

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**August 19, 2024  
6:30 PM**

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### MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

### CALL TO ORDER BY THE CHAIRMAN

### PRESENTATION OF COLORS

### INVOCATION

#### A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes Pg. 3

#### B. APPROVAL OF THE AGENDA

1. BOC - Changes to the Agenda Pg. 31

#### C. RECOGNITIONS AND PRESENTATIONS

1. Active Living and Parks - Senior Center Month Pg. 33
2. DSS - Child Support Awareness Month Proclamation Pg. 36
3. DSS - Economic Services Appreciation Month Proclamation Pg. 39

#### D. INFORMAL PUBLIC COMMENTS

#### E. OLD BUSINESS

#### F. CONSENT AGENDA

*(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)*

1. Appointments - Adult Care Home Community Advisory Committee Pg. 41

2. Appointments - Mental Health Advisory Board Pg. 46
3. (Appointment) and Removal - Human Services Advisory Board Pg. 53
4. Active Living and Parks - Healthy Aging NC Grant Pg. 56
5. Construction Standards - Approval Of Funds For Demolition Of Property at 4509 Manteo Drive Pg. 59
6. County Manager - Fiscal Year 2024 Funding Re-appropriations Pg. 97
7. Education - CCS / KCS Maintenance Agreement for Fiscal Year 2024-25 Pg. 114
8. Finance - Reimbursement Resolution Pg. 124
9. Human Resources - Personnel Ordinance Changes Pg. 138
10. Library - Library Card Sign Up Month Pg. 176
11. Sheriff's Office - Acceptance of Governor's Highway Safety Program (GHSP) Grant Award Pg. 178
12. Sheriff's Office - Awarding of Service Weapon to Sgt. Michael Harris Upon Retirement Pg. 198
13. Sheriff's Office - Awarding of Service Weapon to Deputy Brandon Ayscue Upon Retirement Pg. 202
14. Tax Administration - Refund and Release Reports – July 2024 Pg. 206

**G. NEW BUSINESS**

1. County Manager - Concord Library Temporary Access Easement Pg. 217
2. County Manager - Messer GMP 3 for Behavior Health Center Pg. 224
3. Juvenile Crime Prevention Council (JCPC) - Allocation of FY 2024-25 Funding Pg. 235

**H. REPORTS**

1. BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees Pg. 238
2. BOC - Request for Applications for County Boards/Committees Pg. 239
3. Budget - Monthly Budget Amendment Report Pg. 253
4. Budget - Monthly Financial Update Pg. 266
5. Communications and Outreach - Monthly Summary Report Pg. 272
6. County Manager - Monthly Building Activity Reports Pg. 276
7. EDC - July 2024 Monthly Summary Report Pg. 284

**I. GENERAL COMMENTS BY BOARD MEMBERS**

**J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY**

**K. CLOSED SESSION**

1. Closed Session - Pending Litigation and Acquisition of Real Property Pg. 286

**L. ADJOURN**

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Approval or Correction of Minutes

**SUBJECT:**

Approval or Correction of Meeting Minutes

**BRIEF SUMMARY:**

The following meeting minutes are provided for correction or approval:

April 2, 2024 (Work Session)

April 15, 2024 (Regular Meeting)

April 17, 2024 (Cabarrus Summit)

April 18, 2024 ( Budget Meeting)

**REQUESTED ACTION:**

Motion to approve the aforementioned meeting minutes as presented.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- ❑ April Work Session
- ❑ April Regular Meeting
- ❑ Second Quarter Cabarrus Summit
- ❑ Budget Meeting

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Tuesday, April 2, 2024.

Public access to the meeting could also be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22  
<https://www.youtube.com/cabarruscounty>  
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Stephen M. Morris  
Vice Chairman: Lynn W. Shue  
Commissioners: Kenneth M. Wortman  
Timothy A. Furr

Absent: Commissioners: Christopher A. Measmer

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kelly Sifford, Assistant County Manager; Aalece Pugh, Assistant County Manager; and Lauren Linker, Clerk to the Board.

### **1. Call to Order**

Chairman Morris called the meeting to order at 4:00 p.m.

### **2. Approval of Agenda**

Updated:

Discussion Items No Action

3.1 2023 Child Protection and Fatality Team Report

Additions:

Discussion Items for Action

4.6 County Manager - Lomax Property Purchase

6.1 Closed Session - Pending Litigation and Acquisition of Real Property

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the agenda as amended.

### **3. Discussion Items No Action**

#### **3.1 2023 Child Protection and Fatality Team Report**

Hannah Arrowood, Executive Director, Present Age Ministries, provided an overview of Cabarrus County's Child Protection and Fatality Team and the approach Present Age Ministries provides to the children. Ms. Arrowood introduced Paula Yost, Cabarrus County Child Protection and Fatality Team Chair, and Ashlie Shanley, Cabarrus County District Attorney, who presented the annual review of Cabarrus County's child fatalities and current issues impacting children's welfare. During the presentation, Aalece Pugh, Assistant County Manager, responded to questions from the board in connection with information from the Department of Human Services. Ms. Yost introduced additional representatives.

Amy Jewell, Director of Student Family Support for Cabarrus County Schools, reported the statistics of students in Cabarrus County that are McKinney-Vento this school year. Ms. Jewell was accompanied by McKenzie Wolford, Kannapolis City Schools Social Worker, who reported the statistics for Kannapolis City Schools. Additionally, John Basilice, Cabarrus County Schools Director of Student Health and Wellness, presented regarding substance abuse by young persons.

A lengthy discussion ensued. During discussion, Mr. Basilice, Ms. Jewell, Ms. Wolford, Ms. Shanley and Ms. Yost responded to questions from the board.

#### **3.2 County Manager - Afton Library Update**

Kelly Sifford, Assistant County Manager, provided an update on the Afton Library and Active Living Center construction process. The outdoor amenity package was broken out to move the project along. The anticipated cost is \$900,000. It is anticipated a traffic impact analysis will be needed regarding the turning lane.

Michael Miller, Design and Construction Director, reported that the building steel has been fully erected, exterior framing and sheeting is approximately 90% complete, water proofing is about 30% complete and the parking lot is currently being graded in preparation for installation of the curb and gutter. The overhead mechanical, plumbing, electrical and fire protection work inside the building has begun. Within the next month or so the inside framing, roof work, interior walls, electrical, rough ends and window installation will begin. During that time, the curb and gutters will be completed. The project is still on schedule for completion in February 2025.

**Break**

The Board took a break at 5:37 p.m.; the meeting resumed at 5:57 p.m.

**4. Discussion Items for Action****4.1 Active Living and Parks - Ordinance Update**

Londa Strong, Active Living and Parks Director, presented an Ordinance update for Chapter 50 of the County Ordinance, (page CD50:4) Sec. 50-3, Property and Facility Preservation. Following meetings with Safety and Risk; Evan Lee, General Counsel, the Fire Marshal's office, County Manager's Office, Infrastructure and Asset Management; and Active Living and Parks divisions, the following proposed changes were provided:

- A) The use of personal pop-up tents using weights of either sandbags or canopy leg weights. No stakes of any kind will be permitted. Tents may not be tethered together or to another structure and nothing can be attached from tent to tent. No tent can be set up on a walkway or roadway. Management reserves the right to ask for a tent to be moved to a different location or removed for lack of proper weights. Park/facility managers will provide locations for each specific facility. There will be designated areas for athletic facilities.
- B) Tents over 800 sq. ft. must be permitted and inspected through the Fire Marshal's Office. Park/facility Managers will designate specific areas for placement.
- C) Tents under 800 sq. ft. must be inspected, but not permitted through the Fire Marshal's Office. Park/facility Managers will designate specific areas for placement.

**UPON MOTION** of Commissioner Wortman, seconded by Vice Chairman Shue and unanimously carried, the Board approved to suspend the rules of procedure due to time constraints.

**UPON MOTION** of Commissioner Wortman, seconded by Commissioner Furr and unanimously carried, the Board approved the updates to Chapter 50 of the County Ordinance to allow and define use of tents at Active Living and Parks facilities.

Ordinance No.2024-03

WHEREAS, Section G.S. 153A-444 the General Statutes of North Carolina authorizes counties establish parks and provide recreational programs.

WHEREAS, Cabarrus County has enacted an ordinance governing its Active Living and Parks facilities in the County found in Chapter 50 of Code of Ordinances, Cabarrus County, North Carolina.

WHEREAS, Cabarrus County wishes to amend certain provisions of Chapter 50 to allow certain temporary tents or canopies at park facilities and athletic fields.

NOW, THEREFORE BE IT ORDAINED, that Chapter 50 of the code of Ordinances, Cabarrus County, North Carolina, is hereby amended to read as follows:

Sec. 50-3. Property and facility preservation.

(a) It shall be unlawful for any person to:

- (1) Mark, deface, disfigure, injure, tamper with, displace or remove any real or personal park property, including without limitation, buildings, bridges, tables, benches, fences, fireplaces, grills, railings, pavings or paving materials, water lines or any other public utilities or parts or appurtenances thereof, signs, notices or placards, whether temporary

or permanent, monuments, stakes, posts, or other boundary markers, or other structures or equipment, facilities or park property or any appurtenances whatsoever to any of the above. This includes parks and senior centers and all its appurtenances.

- (2) Fail to cooperate in maintaining all common areas, including without limitation, restrooms, activity rooms, fitness rooms, and washrooms, in a neat and sanitary condition.
- (3) Dig, pick or remove any soil, rock, sand, stones, trees, shrubs, plants, wood or other materials, or make any excavation by tool, equipment, blasting or any other means whatsoever.
- (4) Damage, cut, carve, mark or transplant any plant, or injure the bark of any plant or tree, or pick flowers or seed of any tree or plant, dig in or otherwise disturb grass areas; or in any other way whatsoever injure the natural beauty or usefulness of any park area.
- (5) Construct or erect any building or structure of whatever kind or material, whether permanent or temporary, or run or string any public service utility into, upon, or across such park land, except with a special written permit issued hereunder. However, the following shall be permitted:
  - (a) Personal pop-up tents or canopies will be allowed but must be secured with sandbags or a canopy leg weights. No stakes of any kind will be permitted. Tents shall not be tethered together or tethered to another structure, nor shall anything be attached or affixed from tent to tent. Tents or canopies shall not be set up in any walkway or roadway. Department and other county officials authorized to enforce this chapter reserve the right to ask for a tent to be moved to a different location or removed for lack of proper security/fastening. Tents shall only be placed in designated locations at each specific facility or athletic field.
  - (b) Tents over 800 sq. ft. must be permitted and inspected through the Fire Marshal's Office and shall only be placed in designated locations at each specific facility or athletic field.
  - (c) Tents under 800 sq. ft. must be inspected, but not permitted through the Fire Marshal's Office and shall only be placed in designated locations at each specific facility or athletic field.
- (6) Throw, discharge, or otherwise place or cause to be placed in any body of water, including without limitation, any fountain, pond, lake, stream or swimming pool within or adjacent to any park, or any tributary, stream, storm sewer, or drain flowing into such body of water; any substance, matter or thing, liquid or solid, which will or may result in the pollution of said waters.
- (7) Take into or carry through park/recreation facility any rubbish, refuse, garbage or other material, except as specifically authorized herein. Any rubbish generated in the park/recreation facility shall be placed in receptacles provided for rubbish disposal by the party responsible for its presence. Where receptacles are not available, all such rubbish or waste shall be carried away from the park/recreation facility by the person responsible for its presence and properly disposed of elsewhere.
- (8) Attach or place any sign, banner, wire, rope or cable, or any other contrivance of any kind or nature to any building, sign, tree or other facility properties by use of nails or staples. These items may be attached with tape or thumbtacks and must be removed before leaving the area. Language or symbols on any such sign or banner must not be deemed offensive to the general public, in the sole opinion of department and other county officials authorized to enforce this chapter. In no event will profanity be permitted.
- (9) Cause or permit any animal, whether or not under a person's custody or control, to enter the department facilities, with the exception of a dog restrained by a leash not exceeding six feet in length for any outdoor facility. Animals that are part of an authorized program are exempted from this policy. Any person having custody of any animal, as authorized herein shall be responsible for the removal of any animal solid waste.

(10) Bring, use, ride, or drive a horse, pony, mule, cow or any other animal whatsoever in any part of the department facilities, except for commercially licensed horse drawn carriages pursuant to a county written permit, unless the animal is part of a department sponsored program or except as provided for directly above in subsection (9). Any mode of transportation propelled by an animal shall be treated as limousines for the purpose of this chapter.

(11) Damage or alter any wildlife habitat or area within the facility unless undertaken by authorized department personnel or their agents as a bona fide wildlife management practice.

(12) Damage or alter any wildlife habitat or area within the park unless undertaken by authorized park personnel or their agents as a bona fide wildlife management practice.

(b) A violation of this section is punishable as a misdemeanor.

(Ord. of 6-17-91(2), § 3; Ord. of 6-19-95; Ord. No. 2003-02, § 3, 1-27-03; Ord. No. 2003-03, § 3, 2-17-03; Ord. No. 2017-29, 5-15-17; Ord. No. 2021-32, § 10, 12-20-21)

Cross reference(s)-Animals, ch. 10; carrying concealed weapons, § 46-4.

This 2<sup>nd</sup> day of April, 2024.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

#### **4.2 BOC - Appointments to Boards and Committees**

Chairman Morris reported information regarding appointments to boards and committees was provided in the agenda.

Aalece Pugh, Assistant County Manager, advised a few future changes to the Child Protection and Child Fatality Team so as to have a blended Community Child Protection Team and the Child Fatality Prevention Team aligned.

#### **4.3 Cooperative Extension - Budget Amendment for Plant Sale & Agribusiness Days**

Tracy LeCompte, Cooperative Extension Director, presented a proposed budget amendment for the Spring plant sale, which exceeded expectations. It will reflect an increase for 00195410-9356-CEPL and 00165410-6606-CEPL Special Program Supplies.

The budget amendment would also include an increase to 00195410-9356-ABD and 001654106606ABD to accommodate more students participating and higher costs associated with the 2024 Agribusiness Days event.

A discussion ensued. During discussion, Ms. LeCompte responded to questions from the board.

#### **4.4 County Manager - Forestry Sale at Stonewall Jackson Property**

Kelly Sifford, Assistant County Manager, reported one bid in the amount of \$92,778 from Piedmont Hardware and Lumber in Mt. Pleasant, North Carolina was received. Negotiations are in progress to raise the bid. Ms. Sifford requested the current bid, \$92,778, be approved with the hope of a higher amount upon completion of negotiations.

**UPON MOTION** of Vice Chairman Shue seconded by Commissioner Wortman and unanimously carried, the Board approved to suspend the Rules of Procedures due to time constraints.

**UPON MOTION** of Commissioner Wortman seconded by Commissioner Furr and unanimously carried, the board approved the sale of timber and approve the necessary budget amendment.

#### **4.5 County Manager - Purchase of a Temporary Easement for Forestry at Stonewall Jackson Property**

Kelly Sifford, Assistant County Manager, reported positive discussions have taken place for the purchase of the temporary easement, however, no agreement has been finalized. Ms. Sifford requested the Board's consideration of up to \$2500.00 for temporary access easement.

A brief discussion ensued. During discussion Ms. Sifford responded to questions from the Board.

**UPON MOTION** of Vice Chairman Shue seconded by Commissioner Wortman and unanimously carried, the Board approved to suspend the Rules of Procedures due to time constraints.

**UPON MOTION** of Vice Chairman Shue seconded by Commissioner Wortman and unanimously carried, the board approved the purchase of a temporary easement for forestry at Stonewall Jackson property and the necessary associated budget amendment.

#### **4.6 County Manager - Lomax Property Purchase**

Kelly Sifford, Assistant County Manager, presented for consideration a budget amendment in the amount of \$100,000 for purchase of the Lomax Farm property. The funds would come from the Deferred Tax line item.

Note: Items 4.4, 4.5 and 4.6 were heard and then voted on individually.

**UPON MOTION** of Vice Chairman Shue seconded by Commissioner Wortman and unanimously carried, the Board approved to suspend the Rules of Procedures due to time constraints.

**UPON MOTION** of Commissioner Wortman seconded by Commissioner Furr and unanimously carried, the board approved to authorize the County Manager to sign purchasing agreement after review and revision by the County Attorney and approve necessary budget amendment and project ordinance.

#### **4.7 County Manager - Restructure Department of Social Services Legal Services**

Aalece Pugh, Assistant County Manager; and Evan Lee, General Counsel, presented a PowerPoint presentation regarding the current state of legal representation for the Department of Social Services. Items included the following:

- History
  - Previously, Cabarrus County DSS employed internal legal support for DSS.
  - Began contracting with Hartsell & Williams approximately 10 years ago.
- Affected Programs/Services
  - Child protective services
  - Permanency planning
  - Adoption services
  - Adult protective services
  - Adult guardianship services
  - Child support enforcement
- Ever-changing Landscape of Cabarrus County DSS
  - 2012: 71 children in custody
  - December 2023: 182 children in custody
    - 156% increase
  - 2012: 30 adults in guardianship
  - 2023: 63 adults in guardianship
    - 110% increase
  - Child support referrals have been relatively stable since 2017.
- FY23 Hours Billed\*
- Operational Considerations
- What's the Norm in NC?
  - County Employs All Legal Support - 15
  - Employ DSS Legal Support Only - 7
  - Combo of Internal and Contracted Legal Support - 11
  - All Legal Support Contracted - 19
  - Contracted Attorneys; Employ Paralegals - 3
- Options
- Proposed Reporting Structures

A lengthy discussion ensued. During discussion, Ms. Pugh, Mr. Lee, and Mike Downs, County Manager, responded to questions from the Board.

Rodney Harris, Deputy County Attorney, was in attendance

**4.8 Emergency Management - NC Tier II Competitive Grant Award and Budget Amendment**

Jason Burnett, Emergency Management Director, reported that NC Tier II grants provide Local Emergency Planning Committees (LEPC's) with funding to expand the scope of their hazardous materials emergency preparedness programs through response planning, training, and related exercises to include fixed facility planning. Tier II is an annual federal report that is mandatory for facilities to file that store hazardous materials/chemicals. The grant award is in the amount of \$2,000.00 and does not require a match. Funding will provide lunch and learn training opportunities for our LEPC, which meets quarterly. A budget amendment will be needed and was provided for the Board's consideration.

**4.9 EMS - Medical Supply Budget Amendment**

Jimmy Lentz, Emergency Medical Services Chief, advised due to inflation of medical supplies, and not being able to purchase medications through Atrium, requested to move funds of \$168,000 from the Ambulance Revenue (00162730-6613) to Medical Supplies (00192730-9360) for FY24. A budget amendment will be needed and was provided for the Board's consideration.

A discussion ensued. During discussion, Mr. Lentz responded to questions by the Board.

**4.10 EMS - Renewal of Non-Emergency Transport Franchise Agreement with American Transmed**

Jimmy Lentz, Emergency Medical Services Chief, reported at the end of the current fiscal year, the contract with American Transmed will end. Staff recommends the renewal of a 3-year contract with American Transmed. Franchise agreements require two readings and a public hearing. Mr. Lentz requested a public hearing for April 15, 2024, regular meeting.

**4.11 Human Resources - Health Insurance Plan Renewal FY25**

Lundee Covington, Human Resources Director, Johanna Ray, Health and Wellness Manager (by electronic means), and Linda Cline (Cigna) reported two health plan options will be available to county employees in FY25. Option one is the Open Access Plan (OAP) paired with a health reimbursement account, option two is the High Deductible Health Plan paired with a health savings account. The proposal included increasing the actuarial value of the Open Access Plan to be more aligned with the High Deductible Plan. For the OAP plan updates, the estimated additional cost increase would be \$347,000. Ms. Covington also discussed the Dental premium changes, which included a 16% increase and will continue to be 100% employee funded.

**UPON MOTION** of Commissioner Wortman seconded by Commissioner Furr and unanimously carried, the Board approved to suspend the Rules of Procedures due to time constraints.

**UPON MOTION** of Commissioner Wortman seconded by Vice Chairman Shue and unanimously carried, the Board approved option two for plan improvements with an estimated additional cost of \$347,000.

**4.12 Sheriff's Office - Budget Amendment for Purchased Services**

Chief Tessa Burchett advised the Sheriff's Office presented a budget amendment for Board's consideration. The Sheriff's Office has a budget deficit for purchased services for the detention center, specifically due to the increasing costs of invoices from the Department of Public Safety (DPS) to house juveniles. However, the Cabarrus County Detention Center continues to create revenue by housing inmates from other counties that have overcrowding or maintenance issues. The Sheriff's Office currently has \$177,660 in revenues specifically from housing these inmates and will be earning an expected additional \$56,700.

**5. Approval of Regular Meeting Agenda****5.1 BOC - Approval of Regular Meeting Agenda**

**UPON MOTION** of Chairman Morris, seconded by Commissioner Wortman, and unanimously carried, the Board approved the agenda as follows for the April 15, 2024, regular meeting with changes included.

Approval or Correction of Minutes

- Approval or Correction of Meeting Minutes

## Recognitions and Presentations

- BOC - Fred Y. McConnell American Legion Post 51 Presentation of 2023 Edition of the Oakwood Cemetery Military Burial Roster
- Active Living and Parks - Older Americans Month Proclamation
- BOC - Proclamation for Clerks to Board of County Commissioners Week
- Cooperative Extension - National Volunteer Week Proclamation
- EMS - Cabarrus County Emergency Services Week
- Human Resources - Recognition of Bob Bushey
- 2023 Child Protection and Fatality Team Report

## Consent

- Active Living and Parks - Ordinance Update
- Appointments - Blended Community Child Protection Team (CCPT) / Child Fatality Prevention Team (CFPT)
- Cooperative Extension - Budget Amendment for Plant Sale & Agribusiness Days
- Emergency Management - NC Tier II Competitive Grant Award and Budget Amendment
- EMS - Medical Supply Budget Amendment
- Sheriff's Office - Budget Amendment for Purchased Services
- Tax Administration - Refund and Release Reports - March 2024

## New Business

- EMS - Renewal of Non-Emergency Transport Franchise Agreement with American
- County Manager - Restructure Department of Social Services Legal Services

## Reports

- BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- Budget - Monthly Budget Amendment Report
- Budget - Monthly Financial Update
- County Manager - Monthly Building Activity Reports
- County Manager - Monthly New Development Report
- EDC - March 2023 Monthly Summary Report

**5. Closed Session****5.1 Closed Session - Pending Litigation, Economic Development, and Acquisition of Real Property**

**UPON MOTION** of Commissioner Wortman, seconded by Commissioner Furr and unanimously carried, the board moved to go into closed session to discuss matters related to pending litigation and acquisition of real property as authorized by NCGS 143-318.11(a)(3) and (5).

**Return to Open Session**

**UPON MOTION** of Commissioner Wortman, seconded by Commissioner Furr, and unanimously carried, the board approved to come out of closed session.

**UPON MOTION** of Chairman Morris, seconded by Commissioner Wortman, and unanimously carried, the board approved to amend the April 15, 2024 Regular Meeting Agenda to reflect under New Business the addition of item G3 - Purchase of Real Property and to schedule the Public Hearing for the renewal of the Non-emergency Transport Franchise Agreement with American Transmed for April 15, 2024.

**6. Adjourn**

**UPON MOTION of** Commissioner Wortman, seconded by Commissioner Furr and unanimously carried, the meeting adjourned at 7:08 p.m.

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Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, April 15, 2024.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:30 p.m. on Channel 22  
<https://www.youtube.com/cabarruscounty>  
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Stephen M. Morris  
Vice Chairman: Lynn W. Shue  
Commissioners: Christopher A. Measmer  
Timothy A. Furr  
Kenneth M. Wortman

Also, present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kelly Sifford, Assistant County Manager; Aalece Pugh, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

A moment of silence was observed.

#### **(A) APPROVAL OR CORRECTIONS OF MINUTES**

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the minutes of January 2, 2024 (Work Session) as presented.

#### **(B) APPROVAL OF THE AGENDA**

Addition:

C-8 Recognitions and Presentations - Planning - Fair Housing Month Proclamation

**UPON MOTION** of Commissioner Furr, seconded by Vice Chairman Shue and unanimously carried, the Board approved the agenda as amended.

Chairman Morris recognized Ana McAuley, Youth Commission, Mount Pleasant High School. Ms. McAuley provided comments.

#### **(C) RECOGNITIONS AND PRESENTATIONS**

##### **(C-1) Active Living and Parks - Older Americans Month Proclamation**

Londa Strong, Active Living and Parks Director introduced Myra Baumgardner, Active Living and Parks Council Chair. Ms. Baumgardner read the proclamation aloud.

**UPON MOTION** of Commissioner Wortman, seconded by Commissioner Measmer and unanimously carried, the Board adopted the proclamation.

Proclamation No.2024-07

##### Older Americans Month - 2024 A Proclamation

WHEREAS, May is Older Americans Month, a time for us to recognize and honor Cabarrus County older adults and their immense influence on every facet of American society; and

WHEREAS, through their wealth of life experience and wisdom, older adults guide our younger generations and carry forward abundant cultural and historical knowledge; and

WHEREAS, older Americans improve our communities through intergenerational relationships; community service, civic engagement, and many other activities; and

WHEREAS, communities benefit when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; and

WHEREAS, Cabarrus County must ensure that older Americans have the resources and support needed to stay involved in their communities - reflecting our commitment to inclusivity and connectedness; and

NOW, THEREFORE, the Cabarrus County Board of Commissioners do hereby proclaim May 2024 to be Older Americans Month. This year's theme, "Powered by Connection," emphasizes the profound impact of meaningful interactions and social connection on the well-being and health of older adults in our community.

We call upon all residents to join us in recognizing the contributions of our older citizens and promoting programs and activities that foster connection, inclusion, and support for older adults.

Adopted this 15th day of April, 2024.

/s/ Stephen M. Morris

Stephen M. Morris, Chairman

Cabarrus County Board of Commissioners

**(C-2) BOC - Fred Y. McConnell American Legion Post 51 Presentation of 2023 Edition of the Oakwood Cemetery Military Burial Roster**

Tom Faggart and members of the Fred Y. McConnell American Legion Post 51 presented copies of the 2023 Edition of the Oakwood Cemetery Military Burial Roster (which contains the names and documentations of 1,619 war casualties and veterans buried in the Oakwood Cemetery to Cabarrus County) to the Cabarrus County Sheriff's office, and the Cabarrus County Library Lore History Room.

Chairman Morris provided comments.

**(C-3) BOC - Proclamation for Clerks to Board of County Commissioners Week**

Chairman Morris read the proclamation aloud.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2024-08

PROCLAMATION

CLERKS TO THE BOARDS OF COUNTY COMMISSIONERS' WEEK  
May 5 through May 11, 2024

WHEREAS, It is imperative to the democratic process that a well-informed citizenry participates in the operation of their local government; and

WHEREAS, The office of the Clerk to the Board provides the communication link between the citizens, the local governing body and administrative departments, and local government partners; and

WHEREAS, The position of clerk is one of the oldest in local government, dating at least to biblical times, and whose term has long been associated with the written word; so, it is that modern-day clerks are official recordkeepers for their counties; and

WHEREAS, North Carolina law requires every board of county commissioners to appoint a clerk and the clerk continues in that position "at the pleasure of the board"; and

WHEREAS, The clerk's most significant statutory duties concern the preparation, filing and safeguarding of local government records, but the statutory duties constitute only a portion of what the clerk actually does; and

WHEREAS, The clerk plays a vital role in county government and provides the written record needed to ensure that the board is accountable to the county's citizens and to other public and private officials; and

WHEREAS, The clerk is sometimes described as "the hub of the wheel" in local government because of the central work that the clerk plays in the government's communication network; and

WHEREAS, As local government becomes larger and more complicated, the clerk's role as a professional, dispassionate provider of information to citizens, government officials, and the media becomes more and more important; and

WHEREAS, Clerks have the opportunity to participate in the North Carolina Association of County Clerks, a very active professional association of public officials dedicated to improving the professional competency of clerks through regular regional and statewide educational opportunities; and

WHEREAS, In cooperation with the University of North Carolina at Chapel Hill School of Government and International Institute of Municipal Clerks (IIMC), the North Carolina Association of County Clerks helps to sponsor a nationally recognized, examination-based certification program that culminates in receipt of the designation of Certified Municipal Clerk; and

WHEREAS, In addition, the North Carolina Association of County Clerks and the School of Government sponsor state certification programs leading to the designation of North Carolina Certified County Clerk, as well as opportunities for experienced clerks to obtain the continuing professional education needed to remain state-certified or to earn an advanced Master Clerk designation; and

WHEREAS, In addition to conducting education programs, the North Carolina Association of County Clerks also directly assists clerks on the job with mentoring programs to provide guidance to assist clerks in their day-to-day work; and

WHEREAS, Clerks, upon their own initiative, participate in these certification and education programs, including annual meetings of the North Carolina Association of County Clerks and the International Institute of Municipal Clerks, which not only improve the operation of their office, but through their achievements and awards bring favorable publicity to the counties in which they serve; and

WHEREAS, Clerks are involved at the state level, as well as in potential legislative and other matters of interest; and

WHEREAS, Although clerks work for the boards of county commissioners, they truly provide public service;

NOW, THEREFORE, the Cabarrus County Board of Commissioners does hereby recognize the week of May 5 through May 11, 2024, as Clerks to the Boards of County Commissioners' Week, and extends our appreciation to our Clerk to the Board Lauren Linker and to all County Clerks for the vital services they perform and their exemplary dedication to the county they represent.

Adopted this 15th day of April, 2024.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

ATTEST:

/s/ Lauren Linker  
Lauren Linker, Clerk to the Board

**(C-4) Cooperative Extension - National Volunteer Week Proclamation**

Tracy LeCompte, Cooperative Extension Director, provided an introduction regarding Cooperative Extension National Volunteer Week. Volunteers from Cooperative Extension participated in the reading of the proclamation aloud.

**UPON MOTION** of Commissioner Wortman, seconded by Commissioner Furr and unanimously carried, the Board adopted the proclamation.

Proclamation No.2024-09

PROCLAMATION  
NATIONAL VOLUNTEER WEEK PROCLAMATION

WHEREAS, Cabarrus County has a strong history of improving lives, strengthening communities, and making our state a better place through volunteerism; and

WHEREAS, during National Volunteer Week, we celebrate the impact of volunteer service and come together to tackle community needs and foster a culture of civic engagement; and

WHEREAS, Cooperative Extension volunteers have dedicated countless hours as

Master Gardener Volunteers, Extension Community Association Volunteers, or 4-H volunteers to bring life enhancing opportunities to the individuals of Cabarrus County helping them to thrive in their local communities; and

WHEREAS, National Volunteer Week was enacted in 1974 by President Richard Nixon to celebrate the spirit of volunteerism, urging all Americans to seek opportunities to provide service to their community; and

WHEREAS, Cabarrus County residents are encouraged to learn about local volunteer opportunities, by reaching out to your County Extension Office or other county or local organizations; and

WHEREAS, National Volunteer Week should serve as a catalyst for residents to serve our county today; to commit to volunteer by signing up now through Cooperative Extension, in a local school, government department, non-profit or other option in your community, to promote volunteerism in our families and communities through an invitation to serve together; and to be "all in" for Cabarrus County when it is needed most;

NOW, THEREFORE, the Cabarrus County Board of Commissioners, do hereby proclaim April 21-27, 2024, as "NATIONAL VOLUNTEER WEEK", in Cabarrus County, and commend its observance to all citizens.

Adopted this 15th day of April, 2024.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

Commissioner Wortman provided comments regarding volunteerism in Cabarrus County and recognized the 2023 ECA Community Supporter of the Year award received. He thanked all volunteers for their impact on Cabarrus County.

**(C-5) County Manager - Proclamation - Mental Health Awareness Month**

Dr. Aalece Pugh introduced Dr. McKissick, Behavioral Health Director, who read the proclamation aloud.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board adopted the proclamation.

Proclamation No.2024-10

MENTAL HEALTH AWARENESS MONTH  
A PROCLAMATION

WHEREAS, mental health is an essential part of overall well-being, impacting individuals, families, and communities across CABARRUS COUNTY;

WHEREAS, one in five American adults experiences a mental health condition each year and everyone faces challenges in life that can impact their mental health;

WHEREAS, despite its prevalence, mental health remains shrouded in stigma, preventing many from seeking help;

WHEREAS, early intervention and access to quality care are crucial for managing mental health conditions and improving quality of life;

WHEREAS, May is recognized nationally as Mental Health Awareness Month, providing an opportunity to raise awareness, combat stigma, and promote mental health resources;

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners do hereby proclaim May 2024 as

**Mental Health Month** in Cabarrus County.

We encourage all residents of Cabarrus to:

- Educate themselves and others about mental health conditions, treatment options, and available resources.
- Challenge stigma by speaking respectfully and inclusively about mental health.
- Seek help if they are struggling with their mental health and encourage others to

do the same.

- Support organizations that provide mental health services and advocacy.
- Create safe and supportive environments for open conversations about mental health.
- Together, we can create a community where everyone feels empowered to prioritize their mental well-being and seek help when needed.

Adopted this 15th day of April 2024.

/s/ Stephen M. Morris  
 Stephen M. Morris, Chairman  
 Cabarrus County Board of Commissioners

**(C-6) EMS - Cabarrus County Emergency Services Week**

Jimmy Lentz, Emergency Medical Services Chief read the proclamation aloud.

**UPON MOTION** of Commissioner Wortman, seconded by Commissioner Furr and unanimously carried, the Board adopted the proclamation.

Proclamation No.2024-11

CABARRUS COUNTY  
 North Carolina  
 PROCLAMATION

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services teams consist of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators, and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education enhance their lifesaving skills; and

WHEREAS, Americans benefit daily from the knowledge and skills of these highly trained individuals; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical service providers by designating Emergency Medical Services Week; and

NOW, THEREFORE, BE IT RESOLVED, that we, the Cabarrus County Board of Commissioners, in recognition of this event do hereby proclaim the week of May 19 - 25, 2024, as

**CABARRUS COUNTY EMERGENCY MEDICAL SERVICES WEEK**

Adopted this 15th day of April 2024.

/s/ Stephen M. Morris  
 Steve Morris, Chairman  
 Board of Commissioners

ATTEST:

/s/ Lauren Linker  
 Lauren Linker, Clerk to the Board

**(C-7) Human Resources - Recognition of Bob Bushey**

Dr. Aalece Pugh, Human Services Director, Tisha Christy, Driver Supervisor, Jamie Smith, Driver Supervisor, and Charles Ratliff, Operations and Training Supervisor recognized Bob Bushey on his retirement on May 1, 2024, after 20 years of service. Dr. Pugh shared highlights of his career.

Vice Chairman Shue presented Mr. Bushey with a service award in appreciation of his service and dedication to the citizens of Cabarrus County.

Mr. Bushey graciously accepted the award and expressed appreciation.

**(C-8) Planning - Fair Housing Month Proclamation**

Susie Morris, Planning and Development Director read the proclamation aloud.

**UPON MOTION** of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board adopted the proclamation.

Proclamation No.2024-12

FAIR HOUSING MONTH PROCLAMATION

WHEREAS, April is National Fair Housing Month and April 11, 2024, marks the 56th anniversary of the passage of the Fair Housing Act, Title VIII of the Civil Rights Act of 1968, as amended, which enunciates a national policy of Fair Housing without regard to race, color, religion, sex, familial status, handicap, and national origin, and encourages fair housing opportunities for all; and

WHEREAS, Cabarrus County is committed to highlighting the Fair Housing Act by continuing to address discrimination in our community, to support programs that will educate the public about the right to equal housing opportunities, and to plan partnership efforts with other organizations to help assure everyone of their right to fair housing; and

WHEREAS, Cabarrus County commits to providing equal services without discrimination based on race, color, religion, sex, familial status, handicap, sexual orientation, gender identity, and national origin; and

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Commissioners for Cabarrus County, North Carolina, do hereby resolve that April 2024, being Fair Housing Month, begins a year-long commemoration of the Fair Housing Act in Cabarrus County and urge all citizens to wholeheartedly recognize this celebration throughout the year.

Adopted this 15<sup>th</sup> day of April 2024.

/s/ Stephen M. Morris  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

Attest:

/s/ Lauren Linker  
Lauren Linker, Clerk to the Board

**(C-9) 2023 Child Protection and Fatality Team Report**

Hannah Arrowood, Executive Director, Present Age Ministries, provided an overview of Cabarrus County's Child Protection and Fatality Team and the approach of Present Age Ministries in providing services to the children (and their families) of Cabarrus County. Ms. Arrowood then introduced Paula Yost, Cabarrus County Child Protection and Fatality Team Chair.

Ms. Yost presented the annual Cabarrus County Child Protection Team and Child Fatality Prevention Team report, which included current issues impacting children's welfare. During the presentation, McKenzie Wolford, Kannapolis City Schools Social Worker, provided statistics and assistance provided to McKinney-Vento students. Joann Garay, Kannapolis City Schools, Director of Student Family Support provided information regarding substance abuse statistics for Cabarrus County Schools and Kannapolis City Schools. Ms. Yost completed the presentation with resources needed to make a difference in the families of Cabarrus County.

A discussion ensued. During discussion. Ms. Yost and Ms. Arrowood responded to questions from the Board.

**(D) INFORMAL COMMENTS**

Chairman Morris opened the meeting for Informal Public Comments at 7:51 p.m. He reviewed the public participation policy and stated each speaker would be limited to three minutes.

Jeeter Anderson, a resident at 133 Kennedy Avenue, Kannapolis, commented on a Department of Social Services matter.

Amy Palacios, a resident at 3840 Grovesner Street, Harrisburg, commented on the Department of Social Services and Cabarrus County legal representation.

Amy Betts, a resident at 313 S. East Avenue, Kannapolis, commented on the Department of Social Services, legal, and funding appropriations.

James L. Campbell, a resident at 4420 Falls Lake Drive SW, Concord, spoke regarding a Department of Social Services matter and legal representation.

Jerry Anderson, a resident at 133 Kennedy Avenue, Kannapolis, spoke regarding a Department of Social Services matter.

Jasmine Lewter, a resident at 1832 Mary Wynn Court, Kannapolis, spoke regarding rental assistance.

Rick Hoffarth, a resident at 6000 Creekview Court, Harrisburg, spoke regarding rental assistance.

Jayne Williams, a resident at 320 Center Street, Kannapolis, spoke about rental assistance.

Maegan Mack, resident of Concord, spoke regarding affordable housing and emergency rental assistance.

Neil Talley, a resident at 1934 Stonewyck Avenue, Kannapolis, spoke on the real property revaluation.

Kenneth Hyme, a resident at 2484 Twelve Oaks Road, Concord, spoke regarding the tax revaluation.

Troy Selberg, a resident at 4401 Old Airport Road, Concord, spoke about the Cabarrus County Education Foundation.

Darrell Page, a resident at 12341 Jim Sossoman Road, Midland, spoke regarding the fire tax.

Judy Talley, a resident at 1934 Stonewyck Avenue, Kannapolis, spoke about funding appropriations.

Wesley Huneycutt, a resident at 2700 Cal Bost Road, Midland, spoke about the agenda of the Board of Commissioners work session on April 2, 2024.

Chris Cranston, a resident of 475 High Meadows Drive, Concord, spoke regarding local government.

Eulonda Rushing, a resident of 4420 Falls Lake Drive SW, Concord, spoke regarding a Department of Social Services matter and the Cabarrus County Public Participation Policy.

There was no one else to address the Board, therefore Chairman Morris closed that portion of the meeting.

#### **(E) OLD BUSINESS**

None.

#### **(F) CONSENT**

##### **(F-1) Appointments - Blended Community Child Protection Team (CCPT)/Child Fatality Prevention Team (CFPT)**

A Child Fatality Review Team was convened by the State to conduct a fatality review whenever there is suspicion of abuse or neglect contributing to a child's death and a county Department of Social Services (hereafter, DSS) has had contact through its child welfare programs with the child or family within 12 months preceding the child's death. The purpose of the review is to enable the Division, the county DSS, state and local agencies, and the local community to identify important issues related to child protection and to take appropriate action to improve our collective efforts to prevent child fatalities. The review process is a collaborative, multi-disciplinary effort that involves representatives of the Review Team as outlined in statute. The Review Team will issue a formal, public report designed to stimulate system improvements. Whenever a person is criminally charged in the fatality, the

report will be reviewed by the local District Attorney to ensure that its content does not interfere with any criminal investigation or prosecution. Cabarrus County has consistently operated a blended CCP/CFPT, which is permissible (and beginning 2025 will become a requirement). A list of individuals to fill seats (required by statute) on the CCP/CCFT was provided for the Board's consideration.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board appointed Deputy Chief Kara Clarke as the representative of an emergency medical services provider or firefighter.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board appointed Sonja J. Bohannon-Thacker as the representative of a parent of a child who died before reaching the child's eighteenth birthday.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board appointed Detective Andrew Kelley as the representative of a local law enforcement officer.

**(F-2) Cooperative Extension - Budget Amendment for Plant Sale & Agribusiness Days**

The budget amendment will increase 00195410-9356-CEPL and 00165410-6606-CEPL Special Program Supplies due to a higher response to the plant sale than anticipated. Also included will be an increase to 00195410-9356-ABD and 001654106606ABD to accommodate more students and higher costs associated with the 2024 Agribusiness Days event.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board adopted the budget amendment.

Budget Revision/Amendment Request

Date: 4/15/2024	Amount:
Dept. Head: Tracy LeCompte	Department: Cooperative Extension
<input type="checkbox"/> Internal Transfer Within Department <input type="checkbox"/> Transfer Between Departments/Funds <input checked="" type="checkbox"/> Supplemental Request	
The budget amendment is to increase 00195410-9356-CEPL and 00165410-6606-CEPL-Special Program Supplies due to a higher response to the plant sale than anticipated. Also Included is a increase to 00195410-9356-ABD and 001654106606ABD to accommodate more students and higher costs associated with the 2024 Agribusiness Days event.	

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	5410-9356-CEPL	Special Programs - CE Plant Sale	\$3,000.00	\$5,000		8,000.00
001	6	5410-6606-CEPL	Special Programs - CE Plant Sale	\$3,000.00		5,000.00	8,000.00
001	9	5410-9356-ABD	Special Programs - Agribusiness Days		5,500.00	3,500.00	9,000.00
001	6	5410-6606-ABD	Special Programs - Agribusiness Days		5,500.00	3,500.00	9,000.00

**(F-3) Emergency Management - NC Tier II Competitive Grant Award and Budget Amendment**

NC Tier II grants provide Local Emergency Planning Committees (LEPC's) with funding to expand the scope of their hazardous materials emergency preparedness programs through response planning, training and related exercises to include fixed facility planning. Tier II has an annual federal report that is mandatory for facilities to file who store hazardous materials/chemicals. The grant award in the amount of \$2,000.00 does not require a match. Funding will provide lunch and learn training opportunities for our LEPC, which meets quarterly. A budget amendment will be required.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved to accept grant award and adopted the budget amendment.

**Budget Revision/Amendment Request**Date:  Amount: Dept. Head:  Department:  Internal Transfer Within Department  Transfer Between Departments/Funds  Supplemental Request

Budget Amendment to record the Tier II Grant Program

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2710-9636-TIER2	Tier II Grant Expense	-	2,000.00	-	2,000.00
001	3	2710-6339-TIER2	Tier II Grant Revenue	-	2,000.00	-	2,000.00

**(F-4) EMS - Medical Supply Budget Amendment**

Staff was made aware of a significant change in the way our medications are acquired. Historically, medications were acquired from Atrium at the completion of individual calls. Last week staff learned this process will end on June 30, 2024. As a result some changes within pharmaceutical policies will be needed (not a result of anything happening locally). A problem arises regarding predicting the funding needs. While purchasing from Atrium, we were able to benefit from the bulk purchasing power of Atrium. We have the capabilities at headquarters to accommodate this need. Therefore, it is requested to move funds in the amount of \$168,000 from Ambulance Revenue (00162730-6613) to Medical Supplies (00192730-9360) for FY24. A budget amendment will be required.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the budget amendment.

**Budget Revision/Amendment Request**Date:  Amount: Dept. Head:  Department:  Internal Transfer Within Department  Transfer Between Departments/Funds  Supplemental Request

Budget Amendment to capture increased funds from Ambulance Revenue to cover increase in Medical Supply costs for FY 24

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2730-6613	Ambulance Revenue	7,000,000.00	168,000.00	-	7,168,000.00
001	9	2730-9360	Medical Supplies	336,743.00	168,000.00	-	504,743.00

**(F-5) Sheriff's Office - Budget Amendment for Purchased Services**

The Sheriff's Office has a budget deficit for purchased services for the detention center, specifically due to the increasing costs of invoices from the Department of Public Safety (DPS) to house juveniles that the county is required to fund. However, the Cabarrus County Detention Center continues to create revenue by housing inmates from other counties that have overcrowding or maintenance issues. The Sheriff's Office currently has \$177,660 in revenues specifically from housing these inmates and will be earning at least an additional \$56,700.00. Staff requests appropriation of inmate housing revenues in the amount of \$234,360.00 (00162130-6438 to detention center purchased services (0192130-9445)). A budget amendment will be needed.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the budget amendment to appropriate inmate housing revenues (00162130-6438) of \$234,360.00 to purchased services (00192130-9445).

**Budget Revision/Amendment Request**

Date: <input type="text" value="4/15/2024"/>	Amount: <input type="text" value="\$234,360.00"/>				
Dept. Head: <input type="text" value="Sheriff Van W. Shaw"/>	Department: <input type="text" value="2110 - Sheriff's Office"/>				
<input type="checkbox"/> Internal Transfer Within Department	<input type="checkbox"/> Transfer Between Departments/Funds	<input checked="" type="checkbox"/> Supplemental Request			
Utilize Inmate Housing Fees revenues to cover the cost of Juvenile Justice Invoices from NC Department of Juvenile Justice. Required to house Juveniles who by State Statute cannot be housed in our Jail.					
Fund	Indicator	Department/ Object/ Project	Account Name	Increase Amount	Decrease Amount
001	6	2130-6438	Inmate Housing Fees	234,360.00	
001	9	2130-9445	Purchased Services	234,360.00	

**(F-6) Tax Administration - Refund and Release Reports - March 2024**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

**UPON MOTION** of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the March 2024 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

**(G) NEW BUSINESS****(G-1) County Manager - Restructure Department of Social Services Legal Services**

Dr. Aalece Pugh, Assistant County Manager, presented a PowerPoint presentation regarding the current state of legal representation for the Department of Social Services. Two options were presented at the Work Session for the Board's consideration option 1) hiring two attorneys and gradually eliminating use of contracted legal services for DSS programs and option 2) hiring one attorney to manage two of the three DSS programs, while continuing use of contracted legal services for the third program. If approved, staff commit to collaboratively working with Hartsell & Williams to develop an effective transition plan. The position will be promptly posted and filled to ensure a seamless transition. In the current fiscal year, Hartsell & Williams will continue rendering services while costs associated with the in-house position will be covered from lapsed salary. Following the conclusion of the contract on June 30, 2024, funds will be included in the FY25 budget. Option 1 will be to hire two attorneys (lead attorney and staff attorney) with a goal to onboard by July 1, 2024 and gradually phase out contracted legal services for the department of social services. Option 2 will be a graduated plan to hire one staff attorney immediately and second attorney following the assessment of the model while continuing contracted legal services for child welfare cases.

A discussion ensued. During discussion, Dr. Pugh; Evan Lee, General Counsel and Rodney Harris, Deputy County Manager; responded to questions from the Board.

**UPON MOTION** of Commissioner Measmer, seconded by Commissioner Wortman the Board authorized bringing child support and adult protective legal services in-house and the creation of one full-time staff attorney position by the following vote: Ayes: Chairman Morris, Commissioners Measmer, Wortman and Furr. Nays: Vice Chairman Shue.

**(G-2) EMS - Renewal of Non-Emergency Transport Franchise Agreement with American Transmed Public Hearing 6:30 p.m.**

Jimmy Lentz, Emergency Medical Services (EMS) Chief, reported American Transmed is the non-emergency EMS transport provider for Cabarrus County. The county has maintained a franchise agreement for the last three years with American Transmed. The agreement will expire in June, 2024 and staff requests renewal for another three years.

Mr. Lentz read the first reading of the ordinance aloud. A second reading will be conducted at the May regular meeting.

Chairman Morris opened the public hearing at 9:05 p.m. The Public Hearing Notice was posted the County's website ([www.cabarruscounty.us](http://www.cabarruscounty.us)) on April 3, 2024 in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing.

#### **(H) REPORTS**

##### **(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees**

None.

##### **(H-2) BOC - Request for Applications for County Boards/Committees**

Applications are being accepted for the following County Boards/Committees:

- Active Living and Parks Commission - 4 Vacant Positions
- Adult Care Home Community Advisory Committee - 13 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Industrial Facilities & Pollution Control Financing Authority - 1 Vacant Position
- Library Board of Trustees - 3 Vacant Positions
- Mental Health Advisory Board - 3 Vacant Positions
- Nursing Home Community Advisory Committee - 11 Vacant Positions
- Public Health Authority of Cabarrus County - 1 Vacant Position
- Region F Aging Advisory Committee - 2 Vacant Positions
- Senior Centers Advisory Council - 6 Vacant Positions
- Transportation Advisory Board - 6 Vacant Positions
- Youth Commission - 6 Vacant Positions

##### **(H-3) Budget - Monthly Budget Amendment Report**

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

##### **(H-4) Budget - Monthly Financial Update**

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

##### **(H-5) Communications and Outreach - Monthly Summary Report**

The Board received the monthly summary report for informational purposes. No action was required of the Board.

##### **(H-6) County Manager - Monthly Building Activity Reports**

The board received the monthly building activity report for informational purposes. No action was required of the Board.

##### **(H-7) DHS -Emergency Assistance Quarterly Report**

The board received the first quarter 2024 report for informational purposes. No action was required of the Board.

##### **(H-8) Economic Development Corporation - March 2024 Monthly Summary Report**

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of March 2024 for informational purposes. No action was required of the Board.

#### **(I) GENERAL COMMENTS BY BOARD MEMBERS**

Commissioner Wortman commented regarding communication between citizens and staff.

He also had questions in connection with the public participation policy. Richard Koch, County Attorney, and Evan Lee, General Council, responded.

**(J) ADJOURN**

**UPON MOTION** of Commissioner Furr, seconded by Commissioner Wortman and unanimously carried, the meeting adjourned at 9:15 p.m.

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Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met for the 1<sup>st</sup> Quarter Cabarrus Summit 2023 at the Cabarrus Arena and Events Center in Concord, North Carolina at 6:00 p.m. on Wednesday, April 17, 2024.

Present - Chairman: Stephen M. Morris  
Commissioners: Timothy A. Furr  
Christopher A. Measmer

Also present were Mike Downs, County Manager; Rodney Harris, Deputy County Manager; Kelly Sifford, Assistant County Managers; Aalece Pugh, Assistant County Manager; Jonathan Weaver, Communication and Outreach Director; Jaelyn McCrea, Communications Specialist; Evan Lee, General Counsel; Richard Koch, County Attorney; and Lauren Linker, Clerk to the Board.

Municipal representatives from Kannapolis, Harrisburg, Mount Pleasant, Midland, Concord, and Locust were also present.

Chairman Morris called the meeting to order at 6:00 p.m.

#### **Welcome**

Chairman Morris welcomed municipal elected officials, city managers and other guests.

#### **Introductions / Updates**

Each mayor/municipal representative provided an update on current and future projects.

#### **Dinner & Networking/General Discussion**

The Board took a dinner break at 6:25 p.m. The meeting resumed at 7:00 p.m.

#### **Presentation - 2024 Revaluation Update**

##### **Youth Commission's Teen Summit Report**

Molly Kleman, Cooperative Extension, Extension Agent, introduced Makhi Nash and Kavya Saxena, both members of the Youth Commission, who provided an update regarding the Teen Summit held in March.

##### **Cooperative Extension Services**

Tracy LeCompte, Cooperative Extension Director, presented information regarding services offered by Cooperative Extension.

#### **Closing**

Chairman Morris thanked everyone for attending.

#### **Adjourn**

The meeting was adjourned at 8:00 p.m.

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Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met for a Budget Meeting in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Thursday, April 18, 2024.

Present - Chairman:	Stephen M. Morris
Vice Chairman:	Lynn W. Shue
Commissioners:	Christopher A. Measmer
	Kenneth M. Wortman
	Timothy A. Furr

Also present were Mike Downs, County Manager; Rodney Harris, Deputy County Manager; Kelly Sifford, Assistant County Manager; Aalece Pugh, Assistant County Manager; and Lauren Linker, Clerk to the Board.

#### **Call to Order**

Chairman Morris called the meeting to order at 4:00 p.m.

#### **Rowan Cabarrus Community College Presentation of FY 2025 Budget Request**

Dr. Carol Spalding, Rowan-Cabarrus Community College (RCCC) President, Jonathan Chamberlain, Rowan-Cabarrus Community College Chief Officer of College Environment, and Tara Trexler, Rowan-Cabarrus Community College Chief Financial Officer, presented the Rowan-Cabarrus Community College FY25 budget presented a PowerPoint presentation to include the following topics:

- Who we are
- Fiscal 2025 Cabarrus County Budget Request Summary
  - Current operating budget request - \$4,584,500
  - Capital budget request - \$8,109,000
  - Total fiscal 2025 budget request - \$12,693,500
- Fiscal 2025 Cabarrus County Current Operating Expansion Requests
  - Salary and benefit increases - \$104,789
  - Utilities - \$15,752
  - Materials and services escalation - \$49,253
  - Contracted services escalation - \$37,792
  - Increased insurance premiums - \$60,517
  - Total FY25 current operating expansion request - \$268,103
- 2025 Capital Budget Requests
  - Annual capital allocation - \$500,000
  - NCRC Aseptic Simulation Lab - \$200,000
  - NCRC Security Upgrades - \$300,000
  - South Campus Building 201 Phased Renovations - \$7,109,000
  - Total FY2025 current operating expansion - \$8,109,000
- 5-Year Capital Budget Forecast
  - FY2026 Request
    - Building S203 Re-Roof - \$410,000
    - College Station Classrooms Build-Out - \$1,012,000
  - FY2028 Request
    - Workforce Innovations Center - \$47,000,000
  - FY2029 Request
    - Building S203 Renovations - \$7,000,000
  - FY2030 Request
    - South Campus Parking Lot Repave- \$3,000,000
  - FY2023-2024 Requested
    - Trinity Church Road Property Acquisition - +\$525,000

There was discussion throughout the presentation. During discussions, Dr. Spalding, Mr. Chamberlain and Ms. Trexler responded to questions from the Board.

#### **Kannapolis City Schools Presentation of FY 2025 Budget Request**

Kevin Garay, Kannapolis City Schools (KCS) Superintendent; Chris Triolo, Kannapolis City Schools Assistant Superintendent; Kim Greek, Kannapolis City Schools Human Resources and Finance; and Scott Rogers, Kannapolis City Schools Assistant Director of Operations; presented a PowerPoint presentation the Kannapolis City Schools FY25 budget request via a PowerPoint presentation that included the following information:

- Funding Categories
- Background on Cabarrus County Funding (FY 2024)
  - Instructional services - \$7,378,552 - 71.10%
  - One-time funding - \$198,072 - 1.91%
  - Charter schools - \$743,914 - 7.17%

- Technology support services - \$552,874 - 5.33%
- Building maintenance - \$1,260,567 - 12.15%
- Ground maintenance - \$113,783 - 1.10%
- Fines & forfeitures - \$130,000 - 1.25%
- Total - \$10,377.762
- Background on Rowan County Funding (FY 2024)
- Esser funds received (2020 - 2024)
- Esser expenditures (2020 - 2024)
- Instructional services requests (FY 2025)
  - Increases due to state salary increases
  - Increases due to inflationary costs
  - Increase due to maintaining Esser-funded positions
  - Multi-language learner supports
  - Exceptional children
  - Student services
  - Instructional technology
  - Supplements FY 2025
  - Technology requests
  - Pay-Go FY 2025
  - Deferred maintenance priorities
  - Large capital - current projects
    - Fred L. Wilson expansion renovation
      - YCH Architects
        - Construction documents
          - 50% complete by April 15<sup>th</sup>
          - Full documents complete by May 15<sup>th</sup>
      - Shelco
        - Working with YCH on schematic design/conceptual budget completed
        - Design development/50% construction document budget (early May)
    - Forest Park HVAC
      - Optima
        - Mechanical design is 80% complete/electrical design near 50% complete
        - Bids by summer 2024
- CIP-Deferred Maintenance
- CIP Construction Projects (Long-range construction needs)
  - A.L. Brown Addition - \$25,000,000
  - Jackson Park Addition - \$20,000,000
- CIP Renovation Projects (Long-range renovation needs)
  - A.L. Brown Renovation - \$60,000,000

There was discussion throughout the presentation. During discussion, Mr. Garay, Mr. Triolo, Ms. Greek, and Mr. Rogers, responded to questions from the Board.

#### **Cabarrus County Schools Presentation of FY 2025 Budget Request**

Dr. John Kopicki, Cabarrus County Schools (CCS) Superintendent, and Phil Penn, Cabarrus County Schools Chief Financial Officer presented a PowerPoint presentation for their FY25 budget request to include the following topics:

- Agenda
  - Objectives and background material
  - Continuation budget
  - Expansion requests
  - Capital budget
  - Key dates
- Objectives
  - Create a budget that supports the D25 Strategic plan
  - Create a budget that aligns resources where they are most needed
  - Present the budget in a way that the material is accessible to everyone
  - Be transparent around what is a need and what is a want
  - Don't sacrifice the long term to solve a short-term need
  - Make the 2023-2024 deficit a one-time experience
- Key Assumptions
  - Annual salary increases as adopted in the last legislative session
  - Position allotments that more closely resemble actual state funding

- o Inflation assumptions per Congressional Budget Office (CBO)
- o Internal estimates around growth in student enrollment (ADM), with 603 new students expected
- o Any one-off developments with a significant impact (ex: utility rate increases)
- Continuation budget
  - o Summary
  - o Certified staffing
  - o Classified staffing
  - o Non-personnel: Instructional support
  - o Non-personnel: Facilities
  - o Non-personnel: Technology
  - o Expansion Requests
    - Personnel
    - Loss of Federal Funds (ESSER)
    - Student Safety
    - Curriculum and Enrollment Growth
    - Freeze of One-Time Funds
- Capital Budget
  - o Capital Outlay 2025
    - Mobile unit upfit - \$35,000
    - Fine arts capital equipment expansion and replacement - \$140,000
    - Work trucks - \$35,000
    - School furniture replacement - \$240,000
    - Core collection of books/resources - \$75,000
    - Service vehicles for planners (2) - replacements - \$60,000
    - Activity buses (2) - \$300,000
    - McKinney Vento Vans (3) - \$135,000
    - Total capital budget outlay - \$1,020,000
  - o Projects \$25,000 - \$499,000
  - o Capital improvement plan
- Summary

There was discussion throughout the presentation. During discussion, Dr. Kopicki, Mr. Penn, and Chuck Taylor, Cabarrus County Schools Director of Facilities, responded to questions from the Board.

#### **Break**

The Board took a short break at 6:54 p.m. The meeting resumed at 7:15 p.m.

#### **Fire Districts - Presentation of FY 2025 Budget Requests**

Jacob Thompson, Chief Fire Marshal, provided an introduction at the beginning of each fire department's presentation.

- Harrisburg Rural: The current tax rate is \$0.15 per \$100 value. This rate would generate \$2,321,278.13; the revenue neutral rate of \$0.103 would generate \$1,695,801.35. The fire department requested to maintain the fire tax rate of \$0.15. Chief Dunn presented a PowerPoint presentation, which included the following:
  - o History
  - o Harrisburg Fire District
  - o Harrisburg Fire Department FY25 Increases
    - Salaries - 22.35%
    - Workers Compensation - 28.33%
    - Physicals - 64%
    - Employee Insurance - 31%
    - Building and Grounds - 20.71%
    - Equipment - 25.33%
    - Tires - 17.46%
    - Casualty Insurance/Bonds - 23.53%
    - Radios - 12%
    - PPE - 20.43%
    - Engine Replacement - 69% (from 2018 pricing)
  - o 2023 Highlights
    - 2933 Total Incidents which is a 6.5% increase from 2022
    - 4287 Unit Responses
    - 78% of home value saved from structure fires

- 13,000 kids and 300 adults interacted with our fire safety programs
  - Town of Harrisburg Resolution (passed by Harrisburg Town Council)
- Richfield-Misenheimer: The fire department requested a fire tax rate of \$0.07, which is the current rate. This rate would generate \$21,089.25. The revenue neutral rate of \$0.046 would generate \$14,839.21. Chief Dunn reported the following needs:
  - Replacement of 2021 model apparatus; sharing the cost increase with Stanly County
  - Updating the station (it was built in 1987).
- Allen Volunteer Fire Department (AVFD): The current fire tax rate is \$0.11, which generates \$1,252,107.30. The revenue neutral rate of \$0.072 would generate \$877,771.10. Chiefs Dozier and Barbee, presented a PowerPoint presentation to include:
  - AVFD Established in 1959
    - One Fire Station
    - Covers 19 square miles
    - Population of approximately 5,000 people
    - 2 high-traffic highways: NC 49 and US 601
    - Combination part-time/volunteer, with three personnel staffed 24/7/365
    - 2023 Call Volume: 1,099 (Second busiest in Cabarrus County)
      - Odell - 1,254
      - Mt. Pleasant - 1,077
      - Midland - 1,024
  - Current needs overview
    - Portable radio replacement
    - Turnout gear replacement
    - Staff salary increase
    - Building addition
    - Self-Contained Breathing Apparatus (SCBA) replacement
    - Support vehicle replacement
  - Summary

Chief Slocum and Captain Simmons were in attendance.

- Concord Fire Department (covers Concord Rural and Jackson Park areas): A fire tax rate of \$0.125 was requested for Concord-Rural. It is less than current rate. The requested rate would generate \$43,294.28. The revenue neutral rate, \$0.15, would generate \$65,549.04.
- Jackson Park requests a rate of \$0.125, which would generate \$307,393.45; the revenue neutral rate of \$0.102 would generate \$307,464.69. Chief Williams presented a PowerPoint presentation to include the following topics:
  - District Coverage
  - County Revenue Neutral Proposal
  - Current Fire Rate FY24
  - City Finance Numbers
- Cold Water: Requested to remain at the current fire tax rate of \$0.08. The rate generates \$578,025.43; the revenue neutral rate of \$0.055 would generate \$422,670.84. Chief Preddy provided information in connection with the following:
  - Personnel salary increase
  - Purchase of new engine
- Flowes Store Fire Department: Requested a fire tax rate of \$0.10, which is the current rate. This rate would generate \$517,073.33. The revenue neutral rate, \$0.074, would generate \$402,660.27. Chief Houston and Captain Anthony Messina (also a member of the Flowes Store Fire Department Board) presented a PowerPoint to include the following:
  - Funding Usage

- Additional staff and staffing costs
- Additional funding for firefighter equipment
- Lowered ISO rating to a 3
- Junior firefighter program
- Georgeville Volunteer Fire Department: Requested a fire tax rate of \$0.09, generating \$529,122.45. The revenue neutral rate of \$0.06 would generate \$376,722.11. Chief Blackwelder advised of the need to replace oxygen units (currently replacing ten per year). personnel increase and salary increase, volunteer payouts, and the purchase of a new truck.
- Gold Hill Fire Department: Requested to remain at the current fire tax rate of \$0.09, which would generate \$85,085.38. The revenue neutral rate of \$0.068 would generate \$67,430.50. Chief Brock reported on the need to replace oxygen tanks, purchase an engine tanker, and an increase in personnel salaries.
- Kannapolis Rural: Chief Fire Marshal Jacob Thompson presented the request to continue the current fire tax rate of \$0.10, which generates an income of \$366,557.40. The revenue neutral rate, of \$0.066 would generate \$298,987.46.
- Mt. Mitchell: Reported the requested rate of \$0.10 would generate \$231,325.56 and the revenue neutral rate of \$0.067 would generate \$165,386.22. Chief Harrington and Assistant Chief Ritchie advised the funding would be utilized for staffing and gear replacements. This is a split department with Rowan County providing \$128,000 per year.
- Mt. Pleasant Rural: The Town of Mt. Pleasant Fire Department also covers the Mt. Pleasant rural area. The department has requested a fire tax rate of \$0.11 (slightly lower than their current rate; it would generate \$1,044,034.98; the revenue neutral rate of \$0.08 would generate \$800,893.53. Chief Sneed and Assistant Chief Watts presented information regarding personnel, personnel salaries, engine maintenance, and capital reserve.
- Northeast Cabarrus: Requested a fire tax rate of \$0.12 generating revenue of \$351,614.45; the revenue neutral rate of \$0.087 would generate \$239,046.82. Chief Brown and Assistant Chief Smith advised the funds would be used for apparatus maintenance, updating fleet, personnel salaries, and yearly turn out gear replacement.
- Odell: Requested to stay revenue neutral at the rate of \$0.059, which would generate \$1,403,456.0. This would allow them to sustain current services.
- Rimer Volunteer Fire Department: Reported the current rate is \$0.12, however, a rate of \$0.10 was requested. The requested rate would generate \$564,941.45 whereas a revenue neutral rate of \$0.083 would generate \$415,368.85. Chief Ennis and Mr. Ritchie, Rimer Volunteer Fire Department Board President, provided the tax revenues would fund fuel, utilities, insurance, radio replacement, truck maintenance and replacement, and equipment such as turnout gear.
- Midland Fire Department: Requested a fire district tax rate of \$0.10 generating \$1,821,222.52; the revenue neutral rate of \$0.085 would generate \$1,593,601.52. Chief Yow and Chief Coley presented the five-year strategic plan for the Midland Fire Department that included the following:
  - Mission statement
  - Chief statement
  - Department overview
    - History
    - Operations
      - Goal 1 - Improve radio communications
      - Goal 2 - Evaluate current department respiratory protection equipment and prepare for replacement
      - Goal 3 - Evaluate and improve staffing
      - Goal 4 - Evaluate and improve infrastructure of the fire department

- Goal 5 - Evaluate current fleet and fleet replacement program
- Goal 6 - Evaluate current unit deployment model and adapt to continued development
- Training
  - Goal 1 - Increase multi-agency training opportunities
  - Goal 2 - Purchase training division cadre turnout gear
  - Goal 3 - Outfit training facility with exterior lighting and privacy fencing
  - Goal 4 -Outside training at no cost to the member
  - Goal 5 - Install water source and driveway to training grounds
- Education and Public Information
  - Goal 1 - Reinforce fire education through various programs within the community
  - Goal 2 - Provide continual information

A discussion ensued throughout all the presentations. During discussions, Mr. Thompson, Rodney Harris, Deputy County Manager, and the fire department representatives responded to questions from the Board.

#### **General Board Discussion**

There was a brief discussion regarding tax rates, projects, schools, budget, and volunteer fire departments' needs.

Vice Chairman Shue thanked Rodney Harris, Deputy County Manager, for his service to Cabarrus County.

#### **Adjourn**

**UPON MOTION of** Commissioner Wortman, seconded by Commissioner Measmer and unanimously carried, the meeting adjourned at 9:01 p.m.

Lauren Linker, Clerk to the Board



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Approval of the Agenda

**SUBJECT:**

BOC - Changes to the Agenda

**BRIEF SUMMARY:**

A list of changes to the agenda is attached.

**REQUESTED ACTION:**

Motion to approve the agenda as amended.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS  
CHANGES TO THE AGENDA  
August 19, 2024**

**UPDATE:**

New Business  
G-2 County Manager - Messer GMP 3 For Behavioral Health Center

**ADDITIONS:**

New Business  
G-3 Juvenile Crime Prevention Council (JCPC) - Allocation of FY2024-25 Funding

Closed Session  
K-1 Closed Session - Pending Litigation and Acquisition of Real Property



# CABARRUS COUNTY

## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

---

**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

Active Living and Parks - Senior Center Month

**BRIEF SUMMARY:**

The National Center on Aging celebrates National Senior Center Month every year in September. The 2024 theme is "Powering Connections". The mission has remained the same since inception: to be the local, trusted place in the community that connects people to the programs, services, and opportunities needed to age well.

Adults who participate in active living centers in Cabarrus County experience better psychological well-being, perceived social and health benefits, lower levels of depression, supportive friendships, and lower stress levels. This leads to a longer productive life.

**REQUESTED ACTION:**

Recommended Motion:

Motion to approve the Powering Connections Proclamation declaring September as Senior Center Month in Cabarrus County.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Londa Strong, Active Living and Parks Director

Myra Baumgardner, Cabarrus County Senior Centers Advisory Council Chair

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- 2024 Proclamation - Sr Center Month



## Senior Center Month 2024

### “Powering Connections”

#### A PROCLAMATION

**Whereas**, older Americans are significant members of our society, investing their wisdom and experience to help enrich and strengthen our community; and

**Whereas**, the Active Living & Parks Department has acted as a catalyst for mobilizing the creativity, energy, vitality, and commitment of the older residents of Cabarrus County; and

**Whereas**, through the wide array of services, programs, and activities, active living centers empower older citizens of Cabarrus County to contribute to their own health and well-being and the health and well-being of their fellow citizens of all ages; and

**Whereas**, the Cabarrus County Board of Commissioners have recognized the growing population of the older residents and supported this through the development of a replacement active living center in Mt Pleasant and a new active living center in the Afton area; and

**Whereas**, the active living centers in Cabarrus County affirm the dignity, self-worth, and independence of older persons by facilitating their decisions and actions; tapping their experiences, skills, and knowledge; and enabling their continued contributions to the community;

**Now, therefore**, the Cabarrus County Board of Commissioners do hereby proclaim September 2023 National Senior Center Month.

And call upon all citizens to recognize the special contributions of the senior center participants and the special efforts of the staff and volunteers who work every day to enhance the well-being of the older citizens of our community.

Adopted this 19th<sup>st</sup> day of August 2024

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Stephen M. Morris,  
Chairman Board of Commissioners



## CABARRUS COUNTY

### BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

DSS - Child Support Awareness Month Proclamation

**BRIEF SUMMARY:**

August is Child Support Awareness Month, an annual time to raise awareness about a critical income support program that helps millions of children and families.

**REQUESTED ACTION:**

Recommended Motion:

Motion to adopt the proclamation.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Susan Dillon, DSS Program Administrator, Child Support Services

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Child Support Awareness Month Proclamation



**CHILD SUPPORT AWARENESS MONTH  
IN CABARRUS COUNTY**

**A PROCLAMATION**

**WHEREAS**, children are entitled to financial support from their parents and Cabarrus County continues to improve its efforts with child support collections; and

**WHEREAS**, in SFY2024, over \$12.4 million in child support was collected from parents of children whose cases are managed by Cabarrus County Child Support Services; and

**WHEREAS**, there are nearly 4,500 active child support cases in Cabarrus County, working to ensure that children receive financial support from their parents; and

**WHEREAS**, children who do not receive adequate financial and emotional support from both parents may experience greater difficulty in becoming healthy, happy, and productive citizens; and

**WHEREAS**, many concerned and dedicated judges, district attorneys, clerks of court, sheriffs' personnel, and child support professionals work to establish and enforce child support orders for Cabarrus County's children, one of our State's most vital resources:

**NOW, THEREFORE, BE IT RESOLVED**, that the Cabarrus County Board of Commissioners does hereby proclaim the month of **August** as

**CHILD SUPPORT AWARENESS MONTH IN CABARRUS COUNTY**

Adopted this the 19<sup>th</sup> day of August, 2024

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Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Recognitions and Presentations

**SUBJECT:**

DSS - Economic Services Appreciation Month Proclamation

**BRIEF SUMMARY:**

Proclamation for Economic Services Appreciation Month

**REQUESTED ACTION:**

Recommended Motion:

Motion to adopt proclamation.

**EXPECTED LENGTH OF PRESENTATION:**

5 Minutes

**SUBMITTED BY:**

Robert Cox II, Program Administrator

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

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**ATTACHMENTS:**

- Proclamation



**ECONOMIC SERVICES APPRECIATION MONTH  
IN CABARRUS COUNTY**

**A PROCLAMATION**

**WHEREAS**, individuals, families and children are entitled to public assistance services and support they may be eligible for; and

**WHEREAS**, Food and Nutrition Services is a USDA federal food assistance program that provides low-income families the food they need for a nutritionally adequate diet; and

**WHEREAS**, Cabarrus County FNS eligibility staff have assisted in providing Food & Nutrition benefit allotments to address food insecurity for FY24 in the amount of \$48,242,076; and

**WHEREAS**, Medicaid is dedicated to providing access to physical and behavioral health care and services to improve the health and well-being of over 2.1 million North Carolinians; and

**WHEREAS**, Cabarrus County Department of Human Services' Medicaid eligibility have assisted in providing medical and behavioral health care to the citizens of Cabarrus County for FY24 in the amount of \$341,234,385; and

**WHEREAS**, in FY24, Cabarrus County Department of Social Services' Economic Services eligibility staff processed over 16,671 Medicaid applications and 8,858 Food and Nutrition Services applications meeting federal and state timeliness requirements in both programs while experiencing staff shortages; and

**WHEREAS**, there are currently 54,133 active Medicaid recipients and 23,741 active Food & Nutrition Services recipients in Cabarrus County; and

**WHEREAS**, Economic Services staff in Cabarrus County work tirelessly to ensure individuals, families and children receive access to medical care and financial support for food and nutrition services; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Cabarrus County Board of Commissioners does hereby proclaim the month of **August** as

**ECONOMIC SERVICES APPRECIATION MONTH IN CABARRUS COUNTY**

Adopted this 19<sup>th</sup> day of August 2024.

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Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Appointments - Adult Care Home Community Advisory Committee

**BRIEF SUMMARY:**

Sandra Miller and Diamond Staton-Williams's terms on the Adult Care Home Community Advisory Committee expired July 31, 2024. Both would like to serve another term. It is recommended Ms. Miller and Ms. Staton-Williams be reappointed for a three-year term ending July 31, 2027 including an exception to the length of service provision of the Appointment Policy for Ms. Miller.

**REQUESTED ACTION:**

Recommended Motion:

Motion to reappoint Sandra Miller and Diamond Staton-Williams to the Adult Care Home Community Advisory Committee for a three-year term ending July 31, 2027; including an exception to the length of service provision to the Appointment Policy for Ms. Miller.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Rachel Kiel, Regional Ombudsman

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- Recommendation Letter
- Recommendation Letter
- Roster



July 1, 2024

To: County Commissioners for Cabarrus County

Re: Re-Appointment for Sandra Miller to the Adult Care Home Community Advisory Committee

Please consider my letter in regards to re-appointment for another term for Sandra Miller as she is an outstanding volunteer. I have worked with her for the last 2.5 years. She is the most active member I have on the committee. She attends every visit made through the quarter. In this time of difficulty in finding good volunteers for our program please consider her willingness to serve for another term. Advocating for Older Adults is more important than ever and she has done a wonderful job for us.

Please take my recommendation to extend her service as a volunteer for the county as a CAC member.

I appreciate your time and look forward to hearing back if you have any questions for me.

Rachel Kiel

A handwritten signature in black ink that reads "Rachel Kiel".

Regional Ombudsman



July 1, 2024

To: County Commissioners for Cabarrus County

Re: Re-Appointment for Diamond Stanton-Williams to the Adult Care Home Community Advisory Committee

Please consider my letter in regard to the re-appointment for Diamond to serve another term. I have worked with her for the last 2.5 years. She has a deep compassionate heart for those she serves. She makes an average of 3-5 facility visits a quarter. In this time of difficulty in finding good volunteers for our program please consider her willingness to serve for another term. I am hopeful that in her next term she will become more active and have a bigger role on the committee. Advocating for Older Adults is more important than ever, and she has done a wonderful job for us.

Please take my recommendation to extend her service as a volunteer for the county as a CAC member.

I appreciate your time and look forward to hearing back if you have any questions for me.

Rachel Kiel

A handwritten signature in black ink that reads "Rachel Kiel".

Regional Ombudsman

**ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE**  
(Formerly Domiciliary Home Community Advisory Committee)  
3-Year Term  
17-Member Board

<b>Sandra Miller</b> 1120 Brigadoon Court Concord, NC 28025	APPOINTMENT: 07/18/11 REAPPOINTMENT: 07/16/12 REAPPOINTMENT: 08/17/15 REAPPOINTMENT: 08/20/18* REAPPOINTMENT: 07/19/21* TERM EXPIRING: 07/31/24
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<b>Diamond Staton-Williams</b> 6626 Burkwood Court Harrisburg, NC 28075	APPOINTMENT: 07/21/14 REAPPOINTMENT: 08/17/15 REAPPOINTMENT: 08/20/18 REAPPOINTMENT: 07/19/21* TERM EXPIRING: 07/31/24
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<b>Helen McInnis</b> 5517 Hammermill Drive Harrisburg, NC 28075	APPOINTMENT: 02/18/19* REAPPOINTMENT: 02/17/20* REAPPOINTMENT: 03/20/23* TERM EXPIRING: 02/28/26
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<b>Angela Foard</b> 3991 Quiet Stream Drive Concord, NC 28025	APPOINTMENT: 10/18/21 REAPPOINTMENT: 09/19/22 TERM EXPIRING: 10/31/25
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(13 VACANT Positions)

\* Exception to Appointment Policy



# CABARRUS COUNTY

## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Appointments - Mental Health Advisory Board

**BRIEF SUMMARY:**

Past Directors of the Department of Social Services have always been represented on the Mental Health Advisory Board. Hollye McCallum has been hired as the new Director of Social Services and has agreed to represent the Department of Social Services (DSS) on the board for a three (3) year term.

Mount Pleasant Mayor Tony Lapish has agreed to complete the term of outgoing Mayor Del Eudy, which is December 2024. An exception to the Multiple Boards provision of the Appointment Policy will be needed for Mr. Lapish.

Reappoint Tara Conrad to continue filling the seat for Partners Healthcare Management.

The seat for Kannapolis City Schools has been vacant since the resignation of Jessica Grant in December 2023. John Basilice has been hired for that position and has agreed to participate on the Mental Health Advisory Board. John has previously participated through his work with Cabarrus County Schools.

**REQUESTED ACTION:**

Recommended Motion:

Motion to appoint Hollye McCallum and John Basilice to the Mental Health Advisory Board for a three-year term ending September 30, 2027.

Motion to appoint Tony Lapish to the Mental Health Advisory Board to fill the unexpired term ending December 31, 2024; including an exception to the Multiple Boards provision of the

**Appointment Policy.**

Motion to reappoint Tara Conrad as the Partners Healthcare Management representative for a three-year term ending December 31, 2026.

**EXPECTED LENGTH OF PRESENTATION:**

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

Jodi Ramirez, Community Engagement Coordinator/Justice Liaison

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- Recommendation Letter
- Roster



CABARRUS COUNTY

**MENTAL HEALTH ADVISORY BOARD**

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Cabarrus County Commissioners  
65 Church Street  
Concord, NC 28025

Commissioners,

The Mental Health Advisory Board continues to make great strides in its commitment to helping those with mental health and substance use challenges. We continue to evolve as a board; therefore, I am recommending the following for your approval:

Hollye McCallum to represent Cabarrus County DSS for retired Director Karen Calhoun, Mayor Tony Lapish to fill outgoing Mayor Del Eudy seat, Tara Conrad with Partners Healthcare to continue another term and John Basilice to represent Kannapolis City Schools following the resignation of Jessica Grant.

Respectfully submitted,

Lauren Linker, Clerk to the Board

Jodi Ramirez, Community Engagement Coordinator/Justice Liaison

## MENTAL HEALTH ADVISORY BOARD

## 26-Member Board

PRIMARY MEMBER	SECONDARY	REPRESENTING	TERM OF APPOINTMENT	
Ashlie Shanley 77 Union Street S Concord, NC 28025	Jennifer Taylor	District Attorney's Office	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 01/21/20 12/20/21 12/31/24
Michael Knox P.O. Box 70 Concord, NC 28026	Beth Street	Local Judge	APPOINTMENT: TERM EXPIRING:	12/18/23 12/31/26
H. Jay White, Sr. 5601 Meadow Bluff Ct. Concord, NC 28027		Local Attorney	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	08/21/17 01/21/20 12/20/21 12/31/24
Craig Fortin 1621 Shadow Creek St. NW Concord, NC 28027		NC DPS - Adult Probation & Department of Juvenile Justice	APPOINTMENT: (unexpired) TERM EXPIRING:	02/19/24 12/31/24
Van Shaw P.O. Box 707 Concord, NC 28026	Tessa Burchett	Cabarrus County Sheriff's Office	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING: REAPPOINTMENT: TERM EXPIRING:	12/17/18 02/15/21 12/31/23 12/18/23 12/31/26
Jimmy Hughes 41 Cabarrus Avenue W Concord, NC 28025	Keith Eury	Concord Police Department	APPOINTMENT: (unexpired) TERM EXPIRING:	12/18/23 12/31/24
Terry Spry 401 Laureate Way Kannapolis, NC 28081	Chris Hill	Kannapolis Police Department	APPOINTMENT: REAPPOINTMENT: TERM EXPIRING: REAPPOINTMENT: TERM ENDING:	12/17/18 02/15/21 12/31/23 12/18/23 12/31/26
Kenny Wortman P.O. Box 707 Concord, NC 28026		County Commissioner	APPOINTMENT: TERM EXPIRING: REAPPOINTMENT: TERM EXPIRING	12/19/22 12/31/23 12/18/23 12/31/24
William Dusch P.O. Box 308	Lloyd Payne	Mayor/City Council	APPOINTMENT: (unexpired)	02/19/18

Concord, NC 28026		Concord	REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	01/21/20 12/20/21 12/31/24
		Mayor/City Council Harrisburg	APPOINTMENT: TERM EXPIRING:	
Darrell Hinnant 401 Laureate Way Kannapolis, NC 28081	Mike Legg	Mayor/City Council Kannapolis	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 02/17/20 12/20/21 12/31/24
Darren Hartsell 14001 Cabarrus Station Rd. Midland, NC 28107		Mayor/City Council Midland	APPOINTMENT: TERM EXPIRING: REAPPOINTMENT: TERM EXPIRING:	02/15/21 12/31/23 12/18/23 12/31/26
	Randy Holloway	Mayor/City Council Mount Pleasant	APPOINTMENT: REAPPOINTMENT:	
Amy Jewell ~ 9287 Naron Lane Harrisburg, NC 28075	Melissa Gallimore	Cabarrus County Schools	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING: REAPPOINTMENT: TERM EXPIRING:	03/20/17 12/17/18 02/15/21 12/31/23 12/18/23 12/31/26
	Joanne Garary	Kannapolis City Schools	APPOINTMENT: TERM EXPIRING:	
Tara Conrad* 414 Alexander Avenue Morganton, NC 28655		Partners Healthcare Management	APPOINTMENT: TERM EXPIRING:	11/15/21 12/31/23
Erin Shoe 300 Mooresville Road Kannapolis, NC 28081		Cabarrus Health Alliance	APPOINTMENT: (unexpired) TERM EXPIRING:	01/17/23 12/31/24
	Tyrone Elijah	Department of Human Services	APPOINTMENT: TERM EXPIRING:	12/31/26

Rebecca True 284 Executive Park Dr. Suite 100 Concord, NC 28025	Jean Tillman	Local Providers	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 01/21/20 12/20/21 12/31/24
Angela Reid 521 Bay Meadows Avenue NW Concord, NC 28027	Mary Beth Poplin	Local Providers	APPOINTMENT: TERM EXPIRING:	12/18/23 12/31/26
Vacant		Local Psychologist	APPOINTMENT: TERM EXPIRING:	
Jon McKinsey 892 Craigmont Lane NW Concord, NC 28027		Local Psychiatrist	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 01/21/20 12/20/21 12/31/24
Justin Brines 793 Crestmont Drive Concord, NC 28025	Kara Clarke	Emergency Medical Services	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	06/18/18 06/15/20 08/15/22 06/30/25
		Legislative Representative		
Alan Thompson 3688 Camp Julia Road Kannapolis, NC 28083		Higher Educational Representative	APPOINTMENT: REAPPOINTMENT: REAPPOINTMENT: TERM EXPIRING:	03/20/17 01/21/20 12/20/21 12/31/24
Gayle Alston*^ 61 Union Street South Concord, NC 28025	Sari Miller	Juvenile Justice Representative	APPOINTMENT: (unexpired) TERM EXPIRING: REAPPOINTMENT: TERM EXPIRING:	08/21/23 12/31/23 12/18/23 12/31/26

The Mental Health Advisory Board was created per a resolution adopted by the Board of Commissioners on October 17, 2016.

An Emergency Medical Services position was added to the roster by Board approval on June 18, 2018.

\*Exception to the "residency" provision of the Appointment Policy.

^Exception to the "service on multiple boards" provision of the Appointment Policy.

**~Exception to the "length of service" provision of the Appointment Policy.**



# CABARRUS COUNTY

## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

(Appointment) and Removal - Human Services Advisory Board

**BRIEF SUMMARY:**

Natalie Atwell has resigned from the Human Services Advisory Board.

**REQUESTED ACTION:**

Recommended Motion:

Motion to remove Natalie Atwell from the Human Services Advisory Board roster and thank her for her service.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Aalece Pugh, Assistant County Manager/Human Services Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

□ Roster

Human Services Advisory Board  
5-Member Board

Dr. Heather Anderson  
9608 Oliver Court  
Harrisburg, NC 280275

APPOINTMENT: 02/20/23  
TERM EXPIRING: 02/28/26

Natalie Atwell  
1225 Windsor Drive  
Kannapolis, NC 28081

APPOINTMENT: 12/20/21  
(unexpired term)  
REAPPOINTMENT: 04/17/23  
TERM EXPIRING: 05/31/26

Marie Dockery  
3612 Curtland Place NW  
Concord, NC 28027

APPOINTMENT: 05/15/17  
(unexpired term)  
REAPPOINTMENT: 12/16/19  
REAPPOINTMENT: 12/19/22  
TERM EXPIRING: 12/31/25

Patricia West  
2242 Jensen Lane  
Concord, NC 28025

APPOINTMENT: 02/20/23  
(unexpired term)  
TERM EXPIRING: 12/31/23  
RE-APPOINTMENT: 11/20/23  
TERM EXPIRING: 12/31/2026

Angel Lugo  
4615 Dovefield Lane  
Kannapolis, NC 28081

APPOINTMENT: 06/21/21  
TERM EXPIRING: 06/30/24  
REAPPOINTMENT: 06/17/24\*  
TERM EXPIRING: 06/20/27

The Human Services Advisory Board was created and replaced the Social Services Advisory Board abolished by a resolution adopted by the Board of Commissioners at its June 17, 2013 meeting. Members are appointed by the Cabarrus County Board of Commissioners. Initial terms were staggered at two and three years.

All meetings are held in the Board Room of the Cabarrus County Department of Human Services and start at 1:30 p.m. 2016 meetings will be held the 4<sup>th</sup> Wednesday of the month.

\*An exception to the residency provision of the Appointment Policy needed.



# CABARRUS COUNTY

## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Active Living and Parks - Healthy Aging NC Grant

**BRIEF SUMMARY:**

Healthy Aging NC is funded in part by a 5-year Centers for Disease Control and Prevention Grant (2023 - 2028). The purpose of this project is to improve quality of life for individuals across North Carolina. Active Living and Parks has been awarded \$5,000 that will be utilized to provide free exercise programs for Cabarrus County participants. The programs will include Walk With Ease, Tai Chi for Arthritis, and Living Healthy with Chronic Pain.

**REQUESTED ACTION:**

Recommended Motion:

Motion to accept the grant award and adopt associated budget amendment.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Ian Sweeney, Active Living and Parks Project & Events Manager

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ❑ Budget Amendment

## Budget Revision/Amendment Request

Date: 8/19/2024

Amount: 5,000.00

Dept. Head: Londa Strong

Department: Active Living & Parks

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

Healthy Aging NC Grant of \$5,000 that requires no county match. Funds will cover the costs associated with instructor training, hours, and program supplies providing Arthritis Appropriate Exercise Based Interventions to Active Living and Parks Participants.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	00198110-9114-WellC	Contracted Employees	77,000.00	5,000.00		82,000.00
001	6	00168145-6387-WellC	Healthy Aging Grant	-	5,000.00		5,000.00
				77,000.00	10,000.00	-	87,000.00

Budget Officer

Approved

Denied

County Manager

Approved

Denied

Board of Commissioners

Approved

Denied

Signature

Signature

Signature

Date

Date

Date



# CABARRUS COUNTY

## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Construction Standards - Approval Of Funds For Demolition Of Property at 4509 Manteo Drive

**BRIEF SUMMARY:**

Allocate funds for awarded bidder to demolish and clean up all debris and material at 4509 Manteo Drive per Cabarrus County Ordinance No. 2024-01,

**REQUESTED ACTION:**

Recommended Motion:

Motion to approve the necessary budget amendment.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Matt Love, Construction Standards Director

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ❑ Ordinance
- ❑ Memorandum
- ❑ Spreadsheet and Pictures
- ❑ Rose Moss
- ❑ Kenneth Isenhour
- ❑ Tamara Caster
- ❑ Donald Fink, Jr.
- ❑ Certified Mailings



**WHEREAS**, Section 153A-140 of the General Statutes of North Carolina authorizes counties to adopt ordinances to remove, abate, or remedy everything that is dangerous or prejudicial to the public health or safety.

**WHEREAS**, the purpose of this ordinance is to implement standards for what is considered a public health nuisance; to inspect such public health nuisances; and to mitigate the risk of injury, death or damage to the general public.

**WHEREAS**, the intent of this ordinance is to remove, abate, or remedy every condition that is dangerous or prejudicial to the public while promoting the health, safety, and welfare of the citizens of Cabarrus County.

**NOW, THEREFORE BE IT ORDAINED** that Chapter 14 of the code of Ordinances, Cabarrus County, North Carolina, is hereby amended to read as follows:

#### **ARTICLE IV. – PUBLIC HEALTH NUISANCES<sup>1</sup>**

##### **Sec. 14-104. – Authority.**

This is adopted pursuant to the authority set forth in N.C. Gen. Stat. §§ 153A-121(a) and 153A-140.

##### **Sec. 14-105. – Application.**

(a) *Jurisdiction*: This article shall be effective:

- (1) Everywhere throughout the County outside corporate municipalities except for any areas that lie within the extraterritorial planning areas now or hereafter established for any such municipality; and
- (2) Everywhere within the corporate limits or extraterritorial planning areas of any municipality that has adopted a resolution authorizing the Ordinance to be applicable within such areas.

*Bona fide farms exempt*: this article may not affect property used for bona fide farm purposes as defined by the North Carolina General Statute sec. 160D-903, as modified from time-to-time; provided, however, that this section does not limit regulation with respect to the conditions on farm property used for nonfarm purposes; or those regulations otherwise applicable by law.

<sup>1</sup> *State Law reference – Authority to adopt ordinances defining nuisances, G.S. 153A-121.*

## Sec. 14-106. - Nuisances Defined.

- (a) *Public health nuisances* are defined as any action or condition that is dangerous or prejudicial to public health, welfare, or safety.
- (b) An *attractive nuisance* is a dangerous condition or situation on a property that may attract children and pose a risk to their safety. (Examples: swimming pools, trampolines, construction equipment, abandoned housing, facilities, and old appliances).
- (c) The following conditions on any lot or parcel of land shall be deemed to be dangerous, noxious, detrimental, and prejudicial to the public health and general welfare and/or shall constitute a public health nuisance under this article:
  - (1) Abandoned Manufactured Home: A Manufactured home that has not been used as a dwelling for at least 180 days and is in a wrecked, scrapped, disassembled, unusable, cannibalized, burnt, or inoperable state, or in need of extensive repair so as to be uninhabitable.
  - (2) Abandoned Real Property or Housing: Any structure, building, or condition that may invite occupancy, may cause entrapment, or that has been condemned by the county chief building inspector as unfit for human habitation, and/or is not capable of being repaired, altered, or improved in accordance with the State Building Code or as otherwise provided by law. Such conditions include but are not limited to attractive nuisances; dangerous buildings or structures; construction debris; temporary housing; uncovered structures; or portions of a building, dwelling, or structure remaining on a lot or parcel of land after damage by fire, wind, erosion or any combination thereof.

Any temporary housing, dwelling, structure, building, or parts thereof which presents a danger of falling, turning over, or collapsing, or which cannot be improved, repaired, or altered or is not capable of being repaired, altered, or improved in accordance with the State Building Code or as otherwise provided by law.

- (3) Abandoned or incomplete construction sites for which no valid building permit exists or for which building permits have expired, or accumulations of unusable building materials including concrete, steel, masonry, wood, glass, wiring, plumbing supplies and other similar building materials.
- (4) Abandoned vehicles: Any motor vehicle, recreational vehicle, or house trailer, as defined by Article 1, of Chapter 20 of the North Carolina General Statutes, and amended from time to time, that can invite occupancy or is currently occupied, and which does not display a current license tag and registration; or is partially dismantled or wrecked; or cannot be self-propelled or moved in a manner in which it originally was intended to move.
- (5) Abandoned equipment: Any piece of equipment not currently awaiting repairs, or is partially dismantled or wrecked, or cannot function or operate in a manner in which it was originally manufactured or intended.

**Sec. 14-107. – Notice to Owner and Removal of Nuisance.**

- (a) The County chief building inspector, or their designee, is delegated the authority to investigate alleged public health nuisances and to declare whether or not a public health nuisance exists.
- (b) The chief building inspector shall notify the occupant and owner for each identified condition set forth herein, in writing, and such notice shall be sent to the person in the form of certified mail. In the event an inspector determines that a nuisance is an immediate detriment to human safety or welfare, the inspector may take appropriate action to abate the nuisance without notice.

*Owner* means any person who alone, jointly, or severally with others:

- (1) Shall have title to any dwelling, dwelling unit or rooming unit, or vehicle, with or without accompanying actual possession thereof;
- (2) Shall be a mortgagee of record for any dwelling, dwelling unit or rooming unit; or
- (3) Shall have charge, care or control of any dwelling, dwelling unit or rooming unit, or vehicle, as owner or agent of the actual owner, or as executor, executrix, administrator, administratrix, trustee or guardian of the estate of the actual owner. Any such person thus representing the actual owner shall be bound to comply with the provisions of this article, and of rules and regulations adopted pursuant thereto, to the same extent as if he were the owner.

- (c) Unknown or absent property Owner. In the event the Owner of the property is unknown or absent and has no known representative upon whom the notice can be served, the chief building inspector, or designee, shall post a written or printed notice on the property stating that, unless the nuisance is abated or removed within 60 days, the County will have the public health nuisance abated or removed at the expense of the owner under the provisions of this Chapter, or other applicable state or local law. The person providing the notice shall certify that the notice was provided, and the certificate shall be deemed conclusive in the absence of fraud.
- (d) Removal of Nuisance.
  - (1) The owner, or responsible party – as set forth above – shall be given 60 days from receipt of the written notice of violation to dispose of the nuisance or nuisance conditions in a legal manner.
  - (2) If, upon the expiration of the 60 day period set forth above, the owner, or responsible party, fails to comply with the notice of violation, the County shall take any action it deems reasonably necessary to dispose of the nuisance, including entering the property where the nuisance is located and arranging to have the nuisance abated or disposed of, in a manner consistent with applicable law.
  - (3) A statement of the cost of removing, abating or remedying the nuisance shall be mailed to the Owner or shall be personally served on the Owner. These costs shall be paid within 30 days of receipt of the statement. If not paid, the amount of the

cost of abatement or removal or demolition shall be a lien against the real property upon which the cost was incurred, which lien shall be filed, have the same priority, and shall be collected as unpaid taxes.

**Sec. 14-108. – Appeals.**

- (a) Within the 60-day period set forth in section (d) above, the owner of the property where the nuisance exists may appeal the findings of the chief building inspector to the Board of Commissioners by giving written notice of appeal to the chief building inspector. An appeal stays all proceedings and additional accrual of applicable fines in furtherance of the decision or determination appealed from until final determination by the Board of Commissioners. In the event no appeal is taken, the chief building inspector may proceed to abate the nuisance.
- (b) The Board of Commissioners, in the event an appeal is taken, as provided in subsection (a) above, may, after hearing all interested persons and reviewing the findings of the chief building inspector, reverse the finding of a public nuisance, but if the Board of Commissioners shall determine that the findings of the chief building inspector are correct and proper, it shall declare the condition existing on the property to be dangerous or prejudicial to public health, welfare, or safety and a public health nuisance, and direct the chief building inspector to cause the conditions to be abated.
- (c) The decision of the Board of Commissioners shall be subject to review at the instance of any aggrieved party to Superior Court for Cabarrus County. Such appeal must be in writing and filed within thirty (30) days of the filing of the decision. The notice of appeal must clearly state the basis for the appeal and be served in accordance with the North Carolina Rules of Civil Procedure

Adopted this 16<sup>th</sup> day of January, 2024

  
\_\_\_\_\_  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

Attest:

  
\_\_\_\_\_  
Lauren Linter  
Clerk to the Board





## MEMORANDUM

**To:** Cabarrus County Board of Commissioners

**From:** Matt Love, Construction Standards Director

**C.C:** Kelly Sifford, Assistant County Manager

Mike Downs, County Manager

**Date:** 7/26/2024

**Subject:** Approval of Funds for Demolition of Property at 4509 Manteo Drive

On January 16, 2024, Cabarrus County adopted Ordinance No. 2024-01 due to having received complaints regarding Unsafe Structure, Public health nuisances and attractive nuisances that otherwise would not be able to be enforced using the Minimum Housing Code or the NC Building Codes.

Construction Standards has received complaints from neighboring property owners at 4509 Manteo Drive regarding someone living onsite. After investigation, it was discovered that there is an abandoned manufactured home that has had been damaged by fire and exposed to weather which is considered an attractive nuisance as well as public health nuisance. Also discovered on the property is an RV that is currently being occupied by an individual that is not the property owner. There is no permanent source of power, heating, or water, which is a violation of Cabarrus County Minimum Housing Code. Several man-made structures by building material and scrap are constructed on-site that is a Public Health Nuisance and an attractive nuisance.

Attached is the onsite inspection history from our department. On March 6, 2024, a Notice of Violation was sent to the property owners for the listed address. All the violations were listed in notice and an order was given to remove, abate, repair, or otherwise dispose of the nuisance; also, the owners were given the option to appeal to Chief Building Code Official within 60 days. On March 8, 2024, Construction Standards along with Sheriff's Department and Cabarrus County Zoning posted the property and met with the occupant, the occupant was informed that the Notice of Violations were sent out and that Cabarrus County will be moving forward with enforcement. No appeals were requested by property owners and on July 9, 2024, Construction



## Cabarrus County Government

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### Construction Standards

Standards met with Contractors on-site to obtain quotes to have structures removed and property cleaned up.

Construction Standards is recommending an approval of funds for the Demolition and removal of property and debris at 4509 Manteo Drive. Our lowest bid was in the amount of \$10,800.00 awarded to Cook's Construction.

Attached with this memo is inspection history and photos, copy of ordinance as well as Notice of Violations to Property Owners. Please let me know if there are any questions.

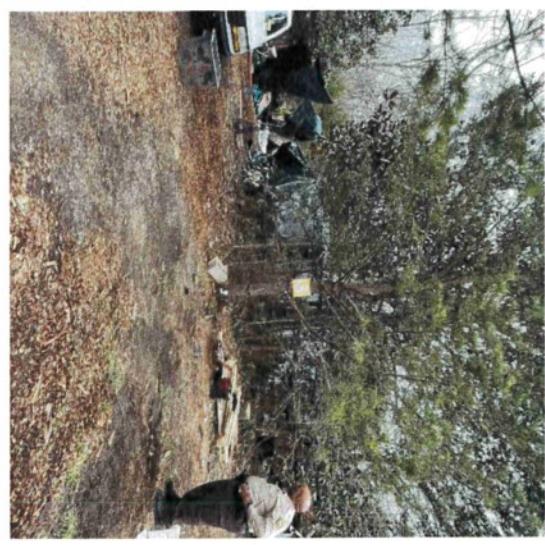
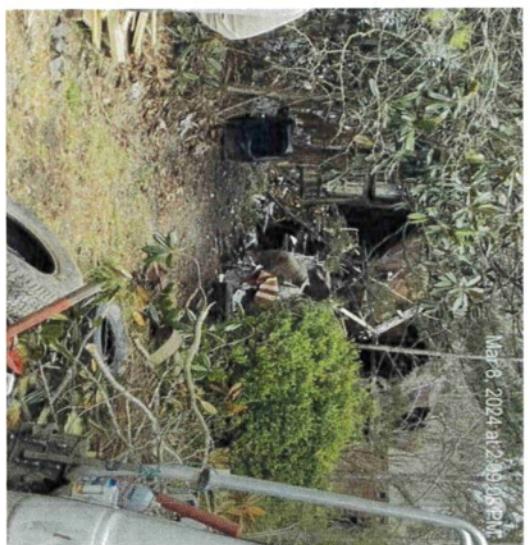
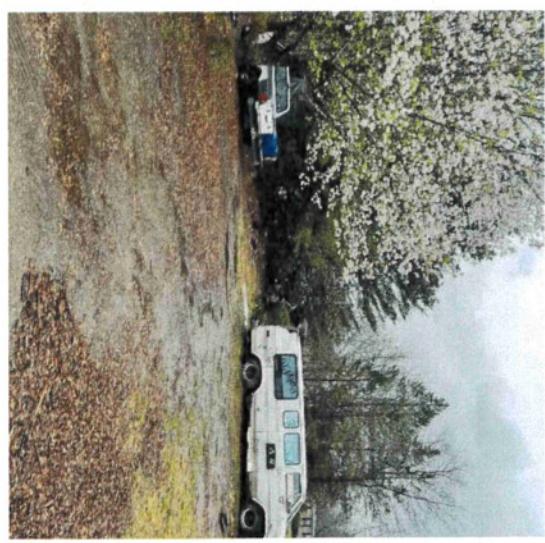
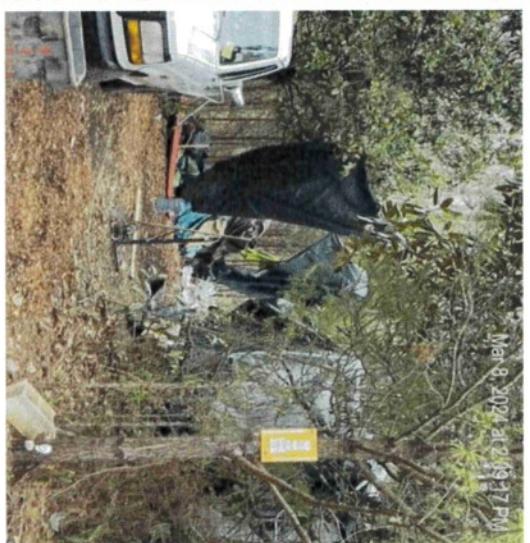
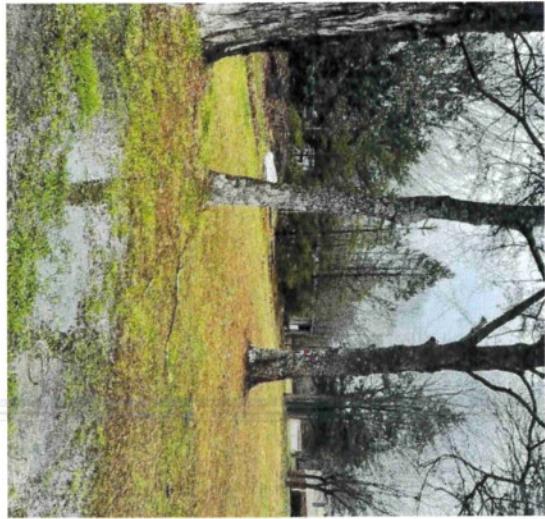
Thanks,

Matt Love, Construction Standards Director

Chief Building Official

Insp Type	Status	Sch Date	Inspector	Insp Date	Result Comment
Complaint Inspection	Investigation In Progress	7/9/2024	Robbie Foxx	7/9/2024	Onsite with Matt Love, Met Furr Grading and Peterson Grading to get bids for property cleanup. Bids will be received by mid next week. Mr. Bradford, Occupant, was onsite. Told him about the ongoing process of cleanup and told him approximate time frame that the board would make a decision. Suggested he make arrangements to remove his personal belongings. He said that he plans to move his travel trailer and other items to another property. Also met neighbor and gave him an update.
Complaint Inspection	Investigation In Progress	3/8/2024	Robbie Foxx	3/8/2024	Onsite with Cabarrus Sheriff's Deputy and Wayne Krimminger. Posted property with official building NOV, see attached pics. Spoke with property Occupant, Mr. Brafford. Told him about the process and that we posted the property to ensure proper notice has been served as required by statute for Code Violations. He said he was in the process of clearing the property. Wayne Krimminger told Mr. Brafford that he planned to visit the site weekly to monitor progress. I told Mr. Brafford that since official enforcement procedures had been started, formal corrective action procedures would have to be followed through. I gave Mr. Brafford
Complaint Inspection	Investigation In Progress	3/6/2024	Robbie Foxx	3/6/2024	Onsite to get status of situation. Took pictures. See attached.
Complaint Inspection	Investigation In Progress	3/14/2023	Gary Martin	3/13/2023	Josh and I checked out this site for possible illegal connection of power and any other building violations. This appears to be a camp using tarps for a tent like enclosure. An old storage structure was locked, and a lot of equipment and debris was scattered around. We saw evidence of use, but no beds were seen and no illegal electrical hook up. There was trash and beer cans scattered around also. Josh took pictures and video which he attached.
Complaint Inspection	Resolved	2/15/2023	Gary Martin	2/15/2023	Brett Hicks called me back and said he would check out this address.
Complaint Inspection	No Violation Found	1/31/2023	Gary Martin	1/31/2023	I observed a tent like structure, a vehicle and a small cargo trailer on property. It appears someone is living in a structure built with tarps. He has informed deputies that went to check on him that he has permission from owners to be there. There is also a mobile home on the property that is almost completely collapsed. There is no building code violation at this time.

3-6-24 4509 Manteo Drive







**WHEREAS**, Section 153A-140 of the General Statutes of North Carolina authorizes counties to adopt ordinances to remove, abate, or remedy everything that is dangerous or prejudicial to the public health or safety.

**WHEREAS**, the purpose of this ordinance is to implement standards for what is considered a public health nuisance; to inspect such public health nuisances; and to mitigate the risk of injury, death or damage to the general public.

**WHEREAS**, the intent of this ordinance is to remove, abate, or remedy every condition that is dangerous or prejudicial to the public while promoting the health, safety, and welfare of the citizens of Cabarrus County.

**NOW, THEREFORE BE IT ORDAINED** that Chapter 14 of the code of Ordinances, Cabarrus County, North Carolina, is hereby amended to read as follows:

#### **ARTICLE IV. – PUBLIC HEALTH NUISANCES<sup>1</sup>**

##### **Sec. 14-104. – Authority.**

This is adopted pursuant to the authority set forth in N.C. Gen. Stat. §§ 153A-121(a) and 153A-140.

##### **Sec. 14-105. – Application.**

(a) *Jurisdiction*: This article shall be effective:

- (1) Everywhere throughout the County outside corporate municipalities except for any areas that lie within the extraterritorial planning areas now or hereafter established for any such municipality; and
- (2) Everywhere within the corporate limits or extraterritorial planning areas of any municipality that has adopted a resolution authorizing the Ordinance to be applicable within such areas.

*Bona fide farms exempt*: this article may not affect property used for bona fide farm purposes as defined by the North Carolina General Statute sec. 160D-903, as modified from time-to-time; provided, however, that this section does not limit regulation with respect to the conditions on farm property used for nonfarm purposes; or those regulations otherwise applicable by law.

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<sup>1</sup> State Law reference – Authority to adopt ordinances defining nuisances, G.S. 153A-121.

**Sec. 14-106. - Nuisances Defined.**

- (a) *Public health nuisances* are defined as any action or condition that is dangerous or prejudicial to public health, welfare, or safety.
- (b) An *attractive nuisance* is a dangerous condition or situation on a property that may attract children and pose a risk to their safety. (Examples: swimming pools, trampolines, construction equipment, abandoned housing, facilities, and old appliances).
- (c) The following conditions on any lot or parcel of land shall be deemed to be dangerous, noxious, detrimental, and prejudicial to the public health and general welfare and/or shall constitute a public health nuisance under this article:
  - (1) **Abandoned Manufactured Home:** A Manufactured home that has not been used as a dwelling for at least 180 days and is in a wrecked, scrapped, disassembled, unusable, cannibalized, burnt, or inoperable state, or in need of extensive repair so as to be uninhabitable.
  - (2) **Abandoned Real Property or Housing:** Any structure, building, or condition that may invite occupancy, may cause entrapment, or that has been condemned by the county chief building inspector as unfit for human habitation, and/or is not capable of being repaired, altered, or improved in accordance with the State Building Code or as otherwise provided by law. Such conditions include but are not limited to attractive nuisances; dangerous buildings or structures; construction debris; temporary housing; uncovered structures; or portions of a building, dwelling, or structure remaining on a lot or parcel of land after damage by fire, wind, erosion or any combination thereof.

Any temporary housing, dwelling, structure, building, or parts thereof which presents a danger of falling, turning over, or collapsing, or which cannot be improved, repaired, or altered or is not capable of being repaired, altered, or improved in accordance with the State Building Code or as otherwise provided by law.
  - (3) **Abandoned or incomplete construction sites** for which no valid building permit exists or for which building permits have expired, or accumulations of unusable building materials including concrete, steel, masonry, wood, glass, wiring, plumbing supplies and other similar building materials.
  - (4) **Abandoned vehicles:** Any motor vehicle, recreational vehicle, or house trailer, as defined by Article 1, of Chapter 20 of the North Carolina General Statutes, and amended from time to time, that can invite occupancy or is currently occupied, and which does not display a current license tag and registration; or is partially dismantled or wrecked; or cannot be self-propelled or moved in a manner in which it originally was intended to move.
  - (5) **Abandoned equipment:** Any piece of equipment not currently awaiting repairs, or is partially dismantled or wrecked, or cannot function or operate in a manner in which it was originally manufactured or intended.

**Sec. 14-107. – Notice to Owner and Removal of Nuisance.**

- (a) The County chief building inspector, or their designee, is delegated the authority to investigate alleged public health nuisances and to declare whether or not a public health nuisance exists.
- (b) The chief building inspector shall notify the occupant and owner for each identified condition set forth herein, in writing, and such notice shall be sent to the person in the form of certified mail. In the event an inspector determines that a nuisance is an immediate detriment to human safety or welfare, the inspector may take appropriate action to abate the nuisance without notice.

*Owner* means any person who alone, jointly, or severally with others:

- (1) Shall have title to any dwelling, dwelling unit or rooming unit, or vehicle, with or without accompanying actual possession thereof;
- (2) Shall be a mortgagee of record for any dwelling, dwelling unit or rooming unit; or
- (3) Shall have charge, care or control of any dwelling, dwelling unit or rooming unit, or vehicle, as owner or agent of the actual owner, or as executor, executrix, administrator, administratrix, trustee or guardian of the estate of the actual owner. Any such person thus representing the actual owner shall be bound to comply with the provisions of this article, and of rules and regulations adopted pursuant thereto, to the same extent as if he were the owner.

(c) Unknown or absent property Owner. In the event the Owner of the property is unknown or absent and has no known representative upon whom the notice can be served, the chief building inspector, or designee, shall post a written or printed notice on the property stating that, unless the nuisance is abated or removed within 60 days, the County will have the public health nuisance abated or removed at the expense of the owner under the provisions of this Chapter, or other applicable state or local law. The person providing the notice shall certify that the notice was provided, and the certificate shall be deemed conclusive in the absence of fraud.

(d) Removal of Nuisance.

- (1) The owner, or responsible party – as set forth above – shall be given 60 days from receipt of the written notice of violation to dispose of the nuisance or nuisance conditions in a legal manner.
- (2) If, upon the expiration of the 60 day period set forth above, the owner, or responsible party, fails to comply with the notice of violation, the County shall take any action it deems reasonably necessary to dispose of the nuisance, including entering the property where the nuisance is located and arranging to have the nuisance abated or disposed of, in a manner consistent with applicable law.
- (3) A statement of the cost of removing, abating or remedying the nuisance shall be mailed to the Owner or shall be personally served on the Owner. These costs shall be paid within 30 days of receipt of the statement. If not paid, the amount of the

cost of abatement or removal or demolition shall be a lien against the real property upon which the cost was incurred, which lien shall be filed, have the same priority, and shall be collected as unpaid taxes.

**Sec. 14-108. – Appeals.**

- (a) Within the 60-day period set forth in section (d) above, the owner of the property where the nuisance exists may appeal the findings of the chief building inspector to the Board of Commissioners by giving written notice of appeal to the chief building inspector. An appeal stays all proceedings and additional accrual of applicable fines in furtherance of the decision or determination appealed from until final determination by the Board of Commissioners. In the event no appeal is taken, the chief building inspector may proceed to abate the nuisance.
- (b) The Board of Commissioners, in the event an appeal is taken, as provided in subsection (a) above, may, after hearing all interested persons and reviewing the findings of the chief building inspector, reverse the finding of a public nuisance, but if the Board of Commissioners shall determine that the findings of the chief building inspector are correct and proper, it shall declare the condition existing on the property to be dangerous or prejudicial to public health, welfare, or safety and a public health nuisance, and direct the chief building inspector to cause the conditions to be abated.
- (c) The decision of the Board of Commissioners shall be subject to review at the instance of any aggrieved party to Superior Court for Cabarrus County. Such appeal must be in writing and filed within thirty (30) days of the filing of the decision. The notice of appeal must clearly state the basis for the appeal and be served in accordance with the North Carolina Rules of Civil Procedure

Adopted this 16<sup>th</sup> day of January, 2024

  
\_\_\_\_\_  
Stephen M. Morris, Chairman  
Cabarrus County Board of Commissioners

Attest:

  
\_\_\_\_\_  
Lauren Linker  
Clerk to the Board





Cabarrus County Government  
Construction Standards

03/06/2024

File # BUC2023-00006  
ELC2023-00003

Rose Moss  
222 Green Drive SW  
Concord, NC 28027

Inspection Date: 03/06/2024

**NOTICE OF VIOLATION – PUBLIC HEALTH NUISANCE**

**RE: 4509 MANTEO DR CONCORD NC 28025**

**Parcel(s): 55480713950000**

**Nature of Violation:** Abandoned Manufactured Home

Dear Rose Moss,

An on-site inspection of your property has found you to be in violation of Sec. 14-106 of the Cabarrus County Code because of the presence of the following conditions:

- (1) **Abandoned Manufactured Home:** A Manufactured home that has not been used as a dwelling for at least 180 days and is in a wrecked, scrapped, disassembled, unusable, cannibalized, burnt, or inoperable state, or in need of extensive repair so as to be uninhabitable.
- (2) **Abandoned Real Property or Housing:** Any structure, building, or condition that may invite occupancy, may cause entrapment, or that has been condemned by the county chief building inspector as unfit for human habitation, and/or is not capable of being repaired, altered, or improved in accordance with the State Building Code or as otherwise provided by law. Such conditions include but are not limited to attractive nuisances; dangerous buildings or structures; construction debris; temporary housing; uncovered structures; or portions of a building, dwelling, or structure remaining on a lot or parcel of land after damage by fire, wind, erosion or any combination thereof.

**This notice is to serve as a declaration of the existence of a public health nuisance.**

In order to correct this violation, you must:

Remove, abate, repair, or otherwise dispose of the nuisance and/or the following conditions:

- The abandoned manufactured home; and
- Any temporary dwellings, structures, tents, or buildings.

**YOU HAVE 60 DAYS FROM THE RECEIPT OF THIS LETTER TO COMPLY WITH THE ORDINANCE**

Pursuant to Cabarrus County Code Sec. 14-108, you may appeal this decision to the Chief Building Inspector within **sixty (60) days**. This Department reserves the right to exercise the following remedies per Section 14-107 of the Cabarrus County Code and N.C.G.S. § 153A-121(a) and § 153A-140.



**Cabarrus County Government  
Construction Standards**

- Order the removal or abatement the nuisance;
- Bill you for the cost of removal by providing a statement of cost for removal; and
- File a notice of *lis pendens* on the property for the cost of such removal.

In order to avoid these remedies please correct this matter within the aforementioned time frame.

If you feel this Notice of Violation has been issued in error, please call my office at 704-920-2128 during regular business hours to discuss your case or you may email me at [RDFoxx@cabarruscounty.us](mailto:RDFoxx@cabarruscounty.us).

Thank you in advance for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Foxx".

Robbie Foxx

Deputy Chief Codes Enforcement Officer  
Cabarrus County Construction Standards Department



**Cabarrus County Government  
Construction Standards**

03/06/2024

File # BUC2023-00006  
ELC2023-00003

**Kenneth Isenhour  
4509 Manteo Drive  
Concord, NC 28025**

**Inspection Date: 03/06/2024**

**NOTICE OF VIOLATION – PUBLIC HEALTH NUISANCE**

**RE: 4509 MANTEO DR CONCORD NC 28025**

**Parcel(s): 55480713950000**

**Nature of Violation: Abandoned Manufactured Home**

Dear Kenneth Isenhour

An on-site inspection of your property has found you to be in violation of Sec. 14-106 of the Cabarrus County Code because of the presence of the following conditions:

- (1) **Abandoned Manufactured Home:** A Manufactured home that has not been used as a dwelling for at least 180 days and is in a wrecked, scrapped, disassembled, unusable, cannibalized, burnt, or inoperable state, or in need of extensive repair so as to be uninhabitable.
- (2) **Abandoned Real Property or Housing:** Any structure, building, or condition that may invite occupancy, may cause entrapment, or that has been condemned by the county chief building inspector as unfit for human habitation, and/or is not capable of being repaired, altered, or improved in accordance with the State Building Code or as otherwise provided by law. Such conditions include but are not limited to attractive nuisances; dangerous buildings or structures; construction debris; temporary housing; uncovered structures; or portions of a building, dwelling, or structure remaining on a lot or parcel of land after damage by fire, wind, erosion or any combination thereof.

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In order to correct this violation, you must:

Remove, abate, repair, or otherwise dispose of the nuisance and/or the following conditions:

- The abandoned manufactured home; and
- Any temporary dwellings, structures, tents, or buildings.

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Cabarrus County Government  
Construction Standards

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Thank you in advance for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Foxx".

Robbie Foxx

Deputy Chief Codes Enforcement Officer  
Cabarrus County Construction Standards Department



**Cabarrus County Government  
Construction Standards**

**03/06/2024**

**File # BUC2023-00006  
ELC2023-00003**

**Tamara Michelle Caster  
4509 Manteo Drive  
Concord, NC 28025**

**Inspection Date: 03/13/2023**

**NOTICE OF VIOLATION – PUBLIC HEALTH NUISANCE**

**RE: 4509 MANTEO DR CONCORD NC 28025**

**Parcel(s): 55480713950000**

**Nature of Violation: Abandoned Manufactured Home**

Dear Tamara Michelle Caster,

An on-site inspection of your property has found you to be in violation of Sec. 14-106 of the Cabarrus County Code because of the presence of the following conditions:

- (1) **Abandoned Manufactured Home:** A Manufactured home that has not been used as a dwelling for at least 180 days and is in a wrecked, scrapped, disassembled, unusable, cannibalized, burnt, or inoperable state, or in need of extensive repair so as to be uninhabitable.
- (2) **Abandoned Real Property or Housing:** Any structure, building, or condition that may invite occupancy, may cause entrapment, or that has been condemned by the county chief building inspector as unfit for human habitation, and/or is not capable of being repaired, altered, or improved in accordance with the State Building Code or as otherwise provided by law. Such conditions include but are not limited to attractive nuisances; dangerous buildings or structures; construction debris; temporary housing; uncovered structures; or portions of a building, dwelling, or structure remaining on a lot or parcel of land after damage by fire, wind, erosion or any combination thereof.

**This notice is to serve as a declaration of the existence of a public health nuisance.**

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Cabarrus County Government  
Construction Standards

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Thank you in advance for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Robbie Foxx".

Robbie Foxx  
Deputy Chief Codes Enforcement Officer  
Cabarrus County Construction Standards Department



**Cabarrus County Government  
Construction Standards**

03/06/2024

File # BUC2023-00006  
ELC2023-00003

**Donald Fink, Jr.  
4555 Manteo Drive  
Concord, NC 28025**

**Inspection Date: 03/06/2024**

**NOTICE OF VIOLATION – PUBLIC HEALTH NUISANCE**

**RE: 4509 MANTEO DR CONCORD NC 28025**

**Parcel(s): 55480713950000**

**Nature of Violation: Abandoned Manufactured Home**

Dear Donald Fink, Jr.,

An on-site inspection of your property has found you to be in violation of Sec. 14-106 of the Cabarrus County Code because of the presence of the following conditions:

- (1) **Abandoned Manufactured Home:** A Manufactured home that has not been used as a dwelling for at least 180 days and is in a wrecked, scrapped, disassembled, unusable, cannibalized, burnt, or inoperable state, or in need of extensive repair so as to be uninhabitable.
- (2) **Abandoned Real Property or Housing:** Any structure, building, or condition that may invite occupancy, may cause entrapment, or that has been condemned by the county chief building inspector as unfit for human habitation, and/or is not capable of being repaired, altered, or improved in accordance with the State Building Code or as otherwise provided by law. Such conditions include but are not limited to attractive nuisances; dangerous buildings or structures; construction debris; temporary housing; uncovered structures; or portions of a building, dwelling, or structure remaining on a lot or parcel of land after damage by fire, wind, erosion or any combination thereof.

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Pursuant to Cabarrus County Code Sec. 14-108, you may appeal this decision to the Chief Building Inspector within **sixty (60) days**. This Department reserves the right to exercise the following remedies per Section 14-107 of the Cabarrus County Code and N.C.G.S. § 153A-121(a) and § 153A-140.



**Cabarrus County Government**  
**Construction Standards**

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Thank you in advance for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Foxx".

Robbie Foxx

Deputy Chief Codes Enforcement Officer  
Cabarrus County Construction Standards Department

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\$3.65  
Extra Services & Fees (check box, add fee as appropriate)  
 Return Receipt (Handcopy) \$0.00  
 Return Receipt (electronic) \$0.00  
 Certified Mail Restricted Delivery \$0.00  
 Adult Signature Required \$0.00  
 Adult Signature Restricted Delivery \$0.00

Postage \$0.68

Total Postage and Fees \$8.73

Sent To  
Donald Fink, Jr.  
Street and Apt. No., or PO Box No.  
4555 Manteo Drive  
City, State, ZIP+4  
Concord, NC 28025

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 Adult Signature Restricted Delivery \$0.00

Postage \$0.68

Total Postage and Fees \$8.73

Sent To  
Tamara Michelle Caster  
Street and Apt. No., or PO Box No.  
4509 Manteo Drive  
City, State, ZIP+4  
Concord, NC 28025

PS Form 3800, April 2015 PSN 7530-02-000-9047

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 Adult Signature Required \$0.00  
 Adult Signature Restricted Delivery \$0.00

Postage \$0.68

Total Postage and Fees \$8.73

Sent To  
Kefineth Isenhour  
Street and Apt. No., or PO Box No.  
4309 Manteo Drive  
City, State, ZIP+4  
Concord, NC 28025

PS Form 3800, January 2023 PSN 7530-02-000-9047

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 Adult Signature Restricted Delivery \$0.00

Postage \$0.68

Total Postage and Fees \$8.73



CONCORD  
66 MCCACHEM BLVD SE  
CONCORD, NC 28025-9998  
(800)275-8777

03/07/2024

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Product	Qty	Unit Price	Price
First-Class Mail® Letter	1	\$0.68	\$0.68
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Concord, NC 28025 Weight: 0 lb 0.60 oz Estimated Delivery Date Sat 03/09/2024			
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<b>Grand Total:</b>		\$34.92	\$34.92
<b>Credit Card Remit</b>		\$34.92	\$34.92
Card Name: VISA Account #: XXXXXXXXXX1268 Approval #: 008427 Transaction #: 944 AID: A0000000031010 AL: VISA CREDIT			

Page 82

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\$0.65  
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 Return Receipt (Hardcopy) \$0.00  
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 Certified Mail Restricted Delivery \$0.00  
 Adult Signature Required \$0.00  
 Adult Signature Restricted Delivery \$0.00

Postage \$0.68

\$0.68

Total Postage and Fees \$8.73

\$8.73

Postmark Here

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03/07/2024

Sent To

Kenneth Isenhour

Street and Apt. No., or PO Box No.

4309 Manteo Drive

City, State, Zip Code

Concord, NC 28025

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

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Concord NC 28025

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 Return Receipt (Hardcopy) \$0.00  
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 Adult Signature Required \$0.00  
 Adult Signature Restricted Delivery \$0.00

Postage \$0.68

\$0.68

Total Postage and Fees \$8.73

\$8.73

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03/07/2024

Sent To

Rose Moss

Street and Apt. No., or PO Box No.

222 Green Drive SW

City, State, Zip Code

Concord, NC 28027

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

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Total Postage and Fees \$8.73

\$8.73

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03/07/2024

Sent To

Tamara Michelle Caster

Street and Apt. No., or PO Box No.

4509 Manteo Drive

City, State, Zip Code

Concord, NC 28025

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

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Concord NC 28025

**OFFICIAL USE**

**POSTAL SERVICE.**

CONCORD

66 MCCACHEM BLVD SE  
CONCORD, NC 28025-9998  
(800)275-8777

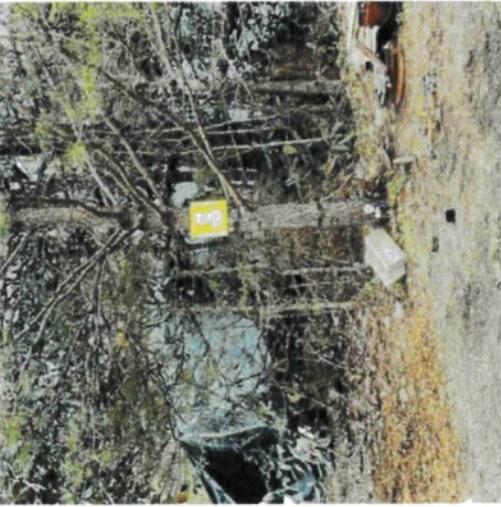
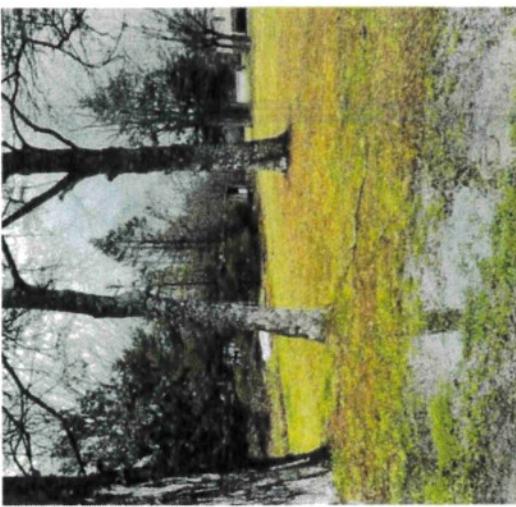
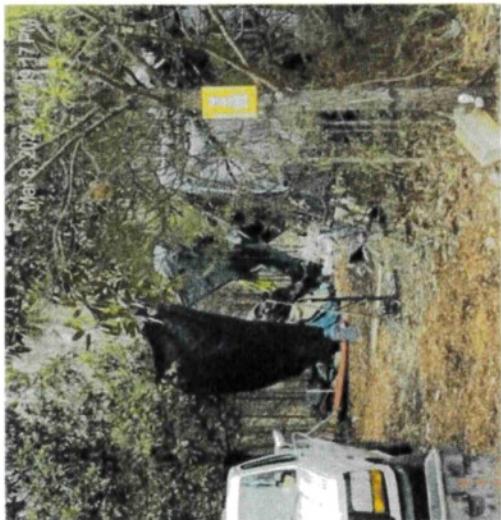
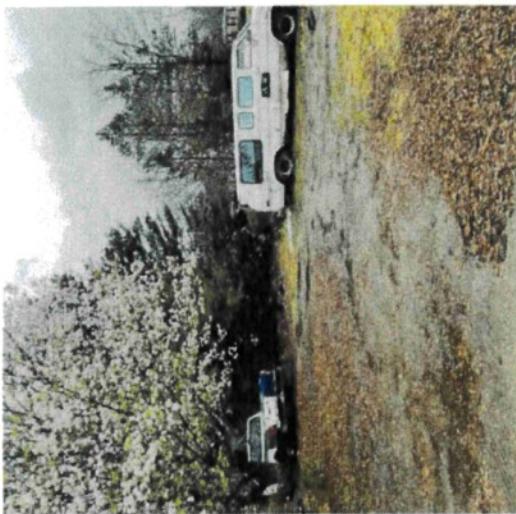
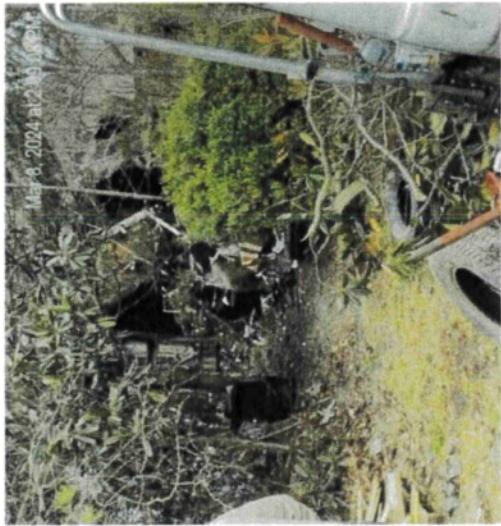
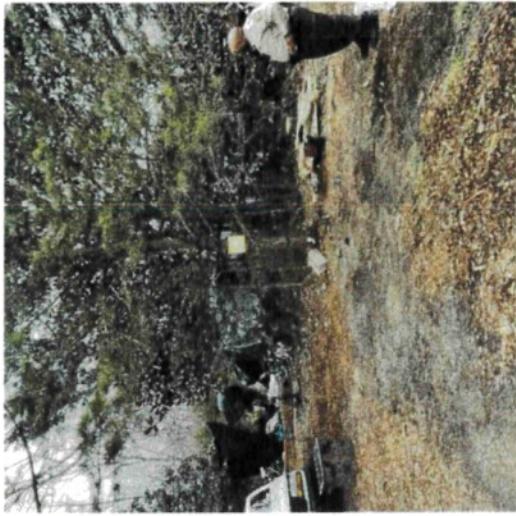
03/07/2024

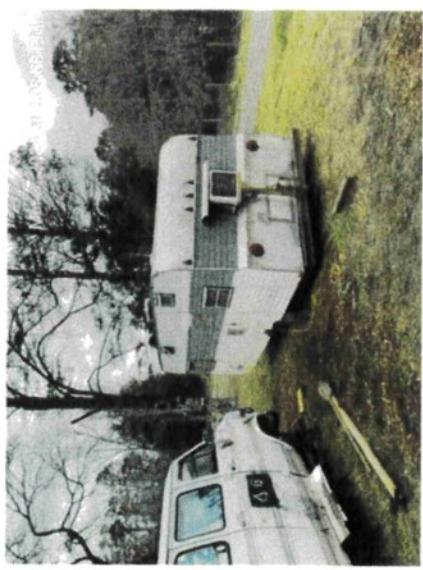
03:12 PM

Product	Qty	Unit Price	Price
First-Class Mail® Letter	1	\$0.68	\$0.68
Concord, NC 28025			
Weight: 0 lb 0.60 oz			
Estimated Delivery Date			
Sat 03/09/2024			
Certified Mail®		\$4.40	
Tracking #:			
70171000000084560397			
Return Receipt		\$3.65	
Tracking #:			
9590 9402 8205 3030 6443 64			
Total			\$8.73
First-Class Mail® Letter	1	\$0.68	\$0.68
Concord, NC 28025			
Weight: 0 lb 0.60 oz			
Estimated Delivery Date			
Sat 03/09/2024			
Certified Mail®		\$4.40	
Tracking #:			
70171000000084560380			
Return Receipt		\$3.65	
Tracking #:			
9590 9402 7428 2055 7813 08			
Total			\$8.73
First-Class Mail® Letter	1	\$0.68	\$0.68
Concord, NC 28025			
Weight: 0 lb 0.60 oz			
Estimated Delivery Date			
Sat 03/09/2024			
Certified Mail®		\$4.40	
Tracking #:			
9589 0710 5270 0651 2191 00			
Return Receipt		\$3.65	
Tracking #:			
9590 9402 8205 3030 6443 88			
Total			\$8.73
First-Class Mail® Letter	1	\$0.68	\$0.68
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Tracking #:			
70171000000084560373			
Return Receipt		\$3.65	
Tracking #:			
9590 9402 7428 2055 7813 15			
Total			\$8.73
Grand Total:			\$34.92
Credit Card Remit		\$34.92	
Card Name: VISA			
Account #: XXXXXX(XXXXXX)1268			
Approval #: 008427			
Transaction #: 944			
AID: A0000000031010			Contactless
AL: VISA CREDIT			
Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit <a href="http://www.usps.com">www.usps.com</a> USPS Tracking or call 1-800-222-1811.			
Page 83			

Insp Type	Status	Sch Date	Inspector	Insp Date	Result Comment
Complaint Inspection	Investigation In Progress	7/9/2024	Robbie Foxx	7/9/2024	Onsite with Matt Love, Met Furr Grading and Peterson Grading to get bids for property cleanup. Bids will be received by mid next week. Mr. Bradford, Occupant, was onsite. Told him about the ongoing process of cleanup and told him approximate time frame that the board would make a decision. Suggested he make arrangements to remove his personal belongings. He said that he plans to move his travel trailer and other items to another property. Also met neighbor and gave him an update.
Complaint Inspection	Investigation In Progress	3/8/2024	Robbie Foxx	3/8/2024	Onsite with Cabarrus Sheriff's Deputy and Wayne Krimminger. Posted property with official building NOV, see attached pics. Spoke with property Occupant, Mr. Brafford. Told him about the process and that we posted the property to ensure proper notice has been served as required by statute for Code Violations. He said he was in the process of clearing the property. Wayne Krimminger told Mr. Brafford that he planned to visit the site weekly to monitor progress. I told Mr. Brafford that since official enforcement procedures had been started, formal corrective action procedures would have to be followed through. I gave Mr. Brafford
Complaint Inspection	Investigation In Progress	3/6/2024	Robbie Foxx	3/6/2024	Onsite to get status of situation. Took pictures. See attached.
Complaint Inspection	Investigation In Progress	3/14/2023	Gary Martin	3/13/2023	Josh and I checked out this site for possible illegal connection of power and any other building violations. This appears to be a camp using tarps for a tent like enclosure. An old storage structure was locked, and a lot of equipment and debris was scattered around. We saw evidence of use, but no beds were seen and no illegal electrical hook up. There was trash and beer cans scattered around also. Josh took pictures and video which he attached.
Complaint Inspection	Resolved	2/15/2023	Gary Martin	2/15/2023	Brett Hicks called me back and said he would check out this address.
Complaint Inspection	No Violation Found	1/31/2023	Gary Martin	1/31/2023	I observed a tent like structure, a vehicle and a small cargo trailer on property. It appears someone is living in a structure built with tarps. He has informed deputies that went to check on him that he has permission from owners to be there. There is also a mobile home on the property that is almost completely collapsed. There is no building code violation at this time.

3-6-24 4509 Manteo Drive







Cabarrus County Government  
Construction Standards

03/06/2024

File # BUC2023-00006  
ELC2023-00003

Rose Moss  
222 Green Drive SW  
Concord, NC 28027

Inspection Date: 03/06/2024

**NOTICE OF VIOLATION – PUBLIC HEALTH NUISANCE**

RE: 4509 MANTEO DR CONCORD NC 28025

Parcel(s): 55480713950000

**Nature of Violation:** Abandoned Manufactured Home

Dear Rose Moss,

An on-site inspection of your property has found you to be in violation of Sec. 14-106 of the Cabarrus County Code because of the presence of the following conditions:

- (1) **Abandoned Manufactured Home:** A Manufactured home that has not been used as a dwelling for at least 180 days and is in a wrecked, scrapped, disassembled, unusable, cannibalized, burnt, or inoperable state, or in need of extensive repair so as to be uninhabitable.
- (2) **Abandoned Real Property or Housing:** Any structure, building, or condition that may invite occupancy, may cause entrapment, or that has been condemned by the county chief building inspector as unfit for human habitation, and/or is not capable of being repaired, altered, or improved in accordance with the State Building Code or as otherwise provided by law. Such conditions include but are not limited to attractive nuisances; dangerous buildings or structures; construction debris; temporary housing; uncovered structures; or portions of a building, dwelling, or structure remaining on a lot or parcel of land after damage by fire, wind, erosion or any combination thereof.

**This notice is to serve as a declaration of the existence of a public health nuisance.**

In order to correct this violation, you must:

Remove, abate, repair, or otherwise dispose of the nuisance and/or the following conditions:

- The abandoned manufactured home; and
- Any temporary dwellings, structures, tents, or buildings.

**YOU HAVE 60 DAYS FROM THE RECEIPT OF THIS LETTER TO COMPLY WITH THE ORDINANCE**

Pursuant to Cabarrus County Code Sec. 14-108, you may appeal this decision to the Chief Building Inspector within **sixty (60) days**. This Department reserves the right to exercise the following remedies per Section 14-107 of the Cabarrus County Code and N.C.G.S. § 153A-121(a) and § 153A-140.



Cabarrus County Government  
Construction Standards

- Order the removal or abatement the nuisance;
- Bill you for the cost of removal by providing a statement of cost for removal; and
- File a notice of *lis pendens* on the property for the cost of such removal.

In order to avoid these remedies please correct this matter within the aforementioned time frame.

If you feel this Notice of Violation has been issued in error, please call my office at 704-920-2128 during regular business hours to discuss your case or you may email me at [RDFoxx@cabarruscounty.us](mailto:RDFoxx@cabarruscounty.us).

Thank you in advance for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Foxx".

Robbie Foxx  
Deputy Chief Codes Enforcement Officer  
Cabarrus County Construction Standards Department



Cabarrus County Government  
Construction Standards

03/06/2024

File # BUC2023-00006  
ELC2023-00003

Kenneth Isenhour  
4509 Manteo Drive  
Concord, NC 28025

Inspection Date: 03/06/2024

**NOTICE OF VIOLATION – PUBLIC HEALTH NUISANCE**

**RE: 4509 MANTEO DR CONCORD NC 28025**

**Parcel(s): 55480713950000**

**Nature of Violation: Abandoned Manufactured Home**

Dear Kenneth Isenhour

An on-site inspection of your property has found you to be in violation of Sec. 14-106 of the Cabarrus County Code because of the presence of the following conditions:

- (1) **Abandoned Manufactured Home:** A Manufactured home that has not been used as a dwelling for at least 180 days and is in a wrecked, scrapped, disassembled, unusable, cannibalized, burnt, or inoperable state, or in need of extensive repair so as to be uninhabitable.
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Construction Standards

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Thank you in advance for your cooperation.

Sincerely,

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Robbie Foxx  
Deputy Chief Codes Enforcement Officer  
Cabarrus County Construction Standards Department



Cabarrus County Government  
Construction Standards

03/06/2024

File # BUC2023-00006  
ELC2023-00003

Tamara Michelle Caster  
4509 Manteo Drive  
Concord, NC 28025

Inspection Date: 03/13/2023

**NOTICE OF VIOLATION – PUBLIC HEALTH NUISANCE**

**RE: 4509 MANTEO DR CONCORD NC 28025**

**Parcel(s): 55480713950000**

**Nature of Violation: Abandoned Manufactured Home**

Dear Tamara Michelle Caster,

An on-site inspection of your property has found you to be in violation of Sec. 14-106 of the Cabarrus County Code because of the presence of the following conditions:

- (1) **Abandoned Manufactured Home:** A Manufactured home that has not been used as a dwelling for at least 180 days and is in a wrecked, scrapped, disassembled, unusable, cannibalized, burnt, or inoperable state, or in need of extensive repair so as to be uninhabitable.
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Construction Standards

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Thank you in advance for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Robbie Foxx".

Robbie Foxx  
Deputy Chief Codes Enforcement Officer  
Cabarrus County Construction Standards Department



Cabarrus County Government  
Construction Standards

03/06/2024

File # BUC2023-00006  
ELC2023-00003

Donald Fink, Jr.  
4555 Manteo Drive  
Concord, NC 28025

Inspection Date: 03/06/2024

**NOTICE OF VIOLATION – PUBLIC HEALTH NUISANCE**

**RE: 4509 MANTEO DR CONCORD NC 28025**

**Parcel(s): 55480713950000**

**Nature of Violation:** Abandoned Manufactured Home

Dear Donald Fink, Jr.,

An on-site inspection of your property has found you to be in violation of Sec. 14-106 of the Cabarrus County Code because of the presence of the following conditions:

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Construction Standards

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Thank you in advance for your cooperation.

Sincerely,

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Robbie Foxx

Deputy Chief Codes Enforcement Officer  
Cabarrus County Construction Standards Department



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**OFFICIAL USE**

0954 10

Certified Mail Fee \$4.40 **2024**  
\$3.65  
Extra Services & Fees (check box, add fees if appropriate)  
 Return Receipt (a/copy) \$0.00  
 Return Receipt (electronic) \$0.00  
 Certified Mail Restricted Delivery \$0.00  
 Adult Signature Required \$0.00  
 Adult Signature Restricted Delivery \$0.00  
Postage \$0.68  
\$0.68  
Total Postage and Fees \$8.73  
\$8.73

Postmark Here  
03/07/2024

Sent To:  
Kenneth Isenhour  
Street and Apt. No., or P.O. Box No.  
4309 Manteo Drive  
Concord, NC 28025

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

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Concord, NC 28025

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 Return Receipt (a/copy) \$0.00  
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 Adult Signature Required \$0.00  
 Adult Signature Restricted Delivery \$0.00  
Postage \$0.68  
\$0.68  
Total Postage and Fees \$8.73  
\$8.73

Postmark Here  
03/07/2024

Sent To:  
Rose Moss  
Street and Apt. No., or P.O. Box No.  
222 Green Drive SW  
City, State, Zip+4  
Concord, NC 28027

PS Form 3800, April 2015 PSN 7530-02-000-8047 See Reverse for Instructions

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Concord, NC 28025

**OFFICIAL USE**

0954 10

Certified Mail Fee \$4.40 **2024**  
\$3.65  
Extra Services & Fees (check box, add fees if appropriate)  
 Return Receipt (a/copy) \$0.00  
 Return Receipt (electronic) \$0.00  
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 Adult Signature Restricted Delivery \$0.00  
Postage \$0.68  
\$0.68  
Total Postage and Fees \$8.73  
\$8.73

Postmark Here  
03/07/2024

Sent To:  
Tamarra Michelle Caster  
Street and Apt. No., or P.O. Box No.  
4509 Manteo Drive  
City, State, Zip+4  
Concord, NC 28025

PS Form 3800, April 2015 PSN 7530-02-000-8047 See Reverse for Instructions

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Concord, NC 28025

**OFFICIAL USE**

**POSTAL SERVICE**

CONCORD  
66 MCCACHEM BLVD SE  
CONCORD, NC 28025-9998  
(800)275-8777

03/07/2024	03:12 PM
Product	Qty Unit Price
First-Class Mail®	1 \$0.68
Letter	
Concord, NC 28025	
Weight: 0 lb 0.60 oz	
Estimated Delivery Date	
Sat 03/09/2024	
Certified Mail®	\$4.40
Tracking #:	70171000000084560397
Return Receipt	\$3.65
Tracking #:	9590 9402 8205 3030 6443 64
Total	\$8.73
First-Class Mail®	1 \$0.68
Letter	
Concord, NC 28025	
Weight: 0 lb 0.60 oz	
Estimated Delivery Date	
Sat 03/09/2024	
Certified Mail®	\$4.40
Tracking #:	70171000000084560380
Return Receipt	\$3.65
Tracking #:	9590 9402 7428 2055 7813 08
Total	\$8.73
First-Class Mail®	1 \$0.68
Letter	
Concord, NC 28025	
Weight: 0 lb 0.60 oz	
Estimated Delivery Date	
Sat 03/09/2024	
Certified Mail®	\$4.40
Tracking #:	9589 0710 5270 0651 2191 00
Return Receipt	\$3.65
Tracking #:	9590 9402 8205 3030 6443 88
Total	\$8.73
First-Class Mail®	1 \$0.68
Letter	
Concord, NC 28027	
Weight: 0 lb 0.60 oz	
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Sat 03/09/2024	
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Tracking #:	70171000000084560373
Return Receipt	\$3.65
Tracking #:	9590 9402 7428 2055 7813 15
Total	\$8.73
Grand Total:	\$34.92
Credit Card Remit	\$34.92
Card Name: VISA	
Account #: XXXXXXXX00001268	
Approval #: 008427	
Transaction #: 944	
AID: A0000000031010	Contactless
AL: VISA CREDIT	

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# CABARRUS COUNTY

## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

County Manager - Fiscal Year 2024 Funding Re-appropriations

**BRIEF SUMMARY:**

Funds budgeted in the prior fiscal year (FY24) need to be carried over to fiscal year (FY25) for use. These funds were not used in FY24 for a variety of reasons. Carrying over these funds from FY24 to FY25, through an appropriation of fund balance or revenue for reimbursement grants, is required to complete purchases as planned. Attached is the re-appropriation list from the 2023-2024 Budget Ordinance.

**REQUESTED ACTION:**

Recommended Motion:

Motion to amend the Fiscal Year 2024-2025 Budget Ordinance to allow the carry-over of unspent funds and approve the associated Budget Amendment.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Rosh Khatri, Budget Director

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- ❑ Reappropriations List
- ❑ Budget Amendment

Department	Project / Grant	Account Information		Account Description	Amount	Justification (including impact if funding is not carried forward)				
		Org-Object-Proj FY24 GL Codes	Org-Object-Proj FY25 GL Codes							
<b>Opioid Fund (442)</b>										
<b>Human Services</b>										
Other Human Services	Opioid Settlement Funds (unallocated portions)	44295910-91xx thru 9863	44295910-9397	Unallocated portions of opioid settlement funds	\$ 3,865,505.50	Unallocated funds need to be reappropriated for use in FY25; most funds will be allocated during FY25 after the BoC formally approves the strategies tied to the recently approved strategic funding plan				
				<b>Opioid Fund Total</b>	<b>\$ 3,865,505.50</b>					
<b>Community Investment Fund (100)</b>										
<b>Debt Service</b>										
Finance	Financing	10099120-9609	10099120-9609	Legal Fees	\$ 100,000.00	Legal fees associated with the 2024A and 2024B financings that were anticipated to be completed in Fiscal Year 2024 but have moved to Fiscal Year 2025.				
				<b>Community Investment Fund Total</b>	<b>\$ 100,000.00</b>					
<b>General Fund (001)</b>										
<b>General Government</b>										
County Managers	Purchased Services	00191210-9445	00191210-9445	Purchased Services	\$ 3,000.00	Unfinished project, to be completed in FY 25				
County Manager	Childcare funding for employees	00191210 - 963701	00191210 - 963701	Child Care Tuition Assistance	\$ 200,000.00	Opportunity to participate in Partnership for Children Cabarrus County Tri-Share childcare program, limited duration program with state grant funding. This rollover would be used to provide county match for that program for the first year of a "while funding lasts" program.				
Human Resources	Educational programs for leaders	00191230-9635	00191230-9635	Education Programs	\$ 5,000.00	Additional applicant for UNC SOG MCA course for FY25				
Human Resources		00191910-9124	00191910-9124	Sign On / Referral Bonuses	\$ 232,608.00	Sign On / Referral Bonuses				
Finance	Audit	00191710-9603	00191710-9603	Auditors	\$ 7,000.00	Funding set aside for interim audit work performed in fiscal year 2024 but not yet completed by auditor.				
Finance	Financing	00191710-9605	00191710-9605	Consultants	\$ 18,000.00	Funding for our financial advisors to help prepare for our 2024A and 2024B financings that were anticipated to be completed in Fiscal Year 2024 but have moved to July and August of Fiscal Year 2025.				
ITS	County ERP Systems	00191810-9570	00191810-9570	Service Contracts	\$ 1,385,001.54	This project is still ongoing. We are evaluating all of the right solutions before quickly signing a contract.				
ITS	Broadband	00191925-940004	00191925-940004	Broadband	\$ 1,950,000.00	Reappropriate broadband funds.				
IAM	Boiler/HVAC Preventive Maintenance @ Courthouse, EMS HQ and SODC	00191952-9445	00191952-9445	Purchased Services	\$ 38,150.00	The language used in the vendor's estimates for 3 visits per year at each location seemed to suggest annual costs to be \$19,075, which is what we budgeted for these contracts. Upon further review and very recent discussions with the vendor, it was discovered that their estimates were per visit and not per year. We are asking for the difference in the cost that we calculated vs the actual price quoted by the vendor (\$57,225 - \$19,075 = \$38,150).				
<b>Public Safety</b>										
Sheriff's Office	Vehicles Upfits	00192110-9316	00192110-9316	Supplies	\$ 34,000.00	Vehicles (x 18) at Garage awaiting upfits and Vehicles (x 25) ordered but not received				
Sheriff's Office	Vehicles Upfits	00192110-9331	00192110-9331	Minor Office Equipment	\$ 154,000.00	Vehicles (x 18) at Garage awaiting upfits and Vehicles (x 25) ordered but not received				
Sheriff's Office	Vehicles Upfits	00192110-9445	00192110-9445	Purchased Services	\$ 43,000.00	Vehicles (x 18) at Garage awaiting upfits and Vehicles (x 25) ordered but not received				
Sheriff's Office	Vehicles Upfits	00192110-9863	00192110-9863	Motor Vehicles	\$ 725,000.00	Vehicles (x 18) at Garage awaiting upfits and Vehicles (x 25) ordered but not received				
Sheriff's Office	Patrol Suite Renovations	00192110-9860	00192110-9860	Equipment & Furniture	\$ 14,697.66	Funds remaining to complete Patrol Suite Renovations.				
Sheriff's Office	Donation for 4 Outer Vest Carriers	00192110-9340	00192110-9340	Uniform	\$ 1,058.88	6/25/24 Donation received from Vicki Graham to purchase Outer Vest Carriers for Officers: Jurczak, Crim, Poston, & Jenkins.				
Sheriff's Office	BOMB Grant	00162110-6375-20095	00162110-6375-20095	State Budget Allocation	\$ (46,488.73)					
Sheriff's Office	BOMB Grant	00192110-9113-20095	01192110-9113-20095	Overtime	\$ 41,488.73	Grant continues				
Sheriff's Office	BOMB Grant	00192110-9316-20095	00192110-9316-20095	Supplies	\$ 5,000.00	Grant continues				
Sheriff's Office	Wellness Grant	00162110-6375-20097	00162110-6375-20097	State Budget Allocation	\$ (1,177,966.73)					

Department	Project / Grant	Account Information		Account Description	Amount	Justification (including impact if funding is not carried forward)
		Org-Object-Proj FY24 GL Codes	Org-Object-Proj FY25 GL Codes			
Sheriff's Office	Wellness Grant	00192110-9101-20097	00192110-9101-20097	Salaries & Wages	\$ 328,922.60	Grant continues
Sheriff's Office	Wellness Grant	00192110-9201-20097	00192110-9201-20097	Social Security	\$ 17,390.42	Grant continues
Sheriff's Office	Wellness Grant	00192110-9202-20097	00192110-9202-20097	Medicare	\$ 4,070.13	Grant continues
Sheriff's Office	Wellness Grant	00192110-9205-20097	00192110-9205-20097	Group Hospital Insurance	\$ 50,700.63	Grant continues
Sheriff's Office	Wellness Grant	00192110-9206-20097	00192110-9206-20097	Vision Care	\$ 99.79	Grant continues
Sheriff's Office	Wellness Grant	001921109207-20097	00192110-9207-20097	Life Insurance	\$ 154.67	Grant continues
Sheriff's Office	Wellness Grant	00192110-9210-20097	00192110-9210-20097	Retirement	\$ 36,321.88	Grant continues
Sheriff's Office	Wellness Grant	00192110-9230-20097	00192110-9230-20097	Workers' Compensation	\$ 6,714.67	Grant continues
Sheriff's Office	Wellness Grant	00192110-9235-20097	00192110-9235-20097	Deferred Compensation	\$ 13,937.42	Grant continues
Sheriff's Office	Wellness Grant	00192110-9356-20097	00192110-9356-20097	Special Program Supplies	\$ 25,000.00	Grant continues
Sheriff's Office	Wellness Grant	00192110-9605-20097	00192110-9605-20097	Consultants	\$ 659,750.00	Grant continues
Sheriff's Office	Wellness Grant	00192110-9610-20097	00192110-9610-20097	Travel & Education	\$ 25,000.00	Grant continues
Sheriff's Office	Wellness Grant	00192110-9863-20097	00192110-9863-20097	Motor Vehicles-20097	\$ 9,904.52	Wellness Grant Vehicle on order
Sheriff's Office	GHSP Grant	00162110-6606-GHSP	00162110-6606-GHSP	Program Fees	\$ (840.79)	Grant continues
Sheriff's Office	GHSP Grant	00192110-9333-GHSP	00192110-9333-GHSP	Safety Training & Equipment	\$ 840.79	Grant continues
Sheriff's Office	Human Trafficking Grant	00162110-6255-HTRAF	00162110-6255-HTRAF	Dept of Public Safety Grant	\$ (498,749.06)	
Sheriff's Office	Human Trafficking Grant	00192110-9101-HTRAF	00192110-9101-HTRAF	Salaries & Wages	\$ 293,749.20	Grant continues (284515.95 plus 9640 amt)
Sheriff's Office	Human Trafficking Grant	00192110-9201-HTRAF	00192110-9201-HTRAF	Social Security	\$ 17,927.65	Grant continues
Sheriff's Office	Human Trafficking Grant	00192110-9202-HTRAF	00192110-9202-HTRAF	Medicare	\$ 4,191.88	Grant continues
Sheriff's Office	Human Trafficking Grant	00192110-9205-HTRAF	00192110-9205-HTRAF	Group Hospital Insurance	\$ 67,177.98	Grant continues
Sheriff's Office	Human Trafficking Grant	00192110-9206-HTRAF	00192110-9206-HTRAF	Vision Care	\$ 171.20	Grant continues
Sheriff's Office	Human Trafficking Grant	001921109207-HTRAF	00192110-9207-HTRAF	Life Insurance	\$ 184.78	Grant continues
Sheriff's Office	Human Trafficking Grant	00192110-9210-HTRAF	00192110-9210-HTRAF	Retirement	\$ 47,691.34	Grant continues
Sheriff's Office	Human Trafficking Grant	00192110-9230-HTRAF	00192110-9230-HTRAF	Workers' Compensation	\$ 5,993.83	Grant continues
Sheriff's Office	Human Trafficking Grant	00192110-9235-HTRAF	00192110-9235-HTRAF	Deferred Compensation	\$ 14,225.30	Grant continues
Sheriff's Office	Human Trafficking Grant	00192110-9340-HTRAF	00192110-9340-HTRAF	Uniforms	\$ 6,901.62	Grant continues
Sheriff's Office	Human Trafficking Grant	00192110-9420-HTRAF	00192110-9420-HTRAF	Cell Phone	\$ 40.00	Grant continues
Sheriff's Office	Human Trafficking Grant	00192110-9610-HTRAF	00192110-9610-HTRAF	Travel & Education	\$ 15,763.38	Grant continues
Sheriff's Office	Human Trafficking Grant	00192110-9862-HTRAF	00192110-9862-HTRAF	Technology	\$ 24,088.00	Grant continues
Sheriff's Office	Human Trafficking Grant	00192110-9863-HTRAF	00192110-9863-HTRAF	Motor Vehicles	\$ 3,387.90	Grant continues

Department	Project / Grant	Account Information	Account Information	Account Description	Amount	Justification
		Org-Object-Proj FY24 GL Codes	Org-Object-Proj FY25 GL Codes			(including impact if funding is not carried forward)
Sheriff's Office	Traffic Unit Grant	00162110-6342-TRAFU	00162110-6342-TRAFU	NC Dept. of Transportation	\$ (26,861.78)	Grant continues
Sheriff's Office	Traffic Unit Grant	00192110-9101-TRAFU	00192110-9101-TRAFU	Salaries & Wages	\$ 17,825.86	Grant continues
Sheriff's Office	Traffic Unit Grant	00192110-9201-TRAFU	00192110-9201-TRAFU	Social Security	\$ 1,241.49	Grant continues
Sheriff's Office	Traffic Unit Grant	00192110-9202-TRAFU	00192110-9202-TRAFU	Medicare	\$ 290.34	Grant continues
Sheriff's Office	Traffic Unit Grant	00192110-9205-TRAFU	00192110-9205-TRAFU	Group Hospital Insurance	\$ 2,967.01	Grant continues
Sheriff's Office	Traffic Unit Grant	00192110-9206-TRAFU	00192110-9206-TRAFU	Vision Care	\$ 7.53	Grant continues
Sheriff's Office	Traffic Unit Grant	001921109207-TRAFU	00192110-9207-TRAFU	Life Insurance	\$ 3.97	Grant continues
Sheriff's Office	Traffic Unit Grant	00192110-9210-TRAFU	00192110-9210-TRAFU	Retirement	\$ 1,870.61	Grant continues
Sheriff's Office	Traffic Unit Grant	00192110-9230-TRAFU	00192110-9230-TRAFU	Workers' Compensation	\$ 610.77	Grant continues
Sheriff's Office	Traffic Unit Grant	00192110-9235-TRAFU	00192110-9235-TRAFU	Deferred Compensation	\$ 957.77	Grant continues
Sheriff's Office	Traffic Unit Grant	00192110-9610-TRAFU	00192110-9610-TRAFU	Travel & Education	\$ 1,086.43	Grant continues
Sheriff's Office-Detention Center	Jail Projects	00162130-6352	00162130-6353	State Criminal Alien Asst Grant	\$ (66,271.00)	SCAAP funds must be used for Jail Projects.
Sheriff's Office-Detention Center	Jail Projects	00192130-9853	00192130-9853	State Criminal Alien Asst Grant	\$ 79,869.00	SCAAP funds must be used for Jail Projects.
Sheriff's Office-Animal Control	Vehicles Upfits	00192140-9355	00192140-9355	Other Operating Cost	\$ 3,250.00	Vehicles (x 4) at Garage awaiting upfits.
Sheriff's Office-Animal Control	Vehicles Upfits	00192140-9331	00192140-9331	Minor Office Equipment	\$ 12,600.00	Vehicles (x 4) at Garage awaiting upfits.
Sheriff's Office-Animal Control	Vehicles Upfits	00192140-9445	00192140-9445	Purchased Services	\$ 2,930.00	Vehicles (x 4) at Garage awaiting upfits.
Sheriff's Office-Animal Control	Vehicles Upfits	00192140-9863	00192140-9863	Motor Vehicles	\$ 58,060.00	Vehicles (x 4) at Garage awaiting upfits.
Sheriff's Office-Animal Shelter	Removal of old Incinerator	00192145-9860	00192145-9860	Equipment & Furniture	\$ 12,500.00	New incinerator is ordered and old incinerator will need to be removed once new one arrives.
Sheriff's Office-Animal Shelter	Donations to the Animal Shelter	00162145-6805	00192145-9628	Donations	\$ 20,889.69	Donations intended for the Animal Shelter.
Sheriff's Office-Animal Shelter	Donations to the Animal Shelter	00192145-9628	00192145-9628	Donations	\$ 18,581.47	Donations intended for the Animal Shelter.
Sheriff's Office-Harrisburg Division	Deputy Reimbursement	00162115-6605	00162115-6605	Deputy Reimbursement	\$ (566,855.00)	
Sheriff's Office-Harrisburg Division	Vehicles Upfits	00192115-9316	00192115-9316	Supplies	\$ 8,000.00	Vehicles (x 3) at Garage awaiting upfits and Vehicles (x 7) to be ordered due to BOC action May 20, 2024.
Sheriff's Office-Harrisburg Division	Vehicles Upfits	00192115-9331	00192115-9331	Minor Office Equipment	\$ 41,000.00	Vehicles (x 3) at Garage awaiting upfits and Vehicles (x 7) to be ordered due to BOC action May 20, 2024.
Sheriff's Office-Harrisburg Division	Vehicles Upfits	00192115-9445	00192115-9445	Purchased Services	\$ 8,000.00	Vehicles (x 3) at Garage awaiting upfits and Vehicles (x 7) to be ordered due to BOC action May 20, 2024.
Sheriff's Office-Harrisburg Division	Vehicles Upfits	00192115-9863	00192115-9863	Motor Vehicles	\$ 482,155.00	Vehicles (x 3) at Garage awaiting upfits and Vehicles (x 7) to be ordered due to BOC action May 20, 2024.
Sheriff's Office-Harrisburg Division	Unfilled Positions	00192115-9316	00192115-9316	Supplies	\$ 700.00	Necessary to outfit personnel for two unfilled positions.
Sheriff's Office-Harrisburg Division	Unfilled Positions	00192115-9331	00192115-9331	Minor Office Equipment	\$ 12,000.00	Necessary to outfit personnel for two unfilled positions.
Sheriff's Office-Harrisburg Division	Unfilled Positions	00192115-9340	00192115-9340	Uniform	\$ 6,200.00	Necessary to outfit personnel for two unfilled positions.
Sheriff's Office-Harrisburg Division	Unfilled Positions	00192115-9342	00192115-9342	Minor Technology Equipment	\$ 6,800.00	Necessary to outfit personnel for two unfilled positions.
Sheriff's Office-Harrisburg Division	Unfilled Positions	00192115-9445	00192115-9445	Purchased Services	\$ 2,000.00	Necessary to outfit personnel for two unfilled positions.

Department	Project / Grant	Account Information		Account Description	Amount	Justification (including impact if funding is not carried forward)
		Org-Object-Proj FY24 GL Codes	Org-Object-Proj FY25 GL Codes			
Sheriff's Office-RADIO	Radio Tuner	00192740-9331	00192740-9331	Minor Office Equipment	\$ 31,050.00	Radio Tuner to be purchased after Employee Training Certification.
Sheriff's Office-RADIO	Video Wall Project	00192740-9445	00192740-9445	Purchased Services	\$ 102,983.00	Project waiting on ITS.
Sheriff's Office-RADIO	Real Time Crime Center	00192740-9860	00192740-9860	Equipment & Furniture	\$ 150,838.00	Video Wal Project for Real Time Crime Center waiting on ITS.,
Emergency Management	Emergency Management Performance Grant	00192710-9482	001927109482	EMPG	\$ 30,334.50	Grant funds provided to be spent on allowable equipment as listed in the Authorized Equipment List (AEL) under the terms of the EMPG. Historically this account is re-appropriated each year as funds are not awarded on the county's fiscal year schedule. Also includes \$19,073.11 of additional revenues received.
Emergency Management	McGuire	001927109431	001927109431	McGuire	\$ 8,757.09	Funds provided by Duke Energy to support suport training and the purchase of equipment and supplies for the congregate reception center as detailed in the McGuire Nuclear Station Plan. Historically this account is re-appropriated each year as funds are not awarded on the county's fiscal year schedule.
Fire Services	Investigation Gear	001927159330	001927159330	Tools and Equipment	\$ 1,050.00	Investigation gear ordered for staff member in February 2024 unable to be delivered prior to end of the fiscal year due to manufacturer production delays. Product is estimated to be shipped on 7/30/2024.
Fire Services	Atrium Firefighter Physicals	001927159445	001927159445	Purchased Services	\$ 5,625.00	Various medical screenings have been completed by Fire Services staff. As of this notification, Atrium Health has failed to bill for services rendered despite requests for invoices prior to fiscal year end. These are recurring expenses and if funds are not reappropriated it may contribute to shortfalls in funding in FY25.
EMS		00192730-9560	00192730-9560	Minor Equipment Maintenance	\$ 10,900.00	Funds were not used in FY24 due to transition to Stryker stretchers. These funds will be used to purchase wear items for the stretchers
EMS		00192730-9863	00192730-9863	Motor Vehicles	\$ 47,026.43	Due to lead time for purchases ambulances, orders for FY24 have not been fulfilled. Funds in this line item are needed to complete the process of getting the ambulance ready for service - taxes, tags and any additional equipment needed. (PO's - 2023344, 2024192, 2024478)
<b>Economic and Physical Development</b>						
Soil and Water	Fencing for dock at Clarke Creek for safety when easement property opens to public	00193270-9445	00193270-9445	Purchased services	\$ 10,000.00	We do not have access to this property yet. It will be through the City's new park on Cox Mill Road. City is in the process of finalizing plans for the park.
<b>Human Services</b>						
Cooperative Extension	Cannon Foundation	00195410-9104-4HCAN	00195410-9104-4HCAN	Temporary Employees	\$ 4,000.00	Grant cycle runs October through September. Funds need to be re-appropriated to continue the grant purpose of supporting the 4-H Afterschool Program.
Cooperative Extension	Cannon Foundation	00195410-9201-4HCAN	00195410-9201-4HCAN	Social Security	\$ 526.99	Grant cycle runs October through September. Funds need to be re-appropriated to continue the grant purpose of supporting the 4-H Afterschool Program.
Cooperative Extension	Cannon Foundation	00195410-9202-4HCAN	00195410-9202-4HCAN	Medicare	\$ 123.23	Grant cycle runs October through September. Funds need to be re-appropriated to continue the grant purpose of supporting the 4-H Afterschool Program.
Cooperative Extension	Cannon Foundation	00195410-9230-4HCAN	00195410-9230-4HCAN	Workers' Compensation	\$ 10.17	Grant cycle runs October through September. Funds need to be re-appropriated to continue the grant purpose of supporting the 4-H Afterschool Program.
Cooperative Extension	Cannon Foundation	00195410-9356-4HCAN	00195410-9356-4HCAN	Special Program Supplies	\$ 362.67	Grant cycle runs October through September. Funds need to be re-appropriated to continue the grant purpose of supporting the 4-H Afterschool Program.
Cooperative Extension	Cannon Foundation	00195410-9610-4HCAN	00195410-9610-4HCAN	Travel & Education	\$ 775.00	Grant cycle runs October through September. Funds need to be re-appropriated to continue the grant purpose of supporting the 4-H Afterschool Program.
Cooperative Extension	Cannon Foundation	00195410-9640-4HCAN	00195410-9640-4HCAN	Insurance & Bonds	\$ 138.76	Grant cycle runs October through September. Funds need to be re-appropriated to continue the grant purpose of supporting the 4-H Afterschool Program.
Cooperative Extension	Cannon Foundation	00195410-9104-4HCAN	00195410-9356-4HCAN	Special Program Supplies	\$ 4,499.81	Grant cycle runs October through September. Funds need to be re-appropriated to continue the grant purpose of supporting the 4-H Afterschool Program.

Department	Project / Grant	Account Information		Account Description	Amount	Justification (including impact if funding is not carried forward)
		Org-Object-Proj FY24 GL Codes	Org-Object-Proj FY25 GL Codes			
DHS/EFSS	Emergency Assistance	00195615-9461-232-1	00195615-9461-232-1	AFDC Emergency Assistance	\$ 121,289.25	<i>The division proposes reappropriating \$125,617.62 in EA funds to the AFDC Emergency Assistance Fund. This transfer will bolster our Domestic Violence (DV) contract, ensuring mandatory services for Work First participants. The surplus funds resulted from clients not meeting program requirements along with receiving extra CIP/LIEAP &amp; LIHWAP payments, offsetting county costs.</i>
DHS/Children's Services	Adoption Promotion Program	00165630-6293	00195630-9332	Adoption Svs program	\$ 75,583.00	ADDITIONAL 75K EARNED
DHS/Children's Services	Adoption Promotion Program	00195630-9332	00195630-9332	Adoption Svs program	\$ 209,811.73	These funds are awarded annually and counties are allowed to carry over funds from year to year until spent.
DHS/Children's Services	Triple P funds	00195630-94003	00195630-94003	Triple P Funding	\$ 3,514.63	The Positive Parenting Program provides parenting education/intervention. The funds are carried over until spent.
DHS/Children's Services	Teen Pregnancy Prevention Prgm	00165630-627601-ELVT	00165630-627601-ELVT	Teen Pregnancy Prevention Prgm	\$ (15,000.00)	Program has runs through FY25.
DHS/Children's Services	Teen Pregnancy Prevention Prgm	00195630-947601-ELVT	00195630-947601-ELVT	Teen Pregnancy Prevention Prgm	\$ 15,000.00	Program has runs through FY25.
DHS/Aging Services	DHS/Aging Services - grant 7/22 thru 9/24	00195660-944501-ADH	00195660-944501-ADH	CCOG ARPA Purchase Services	\$ 49,581.00	Grant contract runs from 07/2022 thru 09/2024. Balance on 06.28.24 = \$67,854 - 18,294 for May & June Invoices = \$49,560
DHS/Aging Services	DHS/Aging Services - grant 7/22 thru 9/24	00165660-630101-ADH	00165660-630101-ADH	CCOG ARPA	\$ (49,581.00)	100% reimbursement through ARMS system for In Home services-Balance on 6/28/24 is \$67,501 with anticipated reimbursement for May and June \$ 17,941= \$49,560
DHS/Aging Services	DHS/Aging Services - grant 7/22 thru 9/24	00195660-944501-CHOR	00195660-944501-CHOR	CCOG ARPA Purchase Services	\$ 24,897.28	In Home services - Grant contract runs from 07/2022 thru 09/2024. Balance on 06.28.24 = \$28008.53 with all invoices paid and none outstanding.
DHS/Aging Services	DHS/Aging Services - grant 7/22 thru 9/24	00165660-630101-CHOR	00165660-630101-CHOR	CCOG ARPA	\$ (24,897.28)	100% reimbursement through ARMS system for In Home services-Balance on 06.28.24 \$60,991 with anticipated reimbursement for May & Jun \$32,982 = \$28,009
DHS/Transportation	5310 Grant Capital	00165240-6312-0488	00165240-6312-0488	5311 Grant Capital	\$ (103,724.00)	Grant to purchase 6 vans. 4 have been purchased in FY24 ( \$94,445 each).
DHS/Transportation	5311 Grant Capital	00195240-9831-0488	00195240-9831-0488	5311 Grant Capital	\$ 103,724.00	Grant to purchase 6 vans. 4 have been purchased in FY24 ( \$94,445 each).
Behavioral Health	Behavioral Health Center	00195695-9445	00195695-9445	Start-up funding for the BHC	\$ 1,530,534.51	Monarch (operator) will not begin hiring staff for the Center until 2025; however, these funds needed to be appropriated during the current fiscal year (FY24)
<b>Culture and Recreation</b>						
Active Living & Parks	Fish Stocking	00198140-9357 CSP	00198111-9357	Park Operation Supplies	\$ 1,500.00	The Frank Liske Park dam repair, pushed back the stocking of the mature fish habitat and the annual suplimental stocking of all fishing sites (Camp T.N. Spencer, Frank Liske Park and Rob Wallace Park). We missed our opportunity of suplimental stocking since North Carolina Wildlife Resource Commission recommends stocking at lower water temperatures. The chance for a fish kill drastically increases when waterbodies exceed 75 degrees coupled with the stress of transporting (over 2 hours) from hatchery.
Active Living & Parks	Fish Stocking	00198140-9357 FLP	00198112-9357	Park Operation Supplies	\$ 2,500.00	The Frank Liske Park dam repair, pushed back the stocking of the mature fish habitat and the annual suplimental stocking of all fishing sites (Camp T.N. Spencer, Frank Liske Park and Rob Wallace Park). We missed our opportunity of suplimental stocking since North Carolina Wildlife Resource Commission recommends stocking at lower water temperatures. The chance for a fish kill drastically increases when waterbodies exceed 75 degrees coupled with the stress of transporting (over 2 hours) from hatchery.
Active Living & Parks	Fish Stocking	00198140-9357 RWP	00198113-9357	Park Operation Supplies	\$ 1,500.00	The Frank Liske Park dam repair, pushed back the stocking of the mature fish habitat and the annual suplimental stocking of all fishing sites (Camp T.N. Spencer, Frank Liske Park and Rob Wallace Park). We missed our opportunity of suplimental stocking since North Carolina Wildlife Resource Commission recommends stocking at lower water temperatures. The chance for a fish kill drastically increases when waterbodies exceed 75 degrees coupled with the stress of transporting (over 2 hours) from hatchery.

Department	Project / Grant	Account Information	Account Information	Account Description	Amount	Justification (including impact if funding is not carried forward)
		Org-Object-Proj FY24 GL Codes	Org-Object-Proj FY25 GL Codes			
Active Living & Parks	USA Archery Level 3 Certification	00198140-9610	00198110-9610	Travel & Education	\$ 500.00	The one-time funding for the Archery certification needs to be re-appropriated as there were no courses offered prior to June 30, 2024.
Senior Center	DHS/Aging Services - grant 7/22 thru 9/24	00168145-6345-ARPA	00168145-6345-ARPA	Senior Center Operations Grant-ARPA	\$ (503.00)	100% reimbursement through ARMS system for free programming to participants, supplies, marketing, outreach and equipment.
Senior Center	DHS/Aging Services - grant 7/22 thru 9/24	00198145-9496-ARPA	00198145-9496-ARPA	Senior Center Operations Grant-ARPA	\$ 1,209.18	100% reimbursement through ARMS system for free programming to participants, supplies, marketing, outreach and equipment.
Library	Caanon Foundation Grant	00168210-6806-CANO1	00168210-6806-CANO1	Special programming supplies	\$ (58,000.00)	Grant funds were not spent. Have until October 2024 to expend all funds.
Library	Caanon Foundation Grant	00198210-9356-CANO1	00198210-9356-CANO1	Special programming supplies	\$ 58,000.00	Grant funds were not spent. Have until October 2024 to expend all funds.
Library	Book funds for MTP	00198210-9302	00198210-9302	Circulation stock	\$ 70,000.00	Fund not completely spent to stock new larger Mt. Pleasant branch library; acct code changed to admin 8210
				<b>TOTAL</b>	<b>\$ 11,347,615.69</b>	
				<b>Fund Balance Needed (Other Funds)</b>	<b>\$ 3,965,505.50</b>	
				<b>Fund Balance Needed (General Fund)</b>	<b>\$ 7,382,110.19</b>	

Date: 8/19/2024

\$7,382,110.19 [001] ; \$100,000 [100]; \$3,865,505.50 [442] ;

Amount: GRAND TOTAL \$11,347,615.69

Dept. Head:

Department:

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

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Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	1210-6901	Fund Balance Appropriated		203,000.00		203,000.00
001	9	1210-9445	Purchased Services		3,000.00		3,000.00
001	9	1210-963701	Child Care Tuition Assistance		200,000.00		200,000.00
001	6	1230-6901	Fund Balance Appropriated		5,000.00		5,000.00
001	9	1230-9635	Education Programs		5,000.00		5,000.00
001	6	1710-6901	Fund Balance Appropriated		25,000.00		25,000.00
001	9	1710-9603	Auditors		7,000.00		7,000.00
001	9	1710-9605	Consultants		18,000.00		18,000.00
001	6	1810-6901	Fund Balance Appropriated		1,385,001.54		1,385,001.54
001	9	1810-9570	Service Contracts		1,385,001.54		1,385,001.54

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	1910-6901	Fund Balance Appropriated		232,608.00		232,608.00
001	9	1910-9124	Sign On / Referral Bonuses		232,608.00		232,608.00
001	6	1925-6901	Fund Balance Appropriated		1,950,000.00		1,950,000.00
001	9	1925-940004	Broadband		1,950,000.00		1,950,000.00
001	6	1952-6901	Fund Balance Appropriated		38,150.00		38,150.00
001	9	1952-9445	Purchased Services		38,150.00		38,150.00
001	6	2110-6901	Fund Balance Appropriated		971,756.54		971,756.54
001	9	2110-9316	Supplies		34,000.00		34,000.00
001	9	2110-9331	Minor Office Equipment		154,000.00		154,000.00
001	9	2110-9445	Purchased Services		43,000.00		43,000.00
001	9	2110-9863	Motor Vehicles		725,000.00		725,000.00
001	9	2110-9860	Equipment & Furniture		14,697.66		14,697.66
001	9	2110-9340	Uniforms		1,058.88		1,058.88
001	6	2110-6375-20095	State Budget Allocation		46,488.73		46,488.73
001	9	2110-9113-20095	Overtime		41,488.73		41,488.73
001	9	2110-9316-20095	Supplies		5,000.00		5,000.00
001	6	2110-6375-20097	State Budget Allocation		1,177,966.73		1,177,966.73
001	9	2110-9101-20097	Salaries & Wages		328,922.60		328,922.60

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2110-9201-20097	Social Security		17,390.42		17,390.42
001	9	2110-9202-20097	Medicare		4,070.13		4,070.13
001	9	2110-9205-20097	Group Hospital Insurance		50,700.63		50,700.63
001	9	2110-9206-20097	Vision Care		99.79		99.79
001	9	2110-9207-20097	Life Insurance		154.67		154.67
001	9	2110-9210-20097	Retirement		36,321.88		36,321.88
001	9	2110-9230-20097	Workers' Compensation		6,714.67		6,714.67
001	9	2110-9235-20097	Deferred Compensation		13,937.42		13,937.42
001	9	2110-9356-20097	Special Program Supplies		25,000.00		25,000.00
001	9	2110-9605-20097	Consultants		659,750.00		659,750.00
001	9	2110-9610-20097	Travel & Education		25,000.00		25,000.00
001	9	2110-9863-20097	Motor Vehicles-20097		9,904.52		9,904.52
001	6	2110-6606-GHSP	Program Fees		840.79		840.79
001	9	2110-9333-GHSP	Safety Training & Equipment		840.79		840.79
001	6	2110-6255-HTRAF	Dept of Public Safety Grant		498,749.06		498,749.06
001	6	2110-6901	Fund Balance Appropriated			2,745.00	(2,745.00)
001	9	2110-9101-HTRAF	Salaries & Wages		293,749.20		293,749.20
001	9	2110-9201-HTRAF	Social Security		17,927.65		17,927.65
001	9	2110-9202-HTRAF	Medicare		4,191.88		4,191.88
001	9	2110-9205-HTRAF	Group Hospital Insurance		67,177.98		67,177.98
001	9	2110-9206-HTRAF	Vision Care		171.20		171.20
001	9	2110-9207-HTRAF	Life Insurance		184.78		184.78

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2110-9210-HTRAF	Retirement		47,691.34		47,691.34
001	9	2110-9230-HTRAF	Workers' Compensation		5,993.83		5,993.83
001	9	2110-9235-HTRAF	Deferred Compensation		14,225.30		14,225.30
001	9	2110-9340-HTRAF	Uniforms		6,901.62		6,901.62
001	9	2110-9420-HTRAF	Cell Phone		40.00		40.00
001	9	2110-9610-HTRAF	Travel & Education		15,763.38		15,763.38
001	9	2110-9862-HTRAF	Technology		24,088.00		24,088.00
001	9	2110-9863-HTRAF	Motor Vehicles		3,387.90		3,387.90
001	6	2110-6342-TRAFU	NC Dept. of Transportation		26,861.78		26,861.78
001	9	2110-9101-TRAFU	Salaries & Wages		17,825.86		17,825.86
001	9	2110-9201-TRAFU	Social Security		1,241.49		1,241.49
001	9	2110-9202-TRAFU	Medicare		290.34		290.34
001	9	2110-9205-TRAFU	Group Hospital Insurance		2,967.01		2,967.01
001	9	2110-9206-TRAFU	Vision Care		7.53		7.53
001	9	2110-9207-TRAFU	Life Insurance		3.97		3.97
001	9	2110-9210-TRAFU	Retirement		1,870.61		1,870.61
001	9	2110-9230-TRAFU	Workers' Compensation		610.77		610.77
001	9	2110-9235-TRAFU	Deferred Compensation		957.77		957.77
001	9	2110-9610-TRAFU	Travel & Education		1,086.43		1,086.43
001	6	2115-6605	Deputy Reimbursement		566,855.00		566,855.00
001	9	2115-9316	Supplies		8,700.00		8,700.00

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2115-9331	Minor Office Equipment		53,000.00		53,000.00
001	9	2115-9340	Uniforms		6,200.00		6,200.00
001	9	2115-9342	Minor Technology Equipment		6,800.00		6,800.00
001	9	2115-9445	Purchased Services		10,000.00		10,000.00
001	9	2115-9863	Motor Vehicles		482,155.00		482,155.00
000	6	2130-6352	State Criminal Alien Asst Grant		66,271.00		66,271.00
001	6	2130-6901	Fund Balance Appropriated		13,598.00		13,598.00
001	9	2130-9853	State Criminal Alien Assistance Grant		79,869.00		79,869.00
001	6	2140-6901	Fund Balance Appropriated		76,840.00		76,840.00
001	9	2140-9355	Other Operating Cost		3,250.00		3,250.00
001	9	2140-9331	Minor Office Equipment		12,600.00		12,600.00
001	9	2140-9445	Purchased Services		2,930.00		2,930.00
001	9	2140-9863	Motor Vehicles		58,060.00		58,060.00
001	6	2145-6901	Fund Balance Appropriated		51,971.16		51,971.16
001	9	2145-9860	Equipment & Furniture		12,500.00		12,500.00
001	9	2145-9628	Donations		39,471.16		39,471.16
001	6	2710-6901	Fund Balance Appropriated		39,091.59		39,091.59
001	9	2710-9482	EMPG		30,334.50		30,334.50
001	9	2710-9431	McGuire		8,757.09		8,757.09

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2715-6901	Fund Balance Appropriated		6,675.00		6,675.00
001	9	2715-9330	Tools and Equipment		1,050.00		1,050.00
001	9	2715-9445	Purchased Services		5,625.00		5,625.00
001	6	2730-6901	Fund Balance Appropriated		57,926.43		
001	9	2730-9560	Minor Equipment Maintenance		10,900.00		10,900.00
001	9	2730-9863	Motor Vehicles		47,026.43		47,026.43
001	6	2740-6901	Fund Balance Appropriated		284,871.00		284,871.00
001	9	2740-9331	Minor Office Equipment		31,050.00		31,050.00
001	9	2740-9445	Purchased Services		102,983.00		102,983.00
001	9	2740-9860	Equipment & Furniture		150,838.00		150,838.00
001	6	3270-6901	Fund Balance Appropriated		10,000.00		10,000.00
001	9	3270-9445	Purchased services		10,000.00		10,000.00
001	6	5240-6312-0488	5311 Grant Capital		103,724.00		103,724.00
001	9	5240-9831-0488	5311 Grant Capital		103,724.00		103,724.00
001	6	5410-6901	Fund Balance Appropriated		10,436.63		10,436.63
001	9	5410-9104-4HCAN	Temporary Employees		4,000.00		4,000.00
001	9	5410-9201-4HCAN	Social Security		526.99		526.99
001	9	5410-9202-4HCAN	Medicare		123.23		123.23

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	5410-9230-4HCAN	Workers' Compensation		10.17		10.17
001	9	5410-9610-4HCAN	Travel & Education		775.00		775.00
001	9	5410-9640-4HCAN	Insurance & Bonds		138.76		138.76
001	9	5410-9356-4HCAN	Special Program Supplies		4,862.48		4,862.48
001	6	5615-6901	Fund Balance Appropriated		121,289.25		121,289.25
001	9	5615-9461-232-1	AFDC Emergency Assistance		121,289.25		121,289.25
001	6	5630-6901	Fund Balance Appropriated		288,909.36		288,909.36
001	9	5630-9332	Adoption Svs program		285,394.73		285,394.73
001	9	5630-94003	Triple P Funding		3,514.63		3,514.63
001	6	5630-627601-ELVT	Teen Pregnancy Prevention Prgm		15,000.00		15,000.00
001	9	5630-947601-ELVT	Teen Pregnancy Prevention Prgm		15,000.00		15,000.00
001	6	5660-630101-ADH	CCOG ARPA		49,560.00		49,560.00
001	9	5660-944501-ADH	CCOG ARPA Purchase Services		49,560.00		49,560.00
001	6	5660-630101-CHOR	CCOG ARPA		24,897.75		24,897.75
001	9	5660-944501-CHOR	CCOG ARPA Purchase Services		24,897.75		24,897.75
001	6	5695-6901	Fund Balance Appropriated		1,530,534.51		1,530,534.51
001	9	5695-9445	Start-up funding for the BHC		1,530,534.51		1,530,534.51

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	8110-6901	Fund Balance Appropriated		500.00		500.00
001	9	8110-9610	Travel & Education		500.00		500.00
001	6	8111-6901	Fund Balance Appropriated		1,500.00		1,500.00
001	9	8111-9357	Park Operation Supplies		1,500.00		1,500.00
001	6	8112-6901	Fund Balance Appropriated		2,500.00		2,500.00
001	9	8112-9357	Park Operation Supplies		2,500.00		2,500.00
001	6	8113-6901	Fund Balance Appropriated		1,500.00		1,500.00
001	9	8113-9357	Park Operation Supplies		1,500.00		1,500.00
001	6	8145-6345-ARPA	Senior Center Operations Grant - ARPA		503.00		503.00
001	6	8145-6901	Fund Balance Appropriated		706.18		706.18
001	9	8145-9496-ARPA	Senior Center Operations Grant - ARPA		1,209.18		1,209.18
001	6	8210-6806-CANO1	Cannon Grant		58,000.00		58,000.00
001	9	8210-9356-CANO1	Special programming supplies		58,000.00		58,000.00
001	6	8210-6901	Fund Balance Appropriated		70,000.00		70,000.00
001	9	8210-9302	Circulation stock		70,000.00		70,000.00
100	6	9120-6901	Fund Balance Appropriated		100,000.00		100,000.00

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
100	9	9120-9609	Legal Fees		100,000.00		100,000.00
442	6	5910-6901	Fund Balance Appropriated		3,865,505.50		3,865,505.50
442	9	5910-9397	Miscellaneous		3,865,505.50		3,865,505.50

**Budget Officer**

Approved  
 Denied

*Signature*

*Date*

**County Manager**

Approved  
 Denied

*Signature*

*Date*

**Board of Commissioners**

Approved  
 Denied

*Signature*

*Date*



# CABARRUS COUNTY

## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Education - CCS / KCS Maintenance Agreement for Fiscal Year 2024-25

**BRIEF SUMMARY:**

The annual maintenance agreement between Cabarrus County Schools and Kannapolis City Schools expired in June and has been updated for fiscal year 24-25 school year. The school districts are asking the Board of Commissioners to approve the new agreement.

**REQUESTED ACTION:**

Recommended Motion:

Motion to approve the Fiscal Year 24-25 maintenance agreement between Cabarrus County School District and Kannapolis City School District and allow the Chairman to sign the agreement on behalf of the Board.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:****BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- CCS / KCS Maintenance Agreement

**STATE OF NORTH CAROLINA  
CABARRUS COUNTY  
MAINTENANCE AND REPAIR AGREEMENT**

This MAINTENANCE AND REPAIR AGREEMENT (the "Agreement") is entered into pursuant to N.C. Gen. Stat. §160A-460 et seq. effective July 1, 2024 by and between the CABARRUS COUNTY BOARD OF EDUCATION (the "Cabarrus Board"), a school administrative unit of the State of North Carolina, the KANNAPOLIS CITY BOARD OF EDUCATION (the "Kannapolis Board"), a school administrative unit of the State of North Carolina (the Kannapolis Board and the Cabarrus Board may be jointly referred to as the "Boards" from time to time); and CABARRUS COUNTY, North Carolina (the "County") (the Boards and the County may be collectively referred to as the "Parties").

In consideration of the mutual promises and covenants contained herein the Parties agree as follows:

1. **Purpose** - The Boards have consolidated their individual maintenance staffs so that maintenance and repair activities with regard to their elementary, middle school and high school facilities, administrative facilities, maintenance, repair and storage facilities, and any other school related facilities, including both buildings and grounds attendant to such facilities (collectively "School Facilities"), as more fully described below, are provided more efficiently and economically. The costs and provision of utilities and janitorial services for any of the Parties are specifically excluded from this Agreement and shall remain the responsibility of each respective Party.
2. **Duration** - This Agreement shall be for a term of five (5) years, commencing July 1, 2024, and terminating June 30, 2029 (the "Term"). This Agreement will continue thereafter for successive one-year terms, unless either party provides notification on or before May 1 that the agreement will be terminated, which termination shall become effective June 30.
3. **Department Responsibilities/School Facilities** - The Facilities and Operations Department of the Cabarrus Board (the "Department") will have responsibility for providing maintenance and repair (as more fully defined below) for all School Facilities. The Department is authorized to enter into maintenance and repair contracts with third parties. The maintenance and repair services provided by the Department shall include, but are not limited to:
  - (a) **Grounds work and landscaping** - This service shall include but not be limited to, irrigation, mowing (excluded per Kannapolis Board), and trimming of all School Facilities real property. Grounds maintenance shall be performed in a manner as set forth in specifications in existing grounds maintenance contracts.
  - (b) **Stadiums, playgrounds, athletic and recreational fields** - This service shall include but not be limited to, playground equipment affixed to school grounds and maintenance and repair of tennis courts, basketball courts, tracks, scoreboards, maintaining and repairing athletic equipment used on the grounds (whether permanent or removable), and all buildings, grounds and facilities affiliated with any athletic

program, including without limitation, restrooms, press boxes and bleachers or risers, whether permanent or moveable.

(c) Building Exteriors - This service shall include but not be limited to, painting, siding, roofing, windows, storage facilities, decking, ramps, steps, locks, doors, walls, fences, benches, brickwork, steps, skylights, mullions, louvers, culverts, gutters, sidewalks, parking lots, roads, sandblasting and pressure washing.

(d) Building Interiors - This service shall include but not be limited to, floors, walls, ceilings, ceiling tiles, glass, doors, door stops, door frames, thresholds, risers, steps, wood trim, ceramic tile, gym floors, partitions, cabinets, lockers, tiling, mirrors, windows, screens, carpet, white boards, chalk boards, bulletin boards, railings, bleachers, risers, seats, decks, chairs, casters, any athletic equipment, including without limitation indoor basketball goals, swimming pools, caulking, plaster, blinds, tables, shelves, carts, TV mounts, signs and hinges.

(e) Electrical - This service shall include but not be limited to, (whether indoor or outside), lighting, dishwashers, switches, ovens, stoves, drinking fountains, garbage disposals, heaters, boilers, slicers, fans, ballasts, exhaust fans, receptacles, washers, dryers (clothes or hand), mixers, shop equipment, relays, switches, breakers, ice machines, refrigerators, booster breakers, breakers, power strips and walk-in coolers.

(f) Plumbing - This service shall include but not be limited to, sinks, toilets, urinals, drains, flush valves, drinking fountains, floor drains, cove base, pipes, filters, pumps, waterlines, sewer lines, faucets, showers, tubs, water coolers and water heaters.

(g) HVAC - This service shall include but not be limited to, heating, air-conditioning, humidifiers, air cleaners, filters, thermostats, temperature problems, tanks, ventilators, compressors, boilers, furnaces, duct work, vents, regulators, air handling units, fans, heat pumps, cooling towers, window A/C units and duct collectors.

(h) Safety - This service shall include but not be limited to, alarm systems, monitoring systems, fire doors, fire alarms, panic bars, sprinkler systems, emergency lights, exit signage, fire extinguishers and any devices or equipment installed or used by any Party for purposes of insuring safety and security on School Facilities.

(i) Food Service/Refrigeration - This service shall include but not be limited to, boilers, coolers, ranges, refrigerators, walk-in coolers, cookers, ovens of any sort (including convection and microwave), garbage disposal and compaction, fryers, rotisseries, broilers, slicers, batter mixers, all kitchen appliances of whatever kind or nature, including warmers, chillers, braising pans, stoves and ice machines. The Child Nutrition Department of the County and the City of Kannapolis shall be invoiced separately for all parts (but not labor), repaired or replaced by that Department pertaining to this specific category.

All of the above maintenance and repair services shall hereafter be collectively referred to as the "Services." The Department's responsibility is only to provide Services to the extent that sufficient funding is available.

**4. Department Responsibilities:**

The maintenance and repairs services provided by the Department shall include, but are not limited to:

- 1) Athletic Turf Improvement - This service shall include irrigation repairs/winterization and associated irrigation wells/ holding tanks. This Agreement does not include athletic field work, such as lining, dragging, care of bases, nets and goals, etc.
- 2) Athletic Facilities - This service shall include fencing, restrooms/concession buildings, press boxes, bleachers risers, scoreboards, athletic field lights, sidewalks, parking lots/roadway and utilities.
- 3) Buildings Exteriors - This service shall include dugouts, concession/restrooms and press box buildings, painting, siding, roofing, leaks, steps, locks, doors, walls, gutters, parking lots, roads and sidewalks, etc.
- 4) Interior to Buildings - This service shall include plumbing, HVAC, painting, repairs to ceilings, walls, and floors, electrical (whether indoors or outdoors) and safety equipment.

**5. Department Employment/Director of Services** - The Department shall be under the control and supervision of the Director. The Director will report directly to the Superintendent (or designee) of the Cabarrus Board ("Cabarrus Superintendent").

**6. Annual Maintenance and Repair Plan** - The Director is charged with the responsibility of conducting a survey of the School Facilities and shall use this survey in preparing an annual Maintenance and Repair Plan (the "Plan") which covers the School Facilities and all responsibilities set forth herein, as well as the status of completing those responsibilities as of the date of the Plan. The Plan will contain the proposed Services schedule and budget for the upcoming fiscal year and shall prioritize all School Facilities repair projects. The Director will present the Plan to the Superintendents for the Boards (the "Superintendents") as part of the "Budget Approval Process" each year of this Agreement. The Plan must receive approval by the Superintendents. The approved Plan will then be presented as a component of the school budget request to the County Manager and the County Board of Commissioners as part of their "Budget Approval Process" each year. The Boards will include any need for additional staff, equipment, or funding as an annual joint expansion request to the county.

**7. Funding** - During each year this Agreement is in effect, the Boards will each contribute to the Department funds for the Services (the "Fund"). The Fund will be used exclusively by the Department to provide the Services, including Department payroll. Kannapolis' payment

contribution to the Fund shall include the same per pupil allocated by Cabarrus County for each pupil who resides in Rowan County.

The Fund allocations from each Board of Education will be as described below:

For each fiscal year of this Agreement, the amount allocated to the Fund shall be a minimum of \$13,199,768. Based upon a pro-rata share of 2023-2024 North Carolina ADM student numbers, the Cabarrus County Board of Education shall allocate a minimum of \$11,825,418 to Cabarrus County Schools and a minimum of \$1,260,567 to Cabarrus County Schools for Kannapolis City Schools. The remaining minimum allocation (currently \$113,783) will be paid directly to Kannapolis City Schools to cover mowing contract expenditures. The contributions of each Board may increase in subsequent years, but in no event will it fall below the minimum amount established herein.

Furthermore, the Boards and the County agree that in the event square footage in School buildings increases, the Board and the County will reevaluate the funding needs for the Buildings and Facilities services, taking into consideration such increased square footage, regardless of whether or not ADM numbers increase.

Attached hereto as Schedule 1 is a chart which sets forth total School Facility building space and total School Facility grounds, which shall be amended from time to time to incorporate changes in such figures.

**8. Accounting** - The Cabarrus Board Finance Department will be responsible for establishing two separate internal accounting categories and will keep separate accounting records as to amounts actually spent for the Services provided for each of the Cabarrus Board and the Kannapolis Board with regard to the above. Within thirty (30) days after the end of each quarter, the Cabarrus Board Finance Department will prepare a report showing spending by the Department, which report will be sent to the County Manager and the Superintendents. At the end of each fiscal year, unspent funds in either Board's account, shall be reserved for subsequent years' budgets.

**9. Disputes** - In the event any disputes arise in connection with this Agreement, the Parties shall make an earnest, good faith attempt to resolve their differences prior to implementation of more formal measures for resolving such disputes.

**10. Termination** - This Agreement may be terminated without cause by any Party by providing written notice of termination as of June 30 of any year, provided such written notice is delivered to the remaining Parties at least six (6) months in advance.

**11. Severability** - If any portion of this Agreement is held invalid, illegal or unenforceable, such determination shall not impair the enforceability of the remaining terms and provisions, provided the purposes, intent and objects of this Agreement may be attained and achieved through the enforcement of such remaining terms and provisions.

13. **Governing Law** - This Agreement shall be governed by the laws of the State of North Carolina.

14. **Miscellaneous/Entire Agreement/Paragraph Headings** - This Agreement sets forth the entire understanding among the Parties and supersedes all previous agreements, arrangements and understandings among the Parties pertaining to this subject matter, whether written or oral, and may not be amended except in writing signed by all Parties. This Agreement is intended to be binding on and for the benefit of the Parties only and no term or condition is intended to benefit, nor may any term or condition be enforced by any other person. Paragraph headings are for convenience only and shall not be deemed a controlling part of this Agreement.

15. **Execution** - The signatures of the Chairs of the Kannapolis Board, the Cabarrus Board and the Cabarrus County Board of Commissioners constitutes approval of each Party. Resolutions of each Party ratifying this Agreement are attached to this Agreement.

WITNESS our hands and seals all as of the date set forth below.

**CABARRUS COUNTY BOARD OF EDUCATION**

Denise Adcock 6/24/24

Denise Adcock, Chair

Date

Attest:

John J. Kopicki 6/24/24

Dr. John Kopicki, Superintendent

**KANNAPOLIS CITY SCHOOLS BOARD OF EDUCATION**

Todd Adams 6/27/24

Todd Adams, Chair

Date

Attest:

Kevin Garay 6/27/24

Kevin Garay, Superintendent

**CABARRUS COUNTY**

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**Stephen M. Morris, Chair**  
**Cabarrus County**  
**Board of Commissioners**

**Date**

Attest:

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**Lauren Linker, Clerk to the Board**

**County Seal:**



Schedule 1

CCS	FACILITY	OLDEST SECTION	ACREAGE	SQUARE FOOTAGE
	AT ALLEN ELEM (NEW)	2010	28	111,750
	BETHEL ELEM SCHOOL (NEW)	2004	36	110,000
	BEVERLY HILLS ELEM*	1953	12	49,600
	BUS MAINTENANCE FACILTY	2009	24.3	60,255
	C E BOGAR ELEM	2007	26	111,570
	CC GRIFFIN MIDDLE	2002	52	163,000
	CARL A FURR ELEM	2007	16.3	111,750
	CCS EDUCATION FACILITY CENTER	2004	28.7	60,000
	CENTRAL CABARRUS HUGH	1965	102	147,632
	COLTRANE WEBB ELEM*	1937	10	58,200
	CONCORD HIGH	1967	63.2	173,961
	CONCORD MIDDLE**	1999	65.9	169,185
	COX MILL ELEM	2002	62.4	110,000
	COX MILL HIGH	2009	63.2	232,459
	EARLY COLLEGE HIGH	2009	0.5	2,304
	EARLY COLLEGE OF TECHNOLOGY	2016	1	17,824
	GLENN CENTER	1923	17	99,000
	HAROLD E WINKLER MIDDLE	2011	45	188,000
	HARRIS ROAD MIDDLE	2002	69	163,000
	HARRISBURG ELEM	2000	39.2	113,488
	HICKORY RIDGE HIGH***	2007	106	224,000
	HICKORY RIDGE MIDDLE***	2010	64.9	173,000
	J N FRIES MIDDLE	1989	55	139,500
	JAY M ROBINSON HIGH	2001	76	256,060
	MARY FRANCES WALL CTR	1936	10	57,568
	MT PLEASANT ELEM	1972	32	73,800
	MT PLEASANT HIGH	1989	102	177,000
	MT PLEASANT MIDDLE	2017	27	155,540
	NORTHWEST CABARRUS HIGH	1966	87	180,896
	NORTHWEST CABARRUS MIDDLE	1979	87	118,800
	PATRIOTS ELEM	2010	24.4	111,750
	PERFORMANCE LEARNING CTR	2018	15	14,000
	PITTS SCHOOL ROAD ELEM	2005	22	110,000
	R BROWN MCALLISTER (OLD)	1956	34	36,100
	R BROWN MCALLISTER (NEW)	2024		
	ROCKY RIVER ELEM	1997	37	113,488
	ROYAL OAKS ELEM	2018	20.4	109,403
	WM IRVIN ELEM**	1999	103	113,488
	W R ODELL ELEM	2007	26	96,117
	WR ODELL PRIMARY	2016	18	113,768
	WEDDINGTON HILLS ELEM	1996	62	111,404
	WINECOFF ELEM	1999	20	113,488
	WOLF MEADOW ELEM	1974	51.3	73,800
	TOTAL		1841.7	4,925,948

\* CLOSING

\*\* WMIE/CM ON SAME PROPERTY

\*\*\* MIDDLE/HIGH ON SAME PROPERTY

Schedule 1

KCS	FACILITY	OLDEST SECTION	ACREAGE	SQUARE FOOTAGE
	AL BROWN HIGH	1950	29	342,009
	WONDER CAREER CENTER*	1948		21,882
	FOREST PARK ELEM	1998	25	83,023
	FRED L WILSON	1966	21	61,314
	JACKSON PARK ELEM	1991	7	77,525
	GW CARVER ELEMENTARY	1981	28	153,162
	KANNAPOLIS MIDDLE	2005	59	301,111
	KCS ADMIN**	1968		12,248
	MCKNIGHT HEAD START***	1948	9	23,386
	SHADY BROOK ELEM	2006	9	59,964
	WOODROW WILSON ELEM***	1966	6	64,683
	TOTAL		193	1,200,307

\* EXPED/KI ON SAME PROPERTY

\*\* ADMIN/ALBH ON SAME PROPERTY

\*\*\* ROWAN COUNTY



# CABARRUS COUNTY

## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Finance - Reimbursement Resolution

**BRIEF SUMMARY:**

The County may advance its own funds to pay certain expenditures associated with the following capital projects:

New Elementary School

Replacement Elementary School

RCCC Workforce Innovations Center

RCCC South Campus Building Renovations

Behavior Health Facility

Public Training Facility - Amended

The attached Reimbursement Resolutions will allow the County to reimburse themselves with future debt, if so desired, up to the amount on each resolution.

**REQUESTED ACTION:**

Recommended Motion:

Motion to adopt the Reimbursement Resolutions.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Jim Howden, Finance Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- Public Safety
- Replacement Elementary School
- New Elementary School
- Behavior Health Facility
- RCCC South Campus Renovations
- RCCC Workforce Innovations Center

Chairman Stephen M. Morris introduced the following resolution, and its title was read:

**SUPPLEMENTAL RESOLUTION DECLARING OFFICIAL INTENT TO  
REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO  
UNITED STATES DEPARTMENT OF TREASURY REGULATIONS**

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

Section 1. The Board hereby finds, determines and declares as follows:

(a) On February 5, 2024, the Board adopted a prior resolution declaring official intent to reimburse expenditures with proceeds of debt (the "Prior Resolution") for the Public Safety Training Facility Project, as described in the Prior Resolution, a copy of which is attached hereto as Exhibit A.

(b) At the time of adoption of the Prior Resolution, the Board reasonably expected that the maximum principal amount of debt to be incurred with respect to the Public Safety Training Facility Project would be \$35,000,000.

(c) As of the date of this supplemental resolution, the Board now reasonably expects that the maximum principal amount of debt to be incurred with respect to the Public Safety Training Facility Project instead will be \$70,000,000, and desires to amend the maximum principal amount of debt stated in the Prior Resolution to reflect the same.

(d) The maximum principal amount of debt to be incurred for the Public Safety Training Facility Project that was set forth in the Prior Resolution is hereby amended to be \$70,000,000.

(e) Except as supplemented hereby, the Prior Resolution adopted on February 5, 2024, shall remain in full force and effect.

Section 2. This resolution shall take effect immediately.

## EXHIBIT A

### Copy of Prior Resolution

Chairman Stephen M. Morris introduced the following resolution and its title was read:

**RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES  
DEPARTMENT OF TREASURY REGULATIONS**

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new public safety training facility, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Public Safety Training Facility Project").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Public Safety Training Facility Project is expected to be \$35,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Public Safety Training Facility Project was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

**RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES  
DEPARTMENT OF TREASURY REGULATIONS**

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(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new replacement public elementary school, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Replacement Elementary School Project").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Replacement Elementary School Project is expected to be \$51,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Replacement Elementary School Project was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on August 20, 2024, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. [\_\_] of the minutes of said Board of Commissioners, beginning at page \_\_\_ and ending at page \_\_\_.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 20th day of August 2024.

---

Clerk to the Board of Commissioners  
for the County of Cabarrus, North Carolina

[SEAL]

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES  
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(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new public elementary school, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "New Elementary School Project").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the New Elementary School Project is expected to be \$51,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the New Elementary School Project was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on August 20, 2024, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. [\_\_] of the minutes of said Board of Commissioners, beginning at page \_\_\_ and ending at page \_\_\_.

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Clerk to the Board of Commissioners  
for the County of Cabarrus, North Carolina

[SEAL]

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(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a behavior health urgent care facility, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Behavior Health Facility Project").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Behavior Health Facility Project is expected to be \$20,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Behavior Health Facility Project was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on August 20, 2024, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. [\_\_] of the minutes of said Board of Commissioners, beginning at page \_\_\_ and ending at page \_\_\_.

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Clerk to the Board of Commissioners  
for the County of Cabarrus, North Carolina

[SEAL]

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(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, renovations, construction, installation, and equipping at Rowan Cabarrus Community College's South Campus Building, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "RCCC South Campus Renovations Project").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the RCCC South Campus Renovations Project is expected to be \$7,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the RCCC South Campus Renovations Project was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on August 20, 2024, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. [\_\_] of the minutes of said Board of Commissioners, beginning at page \_\_\_ and ending at page \_\_\_.

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Clerk to the Board of Commissioners  
for the County of Cabarrus, North Carolina

[SEAL]

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(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new facility housing classrooms, labs, offices and support space to provide career credits in public safety, focused healthcare, education, local government and physical education programs, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "RCCC Workforce Innovations Center Project").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the RCCC Workforce Innovations Center Project is expected to be \$47,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Workforce Innovations Center Project was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on August 20, 2024, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. [\_\_] of the minutes of said Board of Commissioners, beginning at page \_\_\_ and ending at page \_\_\_.

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WITNESS my hand and the corporate seal of said County, this 20th day of August 2024.

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Clerk to the Board of Commissioners  
for the County of Cabarrus, North Carolina

[SEAL]



# CABARRUS COUNTY

## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Human Resources - Personnel Ordinance Changes

**BRIEF SUMMARY:**

Research and recommendations for benefits updates were presented during the February budget retreat. Human Resources will present detailed recommendations for three time-off accruals including: Vacation Tiers, Bereavement Leave and Parental Leave, along with the Personnel Ordinance and policy language required to support these changes. Additionally, new Ordinance language covering the Pregnant Workers Fairness Act will be presented.

**REQUESTED ACTION:**

Recommended Motion:

Motion to approve new benefit recommendations, supporting policy and Personnel Ordinance language.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Lundee Covington, Human Resources Director  
Ashley Dobbins, Human Resources Strategy Manager  
Johanna Ray, Health & Wellness Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- Personnel Ordinance
- Presentation
- Parental Leave
- Bereavement Data
- PPL Data
- Vacation Tables
- Vacation Tier Research

## **Personnel Ordinance Updates**

BOC Work Session

August 5, 2024

Several Ordinance sections need some minor updating as clarifications or to return language inadvertently omitted from a previous edit. Several new sections are proposed to address current policies and practices and to cover proposed new time off categories.

### **General Updates**

Lateral transfer section dropped from previous updates and needs reinstatement.

#### **Section 6. Pay Rates in Promotion, Demotion, Transfer, and Reclassification**

- (a) All transitions described below must start on the first day of a new pay cycle.
- (b) When an employee is promoted to a position in a higher salary range, the employee shall be eligible for a salary increase equivalent to the competitive market rate. Increases shall be calculated based on credit for experience and education. Increases that exceed the 35<sup>th</sup> percentile of the range must be approved by the County Manager.
- (c) When an employee is demoted for non-disciplinary reasons or has a job status change which results in a lower salary range being assigned to the employee's job, the employee's pay shall remain the same (except that it shall not exceed approximately 7.5%) over the maximum of the new range until general schedule adjustments or range revisions bring it back within the lower range); OR his or her salary may be reduced to any amount in the lower salary range, as long as the reduced salary does not fall below the minimum salary rate of that range.
- (d) When an employee is demoted for disciplinary reasons which results in a lower salary range being assigned to the employee's job, the employee's pay will be placed at the hire rate of the lower salary range or have his or her salary reduced by approximately 10%, whichever is less, upon the recommendation of the department head with the approval of the County Manager. In no case should the reduced salary fall below the minimum of the new salary range.
- (e) When an employee is transferred to a position in the same salary range, he or she will normally retain the same salary. Adjustments to the salary can be made for special situations, if justified, upon recommendation by the department head with the approval of the County Manager.
- (f) When a position is reclassified to a higher salary range, the employee in the position shall receive approximately 5% or an increase to the entry level of the new salary grade, whichever is greater.
- (g) When a position is reclassified to a lower salary range, the employee's salary in the position moves to the new range at the current rate of pay. It cannot exceed the maximum rate of pay of the salary grade by more than approximately 7.5% until general schedule adjustments or range revisions bring it back within the lower range.

#### **ARTICLE VI. LEAVES OF ABSENCE**

Firefighters 24-hour schedule needs to be added.

## **Section 5. Vacation Leave - Maximum Accrual**

Vacation leave may be accrued without any applicable maximum until December 31 of each calendar year. At the end of each benefit year on December 31, any County employee with accrued vacation leave in excess of 240 hours (252 hours for law enforcement officers working a 12-hour shift schedule, 318 for fire fighters working 24-hour shift schedule) shall have the excess vacation leave converted to sick leave. Converted sick leave shall be used in the same manner as accrued sick leave and may be used for authorized sick leave purposes. Like regular sick leave, any unused converted sick leave may be counted toward creditable service at retirement as regulated by the North Carolina Local Governmental Employees' Retirement System or Law Enforcement Officers' Benefit and Retirement Fund.

## **Section 6. Vacation Leave - Payment on Separation**

An employee who is separated shall be paid for vacation leave accumulated to the date of separation, not to exceed a maximum of 240 hours (252 hours for law enforcement officers working a 12-hour shift schedule, 318 for fire fighters working 24-hour shift schedule).

The estate of an employee who dies while employed by the County shall be entitled to payment for all of the accumulated vacation leave credited to the employee's account not to exceed a maximum of 240 hours (252 hours for law enforcement officers working a 12-hour shift schedule, 318 for fire fighters working 24-hour shift schedule). The date of death shall be used as the date of separation for purpose of determining such payment.

Adding a section regarding the order of accrual time usage.

## **Section 15. Family Medical Leave Act**

Federal legislation made the Family and Medical Leave Act (FMLA) effective on August 5, 1993 and FMLA regulations were revised on January 16, 2009. A copy of the Department of Labor, Wage and Hour Division Publication 1420, Employee Rights and Responsibilities Under the Family and Medical Leave Act poster, is posted on Cabarrus County intranet.

In compliance with the FMLA, Cabarrus County provides up to 12 weeks of job protected leave or up to 26 weeks of military caregiver leave (unpaid if accrued paid leave time is not available) to employees if they have worked for the County for at least 12 months, normally within seven years, and for 1,250 hours over the previous 12 months.

(a) Eligible employees may use FMLA leave for the following events or conditions:

1. For the birth of a son or daughter or to care for the child after birth;
2. For placement of a son or daughter for adoption or foster care or to care for the child after placement;
3. To care for the employee's spouse, son, daughter or parent (but not a parent "in-law") with a serious health condition;
4. Because of a serious health condition that makes the employee unable to perform the functions of the job;
5. For qualifying exigency leave for families of members of any component of the Armed Forces when the covered military member (employee's spouse, son, daughter, or parent) is deployed or called to deploy with the Armed Forces to a foreign country; or

6. For military caregiver leave to care for an ill or injured servicemember to include certain veterans (employee's spouse, son, daughter, parent, or next of kin) with a serious illness or injury incurred or preexisting serious injury or illness aggravated in the line of duty while on active duty. Next of kin is defined as the closest blood relative of the injured servicemember.

The 12-month period for determining leave entitlement will be a rolling 12-month period. The 12 months immediately preceding the current leave request will determine the entitlement. Eligible employees are entitled to up to 12 weeks of unpaid FMLA leave less any leave used for a qualifying FMLA purpose during the preceding 12 months. Employees may not take more than 12 weeks unpaid/paid leave for a qualifying FMLA purpose in any 12-month period. An employee may be allowed additional accrued paid leave or leave without pay on recommendation of the department head and approval of the County Manager.

Military caregiver leave may extend up to 26 weeks in a single 12-month period beginning the date caregiver leave begins. FMLA leave already taken for other FMLA reasons is deducted from the 26 available weeks.

An FMLA covered absence runs concurrently with the use of available accrued leave and compensatory time for the FMLA absence. An FMLA covered absence also runs concurrently with a Workers' Compensation absence. Available accrued leave and compensatory time must be used for an FMLA absence prior to the use of approved leave without pay, except for Workers' Compensation absence.

## **Section 17. Leave Without Pay**

When an employee will be absent from work and does not have sufficient accrued paid leave to cover the hours in their workweek, Leave Without Pay (LWOP) must be utilized to close out the pay period. Time should be requested before the absence if possible. The employee must have exhausted all forms of accrued paid leave which would have otherwise covered the requested leave time.

Approval of Leave Without Pay is an administrative decision and may be granted only in extraordinary situations with the approval of the Department Head (less than one full shift) and the County Manager (one full shift or greater than 8 hours).

The employee should request the need for leave prior to being absent from work. The supervisor will initiate the request and make estimates of time needed based on information known, then make a recommendation to approve or disapprove to the department head. If disapproved, the employee may be subject to disciplinary action. The County Manager will receive notification for all LWOP requests if more than one shift is required.

Prior to recommending, the employee's supervisor shall consider the occurrence of peak workload periods, employee's length of service and other factors relevant to the operations of the department. The supervisor shall also review the personal circumstances of the employee before recommending approval or denial of a Leave Without Pay request.

If Leave Without Pay is denied and communicated to the employee and the employee does not report for work as scheduled, this will be considered a disciplinary incident subject to the County disciplinary process. Failure to report for duty at the expiration of an approved Leave Without Pay event shall be considered a resignation.

If money is not available to cover benefit deductions, the employee will be responsible for making those payments to Finance, for example employee and dependent premiums for health, dental, etc.

**Adding section for prorated hours for PT 9102 staff.**

### **Section 25. Volunteer Service Leave**

County Management recognizes the Board's commitment to volunteer activities which support the quality of education of children; enhance the community's quality of life through community support agencies.

County employees will receive up to 12 hours of County paid time off per calendar year for qualifying volunteer activities. **Part time 9102 staff will receive a prorated amount of hours based on their position FTE status.** Time must be during the employee's regularly scheduled workweek. Examples of qualifying events include school events such as tutoring, guest lecturer, EOG and exam proctoring, mentoring unrelated to the employee's child/ren, Special Olympics, Habitat for Humanity, Boys and Girls Club, etc.

An employee's job responsibilities take precedence over volunteer activities. Prior approval by the employee's supervisor is required for time away from work.

**NEW Section, legal requirement**

### **Pregnant Workers Fairness Act**

The Pregnant Workers Fairness Act (PWFA) requires covered employers to provide a reasonable accommodation to a qualified employee or applicant's known limitations related to, affected by, or arising out of pregnancy, childbirth, or related medical conditions, unless the accommodation will cause the employer an "undue hardship." The PWFA applies only to accommodations. Other laws that the EEOC enforces make it illegal to fire or otherwise discriminate against employees or applicants on the basis of pregnancy, childbirth, or related medical conditions.

The PWFA went into effect on June 27, 2023. On April 15, 2024, the EEOC issued its final regulation to carry out the law. The regulation went into effect on June 18, 2024. You can find a summary of the regulation on the EEOC website.

**NEW Section, adding policy reference, policy created in 1994**

### **Leave Share**

There are occurrences brought about by serious and prolonged medical conditions that cause employees to exhaust all available leave and therefore be placed on leave-without-pay (LWOP) status. It is recognized that all employees on LWOP could be without income at the most critical point in their work life. It is also recognized that employees may wish to voluntarily donate some of their accumulated vacation and sick leave to provide assistance to fellow Cabarrus County employees. A donation bank has been created for this purpose and a committee created to oversee requests for leave.

In cases of a serious and prolonged medical condition, an employee may apply for or be nominated to

become a recipient of donated leave time from other employees. A medical condition is defined as a documented medical condition of an employee that is likely to require the employee's absence from duty for a period of four work weeks or more and to result in a substantial loss of income to the employee due to limited leave in the employee's account. For more detailed information see the Leave Share Policy.

**NEW Section** following FMLA section to address those without FMLA protection but potential ADA and PWFA

**Personal Medical Leave – Non-FMLA**

Full time and part time 9102 employees who do not meet the eligibility requirements for FMLA leave based on date of employment and hours worked may be approved to take time off work to deal with their own serious personal medical situation (as defined under FMLA). Medical procedures that do not qualify for FMLA are not eligible under this section. Medical documentation of the health condition is required. Time away may be covered by accrued time or may be under Leave Without Pay (LWOP) and will not exceed 6 weeks. During this time, the county is not required to hold the employee's position and the employee will be responsible for payment of all insurance premiums. This time is not to be added to exhausted FMLA time or to extend time for those who otherwise qualify for FMLA leave. See Extended Sick Leave for use of accruals after exhaustion of FMLA.

**Recommendations Related to Total Rewards: Time Off Benefits**

## **Vacation Tier Changes/Recognition of Prior NC Government Service**

### **Section 3. Vacation Leave**

All regular and probationary employees (personnel status of full time and part time) who are scheduled to work at least 1,000 hours during the calendar year shall receive vacation leave in accordance with this policy. Vacation leave may be used at the employee's discretion with prior approval of the employee's immediate supervisor or department head. Use of compensatory time may/will be required if a balance is available. Elected positions are not subject to this section and do not earn vacation leave.

### **Section 4. Vacation Leave - Manner of Accrual**

The anniversary date of employment shall be used for determining earned vacation leave. Employees/applicants with prior service with NC local or state governments may receive credit for prior service upon appropriate proof of service. Any employee working a regular 40-hour workweek shall earn vacation leave at the following rates in Schedule A or B if applicable.

The County Manager may establish a vacation leave earning rate, consistent with this schedule, for a new employee when in the best interest of the County for recruitment of an experienced individual.

Vacation leave credited to regular and probationary employees scheduled to work at least 1000 hours during the calendar year but fewer hours than the regular 40-hour work week shall be determined in accordance with the formula set forth in Section 14 of this Article.

**Schedule A** is for all persons hired or rehired on July 1, 1997, or thereafter; and those in full time County employment immediately prior to that date who voluntarily chose to change from Schedule B in order to receive retiree health and life insurance benefits. See Article IX., Section 3 for retiree benefits information.

#### **Schedule A - Employees Scheduled 80 hours per pay period**

<b>Schedule A: Table 1</b>		<b>Hired after 7/1/1997</b>		
		<b>Vacation – 80 hour schedule</b>		
<b>Years of NC Government Service</b>		<b>Accrual Per Hour</b>	<b>Accrual Per Pay Period</b>	<b>Annual</b>
Less than 5		0.0462	3.692	96
5 but less than 10		0.0577	4.615	120
10 but less than 15		0.0692	5.538	144
15 but less than 20		0.0808	6.462	168
20 years or more		0.0923	7.385	192

**Schedule A - Employees Scheduled 84 hours per pay period**

<b>Schedule A: Table 2</b>		<b>Hired after 7/1/1997</b>			
		<b>Vacation – 84 hour schedule</b>			
<b>Years of NC Government Service</b>		<b>Accrual Per Hour</b>	<b>Accrual Per Pay Period</b>	<b>Annual</b>	<b>Days (Rounded)</b>
Less than 5		0.0462	3.877	101	8
5 but less than 10		0.0577	4.846	126	11
10 but less than 15		0.0692	5.815	151	13
15 but less than 20		0.0808	6.785	176	15
20 years or more		0.0923	7.754	202	17

**Schedule A – Employees Scheduled 96/120 hour per pay period**

<b>Schedule A: Table 3</b>		<b>Hired after 7/1/1997</b>				
		<b>Vacation – 24 hour schedule</b>				
<b>Years of NC Government Service</b>		<b>Accrual Per Hour</b>	<b>Accrual Per Pay Period – 96 Hours</b>	<b>Accrual Per Pay Period – 120 Hours</b>	<b>Annual Hours (Rounded)</b>	<b>Days (Rounded)</b>
Less than 5		0.0462	5.587	6.984	163	7
5 but less than 10		0.0577	6.989	8.736	204	9
10 but less than 15		0.0692	8.390	10.488	245	10
15 but less than 20		0.0808	9.782	12.228	286	12
20 years or more		0.0923	11.184	13.980	327	14

**Schedule B** is for all persons employed full time with the County on June 30, 1997, that earned vacation leave on this schedule and chose voluntarily to remain on this schedule after that date, in lieu of receiving County paid health plan and life insurance coverage at retirement. Anyone earning vacation leave under this schedule on July 1, 1997, who is separated from County employment and rehired at a later date, will earn leave as listed in Schedule A.

**Schedule B - Employees Scheduled 80 hours per pay period**

<b>Schedule B: Table 4</b>		<b>Hired before 7/1/1997</b>			
		<b>Vacation – 80 hour schedule</b>			
<b>Years of Continuous Cabarrus County Service</b>		<b>Accrual Per Hour</b>	<b>Accrual Per Pay Period</b>	<b>Annual</b>	<b>Days (Rounded)</b>
20 years or more		0.1038	8.308	216	27

Sick Leave will need modification to modify bereavement content. New section for Bereavement Leave follows. There is also a change to general language that needs to be moved.

## **Section 7. Sick Leave**

All regular and probationary employees who are scheduled to work at least 1,000 hours during the calendar year shall receive sick leave in accordance with this policy. Sick leave with pay is not a right which an employee may demand but a privilege granted by the Board of Commissioners for the benefit of an employee when sick and for other authorized purposes:

1. Sick leave shall be granted to an employee absent from work for any of the following reasons: sickness, bodily injury, required physical or dental examinations and treatment, or exposure to a contagious disease when continuing work might jeopardize the health of others.
2. Sick leave may be used for illness, injury, or a medical appointment of a member of an employee's immediate family.
3. **After bereavement leave is exhausted**, sick leave may also be used for death in the employee's immediate family, but may not exceed 40 hours (42 hours for law enforcement officers working a 12-hour shift schedule; 48 hours for firefighters working a 24-hour shift schedule) for any one occurrence.

Note for the purposes of 2 and 3. Immediate family shall be deemed to include spouse, mother, father, guardian, children, sister, brother, grandparents, grandchildren, plus the various combinations of half, step, in-law, and adoptive relationships that can be derived from those named. Foster children under the care of an employee shall be deemed immediate family for these purposes.

The County Manager may authorize additional sick leave use for extenuating circumstances.

Unless physically impossible, notification of the desire to take sick leave should be submitted to the employee's supervisor prior to the beginning of the scheduled workday.

Sick leave requested in a workweek or work period cannot result in paid hours that exceed the scheduled hours for the week or period. The sick leave hours requested but not needed to complete a scheduled workweek or work period will remain in the employee's accrued sick leave balance.

*This section is applicable to all paid benefit accruals. Remove from this policy and add to the beginning of the Personnel Ordinance section on leave time.*

### **NEW Section**

#### **Bereavement Leave**

Time away from work for the death of an immediate family member is covered under a Bereavement Leave benefit/policy. Full and part time (9102) employees may receive up to **5 days (40 hours)** for bereavement time for defined immediate family members. See Bereavement Leave for Immediate Family and Others Policy for more details.

### **NEW Section**

#### **Paid Parental Bonding Leave**

Eligible full and part time (9102) employees may qualify for Paid Parental Bonding Leave (PPBL) to allow paid time off to care for and bond with a newborn or a child following adoption or long-term foster care placement or guardianship. Birthing mothers will be provided 6 weeks of continuous leave time and non-birthing parents, those adopting or fostering will be provided 4 weeks of continuous leave if policy requirements are met. See Paid Parental Bonding Leave Policy for more details.

# Cabarrus County Total Rewards: Time Off Benefits Part 1

Lundee Covington, HR Director  
Ashley Dobbins, HR Strategy Manager  
Johanna Ray, Health & Wellness Manager

August 5, 2024

# Total Rewards Overview



HR conducted a comprehensive survey of surrounding and competing (for talent) jurisdictions in January, recently researching and adding State benefits to data.

- Cabarrus County was not competitive in multiple areas of time off benefits and presented options we wanted to explore at the Board of Commissioners retreat in February.
- We have researched other jurisdictions/HR professional organizations policies for guidance in establishing recommendations.

# Jurisdictions

Cumberland County

Durham County

Forsyth County

Gaston County

Guilford County

Iredell County

Mecklenburg County

New Hanover County

Onslow County

Rowan County

Union County

Wake County

State of North  
Carolina

City of Charlotte

City of Concord

City of Kannapolis

City of Mooresville

City of Raleigh

# Supportive leave benefits are important because they may reduce:

Loss of talent in recruitment and retention - Average cost of *turnover*

**Absenteeism** - The habitual non-presence of an employee at their job for an unacceptable, unexcused time span.

**Presenteeism** - When employees come to work with an illness, injury, or other condition, negatively affecting their productivity and work quality.



# Total Rewards Overview

Time off benefits that we are presenting today:

- Enhanced Vacation Leave
- Bereavement Leave
- Paid Parental Bonding Leave



Timeline for changes would vary by project. We estimate that changes could be made sometime after **September 1st** with coordination between HR, IT and Payroll.

# Vacation Leave Tiers

## Part I



Request to adjust vacation leave at all tier levels (based on years of service) to be more in line with other jurisdictions.

***Adjustments have not been made since 1997***

### Action Items Upon Approval:

- Adjustment to vacation tables in the Finance/HR system
- Updates to Personnel Ordinance language
- Employees moved to the new earning level based on their years of service



# Vacation Proposal



## Vacation – 80 Hour Schedule

Years of Service	Range of vacation leave offered in other jurisdictions	Current	Proposed	
>5 years	12 – 16 days	10 Days	12 Days	+ 2 Days
5<10 years	14 – 19 days	13 Days	15 Days	+ 2 Days
10<15 years	17 – 24 days	15 Days	18 Days	+ 3 Days
15<20 years	20 – 27 days	17 Days	21 Days	+ 4 Days
20+ years	24 – 31 days	20 Days	24 Days	+4 Days

# Vacation Leave Tiers - Part II

Estimated implementation after **November 1**



For **Recruitment** of experienced staff:

Consider years of experience in NC local government/state service and place that new team member in the appropriate accrual rate.

*Example: If an applicant has 11 years in NC local government they would earn vacation accruals at that rate - 18 days per year*



For **Retention** of experienced staff:

Collect total experience in NC local government/state service and place current staff member in the appropriate accrual rate.

# Cost - Vacation Tiers

- Vacation tiers impact employee banks:

 Carry forward year to year

 Paid out within limits (240 maximum for FT 8-hour employee)

- Minimal impact to vacation payouts due to turnover. Our vacation time is earned over the course of the year as employees work and therefore it takes an entire year to earn the 10 days of vacation.

# Cost - Vacation Tiers

We have 1,265 Full Time Employees. Tenure breakdown:



Number of Employees	Tenure	Number of Proposed Vacation Days
647	0-5 years	12 Days
280	5-10 years	15 Days
131	10-15 years	18 Days
106	15-20 years	21 Days
95	20+ years	24 Days

# Bereavement Leave



- 50% of other jurisdictions are offering paid bereavement leave for the loss of an immediate family member
- Propose offering 5 paid Bereavement days per occurrence of death in the immediate family

# Bereavement Leave



- The intended use of bereavement leave will be to manage funeral arrangements and attend services, including time to travel if needed.
- Upon approval, will remove bereavement leave language from current sick leave policy and establish a separate bank of time.

# Bereavement Leave

Upon Approval, this bank can be utilized for:

**Immediate Family** - defined as employee's spouse, parent, child, sibling, grandparent, grandchild, plus the various combinations of half, step, in-law, and adoptive relationships of the same level.

**Co-worker** - up to 4 hours for funeral of employee or retiree, based on department approval/staffing.

# Parental Bonding Leave



- Request a Parental Leave bank of time for FMLA eligible employees to care for and bond with a newborn or a child coming into their home through adoption, long-term foster placement, or guardianship.
- Recommendation of 6 weeks leave time for the birthing mother to include medical/recovery period.
- Recommendation of 4 weeks of leave time for non-birthing parent, adoption, long-term foster, or guardianship.



# Benefits Eligibility



- Benefits eligible employees include:

Full time employees

Part time 9102 (> 1000 hours per year) - receive a prorated amount of leave based on status

For Paid Parental Bonding Leave, must have been employed with Cabarrus County for a minimum of 1 year

- Bereavement and Paid Parental Bonding would only be available to those who meet qualifications defined in policies

# Cost - Paid Parental Leave & Bereavement

- Employee salaries are budgeted in terms of annual salary. These programs will not increase that direct cost.
- Bereavement and Paid Parental Leave do not carry forward year to year or pay out.

# Cost - Paid Parental Leave & Bereavement

Costs are indirect and include:

- Work shifting to other staff members or awaiting the employee's return.
- Utilizing part time employees to cover immediate needs.
- Potential overtime cost. Departments are tasked with managing overtime budgets.

# Recap

We presented 4 potential benefit items today for consideration:

- Bringing our vacation tiers in line with other jurisdictions
- Considering Local Government/State Service when placing employees in the tier that matches that tenure
- Bereavement Leave
- Paid Parental Bonding Leave



# FMLA Eligible Paternity/Maternity Leave

Year	Type	Number
2020	Paternity Leave	10
	Maternity Leave	4
2021	Paternity Leave	8
	Maternity Leave	2
2022	Paternity Leave	12
	Maternity Leave	5
2023	Paternity Leave	16
	Maternity Leave	12



<u>Jurisdiction</u>	<u>Bereavement</u>	
Cabarrus County	No	
City of Charlotte	Yes	5 days per year
City of Concord	Yes	5 days per occurrence
City of Kannapolis	Yes	5 days per year
City of Mooresville	Yes	5 days per occurrence
City of Raleigh	No	
Cumberland County	No	
Durham County	Yes	5 days per year
Forsyth County	No	
Gaston County	No	
Guilford County	Yes	emailed
Iredell County	No	
Mecklenburg County	Yes	5 days per occurrence
New Hanover	Yes	3 days per occurrence
Onslow County	No	
Rowan County	No	
Union County	No	
Wake County	Yes	5 days per year
State of NC	Yes - Pending	3 days
<b>Totals:</b>	<b>10 out of 19</b>	
	<b>10 YES</b>	
	<b>9 NO</b>	

<u>Jurisdiction</u>	<u>Paid Parental Leave</u>	
Cabarrus County	No	
City of Charlotte	Yes	6 weeks
City of Concord	Yes	6 weeks
City of Kannapolis	Yes	6 weeks
City of Mooresville	No	
City of Raleigh	Yes	8 weeks
Cumberland County	No	
Durham County	Yes	12 weeks
Forsyth County	No	
Gaston County	Yes	2 weeks
Guilford County	Yes	8 weeks
Iredell County	No	
Mecklenburg County	Yes	6 weeks
New Hanover	Yes	6 weeks
Onslow County	No	
Rowan County	No	
Union County	Yes	8 weeks
Wake County	Yes	8 weeks
State of NC	Yes	8 weeks for birthing/4 weeks for non-birthing
<b>Totals:</b>	<b>12 out of 19</b>	
	<b>12 YES</b>	
	<b>6 NO</b>	

**Table 1**

<b>Employee Average Hours Worked</b>	<b>YEARS</b>	<b>MONTHS</b>	<b>RATE</b>	<b>PER PAY</b>
<i>8 - Hour Employees</i>	>5	0	59	0.046154
Average Annual Hours = 2080	5<10	60	119	0.057692
40 HPW (hours per week)	10<15	120	179	0.069231
Shifts per week = 5	15<20	180	239	0.080769
Average hours per day = 8	20+	240	999	0.092308
<i>80 Biweekly Hours/10 Shifts = 8</i>				7.385

**Table 2 (Previous Table 6)**

<b>Employee Average Hours Worked</b>	<b>YEARS</b>	<b>MONTHS</b>	<b>RATE</b>	<b>PER PAY</b>
<i>8 - Hour Employee (Accepted Higher Vacation Accrual vs Retiree Insurance)</i>	20+	240	999	0.103846
Average Annual Hours = 2080				8.308
40 HPW (hours per week)				
Shifts per week = 5				
Average hours per day = 8				
<i>80 Biweekly Hours/10 Shifts = 8</i>				

**Table 3 (Previous Table 25)**

<b>Employee Average Hours Worked</b>	<b>YEARS</b>	<b>MONTHS</b>	<b>RATE</b>	<b>PER PAY</b>
<i>12 - Hour Employee (Law Enforcement)</i>	>5	0	59	0.046154
Average Annual Hours = 2184	5<10	60	119	0.057692
42 HPW (hours per week) (2184/52)	10<15	120	179	0.069231
Shifts per week = 5	15<20	180	239	0.080769
Average hours per day = 8.4	20+	240	999	0.092308
<i>84 Biweekly Hours/10 Shifts = 8.4</i>				7.754

**Table 4 (Previous Table 27)**

<b>Employee Average Hours Worked</b>	<b>YEARS</b>	<b>MONTHS</b>	<b>RATE</b>	<b>PER PAY</b>
<i>24 - Hour Employee (Fire)</i>	>5	0	59	0.058242
Average Annual Hours = 2756	5<10	60	119	0.072802
53 HPW (hours per week) (2756/52)	10<15	120	179	0.087363
Shifts per week = 5	15<20	180	239	0.101923
Average hours per day = 10.6	20+	240	999	0.116484
<i>106 Biweekly Hours/10 Shifts = 10.6</i>				9.785

<u>ANNUAL</u>	<u> DAYS</u>
96	12
120	15
144	18
168	21
192	24

<u>ANNUAL</u>	<u> DAYS</u>
216	27

<u>ANNUAL</u>	<u> DAYS (Rounded)</u>
101	12
126	15
151	18
176	21
202	24

<u>ANNUAL</u>	<u> DAYS (Rounded)</u>
127	12
159	15
191	18
223	21
254	24

## Vacation Tier Research

	<b>Cabarrus County</b>	<b>Proposed Cabarrus County</b>
	< 2 yrs= 10 days	>5 years = 12 Days
	2 < 5 yrs = 10 days	5<10 Years = 15 Days
	5 < 10 yrs = 13 days	10<15 Years = 18 Days
	10 < 15 yrs = 15 days	15<20 Years = 21 Days
	15 < 20 yrs = 17 days	20+ Years = 24 Days
	20+ yrs = 20 days	
<b>Iredell County</b>	< 2 years = 10 days	<b>Forsyth County</b>
<b>Rowan County</b>	2 - 5= 12 days	
	5 - 10 = 15 days	
	10 - 15 = 18 days	
	15 - 20 = 21 days	
	≥ 20 = 24 days	
<b>New Hanover County</b>	< 2 yrs = 10 days	<b>City of Charlotte</b>
<b>City of Mooresville</b>	2-4 yrs = 12 days	
	5-9 yrs = 15 days	
	10 -14 yrs = 18 days	
	15-19 yrs = 21 days	
	20+ yrs = 24 days	
<b>City of Raleigh</b>	0-2 years = 12 days	<b>Gaston County</b>
	3-9years = 15 days	<b>Union County</b>
	10-14 years = 18 days	
	15-19 years = 21 days	
	20+ years = 24 days	

1-4 years = 12 days	<b>Meck County</b>	< 2 years = 14 days	<b>Cumberland County</b>
5-7 years = 14 days		2-4 = 16 days	
8-12 years = 17 days		5-9 = 19 days	
13-17 years = 20 days		10-14 = 24 days	
18+ years = 23 days		15-19 = 27 days	
		>20 = 31 days	
<3 years = 10 days	<b>City of Concord</b>	0-4 yrs = 12 days	<b>Guilford County</b>
3 < 9 years = 15 days		5-9 yrs = 15 days	
9 < 14 years = 18 days		10 - 14 yrs = 18 days	
14+ yrs = 20 days		15-19 yrs = 21 days	
		20+ yrs = 24 days	
> 2 yrs = 12 days	<b>City of Kannapolis</b>	> 5 = 14 days	<b>Wake County</b>
2 < 5 yrs = 14 days		5 < 10 = 17 days	
5 < 10 yrs = 17 days		10 < 15 = 20 days	
10 < 15 yrs = 20 days		15 < 20 = 23 days	
15 < 20 yrs = 23 days		> 20 = 26 days	
20 + yrs = 26 days			

0-2 yrs = 12 days  
2 < 5 yrs = 15 days  
5 < 10 yrs = 18 days  
15 < 20 yrs = 24 days  
20 + = 27 days

0 - 5 yrs = 12 days  
5-10 yrs = 15 days  
10-15 yrs = 18 days  
15 - 20 yrs = 21 days  
20 + yrs = 24 days

> 5 yrs = 14 days  
5 - 10 yrs = 17 days  
10-15 yrs = 20 days  
15-20 years = 23 days  
20+ = 26 days

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Library - Library Card Sign Up Month

**BRIEF SUMMARY:**

The library charges patrons \$2 to replace missing or lost library cards. This means if patrons can't afford the replacement fee they will go without library services. To encourage citizens to use the library we will be promoting National Library Card Sign Up Month in September. We want everyone to be able to use the library so we want to offer replacement cards for no fee in the month of September. June is one of our busiest months, and we only took in \$140 in replacement card fees. So, this would not be a huge loss of income that would be outweighed with good publicity and increase library usage.

**REQUESTED ACTION:**

Recommended Motion:

Motion to approve the waive of \$2 library card replacement fee for the month of September 2024.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Melanie Holles, Library Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Sheriff's Office - Acceptance of Governor's Highway Safety Program (GHSP) Grant Award

**BRIEF SUMMARY:**

This is a request to accept the funds for the third year of the current Governor's Highway Safety Program (GHSP) grant funding that was used to expand the Traffic Enforcement and Education Unit. The grant amount of \$126,672 will be used for the continuation of this program. There is a county match of \$126,672 to meet the eligibility requirement of this grant.

**REQUESTED ACTION:**

Recommended Motion:

Motion to accept grant award and approve the associated budget amendment.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Chief Deputy Tessa Burchett

**BUDGET AMENDMENT REQUIRED:**

Yes

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- Traffic Grant Resolution
- Traffic Grant Agreement and Conditions
- Grant Application
- Budget Amendment

# North Carolina Governor's Highway Safety Program **LOCAL GOVERNMENTAL RESOLUTION**

WHEREAS, the \_\_\_\_\_ (herein called the  
"Agency")

(The Applicant Agency)

has completed an application contract for traffic safety funding; and that \_\_\_\_\_  
(The Governing Body of the Agency)

\_\_\_\_\_ (herein called the "Governing Body") has thoroughly considered the problem  
identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY THE \_\_\_\_\_ IN OPEN  
(Governing Body)

MEETING ASSEMBLED IN THE CITY OF \_\_\_\_\_, NORTH CAROLINA,

THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_, AS FOLLOWS:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That \_\_\_\_\_ is authorized to file, on behalf of the Governing  
(Name and Title of Representative)  
Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal  
funding in the amount of \$ \_\_\_\_\_ to be made to the Governing Body to assist in defraying  
(Federal Dollar Request)  
the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$ \_\_\_\_\_ as  
(Local Cash Appropriation)  
required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other  
appropriate persons to furnish such information, data, documents and reports as required by the contract, if  
approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by \_\_\_\_\_  
(Chairperson/Mayor)

ATTESTED BY \_\_\_\_\_  
(Clerk)

**SEAL**

DATE \_\_\_\_\_

**North Carolina Governor's Highway Safety Program**  
**Agreement of Conditions**

This Agreement is made by and between the North Carolina Department of Transportation, hereinafter referred to as the "Department", to include the Governor's Highway Safety Program, hereinafter referred to as "GHSP"; and the applicant agency, for itself, its assignees and successors in interest, hereinafter referred to as the "Agency". During the performance of this contract, and by signing this contract, the Agency agrees as follows:

**A. Federal Provisions**

- 1. Equal Opportunity/Nondiscrimination.** The Agency will agree to comply with all Federal statutes and implementing regulations relating to nondiscrimination concerning race, color, sex, religion, national origin, handicaps, and age. These include but are not limited to:
  - (a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 78 stat. 252);
  - (b) The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. 4601)
  - (c) Federal-Aid Highway Act of 1973, (23 U.S.C. 324 et seq.), and Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686);
  - (d) Non-Discrimination in Federally-assisted programs of the United States Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964 (49 CFR Part 21), hereinafter referred to as "USDOT", as amended;
  - (e) Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 794 et seq.), as amended, and 49 CFR Part 27; and
  - (f) The Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 et seq.);
  - (g) The Civil Rights Restoration Act of 1987, (Pub. L. 100-209);
  - (h) Titles II and III of the Americans with Disabilities Act (42 U.S.C. 12131-12189) and 49 CFR parts 37 and 38;
  - (i) Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations;
  - (j) Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency
- 2. Drug Free Workplace.** The Agency agrees to comply with the provisions cited in the Drug-Free Workplace Act of 1988 (41 U.S.C. 8103).
- 3. Federal Grant Requirements and Contracts.** The Agency shall comply with the following statutes and implementing regulations as applicable:
  - (a) Highway Safety Act of 1966 (23 U.S.C. Chapter 4 -), as amended;
  - (b) Sec. 1906, Pub. L. 109-59, as amended by Sec. 4011, Pub. L. 114-94;
  - (c) Uniform Procedures for State Highway Safety Grant Programs (23 CFR part 1300);
  - (d) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 1201);
  - (e) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200) and all other relevant Federal regulations covering the Highway Safety Program;
  - (f) NHTSA Highway Safety Grant Funding Guidance, as revised, July 2015 ([www.nhtsa.gov](http://www.nhtsa.gov)) and additions or amendments thereto.
- 4. Political Activity (Hatch Act)** The Agency will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- 5. Lobbying.**
  - (a) Certification Regarding Federal Lobbying.** The undersigned certifies, to the best of his or her knowledge and belief, that:
    - (i) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- (ii) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (iii) The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure

- (b) **Restriction on State Lobbying.** None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

## 6. Audits.

- (a) **Audit Required.** Non-Federal entities that expend \$750,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of 2 CFR, Subpart F, §200.500. Guidance on determining Federal awards expended is provided in 2 CFR, Subpart F, §200.502.
- (b) **Single Audit.** Non-Federal entities that expend \$750,000 or more in a year in Federal awards shall have a single audit conducted in accordance with 2 CFR, Subpart F, §200.501, except when they elect to have a program-specific audit conducted in accordance with 2 CFR, Subpart F, §200.501, paragraph (c).
- (c) **Non-Governmental Entities.** Non-governmental entities (not-for-profit and for-profit entities) must adhere to North Carolina General Statute 143C-6.22 and 09 NCAC Subchapter 03M.

## 7. Instructions for Lower Tier Certification.

- (a) By signing and submitting this proposal, the prospective lower tier participant (the Agency) is providing the certification set out below and agrees to comply with the requirements of 2 CFR Parts 180 and 1200.
- (b) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (c) The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (d) The terms covered transaction, civil judgement, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded, as used in this clause, are defined in 2 CFR Part 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
- (e) The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred,

suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

- (f) The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR Parts 180 and 1200.
- (g) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
- (h) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (i) Except for transactions authorized under paragraph 7(e) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies including suspension or debarment.

**(j) Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions.**

- (i) The prospective lower tier participant (the Agency) certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any Federal department or agency.
- (ii) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participants shall attach an explanation to this contract proposal.

**8. Buy America Act.** The Agency and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

**9. Prohibition On Using Grant Funds To Check For Helmet Usage.** The Agency and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

**10. Conditions for State, Local and Indian Tribal Governments.** State, local and Indian tribal government Agencies shall adhere to the standards established by 2 CFR Part 225, Cost Principles for State, Local, and Indian Tribal Governments and additions or amendments thereto, for principles for determining costs applicable to grants and contracts with state, local and Indian tribal governments.

**11. Conditions for Institutions of Higher Education.** If the Agency is an institution of higher education, it shall adhere to the standards established by 2 CFR Part 215 Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations and 2 CFR 220 Cost Principles for Educational Institutions for determining costs applicable to grants and contracts with educational institutions.

**12. Conditions for Non-Profit Organizations.** If the Agency is a non-profit organization, it shall adhere to the standards established by 2 CFR Part 215 Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations and 2 CFR Part 230 Cost Principles for Non-Profit Organizations for determining costs applicable to grants and contracts with non-profit organizations.

**13. Conditions for Hospitals.** If the Agency is a hospital, it shall adhere to the standards established by 2 CFR Part 215 Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations.

## **B. General Provisions**

- 1. Contract Changes.** This document contains the entire agreement of the parties. No other contract, either oral or implied, shall supercede this Agreement. Any proposed changes in this contract that would result in any change in the nature, scope, character, or amount of funding provided for in this contract, shall require a written addendum to this contract on a form provided by the Department.
- 2. Subcontracts Under This Contract.** The Agency shall not assign any portion of the work to be performed under this contract, or execute any contract, amendment or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this contract without the prior written concurrence of the Department. Any subcontract under this contract must include all required and applicable clauses and provisions of this contract. Subcontracting does not relieve the Agency of any of the duties and responsibilities of this agreement. The subcontractor must comply with standards contained in this agreement and provide information that is needed by the Agency to comply with these standards. The Agency must submit any proposed contracts for subcontracted services to the Governor's Highway Safety Program for final approval no less than 30 days prior to acceptance.
- 3. Solicitation for Subcontracts, Including Procurements of Materials and Equipment.** In all solicitations, either by competitive bidding or negotiation, made by the Agency for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Agency of the Agency's obligations under this contract. Additionally, Agencies making purchases or entering into contracts as provided for by this contract must adhere to the policies and procedures of 2 CFR Part 200 and North Carolina General Statute 143-128.4. Historically underutilized business defined; statewide uniform certification as it pertains to Historically Underutilized Businesses.
- 4. Incorporation of Provisions in Subcontracts.** The Agency shall include the provisions of section A-1 through A-13 of this Agreement in every subcontract, including procurements of materials and leases of equipment, unless exempted by the regulations, or directives issued pursuant thereto. The Agency shall take such action with respect to any subcontract or procurement as the Department, the State of North Carolina, hereinafter referred to as the "State", the National Highway Traffic Safety Administration, hereinafter referred to as "NHTSA", or the Federal Highway Administration, hereinafter referred to as "FHWA", may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event the Agency becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Agency may request the Department or the State to enter into such litigation to protect the interests of the Department or the State. In addition, the Agency may request the NHTSA or FHWA to enter into such litigation to protect the interests of the United States.
- 5. Outsourcing.** All work shall be performed in the United States of America. No work will be allowed to be outsourced outside the United States of America.
- 6. Property and Equipment.**
  - (a) Maintenance and Inventory.** The Agency shall maintain and inventory all property and equipment purchased under this contract.
  - (b) Utilization.** The property and equipment purchased under this contract must be utilized by the Agency for the sole purpose of furthering the traffic safety efforts of the Agency for the entire useful life of the property or equipment.
  - (c) Title Interest.** The Department and NHTSA retain title interest in all property and equipment purchased under this contract. In the event that the Agency fails or refuses to comply with the provisions of this Agreement or terminates this contract, the Department, at its discretion, may take either of the following actions:
    - (i)** Require the Agency to purchase the property or equipment at fair market value or other mutually agreed to amount; or

- (ii) Require the Agency to transfer the property or equipment and title of said property or equipment, if any, to the Department or to another Agency, as directed by the Department.
- (d) **Non-expendable Property.** Non-expendable property is defined as property or equipment having a value of \$5000 or more with a life expectancy of more than one year. Non-expendable property purchased under this contract cannot be sold, traded, or disposed of in any manner without the expressed written permission of the Department.

7. **Educational or Other Materials.** If allowed, any educational or other materials developed using funds from this contract must be reviewed and approved by the GHSP prior to their production or purchase. The cost of these materials is generally limited to a maximum of \$5.00 per item. The purchase of promotional items and memorabilia are not an allowable cost.

8. **Review of Reports and Publications.** Any reports, papers, publications, or other items developed using funds from this contract must be reviewed and approved by the GHSP prior to their release.

9. **Reimbursement.**

- (a) **General.** Payments are made on a reimbursement basis. There is no schedule of advance payments. Only actual allowable costs are eligible for reimbursement. Claims for reimbursement must be made a minimum of quarterly and no more than once a month via the Grants Management System. Claims for reimbursement not made within the three month threshold are subject to denial. The itemized invoice shall be supported by documentation of costs as prescribed by the Department. Reimbursements will not be processed if other required reports are incomplete or have not been submitted. Failure to submit complete reports by the required deadline may result in denial of reimbursement.
- (b) **Approval.** The Governor's Highway Safety Program and the Department's Fiscal Section shall approve the itemized invoice prior to payment.
- (c) **Unapproved Costs.** Any rejected or unaccepted costs shall be borne by the Agency. The Agency agrees that in the event the Department determines that, due to Federal or State regulations that grant funds must be refunded, the Agency will reimburse the Department a sum of money equal to the amount of Federal and State participation in the rejected costs.
- (d) **Final Claims for Reimbursement.** Final claims for reimbursement must be received by the GHSP within 30 days following the close of the approved contract period. Project funds not claimed by this date are subject to reversion.
- (e) **Expenditure Funds Under This Contract.** Under no circumstances will reimbursement be made for costs incurred prior to the contract effective date or after the contract ending date.

10. **Project Costs.** It is understood and agreed that the work conducted pursuant to this contract shall be done on an actual cost basis by the Agency. The amount of reimbursement from the Department shall not exceed the estimated funds budgeted in the approved contract. The Agency shall initiate and prosecute to completion all actions necessary to enable the Agency to provide its share of the project costs at or prior to the conclusion of the project.

11. **Program Income.** The Agency shall account for program income related to projects financed in whole or in part with federal funds in accordance with 2 CFR 200.307. Program income earned during the contract period shall be retained by the Agency and deducted from the federal funds committed to the project by the GHSP unless approved in advance by the Federal awarding agency as an addition to the project. Program income must be accounted for separately and the records made available for audit purposes.

12. **Project Directors.** The Project Director, as specified on the signature page of this Agreement, must be an employee of the Agency or the Agency's governing body. Any exception to this provision must have the expressed written approval of GHSP.

13. **Reports Required.**

- (a) **Quarterly Progress Reports.** Unless otherwise directed, the Agency must submit Quarterly Progress Reports to the GHSP, on forms provided by the Department, which reflect the status of project implementation and attainment of stated goals. Each progress report shall describe the project status by quarter and shall be submitted to GHSP no later than fifteen (15) days after the end of each quarter. If the Agency fails to submit a Quarterly Progress Report or submits an incomplete Quarterly Progress Report, the Agency will be subject to having claims for reimbursement withheld. Once a Quarterly Progress Report that substantiates adequate progress is received, cost reimbursement requests may be processed or denied at the discretion of GHSP.
- (b) **Final Accomplishments Report.** A Final Accomplishments Report must be submitted to the GHSP within fifteen (15) days of completion of the project, on forms provided by the Department, unless otherwise directed. If the Agency fails to submit a Final Accomplishments Report or submits an

incomplete Final Accomplishments Report, the Agency will be subject to having claims for reimbursement withheld. Once a Final Accomplishments Report that substantiates adequate progress is received, claims for reimbursement may be processed or denied at the discretion of GHSP.

(c) **Audit Reports.** Audit reports required in Section A-6 above shall be provided to the Department within thirty (30) days of completion of the audit.

**14. Out-of-State Travel.**

(a) **General.** All out-of-state travel funded under this contract must have prior written approval by the Governor's Highway Safety Program.

(b) **Requests.** Requests for approval must be submitted to the GHSP, on forms provided by the Department, no less than thirty (30) days prior to the intended departure date of travel.

(c) **Agency Travel Policy Required.** For Agencies other than state agencies, out-of-state travel requests must include a copy of the Agency's travel policy, to include allowances for lodging, meals, and other travel-related expenses. For state agencies, maximum allowable subsistence is limited to the prevailing per diem rates as established by the North Carolina General Assembly.

(d) **Agenda Required.** Out-of-state travel requests must include a copy of the agenda for the travel requested.

**15. Conditions for Law Enforcement.** In addition to the other conditions provided for in this Agreement, grants to law enforcement agencies are subject to the following:

(a) **Certifications Required.**

- (i) **In-car Camera or Video System.** For any in-car camera or video system purchased under this contract, it is required that the operator of that equipment has successfully completed Standardized Field Sobriety Testing training (SFST). A copy of this certificate must be filed with GHSP prior to reimbursement of in-car camera or video systems.
- (ii) **Radar.** For any radar equipment purchased under this contract, it is required that the operator of that equipment has successfully completed Radar Certification Training. A copy of this certificate must be filed with GHSP prior to reimbursement of radar equipment.
- (iii) **Alcohol Screening Devices.** For any preliminary alcohol screening devices purchased under this contract, it is required that the operator of that equipment has successfully completed the Alcohol Screening Test Device training offered by the Forensic Test for Alcohol Branch.

(b) **Report Required - Monthly Enforcement Data Report.** In addition to the reports mentioned above, law enforcement agencies engaging in enforcement activities must submit a Monthly Enforcement Data Report on the form provided by the Department no later than fifteen (15) days after the end of each month. If the Agency fails to submit a Monthly Enforcement Data Report or submits an incomplete Monthly Enforcement Data Report, the Agency will be subject to having cost reimbursement requests withheld. Once a Monthly Enforcement Data Report that substantiates adequate progress is received, cost reimbursement requests will be processed. The agency head must sign the form. However, the agency head may assign a designee to sign the form by providing written signature authority to the GHSP.

**16. Conditions for Local Governmental Agencies.**

(a) **Resolution Required.** If the Agency is a local governmental entity, a resolution from the governing body of the Agency is required on a form provided by the Department.

(b) **Resolution Content.** The resolution must contain a commitment from the governing body to provide the local funds as indicated in this contract. Additionally, the resolution is required even if the funding is one hundred percent from federal sources, as it serves as recognition by the governing body of federal funding for purposes of Section A-6 above.

**17. Seat Belt Policy and Use.** Agency must adopt and enforce a seat belt use policy required for all seating positions unless exempted by state law.

**18. Text Messaging Policy.** Agency must adopt and enforce a policy banning text messaging while driving unless exempted by state law.

**19. Prohibited Interests.** No member, officer, or employee of the Agency during his or her tenure, and for at least one (1) year thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof or therefrom.

**20. Continued Federal and State Funding.**

(a) **Federal Funding.** The Agency agrees and understands that continuation of this project with Federal funds is contingent upon Federal funds being appropriated by the United States Congress specifically for that purpose. The Agency further agrees and understands that in the event funds originally

appropriated by Congress for these grants are subsequently reduced by further acts of Congress, funding to the Agency may be proportionately reduced.

(b) **State Funding.** The Agency agrees and understands that continuation of this project with funds from the State of North Carolina is contingent upon State funds being appropriated by the General Assembly specifically for that purpose. The Agency also agrees that any state funds received under this contract are subject to the same terms and conditions stated in this Agreement.

**21. Performance.** All grants provided by the Governor's Highway Safety Program are performance-based and, as such, require that continual progress be made toward the reduction of the number and severity of traffic crashes. Any agency, whose performance is deemed unsatisfactory by the GHSP, shall be subject to the sanctions as provided for in this contract. Additionally, unsatisfactory performance shall be cause for the Department to reduce or deny future funding.

**22. Resolution of Disputes.** Any dispute concerning a question of fact in connection with the work not disposed of by contract by and between the Agency and the Department, or otherwise arising between the parties to this contract, shall be referred to the Secretary of the North Carolina Department of Transportation and the authorized official of the Agency for a negotiated settlement. In any dispute concerning a question of fact in connection with the project where such negotiated settlement cannot be resolved in a timely fashion, the final decision regarding such dispute shall be made by the Secretary of the North Carolina Department of Transportation, with the concurrence of the Federal funding agency, and shall be final and conclusive for all parties.

**23. Department Held Harmless.**

(a) **For State Agencies.** Subject to the limitations of the North Carolina Tort Claims Act, the Agency shall be responsible for its own negligence and holds harmless the Department, its officers, employees, or agents, from all claims and liability due to its negligent acts, or the negligent acts of its subcontractors, agents, or employees in connection with their services under this contract.

(b) **For Agencies Other Than State Agencies.** The Agency shall be responsible for its own negligence and holds harmless the Department, its officers, employees, or agents, from all claims and liability due to its negligent acts, or the negligent acts of its subcontractors, agents, or employees in connection with their services under this contract.

**24. Records Access and Retention.** The Agency shall provide all information and reports required by the regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Department, the State, NHTSA, or FHWA, as appropriate, to be pertinent to ascertain compliance with such regulations, orders and instructions. Furthermore, the Agency shall maintain such materials during the contract period, and for five (5) years from the date of final payment from the Department or until all audit exceptions have been resolved, for such inspection and audit. Where any information required of the Agency is in the exclusive possession of another who fails or refuses to furnish this information, the Agency shall so certify to the Department, State, NHTSA, or FHWA, as appropriate, and shall set forth what efforts it has made to obtain the information. Pursuant to N.C.G.S. §147-64.7, the Department, the State Auditor, appropriate federal officials, and their respective authorized employees or agents are authorized to examine all books, records, and accounts of the Agency insofar as they relate to transactions with any department, board, officer, commission, institution, or other agency of the State of North Carolina pursuant to the performance of this Agreement or to costs charged to this Agreement.

**25. Sanctions for Non-Compliance.** The applicant Agency agrees that if it fails or refuses to comply with any provisions and assurances in this contract, the Department may take any or all of the following actions:

- (a) Cancel, terminate, or suspend this contract in whole or in part;
- (b) Withhold reimbursement to the Agency until satisfactory compliance has been attained by the Agency;
- (c) Refrain from extending any further funding to the Agency under this contract with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the Agency;
- (d) Refer the case to the United States Department of Justice for appropriate legal proceedings.

**26. Cancellation, Termination, or Suspension of Contract.**

(a) **By the Department.** For noncompliance with any of the said rules, regulations, orders or conditions, due to management deficiencies or criminal activity this contract may be immediately canceled, terminated, or suspended in whole or in part by the Department. For noncompliance not indicative of management deficiencies or criminal activity the Department shall give sixty (60) days written notice

to take corrective action. If the Agency has not taken the appropriate corrective action after sixty (60) days the Department may cancel, terminate, or suspend this contract in whole or in part.

- (b) **By mutual consent.** The Agency or the Department may terminate this contract by providing sixty (60) days advanced written notice to the other party.
- (c) **Unexpended funds.** Any unexpended funds remaining after cancellation or termination will revert to the Department.

**27. Completion Date.** Unless otherwise authorized in writing by the Department, the Agency shall commence, carry on, and complete the project as described in the approved Highway Safety Project Contract by September 30 of the Federal fiscal year for which it was approved.

**28. E-Verify requirements.** If this contract is subject to NCGS 143-133.3, the contractor and its subcontractors shall comply with the requirements of Article 2 of Chapter 64 of the NC General Statutes.

**29. Certification of Eligibility Under the Iran Divestment Act.** Pursuant to G.S. 147-86.59, any person identified as engaging in investment activities in Iran, determined by appearing on the Final Divestment List created by the State Treasurer pursuant to G.S. 147-86.58, is ineligible to contract with the State of North Carolina or any political subdivision of the State. The Iran Divestment Act of 2015, G.S. 147-55 et seq. requires that each Agency, prior to contracting with the State certify, and the undersigned Agency Authorizing Official on behalf of the Agency does hereby certify, to the following:

- (a) that the Agency is not now and was not at the time of the execution of the Contract dated below identified on the Final Divestment List of entities that the State Treasurer has determined engages in investment activities in Iran;
- (b) that the Agency shall not utilize on any contract with the State agency any subcontractor that is identified on the Final Divestment List; and
- (c) that the undersigned Agency Authorizing Official is authorized by the Agency to make this Certification.

**30. Agency Fiscal Year.** The end date for the Agency's fiscal year is June 30.

**31. Signature.** By signing below, the Agency agrees to adhere to the terms and conditions of this Agreement.

AGENCY PROJECT DIRECTOR		
NAME Grady L.Christie	TITLE Sergeant	ADDRESS 30 Corban Ave SE, Concord,NC
SIGNATURE <i>Grady L. Christie</i>	DATE 7/15/2024	TELEPHONE NUMBER 704-920-3000
AGENCY AUTHORIZING OFFICIAL		
NAME	TITLE	ADDRESS
SIGNATURE	DATE	TELEPHONE NUMBER
AGENCY OFFICIAL AUTHORIZED TO RECEIVE FUNDS		
NAME	TITLE	ADDRESS
SIGNATURE	DATE	TELEPHONE NUMBER

# North Carolina Governor's Highway Safety Program

## SECTION A – GENERAL INFORMATION

1. Project Title: *	Cabarrus County Sheriff's Office Traffic Enforcement and Education Unit Expansion			Fiscal Year: 2025
2. Agency: 1000000041 - CABARRUS COUNTY	3. Contact Person for Agency: Grady Christie			
4. Agency Address: SHERIFF PO Box 525 CONCORD, NC 28026-0525	5. Telephone Number: * (704) 920-3000			
7. Physical Location of Agency *	6. Cell Phone: (704) 743-3863			
30 Corban Ave SE Concord, NC 28025	8. Email of Contact Person * glchristie@cabarruscounty.us			
9. Federal Tax ID Number / Type of Agency	10. Project Year *			
Federal Tax ID Number: * 56-6000281 Unique Entity Identifier: PF3KTEELMHV6 County: * CABARRUS	<input type="radio"/> New <input checked="" type="radio"/> Continuation Year: <input type="radio"/> 1 <input type="radio"/> 2 <input checked="" type="radio"/> 3 <input type="radio"/> 4+			
Type of Agency	Application Number: 1000020967			
<input type="radio"/> State <input type="radio"/> Non-Profit <input checked="" type="radio"/> County <input type="radio"/> Higher Education <input type="radio"/> Municipality <input type="radio"/> Hospital				
11. Allocation of Funding *				
Federal % 50.00      Local % 50.00				

### Source of Funds

12. Budget	Total Project Amount	Federal Amount	State/Local Amount
Personnel Costs	\$247,344.00	\$123,672.00	\$123,672.00
Contractual Services			
Other Direct Costs	\$6,000.00	\$3,000.00	\$3,000.00
Indirect Costs			
<b>Total Project Costs</b>	<b>\$253,344.00</b>	<b>\$126,672.00</b>	<b>\$126,672.00</b>

13. Specify How Non-Federal Share Will Be Provided: \*

Cabarrus County will provide the non-Federal share of the funds. (Account 00192110-9101)

Project Number:	CFDA#: 20. Work Type:
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## SECTION B – DESCRIPTION OF PROJECT

**Statement of Problem** (Provide detailed information of the highway safety problems in your area to be addressed through this project. Include countywide crash data for the last three years and any other relevant information to validate the statements. For more detailed information see "How to write an effective traffic safety project" located at:

<https://connect.ncdot.gov/municipalities/Law-Enforcement/Pages/Law-Enforcement-Reporting.aspx>

In October 2019, Cabarrus County saw the first Unit dedicated solely to traffic enforcement and education. The County is increasing, and traffic complaints about speeding and reckless driving placed heavy demands on patrol operations. Through the generosity of the Governor's Highway Safety Program, our project received approval and a three-year journey began. The goals are challenging and require hard work and dedication. Even though the hopes were to receive funding for a complete five-person unit with four traffic Officers and a Supervisor, we were grateful for the approval of two Officers.

The Cabarrus County Sheriff's Office has 244 sworn deputies, with 72 assigned to patrol duties. Those 72 deputies provide law

enforcement services to approximately 85,428 residents of Cabarrus County, including all unincorporated areas of the County and Harrisburg, Midland, and Mt. Pleasant towns. In October of 2019, the Sheriff's Office received a grant through GHSP for a dedicated traffic unit to cover the entire County, 364 square miles. Historically, traffic enforcement is part of regular patrol duties. However, traffic crash investigation is the NC Highway Patrol's responsibility and the Deputies working inside the three separate towns. In addition, the towns of Harrisburg, Mt. Pleasant, and Midland have contracts with the Sheriff's Office to provide 24-hour law enforcement services within their town limits.

The Cabarrus County Sheriff's Office investigated 907 crashes in 2023, an increase of 9.5% from 2022. In 39 crashes, there is a suspicion of alcohol or drug use, representing a decrease of 11.36% from 2022. Of the 39 impairment-related crashes, 8 resulted in injury, and 1 resulted in a fatal crash. For all other crashes investigated by the Sheriff's Office in 2023, 17.09% resulted in injury, an increase of 1.29 % from 2022.

While impaired drivers are a safety issue, they are not the only contributing factor to the number of crashes in Cabarrus County. The Cabarrus County Sheriff's Office has investigated 3,936 crashes in five years. Regardless of who investigates the crash, it is the Cabarrus County Sheriff's Office's responsibility to enforce traffic laws, which can help reduce the number of crashes. Even though the Sheriff's Office may not investigate the collision, the violations that lead to these crashes are preventable through education and enforcement. According to NHTSA, one of the best methods for reducing impaired driving is a combination of high-visibility enforcement (including checking stations) and heavy public awareness. This philosophy applies to other traffic offenses such as speeding, passenger restraint violations, and distracted driving. The Traffic Enforcement and Education Unit's implementation allows the Sheriff's Office to conduct targeted area enforcement and public awareness through education and information sharing.

According to the 2022 census, Cabarrus County is home to approximately 235,797 residents and is now the 11th most populated County in North Carolina. The County's business community is diverse, with a mix of small and large organizations in industries ranging from bioscience, motorsports, tourism, retail, and manufacturing. Cabarrus County is in the state's central piedmont area, with a total area of 364 square miles, and it borders Mecklenburg County, the second most populated County in North Carolina.

Cabarrus County is home to two of the most prominent tourist attractions on the East Coast, Concord Mills Mall and the Charlotte Motor Speedway. Cabarrus County continues to grow and has seen a 26.8% increase in population since 2010. According to the NC Budget and Management website, Cabarrus County will have just over 274,779 residents by July 2030. Major companies such as Amazon have opened distribution centers in Cabarrus County, which has increased population and traffic, especially during regular workweek hours. As a result, Cabarrus County saw an increase in employment from 103,000 employees to 105,000 employees (2.05%) from 2019 to 2020.

Cabarrus County has ten major highways that run through it. They include Interstate 85, US Highways 29, 52, 601, and NC Highways 3, 24, 27, 49, 73, and 200. The average household owns two cars and has an average commute of 28.3 minutes. Located just 20 minutes from downtown Charlotte, Cabarrus County is home to a large portion of Charlotte's workforce. The countywide traffic enforcement and education unit is a large and critical part of the solution to decrease traffic crashes in Cabarrus County. The Unit's sole purpose is to identify, enforce, and educate those drivers who choose to operate a vehicle dangerously and place all other persons in danger. However, it is vital that the Sheriff's Office also maintains (and increase, where possible) its current efforts. The Sheriff's Office works with local media outlets to produce an educational campaign to address distracted and dangerous driving with the traffic unit. The contributing circumstances surrounding these crashes are 100% preventable. Most citizens do the right thing and operate their vehicles with due regard for the safety of others. However, the message is clear for those who choose to endanger the lives of others by driving while impaired, speeding, driving while distracted, violating the right of way laws, and not wearing or using occupant protection devices. We are looking for you, and we will stop you. The Cabarrus County Sheriff's Office believes that the careless operation of a motor vehicle has such terrible consequences that it must expand to a full-time five-member traffic unit dedicated to finding and arresting these drivers. There are circumstances, especially where young drivers are involved, and educating them may be the only prevention tool we need. This Unit continues to identify ways to reach younger drivers and reduce the number of crashes involving them. Cabarrus County is ranked 10th in North Carolina for crashes involving young drivers. However, in 2019 the County ranked 17th worst for young drivers involved in serious injury crashes. Due to the Traffic Unit's focus and the time dedicated to improving this ranking through education before enforcement, the County's ranking improved to 30th. The young drivers of Cabarrus County represent the future, with the average age of a Cabarrus County resident being 38.

Below is a comparison of where Cabarrus County ranked in specific categories and how a dedicated Traffic Unit made a difference in three years. The ranking for each category is the average over four years of reporting across the state utilizing the annual report from NC Crash Data.

**Proposed Solution** (*Begin with a one-sentence summary of your project. Then describe in detail how your proposed project will address the problem identified in the "Statement of Problem" section*):

The demands on the current traffic unit and the desire to accomplish all grant goals required expanding the team by adding two additional Deputies.

In 2019, the original grant request for the first countywide traffic unit included a Sergeant with four Officers. There are difficulties in addressing all grant goals with only two officers. From the inception of the Traffic Unit, both Officers produced impressive numbers in most areas. However, other parts did not receive the attention we wanted to devote to them. As the original grant ended, the unit received a new grant, expanding by two more traffic officers. The County Commissioners praised the efforts of the existing two traffic Officers and fully supported the request to expand the Unit. The expansion allows for the improvement of the educational component of the Unit and a dedicated effort to reduce impaired driving.

While the original Traffic Officers address the high demands for traffic enforcement throughout the County during the day, the new Traffic Officers focus on traffic enforcement and the urgent need to improve the educational component of the Unit. The new Traffic Officers worked with the school system to develop programs that focus on the dangers of impaired and distracted driving. The Traffic Unit presents impressive numbers in speeding and seatbelt enforcement and 100% participation in GHSP campaigns speak volumes, considering the large geographical area covered by the Officers.

The Cabarrus County Sheriff's Office is not satisfied with exceeding only some of the goals in the grant. We want to accomplish all objectives, and we want to exceed the program's expectations. Our agency answers to a rapidly growing population while experiencing significant growth within the agency. The County has recently had the inception of a new courthouse, which requires 41 sworn

deputies to oversee daily court proceedings. The population growth has no signs of slowing, along with the demands for more traffic enforcement and education. As citizens' needs for traffic-related concerns increase, it is necessary to continue the incredible work of the current Traffic Unit. We hope the notable work and unwavering dedication to traffic enforcement and education represented to date supports the expansion of the Unit.

The Cabarrus County Sheriff's Office recognizes the value of maintaining a transparent and collaborative partnership with the community we serve. Collectively, these partnerships not only strengthen law enforcement and community relations but also reinforce our efforts for implementing effective and sustainable traffic safety strategies. In doing so, the Cabarrus County Sheriff's Office remains committed to engaging with and sharing information with the members of our community through open dialogue.

With these thoughts in mind, engagement opportunities will be accomplished by coordinating and/or participating in various forums, meetings, and community functions whereby feedback from citizens and business owners alike are first solicited and then integrated into practical traffic safety initiatives. Over time, the effectiveness of these initiatives will be assessed, and the results communicated back to the community. To ensure transparency in the methods used during traffic enforcement activities, the Cabarrus County Sheriff's Office will make available to the community information regarding how to access traffic stop data already required and compiled by the North Carolina State Bureau of Investigation.

**Budget Justification** (*Provide a detailed explanation of the costs associated with proposed project*):

The cost associated with this application covers the activity hours and fringe benefits for two Deputies. The two deputies in this grant were added to the Traffic Unit and the County Commissioners enthusiastically support maintaining and expanding. The Traffic Unit has four Officers, two GHSP funded, with one Supervisor.

The grant application includes in- and out-of-state travel to traffic-focused conferences to expose the new members of the traffic unit to training from traffic safety experts nationwide. The education and tactics from these events will help all the members to make a practical impact on improving traffic safety in Cabarrus County.

**Travel Justification** (*Provide justification for all travel expenses*):

Members of the Traffic Unit will attend the annual National Traffic Safety Conference in North Carolina and Lifesaver's Conference, typically held out of state. In addition, members will participate in the yearly BikeSafe NC conference. Attending these conferences provides the opportunity to hear current training and tactics from experts in traffic safety and education fields. Traffic Unit Officers will use the information obtained from these conferences to improve current enforcement and education techniques. Grant funds will cover registration, class fees, lodging, and per diem.

**To be completed by law enforcement agencies seeking first year grant:**

Provide the agency's number of sworn officers	244
Does the agency currently have a dedicated traffic or DWI unit?	Yes <input checked="" type="radio"/> No <input type="radio"/>
If a dedicated traffic or DWI unit exists, how many officers are assigned to the unit?	5

For applicants requesting enforcement grants, please provide the following county fatality rankings:

*Information can be located at:*

<https://connect.ncdot.gov/municipalities/Law-Enforcement/Pages/Law-Enforcement-Reporting.aspx>

Overall Fatality Ranking:	19
Alcohol Fatality Ranking:	27
Unrestrained Fatality Ranking:	34
Speed Related Fatalities:	33
Other Applicable Rankings: (Specify)	Young driver crashes:6th, Young Serious Injury:30th, and Motorcycle Fatality: 21st.

As part of this project all law enforcement agencies must enter traffic enforcement citations data of their agency for the past three years.

Year 2021	Occupant Protection Citations	417	DWI Citations	116	Speed Citations	2,467
Year 2022	Occupant Protection Citations	265	DWI Citations	193	Speed Citations	2,777
Year 2023	Occupant Protection Citations	204	DWI Citations	184	Speed Citations	2,729

**Goals and Objectives** (Provide at least one SMART (Specific, Measurable, Attainable, Realistic and Timely) goals and objectives. For more detailed information see "How to write an effective traffic safety project" located at:

<https://connect.ncdot.gov/municipalities/Law-Enforcement/Pages/Law-Enforcement-Reporting.aspx>

Goal #1: Reduce traffic fatalities in Cabarrus County by 10 percent from the 2018-2022 annual average of 25.6 to 23 by September 30, 2025.

Objectives:	<ul style="list-style-type: none"> <li>Identify the top 8 high crash locations and conduct targeted enforcement efforts a minimum of once a week.</li> <li>Conduct/participate in 3 outreach/educational traffic safety events each quarter.</li> <li>Participate and report in all GHSP and national highway safety campaigns. (Including, but not limited to Booze It &amp; Lose It, Click It or Ticket, Child Passenger Safety, Distracted Driving Awareness, Motorcycle Awareness, etc.). Full campaign participation is accomplished through increased high visibility enforcement as appropriate.</li> <li>Meet quarterly with local and state DOT engineers to discuss crash causes in high crash locations.</li> <li>Coordinate with local media outlets on traffic enforcement and outreach activities a minimum of 2 times a quarter.</li> <li>Coordinate or participate in a minimum of 2 multi-agency traffic enforcement activities per quarter.</li> <li>Engage a minimum of 3 media partners in the traffic safety message.</li> <li>Increase the number of occupant protection contacts by 20 percent from the 2023 total of 204 to 245 from October 1, 2024, to September 30, 2025.</li> <li>Increase the number of speeding contacts by 20 percent from the 2023 total of 2729 to 3275 from October 1, 2024, to September 30, 2025.</li> </ul>
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Goal #2: To reduce the number of alcohol-related crashes in Cabarrus County by 10 percent from the 2018-2022 calendar year average of 236.6 crashes to 212 crashes during the fiscal year October 1, 2024, to September 30, 2025.

Objectives:	<ul style="list-style-type: none"> <li>Increase the number of DWI contacts by 20 percent from 184 in the calendar year 2023 to 221 during the fiscal year, October 1, 2024, to September 30, 2025.</li> <li>Conduct/participate in 2 impaired driving checking stations/saturation patrols each month.</li> </ul>
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- Identify the top alcohol-related crash areas and conduct targeted enforcement efforts a minimum of 1 time a week.
- Conduct/participate in 2 impaired driving outreach/educational events each quarter.
- Participate and report in all GHSP and national highway safety campaigns focused on impaired driving (Including, but not limited to Booze It & Lose It: St. Patrick's Day, Operation Firecracker, Labor Day, Halloween, and Holiday campaigns, etc.). Full campaign participation is accomplished through increased high-visibility enforcement.
- Engage a minimum of 3 media partners in the traffic safety message focused on impaired driving.

**Goal #3:** Reduce the number of young (age 20 and younger) driver-involved crashes in Cabarrus County by 10 percent from the 2018-2022 calendar year average of 1261 crashes to 1134 crashes during the fiscal year October 1, 2024, to September 30, 2025.

**Objectives:** • Identify the top 8 young driver-involved high crash locations and conduct targeted enforcement efforts a minimum of 2 times a month.

- Conduct/participate in 2 day-time seat belt initiatives each quarter.
- Conduct/participate in 2 night-time seat belt initiatives each quarter.
- Conduct/participate in 4 highway safety outreach/educational events focused on teens/young drivers each year.
- Conduct/participate in 4 outreach/educational events focused on young drivers, highlighting the importance of occupant restraint use and other high-risk driving behaviors each year.
- Participate and report in all GHSP and national highway safety campaigns, especially those focused on youth-related highway safety issues

**Below are the 5-year goals of the NC Governor's Highway Safety Program (GHSP). To be eligible for funding, your traffic safety project should match one or more of the GHSP goals. Check all that apply.**

- Reduce NC's traffic-related fatalities by 4% from the 2022 total of 1,784 to 1,712 by December 31, 2025.
- Reduce NC's alcohol-related fatalities by 4% from the 2022 total of 448 to 430 by December 31, 2025.
- Reduce NC's unrestrained fatalities by 4% from the 2022 total of 562 to 539 by December 31, 2025.
- Reduce NC's speed-related fatalities by 4% from the 2022 total of 426 to 408 by December 31, 2025.
- Reduce NC's young driver-related fatalities by 4% from the 2022 total of 198 to 190 by December 31, 2025.
- Reduce NC's motorcycle fatalities by 4% from the 2022 total of 237 to 227 by December 31, 2025.
- Increase NC's seat belt usage rate from the 2022 usage rate of 90.8% to 91.46% by December 31, 2025.

## SECTION C – BUDGET DETAIL

### Personnel Costs

#	Personnel Position	Salary
1	Activity Hours for Deputy 1	\$90,173.00
2	Activity Hours for Deputy 2	\$73,631.00
Total Salaries Cost:		\$163,804.00
#	Personnel Fringe Benefits	Cost
1	Fringe Benefits for 2 Deputies	\$83,540.00
Total Fringe Benefits Cost:		\$83,540.00
Total Personnel Costs:		\$247,344.00

### Other Direct Costs

#	Equipment	Quantity	Cap Amount	Cost
Total Equipment Cost				

Other Equipment Details :

#	Other Items and Equipment Direct Cost:	Cost
Total Other Items and Equipment Direct Cost:		
#	Travel	Cost
1	In-State Travel	\$1,500.00
2	Out-of-State Travel	\$4,500.00
Total Travel Cost:		\$6,000.00
Total Other Direct Costs:		\$6,000.00

### **SECTION D – SCHEDULE OF TASKS BY QUARTERS**

List the schedule of tasks by quarters, referring specifically to the objectives in Section B. Tasks should be a bulleted list of activities to be performed in each quarter.

#### **Conditions for Enforcement Projects Only**

*By checking this box, the above agency agrees to the terms below as additional activities to be performed as part of this project.*

A minimum of one (1) nighttime and one (1) daytime seat belt initiative per month;  
 A minimum of one (1) impaired driving checkpoint per month;  
 A minimum of 50% of seat belt initiatives must be conducted at night between the hours of 7:00 p.m. and 7:00 a.m.;  
 Participation in all "Click It or Ticket" and "Booze It & Lose It" campaigns;  
 Participation in any event or campaign as required by the GHSP;  
 Attempt to utilize one of the Forensic Tests for Alcohol Branch's Mobile Breath Alcohol Testing (BATMobiles) units during at least one of the impaired driving checkpoints.

#### First Quarter (October, November, December)

- Continue to develop training presentations on the topic of the dangers of driving while impaired, speeding, distracted driving, and motorcycle awareness.
- Conduct required safety belt checkpoints during the first quarter.
- Conduct required impaired driving checkpoints during the quarter.
- Participate in any "Click It or Ticket," "Booze It & Lose It," or other event/campaign as required by GHSP during the quarter.
- Prepare and submit a quarterly progress report to GHSP.
- Host/participate in community engagement event(s) and receive public feedback regarding traffic safety issues and concerns. Incorporate feedback into traffic enforcement strategies.
- Provide information on how to access/review traffic stop data through the North Carolina State Bureau of Investigation.

#### Second Quarter (January, February, March)

- Attend a National Traffic Safety Conference.
- Begin media campaign on the dangers of driving while impaired, speeding, and distracted driving.
- In March begin the motorcycle awareness campaign.
- Document the number of educational campaigns conducted.
- Enforcement and Education protocols in place to address the goals of the project.
- Document the progress made to date on enforcement and education.
- Conduct required safety belt checkpoints during the second quarter.
- Conduct required impaired driving checkpoints during the quarter.
- Participate in any "Click It or Ticket", "Booze It & Lose It" or any event/campaign as required by GHSP during the quarter.
- Prepare and submit a quarterly progress report to GHSP.

#### Third Quarter (April, May, June)

- Monitor progress to date on the Enforcement and Education Unit.
- Work with BikeSafe NC to promote motorcycle awareness and safety.
- Document the number of educational campaigns conducted.
- Document the progress made to date on enforcement.
- Conduct required safety belt checkpoints during the third quarter.
- Conduct required impaired driving checkpoints during the quarter.
- Participate in any "Click It or Ticket", "Booze It & Lose It" or any event/campaign as required by GHSP during the quarter.
- Prepare and submit a quarterly progress report to GHSP.

**Fourth Quarter (July, August, September)**

- Continue to monitor progress to date on the Enforcement and Education Unit.
- Document the number of educational campaigns conducted.
- Document the progress made to date on enforcement.
- Conduct required safety belt checkpoints during the fourth quarter.
- Conduct required impaired driving checkpoints during the quarter.
- Participate in any "Click It or Ticket," "Booze It & Lose It," or other event/campaign as required by GHSP during the quarter.
- Prepare and submit a quarterly progress report to GHSP each quarter.
- Prepare and submit a final progress report to GHSP.

**AGENCY AUTHORIZING SIGNATURE**

I have read and accept terms and conditions of the grant funding and attached the Grant Agreement. The information supplied in this application is true to the best of my knowledge

Name:

PIN:

Date:

**Note:**

1. Submitting grant application is not a guarantee of grant being approved.
2. Once form has been submitted, it cannot be changed unless it has a status of "Return".

**FOR GHSP USE ONLY:**

Recommendation:

Date:

## Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

**Purpose:** In Fiscal Year 2020, the Cabarrus County Sheriff's Office applied for and received funding through the Governor's Highway Safety Program (GHSP) for the formation of a Traffic Safety Unit for use throughout problem areas within Cabarrus County. These is a three year grant through the North Carolina Department of Transportation. This request is for the approval of allocating funds for year three in accordance with the agreement (attached). This grant is federally funded up to 50% with a 50% local match in the third year. THe 50% local match includes personnel costs (salary & benefits) for 2 deputies and other indirect costs, which includes travel (in-state & out of state). Required to create a budget for the Traffic Grant 10/1/2024 and record Cabarrus County's 50% match.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2110-6342-TRAFU	NC Department of Transportation Grant		126,672.00		126,672.00
001	9	2110-9101-TRAFU	Salary & Wages - TRAFU		86,789.27		86,789.27
001	9	2110-9201-TRAFU	Social Security - TRAFU		5,380.93		5,380.93
001	9	2110-9202-TRAFU	Medicare - TRAFU		1,258.44		1,258.44
001	9	2110-9205-TRAFU	Group Hospital Insurance - TRAFU		10,680.00		10,680.00
001	9	2110-9206-TRAFU	Vision Care - TRAFU		21.00		21.00
001	9	2110-9207-TRAFU	Life Insurance - TRAFU		40.80		40.80
001	9	2110-9210-TRAFU	Retirement - TRAFU		13,105.18		13,105.18
001	9	2110-9230-TRAFU	Workers' Compensation - TRAFU		2,056.91		2,056.91
001	9	2110-9235-TRAFU	Deferred Compensation 401K - TRAFU		4,339.46		4,339.46
001	9	2110-9640-TRAFU	Insurance & Bonds - TRAFU		-		0.00
001	9	2110-9610-TRAFU	Travel & Education - TRAFU		3,000.00		3,000.00
<b>Total</b>							0.00

**Budget Officer**

Approved  
 Denied

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*Signature*

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*Date***County Manager**

Approved  
 Denied

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*Sianature*

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*Date***Board of Commissioners**

Approved  
 Denied

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*Signature*

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*Date*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Sheriff's Office - Awarding of Service Weapon to Sgt. Michael Harris Upon Retirement

**BRIEF SUMMARY:**

Sgt. Michael Harris will retire from the Cabarrus County Sheriff's Office on August 31, 2024 after 30 years of service. Pursuant to NC General Statute 20-187.2 it is requested that Sgt. Harris' service weapon (Sig Sauer P320, SN 58C351937) be designated surplus and awarded to Sgt. Harris for a price of \$1.00 upon his retirement.

**REQUESTED ACTION:**

Recommended Motion:

Motion to declare the Sig Sauer P320, SN 58C351937 surplus property and authorize disposition in accordance with the County's policy.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Chief Deputy Tessa Burchett

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- Firearm Receipt
- Harris Firearm Surplus Form

<b>RECEIPT</b>		DATE	6/27/24	No.	380404
RECEIVED FROM		Jessie Burchett \$ 1.00			
DOLLARS					
<input type="radio"/> FOR RENT	Sig Sauer P320 58C351937				
<input type="radio"/> FOR					
ACCOUNT		<input checked="" type="radio"/> CASH			
PAYMENT		<input type="radio"/> CHECK	FROM _____ TO _____		
BAL. DUE		<input type="radio"/> MONEY ORDER	BY <u>Sarah Jatto</u>		
		<input type="radio"/> CREDIT CARD	3-11		



## Cabarrus County Asset Transfer, Surplus, Demolition Form

Action: Retire/Sold

Date: 8/1/2024

Statute Action:

To dispose of property valued up to \$30,000

Was this asset purchased with grant funds:

No

General Statute:

GS 160A-266C

FROM	
Name	Cabarrus County
Department	Sheriff's Office
Asset Number	N/A
Serial Number	58C351937
Description	Sig Sauer P320

TO	
Name	Michael Harris
Department	Sheriff's Office
Location	10400 Troutman Road, Midland, NC
Reason	Sgt. Michael Harris retired after a full career with the Cabarrus County Sheriff's Office. Per NC GS 20-187.2, his duty weapon will be awarded to him upon retirement. \$1.00 was paid for the firearm.

Is this a Vehicle? No	
Vehicle ID #	N/A
Year	N/A
Mileage	N/A
Tag #	N/A
Effective Date	

IAM Director:		Date: 6-27-24
Assistant County Manager:		Date: 7/1/24
Chief Procurement Officer:		Date: 7-1-24
County Manager:		Date: 7-1-24

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Sheriff's Office - Awarding of Service Weapon to Deputy Brandon Ayscue Upon Retirement

**BRIEF SUMMARY:**

Deputy Brandon Ayscue retired from the Cabarrus County Sheriff's Office on June 1, 2024 after 30 years of service. Pursuant to NC General Statute 20-187.2 it is requested that Deputy Ayscue's service weapon (Sig Sauer P320, SN 58C351912) be designated surplus and awarded to Deputy Ayscue for a price of \$1.00 upon his retirement.

**REQUESTED ACTION:**

Recommended Motion:

Motion to declare the Sig Sauer P320, SN 58C351912 surplus property and authorize disposition in accordance with the County's policy.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Chief Deputy Tessa Burchett

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

**ATTACHMENTS:**

- Firearm Receipt
- Firearm Surplus Form

**RECEIPT**

DATE

6/27/24

No.

380406

RECEIVED FROM

Tessa Burchett

\$ 1.00

DOLLARS

 FOR RENT  
 FOR

Sis Sauer P320 58C351912.

ACCOUNT	
PAYMENT	
BAL. DUE	

- CASH
- CHECK
- MONEY
- ORDER
- CREDIT
- CARD

FROM \_\_\_\_\_  
BY \_\_\_\_\_TO \_\_\_\_\_  
Sarah Fatt

3-11



## Cabarrus County Asset Transfer, Surplus, Demolition Form

Action: Retire/Sold
Date: 6/1/2024

**Statute Action:**

To dispose of property valued up to \$30,000

**Was this asset purchased with grant funds:****No****General Statute:**

GS 160A-266C

**FROM**

Name	Cabarrus County
Department	Sheriff's Office
Asset Number	N/A
Serial Number	58C351912
Description	Sig Sauer P320

**TO**

Name	Brandon Ayscue
Department	Sheriff's Office
Location	5306 Winchester Drive, Concord, NC
Reason	Deputy Brandon Ayscue retired after a full career with the Cabarrus County Sheriff's Office. Per NC GS 20-187.2, his duty weapon will be awarded to him upon retirement. \$1.00 was paid for the firearm.

**Is this a Vehicle? No**

Vehicle ID #	N/A
Year	N/A
Mileage	N/A
Tag #	N/A
Effective Date	

IAM Director:	Date:
Assistant County Manager:	Date:
Chief Procurement Officer:	Date:
County Manager:	Date:

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Consent Agenda

**SUBJECT:**

Tax Administration - Refund and Release Reports – July 2024

**BRIEF SUMMARY:**

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

**REQUESTED ACTION:**

Recommended Motion:

Motion to approve the July 2024 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

M. David Thrift, Tax Administrator

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda as a Consent item.

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**ATTACHMENTS:**

- Release Refund Summary
- Release Refund Detail
- NCTVS Report

**Refund Su**

RELEASES FOR THE MONTH OF: JULY 2024

**\$19,978.24**

## BREAKDOWN OF RELEASES:

COUNTY	\$12,488.09
CITY OF CONCORD	\$5,254.04
CITY OF KANNAPOLIS	\$462.88
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$1,592.42
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
TOWN OF HUNTERSVILLE	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$11.21
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$27.83
MIDLAND F/D	\$8.75
MT MITCHELL F/D	\$0.00
MT PLEASANT F/D	\$17.12
NORTHEAST F/D	\$0.00
ODELL F/D	\$109.43
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$6.47
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: JULY 2024

**\$0.00**

## BREAKDOWN OF REFUNDS:

COUNTY	\$0.00
CITY OF CONCORD	\$0.00
CITY OF KANNAPOLIS	\$0.00
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

Name	Bill#	Reason	District	Amount
BABSON ALYSON MARIE	2024-505778	105-381 Tax jurisdiction	CI02ADVLTAX	308.78
BABSON ALYSON MARIE	2024-505778	105-381 Tax jurisdiction	C ADVLTAX	476.04
BAPTIST RETIREMENT	2024-16450	G.S. 105-381 (TAXPAYER REMEDY)-CLERICAL	CI02ADVLTAX	568.63
BAPTIST RETIREMENT	2024-16450	G.S. 105-381 (TAXPAYER REMEDY)-CLERICAL	C ADVLTAX	779.83
BERNAL ERWIN EXEL TORRE	2024-19068	105-381 - NON OWNERSHIP OF PROPERTY	C PEN FEE	3.59
BERNAL ERWIN EXEL TORRE	2024-19068	105-381 - NON OWNERSHIP OF PROPERTY	CI02PEN FEE	2.62
BERNAL ERWIN EXEL TORRE	2024-19068	105-381 - NON OWNERSHIP OF PROPERTY	C ADVLTAX	35.92
BERNAL ERWIN EXEL TORRE	2024-19068	105-381 - NON OWNERSHIP OF PROPERTY	CI02ADVLTAX	26.19
BERNAL ERWIN EXEL TORRE	2023-18907	105-381 - NON OWNERSHIP OF PROPERTY	CI02ADVLTAX	32.31
BERNAL ERWIN EXEL TORRE	2023-18907	105-381 - NON OWNERSHIP OF PROPERTY	C ADVLTAX	49.81
BERNAL ERWIN EXEL TORRE	2023-18907	105-381 - NON OWNERSHIP OF PROPERTY	CI02PEN FEE	3.23
BERNAL ERWIN EXEL TORRE	2023-18907	105-381 - NON OWNERSHIP OF PROPERTY	C PEN FEE	4.98
BORTHAYRE CHRISTIAN	2024-21270	105-322 Board of E & R decision to reduce	FR11ADVLTAX	98.64
BORTHAYRE CHRISTIAN	2024-21270	105-322 Board of E & R decision to reduce	C ADVLTAX	962.96
CUSTOM CAR COMPANY INC	2024-33994	PROPERTY SOLD: 105-317	CI02ADVLTAX	2888.58
CUSTOM CAR COMPANY INC	2024-33994	PROPERTY SOLD: 105-317	C ADVLTAX	3961.47
CUSTOM CAR COMPANY INC	2024-33994	PROPERTY SOLD: 105-317	CI02PEN FEE	288.86
CUSTOM CAR COMPANY INC	2024-33994	PROPERTY SOLD: 105-317	C PEN FEE	396.15
FAITH FELLOWSHIP CHURCH	2023-505672	105-381 OTHER - RELEASING BILL. ACCOUNT	CI04ADVLTAX	48.38
FAITH FELLOWSHIP CHURCH	2023-505672	105-381 OTHER - RELEASING BILL. ACCOUNT	C ADVLTAX	56.83
HARCO DEVELOPMENT INC	2020-48523	RELEASE BOARD APPROVED 7/15/24	C PEN FEE	26.46
HARCO DEVELOPMENT INC	2020-48523	RELEASE BOARD APPROVED 7/15/24	CI01PEN FEE	12.69
HARCO DEVELOPMENT INC	2020-48523	RELEASE BOARD APPROVED 7/15/24	C ADVLTAX	264.59
HARCO DEVELOPMENT INC	2020-48523	RELEASE BOARD APPROVED 7/15/24	CI01ADVLTAX	126.93
HARCO DEVELOPMENT INC	2021-48849	RELEASE/REFUND BOC APPROVED 7/15/24	C PEN FEE	28.32
HARCO DEVELOPMENT INC	2021-48849	RELEASE/REFUND BOC APPROVED 7/15/24	CI01PEN FEE	13.59
HARCO DEVELOPMENT INC	2021-48849	RELEASE/REFUND BOC APPROVED 7/15/24	C ADVLTAX	283.22
HARCO DEVELOPMENT INC	2021-48849	RELEASE/REFUND BOC APPROVED 7/15/24	CI01ADVLTAX	135.87
HARCO DEVELOPMENT INC	2022-49526	RELEASE/REFUND BOC APPROVED 7/15/24	C PEN FEE	75.08
HARCO DEVELOPMENT INC	2022-49526	RELEASE/REFUND BOC APPROVED 7/15/24	C ADVLTAX	750.80
HARCO DEVELOPMENT INC	2022-49526	RELEASE/REFUND BOC APPROVED 7/15/24	CI01ADVLTAX	441.35
HARCO DEVELOPMENT INC	2022-49526	RELEASE/REFUND BOC APPROVED 7/15/24	CI01PEN FEE	44.14
HARCO DEVELOPMENT INC	2023-50465	RELEASE/REFUND BOC APPROVED 7/15/24	C ADVLTAX	980.86
HARCO DEVELOPMENT INC	2023-50465	RELEASE/REFUND BOC APPROVED 7/15/24	CI01ADVLTAX	576.58
HODGE MICHAEL YANCEY	2024-502533	105-381 TAX CODE/JURISDICTION CORRECTION.	CI04ADVLTAX	364.41
HODGE MICHAEL YANCEY	2024-502533	105-381 TAX CODE/JURISDICTION CORRECTION.	C ADVLTAX	428.04
HUSTON DEVIN ALEXANDER	2023-2017	PROPERTY SOLD: 105-381	C PEN FEE	7.97
HUSTON DEVIN ALEXANDER	2023-2017	PROPERTY SOLD: 105-381	CI01PEN FEE	4.69
HUSTON DEVIN ALEXANDER	2023-2017	PROPERTY SOLD: 105-381	C ADVLTAX	79.70
HUSTON DEVIN ALEXANDER	2023-2017	PROPERTY SOLD: 105-381	CI01ADVLTAX	46.85
HUSTON DEVIN ALEXANDER	2024-57546	PROPERTY SOLD: 105-381	CI01ADVLTAX	35.18
HUSTON DEVIN ALEXANDER	2024-57546	PROPERTY SOLD: 105-381	C ADVLTAX	49.42
HUSTON DEVIN ALEXANDER	2024-57546	PROPERTY SOLD: 105-381	CI01PEN FEE	3.52
HUSTON DEVIN ALEXANDER	2024-57546	PROPERTY SOLD: 105-381	C PEN FEE	4.94
JACKSON SHELLEY M	2024-58754	105-381 TAXPAYER REMEDY: PROPERTY SOLD	FR05ADVLTAX	4.46
JACKSON SHELLEY M	2024-58754	105-381 TAXPAYER REMEDY: PROPERTY SOLD	C ADVLTAX	25.69
JACKSON SHELLEY M	2024-58754	105-381 TAXPAYER REMEDY: PROPERTY SOLD	FR05PEN FEE	0.45
JACKSON SHELLEY M	2024-58754	105-381 TAXPAYER REMEDY: PROPERTY SOLD	C PEN FEE	2.57
LANE DARREN KEITH	2023-64550	105-306 - PROPERTY SOLD, LISTED IN	C PEN FEE	5.57
LANE DARREN KEITH	2023-64550	105-306 - PROPERTY SOLD, LISTED IN	FR16PEN FEE	0.89
LANE DARREN KEITH	2023-64550	105-306 - PROPERTY SOLD, LISTED IN	C ADVLTAX	55.67
LANE DARREN KEITH	2023-64550	105-306 - PROPERTY SOLD, LISTED IN	FR16ADVLTAX	8.88
LE THANH DINH	2015-60012	105381 - PROPERTY SOLD	FR02ADVLTAX	25.30
LE THANH DINH	2015-60012	105381 - PROPERTY SOLD	C ADVLTAX	305.31
LE THANH DINH	2015-60012	105381 - PROPERTY SOLD	FR02PEN FEE	2.53
LE THANH DINH	2015-60012	105381 - PROPERTY SOLD	C PEN FEE	30.53
LLOYD BRYANT WESTON	2024-67870		FR16PEN FEE	0.39
LLOYD BRYANT WESTON	2024-67870		C ADVLTAX	20.39
LLOYD BRYANT WESTON	2024-67870		FR16ADVLTAX	3.89
LLOYD BRYANT WESTON	2024-67870		C PEN FEE	2.04
LOFTIN CHERYL COFIELD	2024-505325	TAX CODE/JURISDICTION CORRECTION: 105-381	CI04ADVLTAX	50.09
LOFTIN CHERYL COFIELD	2024-505325	TAX CODE/JURISDICTION CORRECTION: 105-381	C ADVLTAX	58.83
MCGEE ALICIA DANYELL	2023-502192	TAX CODE/JURISDICTION CORRECTION: 105-381	CI02ADVLTAX	31.46
MCGEE ALICIA DANYELL	2023-502192	TAX CODE/JURISDICTION CORRECTION: 105-381	C ADVLTAX	48.51
MODEM MANOHAR	2024-505204	105-381 TAX CODE/JURISDICTION.	C ADVLTAX	637.71
MODEM MANOHAR	2024-505204	105-381 TAX CODE/JURISDICTION.	CI02ADVLTAX	413.66
NEAL YVONNE MARTIN	2024-505942	TAX CODE/JURISDICTION CORRECTION: 105-381	CI02ADVLTAX	32.24
NEAL YVONNE MARTIN	2024-505942	TAX CODE/JURISDICTION CORRECTION: 105-381	C ADVLTAX	44.21
PERALTA JOSE ANTONIO	2024-85624	105381. PROPERTY SOLD	FR11ADVLTAX	3.89
PERALTA JOSE ANTONIO	2024-85624	105381. PROPERTY SOLD	C ADVLTAX	38.02
PERALTA JOSE ANTONIO	2024-85624	105381. PROPERTY SOLD	FR11PEN FEE	0.39
PERALTA JOSE ANTONIO	2024-85624	105381. PROPERTY SOLD	C PEN FEE	3.80
PERALTA JOSE ANTONIO	2023-84242	105381. PROPERTY SOLD	FR11ADVLTAX	5.92
PERALTA JOSE ANTONIO	2023-84242	105381. PROPERTY SOLD	C ADVLTAX	51.58
PERALTA JOSE ANTONIO	2023-84242	105381. PROPERTY SOLD	FR11PEN FEE	0.59
PERALTA JOSE ANTONIO	2023-84242	105381. PROPERTY SOLD	C PEN FEE	5.16
PINKSTON ROBERT DANTE	2022-502192		CI04ADVLTAX	-19.77
PINKSTON ROBERT DANTE	2022-502192		C ADVLTAX	-23.22
POPE BRANDON KENT	2024-87525	PROPERTY SOLD: 105-317	FR08ADVLTAX	5.88
POPE BRANDON KENT	2024-87525	PROPERTY SOLD: 105-317	C ADVLTAX	33.89
POPE BRANDON KENT	2024-87525	PROPERTY SOLD: 105-317	FR08PEN FEE	0.59
POPE BRANDON KENT	2024-87525	PROPERTY SOLD: 105-317	C PEN FEE	3.39
ROBINSON DEIDRA SIMONE	2024-504839	105381 - tax jurisdiction	CI02ADVLTAX	71.90
ROBINSON DEIDRA SIMONE	2024-504839	105381 - tax jurisdiction	C ADVLTAX	110.85
ROBINSON DEIDRA SIMONE	2024-504838	105381 - tax jurisdiction	C ADVLTAX	95.46
ROBINSON DEIDRA SIMONE	2024-504838	105381 - tax jurisdiction	CI02ADVLTAX	61.92
ROBINSON DEIDRA SIMONE	2024-504934	105381 - tax jurisdiction	CI02ADVLTAX	9.99
ROBINSON DEIDRA SIMONE	2024-504934	105381 - tax jurisdiction	C ADVLTAX	15.40
ROMERO NORMA BEBBER	2024-504154	105-381 TAX CODE/JURISDICTION CORRECTION	CI02ADVLTAX	37.80
ROMERO NORMA BEBBER	2024-504154	105-381 TAX CODE/JURISDICTION CORRECTION	C ADVLTAX	58.28
RUSSELL CURNESS PIERRE	2024-505303	DUPLICATE TAX 105381	FR05ADVLTAX	3.84
RUSSELL CURNESS PIERRE	2024-505303	DUPLICATE TAX 105381	C ADVLTAX	28.38

SHEA KOURTNEY HARTLEY	2024-504251	TAX CODE/JURISDICTION CORRECTION: 105-381	CI02ADVLTAX	299.71
SHEA KOURTNEY HARTLEY	2024-504251	TAX CODE/JURISDICTION CORRECTION: 105-381	C ADVLTAX	462.06
SMITH ANDREW MARK	2024-502662	TAX CODE/JURISDICTION CORRECTION: 105-381	CI01ADVLTAX	151.03
SMITH ANDREW MARK	2024-502662	TAX CODE/JURISDICTION CORRECTION: 105-381	C ADVLTAX	256.92
SOLID OAK LANDSCAPING	2024-174	DUPLICATE TAXATION: 105-371	FR14ADVLTAX	2.50
SOLID OAK LANDSCAPING	2024-174	DUPLICATE TAXATION: 105-371	C ADVLTAX	26.47
SOLID OAK LANDSCAPING	2024-174	DUPLICATE TAXATION: 105-371	FR14PEN FEE	0.75
SOLID OAK LANDSCAPING	2024-174	DUPLICATE TAXATION: 105-371	C PEN FEE	7.94
SOLID OAK LANDSCAPING	2024-175	DUPLICATE TAXATION: 105-371	FR14ADVLTAX	3.58
SOLID OAK LANDSCAPING	2024-175	DUPLICATE TAXATION: 105-371	C ADVLTAX	26.47
SOLID OAK LANDSCAPING	2024-175	DUPLICATE TAXATION: 105-371	FR14PEN FEE	0.72
SOLID OAK LANDSCAPING	2024-175	DUPLICATE TAXATION: 105-371	C PEN FEE	5.29
SOLID OAK LANDSCAPING	2024-176	DUPLICATE TAXATION: 105-371	FR14ADVLTAX	3.33
SOLID OAK LANDSCAPING	2024-176	DUPLICATE TAXATION: 105-371	C ADVLTAX	24.64
SOLID OAK LANDSCAPING	2024-176	DUPLICATE TAXATION: 105-371	FR14PEN FEE	0.33
SOLID OAK LANDSCAPING	2024-176	DUPLICATE TAXATION: 105-371	C PEN FEE	2.46
TINA'S PET SALON	2024-108559	105-317: Business Closed	FR16ADVLTAX	2.79
TINA'S PET SALON	2024-108559	105-317: Business Closed	C ADVLTAX	14.60
TINA'S PET SALON	2024-108559	105-317: Business Closed	FR16PEN FEE	0.28
TINA'S PET SALON	2024-108559	105-317: Business Closed	C PEN FEE	1.46
UCHE ADA ROSEMARY	2023-502263	TAX CODE TAX JURISDICTION 105381	CI02ADVLTAX	104.08
UCHE ADA ROSEMARY	2023-502263	TAX CODE TAX JURISDICTION 105381	C ADVLTAX	160.45
WEBER JOHN CHARLES JR	2023-502983	TAX CODE/JURISDICTION CORRECTION: 105-	C ADVLTAX	111.11
WEBER JOHN CHARLES JR	2023-502983	TAX CODE/JURISDICTION CORRECTION: 105-	CI02ADVLTAX	72.08



## North Carolina Vehicle Tax System

### Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
AHUJA, RAVISH	AHUJA, RAVISH		7419 LOTUS DR		HARRISBURG, NC 28075	Adjustment < \$100	0079458730	LDF4495	PENDING	210760694	Refund Generated due to adjustment on Bill #0079458730-2023-2023-0000-00	Adjustment	7/31/2024	C ADVL	TAX	(\$29.15)	\$0.00	(\$29.15)	
														C101ADVL	TAX	(\$20.74)	\$0.00	(\$20.74)	
																		Refund <b>\$49.89</b>	
ALIYEV, KANAN	ALIYEV, KANAN		4725 THE ARBORS DR		HARRISBURG, NC 28075	Proration	0073408104	TLY8156	PENDING	209999724	Refund Generated due to proration on Bill #0073408104-2023-2023-0000-00	Vehicle Sold	7/18/2024	C ADVL	TAX	(\$2.55)	\$0.00	(\$2.55)	
														C101ADVL	TAX	(\$1.50)	\$0.00	(\$1.50)	
																		Refund <b>\$4.05</b>	
ALIYEV, KANAN	ALIYEV, KANAN		4725 THE ARBORS DR		HARRISBURG, NC 28075	Proration	0074221429	VAT7764	PENDING	209999710	Refund Generated due to proration on Bill #0074221429-2023-2023-0000-00	Vehicle Totalled	7/18/2024	C ADVL	TAX	(\$13.48)	\$0.00	(\$13.48)	
														C101ADVL	TAX	(\$7.92)	\$0.00	(\$7.92)	
																		Refund <b>\$21.40</b>	
ALIYEV, KANAN	ALIYEV, KANAN		4725 THE ARBORS DR		HARRISBURG, NC 28075	Proration	0075843726	KMX7987	PENDING	209999708	Refund Generated due to proration on Bill #0075843726-2023-2023-0000-00	Vehicle Totalled	7/18/2024	C ADVL	TAX	(\$33.29)	\$0.00	(\$33.29)	
														C101ADVL	TAX	(\$19.57)	\$0.00	(\$19.57)	
																		Refund <b>\$52.86</b>	
ALLEN, SHERRI RENEE	ALLEN, SHERRI RENEE		1871 IVEYWOOD PL NW		CONCORD, NC 28027	Proration	0069833093	KDM8218	PENDING	313964778	Refund Generated due to proration on Bill #0069833093-2023-2023-0000-00	Vehicle Sold	7/5/2024	C ADVL	TAX	(\$46.06)	\$0.00	(\$46.06)	
														C102ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																		Refund <b>\$75.94</b>	
ALLMON, DRAKE JORDAN	ALLMON, DRAKE JORDAN	ALLMON, LORI BROOKE	5925 COUNTY LINE RD		MOUNT PLEASANT, NC 28124	Proration	0063673396	CN45862	PENDING	210645254	Refund Generated due to proration on Bill #0063673396-2023-2023-0000-00	Vehicle Sold	7/29/2024	C ADVL	TAX	(\$145.43)	(\$8.37)	(\$153.80)	
														FR13ADVL	TAX	(\$18.08)	(\$1.03)	(\$19.11)	
																		Refund <b>\$172.91</b>	
ARCURI, CHRISTOPHER JOSEPH	ARCURI, CHRISTOPHER JOSEPH		10306 LEMMON AVE NW		CONCORD, NC 28027	Proration	0058976667	CHL8302	PENDING	315298647	Refund Generated due to proration on Bill #0058976667-2023-2023-0000-00	Vehicle Sold	7/23/2024	C ADVL	TAX	(\$15.25)	\$0.00	(\$15.25)	
														C102ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																		Refund <b>\$260.90</b>	
BARRANTES, JOHANNA	BARRANTES, JOHANNA		3580 CATHERINE CREEK PL		DAVIDSON, NC 28036	Proration	0070359658	KAV1940	PENDING	315299262	Refund Generated due to proration on Bill #0070359658-2023-2023-0000-00	Vehicle Totalled	7/23/2024	C ADVL	TAX	(\$70.73)	\$0.00	(\$70.73)	
														C104ADVL	VEHICLE FEE	(\$66.22)	\$0.00	(\$66.22)	
														C104ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																		Refund <b>\$130.95</b>	
BEEP BEEP RENTALS LLC	BEEP BEEP RENTALS LLC	DEAN, DANIEL GARY	179 CUBEDGE DRIVE		RINCON, GA 31326	Proration	0069315426	KCK4325	PENDING	313654416	Refund Generated due to proration on Bill #0069315426-2023-2023-0000-00	Reg. Out of state	7/1/2024	C ADVL	TAX	(\$62.70)	\$0.00	(\$62.70)	
														C104ADVL	VEHICLE FEE	(\$53.38)	\$0.00	(\$53.38)	
														C104ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																		Refund <b>\$116.08</b>	
BEEP BEEP RENTALS LLC	BEEP BEEP RENTALS LLC		179 CUBEDGE DRIVE		RINCON, GA 31326	Proration	0072860548	TLL5201	PENDING	313654368	Refund Generated due to proration on Bill #0072860548-2022-2022-0000-00	Reg. Out of state	7/1/2024	C ADVL	TAX	(\$20.66)	\$0.00	(\$20.66)	
														C104ADVL	VEHICLE FEE	(\$17.59)	\$0.00	(\$17.59)	
														C104ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																		Refund <b>\$38.25</b>	
BEEP BEEP RENTALS, LLC	BEEP BEEP RENTALS, LLC	WELBORN, MATTHEW JOE	179 CUBEDGE DRIVE		RINCON, GA 31326	Proration	0073682319	KCY9686	PENDING	313654440	Refund Generated due to proration on Bill #0073682319-2023-2023-0000-00	Reg. Out of state	7/1/2024	C ADVL	TAX	(\$73.51)	\$0.00	(\$73.51)	
														C104ADVL	VEHICLE FEE	(\$62.58)	\$0.00	(\$62.58)	
														C104ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																		Refund <b>\$136.09</b>	
BEEP BEEP RENTALS, LLC	BEEP BEEP RENTALS, LLC	WELBORN, CRYSTAL COTELL	179 CUBEDGE DRIVE		RINCON, GA 31326	Proration	0069646308	TJZ4416	PENDING	313654413	Refund Generated due to proration on Bill #0069646308-2023-2023-0000-00	Reg. Out of state	7/1/2024	C ADVL	TAX	(\$116.28)	\$0.00	(\$116.28)	
														C104ADVL	VEHICLE FEE	(\$98.99)	\$0.00	(\$98.99)	
														C104ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																		Refund <b>\$215.27</b>	
BLAKE, NATHAN ALLEN	BLAKE, NATHAN ALLEN		1924 DUTCH RD		MOUNT PLEASANT, NC 28124	Proration	0054150301	TFY8185	PENDING	210074582	Refund Generated due to proration on Bill #0054150301-2023-2023-0000-00	Vehicle Sold	7/19/2024	C ADVL	TAX	(\$21.46)	\$0.00	(\$21.46)	
														FR15ADVL	TAX	(\$3.68)	\$0.00	(\$3.68)	
																		Refund <b>\$25.14</b>	
BORLEIS, BROOKE AMANDA	BORLEIS, BROOKE AMANDA		4249 BARLEY ST SW		CONCORD, NC 28027	Proration	0057595120	CLK2467	PENDING	314097909	Refund Generated due to proration on Bill #0057595120-2023-2023-0000-00	Vehicle Sold	7/8/2024	C ADVL	TAX	(\$10.38)	\$0.00	(\$10.38)	
														C102ADVL	VEHICLE FEE	(\$6.73)	\$0.00	(\$6.73)	
														C102ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																		Refund <b>\$17.11</b>	
BOST, JEFFERY LYNN	BOST, JEFFERY LYNN		1701 GOLD RUSH DR		CONCORD, NC 28025	Proration	0068810174	DHA1846	PENDING	210284676	Refund Generated due to proration on Bill #0068810174-2023-2023-0000-00	Vehicle Sold	7/24/2024	C ADVL	TAX	(\$8.82)	\$0.00	(\$8.82)	
														FR08ADVL	TAX	(\$0.95)	\$0.00	(\$0.95)	
																		Refund <b>\$9.77</b>	
BRANHAM, MICHAEL LEE	BRANHAM, MICHAEL LEE	BRANHAM, ROBIN CONNER	5662 BERRY RIDGE DR		HARRISBURG, NC 28075	Proration	0050951118	HMN2066	PENDING	210659652	Refund Generated due to proration on Bill #0050951118-2023-2023-0000-00	Vehicle Totalled	7/30/2024	C ADVL	TAX	(\$109.81)	\$0.00	(\$109.81)	
														C101ADVL	TAX	(\$64.55)	\$0.00	(\$64.55)	
																		Refund <b>\$174.36</b>	
BROWN, CAMERON REATH	SAK, NIKOLAY		272 CAMP BRANCH RD		WAYNESVILLE, NC 28786	Adjustment > \$100	0075090401	TK2766	PENDING	210199170	Refund Generated due to adjustment on abstract #.	Situs error	7/23/2024	C ADVL	TAX	(\$353.57)	\$0.00	(\$353.57)	
														FR02ADVL	TAX	(\$66.89)	\$0.00	(\$66.89)	
																		Refund <b>\$428.46</b>	
BROWN, LINDA DENISE	BROWN, LINDA DENISE		830 WILKERSON RD	APT 1111	ROCK HILL, SC 29730	Proration	0075385437	HDJ8302	PENDING	315426681	Refund Generated due to proration on Bill #0075385437-2023-2023-0000-00	Reg. Out of state	7/24/2024	C ADVL	TAX	(\$24.59)	(\$1.04)	(\$25.62)	
														C104ADVL	VEHICLE FEE	(\$26.93)	\$0.00	(\$26.93)	
														C104ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																		Refund <b>\$47.79</b>	
BROWN, ROBERT WILLIAM JR	BROWN, ROBERT WILLIAM JR		506 IRON HORSE LN		MIDLAND, NC 28107	Proration	0064666538	VTZ8598	PENDING	209846262	Refund Generated due to proration on Bill #0064666538-2023-2023-0000-00	Vehicle Sold	7/15/2024	C ADVL	TAX	(\$116.42)	\$0.00	(\$116.42)	
														FR05ADVL	TAX	(\$15.73)	\$0.00	(\$15.73)	
																		Refund <b>\$132.15</b>	
BURCHETT, LAWRENCE FRANZEN	BURCHETT, LAWRENCE FRANZEN		312 COOK STREET		KANNAPOLIS, NC 28083	Adjustment > \$100	0079309429	1395	PENDING	315554943	Refund Generated due to adjustment on Bill #0079309429-2023-2023-0000-00	Adjustment	7/25/2024	C ADVL	TAX	(\$146.79)	\$0.00	(\$146.79)	
														C104ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																		Refund <b>\$319.21</b>	
CARLTON, BARRY JR	CARLTON, BARRY JR		7885 WATERWAY DR NW	APT 406	CONCORD, NC 28027	Proration	0052823569	JCK5116	PENDING	315282378	Refund Generated due to proration on Bill #0052823569-2023-2023-0000-00	Vehicle Sold	7/22/2024	C ADVL	TAX	(\$30.52)	\$0.00	(\$30.52)	
														C102ADVL	VEHICLE FEE	(\$19.80)	\$0.00	(\$19.80)	
														C102ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																		Refund <b>\$50.32</b>	



## North Carolina Vehicle Tax System

### Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
CHAMBERS, RICHARD LAMONT	CHAMBERS, RICHARD LAMONT		2118 COOL SPRINGS CT		KANNAPOLIS, NC 28083	Adjustment >= \$100	0078648394	84361	PENDING	313692468	Refund Generated due to adjustment on Bill #0078648394-2023-2023-0000-00	Adjustment	7/2/2024	C ADVL C104ADVL C104ADVL	TAX TAX VEHICLE FEE	(\$87.32) (\$74.34) \$0.00	\$0.00 \$0.00 \$0.00	(\$87.32) (\$74.34) \$0.00	
CHUBACHUK, VALERI IVAN	CHUBACHUK, VALERI IVAN		10239 MONTROSE DR NW		CHARLOTTE, NC 28269	Proration	0031761602	EBZ5511	PENDING	314893755	Refund Generated due to proration on Bill #0031761602-2023-2023-0000-00	Vehicle Sold	7/17/2024	C ADVL C102ADVL C102ADVL	TAX TAX VEHICLE FEE	(\$47.85) (\$51.04) \$0.00	\$0.00 \$0.00 \$0.00	(\$47.85) (\$51.04) \$0.00	
COOK, ORLANDO LAMONT	COOK, ORLANDO LAMONT		720 YVONNE DR SW		CONCORD, NC 28027	Proration	0074948195	ZR3043	PENDING	315427155	Refund Generated due to proration on Bill #0074948195-2023-2023-0000-00	Vehicle Sold	7/24/2024	C ADVL C102ADVL C102ADVL	TAX TAX VEHICLE FEE	(\$184.50) (\$119.67) \$0.00	\$0.00 \$0.00 \$0.00	(\$184.50) (\$119.67) \$0.00	
COSTANTINO, RICHARD LEE	COSTANTINO, RICHARD LEE	COSTANTINO, DONNA LEE	607 CLOVERHILL PL NW		CONCORD, NC 28027	Proration	0063377666	CDW9862	PENDING	315111711	Refund Generated due to proration on Bill #0063377666-2023-2023-0000-00	Vehicle Sold	7/19/2024	C ADVL C102ADVL C102ADVL	TAX TAX VEHICLE FEE	(\$12.86) (\$8.34) \$0.00	\$0.00 \$0.00 \$0.00	(\$12.86) (\$8.34) \$0.00	
COTELL, ROBERT HENRY	COTELL, ROBERT HENRY		7955 DELL DR		HARRISBURG, NC 28075	Proration	0077236792	KJF5914	PENDING	209623352	Refund Generated due to proration on Bill #0077236792-2023-2023-0000-00	Vehicle Sold	7/11/2024	C ADVL C101ADVL C101ADVL	TAX TAX TAX	(\$207.72) (\$122.10) \$0.00	\$0.00 \$0.00 \$0.00	(\$207.72) (\$122.10) \$0.00	
CROWDER, HAROLD LLOYD JR	CROWDER, HAROLD LLOYD JR		1005 CHADBOURNE AVE NW		CONCORD, NC 28027	Adjustment >= \$100	0079204942	97106	PENDING	315426240	Refund Generated due to adjustment on Bill #0079204942-2023-2023-0000-00	Adjustment	7/24/2024	C ADVL C102ADVL C102ADVL	TAX TAX VEHICLE FEE	(\$202.09) (\$131.09) \$0.00	\$0.00 \$0.00 \$0.00	(\$202.09) (\$131.09) \$0.00	
CUNNINGHAM, MATTHEW MARK	CUNNINGHAM, MATTHEW MARK		14050 CULP RD		GOLD HILL, NC 28071	Proration	0014316470	HMR7384	PENDING	210452578	Refund Generated due to proration on Bill #0014316470-2023-2023-0000-00	Vehicle Sold	7/26/2024	C ADVL FR15ADVL FR15ADVL	TAX TAX TAX	(\$9.54) (\$1.64) \$0.00	\$0.00 \$0.00 \$0.00	(\$9.54) (\$1.64) \$0.00	
DAVIS, MAJESTI QUINCLAIRE	DAVIS, MAJESTI QUINCLAIRE	DAVIS, SONYA LASHAINE HADDEN	1401 WEST PACES FERRY RD NW	APT 2310	ATLANTA, GA 30327	Proration	0065231055	JFC7741	PENDING	314533647	Refund Generated due to proration on Bill #0065231055-2023-2023-0000-00	Vehicle Totalled	7/12/2024	C ADVL C102ADVL C102ADVL	TAX TAX VEHICLE FEE	(\$27.31) (\$17.71) (\$30.00)	\$0.00 \$0.00 \$0.00	(\$27.31) (\$17.71) (\$30.00)	
DHOOGHE, MICHAEL GEORGE	DHOOGHE, MICHAEL GEORGE		9645 MOUNT PLEASANT RD S		MIDLAND, NC 28107	Adjustment < \$100	0079013880	TZ1276	PENDING	419709372	Refund Generated due to adjustment on Bill #0079013880-2024-2024-0000	Situs error	7/16/2024	C ADVL C102ADVL C102ADVL FR05ADVL	TAX TAX VEHICLE FEE TAX	\$0.00 (\$5.12) (\$38.00) \$1.22	\$0.00 \$0.00 \$0.00 \$1.22	\$0.00 (\$5.12) (\$38.00) \$1.22	
DHOOGHE, MICHAEL GEORGE	DHOOGHE, MICHAEL GEORGE		9645 MOUNT PLEASANT RD S		MIDLAND, NC 28107	Adjustment < \$100	0079132488	TZ1284	PENDING	419709336	Refund Generated due to adjustment on Bill #0079132488-2024-2024-0000	Situs error	7/16/2024	C ADVL C102ADVL C102ADVL FR05ADVL	TAX TAX VEHICLE FEE TAX	\$0.00 (\$3.99) (\$30.00) \$0.95	\$0.00 \$0.00 \$0.00 \$0.95	\$0.00 (\$3.99) (\$30.00) \$0.95	
DUNLAP, ALONZO MAURICE III	DUNLAP, ALONZO MAURICE III		7407 MILLSTONE CIR SW		CONCORD, NC 28025	Proration	0071173856	EDE7935	PENDING	316141398	Refund Generated due to proration on Bill #0071173856-2022-2022-0000-00	Vehicle Totalled	7/31/2024	C ADVL C102ADVL C102ADVL	TAX TAX VEHICLE FEE	(\$11.12) (\$7.22) \$0.00	\$0.00 \$0.00 \$0.00	(\$11.12) (\$7.22) \$0.00	
FIRST BAPTIST CHURCH	FIRST BAPTIST CHURCH		101 N MAIN ST		KANNAPOLIS, NC 28081	Adjustment >= \$100	0078655865	VDT1545	PENDING	313693218	Refund Generated due to adjustment on Bill #0078655865-2023-2023-0000-00	Exempt Property	7/2/2024	C ADVL C104ADVL C104ADVL	TAX TAX VEHICLE FEE	(\$833.17) (\$709.32) (\$38.00)	\$0.00 \$0.00 \$0.00	(\$833.17) (\$709.32) (\$38.00)	
FRAZIER, MARY MORGAN	FRAZIER, MARY MORGAN	FRAZIER, MAHOGANEY HOPE	5209 ROCKY RIVER CROSSING	RD	HARRISBURG, NC 28075	Proration	0056914341	TAN9931	PENDING	314893554	Refund Generated due to proration on Bill #0056914341-2023-2023-0000-00	Vehicle Totalled	7/17/2024	C ADVL C102ADVL C102ADVL	TAX TAX VEHICLE FEE	(\$28.96) (\$18.79) \$0.00	\$0.00 (\$0.94) \$0.00	(\$28.96) (\$18.79) \$0.00	
FURR, ARNOLD HOWARD	FURR, ARNOLD HOWARD	FURR, NANCY SHERRILL	331 WINDY RUSH RD		KANNAPOLIS, NC 28081	Proration	0066344348	YYF6106	PENDING	315426339	Refund Generated due to proration on Bill #0066344348-2023-2023-0000-00	Vehicle Sold	7/24/2024	C ADVL C104ADVL C104ADVL	TAX TAX VEHICLE FEE	(\$23.68) (\$26.16) (\$38.00)	\$0.00 \$0.00 \$0.00	(\$23.68) (\$26.16) (\$38.00)	
GILBERT, GREGORY CHARLES	GILBERT, GREGORY CHARLES		725 MERCER PL		HUNTERSVILLE, NC 28078	Proration	0076867163	FKK6715	PENDING	315427062	Refund Generated due to proration on Bill #0076867163-2023-2023-0000-00	Vehicle Sold	7/24/2024	C ADVL C104ADVL C104ADVL	TAX TAX VEHICLE FEE	(\$69.93) (\$59.53) \$0.00	\$0.00 \$0.00 \$0.00	(\$69.93) (\$59.53) \$0.00	
GREEN, ROBIN DENISE	GREEN, ROBIN DENISE	GREEN, MARKCO NAPOLEON	2694 KEADY MILL LOOP		KANNAPOLIS, NC 28081	Proration	0050400578	DH89DV	PENDING	314893704	Refund Generated due to proration on Bill #0050400578-2023-2023-0000-00	Vehicle Sold	7/17/2024	C ADVL C104ADVL C104ADVL	TAX TAX VEHICLE FEE	(\$23.73) (\$26.21) \$0.00	\$0.00 \$0.00 \$0.00	(\$23.73) (\$26.21) \$0.00	
GROUND BREAKERS INC	GROUND BREAKERS INC		3625 CLINE SCHOOL RD		CONCORD, NC 28025	Proration	0000849447	YA149342	PENDING	210284778	Refund Generated due to proration on Bill #0000849447-2023-2023-0000-00	Vehicle Sold	7/24/2024	C ADVL FR88ADVL FR88ADVL	TAX TAX TAX	(\$6.58) (\$1.07) \$0.00	\$0.00 \$0.00 \$0.00	(\$6.58) (\$1.07) \$0.00	
HARKEY, KAREN LOVE	HARKEY, KAREN LOVE	HARKEY, DANIEL ELLIOTT	9249 MOUNT OLIVE RD		MT PLEASANT, NC 28124	Adjustment < \$100	0079190901	VCL2808	PENDING	419691948	Refund Generated due to adjustment on Bill #0079190901-2024-2024-0000	Situs error	7/15/2024	C ADVL C102ADVL C102ADVL FR16ADVL	TAX TAX VEHICLE FEE TAX	(\$16.17) (\$38.00) \$4.24	\$0.00 \$0.00 \$0.00	(\$16.17) (\$38.00) \$4.24	
HASSARD,	HASSARD,		9491 SCHIMMELER AVE		CONCORD, NC	Proration	0057866657	HAY9222	PENDING	215082234	Refund Generated due to proration on Bill #0057866657-2024-2024-0000	Vehicle	7/30/2024	C ADVL C102ADVL	TAX TAX	(\$48.59) (\$31.52)	\$0.00 \$0.00	(\$48.59) (\$31.52)	



## North Carolina Vehicle Tax System

### Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
AMANDA ASHLEY	AMANDA ASHLEY		SHOPCATER AVE NW	28027		Proration	0002000000	WYL5016	PENDING	313964454	Bill #0052866057-2023-2023-0000-00	Sold	7/5/2024	C102ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
HECHT, MELODY CRIPE	HECHT, MELODY CRIPE	HECHT, JOHN MEDFORD	1400 HANSOM LN NW	CONCORD, NC 28027		Proration	0000883063		PENDING	313964454	Refund Generated due to proration on Bill #0000883063-2023-2023-0000-00	Vehicle Sold	7/5/2024	C ADVL	TAX	(\$8.56)	\$0.00	(\$8.56)	
HILL, DEENA PINION	HILL, DEENA PINION		1802 POWERS PASS		BLOOMINGDALE, GA 31982	Proration	0070698222	JDK1993	PENDING	314097981	Refund Generated due to proration on Bill #0070698222-2023-2023-0000-00	Reg . Out of state	7/8/2024	C ADVL	TAX	(\$105.37)	\$0.00	(\$105.37)	
HOLDEN, DALE EMETT	HOLDEN, DALE EMETT		9603 HARVEST POND DR NW	CONCORD, NC 28027		Adjustment < \$100	0064711393	JE9750	PENDING	522757435	Refund Generated due to adjustment on Bill #0064711393- error 2023-2023-0000	Situs	7/1/2024	C102ADVL	TAX	\$0.00	\$0.00	\$0.00	
HOLDEN, DALE EMETT	HOLDEN, DALE EMETT	HOLDEN, JULIA MCCLURE	9603 HARVEST POND DR NW	CONCORD, NC 28027		Adjustment < \$100	0065221403	BBA1278	PENDING	522757085	Refund Generated due to adjustment on Bill #0065221403- error 2023-2023-0000	Situs	7/1/2024	C ADVL	TAX	\$0.00	\$0.00	\$0.00	
HOLYER, CHRISTIANA ELIZABETH	HOLYER, CHRISTIANA ELIZABETH		104 YORK AVE	KANNAPOLIS, NC 28083		Proration	0036958783	EKK3712	PENDING	315554910	Refund Generated due to proration on Bill #0036958783-2022-2022-0000-00	Vehicle Sold	7/25/2024	C ADVL	TAX	(\$1.65)	\$0.00	(\$1.65)	
HORNBEAK, MARK SCOTT	HORNBEAK, MARK SCOTT		4608 ALAMO CT SW	CONCORD, NC 28027		Adjustment >= \$100	0079170450	84610	PENDING	314533731	Refund Generated due to adjustment on Bill #0079170450-2023-2023-0000-00	Adjustment	7/12/2024	C102ADVL	TAX	(\$100.64)	\$0.00	(\$100.64)	
HOSTLER, HOBART DAVID	HOSTLER, HOBART DAVID	HOSTLER, SANDRA LYNN	818 WESSEX DR NE	CONCORD, NC 28025		Proration	0037001777	PCB9126	PENDING	315967965	Refund Generated due to proration on Bill #0037001777-2022-2022-0000-00	Vehicle Sold	7/29/2024	C ADVL	TAX	(\$1.74)	\$0.00	(\$1.74)	
HUGHES, SHEBRA MICHELLE	HUGHES, SHEBRA MICHELLE		2549 BELLINGHAM DR NW	CONCORD, NC 28027		Proration	0065456847	RBM9360	PENDING	314999226	Refund Generated due to proration on Bill #0065456847-2023-2023-0000-00	Vehicle Sold	7/18/2024	C ADVL	TAX	(\$229.79)	\$0.00	(\$229.79)	
HUGHES, SHEBRA MICHELLE	HUGHES, SHEBRA MICHELLE		2549 BELLINGHAM DR NW	CONCORD, NC 28027		Proration	0064528812	RDP1195	PENDING	314999220	Refund Generated due to proration on Bill #0064528812-2023-2023-0000-00	Vehicle Sold	7/18/2024	C ADVL	TAX	(\$132.55)	(\$6.62)	(\$139.17)	
HUNT, DALE ANTHONY	HUNT, DALE ANTHONY	HUNT, AMY RENEE	10652 SKY CHASE AVE NW	CONCORD, NC 28027		Proration	0076873679	VCP3295	PENDING	314769372	Refund Generated due to proration on Bill #0076873679-2023-2023-0000-00	Vehicle Sold	7/15/2024	C ADVL	TAX	(\$33.69)	\$0.00	(\$33.69)	
JEGEDE, OLUGBENGA	JEGEDE, OLUGBENGA		1800 BRIARCREST DR NW	CHARLOTTE, NC 28269		Adjustment >= \$100	0071294879	JES7560	PENDING	314111349	Refund Generated due to adjustment on Bill #0071294879-2023-2023-0000-00	Adjustment	7/9/2024	C102ADVL	VEHICLE FEE	(\$66.44)	\$0.00	(\$66.44)	
JOYNER, BRANDON LEWIS	JOYNER, BRANDON LEWIS		4018 ABSHIRE LN	CONCORD, NC 28025		Proration	0078726025	CR44977	PENDING	209854962	Refund Generated due to proration on Bill #0078726025-2023-2023-0000-00	Vehicle Sold	7/16/2024	C ADVL	TAX	(\$17.70)	\$0.00	(\$17.70)	
JOYNER, KEITH THOMAS	JOYNER, KEITH THOMAS	JOYNER, CAROLYN SMITH LN	4018 ABSHIRE	CONCORD, NC 28025		Proration	0078600106	VDT1587	PENDING	209854964	Refund Generated due to proration on Bill #0078600106-2023-2023-0000-00	Vehicle Sold	7/16/2024	C ADVL	TAX	(\$19.24)	\$0.00	(\$19.24)	
KAFLEY, SHRAWAN	KAFLEY, SHRAWAN		1365 BRIARCLIFF RD APT 20	REYNOLDSBURG, OH 43068		Proration	0070033581	JKH8359	PENDING	314110998	Refund Generated due to proration on Bill #0070033581-2023-2023-0000-00	Reg . Out of state	7/9/2024	C102ADVL	VEHICLE FEE	(\$127.21)	\$0.00	(\$127.21)	
KARIMI, MOHAMMED AAMIR NAJEEB	KARIMI, MOHAMMED AAMIR NAJEEB		9153 KENSINGTON FOREST DR	HARRISBURG, NC 28075		Proration	0078128424	VDH3195	PENDING	209128918	Refund Generated due to proration on Bill #0078128424-2023-2023-0000-00	Vehicle Sold	7/2/2024	C ADVL	TAX	(\$185.00)	\$0.00	(\$185.00)	
KENDRICK, GREGORY LEE	KENDRICK, GREGORY LEE	KENDRICK, JENNIFER LYNN	1503 GREENWOOD DR	CONCORDBLACKSBURG, VA 24060		Proration	0071844529	KBY4043	PENDING	313842843	Refund Generated due to proration on Bill #0071844529-2022-2022-0000-00	Vehicle Sold	7/3/2024	C102ADVL	VEHICLE FEE	(\$21.19)	\$0.00	(\$21.19)	
KIRVEN, CARLA LYNETTE	KIRVEN, CARLA LYNETTE		11388 CEDARVALE FARM PKWY	MIDLAND, NC 28187		Proration	0079276790	LCX2661	PENDING	210452470	Refund Generated due to proration on Bill #0079276790-2024-2024-0000-00	Vehicle Totalled	7/26/2024	C ADVL	TAX	(\$125.20)	\$0.00	(\$125.20)	
LAWS, WILLARD JUNIOR	LAWS, WILLARD JUNIOR		352 OLD CENTERGROVE RD	KANNAPOLIS, NC 28083		Adjustment < \$100	0072366494	TAJ5394	PENDING	315298812	Refund Generated due to adjustment on Bill #0072366494-2023-2023-0000-00	Over Assessment	7/23/2024	C104ADVL	VEHICLE FEE	(\$11.11)	\$0.00	(\$11.11)	



## North Carolina Vehicle Tax System

### Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
LEDBETTER, ETHAN JEREMY	LEDBETTER, ETHAN JEREMY		4098 MATANZAS DRIVE		MYRTLE BEACH, SC 29577	Proration	0078572102	LBP7316	PENDING	314769165	Refund Generated due to proration on Bill #0078572102-2023-2023-0000-00	Reg. Out of state	7/15/2024	C ADVL C102ADVL C102ADVL	TAX TAX VEHICLE FEE	(\$52.05) (\$33.76) \$0.00	\$0.00 \$0.00 \$0.00	(\$52.05) (\$33.76) \$0.00	
LEDBETTER, RONNIE EUGENE	LEDBETTER, RONNIE EUGENE		1071 IVEYWOOD PL NW		CONCORD, NC 28027	Proration	0058735878	JBB1686	PENDING	313964790	Refund Generated due to proration on Bill #0058735878-2023-2023-0000-00	Vehicle Sold	7/5/2024	C ADVL C102ADVL C102ADVL	TAX TAX VEHICLE FEE	(\$58.26) \$0.00	(\$1.91) \$0.00	(\$61.94) (\$40.17) \$0.00	
LEEPER, SHYESHA SHONTE	LEEPER, SHYESHA SHONTE		618 SHELLBARK DR		CONCORD, NC 28025	Proration	0077651584	TRUSTNHR	PENDING	314769159	Refund Generated due to proration on Bill #0077651584-2023-2023-0000-00	Vehicle Sold	7/15/2024	C ADVL C102ADVL C102ADVL	TAX TAX VEHICLE FEE	(\$71.93) (\$46.65) \$0.00	(\$4.13) (\$2.69) \$0.00	(\$76.06) (\$49.34) \$0.00	
LIBBY, DANIEL BLISS	LIBBY, DANIEL BLISS		8548 MAGNOLIA SPRINGS DR		HARRISBURG, NC 28075	Proration	0065993401	KAB5728	PENDING	209476074	Refund Generated due to proration on Bill #0065993401-2023-2023-0000-00	Vehicle Sold	7/10/2024	C ADVL C101ADVL	TAX TAX	(\$33.30) (\$19.57)	\$0.00 \$0.00	(\$33.30) (\$19.57)	
LISI, MICHAEL ALLAN	LISI, MICHAEL ALLAN		7440 GREENE MILL AVE SW		CONCORD, NC 28025	Adjustment >= \$100	0066488348	CN95973	PENDING	313692981	Refund Generated due to adjustment on Bill #0066488348-2022-2022-0000-00	Adjustment	7/2/2024	C ADVL C102ADVL C102ADVL	TAX TAX VEHICLE FEE	(\$303.77) (\$197.04) \$0.00	(\$37.97) (\$24.63) \$0.00	(\$341.74) (\$221.67) \$0.00	
MAMILLAPALLI, KAUSHIK	MAMILLAPALLI, KAUSHIK		2821 BERMHAMSTEAD CIR		CONCORD, NC 28027	Proration	0079686429	8V1575	PENDING	316141746	Refund Generated due to proration on Bill #0079686429-2023-2023-0000-00	Vehicle Sold	7/31/2024	C ADVL C104ADVL C104ADVL	TAX TAX VEHICLE FEE	(\$57.02) \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	(\$57.02) (\$48.54) \$0.00	
MATTHEWS, ABBY DENISE	MATTHEWS, ABBY DENISE		5085 WINDMILL RD		ROCKWELL, NC 28138	Proration	0069814584	KEL4719	PENDING	210761056	Refund Generated due to proration on Bill #0069814584-2023-2023-0000-00	Vehicle Sold	7/31/2024	C ADVL FR08ADVL	TAX TAX	(\$84.39) (\$13.68)	\$0.00 \$0.00	(\$84.39) (\$13.68)	
MATTHEWS, ABBY DENISE	MATTHEWS, ABBY DENISE		5085 WINDMILL RD		ROCKWELL, NC 28138	Proration	0077654208	LBE3070	PENDING	210761034	Refund Generated due to proration on Bill #0077654208-2023-2023-0000-00	Vehicle Sold	7/31/2024	C ADVL FR08ADVL	TAX TAX	(\$177.60) (\$28.80)	\$0.00 \$0.00	(\$177.60) (\$28.80)	
MCEWAN, KWAME TASHEED	MCEWAN, KWAME TASHEED		4484 NORFLEET ST		CONCORD, NC 28025	Proration	0070255064	RCC1618	PENDING	314214189	Refund Generated due to proration on Bill #0070255064-2023-2023-0000-00	Vehicle Sold	7/10/2024	C ADVL C102ADVL C102ADVL	TAX TAX VEHICLE FEE	(\$12.65) (\$8.20) \$0.00	\$0.00 \$0.00 \$0.00	(\$12.65) (\$8.20) \$0.00	
MECKLENBURG COUNTY TAX	HOANG, THANH THI KIM		PO BOX 707		CONCORD, NC 28026	Adjustment >= \$100	0078783421	CJT5475	PENDING	314769453	Refund Generated due to adjustment on abstract # : 0078783421-0000-0000-0000-000000000000	Assessed In Err	7/15/2024	C ADVL C102ADVL C102ADVL	TAX TAX VEHICLE FEE	(\$97.98) (\$63.55) (\$30.00)	\$0.00 \$0.00 \$0.00	(\$97.98) (\$63.55) (\$30.00)	
MEDLIN, KIM LELAND	MEDLIN, KIM LELAND		3141 NC HWY 73 E		CONCORD, NC 28025	Proration	0064764437	RBA5591	PENDING	210370162	Refund Generated due to proration on Bill #0064764437-2023-2023-0000-00	Vehicle Sold	7/25/2024	C ADVL FR03ADVL	TAX TAX	(\$108.87) (\$11.77)	\$0.00 \$0.00	(\$108.87) (\$11.77)	
MOORE, EARL BROOKS	MOORE, EARL BROOKS		6129 MEADOW GLEN LN		HARRISBURG, NC 28075	Proration	0059464146	JCC1249	PENDING	210761066	Refund Generated due to proration on Bill #0059464146-2023-2023-0000-00	Vehicle Sold	7/31/2024	C ADVL C101ADVL	TAX TAX	(\$115.79) (\$66.06)	\$0.00 \$0.00	(\$115.79) (\$68.06)	
MOORE, PRISCILLA GAIL	MOORE, PRISCILLA GAIL		8423 MOSSY CUP TRL		HARRISBURG, NC 28075	Proration	0076514314	KMW6855	PENDING	315679017	Refund Generated due to proration on Bill #0076514314-2023-2023-0000-00	Vehicle Sold	7/26/2024	C ADVL C102ADVL C102ADVL	TAX TAX VEHICLE FEE	(\$49.95) (\$32.40) \$0.00	\$0.00 \$0.00 \$0.00	(\$49.95) (\$32.40) \$0.00	
MYNENI, CHAITANYA	MYNENI, CHAITANYA		1137 BURNING EMBERS LN		CONCORD, NC 28025	Proration	0070695620	KEW2769	PENDING	313842483	Refund Generated due to proration on Bill #0070695620-2023-2023-0000-00	Vehicle Sold	7/3/2024	C ADVL C102ADVL C102ADVL	TAX TAX VEHICLE FEE	(\$222.35) \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	(\$222.35) (\$144.23) \$0.00	
NANDIKANTI, RAGHUNATHA RAO	NANDIKANTI, RAGHUNATHA RAO		9330 SWIMMING DR		HARRISBURG, NC 28075	Adjustment >= \$100	0078947549	PFP7337	PENDING	209102514	Refund Generated due to adjustment on Bill #0078947549-2023-2023-0000-00	Over Assessed	7/1/2024	C ADVL C101ADVL	TAX TAX	(\$110.19) (\$64.77)	\$0.00 \$0.00	(\$110.19) (\$64.77)	
NEWSOME, PATRICK JAMES	NEWSOME, PATRICK JAMES		1220 BRAXTON DR		CONCORD, NC 28025	Proration	0053045733	HBR3586	PENDING	209407494	Refund Generated due to proration on Bill #0053045733-2023-2023-0000-00	Vehicle Sold	7/9/2024	C ADVL FR04ADVL	TAX TAX	(\$7.88) (\$0.96)	\$0.00 \$0.00	(\$7.88) (\$0.96)	
NICASTRO, THOMAS JOHN	NICASTRO, THOMAS JOHN		1261 BENNINGTON DR NW		CONCORD, NC 28027	Proration	0064232998	JKA7705	PENDING	315989007	Refund Generated due to proration on Bill #0064232998-2023-2023-0000-00	Vehicle Sold	7/30/2024	C ADVL C102ADVL C102ADVL	TAX TAX VEHICLE FEE	(\$96.05) (\$62.30) \$0.00	\$0.00 \$0.00 \$0.00	(\$96.05) (\$62.30) \$0.00	
ONTIKOMMU, SUDHAKAR REDDY	ONTIKOMMU, SUDHAKAR REDDY		1471 OVERLEA PL NW		CONCORD, NC 28027	Proration	0072821803	KDH3001	PENDING	313692867	Refund Generated due to proration on Bill #0072821803-2022-2022-0000-00	Vehicle Sold	7/2/2024	C ADVL C102ADVL C102ADVL	TAX TAX VEHICLE FEE	(\$18.67) \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	(\$18.67) (\$12.11) \$0.00	
PAGAN, SAMUEL	PAGAN, SAMUEL		312 ROYAL WINDSOR DR		MIDLAND, NC 28107	Proration	0066358434	CM11454	PENDING	209623370	Refund Generated due to proration on Bill #0066358434-2022-2022-0000-00	Vehicle Sold	7/11/2024	C ADVL C106ADVL	TAX TAX	(\$75.57) (\$22.47)	\$0.00 \$0.00	(\$75.57) (\$22.47)	
PAI, VIVEK	PAI, VIVEK		10305 SHRADER ST NW		CONCORD, NC 28027	Proration	0062611964	CDT3252	PENDING	314769012	Refund Generated due to proration on Bill #0062611964-2023-2023-0000-00	Vehicle Sold	7/15/2024	C ADVL C102ADVL C102ADVL	TAX TAX VEHICLE FEE	(\$109.58) (\$71.08) \$0.00	\$0.00 \$0.00 \$0.00	(\$109.58) (\$71.08) \$0.00	
PARKER,	PARKER,		9662		CHARLOTTE, NC	Proration	0066294338	1H17461	PENDING	215982176	Refund Generated due to proration on Bill #0066294338-2023-2023-0000-00	Vehicle	7/22/2024	C ADVL C102ADVL	TAX TAX	(\$14.41) (\$9.35)	\$0.00 \$0.00	(\$14.41) (\$9.35)	



## North Carolina Vehicle Tax System

### Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
JEFFREY SCOTT	JEFFREY SCOTT		BRANDYBUCK DR	28269		Proration	0000224350	JHV2402	PENDING	342602440	Bill #0066224338-2022-2022-0000-00	Sold	7/1/2024	C102ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
PARTEE, TANEYAH	PARTEE, TANEYAH		601 EVELYN AVE		KANNAPOLIS, NC 28083	Proration	0053981390	TAJ6258	PENDING	313654041	Refund Generated due to proration on Bill #0053981390-2022-2022-0000-00	Vehicle Sold	7/1/2024	C104ADVL	TAX	(\$1.68)	\$0.00	(\$1.68)	
PANLYK, MICHAEL PETER	PANLYK, MICHAEL PETER		1540 DUTCH RD		MOUNT PLEASANT, NC 28124	Proration	0044954531	1380AT	PENDING	209476186	Refund Generated due to proration on Bill #0044954531-2023-2023-0000-00	Vehicle Sold	7/10/2024	C104ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
PHARES, JIMIE LEE	PHARES, JIMIE LEE	CLAIRE LOUISE WAY	5283 ROBBINS WAY		GROVE CITY, OH 43123	Proration	0048181623	461XR	PENDING	209102360	due to proration on Bill #0048181623-2022-2022-0000-00	Reg . Out of state	7/1/2024	C104ADVL	TAX	(\$16.06)	\$0.00	(\$16.06)	
QAMAR, IRFAN MEHMOOD	QAMAR, IRFAN MEHMOOD		4312 WINDJAMMER CT SW		CONCORD, NC 28027	Proration	0078809189	LBE1899	PENDING	314893074	Refund Generated due to proration on Bill #0078809189-2023-2023-0000-00	Vehicle Sold	7/17/2024	C102ADVL	TAX	(\$45.45)	\$0.00	(\$45.45)	
RAMIA, ANDRES GUSTAVO	RAMIA, ANDRES GUSTAVO		10038 CAROUSEL CORRAL DR		MIDLAND, NC 28187	Proration	0065996160	KAD9580	PENDING	210199118	Refund Generated due to proration on Bill #0065996160-2022-2022-0000-00	Vehicle Sold	7/23/2024	C104ADVL	TAX	(\$468.08)	(\$33.94)	(\$502.02)	
RED BRIDGE FLORAL & MARKETPLACE LLC	RED BRIDGE FLORAL & MARKETPLACE LLC		1804 MAIN ST W		LOCUST, NC 28097	Proration	0078971639	BLM8004	PENDING	315555264	Refund Generated due to proration on Bill #0078971639-2023-2023-0000-00	Vehicle Sold	7/25/2024	C102ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
REMINGTON HOMES INC	REMINGTON HOMES INC		12467 RITCHIE RD		MIDLAND, NC 28187	Proration	0064856300	CN62083	PENDING	210188120	Refund Generated due to proration on Bill #0064856300-2022-2022-0000-00	Vehicle Sold	7/22/2024	C104ADVL	TAX	(\$402.10)	\$0.00	(\$402.10)	
RINKER, KRISTIN LEE	RINKER, KRISTIN LEE	RINKER, MICHAEL PHILIP	3195 LOCK ERNE AVE		KANNAPOLIS, NC 28081	Proration	0070314212	0751BP	PENDING	315968409	Refund Generated due to proration on Bill #0070314212-2023-2023-0000-00	Vehicle Sold	7/29/2024	C104ADVL	TAX	(\$188.08)	\$0.00	(\$188.08)	
RIZZO, RISHANNON CHISOLM	RIZZO, RISHANNON CHISOLM		3865 HOUNSLON LN		HARRISBURG, NC 28075	Proration	0063459552	JJN7458	PENDING	210370016	Refund Generated due to proration on Bill #0063459552-2023-2023-0000-00	Vehicle Sold	7/25/2024	C101ADVL	TAX	(\$111.18)	\$0.00	(\$111.18)	
ROBERTS, RICHARD DEANE	ROBERTS, RICHARD DEANE	ROBERTS, BEVERLY BRYANT	4624 CAROLANDO DR SW		CONCORD, NC 28027	Proration	0018037036	TZH6512	PENDING	314782695	Refund Generated due to proration on Bill #0018037036-2023-2023-0000-00	Vehicle Sold	7/16/2024	C102ADVL	VEHICLE FEE	(\$18.28)	\$0.00	(\$18.28)	
ROOF, ROYCE LANE	ROOF, ROYCE LANE	ROOF, LINDA HARMON	6827 TIMBERWOOD DR		HARRISBURG, NC 28075	Proration	0041649486	FEJ7207	PENDING	209398418	Refund Generated due to proration on Bill #0041649486-2023-2023-0000-00	Vehicle Sold	7/8/2024	C101ADVL	TAX	(\$201.88)	\$0.00	(\$201.88)	
SEYDOVA, SEVINJ	SEYDOVA, SEVINJ		4725 THE ARBORS DR		HARRISBURG, NC 28075	Proration	0076132891	VCP4680	PENDING	209999704	Refund Generated due to proration on Bill #0076132891-2023-2023-0000-00	Vehicle Sold	7/18/2024	C101ADVL	TAX	(\$28.35)	\$0.00	(\$28.35)	
SHRADER, COURTNEY MELISSA	SHRADER, COURTNEY MELISSA		1064 MEADOWBROOK LN SW		CONCORD, NC 28027	Proration	0076965385	JDM1891	PENDING	314098248	Refund Generated due to proration on Bill #0076965385-2023-2023-0000-00	Vehicle Totalled	7/8/2024	C102ADVL	VEHICLE FEE	(\$27.63)	\$0.00	(\$27.63)	
SIMMONS, JOHN	SIMMONS, JOHN		10616 RIPPLING STREAM DR		CONCORD, NC 28027	Proration	0075176958	KMP6553	PENDING	313653744	Refund Generated due to proration on Bill #0075176958-2023-2023-0000-00	Vehicle Totalled	7/1/2024	C102ADVL	VEHICLE FEE	(\$23.49)	\$0.00	(\$23.49)	
STANLEY, RYAN JOSEPH	STANLEY, RYAN JOSEPH	STANLEY, SHERRI LYNN	2992 BIGGERS RD		CONCORD, NC 28025	Proration	0064610315	JAL4715	PENDING	210370206	Refund Generated due to proration on Bill #0064610315-2023-2023-0000-00	Vehicle Sold	7/25/2024	C104ADVL	TAX	(\$122.06)	\$0.00	(\$122.06)	
STORY, EDWARD MAX	STORY, EDWARD MAX		3750 WINDY RD		CONCORD, NC 28027	Proration	0076466640	TJL1193	PENDING	210074548	Refund Generated due to proration on Bill #0076466640-2023-2023-0000-00	Vehicle Sold	7/19/2024	C101ADVL	TAX	(\$36.37)	(\$2.35)	(\$38.72)	
TANKSLEY, TYESE RENEE	TANKSLEY, TYESE RENEE		4184 GRANITE STREET		MIDLAND, NC 28107	Proration	0074903484	KDC2428	PENDING	209407688	Refund Generated due to proration on Bill #0074903484-2023-2023-0000-00	Vehicle Sold	7/9/2024	C106ADVL	TAX	(\$7.32)	\$0.00	(\$7.32)	
TARBOX, MARY ANN	TARBOX, MARY ANN		4840 GRAND CANYON RD NW		CONCORD, NC 28027	Proration	0060602109	HJF3236	PENDING	315298797	Refund Generated due to proration on Bill #0060602109-2022-2022-0000-00	Vehicle Sold	7/23/2024	C102ADVL	VEHICLE FEE	(\$7.06)	\$0.00	(\$7.06)	
THOMPSON, CYNTHIA KELLY	THOMPSON, CYNTHIA KELLY		10984 SUNSTONE DR		DAVIDSON, NC 28036	Proration	0072333547	KAF9731	PENDING	315989514	Refund Generated due to proration on Bill #0072333547-2023-2023-0000-00	Vehicle Sold	7/30/2024	C104ADVL	TAX	(\$44.23)	\$0.00	(\$44.23)	
THORLEY, LUGENE FAYE	THORLEY, LUGENE FAYE		4407 WRANGLER DR		CONCORD, NC 28027	Proration	0062247991	EER2362	PENDING	314893308	Refund Generated due to proration on Bill #0062247991-2023-2023-0000-00	Vehicle Sold	7/17/2024	C102ADVL	VEHICLE FEE	(\$19.58)	\$0.00	(\$19.58)	
TUBBS, BRIAN	TUBBS, BRIAN		432 BLUEWOLF APT 102	LAKE WYLIE,	Proration	0072676348	W7T3Q46	PENDING	212692816	Refund Generated due to proration on Reg . Out		7/7/2024	C104ADVL	TAX	(\$26.49)	\$0.00	(\$26.49)		
														C104ADVL	TAX	(\$22.55)	\$0.00	(\$22.55)	



## North Carolina Vehicle Tax System

### Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason of state	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
KARL	KARL		DR		SC 29710	Proration	0023070340	WZT3945	PENDING	Bill #0023676348-2023-2023-0000-00			7/12/2024	CI04ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
TUBBS, BRIAN	TUBBS, BRIAN	KARL	432 BLUEWOLF DR	APT 103	LAKE WYLIE, SC 29710	Proration	0027414939	WZT3945	PENDING	313692810	Refund Generated due to proration on Bill #0027414939-2023-2023-0000-00	Reg . Out of state	7/2/2024	C ADVL	TAX	(\$36.28)	\$0.00	(\$36.28)	
KARL											CI04ADVL				CI04ADVL	VEHICLE FEE	\$0.00	\$0.00	(\$30.89)
URUETSE, JULIET	URUETSE, JULIET	EMUOBO	3028 ROCKINGHAM CT SW		CONCORD, NC 28025	Proration	0071776177	TK58598	PENDING	314111319	Refund Generated due to proration on Bill #0071776177-2022-2022-0000-00	Vehicle Sold	7/9/2024	C ADVL	TAX	(\$3.55)	\$0.00	(\$3.55)	
											CI02ADVL				CI02ADVL	TAX	(\$2.30)	\$0.00	(\$2.30)
											CI02ADVL				CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00
																		Refund	\$5.85
VAN DER ZEL, GORDON LUKE	VAN DER ZEL, GORDON LUKE	VAN DER ZEL, Verna	616 N OAK DR		HUNTERSVILLE, NC 28078	Adjustment >= \$100	0073815411	KJR8742	PENDING	419691952	Refund Generated due to adjustment on Bill #0073815411- error 2023-2023-0000	Situs	7/15/2024	C ADVL	TAX	\$0.00	\$0.00	\$0.00	
											CI02ADVL				CI02ADVL	TAX	(\$201.53)	\$0.00	(\$201.53)
											CI02ADVL				CI02ADVL	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)
											FR11ADVL				FR11ADVL	TAX	\$35.69	\$0.00	\$35.69
																		Refund	\$195.84
VINE, JOSEPH AARON	VINE, JOSEPH AARON	VINE, CHRYSAL JAYLENE	1077 RIVER HAVEN AVE SW		CONCORD, NC 28025	Adjustment >= \$100	0079375733	KCK4928	PENDING	315989427	Refund Generated due to adjustment on Bill #0079375733-2024-2624-0000-00	Military	7/30/2024	C ADVL	TAX	(\$172.80)	\$0.00	(\$172.80)	
											CI02ADVL				CI02ADVL	TAX	(\$126.00)	\$0.00	(\$126.00)
											CI02ADVL				CI02ADVL	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)
																		Refund	\$328.80
WATERS, JACKIE WAYNE JR	WATERS, JACKIE WAYNE JR		2629 OLD PLANTATION DR SW		CONCORD, NC 28027	Proration	0073734595	KJP1979	PENDING	313965249	Refund Generated due to proration on Bill #0073734595-2023-2023-0000-00	Vehicle Totalled	7/5/2024	C ADVL	TAX	(\$5.68)	\$0.00	(\$5.68)	
											CI02ADVL				CI02ADVL	TAX	(\$3.69)	\$0.00	(\$3.69)
											CI02ADVL				CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00
																		Refund	\$9.37
WESTCOTT, THOMAS WESLEY	WESTCOTT, THOMAS WESLEY		9522 HORSEBIT LN		CONCORD, NC 28027	Proration	0053175848	PLV4832	PENDING	314097870	Refund Generated due to proration on Bill #0053175848-2022-2022-0000-00	Vehicle Sold	7/8/2024	C ADVL	TAX	(\$12.74)	\$0.00	(\$12.74)	
											CI04ADVL				CI04ADVL	TAX	(\$10.85)	\$0.00	(\$10.85)
											CI04ADVL				CI04ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00
																		Refund	\$23.59
WILDER, LESONYA COLLINS	WILDER, LESONYA COLLINS	WILDER, ANTONIO	7990 HEATHERSTONE DR		HARRISBURG, NC 28075	Proration	0077734109	TMM7846	PENDING	210074506	Refund Generated due to proration on Bill #0077734109-2023-2023-0000-00	Annual Tag	7/19/2024	C ADVL	TAX	(\$321.86)	(\$16.09)	(\$337.95)	
											CI01ADVL				CI01ADVL	TAX	(\$189.20)	(\$9.46)	(\$198.66)
																		Refund	\$536.61
WILLIAMS, ANTHONY CARROLL	WILLIAMS, ANTHONY CARROLL		7645 COTTON ST		HARRISBURG, NC 28075	Proration	0032274054	ECT7088	PENDING	210659178	Refund Generated due to proration on Bill #0032274054-2023-2023-0000-00	Vehicle Sold	7/30/2024	C ADVL	TAX	(\$23.06)	\$0.00	(\$23.06)	
											CI01ADVL				CI01ADVL	TAX	(\$13.56)	\$0.00	(\$13.56)
																		Refund	\$36.62
WILLIAMS, ROY ALLAN	WILLIAMS, ROY ALLAN		5391 BEDFORDSHIRE AVE		HARRISBURG, NC 28075	Proration	0071661079	KF2539	PENDING	209999386	Refund Generated due to proration on Bill #0071661079-2023-2023-0000-00	Vehicle Sold	7/18/2024	C ADVL	TAX	(\$22.09)	\$0.00	(\$22.09)	
											CI01ADVL				CI01ADVL	TAX	(\$12.98)	\$0.00	(\$12.98)
																		Refund	\$35.07
ZAMBRANO, JULIUS LEO SALCEDO	ZAMBRANO, JULIUS LEO SALCEDO	ZAMBRANO, STEPHANIE MARIE	1115 BURNING EMBERS LN		CONCORD, NC 28025	Proration	0045897976	AHK1758	PENDING	314111619	Refund Generated due to proration on Bill #0045897976-2023-2023-0000-00	Vehicle Totalled	7/9/2024	C ADVL	TAX	(\$17.46)	\$0.00	(\$17.46)	
											CI02ADVL				CI02ADVL	TAX	(\$11.33)	\$0.00	(\$11.33)
											CI02ADVL				CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00
																		Refund	\$28.79
																		Refund Total	\$14709.52



# CABARRUS COUNTY

## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

New Business

**SUBJECT:**

County Manager - Concord Library Temporary Access Easement

**BRIEF SUMMARY:**

The Concord Downtown Streetscape Project is rapidly approaching the driveway entrance to the Concord Library. The City of Concord is requesting a temporary access easement that will allow the public to access the library lot and Concord's parking deck. The easement begins on the corner property at the intersection of Union and Grove Streets. The access will be across the parking lot of that building, the bank parking lot and through the library lot. The temporary access will cause the temporary loss of a couple of parking spaces and we will need to temporarily relocate the book drop box during this time. The City will make the necessary modifications to facilitate this access and repairs at the end of the easement that will return the property to the previous state. The attached agreement has been reviewed by legal. Suggested changes will be sent back to Concord if the easement is approved.

**REQUESTED ACTION:**

Recommended Motion:

Motion to approve the county manager to execute a temporary easement agreement that the legal team has reviewed and approved.

**EXPECTED LENGTH OF PRESENTATION:**

10 Minutes

**SUBMITTED BY:**

Kelly Sifford, AICP  
Assistant County Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

---

**ATTACHMENTS:**

- Easement agreement
- Map

**STATE OF NORTH CAROLINA  
COUNTY OF CABARRUS**

**RIGHT OF ENTRY**

This **RELEASE** ("Agreement") is entered into this the \_\_\_\_\_ day of August 2024, by and between the **CITY OF CONCORD** (hereinafter, "City"), a North Carolina municipal corporation and Cabarrus County, (hereinafter, "Concord Public Library").

**WITNESSETH:**

**WHEREAS**, Cabarrus County, (hereinafter, "Concord Public Library"). desires to extend an electric service line onto the property identified as PIN 5620-88-4281, Tax ID Number:12-026-0165.00, Address of Property: 27 Union St. N Concord, NC 28025 which service line will also provide service to adjoining property; and

**WHEREAS**, the City desires to extend the electric service to the Property to provide utility service to the Property and the surrounding area; and

**WHEREAS**, the City agrees to assume the costs of installing temporary access onto Cabarrus County's, (hereinafter, "Concord Public Library") property.

**NOW THEREFORE**, in consideration of the mutual obligations and undertakings hereinafter set forth and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. *Right of Entry and Indemnification.* hereby agrees and consents to the City, its contractors, agents, and/or representatives, to enter onto the above described Property for the purpose of constructing and installing the temporary access. This Right of Entry shall not be deemed as a trespass on the Property and Cabarrus County, (hereinafter, "Concord Public Library") does hereby waive any and all claims in the nature of an inverse condemnation suit against the City, its contractors, agents, or representatives. This Right of Entry shall be valid from the date of execution.

2. *Costs and Fees.* All parties hereto will bear their own respective costs, if any, relating to any disputes between the parties prior to the date of this Agreement, including attorneys' fees, and no party shall be liable to any other party for any costs or attorneys' fees.

3. *Indemnification and Hold Harmless Agreement.* To the maximum extent allowed by law, the parties hereto shall defend, indemnify, and save harmless the other party, its agents, officers, and employees, from and against all charges that arise in any manner from, in connection with, or out of this contract as a result of the acts or omissions of the non-

indemnifying party or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable except for damage or injury caused solely by the negligence of the non-indemnifying party its agents, officers, or employees. As used in this subsection – “Charges” means claims, judgments, costs, damages, losses, demands, liabilities, duties, obligations, fines, penalties, royalties, settlements, expenses, interest, reasonable attorney’s fees, and amounts for alleged violations of sedimentation pollution, erosion control, pollution, or other environmental laws, regulations, ordinances, rules, or orders. This section is in addition to and shall be construed separately from any other indemnification provisions that may be in this contract. This section shall remain in force despite termination of this contract (whether by expiration of the term or otherwise).

4. *Voluntary Agreement.* The parties warrant that they have had ample time to consider this Agreement and they understand its provisions. The parties represent that they enter into this Agreement voluntarily.

5. *Entire Agreement.* This Agreement contains the entire Agreement and understanding between the parties with respect to the subject matter hereof and supersedes all preexisting and/or oral agreements between them respecting the subject matter hereof. All representations and promises made by a party to another party whether in writing or orally are understood by the parties to be merged into this Agreement. This Agreement may only be modified or amended in writing and shall not be subject to oral modification. If any portion of this Agreement is held by any court of competent jurisdiction to conflict with any federal, state or local law, and as a result, such portion or portions are declared to be invalid, all remaining portions of this Agreement shall otherwise remain in full force and effect as if the invalid portions had not been contained herein. This Agreement shall be governed and construed in accordance with the laws of the State of North Carolina.

**THE UNDERSIGNED HAVE READ THE FOREGOING AGREEMENT AND RELEASE AND REPRESENT TO EACH OTHER THAT THEY FULLY UNDERSTAND IT AND INTEND TO BE BOUND BY IT.**

Signed, sealed and delivered in duplicate originals this the \_\_\_\_\_ day of \_\_\_\_\_, 2024

By: \_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
\_\_\_\_\_

STATE OF NORTH CAROLINA  
COUNTY OF CABARRUS

I, \_\_\_\_\_, a Notary Public of the County of \_\_\_\_\_ and  
State of \_\_\_\_\_, do hereby certify that \_\_\_\_\_,  
the \_\_\_\_\_ (title) of Cabarrus County, (hereinafter, "Concord  
Public Library") personally appeared before me this day and acknowledged the voluntary  
execution of the foregoing instrument.

Witness my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

[SEAL] \_\_\_\_\_

Notary Public

My Commission Expires: \_\_\_\_\_

---

**THE CITY OF CONCORD**

A North Carolina municipal corporation

By: \_\_\_\_\_  
Lloyd Payne, City Manager

ATTEST:

\_\_\_\_\_  
Kim J. Deason, City Clerk

**APPROVED TO AS FORM:**

\_\_\_\_\_  
VaLerie Kolcynski, City Attorney

STATE OF NORTH CAROLINA  
COUNTY OF CABARRUS

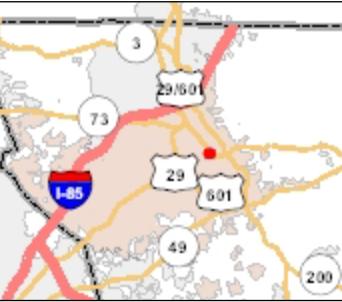
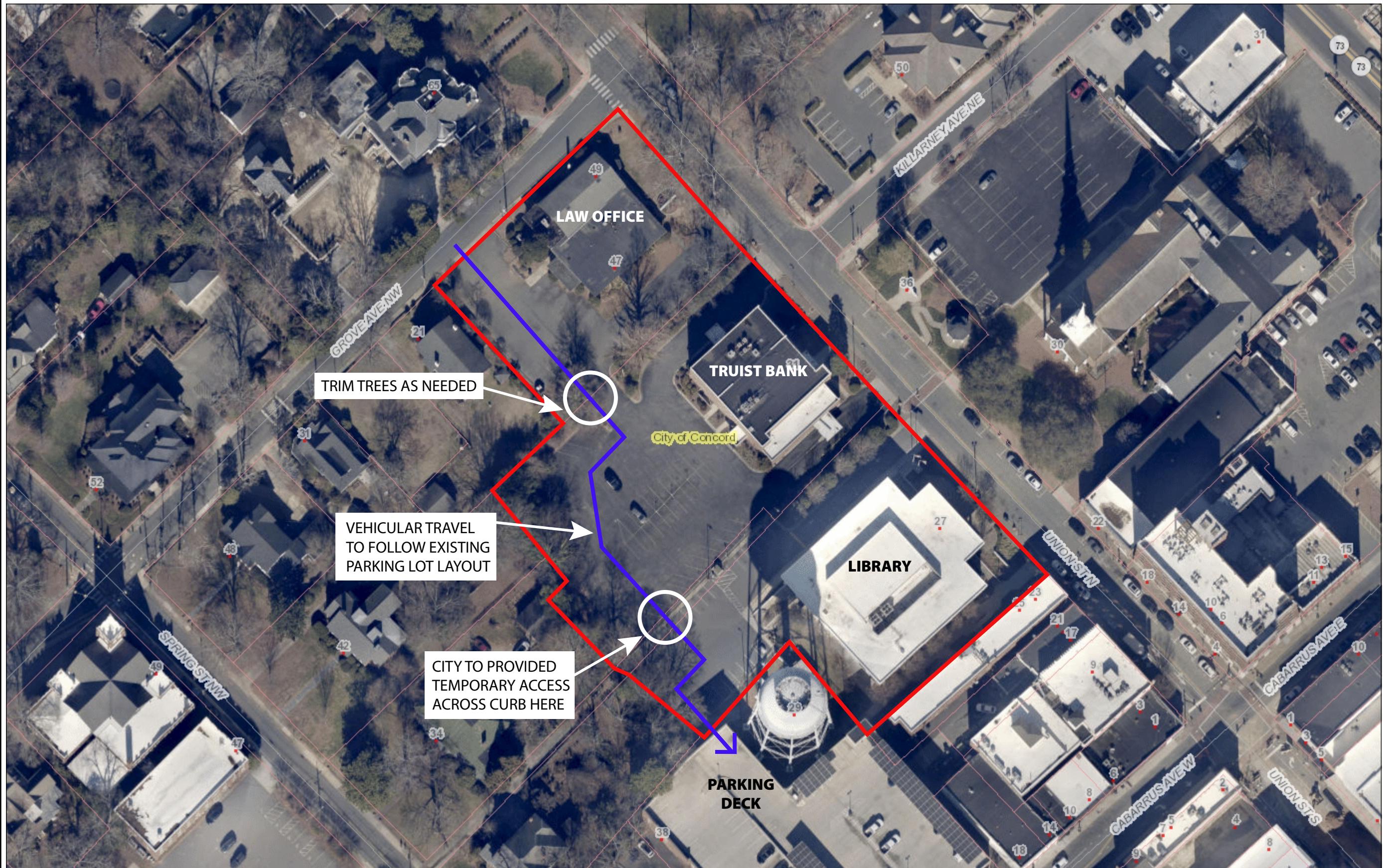
I, \_\_\_\_\_, a Notary Public for the County of Cabarrus, State of North Carolina, do hereby certify that Kim J. Deason personally appeared before me this day and acknowledged that she is the Clerk of the City of Concord, a North Carolina municipal corporation and that by the authority duly given, the foregoing instrument was signed in its name by its City Manager of the City of Concord, sealed with its corporate seal, and attested by Kim J. Deason, as its City Clerk.

Witness my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

[SEAL] \_\_\_\_\_

Notary Public

My Commission Expires: \_\_\_\_\_



Legend

- Address Point
- Parcels
- Speedways & Race Tracks
- Airports & Airstrips
- Railroad
- Highways
  - Interstate
  - NC Highway
  - US Highway
- Roads
- Parks
- Concord City Limits Zoomed In
- Other Municipal Boundaries
- Cabarrus County

1: 1,128

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

---

**AGENDA CATEGORY:**

New Business

**SUBJECT:**

County Manager - Messer GMP 3 for Behavior Health Center

**BRIEF SUMMARY:**

Messer Construction has submitted its guaranteed maximum price (GMP), which is contract amendment #3. GMP 1 covered preconstruction services and long lead items. GMP 2 was for site work, footings, foundation and steel. This GMP will capture costs for the rest of the construction project. The approval of this GMP will be required for the local government commission application for financing.

**REQUESTED ACTION:**

Recommended Motion:

Motion to approve GMP 3 and authorize the County Manager to execute the necessary documents upon approval from the Local Government Commission.

**EXPECTED LENGTH OF PRESENTATION:**

10 Minutes

**SUBMITTED BY:**

Kelly Sifford, AICP  
Assistant County Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- GMP 3 Breakdown

PROJECT: Cabarrus County Behavioral Health Center GMP-3  
 August 16th, 2024

Exhibit 1 - GMP-3 Cost Breakdown  
 Overall Project Recap

PKG#	Description	Estimated Value	Subcontractor	MBE %	Local Contractor
01A	Continuous Clean Up	\$ 153,000	TBD		
01B	Final Cleaning	\$ 80,100	TBD		
01C	General Trades	\$ 136,542	TBD		
04	Masonry & Spray Applied Insulation	\$ 3,160,950	TBD		
06	Millwork	\$ 1,208,646	TBD		
07A	Roofing & Light Weight Insulating Concrete	\$ 1,349,849	TBD		
07B	Waterproofing / Caulking / Sealants	\$ 169,619	TBD		
07C	Fireproofing	\$ 194,346	TBD		
07D	Exterior Panels	\$ 955,365	TBD		
08A	Doors, Frames, & Hardware	\$ 1,729,017	TBD		
08B	Glass & Glazing	\$ 1,236,702	TBD		
09A	Framing, Drywall, Insulation, Rough Carpentry, & Firestopping	\$ 3,166,652	TBD		
09B	Acoustical Ceilings, Sound Absorption Panels, Specialty Ceilings	\$ 738,501	TBD		
09C	Ceramic Tile	\$ 65,844	TBD		
09D	Resilient Flooring, Carpet, Base & Accessories	\$ 1,377,508	TBD		
09E	Painting, Wall Coverings, Floor Sealer	\$ 286,002	TBD		
09F	Epoxy Resinous Flooring	\$ 52,650	TBD		
10A	Signage	\$ 107,600	TBD		
10B	Wall Protection Package	\$ 115,170	TBD		
10C	Division 10	\$ 257,853	TBD		
10D	Canopies	\$ 105,700	TBD		
10E	Demountable Partitions	\$ 135,001	TBD		
11A	Food Service Equipment	\$ 446,300	TBD		
21A	Fire Protection	\$ 598,125	TBD		
22A	Plumbing	\$ 3,063,518	TBD		
23A	HVAC & Louvers	\$ 4,096,050	TBD		
23B	Test & Balance	\$ 112,650	TBD		
26C	Electrical	\$ 4,378,368	TBD		
27A	Telecommunications	\$ 436,053	TBD		
32A	Athletic Surfaces & Accessories	\$ 248,708	TBD		
32B	Landscaping	\$ 156,853	TBD		
	Bid Category Allowances (in above)	\$ 289,454			
	Owner Alternate Allowances	\$ 437,000			
	General Conditions	\$ 1,889,515			
	General Requirements/Hoisting/Safety	\$ 534,075			
	<b>Subtotal</b>	<b>\$ 33,179,832</b>		0.0%	0.0%
	SDI - 1.25%	\$ 388,071		\$ -	\$ -
	CMaR Contingency - 3%	\$ 995,395		MBE TBD	Local TBD
	Bid Contingency - 10%	\$ 3,317,983			
	BR - DIC - 0.07%	\$ 29,148			
	CM Bond - 0.55%	\$ 229,022			
	CCIP - 2.53%	\$ 1,053,501			
	Fee - 3.15%	\$ 1,234,578			
	Owner Contingency 3%	\$ 1,212,826			
	<b>GMP Total</b>	<b>\$ 41,640,356</b>			

**Exhibit 1 - GMP-3 Cost Breakdown**  
**General Conditions and General Requirements**

**General Conditions - Staffing**

<b>Name</b>	<b>Hours</b>	<b>Rate</b>	<b>Cost</b>
Jason Harris - Executive Oversight (Part-time)	594	\$ 178.08	\$ 105,779.52
Jermaine Barnes - Project Executive	2,969	\$ 154.76	\$ 459,482.44
James Moore - Superintendent	2,969	\$ 111.30	\$ 330,449.70
Jennifer Skuya - Superintendent	2,969	\$ 111.30	\$ 330,449.70
Cody Morton - Project Engineer	2,969	\$ 87.72	\$ 260,440.68
Megan Beam - Operations Associate	2,969	\$ 57.77	\$ 171,519.13
Project Accounting (Part-Time)	445	\$ 85.33	\$ 37,971.85
Gautham Prasad - BIM (Part-Time)	297	\$ 111.30	\$ 33,056.10
BSG Support (Part Time)	594	\$ 111.30	\$ 66,112.20
Safety Engineer (Part Time)	594	\$ 106.80	\$ 63,439.20
Summer Co-Op (Part Time)	612	\$ 50.35	\$ 30,814.20
		Total:	<b>\$1,889,514.72</b>

General conditions are based on a total of 17 months (2/1/2025 - 6/30/2026)

**Exhibit 1 - GMP-3 Cost Breakdown**  
**General Conditions and General Requirements**

**General Requirements**

<b>Description</b>	<b>Unit</b>	<b>Unit Type</b>	<b>Unit cost</b>	<b>Total</b>
Field Office w/ Security Mobile	17	mo	\$ 2,350	\$ 39,950
Office equipment & supplies	17	mo	\$ 750	\$ 12,750
Printer/Copy/Scanner	17	mo	\$ 675	\$ 11,475
Temporary construction fence modifications	1	ls	\$ 20,000	\$ 20,000
Network Equipment & Service Charges	17	mo	\$ 850	\$ 14,450
Project Management, Pay App, & Q/A/QC Software	17	mo	\$ 2,600	\$ 44,200
Project Photos	17	mo	\$ 300	\$ 5,100
Plan & Specification Reproduction	50	set	\$ 150	\$ 7,500
Temporary Utilities Construction Trailer	14	mo	\$ 250	\$ 3,500
Temporary Generator & Fuel for Trailer	3	mo	\$ 4,000	\$ 12,000
Temporary Utilities Building	17	mo	\$ 9,250	\$ 157,250
Temp Toilet Service & Handwashing Stations	17	mo	\$ 1,400	\$ 23,800
Dumpsters	160	ea	\$ 900	\$ 144,000
Safety / First Aid	17	mo	\$ 1,000	\$ 17,000
Project Signage	1	ls	\$ 7,500	\$ 7,500
Project Webcam	17	mo	\$ 800	\$ 13,600
			Total:	<b>\$ 534,075</b>

General requirements are based on a total of 17 months (2/1/2025 - 6/30/2026)

**EXHIBIT 5 - GMP-3**  
**Allowances**

**Owner Alternate Allowances Included in this Phase:**

<b>Number</b>	<b>Description</b>	<b>Unit Cost</b>	<b>Estimated Value</b>
1	Aluminum Canopy	-	\$12,000
2	Canopy Lights	-	\$20,000
3	POE Clocks	-	\$80,000
4	DDC System & Integrator	-	\$80,000
5	Communications Rooms Racking	-	\$0
6	Fire Alarm System	-	\$25,000
7	Site Lighting	-	\$20,000
8	Behavioral Health Manufactured Casework	-	\$200,000
		Total:	\$437,000

**Allowances Included in this Phase:**

<b>Number</b>	<b>Description</b>	<b>Unit Cost</b>	<b>Estimated Value</b>
1	Roof Walk Pads		\$7,500
2	Spray Applied Fireproof Patching		\$25,000
3	Custom Word Cloud WC-01		\$15,000
4	Custom Images SWP-02	15/sf	\$27,420
5	Public Safety -DAS System	-	\$69,600
6	Sensory Wall Covering - Family Lounge	35/sf	\$4,830
7	Decomposed Granite	18/sf	\$85,104
8	Floor Prep		\$30,000
9	Bench Fabric	65/yard	-
10	Brick (Cost per thousand)	\$600 per 1000	-
11	Permanent Seeding of Disturbed Areas	\$0.20 / SF	\$25,000
		Total:	\$289,454

**Cabarrus County Behavioral Health**

**MILESTONES**

ID	Description	Days	Start	Finish
1347	Equipment Early Procurement	359	02/02/24A	07/01/25
1345	Overall Construction	440	08/09/24	05/06/26
1025	Early Site Notice To Proceed	0		09/20/24
1348	Early Site Work	75	10/07/24	01/24/25
1020	Main Building Notice to Proceed	0		12/02/24
1349	Structure	75	01/27/25	05/09/25
1355	Envelope	70	05/12/25	08/19/25
1560	Roof Dryin @ Area A / B	0		05/23/25
1680	Roof Dryin @ Area C / D	0		06/09/25
1740	Exterior Dryin	0		07/22/25
1357	Finishes	200	07/23/25	05/06/26
1780	Exterior Complete (Ready for Finish Sitework)	0		08/19/25
1358	Hardscapes & Landscaping	70	08/20/25	11/26/25
2160	Final Building Inspections / TCO	20	03/05/26	04/01/26
2180	Architect Create Punchlist / Punchlist Repairs	20	03/05/26	04/01/26
1130	Substantial Completion	0		04/01/26
2190	DHSR Inspections	10	04/02/26	04/15/26
2200	DHSR Corrections	15	04/16/26	05/06/26
1160	Final Completion	0		05/06/26
1165	User Group Move In / Activation	22	05/07/26	06/08/26
1167	First Patients	0		06/08/26

**PERMITTING**

ID	Description	Days	Start	Finish
1090	Main Building Permitting Process	60	07/12/24A	10/04/24
1010	Main Building Permit Received	0		10/04/24

**PROCUREMENT**

ID	Description	Days	Start	Finish
1180	AHU & ERV Shop Drawings / Fabrication	200	03/26/24A	02/03/25
1190	Chillers Shop Drawings / Fabrication	200	03/26/24A	05/01/25
1200	Electrical Gear Shop Drawings / Fabrication	280	03/26/24A	05/01/25
1220	Generator Drawings / Fabrication	280	03/26/24A	07/01/25
1770	Rebar Shop Drawings / Fabrication	30	09/20/24	10/31/24
2210	Storm Structure Fabrication	30	09/20/24	10/31/24

2024 2025 2026

Overall Construction

Project Finish

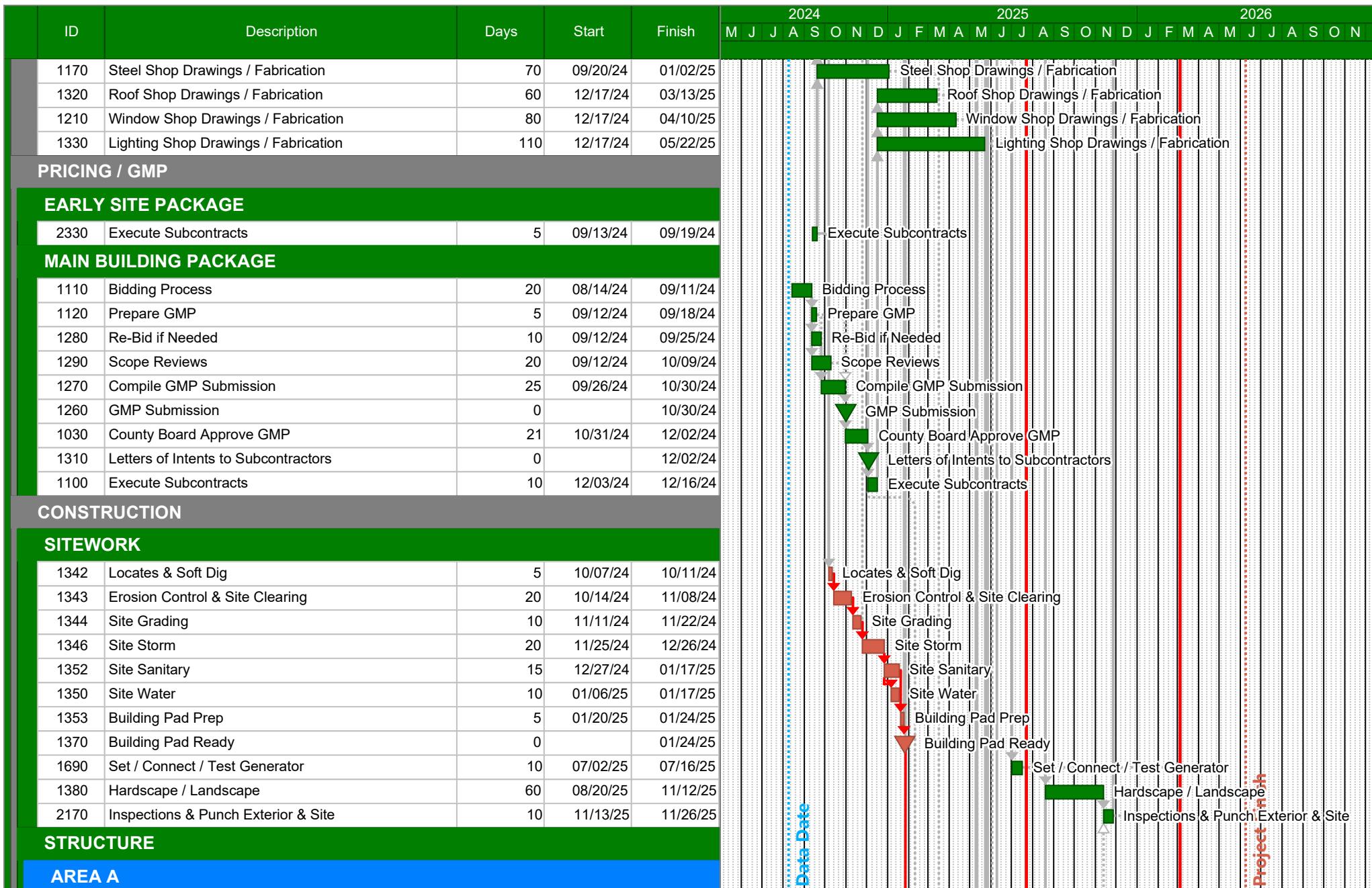
Start Date: 12/01/22  
Finish Date: 06/08/26  
Data Date: 08/09/24  
Run Date: 08/14/24

## Cabarrus County Behavioral Health GMP-3 Schedule

# Messer



## CABARRUS COUNTY *America Thrives Here*



Start Date: 12/01/22  
 Finish Date: 06/08/26  
 Data Date: 08/09/24  
 Run Date: 08/14/24

## Cabarrus County Behavioral Health GMP-3 Schedule

ID	Description	Days	Start	Finish	2024						2025						2026						
					M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N
1390	Foundations @ Area A	10	01/27/25	02/07/25																			
1420	Foundation Masonry @ Area A	5	02/10/25	02/14/25																			
1430	Underground MEP Roughin @ Area A	5	02/17/25	02/21/25																			
1440	Prep & Pour SOG @ Area A	5	02/24/25	02/28/25																			
1400	Load Bearing Masonry @ Area A	10	03/03/25	03/14/25																			
1410	Steel @ Area A	5	03/17/25	03/21/25																			
<b>AREA B</b>																							
1470	Foundations @ Area B	10	02/10/25	02/21/25																			
1570	Foundation Masonry @ Area B	5	02/24/25	02/28/25																			
1580	Underground MEP Roughin @ Area B	5	03/03/25	03/07/25																			
1590	Prep & Pour SOG @ Area B	5	03/10/25	03/14/25																			
1480	Load Bearing Masonry @ Area B	10	03/17/25	03/28/25																			
1490	Steel @ Area B	5	03/31/25	04/04/25																			
<b>AREA C</b>																							
1500	Foundations @ Area C	10	02/24/25	03/07/25																			
1600	Foundation Masonry @ Area C	5	03/10/25	03/14/25																			
1610	Underground MEP Roughin @ Area C	5	03/17/25	03/21/25																			
1620	Prep & Pour SOG @ Area C	5	03/24/25	03/28/25																			
1510	Load Bearing Masonry @ Area C	10	03/31/25	04/11/25																			
1520	Steel @ Area C	5	04/14/25	04/18/25																			
<b>AREA D</b>																							
1530	Foundations @ Area D	10	03/10/25	03/21/25																			
1630	Foundation Masonry @ Area D	5	03/24/25	03/28/25																			
1640	Underground MEP Roughin @ Area D	5	03/31/25	04/04/25																			
1650	Prep & Pour SOG @ Area D	5	04/07/25	04/11/25																			
1540	Load Bearing Masonry @ Area D	10	04/14/25	04/25/25																			
1550	Steel @ Area D	5	04/28/25	05/02/25																			
1460	Decking - All Areas	10	04/28/25	05/09/25																			
<b>EXTERIOR</b>																							
<b>ROOF</b>																							
1660	Roofing @ Area A / B	10	05/12/25	05/23/25																			
1670	Roofing @ Area C / D	10	05/27/25	06/09/25																			
1700	Standing Seam Metal Roofing	15	06/10/25	06/30/25																			

Start Date: 12/01/22  
 Finish Date: 06/08/26  
 Data Date: 08/09/24  
 Run Date: 08/14/24

## Cabarrus County Behavioral Health GMP-3 Schedule



ID	Description	Days	Start	Finish	2024					2025					2026					
					M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A
1760	Roof Coping & Trim	10	08/20/25	09/03/25																
<b>ENVELOPE</b>																				
<b>EAST</b>																				
1710	Brick / Limestone @ East	15	05/12/25	06/02/25																
1720	Windows @ East	5	06/03/25	06/09/25																
1730	Siding / Soffits @ East	10	06/10/25	06/23/25																
1750	Stucco @ East	10	06/24/25	07/08/25																
<b>NORTH</b>																				
1790	Brick / Limestone @ North	15	05/27/25	06/16/25																
1800	Windows @ North	5	06/17/25	06/23/25																
1810	Siding / Soffits @ North	10	06/24/25	07/08/25																
1820	Stucco @ North	10	07/09/25	07/22/25																
<b>WEST</b>																				
1830	Brick / Limestone @ West	15	06/10/25	06/30/25																
1840	Windows @ West	5	07/01/25	07/08/25																
1850	Siding / Soffits @ West	10	07/09/25	07/22/25																
1860	Stucco @ West	10	07/23/25	08/05/25																
<b>SOUTH</b>																				
1870	Brick / Limestone @ South	15	06/24/25	07/15/25																
1880	Windows @ South	5	07/16/25	07/22/25																
1890	Siding / Soffits @ South	10	07/23/25	08/05/25																
1900	Stucco @ South	10	08/06/25	08/19/25																
1910	Curtainwall @ South	10	08/06/25	08/19/25																
<b>COURTYARDS</b>																				
1920	Windows @ Courtyards	5	07/16/25	07/22/25																
1930	Exterior Painting @ Courtyards	10	07/23/25	08/05/25																
<b>INTERIORS</b>																				
<b>AREA A</b>																				
1940	Framing & Roughin @ Area A	40	05/12/25	07/08/25																
1950	Weather Sensitive Roughin & Drywall @ Area A	60	07/23/25	10/15/25																
1960	Finishes (Conditioned Air) @ Area A	65	10/16/25	01/21/26																

Start Date: 12/01/22  
 Finish Date: 06/08/26  
 Data Date: 08/09/24  
 Run Date: 08/14/24

Page 4A

## Cabarrus County Behavioral Health GMP-3 Schedule

**Messer**  
WeAreBuilding.

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CABARRUS COUNTY  
America Thrives Here

The Gantt chart displays the project timeline from 2024 to 2026. The tasks are categorized into four main areas: AREA A, AREA B, AREA C, and AREA D, and a MECHANICAL / ELECTRICAL section. The chart includes a legend for tasks, a vertical line for the Data Date, and a red dashed line for the Project Finish.

**Legend:**

- Set / Connect Switchgear
- Set / Connect AHUs
- Set / Connect Mechanical Equipment @ Main Mechanic
- Permanent Power
- HVAC Startup
- Conditioned Air

**Project Finish:** Indicated by a red dashed line at the end of the 2026 tasks.

**Data Date:** Indicated by a vertical blue dotted line.

**2024 Timeline:** M J J A S O N D J F M A M J J A S O N

**2025 Timeline:** M J J A S O N D J F M A M J J A S O N

**2026 Timeline:** M J J A S O N D J F M A M J J A S O N

**Tasks:**

- AREA A:** Inspections & Punch @ Area A (1970, 15 days, 01/22/26 - 02/11/26)
- AREA B:**
  - Framing & Roughin @ Area B (2040, 40 days, 05/19/25 - 07/15/25)
  - Weather Sensitive Roughin & Drywall @ Area B (2050, 60 days, 07/30/25 - 10/22/25)
  - Finishes (Conditioned Air) @ Area B (2060, 65 days, 10/23/25 - 01/28/26)
  - Inspections & Punch @ Area B (2070, 15 days, 01/29/26 - 02/18/26)
- AREA C:**
  - Framing & Roughin @ Area C (2080, 40 days, 05/27/25 - 07/22/25)
  - Weather Sensitive Roughin & Drywall @ Area C (2090, 60 days, 08/06/25 - 10/29/25)
  - Finishes (Conditioned Air) @ Area C (2100, 65 days, 10/30/25 - 02/04/26)
  - Inspections & Punch @ Area C (2110, 15 days, 02/05/26 - 02/25/26)
- AREA D:**
  - Framing & Roughin @ Area D (2120, 40 days, 06/03/25 - 07/29/25)
  - Weather Sensitive Roughin & Drywall @ Area D (2130, 60 days, 08/13/25 - 11/05/25)
  - Finishes (Conditioned Air) @ Area D (2140, 65 days, 11/06/25 - 02/11/26)
  - Inspections & Punch @ Area D (2150, 15 days, 02/12/26 - 03/04/26)
- MECHANICAL / ELECTRICAL:**
  - Set / Connect Switchgear (2000, 15 days, 05/27/25 - 06/16/25)
  - Set / Connect AHUs (1980, 20 days, 05/27/25 - 06/23/25)
  - Set / Connect Mechanical Equipment @ Main Mechanic (1990, 20 days, 05/27/25 - 06/23/25)
  - Permanent Power (2010, 0 days, 07/22/25)
  - HVAC Startup (2020, 10 days, 07/23/25 - 08/05/25)
  - Conditioned Air (2030, 0 days, 08/05/25)

Start Date: 12/01/22  
Finish Date: 06/08/26  
Data Date: 08/09/24  
Run Date: 08/14/24

## Cabarrus County Behavioral Health GMP-3 Schedule

# Messer



## CABARRUS COUNTY *America Thrives Here*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

**August 19, 2024  
6:30 PM**

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**AGENDA CATEGORY:**

New Business

**SUBJECT:**

Juvenile Crime Prevention Council (JCPC) - Allocation of FY 2024-25 Funding

**BRIEF SUMMARY:**

The County receives funding from the Department of Public Safety (DPS) annually and passes the majority of funds to JCPC-approved sub-recipients. The total amount of funds to be received from DPS for FY 2024-25 is \$459,927.00. The JCPC FY 2024-25 Funding Plan includes \$15,500.00 for administrative expenses and \$402,732.00 to be awarded to youth programs. The JCPC will advertise a second Request for Proposals for the unallocated amount of \$41,695.00. With Commissioners' approval, these funds will be allocated prior to December 31, 2024.

**REQUESTED ACTION:**

Motion to approve the JCPC FY 2024-25 County Funding Plan.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Jim Howden, Finance Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

**ATTACHMENTS:**

- Funding Plan

**Cabarrus County**  
**NC DPS - Community Programs - County Funding Plan**

Available Funds: \$ **\$459,927** Local Match: \$ **\$171,209** Rate: **30%**

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

#	Program Provider	DPS-JCPC Funding	LOCAL FUNDING			OTHER State/Federal	OTHER Funds	Total	Total Non-DPS-JCPC Commitment/Expenditure
			County Cash Match	Local Cash Match	Local In-Kind				
1	JCPC Administration	\$15,500						\$15,500	
2	Conflict Resolution Center, Inc. (Teen Court)	\$104,427			\$55,132			\$159,559	35%
3	Aspire Youth and Family, Inc. (Kids at Work)	\$60,902			\$19,731			\$80,633	24%
4	Families First - Strengthening Families	\$25,424		\$24,824	\$6,387			\$56,635	55%
5	Transforming Youth Movement, Inc. (Get Hired)	\$75,911			\$23,040			\$98,951	23%
6	Transforming Youth Movement, Inc. (Restitution and Community Service	\$75,971			\$23,040			\$99,011	23%
7	Rowan Youth Services Bureau, Inc.(Sex Offender Evaluations)	\$8,167		\$33	\$3,142			\$11,342	28%
8	Youth Style Fitness, Inc (Holistic Fitness)	\$51,930			\$15,880			\$67,810	23%
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
<b>TOTALS:</b>		<b>\$418,232</b>		<b>\$24,857</b>	<b>\$146,352</b>			<b>\$589,441</b>	<b>29%</b>

The above plan was derived through a planning process by the **Cabarrus County**  
 Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY **2024-2025**

Amount of Unallocated Funds **\$41,695**

Amount of funds reverted back to DPS \_\_\_\_\_

Discretionary Funds added \_\_\_\_\_

check type  initial plan  update  final

Reviewed by <u><i>Denise Brad</i></u>	DPS Use Only	7/18/24
Reviewed by <u><i>Denise Brad</i></u>	Area Consultant	Date
Reviewed by <u><i>Denise Brad</i></u>	Program Assistant	7/18/24
Verified by _____	Designated State Office Staff	Date

*Megan E. J.* 7/19/2024  
 Chairperson, Juvenile Crime Prevention Council (Date)

Chairperson, Board of County Commissioners (Date)  
 or County Finance Officer

ver 03/02/21

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

**BRIEF SUMMARY:**

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

**REQUESTED ACTION:**

Receive updates and discuss as needed.

**EXPECTED LENGTH OF PRESENTATION:**

1 Minute

**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

**AGENDA CATEGORY:**

Reports

**SUBJECT:**

BOC - Request for Applications for County Boards/Committees

**BRIEF SUMMARY:**

Vacant Positions on the Cabarrus County Boards & Committees are as follows:

Boards & Committees	Vacancies/Expiring/Expired Terms	Term Expiration and/or Position
Active Living & Parks Commission	4	*
Adult Care Home Community Advisory Committee	13	**
Agricultural Advisory Board	n/a	*
Board of Equalization & Review	n/a	*
Centralina Workforce Development Board	n/a	*
Concord Planning Commission (ETJ)	1	*
Early Childhood Task Force Advisory Board	2	*
Harrisburg Planning & Zoning Board and Board of Adjustment (ETJ)	n/a	*
Home & Community Care Block Grant Committee	n/a	*
Human Services Advisory Board	n/a	*
Industrial Facilities & Pollution Control Financing Authority	1	*
Jury Commission	n/a	*

Juvenile Crime Prevention Council	2	*
Library Board of Trustees	3	*
Mental Health Advisory Board	3	*
Mt. Pleasant Planning Board & Board of Adjustment	n/a	
Nursing Home Community Advisory Board	11	**
Planning & Zoning Commission	n/a	*
Public Health Authority of Cabarrus County	1	*
Region F Aging Advisory Committee	2	*
Rowan-Cabarrus Community College Board of Trustees	n/a	*
Senior Centers Advisory Council	2	*
Tourism Authority	n/a	*
Transportation Advisory Board	5	*
Water & Sewer Authority of Cabarrus County	n/a	*
Youth Commission	17	Jay M. Robinson and West Cabarrus high schools

\*Term lengths and expirations vary per board roster.

\*\*Initial terms are for one year. Additional terms are for three years.

A description of each board/committee is attached along with an application for appointment. Visit the County's website to complete the online application. For more information, contact the Clerk at 704-920-2109 or go to <https://www.cabarruscounty.us/boards-and-committees>.

#### **REQUESTED ACTION:**

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

#### **EXPECTED LENGTH OF PRESENTATION:**

#### **SUBMITTED BY:**

Lauren Linker, Clerk to the Board

#### **BUDGET AMENDMENT REQUIRED:**

No

## **COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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### **ATTACHMENTS:**

- Boards & Committees Descriptions
- Concord ETJ Map
- Harrisburg ETJ Map
- Application
- Youth Commission Application

## **CABARRUS COUNTY**

### **BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES**

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact the Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at [www.cabarruscounty.us](http://www.cabarruscounty.us).

A listing of the boards/committees is as follows:

#### **ACTIVE LIVING AND PARKS COMMISSION**

This commission advises on parks and recreation needs of County residents and assists the Parks Department in planning facilities and operational activities. The 11-member commission includes a representative from each of the 7 planning areas (Concord, Eastern, Kannapolis, Central, Midland, Northwest Cabarrus and Harrisburg), 2 at-large representatives, 1 representative from the Cabarrus School Board and 1 representative from the Kannapolis School Board. Appointments are for terms of three years.

#### **ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE**

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

#### **AGRICULTURAL ADVISORY BOARD**

The Agricultural Advisory Board is designed to implement the provisions of the Voluntary Agricultural District Ordinance. The Board is charged with accepting applications to the voluntary agricultural districts, promoting the enhancement of agriculture in our county, and assisting the Cabarrus County Commissioners with information and positions regarding decisions impacting agricultural production in our county.

#### **BOARD OF EQUALIZATION AND REVIEW**

This board: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

## **CABARRUS COUNTY PLANNING AND ZONING COMMISSION**

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

## **CENTRALINA WORKFORCE DEVELOPMENT BOARD**

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

## **CONCORD PLANNING AND ZONING COMMISSION**

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

## **HARRISBURG FIRE ADVISORY BOARD**

The Harrisburg Fire Advisory Board advises the Town Council, Town Administrator and the Fire Chief on matters of policy, administration and operations. The board tracks the progress of the Harrisburg Fire Department's key objectives as outlined in the annual report, reviews the Department's By-Laws on an annual basis, and recommends changes to the Town Council for final approval.

## **HARRISBURG PLANNING AND ZONING BOARD**

This board reviews, regulates development within and around the boundaries of the Town of Harrisburg and hears and decides on appeals of zoning within the Town's jurisdiction. The County Commissioners appoint one person who resides in the extraterritorial jurisdiction of the Town to serve for a term of three years.

## **HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE**

This advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.

## **HUMAN SERVICES ADVISORY BOARD**

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

In the first year of organization, the terms will be staggered with three members appointed to

three-year terms and two members appointed to two-year terms.

### **INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY**

This authority provides for the issuance of revenue bonds to aid in financing (1) industrial and manufacturing facilities which provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages and (2) pollution control facilities for industries. The 7-member authority meets as needed. Appointments are for terms of six years.

### **JURY COMMISSION**

This commission is responsible for compiling the jury lists for the Courts. The Board of Commissioners appoints one member for a term of two years to the 3-member commission.

### **JUVENILE CRIME PREVENTION COUNCIL**

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

### **LIBRARY BOARD OF TRUSTEES**

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters.

The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

### **MOUNT PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT**

This board guides, reviews, regulates land development within and around the boundaries of the Town of Mt. Pleasant and hears and decides on appeals of zoning within the Town's jurisdiction. The Board of Commissioners appoints two persons who reside within the Town's extraterritorial jurisdiction area for terms of three years.

### **NURSING HOME COMMUNITY ADVISORY COMMITTEE**

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

### **PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY**

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or

designee of the CMC-NorthEast Medical Center Board of Trustees; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

#### **REGION F AGING ADVISORY COMMITTEE**

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

#### **ROWAN-CABARRUS COMMUNITY COLLEGE (RCCC) BOARD OF TRUSTEES**

This board governs the operation of the community college according to State law. The Cabarrus County Board of Commissioners makes two four-year appointments to the Board of Trustees.

#### **SENIOR CENTERS ADVISORY COUNCIL**

The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

#### **TOURISM AUTHORITY**

This 9-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members, including a County Commissioner and/or County Manager; three members from recommendations submitted by the Cabarrus County Tourism Authority; and three members from recommendations submitted by the Cabarrus Regional Chamber of Commerce. Appointments are for terms of three years.

#### **TRANSPORTATION ADVISORY BOARD**

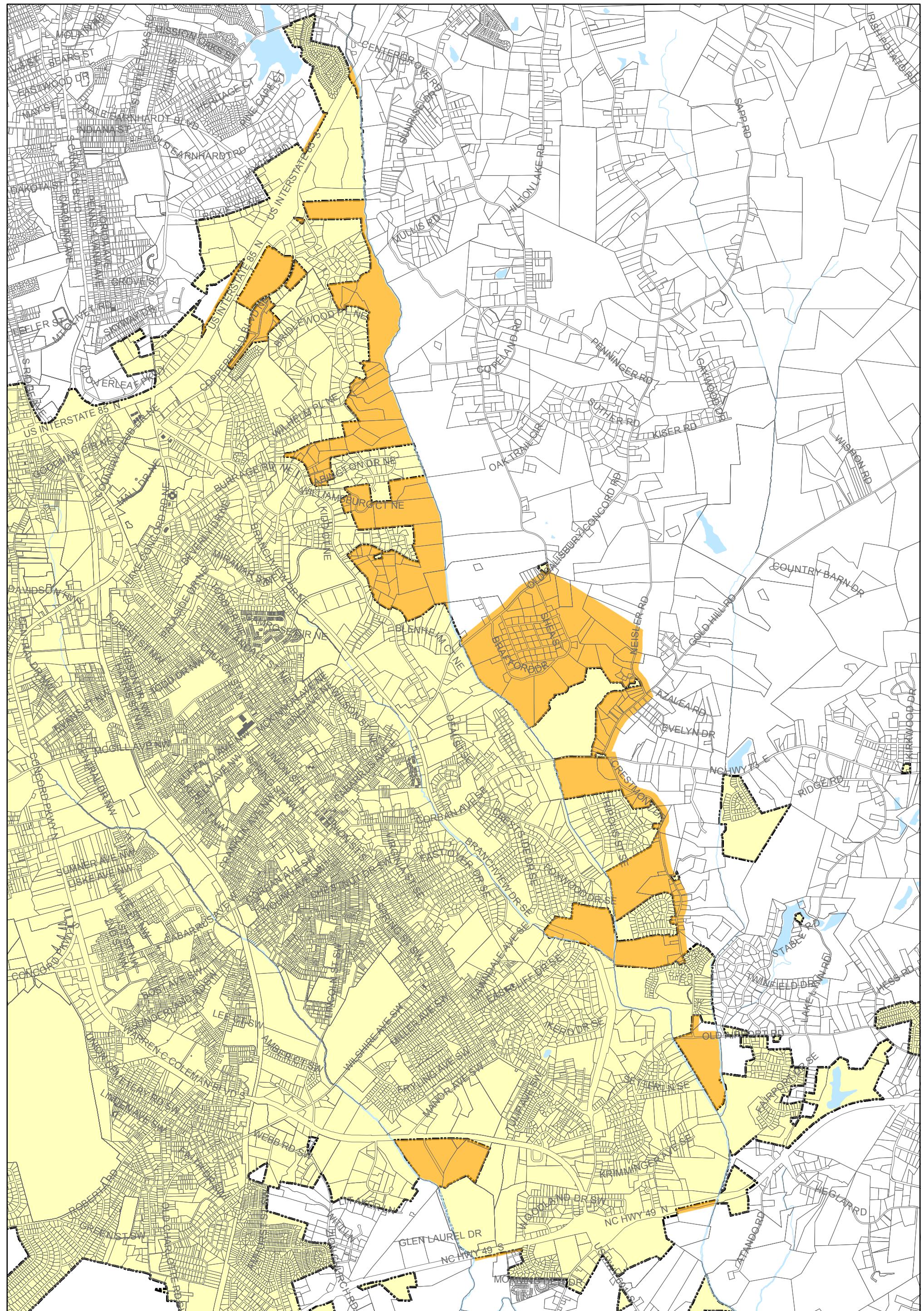
This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

#### **WATER & SEWER AUTHORITY OF CABARRUS COUNTY**

The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

## **YOUTH COMMISSION**

The purpose of the Youth Commission is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Commission will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.

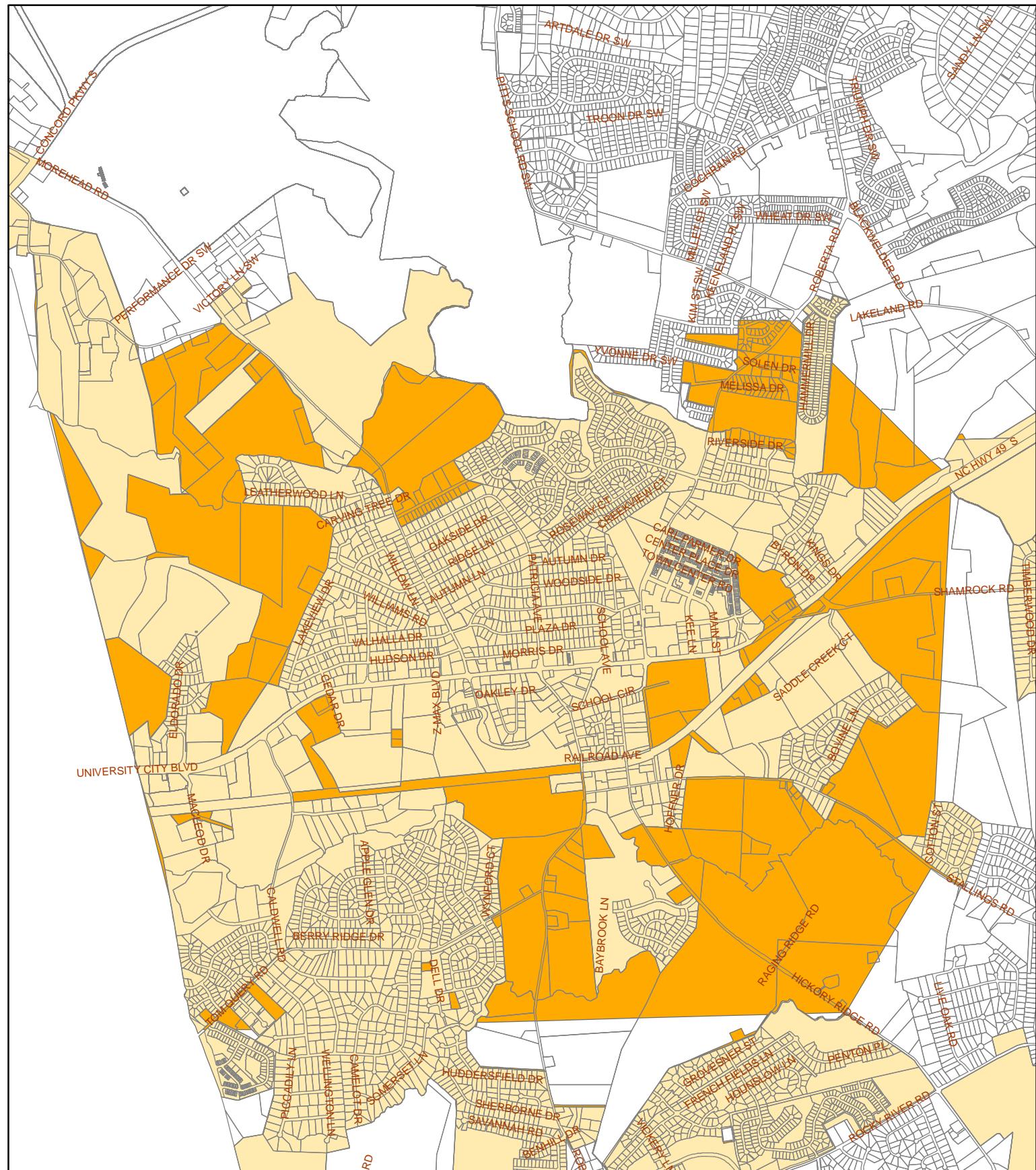


**City of Concord  
Extraterritorial Jurisdiction (ETJ)**

ETJ  
City of Concord  
Parcels  
Rivers  
Lakes & Ponds



0 0.25 0.5  
Miles



#### Legend

- Tax Parcels
- Harrisburg Municipal Limits
- Harrisburg ETJ Boundary



**Town of Harrisburg, NC  
ETJ Boundary**

0 0.2 0.4 0.8 Miles

Cabarrus County shall not be held liable for any errors in these data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document. Primary sources from which these data were compiled must be consulted for verification of information contained within the data.

Map Prepared by Cabarrus County Planning Services, June 2009.

## Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

xxxxxxxxxxxxxxxxxxxx

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City / State / ZIP: \_\_\_\_\_

Resident of Cabarrus County:  Yes  No

Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Business Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Do You Have a N. C. Driver's License?  Yes  No

Age (optional): \_\_\_\_\_

Number hours available per month for this position: \_\_\_\_\_

Best time of day/or days available: \_\_\_\_\_

Educational Background: \_\_\_\_\_

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Business and Civic Experience: \_\_\_\_\_

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Areas of Interest / Skills: \_\_\_\_\_

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Other County Boards / Committees / Commissions presently serving on: \_\_\_\_\_  
Term Expiration Date: \_\_\_\_\_

Have you ever been charged with and / or convicted of a criminal offense? \_\_\_\_\_ If so, please explain \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### References

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

---

Date

Signature of the Applicant

## **Cabarrus County Youth Commission Application**

Full Name: \_\_\_\_\_  M  F (check one)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone (home): (\_\_\_\_\_) \_\_\_\_\_ (cell): (\_\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name(s) of Parents or Guardians: \_\_\_\_\_

High School: \_\_\_\_\_ Grade: \_\_\_\_\_

Cumulative High School GPA: \_\_\_\_\_ Year of Expected Graduation: \_\_\_\_\_

School groups/clubs/activities in which you participate: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List other activities you have been involved in through church, clubs, community, etc. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What interests you about being a member of the Youth Commission? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What do you hope to accomplish though being a member of the Youth Commission? What do you hope to learn?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you available for evening meetings? \_\_\_\_\_

References:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Please return this application in person or via mail to:

Lauren Linker  
Clerk to the Board  
Cabarrus County  
P.O. Box 707  
Concord, NC 28026-0707  
Fax: 704-920-2820  
lelinker@cabarruscounty.us



# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

Budget - Monthly Budget Amendment Report

**BRIEF SUMMARY:**

The County Manager requested a monthly report of Budget Amendments. This report shows all transfers of money from one appropriation to another in accordance with the Budget Ordinance for FY 2023-2024.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Rosh Khatri, Budget Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Report

## JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2025	01	10247	BUA	07/08/2024	07/08/2024	ContrCov	ypineda	1	N	Hist	2025			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION														
1	60091919	9605		1916	ContrCov			Cover Contract Amount				750.00		
2	60091916	9605		1916	ContrCov			Consultants					750.00	
** JOURNAL TOTAL														
0.00														
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2025	01	10265	BUA	07/08/2024	07/08/2024	Safety&Tray	pineda	1	N	Hist	2025			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION														
1	00191225	9333		1225	Safety&Tra			Safety Training Cont				18,000.00		
2	00191910	9109		1225	Safety&Tra			Safety Training & Equipment					18,000.00	
** JOURNAL TOTAL														
0.00														
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2025	01	10376	BUC	07/11/2024	07/11/2024	Parks	Landmsthorne	1	N	Hist	2025			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION														
1	46090000	9801				A		Land Purchase for Parks				1,493,288.47		
2	46090000	9830				A		Land Acquisition					1,493,288.47	
3	460	5704						Land Purchase for Parks						1
4	460	5707						Other Improvements						1
5	460	5704						Appropriations						1,493,288.47
6	460	5707						Budgetary FB - Unreserved						1
								Appropriations						1,493,288.47
								Budgetary FB - Unreserved						1
** JOURNAL TOTAL														
2,986,576.94														

## JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		1	N	Hist	2025		DEBIT	CREDIT OB	
LINE DESCRIPTION														ACCOUNT DESCRIPTION	
1	27094610	9661		4610	Engineer										50,000.00
2	27094610	9606		4610	Engineer										50,000.00
** JOURNAL TOTAL														0.00	0.00
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE	
2025	01	10468	BUA	07/15/2024	07/15/2024	Engineer2	kpgrant	1	N	Hist	2025				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION						DEBIT	CREDIT OB
								ACCOUNT DESCRIPTION							
1	27094610	9445	MULCH	4610	Engineer2										25,000.00
2	27094610	9606		4610	Engineer2										25,000.00
** JOURNAL TOTAL														0.00	0.00
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE	
2025	01	10469	BUA	07/15/2024	07/15/2024	Engineer3	kpgrant	1	N	Hist	2025				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION						DEBIT	CREDIT OB
								ACCOUNT DESCRIPTION							
1	27094610	9501		4610	Engineer3										10,000.00
2	27094610	9606		4610	Engineer3										10,000.00
** JOURNAL TOTAL														0.00	0.00
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE	
2025	01	10513	BUA	07/16/2024	07/16/2024	Lomax	Propmsthorne	1	N	Hist	2025				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION						DEBIT	CREDIT OB
								ACCOUNT DESCRIPTION							

## JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		1	N	Hist	2025		DEBIT	CREDIT OB	
LINE DESCRIPTION														ACCOUNT DESCRIPTION	
1	46090000	9830					Lomax Property						98,575.90		
2	46090000	9801					Other Improvements						98,575.90		
							Lomax Property								
							Land Acquisition								
** JOURNAL TOTAL														0.00	0.00
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE	
2025	01	10520	BUA	07/17/2024	07/17/2024	E-10	snpolitis	1	N	Hist	2025				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		1					DEBIT	CREDIT OB	
LINE DESCRIPTION														ACCOUNT DESCRIPTION	
1	00162730	6353	CANO2	BOC	E-10		EMS cannon grant						35,108.00		
2	00192730	9330	CANO2	BOC	E-10		Cannon Foundation Grant						35,108.00		
3	001	5704		BOC	E-10		EMS cannon grant						35,108.00	1	
4	001	5703		BOC	E-10		Tools & Minor Equipment						35,108.00	1	
							Appropriations								
							Estimated Revenues								
** JOURNAL TOTAL														35,108.00	35,108.00
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE	
2025	01	10521	BUA	07/17/2024	07/17/2024	E-11	snpolitis	1	N	Hist	2025				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		1					DEBIT	CREDIT OB	
LINE DESCRIPTION														ACCOUNT DESCRIPTION	
1	00162730	630801		BOC	E-11		EMS RACE CARS grant						7,000.00		
2	00192730	9635	RCARS	BOC	E-11		RACE-CARS Grant						7,000.00		
3	001	5704		BOC	E-11		EMS RACE CARS grant						7,000.00	1	
4	001	5703		BOC	E-11		Education Programs						7,000.00	1	
							Appropriations								
							Estimated Revenues								
** JOURNAL TOTAL														7,000.00	7,000.00

## JOURNAL INQUIRY

YEAR 2025	PER 01	JOURNAL 10551	SRC BUA	EFF DATE 07/18/2024	ENT DATE 07/18/2024	JNL DESC E-14	CLERK snpolitis	ENTITY 1	AUTO-REV N	STATUS Hist	BUD 2025	YEAR 2025	JNL TYPE	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION	ACCOUNT DESCRIPTION		DEBIT		CREDIT	OB
1	38062710	6927	PSTC	BOC	E-14			FY25 CIP budget draw prog					35,000,000.00	
2	38092710	9704	PSTC	BOC	E-14		A	2024 Draw Program						
								FY25 CIP budget draw prog			2,073,823.00			
							A	Contribution to General Fund						
								FY25 CIP budget draw prog			32,926,177.00			
							A	Construction						
4	10069120	6910		BOC	E-14		A	FY25 CIP budget draw prog					2,073,823.00	
5	10099120	9830	AVAIL	BOC	E-14		A	Cont From Capital Projects Fd						
								FY25 CIP budget draw prog			2,073,823.00			
							A	Other Improvements						
6	38065310	6927	MENT	BOC	E-14		A	FY25 CIP budget draw prog					20,000,000.00	
7	38095310	9820	MENT	BOC	E-14		A	2024 Draw Proceeds						
								FY25 CIP budget draw prog			20,000,000.00			
							A	Construction						
8	38065610	6927	HSC	BOC	E-14		A	FY25 CIP budget draw prog					42,000,000.00	
9	38065610	6937	HSC	BOC	E-14		A	Proceeds from 2024 Draw Progra						42,000,000.00
								FY25 CIP budget draw prog						
							A	2024 Fixed Financing Proceeds						
10	38068240	6927	LIBSC	BOC	E-14		A	FY25 CIP budget draw prog					2,500,000.00	
11	38068240	6934	LIBSC	BOC	E-14		A	2024 Draw Proceeds						2,500,000.00
12	39067210	6927	COLWB	BOC	E-14		A	FY25 CIP budget draw prog					50,600,000.00	
13	39097210	9820	COLWB	BOC	E-14		A	2024 Draw Proceeds						
								FY25 CIP budget draw prog			50,600,000.00			
14	39067210	6927	NEWES	BOC	E-14		A	Construction						
								FY25 CIP budget draw prog					50,600,000.00	
15	39097210	9820	NEWES	BOC	E-14		A	2024 Draw Proceeds						
								FY25 CIP budget draw prog			50,600,000.00			
16	39067240	6927	S203	BOC	E-14		A	Construction						
								FY25 CIP budget draw prog					7,000,000.00	
17	39097240	9821	S203	BOC	E-14		A	2024 Draw Proceeds						
								FY25 CIP budget draw prog			7,000,000.00			
18	39067240	6927	WFIC	BOC	E-14		A	Building and Renovations						47,000,000.00
								FY25 CIP budget draw prog						
19	39097240	9820	WFIC	BOC	E-14		A	2024 Draw Proceeds						
								FY25 CIP budget draw prog			47,000,000.00			
20	38068140	6932	DM25	BOC	E-14		A	Construction						
								FY25 CIP budget draw prog					1,275,000.00	
21	38098140	9501	DM25	BOC	E-14		A	Cont from Comm Investment Fund						
								FY25 CIP budget draw prog						
								Buildings & Grounds Maintenanc			1,275,000.00			

## JOURNAL INQUIRY

YEAR 2025	PER 01	JOURNAL 10551	SRC BUA	EFF DATE 07/18/2024	ENT DATE 07/18/2024	JNL DESC E-14	CLERK snpolitis	ENTITY 1	AUTO-REV N	STATUS Hist	BUD 2025	YEAR	JNL	TYPE		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION	ACCOUNT DESCRIPTION			DEBIT		CREDIT	OB	
22	38068140	6932	DM25	BOC	E-14		A	FY25 CIP budget draw prog						800,000.00		
23	38098140	9501	DM25	BOC	E-14		A	Cont from Comm Investment Fund						800,000.00		
24	38068140	6932	DM25	BOC	E-14		A	FY25 CIP budget draw prog	Buildings & Grounds Maintenanc					110,000.00		
25	38098140	9501	DM25	BOC	E-14		A	Cont from Comm Investment Fund						110,000.00		
26	38062110	6932	DM25	BOC	E-14		A	FY25 CIP budget draw prog	Buildings & Grounds Maintenanc					550,000.00		
27	38092110	9501	DM25	BOC	E-14		A	Cont from Comm Investment Fund						550,000.00		
28	38062110	6932	DM25	BOC	E-14		A	FY25 CIP budget draw prog	Buildings & Grounds Maintenanc					100,000.00		
29	38092110	9501	DM25	BOC	E-14		A	Cont from Comm Investment Fund						100,000.00		
30	38062110	6932	DM25	BOC	E-14		A	FY25 CIP budget draw prog	Buildings & Grounds Maintenanc					173,500.00		
31	38092110	9501	DM25	BOC	E-14		A	Cont from Comm Investment Fund						173,500.00		
32	38061940	6932	DM25	BOC	E-14		A	FY25 CIP budget draw prog	Buildings & Grounds Maintenanc					1,030,000.00		
33	38091940	9501	DM25	BOC	E-14		A	Cont from Comm Investment Fund						1,030,000.00		
34	38061940	6932	DM25	BOC	E-14		A	FY25 CIP budget draw prog	Buildings & Grounds Maintenanc					320,000.00		
35	38091940	9501	DM25	BOC	E-14		A	Cont from Comm Investment Fund						320,000.00		
36	38061952	6932	DM25	BOC	E-14		A	FY25 CIP budget draw prog	Buildings & Grounds Maintenanc					450,000.00		
37	38091952	9501	DM25	BOC	E-14		A	Cont from Comm Investment Fund						450,000.00		
38	38061952	6932	DM25	BOC	E-14		A	FY25 CIP budget draw prog	Buildings & Grounds Maintenanc					1,000,000.00		
39	38091952	9501	DM25	BOC	E-14		A	Cont from Comm Investment Fund						1,000,000.00		
40	38061952	6932	DM25	BOC	E-14		A	FY25 CIP budget draw prog	Buildings & Grounds Maintenanc					325,000.00		
41	38091952	9501	DM25	BOC	E-14		A	Cont from Comm Investment Fund						325,000.00		
42	38061952	6932	DM25	BOC	E-14		A	FY25 CIP budget draw prog	Buildings & Grounds Maintenanc					400,000.00		
								Cont from Comm Investment Fund								

## JOURNAL INQUIRY

YEAR 2025	PER 01	JOURNAL 10551	SRC BUA	EFF DATE 07/18/2024	ENT DATE 07/18/2024	JNL DESC E-14	CLERK snpolitis	ENTITY 1	AUTO-REV N	STATUS Hist	BUD 2025	YEAR	JNL	TYPE	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION				DEBIT		CREDIT	OB
								ACCOUNT DESCRIPTION							
43	38091952	9501	DM25	BOC	E-14		A	FY25 CIP budget draw prog			400,000.00				
44	38061952	6932	DM25	BOC	E-14		A	Buildings & Grounds Maintenanc						579,000.00	
45	38091952	9501	DM25	BOC	E-14		A	FY25 CIP budget draw prog			579,000.00				
46	38061810	6932	DM25	BOC	E-14		A	Cont from Comm Investment Fund						323,000.00	
47	38091810	9864	DM25	BOC	E-14		A	FY25 CIP budget draw prog			323,000.00				
48	10060000	6901		BOC	E-14		A	Buildings & Grounds Maintenanc						7,435,500.00	
49	10090000	9708		BOC	E-14		A	FY25 CIP budget draw prog			7,435,500.00				
50	38068240	6902	LIBSC	BOC	E-14		A	Cont from Comm Investment Fund						1,856,000.00	
51	38098240	9860	LIBSC	BOC	E-14		A	FY25 CIP budget draw prog			1,856,000.00				
52	38068140	6932	MPLIB	BOC	E-14		A	Cont to Capital Project Fund						1,856,000.00	
53	38098140	9830	MPLIB	BOC	E-14		A	FY25 CIP budget draw prog			1,856,000.00				
54	10060000	6901		BOC	E-14		A	Cont from General Fund						4,424,000.00	
55	10099120	991301	LIBSC	BOC	E-14		A	FY25 CIP budget draw prog			712,000.00				
56	38091940	9501	DM	BOC	E-14		A	Lease Principal - Facility							
57	38091952	9501	DM	BOC	E-14		A	FY25 CIP budget draw prog			1,000,000.00				
58	38092110	9501	DM	BOC	E-14		A	Buildings & Grounds Maint-DM						1,000,000.00	
59	38061940	6932	DM	BOC	E-14		A	FY25 CIP budget draw prog			500,000.00				
60	38061952	6932	DM	BOC	E-14		A	Cont from Comm Investment Fund						1,000,000.00	
61	38062110	6932	DM	BOC	E-14		A	FY25 CIP budget draw prog			500,000.00				
62	39067210	6932	DM25	BOC	E-14		A	Cont from Comm Investment Fund						11,470,000.00	
63	39097210	9501	DM25	BOC	E-14		A	FY25 CIP budget draw prog			11,470,000.00				
								Buildings & Grounds Maintenanc							

## JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2025	01	10551	BUA	07/18/2024	07/18/2024	E-14	snpolitis	1	N	Hist	2025			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION	ACCOUNT DESCRIPTION			DEBIT	CREDIT	OB
64	39067230	6932	DM25	BOC	E-14		A	FY25 CIP budget draw prog				3,250,000.00		
65	39097230	9501	DM25	BOC	E-14		A	Cont from Comm Investment Fund				3,250,000.00		
66	39067240	6932	DM25	BOC	E-14		A	FY25 CIP budget draw prog	Buildings & Grounds Maintenanc			1,000,000.00		
67	39097240	9501	DM25	BOC	E-14		A	Cont from Comm Investment Fund	FY25 CIP budget draw prog			1,000,000.00		
68	10060000	6901		BOC	E-14		A	FY25 CIP budget draw prog	Buildings & Grounds Maintenanc			15,720,000.00		
69	10090000	9708		BOC	E-14		A	Fund Balance Appropriated	FY25 CIP budget draw prog			15,720,000.00		
70	10090000	9708		BOC	E-14		A	Cont to Capital Project Fund	Cont to Capital Project Fund			3,712,000.00		
71	100	5704		BOC	E-14			FY25 CIP budget draw prog	Cont to Capital Project Fund				29,653,323.00	1
72	380	5704		BOC	E-14			Appropriations					62,945,677.00	1
73	100	5703		BOC	E-14			Appropriations						1
74	380	5703		BOC	E-14			Estimated Revenues				29,653,323.00		
75	380	5707		BOC	E-14			Estimated Revenues				3,019,500.00		
76	380	5704		BOC	E-14			Budgetary FB - Unreserved				59,926,177.00		
77	390	5704		BOC	E-14			Appropriations					5,701,823.00	1
78	380	5703		BOC	E-14			Appropriations					170,920,000.00	1
79	390	5703		BOC	E-14			Estimated Revenues				65,628,000.00		
80	380	5707		BOC	E-14			Estimated Revenues				170,920,000.00		
								Budgetary FB - Unreserved				59,926,177.00		1
** JOURNAL TOTAL												329,147,000.00	329,147,000.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2025	01	11038	BUA	07/30/2024	07/30/2024	Farm Stewamsthorne		1	N	Hist	2025			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION	ACCOUNT DESCRIPTION			DEBIT	CREDIT	OB

## JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		1	N	Hist	2025		DEBIT	CREDIT OB		
														LINE DESCRIPTION	ACCOUNT DESCRIPTION	
1	46060000	6023					Carolina Farm Stewardship						80,000.00			
2	46090000	9830					Deferred Tax Collections								Carolina Farm Stewardship	80,000.00
3	46063330	6023					Other Improvements								Carolina Farm Stewardship	80,000.00
4	46093330	971033					Carolina Farm Stewardship								Deferred Tax Collections	80,000.00
							Carolina Farm Stewardship								Carolina Farm Steward	
														** JOURNAL TOTAL	0.00	0.00
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE		
2025	01	11043	BUA	07/30/2024	07/30/2024	HOME 2020	rpanderson	1	N	Hist	2025					
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		1	N	Hist	2025		DEBIT	CREDIT OB		
														LINE DESCRIPTION	ACCOUNT DESCRIPTION	
1	41063674	6606			3250	HOME 2020									Subtract \$12,264.59	12,264.59
2	41063674	6432			3250	HOME 2020									Program Fees	
															Add \$12,264.59	12,264.59
															Home Consortium Revenues	
														** JOURNAL TOTAL	0.00	0.00
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE		
2025	01	11255	BUA	07/01/2024	08/07/2024	2025 BUDGTjmhowden		1	N	Hist	2024					
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		1	N	Hist	2024		DEBIT	CREDIT OB		
														LINE DESCRIPTION	ACCOUNT DESCRIPTION	
1	00191115	9609					ENCUMBRANCE CARRY FORWARD								Legal fees	29,795.21
2	00191210	9445					ENCUMBRANCE CARRY FORWARD								Purchased Services	34,987.18
3	00191810	9342	0543				ENCUMBRANCE CARRY FORWARD								Minor Technology Equipment	1,644.11
4	00191810	942001					ENCUMBRANCE CARRY FORWARD								Telecommunications	2,694.76
5	00191810	9445					ENCUMBRANCE CARRY FORWARD								Purchased Services	131,844.00

## JOURNAL INQUIRY

YEAR 2025	PER 01	JOURNAL 11255	SRC BUA	EFF DATE 07/01/2024	ENT DATE 08/07/2024	JNL 2025	DESC BUDGT	CLERK jmhowden	ENTITY 1	AUTO-REV N	STATUS Hist	BUD 2024	YEAR 2024	JNL	TYPE
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			ACCOUNT DESCRIPTION			DEBIT	CREDIT	OB
6	00191810	9445	EBS				ENCUMBRANCE	CARRY FORWARD				7,810.75			
7	00191810	9570					Purchased Services					414,169.42			
8	00191810	9605					ENCUMBRANCE	CARRY FORWARD				8,675.00			
9	00191951	9504					Service Contracts					4,918.00			
10	00191952	9605					ENCUMBRANCE	CARRY FORWARD				1,800.00			
11	00191952	9606					Consultants					103,472.30			
12	00191952	9607					ENCUMBRANCE	CARRY FORWARD				60,796.50			
13	00191952	9820					Architect					1,700.00			
14	00192110	9316					Building Improvements					14,309.24			
15	00192110	9317					Supplies					1,725.00			
16	00192110	9331					K-9 Squad					8,729.95			
17	00192110	9340					ENCUMBRANCE	CARRY FORWARD				54,495.44			
18	00192110	9340	20095				Minor Office Equipment & Furn					16,148.00			
19	00192110	9445					Uniforms					6,637.51			
20	00192110	9605	20097				ENCUMBRANCE	CARRY FORWARD				5,118.75			
21	00192110	9860					Consultants					910,537.31			
22	00192110	9860	20095				ENCUMBRANCE	CARRY FORWARD				171,582.11			
23	00192110	9860	20097				Equipment & Furniture					165,500.00			
24	00192110	9863					ENCUMBRANCE	CARRY FORWARD				1,027,387.00			
25	00192110	9863	20097				Motor Vehicles					41,095.48			
26	00192115	9863					ENCUMBRANCE	CARRY FORWARD				383,968.06			
							Motor Vehicles								

## JOURNAL INQUIRY

YEAR 2025	PER 01	JOURNAL 11255	SRC BUA	EFF DATE 07/01/2024	ENT DATE 08/07/2024	JNL 2025	DESC BUDGT	CLERK jmhowden	ENTITY 1	AUTO-REV N	STATUS Hist	BUD 2024	YEAR 2024	JNL	TYPE
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			ACCOUNT DESCRIPTION			DEBIT	CREDIT	OB
27	00192130	9331					ENCUMBRANCE	CARRY	FORWARD			20,161.08			
28	00192145	9628					Minor Office Equipment & Furn					5,261.53			
29	00192145	9860					ENCUMBRANCE	CARRY	FORWARD						
30	00192410	9445					Donations Expenditures								
31	00192710	9860					ENCUMBRANCE	CARRY	FORWARD			14,150.00			
32	00192715	9330					Equipment & Furniture								
33	00192730	9340	PPE				ENCUMBRANCE	CARRY	FORWARD			19,620.00			
34	00192730	9360					Purchased Services								
35	00192730	9863					ENCUMBRANCE	CARRY	FORWARD			13,299.89			
36	00192740	9445					Equipment & Furniture								
37	00192740	9610					ENCUMBRANCE	CARRY	FORWARD			3,600.00			
38	00192740	9860					Tools & Minor Equipment								
39	00192740	9860	RADIO				ENCUMBRANCE	CARRY	FORWARD			52,900.00			
40	00195240	9831	0488				Medical Supplies						4,353.97		
41	00195610	9605	383-1				ENCUMBRANCE	CARRY	FORWARD						
42	00195630	9332					Motor Vehicles					559,877.90			
43	00195630	9445					ENCUMBRANCE	CARRY	FORWARD						
44	00195910	9705	OPIOD				Purchased Services					20,898.02			
45	00198140	9357					ENCUMBRANCE	CARRY	FORWARD						
46	00198140	9605					Travel and Education					3,975.00			
47	00198140	9831	0213				ENCUMBRANCE	CARRY	FORWARD						
							Equipment & Furniture					11,216.89			
							ENCUMBRANCE	CARRY	FORWARD						
							Equipment & Furniture					76,992.66			
							ENCUMBRANCE	CARRY	FORWARD						
							5311 Grant Capital					94,445.00			
							ENCUMBRANCE	CARRY	FORWARD						
							Consultants					22,250.00			
							ENCUMBRANCE	CARRY	FORWARD						
							Special Needs Kids					500.00			
							ENCUMBRANCE	CARRY	FORWARD						
							Purchased Services					12,500.00			
							ENCUMBRANCE	CARRY	FORWARD						
							Public Health Authority					556.00			
							ENCUMBRANCE	CARRY	FORWARD						
							Park Operation Supplies					3,150.00			
							ENCUMBRANCE	CARRY	FORWARD						
							Consultants					89,148.00			
							ENCUMBRANCE	CARRY	FORWARD						
							Matching Grants					26,639.50			

## JOURNAL INQUIRY

YEAR 2025	PER 01	JOURNAL 11255	SRC BUA	EFF DATE 07/01/2024	ENT DATE 08/07/2024	JNL 2025	DESC BUDGT	CLERK jmhowden	ENTITY 1	AUTO-REV N	STATUS Hist	BUD 2024	YEAR 2024	JNL TYPE
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION ACCOUNT DESCRIPTION					DEBIT	CREDIT OB	
48	00198145	9496					ENCUMBRANCE	CARRY FORWARD				2,885.00		
49	10099120	9406					Senior Center Operations	Grant				200.00		
50	40192740	9860					ENCUMBRANCE	CARRY FORWARD				958,866.60		
51	42098310	9649					Bank service charges					37,494.00		
52	42098310	9820					ENCUMBRANCE	CARRY FORWARD				39,802.99		
53	44295910	9605					Equipment & Furniture					109,479.75		
54	61091917	9360					ENCUMBRANCE	CARRY FORWARD				61,204.64		
55	61091917	9485					SMG					129,988.62		
56	61091917	9570					ENCUMBRANCE	CARRY FORWARD				39,959.42		
57	001	5704	2025	B			Building Improvements					4,669,921.52	1	
58	100	5704	2025	B			ENCUMBRANCE	CARRY FORWARD				200.00	1	
59	401	5704	2025	B			Consultants					958,866.60	1	
60	420	5704	2025	B			ENCUMBRANCE	CARRY FORWARD				77,296.99	1	
61	442	5704	2025	B			Administration Fees					109,479.75	1	
62	610	5704	2025	B			Service Contracts					231,152.68	1	
63	001	5707	2025	B			ENCUMBRANCE	CARRY FORWARD				4,669,921.52	1	
64	100	5707	2025	B			Budgetary FB - Unreserved					200.00	1	
65	401	5707	2025	B			ENCUMBRANCE	CARRY FORWARD				958,866.60	1	
66	420	5707	2025	B			Budgetary FB - Unreserved					77,296.99	1	
67	442	5707	2025	B			ENCUMBRANCE	CARRY FORWARD				109,479.75	1	
68	610	5707	2025	B			Budgetary FB - Unreserved					231,152.68	1	
							Budgetary FB - Unreserved							
							** JOURNAL TOTAL					6,046,917.54		6,046,917.54
							** GRAND TOTAL					338,222,602.48		338,222,602.48

13 Journals printed

**JOURNAL INQUIRY**

\*\* END OF REPORT - Generated by Yesenia Pineda \*\*

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

Budget - Monthly Financial Update

**BRIEF SUMMARY:**

The County Manager requested monthly reports displaying relevant information regarding the year-to-date budget.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Rosh Khatri, Budget Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Report

**Cabarrus County, North Carolina**  
**General Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of July 31, 2024\***

\*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
<b>REVENUES</b>						
Ad Valorem Taxes & Interest	(269,281,057)	(269,281,057)	(1,595,460)	\$ -	\$ 267,685,597	0.6%
Other Taxes	(48,589,000)	(48,589,000)	(98,993)	-	48,490,007	0.2%
Intergovernmental Revenues	(30,850,528)	(30,892,636)	(2,671,874)	-	28,220,762	8.6%
Permits and Fees	(8,897,350)	(8,897,350)	(1,044,540)	-	7,852,810	11.7%
Sales and Services	(17,202,857)	(17,202,857)	(931,996)	-	16,270,861	5.4%
Investment Earnings	(4,500,000)	(4,500,000)	1,955,876	-	6,455,876	-43.5%
Miscellaneous/Other Finance Sources	(793,444)	(793,444)	(59,466)	-	733,978	7.5%
<b>TOTAL REVENUES</b>	<b>(380,114,236)</b>	<b>(380,156,344)</b>	<b>(4,446,453)</b>	<b>\$ -</b>	<b>\$ 375,709,891</b>	<b>1.2%</b>
<b>EXPENDITURES</b>						
<i>GENERAL GOVERNMENT</i>						
Board of Commissioners	\$ 603,336	\$ 603,336	\$ 101,399	\$ -	501,937	16.8%
Legal	879,896	909,691	11,755	39,795	858,141	5.7%
County Manager	1,166,010	1,200,997	52,830	59,987	1,088,180	9.4%
Budget	417,020	417,020	15,068	-	401,952	3.6%
Strategy	460,544	460,544	15,103	-	445,441	3.3%
Procurement	230,194	230,194	8,394	-	221,800	3.6%
Communications	940,292	940,292	27,348	4,000	908,944	3.3%
Safety & Risk	252,168	270,168	9,176	-	260,992	3.4%
Human Resources	1,690,999	1,690,999	67,126	29,230	1,594,643	5.7%
Tax Collector	1,447,946	1,447,946	17,339	-	1,430,607	1.2%
Tax Administration	3,191,497	3,191,497	116,089	-	3,075,408	3.6%
Board of Elections	1,461,429	1,461,429	20,093	-	1,441,336	1.4%
Register of Deeds	856,214	856,214	28,311	-	827,903	3.3%
Finance	1,937,901	1,937,901	72,732	14,670	1,850,499	4.5%
Information Technology	9,799,232	10,366,070	561,690	1,213,638	8,590,741	17.1%
Non-departmental*	6,228,160	6,210,160	104,438	-	6,105,722	1.7%
Facility Design & Construction	310,648	310,648	10,987	-	299,661	3.5%
Infrastructure & Asset Management						
Grounds Maintenance	2,695,451	2,695,451	47,677	1,326,256	1,321,518	51.0%
Administration	3,606,879	3,606,879	195,617	120,912	3,290,350	8.8%
Sign Maintenance	246,427	251,345	5,848	-	245,497	2.3%
Building Maintenance	4,285,541	4,453,310	244,592	837,940	3,370,777	24.3%
Facility Services	3,401,690	3,401,690	110,089	390,689	2,900,912	14.7%
Fleet Maintenance	1,926,787	1,926,787	240,163	749,632	936,992	51.4%
Contribution to Other Funds	44,265,842	44,265,842	-	-	44,265,842	0.0%
<b>Total General Government</b>	<b>\$ 92,302,103</b>	<b>\$ 93,106,410</b>	<b>\$ 2,083,864</b>	<b>\$ 4,786,750</b>	<b>\$ 86,235,795</b>	<b>7.4%</b>
<i>PUBLIC SAFETY</i>						
Sheriff						
Administration & Operations	\$ 29,528,912	\$ 31,952,178	982,551	2,630,429	\$ 28,339,198	11.3%
Harrisburg Division	3,280,103	3,664,071	123,839	-	3,540,232	3.4%
Midland Division	440,191	440,191	17,200	-	422,991	3.9%
Mt. Pleasant Division	504,826	504,826	18,121	-	486,705	3.6%
School Resource Officers	3,279,230	3,279,230	117,650	-	3,161,580	3.6%
Detention Center	19,927,718	19,947,879	617,960	2,715,459	16,614,460	16.7%
Animal Control	1,455,427	1,455,427	37,869	-	1,417,558	2.6%
Animal Shelter	957,495	976,907	29,193	-	947,713	3.0%
Courts Maintenance	1,430,451	1,430,451	112,317	201,098	1,117,037	21.9%
Construction Standards	6,046,335	6,065,955	131,180	590,036	5,344,740	11.9%
Emergency Management	455,270	468,570	13,689	-	454,880	2.9%
Fire Services	2,189,710	2,193,310	65,554	162,240	1,965,516	10.4%
Fire Districts	1,703,079	1,703,079	-	-	1,703,079	0.0%
Emergency Medical Services	18,766,025	19,425,265	588,711	1,625,618	17,210,935	11.4%
Emergency Telephone	100,400	213,483	15,358	47,725	150,400	29.5%
Other Public Safety*	1,581,717	1,581,717	29,747	1,727	1,550,243	2.0%
<b>Total Public Safety</b>	<b>\$ 91,646,889</b>	<b>\$ 95,302,538</b>	<b>\$ 2,900,938</b>	<b>\$ 7,974,332</b>	<b>\$ 84,427,267</b>	<b>11.4%</b>

\* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

**Cabarrus County, North Carolina**  
**General Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of July 31, 2024\***

\*this report was pulled prior to month end close

	<b>Budgeted Amounts</b>		Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final				
<b>ECONOMIC &amp; PHYSICAL DEVELOPMENT</b>						
Planning & Development						
Planning	663,672	663,672	\$ 18,311	\$ -	\$ 645,361	2.8%
Community Development	837,997	837,997	12,795	-	825,202	1.5%
Soil & Water Conservation	412,850	412,850	15,487	-	397,363	3.8%
Zoning Administration	303,723	303,723	7,414	-	296,309	2.4%
Economic Development Corporation	867,723	867,723	414,412	-	453,311	47.8%
Economic Development Incentives	1,900,000	1,900,000	-	-	1,900,000	0.0%
Other Economic & Physical Development*	2,226,113	2,226,113	100,000	-	2,126,113	4.5%
<b>Total Economic &amp; Physical Development</b>	<b>\$ 7,212,078</b>	<b>\$ 7,212,078</b>	<b>\$ 568,419</b>	<b>\$ -</b>	<b>\$ 6,643,659</b>	<b>7.9%</b>
<b>HUMAN SERVICES</b>						
Veterans Services	\$ 522,954	\$ 522,954	\$ 16,706	\$ -	\$ 506,248	3.2%
Cooperative Extension	515,862	515,862	\$ 190	7,000	508,672	1.4%
Human Services						
Administration	7,631,928	7,654,178	713,018	519,563	6,421,597	16.1%
Economic Family Support Services	4,790,345	4,790,345	154,072	-	4,636,273	3.2%
Transportation	4,068,984	4,163,429	92,805	444,414	3,626,210	12.9%
Child Welfare	14,214,361	14,227,361	373,318	340,500	13,513,543	5.0%
Child Support Services	2,427,509	2,427,509	95,815	24,821	2,306,873	5.0%
Economic Services	10,607,375	10,607,375	414,485	-	10,192,890	3.9%
Adult and Family Services	3,231,584	3,231,584	114,140	54,000	3,063,444	5.2%
Nutrition	1,051,618	1,051,618	19,617	238,356	793,645	24.5%
Behavioral Health Division	298,708	298,708	11,629	-	287,079	3.9%
Senior Services	920,878	920,878	14,762	387,199	518,917	43.6%
Cabarrus Health Alliance	12,040,642	12,040,642	574,504	11,466,139	-	100.0%
Other Human Services*	2,965,511	2,966,067	358,878	416,633	2,190,556	26.1%
<b>Total Human Services</b>	<b>\$ 65,288,259</b>	<b>\$ 65,418,510</b>	<b>\$ 2,953,938</b>	<b>\$ 13,898,625</b>	<b>\$ 48,565,947</b>	<b>25.8%</b>
<b>EDUCATION</b>						
Cabarrus County Schools Operating	\$ 96,665,847	\$ 96,665,847	\$ 8,008,376	\$ -	\$ 88,657,471	8.3%
Kannapolis City Schools Operating	11,212,010	11,212,010	1,645,384	-	9,566,626	14.7%
RCCC Operating	4,584,500	4,584,500	382,041	-	4,202,459	8.3%
Cabarrus County Schools Capital	36,324	36,324	-	-	36,324	0.0%
Kannapolis City Schools Capital	8,832	8,832	-	-	8,832	0.0%
RCCC Capital	-	-	-	-	-	-
Other Education*	134,405	134,405	11,197	77,371	45,837	65.9%
<b>Total Education</b>	<b>\$ 112,641,918</b>	<b>\$ 112,641,918</b>	<b>\$ 10,046,998</b>	<b>\$ 77,371</b>	<b>\$ 102,517,549</b>	<b>9.0%</b>
<b>CULTURE &amp; RECREATION</b>						
Active Living & Parks						
Parks	\$ 2,641,302	\$ 2,641,302	\$ 240	\$ 109,597	\$ 2,531,465	4.2%
Senior Centers	1,389,458	1,392,343	23,642	12,990	1,355,711	2.6%
Library System	6,965,229	6,965,229	157,791	271,245	6,536,194	6.2%
Other Cultural & Recreation*	27,000	27,000	27,000	-	-	100.0%
<b>Total Culture &amp; Recreation</b>	<b>\$ 11,022,989</b>	<b>\$ 11,025,874</b>	<b>\$ 208,673</b>	<b>\$ 393,832</b>	<b>\$ 10,423,369</b>	<b>5.5%</b>
<b>DEBT SERVICE</b>						
Schools	\$ -	\$ -	\$ -	\$ -	\$ -	-
Other	-	-	-	-	-	-
<b>Total Debt Service</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>						
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>\$ -</b>	<b>\$ (4,550,984)</b>	<b>\$ (14,316,377)</b>	<b>\$ (27,130,911)</b>	<b>\$ (36,896,303)</b>	<b>11.9%</b>

\* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

**Cabarrus County, North Carolina**  
**Community Investment Fund**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of July 31, 2024\***

\*this report was pulled prior to month end close

	<b>Budgeted Amounts</b>			<b>Encumbrances*</b>	<b>Variance with Final Budget</b>	<b>% Collected or Used</b>
	<b>Original</b>	<b>Final</b>	<b>Actual Amounts</b>			
<b>REVENUES</b>						
Other Taxes	\$ (28,426,000)	\$ (28,426,000)	\$ -	\$ -	\$ 28,426,000	0.0%
Intergovernmental Revenues	(404,000)	(404,000)	-	-	404,000	0.0%
Investement Earnings	-	-	(24,695)	-	(24,695)	100.0%
Other Finance Sources	(45,218,224)	(74,871,547)	-	-	74,871,547	0.0%
<b>TOTAL REVENUES</b>	<b>\$ (74,048,224)</b>	<b>\$ (103,701,547)</b>	<b>\$ (24,695)</b>	<b>\$ -</b>	<b>\$ 103,676,852</b>	<b>0.0%</b>
<b>EXPENDITURES</b>						
Operations	\$ 72,318,642	\$ 99,898,342	\$ 2,208,476	\$ 108,000	\$ 97,581,866	2.3%
Capital Outlay	1,729,582	3,803,405	-	-	3,803,405	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ 74,048,224</b>	<b>\$ 103,701,747</b>	<b>\$ 2,208,476</b>	<b>\$ 108,000</b>	<b>\$ 101,385,271</b>	<b>2.2%</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>\$ -</b>	<b>\$ (200)</b>	<b>\$ (2,183,780)</b>	<b>\$ (108,000)</b>	<b>\$ 2,291,580</b>	

\* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

**Cabarrus County, North Carolina  
Other Funds**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of July 31, 2024\***

\*this report was pulled prior to month end close

	Budgeted Amounts			Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final					
<b>Arena and Events Center</b>							
<b>REVENUES</b>							
Arena Other Finance Source Revenues	\$ (1,420,686)	\$ (1,420,686)		\$ -	\$ -	\$ 1,420,686	0.0%
Fair Sales and Services	(749,831)	(749,831)		(1,550)		748,281	0.2%
Fair Investment Earnings	(60,000)	(60,000)		-		60,000	0.0%
Fair Miscellaneous Revenue	(5,000)	(5,000)		-		5,000	0.0%
<b>Total Arena and Events Center Fund</b>	<b>\$ (2,235,517)</b>	<b>\$ (2,235,517)</b>		<b>\$ (1,550)</b>	<b>\$ -</b>	<b>\$ 2,233,967</b>	<b>0.1%</b>
<b>EXPENDITURES</b>							
Arena and Events Center	\$ 1,246,104	\$ 1,323,401		\$ -	\$ 77,297	\$ 1,246,104	5.8%
County Fair	989,413	989,413		9,277	136,415	843,720	14.7%
<b>Total Arena and Events Center Fund</b>	<b>\$ 2,235,517</b>	<b>\$ 2,312,814</b>		<b>\$ 9,277</b>	<b>\$ 213,712</b>	<b>\$ 2,089,824</b>	<b>9.6%</b>
<b>Landfill Fund</b>							
<b>REVENUES</b>							
Intergovernmental Revenues	\$ (56,000)	\$ (56,000)		\$ -	\$ -	\$ 56,000	0.0%
Permits and Fees	(150,000)	(150,000)		(14,179)		135,821	9.5%
Sales and Services	(1,501,000)	(1,501,000)		(120,376)		1,380,624	8.0%
Investment Earnings	-	-		-		-	100.0%
Other Financing Sources	(740,478)	(740,478)		-		740,478	0.0%
<b>Total Landfill Fund</b>	<b>\$ (2,447,478)</b>	<b>\$ (2,447,478)</b>		<b>\$ (134,555)</b>	<b>\$ -</b>	<b>\$ 2,312,923</b>	<b>5.5%</b>
<b>EXPENDITURES</b>							
Landfill Operations	\$ 2,447,478	\$ 2,447,478		\$ 46,306	\$ 557,403	\$ 1,843,770	24.7%
<b>Total Landfill Fund</b>	<b>\$ 2,447,478</b>	<b>\$ 2,447,478</b>		<b>\$ 46,306</b>	<b>\$ 557,403</b>	<b>\$ 1,843,770</b>	<b>24.7%</b>
<b>911 Emergency Telephone Fund</b>							
<b>REVENUES</b>							
Intergovernmental Revenues	\$ (262,342)	\$ (262,342)		\$ -	\$ -	\$ 262,342	0.0%
Investment Earnings	(10,000)	(10,000)		-		10,000	0.0%
Other Finance Sources	(201,433)	(201,433)		-		201,433	0.0%
<b>Total 911 Emergency Telephone Fund</b>	<b>\$ (473,775)</b>	<b>\$ (473,775)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 473,775</b>	<b>0.0%</b>
<b>EXPENDITURES</b>							
Operations	\$ 388,775	\$ 388,775		\$ 37,713	\$ 21,000	\$ 330,062	15.1%
Debt Service	-	-		-	-	-	0.0%
Capital Outlay	85,000	1,043,867		-	958,866.60	85,000	0.0%
<b>Total 911 Emergency Telephone Fund</b>	<b>\$ 473,775</b>	<b>\$ 1,432,642</b>		<b>\$ 37,713</b>	<b>\$ 979,867</b>	<b>\$ 415,062</b>	<b>71.0%</b>
<b>Self-Insured Funds</b>							
<b>REVENUES</b>							
Sales and Services	\$ (21,119,385)	\$ (21,119,385)		\$ (1,211,356)	\$ -	\$ 19,908,029	5.7%
Investment Earnings	(70,000)	(70,000)		-		70,000	0.0%
Miscellaneous	(700,000)	(700,000)		(275)		699,725	0.0%
Other Finance Sources	(2,513,250)	(2,513,250)		-		2,513,250	0.0%
<b>Total Self-Insured Funds</b>	<b>\$ (24,402,635)</b>	<b>\$ (24,402,635)</b>		<b>\$ (1,211,631)</b>	<b>\$ -</b>	<b>\$ 23,191,004</b>	<b>5.0%</b>
<b>EXPENDITURES</b>							
Workers Compensation Insurance	\$ 2,363,223	\$ 2,362,473		\$ 132,769	\$ -	\$ 2,229,704	5.6%
Liability Insurance	2,498,250	2,499,000		1,226,254		1,272,746	49.1%
Dental Insurance	613,000	613,000		27,544		585,456	4.5%
Hospitalization Insurance	18,928,162	19,159,315		1,650,844	3,033,010	14,475,461	24.4%
<b>Total Self-Insured Funds</b>	<b>\$ 24,402,635</b>	<b>\$ 24,633,788</b>		<b>\$ 3,037,410</b>	<b>\$ 3,033,010</b>	<b>\$ 18,563,367</b>	<b>24.6%</b>

**Cabarrus County, North Carolina  
Other Funds**  
**Statement of Revenues and Expenditures - Budget and Actual**  
**As of July 31, 2024\***

\*this report was pulled prior to month end close

	Budgeted Amounts			Encumbrances*	Variance with Final Budget	% Collected or Used			
	Original	Final	Actual Amounts						
<b>Fire Districts Fund</b>									
<b>REVENUES</b>									
Ad Valorem Taxes	\$ (9,549,821)	\$ (9,549,821)	\$ (73,417)	\$ -	\$ 9,476,404	0.8%			
<b>Total Fire Districts Fund</b>	<b>\$ (9,549,821)</b>	<b>\$ (9,549,821)</b>	<b>\$ (73,417)</b>	<b>\$ -</b>	<b>\$ 9,476,404</b>	<b>0.8%</b>			
<b>EXPENDITURES</b>									
Fire Districts	\$ 9,549,821	\$ 9,549,821	\$ -	\$ -	\$ 9,549,821	0.0%			
<b>Total Fire Districts Fund</b>	<b>\$ 9,549,821</b>	<b>\$ 9,549,821</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,549,821</b>	<b>0.0%</b>			
<b>Social Services Fund</b>									
<b>REVENUES</b>									
Sales and Services	\$ (450,000)	\$ (450,000)	\$ -	\$ -	\$ 450,000	0.0%			
<b>Total Social Services Fund</b>	<b>\$ (450,000)</b>	<b>\$ (450,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 450,000</b>	<b>0.0%</b>			
<b>EXPENDITURES</b>									
Operations	\$ 450,000	\$ 450,000	\$ -	\$ -	\$ 450,000	0.0%			
<b>Total Social Services Fund</b>	<b>\$ 450,000</b>	<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 450,000</b>	<b>0.0%</b>			
<b>Intergovernmental Fund</b>									
<b>REVENUES</b>									
Sales and Services	\$ (2,600,000)	\$ (2,600,000)	\$ (92,861)	\$ -	\$ 2,507,139	3.6%			
<b>Total Intergovernmental Fund</b>	<b>\$ (2,600,000)</b>	<b>\$ (2,600,000)</b>	<b>\$ (92,861)</b>	<b>\$ -</b>	<b>\$ 2,507,139</b>	<b>3.6%</b>			
<b>EXPENDITURES</b>									
Operations	\$ 2,600,000	\$ 2,600,000	\$ -	\$ -	\$ 2,600,000	0.0%			
<b>Total Intergovernmental Fund</b>	<b>\$ 2,600,000</b>	<b>\$ 2,600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,600,000</b>	<b>0.0%</b>			
<b>Opioid Settlement Fund</b>									
<b>REVENUES</b>									
Investment Earnings	\$ -	\$ -	\$ (26,752)	\$ -	\$ (26,752)	#DIV/0!			
Miscellaneous	\$ (670,866)	\$ (670,866)	\$ (1,453,588)	\$ -	\$ (782,722)	216.7%			
Other Finance Sources	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!			
<b>Total Opioid Fund</b>	<b>\$ (670,866)</b>	<b>\$ (670,866)</b>	<b>\$ (1,480,340)</b>	<b>\$ -</b>	<b>\$ (809,474)</b>	<b>220.7%</b>			
<b>EXPENDITURES</b>									
Operations	\$ 670,866	\$ 780,346	\$ 25,192	\$ 303,839	\$ 451,315	3.2%			
<b>Total Opioid Fund</b>	<b>\$ 670,866</b>	<b>\$ 780,346</b>	<b>\$ 25,192</b>	<b>\$ 303,839</b>	<b>\$ 451,315</b>	<b>3.2%</b>			
<b>TOTAL REVENUES</b>									
	<b>\$ (42,830,092)</b>	<b>\$ (42,830,092)</b>	<b>\$ (2,994,354)</b>	<b>\$ -</b>	<b>\$ 39,835,738</b>	<b>7.0%</b>			
<b>TOTAL EXPENDITURES</b>									
	<b>\$ 42,830,092</b>	<b>\$ 44,206,888</b>	<b>\$ 3,155,898</b>	<b>\$ 5,087,831</b>	<b>\$ 451,315</b>	<b>18.6%</b>			
<b>Excess (deficiency) of revenues over (under) expenditures</b>									
	<b>\$ -</b>	<b>\$ (1,376,796)</b>	<b>\$ (161,545)</b>	<b>\$ (5,087,831)</b>	<b>\$ 39,384,424</b>				

\* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

Communications and Outreach - Monthly Summary Report

**BRIEF SUMMARY:**

The Communications and Outreach Department provides a monthly report.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Jonathan Weaver, Communications and Outreach Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Report

# COMMUNICATIONS & OUTREACH

## JULY 2024



### A peek at the latest **Did Y'all Hear?** **A Cabarrus County Podcast**

CabCo's podcast is dedicated to sharing unique, intriguing and inspiring stories about the people, programs and services that make Cabarrus County such an amazing community.

In July, Communications teamed up with the **Sheriff's Office and Library System** to spotlight their literacy efforts at the Detention Center—we even spoke with a few inmates! Listen wherever you get your podcasts.

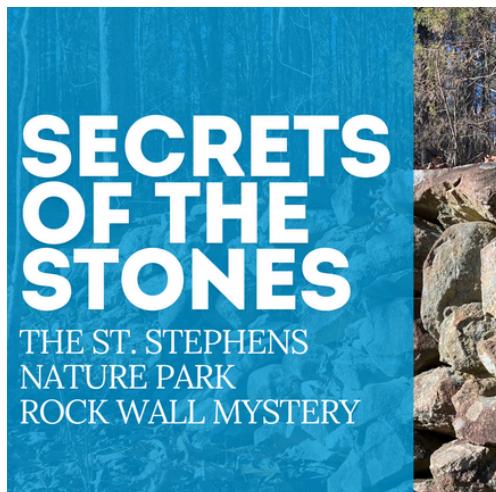


### **Cabarrus** **This** **Week**

**HOT TOPICS**  
Economic Developer of the Year · Mini-Golf · Pet Adoption  
Voting 2024 · Bridge Dedication · Pam-Cakes

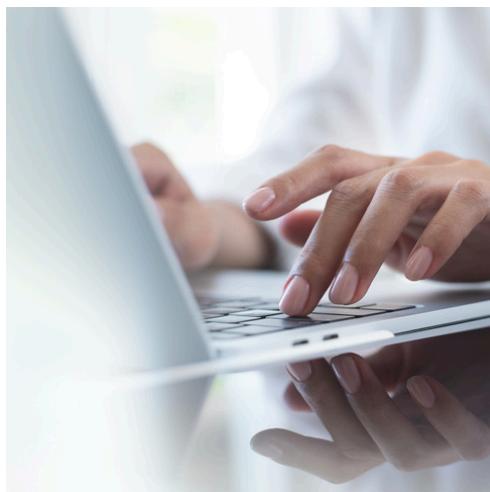
Views:  
**7.9K**

### Top Social Media Stories



**New Podcast Episode -- Secrets of the Stones: The St. Stephens Park Rock Wall Mystery**

**Reach: 21k**  
**Impressions: 17.1k**



**Website temporarily down due to widespread Microsoft outage**  
**Reach: 3.6k**  
**Impressions: 3.9k**



**Page Castrodale named NC Economic Developer of the Year**  
**Reach: 3k**  
**Impressions: 4k**

# Projects, Events & More

## Teaming up with CabCo Health and Human Services

### Spreading the word about consolidation

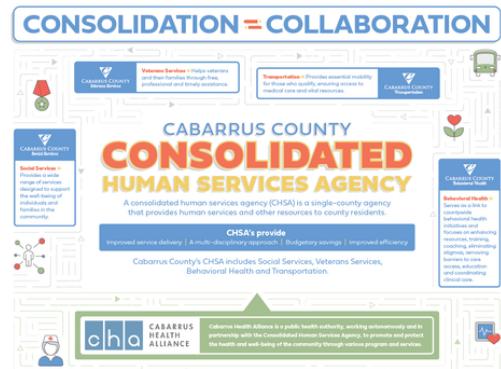
We worked with **Assistant County Manager Dr. Aalece Pugh** to develop an infographic about the County's consolidated human services agency. This will serve as an internal and external resource to help the public understand the benefits and structure.

### Media coordination

**CabCo DSS** recently hosted a private screening of "Sound of Hope: The Story of Possum Trot" for foster parents and community members interested in fostering and adopting.



To enhance DSS' recruitment efforts, the Communications team coordinated media relations, leading to a well-circulated and received feature in the Independent Tribune.



### LIFTING a new program

DSS' new evidence-based program, LiFT, is intended to help teens and their families increase communication about sexual health and improve sexual health outcomes for teens in the U.S. To promote the program and increase participation, Communications facilitated the design and printing of marketing materials.



### Promoting EMS & Battle of the Badges

Communications produced a fun video for **EMS** to promote the Battle of the Badges Blood Drive. While EMS took home the trophy, the real winners are the 294 lives that will be saved from the 98 units of blood collected during the event!



### Youth Career and Leadership Institute graduation

Communications was honored to assist with the program graduation of these bright young minds by designing and printing programs, providing decor, producing a special video, coordinating sound and more.



### Comms gets national notice

After extensive research into what other local government entities are doing, the communications team of Weld County, Colorado was so impressed with our work (particularly Cabarrus This Week, Did Y'all Hear? A Cabarrus County Podcast and social channels) that they reached out and asked if we could give them advice on advancing their work. During the Teams chat, we advised them on everything from equipment to software to collaboration. Our key takeaway: We're thankful for leadership that constantly encourages us to think outside the box and connect with residents in fun, new ways.



### 'Twas another great Fourth in the Burg!

We wrapped up the Independence Day parade season with an awesome crowd and crew in Harrisburg. The sky was blue, the weather warm and the candy plentiful!



Media Releases/  
Appearances **9**

Public Records  
Requests Processed **35**

# Social Media / Newsletter Insights



Facebook



Instagram



**38K**  
Reach



**120**  
New followers



**49**  
Posts



**60**  
Stories



LinkedIn



**3.5K**  
Impressions



**65**  
New followers



**4**  
Posts



YouTube



**10.2K**  
Views



**+42**  
Subscribers



**1.2K**  
Watch time (hours)



DirectConnect & CabConnect



**11**  
Connects sent



**49.3%**  
Open rate



**11.58%**  
above overall industry  
average open rate

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

County Manager - Monthly Building Activity Reports

**BRIEF SUMMARY:**

The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Kelly Sifford, Assistant County Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Report
- Report

**Cabarrus County Construction Standards Dodge Report 7/1/2024-7/31/2024**

**Jurisdiction: All**

**New Construction**

Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses Detached	101	95	95	\$20,587,070.00
Single Family Houses Attached	102	34	34	\$3,670,048.00
Two Family Buildings	103	1	2	\$95,000.00
Five or More Family Buildings	105	1	17	\$6,445,900.00
Manufactured Home (Mobile Homes)	106	5	3	\$456,078.00
Office, Bank, and Professional Buildings	324	3	0	\$938,040.00
Schools and Other Educational Buildings	326	9	0	\$9,802,105.00
Other Nonresidential Buildings	328	5	0	\$1,922,505.00
Structures Other Than Buildings	329	8	0	\$258,400.00
Other	999	33	0	\$4,120,957.73
<b>Sub Total (New Construction)</b>		<b>194</b>	<b>151</b>	<b>\$48,296,103.73</b>

**Addition, Alteration, and Conversion**

Description	Const Code	Buildings	Housing Units	Estimated Cost
Additions, Alterations and Conversions -	437	7	0	\$1,457,934.00
Nonresidential and No housekeeping				
<b>Sub Total (Addition, Alteration, and Conversion)</b>		<b>7</b>	<b>0</b>	<b>\$1,457,934.00</b>

**Demolition of Buildings**

Description	Const Code	Buildings	Housing Units	Estimated Cost
All Other Buildings and Structures	649	2	0	\$49,420.00
<b>Sub Total (Demolition of Buildings)</b>		<b>2</b>	<b>0</b>	<b>\$49,420.00</b>
<b>Grand Total</b>		<b>203</b>	<b>151</b>	<b>\$49,803,457.73</b>

## Cabarrus County Commercial Building Plan Review Summary

**Begin Date: 7/1/2024 through End Date: 7/31/2024**

Phelps	File Date	Address	Application Name	Description	Est Cost	Est Sq Ft
BU2024-02428	7/1/2024	289 GEORGE BAY CT CONCORD, NC 28027	SIGNS TO THE NINES	60" wall sign 9.25" channel letterset 36" raceway mount channel letterset 24" raceway mount channel letterset	\$10,000	0
BU2024-02435	7/2/2024	570 PITTS SCHOOL RD NW CONCORD, NC 28027	WINDSOR CONTRACTINC, LLC - Eldeco Landlord Work	Construction of demising walls to define suite "D" for future upfit by others.	\$28,000	13,000
BU2024-02436	7/2/2024	1450 COX MILL RD CONCORD, NC 28027	LCJ Construction, INC	Tornado Walls for Corridors	\$75,000	75,000
BU2024-02437	7/2/2024	4401 WEDDINGTON RD CONCORD, NC 28027	LCJ Construction, INC	Tornado Walls in Corridors	\$75,000	75,000
BU2024-02438	7/2/2024	1355 COX MILL RD CONCORD, NC 28027	LCJ Construction, INC	Cox Mill High School Tornado Walls	\$75,000	0
BU2024-02440	7/2/2024	6308 HONOR AVE MIDLAND, NC 28107	SDH CHARLOTTE LLC	TEMPORARY CONSTRUCTION TRAILER FOR SDH CHARLOTTE, LLC	\$3,500	0
BU2024-02443	7/3/2024	3700 TAYLOR GLEN LN NW CONCORD, NC 28027	I. L. LONG CONSTRUCTION CO., INC.	210A - INTERIOR RENOVATION OF EXISTING APARTMENT UNIT INCLUDING NEW FINISHES AND FIXTURES	\$25,000	750
BU2024-02447	7/3/2024	3700 TAYLOR GLEN LN NW CONCORD, NC 28027	I. L. LONG CONSTRUCTION CO., INC.	220A - INTERIOR RENOVATION OF EXISTING APARTMENT UNIT INCLUDING NEW FINISHES AND FIXTURES	\$25,000	1,000
BU2024-02451	7/3/2024	5575 NC HWY 73 E CONCORD, NC 28025	GraphiCal Creations, Inc. - Green Acres MONUMENT	We are building a monument for the Green Acres subdivision	\$2,995	165
BU2024-02452	7/3/2024	809 BEECHWOOD AVE KANNAPOLIS, NC 28081	CANDICE STOKES	GROUP HOME PERMIT		
BU2024-02455	7/3/2024	8300 NORTH DR MT PLEASANT, NC 28124	BAXTER CONSTRUCTION GROUP LLC	CCMP Education Center ~~ Upfit of 24,010 SF of (1) Education wing, Install (2) new rated doors across corridor to keep fire areas below 12,000SF. Replace fixtures/finishes as needed. No proposed Electrical, Mechanical in Scope of Work. Plumbing limited to replacement of fixtures. Install (6) new exterior doors in daycare classrooms per NCBC1006.2.2.4	\$950,000	24,000
BU2024-02456	7/3/2024	26 UNION ST S CONCORD, NC 28025		Illuminated Channel Letters and logo on building face and wall sign on south face also illuminated	\$7,206	24
BU2024-02459	7/5/2024	1512 CONCORD PKWY N CONCORD, NC 28025	WILLOUGHBY CONSTRUCTION AND CONSULTING, LLC	NEW CONSTRUCTION - WENDYS PROJECT	\$592,043	2,413
BU2024-02476	7/8/2024	3799 NC HWY 73 E CONCORD, NC 28025	Casco Signs	1 lighted wall sign and 1 non lighted welcome sign	\$5,700	0
BU2024-02484	7/8/2024	4364 TRIPLE CROWN DR SW 200 CONCORD, NC 28027	Spray Booth Solutions	PAINT BOOTH INSTALL	\$27,600	420
BU2024-02493	7/8/2024	700 DERITA RD CONCORD, NC 28027	RANGER CONSTRUCTION COMPANY INC	NEW FOUNDATION DESIGN FOR A LARGE PRINTER (HEIDELBERG xl106) THIS IS PERMITTED FIRST BECAUSE THE SLAB NEEDS TIME TO CURE BEFORE THE EQUIPMENT CAN BE SET IN AND AROUND THIS NEW FOUNDATION	\$20,000	500

## Cabarrus County Commercial Building Plan Review Summary

**Begin Date: 7/1/2024 through End Date: 7/31/2024**

BU2024-02494	7/8/2024	104 UNION ST S CONCORD, NC 28025	MURR & LANEY, INC.	Set scaffolding at front of church to top of tower. Remove tower roof and roof hatch, Replace using copper. 400sqft. Plan review not required - Per Matt Love.	\$52,361	400
BU2024-02512	7/9/2024	9810 ROCKY RIVER RD CHARLOTTE, NC 28215	sherri l hartsell	two entry signs for Farmington	\$19,800	96
BU2024-02513	7/9/2024	316 BROOKDALE ST KANNAPOLIS, NC 28083	MARISCOS EL CHEF DE NAYARIT LLC	ABC		
BU2024-02515	7/9/2024	540 PITTS SCHOOL RD NW, UNIT# C CONCORD, NC 28027	WINDSOR CONTRACTINC, LLC	Eastman Expansion ~~ Upfit of leased shell space to include new bathroom, HVAC, sprinkler adjustments and electrical.	\$38,500	2,600
BU2024-02516	7/9/2024	4403 REPUBLIC CT NW CONCORD, NC 28027	DM MANAGEMENT, INC	Demo old breakroom, expand into adjoining offices. Like for like replacements of plumbing and electrical fixtures. no mechanical changes.	\$23,500	528
BU2024-02519	7/9/2024	7550 WEST WINDS BLVD NW CONCORD, NC 28027	Casco Signs	installing non lighted 60" by 120" monument sign	\$260,000	50
BU2024-02521	7/10/2024	9000 AVIATION BLVD NW CONCORD, NC 28027	QUEENS WATERPROOFING AND RESTORATION LLC	Concord Padgett Airport Parking Deck Repairs ~~ Selected concrete repairs to the Concord-Padgett Airport parking garage to include concrete repairs on driving surfaces, vertical surfaces, and soffits. Waterproofing repairs include removing and replacing joint sealants from tee-to-tee joints, cove joints, façade joints. Miscellaneous repairs include supplemental floor drains, clean and coating existing steel connections, and the addition of supplemental steel supports.	\$191,900	208,444
BU2024-02524	7/10/2024	1225 CONCORD PKWY N CONCORD, NC 28027	SIGNS REVOLUTION	Channel letter sign "Toppers Pizza"	\$5,700	32
BU2024-02525	7/10/2024	967 CONCORD PKWY S CONCORD, NC 28027	Burchette Sign Corp	install 5 wall signs and 1 road sign	\$9,500	213
BU2024-02534	7/10/2024	6255 SHUMARD ST CONCORD, NC 28027	BRYAN BUILDERS, LLC	There are two identical canopies, each 1,120 sqft to be installed freestanding (not attached to building).	\$115,000	2,240
BU2024-02535	7/10/2024	1862 WARREN C COLEMAN BLVD S CONCORD, NC 28025	ASCENT CONSTRUCTION GROUP, INC.	QuikTrip #1030 ~~ The scope of work involves replacing the cappuccino and smoothie machines with the coffee wow brew bar (includes new electrical runs for the heat exchangers), and installing new receptacles for the new nitrogen generator, glycol chiller, and cleaning system. The coffee bar millwork will be removed with the drain manifold and a new coffee bar with drain manifold and equipment connections routed to the existing floor sink. Existing water supply line for coffee equipment will be used and a new line will be installed for the new cleaning system.	\$17,500	500
BU2024-02537	7/10/2024	11065 ELLENWOOD RD HUNTERSVILLE, NC 28078		ABC		
BU2024-02538	7/10/2024	3050 DERITA RD CONCORD, NC 28027	ANTHONY HARRIS (CRAVE HOT DOGS & BBQ)	ABC PERMIT INSPECTION		
BU2024-02540	7/10/2024	9105 AVIATION BLVD NW CONCORD, NC 28027	D R REYNOLDS COMPANY INC	Temporary office trailer	\$58,000	400
BU2024-02542	7/11/2024	4401 OLD AIRPORT RD CONCORD, NC 28025	LCJ Construction, INC	Add emergency escape and protection for School Board chambers	\$75,000	222

## Cabarrus County Commercial Building Plan Review Summary

**Begin Date: 7/1/2024 through End Date: 7/31/2024**

BU2024-02543	7/11/2024	881 PIPER LANDING DR NW CONCORD, NC 28027	GraphiCal Creations, Inc.	Piper Landing CBU Shelter ~~ We will be putting together a kit for a Metal Shelter over the CBU Boxes.	\$18,400	555
BU2024-02559	7/12/2024	1420 CONCORD PKWY S CONCORD, NC 28027	MCFARLAND BUILDING GROUP	Structural canopy housing compactors for pneumatic disposal system.	\$391,905	1,173
BU2024-02562	7/12/2024	570 PITTS SCHOOL RD NW CONCORD, NC 28027	WINDSOR CONTRACTINC, LLC	Box Drop Upfit ~~ Addition of a bathroom and a demising wall in an existing shell for a furniture distributor tenant	\$32,000	13,000
BU2024-02581	7/15/2024	8361 CONCORD MILLS BLVD CONCORD, NC 28027	DAVACO CCG, LP	COMMERCIAL UPFIT	\$150,000	2,451
BU2024-02584	7/15/2024	2425 HERRONS NEST PL NW 104 CONCORD, NC 28027	4K DEVELOPMENT CORP. - BLDG 4 - SUITE 100 - Heartland Dental (TI Clayton)	BLDG 4 - SUITE 100 - Heartland Dental (TI Clayton) ~~ New tenant build out in new LL shell that is a multi tenant retail building.	\$590,000	2,876
BU2024-02588	7/15/2024	13646 LOWDER RD MT PLEASANT, NC 28124	BENTON CONSTRUCTION SERVICES LLC	Copper Leaf Farm & Vineyard ~~ New wood framed barn venue. Slab foundation design, metal roofing, metal siding, small kitchen, ADA restrooms, interior finishes.	\$660,000	4,870
BU2024-02590	7/16/2024	515 S MAIN ST KANNAPOLIS, NC 28081	LA REVOLUCION MEXICAN RESTAURANT	ABC		
BU2024-02591	7/16/2024	1030 COPPERFIELD BLVD NE CONCORD, NC 28025	BARRINGER CONSTRUCTION, LLC	UPFIT of Shell for a Physical Therapy Facility	\$548,164	4,000
BU2024-02598	7/16/2024	1096 CONCORD PKWY N CONCORD, NC 28027	Lil Papi's International Deli	ABC - Unit 7		
BU2024-02600	7/16/2024	290 COPPERFIELD BLVD NE CONCORD, NC 28025		ABC		
BU2024-02607	7/17/2024	1858 KANNAPOLIS PKWY KANNAPOLIS, NC 28027	G.L. WILSON BUILDING COMPANY	Sawcut existing concrete slab Install new stainless steel trench drains tie trench drain system into existing underslab piping pour back concrete slab	\$1,100,000	7,500
BU2024-02609	7/17/2024	6095 GLEN AFTON BLVD CONCORD, NC 28027	LOCKWOOD IDENTITY INC DBA SIGNART	Cabarrus County Library Channel Letters ~~ Manufacture and Install Face and Reverse Lit Channel Letters.	\$15,000	0
BU2024-02622	7/18/2024	1401 PINE ST KANNAPOLIS, NC 28081	SHELCO, LLC.	FOOTING AND FOUNDATION ONLY AND WALLS	\$2,759,328	34,405
BU2024-02624	7/18/2024	1401 PINE ST KANNAPOLIS, NC 28081	SHELCO, LLC.	renovations to a portion of the existing school. contains classrooms and media center.	\$5,458,191	0
BU2024-02625	7/18/2024	541 SUNNYSIDE DR SE CONCORD, NC 28025	CABARRUS COUNTY SCHOOLS	(5) up to 5 24x32 MU Classrooms without water or sewer.	\$125,000	3,840
BU2024-02626	7/18/2024	818 UNION ST S CONCORD, NC 28025	SAM'S UNION STOP	ABC		
BU2024-02650	7/22/2024	8111 CONCORD MILLS BLVD CONCORD, NC 28027	Rite Lite Signs	Installing illuminated wall sign w remote power	\$8,000	308

## Cabarrus County Commercial Building Plan Review Summary

**Begin Date: 7/1/2024 through End Date: 7/31/2024**

BU2024-02651	7/22/2024	180 INTERNATIONAL DR NW CONCORD, NC 28027	G.W. LILES CONSTRUCTION COMPANY, INC	Project scope is intended to be considered a shell permit and involves the proposed installation of new 2-hour CFS fire barrier. Installation of new fire barrier will create a new Suite #A2 to house future warehousing and manufacturing process operated by Kanthal. Project scope involves no change in use and no change in overall building square footage. Project scope involves no change in existing means of egress or life safety systems.	\$620,000	11,562
BU2024-02656	7/22/2024	1810 MOOSE RD KANNAPOLIS, NC 28083	CLINE CONSTRUCTION SERVICES LLC	Central Baptist Church ~~ Picnic Shelter 1492 sq ft	\$23,000	1,492
BU2024-02661	7/22/2024	4515 MOREHEAD RD CONCORD, NC 28027	HORNE BROTHERS COMMUNICATIONS, INC.	Verizon to add antennas, lines, equipment cabinet/pad and new electrical service	\$29,000	0
BU2024-02665	7/23/2024	4100 CONCORD PKWY S CONCORD, NC 28027	Daniel Carpenter	Commercial wood building demo	\$5,000	0
BU2024-02680	7/24/2024	308 CONCORD PKWY N CONCORD, NC 28027	LUIS MIGUEL CARPIO,T/A JMCFINISHINGSERVICES	Concord Parkway Animal Hospital~~Addition to existing clinic for lobby expansion, new exam rooms, and handicap accessibility.	\$784,000	2,312
BU2024-02687	7/24/2024	1531 TRINITY CHURCH RD CONCORD, NC 28027	G.W. LILES CONSTRUCTION COMPANY, INC Building S202 - Interior Upfit	RCCC Renovations to Building S202 ~~ Interior renovations to approximately 10,000 square feet of existing 3 story, 40,000 square foot community college classroom building. Renovations include changes to existing classrooms, a new locker room / toilet area and updates to existing interior finishes, such as carpet, paint and ceiling tile in other areas of the building. Work also includes upgrading of existing power panelboards / circuits and fire alarm / mass notification systems.	\$509,586	28,554
BU2024-02690	7/24/2024	2257 SPIDER DR NE KANNAPOLIS, NC 28083	ADVANTAGE PERMITS	Dunkin Sign ~~ 2 wall signs, tenant panel and clearance bar	\$16,800	0
BU2024-02693	7/25/2024	12700 IDLEBROOK RD MIDLAND, NC 28107	COX ENTERPRISES LLC, T/A	REPLACING LAMINATE SHINGLE SYSTEM WITH SIMILAR LAMINATE SHINGLE	\$88,350	133,000
BU2024-02699	7/25/2024	655 WINECOFF SCHOOL RD KANNAPOLIS, NC 28027	Pace of the Piedmont	Pace of the Piedmont ~~ install a 170 LF segmental retaining wall	\$16,263	0
BU2024-02707	7/25/2024	8111 CONCORD MILLS BLVD CONCORD, NC 28027	KUYKENDALL ENTERPRISES INC	Box Lunch #4803 Concord Mills space number 604 ~~NEW TENANT UPFIT, BUILD OUT. INSTALL TENANT FIXTURES, LIGHTING & TRACK LIGHTING. RECLAD/REUSE PART OF EXISTING STOREFRONT. EXISTING RESTROOM TO REMAIN, REUSE HVAC	\$113,033	2,522
BU2024-02721	7/26/2024	270 PEONY PL NW CONCORD, NC 28027	LANDMARK BUILDERS OF THE TRIAD, INC - Taylor Glen Villa	Taylor Glen Villa ~~ Four-Story, 17-Unit	\$6,445,900	43,224
BU2024-02722	7/26/2024	300 SERENITY RIDGE RD CHINA GROVE, NC 28023	B & G PIPELINE COMPANY	CONSTRUCTION TRAILER	\$600	480
BU2024-02726	7/26/2024	304 SERENITY RIDGE RD CHINA GROVE, NC 28023	B & G PIPELINE COMPANY	construction trailer	\$600	480
BU2024-02731	7/26/2024	308 SERENITY RIDGE RD CHINA GROVE, NC 28023	B & G PIPELINE COMPANY	CONSTRUCTION TRAILER	\$600	480
BU2024-02734	7/26/2024	6255 SHUMARD ST CONCORD, NC 28027	FLETCHLINE, INC.	Amazon SNC6 Conveyor & Compressor ~~ install conveyor system inside existing warehouse, anchor support frames to slab, install air compressor and piping, see plans for egress plan and conveyor belt plans.	\$480,000	0

## Cabarrus County Commercial Building Plan Review Summary

**Begin Date: 7/1/2024 through End Date: 7/31/2024**

BU2024-02735	7/26/2024	2425 HERRONS NEST PL NW 100 CONCORD, NC 28027	TRITON GC, LLC	PETFOLK CONCORD ~~ COMMERCIAL UPFIT	\$650,000	3,099
BU2024-02748	7/29/2024	530 S CANNON BLVD KANNAPOLIS, NC 28083	COMMERCIAL UPFIT	ADDING PARTITION WALL - ELECTRICAL REPAIRS back wall 35' cross T off storage room 10'x12'	\$2,000	1,050
BU2024-02750	7/29/2024	300 MOORESVILLE RD KANNAPOLIS, NC 28081	IKES CONSTRUCTION INC	CHA Dentist Office Renovations (upfit) ~~ Renovate an existing office space into new 3 station dental hygiene bay. Renovate and relocate the existing office space into two separate offices and relocate the existing storage room centrally where the existing offices are. Updating mechanical, electrical and plumbing to meet interior renovated spaces.	\$213,040	1,500
BU2024-02760	7/30/2024	8111 CONCORD MILLS BLVD CONCORD, NC 28027	RITE LITE SIGNS, INC. - Hey Dude	Install 2 wall signs for HEY DUDE	\$3,500	3,500
BU2024-02770	7/31/2024	1875 TEACHERS HOUSE RD NW CONCORD, NC 28027	CASCO SIGNS INC	Casco to install awnings	\$9,040	336
BU2024-02773	7/31/2024	125 PITTS SCHOOL RD SW CONCORD, NC 28027	FINIAL HOMES, INC - KRK Concord	KIDS R KIDS, CONCORD ~~ Primary Tenant Upfit of Shell Building - MEP installations. Interior fit out. Adding RTUs & two new exterior doors to fit layout.	\$2,000,000	10,000
BU2024-02779	7/31/2024	2400 OLD BEATTY FORD RD CHINA GROVE, NC 28023	DRAW ENTERPRISES	KC300 South Shift ~~ This is to build 5 retaining walls that are over 4 ft. (1997 LF)	\$713,900	197
BU2024-02806	8/1/2024	201 DALE EARNHARDT BLVD KANNAPOLIS, NC 28081	FUSION GENERAL CONTRACTORS LLC	DENTAL OFFICE UP-FIT	\$434,300	3,875
BU2024-02814	8/1/2024	1391 FRED L WILSON DR KANNAPOLIS, NC 28081	SHELCO, LLC.	TEMPORARY USE FOR TEMPORARY CONSTRUCTION TRAILER	\$8,500	576
BU2024-02815	8/1/2024	8825 DAVIDSON HWY CONCORD, NC 28027	Gate Sign Permit	Gate Sign ~~ Install 3 wall signs, 2 canopy signs and 2 monument signs	\$22,986	0
BU2024-02818	8/1/2024	10020 EDISON SQUARE DR NW CONCORD, NC 28027	Rite Lite Signs Inc	Romp N Roll Sign ~~ (1) set of illuminated channel letters w/ contour cloud backer on raceway. Faces to be 3/16" thick. 7"x5" raceway mounted to wall. (3) window Vinyl front elevation.	\$4,000	37
BU2024-02819	8/1/2024	1420 CONCORD PKWY S CONCORD, NC 28027	GILBANE RESIDENTIAL CONSTRUCTION, LLC (BLDG 1 SHELL)	SHELL 1 Remove the exterior doors from main permit (reason due to the additional low voltage controls and networking by JCI and Lilly)	\$0	0
BU2024-02820	8/1/2024	1420 CONCORD PKWY S CONCORD, NC 28027	GILBANE RESIDENTIAL CONSTRUCTION, LLC (BLDG 1 SHELL)	B.SHELL 1 Remove the final elevator inspection for building (Shafts) – (reason - delayed due to Electrical switch gear and adding cellular call out on each) Seven Elevators	\$0	0
BU2024-02821	8/1/2024	1420 CONCORD PKWY S CONCORD, NC 28027	GILBANE RESIDENTIAL CONSTRUCTION, LLC (BLDG 1 SHELL)	#1 SHELL:C. Remove the site work due to the remaining areas and activities that will not complete until next June. (reason – delay is due to Bldg. GC up fit contractors and extended stay for Lilly)	\$0	0
BU2024-02822	8/1/2024	3662 NC HWY 49 S HARRISBURG, NC 28075	CASCO SIGNS INC (SIGN)	Integrated Martial Arts ~~ channel letters and hook to existing electric	\$1,500	0
BU2024-02824	8/1/2024	1420 CONCORD PKWY S CONCORD, NC 28027	BUILDINGS 2-10 GILBANE BUILDING COMPANY	SHELL BUILDINGS 2-10 Remove the exterior doors from main permit (reason due to the additional low voltage controls and networking by JCI and Lilly)	\$0	0
BU2024-02825	8/1/2024	1420 CONCORD PKWY S CONCORD, NC 28027	BUILDINGS 2-10 GILBANE BUILDING COMPANY	SHELL BUILDINGS 2-10 B. Remove the final elevator inspection for building (Shafts) – (reason - delayed due to Electrical switch gear and adding cellular call out on each) Seven Elevators	\$0	0

## Cabarrus County Commercial Building Plan Review Summary

**Begin Date: 7/1/2024 through End Date: 7/31/2024**

BU2024-02826	8/1/2024	1420 CONCORD PKWY S CONCORD, NC 28027	BUILDINGS 2-10 GILBANE BUILDING COMPANY	SHELL BUILDINGS 2-10 Remove the site work due to the remaining areas and activities that will not complete until next June. (reason – delay is due to Bldg. GC upfit contractors and extended stay for Lilly)	\$0	0	
BU-EXCO-2024-00001	7/5/2024	65 CHURCH ST S CONCORD, NC 28025		TEST			
BU-EXCO-2024-00003	7/19/2024	8440 PIT STOP CT NW CONCORD, NC 28027	Zena Koudsi	Same owner, same use, new tenant, same business, two employees.			
BU-EXCO-2024-00004	7/22/2024	515 S MAIN ST KANNAPOLIS, NC 28081	La Revolución Mexican Restaurant	CO FOR EXISTING BUILDING			
					<b>Total Plans Reviewed: 84</b>	<b>\$111,361,164</b>	<b>2,925,004</b>

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Reports

**SUBJECT:**

EDC - July 2024 Monthly Summary Report

**BRIEF SUMMARY:**

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report.

**REQUESTED ACTION:**

For informational purposes. No action required.

**EXPECTED LENGTH OF PRESENTATION:****SUBMITTED BY:**

Page Castrodale, EDC Executive Director

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**

This item was approved by the Board for inclusion on the Agenda.

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**ATTACHMENTS:**

- Report

# Project Activity Report

JULY 2024

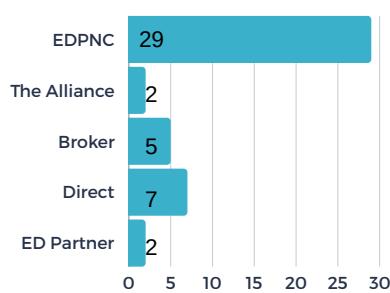


## STATS OVER THE PAST MONTH

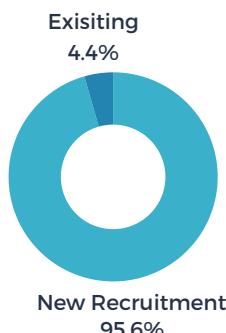
The EDC received **12** new projects/RFIs (request for information) in July and submitted sites/buildings for **7** of the new requests. There were **3** client/consultant site visits or meetings in July.

## Project Activity Highlights

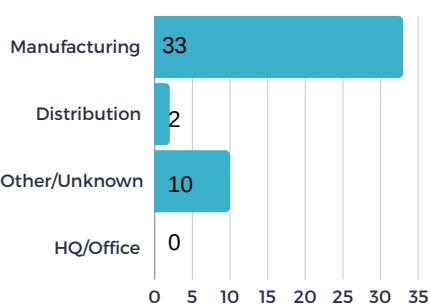
### PROJECTS BY SOURCE



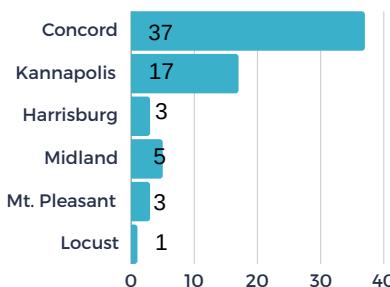
### PROJECTS BY TYPE



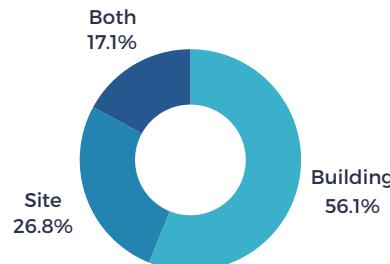
### PROJECTS BY INDUSTRY



### # OF PROJECTS BY LOCATION



### BUILDINGS VS. SITE - %



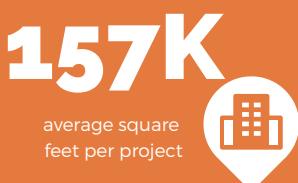
**186**

average jobs per project



**137M**

average investment per project



**33%**

of Cabarrus EDC's projects involved companies outside of the U.S.

# CABARRUS COUNTY



## BOARD OF COMMISSIONERS REGULAR MEETING

August 19, 2024  
6:30 PM

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**AGENDA CATEGORY:**

Closed Session

**SUBJECT:**

Closed Session - Pending Litigation and Acquisition of Real Property

**BRIEF SUMMARY:**

A closed session is needed to discuss matters related to pending litigation and acquisition of real property as authorized by NCGS 143-318.11(a)(3) and (5).

**REQUESTED ACTION:**

Motion to go into closed session to discuss matters related to pending litigation and acquisition of real property as authorized by NCGS 143-318.11(a)(3) and (5).

**EXPECTED LENGTH OF PRESENTATION:**

1 Hour or More

**SUBMITTED BY:**

Mike Downs, County Manager

**BUDGET AMENDMENT REQUIRED:**

No

**COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:**