

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, November 20, 2023.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:30 p.m. on Channel 22  
<https://www.youtube.com/cabarruscounty>  
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Stephen M. Morris  
Vice Chairman: Lynn W. Shue  
Commissioners: Christopher A. Measmer  
Timothy A. Furr  
Kenneth M. Wortman

Also, present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris recognized Youth Commissioner, Connor Solvason.

Chairman Morris led the Pledge of Allegiance.

A moment of silence was observed.

#### **(A) APPROVAL OR CORRECTION OF THE MINUTES**

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue and unanimously carried, the Board approved the minutes of July 10, 2023 (Work Session), July 17, 2023 (Regular Meeting), July 19, 2023 (Cabarrus Summit), August 7, 2023 (Work Session) and August 21, 2023 (Regular Meeting) as presented.

#### **(B) APPROVAL OF THE AGENDA**

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Measmer and unanimously carried, the Board approved the agenda as presented.

#### **(C) RECOGNITIONS AND PRESENTATIONS**

##### **(C-1) Human Resources - Recognition of Deputy Troutman on his retirement from Cabarrus County Sheriff's Office**

Sheriff Van Shaw recognized Deputy Troutman on his retirement after 28 years of service to Cabarrus County.

Vice Chairman Shue presented Deputy Troutman with a service award in appreciation of his service and dedication to the citizens of Cabarrus County.

Deputy Troutman graciously accepted the award and expressed appreciation.

#### **(D) INFORMAL PUBLIC COMMENTS**

Chairman Morris opened the meeting for Informal Public Comments at 6:39 p.m. He stated each speaker would be limited to three minutes.

Jerry Anderson, resident of 133 Kennedy Avenue in Kannapolis, commented on a Department of Social Services matter.

Jeeter Anderson, resident of 133 Kennedy Avenue in Kannapolis, commented on a Department of Social Services matter.

Maegan Mack, resident of Concord, spoke regarding affordable housing and emergency rental assistance.

There was no one else to address the Board, therefore Chairman Morris closed that portion of the meeting.

#### **(E) OLD BUSINESS**

None.

**(F) CONSENT****(F-1) Appointment - Human Services Advisory Board**

On behalf of the Human Services Advisory Board, Dr. Patricia West has accepted the request for reappointment to continue to serve as a member of the Human Services Advisory Board. Her current term expires December 31, 2023. Dr. West's first term began with filling an unexpired term on February 20, 2023, and she is eligible for reappointment to serve another term.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board approved the reappointment of Dr. Patricia West to the Human Services Advisory Board.

**(F-2) Appointments and Removals - Juvenile Crime Prevention**

During its October 18 meeting, the Council voted unanimously to accept the resignation of Jamica LaFranque who served as a Member-at-Large.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board removed Jamica LaFranque from the JCPC roster and thanked her for her service.

**(F-3) Cooperative Extension - Cannon Foundation Grant**

Requested approval of a budget amendment to increase both revenue and expenses to accommodate additional funding awarded to the Cabarrus County 4-H Afterschool Program through the Cannon Foundation.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board adopted the budget amendment.

## Budget Revision/Amendment Request

Date: 11/20/2023	Amount: 35,000.00
Dept. Head: Tracy LeCompte	Department: Cooperative Extension
Internal Transfer Within Department	
Transfer Between Departments/Funds	
Supplemental Request	

This budget amendment is increasing both revenue and expenses to accommodate additional funding awarded to Cabarrus County 4-H Afterschool Program through the Cannon Foundation.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5410 6606 4HCAN	Program Fees due to Cannon Foundation Grant	-	35,000.00		35,000.00
001	9	5410-9104 4HCAN	Temporary Employees	3,500.00	16,500.00		20,000.00
001	9	5410-9201-4HCAN	Social Security	200.00	1,040.00		1,240.00
001	9	5410-9202-4HCAN	Medicare	195.00	95.00		290.00
001	9	5410-9230-4HCAN	Worker's Comp	247.00	-	223.00	24.00
001	9	5410-9356-4HCAN	Special Program Supplies	2,300.00	17,363.00		19,663.00
001	9	5410-9610-4HCAN	Travel	675.00	100.00		775.00
1	9	5410-9640-4HCAN	Insurance & Bonds	215	125		340.00
<b>Total</b>							77,332.00

**(F-4) County Manager - Memorandum of Agreement for NC State University for Cooperative Extension Services**

Cabarrus County has a Memorandum of Agreement (MOA) with NC State University that spells out the responsibilities and expectations for the university and the county to carry out extension services in the county. Cabarrus County has had an MOA with NC State University for quite some time, however, it is time to renew the agreement. The agreement was reviewed by legal.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board approved the Memorandum of Agreement between Cabarrus County and NC State University.

**(F-5) DHS - Cabarrus Health Alliance Grant Funds - Elevate Program**

Cabarrus County was awarded \$15,000 in grant funding from Cabarrus Health Alliance to assist with the administration of The ELEVATE Program. The Elevate program seeks to advance health equity for adolescents, their families, and communities in Cabarrus and Rowan County. Cabarrus Health Alliance (CHA), and project partners: Rowan-Salisbury Schools, Kannapolis City Schools, Cabarrus and Rowan Departments of Social Services, Boys and Girls Club of Cabarrus, and El Puente Hispano plan to replicate evidence-based programs (EBPS) in the

school, foster care, and community-based organizations/nonprofit settings in Cabarrus and Rowan counties, North Carolina. The EBPs are replicated to scale and support Black and Latinx youth, who face the greatest disparities in STI and teen pregnancy rates, respectively. The Elevate program goals will include:

- Replicate medically accurate, age, and culturally appropriate EBPs
- Incorporate positive Youth Development approaches
- Leverage the systems that impact adolescent health to improve equity and sustainability.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board approved acceptance of the grant award and adopted the associated budget amendment.

**Budget Revision/Amendment Request**

Date: 11/20/2023	Amount: 15,000.00	
Dept. Head: Karen Calhoun	Department: DHS	
<input type="checkbox"/> Internal Transfer Within Department	<input type="checkbox"/> Transfer Between Departments/Funds	<input checked="" type="checkbox"/> Supplemental Request
<p>Cabarrus Health Alliance (CHA) is awarding Cabarrus County DHS as a subrecipient to receive funds under the Advancing Equity project called Elevate. The Elevate program seeks to advance health equity for adolescents, their families, and communities in Cabarrus and Rowan County. CHA and project partners: Rowan-Salisbury Schools, Kannapolis City Schools, Cabarrus and Rowan Dept. of Social Services, Boys and Girls Club of Cabarrus, and El Puente Hispano will replicate evidence-based programs (EBPs) in the school, foster care, and community-based organizations/nonprofit settings in Cabarrus and Rowan counties, North Carolina. The EBPs are replicated to scale to support Black and Latinx youth, who face the greatest disparities in STI and teen pregnancy rates, respectively.</p>		

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5630-627601-ELVT	Teen Pregnancy Prevention Program	-	15,000.00	-	15,000.00
001	9	5630-947601-ELVT	Teen Pregnancy Prevention Program	-	15,000.00	-	15,000.00

**(F-6) DHS - Foster Care Board Payments**

The rise in the number of children in foster care has identified a need for additional placement costs. Currently there are 192 children in foster care in Cabarrus County. The board rate for Foster Care and Adoption Assistance was not included in the initial FY24 budget request. The original budget estimate was \$2,261,476.00 for placement costs. Legislation was passed in June after the budget was approved. The language is cited below:

- Foster Care Rates and Licensing: S. L. 2023-14, Section 6.7 increases the monthly foster care and adoption assistance rates effective July 1, 2023.
  - For Children 0-5 years old, the rates will increase from \$514 to \$702;
  - for children ages 6-12 years old rates will increase from \$654 to \$742;
  - for children aged 13-17 and 18-21 years of age will have a rate increase from \$698 to \$810.
  - Foster care and adoption assistance rates are codified at G.S. 108A-49.1.
- Kinship Care, relative placements were not a part of our approved budget. S.L. 2023-14, Section 6.6 requires the Division of Social Services at the Department of Health and Human Services (DHHS) to develop and implement a policy that allows a relative (related by blood, marriage, or adoption) of a juvenile who is providing foster care to receive half the reimbursement rate of a licensed family foster home. The monthly rates of an unlicensed relative placement are \$351 (ages 0-5); \$371 (ages 6-12); and \$405 (ages 13-17).

After the budget was passed, a letter was received in June from DHHS with increased budget rates going into effect on July 1, 2023. In September, we received additional notification about payments for kinship placements that will take effect on November 1, 2023. Based on the projections of the newly implemented rates and the increasing number of children coming into care, we project a need of \$2,882,004 to cover fiscal year FY 2024. The State of North Carolina and Cabarrus County will share 50% of the nonfederal share of the costs. The state share, \$5,766,390 in recurring funds has been appropriated to the Division for the 2023-2025 biennium effective by November 16, 2023. A budget amendment is needed. The table below shows the breakdown of expenses and revenues:

Expenses	Revenues	County Match
\$2,261,476.00 (current)	\$1,530,843.93	\$730,040.07
\$2,882,004.00 (new rates)	\$2,001,616.35	\$880,387.66
Total Funds from the County:		\$150,347.59

**Budget Revision/Amendment Request**

Date:  Amount:

Dept. Head:  Department:

Internal Transfer Within Department  Transfer Between Departments/Funds  Supplemental Request

BA request due to state increased the foster care board rate in June 2023 and budget was complete and set at the old rates from fy23. And a new initiative from the state to pay for kinship placements.

Increase in county costs is \$150,347.59

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5630-6206	Foster Care & Home Board	1,551,139.00	470,772.41	-	2,021,911.41
001	6	5630-6901	Fund Balance Appropriated	254,761.69	150,347.59	-	405,109.22
001	9	5630-9462	Child State Foster Care	2,261,476.00	621,120.00	-	2,882,596.00

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board approved the budget amendment.

**(F-7) DHS - Low Income Household Water Assistance Program (LIHWAP) additional Funding**

DHS received a revised funding authorization for additional Low Income Household Water Assistance Program (LIHWAP) funds in the amount of \$43,647.54. A county match is not required; however, a budget amendment is needed.

**Budget Revision/Amendment Request**

Date:  Amount:

Dept. Head:  Department:

Internal Transfer Within Department  Transfer Between Departments/Funds  Supplemental Request

Cabarrus County received a one time supplement funding allocation for Low-Income Household Water Assistance Program (LIHWAP) to assist low-income households with water and wastewater bills. This is 100% federal fund. No county fund required.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	5615-946001-LIHWAP	Low Income Energy Asst Program	-	43,647.54	-	43,647.54
001	6	5615-6204-LIHWAP	Social Services Admin Reimbursements	-	43,647.54	-	43,647.54

**(F-8) EMS - New Stretchers and Power Loads Lease**

The current stretcher lease expires June 30, 2024. The new lease is 10 years with an update of equipment at the 5-year mark. Early presentation to the Board of Commissioners will allow adequate time for new lease preparation and inclusion in FY25 budget preparation.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board approved lease agreement after review and revision by the County Attorney.

**(F-9) Human Resources - DHS Compensation Market Study**

Human Resources and compensation consultant, Becky Drozdz HR, presented the results and recommendations from the recent compensation market study for DHS positions. If approved, this project would be implemented prior to the end of calendar year 2023 to improve the competitiveness of DHS recruitment and retention.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board approved the recommended range and salary adjustments.

**(F-10) Sheriff's Office - Awarding of Service Weapon to Deputy Ken Troutman**

Investigator Ken Troutman will retire from the Cabarrus County Sheriff's Office on December 8th, 2023 after 30 years of service. It is requested that Deputy Troutman's service weapon (Sig Sauer P320, SN 58C352183) be designated surplus property and awarded to him for the price of \$1.00 upon his retirement.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board declared the Sig Sauer P320, SN 58C352183 surplus property and authorized disposition in accordance with the County's policy.

**(F-11) Sheriff's Office - Re-appropriation of National Highway Traffic Safety Administration (NHTSA) as well as State Criminal Alien Assistance Program (SCAAP) funds from FY23 to FY24**

The Cabarrus County Sheriff's Office requested to re-appropriate funding from the 2023 NHTSA (National Highway Traffic Safety Administration) as well as SCAA (State Criminal Alien Assistance Program) funds from FY23 to FY24.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board approved the budget amendments.

Date: November 20, 2023	Amount: \$15,635.00						
Dept. Head: Sheriff Van W. Shaw	Department: 2110 - Sheriff's Office						
<input type="checkbox"/> Internal Transfer Within Department	<input type="checkbox"/> Transfer Between Departments/Funds	<input checked="" type="checkbox"/> Supplemental Request					
This budget amendment is to establish FY 2024 budget for National Highway Traffic Safety Administration Grant.							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2110-9445-NHTSA	National Highway Traffic Safety Administration Grant	-	15,635.00	-	15,635.00
001	6	2110-622301-NHTSA	National Highway Traffic Safety Administration Grant	-	15,635.00	-	15,635.00

Date: November 20, 2023	Amount: \$167,965.00						
Dept. Head: Sheriff Van W. Shaw	Department: 2110 - Sheriff's Office						
<input type="checkbox"/> Internal Transfer Within Department	<input type="checkbox"/> Transfer Between Departments/Funds	<input checked="" type="checkbox"/> Supplemental Request					
This budget amendment appropriates unspent State Alien Assistance Program (SCAAP) funds received in FY 2023 and budget the corresponding expenditure. This budget amendment also budget revenues and expenditures for SCAA funds received in FY 2024							
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2130-9853	State Criminal Alien Asst. Program (SCAAP) Reappropriation of FY 2023 Budget Expense	-	115,937	-	115,937
001	6	2130-6901	Fund Balance Appropriated	-	115,937	-	115,937
001	9	2130-9853	State Criminal Alien Asst. Program (SCAAP) FY 2024 Funds Received	-	52,028	-	52,028
001	6	2130-6352	State Criminal Alien Assistance Grant	-	52,028	-	52,028

**(F-12) Tax Administration - Refund and Release Reports - October 2023**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board approved the October 2023 refund and release reports submitted, including the NCVTS refund report, and granted authority to the tax collector to process the refunds and releases.

**(G) NEW BUSINESS****(G-1) Economic Development-Nicolock Paving Stones, LLC-Public Hearing 6:30 p.m.**

Samantha Grass, Project Manager, Cabarrus Economic Development Corporation (EDC) presented a request for an economic development investment for Nicolock Paving Stones, LLC pursuant to NC General Statute 158.7.1. The project proposes to locate at 3010 New Town Way SW, Concord with a projected investment of approximately \$22,000,000 in real and personal property. The project plans to create 30 jobs with average wages above our current county average wage. A three-year grant equivalent to 85 percent of the ad valorem taxes on the increase in real and personal property tax values was requested. The estimated grant for the three term is \$357,398 and a net revenue of over \$60,000.

A discussion ensued. During discussion Ms. Grass responded to questions from the board.

#### ***Cabarrus County Economic Development Grant Analysis***

		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
<b>Total Assessed Value (Real)</b>		\$5,000,000	\$5,000,000	\$5,000,000
<b>Total Assessed Value (Personal)</b>		\$15,470,000	\$13,940,000	\$12,410,000
	<b>\$17,000,000.00</b>	<b>\$15,470,000</b>	<b>\$13,940,000</b>	<b>\$12,410,000</b>
<b>County taxes at .74</b>		<b>\$151,478</b>	<b>\$140,156</b>	<b>\$128,834</b>
<b>Grant @ 85 %</b>		<b>\$128,756</b>	<b>\$119,133</b>	<b>\$109,509</b>
<b>Net Taxes to County</b>		<b>\$22,722</b>	<b>\$21,023</b>	<b>\$19,325</b>
		<b>Taxes</b>	<b>\$ 420,468</b>	
		<b>Grant</b>	<b>\$ 357,398</b>	
		<b>Net Taxes to County</b>	<b>\$ 63,070</b>	

#### ***City of Concord Economic Development Grant Analysis***

		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
<b>Total Assessed Value (Real)</b>		\$5,000,000	\$5,000,000	\$5,000,000
<b>Total Assessed Value (Personal)</b>		\$15,470,000	\$13,940,000	\$12,410,000
	<b>\$17,000,000.00</b>	<b>\$15,470,000</b>	<b>\$13,940,000</b>	<b>\$12,410,000</b>
<b>City taxes at .48</b>		<b>\$98,256</b>	<b>\$90,912</b>	<b>\$83,568</b>
<b>Grant @ 85 %</b>		<b>\$83,518</b>	<b>\$77,275</b>	<b>\$71,033</b>
<b>Net Taxes to City</b>		<b>\$14,738</b>	<b>\$13,637</b>	<b>\$12,535</b>
		<b>Taxes</b>	<b>\$ 272,736</b>	
		<b>Grant</b>	<b>\$ 231,826</b>	
		<b>Net Taxes to City</b>	<b>\$ 40,910</b>	
		<b>Grant Total:</b>	<b>\$ 589,223</b>	

Chairman Morris opened the public hearing at 6:54 p.m. The public hearing notice was posted on the County's website ([www.cabarruscounty.us](http://www.cabarruscounty.us)) on November 8, 2023, in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing.

Chairman Morris **MOVED** to approve an economic development agreement (3 years, 85 percent) between Nicolock Paving Stones, LLC and Cabarrus County, and to authorize the County Manager to execute the Agreement on behalf of the Board, subject to review or revision by the County Attorney. Vice Chairman Shue seconded the motion.

Following further discussion, the **MOTION** carried with Chairman Morris, Vice Chairman Shue, and Commissioners Furr and Wortman voting for and Commissioner Measmer voting against.

#### **(H) REPORTS**

##### **(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees**

Commissioner Wortman, Active Living and Parks liaison, reported the active living and parks upcoming events. December 5, 2023, from 12:30 p.m.- 3:30 p.m. is the Seniors Christmas party at the Cabarrus Arena, all are invited. December 7, 2023, from 4:00 p.m.-7:00 p.m. the community input meeting for St. Stephens Road Park property. Frank Liske Park will be holding Yoga at the barn on December

7 and 14, 2023 at 11:00 a.m. and the park will also be hosting Woodland Christmas Crafts at the barn.

Vice Chairman Shue, liaison for Centralina Council of Government, reported that the board has been working for approximately two years on a regional transportation plan. The plan is progressing, and the goal is to improve transportation in the county.

Vice Chairman Shue, Water and Sewer Authority liaison, reported that the expansion project is progressing, and is ahead of schedule.

**(H-2) BOC - Request for Applications for County Boards/Committees**

Applications are being accepted for the following County Boards/Committees:

- Adult Care Home Community Advisory Committee - 13 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Harrisburg Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Home and Community Care Block Grant Committee - 1 Vacant Position
- Juvenile Crime Prevention Council - 2 Vacant Positions
- Library Board of Trustees - 2 Vacant Positions
- Mental Health Advisory Board - 1 Vacant Position
- Nursing Home Community Advisory Committee - 11 Vacant Positions
- Planning and Zoning Commission - 1 Vacant Position
- Region F Aging Advisory Committee - 2 Vacant Positions
- Transportation Advisory Board - 6 Vacant Positions
- Youth Commission - 4 Vacant Positions

**(H-3) Budget - Monthly Budget Amendment Report**

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

**(H-4) Budget - Monthly Financial Update**

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

**(H-5) County Manager - Monthly Building Activity Reports**

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

**(H-6) County Manager - Monthly New Development Report**

The Board received the monthly new development report for informational purposes. No action was required of the Board.

**(H-7) Economic Development Corporation - October 2023 Monthly Summary Report**

The Board received the monthly new development report for informational purposes. No action was required of the Board.

**(I) GENERAL COMMENTS BY BOARD MEMBERS**

Chairman Morris wished everyone a Happy Thanksgiving and spoke about the events happening in Cabarrus County. He encouraged citizens to participate in the holiday season activities.

**(K) ADJOURN**

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the meeting adjourned at 7:27 p.m.



*Lauren Linker*  
Lauren Linker, Clerk to the Board