19,008.

(D-5) Budget - Carry Forward of Outstanding FY23 Purchase Orders and Contract to FY24

At the end of each fiscal year, the Procurement Department reviews outstanding encumbrances for purchase orders and contracts. After review of justifications from departments to carry forward prior year purchase orders and contracts, the Procurement Department determined Purchase Orders of \$4,276,006.83 and Contracts of \$4,646,267.73 for annually budgeted funds. A detailed list was provided for review. A budget amendment was requested to appropriate the fund balance to balance the budget for the purchase of orders and contracts carried forward.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr, and unanimously carried, the Board approved the list of fiscal year 2023 outstanding purchase orders and contracts carried forward to fiscal year 2024 and approved the associated budget amendment to appropriate fund balance.

(D-6) Finance - Ambulance Receivable Write Off

Cabarrus County's year-end procedure includes adjusting the Accounts Receivable- Ambulance balance to include the outstanding balances for the closing year plus the three preceding fiscal years while writing off the unpaid balance in the 4th year, which is Fiscal Year 2019. Historical analyses indicate amounts are no longer collectible in the fourth year following billing. This year, we are requesting the write-off of \$1,823,817.28, however, writing off the balance does not prevent the collection of these outstanding balances. It simply allows the Finance Department to adjust the Accounts Receivable- Ambulance balance to accurately reflect the balance which is considered collectible.

The County's third-party billing company, EMS Management & Consultants, is responsible for ensuring all claims are filed timely with insurance companies. In addition, the County's Emergency Medical Services staff are diligent in attempting to collect past due balances by a collection agency, garnishments, and the State's Debt Setoff program.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr, and unanimously carried, the Board approved the Finance Department to write off the outstanding ambulance receivable balance from Fiscal year 2019.

(D-7) Finance - Budget Amendment for SUN Program Grant

This budget amendment is to budget revenues and expenditures for a Federal Substance Abuse Prevention Treatment (SAPT) Block Grant for \$1,000,000. The grant funds will be used for Substance Use Network (SUN) projects to support families impacted by substance abuse disorders. The annual grant funds were allocated for Fiscal Year 2023 with a possible extension through Fiscal Year 2024. The grant was approved by the Board of Commissioners in March 2023. The grant was not budgeted in Fiscal Year 2024 annual budget because an extension was not approved by June 30, 2023. The extension was approved July 2023, Fiscal Year 2024. A County match is not required.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr, and unanimously carried, the Board approved the budget amendment.

(D-8) Finance - Lottery Proceeds

Lottery proceeds in the amount of \$2,300,000 were included in the Fiscal Year 2024 Community Investment Fund budget to pay a portion of debt services related to public school debt. An additional \$432,161 is being requested from the Repairs and Renovations portion of the lottery funds to be used for the replacement of the HVAC system in the Education Center as part of the 29 approved deferred maintenance projects in FY 2024 Cabarrus County Schools Capital Project budget. A budget amendment, the Lottery Capital Project Fund Ordinance and the corresponding school applications were provided.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr, and unanimously carried, the Board approved the budget amendment and authorize the Chairman to execute the three Public School Building Capital Fund applications to release funds from the North Carolina Education Lottery Fund, after review and revision by the county attorney.

(D-9) Planning Department - Community Development Budget Amendment

Grant allotment amounts for Community Development Programs are typically not available in February when the initial budget is submitted. Therefore, the Community Development budget that is entered is an estimate based on funding from the previous year. Funding for July 1, 2023 - June 30, 2024, has been released by the State. The current budgets for the Housing and Home Improvement (HHI) Program, the North Carolina Department of Environmental Quality Department of Energy Weatherization Assistance Program (NCDEQ WAP), the North Carolina Department of Environmental Quality Low Income Home Energy Assistance Program (NCDEQ LIHEAP) and the North Carolina Department of Environmental Quality Low Income Home Heating and Air Repair & Replacement Program (NCDEQ HARRP) budgets need to be amended to reflect funding received.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr, and unanimously carried, the Board approved to accept the grant award, adopt the associated budget amendment, and allow staff to execute the program contracts for July 2023 - June 2024.

(D-10) Safety and Risk - Property and Liability Funds

A budget amendment was requested to appropriate funds from the Property and Liability Internal Service Fund to replace a vehicle, asset number 8430, that was totaled.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr, and unanimously carried, the Board approved the budget amendment.

(D-11) Soil and Water - Grant Application to North Carolina Agricultural Development and farmland Preservation Trust Fund

As approved in the August 1, 2023 meeting, the Soil and Water Conservation District Board requested to apply for state and federal Farmland Preservation Grants to purchase development rights for permanent agricultural conservation easements on three parcels of farmland.

Farmland Preservation supports goals of both the Board of Commissioners, and the Soil and Water Conservation District Board by improving the quality of life for county citizens. Permanently protecting farmland ensures the land base necessary for the county's agricultural economy while simultaneously keeping the tax burden low by maximizing the amount of land acreage where the cost of county services are lowest. The Soil and Water Conservation District Board has previously applied for and received grant funding to preserve a total of 508 acres of farmland.

Any contracts or cooperative agreements associated with successful grant applications will be submitted to the county for approval of budget amendment(s).

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr, and unanimously carried, the Board approved to authorize Soil & Water Conservation District staff to submit applications to the North Carolina Agricultural Development, Farmland Preservation Trust Fund and federal USDA agricultural land easement programs.

(D-12) Strategy - 2023 Cabarrus County Government Strategic Planning Process

In January, Commissioners approved working with Centralina Regional Council (Centralina) to develop a board-guided strategic plan that establishes a desired future for our organization that aligns with identified trends and needs.

Commissioners began providing feedback in early February and the official plan kickoff took place at the FY24 Budget Retreat. The discussion continued at the March Work Session with Board feedback on the staff-recommended vision and mission themes. From there, staff managed several rounds of stakeholder input on strategies, barriers, resources, measures, and values.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr, and unanimously carried, the Board approved to adopt the presented strategic plan as the framework for County efforts to empower people, act intentionally and decisively, and focus on the future, covering the years FY25 through FY29.

(D-13) Tax Administration - 2013 Write-Off, Real and Personal Outstanding Taxes

The Tax Collector uses every effort to collect all outstanding taxes. However, NCGS 105-378 expresses a ten-year statute of limitations preventing the Tax Collector from using remedies to collect taxes remaining unpaid prior to tax year 2014. "Use of Remedies Barred" states that no county or municipality may maintain an action or procedure to enforce any remedy provided by law for the collection of taxes or the enforcement of any tax liens unless the action or procedure is instituted within 10 years from the date the taxes became due.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr, and unanimously carried, the Board approved the write-off of real and personal outstanding taxes for 2013 totaling \$110,410.18.

(D-12) Tax Administration - Refund and Release Reports - August 2023

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381. Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr, and unanimously carried, the Board approved the Motion to approve the August 2023 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

(E) NEW BUSINESS

(E-1) County Manager - Stepping Up Program Staffing Change

Mr. Rodney Harris, Deputy County Manager, discussed the Stepping Up Program Staffing Changes. The detention center behavioral health services provided through the Stepping Up program and administered by the Cabarrus Health Alliance has been extremely successful. Due to anticipated changes the Sheriff's Office and Cabarrus Health Alliance would like to convert a part-time position to a second full-time clinician. If approved by the Board, the current year expense can be absorbed, with any additional funding needed being added to the FY25 budget.

Vice Chairman Shue, **MOVED** to approve additional staffing for the Stepping Up Program provided by the Cabarrus Health Alliance. Commissioner Measmer seconded the motion.

Following discussion, the **MOTION** unanimously carried.

(E-2) DHS - FY25 5311 Community Transportation Grant - Public Hearing 6:30 p.m.

Chairman Morris opened the public hearing at 6:59 p.m. The Public Hearing Notice was published on September 8, 2023 in *The Independent Tribune* in English and Spanish. The public hearing notice was also posted on the County's website (www.cabarruscounty.us) on September 6, 2022 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing.

Bob Bushey, Transportation Manager, reported this request and public hearing is for the annual North Carolina 5311 Community Transportation Grant, which provides funding for county transportation administrative costs such as salaries, insurance, equipment, and supplies. This grant requires a 15 percent county match.

UPON MOTION of Commissioner Furr, seconded by Vice President Shue and unanimously carried, the Board accepted the FY25 5311 Community Transportation Grant and adopted the resolution.

(E-3) Tax Administration - Schedule of Values - Public Hearing 6:30 p.m.

Mr. David Thrift, Tax Administrator, provided information regarding the Schedule of Values.

A lengthy discussion ensued.

Chairman Morris opened the public hearing at 7:17 p.m. The Public Hearing Notice was published on September 6, 2023 in *The Independent Tribune* in English and Spanish. The public hearing notice was also posted on the County's website (www.cabarruscounty.us) on September 6, 2022 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

Mr. Ray Helms, resident of 9607 Robinson Church Road in Harrisburg, thanked the Board for the explanations and suggested that the programs offered to assist residents of Cabarrus County pay their taxes, be mentioned in the tax bill.

Mr. Josh Norris, resident of 4353 Shiloh Church Road in Davidson, spoke about tax revenue and tax increases.

There was no one else to address the Board; therefore, Chairman Morris closed the public hearing.

Commissioner Measmer offered clarification of revenue neutral tax rates.

(F) REPORTS

(F-1) BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

The allotted time during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board members to learn more about what is going on with the boards each commissioner is individually involved with.

Commissioner Measmer spoke about the Town of Harrisburg's 50th year of incorporation event and encouraged the public to visit the Town of Harrisburg's website to see the schedule of events.

Commissioner Furr discussed the Youth Commission and was impressed with the number of children involved and approximately 90% of them wanted to sign up for leadership positions.

Chairman Morris spoke on behalf of Commissioner Wortman about the Active Living and Parks. Construction started on the new shelter, restrooms, and playground at Rob Wallace Park. Renovations at Camp TN Spencer Park have started for the community swimming pool. October 28th, 2023, the Cabarrus Arena will host the Touch a Truck event from 9:00 a.m. to 1:00 p.m. and Frank Liske Park will host the Jack-o-lantern 5k road race.

(F-2) BOC - Request for Applications for County Boards/Committees

Information provided regarding vacant positions on the Cabarrus County Boards & Committees.

Vacant Positions on the Cabarrus County Boards & Committees are as follows:

- Adult Care Home Community Advisory Committee - 13 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Home and Community Care Block Grant Committee - 1 Vacant Position
- Library Board of Trustees - 2 Vacant Positions

- Mental Health Advisory Board - 1 Vacant Position
- Nursing Home Community Advisory Committee - 11 Vacant Positions
- Planning and Zoning Commission - 1 Vacant Position
- Region F Aging Advisory Committee - 2 Vacant Positions
- Senior Centers Advisory Council - 1 Vacant Position
- Transportation Advisory Board - 6 Vacant Positions
- Youth Commission - 11 Vacant Positions

(F-3) Budget - Monthly Budget Amendment Report

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

(F-4) Budget - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(F-5) County Manager - Monthly Building Activity Reports

The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review. No action was required of the Board.

(F-6) EDC - August 2023 Monthly Summary Report

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report. No action was required of the Board.

(G) GENERAL COMMENTS BY BOARD MEMBERS

Vice Chairman Shue commented to earlier comments regarding the Revenue Neutral Comments and mentioned the current requests of the Cabarrus County school system.

Commissioner Furr commented on the reoccurring maintenance of current Cabarrus County schools.

Chairman Morris responded to general comments regarding the Cabarrus County schools.

Commissioner Measmer commented on discussion.

Commissioner Furr commented on the discussion.

(I) CLOSED SESSION

(I-1) Closed Session - Confidential Information and Pending Litigation

UPON MOTION of Chairman Morris, seconded by Vice Chairman Shue, and unanimously carried, the Board moved to go into closed session to discuss matters of confidential information, pending litigation, and personnel matters as authorized by NCGS 143-318.11(a)(1)(3) and (6).

UPON MOTION of Commissioner Vice Chairman Shue, seconded by Commissioner Measmer and unanimously carried, the Board moved to come out of closed session.

(J) ADJOURN

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the meeting adjourned at 8:18 p.m.

Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Monday, November 6, 2023.

Public access to the meeting could also be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Stephen M. Morris
 Vice Chairman: Lynn W. Shue
 Commissioners: Christopher A. Measmer
 Kenneth M. Wortman
 Timothy A. Furr

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kyle Bilafer, Assistant County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

2. Approval of Agenda

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the agenda as amended.

ADDITIONS:

Discussion Item - No Action

3.1 Behavioral Health - Partners Behavioral Health Update

Closed Session

6.1 Closed Session - Pending Litigation and Economic Development

MOVED:

Discussion Item - No Action (Moved From)

3.1 EMS - 21 New Stryker Stretchers & 20 MTS Power Load

Discussion Items For Action (Moved To)

4.0 EMS - New Stretchers and Power Loads Lease

3. Discussion Items - No Action

3.1 Behavioral Health

Chairman Morris introduced Rachel Porter, Partners Behavioral Health (Partners), Chief Administrative Officer, presented a PowerPoint presentation containing an update regarding Partners and the State directive concerning the Local Management Entities/Managed Care Organizations (LME/CMO). Topics were as follows:

- Who is Partners
 - One of six local management entities/managed care organizations (LME/MCO) responsible for managing Medicaid, state and local funds for mental health, intellectual/development disabilities, substance use disorder and traumatic brain injury services through contacts with North Carolina Department of Health and Human Services (NCDHHS)
 - 14 covered counties
 - Partners employes nearly 950 people
 - Managers a Network of providers
 - Manager nearly \$1 billion in federal, state and local funds for the delivery of services
 - Focus on local collaboration and delivery of care is the cornerstone
- Revenue
- Model of Public Managed Care
 - Access to high quality health care for individual communities
 - A strong network of independent, specialty and comprehensive providers
 - Customized care systems designed to meet the unique needs of local communities

- Medicaid Health Care in NC
- LME/MCO Consolidation
 - NCDHHS Secretary to reduce from 6 to 4
 - NCDHHS established 3 goals for consolidation
 - What is best for the people we serve and for the providers who deliver services
 - What will promote the value of whole-person care and move us to tailored plans faster
 - What will reduce complexity, create less disruption and make things easier for everyone involved
- NCDHHS Secretary announced plan last week
- Sandhills Center will dissolve
 - Davidson County to Partners
 - Rockingham County to Vaya
 - Harnett County to Alliance
 - Remaining Sandhills counties will go to Eastpointe
- Eastpointe/Trillium have been directed to consolidate
- Eastpointe/Trillium must submit plan to NCDHHS Secretary within 30 days
- Department will provide more information on transition timelines today, 11-6-2023
- As directed by budget, Tailored Plans will go live by 7-1-2024
- Partners soon will serve 15 counties
- Medicaid Expansion
 - Medicaid expansion was approved this session by the NCGA
 - Medicaid expansion will begin December 2023
 - About 7% of individual who will be eligible will receive services from the LME/MCOs
 - Partners will receive about 4400 additional members in December
 - Communication to new members is happening now
 - LME/MCOs will be prepared for more members as their health care needs become clearer
- Medicaid Transformation
 - In July 2021, North Carolina made changes to how Medicaid is managed in all 100 counties
 - Most individuals receiving Medicaid now receive their services from commercial insurance plans that they will choose that operate NC Standard Plans
 - For individuals who have the most complex behavioral health and I/DD needs, their BH/IDD/TBI services are managed by the LME/MCO and physical health services are managed by NCDHHS in a fee-for-service model
 - Tailored plans for individuals with complex needs will begin in 2024, and will include BH/IDD/TBI, physical health and pharmacy services
 - We expect NCDHHS to release the statewide Child and Family Specialty Plan RFP shortly
- Why Make Changes
 - Legislative Mandate
 - DHHS vision - Improving the health and well-being of North Carolinians through an innovative, whole-person centered and well-coordinated system of care that addresses both medical and non-medical drivers of health
- Tailored Plan Populations
 - Will service the following special populations:
 - Medicaid and Health Choice members who need enhanced level mental health and substance use disorder services
 - I/DD, TBI and Innovations Waiver enrollees and waitlist members if opted in
 - State-funded behavioral health, intellectual/developmental disabilities and traumatic brain injury services for individuals who are uninsured and underinsured
- What Are The Major Differences In The Tailored Plan
 - Addition of physical health care and pharmacy
 - Tailored care management (TCM)
 - Some TCM delivered at the provider level
 - Care management for some complex State-funded members
 - Designated member, provider and nurse lines
 - Non-emergency transportation
 - Attention to non-medical needs that impact overall health

There was discussion throughout the presentation. During discussion, Ms. Porter responded to questions from the Board.

4. Discussion Items - For Action**4.0 EMS -New Stretchers and Power Loads Lease**

Jimmy Lentz - Emergency Medical Services Chief, reported the current stretcher lease is a six year lease and will expire at the end of the current fiscal year. Due to the build out time, Mr. Lentz presented new lease information for review. The new lease will be for a ten year period.

Jonathan Maulden, Emergency Medical Services Deputy Chief, provided information regarding the equipment.

A discussion ensued. During discussion, Mr. Lentz responded to questions.

4.2 Sheriff's Office - Re-appropriation of National Highway Traffic Safety Administration (NHTSA) as well as State Criminal Alien Assistance Program (SCAAP) funds from FY23 to FY24

Captain Michael Kluttz, Sheriff's Office, presented a request to reappropriate funding from the 2023 NHTSA (National Highway Traffic Safety Administration (NHTSA) and State Criminal Alien Assistance Program (SCAAP) to FY24. The necessary budget amendment were provided for review.

4.3 Appointments to Boards and Committees

Chairman Morris reported information regarding appointments to boards and committees was provided in the agenda. He announced for the benefit of the public, that there are always vacancies, and encouraged people to get involved. He advised these appointment requests would be included in the Consent section of the November 20, 2023, regular meeting agenda.

4.4 Cooperative Extension - Cannon Foundation Grant

Tracy LeCompte, Cooperative Extension Director, presented a budget amendment for consideration to amend the increase in revenue and expenses to accommodate additional funding awarded for the Cabarrus County 4-H Afterschool Program from the Cannon Foundation.

4.5 County Manager - Memorandum of Agreement for NC State University for Cooperative Extension Services

Kelly Sifford, Assistant County Manager, presented for the Board's consideration the Memorandum of Agreement (MOA) between Cabarrus County and the North Carolina State University for extension services in the county. A few updates were made and has been reviewed by legal.

Tracy LeCompte, Cooperative Extension Director, provided additional information regarding the changes.

A brief discussion ensued. During discussion, Ms. LeCompte

4.6 DHS - Cabarrus Health Alliance Grant Funds - Elevate Program

Anneka Rountree, for Latecia Loadholt, DHS Deputy Director, advised Cabarrus County has been awarded a grant in the amount of \$15,000 from Cabarrus Health Alliance to assist with administration of the ELEVATE Program. A budget amendment was provided for the Board's consideration to utilize the funds.

A discussion ensued. During discussion, Ms. Rountree responded to questions from the Board.

4.7 DHS - Low Income Household Water Assistance Program (LIHWAP) additional funding

Lora Lipe, Economic Financial Support Services Program Administrator, presented for the Board's consideration a budget amendment in connection with the additional funding of \$43,647.54 received for the Low Income Household Water Assistance Program (LIHWAP) program. No county match will be required.

4.8 DHS - Foster Care Board Payments

Anneka Rountree, for Latecia Loadholt, DHS Deputy Director, reported as of July 1, 2023 monthly foster care and adoption rates increased.

Previously kinship care was not part of the approved budget. However, in November, State legislation required the Division of Social Services at the Department of Health and Human Services to develop and implement a policy that would allow funding for this.

Currently, \$2,261,476 has been budgeted for foster care. With the new rates, \$2,882,004 will be needed. This will require an allocation of additional County funding in the amount of \$150,347.59. A budget amendment was provided for the Board's consideration.

A discussion ensued. During discussion, Ms. Roundtree and Rodney Harris, Deputy County Manager, responded to questions from the Board.

4.9 Human Resources - DHS Compensation Market Study

Lundee Covington, Human Resources Director, and Becky Drozdz, Guerilla HR, presented a PowerPoint presentation regarding the DHS compensation study. Items included:

- Labor market trends
- Market study methodology
- Sponsored survey participants
- Recommendations

Rodney Harris, Deputy County Manager, provided financial information.

A discussion ensued. During discussion, Mr. Harris responded to questions from the Board.

Break

The Board took a break at 5:05 p.m.; the meeting resumed at 5:28 p.m.

4.1 Salisbury-Rowan Community Action Agency, Inc. - Presentation of FY 2024-25 Application for Funding

Sherry M. Tillmon, Salisbury Rowan Community Action Agency, Inc. (SRCCA), Program Manager, presented SRCCA's funding application for FY2024-2025.

A discussion ensued. During discussion, Ms. Tillmon responded to questions from the Board.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board suspended the Rules of Procedure due to time constraints.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board acknowledged receipt of the SRCCA's FY 2024-25 Community Services Block Grant funding application.

5. Approval of Regular Meeting Agenda

5.1 BOC - Approval of Regular Meeting Agenda

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Furr, and unanimously carried, the Board approved the agenda as follows for the November 20, 2023, regular meeting as presented and to schedule all public hearings.

Approval or Corrections of Minutes

Recognitions and Presentations

- Human Resources - Recognition of Deputy Troutman on his retirement from Cabarrus County Sheriff's Office

Consent

- Appointments - Human Services Advisory Board
- Appointments and Removals - Juvenile Crime Prevention Council
- Cooperative Extension - Cannon Foundation Grant'
- County manager - Memorandum of Agreement for NC State University for Cooperative Extension Services
- DHS - Cabarrus Health Alliance Grant Funds - Elevate Program
- DHS - Foster Care Board Payments
- DHS - Low Income Household Water Assistance Program (LIHWAP) Additional Funding
- EMS - New Stretchers and Power Loads Lease
- Human Resources - DHS Compensation market Study
- Sheriff's Office - Awarding of Service Weapon to Deputy Ken Troutman

- Sheriff's Office - Re-appropriation of national Highway Traffic Safety Administration (NHTSA) as well as State Criminal Alien Assistance Program (SCAAP) funds from FY23 to FY24
- Tax Administration - Refund and Release Reports - October 2023

New Business

- Economic Development - Nicolock Paving Stones, LLC - Public Hearing 6:30 p.m.

6. CLOSED SESSION

6.1 Closed Session - Pending Litigation and Economic Development

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a) (3) and (4).

UPON MOTION of Commissioner Wortman, seconded by Commissioner Furr and unanimously carried, the Board moved to come out of closed session.

7. Adjourn

UPON MOTION of Commissioner Furr, seconded by Commissioner Wortman, and unanimously carried, the meeting adjourned at 6:54 p.m.

Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, November 20, 2023.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:30 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Stephen M. Morris
 Vice Chairman: Lynn W. Shue
 Commissioners: Christopher A. Measmer
 Timothy A. Furr
 Kenneth M. Wortman

Also, present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris recognized Youth Commissioner, Connor Solvason.

Chairman Morris led the Pledge of Allegiance.

A moment of silence was observed.

(A) APPROVAL OR CORRECTION OF THE MINUTES

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue and unanimously carried, the Board approved the minutes of July 10, 2023 (Work Session), July 17, 2023 (Regular Meeting), July 19, 2023 (Cabarrus Summit), August 7, 2023 (Work Session) and August 21, 2023 (Regular Meeting) as presented.

(B) APPROVAL OF THE AGENDA

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer and unanimously carried, the Board approved the agenda as presented.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) Human Resources - Recognition of Deputy Troutman on his retirement from Cabarrus County Sheriff's Office

Sheriff Van Shaw recognized Deputy Troutman on his retirement after 28 years of service to Cabarrus County.

Vice Chairman Shue presented Deputy Troutman with a service award in appreciation of his service and dedication to the citizens of Cabarrus County.

Deputy Troutman graciously accepted the award and expressed appreciation.

(D) INFORMAL PUBLIC COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:39 p.m. He stated each speaker would be limited to three minutes.

Jerry Anderson, resident of 133 Kennedy Avenue in Kannapolis, commented on a Department of Social Services matter.

Jeeter Anderson, resident of 133 Kennedy Avenue in Kannapolis, commented on a Department of Social Services matter.

Maegan Mack, resident of Concord, spoke regarding affordable housing and emergency rental assistance.

There was no one else to address the Board, therefore Chairman Morris closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Appointment - Human Services Advisory Board

On behalf of the Human Services Advisory Board, Dr. Patricia West has accepted the request for reappointment to continue to serve as a member of the Human Services Advisory Board. Her current term expires December 31, 2023. Dr. West's first term began with filling an unexpired term on February 20, 2023, and she is eligible for reappointment to serve another term.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board approved the reappointment of Dr. Patricia West to the Human Services Advisory Board.

(F-2) Appointments and Removals - Juvenile Crime Prevention

During its October 18 meeting, the Council voted unanimously to accept the resignation of Jamica LaFranque who served as a Member-at-Large.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board removed Jamica LaFranque from the JCPC roster and thanked her for her service.

(F-3) Cooperative Extension - Cannon Foundation Grant

Requested approval of a budget amendment to increase both revenue and expenses to accommodate additional funding awarded to the Cabarrus County 4-H Afterschool Program through the Cannon Foundation.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board adopted the budget amendment.

Budget Revision/Amendment Request

Date: Amount:
 Dept. Head: Department:

Internal Transfer Within Department Transfer Between Departments/Funds **Supplemental Request**

This budget amendment is increasing both revenue and expenses to accommodate additional funding awarded to Cabarrus County 4-H Afterschool Program through the Cannon Foundation.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5410 6606 4HCAN	Program Fees due to Cannon Foundation Grant	-	35,000.00		35,000.00
001	9	5410 -9104 4HCAN	Temporary Employees	3,500.00	16,500.00		20,000.00
001	9	5410-9201-4HCAN	Social Security	200.00	1,040.00		1,240.00
001	9	5410-9202-4HCAN	Medicare	195.00	95.00		290.00
001	9	5410-9230-4HCAN	Worker's Comp	247.00	-	223.00	24.00
001	9	5410-9356-4HCAN	Special Program Supplies	2,300.00	17,363.00		19,663.00
001	9	5410-9610-4HCAN	Travel	675.00	100.00		775.00
1	9	5410-9640-4HCAN	Insurance & Bonds	215	125		340.00
Total							77,332.00

(F-4) County Manager - Memorandum of Agreement for NC State University for Cooperative Extension Services

Cabarrus County has a Memorandum of Agreement (MOA) with NC State University that spells out the responsibilities and expectations for the university and the county to carry out extension services in the county. Cabarrus County has had an MOA with NC State University for quite some time, however, it is time to renew the agreement. The agreement was reviewed by legal.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board approved the Memorandum of Agreement between Cabarrus County and NC State University.

(F-5) DHS - Cabarrus Health Alliance Grant Funds - Elevate Program

Cabarrus County was awarded \$15,000 in grant funding from Cabarrus Health Alliance to assist with the administration of The ELEVATE Program. The Elevate program seeks to advance health equity for adolescents, their families, and communities in Cabarrus and Rowan County. Cabarrus Health Alliance (CHA), and project partners: Rowan-Salisbury Schools, Kannapolis City Schools, Cabarrus and Rowan Departments of Social Services, Boys and Girls Club of Cabarrus, and El Puente Hispano plan to replicate evidence-based programs (EBPS) in the

school, foster care, and community-based organizations/nonprofit settings in Cabarrus and Rowan counties, North Carolina. The EBPs are replicated to scale and support Black and Latinx youth, who face the greatest disparities in STI and teen pregnancy rates, respectively. The Elevate program goals will include:

- Replicate medically accurate, age, and culturally appropriate EBPs
- Incorporate positive Youth Development approaches
- Leverage the systems that impact adolescent health to improve equity and sustainability.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board approved acceptance of the grant award and adopted the associated budget amendment.

Budget Revision/Amendment Request

Date: Amount:

Dept. Head: Department:

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Cabarrus Health Alliance (CHA) is awarding Cabarrus County DHS as a subrecipient to receive funds under the Advancing Equity project called Elevate. The Elevate program seeks to advance health equity for adolescents, their families, and communities in Cabarrus and Rowan County. CHA and project partners: Rowan-Salisbury Schools, Kannapolis City Schools, Cabarrus and Rowan Dept. of Social Services, Boys and Girls Club of Cabarrus, and El Puente Hispano will replicate evidence-based programs (EBPs) in the school, foster care, and community-based organizations/non-profit settings in Cabarrus and Rowan counties, North Carolina. The EBPs are replicated to scale to support Black and Latinx youth, who face the greatest disparities in STI and teen pregnancy rates, respectively.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5630-627601-ELVT	Teen Pregnancy Prevention Program	-	15,000.00	-	15,000.00
001	9	5630-947601-ELVT	Teen Pregnancy Prevention Program	-	15,000.00	-	15,000.00

(F-6) DHS - Foster Care Board Payments

The rise in the number of children in foster care has identified a need for additional placement costs. Currently there are 192 children in foster care in Cabarrus County. The board rate for Foster Care and Adoption Assistance was not included in the initial FY24 budget request. The original budget estimate was \$2,261,476.00 for placement costs. Legislation was passed in June after the budget was approved. The language is cited below:

- Foster Care Rates and Licensing: S. L. 2023-14, Section 6.7 increases the monthly foster care and adoption assistance rates effective July 1, 2023.
 - o For Children 0-5 years old, the rates will increase from \$514 to \$702;
 - o for children ages 6-12 years old rates will increase from \$654 to \$742;
 - o for children aged 13-17 and 18-21 years of age will have a rate increase from \$698 to \$810.
 - o Foster care and adoption assistance rates are codified at G.S. 108A-49.1.
- Kinship Care, relative placements were not a part of our approved budget. S.L. 2023-14, Section 6.6 requires the Division of Social Services at the Department of Health and Human Services (DHHS) to develop and implement a policy that allows a relative (related by blood, marriage, or adoption) of a juvenile who is providing foster care to receive half the reimbursement rate of a licensed family foster home. The monthly rates of an unlicensed relative placement are \$351 (ages 0-5); \$371 (ages 6-12); and \$405 (ages 13-17).

After the budget was passed, a letter was received in June from DHHS with increased budget rates going into effect on July 1, 2023. In September, we received additional notification about payments for kinship placements that will take effect on November 1, 2023. Based on the projections of the newly implemented rates and the increasing number of children coming into care, we project a need of \$2,882,004 to cover fiscal year FY 2024. The State of North Carolina and Cabarrus County will share 50% of the nonfederal share of the costs. The state share, \$5,766,390 in recurring funds has been appropriated to the Division for the 2023-2025 biennium effective by November 16, 2023. A budget amendment is needed. The table below shows the breakdown of expenses and revenues:

Expenses	Revenues	County Match
\$2,261,476.00 (current)	\$1,530,843.93	\$730,040.07
\$2,882,004.00 (new rates)	\$2,001,616.35	\$880,387.66
Total Funds from the County:		\$150,347.59

Budget Revision/Amendment Request

Date: Amount:

Dept. Head: Department:

Internal Transfer Within Department
 Transfer Between Departments/Funds
 Supplemental Request

BA request due to state increased the foster care board rate in June 2023 and budget was complete and set at the old rates from fy23. And a new initiative from the state to pay for kinship placements.
Increase in county costs is \$150,347.59

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5630-6206	Foster Care & Home Board	1,551,139.00	470,772.41	-	2,021,911.41
001	6	5630-6901	Fund Balance Appropriated	254,761.63	150,347.59		405,109.22
001	9	5630-9462	Child State Foster Care	2,261,476.00	621,120.00		2,882,596.00

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board approved the budget amendment.

(F-7) DHS - Low Income Household Water Assistance Program (LIHWAP) additional Funding

DHS received a revised funding authorization for additional Low Income Household Water Assistance Program (LIHWAP) funds in the amount of \$43,647.54. A county match is not required; however, a budget amendment is needed.

Budget Revision/Amendment Request

Date: Amount:

Dept. Head: Department:

Internal Transfer Within Department
 Transfer Between Departments/Funds
 Supplemental Request

Cabarrus County received a one time supplement funding allocation for Low-Income Household Water Assistance Program (LIHWAP) to assist low-income households with water and wastewater bills. This is 100% federal fund. No county fund required.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	5615-946001-LIWAP	Low Income Energy Asst Program	-	43,647.54		43,647.54
001	6	5615-6204-LIWAP	Social Services Admin Reimbursements	-	43,647.54		43,647.54

(F-8) EMS - New Stretchers and Power Loads Lease

The current stretcher lease expires June 30, 2024. The new lease is 10 years with an update of equipment at the 5-year mark. Early presentation to the Board of Commissioners will allow adequate time for new lease preparation and inclusion in FY25 budget preparation.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board approved lease agreement after review and revision by the County Attorney.

(F-9) Human Resources - DHS Compensation Market Study

Human Resources and compensation consultant, Becky Drozd HR, presented the results and recommendations from the recent compensation market study for DHS positions. If approved, this project would be implemented prior to the end of calendar year 2023 to improve the competitiveness of DHS recruitment and retention.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board approved the recommended range and salary adjustments.

(F-10) Sheriff's Office - Awarding of Service Weapon to Deputy Ken Troutman

Investigator Ken Troutman will retire from the Cabarrus County Sheriff's Office on December 8th, 2023 after 30 years of service. It is requested that Deputy Troutman's service weapon (Sig Sauer P320, SN 58C352183) be designated surplus property and awarded to him for the price of \$1.00 upon his retirement.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board declared the Sig Sauer P320, SN 58C352183 surplus property and authorized disposition in accordance with the County's policy.

(F-11) Sheriff's Office - Re-appropriation of National Highway Traffic Safety Administration (NHTSA) as well as State Criminal Alien Assistance Program (SCAAP) funds from FY23 to FY24

The Cabarrus County Sheriff's Office requested to re-appropriate funding from the 2023 NHTSA (National Highway Traffic Safety Administration) as well as SCAAP (State Criminal Alien Assistance Program) funds from FY23 to FY24.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board approved the budget amendments.

Date: Amount:

Dept. Head: Department:

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This budget amendment is to establish FY 2024 budget for National Highway Traffic Safety Administration Grant.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2110-9445-NHTSA	National Highway Traffic Safety Administration Grant	-	15,635.00	-	15,635.00
001	6	2110-622301-NHTSA	National Highway Traffic Safety Administration Grant	-	15,635.00	-	15,635.00

Date: Amount:

Dept. Head: Department:

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This budget amendment appropriates unspent State Alien Assistance Program (SCAAP) funds received in FY 2023 and budget the corresponding expenditure. This budget amendment also budget revenues and expenditures for SCAAP funds received in FY 2024

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2130-9853	State Criminal Alien Asst. Program (SCAAP) Reappropriation of FY 2023 Budget Expense	-	115,937	-	115,937
001	6	2130-6901	Fund Balance Appropriated	-	115,937	-	115,937
001	9	2130-9853	State Criminal Alien Asst. Program (SCAAP) FY 2024 Funds Received	-	52,028	-	52,028
001	6	2130-6352	State Criminal Alien Assistance Grant	-	52,028	-	52,028

(F-12) Tax Administration - Refund and Release Reports - October 2023

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board approved the October 2023 refund and release reports submitted, including the NCVTS refund report, and granted authority to the tax collector to process the refunds and releases.

(G) NEW BUSINESS

(G-1) Economic Development-Nicolock Paving Stones, LLC-Public Hearing 6:30 p.m.

Samantha Grass, Project Manager, Cabarrus Economic Development Corporation (EDC) presented a request for an economic development investment for Nicolock Paving Stones, LLC pursuant to NC General Statute 158.7.1. The project proposes to locate at 3010 New Town Way SW, Concord with a projected investment of approximately \$22,000,000 in real and personal property. The project plans to create 30 jobs with average wages above our current county average wage. A three-year grant equivalent to 85 percent of the ad valorem taxes on the increase in real and personal property tax values was requested. The estimated grant for the three term is \$357,398 and a net revenue of over \$60,000.

A discussion ensued. During discussion Ms. Grass responded to questions from the board.

Cabarrus County Economic Development Grant Analysis

	Year 1	Year 2	Year 3
Total Assessed Value (Real)	\$5,000,000	\$5,000,000	\$5,000,000
Total Assessed Value (Personal)	\$15,470,000	\$13,940,000	\$12,410,000
	\$17,000,000.00	\$13,940,000	\$12,410,000
County taxes at .74	\$151,478	\$140,156	\$128,834
Grant @ 85 %	\$128,756	\$119,133	\$109,509
Net Taxes to County	\$22,722	\$21,023	\$19,325
		Taxes	\$ 420,468
		Grant	\$ 357,398
		Net Taxes to County	\$ 63,070

City of Concord Economic Development Grant Analysis

	Year 1	Year 2	Year 3
Total Assessed Value (Real)	\$5,000,000	\$5,000,000	\$5,000,000
Total Assessed Value (Personal)	\$15,470,000	\$13,940,000	\$12,410,000
	\$17,000,000.00	\$13,940,000	\$12,410,000
City taxes at .48	\$98,256	\$90,912	\$83,568
Grant @ 85 %	\$83,518	\$77,275	\$71,033
Net Taxes to City	\$14,738	\$13,637	\$12,535
		Taxes	\$ 272,736
		Grant	\$ 231,826
		Net Taxes to City	\$ 40,910
		Grant Total:	\$ 589,223

Chairman Morris opened the public hearing at 6:54 p.m. The public hearing notice was posted on the County's website (www.cabarruscounty.us) on November 8, 2023, in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing.

Chairman Morris **MOVED** to approve an economic development agreement (3 years, 85 percent) between Nicolock Paving Stones, LLC and Cabarrus County, and to authorize the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney. Vice Chairman Shue seconded the motion.

Following further discussion, the **MOTION** carried with Chairman Morris, Vice Chairman Shue, and Commissioners Furr and Wortman voting for and Commissioner Measmer voting against.

(H) REPORTS

(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

Commissioner Wortman, Active Living and Parks liaison, reported the active living and parks upcoming events. December 5, 2023, from 12:30 p.m.- 3:30 p.m. is the Seniors Christmas party at the Cabarrus Arena, all are invited. December 7, 2023, from 4:00 p.m.-7:00 p.m. the community input meeting for St. Stephens Road Park property. Frank Liske Park will be holding Yoga at the barn on December

7 and 14, 2023 at 11:00 a.m. and the park will also be hosting Woodland Christmas Crafts at the barn.

Vice Chairman Shue, liaison for Centralina Council of Government, reported that the board has been working for approximately two years on a regional transportation plan. The plan is progressing, and the goal is to improve transportation in the county.

Vice Chairman Shue, Water and Sewer Authority liaison, reported that the expansion project is progressing, and is ahead of schedule.

(H-2) BOC - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 13 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Home and Community Care Block Grant Committee - 1 Vacant Position
- Juvenile Crime Prevention Council - 2 Vacant Positions
- Library Board of Trustees - 2 Vacant Positions
- Mental Health Advisory Board - 1 Vacant Position
- Nursing Home Community Advisory Committee - 11 Vacant Positions
- Planning and Zoning Commission - 1 Vacant Position
- Region F Aging Advisory Committee - 2 Vacant Positions
- Transportation Advisory Board - 6 Vacant Positions
- Youth Commission - 4 Vacant Positions

(H-3) Budget - Monthly Budget Amendment Report

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

(H-4) Budget - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(H-5) County Manager - Monthly Building Activity Reports

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(H-6) County Manager - Monthly New Development Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(H-7) Economic Development Corporation - October 2023 Monthly Summary Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

Chairman Morris wished everyone a Happy Thanksgiving and spoke about the events happening in Cabarrus County. He encouraged citizens to participate in the holiday season activities.

(K) ADJOURN

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the meeting adjourned at 7:27 p.m.

Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Monday, December 4, 2023.

Public access to the meeting could also be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Lynn W. Shue
Commissioners:	Christopher A. Measmer
	Kenneth M. Wortman
	Timothy A. Furr

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kelly Sifford, Assistant County Manager; Aalece Pugh, Assistant County Manager; and Lauren Linker, Clerk to the Board.

1. Call to Order

Vice Chairman Shue called the meeting to order at 4:00 p.m.

2. Approval of Agenda

UPON MOTION of _____, seconded by _____ and unanimously carried, the Board approved the agenda as presented.

3. Discussion Items - No Action

3.1 Budget - FY25 Budget Engagement Plan

Rosh Khatri, Budget Director; Kasia Thompson, Strategy Manager; and Jonathan Weaver, Communications and Outreach Director; presented a PowerPoint presentation titled "CabCo Budget Engagement" wherein county staff outlines efforts to enhance education, collaboration, and communication efforts with county residents regarding the FY2025 budget. Topics included:

- Why
 - Resident understanding
 - Resident participation
- Goal
- The Process
 - Roles
 - Educate
 - Collaborate
 - Communicate
- Timeline
- Key Information

There was discussion throughout the presentation. During discussions, Mr. Weaver, Mr. Khatri, and Ms. Thompson responded to questions from the Board.

4. Discussion Items - For Action

4.1 Sheriff's Office - Upgrade of Axon Fleet & Body Worn Camera Contract

Chief Tessa Burchett provided to the Board for consideration an updated Contract with Axon Enterprises for the Axon cameras, tasers and drones. Staff would like to enter into new contract prior to expiration of current contract due to updated technology providing better information for the officers. The current year budget request would remain similar for year one of the new contract with the increases to be spread in years two through five.

A discussion ensued. During discussion, Chief Burchett responded to questions from the Board.

UPON MOTION of Commissioner Furr, seconded by Commissioner Wortman and unanimously carried, the Board suspended the Rules of Procedure due to time constraints.

UPON MOTION of Commissioner Wortman, seconded by Commissioner Measmer and unanimously carried, the Board approved the contract between Cabarrus County and Axon Enterprises; and authorized the County Manager to execute the contract

on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

4.2 Active Living and Parks - 2024 Fees and Charges Updates

Londa Strong, Active Living and Parks Director, and Byron Haigler, Active Living and Parks Assistant Director, reviewed proposed changes of the upcoming year's (2024) Fees and Charges policy and the Fees and Charges schedule. A copy was provided to the Board for consideration.

A lengthy discussion ensued. During discussion, Ms. Strong and Mr. Haigler responded to questions from the Board.

4.3 Active Living and Parks - Phase 2 Matching Incentive Grant Project Approval

Ian Sweeney, Active Living and Parks Assistant, Project Event Manager, reported two applications were received for the Matching Incentive Grant Program for the remaining \$24,465. Both applicants met all necessary requirements. Therefore, it is recommended to award both projects. The projects include Cabarrus County 4H for the installation of a concrete pad for a new outdoor classroom and programming space and Hartsell Athletic Association for field maintenance equipment. There would be a county match required in the amount of \$15,622. Mr. Sweeney requested the Board's consideration.

Londa Strong, Active Living and Parks Director, was in attendance.

4.4 Behavioral Health - Amended Resolution to Direct the Expenditure of Opioid Settlement Funds

Aalece Pugh, Assistant County Manager, reported a Resolution to Direct the Expenditure of Opioid Settlement Funds was approved by the Board on January 17, 2023. The amendment would correlate the hire of a Peer Support Specialist by removing Strategy 7, which is no longer necessary for this purpose (Strategy 3 covers the hire).

4.5 County Manager - Resolution for Emergency Housing Support

Aalece Pugh, Assistant County Manager, reported on the lack of available and appropriate emergency placements for youth in the child welfare system. This is a statewide issue. In a proactive manner, a resolution was provided for the Board's consideration that would allow funds to purchase a home. This would be for short-term care for youth while awaiting a longer-term placement.

A lengthy discussion ensued. During discussion, Dr. Pugh and Malisha Ross, Partners Health Management, Regional Director of Community Operations, responded to questions from the Board.

Break

The Board took a break at 5:41 p.m.; the meeting resumed at 5:56 p.m.

4.6 Department of Human Services - Senior Health Insurance Information Program (SHIIP) Funding Increase

Anthony Hodges, Social Work Program Administrator, advised the County receives annual grant funding from the North Carolina Department of Insurance for the Senior Health Insurance Information Program (SHIIP). The actual amount awarded, \$15,677, was more than anticipated. A budget amendment will be required and was presented for consideration.

4.7 Emergency Management - Squad 410 Career Development Plan Proposal

Jason Burnett, Emergency Management Director and Jacob Thompson, Fire Marshal, presented a PowerPoint presentation of the career development plan for Squad 410, which included the following:

- History of Squad 410
- Current Vacancies and Recent Turnover
- Top Turnover Reasons
- Current Staffing by Position
- Comparison to Other County Public Safety Departments
- Proposed Career Development Position
 - Senior firefighter
 - Meet all requirements of firefighter (FT)
 - Successfully complete 18 months in the rank of firefighter (FT) with Squad 410

- Obtain North Carolina Technical Rescuer Certification - 120 hours
- Obtain North Carolina Emergency Vehicle Driver Certification - 24 Hours
- Successful completion of Squad 410 Senior Firefighter Task Book with assessment/evaluation
- Complete 1,500 hours of documented emergency services related training
- o Fire Lieutenant
 - Meet all requirements of a Senior Firefighter
 - Successfully complete 2 years in the Senior Firefighter rank with Squad 410
 - Obtain ICS 200 Certification - 24 hours
 - Obtain North Carolina Fire Instructor I Certification - 26 Hours
 - Obtain North Carolina Fire Officer I Certification - 36 Hours
 - Completion of Squad 410 Relief Fire Captain Task Book with assessment/evaluation
 - Complete 500 additional hours of documented emergency services related training for a total of 2,000 hours of training between Firefighter and Senior Firefighter positions
- Proposed Staffing by Position
 - o Fire Operations Chief (Full-time)
 - o Fire Captain (Full-time)
 - o Fire Lieutenant (Full-time)
 - o Senior Firefighter (Full-time)
 - o Firefighter (Full-time)
 - o Entry level firefighter/firefighter (Part-time)
- Why Now
- Fiscal Year Future Budget Impacts

Mr. Thompson provided additional information in response to previous questions.

4.8 Information Technology Services - Budget Amendment for 911 PC Purchase

Todd Shanley, Chief Information Officer, presented for consideration a budget amendment in the amount of \$20,099 in connection with the purchase of devices for the 911 CAD system.

4.9 Information Technology Services - Contract for Multifunction Devices

Todd Shanley, Chief Information Officer, reported every five years the County enters into a lease for copiers throughout county facilities. It is time for a new contract. Sharp has been chosen for the new copiers. The new contract was provided for the Board's review and consideration.

4.10 Library - Budget Amendment for Mt. Pleasant Collection

Melanie Holles, Library Director, advised materials for the Mt. Pleasant library will need to be ordered now in time for the opening. In that regard, she presented a budget amendment to allow the purchases for the Board's consideration.

A discussion ensued. During discussion, Ms. Holles responded to questions from the board.

4.11 Planning Department - Budget Amendment for Duke Power Rebate Funds Adjustment

Susie Morris, Planning and Development Director, reported the County has received five rebates from the weatherization program and presented the budget amendment necessary to appropriate the funds into the program for use.

4.12 BOC - Annual Bond Approvals

Chairman Morris advised it is time for annual bond renewals for the Deputy Finance Director, Finance Director, Register of Deeds, Sheriff, and Tax Administrator.

4.13 Appointments to Boards and Committees

Chairman Morris reported information regarding appointments to boards and committees was provided in the agenda. He announced for the benefit of the public, that there are always vacancies, and encouraged people to get involved.

He advised these appointment requests would be included in the Consent section of the December 18, 2023, regular meeting agenda.

4.14 BOC - Annual Policy Review

Chairman Morris advised the Rules of Procedure, Appointment Policy and Economic Development Grant Program have been provided for annual review.

4.15 BOC - Resolution Interim Human Services Director

Chairman Morris stated a resolution has been provided for consideration that would name Aalece Pugh, as the Human Services Director.

Mike Downs, County Manager, advised Ms. Pugh has accepted the position of an Assistant County Manager. Should the resolution be accepted, Ms. Pugh would serve dual roles until the Human Services Director position is filled.

4.16 BOC - Resolution Establishing the Board of Commissioners' 2024 Meeting Schedule

A resolution to establish the Board of Commissioners' 2024 schedule was provided for review and consideration.

5. Approval of Regular Meeting Agenda

5.1 BOC - Approval of Regular Meeting Agenda

UPON MOTION of Commissioner Wortman, seconded by Commissioner Measmer, and unanimously carried, the Board approved the agenda as follows for the November 20, 2023, regular meeting with changes made and to schedule all public hearings.

Recognitions and Presentations

- Active Living and Parks - Cabarrus Senior Games State Finals Participants Recognition
- County Manager - Recognition of Matt Love
- Human Resources - Recognition of Anthony Hodges on his Retirement from Cabarrus County Human Services
- Proclamation - Reverend Dr. Martin Luther King, Jr. Day

Consent

- Appointments and Removals - Active Living and parks Commission
- Appointments - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating (TAC) Committee (TCC) and Transportation Advisory Committee
- Appointments (Removals) - Juvenile Crime Prevention Council (JCPC)
- Appointment and Removals - Mental Health Advisory Board
- Active Living and Parks - 2024 Fees and Charges Updates
- Active Living and Parks - Phase 2 Matching Incentive Grant Project Approval
- Behavioral Health - Amended Resolution to Direct the Expenditure of Opioid Settlement Funds
- BOC - 2024 Commissioner Board Appointments
- BOC - Annual Bond Approval - Deputy Finance Director
- BOC - Annual Bond Approval - Finance Director
- BOC - Annual Bond Approval - Register of Deeds
- BOC - Annual Bond Approval - Sheriff
- BOC - Annual Bond renewal - Tax Administrator
- BOC - Appointment Policy
- BOC - Resolution Establishing the Board of Commissioners' 2024 Meeting Schedule
- BOC - Resolution Interim Human Services Director
- County Manager - Resolution for Emergency Housing Support
- Department of Human Services - Senior Health Insurance Information Program (SHIIP) Funding Increase
- Emergency Management - Squad 410 Career Development Plan Proposal
- Information Technology Services - Budget Amendment for 911 PC Purchase
- Information Technology Services - Contract for Multifunction Devices
- Library - Budget Amendment for Mt. Pleasant Collection
- Planning Department - Budget Amendment for Duke Power Rebate Funds Adjustment
- Tax Administration - Refund and Release Reports - November 2023

New Business

- BOC - Economic Development Grant Program Policy
- BOC - Rules of Procedure

6. CLOSED SESSION

6.1 Closed Session - Pending Litigation and Acquisition of Real Property

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and economic development as authorized by NCGS 143-318.11(a) (3) and (5).

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board moved to come out of closed session.

7. Adjourn

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman, and unanimously carried, the meeting adjourned at 7:25 p.m.

Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, December 18, 2023.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:30 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Stephen M. Morris
 Vice Chairman: Lynn W. Shue
 Commissioners: Christopher A. Measmer
 Timothy A. Furr
 Kenneth M. Wortman

Also, present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

A moment of silence was observed.

Chairman Morris recognized Youth Commissioner, Makhi Nash.

(A) Board Organization

Chairman Morris turned the meeting over to Mike Downs, County Manager, who presided over the organization of the Board.

Election of Chairman

Mike Downs, County Manager, called for nominations for the position of Chairman. He stated if more than one commissioner is nominated, they will be voted on in the order they were nominated.

Commissioner Wortman **NOMINATED** Commissioner Morris as Chairman of the Cabarrus County Board of Commissioners.

Mr. Downs called for further nominations. There were none. Nomination were closed.

Mr. Downs called for a vote. Commissioner Morris was re-elected as Chairman of the Cabarrus County Board of Commissioners by the following vote: Ayes: Commissioners Morris, Shue, Wortman and Furr. Nays: Commissioner Measmer.

Election of Vice Chairman

Chairman Morris opened the floor for nominations for Vice Chairman.

Chairman Morris nominated Commissioner Shue as Vice Chairman of the Cabarrus County Board of Commissioners.

Chairman Morris called for further nominations. There were none. Nominations were closed.

Chairman Morris called for a vote. Commissioner Shue was re-elected as Vice Chairman of the Cabarrus County board of Commissioners by the following vote: Ayes: Chairman Morris, Commissioners Measmer, Shue, Wortman, and Furr. Nays: None.

Vice Chairman Shue expressed his appreciation to the board and fellow board members for re-electing him as Vice Chairman.

Chairman Morris expressed his appreciation to the board for the opportunity to serve as Chairman.

(B) APPROVAL OF THE AGENDA

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the meeting minutes as presented.

(C) RECOGNITIONS AND PRESENTATIONS**(C-1) Active Living and Parks - Cabarrus Senior Games State Finals Participants Recognition**

Ian Sweeney, Active Living and Parks Project and Event Manager, advised the North Carolina Senior Games is a year-round health and wellness education program for adults 50 years of age and better. The local games finished 2023 with a 20% increase in participation with 262 participants and 137 Silver Artists represented Cabarrus County. Mr. Sweeney introduced Megan Baumgardner, Active Living and Parks Commission Chair, who recognized the State finalists from our county.

(C-2) County Manager - Recognition of Matt Love

Kelly Sifford, Assistant County Manager, recognized Thomas "Matt" Love who was awarded the Edison Hubert Johnson Award on August 2 at the 2023 North Carolina Building Official's Annual Conference (NCBIA). The award recognizes an individual for their active participation, leadership, dedication, and professionalism over their career in code enforcement; traits displayed by the first president of the association in whose name this award is given. Matt was selected because he has distinguished himself not only within his jurisdiction, but whose services to the association and its statewide membership have been invaluable. He served on the North Carolina Building Inspectors' Association for many years in various roles: Area Director, Education Committee Chair, Treasurer and President.

Mr. Love expressed his appreciation for the opportunity to serve in this manner.

Commissioner Wortman provided additional comments regarding our inspections staff.

(C-3) DHS - Transportation Driver Recognition

Bob Bushey, Transportation Manager, explained that Cabarrus County Transportation uses a vendor for overflow and weekend trips for its citizens. In October, the company went out of business with only eight days' notice. Mr. Bushey recognized the drivers of the Cabarrus County Transportation team who volunteered to work the last six weekends to make sure our clients made it to their medical appointments without interruption.

Jennifer Hammill and Charles Ratliff, Operations and Training Supervisor, provided additional comments.

(C-4) Human Resources - Recognition of Anthony Hodges on his Retirement from Cabarrus County Human Services

Mia Stockton, Human Services Deputy Director, recognized Anthony Hodges on his 29 years of service to Cabarrus County. He will retire on January 1, 2024.

Mr. Hodges graciously accepted the award and expressed appreciation.

Vice Chairman Shue presented Mr. Hodges with a service award in appreciation of his service and dedication to the citizens of Cabarrus County.

Chairman Morris congratulated Mr. Hodges.

(C-5) Proclamation - Reverend Dr. Martin Luther King, Jr. Day

Chairman Morris read the proclamation aloud.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2024-21

PROCLAMATION

WHEREAS, Reverend Dr. Martin Luther King, Jr., was born on January 15, 1929 in Atlanta, Georgia, and devoted his life to fighting poverty, injustice and racism in America; and

WHEREAS, Reverend Dr. King, through his practice of non-violent protest, promoted the importance of love, peace and freedom for humankind and challenged America to honor its promise of liberty and justice for all citizens; and

WHEREAS, during his lifetime, Reverend Dr. King sought to forge the common ground on which individuals of all ages, races and backgrounds could join together to address important community issues and provide service to their community; and

WHEREAS, the third Monday in January has been established as a national holiday to observe the anniversary of Reverend Dr. King’s birth and commemorated as a national day of service; and

NOW THEREFORE, the Cabarrus County Board of Commissioners hereby proclaims Monday, January 16, 2023 as Reverend Dr. Martin Luther King, Jr. Day in Cabarrus County and encourages all citizens to join in the special programs and ceremonies to be held throughout the county honoring the life and work of Reverend Doctor King and his legacy of peace and equality for all citizens.

Adopted this 18th day of December, 2023.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Board of Commissioners

Attest:

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

Chairman Morris took a moment to recognize Cabarrus County Government for receiving the 2023 Visionary Award by the Convention and Visitors Bureau (CVB) at the Celebrate Cabarrus Event on December 8, 2023. Cabarrus County was recognized for their partnerships with the CVB to create artificial turf fields at several of the high schools in the county in order to support the tourism events. Also, a Mondo track was installed at J.M. Robinson High School; the events booked at this facility have resulted in a \$4.5 million dollar impact to the county.

(D) INFORMAL PUBLIC COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 7:01 p.m. He stated each speaker would be limited to three minutes.

Ray Helms, resident of 9607 Robinson Church Road in Harrisburg, discussed concerns regarding educational materials.

Jerry Anderson, resident of 133 Kennedy Avenue in Kannapolis, commented on a Department of Social Services matter.

Jeeter Anderson, resident of 133 Kennedy Avenue in Kannapolis, commented on a Department of Social Services matter.

Roland Jordan, resident of 134 Lore Street in Concord, commented on community and personal matters.

There was no one else to address the Board, therefore Chairman Morris closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Appointments and Removals - Active Living and Parks Commission

The Nominating Committee for the Active Living and Parks (ALP) Commission has the following recommendations for Committee members:

Removal of Kevin Hutchins as the Harrisburg Planning District Representative and thanked him for his service.

Appoint Chad Roberts to fill the unexpired term of Kevin Hutchins as the Harrisburg Planning District Representative; term will expire January 31, 2025.

Re-appointment of Patsy Brown as the Eastern Planning District Representative for a three-year term expiring January 31, 2027. Note: Ms. Brown filled an unexpired term and then served her first term beginning in 2020. This will be her final term.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board removed Kevin Hutchins (Harrisburg Planning District Representative) from the Active Living and Parks Commission roster and thanked him for his service.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board appointed Chad Roberts to fill the unexpired term of Kevin Hutchins (Harrisburg Planning District Representative); term expiring January 31, 2025.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board reappointed Patsy Brown (Eastern Planning District Representative) to a three-year term. The term will begin January 31, 2024, and end January 31, 2027.

(F-2) Appointments - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating (TAC) Committee (TCC) and Transportation Advisory Committee

Each year, the Board of Commissioners must appoint or reappoint representatives to the Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC).

Staff respectfully requested that Susie Morris, Planning Director, be appointed as the Cabarrus County TCC representative and Phil Collins, Senior Planner, be appointed as the alternate representative.

The Board of Commissioners will also need to appoint a commission member to serve on the TAC as a regular member, along with an alternate member. Commissioner Furr currently serves as the representative for Cabarrus County and Commissioner Shue serves as the alternate.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board reappointed Susie Morris, Planning Director, as the Cabarrus County TCC representative and Phil Collins, Senior Planner, as the alternate representative for one-year terms ending December 31, 2024.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board appointed Commissioner Furr as the regular member and Commissioner Shue as the alternate member to the TAC for one-year terms ending December 31, 2024.

(F-3) Appointments (Removals) - Juvenile Crime Prevention Council (JCPC)

During the November 15 regular meeting, the JCPC voted unanimously to recommend the appointments of (1) Melissa Dixon to fill the vacant Member of the Business Community seat; (2) Lakesha Steele to fill the vacant Member of the Public representing Families of At-Risk Youth seat; and (3) Rosemary Gause to fill the vacant Member at Large seat.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board appointed Melissa Dixon as Member of the Business Community, term ending September 30, 2025, and added her name to the JCPC Roster Number 15 position. This position was vacated by Mark Boles in September 2023.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board appointed Lakesha Steel as Member of the Public Representing the Interests of Families of At-Risk Youth, term ending June 30, 2024, and added her name to the JCPC Roster Number 12b position. This position was vacated by Heather Jones in October 2023.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board appointed Rosemary Gause as Member at Large, term ending June 30, 2024, and added her name to the JCPC Roster Number 19b position. This position was vacated by Jamica LaFranque in October 2023.

(F-4) Appointment and Removals - Mental Health Advisory Board

There are several terms on the Mental Health Advisory Board ending December 31, 2023. The following members have agreed to serve another term:

Sheriff Van Shaw (Cabarrus County Sheriff's office representative), Chief Terry Spry (Kannapolis Police Department representative), Mayor Pro-Tem Darren Hartsell (Mayor/City Council - Midland representative), Amy Jewel (Cabarrus County Schools representative), Karen Calhoun (Department of Human Services representative) and Gayle Alston (Juvenile Justice representative). An exception to the residency provision of the Appointment policy will be required for Ms. Alston and Ms. Calhoun. Ms. Jewel will need an exception to the length of service provision of the Appointment Policy.

Judge Steve Grossman is unable to continue to serve due to his forthcoming retirement in February 2024. Chief Gary Gacek retired in September 2023 and Tri Tang requested another colleague represent Atrium Healthcare starting in 2024. Georgia Lozier has relocated to South Carolina and will no longer be able to serve. It is requested to remove their names from the roster.

Judge Christy Wilhem suggested that Judge Michael Knox serve as the Local Judge representative. Tri Tang requested that Angela Reid represent Atrium Healthcare as the Local Provider representative. Interim Chief Jimmy Hughes (Concord Police Department representative) will fill Retired Chief Gacek's unexpired term through December 31, 2024.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board removed Judge Steve Grossman, Retired Chief Gary Gacek and Tri Tang from the Mental Health Advisory Board roster and thanked them for their service.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board reappointed the following members of the Mental Health Advisory Board for three-year terms ending December 31, 2026: Sheriff Van Shaw, Chief Terry Spry, Mayor Pro-Tem Darren Hartsell, Amy Jewel, Karen Calhoun, and Gayle Alston and to include an exception to the residency and multiple boards provisions of the appointment policy for Ms. Alston, an exception to the length of service provision of the appointment policy for Ms. Jewel and an exception to the residency provision of the appointment policy for Ms. Calhoun.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board appointed the following members to the Mental Health Advisory Board for three-year terms ending December 31, 2026: Judge Michael Knox (Local Judge representative) and Angela Reid (Local Provider representative).

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board appointed Interim Chief Jimmy Hughes (Concord Police Department representative) to fill the unexpired vacant Concord Police Department seat for the term ending December 31, 2024.

(F-5) Active Living and Parks - 2024 Fees and Charges Updates

The Active Living and Parks Department reviews the Fees and Charges Policy as well as the Fees and Charges each year. Documents were provided to reflect the proposed changes to the Policy, Fees, and Charges. Additionally, a Summary Sheet of the Fees and Charges, the Fees and Charges strike through document, and the Fees and Charges Policy were provided for consideration.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the proposed changes to the Fees and Charges and the Fees and Charges Policy.

(F-6) Active Living and Parks - Phase 2 Matching Incentive Grant Project Approval

Phase 2 of the Matching Incentive Grant Program received 2 applications for the \$24,465 remaining funds available in the FY 24 budget. Both applicants met all necessary requirements. Their applications were reviewed by the ALP Commission Property Committee and presented for approval. The ALP Commission recommends that both projects be funded for a total County match of \$15,622. Projects included Cabarrus County 4H to install a concrete pad for their new outdoor classroom and programming space and Hartsell Athletic Association for field maintenance equipment.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board accepted the grant awards and adopted the associated budget amendment.

Budget Revision/Amendment Request

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department
 Transfer Between Departments/Funds
 Supplemental Request

The matching incentive grant program provides seed money for civic and community groups to construct, improve or acquire recreational and park facilities in Cabarrus County. The purpose of this budget amendment is to assign funds from the approved budget to two different organizations, whose applications were recommended for funding by the Active Living and Parks Commission.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	8140-9831-0154	Matching Grants - Unassigned Funds	50,930		31,244	19,686
001	6	8140-6813-0154	Matching Grants - Unassigned Funds	25,465		15,622	9,843
001	9	8140-9831-0213	Matching Grants - Hartsell Ath Association	23,408	28,044	-	51,452
001	6	8140-6813-0213	Matching Grants - Hartsell Ath Association	11,704	14,022	-	25,726
001	9	8140-9831-CC4H	Matching Grants- CabCo 4H Foundation	3,662	3,200	-	6,862
001	6	8140-6813-CC4H	Matching Grants- CabCo 4H Foundation	1,831	1,600	-	3,431

(F-7) Behavioral Health - Amended Resolution to Direct the Expenditure of Opioid Settlement Funds

The Cabarrus County Board of Commissioners adopted a Resolution to Direct the Expenditure of Opioid Settlement Funds on January 17, 2023. The adopted resolution listed and authorized one strategy, Recovery Support Services (Strategy 3). Staff has identified and confirmed an additional strategy, Naloxone Distribution (Strategy 7), as an expenditure of Opioid Settlement Funds for the harm reduction wellness program. Amending the resolution will ensure the resolution aligns with expenditures for the program.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board adopted the amended resolution to direct the expenditure of opioid settlement funds.

Resolution No. 2024-32

A RESOLUTION BY THE COUNTY OF CABARRUS
 TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS

WHEREAS Cabarrus County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals;

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA");

WHEREAS Cabarrus County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to

identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, Cabarrus County authorizes the expenditure of opioid settlement funds as follows:

1. First strategy authorized

- a. Name of strategies:
Recovery Support Services (Strategy 3)
- b. Strategy is in:
Exhibit A
- c. Item letter and/or number:
Exhibit A #3
- d. Amounted authorized:
\$210,000
- e. Term:
November 1, 2022 through October 31, 2025

f. Description of the program, project, or activity:

In the context of a harm reduction wellness program, funding will be used to support peer support, education, and naloxone distribution. Services include the following:

- Linkages to care based on participant needs
- Peer support/case management services
- Outreach to engage participants
- Harm reduction education, naloxone distribution, and providing safer use supplies to participants

Peers have received extensive training in Wellness Recovery Action Planning (WRAP), motivational interviewing, Naloxone use, and case management. They offer referrals to MAT, lead sober living/transitional housing meetings, provide social work services, and inform and guide future programming from the lens of lived experience. They also provide employment-related support, like job search guidance, interview coaching, and resume review. Peers are based in our health department, but also provide services out in the community in sites like the jail, treatment centers, and transitional housing/sober living. By the end of the project, CHA will have served at least 1,120 unique individuals through Peer-led overdose prevention education.

- g. Provider:
Cabarrus Health Alliance (CHA)

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$210,000.

Adopted this the 18th day of December 2023.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
County Board of Commissioners

ATTEST:

/s/ Lauren Linker
Lauren Linker

(F-8) BOC - Annual Bond Approval - Deputy Finance Director

It is time for the annual approval of the ongoing bond for Cabarrus County Deputy Finance Director, Suzanne Burgess.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the ongoing bond for the Cabarrus County Deputy Finance Director, Suzanne Burgess.

(F-9) BOC - Annual Bond Approval - Finance Director

It is time for the annual approval of the ongoing bond for Cabarrus County Cabarrus County Finance Director, Jim Howden.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the ongoing bond for the Cabarrus County Finance Director, Jim Howden.

(F-10) BOC - Annual Bond Approval - Human Resources Director

It is time for the annual approval of the ongoing bond for Cabarrus County for Cabarrus County Human Resources Director, Lundee Covington.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the ongoing bond for the Cabarrus County Human Resources Director, Lundee Covington.

(F-11) BOC - Annual Bond Approvals - Register of Deeds

It is time for the annual approval of the ongoing bond for Cabarrus County for Cabarrus County Register of Deeds, Wayne Nixon.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the ongoing bond for the Cabarrus County Register of Deeds, Wayne Nixon.

(F-12) BOC - Annual Bond Approvals - Sheriff

It is time for the annual approval of the ongoing bond for Cabarrus County for Cabarrus County Sheriff, Van Shaw.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the ongoing bond for Cabarrus County Sheriff, Van Shaw.

(F-13) BOC - Annual Bond Approvals - Tax Administrator

It is time for the annual approval of the ongoing bond for Cabarrus County for Cabarrus County Tax Administrator, David Thrift.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the ongoing bond for the Cabarrus County Tax Administrator, David Thrift.

(F-14) BOC - Appointment Policy

The Board performs an annual review of the Boards policies, this item focuses on the Boards' rules of procedure.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the Appointment Policy.

(F-15) BOC - 2024 Commissioner Board Appointments

The following chart outlines commissioner appointments to various boards and committees and appointments as liaisons to the surrounding municipalities for 2024.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the 2024 Commissioner Board Appointments.

NAME OF BOARD	2024 APPOINTMENTS
Active Living and Parks Commission	Wortman
Cabarrus County Board of Education - Business Mtg.	Furr/Measmer
Cabarrus County Board of Education - Work Session	Measmer/Furr
Cabarrus County Partnership for Children (Smart Start)	Morris
Cabarrus Planning and Zoning Commission	Wortman/Shue
Cabarrus-Rowan Urban Area MPO Transportation Adv. Comm.	Furr/Shue
Centralina Regional Council of Government Executive Board	Shue

Centralina Regional Council of Government Board of Directors	Shue
Centralina Workforce Development Consortium	Furr
City of Concord	Morris
City of Kannapolis	Wortman
City of Locust	Furr
Cooperative Extension Service	Wortman
Council of Planning - NC 73 Corridor	Furr/Wortman
Early Childhood Task Force Advisory Board	Measmer
East 49 Taskforce	Wortman/Downs
Fire Departments & First Responder Advisory Committee	Wortman/Shue
Home and Community Care Block Grant Advisory Committee	Furr
Human Services Advisory Board	Measmer
Juvenile Crime Prevention Council	Measmer
Kannapolis Board of Education	Shue/Furr
Library Board of Trustees	Morris
Local Emergency Planning Committee	Measmer
Logan Community	Wortman
Mental Health Advisory Board	Wortman
Public Health Authority of Cabarrus County	Morris
Region F Aging Advisory Committee	Shue
Rowan-Cabarrus Community College Board of Trustees	Morris
Senior Centers Advisory Council	Measmer
Soil & Water Conservation District	Shue
Tourism Authority	Honeycutt
Town of Harrisburg	Measmer
Town of Midland	Furr
Town of Mt. Pleasant	Shue
Transportation Advisory Board	Morris
Water and Sewer Authority	Shue/Marshall
Youth Commission	Furr

(F-16) BOC - Resolution Establishing the Board of Commissioners' 2024 Meeting Schedule

The resolution to establish the Boards' 2024 meeting schedule was previously provided for review and consideration.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board adopted the resolution.

Resolution No. 2024-33

RESOLUTION
ESTABLISHING THE REGULAR MEETING SCHEDULE
FOR CALENDAR YEAR 2024

WHEREAS, the regular agenda work sessions of the Cabarrus County Board of Commissioners are currently held on the first Monday of each month at 4:00 p.m. in the Multipurpose Room at the Governmental Center; and

WHEREAS, the regular meetings of the Board of Commissioners are held on the third Monday of each month at 6:30 p.m. in the Commissioners' Meeting Room at the Governmental Center; and

WHEREAS, the Cabarrus County Board of Commissioners' 2024 meetings may be conducted remotely in a virtual setting, as allowed by the Board's Remote Participation Policy; and

WHEREAS, the Martin Luther King, Jr. holiday requires a change in the regular meeting date in January 2024; and

WHEREAS, the New Year's Day, Easter and Labor Day holidays require a change in the agenda work session meeting dates in January, April and September 2024; and

WHEREAS, the National Association of Counties (NACo) Conference requires a change in the regular meeting date in July 2024; and

NOW, THEREFORE, BE IT RESOLVED, the Cabarrus County Board of Commissioners, pursuant to North Carolina General Statute 153A-40(a), does hereby:

- (1) Establish the Board’s regular agenda work session schedule to meet at 4:00 p.m. in the Multipurpose Room at the Governmental Center on the following dates:

January 2, 2024 (Tuesday)	July 1, 2024
February 5, 2024	August 5, 2024
March 4, 2024	September 3, 2024 (Tuesday)
April 2, 2024 (Tuesday)	October 7, 2024
May 6, 2024	November 4, 2024
June 3, 2024*	December 2, 2024

*Commissioner’s Meeting Room at 5:30 p.m.

- (2) Establish the Board’s regular meeting schedule to meet at 6:30 p.m. in the Commissioner’s Meeting Room at the Governmental Center on the following dates:

January 16, 2024 (Tuesday)	July 16, 2024 (Tuesday)
February 19, 2024	August 19, 2024
March 18, 2024	September 16, 2024
April 15, 2024	October 21, 2024
May 20, 2024	November 18, 2024
June 17, 2024	December 16, 2024

- (3) Sets quarterly summits scheduled at the Cabarrus Arena and Events Center on January 17, 2024, April 17, 2024, July 17, 2024 and October 16, 2024 at 6:00 p.m.
- (4) The Board will hold a Budget Public Hearing at the June 3, 2024 Work Session meeting at 5:30 p.m. in the Commissioners Meeting Room at the Governmental Center; and
- (5) Sets a Board retreat, to be held at the TBD on February 23 at 4:00 p.m. and February 24 at 8:00 a.m.; and
- (6) Sets the NACo Legislative Conference in Washington, DC, on February 10-13, 2024; and
- (7) Sets the NCACC County Assembly Day and Legislative Reception in Raleigh TBD; and
- (8) Sets budget workshop meetings on April 18, 2024 and June 6, 2024 from 4:00 - 8:00 p.m. in the Multipurpose Room in the Governmental Center; and
- (9) Sets the NACo Annual Conference in Hillsborough County, Tampa, Florida on July 12 - 15, 2024; and
- (10) Sets the NCACC Annual Conference in Forsyth County, Winston-Salem, NC on August 8, 9 and 10th, 2024; and

BE IT FURTHER RESOLVED that any recessed, special or emergency meeting will be held as needed with proper notice as required by North Carolina General Statute 153A-40.

Adopted this the 18th day of December, 2023.

/s/ Stephen M. Morris
 Stephen M. Morris, Chairman
 Board of Commissioners

Attest:
/s/ Lauren Linker
 Lauren Linker, Clerk to the Board

(F-17) BOC - Resolution Human Services Director

A resolution to appoint Aalece Pugh, Assistant County Manager, as Human Services Director will be needed following the retirement of current Director, Karen Calhoun.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board adopted the resolution.

RESOLUTION OF THE CABARRUS COUNTY BOARD OF COMMISSIONERS
ADOPTING THE COUNTY MANAGER'S RECOMMENDATION FOR
DIRECTOR OF THE CONSOLIDATED HUMAN SERVICES AGENCY

WHEREAS, on June 17, 2013, the Cabarrus County Board of Commissioners created a consolidated human services agency (CHSA) governed by a consolidated human services board, pursuant to NCGSS 153A-77(b), and thereafter assumed the powers, duties and responsibilities of the consolidated human services board in accordance with NCGSS 153A-76 and NCGSS 153A-77(a); and

WHEREAS, under NCGSS 153A-77(e) the human services director of a consolidated human services agency reports directly to the County Manager and shall be appointed and dismissed by the County Manager with the advice and consent of the consolidated human services board; and

WHEREAS, the County Manager recommends to this Board that Assistant County Manager Dr. Aalece Pugh be appointed as and assume the duties of Cabarrus County Human Services Director as prescribed in NCGSS 153A-77(e), in addition to her duties as Assistant County Manager.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Cabarrus County, pursuant to NCGSS 153A-76, NCGSS 153A-77 and this Board's resolution adopted June 17, 2013, does hereby consent to the recommendation of the County Manager designating Assistant County Manager Dr. Aalece Pugh as the Consolidated Human Services Director, effective January 1, 2024.

ADOPTED this the 18th day of December, 2023.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(F-18) County Manager - Resolution for Emergency Housing Support

The lack of available and appropriate emergency placements for youth is a problem plaguing the child welfare system across the state. Locally, Cabarrus has been fortunate to avoid placement of children/youth in inappropriate settings and/or to have to care for them in County buildings or hotels. However, due to the statewide issue around access to therapeutic residential services for youth in custody, Cabarrus is proactively identifying emergency solutions for youth in care to avoid use of potentially harmful, less safe practices. Emergency foster care that is available at any hour, day or night, is needed to provide safe, trauma-informed care to youth in circumstances where traditional foster care is limited or unavailable.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the resolution.

Resolution No. 2004-35

A RESOLUTION BY THE COUNTY OF CABARRUS
TO SECURE A SHORT-TERM RESIDENTIAL SOLUTION FOR
YOUTH IN CUSTODY

WHEREAS Cabarrus County is committed to the wellbeing of children and youth in the custody of Cabarrus County Human Services;

WHEREAS there have been multiple youth awaiting residential treatment services in recent months due to a myriad of reasons, including a statewide shortage in high-quality residential treatment providers, high turnover in staffing amongst residential treatment providers, and difficulty in identifying providers willing to accept youth with complex clinical needs;

WHEREAS Cabarrus County Human Services has identified the lack of available and appropriate emergency placements for youth as a problem plaguing the child welfare system statewide, Cabarrus County is proactively identifying emergency solutions for youth in care to avoid use of potentially harmful, less safe practices (e.g., housing children in office buildings or hotels); and

WHEREAS Cabarrus County is aware of the potential long-term effects associated with youth languishing in inappropriate settings, that are not

designed for long-term care, including emergency departments, crisis stabilization facilities, and hospital settings;

NOW, THEREFORE BE IT RESOLVED, Cabarrus County authorizes the expenditure of funds as follows to develop a short-term care solution for children and youth entering care and/or awaiting a longer-term placement. The program will serve as a bridge for children/youth in the following scenarios:

- Youth entering foster care
- Youth whose placement disrupted
- Youth awaiting a higher-level or longer-term care solution

Priority will be given to youth in the following scenarios; however, the Human Services Director or their designee will have final input on prioritization should there be more youth needing care than slots available:

- Youth languishing in hospital/ED settings
- Youth at high risk of elopement or with higher care needs
- Older youth entering foster care
- Sibling sets

Funding needs are as follows:

1. One-time capital expenditure and start-up costs to purchase a residence, upfit in accordance with state regulatory requirements for licensure as a 1700 residential facility (as set forth in 10A NCAC 27G), and staff in accordance with the staffing model outlined in Partners Health Management's alternative service description of Emergency Transitional Residential Intervention (ETRI). (Cost TBD)

2. Operating expenses for up to three (3) youth per month (annually) for exceptional circumstances whereby operating expenses are not covered by Medicaid. (Cost TBD)

A. Description of the program, project, or activity:

As noted by child welfare experts, the lack of available and appropriate emergency placements for youth is a problem plaguing the child welfare system across the state. Locally, Cabarrus has been fortunate to avoid placement of children/youth in inappropriate settings and/or to have to care for them in County buildings or hotels. However, due to the statewide issue around access to therapeutic residential services for youth in custody, Cabarrus is proactively identifying emergency solutions for youth in care to avoid use of potentially harmful, less safe practices. Emergency foster care that is available at any hour, day or night, is needed to provide safe, trauma-informed care to youth in circumstances where traditional foster care is limited or unavailable.

Expectations: The programs will have the clinical sophistication to work with the County's challenging and complex youth, while ensuring a staffing pattern that can maintain appropriate safety and supervision. As a partially County funded service, the expectation is that the service is available to any youth requiring care, at any time of day or evening. This includes providing the service to youth who meet any of the following criteria:

- 1) Youth whose behavioral and mental health needs would qualify them for therapeutic foster care but in the process of being assessed and approved for this level of service
- 2) Youth exhibiting behaviors that would be difficult to manage in a regular foster home setting but do not meet the full requirements for therapeutic foster care
- 3) Youth exhibiting criminal and/or sexualized behaviors towards other children or adults (with appropriate additional staffing in place)
- 4) Youth with medical conditions that require specialized care, therapy, medical equipment and/or supplies to maintain and sustain their life functions
- 5) Youth needing a one-on-one staffing structure when the child is displaying sexualized, and/or high-risk behaviors

Reimbursement Structure: The program will function as a bundled payment service. This means the daily rate includes the following services: a clinical assessment, therapy (as indicated), enhanced case management, and other supports, as needed. Most youth in custody admitted to the program will likely be eligible for the Emergency Transitional

Residential Intervention service definition proposed by Partners Health Management. As such, the service will likely be covered as Medicaid billable service for most youth in care. There may be some circumstances under which Cabarrus County may need to cover the contracted amount, including if the youth does not have a behavioral health condition or the youth is ineligible for Medicaid (e.g., undocumented children). Should the need arise, the terms and payment structure of the program will be re-negotiated based on need. The provider will provide a monthly census of children/youth served, days served, and other metrics to Cabarrus County Human Services at regular intervals.

B. Provider: TBD

Total Cost TBD

Adopted this the 18th day of December 2023.

/s/ Stephen M. Morris
 Stephen M. Morris, Chairman
 County Board of Commissioners

ATTEST:

/s/ Laruen Linker
 Clerk to the Board

(F-19) Department of Human Services - Senior Health Insurance Information Program (SHIIP) Funding Increase

The Senior Health Insurance Information Program (SHIIP) is administered in Cabarrus County through the Department of Human Services Adult and Aging Services Division. The SHIIP Program receives annual grant funding from the North Carolina Department of Insurance. The agency received notification of the award for FY24 (July 1, 2023 - June 30, 2024) in October. The actual amount awarded was \$15,677.00, which is higher than the budgeted amount of \$9,756.00. There is no county match for these funds and a budget amendment is required.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board adopted the budget amendment.

Budget Revision/Amendment Request

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This Budget Admendment is to revise revenue and expenditures to match the State SHIIP grant for FY24. The grant is \$15,677.00. There is no County match.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5760-6270-ST8	SHIIP Grant	9,756.00	6,527.00	-	16,283.00
001	9	5760-9356-ST8	Special Program Supplies	9,150.00	6,527.00		15,677.00

(F-20) Emergency Management - Squad 410 Career Development Plan Proposal

Squad 410 provides direct operational support to (12) local fire departments in the form of full-time 24-hour staffing as well as backup basic life support transport capabilities for EMS. The creation of a career development plan is designed to not only address increased employee turnover, but allows us to retain and invest in our employees and build an internal "pipeline" by identifying future leaders for Squad 410.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the Squad 410 Career Development Plan for implementation effective January 1, 2024.

(F-21) Information Technology Services - Budget Amendment for 911 PC Purchase

ITS replaced the computers that run the Computer Aided Dispatch (CAD) system in June 2023. The 911 Board notified the Finance Department that the allowance for a CAD PC is \$2300 per device. The devices ITS specified to support Cabarrus operations were \$3406. The total difference for the purchase of 16

devices is \$20,099. These funds will come from the ITS PC replacement budget and be transferred to the 911 fund to make up the difference.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board adopted the budget amendment.

Date: Amount:

Dept. Head: Department:

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This budget amendment is to transfer funds from the General Fund to reimburse the 911 Emergency Telephone Fund for expenditures that are not eligible to be paid with 911 funds.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1810-9342-0543	MINOR TECHNOLOGY EQUIPMENT	256,900.00	-	20,099.00	236,801.00
001	9	1960-9721	CONTRIBUTION TO SPECIAL REVENUE FUND	-	20,099.00	-	20,099.00
401	6	2740-6902	CONTRIBUTION FROM GENERAL FUND	-	20,099.00	-	20,990.00
401	9	2740-9342	MINOR TECHNOLOGY EQUIPMENT	-	20,099.00	-	20,990.00

(F-22) Information Technology Services - Contract for Multifunction Devices

Cabarrus County leases/rents multifunction devices to facilitate copying and printing needs across the county. The ITS department works with departments to assess individual department needs. The county has chosen Sharp Business Systems for the new lease.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the contract between Cabarrus County and Sharp Business Systems; and authorized the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

(F-23) Library - Budget Amendment for Mt. Pleasant Collection

This budget amendment is to appropriate fund balance and budget additional funds to purchase new items and refresh the existing collection for the Mt. Pleasant Library.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board adopted the budget amendment.

Date: Amount:

Dept. Head: Department:

Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

This budget amendment is to appropriate fund balance and budget additional funds to purchase new items and refresh the existing collection for Mt Pleasant Library.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	8240-9302	Circulation Stock	542,314.00	200,000.00	-	742,314.00
001	6	8240-6901	Fund Balance Appropriated	-	200,000.00	-	200,000.00

(F-24) Planning Department - Budget Amendment for Duke Power Rebate Funds Adjustment

Duke Power has a rebate program for customers that receive Community Development Weatherization Assistance Program services. Rebate funds have been received for five weatherization program projects. A budget amendment is needed for the Community Development budget to be adjusted to reflect receipt of the funds.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board adopted the budget amendment.

Budget Revision/Amendment Request

Date: Amount:
 Dept. Head: Department:
 Internal Transfer Within Department Transfer Between Departments/Funds Supplemental Request

Purpose: To allocate Duke Rebate Program funds received for Weatherization Program jobs completed in homes where the electricity is provided by Duke Energy Carolinas.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
460	6	3250-6841-DE	Duke Power Rebate	4,153.33	18,924.99		23,078.32
460	9	3250-9315-DE	Health & Safety Duke	27,591.90	18,924.99		46,516.89
Total							69,595.21

(F-25) Tax Administration - Refund and Release Reports - November 2023

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381. Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, and unanimously carried, the Board approved the November 2023 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

(G) NEW BUSINESS

(G-1) BOC - Economic Development Grant Program Policy

The Board had a lengthy discussion during the annual review of the Economic Development Grant Program.

Commissioner Measmer **MOVED** to table the review of the Economic Development Grant Program Policy. Commissioner Furr seconded the motion.

Following discussion, Commissioner Measmer **AMENDED** the motion to table the Economic Development Grant Program Policy for 90 days. Commissioner Furr seconded the amended motion.

Following further discussion, the amended motion to table the Economic Development Grant Program Policy for 90 days **CARRIED** unanimously.

Commissioner Measmer **MOVED** to create an Economic Development Grant Program committee to review the policy and how it affects the county. Commissioner Furr seconded the motion.

Following discussion, the motion to create an Economic Development Grant Program committee to review the policy and how it affects the county **DID NOT PASS** by the following: Ayes: Commissioner Measmer; Nays: Chairman Morris, Vice Chairman Shue, Commissioners Furr and Wortman.

(G-2) BOC - Rules of Procedure

The board discussed the Rules of Procedure to include vacancies on the board of commissioners.

Chairman Morris **MOVED** to approve the Rules of Procedures as revised December 2023. Vice Chairman Shue seconded the motion.

Following discussion, the motion to approve the Rules of Procedures as revised December 2023 **CARRIED** as follows: Ayes: Chairman Morris, Vice Chairman Shue, and Commissioners Furr and Wortman; Nays: Commissioner Measmer.

(H) REPORTS

(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

Commissioner Wortman advised that he and Commissioner Furr have changed town liaison duties; Commissioner Furr will now be the liaison for the Town of Midland and Commissioner Wortman will be the liaison for the City of Kannapolis.

Commissioner Wortman expressed his appreciation for working with the Town of Midland.

(H-2) BOC - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 13 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Home and Community Care Block Grant Committee - 1 Vacant Position
- Juvenile Crime Prevention Council - 2 Vacant Positions
- Library Board of Trustees - 2 Vacant Positions
- Mental Health Advisory Board - 1 Vacant Position
- Nursing Home Community Advisory Committee - 11 Vacant Positions
- Planning and Zoning Commission - 1 Vacant Position
- Region F Aging Advisory Committee - 2 Vacant Positions
- Senior Centers Advisory Council - 1 Vacant Position
- Transportation Advisory Board - 6 Vacant Positions
- Youth Commission - 4 Vacant Positions

(H-3) Budget - Monthly Budget Amendment Report

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

(H-4) Budget - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(H-5) County Manager - Monthly Building Activity Reports

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(H-6) Economic Development Corporation - November 2023 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of November 2023 for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

Vice Chairman Shue wished the audience a Merry Christmas and thanked them for their support throughout the years.

Chairman Morris concurred Vice Chairman Shue's comment and wished the audience a very Merry Christmas and a happy new year.

(J) ADJOURN

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the meeting adjourned at 8:33 p.m.

Lauren Linker, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Approval of the Agenda

SUBJECT:

BOC - Changes to the Agenda

BRIEF SUMMARY:

A list of changes to the agenda is attached.

REQUESTED ACTION:

Motion to approve the agenda as amended.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
March 18, 2024**

ADDITION:

Closed Session

K-1 Closed Session – Pending Litigation, Economic Development

REMOVAL:

Old Business

E-1 County Manager – Restructure Department of Social Services Legal Services

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Proclamation - National County Government Month April 2024

BRIEF SUMMARY:

The National County Government Month (NCGM), held each April, is an annual celebration of county government. NCGM is an excellent opportunity for counties to highlight effective county programs and raise public awareness and understanding about the various services provided to the community.

REQUESTED ACTION:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

▣ Proclamation



PROCLAMATION

National County Government Month - April 2024 "COUNTIES MATTER"

WHEREAS, the nation's 3,069 counties serving more than 330 million Americans provide essential services to create healthy, safe and vibrant communities; and

WHEREAS, counties fulfill a vast range of responsibilities and deliver services that touch nearly every aspect of our residents' lives; and

WHEREAS, Cabarrus County and all counties take pride in our responsibility to protect and enhance the health, wellbeing and safety of our residents in efficient and cost-effective ways; and

WHEREAS, under the leadership of National Association of Counties President Mary Jo McGuire, NACo is highlighting county leadership through the lens ForwardTogether, celebrating the role of county governments in connecting, inspiring and leading as intergovernmental partners; and

WHEREAS, that role includes a responsibility to inspire county residents to engage with their communities, and to lead by highlighting our strength as intergovernmental partners; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and

NOW, THEREFORE, Cabarrus County Board of Commissioners, do hereby proclaim April 2024 as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

Adopted this 18th day of March, 2023.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

Attest:

Lauren Linker, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Proclamation - National Donate Life Month April 2024

BRIEF SUMMARY:

The following proclamation declares April as "National Donate Life Month" and urges county residents to give serious thought to the importance of eye, organ and tissue donation, and to join the North Carolina Donor Registry.

The "Donate Life America" flag will be flown at the Governmental Center during the month of April to raise awareness of this important initiative.

REQUESTED ACTION:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Proclamation



**PROCLAMATION
NATIONAL DONATE LIFE MONTH 2024**

- WHEREAS,** more than 100,000 men, women and children in the United States currently need life-saving organ transplants and more than 3,950 of those people are North Carolinians; and
- WHEREAS,** an average of 17 people awaiting transplants die each day because there is a severe shortage of donated organs; and
- WHEREAS,** every 9 minutes, another name is added to the national transplant waiting list; and
- WHEREAS,** providing facts about donation and dispelling misinformation and myths are key to increasing the number of people who sign up as donors; and
- WHEREAS,** the North Carolina Division of Motor Vehicles (NC DMV) plays a critical role with over five million North Carolinians in the state's donor registry having registered when receiving a driver's license or state ID card; and
- WHEREAS,** one organ donor can save the lives of up to eight people and improve many more lives through tissue and cornea donation; and
- WHEREAS,** North Carolinians are encouraged to get the facts about donation, discuss their wishes with their family and sign up as donors via the NC DMV or online at www.donatelifenc.org/register; and
- WHEREAS,** Residents of Cabarrus County have been touched by donation as recipients of life-saving transplants and as members of donor families who have literally given others a second chance at life; and

NOW, BE IT PROCLAIMED, that we, the members of the Cabarrus Board of County Commissioners do hereby proclaim the month of April 2024 to be

NATIONAL DONATE LIFE MONTH

In Cabarrus County and urge our residents to give serious thought to the importance of eye, organ and tissue donation and to consider joining the North Carolina Donor Registry and further, to notify their family members that they have done so.

Adopted this 18th day of March 2024.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Proclamation - Week of the Young Child

BRIEF SUMMARY:

The following proclamation proclaims April 6-12, 2024 as Week of the Young Child in Cabarrus County and encourages all citizens to work hard to support and invest in early childhood in Cabarrus County.

REQUESTED ACTION:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Proclamation



**PROCLAMATION
WEEK OF THE YOUNG CHILD**

WHEREAS, the Early Childhood Foundation of Cabarrus County along with the Cabarrus Partnership for Children, in conjunction with the North Carolina Association for the Education of Young Children (NCAEYC) and National Association for the Education of Young Children (NAEYC), are celebrating the Week of the Young Child™ April 6-12, 2024, and the Month of the Young Child throughout April; and

WHEREAS, these organizations are working to promote and inspire high quality early childhood experiences for our state's youngest citizens, that can provide a foundation of learning and success for children in Cabarrus County; and

WHEREAS, teachers and others who work with or on behalf of young children birth through age eight, who make a difference in the lives of young children in Cabarrus County deserve thanks and recognition; and

WHEREAS, public policies that support early learning for all young children are crucial to young children's futures and to the prosperity of our society.

NOW, BE IT PROCLAIMED, that the Cabarrus Board of County Commissioners for Cabarrus County, North Carolina, do hereby proclaim April 6-12, 2024 as

WEEK OF THE YOUNG CHILD™

In Cabarrus County and encourage all citizens to work to support and invest in early childhood in Cabarrus County.

Adopted this 18th day of March, 2024.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

(Appointments) and Removals – Mental Health Advisory Board

BRIEF SUMMARY:

DHS Director Karen Calhoun retired in December 2023. Ms. Calhoun served as the DHS representative on the Mental Health Advisory Board since February 2018. Her term expired December 31, 2023.

Del Eudy is no longer the Mayor for the Town of Mt. Pleasant, which he represented on the Mental Health Advisory Board. The term expires December 31, 2024.

REQUESTED ACTION:

Motion to remove Karen Calhoun from the roster and thank her for her service to the board.

Motion to remove Del Eudy from the roster and thank him for his service to the board.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lauren Linker, Clerk to the Board

Jodi Ramirez, Community Engagement Coordinator/Justice Liaison

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Roster

MENTAL HEALTH ADVISORY BOARD

26-Member Board

PRIMARY MEMBER	SECONDARY	REPRESENTING	TERM OF APPOINTMENT	
Ashlie Shanley 77 Union Street S Concord, NC 28025	Jennifer Taylor	District Attorney's Office	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 01/21/20 12/20/21 12/31/24
Michael Knox P.O. Box 70 Concord, NC 28026	Beth Street	Local Judge	APPOINTMENT: TERM EXPIRING:	12/18/23 12/31/26
H. Jay White, Sr. 5601 Meadow Bluff Ct. Concord, NC 28027		Local Attorney	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	08/21/17 01/21/20 12/20/21 12/31/24
Craig Fortin 1621 Shadow Creek St. NW Concord, NC 28027		NC DPS - Adult Probation & Department of Juvenile Justice	APPOINTMENT: (unexpired) TERM EXPIRING:	02/19/24 12/31/24
Van Shaw P.O. Box 707 Concord, NC 28026	Tessa Burchett	Cabarrus County Sheriff's Office	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING: REAPPOINTMENT: TERM EXPIRING:	12/17/18 02/15/21 12/31/23 12/18/23 12/31/26
Jimmy Hughes 41 Cabarrus Avenue W Concord, NC 28025	Keith Eury	Concord Police Department	APPOINTMENT: (unexpired) TERM EXPIRING:	12/18/23 12/31/24
Terry Spry 401 Laureate Way Kannapolis, NC 28081	Chris Hill	Kannapolis Police Department	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING: REAPPOINTMENT: TERM ENDING:	12/17/18 02/15/21 12/31/23 12/18/23 12/31/26
Kenny Wortman P.O. Box 707 Concord, NC 28026		County Commissioner	APPOINTMENT: TERM EXPIRING: REAPPOINTMENT: TERM EXPRING	12/19/22 12/31/23 12/18/23 12/31/24
William Dusch P.O. Box 308	Lloyd Payne	Mayor/City Council	APPOINTMENT: (unexpired)	02/19/18

Concord, NC 28026		Concord	REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	01/21/20 12/20/21 12/31/24
		Mayor/City Council Harrisburg	APPOINTMENT: TERM EXPIRING:	
Darrell Hinnant 401 Laureate Way Kannapolis, NC 28081	Mike Legg	Mayor/City Council Kannapolis	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 02/17/20 12/20/21 12/31/24
Darren Hartsell 14001 Cabarrus Station Rd. Midland, NC 28107		Mayor/City Council Midland	APPOINTMENT: TERM EXPIRING: REAPPOINTMENT: TERM EXPIRING:	02/15/21 12/31/23 12/18/23 12/31/26
Del Eudy P.O. Box 1017 Mt. Pleasant, NC 28124	Randy Holloway	Mayor/City Council Mount Pleasant	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 01/21/20 12/20/21 12/31/24
Amy Jewell ~ 9287 Naron Lane Harrisburg, NC 28075	Melissa Gallimore	Cabarrus County Schools	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING: REAPPOINTMENT: TERM EXPIRING:	03/20/17 12/17/18 02/15/21 12/31/23 12/18/23 12/31/26
	Joanne Garary	Kannapolis City Schools	APPOINTMENT: TERM EXPIRING:	
Tara Conrad* 414 Alexander Avenue Morganton, NC 28655		Partners Healthcare Management	APPOINTMENT: TERM EXPIRING:	11/15/21 12/31/23
Erin Shoe 300 Mooresville Road Kannapolis, NC 28081		Cabarrus Health Alliance	APPOINTMENT: (unexpired) TERM EXPIRING:	01/17/23 12/31/24
Karen Calhoun* DHS 1303 S Cannon Blvd. Kannapolis, NC 28083	Tyrone Elijah	Department of Human Services	APPOINTMENT: (unexpired) REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	02/19/18 12/17/18 02/15/21 12/31/23

			REAPPOINTMENT: TERM EXPIRING:	12/18/23 12/31/26
Rebecca True 284 Executive Park Dr. Suite 100 Concord, NC 28025	Jean Tillman	Local Providers	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 01/21/20 12/20/21 12/31/24
Angela Reid 521 Bay Meadows Avenue NW Concord, NC 28027	Mary Beth Poplin	Local Providers	APPOINTMENT: TERM EXPIRING:	12/18/23 12/31/26
Vacant		Local Psychologist	APPOINTMENT: TERM EXPIRING:	
Jon McKinsey 892 Craigmont Lane NW Concord, NC 28027		Local Psychiatrist	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 01/21/20 12/20/21 12/31/24
Justin Brines 793 Crestmont Drive Concord, NC 28025	Kara Clarke	Emergency Medical Services	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	06/18/18 06/15/20 08/15/22 06/30/25
		Elected Official Representative		
Alan Thompson 3688 Camp Julia Road Kannapolis, NC 28083		Higher Educational Representative	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 01/21/20 12/20/21 12/31/24
Gayle Alston*^ 61 Union Street South Concord, NC 28025	Sari Miller	Juvenile Justice Respresentative	APPOINTMENT: (unexpired) TERM EXPIRING: REAPPOINTMENT: TERM EXPIRING:	08/21/23 12/31/23 12/18/23 12/31/26

The Mental Health Advisory Board was created per a resolution adopted by the Board of Commissioners on October 17, 2016.

An Emergency Medical Services position was added to the roster by Board approval on June 18, 2018.

*Exception to the "residency" provision of the Appointment Policy.

^Exception to the "service on multiple boards" provision of the Appointment Policy.

~Exception to the "length of service" provision of the Appointment Policy.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Active Living and Parks - Senior Center General Purpose approved by Centralina AAA

BRIEF SUMMARY:

Centralina AAA has approved Active Living and Parks Senior Center General Purpose proposal for FY24. The approved funds are \$310 more than in the budget and we are seeking board approval for the attached budget amendment. General purpose funds are reimbursements that require a 25% county match. The match is allocated as Active Living Center Staff Salary. These funds are used to provide free programming for participants during May- Older Americans Month.

REQUESTED ACTION:

Motion to adopt budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Ian Sweeney- Project & Events Manager

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Budget Amendment

Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department
 Transfer Between Departments/Funds
 Supplemental Request

Centralina AAA has approved our Senior Center General Purpose funding proposal at \$7,438. This amount is \$310 more than in the original FY24 budget. Proposals are submitted in October each year and require a 25% Cabarrus County match. The match of \$2,476 is reported as staff salary.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	8145-6364-SCGP	Senior Center General Purpose Reimbursement	(7,128.00)	(310.00)		(7,438.00)
001	9	8145-9417-SCGP	Senior Center General Purpose Expenditures	7,128.00	310.00		7,438.00
				-	-	-	-

Budget Officer

- Approved
- Denied

County Manager

- Approved
- Denied

Board of Commissioners

- Approved
- Denied

Budget Revision/Amendment Request

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Cabarrus County Schools - Transfer Funds

BRIEF SUMMARY:

The Cabarrus County Schools Facilities and Maintenance Department (CCS FMD) has experienced additional cost due to severe water intrusion damage at W.M. Irvin Elementary. Because the damage has penetrated the insulation board and saturated the actual metal decking, many sections have to be replaced in order to restore the structural integrity of the roof system. Due to the volatile nature of materials and labor cost, CCS FMD would respectfully request an additional \$147,675 to complete this project.

Fortunately, we have a proposed solution so that no additional funds from the County would be necessary. Many of our projects come in unfavorable during bidding but some come in favorable. CCS FMD would like to propose that we move portions of funding from more favorable bids to this project to cover the additional cost. Please see bulleted projects below and proposed amounts to be reallocated. Although these projects are not completed; they have gone through the bid process and awaiting equipment to be manufactured and delivered. Reducing the funded amounts in the projects below will leave a sufficient amount of funding to cover contingencies within these projects.

- Elevator Replacement – Concord High \$27,675
- Café Dehumidification – Mt Pleasant Middle \$60,000
- Gym Floor Replacement – Wolf Meadow Elementary \$60,000

REQUESTED ACTION:

Motion to allow Cabarrus County Schools the ability to transfer funds between the forementioned deferred maintenance projects to accommodate the shortfall with the W.M. Irvin Elementary School Roofing Project.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Charles Taylor - Cabarrus County Schools
James Howden - Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▢ Memorandum

February 09, 2024
Mr. Mike Downs
County Manager
Cabarrus County, NC

Re: W.M. Irvin Elementary Roofing Project

Dear Mike,

The Cabarrus County Schools Facilities and Maintenance department (CCS FMD) has experienced additional cost due to severe water intrusion damage at W.M. Irvin Elementary. Because the damage has penetrated the insulation board and saturated the actual metal decking, many sections have to be replaced in order to restore the structural integrity of the roof system. Due to the volatile nature of materials and labor cost, CCS FMD would respectfully request an additional \$147,675 to complete this project.

Fortunately, we have a proposed solution so that no additional funds from the County would be necessary. Many of our projects come in unfavorable during bidding but some come in favorable. CCS FMD would like to propose that we move portions of funding from more favorable bids to this project to cover the additional cost. Please see bulleted projects below and proposed amounts to be reallocated. Although these projects are not completed; they have gone through the bid process and awaiting equipment to be manufactured and delivered. Reducing the funded amounts in the projects below will leave a sufficient amount of funding to cover contingencies within these projects.

- Elevator Replacement – Concord High \$27,675
- Café Dehumidification – Mt Pleasant Middle \$60,000
- Gym Floor Replacement – Wolf Meadow Elementary \$60,000

Sincerely,

Charles C. Taylor
Director Of Facilities
Cabarrus County Schools

Cc: Dr. John Kopicki, Superintendent
Dr. Jonathan Bowers, Chief Operations Officer
Phil Penn, Chief Finance Officer

CABARRUS COUNTY**BOARD OF COMMISSIONERS
REGULAR MEETING****March 18, 2024
6:30 PM****AGENDA CATEGORY:**

Consent Agenda

SUBJECT:

County Manager- Proposal to Purchase Part of Hickory Ridge High School Property

BRIEF SUMMARY:

The Multiply Church in Harrisburg approached the Cabarrus County School Board regarding purchasing a portion of the Hickory Ridge High School property. The Cabarrus County School Board voted on September 18th, 2023 to allow the church to purchase 2-3 acres of the site. The property is still in Cabarrus County's name due to financing of the school. The church is offering \$52,000 based on appraisal that takes into account the amount of floodplain on the property and lack of access to the property from anywhere other than the school or the church. The tax department has reviewed the appraisal and concurs. The county will need to follow the typical upset bid process in order to ensure that the process is completed legally and will likely require legal to address the removal of property from a financed site.

REQUESTED ACTION:

Motion to initiate the upset bid process.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**Kelly Sifford, AICP
Assistant County Manager**BUDGET AMENDMENT REQUIRED:**

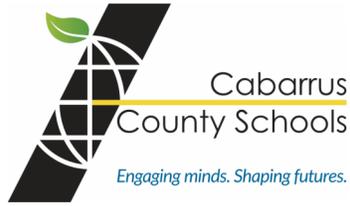
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ School agenda item
- ▣ GIS Map
- ▣ Appraisal



Agenda Item Details

Meeting	Sep 18, 2023 - Cabarrus County Board of Education Business Meeting
Category	10. ITEMS FOR ACTION ON SEPTEMBER 18
Subject	10.01 Hickory Ridge Middle School Request for Land Purchase
Type	Action
Preferred Date	Sep 18, 2023
Absolute Date	Sep 18, 2023
Recommended Action	MOTION: Moved by _____ and seconded by _____ that the Hickory Ridge Middle School request for land purchase be approved, as presented. VOTE:

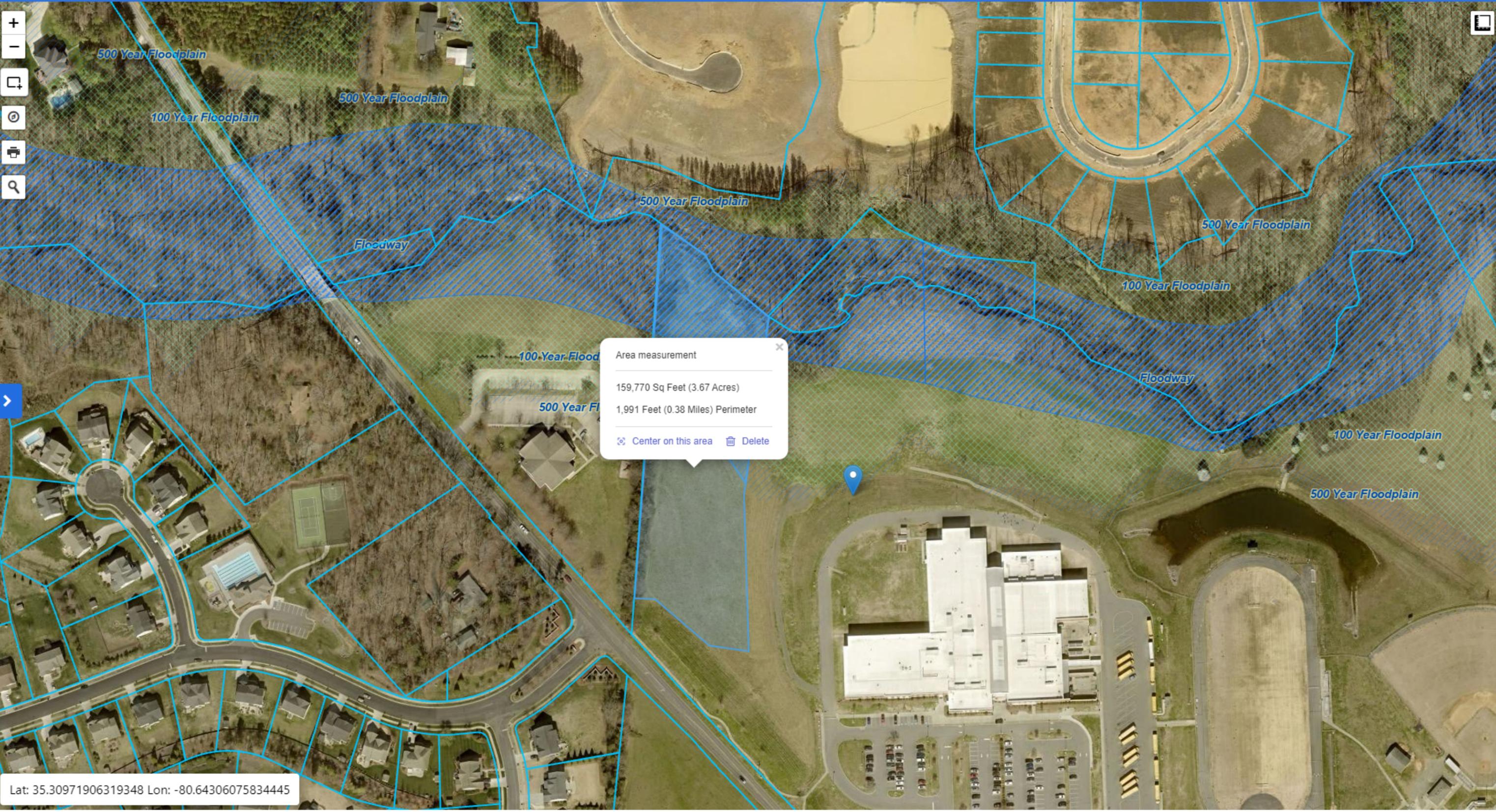
A request has been made by Multiply Church to purchase approximately 3-4 acres of land that is a part of the Hickory Ridge Middle School Campus on the west side of the property.

The area requested currently is not developed and will not be developed for any future school needs. A large portion (+/- 1 acre) is in the 500/100 Year Floodplain and/or Floodway. There is still debt tied to HiRMS so this ultimately would fall under the approval of the commissioners, but they will want to know if our board is in favor of pursuing this further.

This area has been predominately used for overflow parking for Harrisburg Parks and Recreation events.

We are requesting approval from this board to allow the county commissioners to consider this request and if approved, begin negotiations with the perspective buyer.

[HiRMS GIS Maps.pdf \(7,550 KB\)](#)





Julian Appraisal Group
1566 Union Road, Suite B
Gastonia, NC 28054
(704) 681-2753

01/15/2024

The Burg Church
7155 Hickory Ridge
Harrisburg, NC 28075

Re: Property: Near 7155 Hickory Ridge Rd (Land Only)
Harrisburg, NC 28075
Borrower: N/A
File No.: 202401-2653

Opinion of Value: \$ 40,000 + \$12,000 = \$52,000 TOTAL.
Effective Date: 01/12/2024

In accordance with your request, we have appraised the above referenced property. The report of that appraisal is attached.

The purpose of the appraisal is to develop an opinion of market value for the property described in this appraisal report, as improved, in unencumbered fee simple title of ownership.

This report is based on a physical analysis of the site and improvements, a locational analysis of the neighborhood and city, and an economic analysis of the market for properties such as the subject. The appraisal was developed and the report was prepared in accordance with the Uniform Standards of Professional Appraisal Practice.

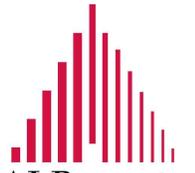
The opinion of value reported above is as of the stated effective date and is contingent upon the certification and limiting conditions attached. **I ASSUME THE SUBJECT IS SURVEYED AND RECORDED TO INCLUDED THE NOTED ACRES OF LAND NOTED ON THE ATTACHED MAP. THE LAND HAS NOT BEEN SUVEYED OR RECORDED YET. THE FRONT PORTION OF THE LAND CONTAINS 2.04 ACRES AND THE BACK PORTION CONTAINS 1.63 ACRES OF LAND. THE REAR PORTION IS LOCATED IN THE FLOOD AREA AND BOTH TRACTS ARE VALUED SEPARATELY DUE TO THEIR DIFFERENT USES.**

It has been a pleasure to assist you. Please do not hesitate to contact me or any of my staff if we can be of additional service to you.

Sincerely,



Dr. James C. Julian, SRA, AI-RRS, ASA, IFA
License or Certification #: A6405
State: NC Expires: 06/30/2024
CraigJulian@gmail.com

 AI Reports™ Form 120.05*	Client File #:		Appraisal File #:	202401-2653
	Appraisal Report • Land			
	Appraisal Company: Julian Appraisal Group			
	Address: 1566 Union Road, Suite B, Gastonia, NC 28054			
Phone: (704) 681-2753		Fax:		Website:
Appraiser: Dr. James C. Julian, SRA, AI-RRS, ASA, IFA		Co-Appraiser:		
AI Membership (if any): <input checked="" type="checkbox"/> SRA <input type="checkbox"/> MAI <input type="checkbox"/> SRPA <input type="checkbox"/> AI-GRS <input checked="" type="checkbox"/> AI-RRS		AI Membership (if any): <input type="checkbox"/> SRA <input type="checkbox"/> MAI <input type="checkbox"/> SRPA <input type="checkbox"/> AI-GRS <input type="checkbox"/> AI-RRS		
AI Affiliation (if any): <input type="checkbox"/> Candidate for Designation <input type="checkbox"/> Practicing Affiliate		AI Affiliation (if any): <input type="checkbox"/> Candidate for Designation <input type="checkbox"/> Practicing Affiliate		
Other Professional Affiliation: ASA, IFA		Other Professional Affiliation:		
E-mail: CraigJulian@gmail.com		E-mail:		
Client: The Burg Church		Contact:		
Address: Near 7155 Hickory Ridge, Harrisburg, NC 28075				
Phone:		Fax:		E-mail:
SUBJECT PROPERTY IDENTIFICATION				
Address: 7155 Hickory Ridge Rd				
City: Harrisburg		County: Cabarrus		State: NC ZIP: 28075
Legal Description: Part of 55170152360000, I AM VALUING THE PORTIONS NOTED ON THE ATTACHED MAP.				
Tax Parcel #: Part of 55170152360000		RE Taxes: Not Available		Tax Year: 2023
Use of the Real Estate As of the Date of Value: Vacant Land				
Use of the Real Estate Reflected in the Appraisal: Vacant Land				
Opinion of highest and best use (if required): Vacant Land				
SUBJECT PROPERTY HISTORY				
Owner of Record:				
Description and analysis of sales within 3 years (minimum) prior to effective date of value:		None in five years.		
Description and analysis of agreements of sale (contracts), listings, and options:		The subject is not listed nor pending sale. It has not sold during the past five years.		
RECONCILIATIONS AND CONCLUSIONS				
Indication of Value by Sales Comparison Approach		\$ 40,000		
Indication of Value by Cost Approach		\$ Not developed		
Indication of Value by Income Approach		\$ Not Developed		
Final Reconciliation of the Methods and Approaches to Value: All approaches to value were considered as required by USPAP. The income approach is not necessary for credible results. The cost approach is not relevant or necessary for credible results. The sales comparison is utilized and provides good support for the value opinion. I ASSUME THE SUBJECT IS SURVEYED AND RECORDED TO INCLUDED THE NOTED ACRES OF LAND NOTED ON THE ATTACHED MAP. THE LAND HAS NOT BEEN SUVEYED OR RECORDED YET. THE FRONT PORTION OF THE LAND CONTAINS 2.04 ACRES AND THE BACK PORTION CONTAINS 1.63 ACRES OF LAND. THE REAR PORTION IS LOCATED IN THE FLOOD AREA AND BOTH TRACTS ARE VALUED SEPARATELY DUE TO THEIR DIFFERENT USES. \$40,000 + \$12,000 = \$52,000 TOTAL.				
Opinion of Value as of: 01/12/2024		\$ 40,000		
Exposure Time: 12-24 months				
The above opinion is subject to: <input type="checkbox"/> Hypothetical Conditions and/or <input checked="" type="checkbox"/> Extraordinary Assumptions cited on the following page.				

*NOTICE: The Appraisal Institute publishes this form for use by appraisers where the appraiser deems use of the form appropriate. Depending on the assignment, the appraiser may need to provide additional data, analysis and work product not called for in this form. The Appraisal Institute makes no representations, warranties or guarantees as to, and assumes no responsibility for, the data, analysis or work product, or third party certifications, verifications, data specifications, scores, indexes, or valuation tools, used or provided by the individual appraiser(s) or others in the specific contents of the AI Reports®. AI Reports® AI-120.05 Appraisal Report - Land© Appraisal Institute 2017, All Rights Reserved June 2017

Client:	The Burg Church	Client File #:	
Subject Property:	7155 Hickory Ridge Rd, Harrisburg, NC 28075	Appraisal File #:	202401-2653

ASSIGNMENT PARAMETERS

Intended User(s): Client and County Commissioners

Intended Use: Derive Value Opinion for financial decision.

This report is not intended by the appraiser for any other use or by any other user.

Type of Value: Market Value Effective Date of Value: 01/12/2024

Interest Appraised: Fee Simple Leasehold Other

Hypothetical Conditions: (A hypothetical condition is that which is contrary to what exists, but is asserted by the appraiser for the purpose of analysis. Any hypothetical condition may affect the assignment results.) I ASSUME THE SUBJECT IS SURVEYED AND RECORDED TO INCLUDED THE NOTED ACRES OF LAND NOTED ON THE ATTACHED MAP. THE LAND HAS NOT BEEN SUVEYED OR RECORDED YET.

Extraordinary Assumptions: (An extraordinary assumption is directly related to a specific assignment and presumes uncertain information to be factual. If found to be false this assumption could alter the appraiser's opinions or conclusions. Any extraordinary assumption may affect the assignment results.) I ASSUME THE SUBJECT IS SURVEYED AND RECORDED TO INCLUDED THE NOTED ACRES OF LAND NOTED ON THE ATTACHED MAP. THE LAND HAS NOT BEEN SUVEYED OR RECORDED YET.

This is an Appraisal Report in accordance with Standard Rule 2-2(a) of the Uniform Standard of Professional Appraisal Practice (USPAP).

SCOPE OF WORK

Definition: The scope of work is the type and extent of research and analysis in an assignment. Scope of work includes the extent to which the property is identified, the extent to which tangible property is inspected, the type and extent of data research, and the type and extent of analysis applied to arrive at credible opinions or conclusions. The specific scope of work for this assignment is identified below and throughout this report.

Scope of Subject Property Inspection/Data Sources Utilized	Approaches to Value Developed
<p>Appraiser Property Inspection: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Date of Inspection: 01/12/2024 Describe Scope of Property Inspection, Source of Area Calculations and Data Sources Consulted: Various data sources, online county records, Costar, MLS, discussions with other local real estate professionals, site visit of the subject property.</p>	<p>Cost Approach: <input type="checkbox"/> Is necessary for credible results and is developed in this analysis <input checked="" type="checkbox"/> Is not necessary for credible results; not developed in this analysis <input type="checkbox"/> Is not necessary for credible results but is developed in this analysis</p>
<p>Co-Appraiser Property Inspection: <input type="checkbox"/> Yes <input type="checkbox"/> No Date of Inspection: Describe Scope of Property Inspection, Source of Area Calculations and Data Sources Consulted:</p>	<p>Sales Comparison Approach: <input checked="" type="checkbox"/> Is necessary for credible results and is developed in this analysis <input type="checkbox"/> Is not necessary for credible results; not developed in this analysis <input type="checkbox"/> Is not necessary for credible results but is developed in this analysis</p>
	<p>Income Approach: <input type="checkbox"/> Is necessary for credible results and is developed in this analysis <input checked="" type="checkbox"/> Is not necessary for credible results; not developed in this analysis <input type="checkbox"/> Is not necessary for credible results but is developed in this analysis</p>

Additional Scope of Work Comments: None

Significant Real Property Appraisal Assistance: None Disclose Name(s) and contribution:

*NOTICE: The Appraisal Institute publishes this form for use by appraisers where the appraiser deems use of the form appropriate. Depending on the assignment, the appraiser may need to provide additional data, analysis and work product not called for in this form. The Appraisal Institute makes no representations, warranties or guarantees as to, and assumes no responsibility for, the data, analysis or work product, or third party certifications, verifications, data specifications, scores, indexes, or valuation tools, used or provided by the individual appraiser(s) or others in the specific contents of the AI Reports®. AI Reports® AI-120.05 Appraisal Report - Land© Appraisal Institute 2017, All Rights Reserved June 2017

Client:	The Burg Church	Client File #:	
Subject Property:	7155 Hickory Ridge Rd, Harrisburg, NC 28075	Appraisal File #:	202401-2653

MARKET AREA ANALYSIS

Location <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban <input type="checkbox"/> Rural	Built Up <input type="checkbox"/> Under 25% <input checked="" type="checkbox"/> 25-75% <input type="checkbox"/> Over 75%	Growth <input type="checkbox"/> Rapid <input checked="" type="checkbox"/> Stable <input type="checkbox"/> Slow	Supply & Demand <input type="checkbox"/> Shortage <input checked="" type="checkbox"/> In Balance <input type="checkbox"/> Over Supply	Value Trend <input type="checkbox"/> Increasing <input checked="" type="checkbox"/> Stable <input type="checkbox"/> Decreasing	Typical Marketing Time <input checked="" type="checkbox"/> Under 3 Months <input type="checkbox"/> 3-6 Months <input type="checkbox"/> Over 6 Months
Neighborhood Single Family Profile		Neighborhood Land Use		Neighborhood Name:	
Price 200,000	Age Low 0	1 Family 65%	Commercial 20%	PUD <input type="checkbox"/> Condo <input type="checkbox"/> HOA: \$ /	
1,500,000	High 150	Condo 0%	Vacant 0%	Amenities: N/A	
450,000	Predominant 10	Multifamily 5%	Vacant Land 10%		

Market area description and characteristics: The subject area is mixed use. On one side of the subject is a church building and the other side is a middle school and high school. There is also some residential uses in the area. Some of the houses are older and others are newer subdivisions. There is also other commercial uses in the area. The properties are in good overall condition and well maintained.

SITE ANALYSIS

Dimensions: See attached	Area: 2.04 Acres of land (assumed)
View: Commercial	Shape: Irregular
Drainage: Seems adequate	Utility: Average
Site Similarity/Conformity To Neighborhood	Zoning/Deed Restriction
Size: <input type="checkbox"/> Smaller than Typical <input checked="" type="checkbox"/> Typical <input type="checkbox"/> Larger than Typical	View: <input type="checkbox"/> Favorable <input checked="" type="checkbox"/> Typical <input type="checkbox"/> Less than Favorable
Zoning: O1	Covenants, Condition & Restrictions <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Unknown
<input checked="" type="checkbox"/> Legal <input type="checkbox"/> No zoning	Documents Reviewed <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<input type="checkbox"/> Legal, non-conforming	Ground Rent \$ /
<input type="checkbox"/> Illegal	
Utilities	Off Site Improvements
Electric <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other	Street <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private Asphalt
Gas <input type="checkbox"/> Public <input type="checkbox"/> Other	Alley <input type="checkbox"/> Public <input type="checkbox"/> Private
Water <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other	Sidewalk <input type="checkbox"/> Public <input type="checkbox"/> Private
Sewer <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other	Street Lights <input type="checkbox"/> Public <input type="checkbox"/> Private

Site description and characteristics: The subject land is basically level. No noted easements or encroachments. **I ASSUME THE SUBJECT IS SURVEYED AND RECORDED TO INCLUDED THE NOTED ACRES OF LAND NOTED ON THE ATTACHED MAP. THE LAND HAS NOT BEEN SUEYED OR RECORDED YET. THE FRONT PORTION OF THE LAND CONTAINS 2.04 ACRES AND THE BACK PORTION CONTAINS 1.63 ACRES OF LAND. I ASSUME ALL UTILITIES WILL BE AVAILABLE.**

HIGHEST AND BEST USE ANALYSIS

<input checked="" type="checkbox"/> Present Use <input type="checkbox"/> Proposed Use <input type="checkbox"/> Other
Summary of highest and best use analysis: The subject has a very limited use due to the fact as proposed, it does not have access and part of the land is in the flood area. As noted, there are four tests to highest and best use and the subject is limited. The highest and best use of the subject is to assmble with an adjoining parcel of land. See attached tests of highest and best use.

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Client:	The Burg Church	Client File #:	
Subject Property:	7155 Hickory Ridge Rd, Harrisburg, NC 28075	Appraisal File #:	202401-2653

SITE VALUATION**Site Valuation Methodology**

- Sales Comparison Approach: A set of procedures in which a value indication is derived by comparing the property being appraised to similar properties that have been sold recently, then applying appropriate units of comparison and making adjustments to the sale prices of the comparables based on the elements of comparison. The sales comparison approach may be used to value improved properties, vacant land, or land being considered as though vacant; it is the most common and preferred method of land valuation when an adequate supply of comparable sales are available.
- Market Extraction: A method of estimating land value in which the depreciated cost of the improvements on the improved property is estimated and deducted from the total sale price to arrive at an estimated sale price for the land; most effective when the improvements contribute little to the total sale price of the property.
- Alternative Method: (Describe methodology and rationale)

Site Valuation

ITEM	SUBJECT	COMPARISON 1		COMPARISON 2		COMPARISON 3	
Address	7155 Hickory Ridge Rd Harrisburg, NC 28075	9755 Hickory Ridge Rd Harrisburg, NC 28075		7070 Hickory Ridge Rd Harrisburg, NC 28075		0 Leatherwood Ln Harrisburg, NC 28075	
Proximity to Subject		2.30 miles SE		0.15 miles W		2.12 miles NW	
Data Source/ Verification		MLS Tax Card		MLS Tax Card		MLS Tax Card	
Sales Price	\$ N/A		\$ 200,000		\$ 400,000		\$ 12,000
Price /	\$		\$ 99,009.90		\$ 118,343.20		\$ 5,853.66
Sale Date	01/12/2024	03/14/2022		12/21/2023		01/03/2022	
Location	Average	Average		Average		Average	
Site Size	2.04 Acres	2.02 Acres		3.38 Acres		2.05 Acres	
Site View	Church/School	Mixed		Mixed		Residential	
Site Improvements	None	None		Older House		None	
Zoning	OI	Res.		Res.		Res. +50% +5,850	
Improved	No	No		Yes \$125,000 -37,000		No	
Land Locked/No Access	Yes	No -75% -74,257		No -75%		Yes	
Financing	N/A	Cash SP \$0		Cash SP \$0		Cash SP \$0	
Net Adjustment		<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -74,257		<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -37,000		<input checked="" type="checkbox"/> + <input type="checkbox"/> - \$ 5,850	
(Adj.s, N.A. & I.V. are in \$ /)		Net Adj. 75 % (\$ -74257.00 /)		Net Adj. 31.3 % (\$ -37000.00 /)		Net Adj. 99.9 % (\$ 5850.00 /)	
Indicated Value		Gross Adj. 75 % \$ 24,752.9		Gross Adj. 31.3 % \$ 81,343.2		Gross Adj. 99.9 % \$ 11,703.66	
Prior Transfer History	None noted in five years.	None Noted in 3 years.		None Noted in 3 years. \$81,343 X .25 = \$20,336		None Noted in 3 years.	

Site Valuation Comments: The sales are derived from various sources and confirmed with public records They are located in the same market area. AS NOTED, THE SUBJECT AS PROPOSED DOES NOT HAVE ACCESS. Sale one has access and is adjusted downward due to its superior amenity of having acces. This adjustment is based on pairing these and other sales. Sale two is adjusted downward due to its improved status of an older house. Then it was also adjusted downward due to its superior amenity of access. Sale three sold without access similar to the subject property. It is also adjusted upward due to its residential uses surrouding this sale. Sale four had minor access and is adjusted downward due to its superior amenity of minor access. THE SALES HAVE A SPREAD OF \$11,704 TO \$24,753 (ROUNDED). I believe the value is at the higher end of the spead at \$20,000 per acre. THE FLOOD LAND IS BEING VALUED SEPARATELY. THUS, 2.04 ACRES X \$20,000 = \$40,800 ROUNDED TO \$40,000.

Site Valuation Reconciliation: **My value opinion is \$40,000. Therefore, I believe the value opinion is supported by these four sales. I ASSUME THE SUBJECT IS SURVEYED AND RECORDED TO INCLUDED THE NOTED ACRES OF LAND NOTED ON THE ATTACHED MAP. THE LAND HAS NOT BEEN SUVEYED OR RECORDED YET. THE FRONT PORTION OF THE LAND CONTAINS 2.04 ACRES AND THE BACK PORTION CONTAINS 1.63 ACRES OF LAND. IF THE SUBJECT HAS ACCESS, IT WOULD BE WORTH A HIGHER AMOUNT.**

Opinion of Site Value **\$ 40,000**

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ADDITIONAL COMPARABLE SITES

Client:	The Burg Church	Client File #:	
Subject Property:	7155 Hickory Ridge Rd, Harrisburg, NC 28075	Appraisal File #:	202401-2653

SITE VALUATION									
ITEM	SUBJECT	COMPARISON 4			COMPARISON 5		COMPARISON 6		
Address	7155 Hickory Ridge Rd Harrisburg, NC 28075	0 Highway 49 Way Harrisburg, NC 28075							
Proximity to Subject		6.88 miles NE							
Data Source/ Verification		MLS Tax Card							
Sales Price	\$ N/A		\$ 150,000		\$		\$		\$
Price /	\$		\$ 22,727.27		\$		\$		\$
Sale Date	01/12/2024	06/16/2023							
Location	Average	Average							
Site Size	2.04 Acres	6.60 Acres							
Site View	Church/School	Residential							
Site Improvements	None	None							
Zoning	OI	Commercial							
Improved	No	No							
Land Locked/No Access	Yes	Minor Access -5,700							
Financing	N/A	Cash							
		SP \$0							
Net Adjustment		<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -5,700			<input type="checkbox"/> + <input type="checkbox"/> -	\$	<input type="checkbox"/> + <input type="checkbox"/> -	\$	
(Adj.s, N.A. & I.V. are in \$ /)		Net Adj. 25.1% (\$ -5700.00 /)			Net Adj.	%	Net Adj.	%	
Indicated Value		Gross Adj. 25.1% \$ 17,027.27			Gross Adj.	% \$	Gross Adj.	% \$	
Prior Transfer History	None noted in five years.	None Noted in 3 years.							
Comments:									

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Client:	The Burg Church	Client File #:	
Subject Property:	7155 Hickory Ridge Rd, Harrisburg, NC 28075	Appraisal File #:	202401-2653

STATEMENT OF ASSUMPTIONS AND LIMITING CONDITIONS

This appraisal is subject to the following assumptions and limiting conditions:

- This report is prepared using forms developed and copyrighted by the Appraisal Institute. However, the content, analyses, and opinions set forth in this report are the sole product of the appraiser. The Appraisal Institute is not liable for any of the content, analyses, or opinions set forth herein.
- No responsibility is assumed for matters legal in character or nature. No opinion is rendered as to title, which is assumed to be good and marketable. All existing liens, encumbrances, and assessments have been disregarded, unless otherwise noted, and the property is appraised as though free and clear, having responsible ownership and competent management.
- I have examined the property described herein exclusively for the purposes of identification and description of the real property. The objective of my data collection is to develop an opinion of the highest and best use of the subject property and make meaningful comparisons in the valuation of the property. The appraiser's observations and reporting of the subject improvements are for the appraisal process and valuation purposes only and should not be considered as a warranty of any component of the property. This appraisal assumes (unless otherwise specifically stated) that the subject is structurally sound and all components are in working condition.
- I will not be required to give testimony or appear in court because of having made an appraisal of the property in question, unless specific arrangements to do so have been made in advance, or as otherwise required by law.
- I have noted in this appraisal report any significant adverse conditions (such as needed repairs, depreciation, the presence of hazardous wastes, toxic substances, etc.) discovered during the data collection process in performing the appraisal. Unless otherwise stated in this appraisal report, I have no knowledge of any hidden or unapparent physical deficiencies or adverse conditions of the property (such as, but not limited to, needed repairs, deterioration, the presence of hazardous wastes, toxic substances, adverse environmental conditions, etc.) that would make the property less valuable, and have assumed that there are no such conditions and make no guarantees or warranties, express or implied. I will not be responsible for any such conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. Because I am not an expert in the field of environmental hazards, this appraisal report must not be considered as an environmental assessment of the property. I obtained the information, estimates, and opinions furnished by other parties and expressed in this appraisal report from reliable public and/or private sources that I believe to be true and correct.
- I will not disclose the contents of this appraisal report except as provided for in the Standards and Ethical Rules under which this appraisal was developed and reported and/or applicable federal, state or local laws.
- The Client is the party or parties who engage an appraiser (by employment contract) in a specific assignment. A party receiving a copy of this report from the client does not, as a consequence, become a party to the appraiser-client relationship. Any person who receives a copy of this appraisal report as a consequence of disclosure requirements that apply to an appraiser's client, does not become an intended user of this report unless the client specifically identified them at the time of the assignment. The appraiser's written consent and approval must be obtained before this appraisal report can be conveyed by anyone to the public through advertising, public relations, news, sales, or other media.
- If this valuation conclusion is subject to satisfactory completion, repairs, or alterations, it is assumed that the improvements will be completed competently and without significant deviation.

VALUE DEFINITION

Market Value Definition (below)

Alternate Value Definition (attached)

MARKET VALUE is defined as the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

1. buyer and seller are typically motivated;
2. both parties are well informed or well advised and acting in what they consider their own best interests;
3. a reasonable time is allowed for exposure in the open market;
4. payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
5. the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

Source: The Dictionary of Real Estate Appraisal, 6th ed., Appraisal Institute

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Client:	The Burg Church	Client File #:	
Subject Property:	7155 Hickory Ridge Rd, Harrisburg, NC 28075	Appraisal File #:	202401-2653

APPRAISER CERTIFICATION

I certify that, to the best of my knowledge and belief:

- The statements of fact contained in this report are true and correct.
- The reported analysis, opinions, and conclusions are limited only by the report assumptions and limiting conditions, and are my personal, unbiased professional analysis, opinions, and conclusions.
- I have no present (unless specified below) or prospective interest in the property that is the subject of this report, and I have no (unless specified below) personal interest with respect to the parties involved.
- I have no bias with respect to any property that is the subject of this report or to the parties involved with this assignment.
- My engagement in this assignment was not contingent upon the developing or reporting predetermined results.
- My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- My analysis, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice.
- Individuals who have provided significant real property appraisal assistance are named below. The specific tasks performed by those named are outlined in the Scope of Work section of this report.

None Name(s)

As previously identified in the Scope of Work section of this report, the signer(s) of this report certify to the inspection of the property that is the subject of this report as follows:

Property Inspected by Appraiser Yes No

Property Inspected by Co-Appraiser Yes No

- Services provided, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment: None Specify services provided:

ADDITIONAL CERTIFICATION FOR APPRAISAL INSTITUTE MEMBERS, CANDIDATES AND PRACTICING AFFILIATES

Appraisal Institute Designated Member, Candidate for Designation, or Practicing Affiliate Certify:

- The reported analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics and the Standards of Professional Appraisal Practice of the Appraisal Institute.
- The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.

▪ I am a Designated Member of the Appraisal Institute.
As of the date of this report, I have completed the continuing education program of the Appraisal Institute.

APPRAISERS SIGNATURES

APPRAISER:

Signature _____

Name Dr. James C. Julian, SRA, AI-RRS, ASA, IFA

Report Date 01/15/2024

Trainee Licensed Certified Residential Certified General

License # A6405 State NC

Expiration Date 06/30/2024

CO-APPRAISER:

Signature _____

Name _____

Report Date _____

Trainee Licensed Certified Residential Certified General

License # _____ State _____

Expiration Date _____

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Photograph Addendum

Borrower/Client	N/A				
Property Address	7155 Hickory Ridge Rd				
City	Harrisburg	County	Cabarrus	State	NC Zip Code 28075
Lender	The Burg Church				



View of Land in the background



View of Land in the background



View of Land in the background



Street Scene

Comparable Photo Page

Borrower/Client	N/A			
Property Address	7155 Hickory Ridge Rd			
City	Harrisburg	County Cabarrus	State NC	Zip Code 28075
Lender	The Burg Church			



Comparable 1

9755 Hickory Ridge Rd
 Prox. to Subject 2.30 miles SE
 Sale Price 200,000
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location Average
 View Mixed
 Site 2.02 Acres
 Quality
 Age



Comparable 2

7070 Hickory Ridge Rd
 Prox. to Subject 0.15 miles W
 Sale Price 400,000
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location Average
 View Mixed
 Site 3.38 Acres
 Quality
 Age

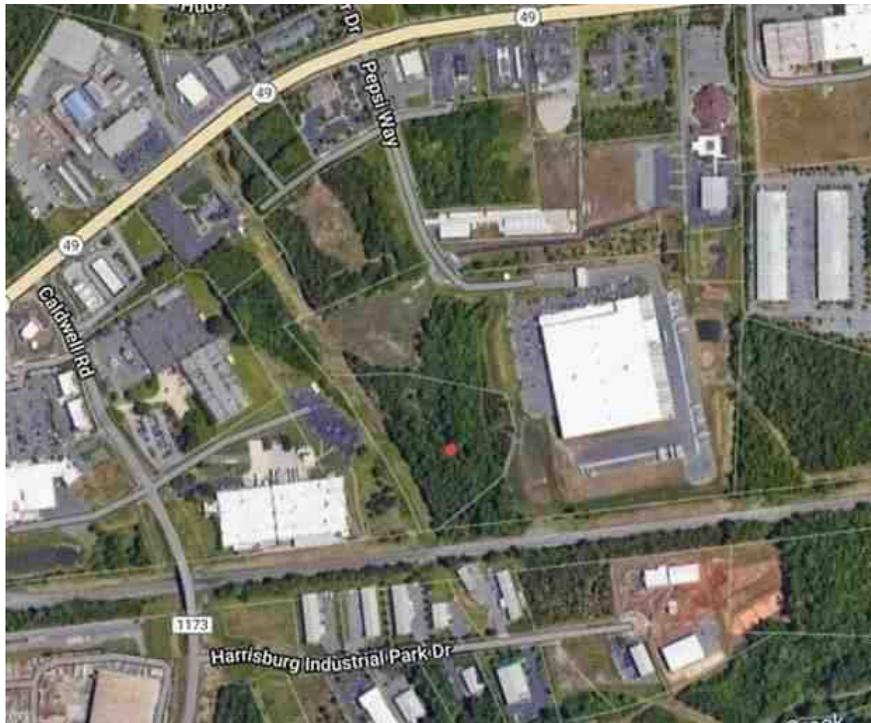


Comparable 3

0 Leatherwood Ln
 Prox. to Subject 2.12 miles NW
 Sale Price 12,000
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location Average
 View Residential
 Site 2.05 Acres
 Quality
 Age

Comparable Photo Page

Borrower/Client	N/A				
Property Address	7155 Hickory Ridge Rd				
City	Harrisburg	County	Cabarrus	State	NC Zip Code 28075
Lender	The Burg Church				



Comparable 4

0 Highway 49 Way
 Prox. to Subject 6.88 miles NE
 Sale Price 150,000
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location Average
 View Residential
 Site 6.60 Acres
 Quality
 Age

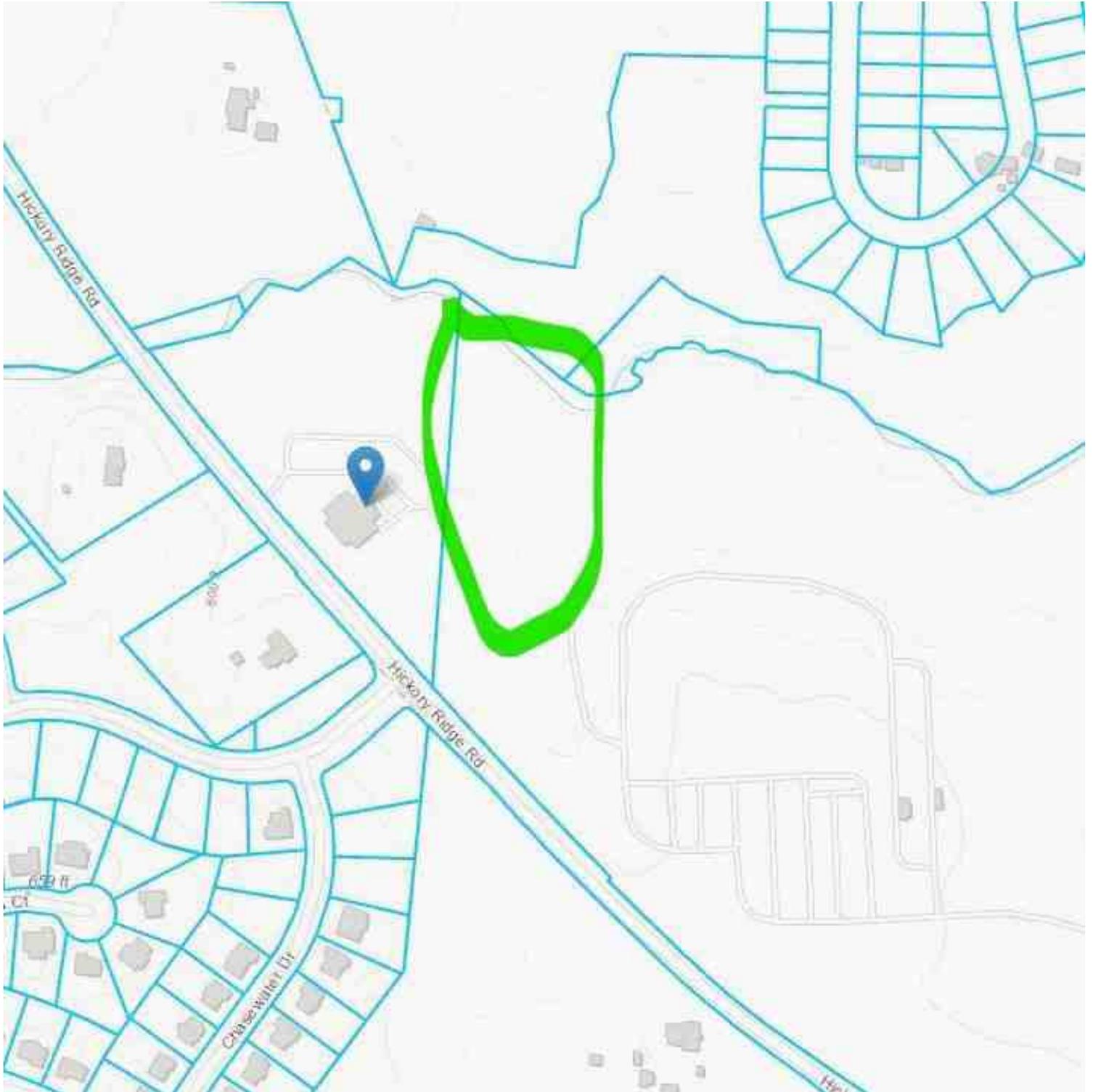
Comparable 5

Prox. to Subject
 Sale Price
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location
 View
 Site
 Quality
 Age

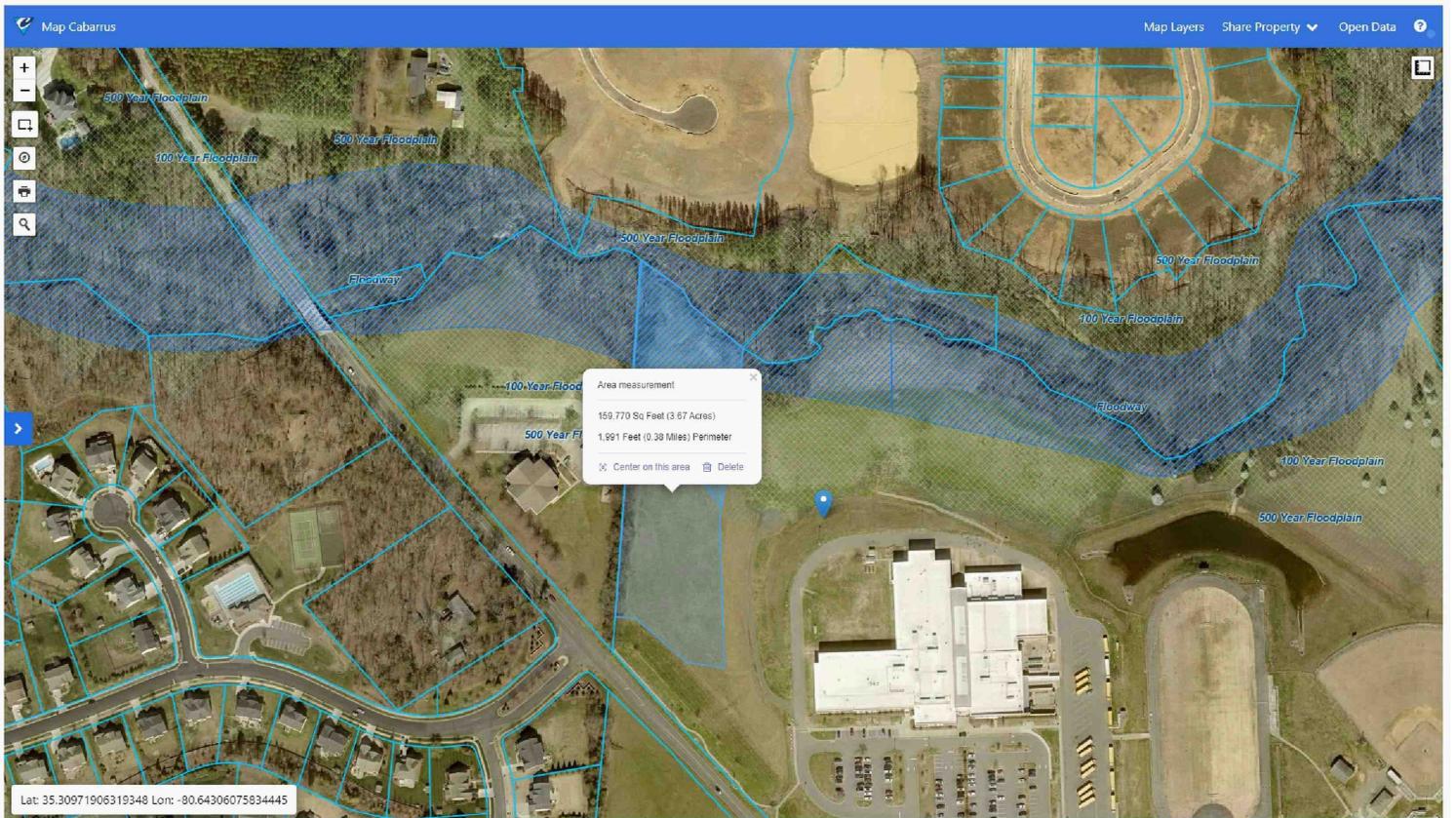
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Prox. to Subject
 Sale Price
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 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location
 View
 Site
 Quality
 Age

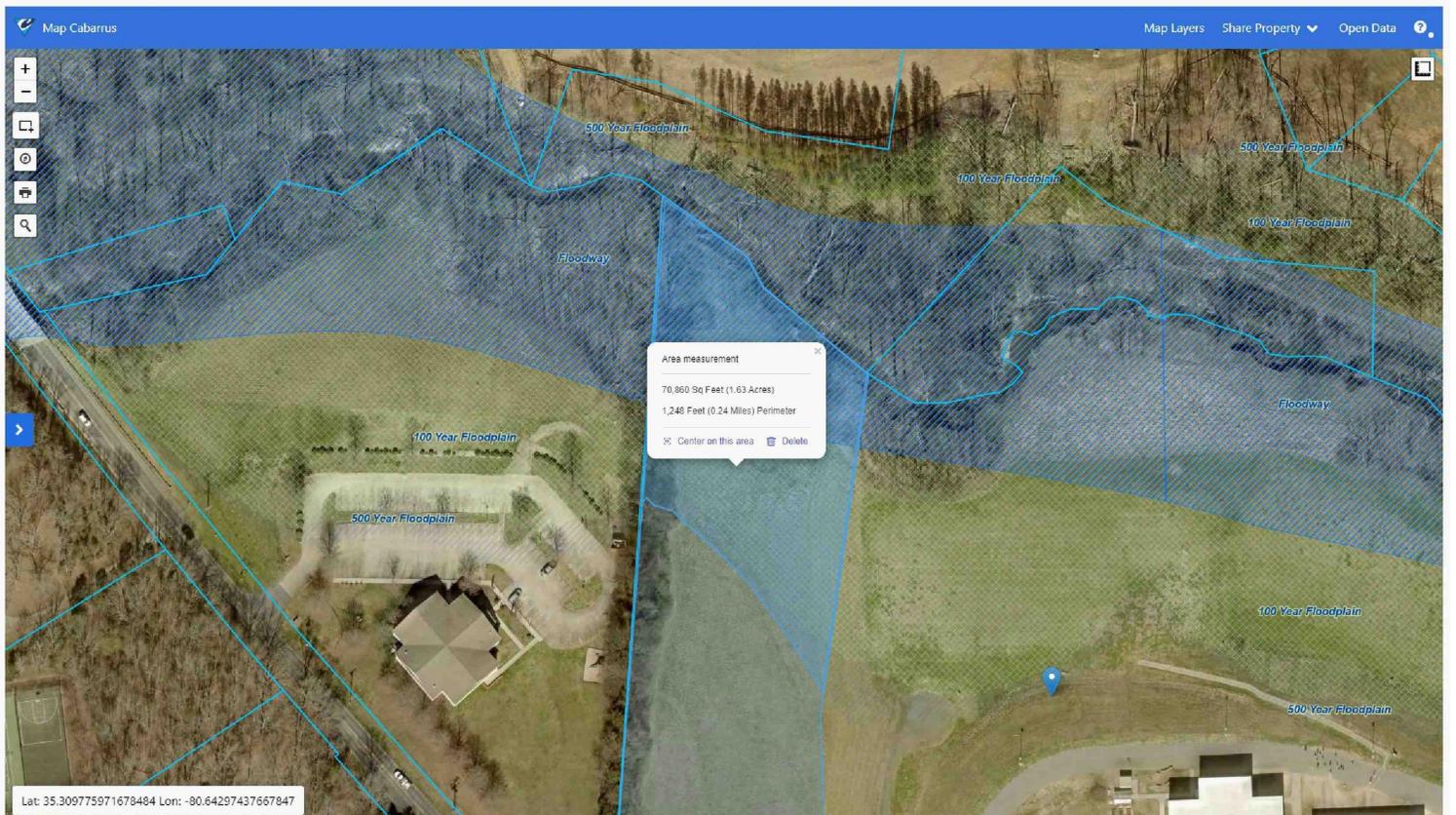
Not Surveyed and Not Recorded



Map from client - Page 1

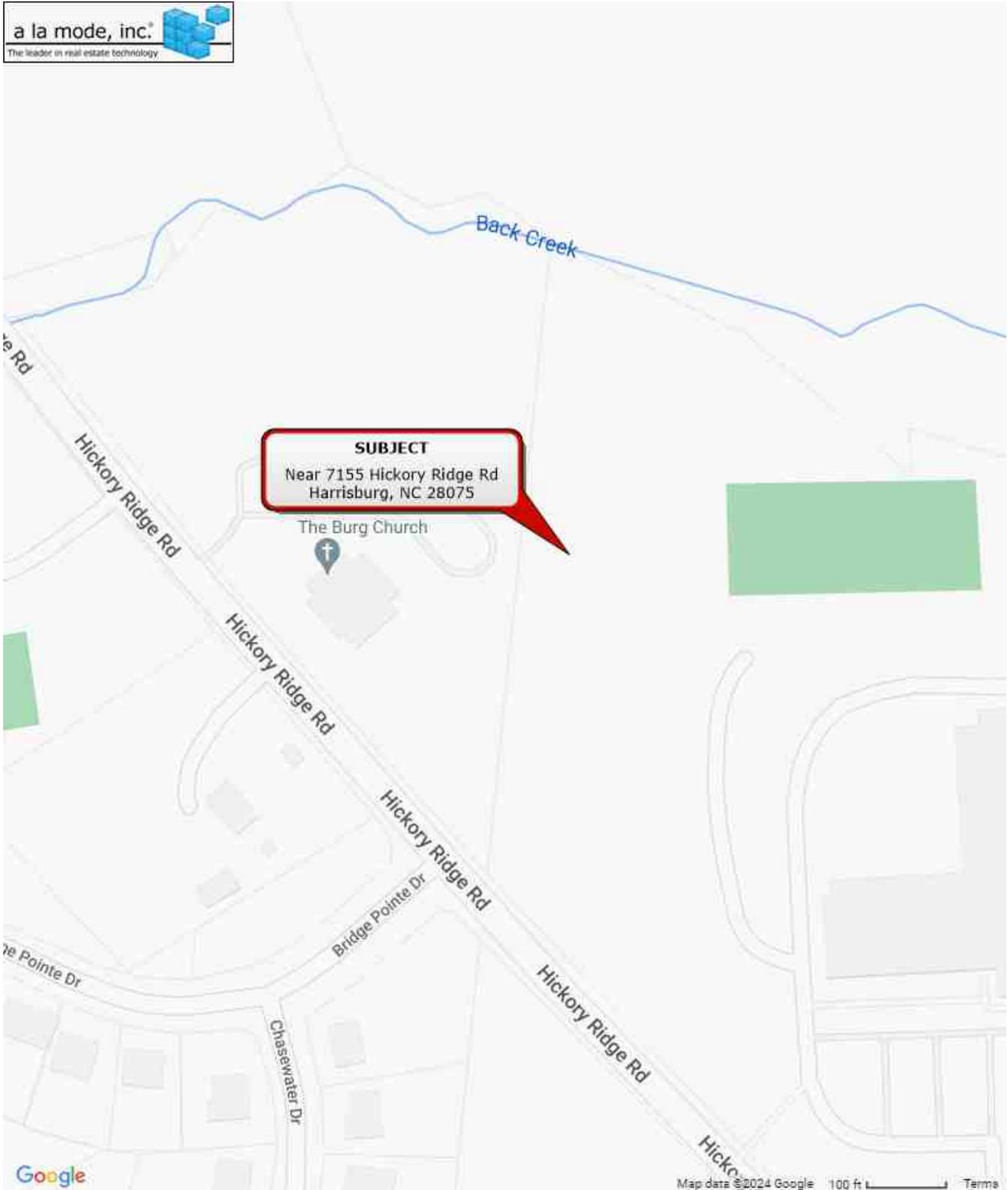


Map from client - Page 2



Location Map

Borrower/Client	N/A				
Property Address	7155 Hickory Ridge Rd				
City	Harrisburg	County	Cabarrus	State	NC Zip Code 28075
Lender	The Burg Church				



Aerial Map

Borrower/Client	N/A				
Property Address	7155 Hickory Ridge Rd				
City	Harrisburg	County	Cabarrus	State	NC Zip Code 28075
Lender	The Burg Church				



Aerial Map

Borrower/Client	N/A				
Property Address	7155 Hickory Ridge Rd				
City	Harrisburg	County	Cabarrus	State	NC
Lender	The Burg Church				
				Zip Code	28075



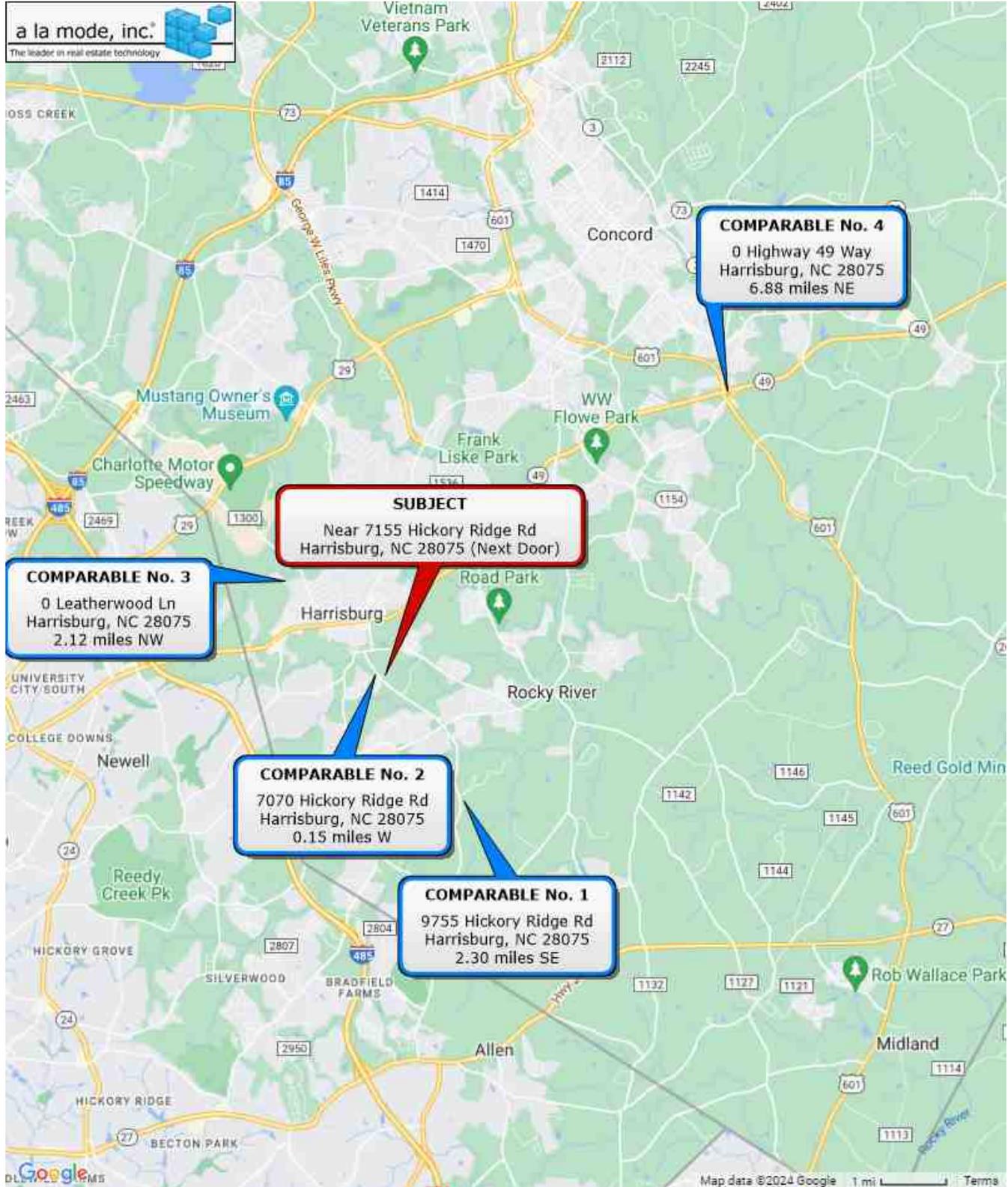
Flood Map

Borrower/Client	N/A			
Property Address	7155 Hickory Ridge Rd			
City	Harrisburg	County Cabarrus	State NC	Zip Code 28075
Lender	The Burg Church			



Comparable Sales Map

Borrower/Client	N/A				
Property Address	7155 Hickory Ridge Rd				
City	Harrisburg	County	Cabarrus	State	NC
				Zip Code	28075
Lender	The Burg Church				



Qualifications - Page 1

Summary of Qualifications:

Dr. J. Craig Julian, SRA, AI-RRS, IFA, ASA,
General State Certified Appraiser
704-681-2753/craigjulian@gmail.com

Experience

I have been a real property appraiser for over 40+ years. This experience has been nationwide in various capacities for the largest banks, attorneys, corporations and private individuals in the United States. Specifically, I have worked as a fee appraiser, staff appraiser, review appraiser, manager of review appraisers, Forensic Review Appraiser, multi-state appraiser manager, appraisal instructor, owner and director of an appraisal school for the largest real estate school in Texas, author of appraisal courses and textbooks. Clients and former employers include Mayor of Houston, TX, BBT, Metro Transit Authority, Texas Comptroller's Office, Texas Department of Transportation, Wachovia, World Savings, Wells Fargo, RBC, Sun Trust, First National Bank of Shelby, NC, FDIC, RTC, VA, FHA, State of Texas, Vinson and Elkins, Weil, Gotshal & Manages, North Carolina Department of Transportation, Truist Bank, Park National Bank, James McElroy and Diehl, Conrad Trosch and Kemmy, PA. Claire Samuels Law.

Professional Activities & Affiliations

Appraisal Institute, Member, (SRA) (AI-RRS) – United States

American Society of Appraisers, (IFA), (ASA) – United States

IDECC, Approved Instructor, CDEI, United States

Licenses and Certification

North Carolina, Real Estate General Appraiser, A6405 and

South Carolina, Real Estate General Appraiser, 6193

Approved Appraisal Instructor

Appraisal Institute

North Carolina Appraisal Board

South Carolina Appraisal Board

Utah Appraisal Board

Qualifications - Page 2**Education**

AAS – Real Estate, HCC,

BSIS – Psychology and Communication, University of Houston

MDIV – Southwestern Baptist Theological Seminary

DOCE, Doctorate of Christian Education, CBCS

Qualified Before Courts & Administrative Bodies

Arbitration Hearing Mecklenburg County North Carolina

City of Monroe North Carolina City Council

District Court Iredell County North Carolina

District Court Mecklenburg County North Carolina

Family Law Court Mecklenburg County, North Carolina

Family Law Court Iredell County, North Carolina

Federal Bankruptcy Court, Houston, TX

District Court, Houston, TX

Family Law Court, Sugarland, TX

Family Law Court, Houston, TX

State Court of Texas

Numerous Depositions in TX and NC

Qualifications - Page 3**Books Published and Courses Taught**

Real Estate Appraisal Exam Prep for the 21st Century (Aug. 2008)

(General and Residential Appraisal Exam Prep)

Solving the Mystery of the FHA Appraisal (Aug.2008)

What the Lender Really Wants - Confessions of a Former Staff Appraiser -

Analyzing Market Conditions and Appraisal Report Writing (March, 2009)

Analyzing Market Conditions (Oct. 2009)

Rethinking the Sales Comparison Approach (May 2010)

Revisiting the FHA Appraisal (January, 2011)

Revisiting the Sales Comparison Approach (October, 2018)

Best Practices in Real Estate Appraisal (2019/2020)

Qualifications - Page 4**Written Appraisal Policy/Reviewed Course Materials**

Appraisal Institute

First National Bank/Shelby/Bank of the Ozarks

Hondros Learning

NCDOT – North Carolina Department of Transportation

Wachovia/Wells Fargo

Course Offerings

The Appraiser as an Expert Witness

Real Estate Appraisal Exam Prep

Solving the Mystery of the FHA Appraisal

Analyzing the 1004MC form and Market Conditions

Rethinking the Sales Comparison Approach

Revisiting the FHA Appraisal

Appraisal Report Writing

Basic Appraisal Course-Residential and Commercial

Basic Appraisal Principles (Residential and Commercial)

Basic Appraisal Procedures (Residential and Commercial)

Fair Housing for Appraisers

Fannie Mae Guidelines

Highest and Best Use and Market Analysis

Law of Agency

Law of Contracts

Real Estate Principles I

Qualifications - Page 5

Real Estate Principles II

Residential Sales Comparison and Income Approaches

Site Valuation and Cost Approach

The FHA/VA Appraiser

The HVCC and Cuomo

URAR-Understanding the Uniform Residential Appraisal Report

Appraisal Institute

Residential Site Valuation and Cost Approach

Qualifications - Page 6

Certificate No. A6405



North Carolina
 Appraisal Board
JAMES CRAIG JULIAN

having satisfied the North Carolina Appraisal Board regarding the qualifications to practice as a General Real Estate Appraiser in this State and having complied with the requirements prescribed by law, is hereby certified as a

State-Certified
 General Real Estate Appraiser

Given under and by virtue of the provisions of Article 1 Chapter 93E of the General Statutes of North Carolina, I herewith set my hand and seal of the North Carolina Appraisal Board at Raleigh on the date below shown:

This certificate shall expire on the 30th day of June following the date shown below unless renewed prior to expiration.

July 1, 2007



Philip W. Humphries
 Philip W. Humphries
 Executive Director

Qualifications - Page 7



The current requirements to receive the AI-RRS designation are:

Education

- Achieve a passing grade on the comprehensive examination.
- Hold a two-year degree from an accredited educational institution (or satisfy a specified alternative).

Experience

Receive credit for 3,000 hours of specialized experience performed within previous 10 years.

Qualifications - Page 8



The current requirements to receive the SRA designation are:

Education

- Receive a passing grade on 10 examinations that test the appraiser's knowledge of appraisal principles, procedures, market analysis, site valuation, cost approach, report writing, case studies and standards of professional practice.
- Hold an associate degree from an accredited educational institution (or satisfy a specified alternative).

Experience

Receive credit for 3,500 hours of residential appraisal experience, which must cover at least a 24-month period.

Demonstration of Knowledge

Receive credit for a demonstration of knowledge requirement.

Appraisal Cert



Addendum - Page 1

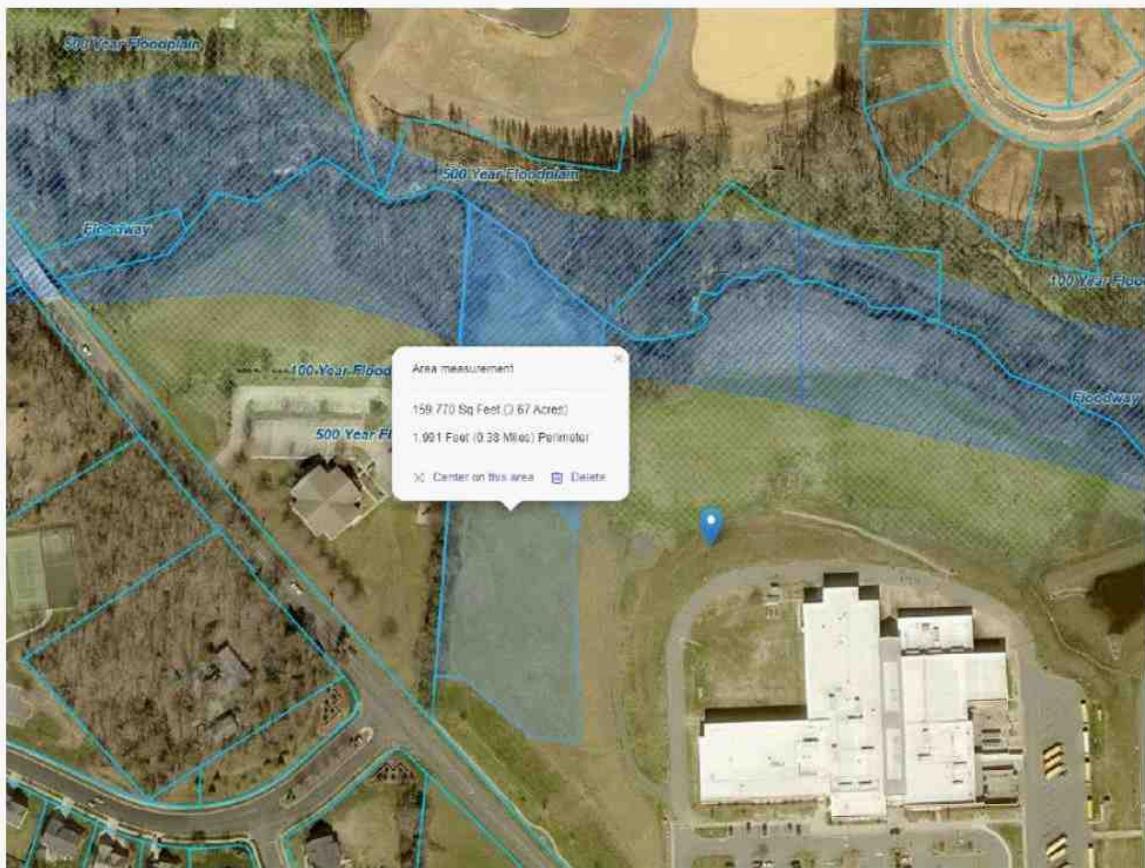
Appraisal Addendum

Near 7155 Hickory Ridge Road and 7336 Raging Ridge Road

Harrisburg, NC 28075

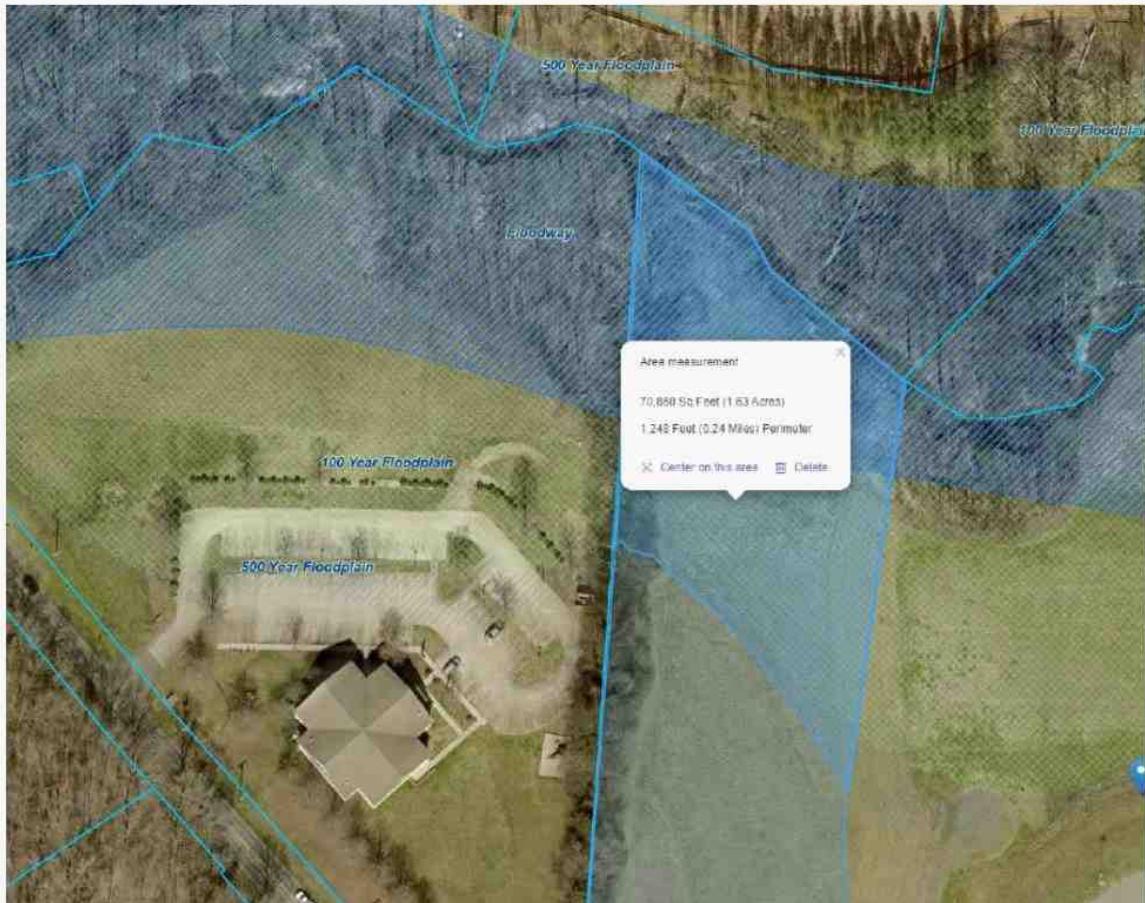
This portion of the appraisal will exhibit the valuation of the tract of land that is located in the flood area as noted on the map.

Whole Tract of Land



Addendum - Page 2

Portion of Land in the flood area:



This portion of the larger tract of land contains 1.63 acres. It is located in the flood area and not buildable. I did not receive a survey and the cannot guarantee the exact amount of land that in or out of the flood zone without a recorded survey. However, I am making the extraordinary assumption the map is correct and also making the hypothetical condition the land has been surveyed and recorded. If either of these conditions are determined to be untrue, then the value could be different.

Addendum - Page 3**Valuation - Sales Comparison of the 1.63 acres of land located in the flood area:**

Address	Sales Price	Price per Acre	Date of Sale	Number of Acres
11291 Widenhouse Road, Midland, NC 28107	\$132,000	\$6,279	02/17/2021	21.50 Acres
6175 Hwy 200, Concord, NC 28025	\$40,000	\$4,510	04/26/2021	8.87 Acres
6120-1 Hwy 200, Concord, NC 28025	\$159,000	\$7,311	02/17/2023	21.75 Acres
6120-2 Hwy 200, Concord, NC 28025	\$172,500	\$7,339	02/17/2023	23.50 Acres
0 Orphanage Road, Kannapolis, NC 28027	\$185,000	\$6,767	04/20/2021	27.34 Acres
86 N. Scalybark Trail, Concord, NC 28027	\$65,000	\$12,597	09/24/2019	5.16 Acres

The median price per acre is \$7,039. The average per acre is \$7,467. I could not locate smaller tracts of land located in the flood area. Based on these sales in the area as well as my experience, I believe a price per acre of \$7,500 per acre is appropriate. Thus, 1.63 Acres X \$7,500 per acre equals \$12,225, rounded to \$12,000.

Addendum - Page 4

Highest and Best Use Summary The highest and best use of a property is based on four criteria. What use of the subject is: · Legally Permissible · Physically Possible · Financially Feasible · Maximally Productive In the case of the subject, local zoning authorities have restricted its use to several different commercial types uses.

Market Conditions – Single Family Residential

Market Conditions 1004MC Detailed Report

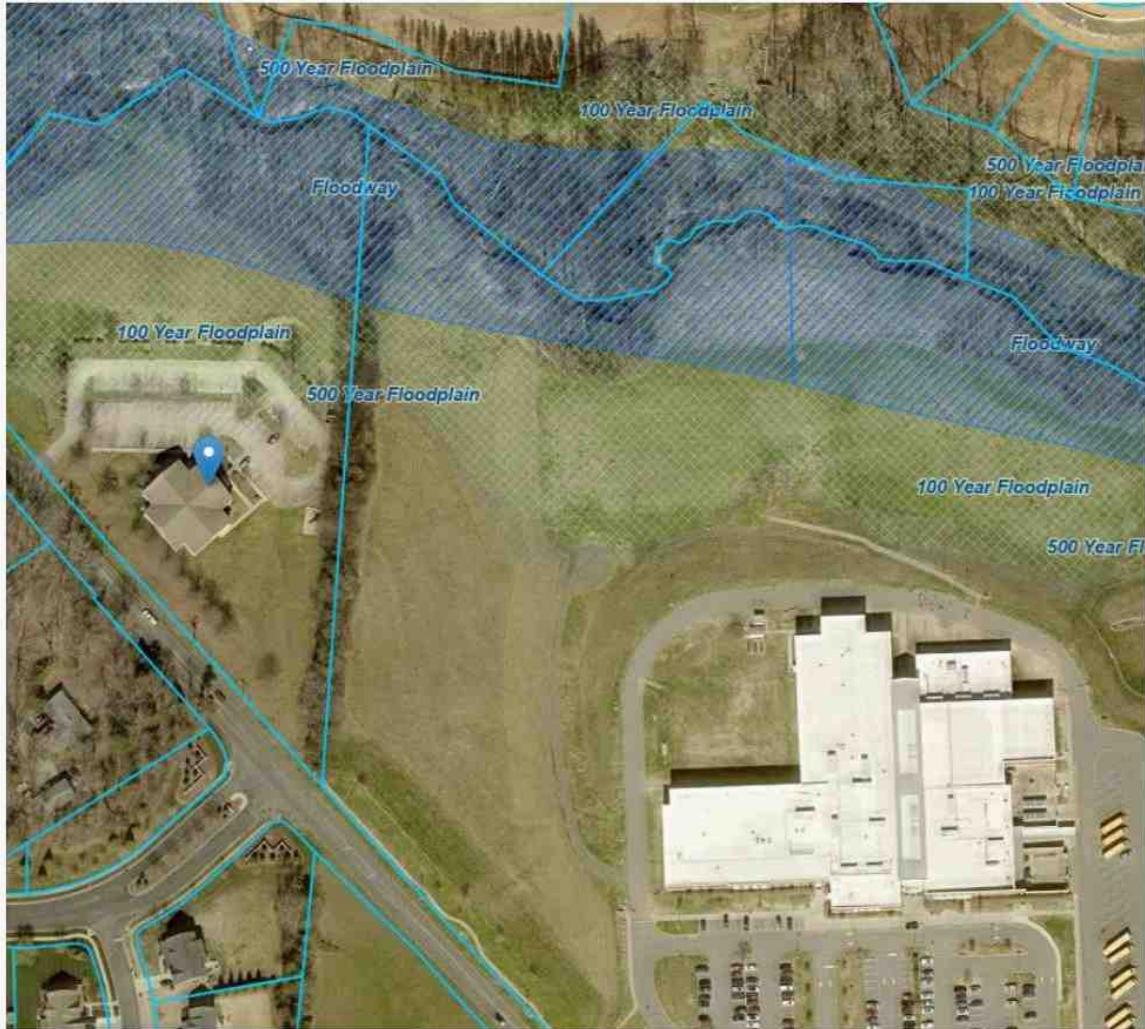
Fannie Mae 1004MC Statistics			
Inventory Analysis	Prior 7-12 Months (01/15/2023-07/18/2023)	Prior 4-6 Months (07/19/2023-10/16/2023)	Current - 3 Months (10/17/2023-01/15/2024)
Total # of Comparable Sales (Settled)	169	88	79
Absorption Rate (Total Sales/Months)	28.17	29.33	26.33
Total # of Comparable Active Listings	28	34	45
Months of Housing Supply (Lst/Ab. Rate)	0.99	1.16	1.71
Median Sale & List Price DOM	Prior 7-12 Months	Prior 4-6 Months	Current - 3 Months
Median Comparable Sale Price	\$427,500	\$443,250	\$465,000
Median Comparable Sales DOM	16	8	22
Median Comparable List Price (Listings Only)	\$463,500	\$470,113	\$445,000
Median Comparable Listings DOM (Listings Only)	123	136	41
Median Sale Price / Median List Price %	98.28%	100.00%	98.94%

**The total number of Comparable Active Listings is based on listings that were On Market on the end date of the specified time periods above.*

The residential market is noted to be slightly increasing at this point in time.

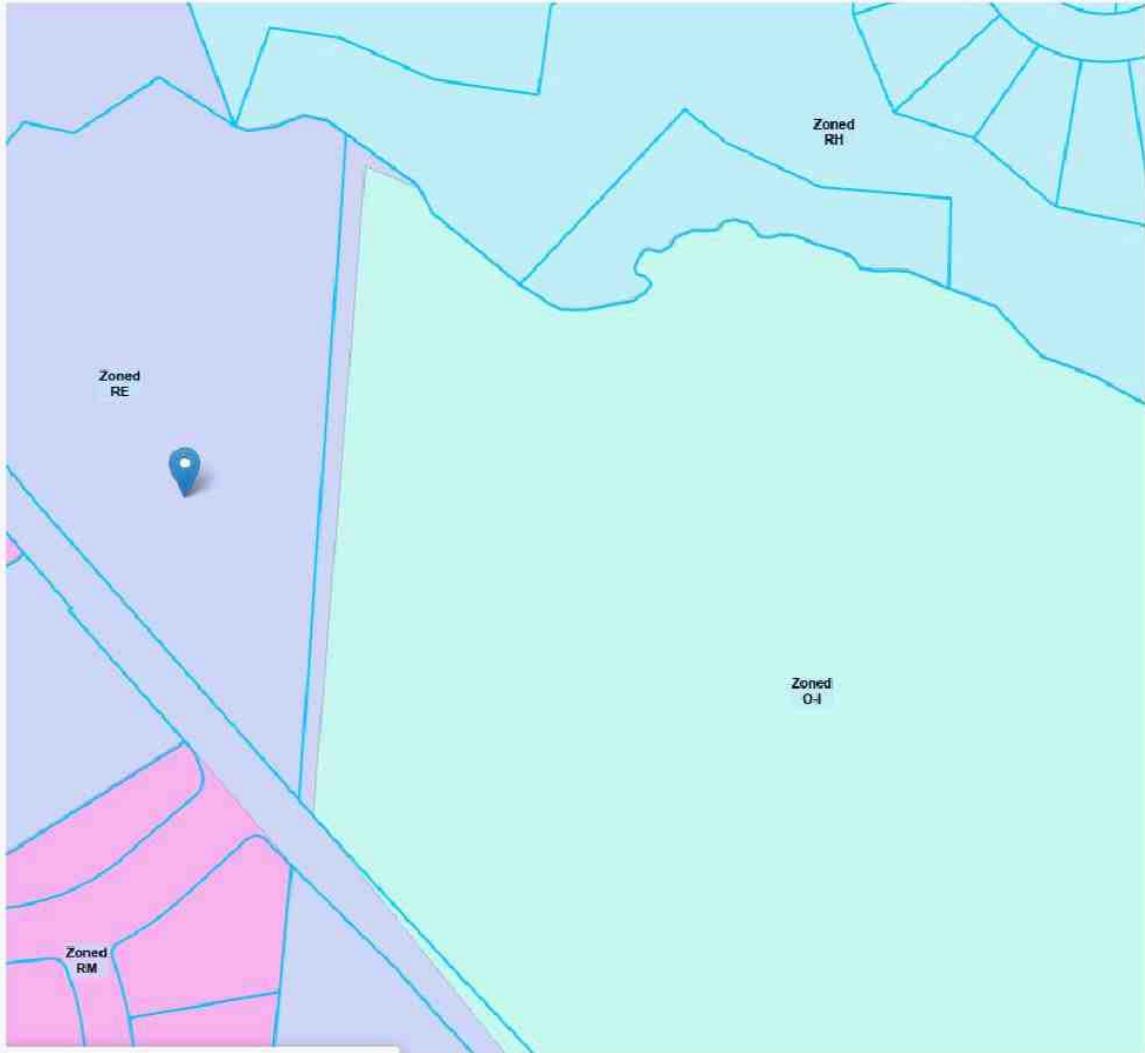
Maps - Page 1

From the county



Maps - Page 2

Zoning Map



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Department of Human Services - Emergency Placement Fund - Child Welfare

BRIEF SUMMARY:

The Division of Social Services (DSS) recognizes the current situation with locating the required residential treatment placement for children in DSS custody with complex behavioral health needs. As LMEs continue to build the network of providers to meet this need, NC DSS has allocated \$2,291,667 in SFY 2023-2024 and \$5,500,000 in SFY 2024-2025 of the behavioral health investment in the 2023 budget and created a pilot program called DSS Emergency Placement Fund.

These funds are intended to temporarily assist county departments of social services in addressing identified placement needs for children in the custody of the agencies who are awaiting a Medicaid leveled treatment placement. While children await the location of the placement, these funds can be used to prevent them from staying in a DSS office.

REQUESTED ACTION:

Motion to approve the budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Anneka Rountree, Child Welfare Program Administrator

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Dear County Director Letter
- ▣ Budget Amendment



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

KODY H. KINSLEY • Secretary

SUSAN G. OSBORNE • Deputy Secretary for Opportunity and Well-Being

January 31, 2024

DEAR COUNTY DIRECTORS OF SOCIAL SERVICES

**ATTENTION: DIRECTORS, CHILD WELFARE PROGRAM MANAGERS, CHILD WELFARE SUPERVISORS
AND FISCAL STAFF**

SUBJECT: EMERGENCY PLACEMENT FUND

REQUIRED ACTION: Information Only Time Sensitive Immediate

The Division of Social Services (DSS) recognizes the current situation with locating the required residential treatment placement for children in DSS custody with complex behavioral health needs. As LMEs continue to build the network of providers to meet this need, NC DSS has allocated \$2,291,667 in SFY 2023-2024 and \$5,500,000 in SFY 2024-2025 of the behavioral health investment in the 2023 budget and created a pilot program called DSS Emergency Placement Fund.

These funds are intended to temporarily assist county departments of social services in addressing identified placement needs for children in the custody of the agencies who are awaiting a Medicaid leveled treatment placement. While children await the location of the placement, these funds can be used to prevent them from staying in a DSS office.

The Emergency Placement Fund is to be used to temporarily provide and arrange for essential needs of the individual to establish or maintain a placement. The youth must be opened for 109 Foster Care Case Management Services on a DSS-5027 or in the Child Welfare Information System in order for client specific costs to be claimed for purposes of use #2 or #3 below.

NC DSS has identified the following promising practices which can be supported with these funds:

1. Maintain a crisis placement through a contract that pays a retainer to an identified placement provider who will accept a temporary emergency placement until the appropriate behavioral health treatment placement is located.
2. Pay a short-term temporary enhanced rate to an identified placement provider who is currently or will provide care and supervision to youth who have behaviors that require an exceptional level of supervision. For children who are awaiting a Medicaid leveled treatment placement, these funds can be used to pay a placement that will aid in meeting the child's immediate needs. The amount above the board rate will be reimbursed by submitting the DSS-1571 Part II.
3. Other local solutions that prevent a child in DSS custody from spending a night in the DSS office while waiting on the appropriate treatment placement as approved by NC DSS. The NC DSS

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603

MAILING ADDRESS: 2401 Mail Service Center, Raleigh, NC 27699-2401

www.ncdhhs.gov • TEL: 919-855-6335 • FAX: 919-334-1018

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Approved Alternative Option form must be emailed to emergency_placement_fund@dhhs.nc.gov. Determination will be made and emailed within 2 business days.

To ensure sufficient funding for all counties including small counties, for SFY 2024-2025, all counties will receive a base amount of \$20,000 and the remainder of the funds will be allocated based on each county's percentage of the foster care census. For SFY 2023-2024, all counties will be allocated a pro-rated portion equivalent to five months of the full year allocation. These amounts are listed on the attached spreadsheet.

The Emergency Placement Fund is available for use beginning February 1, 2024, with reimbursement beginning in March. No prior approval is needed by your agency to utilize this funding for purposes of use #1 or #2, only for option #3. For option #2, the additional amount paid above the board rate from these funds must be reported on the DSS-1571 Part II and counties should maintain documentation of costs claimed for audit purposes.

Any unused allocation for SFY 2023-2024 (as of June 2024 reimbursement) will be reallocated. Utilization of funds will be monitored, and your agency may be contacted to determine if allocated funds will be expended by May 31, 2025. If there are remaining funds in SFY 2024-2025, they may be reallocated to counties in need of additional funds.

If you have questions or need additional information, please send inquiries to emergency_placement_fund@dhhs.nc.gov.

Sincerely,



Adrian Daye, MSW
Deputy Director for Child Welfare Practice
Division of Social Services, Child Welfare
North Carolina Department of Health and Human Services

Cc:

Lisa Tucker Cauley, Senior Director for Child, Family, and Adult Services
Katie Swanson, Deputy Director for County Operations
Carla McNeill, Section Chief for Permanency
Kimaree Sanders, Section Chief for Licensing and Regulatory
Kathy Stone, Section Chief for Safety and Prevention
Peter West, Section Chief for County Operations
Erin Dickmeyer, Child Welfare Financial Officer
Kim Goodwin, Chief Division Budget Officer

Attachments: Emergency Placement Funds Allocation Table
NC DSS Approved Alternative Option Form

CWS-08-2024

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603
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www.ncdhhs.gov • TEL: 919-855-6335 • FAX: 919-334-1018

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Emergency Placement Fund County Allocations

County	FY24	FY25
Alamance	\$ 24,008	\$ 57,620
Alexander	\$ 14,796	\$ 35,510
Alleghany	\$ 13,971	\$ 33,530
Anson	\$ 10,533	\$ 25,280
Ashe	\$ 13,283	\$ 31,880
Avery	\$ 12,458	\$ 29,900
Beaufort	\$ 25,658	\$ 61,580
Bertie	\$ 10,808	\$ 25,940
Bladen	\$ 15,071	\$ 36,170
Brunswick	\$ 27,721	\$ 66,530
Buncombe	\$ 55,771	\$ 133,851
Burke	\$ 36,796	\$ 88,310
Cabarrus	\$ 32,808	\$ 78,740
Caldwell	\$ 27,996	\$ 67,190
Camden	\$ 9,296	\$ 22,310
Carteret	\$ 17,683	\$ 42,440
Caswell	\$ 10,533	\$ 25,280
Catawba	\$ 31,021	\$ 74,450
Chatham	\$ 20,296	\$ 48,710
Cherokee	\$ 16,721	\$ 40,130
Chowan	\$ 11,633	\$ 27,920
Clay	\$ 12,321	\$ 29,570
Cleveland	\$ 37,208	\$ 89,300
Columbus	\$ 25,108	\$ 60,260
Craven	\$ 24,696	\$ 59,270
Cumberland	\$ 73,921	\$ 177,411
Currituck	\$ 10,396	\$ 24,950
Dare	\$ 12,596	\$ 30,230
Davidson	\$ 29,646	\$ 71,150
Davie	\$ 14,658	\$ 35,180
Duplin	\$ 11,221	\$ 26,930
Durham	\$ 45,734	\$ 109,761
Edgecombe	\$ 13,696	\$ 32,870
Forsyth	\$ 41,746	\$ 100,190
Franklin	\$ 17,546	\$ 42,110
Gaston	\$ 64,434	\$ 154,641
Gates	\$ 8,333	\$ 20,000
Graham	\$ 11,496	\$ 27,590
Granville	\$ 12,733	\$ 30,560
Greene	\$ 12,871	\$ 30,890
Guilford	\$ 81,209	\$ 194,901
Halifax	\$ 10,808	\$ 25,940
Harnett	\$ 40,646	\$ 97,550

Haywood	\$ 24,558	\$ 58,940
Henderson	\$ 25,108	\$ 60,260
Hertford	\$ 8,746	\$ 20,990
Hoke	\$ 16,171	\$ 38,810
Hyde	\$ 9,433	\$ 22,640
Iredell	\$ 24,696	\$ 59,270
Jackson	\$ 19,608	\$ 47,060
Johnston	\$ 35,421	\$ 85,010
Jones	\$ 10,121	\$ 24,290
Lee	\$ 11,496	\$ 27,590
Lenoir	\$ 14,933	\$ 35,840
Lincoln	\$ 20,158	\$ 48,380
Macon	\$ 17,546	\$ 42,110
Madison	\$ 11,633	\$ 27,920
Martin	\$ 12,871	\$ 30,890
McDowell	\$ 23,183	\$ 55,640
Mecklenburg	\$ 76,809	\$ 184,341
Mitchell	\$ 13,971	\$ 33,530
Montgomery	\$ 11,908	\$ 28,580
Moore	\$ 18,096	\$ 43,430
Nash	\$ 15,896	\$ 38,150
New Hanover	\$ 42,434	\$ 101,840
Northampton	\$ 8,746	\$ 20,990
Onslow	\$ 26,483	\$ 63,560
Orange	\$ 20,296	\$ 48,710
Pamlico	\$ 9,296	\$ 22,310
Pasquotank	\$ 11,221	\$ 26,930
Pender	\$ 17,408	\$ 41,780
Perquimans	\$ 9,846	\$ 23,630
Person	\$ 19,058	\$ 45,740
Pitt	\$ 32,258	\$ 77,420
Polk	\$ 14,796	\$ 35,510
Randolph	\$ 37,208	\$ 89,300
Richmond	\$ 24,696	\$ 59,270
Robeson	\$ 62,784	\$ 150,681
Rockingham	\$ 30,196	\$ 72,470
Rowan	\$ 32,533	\$ 78,080
Rutherford	\$ 29,646	\$ 71,150
Sampson	\$ 21,946	\$ 52,670
Scotland	\$ 19,196	\$ 46,070
Stanly	\$ 13,971	\$ 33,530
Stokes	\$ 21,808	\$ 52,340
Surry	\$ 23,458	\$ 56,300
Swain	\$ 15,346	\$ 36,830

Transylvania	\$ 14,796	\$ 35,510
Tyrell	\$ 8,746	\$ 20,990
Union	\$ 27,446	\$ 65,870
Vance	\$ 16,171	\$ 38,810
Wake	\$ 69,246	\$ 166,191
Warren	\$ 8,883	\$ 21,320
Washington	\$ 11,358	\$ 27,260
Watauga	\$ 16,583	\$ 39,800
Wayne	\$ 18,371	\$ 44,090
Wilkes	\$ 38,171	\$ 91,610
Wilson	\$ 13,421	\$ 32,210
Yadkin	\$ 17,133	\$ 41,120
Yancey	\$ 12,458	\$ 29,900
	\$ 2,291,667	\$ 5,500,000



NC DSS Approved Alternative Option

COUNTY: _____

Item	Description	Cost

Director/Authorized Designee Signature

Title

Date

Submission: Approved

Denied

Denial Explanation

Reviewed by _____

Date _____

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Facilities Design & Construction - Presentation of Equipment Procurement GMP for Behavioral Health Building

BRIEF SUMMARY:

Cabarrus County has a pre-construction contract in place with Messer Construction for Construction Manager at Risk services on the new behavioral healthcare facility.

On February 22, 2024 Messer received bids on a scope of work we are referring to as Bid Package #1, which is for the early procurement of certain equipment for the project. This is necessary to keep the project on schedule due to the long lead time of these specific items, being the chiller and the backup generator. If accepted, this will be a change order to the existing pre-construction contract with Messer known as GMP #1.

REQUESTED ACTION:

Motion to approve the GMP #1 bid award and authorize the County Manager to execute the contract change order to the existing pre-construction contract between Cabarrus County and Messer Construction subject to review by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Michael Miller, Director of Design and Construction
Jason Harris, Messer Construction, Senior Project Executive

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Cost Breakdown

**PROJECT: Cabarrus County Behavioral Health Center GMP-1 MEP Direct Purchase
February 28th, 2024**

**Exhibit 1 - GMP Cost Breakdown
Overall Project Recap**

PKG#	Description	Value	Subcontractor	MBE %	Local Contractor
23	HVAC Equipment	\$ 958,129	Johnson Controls	0.0%	-
26A	Electrical Generator Equipment	\$ 449,924	Buckeye Power Sales (Kohler)	0.0%	-
26B	Electrical Distribution Equipment	\$ 594,213	Richards (ABB)	0.0%	-
	Alternate #01 - Chiller #2	\$ 158,345			
	Alternate #02 - Docking Station	\$ 49,753			
	Alternate #03 - Fuel Tank Capacity	\$ 21,659			
	General Conditions	\$ 25,200			
	General Requirements/Hoisting/Safety	\$ -			
	Subtotal	\$ 2,257,223		0.0%	0.0%
	SDI - 1.25%	\$ 27,900		\$ -	\$ -
	CMaR Contingency - 3%	\$ 67,717		MBE Spend	Local Spend
	Escalation	\$ -			
	BR - DIC - 0.07%	\$ 1,778			
	CM Bond - 0.55%	\$ 13,973			
	CCIP - 2.53%	\$ 64,275			
	Fee - 3.15% +2% Direct Purchase Fee	\$ 125,293			
	Owner Contingency 3%	\$ 76,745			
	GMP Total	\$ 2,634,903			

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Finance - Audit Contract for Fiscal Year Ending June 30, 2024

BRIEF SUMMARY:

The Local Government Commission ("LGC") requires the Board to approve our audit contract annually.

The audit contract for fiscal year 2024 will be with Martin Starnes and Associates. The audit services, which include auditing our Major Programs will not exceed \$74,770.

REQUESTED ACTION:

Motion to approve the audit contract for fiscal year ending June 30, 2024, and authorize the Chairman of the Board to execute the agreement on the Board's behalf.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jim Howden - Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Audit Contract

The	Governing Board Board of Commissioners
of	Primary Government Unit Cabarrus County, NC
and	Discretely Presented Component Unit (DPCU) (if applicable) N/A

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name Martin Starnes & Associates, CPAs, P.A.
	Auditor Address 730 13th Avenue Drive SE, Hickory, NC 28602

Hereinafter referred to as Auditor

for	Fiscal Year Ending 06/30/24	Date Audit Will Be Submitted to LGC 10/31/24
-----	--------------------------------	---

Must be within four months of FYE

hereby agree as follows:

- The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types). The basic financial statements shall include budgetary comparison information in a budgetary comparison statement, rather than as RSI, for the General Fund and any annually budgeted Special Revenue funds.
- At a minimum, the Auditor shall conduct the audit and render the report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards (GAGAS)* if the Governmental Unit expended \$100,000 or more in combined Federal and State financial assistance during the reporting period. The auditor shall perform a Single Audit if required by Title 2 US Code of Federal Regulations Part 200 *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart F* (Uniform Guidance) or the State Single Audit Implementation Act. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit in accordance with the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

Effective for audits of fiscal years beginning on or after June 30, 2023, the LGC will allow auditors to consider whether a unit qualifies as a State low-risk auditee based upon federal criteria in the Uniform Guidance §200.520(a), and (b) through (e) as it applies to State awards. In addition to the federal criteria in the Uniform Guidance, audits must have been submitted timely to the LGC. If in the reporting year, or in either of the two previous years, the unit reported a Financial Performance Indicator of Concern that the audit was late, then

the report was not submitted timely for State low-risk auditee status. Please refer to "Discussion of Single Audits in North Carolina" on the LGC's website for more information.

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.

4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Auditing Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC Staff within four months of fiscal year end. If it becomes necessary to amend the audit fee or the date that the audit report will be submitted to the LGC, an amended contract along with a written explanation of the change shall be submitted to the Secretary of the LGC for approval.

7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

For GAAS or *Government Auditing Standards* audits, if an auditor issues an AU-C §260 report, commonly referred to as "Governance Letter," LGC staff does not require the report to be submitted unless the auditor cites significant findings or issues from the audit, as defined in AU-C §260.12 - .14. This would include issues such as difficulties encountered during the audit, significant or unusual transactions, uncorrected misstatements, matters that are difficult or contentious reviewed with those charged with governance, and other significant matters. If matters identified during the audit were required to be reported as described in AU-C §260.12-.14 and were communicated in a method other than an AU-C §260 letter, the written documentation must be submitted.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is also required for the Alternative Compliance Examination Engagement for auditing the Coronavirus State and Local Fiscal Recovery Funds expenditures as allowed by US Treasury. Approval is not required on audit contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. This also includes any progress billings [G.S. 159-34 and 115C-447]. All invoices for audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.
10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).
11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.
12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.
13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements and/or the compliance section, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 30 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and *Government Auditing Standards, 2018 Revision* (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:

- a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;
- b) the status of the prior year audit findings;
- c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and
- d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern. See 20 NCAC 03 .0502(c)(6).

30. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 17 for clarification).

31. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitting-your-audit>

32. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

33. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Government Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will be not be approved.

Financial statements were prepared by: Auditor Governmental Unit Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:	Title and Unit / Company:	Email Address:
James M. Howden	Finance Director, Cabarrus County	jmhowden@cabarruscounty.us

OR Not Applicable (Identification of SKE Individual on the LGC-205 Contract is not applicable for GAAS-only audits or audits with FYEs prior to June 30, 2020.)

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. The audit fee information included in the table below for both the Primary Government Fees and the DPCU Fees (if applicable) should be reported as a specific dollar amount of audit fees for the year under this contract. If any language other than an amount is included here, the contract will be returned to the audit form for correction.

4. Prior to the submission of the completed audited financial report and applicable compliance reports subject to this contract, or to an amendment to this contract (if required) the Auditor may submit interim invoices for approval for services rendered under this contract to the Secretary of the LGC, not to exceed 75% of the billings for the unit's last annual audit that was submitted to the Secretary of the LGC. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

Primary Government Unit	Cabarrus County, NC
Audit Fee (financial and compliance if applicable)	\$ 65,770 (includes single audit for up to 5 programs)
Fee per Major Program (if not included above)	\$ 3,000 per major program in excess of 5
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	\$
All Other Non-Attest Services	\$
TOTAL AMOUNT NOT TO EXCEED	\$ 74,770 (includes 8 major programs)

Discretely Presented Component Unit	N/A
Audit Fee (financial and compliance if applicable)	\$
Fee per Major Program (if not included above)	\$
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	\$
All Other Non-Attest Services	\$
TOTAL AMOUNT NOT TO EXCEED	\$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* Martin Starnes & Associates, CPAs, P.A.	
Authorized Firm Representative (typed or printed)* Amber Y. McGhinnis	Signature* 
Date* 02/13/24	Email Address* amcghinnis@msa.cpa

GOVERNMENTAL UNIT

Governmental Unit* Cabarrus County, NC	
Date Governing Board Approved Audit Contract* (Enter date in box to right)	
Mayor/Chairperson (typed or printed)* Steve Morris, Chairman	Signature*
Date	Email Address* smmorris@cabarruscounty.us

Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Sum Obligated by This Transaction:	\$ 74,770 (includes 8 major programs)
Primary Governmental Unit Finance Officer* (typed or printed) James M. Howden, Finance Director	Signature*
Date of Pre-Audit Certificate*	Email Address* jmhowden@cabarruscounty.us

**SIGNATURE PAGE – DPCU
(complete only if applicable)**

DISCRETELY PRESENTED COMPONENT UNIT

DPCU* N/A	
Date DPCU Governing Board Approved Audit Contract* (Enter date in box to right)	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Sum Obligated by this Transaction:	\$
DPCU Finance Officer (typed or printed)* N/A	Signature*
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all required signatures prior to submission.

PRINT



Report on the Firm’s System of Quality Control

To the Shareholders of Martin Starnes & Associates, CPAs, P.A. and the Peer Review Committee, Coastal Peer Review, Inc.

We have reviewed the system of quality control for the accounting and auditing practice of Martin Starnes & Associates, CPAs, P.A. (the firm) in effect for the year ended December 31, 2020. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm’s Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer’s Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm’s compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act and an audit of an employee benefit plan.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Martin Starnes & Associates, CPAs, P.A. in effect for the year ended December 31, 2020, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Martin Starnes & Associates, CPAs, P.A. has received a peer review rating of *pass*.

Koonce, Wooten & Haywood, LLP

Koonce, Wooten & Haywood, LLP

May 4, 2021

Raleigh
4060 Barrett Drive
Post Office Box 17806
Raleigh, North Carolina 27619

919 782 9265
919 783 8937 FAX

Durham
3500 Westgate Drive
Suite 203
Durham, North Carolina 27707

919 354 2584
919 489 8183 FAX

Pittsboro
579 West Street
Post Office Box 1399
Pittsboro, North Carolina 27312

919 542 6000
919 542 5764 FAX

Smithfield
212 East Church Street
Post Office Box 2348
Smithfield, North Carolina 27577

919 934 1121
919 934 1217 FAX

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Finance - Capital Project Grant Interest Budget

BRIEF SUMMARY:

The attached budget amendment and capital project ordinance are to allocate interest earned and to fix the other improvement unallocated general ledger account budget to match actual.

The County has grant funds for three capital projects:

Frank Liske Park

Courthouse

Behavioral Health Center

The interest earned from the grants is required to be allocated back to the projects to be used.

REQUESTED ACTION:

Motion to approve budget amendment allocating interest to the corresponding projects and updating other improvements unallocated budget and approve the corresponding capital project ordinance.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

James Howden, Finance Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Budget Amendment
- ▣ Budget Ordinance - FD 380

Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department
 Transfer Between Departments/Funds
 Supplemental Request

To budget interest earned by grants funds associated to a particulate project and to update unallocated budget to match general ledger.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
380	6	2210-6701-COURT	Interest	-	1,694,971		1,694,971
380	9	2210-9821-COURT	Building and Renovations		1,694,971		1,694,971
380	6	8140-6701-BARN	Interest	-	8,951	-	8,951
380	9	8140-9830-BARN	Other Improvements		8,951		8,951
380	6	5310-9701-MENT	Interest	-	966,616	-	966,616
380	9	5310-9820-MENT	Construction		966,616		966,616
380	6	0000-6902-UNAL	Contribution from General Fund	1,632,642	291,389		1,924,031
380	9	0000-9830-UNAL	Other Improvements	1,632,642	291,389	-	1,924,031

Budget Officer

Approved
 Denied

Date

County Manager

Approved
 Denied

Date

Board of Commissioners

Approved
 Denied

Date

CABARRUS COUNTY COUNTY CAPITAL PROJECTS BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw Note	\$ 60,904,154
Debt Proceeds 2022 Draw Note	103,458,267
Debt Proceeds 2024 Debt Program	131,269,664
Debt Proceeds 2026 Debt Program	10,500,000
Contributions from Capital Projects Fund	24,696,943
Contribution from General Fund	40,372,704
Contribution from Capital Reserve Fund	2,728,681
Contribution from Internal Service Fund	1,065,426
Contribution from Community Investment Fund	25,088,328
State Allocation	40,700,000
PARTF Grant	500,000
Interest	2,670,538
TOTAL REVENUES	\$443,954,705

- C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	\$ 148,240,251
Exterior Repairs to Multiple Buildings	326,174
Contribution to Capital Reserve (Reimb for Skylight Project)	2,085,000
West Cabarrus High School Artificial Turf Fields	2,566,810
Frank Liske Barn Replacement	6,542,795
Legal / Closing Expenses	952,508
Emergency Equipment Warehouse/ ITS Location	15,867,999
Fiber Infrastructure Improvement	799,000
Sheriff Training & Firing Range Renovations	2,200,000
Human Services HVAC	180,000
Frank Liske Park ADA Renovations	1,450,000
Frank Liske Park Playground Replacement	203,600
Camp Spencer Vending & Archery Building	526,998
West Cabarrus Library & Senior Center	30,400,000
Deferred Maintenance Projects	11,871,450
EMS Headquarters	21,007,999
Mt. Pleasant Library / ALC / Foil Park Project	26,500,001
Northeast Area Land	4,729,117
Mental Health Facility	36,564,170
Other Improvements Unallocated	1,924,031

Enterprise Physical Security Project (ITS)	807,000
Concord Senior Center Overflow Parking Lot	550,000
Contribution to the General Fund	47,500
Frank Liske Park Softball Complex Utilities	410,000
Rob Wallace Park	1,433,504
Animal Shelter Expansion	275,000
Frank Liske Park Stormwater Project	570,803
Northeast Cabarrus Radio Tower Project	2,439,172
Milestone Building	8,150,000
Fire Services Building	370,000
Frank Liske Park Tennis Court	280,000
Frank Liske Park Multiple Projects	5,600,000
Government Center Building Repair	450,000
Public Safety Training Center	37,073,823
Human Services Facility	64,365,000
Frank Liske Park Mini-Golf and Office (ADA)	1,100,000
Boardwalk at Vietnam Veterans Park	95,000
Land Acquisition	4,000,000
Chiller Replacement at Sheriff's Admin Office	1,000,000
TOTAL EXPENDITURES	\$443,954,705
GRAND TOTAL – REVENUES	\$443,954,705
GRAND TOTAL – EXPENDITURES	\$443,954,705

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. Transfers amounts between objects of expenditure and revenues within a function without limitation.
 2. Transfer amounts up to \$500,000 between functions of the same fund.
 3. Transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. Enter and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 5. Award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
 6. Execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
 7. Reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the Community Investment Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 21st day of August 2023.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Stephen M. Morris, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Human Resources - Continuation / Modification Request for Sign-On and Referral Bonus Programs

BRIEF SUMMARY:

Human Resources shared a brief update on the success of this program since implementation and made a recommendation on continuation of this program with a few adjustments to improve program administration.

REQUESTED ACTION:

Request for approval, associated funding and necessary budget amendment for this recruitment and retention tool.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lundee Covington, HR Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

▣ Presentation

Sign On & Referral Bonus Update

March 4, 2024



CABARRUS COUNTY
America Thrives Here

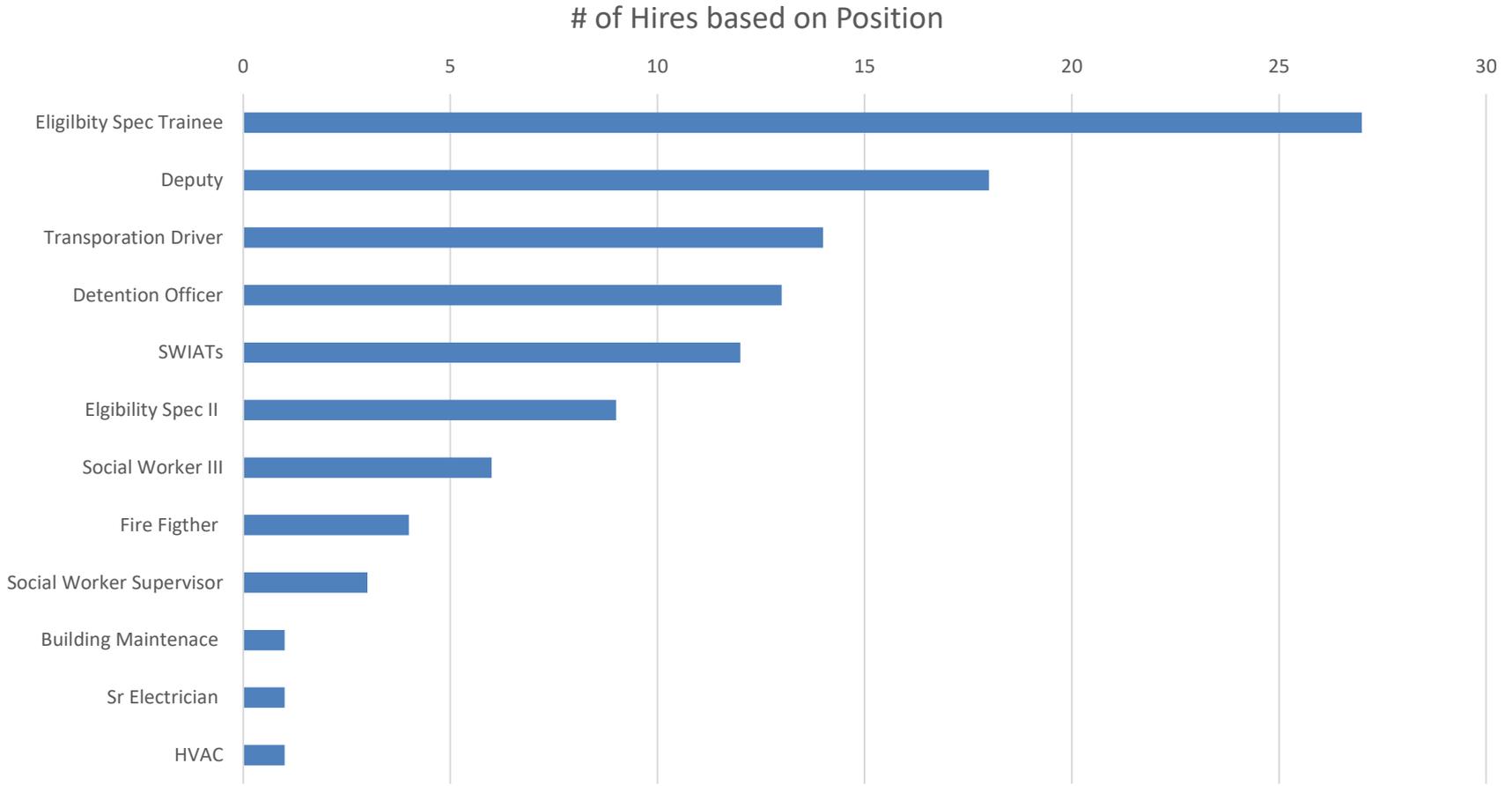
Sign-On & Referral Bonus Overview

- Implemented in June of 2023
- Goal of assisting with hiring and recruitment of difficult-to-fill positions identified as:
 - √ Positions open 6 months or longer or perpetually open positions
 - √ Multiple vacancies
 - √ High turnover rate
 - √ Minimal qualified applicants
- Sign-On Bonus of \$2,500, generally up front with first pay
- Referral of \$1,500 paid at 6 months and 12 months (retention of hire)

Sign-On & Referral Bonus Utilization

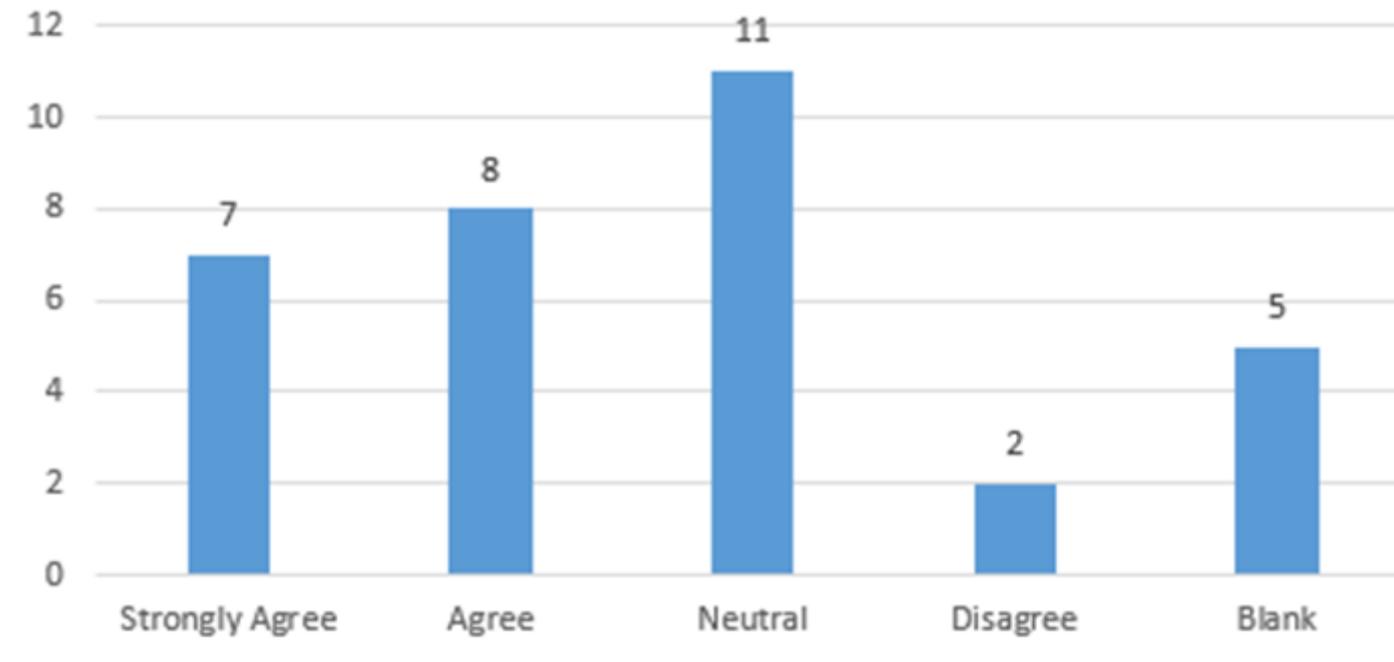
- Since implementation in June of 2023, we have utilized a sign-on bonus to onboard **109** county-wide hard-to-fill positions.
- Of those 109 hires, we have lost 10 or a little more than **9%** to date. Overall turnover rate is approximately 10% fiscal YTD.
- **15** Referral bonuses have been paid out to current staff

Utilization by Department



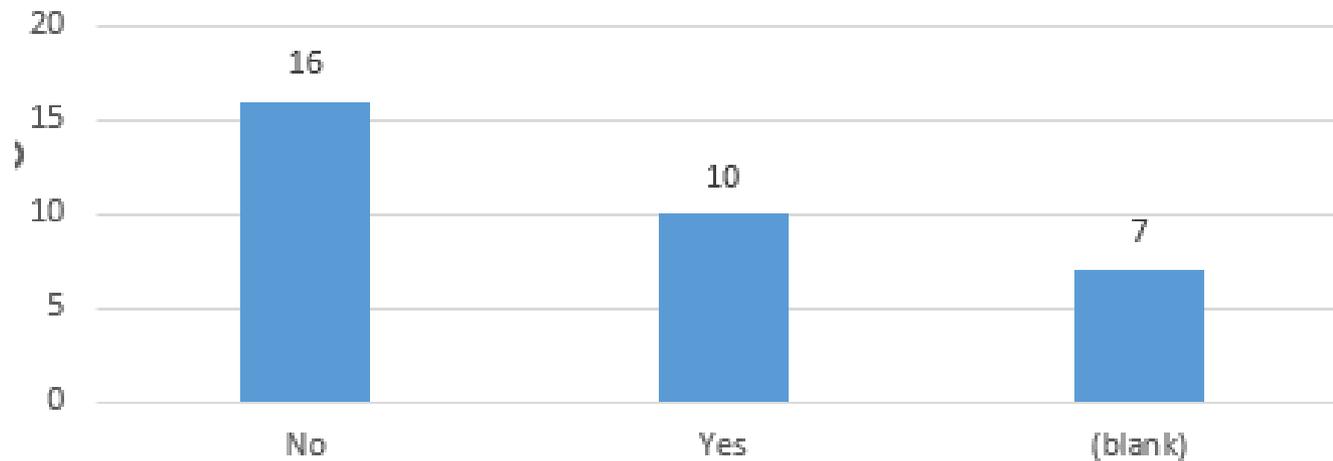
Hiring Manager Feedback

\$2500 sign on bonus has made it easier to recruit for and fill vacant positions in my department



Hiring Manager Feedback

The availability of the \$1500 bonus has impacted my ability to recruit and fill vacant positions.



Recommendations

- Continue Sign On Bonus
- Continue Referral Bonus
- Add Retention Bonus
- Utilize current criteria to determine positions that qualify; County Manager approval required

Sign-On Bonus

- Currently \$2,500
- Increase to **\$3,000** but divide into two payments of \$1,500 at hire and \$1,500 after 1 year
- Addresses the need for up-front payment but reduces risk of non-payback from those who leave.
- Still subject to payback provision.



Referral Bonus

- Currently \$1,500
- Reduce to **\$1,000**
- Change the payment timeline to coincide with the hire / first pay period of the referral.
- Recognizes current staff.
- Addresses the fact referrer often has limited involvement after referral is made.
- No payback provision required.

Retention Bonus

- Add **\$1,500** retention bonus for limited positions where internal transfers may be best resource.
- Require employee to fulfill one year of service in the identified position prior to payment of bonus.
- Goal of leveling the playing field with external applicants that receive sign on for these positions.

Payback Provision

- Employees who do not fulfill the 2-year work requirement (resignation for example) are required to repay 100% of the sign on bonus in year 1 and 50% in year 2.
- Limited exceptions for medical / inability to complete duties.
- Retain this as a way to recoup from those who term and a deterrent to leaving employment.

Payback for Job Changes

- Propose modification of payback for those that promote up with the County.
- Payback cycle (2 years) in effect.

Example of when pay back **not** required.

1. Hired as an Eligibility II and promotes to an Eligibility III
2. Hired as an Eligibility II and promotes to a SWIAT

Examples of when pay back **is** required

1. Hired as a Deputy and moves to a Records Specialist.
2. Hired as an Eligibility II and moves to an Admin Specialist I, II, III

Funding

- Requesting funding for remainder of FY24 and FY25 to utilize “while funds remain” for identified hard to fill positions.



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Human Resources - Public Safety Market Study

BRIEF SUMMARY:

Dr. Victoria McGrath with McGrath Consulting will join us to present the recent project work for the Public Safety positions - Sheriff, EMS, Fire/Emergency Management. This will include recommendations for adjustments as warranted by the market data. This item would be funded in FY24 through lapse salary and/or other budget adjustments.

REQUESTED ACTION:

Motion to approve recommended salary adjustments for the Public Safety positions, which include the Sheriff's Office, EMS and Fire/Emergency Management.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lundee Covington, HR Director

Ashley Dobbins, HR Strategy Manager

Guest: Victoria J. McGrath, Ph.D., SPHR McGrath Human Resources Group

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Presentation - Consultant



Salary Structure Review

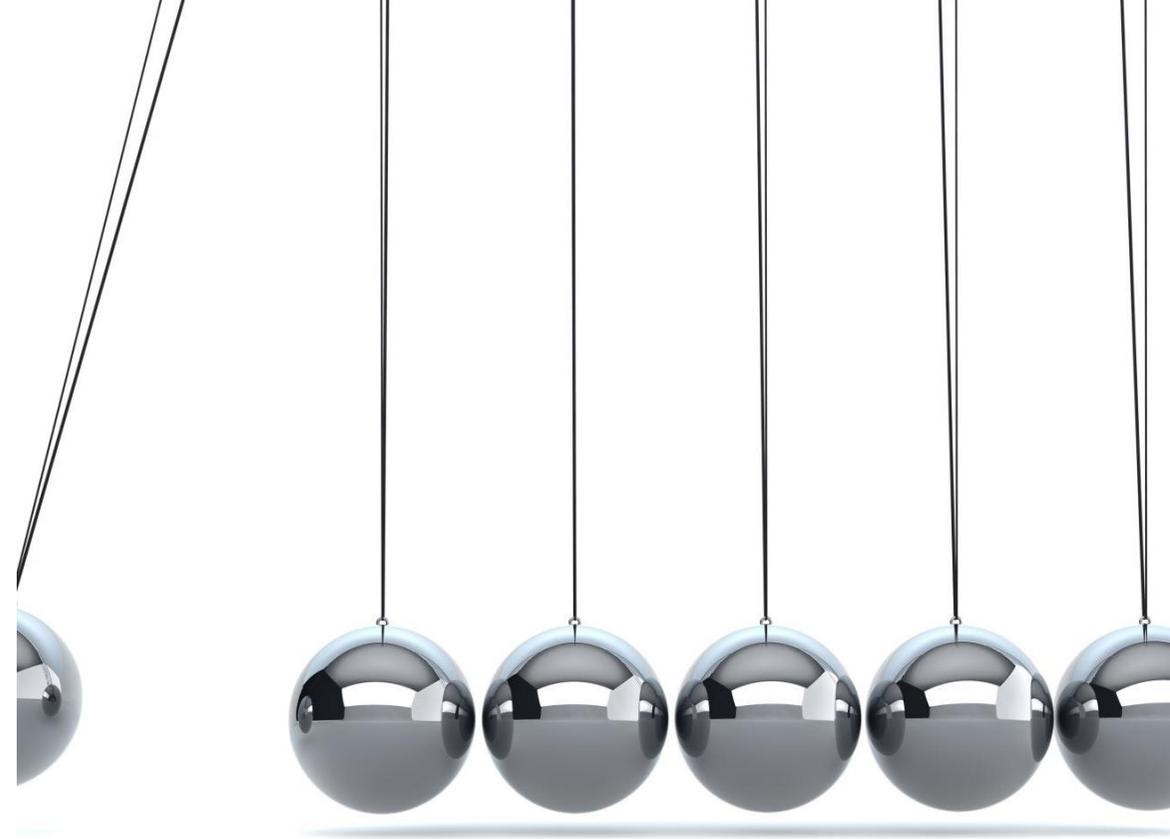
March 4, 2024



About Us

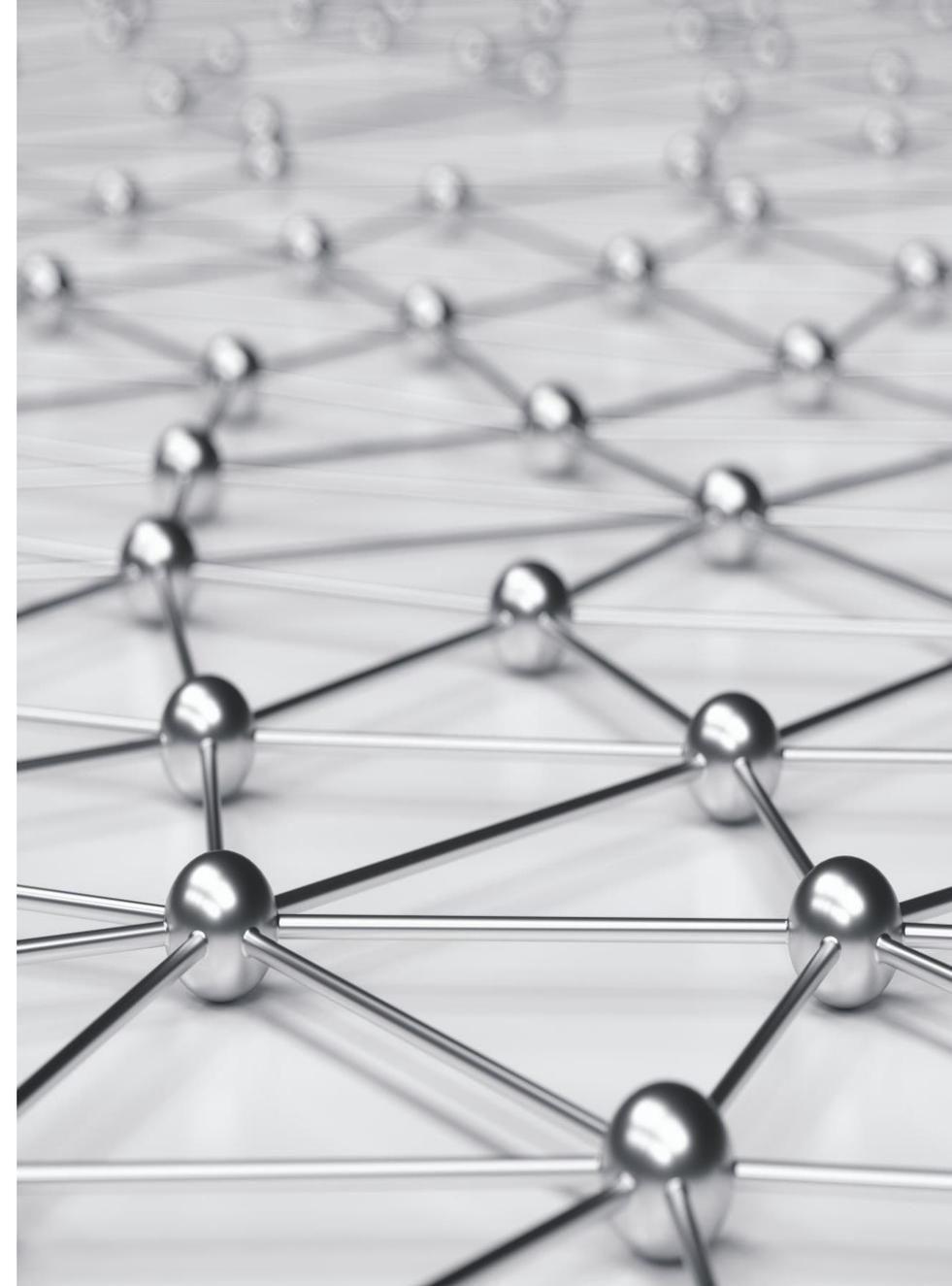
Celebrating 21 Years

- McGrath Consulting Established in 2000
 - Sept 2012 – McGrath Human Resources Group
 - 550 Clients in 40 States Companywide
- Public Sector Consultants
 - Human Resources
 - Public Safety (Police, Fire, EMS, Dispatch)
- Specializing In
 - Compensation Studies
 - Performance Management
 - Development of Policies and Procedures/Handbooks



Study Objectives

- Review the current compensation plan. Make recommendations to move away from 5% between pay grades
- Determine the County's level of market competitiveness through evaluation of the external market for Public Safety positions only.
- Establish internal equity among positions within the County.
- Integrate the data from the external market-PS, current salary schedule for all other positions, job evaluations, department interviews into a salary schedule for competitiveness.
- Make recommendations on keeping the plan current, equitable and up to date.
- **Not a compensation study for all non-public safety positions. Utilized current salary ranges**



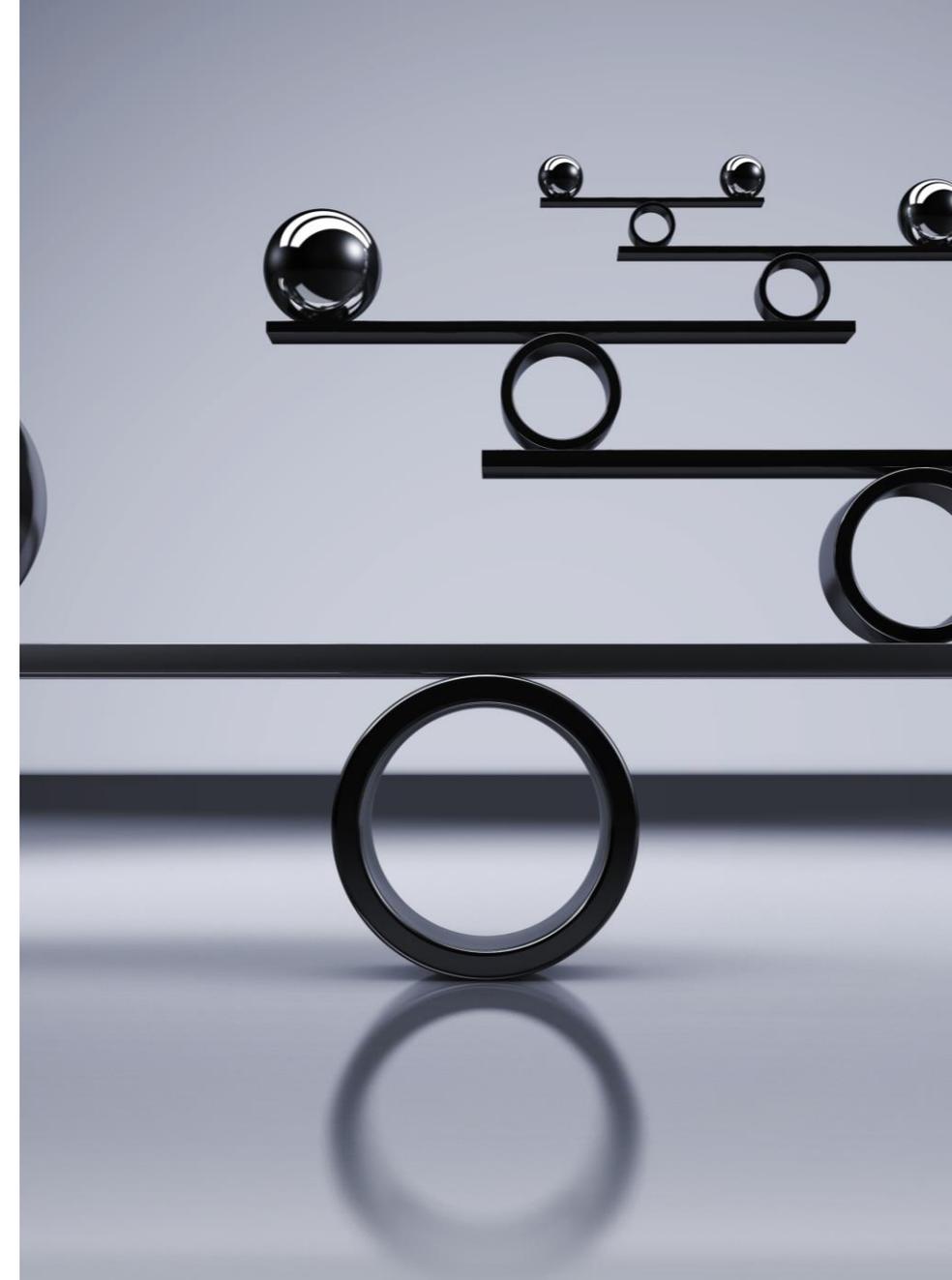
Methodology

- Interviews with County Administration, Human Resources, Department Heads and Managers.
- Review of data from current Compensation System, current job descriptions, and current policies.
- All positions requested to complete a Position Questionnaire (PQ). At least one (1) PQ was required per position.
- Solicited compensation data from 19 public organization for public safety positions (Minimum, Midpoint, Maximum, and Incumbent Salary).



Public Comparable Organizations

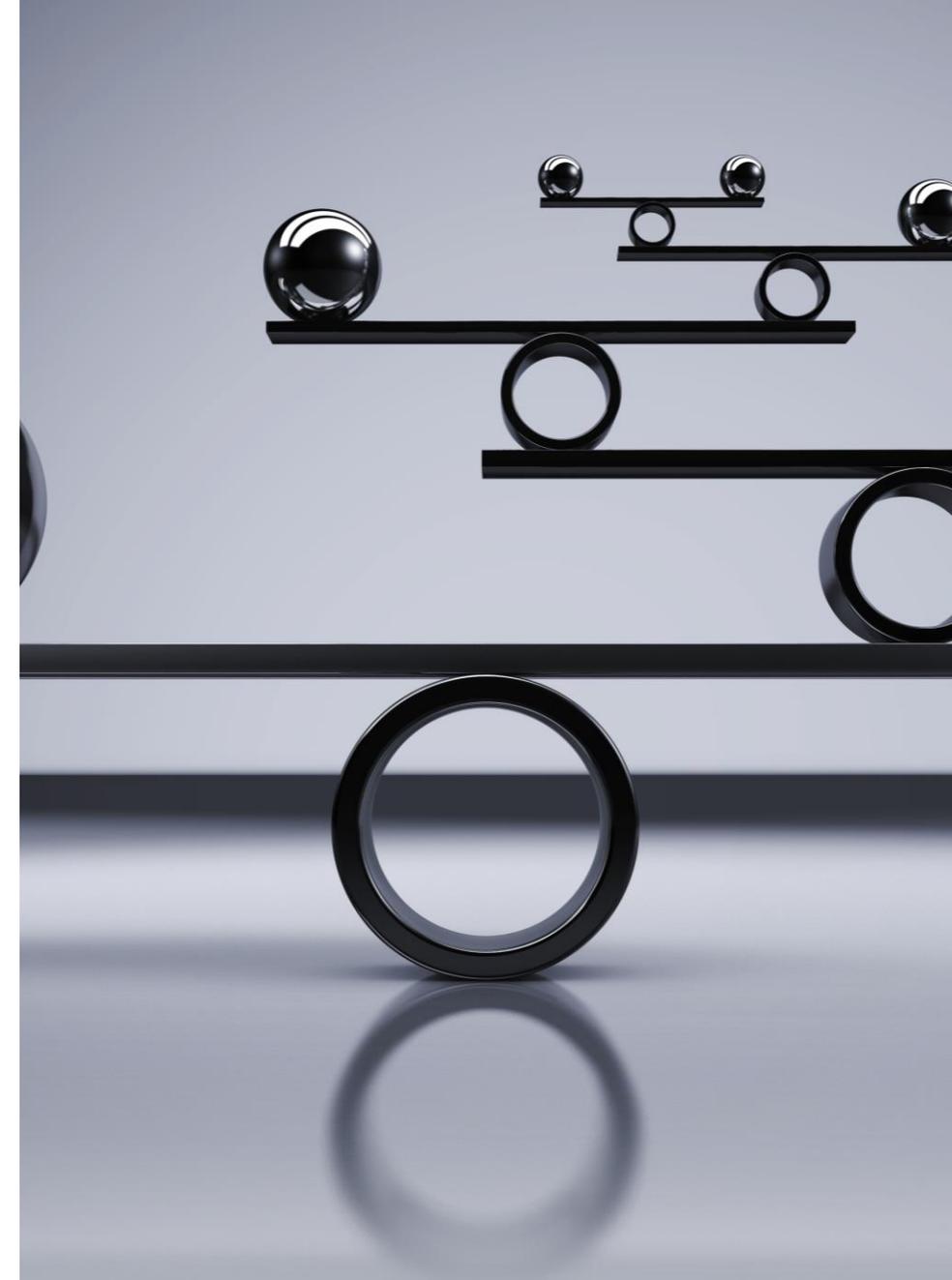
Organization
Buncombe County
City of Charlotte
City of Concord*
City of Kannapolis
City of Mooresville
City of Raleigh
Cumberland County
Durham County
Forsyth County
Gaston County
Guilford County
Iredell County
Johnston County
Mecklenburg County
New Hanover County
Onslow County
Rowan County
Union County
Wake County
* Did not participate



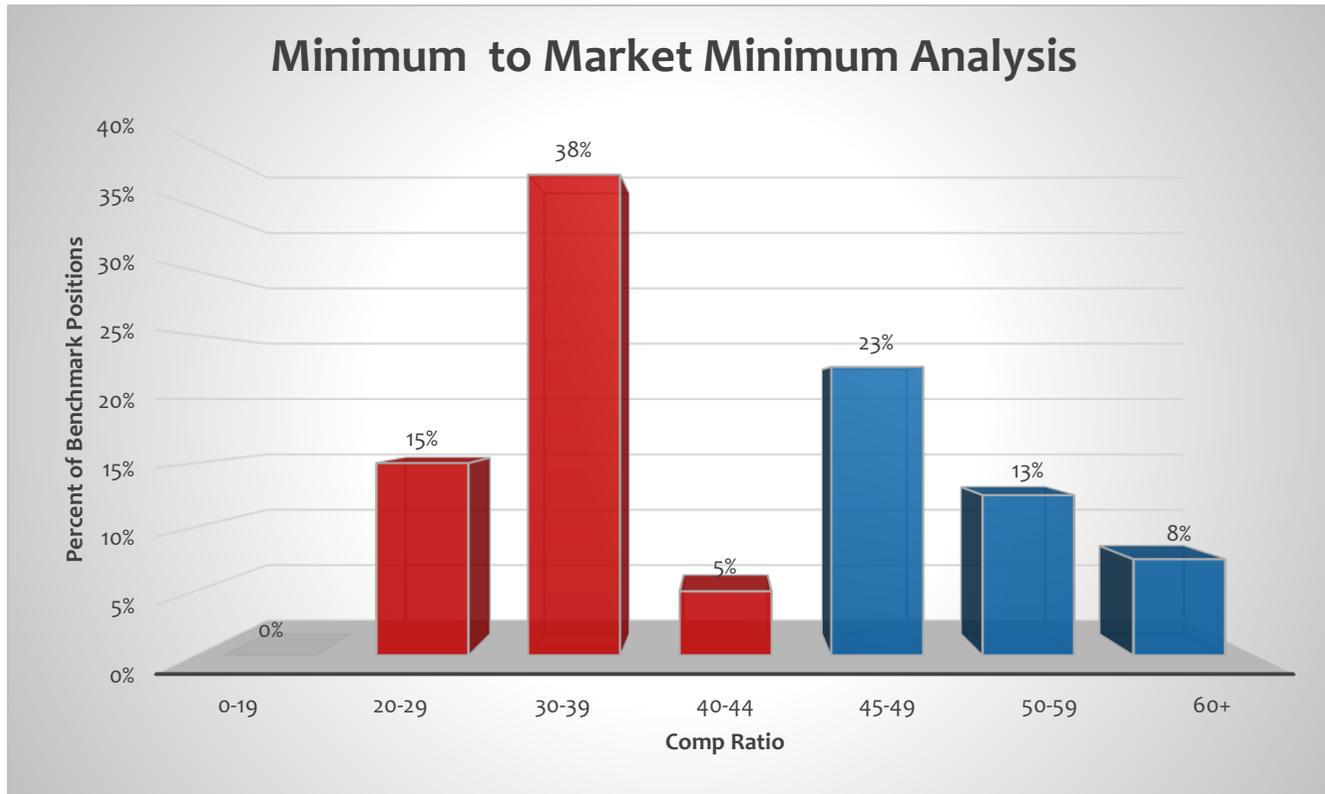
Market Analysis

Comp Ratio

- A comparison of the County's Salary Range and/or salaries to the “Market”
- Average Market Rate: 50%
- Acceptable Comp Ratio Range: 45%* +
- Eliminate outliers to obtain average



Minimum Rate Analysis – Public Safety



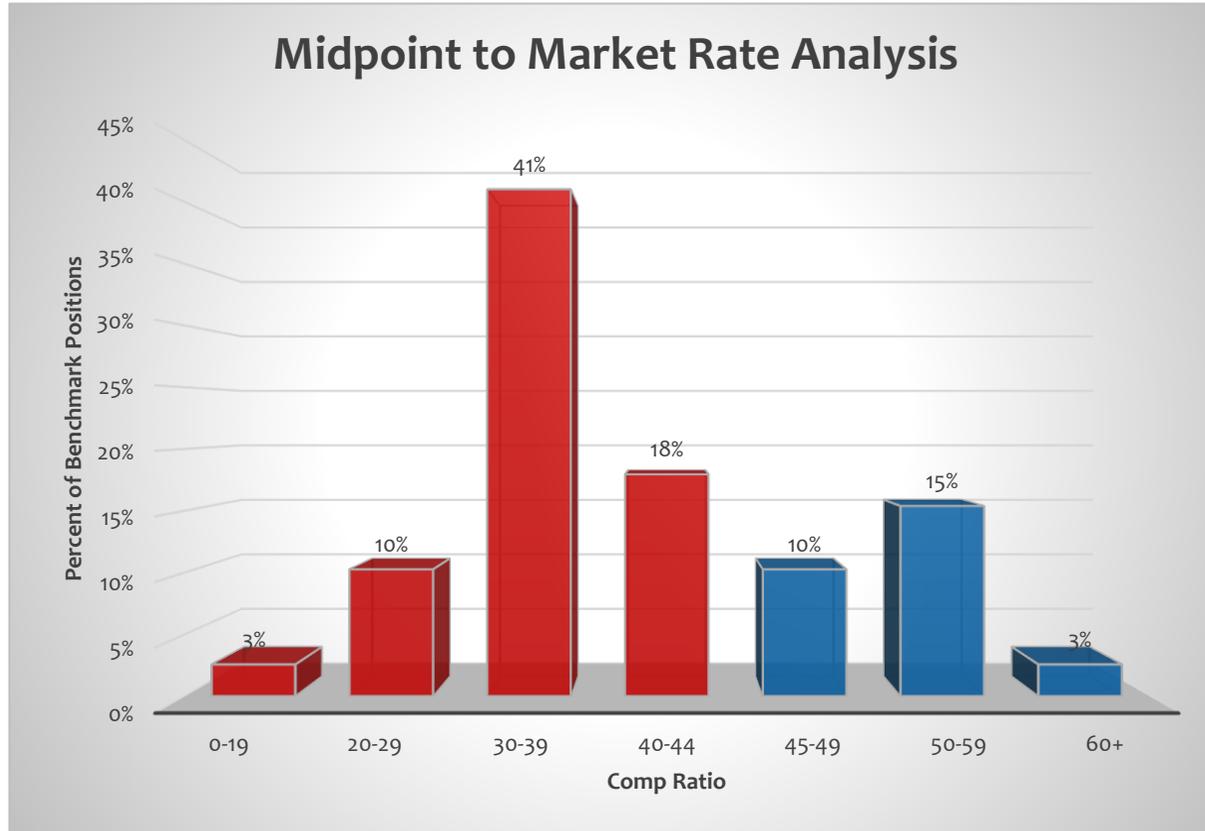
72% under Market

28% aligned with Market

Public Safety positions are no longer in line with the market

May not result in 100% due to rounding

MidPoint to Market Analysis-Public Safety



May not result in 100% due to rounding

72% under Market

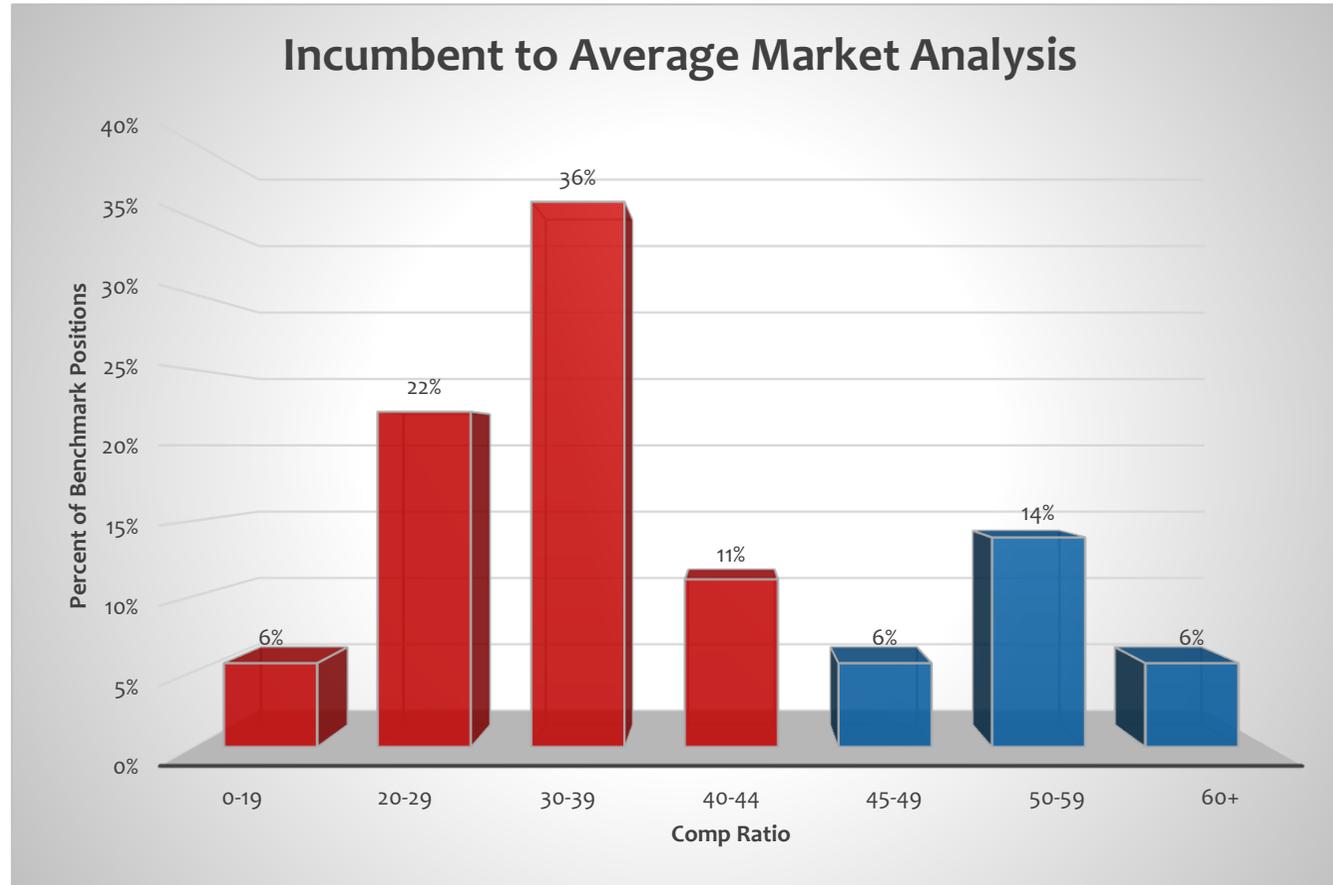
28% aligned with Market

Midpoint is not aligned with the average market rate.

Should reach the average market rate within 3 – 5 years of service.
Fully capable & competent to do the job.

Incumbent Analysis-Public Safety

Is most reflective of the County to current market



May not result in 100% due to rounding

75% under Market

25% aligned with Market

Tenure and frequency of salary adjustments impacts these findings

Employees salary not competitive to average market rate

Public Safety Market Study

- Updating current salary schedule with market data
 - Utilizing the same approach for integrating market data into the schedule
 - Handout
- Developing an estimated cost for implementation & date for implementation
 - County estimates
- Will continue to align public safety positions into the revised recommended salary schedule with all other county positions



Questions

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Planning Department - Odell School Road Abandonment and Closure Request

BRIEF SUMMARY:

Cabarrus County received a road right-of way abandonment and closure petition. The applicants, the Boyce McKnight Morrison Jr. and Alice Arico Morrison Joint Revocable Trust and the D&S Morrison Trust, are requesting that a portion of Odell School Road (SR-1601), at the intersection of Mooresville Road (NC Hwy 3), be abandoned and closed.

Odell School Road was realigned due to the construction of a round-a-bout by the North Carolina Department of Transportation to facilitate the flow of traffic at this intersection. The realignment left an approximately .29-acre portion of Odell School Road (SR-1601) unused. The roadbed for the area to be abandoned has already been removed (See Maps). If the abandonment request is approved, the property in the right-of-way will be combined with the parcel on either side of it.

The Board of Commissioners need to consider the request and decide if the Board supports it. If the Board does support the request, a Resolution of Support will need to be signed by the Chair and forwarded to the North Carolina Department of Transportation Board (See Resolution).

REQUESTED ACTION:

Motion to adopt resolution.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Susie Morris, Planning Director

Evan Lee, General Counsel

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Application
- ▣ Boundary Survey with ROW
- ▣ Maps
- ▣ Resolution



**CABARRUS COUNTY 911
STREET OR ROAD RIGHT OF WAY
ABANDONMENT PETITION**

STAFF USE ONLY:

Application/Accela#: _____

Reviewed by: _____

Date: _____

Amount Paid: _____

DATE: 1/26/24

NAME OF PETITIONERS: The Boyce McKnight Morrison Jr. and Alice Arico Morrison Joint Revocable Trust dated March 20, 2020, and the D&S Morrison Trust dated December 21, 2004

ADDRESS OF PETITIONER: c/o Henry N. Pharr III, Kirk Palmer & Thigpen,, P.A., 1300 Baxter Street, Suite 300, Charlotte, NC 28204

PHONE: 704-661-1707

EMAIL: hpharr@kptlaw.com

NAME OF ROAD RIGHT OF WAY TO BE ABANDONED: (former) Odell School Road

STATE ROAD NUMBER (IF APPLICABLE): S.R. 1601

LINEAR FOOTAGE OF ROAD: See attached survey of Old Odell School Rd R/W To Be Abandoned showing a .29 acre +/- parcel with specific line footages

LINEAR FOOTAGE OF ROAD TO BE ABANDONED: See attached survey of Old Odell School Rd R/W To Be Abandoned showing a .29 acre +/- parcel with specific line footages. The length along the centerline of the old alignment area that is to be abandoned is 291 feet. The area in square feet of the area to be abandoned is 12,724 feet, and the length along the centerline of the new alignment is 381 feet.

NEAREST INTERSECTION: N.C. Highway 3

REASON FOR REQUEST: NCDOT created a roundabout at the intersection of Odell School Road and N.C. Highway 3. As a result of this project, the right of way on Petitioners' land was shifted to the roundabout, leaving a portion of unused old roadbed. Petitioner is now under contract to sell the land that includes the old roadbed and former R/W. Petitioners must provide unencumbered fee simple their purchaser in the pending sale of the land.



**CABARRUS COUNTY 911
STREET OR ROAD RIGHT OF WAY
ABANDONMENT PETITION**

STAFF USE ONLY:

Application/Accela#: _____

Reviewed by: _____

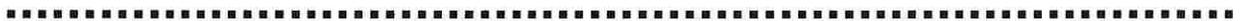
Date: _____

Amount Paid: _____

SIGNATURE OF APPLICANT: Jared S. Martin DATE: JAN. 31, 2024

SIGNATURE OF APPLICANT: _____ DATE: _____

- PRE-APPLICATION MEETING WITH STAFF REQUIRED PRIOR TO SUBMITTAL.
- SUBMITTAL DOCUMENTATION DETERMINED AT PRE-APPLICATION MEETING.
- SUBMITTAL MUST BE COMPLETE OR IT WILL NOT BE PROCESSED.



*Fees: \$350.00 review fee
 + cost of advertising Public Hearing
 + cost of new street sign(s)
 + cost of required mailing and notices for submittal*



**CABARRUS COUNTY 911
STREET OR ROAD RIGHT OF WAY
ABANDONMENT PETITION**

STAFF USE ONLY:

Application/Accela#: _____

Reviewed by: _____

Date: _____

Amount Paid: _____

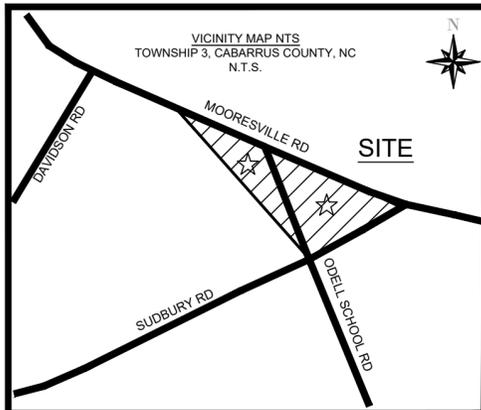
SIGNATURE OF APPLICANT: _____ DATE: _____

SIGNATURE OF APPLICANT: *[Handwritten Signature]* DATE: 1/31/2024

- PRE-APPLICATION MEETING WITH STAFF REQUIRED PRIOR TO SUBMITTAL.
- SUBMITTAL DOCUMENTATION DETERMINED AT PRE-APPLICATION MEETING.
- SUBMITTAL MUST BE COMPLETE OR IT WILL NOT BE PROCESSED.

.....

*Fees: \$350.00 review fee
+ cost of advertising Public Hearing
+ cost of new street sign(s)
+ cost of required mailing and notices for submittal*



GENERAL NOTES

1. THE PROPERTY SHOWN HEREON IS SUBJECT TO ANY AND ALL LEGAL EASEMENTS AND RIGHT OF WAYS, RECORDED AND UNRECORDED, INCLUDING BUT NOT LIMITED TO THOSE SHOWN HEREON AND IN DEED BOOK 15857 PAGE 301. THE PROPERTY SHOWN HEREON IS ALSO SUBJECT TO ANY PLANNING AND ZONING REGULATIONS THAT MAY APPLY.
2. THIS SURVEY IS SUBJECT TO ANY AND ALL FACTS THAT MAY BE DISCLOSED BY A FULL AND ACCURATE TITLE SEARCH.
3. ALL IRON PINS ARE 1/2" BY 18" PINS IF SET.
4. A BOUNDARY SURVEY DOES NOT DETERMINE LAND OWNERSHIP. A PROFESSIONAL LAND SURVEYOR ONLY PROVIDES AN OPINION OF PREVIOUSLY DESCRIBED PROPERTY LINES WHICH MAY OR MAY NOT BE UPHELD BY A COURT OF LAW. UNWRITTEN RIGHTS MAY OR MAY NOT EXIST ON THE SUBJECT PROPERTY.
5. THE LOCATION OF ALL UTILITIES SHOWN HEREON ARE BASED ON THE FIELD LOCATION OF FOUND VISIBLE STRUCTURES OR AS FLAGGED BY THEIR RESPECTIVE UTILITY COMPANIES. THERE MAY BE OTHER UNDERGROUND UTILITIES LOCATED ON THE PROPERTY SHOWN HEREON. NO GUARANTEE IS EXPRESSED OR IMPLIED TO THE ACTUAL LOCATION OF SAID UTILITIES OR THE NONEXISTENCE OF ANY UTILITIES.
6. THE PROPERTY SHOWN HEREON DOES NOT LIE IN A FLOOD PRONE AREA ZONE X PER 3710467300L EFF.11-16-2018
7. THE WORD "CERTIFY" OR "CERTIFICATE": AS SHOWN AND USED HEREON MEANS AN EXPRESSION OF PROFESSIONAL OPINION REGARDING THE FACTS OF THE SURVEY AND DOES NOT CONSTITUTE A WARRANTY OR GUARANTEE, EXPRESSED OR IMPLIED. DECLARATION IS MADE TO THE PARTIES NAMED HEREON AND IT IS NOT TRANSFERABLE TO ADDITIONAL INSTITUTIONS OR SUBSEQUENT OWNERS.
8. ONLY VISIBLE ABOVE GROUND IMPROVEMENTS AND ENCROACHMENTS, IF ANY, ARE SHOWN ON THE FACE OF THIS SURVEY. HELTON SURVEYING HAS NOT EXAMINED SUBSURFACE, OR ENVIRONMENTAL CONDITIONS AND THEY ARE NOT CONSIDERED A PART OF THIS SURVEY.
9. NO VISIBLE ABOVE GROUND EVIDENCE OF CEMETERIES WAS OBSERVED AT THE SUBJECT PROPERTY BUT THIS DOES NOT PRECLUDE THEIR EXISTENCE. THIS SURVEYOR IS NOT QUALIFIED TO ASSESS THE PRESENCE OF CEMETERIES OR BURIAL GROUNDS AND ANY PERSON OR INSTITUTION RELYING ON THIS SURVEY IS ENCOURAGED TO HAVE A CULTURAL RESOURCE STUDY OF THE SUBJECT PROPERTY TO DETERMINE THE PRESENCE OF ANY CEMETERIES, BURIAL GROUNDS, OR ARCHEOLOGICAL SENSITIVE AREAS PRIOR TO ANY SITE EXCAVATIONS, CONTACT THE APPROPRIATE UTILITY COMPANY FOR LOCATION OF THEIR LINES.
10. THE RIGHT OF WAYS OF THE ROADS SHOWN HEREON ARE DETERMINED FROM THE FOUND MONUMENTS AND AS NOTED IN PRIOR SURVEYS. NO SOURCE OF TITLE WAS FOUND FOR THE ROADS AND NO CERTIFICATION IS MADE.



GRID NORTH AS ESTABLISHED BY NC STATE PLANE COORDINATES ~ NAD 83 (2011)

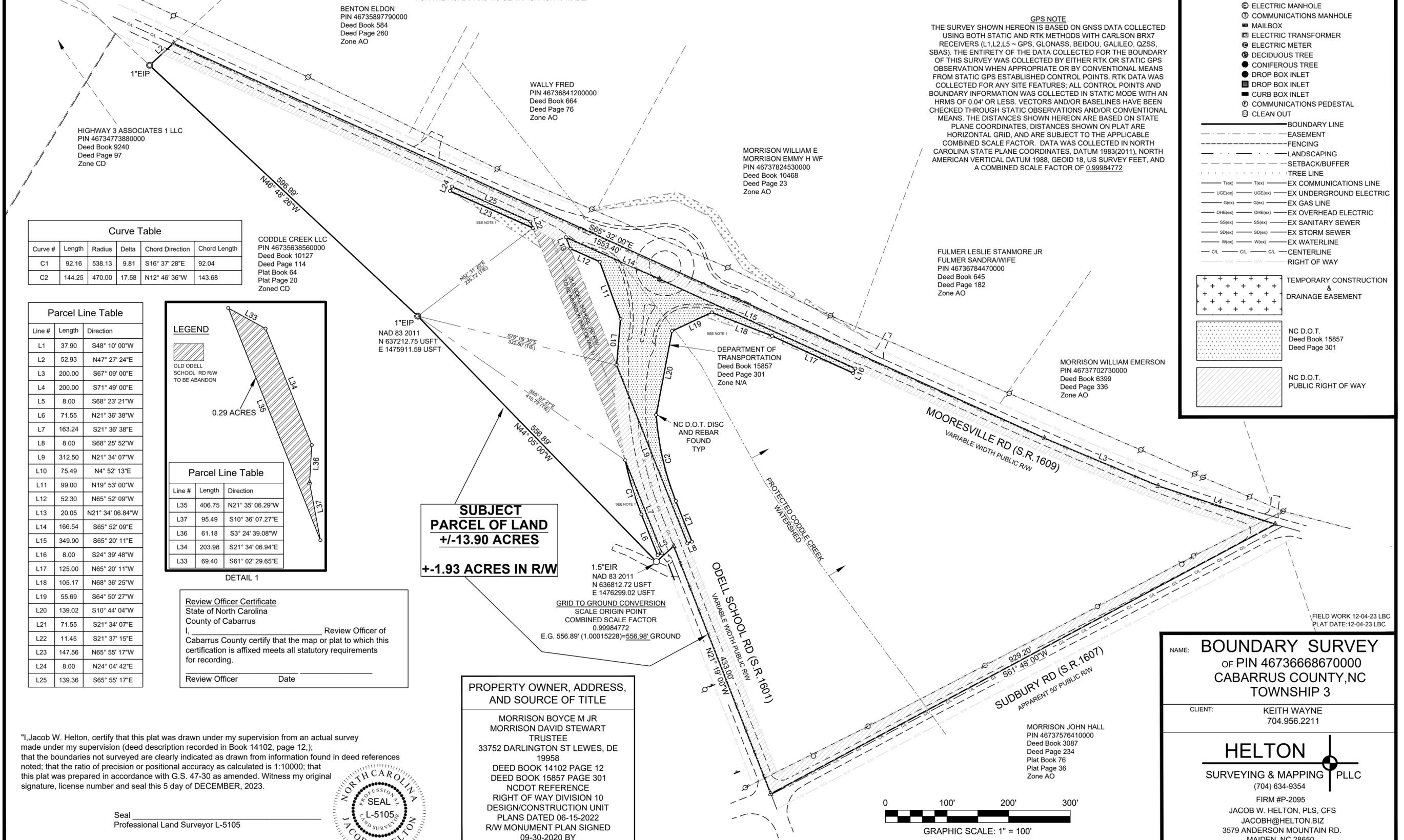
LEGEND

- IRON PIPE FOUND
- ⊙ MAGNETIC/PK NAIL
- IRON PIN FOUND
- △ CALCULATED POINT
- IRON PIN SET
- ⊕ BENCHMARK
- ⊕ PIPE BOLLARD/ POST
- ⊕ FIRE HYDRANT
- ⊕ SIGN
- SIGNAL POLE
- UTILITY POLE
- ▽ GAS VALVE
- ⊕ GAS METER
- ⊕ WATER METER
- ⊕ STAND PIPE
- ⊕ WATER VALVE
- ⊕ LIGHT POLE
- ⊕ GUY WIRE
- ⊕ SANITARY MANHOLE
- ⊕ STORM MANHOLE
- ⊕ ELECTRIC MANHOLE
- ⊕ COMMUNICATIONS MANHOLE
- ⊕ MAILBOX
- ⊕ ELECTRIC TRANSFORMER
- ⊕ ELECTRIC METER
- ⊕ DECIDUOUS TREE
- CONIFEROUS TREE
- DROP BOX INLET
- DROP BOX INLET
- CURB BOX INLET
- ⊕ COMMUNICATIONS PEDESTAL
- ⊕ CLEAN OUT

- BOUNDARY LINE
- EASEMENT
- FENCING
- LANDSCAPING
- SETBACK/BUFFER
- TREE LINE
- T(ex) EX COMMUNICATIONS LINE
- UGE(ex) EX UNDERGROUND ELECTRIC
- G(ex) EX GAS LINE
- OHE(ex) EX OVERHEAD ELECTRIC
- SS(ex) EX SANITARY SEWER
- SD(ex) EX STORM SEWER
- W(ex) EX WATERLINE
- CL CENTERLINE
- R/W RIGHT OF WAY

- ⊕ TEMPORARY CONSTRUCTION & DRAINAGE EASEMENT
- ⊕ NC D.O.T. Deed Book 15857 Deed Page 301
- ⊕ NC D.O.T. PUBLIC RIGHT OF WAY

GPS NOTE
THE SURVEY SHOWN HEREON IS BASED ON GNSS DATA COLLECTED USING BOTH STATIC AND RTK METHODS WITH CARLSON BRX7 RECEIVERS (L1,L2,L5 - GPS, GLONASS, BEIDOU, GALILEO, QZSS, SBAS). THE ENTIRETY OF THE DATA COLLECTED FOR THE BOUNDARY OF THIS SURVEY WAS COLLECTED BY EITHER RTK OR STATIC GPS OBSERVATION WHEN APPROPRIATE OR BY CONVENTIONAL MEANS FROM STATIC GPS ESTABLISHED CONTROL POINTS. RTK DATA WAS COLLECTED FOR ANY SITE FEATURES; ALL CONTROL POINTS AND BOUNDARY INFORMATION WAS COLLECTED IN STATIC MODE WITH AN HRMS OF 0.04' OR LESS. VECTORS AND/OR BASELINES HAVE BEEN CHECKED THROUGH STATIC OBSERVATIONS AND/OR CONVENTIONAL MEANS. THE DISTANCES SHOWN HEREON ARE BASED ON STATE PLANE COORDINATES. DISTANCES SHOWN ON PLAT ARE HORIZONTAL GRID, AND ARE SUBJECT TO THE APPLICABLE COMBINED SCALE FACTOR. DATA WAS COLLECTED IN NORTH CAROLINA STATE PLANE COORDINATES, DATUM 1983(2011), NORTH AMERICAN VERTICAL DATUM 1988, GEOID 18, US SURVEY FEET, AND A COMBINED SCALE FACTOR OF 0.99984772

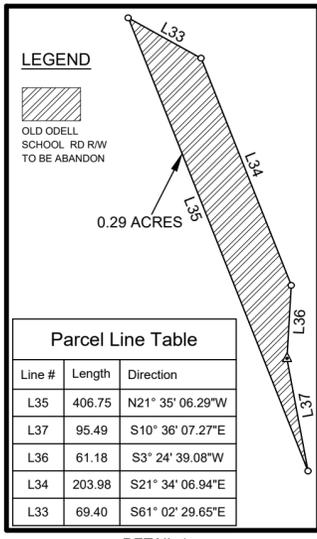


Curve Table

Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C1	92.16	538.13	9.81	S16° 37' 28"E	92.04
C2	144.25	470.00	17.58	N12° 46' 36"W	143.68

Parcel Line Table

Line #	Length	Direction
L1	37.90	S48° 10' 00"W
L2	52.93	N47° 27' 24"E
L3	200.00	S67° 09' 00"E
L4	200.00	S71° 49' 00"E
L5	8.00	S68° 23' 21"W
L6	71.55	N21° 36' 38"W
L7	163.24	S21° 36' 38"E
L8	8.00	S68° 25' 52"W
L9	312.50	N21° 34' 07"W
L10	75.49	N4° 52' 13"E
L11	99.00	N19° 53' 00"W
L12	52.30	N65° 52' 09"W
L13	20.05	N21° 34' 06.84"W
L14	166.54	S65° 52' 09"E
L15	349.90	S65° 20' 11"E
L16	8.00	S24° 39' 48"W
L17	125.00	N65° 20' 11"W
L18	105.17	N68° 36' 25"W
L19	55.69	S64° 50' 27"W
L20	139.02	S10° 44' 04"W
L21	71.55	S21° 34' 07"E
L22	11.45	S21° 37' 15"E
L23	147.56	N65° 55' 17"W
L24	8.00	N24° 04' 42"E
L25	139.36	S65° 55' 17"E



Review Officer Certificate
State of North Carolina
County of Cabarrus
I, _____ Review Officer of Cabarrus County certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.
Review Officer _____ Date _____

SUBJECT PARCEL OF LAND +/-13.90 ACRES
+/-1.93 ACRES IN R/W

PROPERTY OWNER, ADDRESS, AND SOURCE OF TITLE
MORRISON BOYCE M JR
MORRISON DAVID STEWART TRUSTEE
33752 DARLINGTON ST LEWES, DE 19958
DEED BOOK 14102 PAGE 12
DEED BOOK 15857 PAGE 301
NCDOT REFERENCE
RIGHT OF WAY DIVISION 10
DESIGN/CONSTRUCTION UNIT
PLANS DATED 06-15-2022
R/W MONUMENT PLAN SIGNED 09-30-2020 BY PLS BARRY D. DAVIS

"I, Jacob W. Helton, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded in Book 14102, page 12.); that the boundaries not surveyed are clearly indicated as drawn from information found in deed references noted; that the ratio of precision or positional accuracy as calculated is 1:10000; that this plat was prepared in accordance with G.S. 47-30 as amended. Witness my original signature, license number and seal this 5 day of DECEMBER, 2023.



Seal _____
Professional Land Surveyor L-5105
preliminary - not RECORDATION



BOUNDARY SURVEY
OF PIN 4673668670000
CABARRUS COUNTY, NC
TOWNSHIP 3

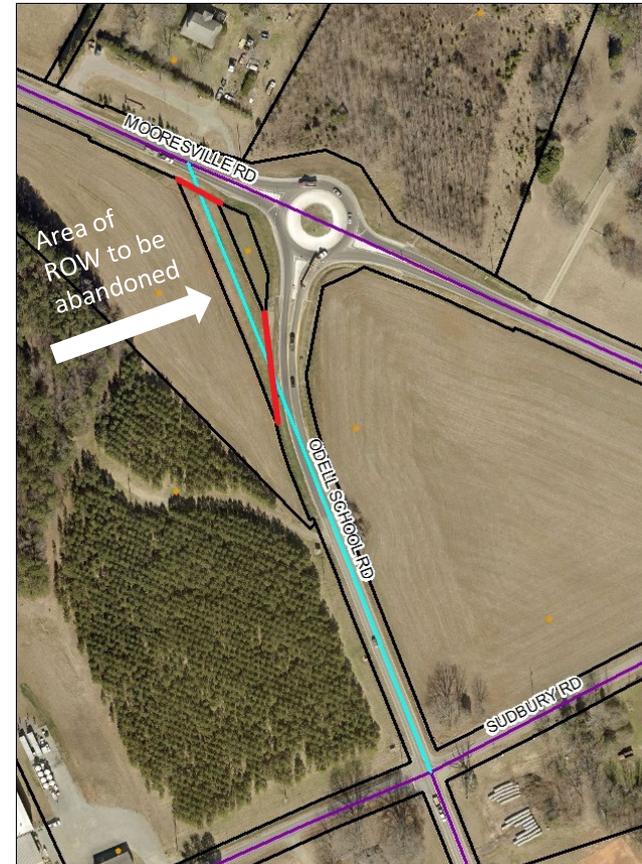
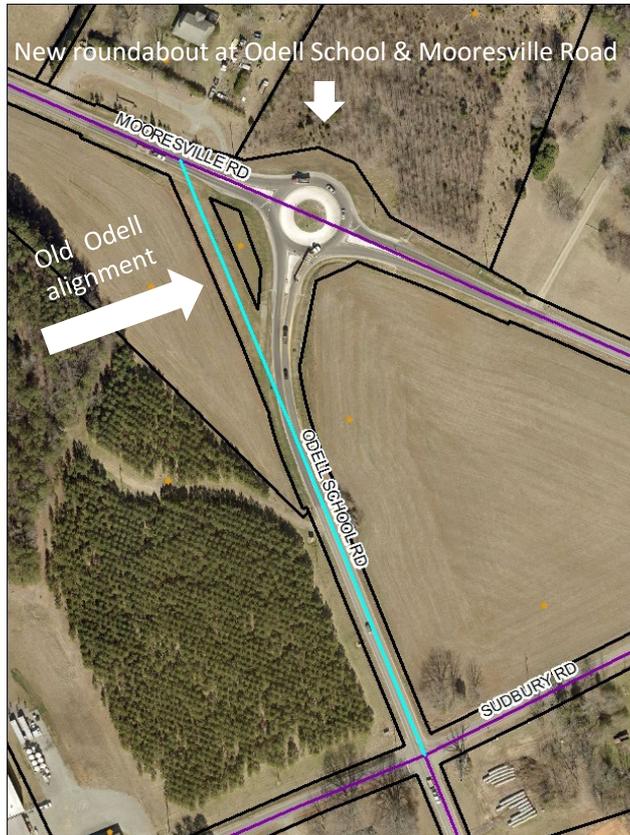
CLIENT: KEITH WAYNE
704.956.2211

HELTON
SURVEYING & MAPPING PLLC
(704) 634-9354
FIRM #P-2095
JACOB W. HELTON, PLS, CFS
JACOBH@HELTON.BIZ
3579 ANDERSON MOUNTAIN RD.
MAIDEN, NC 28650

Pictometry
Image of
Roundabout
Area
12/31/2023



Odell School Road Roundabout Project





**RESOLUTION EXPRESSING SUPPORT
OF
THE CABARRUS COUNTY BOARD OF COMMISSIONERS
FOR
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
TO REVIEW ABANDONMENT AND CLOSURE
OF
A PORTION OF STATE ROAD STATE ROAD NUMBER 1601
ALSO KNOWN AS ODELL SCHOOL RD**

WHEREAS, North Carolina State Road 1601 in Cabarrus County is known as Odell School Road, being a paved road approximately .18 mile in length from the intersection of Sudbury Road to Mooresville Road, a portion of Odell School Road (approximately 291 feet), bound on both sides by property owned by Boyce M. Morrison & David Stewart Morrison Trustee, needs to be abandoned by the North Carolina Department of Transportation (NCDOT); and

WHEREAS, the Board of County Commissioners of the County of Cabarrus is requesting that the above described road, the location of which has been indicated on the attached map, be abandoned from the Secondary Road System; and

WHEREAS, the Board of Commissioners is of the opinion that the above described road should be abandoned from the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation and Highway Safety for the abandonment of roads from the System.

NOW THEREFORE, BE IT RESOLVED BY THE Board of County Commissioners of the County of Cabarrus that the Division of Highways is hereby requested to review the above described road abandonment and closure and to cease maintenance of same road if it meets established standards and criteria.

Adopted this 18th day of March 2024.

Stephen M. Morris, Chairman Cabarrus
County Board of Commissioners

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Sheriff's Office - Acceptance of Grant from State 911 Board for back-up radios

BRIEF SUMMARY:

The North Carolina State 911 board offered a grant opportunity to purchase a backup radio for each authorized workstation in the 911 center. These radios will all provide continuity of communications should there be an outage of the primary network and allow use of both the USAI system and VIPER system. Cabarrus County has 9 positions and requested 9 APX 8500 radios as back up at each workstation. Cabarrus County Sheriff's Office must make the initial purchase and be reimbursed by the state. The agreement has to be returned to the state by 4/1/2024. The quote and budget amendment are attached.

REQUESTED ACTION:

Motion to accept grant award and approve the associated budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Chief Deputy Tessa Burchett

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Grant Agreement
- ▣ Grant Execution Checklist
- ▣ Quote for Portable Radio back up units
- ▣ Budget Amendment

Contract No.

AGREEMENT

THIS AGREEMENT (the Agreement) is made effective the _____ day of the month of _____, 2024 by and between **Cabarrus County**, the **Grantee** and the **North Carolina 911 Board** (hereinafter referred to as 911 Board), an agency of the State of North Carolina. Grantee and the 911 Board (together “the Parties”) hereby agree to the following terms.

IN WITNESSETH WHEREOF, the Parties hereto have executed this Agreement as of the date first above written.

Cabarrus County

By: _____

Title: _____

Date: _____

ATTEST: _____

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____

Director of Fiscal Operations

N.C. 911 Board

By: _____

Title: _____

Date: _____

WITNESSETH:

WHEREAS the 911 Board was created by N.C. Gen. Stat. §143B-1400 *et seq.* to collect and administer the 911 Fund, and

WHEREAS the 911 Board solicited grant applications pursuant to N.C. Gen. Stat. §143B-1407, 09 NCAC 06C .0400, and procedures for Grants adopted by the Board, and

WHEREAS Grantee submitted a Grant Application to purchase portable radios for the Primary PSAP, and

WHEREAS the 911 Board allocated funds for the purposes identified in the Grant Application.

NOW, THEREFORE, the Parties enter into this Agreement, and in consideration of the mutual promises and such other valuable consideration as shall be set out herein, the Parties hereto do mutually agree to the following terms and conditions:

1. Definitions:
 - a. Project: 2023 Portable Radio PSAP Grant.
 - b. Deobligation: the 911 Board's cancellation or downward adjustment of all or part of the grant award. Deobligation, if imposed, will not affect disbursed funds but will affect any remaining amount of awarded funds.
 - c. Executive Director: Executive Director of the 911 Board.
 - d. Grant: Financial assistance provided by the 911 Board, or a subgrantee, to carry out activities whereby the 911 Board anticipates no programmatic involvement with the grantee or subgrantee during the performance of the Grant.
 - e. Grantee: The unit of local government operating a Primary PSAP, as identified in the Grant Application, notwithstanding G.S. §143C-6-23(a)(3).
 - f. Grant Application: The Application submitted by the Grantee to request Grant Funds for the Project. The Application stated the model type and number of radios requested and the total amount of Grant Funds requested. The Grantee's Application is attached hereto as Exhibit C and incorporated herein.
 - g. Grant Funds: The amount stated in the Grant Application and authorized for award by the 911 Board.
 - h. Ineligible Costs: such expenses that are not funded through the Monthly Distributions defined G.S. §143B-1406(a), and not identified in the Approved Use of Funds List published on the 911 Board website.
 - i. Interlocal agreement: Reserved.
 - j. State Funds: Any funds appropriated by the N.C. General Assembly or collected by the State of North Carolina. For the purposes of this Agreement, Grant Funds are State Funds. Grantee recognizes that the expenditure of money deposited in the State treasury, including the 911 Fund, is subject to allocation and appropriation of funds to the agency for the purposes set forth in this Agreement.

k. Subgrantee: As defined in N.C. Gen. Stat. §143C-6-23(a)(4), a non-State entity that receives a grant of State funds from a Grantee of a State Agency, here the 911 Board, or a Subgrantee of a Grantee, but does not include any non-State entity subject to the audit and other reporting requirements of the Local Government Commission.

l. Unit, or unit of local government:

As defined in N.C. Gen. Stat. §143C-1-1(d)(29), a municipal corporation that has the power to levy taxes, including a consolidated city-county as defined by N.C. Gen. Stat. §160B-2(1), and all boards, agencies, commissions, authorities and institutions thereof that are not municipal corporations.

As defined in N.C. Gen. Stat. §160A-460, means a county, city, consolidated city-county, local board of education, sanitary district, facility authority created under Article 20 of Chapter 160A of the General Statutes, special district created under Article 43 of Chapter 105 of the General Statutes, or other local political subdivision, authority, or agency of local government.

2. Scope of Project: To purchase portable radios for the Grantee's Primary PSAP. The Grant Funds shall only be used to pay for the portions of the project that are Ineligible Costs.

a. Grantee shall be responsible for administrative and management duties associated with the Project; and shall be responsible for completing the goals and objectives described in the Grant Application. This Grant shall only be used for paying for portions of the project that are Ineligible Costs. To the extent that the Project includes expenses that are not eligible for monthly distribution or reimbursement pursuant to G.S. §143B-1406 and are not included in the Grant Funds allocated by the 911 Board, Grantee agrees it shall be responsible for all expenses for the non-eligible items. For eligible expenses limited by the 911 Board policies, e.g., chairs, monitors, Grantee shall be responsible for all expenses exceeding the expense limitations for such items.

b. Grantee shall prepare and submit reports in the timeframe and using the templates contained in Exhibits A and B of this Agreement.

c. Goals and objectives and terms for meeting the same include:

1. For the Grantee's Primary PSAP, purchase the number and type of portable radios identified in its Grant Application. The Grantee and its Primary PSAP agrees it will only use the Grant Funds to purchase the portable radios selected by the Grantee's Primary PSAP on the Grant Application. The Grantee and Grantee's Primary PSAP understand and agree that they cannot use the Grant Funds for any other purpose or purchase, including selecting a different type of portable radio that was available but not selected by the Grantee in the attached Grant Application.

2. For each Board-approved seat denoted on the grant application, the Grantee's Primary PSAP will use grant funds to contract with a vendor to purchase the following:

- a. 1 portable radio (including two batteries);
- b. 2 chargers; one for the primary PSAP and backup PSAP;
- c. Programming per radio cost, ARS Encryption, and Code Plug;

- d. Training for PSAP staff on use of the new portable radios; and
 - e. Maintenance for each portable radio for the first 12 months, which will be included in the contract for sale.
3. All portable radios purchased by Grantee under this Agreement shall contain the VIPER Statewide required template as defined in the State Interoperability Executive Committee's SOG, in addition to whatever local talk groups the Grantee deems appropriate to its jurisdiction.
 4. Once activated on the VIPER system, the Grantee's Primary PSAP will submit a completed copy of the subscriber unit activation request form as sent to the VIPER Network Operations Center. The completed request form shall become an addendum to this executed Grant Agreement. The submission will be required prior to any reimbursement by the Board.
 5. The Grantee's Primary PSAP will keep each portable radio purchased using Grant Funds on the dispatch floor at a console exclusively for use by telecommunicators. The portable radios will not be kept elsewhere within the Primary PSAP, including supervisor offices. The radios will remain solely at the Primary PSAP and may only leave the Primary PSAP when taken directly from the Primary PSAP to a Board-approved Backup PSAP.
 6. The radios will be maintained exclusively for the Grantee's Primary PSAP use. Neither the Grantee nor the Grantee's Primary PSAP will share, gift, loan, or otherwise allow the use of any of the portable radios purchased under this Grant Agreement using Grant Funds by other PSAPs, agencies, or departments, including those that the PSAP dispatches for or that are otherwise affiliated with the PSAP.
 7. The Grantee agrees that it will maintain the radios exclusively for Grantee's Primary PSAP use for at least thirty-six (36) months. The Grantee and Grantee's Primary PSAP agree they will not resell, transfer, gift, or in any other manner convey the portable radios to any other entity. If the Grantee does not retain the radios on the Primary PSAP premises in accord with the terms of this Grant Agreement for at least 36 months, Grantee agrees it will reimburse the Board pursuant to Rule 09 NCAC 06C .0405.
 8. Increase operability with surrounding emergency response resources and increase redundancy and security.
 9. Adhere to rules for PSAP facilities and equipment within 09 NCAC 06C .0200, and for the use of Grant Funds, as stated within 09 NCAC 06C .0400. Incorporate applicable standards for mission-critical facilities published by the Federal Emergency Management Agency (FEMA), the National Fire Protection Association (NFPA), and the National Emergency Number Association (NENA). Ensure continuity of operations during implementation for all response agencies currently served.

10. Coordinate technology purchases to facilitate the use of the State NG911 system, including GIS call routing.
11. Conduct thorough system(s) testing before acceptance.
 - d. Grantee shall not change the Scope of Project without prior written approval of the 911 Board Executive Director.
 - e. Reserved.
 - f. Grantee will procure all goods and/or services for the Project in compliance with State and local procurement laws, rules, and regulations, consistent with the Grant Application and approved project budget.
 - g. Grantee will collect and compile documents as directed by the 911 Board for the purpose of Grantee's verifying the requirements of Article 15, Part 10 of Chapter 143B of the N.C. General Statutes.
 - h. Grantee shall assist the 911 Board in any audits of Grant Funds by supplying required document(s) to satisfy the requests of an auditor.
3. Changes in the Project.
 - a. If any changes to the project or extra work are requested with respect to the Project, such changes must be authorized in writing by the Parties. The 911 Board will not approve any changes that exceed its authority under N.C. Gen. Stat. §143B-1400 *et seq.*, or subsequent modification thereof.
 - b. Any work referred to in Subsection 3(a) above shall be the subject of a separate written agreement stating the costs and schedule for completing any such extra work.
 - c. Each Party shall immediately notify the other of any change in conditions or applicable law, or any other event, which may significantly affect its ability to perform the Project.
 - d. The Parties agree that the 911 Board may assign this Agreement to its successor, if any; or continue the Agreement by amending the term if legislation is enacted that does, or may, affect the term of this Agreement.
 - e. A request for change in the project period requires advance written approval by the 911 Board Executive Director. The request must be submitted in writing, stating the basis for the request, to the 911 Board Executive Director at least sixty (60) calendar days prior to the expiration of the Grant. The Grantee shall submit a revised budget and any other documentation or information requested by the 911 Board Executive Director indicating the planned use of all unexpended funds during the extension period.
4. Consolidation. Reserved.
5. Term of Agreement. The Parties intend that the term of this Agreement shall begin upon the Effective Date and extend through 30 June 2025 (End Date). The effective period of this Agreement shall commence upon completion by the Parties' authorized signatories (the Effective Date) and terminate upon the End Date unless sooner terminated under Section 14; or amended by

written agreement to extend said date by the Parties or their successors in interest. The parties agree that this Agreement may be extended only one time. **However, both parties agree that if the Grantee fails to place its order for the portable radios with its vendor by February 5, 2025, no extension of this Agreement will occur.**

6. Project Schedule. Grantee shall prepare and deliver a project schedule consistent with this Agreement that substantially conforms to the following:

a. The Project is planned to be completed in three (3) phases, with the entire project completed in approximately fifteen (15) months: 1) procurement and planning; 2) delivery, programming, and testing; and 3) training, final testing, and acceptance. The proposed budget and project plans shall be reviewed, revised, and provided to the 911 Board Executive Director as provided in Subsection 2(e) above. These revised documents must reflect any changes and special conditions of the Grant award.

b. Project timelines and milestones identified in the Grant Application are incorporated herein by reference.

c. The PSAP will continue to operate during the Project; therefore, there will be no disruption to 911 call taking and emergency dispatching services.

d. Grantee will procure all goods and/or services for the Project in compliance with State and local procurement laws, rules, and regulations, consistent with the Grant Application and approved project budget.

7. Delivery of Grant Funds. The total Grant Funds equal the amount stated in the Grant Application contained in Exhibit C of this Agreement. Grant Funds shall be held by the 911 Board and delivered as follows:

a. Funds shall be released to Grantee to reimburse the Grantee for its purchase after receiving copies of Grantee's contracts, purchase orders, and invoices therefor, and Grantee's satisfactory completion of its obligations under this Agreement. Each deliverable offered by the Grantee shall be clearly itemized to show the expenditures meet the scope of this Agreement, to include professional work performed and invoices for supplies. The Grantee shall ensure that all payments are reconciled to an applicable vendor quote to show the eligible and ineligible amounts awarded and the specific funding stream, and in sufficient detail to show the expenses in the invoice are defined to show they were part of the grant award and that the task in the milestone was completed. Grant Funds shall not be used for updating data gathered during the Project. The 911 Board may release Grant Funds directly to subgrantees upon receipt of evidence satisfactory to the 911 Board Executive Director that all conditions necessary to release such Funds have been satisfied. Such evidence may comprise demonstrated compliance with work and payment schedules of this Agreement and any agreement with a Subgrantee, relevant contracts, purchase orders and invoices therefor, satisfactory completion of testing and acceptance criteria of Grantee's contracts with its vendors, approval of the Grantee, and such other evidence as the Executive Director deems reasonably necessary or proper. Payment schedules may include pre-determined progress payments, payments based upon time and materials that are not to exceed a maximum amount, retainage, and such other terms that are consistent with this Agreement.

b. Grant Funds shall not be released, or paid, in advance of performance of actual services or delivery of reimbursable purchases, nor paid for interest, allocations for budget contingencies, maintenance or other services in future fiscal years. Grant Funds may not be used for any type of bond, monies due upon contract execution, or any type of speculative downpayment for the project. Funds shall be applied to ineligible expenses as identified in the Grant Application as authorized by N.C. Gen. Stat. §143B-1407(b)(4), and to expenses that are eligible under N.C. Gen. Stat. §143B-1400 *et seq.* and the Rules and policies of the 911 Board. The Grantee agrees that final invoices shall not be reimbursed by the Board until the final report required by Exhibit A of this Agreement is received and accepted by the Executive Director.

c. As stated in Subsection 2(c)(4) of this Grant Agreement, once activated on the VIPER system, the Grantee will submit a completed copy of the subscriber unit activation request form as sent to the VIPER Network Operations Center. The completed request form shall be sent as a pdf file to the PSAP's assigned Regional Coordinator and shall become an addendum to this executed Grant Agreement. The Grantee agrees that it must submit the activation request form and until it does so, it shall not be reimbursed by the Board.

d. The Grantee agrees to submit all requests for reimbursement to the Board under Subsection 7(a) of this Agreement within thirty (30) days of Grantee's payment to that Vendor following performance of services or delivery of purchases. The Grantee agrees that final invoices shall not be reimbursed by the Board until the final report required by Exhibit A of this Agreement is received and approved by the Executive Director as meeting the requirements of Rule 09 NCAC 06C .0405(c).

e. Indirect costs and administrative costs will not be allowable charges against Grant Funds unless such costs are specifically included in the approved Project budget as incorporated into the award.

f. Grantee will maintain full, accurate, and verifiable accounting records to support the preparation of financial statements in conformity with accounting practices applicable to N.C. local governments as approved by, or consistent with, standards of the Local Government Commission. Expenditures must be consistent with the Project Budget and N.C. Gen. Stat. §143B-1400 *et seq.*

g. In the event Grantee breaches any of the covenants or agreements contained in this Section, or any of the representations and warranties of Sections 9, 19, and 24 are untrue as to a material fact as of the date of this Agreement, Grantee agrees to return any unearned Grant Funds held by Grantee and refund sums equal to any non-qualified expenditures paid with Grant Funds. Grantee's obligations that are created by this Agreement to return Grant Funds and to refund sums apply only to Grant Funds held by Grantee. Grant Funds are "held" by Grantee only to the extent they are in the actual, not constructive, possession of Grantee. Grantee shall timely enforce all such rights, duties and perform its responsibilities to ensure completion of the accounting and return of Grant Funds to the Board.

h. Grantee must attend workshops or other instructional sessions relating to administration of the Grant or use of 911 Funds provided by the 911 Board during the term of this Agreement.

- i. Funds identified with contingencies or escalations as presented in Grantee's budget documents and financial forecasts shall revert to the Board's Grant Fund if unused or unallocated in a timely manner.
 - j. If the Board determines that the actual costs of the Project are less than the Grant amount, the Board, in its sole discretion, may reduce the amount of the Grant accordingly. If the Grantee determines that the actual costs of the Project are less than the Grant amount, it shall report so to the Board and return any surplus Grant Funds it has received to the Board.
 - k. Any costs associated with completing the project that are not eligible for reimbursement through Grant Funds, as set forth in the Grant Application, must be paid through Grantee's general funds. The general funds shall come from local resources and may not be derived from other State or federal grant funds unless such other funds were specifically identified in the Grant Application.
8. Travel Expenses. The approved budget does not include travel costs. Such costs, if any, are limited to reimbursement rates set forth in N.C. Gen. Stat. §138-6; as interpreted by the Office of State Budget and Management, and as amended from time to time. The State of North Carolina's Travel Policy is contained in the State Budget Manual located on the Internet at <http://www.osbm.state.nc.us>. Original receipts for such expenses shall be retained by Grantee.
9. Independent Status of Grantee.
 - a. It is agreed between the Parties that neither this Agreement nor any provisions hereof shall be deemed to create a partnership or joint venture between Grantee and any third party, nor with the 911 Board. It is further agreed that except for the rights expressly granted to Grantee or the 911 Board in this Agreement, neither of them shall have any proprietary rights in the Project.
 - b. The Parties acknowledge that Grantee is an independent entity. Grantee shall not represent itself as an agent of the 911 Board; nor shall the Agreement be construed so as to make Grantee an agent of the 911 Board. Grantee shall not have the ability to bind the 911 Board to any agreement for payment of goods or services, nor shall it represent to any person or entity that it has such ability. Grantee shall be responsible for payment of all its expenses, including rent, office expenses and all forms of compensation to employees. Grantee shall provide workers compensation insurance to the extent required for its operations and shall accept full responsibility for payments of unemployment compensation, social security, income taxes and any other charges, taxes or payroll deductions required by law in connection with its operations, for itself and its employees who are performing work pursuant to this Agreement. All expenses incurred by Grantee are its sole responsibility. The 911 Board shall not be liable for the payment of any obligations incurred in the performance of the Project.
10. Conflicts of Interest. Grantee acknowledges and represents that it has adopted policies governing conflicts of interest and ethics in the exercise of its authority, and its actions under this Agreement. Grantee will review, disclose, and employ its best efforts to resolve any anticipated or reported conflict of interest or issue involving its ethics policies during the performance of this Agreement. Grantee shall, upon request, submit a copy of its conflict to interest policy, and shall ensure that such policy conforms to the requirements of N.C. Gen. Stat. §143C-6-23 and other applicable laws.

11. Obligation of Funds. Grant Funds provided by the 911 Board may not be utilized to reimburse expenses incurred by Grantee from its General Fund or any other funds prior to the Effective Date or subsequent to the End Date. All unpaid obligations incurred prior to the End Date shall be paid and satisfied by Grantee within thirty (30) days thereafter. Grant Funds shall be deobligated if not expended in the time and manner agreed herein. The 911 Board may deobligate all or part of the awarded funds if:

a. The actual cost of goods or services identified in the Grant budget funded by the Grant award is less than the total award, or

b. If the Grantee does not complete the project by the end of the Term of the Agreement, set forth in Section 5 of this Agreement.

If Grant Funds are not expended within the term of this Agreement and manner agreed herein, and in compliance with the project schedule and budget, the Board shall provide notice of deobligation of such Grant Funds to the Grantee. Notice of deobligation shall provide an effective date of deobligation which shall not be less than thirty (30) days after the date of the notice.

12. Project Records.

a. Grantee shall maintain full, accurate and verifiable financial records, supporting documents, and all other pertinent data for this Project in such a manner so as to identify and document clearly the expenditure of Grant Funds provided under this Agreement, separate from accounts for other awards, monetary contributions, or other revenue sources for this Project.

b. Grantee shall retain all financial records, supporting documents, and all other pertinent records related to the Project for five (5) years from the End Date. In the event such records are audited, all Project records shall be retained beyond such three-year period until any and all audit findings have been resolved.

c. Pursuant to N.C. Gen. Stat. §143C-6-23, and §147-64.7, Grantee agrees to make available to the State Auditor, Board, or designated representatives of the foregoing, all of its records that relate to the Project, and agrees to allow the 911 Board or its representative to audit, examine and copy any and all data, documents, proceedings, records and notes of activity relating in any way to the Project. Access to these records shall be allowed upon request at any time during normal business hours and as often as the 911 Board or its representative may deem necessary.

d. Grantee acknowledges and agrees that it will be subject to the audit and reporting requirements prescribed by N.C. Gen. Stat. § 143C-6-23 *et seq.* and Non-State Entities Receiving State Funds or N.C. Gen. Stat. §159-34, The Local Government Budget and Fiscal Control Act - Annual Independent Audit; Rules and Regulations as applicable. Such audit and reporting requirements may vary depending upon the amount and source of funding received by Grantee, and such are subject to change from time to time. Grantee shall constantly monitor all performance under Grant-supported activities, including activities performed by Subgrantees, to ensure that time schedules are being met, projected work units by time periods are being accomplished, and other performance goals are being achieved. Such obligations to comply with the Board's or other agency's monitoring activities shall survive grant closeout and the termination of this Agreement.

13. Publications.

a. Any published or distributed reports, data, or other information shall contain a disclaimer statement to the following effect: *Any opinions, findings, conclusions, or recommendations expressed in this publication are those of the author(s) and do not necessarily reflect the view and policies of the 911 Board.*

b. 911 Board may publish or arrange for the publication of information resulting from work carried out under this Agreement, and copyright any books, publications, films, or other copyrightable materials developed in the course of or resulting from work under this Agreement.

c. Upon publication of any materials resulting from the work of the Project, Grantee shall furnish a minimum of two copies of reprints to the 911 Board.

14. Termination; Availability of Funds.

a. If Grantee fails for any reason to fulfill in a timely and proper manner its obligations under this Agreement, the 911 Board shall thereupon have the right to terminate this Agreement by giving written notice to Grantee of such termination and by specifying the effective date of termination. For the avoidance of doubt, Grantee's failure to appropriate funds necessary to complete the project shall be reason for termination. In such event, the 911 Board shall have no responsibility to make additional payments under this Agreement after the End Date. No further expenditures shall be made under this Agreement except for such work as shall have already been performed prior to the End Date and Grantee shall return all unearned funds upon the demand of the 911 Board.

b. The Grantee agrees it will repay Grant Funds if it fails to comply with any terms of this Agreement. The Grantee shall not be relieved of liability to the 911 Board for damages sustained by the 911 Board by virtue of any breach of this agreement, and the 911 Board may withhold payment to the Grantee for the purpose of set off until such time as the exact amount of damages due the 911 Board from such breach can be determined.

c. The Parties may terminate this Agreement by mutual consent upon sixty (60) days' notice. Notice may be given by either party to the other at the addresses and to the attention of the Party's representative specified in Section 28 below.

d. Termination of the contract by the Grantee shall not prohibit the 911 Board from seeking remedies for additional costs consequential to the termination incurred by the 911 Board. The Grantee shall repay to the 911 Board any Grant Funds received in excess of the distributions under this Agreement.

e. Grantee recognizes that Grant Funds are State Funds, and the expenditure of State Funds deposited in the State treasury, including the 911 Fund, is subject to acts of appropriation by the General Assembly and actions of the Budget Director.

15. Liabilities and Loss. The 911 Board assumes no liability, nor shall it have any liability under this Agreement, with respect to accidents, bodily injury, illness, breach of contract or any other damages, claims, or losses arising out of any activities undertaken by Grantee or its contractors under this Agreement, whether with respect to persons or property of Grantee, or third parties. Grantee agrees to obtain insurance to protect it and others as it may deem desirable, or, if it elects not to obtain such insurance, it represents that it has adequate resources available to it for

this purpose. Further, Grantee agrees, to the extent permitted by law, to indemnify, defend and save harmless the 911 Board, and their respective officers, agents and employees against any liability, including costs and expenses and attorney's fees, for the violation of any proprietary right or right of privacy arising out of the publication, translation, reproduction, delivery, performance, use or disposition of any information published resulting from the work of the Project or based on any libelous or other unlawful matter contained in such information. Grantee also further agrees, to the extent permitted by law, to indemnify, defend and save harmless the 911 Board, and their respective officers, agents and employees from any and all claims and losses accruing or resulting to any and all subgrantees, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the Project and the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by Grantee or its agents in the performance of the Project.

16. Bankruptcy of Third Parties. In the event that any Subgrantee (or other entity other than Grantee) receiving Grant Funds files bankruptcy owing Grantee, the Board or other entities any money, it shall be the sole responsibility of Grantee to (i) immediately notify the Board and (ii) pursue all reasonable claims against the debtor in bankruptcy to obtain the maximum payment allowed by law. To the extent that Grantee fails to pursue the debtor in bankruptcy and obtain the maximum payment allowed by law, Grantee shall be responsible for all amounts paid to such Third Party that are not returned to Grantee; and no Grant Funds may be expended to replace such monies or payments represented by claims against the Third Party.

17. Remedies. In the event of Grantee's non-compliance with any provision in this Agreement, Grantee agrees that the Board may take any actions authorized by law or by this Agreement, including but not limited to those described in 09 NCAC 03M .0401. These remedies include, but are not limited to, reducing, or suspending Grant Funds or terminating the Grant, including the withdrawal of all funds described in this Agreement except for funds already expended on otherwise eligible activities which may not be recaptured or deducted from future grants. The Board may also require Grantee to reimburse Grantee's Program account for improperly expended funds by Grantee or any Subgrantee or other Third Party, as set forth in G.S. §143B-1407(c).

a. Upon non-compliance with the applicable provisions of 09 NCAC 03M, the Board shall take measures under Rule .0801 of that Subchapter to ensure that the requirements are met, including: communicating the requirements to the non-State entity; requiring a response from the non-State entity upon a determination of noncompliance; and suspending payments to the non-State entity until the non-State entity is in compliance.

b. Pursuant to 09 NCAC 03M .0703(11), the Parties may terminate this Agreement with 60 days' notice by mutual consent, or as otherwise provided by law. Pursuant to 09 NCAC 03M .0703(13), unexpended Grant Funds shall revert back to the Board upon termination of the Agreement, unless otherwise provided by applicable laws, rules, regulations or orders.

c. However, no termination of this Agreement or the Grant (i) removes Grantee's liability regarding any Grant Funds improperly expended (including the Board's enforcement abilities to recover such funds) or (ii) removes Grantee's existing and continued obligations and liabilities with respect to Grant Funds already properly expended (including the Board's enforcement abilities).

18. Entire Agreement. This Agreement supersedes all prior agreements between the 911 Board and Grantee; and expresses the entire understanding of the Parties with respect to the transactions contemplated herein, and shall not be amended, modified, or altered except pursuant to a writing signed by both Parties.

19. Grantee Representation and Warranties. Grantee hereby represents and warrants that:

a. Grantee is duly organized and validly existing as a unit of local government under the laws of the State of North Carolina.

b. This Agreement constitutes a binding obligation of Grantee, enforceable against it in accordance with its terms. The execution and delivery of this Agreement have been duly authorized by all necessary action on the part of Grantee and does not violate any applicable organizational documents of Grantee, or any agreement or undertaking to which it is a party or by which it is bound.

c. Grantee shall allocate such further and sufficient funds to complete the project in a manner consistent with this Agreement and the Grant Application.

d. There is no action, suit, proceeding, or investigation at law or in equity or before any court, public board or body pending, or to Grantee's knowledge, threatened against or affecting it, that could or might adversely affect the Project or any of the transactions contemplated by this Agreement or the validity or enforceability of this Agreement or Grantee's ability to discharge its obligations under this Agreement.

e. All consents or approvals necessary from any governmental authority as a condition to the execution and delivery of this Agreement have been obtained by Grantee. Grantee shall provide the 911 Board with evidence of the existence of all such contracts at the time of the execution of this Agreement. Grantee agrees that the funding contingencies identified in the Grant Application are waived and that all such parties agree that grant funding is sufficient for the purposes and scope of the Grant.

f. The Grantee will notify the 911 Board Executive Director of any significant problems relating to the administrative or financial aspects of the award, such as misappropriation of funds; use of 911 Funds for non-eligible expenses; or placement or retaining 911 funds in any account other than the Emergency System Telephone Fund.

g. Grantee certifies that it has complied with G.S. §§14-234 and 133-32 and shall continue to require compliance for itself and any vendors, contractors or other third parties during the term of this Agreement. Any violations of G.S. § 14-234(f) shall be reported to the Board's Executive Director within ten (10) days of Grantee learning of such violation.

20. Performance Measures. Grantee shall ensure that its contracts with third parties include performance measures that provide remedies ensuring protection of the Grant Funds, any matching funds or funds from other sources, and that secure completion of this Agreement consistent with the time and budget for the Project. Specific measures are within the discretion of Grantee, and Grantee shall consider including measures including one or more of the following:

a. Requiring terminated vendors to provide costs of cover for replacement goods or services.

b. Termination of vendor contracts for cause and vendor's forfeiture of rights to payment.

- c. Grantee's ownership, or free use, of all planning materials, estimates, drafts, plans, drawings and similar items or information produced by Grantee's vendors in the event of termination for any reason.
- d. Grantee's requirement that its vendors provide contract security for their performance, including but not limited to, bonds, letters of credit, escrows of funds or other assets, or like security.
- e. Terms and conditions of agreements allocating damages and setting forth limitations of liability as may be necessary or proper to ensure that any breaches or failures to perform by Grantee's vendors, as a minimum measure,
- f. Acceptance testing and warranties for any and all equipment, goods and services provided by Grantee's vendors of sufficient duration and measurement to ensure performance consistent with 911 center operations.

21. Subcontracting. Grantee shall not subcontract any of the work contemplated under this contract without obtaining prior written approval from the 911 Board. Any approved subcontract shall be subject to all conditions of this Agreement. Only the subgrantees specified in the Application are to be considered approved upon award of the contract. Grantee shall be responsible for the performance of any subgrantee; and shall require all subgrantees to comply with the provisions of the grant award, including this Agreement. Grantee shall be responsible for the performance of any subgrantee.

- a. Grantee shall ensure that any subgrantee provides all information necessary or proper to ensure compliance with this Agreement and the timely completion of the Project.
- b. The Grantee shall provide all necessary personnel, equipment, and facilities required to implement the work as stated in the Grantee's Grant Application and subsequently approved project schedules, budgets and project scope identified herein, in accordance with the stated objectives, goals, results, standards, and deliverables.

22. Excusable Delay (Force Majeure). Neither party shall be liable for any failure or delay in performing any of its obligations under this Agreement that is due to causes beyond its reasonable control, such as, but not limited to, acts of God, earthquakes and other natural catastrophes, governmental acts, shortages of supplies, riots, war, fire, epidemics, delays in common carriers, labor strikes or other difficulties or circumstances beyond its reasonable control. Grantee shall notify the 911 Board promptly of any factor, occurrence or event that comes to its attention that may affect or delay Grantee's ability to perform any of its other obligations hereunder. The obligations and rights of the excused party shall be extended on a day-to-day basis for the time period equal to the period of the excusable delay. The parties agree that Grantee failing to place an order for the portable radios by February 5, 2025, does not constitute excusable delay.

23. Dispute Resolution. The Parties agree that it is in their mutual interest to resolve disputes informally. A claim by Grantee shall be submitted in writing to the 911 Board for decision. A claim by the 911 Board shall be submitted in writing to Grantee for decision. The Parties shall negotiate in good faith and use all reasonable efforts to resolve such dispute(s). During the time the Parties are attempting to resolve any dispute, each shall proceed diligently to perform their respective duties and responsibilities under this Agreement. If a dispute cannot be resolved between the Parties within thirty (30) days after delivery of notice, either Party may elect to exercise any other remedies available under this Agreement, or at law; or invite the other party to

submit the matter to mediation. If both Parties agree to submit the matter to mediation, the following actions shall be taken:

- a. Each Party shall recommend a mediator certified by the N.C. Courts after first determining that the recommended mediator, and said mediator's firm, if any, have no conflict or prior knowledge of the matter to be resolved, and no prior work for or against either Party,
- b. The recommended mediators must have knowledge of the general subject matter of the FCC 911 laws, regulations and 911 practices,
- c. The recommended mediators must be able to execute and deliver a satisfactory confidentiality and non-disclosure agreement if information exempt from disclosure under N.C. Gen. Stat. §132-1, *et seq.* is relevant or material to the matter to be resolved,
- d. Recommended mediators and their respective contact and qualification information shall be exchanged within five (5) days to each party as provided in Section 28 below following the agreement to mediate,
- e. Unless the Parties mutually agree to select a particular mediator, the selection of a mediator shall be determined by the Mediator's earliest available date to initiate mediation. Any agreement to mediate shall require the Parties to appear and mediate the matter in good faith in accordance with the schedule and calendar established by the Mediator, and
- f. Provided, however, that this term shall not constitute an agreement by either Party to mediate or arbitrate any dispute; and that any agreement to mediate may be revoked or terminated without penalty therefor if so advised by the N.C. Attorney General.

24. Special Provisions and Conditions.

- a. The 911 Board may request from Grantee certain information that will assist 911 Board with evaluation of the short and long-range impact of its programs. Grantee recognizes that such requests may occur after termination of this Agreement and agrees, to the extent possible, to provide such information as requested.
- b. If the 911 Board finds that Grantee has used Grant Funds for an unauthorized purpose, or in a manner not agreed and approved as provided in this Agreement, the Board shall report such findings to the Attorney General, The Office of State Budget and Management, the Office of the State Auditor, the Local Government Commission, and the Office of the State Controller, as may be required by applicable law and regulations. Funds shall not be disbursed to Grantee if the Grantee fails to comply with any of the requirements of this Agreement, including reporting requirements.
- c. Nondiscrimination. Grantee agrees not to discriminate by reason of age, race, religion, color, sex, national origin, or handicap related to the activities of this Agreement.
- d. Conflict of Interest. Grantee certifies that to the best of its knowledge no employee or officer of Grantee has any pecuniary interest in the business of the 911 Board or of the Project, and that no person associated with Grantee has any interest that would conflict in any manner with the performance of the Agreement.
- e. Order of Precedence. To the extent of any conflict between this Agreement, including the Exhibits comprising Grantee's Grant Application and supporting documents

and Reporting Schedule, such conflicts shall be resolved by first referring to this Agreement, followed serially by the Reporting Schedule, Grant Application, and lastly by other subordinate documents in reverse order to their adoption.

f. Compliance with Laws. Grantee shall at all times observe and comply with all laws, ordinances, and regulation of the state, federal and local governments which may in any manner affect the performance of the Agreement.

g. Non-Assignability. Grantee shall not assign any interest in the Agreement and shall not transfer any interest in the same without prior written consent of the 911 Board; provided, however, that claims for money due to Grantee from the 911 Board under this Agreement may be assigned to any commercial bank or other financial institution without such approval.

h. Personnel. Grantee represents that it has, or will secure at its own expense, all personnel required to carry out and perform the scope of services required under this Agreement. Such personnel shall be fully qualified and shall be authorized under state and local law to perform such services.

i. Future Cooperation. The Board and Grantee agree to cooperate fully with one another, to execute any and all supplementary documents and/or agreements that may be necessary or helpful to give full force and effect to the terms of this Agreement and to the Parties' intentions in entering this Agreement.

j. Illegal Aliens. No costs incurred as a result of work performed by illegal aliens shall be eligible for reimbursement by Grant Funds. As such, in submitting a reimbursement request to the Board for payment, Grantee shall be required to certify to the Board that the expenses for which reimbursement is sought were not incurred as a result of work performed by illegal aliens. Contracts awarded by the Grantee that are funded by this Grant shall require Grantee's Vendor(s) and each of its subcontractors comply with the E-Verify requirements of G.S. Chapter 64, Article 2.

25. Intellectual Property Rights. All documents, data, databases, maps, compilations and other works produced by Grantee or any subgrantee under this Agreement shall be considered either Works for Hire under applicable copyright law, or as public records, and neither Grantee nor any subgrantee shall have any property rights of ownership in such works.

26. Confidential Information. The Parties acknowledge and agree that each is subject to the N.C. Public Records Act, which is set forth in N.C. Gen. Stat. §132-1, *et seq.* The Parties further acknowledge and agree that other standards of confidentiality may apply to information made or received during the performance of this Agreement. Such information may include proprietary information of a third party. Prior to accepting any proprietary information, the receiving Party shall ensure that an appropriate and acceptable non-disclosure agreement (NDA) is prepared. Any NDA shall ensure:

- a. That the Proprietary Information is protected as permitted by applicable law,
- b. That the Proprietary Information is available and accessible to all persons as may be necessary to complete the purposes of this Agreement, and
- c. That the Proprietary Information is clearly marked as such.

27. Proprietary Information: Proprietary information shall be subject to the N.C. Public Records Act, which is set forth in N.C. Gen. Stat. 132-1, *et seq.* Grantee shall ensure that any third party is encouraged to review the applicable Statutes prior to submitting any information or documentation believed to be proprietary.

a. 911 Board may maintain the confidentiality of certain types of information described in N.C. Gen. Stat. §143B-1412 and §132-1, *et seq.* Such information may include trade secrets defined by N.C. Gen. Stat. §66-152 and other information exempted from the Public Records Act pursuant to N.C. Gen. Stat. §132-1.2.

b. Grantee may permit third parties to designate appropriate portions of reports, data, and other deliverables as confidential, consistent with and to the extent permitted under the statutes set forth above, by marking the top and bottom of pages containing confidential information with a legend in boldface type “**CONFIDENTIAL.**” By so marking any page, any disclosing party warrants that it has formed a good faith opinion, having received such necessary or proper review by counsel and other knowledgeable advisors that the portions marked confidential meet the requirements of the Statutes set forth above.

c. The 911 Board may serve as custodian of confidential information and not as an arbiter of claims against any party’s assertion of confidentiality. If an action is brought pursuant to N.C. Gen. Stat. §132-9 to compel disclosure information marked confidential, the disclosing party agrees that it will intervene in the action through its counsel and participate in defending the 911 Board, including any public official(s) or public employee(s). The 911 Board agrees to promptly notify Grantee in writing of any action seeking to compel the disclosure of a third party’s confidential information. The 911 Board shall have the right, at its option and expense, to participate in the defense of the action through its counsel. The 911 Board shall have no liability to Grantee or any third party with respect to the disclosure of confidential information ordered by a court of competent jurisdiction pursuant to N.C. Gen. Stat. §132-9 or other applicable law; nor by disclosure of unmarked information or information that is publicly known.

28. Notice. All notices required or permitted to be delivered hereunder and all communications in respect hereof shall be in writing and shall be deemed given when personally delivered by one or more of the following: by email, which the parties agree is the preferred method for delivery, or when deposited in the United States mails, first class, postage prepaid and properly addressed, as follows:

If to the 911 Board: Attn: L. V. Pokey Harris, Executive Director
 N.C. 911 Board
 P.O. Box 17209
 Raleigh, NC 27609

Ph: 919-754-6621
E-Mail: pokey.harris@nc.gov

If to Grantee: The PSAP Contact listed on the Grant Application, which is attached as Exhibit C. If the Contact changes, the Grantee must

notify the Board of the updated information by contacting the PSAP's assigned Regional Coordinator

or addressed to such other address or to the attention of such other individual as the 911 Board or Grantee shall have specified in a notice delivered pursuant to this Subsection.

29. Construction. This Agreement shall be construed and governed by the laws of the State of North Carolina. The place of this Agreement, its situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in contract or in tort, relating to its validity, construction, interpretation, and enforcement shall be determined. The Parties agree and submit, solely for matters relating to this contractual Agreement, to the jurisdiction of the courts of the State of North Carolina and stipulate that Wake County shall be the proper venue for all matters.

30. **This Agreement will expire and Grant Funds will be deobligated if the Agreement is not signed and returned to the 911 Board for countersignature no later than the date specified in the grant electronic mail correspondence in which it was sent to Grantee.**

Exhibit A
Reporting Schedule

Grantee shall report the following to the Board, by providing information to the Executive Director:

1. Grantee's contracts shall include performance measures and acceptance testing criteria to ensure that the equipment and services meet the operational and technical requirements of the 911 center. Grantee shall provide copies of contracts, purchase orders and invoices for any equipment or services for which Grant Funds will be expended, including direct disbursements to subgrantees, if any. Such items shall be reported to the Executive Director in a timely manner to ensure prompt payment for any authorized invoices.
2. Progress Reports or assessments that demonstrate the success, or lack thereof, of the Project. The progress reports shall include activities and actions within the Scope of Project (Section 2), Project Schedule (Section 6), any changes in the governance proposed in the Grant Application (Section 3), achievement or progress regarding PSAP priorities identified in the Grant Application and the following information: a comparison of actual accomplishments to the goals and objectives described in the Grant Application as such are established for the period and any significant findings; reasons why established goals were not met, if applicable; and other pertinent information including, where appropriate, analysis and explanation of cost overruns or projected changes in time or funding needed for completion of project objectives.
3. A general project timeline of milestones is listed or incorporated herein.
4. Interim Reports
 - a. The Grantee shall submit one copy of the interim report via email in PDF format to the Executive Director and the PSAP's assigned Regional Coordinator on or before 1 February 2025, using the attached template in Exhibit B.
5. Final Project Report
 - a. The Grantee shall submit one copy of the final project report via email in PDF format to the Executive Director and the PSAP's assigned Regional Coordinator within 45 days after the end of the project period using the attached template in Exhibit B.
 - b. The final project report shall document and summarize the results of the work. It shall include detailing the activities, expenditures of the funds, and the ways in which the needs identified in the Grant Application were met. The final report shall be submitted within 45 days after the end of the project period, and shall be accompanied by supporting documentation for all expenditures of the Grant Funds.
 - c. The Grantee shall submit at the same time of the final report the final invoices to be reimbursed. The Grantee agrees that final invoices shall not be reimbursed by the Board until the final report is received and approved as meeting the requirements of Rule 09 NCAC 06C .0405(c).

Exhibit B
Interim and Final Grant Report Templates

- Use the Template language for both reports.
- Both reports must be submitted on the local government's letterhead with the date of submission.
- Both reports must be signed by each of the following: 1) the PSAP manager; 2) the locality's Finance Manager; and 3) the County or City Manager.

1. **The Interim Report** shall be submitted no later than February 1, 2025.

The {specific number and type of} radios were ordered on {date}. The total cost was {amount}. The contract included the purchase of {number} of radios, to include two chargers for each radio, programming, ARS encryption, and code plug, as well training for all PSAP staff members and maintenance for each portable radio for twelve months.

The portable radios contain the VIPER Statewide required template, as defined in the State Interoperability Executive Committee's SOG.

Once activated on the VIPER system, we will submit a completed copy of the subscriber unit activation request form as a pdf to the PSAP's assigned Regional Coordinator. *If the PSAP has already submitted the information, use this alternative language:* The PSAP submitted to its Regional Coordinator a pdf of the completed copy of the VIPER subscriber unit activation request form on {date}.

Only applicable if the PSAP has not yet placed its radio order: The PSAP understands that failing to place its order for radios by February 5, 2025 means that it is not entitled to an extension pursuant to Section 5 of this Grant Agreement. Therefore, the PSAP understands that if it has not met the full extent of its obligations under this Grant Agreement, it will not be reimbursed by the Board and will have to pay for any purchases made in an attempt to fulfil its obligations under Grant Agreement with general funds.

2. **The Final Report** shall be submitted within 45 days of completing the project.

The {specific number and type of} radios were ordered on {date}. The total cost was {amount}. The contract included the purchase of {number} of radios, to include two chargers for each radio, programming, ARS encryption, and code plug, as well training for all PSAP staff members and maintenance for each portable radio for twelve months.

The radios and chargers were delivered {date}. Upon delivery, the programming, ARS Encryption, and code plug were installed.

Staff was trained by the vendor on {date(s)}.

The PSAP submitted to its Regional Coordinator a pdf of the completed copy of the VIPER subscriber unit activation request form on {date}.

The project is now complete. Final invoices were submitted on {date} or with this final report.

Exhibit C
Grant Application

Grantee's Grant Application is attached hereto and is incorporated by reference.



2023 Portable Radio PSAP Grant Application

PSAP Name: Cabarrus County Sheriff's Office

PSAP Contact Name: Travis McGhee

PSAP Contact Email: tpmcghee@cabarruscounty.us

PSAP Contact Phone Number: 704-920-3103

PSAP Address: 30 Corban Ave SE Concord NC 28025

Date: 8/2/2023

Number of Board-approved seats: 9

*Please double click in the cell to open the table. Once complete, close out the table to transfer data. ***The number of radios requested cannot exceed the number of Board-approved seats in the Primary PSAP.*

Types of Radio Requested	Number of Radios	Per Radio Cost	Total funds requested
Motorola APX6000 700/800mhz	0	\$5,846.15	\$0.00
Motorola APX8000 700/800mhz/VHF/UHF Multiband	9	\$8,330.89	\$74,978.01
Tait TP9400 700/800mhz/VHF/UHF Multiband	0	\$3,154.50	\$0.00
Tait TP9600 700/800mhz/VHF/UHF Multiband	0	\$3,627.75	\$0.00
EF Johnson-Kenwood VP5000 700/800mhz	0	\$2,756.66	\$0.00
EF Johnson-Kenwood VP6000 700/800mhz	0	\$3,603.71	\$0.00
EF Johnson-Kenwood VP8000 700/800mhz/ VHF/UHF Multiband	0	\$5,498.91	\$0.00

By submitting this application, the above-named PSAP acknowledges and agrees to the following:

This grant opportunity is available only to Primary PSAPs.

The PSAP will make direct purchase of the desired radios from the PSAP's vendor of choice. The PSAP's locality will be reimbursed for the purchase.

The Primary PSAP will be required to enter into a grant agreement with the Board upon approval of the application. The grant agreement will give the PSAP approximately 14 months to purchase the radios and complete programming and staff training.

This grant opportunity will provide the following per approved seat:

- 1 portable radio (including two batteries)
- 2 chargers; one for the primary PSAP and backup PSAP
- Programming per radio cost, ARS Encryption, and Code Plug
- Training for PSAP staff on use of the new portable radios
- Maintenance for the first 12 months

The number of awarded radios will not exceed the number of Board-approved seats.

Each portable radio must be kept on the dispatch floor at a console in order to be available for use by telecommunicators. The portable radios will not be kept elsewhere within the PSAP, including supervisor offices.

The radios may only leave the Primary PSAP when taken directly from the Primary PSAP to a Board-approved Backup PSAP.

The radios will be maintained exclusively for the Primary's PSAP use. The PSAP will not share, gift, loan, or otherwise allow the use of any of the grant-awarded portable radios by other PSAPs, agencies, or departments, including those that the PSAP dispatches for or that are otherwise affiliated with the PSAP.

The PSAP understands that the radios may be checked during PSAP assessments or Board staff visits to ensure that all Board-awarded portable radios are on premises.

All portable radios purchased through this program must contain the VIPER Statewide required template as defined in the State Interoperability Executive Committee's SOG, in addition to whatever local talk groups the PSAP deems appropriate to its jurisdiction.

Once activated on the VIPER system, each PSAP must submit a completed copy of the subscriber unit activation request form as sent to the VIPER Network Operations Center. The completed request form will become an addendum to the executed Grant Agreement. The submission of the pdf will be required prior to any reimbursement by the Board.

The PSAP must pay for anything related to the radios that exceed the amount approved by the Board.

After the first year, the PSAP will pay for all maintenance for the radios out of its general fund. The PSAP understands that the maintenance will not be ETSF eligible.

The PSAP agrees that it will keep the radios for at least 36 months. It will not resell them or give them away to any other entity. If the PSAP does not retain the radios on the PSAP premises for at least 36 months, it will reimburse the Board pursuant to Rule 09 NCAC 06C .0405.

The applicant PSAP must email this completed application form by 5 p.m. on Friday, September 29, 2023, to 911comments@its.nc.gov

Board Internal Use Only:

- Regional Coordinator reviewed for accuracy.
- Financial Review Specialist reviewed for accuracy.
- Executive Director reviewed for accuracy and forward to legal counsel for preparation of Grant Agreement.

Grant Execution Checklist

Upon Receipt of the Email with the Agreement Attached:

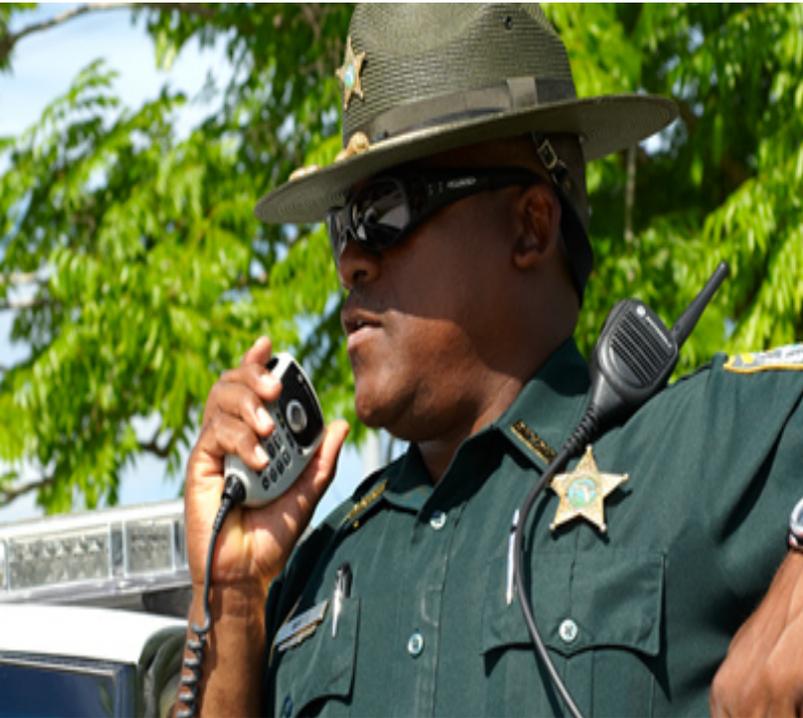
- Note the deadline for returning the signed Agreement that is set forth in that email.
- Read the entire draft Agreement.
- Circulate the draft Agreement to whomever is appropriate in the jurisdiction for review.
- If the Agreement must be approved by the City/Town Council or County Board of Commissioners, schedule that review in a timeline that allows the PSAP to meet the deadline for returning the signed Agreement.

To Execute the Agreement:

Do **NOT** use DocuSign.

Do **NOT** insert the date on the first page of the Agreement – that will be inserted by Board staff when returned for countersignature.

- Have the County/City/Town Manager sign the document and complete the attestation.
- Have the Finance Officer (or the Deputy Finance Officer who has been approved by the locality) conduct the preaudit required by G.S. 159-28.
- Once the signatures and attestation have been completed, return the signed Agreement as a PDF by responding “Reply All” to the **original email** that Board staff used to send the Agreement to the PSAP.



CABARRUS COUNTY SHERIFFS DEPT

APX 8000 911 Board

02/15/2024

02/15/2024

CABARRUS COUNTY SHERIFFS DEPT
PO BOX 525
CONCORD, NC 28026

RE: Motorola Quote for APX 8000 911 Board
Dear Travis McGhee,

Motorola Solutions is pleased to present CABARRUS COUNTY SHERIFFS DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide CABARRUS COUNTY SHERIFFS DEPT with the best products and services available in the communications industry. Please direct any questions to Zach Fallon at zachfallon@callmc.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Zach Fallon

Motorola Solutions Manufacturer's Representative

Billing Address:
 CABARRUS COUNTY SHERIFFS
 DEPT
 PO BOX 525
 CONCORD, NC 28026
 US

Quote Date:02/15/2024
 Expiration Date:04/15/2024
 Quote Created By:
 Zach Fallon
 zachfallon@callmc.com

End Customer:
 CABARRUS COUNTY SHERIFFS DEPT
 Travis McGhee
 TPMcGhee@cabarruscounty.us
 704-920-3103

Contract: 19144 - 725G NORTH
 CAROLINA, STATE OF (NON-ARIBA
 BASED POS)

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000				
1	H91TGD9PW6AN	APX 8000 ALL BAND PORTABLE MODEL 2.5	9	\$7,392.32	\$5,322.47	\$47,902.23
1a	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	9	\$567.00	\$408.24	\$3,674.16
1b	Q361AN	ADD: P25 9600 BAUD TRUNKING	9	\$330.00	\$237.60	\$2,138.40
1c	QA00580AA	ADD: TDMA OPERATION	9	\$495.00	\$356.40	\$3,207.60
1d	QA05100AA	ENH: STD 1 YR WARRANTY APPLIES NO SFS	9	\$0.00	\$0.00	\$0.00
1e	H38BS	ADD: SMARTZONE OPERATION	9	\$1,650.00	\$1,188.00	\$10,692.00
1f	QA09113AB	ADD: BASELINE RELEASE SW	9	\$0.00	\$0.00	\$0.00
1g	Q629AH	ENH: AES ENCRYPTION AND ADP	9	\$523.00	\$376.56	\$3,389.04
1h	H869BW	ENH: MULTIKEY	9	\$363.00	\$261.36	\$2,352.24
2	PMNN4486A	BATT IMPRES 2 LIION R IP67 3400T	9	\$188.27	\$135.55	\$1,219.95



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
3	NNTN8864B	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 100-240VAC, EU PLUG	18	\$186.50	\$134.28	\$2,417.04

Grand Total **\$76,992.66(USD)**

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

DRAFT



Purchase Order Checklist	
Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)	
PO Number/ Contract Number	
PO Date	
Vendor = Motorola Solutions, Inc.	
Payment (Billing) Terms/ State Contract Number	
Bill-To Name on PO must be equal to the <i>Legal</i> Bill-To Name	
Bill-To Address	
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)	
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)	
PO Amount must be equal to or greater than Order Total	
Non-Editable Format (Word/ Excel templates cannot be accepted)	
Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept	
Ship To Contact Name & Phone #	
Tax Exemption Status	
Signatures (As required)	

Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

This budget amendment is to budget revenues and expenditures for a portable radio grant awarded by NCDIT 911 board. The funds will be used to purchase portable radios for primary (Public Safety Answering Points)PSAP. The County is responsible for paying the difference in cost of the radios and grant funds as well as yearly maintenance on the radios.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2740-665201	RADIO REIMBURSEMENT	-	74,978.00	-	74,978.00
001	9	2740-9445	PURCHASED SERVICES	158,500.00	-	2,202.00	156,298.00
001	9	2740-9860-RADIO	EQUIPMENT AND FURNITURE - RADIOS	-	77,000.00	-	77,000.00

Signature

Budget Officer

Signature

County Manager

Signature

Board of Commissioners

Date

Approved
 Denied

Date

Approved
 Denied

Date

Approved
 Denied

Signature _____

Signature _____

Signature _____

Date _____

Date _____

Date _____

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Tax Administration - Refund and Release Reports – February 2024

BRIEF SUMMARY:

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

REQUESTED ACTION:

Motion to approve the February 2024 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

M. David Thrift, Tax Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ▣ Release Refund Summary
- ▣ Release Refund Detail
- ▣ NCVTS Report

Summary of Releases and Refunds for the Month Of February 2024

RELEASES FOR THE MONTH OF: FEBRUARY 2024 **\$8,328.87**

BREAKDOWN OF RELEASES:

COUNTY	\$5,037.71
CITY OF CONCORD	\$1,561.35
CITY OF KANNAPOLIS	\$662.34
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$120.81
TOWN OF MIDLAND	\$93.94
TOWN OF MT. PLEASANT	\$40.53
TOWN OF HUNTERSVILLE	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$4.31
MIDLAND F/D	\$656.96
MT MITCHELL F/D	\$64.20
MT PLEASANT F/D	\$25.84
NORTHEAST F/D	\$0.00
ODELL F/D	\$40.37
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$20.51
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: FEBRUARY 2024 **\$10,336.71**

BREAKDOWN OF REFUNDS:

COUNTY	\$6,983.98
CITY OF CONCORD	\$2,834.03
CITY OF KANNAPOLIS	\$0.00
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$503.88
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$14.82
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

FEBRUARY 2024 RELEASE REPORT

Name	Bill#	Reason	District	Amount
BIG BOOK LLC	2023-19321	BUSINESS CLOSED; 105-381	CI06ADVL TAX	85.4
BIG BOOK LLC	2023-19321	BUSINESS CLOSED; 105-381	C ADVL TAX	287.27
BIG BOOK LLC	2023-19321	BUSINESS CLOSED; 105-381	CI06PEN FEE	8.54
BIG BOOK LLC	2023-19321	BUSINESS CLOSED; 105-381	C PEN FEE	28.73
BLAKE KENNETH ALAN	2024-502311	105381 TAX JURISDICTION	C ADVL TAX	100.62
BLAKE KENNETH ALAN	2024-502311	105381 TAX JURISDICTION	CI04ADVL TAX	85.66
BUSH MATTHEW JOHN	2023-500489	TAX CODE/ JURISDICTION	FR11ADVL TAX	40.37
BUSH MATTHEW JOHN	2023-500489	TAX CODE/ JURISDICTION	C ADVL TAX	439.4
CAMPBELL'S BOAT REPAIR	2023-25683	BUSINESS CLOSED; 105-381:	C PEN FEE	17.91
CAMPBELL'S BOAT REPAIR	2023-25683	BUSINESS CLOSED; 105-381:	CI04PEN FEE	15.25
CAMPBELL'S BOAT REPAIR	2023-25683	BUSINESS CLOSED; 105-381:	C ADVL TAX	179.1
CAMPBELL'S BOAT REPAIR	2023-25683	BUSINESS CLOSED; 105-381:	CI04ADVL TAX	152.48
CARDONA CARLOS ARNOLDO	2021-25406	RELEASE/REFUND APPROVED	C PEN FEE	8.98
CARDONA CARLOS ARNOLDO	2021-25406	RELEASE/REFUND APPROVED	CI02PEN FEE	5.83
CARDONA CARLOS ARNOLDO	2021-25406	RELEASE/REFUND APPROVED	C ADVL TAX	89.82
CARDONA CARLOS ARNOLDO	2021-25406	RELEASE/REFUND APPROVED	CI02ADVL TAX	58.26
CARDONA CARLOS ARNOLDO	2022-25755	RELEASE/REFUND BOARD APPROVED	CI02ADVL TAX	54.61
CARDONA CARLOS ARNOLDO	2022-25755	RELEASE/REFUND BOARD APPROVED	C ADVL TAX	84.21
CARDONA CARLOS ARNOLDO	2022-25755	RELEASE/REFUND BOARD APPROVED	CI02PEN FEE	5.47
CARDONA CARLOS ARNOLDO	2022-25755	RELEASE/REFUND BOARD APPROVED	C PEN FEE	8.42
CESARIO & ASSOCIATES	2023-27771		C PEN FEE	0.26
CESARIO & ASSOCIATES	2023-27771		CI04PEN FEE	0.22
CESARIO & ASSOCIATES	2023-27771		C ADVL TAX	2.57
CESARIO & ASSOCIATES	2023-27771		CI04ADVL TAX	2.19
CREDLE SPENCER LAWSON	2023-2048	105-381 PROPERTY SOLD.	C PEN FEE	14.73
CREDLE SPENCER LAWSON	2023-2048	105-381 PROPERTY SOLD.	FR16PEN FEE	2.35
CREDLE SPENCER LAWSON	2023-2048	105-381 PROPERTY SOLD.	C ADVL TAX	147.33
CREDLE SPENCER LAWSON	2023-2048	105-381 PROPERTY SOLD.	FR16ADVL TAX	23.49
CROOM GAIL KEENER	2023-502188	TAX CODE/ JURISDICTION	CI02ADVL TAX	38.38
CROOM GAIL KEENER	2023-502188	TAX CODE/ JURISDICTION	C ADVL TAX	59.16
DANDA ASHOK REDDY	2023-500036	105381 TAX JURISDICTION	C ADVL TAX	113.89
DANDA ASHOK REDDY	2023-500036	105381 TAX JURISDICTION	CI01ADVL TAX	66.95
DANDA ASHOK REDDY	2023-500081	105381 TAX JURISDICTION	CI01ADVL TAX	53.86
DANDA ASHOK REDDY	2023-500081	105381 TAX JURISDICTION	C ADVL TAX	91.62
DREAMWORKS LAWN CARE &	2023-37114	PROPERTY SOLD. NCGS 105-381.	C PEN FEE	43.18
DREAMWORKS LAWN CARE &	2023-37114	PROPERTY SOLD. NCGS 105-381.	FR09PEN FEE	5.84
DREAMWORKS LAWN CARE &	2023-37114	PROPERTY SOLD. NCGS 105-381.	C ADVL TAX	431.83
DREAMWORKS LAWN CARE &	2023-37114	PROPERTY SOLD. NCGS 105-381.	FR09ADVL TAX	58.36
EYASU MEKUANENT GETACHEW	2023-501359	105381 TAX JURISDICTION.	CI02ADVL TAX	120.85
EYASU MEKUANENT GETACHEW	2023-501359	105381 TAX JURISDICTION.	C ADVL TAX	186.31
HAEG RAYMOND WARREN III	2024-502216	105381 tax jurisdiction	C ADVL TAX	23.53
HAEG RAYMOND WARREN III	2024-502216	105381 tax jurisdiction	CI04ADVL TAX	20.03
HEAVENLY CAKES COMPANY	2023-52332	BUSINESS CLOSED; 105-381	C ADVL TAX	860.55
HEAVENLY CAKES COMPANY	2023-52332	BUSINESS CLOSED; 105-381	CI02ADVL TAX	558.2
HORNE STEVEN RAY	2023-55526	105381 tax jurisdiction	FR02ADVL TAX	3.92
HORNE STEVEN RAY	2023-55526	105381 tax jurisdiction	C ADVL TAX	20.72
HORNE STEVEN RAY	2023-55526	105381 tax jurisdiction	FR02PEN FEE	0.39
HORNE STEVEN RAY	2023-55526	105381 tax jurisdiction	C PEN FEE	2.07
JOSE AMEENAH OMOLABAKE FOLASHADE	2024-800052	INCORRECT VALUE USED SHOULD	C ADVL TAX	395.88
JOSE AMEENAH OMOLABAKE FOLASHADE	2024-800052	INCORRECT VALUE USED SHOULD	CI02ADVL TAX	256.79
KARNAM DHANANJAYAN	2024-502694	105-381 TAX JURISDICTION	C ADVL TAX	557.19
KARNAM DHANANJAYAN	2024-502694	105-381 TAX JURISDICTION	CI02ADVL TAX	361.42
KEENAN JOYCE	2023-61405	RELEASE/REFUND APPROVED	C ADVL TAX	14.12
KEENAN JOYCE	2023-61405	RELEASE/REFUND APPROVED	CI04ADVL TAX	12.02
KEENAN JOYCE ANN	2023-61406		CI04ADVL TAX	14.43
KEENAN JOYCE ANN	2023-61406		C ADVL TAX	16.95
KEENAN JOYCE ANN	2023-61406		CI04PEN FEE	1.44
KEENAN JOYCE ANN	2023-61406		C PEN FEE	1.7
MORRISON RANDALL I.	2022-75563	RELEASE/REFUND BOARD APP	FR05ADVL TAX	29.32
MORRISON RANDALL I.	2023-77127	RELEASE/REFUND BOARD APP	FR05ADVL TAX	29.32
MORRISON RANDALL I.	2022-75559	RELEASE/REFUND BOARD APP	FR05ADVL TAX	218.27
MORRISON RANDALL I.	2023-77123	RELEASE/REFUND BOARD APP	FR05ADVL TAX	218.27
MORRISON RANDALL I.	2022-75562	RELEASE/REFUND BOARD APP	FR05ADVL TAX	26.64
MORRISON RANDALL I.	2023-77126	RELEASE/REFUND BOARD APP	FR05ADVL TAX	26.64
MORRISON RANDALL I.	2022-75561	RELEASE/REFUND BOARD APP	FR05ADVL TAX	54.25
MORRISON RANDALL I.	2023-77125	RELEASE/REFUND BOARD APP	FR05ADVL TAX	54.25
PETERKIN CARA NICOLE	2023-500564	105381 TAX JURISDICTION.	C ADVL TAX	136.36
PETERKIN CARA NICOLE	2023-500564	105381 TAX JURISDICTION.	CI02ADVL TAX	88.45
PHILLIPS HEATHER	2023-85055	105381 duplicate taxation	C PEN FEE	0.47
PHILLIPS HEATHER	2023-85055	105381 duplicate taxation	CI04PEN FEE	0.4
PHILLIPS HEATHER	2023-85055	105381 duplicate taxation	C ADVL TAX	4.74
PHILLIPS HEATHER	2023-85055	105381 duplicate taxation	CI04ADVL TAX	4.03
PIEDMONT PRODUCTS	2023-85234	BUSINESS CLOSED. NCGS 105-381	CI03ADVL TAX	40.53
PIEDMONT PRODUCTS	2023-85234	BUSINESS CLOSED. NCGS 105-381	C ADVL TAX	59.39
POORMAN RICHARD LEE	2023-500028	105-381 ADJUSTING BILL.	FR08ADVL TAX	20.51
POORMAN RICHARD LEE	2023-500028	105-381 ADJUSTING BILL.	C ADVL TAX	172.49
OAZI ABDUS SHAKUR	2024-500655	105-381 tax jurisdiction	CI02ADVL TAX	15.81
OAZI ABDUS SHAKUR	2024-500655	105-381 tax jurisdiction	C ADVL TAX	24.37
SMITH JASON RYAN	2023-1842	TAX CODE/JURISDICTION	C PEN FEE	37.82
SMITH JASON RYAN	2023-1842	TAX CODE/JURISDICTION	CI04PEN FEE	32.2
SMITH JASON RYAN	2023-1842	TAX CODE/JURISDICTION	C ADVL TAX	378.21
SMITH JASON RYAN	2023-1842	TAX CODE/JURISDICTION	CI04ADVL TAX	321.99
SOTO-MELLOTT ESTRELLA	2024-501773	105381 TAX JURISDICTION	CI02ADVL TAX	90.64
SOTO-MELLOTT ESTRELLA	2024-501773	105381 TAX JURISDICTION	C ADVL TAX	139.74
Southern Trust Mortgage LLC	2023-100915	BUSINESS CLOSED. NCGS 105-381	CI02ADVL TAX	3.48
Southern Trust Mortgage LLC	2023-100915	BUSINESS CLOSED. NCGS 105-381	C ADVL TAX	5.36
Southern Trust Mortgage LLC	2023-100915	BUSINESS CLOSED. NCGS 105-381	CI02PEN FEE	0.35
Southern Trust Mortgage LLC	2023-100915	BUSINESS CLOSED. NCGS 105-381	C PEN FEE	0.54
VERBURG CASEY MARIE	2023-500985	TAX CODE/ JURISDICTION	CI02ADVL TAX	159.6
VERBURG CASEY MARIE	2023-500985	TAX CODE/ JURISDICTION	C ADVL TAX	246.05



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 3/8/2024 8:25:11 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ALCON, WILLIAM ANTHONY	ALCON, WILLIAM ANTHONY		1678 LEMMING DR		CONCORD, NC 28025	Adjustment >= \$100	0070666736	NMEMBDA	PENDING	300654522	Refund Generated due to adjustment on Bill #0070666736-2023-2023-0000-00	Adjustment	02/06/2024	C ADVL	Tax	(\$87.25)	(\$4.36)	(\$91.61)
														CI02ADVL	Tax	(\$56.59)	(\$2.83)	(\$59.42)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$151.03		
ANDERSON, RULONDO TEHRAN	ANDERSON, RULONDO TEHRAN		2013 BEECHMONT ST		HARRISBURG, NC 28075	Proration	0075947415	KMW5516	PENDING	201732190	Refund Generated due to proration on Bill #0075947415-2023-2023-0000-00	Vehicle Sold	02/28/2024	C ADVL	Tax	(\$418.40)	\$0.00	(\$418.40)
														CI01ADVL	Tax	(\$245.95)	\$0.00	(\$245.95)
														Refund		\$664.35		
ASHBY, JOHN EDWARD	ASHBY, JOHN EDWARD		1720 WALKER RD		MOUNT PLEASANT, NC 28124	Adjustment < \$100	0074625993	VCA6216	PENDING	401808236	Refund Generated due to adjustment on Bill #0074625993-2023-2023-0000	Situs error	02/13/2024	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$9.41)	\$0.00	(\$9.41)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR16ADVL	Tax	\$2.31	\$0.00	\$2.31
														Refund		\$37.10		
BARNES, ROBERT LEE	BARNES, ROBERT LEE		223 CANVASBACK CT SE		CONCORD, NC 28025	Proration	0060107175	JCV9937	PENDING	301108359	Refund Generated due to proration on Bill #0060107175-2022-2022-0000-00	Vehicle Sold	02/09/2024	C ADVL	Tax	(\$5.67)	\$0.00	(\$5.67)
														CI02ADVL	Tax	(\$3.68)	\$0.00	(\$3.68)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$9.35		
BARNES, ROBERT LEE	BARNES, ROBERT LEE		223 CANVASBACK CT SE		CONCORD, NC 28025	Proration	0059842256	FHS5030	PENDING	301108362	Refund Generated due to proration on Bill #0059842256-2022-2022-0000-00	Vehicle Sold	02/09/2024	C ADVL	Tax	(\$17.60)	\$0.00	(\$17.60)
														CI02ADVL	Tax	(\$11.42)	\$0.00	(\$11.42)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$29.02		
BASS, JEFFREY KEITH	BASS, JEFFREY KEITH		14588 BETHEL AVENUE EXT		MIDLAND, NC 28107	Proration	0070747562	LN6836	PENDING	201628370	Refund Generated due to proration on Bill #0070747562-2022-2022-0000-00	Vehicle Sold	02/26/2024	C ADVL	Tax	(\$174.52)	\$0.00	(\$174.52)
														FR05ADVL	Tax	(\$23.58)	\$0.00	(\$23.58)
														Refund		\$198.10		
BASS, JEFFREY KEITH	BASS, JEFFREY KEITH		14588 BETHEL AVENUE EXT		MIDLAND, NC 28107	Proration	0071221806	CP25012	PENDING	201628376	Refund Generated due to proration on Bill #0071221806-2022-2022-0000-00	Vehicle Sold	02/26/2024	C ADVL	Tax	(\$380.96)	\$0.00	(\$380.96)
														FR05ADVL	Tax	(\$51.48)	\$0.00	(\$51.48)
														Refund		\$432.44		
BEERAVALLY NAGULAPALLY, ABHINAV	BEERAVALLY NAGULAPALLY, ABHINAV		1163 PHALLEN CT NW		CONCORD, NC 28027	Proration	0069046778	JFA1390	PENDING	301861767	Refund Generated due to proration on Bill #0069046778-2022-2022-0000-00	Vehicle Sold	02/19/2024	C ADVL	Tax	(\$116.55)	\$0.00	(\$116.55)
														CI02ADVL	Tax	(\$75.60)	\$0.00	(\$75.60)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$192.15		
BINGLER, SCOTT WILLIAM	BINGLER, SCOTT WILLIAM	BINGLER, JULIE LENTZ	556 JASIN DR		GASTONIA, NC 28054	Adjustment < \$100	0014337983	TFX4331	PENDING	201311074	Refund Generated due to adjustment on Bill #0014337983-2023-2023-0000-00	Mileage	02/21/2024	C ADVL	Tax	(\$12.13)	\$0.00	(\$12.13)
														CI01ADVL	Tax	(\$7.12)	\$0.00	(\$7.12)
BLACKMAN, MICHAEL PARRISH	BLACKMAN, MICHAEL PARRISH	DAILEY, CHESTER CRAIG	9290 LOCKWOOD RD		CONCORD, NC 28027	Proration	0063943216	MBCCDIC	PENDING	301877316	Refund Generated due to proration on Bill #0063943216-2022-2022-0000-00	Vehicle Sold	02/20/2024	C ADVL	Tax	(\$19.77)	\$0.00	(\$19.77)
														CI04ADVL	Tax	(\$16.83)	\$0.00	(\$16.83)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$36.60		
BLAKENEY, JEROME MELTON JR	BLAKENEY, JEROME MELTON JR		PO BOX 3123		SALISBURY, NC 28145	Proration	0042201403	FDR1263	PENDING	301862316	Refund Generated due to proration on Bill #0042201403-2022-2022-0000-00	Vehicle Sold	02/19/2024	C ADVL	Tax	(\$24.81)	\$0.00	(\$24.81)
														CI04ADVL	Tax	(\$21.13)	\$0.00	(\$21.13)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$45.94		
BRADSHAW, FRANCES FORD	BRADSHAW, FRANCES FORD	COPELAND, BEVERLY DAVIS	135 FLETCHER CT SW		CONCORD, NC 28027	Proration	0075198234	PFL4957	PENDING	301356168	Refund Generated due to proration on Bill #0075198234-2023-2023-0000-00	Vehicle Totalled	02/13/2024	C ADVL	Tax	(\$7.44)	\$0.00	(\$7.44)
														CI02ADVL	Tax	(\$4.82)	\$0.00	(\$4.82)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$12.26		
BRINER, JOEL BURTON	BRINER, JOEL BURTON		1289 BRAEBURN RD NW		CONCORD, NC 28027	Proration	0043668626	PJC8830	PENDING	300387132	Refund Generated due to proration on Bill #0043668626-2022-2022-0000-00	Vehicle Sold	02/01/2024	C ADVL	Tax	(\$39.24)	\$0.00	(\$39.24)
														CI02ADVL	Tax	(\$25.45)	\$0.00	(\$25.45)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$64.69		
BROWN, SHELBY	BROWN, SHELBY	BROWN, TERRELL	1120 TARANASAY CT		CHARLOTTE, NC 28269	Proration	0073250306	KBE8342	PENDING	302441919	Refund Generated due to proration on Bill #0073250306-2023-2023-0000-00	Vehicle Sold	02/26/2024	C ADVL	Tax	(\$269.72)	(\$13.49)	(\$283.21)
														CI02ADVL	Tax	(\$174.95)	(\$8.75)	(\$183.70)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$466.91		
BRYANT, REGINA GIRDHARRY	BRYANT, REGINA GIRDHARRY	BRYANT, ALYCE ROSALINE	177 KEYS CT APT 2		GREENVILLE, NC 27858	Proration	0073042350	HBW4841	PENDING	302461446	Refund Generated due to proration on Bill #0073042350-2022-2022-0000-00	Vehicle Totalled	02/27/2024	C ADVL	Tax	(\$35.25)	\$0.00	(\$35.25)
														CI04ADVL	Tax	(\$30.01)	\$0.00	(\$30.01)
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$65.26		
CARINCI, ANTHONY DAVID	CARINCI, ANTHONY DAVID		9558 INDIAN BEECH AVE NW		CONCORD, NC 28027	Proration	0072998158	JLD9549	PENDING	302442522	Refund Generated due to proration on Bill #0072998158-2022-2022-0000-00	Vehicle Sold	02/26/2024	C ADVL	Tax	(\$52.14)	\$0.00	(\$52.14)
														CI02ADVL	Tax	(\$33.82)	\$0.00	(\$33.82)
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00
														Refund		\$85.96		
CARTER, MICHAEL WAYNE	CARTER, MICHAEL WAYNE		5877 FLOWE STORE RD		CONCORD, NC 28025	Adjustment < \$100	0076565034	VCP3171	PENDING	403464596	Refund Generated due to adjustment on Bill #0076565034-2023-2023-0000	Situs error	02/28/2024	C ADVL	Tax	\$0.00	\$0.00	\$0.00
														CI02ADVL	Tax	(\$2.40)	\$0.00	(\$2.40)
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)
														FR04ADVL	Tax	\$0.55	\$0.00	\$0.55
														Refund		\$31.85		



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 3/8/2024 8:25:11 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change				
CHAFFIN, STACY LEE	CHAFFIN, STACY LEE		4035 OAK HOLLOW LN		HARRISBURG, NC 28075	Proration	0014301425	JEK9187	PENDING	200427436	Refund Generated due to proration on Bill #0014301425-2022-0000-00	Vehicle Sold	02/05/2024	C ADVL	Tax	(\$61.99)	\$0.00	(\$61.99)				
														FR07ADVL	Tax	(\$12.57)	\$0.00	(\$12.57)				
																						Refund
CHAGNON, CRAIG MICHAEL	CHAGNON, CRAIG MICHAEL	LECLAIR CHAGNON, AMANDA ROSE	9868 DARBY CREEK AVE NW		CONCORD, NC 28027	Proration	0057712394	HLN4097	PENDING	301545507	Refund Generated due to proration on Bill #0057712394-2023-2023-0000-00	Vehicle Sold	02/15/2024	C ADVL	Tax	(\$69.71)	\$0.00	(\$69.71)				
														CI02ADVL	Tax	(\$45.21)	\$0.00	(\$45.21)				
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00				
																		Refund			\$114.92	
CHEN, QUN YING	CHEN, QUN YING		4214 GREEN PARK CT		HARRISBURG, NC 28075	Proration	0069190076	JAL8360	PENDING	201090470	Refund Generated due to proration on Bill #0069190076-2023-0000-00	Vehicle Sold	02/16/2024	C ADVL	Tax	(\$101.82)	\$0.00	(\$101.82)				
														CI01ADVL	Tax	(\$59.86)	\$0.00	(\$59.86)				
																						Refund
CHINTALAPATI, RAJA SEK HAR VARMA	CHINTALAPATI, RAJA SEK HAR VARMA		2177 LAURENS DR		CONCORD, NC 28027	Proration	0068183549	MMEPUDU	PENDING	302598111	Refund Generated due to proration on Bill #0068183549-2023-2023-0000-00	Vehicle Sold	02/28/2024	C ADVL	Tax	(\$183.71)	\$0.00	(\$183.71)				
														CI04ADVL	Tax	(\$156.40)	\$0.00	(\$156.40)				
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00				
																		Refund			\$340.11	
CLAYPOOL, BRUCE OWEN	CLAYPOOL, BRUCE OWEN		95 BETHEL CHURCH RD		MOUNT PLEASANT, NC 28124	Proration	0034713732	PDX1908	PENDING	200550770	Refund Generated due to proration on Bill #0034713732-2023-0000-00	Vehicle Sold	02/07/2024	C ADVL	Tax	(\$52.36)	\$0.00	(\$52.36)				
														FR15ADVL	Tax	(\$8.98)	\$0.00	(\$8.98)				
																						Refund
CLOUSE, LONNIE EUGENE	CLOUSE, LONNIE EUGENE		6117 CREEKVIEW CT		HARRISBURG, NC 28075	Adjustment < \$100	006472735	TKH6537	PENDING	201311446	Refund Generated due to adjustment on Bill #006472735-2023-0000-00	SLVG or RBLT TTL	02/21/2024	C ADVL	Tax	(\$25.26)	\$0.00	(\$25.26)				
														CI01ADVL	Tax	(\$14.85)	\$0.00	(\$14.85)				
																						Refund
COOK, JUDITH LYNN	COOK, JUDITH LYNN		437 HIGHLAND ST		CONCORD, NC 28027	Proration	0061531840	CN20136	PENDING	300387621	Refund Generated due to proration on Bill #0061531840-2022-2022-0000-00	Vehicle Sold	02/02/2024	C ADVL	Tax	(\$47.95)	\$0.00	(\$47.95)				
														CI04ADVL	Tax	(\$40.82)	\$0.00	(\$40.82)				
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00				
																		Refund			\$88.77	
CORRALES, MAURICIO JOSE	CORRALES, MAURICIO JOSE		542 CLEARWATER DR NW		CONCORD, NC 28027	Proration	0063992291	JEC9553	PENDING	302175648	Refund Generated due to proration on Bill #0063992291-2022-2022-0000-00	Vehicle Sold	02/23/2024	C ADVL	Tax	(\$14.00)	\$0.00	(\$14.00)				
														CI02ADVL	Tax	(\$9.08)	\$0.00	(\$9.08)				
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00				
																		Refund			\$23.08	
DAMICO, DANIEL ALAN	DAMICO, DANIEL ALAN		2644 NEW HAVEN ST NW		CONCORD, NC 28027	Proration	0075546780	KMW2531	PENDING	300386991	Refund Generated due to proration on Bill #0075546780-2023-2023-0000-00	Vehicle Sold	02/01/2024	C ADVL	Tax	(\$83.10)	\$0.00	(\$83.10)				
														CI02ADVL	Tax	(\$53.90)	\$0.00	(\$53.90)				
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00				
																		Refund			\$137.00	
DAVIS, JANNA BRAFFORD	DAVIS, JANNA BRAFFORD	DAVIS, SAMUEL WILLIAM JR	1415 OAKWOOD AVE		KANNAPOLIS, NC 28081	Proration	0041222518	EKR5771	PENDING	301196079	Refund Generated due to proration on Bill #0041222518-2022-2022-0000-00	Vehicle Sold	02/12/2024	C ADVL	Tax	(\$45.29)	\$0.00	(\$45.29)				
														CI04ADVL	Tax	(\$38.56)	\$0.00	(\$38.56)				
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00				
																		Refund			\$83.85	
DAVIS, JESSICA SKYE	DAVIS, JESSICA SKYE		5262 IVY SPRING LN		CONCORD, NC 28025	Proration	0058017898	HM33590	PENDING	200258246	Refund Generated due to proration on Bill #0058017898-2023-2023-0000-00	Vehicle Sold	02/02/2024	C ADVL	Tax	(\$106.01)	\$0.00	(\$106.01)				
														FR04ADVL	Tax	(\$15.76)	\$0.00	(\$15.76)				
																						Refund
DEBOYACE, THOMAS JOHN	DEBOYACE, THOMAS JOHN		565 VIKING PL SW		CONCORD, NC 28025	Proration	0074044910	CP44240	PENDING	301108137	Refund Generated due to proration on Bill #0074044910-2023-2023-0000-00	Vehicle Sold	02/09/2024	C ADVL	Tax	(\$170.97)	\$0.00	(\$170.97)				
														CI02ADVL	Tax	(\$110.90)	\$0.00	(\$110.90)				
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00				
																		Refund			\$281.87	
DEHANES, DEBRA ANN	DEHANES, DEBRA ANN		716 SUMMERLAKE DR SW		CONCORD, NC 28025	Proration	0073897901	HKN8862	PENDING	301545330	Refund Generated due to proration on Bill #0073897901-2022-2022-0000-00	Vehicle Sold	02/15/2024	C ADVL	Tax	(\$9.31)	\$0.00	(\$9.31)				
														CI02ADVL	Tax	(\$6.04)	\$0.00	(\$6.04)				
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00				
																		Refund			\$15.35	
ELLIS, KELLIE SUZANNE	ELLIS, KELLIE SUZANNE		11421 HIGHWAY 49 N		MT PLEASANT, NC 28124	Adjustment < \$100	0076572275	RHT8613	PENDING	403464600	Refund Generated due to adjustment on Bill #0076572275-2023-2023-0000-00	Situs error	02/28/2024	C ADVL	Tax	\$0.00	\$0.00	\$0.00				
														CI02ADVL	Tax	(\$11.57)	\$0.00	(\$11.57)				
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)				
																		FR15ADVL	Tax	\$3.06	\$0.00	\$3.06
																		Refund			\$38.51	
EVOLVED HEALTH CHIROPRACTI C PC	EVOLVED HEALTH CHIROPRACTI C PC		8415 PIT STOP CT STE 102		CONCORD, NC 28026	Proration	0046489695	DMS2867	PENDING	302175774	Refund Generated due to proration on Bill #0046489695-2023-2023-0000-00	Vehicle Sold	02/23/2024	C ADVL	Tax	(\$60.38)	\$0.00	(\$60.38)				
														CI02ADVL	Tax	(\$39.17)	\$0.00	(\$39.17)				
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)				
																		Refund			\$129.55	
FORTSON, WILDANA SHANETTE	FORTSON, WILDANA SHANETTE		9816 ROCKWOOD RD		CHARLOTTE, NC 28215	Proration	0070150920	REL7492	PENDING	301108479	Refund Generated due to proration on Bill #0070150920-2022-2022-0000-00	Insurance Lapse	02/09/2024	C ADVL	Tax	(\$19.02)	\$0.00	(\$19.02)				
														CI02ADVL	Tax	(\$12.33)	\$0.00	(\$12.33)				
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00				
																		Refund			\$31.35	
FRENCH, CODY REX	FRENCH, CODY REX		1326 BLUE SKY DR NW		CONCORD, NC 28027	Proration	0074815957	TL5335	PENDING	301966881	Refund Generated due to proration on Bill #0074815957-2023-2023-0000-00	Vehicle Sold	02/21/2024	C ADVL	Tax	(\$116.99)	\$0.00	(\$116.99)				
														CI02ADVL	Tax	(\$75.88)	\$0.00	(\$75.88)				
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00				
																		Refund			\$192.87	
FRENCH, COURTNEY	FRENCH, COURTNEY		6070 FERNCLIFF DR		CONCORD, NC 28027	Proration	0073085051	VAK3637	PENDING	301966878	Refund Generated due to proration on Bill #0073085051-2023-2023-0000-00	Vehicle Sold	02/21/2024	C ADVL	Tax	(\$323.79)	\$0.00	(\$323.79)				
														CI02ADVL	Tax	(\$210.03)	\$0.00	(\$210.03)				



North Carolina Vehicle Tax System

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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
ELIZABETH	ELIZABETH		NW								#0073085051-2022-2022-0000-00			CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$533.82
GLEGHORN, YVONNE DENICE	GLEGHORN, YVONNE DENICE		152 FIELD CREST LANE		GAFFNEY, SC 29341	Proration	0069974585	FDR8715	PENDING	301861734	Refund Generated due to proration on Bill #0069974585-2022-2022-0000-00	Reg . Out of state	02/19/2024	C ADVL	Tax	(\$28.27)	\$0.00	(\$28.27)	
														CI02ADVL	Tax	(\$18.33)	\$0.00	(\$18.33)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$46.60
GLEGHORN, YVONNE DENICE	GLEGHORN, YVONNE DENICE		152 FIELD CREST LANE		GAFFNEY, SC 29341	Proration	0065743333	JHM7773	PENDING	301861731	Refund Generated due to proration on Bill #0065743333-2022-2022-0000-00	Reg . Out of state	02/19/2024	C ADVL	Tax	(\$74.66)	\$0.00	(\$74.66)	
														CI02ADVL	Tax	(\$48.43)	\$0.00	(\$48.43)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$123.09
GOOD WORKS LAND SERVICE LLC	GOOD WORKS LAND SERVICE LLC		7701 UNTZ RD		CONCORD, NC 28027	Proration	0069878433	YZ5317	PENDING	201628608	Refund Generated due to proration on Bill #0069878433-2023-	Vehicle Sold	02/26/2024	C ADVL	Tax	(\$15.42)	\$0.00	(\$15.42)	
														FR11ADVL	Tax	(\$1.77)	\$0.00	(\$1.77)	
																		Refund	\$17.19
GOODMAN, DEBBIE MASON	GOODMAN, DEBBIE MASON	GOODMAN, JOHN WAYNE	6343 MOREHEAD RD		HARRISBURG, NC 28075	Proration	0039676923	DKS6686	PENDING	201311048	Refund Generated due to proration on Bill #0039676923-2023-	Vehicle Sold	02/21/2024	C ADVL	Tax	(\$46.62)	\$0.00	(\$46.62)	
														CI01ADVL	Tax	(\$27.41)	\$0.00	(\$27.41)	
																		Refund	\$74.03
GORDON, JOSHUA ELLIOT	GORDON, JOSHUA ELLIOT		2011 ODONNELL DR		CHAMPAIGN, IL 61821	Proration	0071301932	JCJ9739	PENDING	301196169	Refund Generated due to proration on Bill #0071301932-2022-2022-0000-00	Reg . Out of state	02/12/2024	C ADVL	Tax	(\$135.94)	\$0.00	(\$135.94)	
														CI02ADVL	Tax	(\$88.17)	\$0.00	(\$88.17)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$224.11
GRIFFITH, BRENDA DRYE	GRIFFITH, JAMES OTHO		383 BROOK AVE SE		CONCORD, NC 28025	Proration	0035023679	TFD8619	PENDING	302442660	Refund Generated due to proration on Bill #0035023679-2022-2022-0000-00	Vehicle Sold	02/26/2024	C ADVL	Tax	(\$14.26)	\$0.00	(\$14.26)	
														CI02ADVL	Tax	(\$9.25)	\$0.00	(\$9.25)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$23.51
HILL, JESSICA JONES	HILL, JESSICA JONES		8119 MIDDLETON CIR		HARRISBURG, NC 28075	Proration	0032082688	DJW4376	PENDING	200904142	Refund Generated due to proration on Bill #0032082688-2022-	Vehicle Sold	02/13/2024	C ADVL	Tax	(\$10.36)	\$0.00	(\$10.36)	
														FR07ADVL	Tax	(\$2.10)	\$0.00	(\$2.10)	
																		Refund	\$12.46
HUNEYCUTT, SCOTTY LEE	HUNEYCUTT, SCOTTY LEE		1950 MOUNT PLEASANT RD S		MOUNT PLEASANT, NC 28124	Adjustment >= \$100	0076460369	RHP3701	PENDING	402622884	Refund Generated due to adjustment on Bill #0076460369-2023-2023-0000	Situs error	02/21/2024	C ADVL	Tax	\$0.00	\$0.00	\$0.00	
														CI02ADVL	Tax	(\$111.38)	\$0.00	(\$111.38)	
														CI02ADVL	Vehicle Fee	\$30.00	\$0.00	(\$30.00)	
														FR16ADVL	Tax	\$27.38	\$0.00	\$27.38	
																		Refund	\$114.00
JACKSON, RACHEL DAHLBERG	JACKSON, RACHEL DAHLBERG		2011 ODONNELL DR		CHAMPAIGN, IL 61821	Proration	0065799375	685FSM	PENDING	301196157	Refund Generated due to proration on Bill #0065799375-2022-2022-0000-00	Processed in error	02/12/2024	C ADVL	Tax	(\$18.79)	\$0.00	(\$18.79)	
														CI02ADVL	Tax	(\$12.19)	\$0.00	(\$12.19)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$30.98
JOHNSON, JOSEPH KEMP	JOHNSON, JOSEPH KEMP	JOHNSON, GAIL UNTZ	4016 ELSINOR LN		KANNAPOLIS, NC 28081	Proration	0065473519	JDY7165	PENDING	300386877	Refund Generated due to proration on Bill #0065473519-2022-2022-0000-00	Vehicle Sold	02/01/2024	C ADVL	Tax	(\$5.70)	\$0.00	(\$5.70)	
														CI04ADVL	Tax	(\$4.85)	\$0.00	(\$4.85)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$10.55
KENT, RICKEY ALAN	KENT, RICKEY ALAN		9693 LAURIE AVE NW		CONCORD, NC 28027	Proration	0067923325	PKW2107	PENDING	300655044	Refund Generated due to proration on Bill #0067923325-2022-2022-0000-00	Vehicle Sold	02/06/2024	C ADVL	Tax	(\$8.07)	\$0.00	(\$8.07)	
														CI02ADVL	Tax	(\$5.24)	\$0.00	(\$5.24)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$13.31
KESAVAN, PRASANNA KESAVAN	KESAVAN, PRASANNA KESAVAN		4739 GREEN MOUNTAIN DR		CHARLOTTE, NC 28215	Proration	0071114184	KFC3751	PENDING	200436436	Refund Generated due to proration on Bill #0071114184-2022-	Vehicle Totalled	02/06/2024	C ADVL	Tax	(\$68.61)	\$0.00	(\$68.61)	
														CI01ADVL	Tax	(\$40.33)	\$0.00	(\$40.33)	
																		Refund	\$108.94
KINDLEY, MARK WILLIAM II	KINDLEY, MARK WILLIAM II		2616 IRISH POTATO RD		CONCORD, NC 28025	Proration	0074886081	COM2DADY	PENDING	201628628	Refund Generated due to proration on Bill #0074886081-2023-	Vehicle Totalled	02/26/2024	C ADVL	Tax	(\$61.67)	\$0.00	(\$61.67)	
														FR03ADVL	Tax	(\$6.67)	\$0.00	(\$6.67)	
																		Refund	\$68.34
KLUTTZ, KATHRYN WHITTLE	KLUTTZ, KATHRYN WHITTLE		84 LAKE CONCORD RD NE	APT F	CONCORD, NC 28025	Proration	0048802951	BKK5828	PENDING	301108956	Refund Generated due to proration on Bill #0048802951-2022-2022-0000-00	Vehicle Sold	02/09/2024	C ADVL	Tax	(\$70.59)	\$0.00	(\$70.59)	
														CI02ADVL	Tax	(\$45.79)	\$0.00	(\$45.79)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$116.38
KRIMMINGER, DIANNE CARRIKER	KRIMMINGER, DIANNE CARRIKER		10480 FLOWES STORE RD		MIDLAND, NC 28107	Proration	0064847340	TJV8207	PENDING	200426982	Refund Generated due to proration on Bill #0064847340-2023-	Vehicle Sold	02/05/2024	C ADVL	Tax	(\$21.90)	\$0.00	(\$21.90)	
														FR05ADVL	Tax	(\$2.96)	\$0.00	(\$2.96)	
																		Refund	\$24.86
LACKEY, LARRY DEANE	LACKEY, LARRY DEANE		114 TRADEWIND LN		CONCORD, NC 28025	Proration	0070028828	91179	PENDING	200436740	Refund Generated due to proration on Bill #0070028828-2023-	Vehicle Sold	02/06/2024	C ADVL	Tax	(\$97.00)	\$0.00	(\$97.00)	
														FR04ADVL	Tax	(\$14.42)	\$0.00	(\$14.42)	
																		Refund	\$111.42
LEDET, TODD ANTHONY	LEDET, TODD ANTHONY		915 ELROND DR NW		CHARLOTTE, NC 28269	Proration	0068597634	EHM9519	PENDING	301108344	Refund Generated due to proration on Bill #0068597634-2022-2022-0000-00	Vehicle Sold	02/09/2024	C ADVL	Tax	(\$9.36)	\$0.00	(\$9.36)	
														CI02ADVL	Tax	(\$6.07)	\$0.00	(\$6.07)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$15.43
LEDET, TODD ANTHONY	LEDET, TODD ANTHONY	LEDET, MARY BETH	915 ELROND DR NW		CHARLOTTE, NC 28269	Proration	0025902713	CME2213	PENDING	301196154	Refund Generated due to proration on Bill	Vehicle Sold	02/12/2024	C ADVL	Tax	(\$28.08)	\$0.00	(\$28.08)	
														CI02ADVL	Tax	(\$18.21)	\$0.00	(\$18.21)	



North Carolina Vehicle Tax System

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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
											#0025902713-2022-2022-0000-00			CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$46.29
MABREY, ANNETTE RENEE	MABREY, ANNETTE RENEE		1200 GRAYSTONE CT		CONCORD, NC 28025	Proration	0072759614	TMR4510	PENDING	201732990	Refund Generated due to proration on Bill #0072759614-2022-	Vehicle Sold	02/29/2024	C ADVL	Tax	(\$41.98)	\$0.00	(\$41.98)	
														FR03ADVL	Tax	(\$4.54)	\$0.00	(\$4.54)	
																		Refund	\$46.52
MAESTRELLI, LEANDRO ANTONIO	MAESTRELLI, LEANDRO ANTONIO		640 N CHURCH ST	APT 1613	CHARLOTTE, NC 28202	Proration	0074234990	KAA6307	PENDING	200550354	Refund Generated due to proration on Bill #0074234990-2022-	Vehicle Sold	02/07/2024	C ADVL	Tax	(\$141.41)	\$0.00	(\$141.41)	
														CI01ADVL	Tax	(\$83.13)	\$0.00	(\$83.13)	
																		Refund	\$224.54
MAIN, JAMES KEITH	MAIN, JAMES KEITH		2026 SOLWAY LN		CHARLOTTE, NC 28269	Proration	0060611707	PJR1303	PENDING	302442069	Refund Generated due to proration on Bill #0060611707-2022-2022-0000-00	Vehicle Sold	02/26/2024	C ADVL	Tax	(\$77.85)	\$0.00	(\$77.85)	
														CI02ADVL	Tax	(\$50.49)	\$0.00	(\$50.49)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$128.34
MARTIN, MCKENZIE ELIZABETH	MARTIN, MCKENZIE ELIZABETH		2461 W 25TH ST	UNIT 336	CLEVELAND, OH 44113	Proration	0073462794	KHX9495	PENDING	200550778	Refund Generated due to proration on Bill #0073462794-2023-	Reg. Out of state	02/07/2024	C ADVL	Tax	(\$125.56)	\$0.00	(\$125.56)	
														FR11ADVL	Tax	(\$14.42)	\$0.00	(\$14.42)	
																		Refund	\$139.98
MCELVEEN, TAMARA ELLIS	MCELVEEN, TAMARA ELLIS		615 LORAIN AVE NW		CONCORD, NC 28027	Proration	0066855667	JHF4668	PENDING	300387894	Refund Generated due to proration on Bill #0066855667-2022-2022-0000-00	Vehicle Sold	02/02/2024	C ADVL	Tax	(\$68.23)	\$0.00	(\$68.23)	
														CI02ADVL	Tax	(\$44.25)	\$0.00	(\$44.25)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$112.48
MINOR, DONOVON WAYNE	MINOR, DONOVON WAYNE	FRYE, KAYLIN MAE	1470 KINDRED CIR NW		CONCORD, NC 28027	Adjustment < \$100	0076205092	CP99796	PENDING	301861899	Refund Generated due to adjustment on Bill #0076205092-2023-2023-0000-00	Military	02/19/2024	C ADVL	Tax	(\$11.25)	\$0.00	(\$11.25)	
														CI02ADVL	Tax	(\$7.29)	\$0.00	(\$7.29)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$18.54
MITCHUM, JOHN WESLEY	MITCHUM, JOHN WESLEY		228 SIDESMUR CT NE		CONCORD, NC 28025	Proration	0068993487	AMX2745	PENDING	201628144	Refund Generated due to proration on Bill #0068993487-2023-	Incomplete Doc	02/26/2024	C ADVL	Tax	(\$71.29)	\$0.00	(\$71.29)	
														FR16ADVL	Tax	(\$11.37)	\$0.00	(\$11.37)	
																		Refund	\$82.66
MITCHUM, JOHN WESLEY	MITCHUM, JOHN WESLEY		228 SIDESMUR CT NE		CONCORD, NC 28025	Proration	0068993497	AJX2305	PENDING	201628148	Refund Generated due to proration on Bill #0068993497-2023-	Incomplete Doc	02/26/2024	C ADVL	Tax	(\$14.35)	\$0.00	(\$14.35)	
														FR16ADVL	Tax	(\$2.29)	\$0.00	(\$2.29)	
																		Refund	\$16.64
MOUKDARATH, MINA	MOUKDARATH, MINA		203 BOST ST		KANNAPOLIS, NC 28081	Proration	0034415374	EFT3250	PENDING	300641244	Refund Generated due to proration on Bill #0034415374-2023-2023-0000-00	Vehicle Sold	02/05/2024	C ADVL	Tax	(\$74.43)	\$0.00	(\$74.43)	
														CI04ADVL	Tax	(\$63.37)	\$0.00	(\$63.37)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$137.80
MURPHY, JAMES THOMAS	MURPHY, JAMES THOMAS		3142 HELMSLEY CT		CONCORD, NC 28027	Proration	0068177169	JMD4392	PENDING	302068563	Refund Generated due to proration on Bill #0068177169-2023-2023-0000-00	Vehicle Sold	02/22/2024	C ADVL	Tax	(\$170.76)	\$0.00	(\$170.76)	
														CI04ADVL	Tax	(\$145.37)	\$0.00	(\$145.37)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$316.13
MUZIO, RICHARD JAMES	MUZIO, RICHARD JAMES	MUZIO, KAYLA REBEKAH LIN	25 SUMMIT ST		COHOES, NY 12047	Proration	0071778392	KFK9408	PENDING	301966482	Refund Generated due to proration on Bill #0071778392-2022-2022-0000-00	Reg. Out of state	02/21/2024	C ADVL	Tax	(\$24.57)	\$0.00	(\$24.57)	
														CI02ADVL	Tax	(\$15.94)	\$0.00	(\$15.94)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$40.51
NEEL, RITA COBLE	NEEL, RITA COBLE		1410 VENUS ST		KANNAPOLIS, NC 28083	Adjustment < \$100	0057766806	HCK4067	PENDING	300641067	Refund Generated due to adjustment on Bill #0057766806-2022-2022-0000-00	SLVG or RBLT TTL	02/05/2024	C ADVL	Tax	(\$9.80)	\$0.00	(\$9.80)	
														CI04ADVL	Tax	(\$8.35)	\$0.00	(\$8.35)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$18.15
NEWMAY LLC	NEWMAY LLC	PATEL, JAIVIN VINODBHAI	4134 BURNAGE HALL RD		HARRISBURG, NC 28075	Proration	0069705679	KED8897	PENDING	200797736	Refund Generated due to proration on Bill #0069705679-2023-	Vehicle Sold	02/12/2024	C ADVL	Tax	(\$591.82)	\$0.00	(\$591.82)	
														CI01ADVL	Tax	(\$347.89)	\$0.00	(\$347.89)	
																		Refund	\$939.71
NORSTAR LAND SURVEYING INC	NORSTAR LAND SURVEYING INC		552 NEWELL ST NW STE B		CONCORD, NC 28025	Proration	0036719169	EKD3070	PENDING	301195866	Refund Generated due to proration on Bill #0036719169-2022-2022-0000-00	Vehicle Sold	02/12/2024	C ADVL	Tax	(\$1.20)	\$0.00	(\$1.20)	
														CI02ADVL	Tax	(\$0.78)	\$0.00	(\$0.78)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$1.98
NORSTAR LAND SURVEYING INC	NORSTAR LAND SURVEYING INC		552 NEWELL ST NW STE B		CONCORD, NC 28025	Proration	0050049573	HL7249	PENDING	301195860	Refund Generated due to proration on Bill #0050049573-2023-2023-0000-00	Vehicle Sold	02/12/2024	C ADVL	Tax	(\$98.50)	\$0.00	(\$98.50)	
														CI02ADVL	Tax	(\$63.89)	\$0.00	(\$63.89)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$162.39
OVERCASH, TERI SECHLER	OVERCASH, TERI SECHLER		1926 ALAMANCE DR NW		CONCORD, NC 28027	Proration	0037530050	YYF6809	PENDING	302442951	Refund Generated due to proration on Bill #0037530050-2022-2022-0000-00	Vehicle Sold	02/26/2024	C ADVL	Tax	(\$45.19)	\$0.00	(\$45.19)	
														CI02ADVL	Tax	(\$29.31)	\$0.00	(\$29.31)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$74.50
PACHIPALA, NARENDRA KUMAR ACHARI	PACHIPALA, NARENDRA KUMAR ACHARI		528 SANTA FE TRL # 241		IRVING, TN 75063	Proration	0074458862	REW9313	PENDING	301355784	Refund Generated due to proration on Bill #0074458862-2023-2023-0000-00	Reg. Out of state	02/13/2024	C ADVL	Tax	(\$248.78)	\$0.00	(\$248.78)	
														CI02ADVL	Tax	(\$161.37)	\$0.00	(\$161.37)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$410.15
PATRICK, JENNIFER	PATRICK, JENNIFER		595 MAIN ST SW		CONCORD, NC 28027	Proration	0072182097	FDS5300	PENDING	302442510	Refund Generated due to proration on Bill	Vehicle Sold	02/26/2024	C ADVL	Tax	(\$56.94)	\$0.00	(\$56.94)	
														CI02ADVL	Tax	(\$36.94)	\$0.00	(\$36.94)	



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 3/8/2024 8:25:11 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
LYNN	LYNN										#0072182097-2022-2022-0000-00			CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$93.88
PAWAR, SHAILESH HANUMANT	PAWAR, SHAILESH HANUMANT		11151 JC MURRAY DR NW		CONCORD, NC 28027	Proration	0072281109	RDW9258	PENDING	301196499	Refund Generated due to proration on Bill #0072281109-2022-2022-0000-00	Vehicle Sold	02/12/2024	C ADVL	Tax	(\$25.44)	\$0.00	(\$25.44)	
														CI02ADVL	Tax	(\$16.50)	\$0.00	(\$16.50)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$41.94
PLUMMER, BRENDA LAMBERT	PLUMMER, BRENDA LAMBERT		6905 HICKORY RIDGE RD		HARRISBURG, NC 28075	Proration	0074500664	TAR9557	PENDING	201450528	Refund Generated due to proration on Bill #0074500664-2023-	Vehicle Sold	02/23/2024	C ADVL	Tax	(\$118.47)	\$0.00	(\$118.47)	
														CI01ADVL	Tax	(\$69.64)	\$0.00	(\$69.64)	
																		Refund	\$188.11
PORTO, ROBERT ALBERT JR	PORTO, ROBERT ALBERT JR		2401 RICH TERRACE		THE VILLAGES, FL 32163	Proration	0051772938	TPD7726	PENDING	302598678	Refund Generated due to proration on Bill #0051772938-2023-2023-0000-00	Reg . Out of state	02/28/2024	C ADVL	Tax	(\$179.48)	\$0.00	(\$179.48)	
														CI02ADVL	Tax	(\$116.42)	\$0.00	(\$116.42)	
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$325.90
PRICE, IVEY LEE	PRICE, IVEY LEE	PRICE, JIMMY LEE	2905 SIDES RD		KANNAPOLIS, NC 28083	Proration	0058462172	TEK8261	PENDING	300387933	Refund Generated due to proration on Bill #0058462172-2022-2022-0000-00	Vehicle Sold	02/02/2024	C ADVL	Tax	(\$87.41)	\$0.00	(\$87.41)	
														CI04ADVL	Tax	(\$74.42)	\$0.00	(\$74.42)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$161.83
PRICE, LAUREN ELIZABETH	PRICE, LAUREN ELIZABETH		11272 HICKORY RIDGE RD		HARRISBURG, NC 28075	Proration	0052800513	HAC9123	PENDING	200738852	Refund Generated due to proration on Bill #0052800513-2022-	Vehicle Sold	02/09/2024	C ADVL	Tax	(\$19.34)	\$0.00	(\$19.34)	
														FR07ADVL	Tax	(\$3.92)	\$0.00	(\$3.92)	
																		Refund	\$23.26
PRICE, WAYNE TALMADGE JR	PRICE, WAYNE TALMADGE JR	PRICE, ROBIN WALLACE	11272 HICKORY RIDGE RD		HARRISBURG, NC 28075	Proration	0033369705	DMP5540	PENDING	200683632	Refund Generated due to proration on Bill #0033369705-2022-	Vehicle Sold	02/08/2024	C ADVL	Tax	(\$5.42)	\$0.00	(\$5.42)	
														FR07ADVL	Tax	(\$1.10)	\$0.00	(\$1.10)	
																		Refund	\$6.52
PURASWANI, AJAY SHAMLAL	PURASWANI, AJAY SHAMLAL		10270 PAPER BIRCH DR		CHARLOTTE, NC 28215	Proration	0063044991	PHR5890	PENDING	201310926	Refund Generated due to proration on Bill #0063044991-2022-	Vehicle Sold	02/21/2024	C ADVL	Tax	(\$13.41)	\$0.00	(\$13.41)	
														CI01ADVL	Tax	(\$7.88)	\$0.00	(\$7.88)	
																		Refund	\$21.29
PURASWANI, AJAY SHAMLAL	PURASWANI, AJAY SHAMLAL		10270 PAPER BIRCH DR		CHARLOTTE, NC 28215	Proration	0066898945	JHV7133	PENDING	201241648	Refund Generated due to proration on Bill #0066898945-2022-	Vehicle Totalled	02/19/2024	C ADVL	Tax	(\$111.12)	\$0.00	(\$111.12)	
														CI01ADVL	Tax	(\$65.32)	\$0.00	(\$65.32)	
																		Refund	\$176.44
QUANTZ, DANIEL ARTHUR	QUANTZ, DANIEL ARTHUR		6858 BABBLING BROOK LN		CONCORD, NC 28025	Adjustment >= \$100	0076429457	83663	PENDING	201311458	Refund Generated due to adjustment on Bill #0076429457-2023-	Adjustment	02/21/2024	C ADVL	Tax	(\$338.92)	\$0.00	(\$338.92)	
														FR02ADVL	Tax	(\$64.12)	\$0.00	(\$64.12)	
																		Refund	\$403.04
RAWLEY, CHARLIE KEITH JR	RAWLEY, CHARLIE KEITH JR		908 EDSEL CT		KANNAPOLIS, NC 28083	Proration	0050140522	HEC9291	PENDING	302598330	Refund Generated due to proration on Bill #0050140522-2023-2023-0000-00	Vehicle Sold	02/28/2024	C ADVL	Tax	(\$19.31)	\$0.00	(\$19.31)	
														CI04ADVL	Tax	(\$16.44)	\$0.00	(\$16.44)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$35.75
ROBERSON, CHERYL LYNN	ROBERSON, CHERYL LYNN		1420 FAIRINGTON DR NW	APT 301	CONCORD, NC 28027	Proration	0069931925	JDT8678	PENDING	302599020	Refund Generated due to proration on Bill #0069931925-2022-2022-0000-00	Vehicle Totalled	02/28/2024	C ADVL	Tax	(\$40.75)	\$0.00	(\$40.75)	
														CI02ADVL	Tax	(\$26.43)	\$0.00	(\$26.43)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$67.18
ROBINSON, AMY ELIZABETH	ROBINSON, AMY ELIZABETH	ROBINSON, LEONARD SCOTTIE	2319 FAIRPORT DR SE		CONCORD, NC 28025	Proration	0035952756	JKP1169	PENDING	301196334	Refund Generated due to proration on Bill #0035952756-2022-2022-0000-00	Vehicle Sold	02/12/2024	C ADVL	Tax	(\$10.35)	\$0.00	(\$10.35)	
														CI02ADVL	Tax	(\$6.71)	\$0.00	(\$6.71)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$17.06
SCHAEFER, ASHLEY EMERSON	SCHAEFER, ASHLEY EMERSON		632 CONCORD CHASE CIR		CONCORD, NC 28025	Proration	0058239813	PMP4857	PENDING	301449399	Refund Generated due to proration on Bill #0058239813-2022-2022-0000-00	Vehicle Totalled	02/14/2024	C ADVL	Tax	(\$10.93)	\$0.00	(\$10.93)	
														CI02ADVL	Tax	(\$7.09)	\$0.00	(\$7.09)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$18.02
SHAFFER, JAMES JOHN	SHAFFER, JAMES JOHN		671 MIRAMAR ST NE		CONCORD, NC 28025	Proration	0014320213	TFW7329	PENDING	301545327	Refund Generated due to proration on Bill #0014320213-2022-2022-0000-00	Vehicle Sold	02/15/2024	C ADVL	Tax	(\$0.99)	\$0.00	(\$0.99)	
														CI02ADVL	Tax	(\$0.64)	\$0.00	(\$0.64)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$1.63
STOFFLER, DANIEL ROGER	STOFFLER, DANIEL ROGER		4849 PEPPER DR		HARRISBURG, NC 28075	Proration	0069250889	KEC4745	PENDING	200258254	Refund Generated due to proration on Bill #0069250889-2023-	Vehicle Totalled	02/02/2024	C ADVL	Tax	(\$379.66)	\$0.00	(\$379.66)	
														CI01ADVL	Tax	(\$223.18)	\$0.00	(\$223.18)	
																		Refund	\$602.84
SU, HSIANG-YI	SU, HSIANG-YI		495 SUTRO FOREST DR NW		CONCORD, NC 28027	Proration	0074555921	JAL4207	PENDING	301196469	Refund Generated due to proration on Bill #0074555921-2023-2023-0000-00	Vehicle Totalled	02/12/2024	C ADVL	Tax	(\$144.82)	\$0.00	(\$144.82)	
														CI02ADVL	Tax	(\$93.94)	\$0.00	(\$93.94)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$238.76
THAXTON, WILLIAM FRANKLIN III	THAXTON, WILLIAM FRANKLIN III	WOODSON, LEWIS DAVON	10782 TRADERS CT		DAVIDSON, NC 28036	Proration	0072623664	KHK8483	PENDING	300826182	Refund Generated due to proration on Bill #0072623664-2022-2022-0000-00	Reg . Out of state	02/07/2024	C ADVL	Tax	(\$63.19)	\$0.00	(\$63.19)	
														CI04ADVL	Tax	(\$53.80)	\$0.00	(\$53.80)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$116.99
TILGHMAN, FRANKLYN FITZGERALD	TILGHMAN, FRANKLYN FITZGERALD		1530 MATTHEW ALLEN CIR		KANNAPOLIS, NC 28081	Proration	0075281520	KLH2468	PENDING	301355874	Refund Generated due to proration on Bill #0075281520-2023-	Vehicle Sold	02/13/2024	C ADVL	Tax	(\$194.24)	\$0.00	(\$194.24)	
														CI04ADVL	Tax	(\$165.37)	\$0.00	(\$165.37)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 3/8/2024 8:25:11 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
											2023-0000-00							Refund	\$359.61
UNION COUNTY TAX	HANEY, WILLIAM CLAYTON III		PO BOX 707		CONCORD, NC 28026	Adjustment < \$100	0074538031	EHK4673	PENDING	200258482	[AS0168] - Refund Generated due to adjustment on abstract #	Situs error	02/02/2024	C ADVL	Tax	(\$68.08)	\$0.00	(\$68.08)	
														CI06ADVL	Tax	(\$20.24)	\$0.00	(\$20.24)	
																		Refund	\$88.32
UNIQUE HOME THEATER INC	UNIQUE HOME THEATER INC	SAYCHAY, VIENGHONE	135 SCALYBARK TRL		CONCORD, NC 28027	Proration	0071997755	KCE4423	PENDING	201628468	Refund Generated due to proration on Bill #0071997755-2022-	Vehicle Sold	02/26/2024	C ADVL	Tax	(\$54.13)	\$0.00	(\$54.13)	
														FR11ADVL	Tax	(\$4.97)	\$0.00	(\$4.97)	
																		Refund	\$59.10
VENKATESH, SRIRAM	VENKATESH, SRIRAM		8438 BRETON WAY		HARRISBURG, NC 28075	Proration	0072132655	KH#4506	PENDING	200258780	Refund Generated due to proration on Bill #0072132655-2022-	Vehicle Sold	02/02/2024	C ADVL	Tax	(\$177.69)	\$0.00	(\$177.69)	
														CI01ADVL	Tax	(\$104.45)	\$0.00	(\$104.45)	
																		Refund	\$282.14
WARLICK, ALLEN ROGER	WARLICK, ALLEN ROGER		2014 GRANDHAVEN DR		CONCORD, NC 28027	Adjustment < \$100	0076197623	2116	PENDING	301196070	Refund Generated due to adjustment on Bill #0076197623-2023-2023-0000-00	Adjustment	02/12/2024	C ADVL	Tax	(\$33.30)	\$0.00	(\$33.30)	
														CI04ADVL	Tax	(\$28.35)	\$0.00	(\$28.35)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$61.65
WILKINSON, JUSTIN PIERCE	WILKINSON, JUSTIN PIERCE		1504 BRIARFIELD DR NW		CONCORD, NC 28027	Proration	0071760098	HJA6037	PENDING	300387615	Refund Generated due to proration on Bill #0071760098-2022-2022-0000-00	Vehicle Sold	02/02/2024	C ADVL	Tax	(\$116.28)	\$0.00	(\$116.28)	
														CI02ADVL	Tax	(\$75.42)	\$0.00	(\$75.42)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$191.70
WILSON-FURR, STEPHANIE	WILSON-FURR, STEPHANIE		14911 HOPEWELL CH RD		MIDLAND, NC 28107	Adjustment >= \$100	0075697275	KMA8336	PENDING	400872796	Refund Generated due to adjustment on Bill #0075697275-2023-2023-0000	Situs error	02/06/2024	C ADVL	Tax	\$0.00	\$0.00	\$0.00	
														CI02ADVL	Tax	(\$230.04)	\$0.00	(\$230.04)	
														CI02ADVL	Vehicle Fee	(\$30.00)	\$0.00	(\$30.00)	
														CI06ADVL	Tax	\$105.44	\$0.00	\$105.44	
																		Refund	\$154.60
WINGE, ROGER WILLIAM	WINGE, ROGER WILLIAM	WINGE, DANIELLE DOBERNECKI	4620 WINDY RD		CONCORD, NC 28027	Proration	0000844696	RBB9674	PENDING	201732200	Refund Generated due to proration on Bill #0000844696-2022-	Vehicle Sold	02/28/2024	C ADVL	Tax	(\$38.76)	\$0.00	(\$38.76)	
														FR11ADVL	Tax	(\$3.56)	\$0.00	(\$3.56)	
																		Refund	\$42.32
WITMAN, CAYLA ELIZABETH	WITMAN, CAYLA ELIZABETH		1288 DOE DR		AUBURN, PA 17922	Proration	0073380757	JHV6712	PENDING	301025376	Refund Generated due to proration on Bill #0073380757-2023-2023-0000-00	Reg. Out of state	02/08/2024	C ADVL	Tax	(\$189.10)	\$0.00	(\$189.10)	
														CI02ADVL	Tax	(\$122.66)	\$0.00	(\$122.66)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$311.76
XU, KAIHUA	XU, KAIHUA		1100 POPLAR STATION CIR	NW APT 202	CONCORD, NC 28027	Proration	0073526973	LX520	PENDING	302599980	Refund Generated due to proration on Bill #0073526973-2023-2023-0000-00	Vehicle Sold	02/29/2024	C ADVL	Tax	(\$50.03)	\$0.00	(\$50.03)	
														CI02ADVL	Tax	(\$32.45)	\$0.00	(\$32.45)	
														CI02ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$82.48
YANDLE, WILLIAM DENNIS	YANDLE, WILLIAM DENNIS		435 PLEASANT AVE		KANNAPOLIS, NC 28081	Adjustment < \$100	0059503529	TFA6298	PENDING	302442333	Refund Generated due to adjustment on Bill #0059503529-2023-2023-0000-00	SLVG or RBLT TTL	02/26/2024	C ADVL	Tax	(\$13.27)	\$0.00	(\$13.27)	
														CI04ADVL	Tax	(\$11.29)	\$0.00	(\$11.29)	
														CI04ADVL	Vehicle Fee	\$0.00	\$0.00	\$0.00	
																		Refund	\$24.56
YU, SHEERYN	YU, SHEERYN		9266 NARON LN		HARRISBURG, NC 28075	Proration	0072042163	KHA6016	PENDING	201241498	Refund Generated due to proration on Bill #0072042163-2022-	Vehicle Sold	02/19/2024	C ADVL	Tax	(\$67.83)	\$0.00	(\$67.83)	
														FR07ADVL	Tax	(\$13.75)	\$0.00	(\$13.75)	
																		Refund	\$81.58
																		Refund Total	\$13345.54

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

New Business

SUBJECT:

BOC - Economic Development Grant Program Policy

BRIEF SUMMARY:

Annual review of the Boards' policies, this item focuses on the Boards Economic Development Grant Program.

REQUESTED ACTION:

Motion to approve the Economic Development Grant Program.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Economic Development Grant Program



Cabarrus County Board of Commissioners Economic Development Grant Program

Revised/Effective: Dec 2023



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**ECONOMIC DEVELOPMENT GRANT PROGRAM
CABARRUS COUNTY, NORTH CAROLINA
EFFECTIVE OCTOBER 20, 2008**

I. POLICY STATEMENT

- A. The following is the Economic Development Grant Program (“Program”) for Cabarrus County, North Carolina. The Program applies to all applications for economic development grants received after the effective date of the Program.

II. PURPOSE

- A. The Cabarrus County Board of Commissioners (“BOC”) has a vision of Cabarrus as a county in which our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers. The BOC established the following five broad goals to achieve and maintain its vision:

1. Preserve and enhance quality of life by addressing growth with sound public policies that sustain resources, provide high quality services, and fund infrastructure needs.
2. Achieve community-wide preparedness to protect public safety, respond to routine and catastrophic events, and maintain and restore the well-being of all residents.
3. Use resources wisely and responsibly by protecting assets, minimizing risk, creating partnerships, and using technology to maximize the value of county investments, expenditures, and services.
4. A fully engaged community with a shared understanding of its issues and challenges and working together to achieve its goals.
5. Ensure that all citizens have equal opportunity and access to education, health care, and economic prosperity and encourage citizens to fulfill their potential and contribute to their community.

The achievement of these goals, and the health, safety, education, and prosperity of the people of Cabarrus County (“County”) is directly related to the vitality, diversity, and success of its businesses and industries, as well as to the condition of the county’s environment and natural resources. Under certain circumstances and conditions, it may be in the interests of the County and its citizens that the BOC utilize the powers granted to it by the General Assembly in Chapters 153A and 158 of the North Carolina General Statutes to stimulate development



and growth of business and industry in the County. Thus, the purpose of the Program is to provide the stimulus for the development, growth and expansion of business and industry within the County. This stimulus is the award of a Program Grant (“Grant”) as provided in this Program.

- B. The award of a Grant is designed to increase employment opportunities within the assessed valuation of the County. The BOC may consider numerous factors when deliberating upon whether to award a Grant. This recognizes the great variety of businesses, which have widely different capital and employment structures and needs. The factors that may be considered include but are not limited to the follow:
1. The type of industry or business as a further diversification of Cabarrus County’s business base;
 2. The size and scope of the project based upon investment in site development, facilities, buildings, and other business infrastructure inclusive of technology;
 3. The diversity, quality, and quantity of jobs created by a project, including whether the industry or business provides company-paid benefits such as healthcare, vacation, and pensions and the degree to which wages exceed the county average;
 4. The potential for future expansion of investment and employment;
 5. Site specific issues impacting public infrastructure;
 6. Actions that if pursued, stimulate development in areas of Cabarrus County deemed beneficial;
 7. The ratio of investment in real versus personal property assets;
 8. The environmental impact of the project. This may include such elements as waste recycling programs, energy efficient (or LEED) design, conservation easements, the degree to which the natural landscape and topography are distributed, water conservation programs and the use and/or production of alternative (non-fossil fuel) energy.
 9. The type of product produced (as well as the production process itself) or sold and whether it is recyclable, noxious, volatile, controversial, hazardous, banned by other governments or countries, lethal or otherwise dangerous.



III. PROJECT CATEGORIES, GRANT PARAMETERS, AND ELIGIBILITY

1. Eligible Uses. Eligible uses include, but are not limited to, agricultural operations; facilities to house corporate headquarters; manufacturing, assembly, fabrication, or processing operations; research and development facilities; motorsports facilities, warehouse, or distribution facilities; and office buildings. The applicant must demonstrate to the satisfaction of the BOC that it would not construct these facilities but for the award of a Grant.
2. Grant Parameters. A Grant approved by the BOC may be an amount equaling up to 85% of the real and personal property tax actually paid on assets eligible for this Program. The minimum incremental increase in assessed value of assets shall be \$1.5 million, except in those cases where the Grant is used to encourage the development or help ensure the success of certain targeted businesses and/or geographical areas, where the threshold shall be at the discretion of the Board of Commissioners.

Such Grant amount shall be for a period of three (3) consecutive years. Grant amounts shall be calculated based on the increase in assessed real and personal property values generated by the project, as determined by the County Tax Assessor. Grants for plant expansions by business or industry already located in the County will be based on the net incremental tax value, after reduction for machinery, equipment and other assets which are depreciated, replaced, or retrofitted as part of the project.

The Grant will only be awarded to bring about the relocation or expansion of a business that would not have occurred except for the award of the Grant, or to encourage the development or help ensure the success of certain targeted businesses and/or geographic areas.

The amount of the Grant for each year shall be limited in the following manner: In each of years two and three of the Grant, a calculation shall be performed where the amount of the Grant is subtracted from the amount of ad valorem taxes paid. If the remainder in years two or three is less than the remainder from the same calculation in year one, then the amount of the grant in those years will be reduced by an amount sufficient to make the remainder in that year equal to the remainder in year one.

The County has chosen as the value criterion for a Program Grant the estimated property tax assessment for the new real and personal property investment to be placed in the County. Although the Grant is calculated as a percentage of the ad valorem tax actually paid on the new asset investment, the Grant is paid from the County's general fund. The general fund consists of revenue derived from ad valorem



taxes, local sales taxes, revenues from services, permits and fees, interest income and miscellaneous revenues.

3. Documentation: The Grant application must provide documentation satisfactory to the Tax Assessor that fully supports the expenditures upon which the assessed value is to be based. The documentation includes but is not limited to schedules and source documents defining capital expenditures including project timelines with accurate descriptions of grantable assets by cost, dates of phase in any existing assets which are being replaced by Program eligible assets, blueprints, financial statements, and appraisal by a state board certified appraiser. Only assets documented to the satisfaction of the Tax Assessor will be eligible for the Program.
4. Speculative Buildings and Leases: Construction of a new structure to attract an eligible Program user may also qualify for the Program. Such a Grant must begin with a tax year prior to the third year after construction is completed. The taxpayer must inform the Tax Assessor in writing which tax year begins the Grant Program. If a structure or personal property is to be leased, the lease term must exceed the length of the Grant period. In the event the building is not leased within three years of its completion date so long as it is maintained for lease, the speculative building may still qualify as a Program asset. Only one Grant may be awarded, and the owner and lessee must agree in writing as to which will be eligible to receive the Grant.

IV. PROGRAM RULES

1. Although a Grant may be awarded by the BOC to an applicant, the Grant is not required to be paid until the applicant has fully complied with this Program and has executed a written agreement (“Agreement”) in a form satisfactory to County that sets forth the specific provisions relating to the Grant.
2. The BOC reserves the right to waive one or more provisions of this Program, but any waiver must be approved by the BOC.
3. The Agreement shall include with reasonable specificity a project site plan, description of the project, any phasing, projected new employment with job descriptions, description of the structures to be built, description of the personal property assets to be installed and any other data that would be relevant to comprehension of the scope and value of the project such that other assets, installed outside of those Grant eligible, are not commingled within the contemplated Grant.
4. The applicant must furnish proof satisfactory to the Tax Assessor or County Attorney of ownership of any of the assets subject to the Program.



5. Rolling stock, inclusive of automobiles, trucks, tractors, trailers, or other licensed vehicles and airplanes shall not qualify as Program assets eligible for a Grant.
6. County contributions to the project's infrastructure costs shall be deducted from the calculated Grant award for that project.
7. The beginning date of the Grant period shall be flexible to accommodate construction and production start-up time but shall commence with the tax year that begins no later than three years after the date the BOC votes to approve the Grant. The taxpayer must inform the Tax Assessor in writing which tax year begins the Grant program. An extension may be granted by the BOC based upon specific project related issues.
8. The annual Grant award due to the recipient will be paid each year during the Grant period within a thirty-day period of submission of all data requested by the Tax Assessor necessary to determine appropriate assessments on the Grant assets and the delivery of the Tax Assessor's statement. Should the assessments yield a grant in excess of that budgeted for the Grant assets, another thirty-day period may be necessary for remittance to accommodate budget revisions. The initial Grant date is subject to the project's date of useful occupancy and/or production startup, subject to the provisions of paragraph 7, above. If the recipient-taxpayer fails to properly list property for purposes of taxation and the unlisted property is subsequently discovered by the Tax Assessor's office, then the Grant may be terminated at the discretion of the BOC. Acceptance of a Grant payment constitutes approval of the assessed value of Grant assets.
9. During the Grant period, the recipient of the Grant must be current in any and all tax and other payments (including, but not limited to fees for services or permits, fines, and penalties) to the County. Failure to be current in payments to the County shall result in termination of the remainder of the Grant.
10. Should the recipient of the Grant (a) fail to construct or install substantially all of the assets contemplated by the agreement; (b) be or become the debtor in a bankruptcy or receivership proceeding; (c) substantially curtail, close or mothball the facility subject to the Program or, (d) fail to meet hiring, wage or benefit goals; then in any such event the balance of the Grant shall be terminated.
11. Grant requests information and the Tax Assessor questionnaire must be completed within the calendar year following the tax year for which the recipient is eligible to receive a Grant. The information must be complete, forthcoming, and adequate to the satisfaction of the assessor in order to make an accurate Grant calculation. Failure to fully or timely provide this information will result in forfeiture of that year's Grant or cause termination of the remainder of the Grant as provided in paragraph 13, below.



12. Grants are not transferrable and may not be conveyed to another party.
13. The Grant recipient shall provide the necessary source documents and reports satisfactory to the Tax Assessor subsequent to execution of the Agreement and during the Grant period to ensure compliance with the terms, conditions, and other specific requirements of the Agreement. Necessary source documents and reports may include, but are not limited to, real estate acquisition and construction costs, schedules of assets, depreciation schedules, leasing arrangements with named parties holding a financial interest in assets covered by the Program, releases signed by those holding financial interests in those assets and proof of all business and corporate names that may be applicable for purposes of asset ownership. In order for an asset to be included in the Grant, it must reasonably have been contemplated to be within the scope of the project as reflected in the Agreement. Such information shall remain confidential as allowed by law. Failure of the recipient to provide required documentation shall cause termination of Grant.
14. The County shall provide detailed reporting processes to monitor and assure compliance with the terms, conditions, and other specific requirements of the Agreement. Any information obtained by the County in connection with an incentive grant request will be kept confidential by the County to the extent permitted by law.
15. Violation of local, state, federal laws, ordinances, or regulations by the recipient company shall result in termination of the Grant.

V. GRANT APPROVAL PROCEDURE

1. Completion: Prior to initiating a project for which a Grant application is proposed, the applicant shall complete a Development Grant Application for submittal to the Cabarrus Economic Development Corporation.
2. Recommendation: Upon completion of the Development Grant Application by the applicant, the Cabarrus Economic Development Corporation Board will review the application and determine if the application will be recommended to the BOC.
3. Application: Applications recommended by the Cabarrus Economic Development Corporation Board will be submitted to the County Manger's office for scheduling a public hearing before the BOC.
4. Acceptance: The BOC may consider acceptance of the Development Grant Application. A public hearing must be scheduled by law prior to the approval of a Grant. The County



shall publish a notice of the public hearing at least 10 days before the hearing is held. The notice shall describe the project and the BOC's intention to consider approval of the Grant request.

5. Public Hearing: The BOC shall conduct a public hearing on the Development Grant Application to inform the public of the Grant request, invite comments and vote on it.
6. Agreement: The BOC approves the Grant by offering the applicant an Agreement. Offers not accepted are deemed rejected by the applicant. Unless otherwise adopted and approved by the BOC, the Grant offer remains open for 30 days from the date of tender of the proposed Agreement to the applicant. Acceptance is the execution of the Agreement between the County and the applicant. The BOC reserves the right to reject any Grant application.
7. Construction: Construction shall be required to adhere to plans approved in the plan review and permitting process, as well as to plans, or plan elements approved as conditions of the Agreement.
8. Assessment: The value of the subject property following the completion of construction shall be established by the Tax Assessor. The actual increase in post-construction assessed value over pre-construction assessed value shall equal, or exceed the estimated increase specified in the Agreement. Failure to meet or exceed the Grant approval threshold of \$1.5 million, where applicable, shall render the Grant void.

Adopted this the 20th day of October 2008 by
the Cabarrus County Board of Commissioners.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

BRIEF SUMMARY:

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

REQUESTED ACTION:

Receive updates and discuss as needed.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Request for Applications for County Boards/Committees

BRIEF SUMMARY:

Vacant Positions on the Cabarrus County Boards & Committees are as follows:

Boards & Committees	Vacancies/Expiring/Expired Terms	Term Expiration and/or Position
Active Living & Parks Commission	1	*
Adult Care Home Community Advisory Committee	13	**
Agricultural Advisory Board	n/a	*
Board of Equalization & Review	n/a	*
Centralina Workforce Development Board	n/a	*
Concord Planning Commission (ETJ)	1	*
Early Childhood Task Force Advisory Board	n/a	*
Harrisburg Planning & Zoning Board and Board of Adjustment (ETJ)	n/a	*
Home & Community Care Block Grant Committee	n/a	*
Human Services Advisory Board	n/a	*
Industrial Facilities & Pollution Control Financing Authority	1	*
Jury Commission	n/a	*

Juvenile Crime Prevention Council	n/a	*
Library Board of Trustees	2	*
Mental Health Advisory Board	3	*
Mt. Pleasant Planning Board & Board of Adjustment	n/a	
Nursing Home Community Advisory Board	11	**
Planning & Zoning Commission	n/a	*
Public Health Authority of Cabarrus County	1	*
Region F Aging Advisory Committee	2	*
Rowan-Cabarrus Community College Board of Trustees	n/a	*
Senior Centers Advisory Council	6	*
Tourism Authority	n/a	*
Transportation Advisory Board	6	*
Water & Sewer Authority of Cabarrus County	n/a	*
Youth Commission	6	Jay M. Robinson and West Cabarrus high schools

*Term lengths and expirations vary per board roster.

**Initial terms are for one year. Additional terms are for three years.

A description of each board/committee is attached along with an application for appointment. Visit the County's website to complete the online application. For more information, contact the Clerk at 704-920-2109 or go to <https://www.cabarruscounty.us/boards-and-committees>.

REQUESTED ACTION:

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▣ Boards & Committees Descriptions
- ▣ Concord ETJ Map
- ▣ Harrisburg ETJ Map
- ▣ Application
- ▣ Youth Commission Application

CABARRUS COUNTY

BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact the Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at www.cabarruscounty.us.

A listing of the boards/committees is as follows:

ACTIVE LIVING AND PARKS COMMISSION

This commission advises on parks and recreation needs of County residents and assists the Parks Department in planning facilities and operational activities. The 11-member commission includes a representative from each of the 7 planning areas (Concord, Eastern, Kannapolis, Central, Midland, Northwest Cabarrus and Harrisburg), 2 at-large representatives, 1 representative from the Cabarrus School Board and 1 representative from the Kannapolis School Board. Appointments are for terms of three years.

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

AGRICULTURAL ADVISORY BOARD

The Agricultural Advisory Board is designed to implement the provisions of the Voluntary Agricultural District Ordinance. The Board is charged with accepting applications to the voluntary agricultural districts, promoting the enhancement of agriculture in our county, and assisting the Cabarrus County Commissioners with information and positions regarding decisions impacting agricultural production in our county.

BOARD OF EQUALIZATION AND REVIEW

This board: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

CABARRUS COUNTY PLANNING AND ZONING COMMISSION

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

CENTRALINA WORKFORCE DEVELOPMENT BOARD

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

CONCORD PLANNING AND ZONING COMMISSION

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

HARRISBURG FIRE ADVISORY BOARD

The Harrisburg Fire Advisory Board advises the Town Council, Town Administrator and the Fire Chief on matters of policy, administration and operations. The board tracks the progress of the Harrisburg Fire Department's key objectives as outlined in the annual report, reviews the Department's By-Laws on an annual basis, and recommends changes to the Town Council for final approval.

HARRISBURG PLANNING AND ZONING BOARD

This board reviews, regulates development within and around the boundaries of the Town of Harrisburg and hears and decides on appeals of zoning within the Town's jurisdiction. The County Commissioners appoint one person who resides in the extraterritorial jurisdiction of the Town to serve for a term of three years.

HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE

This advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.

HUMAN SERVICES ADVISORY BOARD

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

In the first year of organization, the terms will be staggered with three members appointed to

three-year terms and two members appointed to two-year terms.

INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY

This authority provides for the issuance of revenue bonds to aid in financing (1) industrial and manufacturing facilities which provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages and (2) pollution control facilities for industries. The 7-member authority meets as needed. Appointments are for terms of six years.

JURY COMMISSION

This commission is responsible for compiling the jury lists for the Courts. The Board of Commissioners appoints one member for a term of two years to the 3-member commission.

JUVENILE CRIME PREVENTION COUNCIL

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

LIBRARY BOARD OF TRUSTEES

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters. The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

MOUNT PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT

This board guides, reviews, regulates land development within and around the boundaries of the Town of Mt. Pleasant and hears and decides on appeals of zoning within the Town's jurisdiction. The Board of Commissioners appoints two persons who reside within the Town's extraterritorial jurisdiction area for terms of three years.

NURSING HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or

designee of the CMC-NorthEast Medical Center Board of Trustees; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

REGION F AGING ADVISORY COMMITTEE

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

ROWAN-CABARRUS COMMUNITY COLLEGE (RCCC) BOARD OF TRUSTEES

This board governs the operation of the community college according to State law. The Cabarrus County Board of Commissioners makes two four-year appointments to the Board of Trustees.

SENIOR CENTERS ADVISORY COUNCIL

The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

TOURISM AUTHORITY

This 9-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members, including a County Commissioner and/or County Manager; three members from recommendations submitted by the Cabarrus County Tourism Authority; and three members from recommendations submitted by the Cabarrus Regional Chamber of Commerce. Appointments are for terms of three years.

TRANSPORTATION ADVISORY BOARD

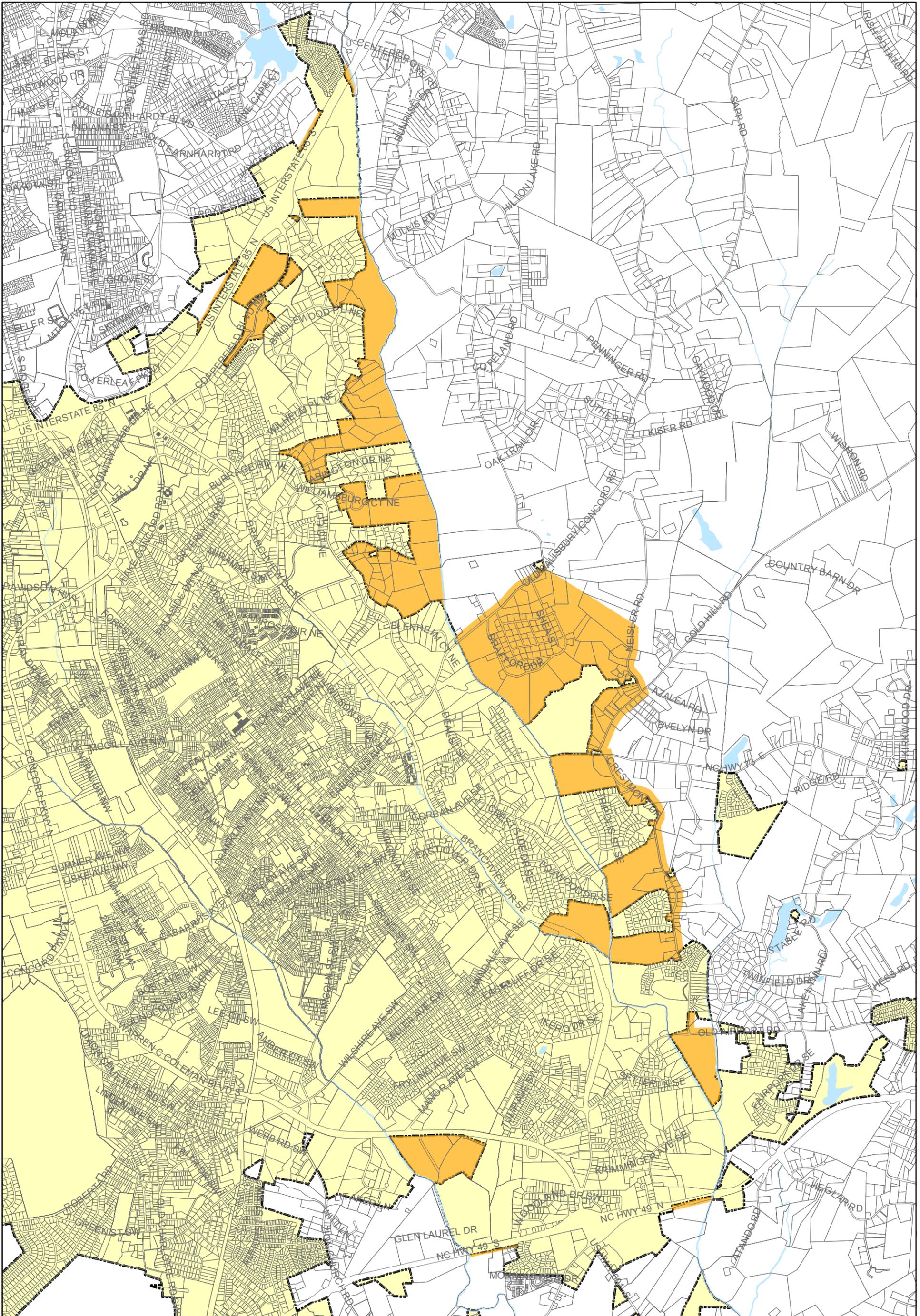
This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

WATER & SEWER AUTHORITY OF CABARRUS COUNTY

The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

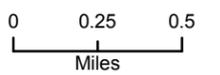
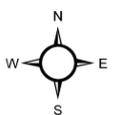
YOUTH COMMISSION

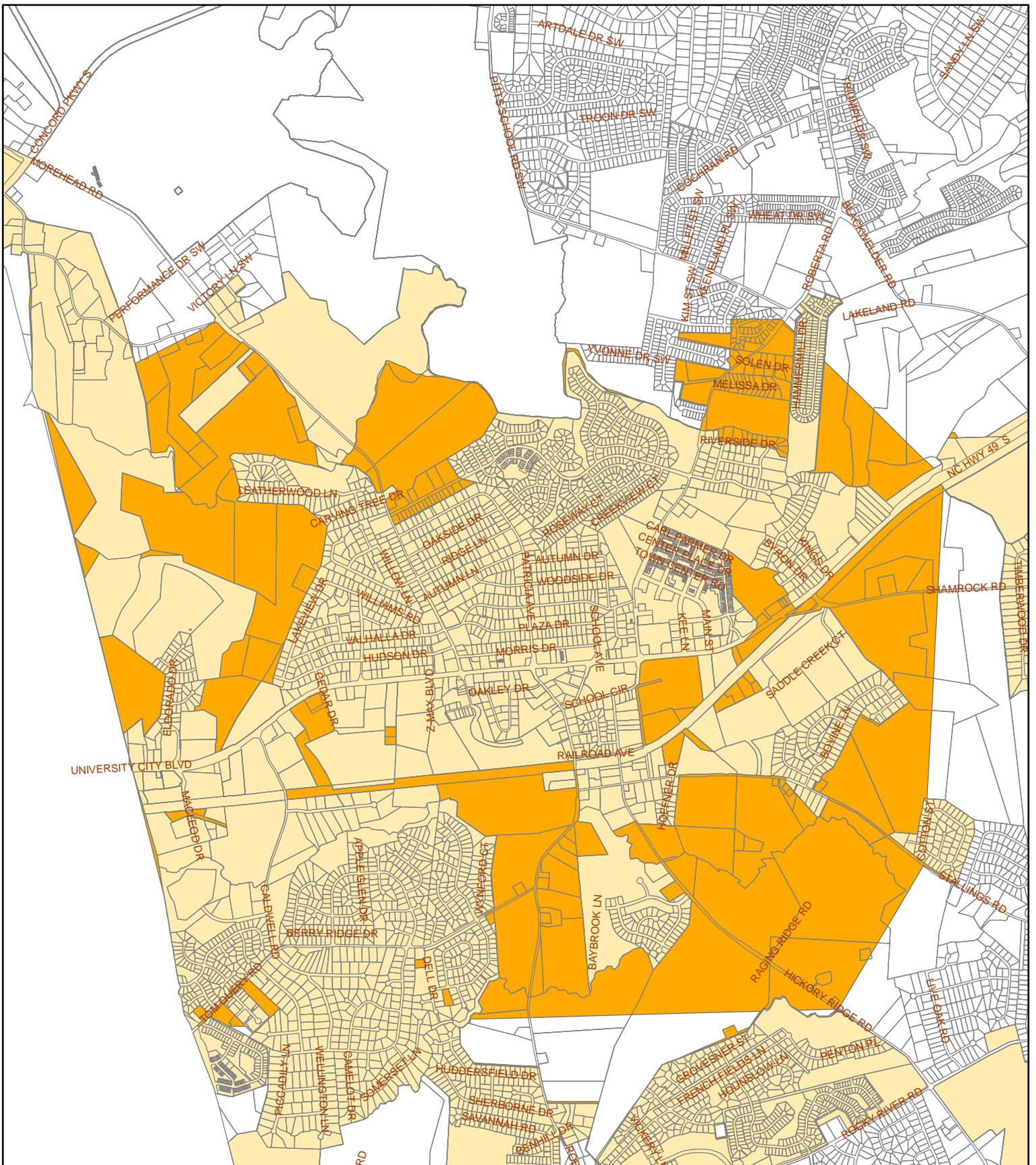
The purpose of the Youth Commission is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Commission will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.



**City of Concord
Extraterritorial Jurisdiction (ETJ)**

- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds

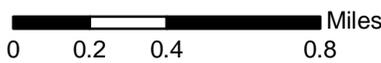




- Legend**
- Tax Parcels
 - Harrisburg Municipal Limits
 - Harrisburg ETJ Boundary



Town of Harrisburg, NC ETJ Boundary



Cabarrus County shall not be held liable for any errors in these data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning Services, June 2009.

Office Use Only
DATE RECEIVED:

Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. _____
2. _____
3. _____

XXXXXXXXXXXXXXXX

Name: _____

Home Address: _____

Mailing Address (if different): _____

City / State / ZIP: _____

Resident of Cabarrus County: Yes No

Telephone: Home: _____ Work: _____

Cell: _____ Fax: _____

Email Address: _____

Occupation: _____

Business Address: _____

City / State / Zip: _____

Do You Have a N. C. Driver's License? Yes No Age (optional): _____

Number hours available per month for this position: _____

Best time of day/or days available: _____

- over -

Educational Background: _____

Business and Civic Experience: _____

Areas of Interest / Skills: _____

Other County Boards / Committees / Commissions presently serving on: _____
 _____ Term Expiration Date: _____

Have you ever been charged with and / or convicted of a criminal offense? _____ If so, please explain _____

References

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

 Date

 Signature of the Applicant

**Cabarrus County Youth Commission
Application**

Full Name: _____ M ____ F (check one)

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone (home): (____) _____ (cell): (____) _____

E-mail: _____ Date of Birth: _____

Name(s) of Parents or Guardians: _____

High School: _____ Grade: _____

Cumulative High School GPA: _____ Year of Expected Graduation: _____

School groups/clubs/activities in which you participate: _____

List other activities you have been involved in through church, clubs, community, etc. _____

What interests you about being a member of the Youth Commission? _____

What do you hope to accomplish though being a member of the Youth Commission? What do you hope to learn?

Are you available for evening meetings? _____

References:

Name: _____ Phone: _____

Relationship to you: _____

Name: _____ Phone: _____

Relationship to you: _____

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____

Please return this application in person or via mail to:

Lauren Linker
Clerk to the Board
Cabarrus County
P.O. Box 707
Concord, NC 28026-0707
Fax: 704-920-2820
lelinker@cabarruscounty.us



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Budget - Monthly Budget Amendment Report

BRIEF SUMMARY:

The County Manager requested monthly report of Budget Amendments. This report shows all transfers of money from one appropriation to another in accordance with the Budget Ordinance for FY 2023-2024.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Rosh Khatri, Budget Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80017	BUA	02/02/2024	02/02/2024	HVAC	lcruse	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	00193250	9493	DECHS	3250	HVAC		Reallocate per projected e				20,000.00	
2	00193250	9493	DECHV	3250	HVAC		DEC Health & Safety Reallocate per projected e			20,000.00		
DEC HVAC												
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80260	BUA	02/09/2024	02/09/2024	Engineers	mamiller	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	38092210	9607	COURT	2210	2210		T	Architects				39,355.00
2	38092210	9606	COURT	2210	2210		T	Engineers			39,355.00	
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80299	BUA	02/12/2024	02/12/2024	fuel	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	00191410	9346		1410	fuel		fuel budget increase for t			375.00		
2	00191910	9346		1410	fuel		fuel budget increase for t				375.00	
fuel												
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80319	BUA	02/12/2024	02/12/2024	Uniforms	blconrad	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80319	BUA	02/12/2024	02/12/2024	Uniforms	blconrad	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00192130	9340		2130		Uniforms	T	to purchase add Inmate Uni		6,000.00		
2	00192130	9394		2130		Uniforms	T	to purchase add Inmate Uni			6,000.00	
Janitorial Supplies												
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80481	BUA	02/16/2024	02/16/2024	ovg adj	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00195110	9610		5110		ovg adj		overage adjustments			835.00	
2	00195110	9301		5110		ovg adj		Travel overage adjustments		540.00		
3	00195110	9320		5110		ovg adj		Office Supplies overage adjustments		175.00		
4	00195110	9355		5110		ovg adj		Printing & Binding overage adjustments		120.00		
Other Operating Cost												
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80489	BUA	02/16/2024	02/16/2024	ContrLabor	ypineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00192110	9101		2110		ContrLabor		Contract Labor			10,000.00	
2	00192110	9114		2110		ContrLabor		Salaries and wages Contract Labor Contracted Employees		10,000.00		
** JOURNAL TOTAL										0.00	0.00	

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80496	BUA	02/16/2024	02/16/2024	Po1c&EngHQypineda		1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	00191810	9445	BLIS	1810		Po1c&EngHQ			42,920.00			
2	00191910	9109		1810		Po1c&EngHQ				42,920.00		
							Po1c&EngHQ Purchased Services Po1c&EngHQ Salary Adjustments					
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80516	BUA	02/19/2024	02/19/2024	ADJUST	jjshuping	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	00163250	6622		HHI	D-9.2		T		9,513.00			
2	00163250	6226		HHI	D-9.2		T			9,513.00		
							ADJUST BUDGET FOR HHI Home Improvement Program Fees ADJUST BUDGET FOR HHI Home Improvement Repair Grant					
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80575	BUA	02/19/2024	02/19/2024	Uniforms	mxniong	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	00195240	9320			5240	5240					250.00	
2	00195240	9340			5240	5240			250.00			
							To uniforms budget Printing & Binding For uniforms Uniforms					
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80596	BUA	02/19/2024	02/19/2024	R.B. McAllmsthorne		1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80596	BUA	02/19/2024	02/19/2024	R.B. McAllmsthorne		1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	39097340	9820	0599	Record			R.Brown McAllister Const	0	213,632.00			
2	39097340	9820		Record			Construction R.Brown McAllister Const	0		213,632.00		
									** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80597	BUA	02/19/2024	02/19/2024	EQUIPMENT	jjshuping	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	44295910	9860		ADJUST	OPIOID		T	OPIOID	6,472.88			
2	44295910	9360		ADJUST	OPIOID		T	Equipment & Furniture OPIOID Medical Supplies		6,472.88		
									** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80601	BUA	02/20/2024	02/20/2024	F-8	snpolitix	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00195410	9356	CEPL	BOC	F-8		higher response to plant s		5,000.00			
2	00165410	6606	CEPL	BOC	F-8		Special Program Sup-CEPL			5,000.00		
3	001	5704		BOC	F-8		higher response to plant s			5,000.00	1	
4	001	5703		BOC	F-8		Program Fees - CE Plant Sale					
							Appropriations		5,000.00		1	
							Estimated Revenues					
									** JOURNAL TOTAL	5,000.00	5,000.00	

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80602	BUA	02/20/2024	02/20/2024	F-12	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00165760	6270	FED	BOC	F-12		adj budget due to allocati				270.00	
2	00195760	9356	SHIIP	BOC	F-12		SHIIP GRANT adj budget due to allocati		270.00			
3	001	5704		BOC	F-12		Special Prog Sup - SHIIP				270.00 1	
4	001	5703		BOC	F-12		Appropriations					
							Estimated Revenues		270.00		1	
** JOURNAL TOTAL									270.00		270.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80603	BUA	02/20/2024	02/20/2024	F-17	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	27064610	6901		BOC	F-17		WGF for equipment purchase				50,600.00	
2	27094610	9860		BOC	F-17		Fund Balance Appropriated WGF for equipment purchase		50,600.00			
3	270	5704		BOC	F-17		Equipment & Furniture				50,600.00 1	
4	270	5703		BOC	F-17		Appropriations					
							Estimated Revenues		50,600.00		1	
** JOURNAL TOTAL									50,600.00		50,600.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80604	BUA	02/20/2024	02/20/2024	G-3	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00163910	6375	PAVE	BOC	G-3		SREDRDG - asphalt paving p				5,000,000.00	
2	00193910	971061	PAVE	BOC	G-3		State Budget Allocation SREDRDG - asphalt paving p		5,000,000.00			
3	001	5704		BOC	G-3		The Caine Group				5,000,000.00 1	
							Appropriations					

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80604	BUA	02/20/2024	02/20/2024	G-3	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
4	001	5703		BOC	G-3		Estimated Revenues		5,000,000.00		1	
** JOURNAL TOTAL									5,000,000.00	5,000,000.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80605	BUA	02/20/2024	02/20/2024	F-15	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	00162110	6375	20095	BOC	F-15		state directed grant 20095			300,000.00		
2	00192110	9860	20095	BOC	F-15		State Budget Allocation					
3	00192110	9863	20095	BOC	F-15		state directed grant 20095		197,804.00			
4	00192110	9340	20095	BOC	F-15		Equipment & Furniture					
5	00192110	9316	20095	BOC	F-15		state directed grant 20095		49,048.00			
6	00192110	9113	20095	BOC	F-15		Motor Vehicles					
7	001	5704		BOC	F-15		state directed grant 20095		16,148.00			
8	001	5703		BOC	F-15		Uniforms					
							state directed grant 20095		5,000.00			
							Supplies					
							state directed grant 20095		32,000.00			
							Overtime					
							Appropriations			300,000.00	1	
							Estimated Revenues		300,000.00		1	
** JOURNAL TOTAL									300,000.00	300,000.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80606	BUA	02/20/2024	02/20/2024	F-16	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	00162110	6375	20097	BOC	F-16		state directed grant 20097			1,399,000.00		
2	00192110	9101	20097	BOC	F-16		State Budget Allocation					
							state directed grant 20097		304,000.00			
							Salaries & Wages					

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80606	BUA	02/20/2024	02/20/2024	F-16	snpolitis	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
3	00192110	9201	20097	BOC	F-16		state directed grant 20097		18,865.00			
4	00192110	9202	20097	BOC	F-16		Social Security state directed grant 20097		4,415.00			
5	00192110	9210	20097	BOC	F-16		Medicare state directed grant 20097		39,905.00			
6	00192110	9235	20097	BOC	F-16		Retirement state directed grant 20097		15,200.00			
7	00192110	9205	20097	BOC	F-16		Deferred Compensation 401k state directed grant 20097		53,400.00			
8	00192110	9206	20097	BOC	F-16		Group Hospital Insurance state directed grant 20097		105.00			
9	00192110	9207	20097	BOC	F-16		Vision Care state directed grant 20097		165.00			
10	00192110	9230	20097	BOC	F-16		Life Insurance state directed grant 20097		7,250.00			
11	00192110	9640	20097	BOC	F-16		Workers' Compensation state directed grant 20097		6,695.00			
12	00192110	9863	20097	BOC	F-16		Insurance & Bonds state directed grant 20097		51,000.00			
13	00192110	9605	20097	BOC	F-16		Motor Vehicles state directed grant 20097		682,500.00			
14	00192110	9610	20097	BOC	F-16		Consultants state directed grant 20097		25,000.00			
15	00192110	9356	20097	BOC	F-16		Travel and Education state directed grant 20097		25,000.00			
16	00192110	9860	20097	BOC	F-16		Special Program Supplies state directed grant 20097		165,500.00			
17	001	5704		BOC	F-16		Equipment & Furniture				1,399,000.00 1	
18	001	5703		BOC	F-16		Appropriations					
							Estimated Revenues		1,399,000.00		1	
** JOURNAL TOTAL										1,399,000.00	1,399,000.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80746	BUA	02/22/2024	02/22/2024	Consultant	mxnxiang	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80746	BUA	02/22/2024	02/22/2024	Consultant	mxiong	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00195610	9609		5610			Consultant					10,000.00
												To Consultants
2	00195610	9605	383-1	5610			Consultant				10,000.00	
												Legal fees
												For Consultants
												Consultants
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80783	BUA	02/26/2024	02/26/2024	Retire	ypineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	00191910	9109		1910			Retire					3,265.00
												Cover Retire Invoice
												Salary Adjustments
2	00192910	9240		1910			Retire				3,265.00	
												Cover Retire Invoice
												Other Benefits-Supp Pension
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80799	BUA	02/26/2024	02/26/2024	OPIOID FNDS	rburgess	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	44295910	9360			FINANC	FINANCE		T				4,000.00
												MOVE FUNDS TO PURCHASE LAP
												Medical Supplies
2	44295910	9342			FINANC	FINANCE		T			4,000.00	
												MOVE FUNDS TO PURCHASE LAP
												Minor Technology Equipment
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	80815	BUA	02/27/2024	02/27/2024	OPIOID FNDS	rburgess	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2024	08	80815	BUA	02/27/2024	02/27/2024	OPIOID FNDRS	burgess	1	N	Hist	2024		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION													
1	44295910	9360			FINANC	FINANCE	T	MOVE FUNDS FOR MODEM			3,300.00		
								Medical Supplies					
2	44295910	9342			FINANC	FINANCE	T	MOVE FUNDS FOR MODEM				3,300.00	
								Minor Technology Equipment					
** JOURNAL TOTAL											0.00	0.00	
** GRAND TOTAL											6,754,870.00	6,754,870.00	

21 Journals printed

** END OF REPORT - Generated by Yesenia Pineda **

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Budget - Monthly Financial Update

BRIEF SUMMARY:

The County Manager requested monthly reports displaying relevant information regarding the year-to-date budget.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Rosh Khatri, Budget Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of February 29, 2024*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with	% Collected
	Original	Final			Final Budget	or Used
REVENUES						
Ad Valorem Taxes & Interest	(236,516,760)	(236,516,760)	(226,839,286)	\$ -	\$ 9,677,474	95.9%
Other Taxes	(47,896,330)	(47,896,330)	(24,711,981)	-	23,184,349	51.6%
Intergovernmental Revenues	(28,897,940)	(39,664,996)	(21,945,024)	-	17,719,973	55.3%
Permits and Fees	(8,326,455)	(8,326,455)	(6,466,427)	-	1,860,028	77.7%
Sales and Services	(15,638,414)	(15,789,393)	(11,167,910)	-	4,621,483	70.7%
Investment Earnings	(2,000,000)	(2,000,000)	(5,449,094)	-	(3,449,094)	272.5%
Miscellaneous/Other Finance Sources	(507,855)	(48,078,550)	(325,901)	-	47,752,649	0.7%
TOTAL REVENUES	(339,783,753)	(398,272,484)	(296,905,623)	\$ -	\$ 101,366,861	74.5%
EXPENDITURES						
GENERAL GOVERNMENT						
Board of Commissioners	\$ 643,946	\$ 591,764	\$ 375,084	\$ -	216,679	63.4%
Legal	757,566	838,674	420,935	29,795-	387,944	53.7%
County Manager	1,337,688	1,529,237	1,036,618	75,042	417,577	72.7%
Budget	346,789	346,929	209,318	-	137,611	60.3%
Strategy	263,104	270,974	197,133	-	73,840	72.7%
Internal Audit	134,766	134,766	28,019	-	106,747	20.8%
Procurement	237,838	237,838	136,920	-	100,918	57.6%
Communications	863,605	864,180	517,316	5,000	341,864	60.4%
Safety & Risk	241,906	259,413	132,850	-	126,564	51.2%
Human Resources	1,499,675	1,557,212	900,537	77,027	579,647	62.8%
Tax Collector	1,352,659	1,352,659	810,725	-	541,934	59.9%
Tax Administration	3,057,055	3,059,090	2,018,278	-	1,040,812	66.0%
Board of Elections	1,897,608	1,973,262	638,647	202,207	1,132,408	42.6%
Register of Deeds	771,914	771,914	536,403	-	235,511	69.5%
Finance	1,670,520	1,681,770	1,057,690	46,855	577,225	65.7%
Information Technology	8,809,560	11,240,869	5,432,229	1,144,051	4,664,589	58.5%
Non-departmental*	5,639,705	7,742,354	2,884,209	561,500	4,296,645	44.5%
Infrastructure & Asset Management						
Facility Design & Construction	293,965	295,259	150,790	-	144,469	51.1%
Grounds Maintenance	2,274,605	2,301,813	999,565	610,434	691,814	69.9%
Administration	2,767,819	2,770,664	1,495,805	29,324	1,245,535	55.0%
Sign Maintenance	221,207	221,343	122,332	2,849	96,162	56.6%
Building Maintenance	3,349,465	3,594,175	1,554,178	738,002	1,301,995	63.8%
Facility Services	2,874,876	2,931,760	1,748,752	173,144	1,009,863	65.6%
Fleet Maintenance	1,277,051	1,904,750	1,484,094	256,716	163,940	91.4%
Contribution to Other Funds	47,930,078	82,309,968	82,277,968	-	32,000	100.0%
Total General Government	\$ 90,514,973	\$ 130,782,637	\$ 107,166,396	\$ 3,951,946	\$ 19,664,295	85.0%
PUBLIC SAFETY						
Sheriff						
Administration & Operations	\$ 24,231,092	\$ 30,550,800	14,374,222	3,239,263	\$ 12,937,314	57.7%
Harrisburg Division	2,865,250	2,863,974	1,480,274	114,397	1,269,304	55.7%
Midland Division	331,552	331,552	215,185	-	116,367	64.9%
Mt. Pleasant Division	349,330	349,830	256,258	-	93,572	73.3%
School Resource Officers	2,571,815	2,571,699	1,457,642	-	1,114,057	56.7%
Detention Center	16,068,057	16,443,919	8,694,214	990,758	6,758,947	58.9%
Animal Control	1,170,363	1,290,350	824,828	-	465,522	63.9%
Animal Shelter	812,789	841,375	434,111	-	407,264	51.6%
Courts Maintenance	1,407,086	1,481,369	432,037	235,295	814,037	45.0%
Construction Standards	5,202,075	5,271,050	2,433,378	5,554	2,832,117	46.3%
Emergency Management	401,226	540,288	243,108	66,296	230,884	57.3%
Fire Services	1,922,300	1,918,374	1,076,612	139,641	702,121	63.4%
Fire Districts	1,661,330	1,661,330	903,178	-	758,152	54.4%
Emergency Medical Services	15,502,202	16,328,477	9,172,050	1,054,356	6,102,071	62.6%
Emergency Telephone	-	407,599	37,858	91,346	278,395	31.7%
Other Public Safety*	1,441,214	1,444,479	857,253	242,215	345,011	76.1%
Total Public Safety	\$ 75,937,680	\$ 84,296,465	\$ 42,892,207	\$ 6,179,122	\$ 35,225,135	58.2%

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of February 29, 2024*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
ECONOMIC & PHYSICAL DEVELOPMENT						
Planning & Development						
Planning	757,375	776,602	\$ 370,061	\$ -	\$ 406,541	47.7%
Community Development	768,670	1,181,991	595,271	-	586,720	50.4%
Soil & Water Conservation	373,664	383,255	230,489	-	152,766	60.1%
Zoning Administration	286,379	286,485	185,248	15	101,222	64.7%
Economic Development Corporation	948,297	948,297	671,340	15,910	261,046	72.5%
Economic Development Incentives	1,700,000	1,596,082	98,148	-	1,497,934	6.1%
Other Economic & Physical Development*	1,524,113	6,628,031	1,585,263	72,000	4,970,768	25.0%
Total Economic & Physical Development	\$ 6,358,498	\$ 11,800,743	\$ 3,735,819	\$ 87,926	\$ 7,976,998	32.4%
HUMAN SERVICES						
Veterans Services	\$ 455,992	\$ 455,856	\$ 289,024	\$ -	\$ 166,832	63.4%
Cooperative Extension	471,822	520,754	257,171	-	263,583	49.4%
Human Services						
Administration	7,355,879	7,393,599	4,472,058	407,477	2,514,064	66.0%
Economic Family Support Services	3,205,610	4,846,607	2,189,168	-	2,657,439	45.2%
Transportation	3,272,559	4,133,953	1,527,680	745,421	1,860,852	55.0%
Child Welfare	12,283,811	13,217,422	7,082,299	292,362	5,842,761	55.8%
Child Support Services	2,216,543	2,215,787	1,373,827	3,778	838,183	62.2%
Economic Services	10,767,221	9,245,571	4,983,505	-	4,262,065	53.9%
Adult and Family Services	2,813,574	2,919,650	1,703,669	22,989	1,192,992	59.1%
Nutrition	944,322	976,458	424,210	123,989	428,259	56.1%
Behavioral Health Division	288,143	290,843	143,402	825	146,616	49.6%
Senior Services	818,077	872,423	476,599	171,376	224,448	74.3%
Cabarrus Health Alliance	10,994,141	10,994,141	6,813,367	4,173,597	7,177	99.9%
Other Human Services*	1,045,511	2,747,612	1,667,845	966,375	113,392	95.9%
Total Human Services	\$ 56,933,205	\$ 60,830,676	\$ 33,403,824	\$ 6,908,188	\$ 20,518,664	66.3%
EDUCATION						
Cabarrus County Schools Operating	\$ 87,448,737	\$ 87,448,737	\$ 58,525,829	\$ -	\$ 28,922,908	66.9%
Kannapolis City Schools Operating	10,049,690	10,049,690	6,884,082	-	3,165,608	68.5%
RCCC Operating	4,316,397	4,316,397	2,877,600	-	1,438,797	66.7%
Cabarrus County Schools Capital	36,324	36,324	18,162	-	18,162	50.0%
Kannapolis City Schools Capital	8,832	8,832	4,416	-	4,416	50.0%
RCCC Capital	-	-	-	-	-	-
Other Education*	134,405	134,405	89,604	28,133	16,668	87.6%
Total Education	\$ 101,994,385	\$ 101,994,385	\$ 68,399,693	\$ 28,133	\$ 33,566,559	67.1%
CULTURE & RECREATION						
Active Living & Parks						
Parks	\$ 2,199,055	\$ 2,470,551	\$ 1,322,212	\$ 276,143	\$ 872,196	64.7%
Senior Centers	878,442	928,312	530,647	14,703	382,962	58.7%
Library System	4,941,516	5,142,715	2,893,029	131,027	2,118,659	58.8%
Other Cultural & Recreation*	26,000	26,000	26,000	103,500	(103,500)	498.1%
Total Culture & Recreation	\$ 8,045,013	\$ 8,567,578	\$ 4,771,888	\$ 525,373	\$ 3,270,317	61.8%
DEBT SERVICE						
Schools	\$ -	\$ -	\$ -	\$ -	\$ -	-
Other	-	-	-	-	-	-
Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 339,783,753	\$ 398,272,484	\$ 260,369,827	\$ 17,680,688	\$ 120,221,969	69.8%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ 36,535,796	\$ (17,680,688)	\$ 18,855,108	

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

**Cabarrus County, North Carolina
Community Investment Fund
Statement of Revenues and Expenditures - Budget and Actual
As of February 29, 2024***

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
REVENUES						
Other Taxes	\$ (27,930,000)	\$ (27,930,000)	\$ (14,613,002)	\$ -	\$ 13,316,998	52.3%
Intergovernmental Revenues	(404,000)	(404,000)	(191,879)	-	212,121	47.5%
Investment Earnings	-	-	(1,032,795)	-	(1,032,795)	100.0%
Other Finance Sources	(46,405,961)	(95,710,584)	(82,940,889)	-	12,769,695	86.7%
TOTAL REVENUES	\$ (74,739,961)	\$ (124,044,584)	\$ (98,778,564)	\$ -	\$ 25,266,020	79.6%
EXPENDITURES						
Operations	\$ 69,163,094	\$ 82,557,926	\$ 47,821,849	\$ 13,600	\$ 34,722,477	57.9%
Capital Outlay	5,576,867	41,486,658	-	-	41,486,658	0.0%
TOTAL EXPENDITURES	\$ 74,739,961	\$ 124,044,584	\$ 47,821,849	\$ 13,600	\$ 76,209,135	38.6%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ 50,956,715	\$ (13,600)	\$ (50,943,115)	

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Cabarrus County, North Carolina
Other Funds
Statement of Revenues and Expenditures - Budget and Actual
As of February 29, 2024*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
Arena and Events Center						
REVENUES						
Arena Other Finance Source Revenues	\$ (1,427,390)	\$ (1,761,494)	\$ (1,118,854)	\$ -	\$ 642,640	63.5%
Fair Sales and Services	(749,831)	(749,831)	(544,043)	-	205,788	72.6%
Fair Investment Earnings	(15,000)	(15,000)	(89,809)	-	(74,809)	598.7%
Fair Miscellaneous Revenue	(5,000)	(5,000)	(4,213)	-	788	84.3%
Total Arena and Events Center Fund	\$ (2,197,221)	\$ (2,531,325)	\$ (1,756,918)	\$ -	\$ 774,407	69.4%
EXPENDITURES						
Arena and Events Center	\$ 1,276,217	\$ 1,610,321	\$ 700,592	\$ 275,841	\$ 633,889	60.6%
County Fair	921,004	921,004	716,215	18,310	186,479	79.8%
Total Arena and Events Center Fund	\$ 2,197,221	\$ 2,531,325	\$ 1,416,807	\$ 294,151	\$ 820,367	67.6%
Landfill Fund						
REVENUES						
Intergovernmental Revenues	\$ (57,000)	\$ (57,000)	\$ (29,162)	\$ -	\$ 27,838	51.2%
Permits and Fees	(150,000)	(150,000)	(82,305)	-	67,695	54.9%
Sales and Services	(1,259,000)	(1,259,000)	(978,916)	-	280,084	77.8%
Investment Earnings	-	-	(151,405)	-	(151,405)	100.0%
Other Financing Sources	(618,400)	(1,714,131)	(1,553,400)	-	160,731	90.6%
Total Landfill Fund	\$ (2,084,400)	\$ (3,180,131)	\$ (2,795,188)	\$ -	\$ 384,944	87.9%
EXPENDITURES						
Landfill Operations	\$ 2,084,400	\$ 3,180,131	\$ 1,863,311	\$ 488,007	\$ 828,813	73.9%
Total Landfill Fund	\$ 2,084,400	\$ 3,180,131	\$ 1,863,311	\$ 488,007	\$ 828,813	73.9%
911 Emergency Telephone Fund						
REVENUES						
Intergovernmental Revenues	\$ (346,955)	\$ (346,955)	\$ (202,391)	\$ -	\$ 144,564	58.3%
Investment Earnings	(5,000)	(5,000)	(41,323)	-	(36,323)	826.5%
Other Finance Sources	(64,683)	(2,065,367)	(20,099)	-	2,045,268	0.0%
Total 911 Emergency Telephone Fund	\$ (416,638)	\$ (2,417,322)	\$ (243,714)	\$ -	\$ 2,153,509	10.1%
EXPENDITURES						
Operations	\$ 331,638	\$ 370,147	\$ 178,335	\$ -	\$ 191,812	48.2%
Debt Service	-	-	-	-	-	0.0%
Capital Outlay	85,000	2,047,175	996,683	1,050,492.10	-	0.0%
Total 911 Emergency Telephone Fund	\$ 416,638	\$ 2,417,322	\$ 1,175,018	\$ 1,050,492	\$ 191,812	92.1%
Self-Insured Funds						
REVENUES						
Sales and Services	\$ (20,871,092)	\$ (20,871,092)	\$ (11,837,497)	\$ -	\$ 9,033,595	56.7%
Investment Earnings	(25,000)	(25,000)	(250,589)	-	(225,589)	1002.4%
Miscellaneous	(970,785)	(970,785)	(914,327)	-	56,458	94.2%
Other Finance Sources	(753,040)	(839,244)	(230,000)	-	609,244	0.0%
Total Self-Insured Funds	\$ (22,619,917)	\$ (22,706,121)	\$ (13,232,413)	\$ -	\$ 9,473,708	58.3%
EXPENDITURES						
Workers Compensation Insurance	\$ 1,971,537	\$ 1,971,537	\$ 511,627	\$ -	\$ 1,459,910	26.0%
Liability Insurance	2,059,040	2,059,040	1,550,464	-	508,576	75.3%
Dental Insurance	710,000	710,000	457,745	-	252,255	64.5%
Hospitalization Insurance	17,879,340	17,965,544	11,423,181	1,214,692	5,327,671	70.3%
Total Self-Insured Funds	\$ 22,619,917	\$ 22,706,121	\$ 13,943,017	\$ 1,214,692	\$ 7,548,412	66.8%

Cabarrus County, North Carolina
Other Funds
Statement of Revenues and Expenditures - Budget and Actual
As of February 29, 2024*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
Fire Districts Fund						
REVENUES						
Ad Valorem Taxes	\$ (7,099,003)	\$ (7,099,003)	\$ (6,725,070)	\$ -	\$ 373,933	94.7%
Total Fire Districts Fund	\$ (7,099,003)	\$ (7,099,003)	\$ (6,725,070)	\$ -	\$ 373,933	94.7%
EXPENDITURES						
Fire Districts	\$ 7,099,003	\$ 7,099,003	\$ 6,647,027	\$ -	\$ 451,976	93.6%
Total Fire Districts Fund	\$ 7,099,003	\$ 7,099,003	\$ 6,647,027	\$ -	\$ 451,976	93.6%
Social Services Fund						
REVENUES						
Sales and Services	\$ (400,000)	\$ (400,000)	\$ -	\$ -	\$ 400,000	0.0%
Total Social Services Fund	\$ (400,000)	\$ (400,000)	\$ -	\$ -	\$ 400,000	0.0%
EXPENDITURES						
Operations	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ 400,000	0.0%
Total Social Services Fund	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ 400,000	0.0%
Intergovernmental Fund						
REVENUES						
Sales and Services	\$ (2,170,000)	\$ (2,170,000)	\$ (1,611,327)	\$ -	\$ 558,673	74.3%
Total Intergovernmental Fund	\$ (2,170,000)	\$ (2,170,000)	\$ (1,611,327)	\$ -	\$ 558,673	74.3%
EXPENDITURES						
Operations	\$ 2,170,000	\$ 2,170,000	\$ 1,471,057	\$ -	\$ 698,943	67.8%
Total Intergovernmental Fund	\$ 2,170,000	\$ 2,170,000	\$ 1,471,057	\$ -	\$ 698,943	67.8%
Opioid Settlement Fund						
REVENUES						
Investment Earnings	\$ -	\$ (52,001)	\$ (51,594)	\$ -	\$ 407	99.2%
Miscellaneous	\$ -	\$ (3,019,067)	\$ (2,287,591)	\$ -	\$ 731,476	75.8%
Other Finance Sources	\$ -	\$ (1,349,937)	\$ -	\$ -	\$ 1,349,937	0.0%
Total Opioid Fund	\$ -	\$ (4,421,005)	\$ (2,339,185)	\$ -	\$ 2,081,820	52.9%
EXPENDITURES						
Operations	\$ -	\$ 4,421,005	\$ 177,955	\$ 233,438	\$ 4,009,612	4.0%
Total Opioid Fund	\$ -	\$ 4,421,005	\$ 177,955	\$ 233,438	\$ 4,009,612	4.0%
TOTAL REVENUES	\$ (36,987,179)	\$ (44,924,907)	\$ (28,703,814)	\$ -	\$ 16,200,994	63.9%
TOTAL EXPENDITURES	\$ 36,987,179	\$ 44,924,907	\$ 26,694,192	\$ 3,280,780	\$ 4,009,612	66.7%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ 2,009,622	\$ (3,280,780)	\$ 12,191,382	

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CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Communications and Outreach - Monthly Summary Report

BRIEF SUMMARY:

The Communications and Outreach Department provides a monthly report.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jonathan Weaver, Communications and Outreach Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ Report

COMMUNICATIONS & OUTREACH

FEBRUARY 2024

Bites + Budget: Gov 101 returns with a twist ... and a few brews

After a months-long process of redesigning Gov 101, we ditched formalities for laid-back vibes and shorter sessions, bringing access and engagement to the budget process. The team rebuilt the event from the ground up, including developing new branding with a fresh logo, modern PowerPoint slides and meeting residents where they are (in this case a brewery in Concord and a school in Harrisburg). From filming, writing, event planning and more, the team used their diverse talents to deliver two successful and accessible events to Cabarrus residents.



THE BLUEPRINT

Building The Cabarrus County Budget

**Cabarrus
This
Week**

HOT TOPICS: Black History Month · CPR · Reval 2024 · Pickleball · Primary Elections · LIEAP

Total views: 6,023

Top Social Media Stories

BLACK HISTORY MONTH

*William Timothy "Jimmy" Murphey
A Man with a Heart for People*



William Timothy "Jimmy" Murphey began his education at Grace Lutheran Church School, where he would later become a baptized and confirmed member. He transitioned from the Lutheran School to Logan High School, graduating from there in 1950. After high school, he served in the United States Army and was discharged in 1953.

Upon returning from his tour of duty in the military, Mr. Murphey attended Immanuel Lutheran College and then Barber-Scotia College. While attending Immanuel Lutheran College, he met his future wife, Ruby Grandison. They would have a daughter, Angel LaRose.

With the encouragement of his pastor, Mr. Murphey established a youth organization called "The Friendly Club," which included members of Grace Lutheran Church and other citizens of the community. The Friendly Club sang in other churches, at nursing homes, and in people's homes during Christmas. A trailblazer for Black children in the 1960s, Mr. Murphey helped them to travel to Charlotte to attend the "Fred Kirby," "Bozo," and "Joey the Clown" television shows. In addition, he provided encouragement to young men at Samuel Leonard Training School in McCain, North Carolina, coordinating a Christmas program along with a meal.

Relocating to New Jersey where he became involved in the culinary arts, Mr. Murphey regularly returned to Concord during the summer to re-engage the Friendly Club and celebrate his birthday in June. Eventually, he returned permanently to Concord to help take care of his aging parents. As a chef, he was employed by Jackson Training School, Golden Corral, Ryan's Restaurant, Cabarrus Memorial Hospital, Cabarrus County Sheriff's Department, K & W Cafeteria, and Barber-Scotia College. He also helped to plan and provide food service for many weddings.

Mr. Murphey demonstrated a concern for helping others, becoming well known for his annual free Christmas dinners and toy giveaways. Moreover, he insisted on preparing all the food for the dinner, and in December his home became somewhat of a toy warehouse when he received donations that enabled him to provide food and clothing to people throughout the community. Although he insisted on preparing most the food for the dinner, he had hundreds of volunteers



NAVIGATING PROPERTY REVALUATION

CABARRUS COUNTY
America Thrives Here



Black History Month: Meet Mr. Murphey
Reach: 21K

Navigating property revaluation (video)
Reach: 19K

Groundhog Day
Reach: 11.5K

Projects, Events & More



Developed marketing materials, created social media kits for event sponsors and worked with various media outlets to promote **Active Living and Park's** annual **Senior Health and Wellness Expo**.



Helped coordinate the filming of the **2024 BOC retreat**, which included providing audio support and mobile filming the entire event, held over two days at the Cabarrus County EMS headquarters.

Assisted **Cabarrus County EMS** with their annual **Hearts & Heroes** event. This year, we performed marketing duties and media relations as well as event production and livestreaming.



Content Producer Jaelyn McCrea served as moderator for a discussion with Jerry Taliaferro as part of the KAA-MaCC Black History Month Celebration.



Communications Specialist Macy Andrews judged the "The Living Soil" public speaking contest at **Cabarrus County Cooperative Extension**. This annual contest amongst middle school students sees winners advance to area and state competitions.

Each month, our department plans and coordinates the filming, livestreaming and broadcast of the **Board of Commissioners Agenda and Regular Meetings**. This involves audio preparation, camera operation, system configuration and maintenance before and during the meeting.



Began work on a multi-faceted outreach campaign for **Cabarrus DSS Child Support**; collaborated with multiple agencies to promote the **Cabarrus Opioid Survey**, resulting in more than 400 submissions.



Teamed up with **Active Living and Parks** for development of the Sweet & Sour Pickleball Classic and new Cabarrus Senior Games logos.

Media Releases/
Appearances **15**

Public Records
Requests Processed **24**

Social Media / Newsletter Insights



Facebook



Instagram



86,400
Reach



196
New followers



52
Posts



57
Stories



X (Twitter)



LinkedIn



7,977
Impressions



22
New followers



21
Posts



YouTube



12.8K
Views



+79
Subscribers



1.9K
Watch time (hours)



DirectConnect & CabConnect



13
Connects
sent



68.5%
Open rate



31.7%
% above overall industry
average open rate

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly Building Activity Reports

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Sifford, Assistant County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- ▢ Report
- ▢ Report

Cabarrus County Construction Standards Dodge Report 2/1/2024-2/29/2024

Jurisdiction: All

New Construction

Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses Detached	101	95	95	\$18,772,181.00
Single Family Houses Attached	102	94	94	\$11,517,865.00
Five or More Family Buildings	105	7	48	\$5,840,081.00
Manufactured Home (Mobile Homes)	106	1	0	\$13,800.00
Amusement, Social, and Recreational	318	4	0	\$2,636,441.81
Hospitals and Institutional Buildings	323	1	0	\$160,700.00
Office, Bank, and Professional Buildings	324	1	0	\$121,000.00
Stores and Customer Services	327	1	0	\$49,000.00
Other Nonresidential Buildings	328	5	0	\$3,590,399.00
Structures Other Than Buildings	329	10	0	\$798,930.00
Other	999	15	0	\$1,486,359.00
Sub Total (New Construction)		234	237	\$44,986,756.81

Addition, Alteration, and Conversion

Description	Const Code	Buildings	Housing Units	Estimated Cost
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	4	0	\$231,000.00
Sub Total (Addition, Alteration, and Conversion)		4	0	\$231,000.00

Demolition of Buildings

Description	Const Code	Buildings	Housing Units	Estimated Cost
All Other Buildings and Structures	649	3	0	\$293,000.00
Sub Total (Demolition of Buildings)		3	0	\$293,000.00

Grand Total		241	237	\$45,510,756.81
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Cabarrus County Commercial Building Plan Review Summary

Begin Date: 2/1/2024 through End Date: 2/29/2024

Perez	File Date	Address	Application Name	Description	Est Cost	Est Sq Ft
BU2024-00431	2/1/2024	150 KENWORTH LN CHINA GROVE, NC 28023	CHOATE CONSTRUCTION COMPANY - 100 KENWORTH LN - TEMPORARY USE	***ADDRESS PENDING - WILL USE 150 KENWORTH UNTIL 100 KENWORTH IS ASSIGNED*** INSTALL TEMPORARY CONSTRUCTION TRAILER	\$200,000	1,500
BU2024-00434	2/1/2024	4501 SCHOOL HOUSE CMN HARRISBURG, NC 28075	Olegario Saldana Munoz	ABC		
BU2024-00435	2/1/2024	1875 TEACHERS HOUSE RD NW 70 CONCORD, NC 28027	RATZLAFF CONSTRUCTION LLC (UPFIT TO SHELL PRB2022-01883)	Dr. Nagarajan ~~ (UPFIT TO SHELL PRB2022-01883)slab, PME walls, ceiling, flooring, paint, doors, millwork	\$160,700	1,888
BU2024-00437	2/1/2024	2825 LANE ST KANNAPOLIS, NC 28083	Pilot Travel Center #056	ABC INSPECTION		
BU2024-00456	2/2/2024	4650 NC HWY 49 S HARRISBURG, NC 28075	FOXX & FANDEL, LLC, T/A FOXX CONTRACTING	DEMO PERMIT FOR EXISTING STRUCTURE, ALL UTILITES NEED TO BE MARKED AND LOCATED BEFORE BEGINNING	\$23,000	1,500
BU2024-00459	2/5/2024	5345 VINING ST NW 102 CONCORD, NC 28027	AR WORKSHOP	ABC INSPECTION		
BU2024-00461	2/5/2024	6429 SADDLE CREEK CT HARRISBURG, NC 28075	BUCKHORN BUILDERS, INC	****FOOTING & FOUNDATION ONLY ****office area, printing area, warehouse space, and mezzanine / second floor over office area	\$1,960,000	1,960,000
BU2024-00465	2/5/2024	585 WARREN C COLEMAN BLVD S CONCORD, NC 28025	LOCKWOOD IDENTITY INC DBA SIGNART	Papa Johns Signs ~~ Remove Two (2) existing wall signs, front and side elevations. Install Two (2) new signs in same location as previous signage. Electrical hook up to existing power. Remove Two (2) existing D/F pylon tenant faces/panels. Install Two (2) new D/F pylon tenant faces/panels. ~~~ NO ELECTRIC PERMIT REQUIRED	\$200	0
BU2024-00468	2/5/2024	2125 TRINITY CHURCH RD CONCORD, NC 28027	JOSELITO ACBO	AT&T Generator ~~ Adding a backup, self-contained, diesel generator on a 4x10 concrete pad for AT&T within existing cell site.	\$13,000	40
BU2024-00470	2/6/2024	635 ALFRED BROWN JR CT SW CONCORD, NC 28025	GROUND THUNDER CONSTRUCTION, INC.	Solid Waste Building for Alfred M. Brown Complex ~~ Open metal building and concrete pad for storage utility service vehicles. Building also contains pre-fabricated bathroom.	\$1,163,018	16,500
BU2024-00472	2/6/2024	733 W A ST KANNAPOLIS, NC 28081	IKES CONSTRUCTION INC	Village Park Green Room ~~ Kitchenette, lounge and changing room for existing amphitheater performers. Also includes storage space for items used at the existing amphitheater.	\$621,642	1,180
BU2024-00491	2/7/2024	5650 SANDUSKY BLVD CONCORD, NC 28027	DO PORTUGAL CIRCUS	Temporary Commercial Tent	\$206,084	16,000
BU2024-00511	2/8/2024	665 N CANNON BLVD KANNAPOLIS, NC 28083	VARNER HAULING AND GRADING, INC	DEMOLITION OF BUIDLING DUE TO DETERIORATED FLOOR AND ROOF	\$3,000	5,000
BU2024-00512	2/8/2024	6361 GLEN AFTON BLVD KANNAPOLIS, NC 28027	RANGER CONSTRUCTION COMPANY INC	Reynolds Break Room ~~ New break room with bathrooms and cabinets for employees. One existing personnel door shall have a fence added for secure entry into warehouse for trucker's.	\$110,000	1,100
BU2024-00513	2/8/2024	665 N CANNON BLVD KANNAPOLIS, NC 28083	VARNER HAULING AND GRADING, INC	DEMOLITION OF SUBSTANDARD HOME	\$5,000	5,000

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 2/1/2024 through End Date: 2/29/2024

BU2024-00526	2/9/2024	6095 GLEN AFTON BLVD CONCORD, NC 28027	SHELCO, LLC.	THE LIBRARY AND ACTIVE LIVING CENTER AT AFTON RIDGE FOR OUTSIDE FEATURES, FIXTURES ~ACCESSIBLE RAMP ~BOCCE COURT WITH ADA ENTRANCE ~SHADE SAIL ~BACKED AND BACKLESS BENCHES ~TANDEM RETAINING WALL SYSTEM ~1 WALL SIGN	\$858,716	12,515
BU2024-00528	2/9/2024	8830 E FRANKLIN ST MT PLEASANT, NC 28124	JDI CONSTRUCTION	RETAINING WALL FOR CANTINA 73 MEXICAN REST.	\$40,000	150
BU2024-00549	2/12/2024	3122 S CANNON BLVD KANNAPOLIS, NC 28083	BETACOM INCORPORATED	Southridge Antenna Mod ~~ Verizon Wireless will be removing nine (9) antennas, then installing nine (9) new antennas. There will not be any new Electrical Work to be completed with this project and the project will not alter the existing tower height or leased ground space. The total cost of the project is \$15,000.00.	\$13,000	0
BU2024-00552	2/13/2024	6133 DAVIDSON HWY CONCORD, NC 28027	NEW DIMENSIONS OUTDOOR SERVICES INC	85 Exchange Wall 3 ~~ Installation of (1) retaining wall labeled Wall 3	\$4,000	0
BU2024-00563	2/13/2024	541 SUNNYSIDE DR SE CONCORD, NC 28025	SOUTHERN PIEDMONT CONST	R Brown McAllister School Shades ~~ Two Triangle Sail Shades approx. 20'x20'x 26' in school courtyard area.	\$26,249	520
BU2024-00567	2/14/2024	9599 JOHN WHITE RD MIDLAND, NC 28107	WSOC TV	140' TOWER, POUR (2) CONCRETE SLABS	\$1,200,000	3,025
BU2024-00571	2/14/2024	7609 HENDRICK AUTO PLZ NW CONCORD, NC 28027	The Boldt Company	Temporary Construction Trailer	\$50,000	0
BU2024-00579	2/14/2024	560 WOODHAVEN PL NW CONCORD, NC 28027	SIGNAGE INDUSTRIES, INC / Heather English	Southern Charm Dentistry - Non Illuminated Flat Cut Out Letter Sign	\$2,800	85
BU2024-00588	2/15/2024	5615 OLD SALISBURY- CONCORD RD KANNAPOLIS, NC 28083	TIMOTHY B JONES	COMMERCIAL UPFIT	\$1,560	15,000
BU2024-00589	2/15/2024	6322 VERMILLION CEDAR WAY, BLDG# A CONCORD, NC 28027	REDWOOD CONSTRUCTION COMPANY LLC BLDG A	**FOUNDATION ONLY**CANNOT GO VERTICAL UNTIL WATER IS ON SITE*** BLDG A - 8 UNITS	\$950,478	14,073
BU2024-00590	2/15/2024	6222 VERMILLION CEDAR WAY, BLDG# B CONCORD, NC 28027	REDWOOD CONSTRUCTION COMPANY LLC BLDG B	**FOUNDATION ONLY**CANNOT GO VERTICAL UNTIL WATER IS ON SITE*** BLDG B - 8 UNITS	\$954,098	14,073
BU2024-00591	2/15/2024	6303 VERMILLION CEDAR WAY, APT# C CONCORD, NC 28027	REDWOOD CONSTRUCTION COMPANY LLC BLDG C	**FOUNDATION ONLY**CANNOT GO VERTICAL UNTIL WATER IS ON SITE*** BLDG C - 8 UNITS	\$980,823	13,726
BU2024-00602	2/16/2024	6203 VERMILLION CEDAR WAY, BLDG# D CONCORD, NC 28027	REDWOOD CONSTRUCTION COMPANY LLC BLDG D	**FOUNDATION ONLY**CANNOT GO VERTICAL UNTIL WATER IS ON SITE*** BLDG D - 8 UNITS	\$983,023	13,726
BU2024-00603	2/16/2024	2339 CONCORD LAKE RD CONCORD, NC 28025	Palmetto State Sign Installation	suite 664- Install replacement faces on existing brick monument and install new door vinyl Regional Finance ~~ Remove existing sign panel from monument Install replacement faces on existing brick monument Remove door vinyl install new door vinyl	\$1,900	0

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 2/1/2024 through End Date: 2/29/2024

BU2024-00607	2/16/2024	6123 VERMILLION CEDAR WAY, BLDG# E CONCORD, NC 28027	REDWOOD CONSTRUCTION COMPANY LLC BLDG E	**FOUNDATION ONLY**CANNOT GO VERTICAL UNTIL WATER IS ON SITE*** BLDG E - 8 UNITS	\$950,225	13,780
BU2024-00608	2/16/2024	130 DUTCH RD MT PLEASANT, NC 28124	LCJ CONSTRUCTION COMPANY INC	LCJ Construction - Renovation of interior space	\$100,000	720
BU2024-00611	2/16/2024	6132 VERMILLION CEDAR WAY, BLDG# F CONCORD, NC 28027	REDWOOD CONSTRUCTION COMPANY LLC BLDG F	**FOUNDATION ONLY**CANNOT GO VERTICAL UNTIL WATER IS ON SITE*** BLDG F - 5 UNITS	\$632,624	8,634
BU2024-00612	2/16/2024	6102 VERMILLION CEDAR WAY, BLDG# G CONCORD, NC 28027	REDWOOD CONSTRUCTION COMPANY LLC - BLDG G	**FOUNDATION ONLY**CANNOT GO VERTICAL UNTIL WATER IS ON SITE*** BLDG G - 3 UNITS	\$388,810	5,208
BU2024-00624	2/19/2024	7198 CALDWELL RD HARRISBURG, NC 28075	SIGN SYSTEMS, INC	Club Pilates ~~ Install 1 illuminated wall sign connecting to existing electrical Sign is 19.13 sq. ft.	\$200	0
BU2024-00626	2/19/2024	8062 CONCORD MILLS BLVD 20 CONCORD, NC 28027	Barnes and Noble Signs	Barnes and Noble ~~ New Exterior and Interior Signage	\$3,000	0
BU2024-00631	2/19/2024	5418 DAVIDSON HWY CONCORD, NC 28027	RANGER CONSTRUCTION COMPANY INC	McCraney Office UPFIT OF SHELL FOR TENANT ~~ Approx 1200 sf office upfit including open office area, large office, 2 restrooms and a breakroom. Scope includes associated MEP.	\$121,000	1,200
BU2024-00633	2/19/2024	4400 PAPA JOE HENDRICK BLVD CHARLOTTE, NC 28262	JAMES R VANNOY & SONS CONSTRUCTION	HSM ENGINE SHOP OIL ROOM RENOVATION ~~ Demo and Install new storefront and New Lighting	\$42,466	98
BU2024-00634	2/19/2024	1111 N WASHINGTON ST MT PLEASANT, NC 28124	MUSCO SPORTS LIGHTING, LLC	Virginia Foil Park Baseball Sports Lighting ~~ Installing sports lighting poles ONLY at the baseball field. NOT DOING ANY ELECTRICAL, Electrical work is done by others.	\$52,500	0
BU2024-00635	2/19/2024	2774 CONCORD PKWY S CONCORD, NC 28027	TLR CONSTRUCTION GROUP, LLC	SATORI STUDIO SALON UPFIT ~~ The building is a finished building and has been previously used as commercial. We will add sinks/shampoo stations and frame an open area to create separate rooms.	\$49,000	1,500
BU2024-00636	2/19/2024	111 W 1ST ST KANNAPOLIS, NC 28081	CITY OF KANNAPOLIS / Parks Superintendent, Brett Mann	GEM Theatre Renovation Project ~~ Plaster/ painting <ul style="list-style-type: none"> • Repair of plaster along the ceiling and walls. • Painting of the ceiling and walls in the auditorium. • Painting of the lobby, stair way, and second floor lobby. • Painting of the front entrance/ breeze way ceiling. Curtains <ul style="list-style-type: none"> • Removal of old curtains. • Installation of new fire rated curtains along the walls and stage. Seating <ul style="list-style-type: none"> • Removal, refurbishment, and installation of seating in balcony • Removal of old seating and replacing with new seating on the lower lever. (See attached diagram for layout) Projection <ul style="list-style-type: none"> • Removal of the old film projector and installation a new 4k projector. • The current digital projector will stay as a backup. Sound	\$950,000	9,500

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 2/1/2024 through End Date: 2/29/2024

				<ul style="list-style-type: none"> • Upgrade speaker amps. • Removal of old speakers and installation of new speakers. <p>Movie Screen</p> <ul style="list-style-type: none"> • Removal of the old screen and installation of new screen. <p>Floor work</p> <ul style="list-style-type: none"> • Removal of old carpet and installation of new carpet throughout the entire theater. • Removal of old tiles at the concessions stand and installing new tiles at the concessions stand. • Refinishing of auditorium floors. Industrial epoxy floor to be installed. <p>Electrical</p> <ul style="list-style-type: none"> • Removal of old bulbs and installation of 75 LED bulbs (three colors) along stage pointing toward screen. • Installation of dimmers for lighting to be controlled by movie theater software. • Removal of old fluorescent lighting and installation of 9 LED strip lights in ceiling troughs. • Removal of old fluorescent surface mounted lights on the balcony. • Removal of old sconce lights and installation new sconce lights. • Installation of 100-amp 3 phase panel and wiring. New wires must be pulled from the basement to the room behind the projection booth. o Installation of 13 120v receptacles for sound racks in the projection booth. o Installation of a 30-amp circuit for a new projector. • Installation of auditorium runway floor lights. <p>Removal of old concession counter and installation of new concession counter.</p> <p>Adding security cameras and upgrading security system.</p>		
BU2024-00637	2/19/2024	1415 N MAIN ST MT PLEASANT, NC 28124	Town of Mount Pleasant Municipal Complex Monument Sign	Town of Mount Pleasant Municipal Complex Monument Sign -- Approximately 10' long x 5' tall x 2' deep masonry monument base with 24sf double sign face with an overall height not to exceed 6', ELECTRIC CIRCUIT FOR SIGN WAS PART OF THE FIRE DEPARTMENT UPFIT.	\$8,000	30
BU2024-00644	2/20/2024	530 S CANNON BLVD KANNAPOLIS, NC 28083	AWR ELITE LLC	INTERIOR DEMO OF PARTITION WALLS AND GRID CEILINGS	\$0	1,824
BU2024-00670	2/22/2024	216 WEST AVE KANNAPOLIS, NC 28081	CASCO SIGNS INC blade sign	double faced 22" H by 39" W blade sign	\$1,000	0
BU2024-00671	2/22/2024	4145 ODELL SCHOOL RD CONCORD, NC 28027	SHILOH CHURCH OF CONCORD CHILDRENS CENTER	DAYCARE INSPECTION		
BU2024-00678	2/22/2024	3098 TRIMBLE CIR NW CONCORD, NC 28027	PERFORMANCE MANAGED CONSTRUCTION, INC.	REPLACES BU2022-00051 -- CONSTRUCTION OF SITE RETAINING WALL ALONG SS EASEMENT SHOWN ON SITE CIVIL DRAWINGS FROM ORIGINAL SUBDIVISION THAT WAS NEVER CONSTRUCTED	\$100,000	120
BU2024-00689	2/23/2024	187 BUFFALO AVE NW CONCORD, NC 28025	MASTEC NETWORK SOLUTIONS	AT&T 5G NR Radio Project 074074 BU #813161 -- Replacing antennas and RRUs.	\$20,000	0

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 2/1/2024 through End Date: 2/29/2024

BU2024-00694	2/23/2024	8111 CONCORD MILLS BLVD CONCORD, NC 28027	J3 CONSTRUCTION, INC, T/A	INSTALLING NEW ROOF SYSTEM OVER EXISTING ROOF MECHANICALLY ATTACHED FM APPROVED .080 MIL REINFORCED TPO FELT BACKED SINGLE PLY MEMBRANE DIRECTLY OVER EXISTING MEMBRANE SURFACE WITHOUT A SEPARATOR BOARD	\$364,325	2,000
BU2024-00695	2/23/2024	938 CLOVERLEAF PLZ KANNAPOLIS, NC 28083	Ronald Perry	7ft PARTITION WALLS	\$1,000	280
BU2024-00702	2/23/2024	4930 DAVIDSON HWY CONCORD, NC 28027	CASEY OFFERMAN	COMMERCIAL UPFIT PHASE 1 - KITCHEN AREA NOT INCLUDED (WAITING ON REVIEW) -	\$89,500	89,500
BU2024-00706	2/26/2024	24 CHURCH ST N CONCORD, NC 28025	WINDSOR BUILDERS, INC.	Deli at 24 Church -- The project will convert a former gas station into a deli sandwich single service restaurant.	\$20,000	1,200
BU2024-00709	2/26/2024	6805 JENKINS LN HARRISBURG, NC 28075	EMPOWER CONSTRUCTION TEXAS INC	REMOVING EXISTING ONE LANE OMD CANOPY AND INSTALL NEW TWO LANE OMD CANOPY	\$135,000	1,267
BU2024-00712	2/26/2024	1410 GLENN AVE KANNAPOLIS, NC 28081	DILDAR S SANGHA- 1410 GLENN AVE - DEMOLITION	PARTIAL DEMO - INTERIOR DEMOLITION ONLY	\$2,000	2,000
BU2024-00713	2/26/2024	258 MCGILL AVE NW CONCORD, NC 28025	JUAN L MEJIA	COMMERCIAL TOTAL DEMO	\$18,000	1,600
BU2024-00729	2/26/2024	133 STONECREST CIR SW CONCORD, NC 28027	BARRS RECREATION LLC	We are installing 4 sail sun shades in the courtyard	\$63,530	1,140
BU2024-00737	2/27/2024	431 AMHURST ST SW CONCORD, NC 28025	S.T.S Davis LLC	GROUP HOME		
BU2024-00738	2/27/2024	201 DALE EARNHARDT BLVD KANNAPOLIS, NC 28081	JENISON CONSTRUCTION INC.	AH Kannapolis MRI Replacement -- replace existing MRI equipment, including supporting mechanical and electrical work.	\$295,252	1,000
BU2024-00740	2/27/2024	349 COPPERFIELD BLVD NE A CONCORD, NC 28025	ROMANOS PIZZA	ABC PERMIT INSPECTION		
BU2024-00744	2/27/2024	4325 PAPA JOE HENDRICK BLVD CHARLOTTE, NC 28262	JAMES R VANNOY & SONS	Hendrick Motor Sports 5/9 Raceshop QC Renovation -- Scope of work includes adding new partitions and doors; adding new millwork; refinishing the existing floors, walls, and exposed ceiling; removing existing and adding new light fixtures; reworking existing and adding new power receptacles; adding new mini split units and an exhaust fan; rerouting existing air lines; reconfiguration of existing sprinklers.	\$335,415	2,825
BU2024-00764	2/28/2024	305 EXECUTIVE PARK DR NE CONCORD, NC 28025	BLUE ROOTS MARKETING LLC - BigTex Sign	BigTex - Removal and Installation of 1 non illuminated sign on back of building. Removal and Installation of 1 illuminated sign on the front of building.	\$3,350	9,500
BU2024-00766	2/29/2024	8320 W FRANKLIN ST MT PLEASANT, NC 28124	LCJ CONSTRUCTION COMPANY INC	DEMO EXISTING BUILDING	\$70,000	0
Total Plans Reviewed: 60					\$61,393,952	9,006,108

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

EDC - February 2024 Monthly Summary Report

BRIEF SUMMARY:

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Page Castrodale, EDC Executive Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Project Activity Report

FEBRUARY 2024

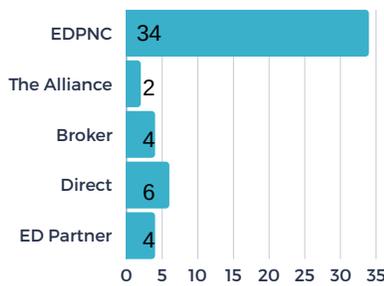


STATS OVER THE PAST MONTH

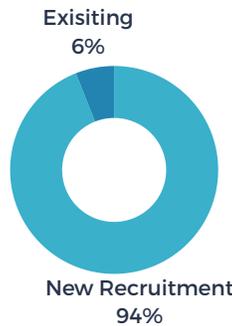
The EDC received 13 new projects/RFIs (request for information) in February and submitted sites/buildings for 9 of the new requests. There were 2 client/consultant site visits or meetings in February.

Project Activity Highlights

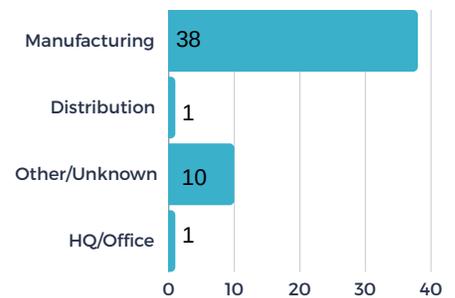
PROJECTS BY SOURCE



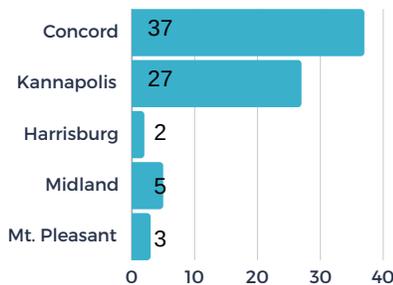
PROJECTS BY TYPE



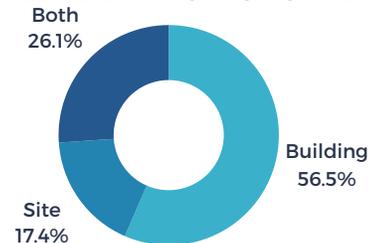
PROJECTS BY INDUSTRY



OF PROJECTS BY LOCATION



BUILDINGS VS. SITE - %



229

average jobs per project



119M

average investment per project

169K

average square feet per project



33

average acres per project



30%

of Cabarrus EDC's projects involved companies outside of the U.S.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 18, 2024
6:30 PM**

AGENDA CATEGORY:

Closed Session

SUBJECT:

Closed Session - Economic Development

BRIEF SUMMARY:

A closed session is needed to discuss matters related to economic development as authorized by NCGS 143-318.11(a)(4).

REQUESTED ACTION:

Motion to go into closed session to discuss matters related to economic development as authorized by NCGS 143-318.11(a)(4).

EXPECTED LENGTH OF PRESENTATION:

1 Hour or More

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
