

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

1. CALL TO ORDER - CHAIRMAN

2. APPROVAL OF WORK SESSION AGENDA - CHAIRMAN

2.1. BOC - Changes to the Agenda Pg. 3

3. DISCUSSION ITEMS FOR ACTION

- 3.1. County Manager - Cabarrus County Schools Advance Funding for Coltrane Webb Elementary Pg. 5
- 3.2. Behavioral Health - Peer-Run Respite Project Pg. 13
- 3.3. Active Living and Parks - 2025 Fees and Charges and Policy Pg. 33
- 3.4. Active Living and Parks - Concord Senior Center Name Change Pg. 49
- 3.5. Active Living and Parks - Department Masterplan Presentation Pg. 51
- 3.6. Active Living and Parks - St Stephens Church Road Property Masterplan Presentation Pg. 90
- 3.7. Behavioral Health - Hold Harmless Funds Budget Amendment Pg. 112
- 3.8. Design and Construction - Award Contract for Government Center Basement Renovation Pg. 115
- 3.9. Design and Construction - Creech and Associates Contract for Design Renovations Pg. 130
- 3.10. DSS - Budget Amendment for Child Protective Services Emergency Placement Fund Pg. 136
- 3.11. DSS - Linking Family and Teens Program (LiFT) Program Pg. 147
- 3.12. EMS - RACE CARS Grant Funds Pg. 150
- 3.13. Human Resources - Compensation Review Pg. 152
- 3.14. Human Resources - Total Reward Benefits Part 3 Pg. 164
- 3.15. Juvenile Crime Prevention Council (JCPC) - Amendment to JCPC FY 24-25 County Funding Plan: Recommendation for Unallocated Funds Pg. 176
- 3.16. Tax Administration - Resolution Appointing Land Records Manager as Review Officer Pg. 179
- 3.17. Tax Administration - Resolution to Appoint Special Boundary Commissioner Pg. 183
- 3.18. BOC - Appointments to Boards and Committees Pg. 186
- 3.19. BOC - Resolution Amending the Board of Commissioners' 2024 Meeting Schedule Pg. 188
- 3.20. County Manager - Opioid Settlement Strategic Funding Plan Update Pg. 191

3.21. County Manager - SMG Contract Extension for Management of the Cabarrus Arena and Events Center Pg. 203

4. DISCUSSION ITEMS - NO ACTION

4.1. County Manager - Cabarrus Recovery Grants Update Pg. 212

5. APPROVAL OF REGULAR MEETING AGENDA

5.1. BOC - Approval of Regular Meeting Agenda Pg. 221

6. CLOSED SESSION

6.1. Closed Session - Pending Litigation and Acquisition of Real Property Pg. 224

7. ADJOURN

In accordance with ADA regulations, anyone in need of an accommodation to participate in the meeting should notify the ADA coordinator at 704-920-2100 at least 48 hours prior to the meeting.



CABARRUS COUNTY

BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Approval of Work Session Agenda - Chairman

SUBJECT:

BOC - Changes to the Agenda

BRIEF SUMMARY:

A list of changes to the agenda is attached.

REQUESTED ACTION:

Motion to approve the agenda as amended.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
November 4, 2024**

UPDATES:

Discussion Items For Action

- 3.5 Active Living and Parks - Department Masterplan Presentation – Executive Summary
- 3.6 Active Living and Parks - St. Stephens Church Road Property Masterplan Presentation – Presentation
- 3.8 Design and Construction - Award Contract for Government Center Basement Renovation – Proposals and Bid Tabulation
- 3.9 Design and Construction - Creech and Associates Contract for Design Renovations – Proposal
- 3.14 Human Resources - Total Reward Benefits Part 3 - Presentation

ADDITIONS:

Discussion Items – No Action

- 4.1 County Manager - Cabarrus Recovery Grants Update

Closed Session

- 6.1 Closed Session - Pending Litigation and Acquisition of Real Property

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

County Manager - Cabarrus County Schools Advance Funding for Coltrane Webb Elementary

BRIEF SUMMARY:

Cabarrus County Schools (CCS) is in need of advanced funding for the Coltrane Webb Elementary School replacement project. Advanced funding will allow the project to continue so that the critical deadlines are met in order to open the school for the 2026-2027 school year. CCS is requesting \$5,285,919 for early release packages in order to keep the project on schedule.

REQUESTED ACTION:

Recommended Motions:

Cabarrus County Schools is requesting to suspend the rules to take action on this item tonight.

Motion to Suspend the Rules of Procedure due to time constraints.

Motion to approve advanced funding and associated budget amendment and project ordinance.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Brian Cone, Cabarrus County Schools Director of Architecture, Planning, and Construction

Kelly Sifford, AICP, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- PGMP Amendment
- Budget Amendment
- Project Ordinance

Exhibit A.1
ESTIMATE SUMMARY

Cabarrus County Board of Education
Coltrane-Webb/Beverly Hills Replacement Project
Concord NC

GMP Cost Study
October 1, 2024
Project Area: 116,000 SQFT

BID PACKAGE	PGMP	Amendment 1	Balance of PGMP	Total	Successful Bidder
02A Building Demolition	\$ 500,000	\$ 343,124	\$ -	\$ 343,124	Custom Demo & Dismantling
03A Complete Concrete Sub and Superstructures	\$ 1,632,160	\$ -	\$ 1,632,160	\$ 1,632,160	To Be Included in Future Amendment
04A Masonry	\$ 2,712,036	\$ -	\$ 2,712,036	\$ 2,712,036	To Be Included in Future Amendment
05A Structural and Miscellaneous Steel	\$ 3,994,406	\$ 3,045,359	\$ -	\$ 3,045,359	North State Steel
07A Roofing and Accessories	\$ 1,662,579	\$ -	\$ 1,662,579	\$ 1,662,579	To Be Included in Future Amendment
07E Metal Panel Systems	\$ 514,948	\$ -	\$ 514,948	\$ 514,948	To Be Included in Future Amendment
08A Glass Assemblies	\$ 919,899	\$ -	\$ 919,899	\$ 919,899	To Be Included in Future Amendment
08B Passage Door Assemblies	\$ 869,114	\$ -	\$ 869,114	\$ 869,114	To Be Included in Future Amendment
09A Drywall Assemblies	\$ 2,212,665	\$ -	\$ 2,212,665	\$ 2,212,665	To Be Included in Future Amendment
09C Acoustical Assemblies	\$ 452,545	\$ -	\$ 452,545	\$ 452,545	To Be Included in Future Amendment
09E Floor Coverings - Resilient and Carpeting	\$ 419,733	\$ -	\$ 419,733	\$ 419,733	To Be Included in Future Amendment
09F Painting and Wallcoverings	\$ 334,812	\$ -	\$ 334,812	\$ 334,812	To Be Included in Future Amendment
09L Floor Coverings - Epoxy Assemblies	\$ 134,816	\$ -	\$ 134,816	\$ 134,816	To Be Included in Future Amendment
09M Floor Coverings - Athletic Assemblies	\$ 54,223	\$ -	\$ 54,223	\$ 54,223	To Be Included in Future Amendment
10A Specialties	\$ 265,383	\$ -	\$ 265,383	\$ 265,383	To Be Included in Future Amendment
10B Signage	\$ 119,155	\$ -	\$ 119,155	\$ 119,155	To Be Included in Future Amendment
10E Visual Display Surfaces and Audio-Visual Equipment	\$ 150,690	\$ -	\$ 150,690	\$ 150,690	To Be Included in Future Amendment
11B Food Service Equipment	\$ 581,393	\$ -	\$ 581,393	\$ 581,393	To Be Included in Future Amendment
11E Athletic and Recreational Equipment	\$ 56,077	\$ -	\$ 56,077	\$ 56,077	To Be Included in Future Amendment
11H Prefabricated Structures (Canopies)	\$ 201,149	\$ -	\$ 201,149	\$ 201,149	To Be Included in Future Amendment
12A Window Treatments	\$ 26,392	\$ -	\$ 26,392	\$ 26,392	To Be Included in Future Amendment
12D Casework and Millwork	\$ 822,777	\$ -	\$ 822,777	\$ 822,777	To Be Included in Future Amendment
14A Elevators	\$ 119,070	\$ -	\$ 119,070	\$ 119,070	To Be Included in Future Amendment
18B Final Cleaning	\$ 47,584	\$ -	\$ 47,584	\$ 47,584	To Be Included in Future Amendment
21A Fire Protection	\$ 514,777	\$ -	\$ 514,777	\$ 514,777	To Be Included in Future Amendment
22A Plumbing Systems	\$ 2,021,329	\$ -	\$ 2,021,329	\$ 2,021,329	To Be Included in Future Amendment
23A HVAC Systems	\$ 4,786,061	\$ -	\$ 4,786,061	\$ 4,786,061	To Be Included in Future Amendment
23B Test and Balance	\$ 48,215	\$ -	\$ 48,215	\$ 48,215	To Be Included in Future Amendment
26A Electrical	\$ 3,618,195	\$ -	\$ 3,618,195	\$ 3,618,195	To Be Included in Future Amendment
26B Generator Equipment	\$ 88,533	\$ 78,296	\$ -	\$ 78,296	Nixon Power Services
28A Electronic Safety and Security	\$ 67,671	\$ -	\$ 67,671	\$ 67,671	To Be Included in Future Amendment
31A Complete Sitemork	\$ 5,937,230	\$ -	\$ 5,937,230	\$ 5,937,230	To Be Included in Future Amendment
Existing Unsuitable Fill Soils Option 2 (ALLOWANCE)	\$ 110,000	\$ -	\$ 110,000	\$ 110,000	To Be Included in Future Amendment
31C Deep Foundation Systems (ALLOWANCE)	\$ 550,000	\$ -	\$ 550,000	\$ 550,000	To Be Included in Future Amendment
32C Landscape and Irrigation	\$ 276,650	\$ -	\$ 276,650	\$ 276,650	To Be Included in Future Amendment
32D Fencing	\$ 241,353	\$ -	\$ 241,353	\$ 241,353	To Be Included in Future Amendment
TRADE CONTRACTOR SUBTOTAL		\$ 37,063,620		\$ 3,466,779	\$ 32,480,681
APPLIED COSTS		Mark-up		Total	
Preconstruction Contingency	\$ -			\$ 1,116,161	\$ 1,116,161
Construction Contingency Allowance	\$ 300,000			\$ -	\$ 300,000
SUBTOTAL 1		\$ 37,363,620		\$ 4,582,940	\$ 32,780,681
System Development Fee - 4" Meter - Allowance	\$ 56,438	\$ -	\$ 56,438	\$ 56,438	
Domestic Water Tap - 4" Meter - Allowance	\$ 23,275	\$ -	\$ 23,275	\$ 23,275	
Sanitary Tap - 6" Line on 4" Meter - Allowance	\$ 22,929	\$ -	\$ 22,929	\$ 22,929	
Storm Water Impact and Mitigation Fees	\$ 55,330	\$ -	\$ 55,330	\$ 55,330	
First Responde B-Directional Amplifier Allowance	\$ 99,594	\$ -	\$ 99,594	\$ 99,594	
Dumpsters and General Labor Allowance	\$ 719,289	\$ -	\$ 719,289	\$ 23,100	\$ 696,189
SUBTOTAL 2		\$ 38,340,475		\$ 4,606,040	\$ 33,734,435
Subcontractor Default Insurance	1.5% of Subtotal 1	\$ 560,454	\$ -	\$ 491,710	\$ 560,454
Building Permit Allowance	\$ -	\$ 110,660	\$ -	\$ 110,660	\$ 110,660
Construction Manager Contingency	2.0% of Subtotal 2	\$ 766,810	\$ -	\$ 674,689	\$ 766,810
General Conditions + GL + BR + PP	\$ -	\$ 3,236,245	\$ -	\$ 2,871,189	\$ 3,236,245
SUBTOTAL 3		\$ 43,014,644		\$ 5,131,961	\$ 37,882,683
Fee	3.0%	\$ 1,290,439	\$ -	\$ 153,959	\$ 1,136,480
CONSTRUCTION TOTAL		\$ 44,305,083		\$ 5,285,919	\$ 39,019,164
\$ 44,305,083					
\$ 5,285,919					
\$ 39,019,164					
\$ 44,305,083					

Rodgers...Our Passion is Building®

Budget Revision/Amendment Request

Date: 11/4/2024

Amount: 5,285,919

Dept. Head: James Howden

Department: Finance

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

Budget amendment to advance funding for the Coltrane Webb Elementary school replacement project.

Budget Officer

County Manager

Board of Commissioners

Approved
 Denied

Signature

Date

Approved
 Denied

Signature

Date

Approved
 Denied

Signature

Date

CABARRUS COUNTY SCHOOL CAPITAL PROJECTS BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of School Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Contribution from General Fund/CIF	\$ 71,686,261
Contribution from Capital Projects Fund	9,383,614
Debt Proceeds 2020 Draw / 2022 LOBs	45,227,096
Debt Proceeds 2022 Draw / 2024A LOBs	63,186,806
Debt Proceeds 2024B LOBS	219,834,081
Contribution from Capital Reserve Fund	693,429
Contribution from Convention & Visitors Bureau	1,550,000
NC Department of Transportation	1,950,000
 TOTAL REVENUES	 \$413,511,287

- C. The following appropriations are made as listed.

CCS Mobile Unit Renovation	\$ 3,300,000
R. Brown McAllister Replacement	48,326,750
Roberta Road Middle School	56,604,300
CCS New High School	9,508,821
CCS Southeast High School – Land purchase	1,816,320
Contribution to Capital Reserve	5,001,114
Early College Mobile Units	2,536,331
Mondo Track – JM Robinson High School	1,550,000
Deferred Maintenance Cabarrus County Schools	36,229,617
Deferred Maintenance Kannapolis City School	8,890,034
Deferred Maintenance Rowan Cabarrus Community College	3,652,500
Central Cabarrus Track	1,155,000
Hickory Ridge Football Field and Track	1,925,000
Tennis Courts – Cox Mill, Central Cabarrus, Northwest	1,495,000
Mary Frances Wall Renovations	11,000,000
Weddington Hills Elementary School HVAC	7,000,000
Concord High School HVAC	9,000,000
Opportunity School	9,535,000
Hickory Ridge High School Roof	2,550,000
Cox Mill Elementary School Roof	2,500,000
Wolf Meadow Elementary School Roof	2,000,000
Fred L. Wilson Elementary School Addition	14,000,000

Forest Park Elementary School HVAC	7,000,000
RCCC South Campus HVAC	6,150,500
Cabarrus Health Science Institution	2,000,000
Shady Brook Elementary School Chiller	450,000
Consulting – Project Process Review	30,000
Coltrane Webb STEM Elementary School	52,100,000
New Elementary School – Northwest or Southwest	52,100,000
Concord High School Track Wall Repairs	105,000
Rowan Cabarrus Community College – Renovation S203	7,000,000
Rowan Cabarrus Com College – Workforce Innovation Center	47,000,000
TOTAL EXPENDITURES	\$413,511,287
GRAND TOTAL – REVENUES	\$413,511,287
GRAND TOTAL – EXPENDITURES	\$413,511,287

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 - 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 - 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 - 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 - 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 - 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 - 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 - 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
 - 8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual

budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.

9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund, Community Investment Fund or other Capital Project Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 4th Day of November 2024.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Stephen M. Morris, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Behavioral Health - Peer-Run Respite Project

BRIEF SUMMARY:

Request to allocate \$300,000 as a capital investment to introduce peer-run respite in Cabarrus County. Peer-run respite is a voluntary, short-term residential program that provides community-based crisis support and is an ideal way to divert residents from higher cost, more restrictive services (e.g., emergency departments) when appropriate. Funds would be used toward purchase of a residence for the peer-run respite that would be operated by Promise Resource Network (PRN). PRN applied for a state grant that would assist with operational expenses should that grant application be approved. As such, these funds would only be dispersed for this purpose if the grant is approved by the state.

The funding for the capital investment will come from two sources: the McKinsey opioid settlement allotment (\$112,107.95) and Medicaid Hold Harmless (HH) funds (\$187,892.05).

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to adopt the budget amendment.

EXPECTED LENGTH OF PRESENTATION:

15 Minutes

SUBMITTED BY:

Aalece Pugh, Assistant County Manager/Human Services Director
Cherene Caraco, Executive Director of Promise Resource Network

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Peer Run Respite Budget Amendment
- Peer Run Respite Presentation

Budget Revision/Amendment Request

Date: 11/18/2024

Amount: 300,000.00

Dept. Head: Aalece Pugh

Department: Behavioral Health

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

Budget Officer

- Approved
- Denied

County Manager

Approved
 Denied

Board of Commissioners

Approved
 Denied

Signature

Sianature

Signature

Date _____

Date _____

Date

RECLAIM YOU

Alternative Crisis Response and Hospital Diversion: Peer Run Respite

Facilitated by: Cherene Caraco

November 2024

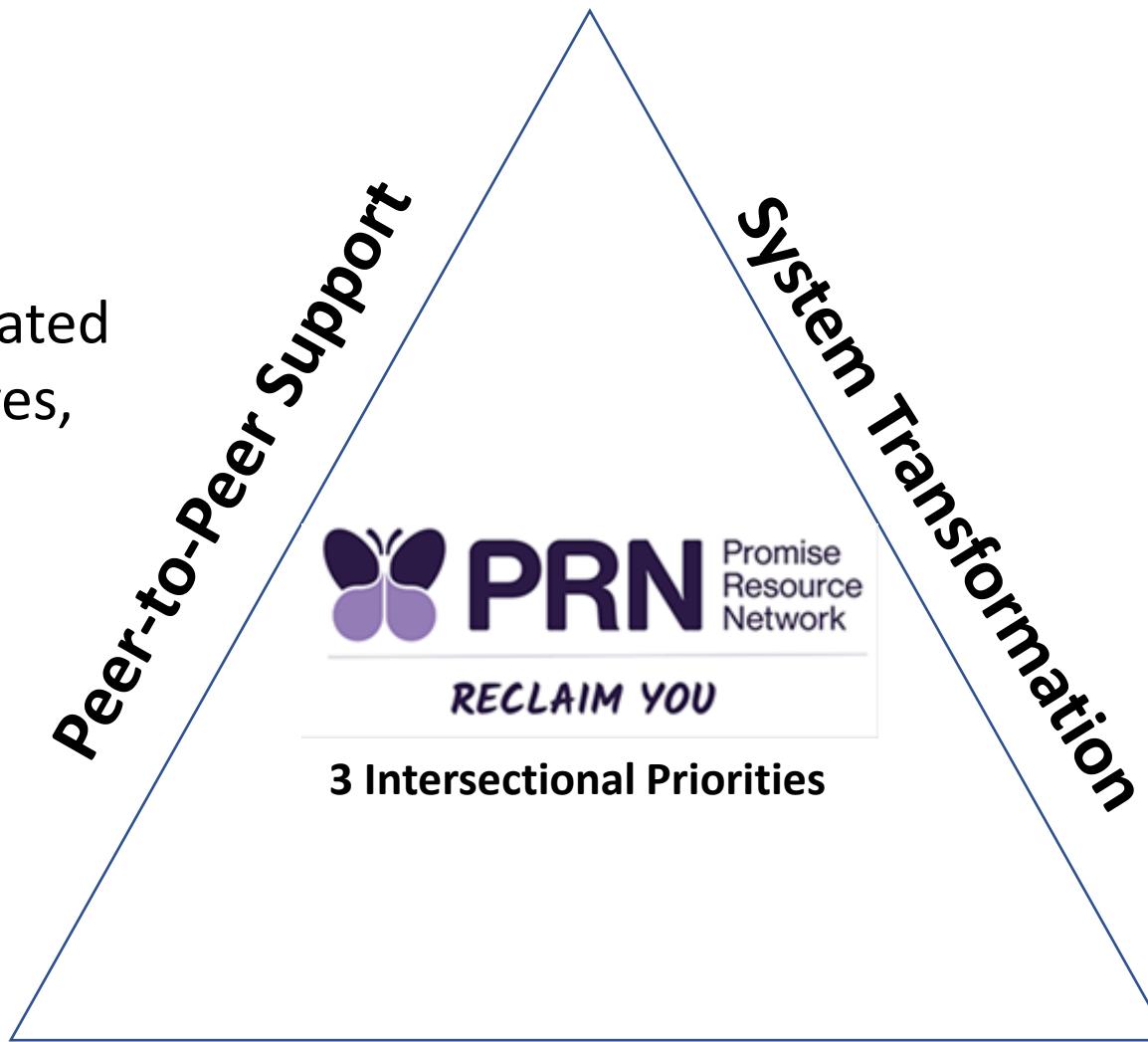


Promise Resource Network:

- A survivor-led agency
- Started in 2005/2006
- Operates 20+ peer run programs
 - ✓ Free- Open access/zero-low barrier access
 - ✓ No use of coercion or force
 - ✓ Challenge pathology-based paradigm of mental health, substance use, incarceration, houselessness, etc. Operate through trauma, resilience, recovery and wellness lens
- Our workforce is 90+ survivors of:
 - Suicide attempts
 - Complex trauma
 - Substance use challenges
 - Incarceration
 - Houselessness
 - Involuntary psychiatric commitments/treatments
- Named 2nd Best 2021 Non-Profit in the Country to Work For, following 3 consecutive years in the top 10



Peer-to-Peer operated programs, initiatives, resources



Challenge status quo of pathology-based systems

Advance trauma awareness, informed and competence

Establish alternatives to traditional treatments

Ignite social justice-based reform on policies and practices that create inequity, marginalization and disenfranchisement through earned wisdom by elevating the experiences of people directly impacted

Peer-Run Respites

A peer respite is a voluntary, not forced or coerced short-term, overnight program that provides community-based, non-clinical crisis support to help people find new understanding and ways to move forward.

It operates 24 hours per day in a homelike environment. It is unlocked.

Peer respites are staffed and operated by people with psychiatric histories or who have experienced trauma and/or extreme states.

Focus is not on behavior or stabilization, it is centered around self exploration and healing

Values and personal responsibility replace risk and assessment, crisis is an opportunity, not simply a liability

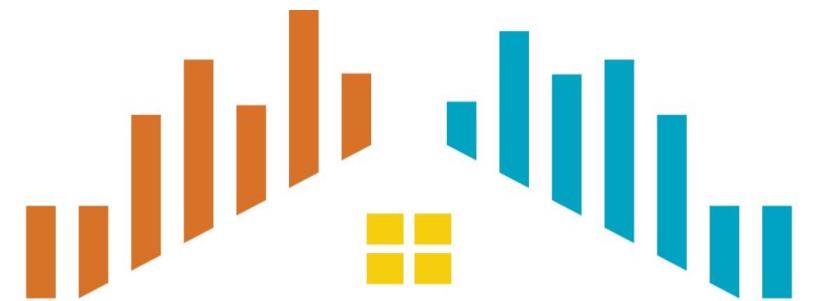
Why Respite?

1. Hospital diversion
2. Healing alternative
3. Support through distress to make meaning of it
4. Connection to recovery- others and self
5. Safe space
6. Explore new ways of working through crises



7. Healing through voice, choice, self-determination
8. Tapping into inner wisdom
9. Access resources
10. Remain in community, home, school, with people of choice

- ✓ RESPITE COST: Less than 20% of traditional inpatient stay
INPATIENT HOSPITAL COST: more than \$2,200/day
- ✓ 70% reduction in use of emergency department, crisis services
- ✓ Is being used in numerous states legislatively to build an array of crisis prevention, response and diversion



<https://www.peerrespite.com/research>

Peer-Run Respite: Crisis alternative and hospital diversion

Retreat@ The Plaza
2224 The Plaza
Charlotte, NC 28205





All guests stay free for up to 10 days
(longer if needed)

Guests receive a \$50 grocery card

The only locked spaces are bedrooms
where Guests have a keypad and choose
their own code

A stay starts with a conversation and tour

All stays are completely voluntary

Our Recovery Hub is next door for
activities, classes, groups... Guests are
invited before, during and after a stay

Guests can come and go,
can maintain their
employment, school and
family connections

Check out time is at 11am

Guests can check in
anytime







Inside: Comfort, Beauty, Gathering, Breathing....



Comfortable living spaces...



Modern kitchens
and bathrooms...



... peaceful guest bedrooms...
with mini fridges, lock boxes, sound machines

Cabarrus County Grant Status/Goals

- Pending RFA approval of state funding (delayed due to Hurricane Helene)
- Grant goals are to establish Peer Run Respites in local communities throughout the state
- State funding to provide funding for at least 2 years December 2024-June 2027
- Enhance crisis continuum
- Serve as an alternative to traditional crisis services
- Enhancing supports for people without services and/or other supports in place



Cabarrus County Plan

Month 1-3	Month 4-6	Month 7-9	Month 10-12
Identify stakeholders/coalitions	Purchase house	Upfit spaces and renovations	Program development
Establish community marketing/outrreach plan and presentations	Begin outreach	Community events- Open Houses (month 8)	Establish local processes, procedures, handbook
Establish local coalition	Recruit Respite Manager	Begin interviewing/hiring/onboarding team members	Staff training/team building





Thank You!!!!

Cherene Caraco

ccaraco@promiseresourcenetwork.org

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Active Living and Parks - 2025 Fees and Charges and Policy

BRIEF SUMMARY:

The Active Living and Parks Department reviews the Department Fees and Charges and the Fees and Charges Policy each year. The Fees and Policy are effective for the Calendar Year instead of the Fiscal Year.

Minimal requested changes this year include:

Policy - changes to the Cabarrus County 501 (c) 3 - 1 Free rental per Calendar year. Proposal to read: Any Cabarrus County 501 (c) 3 organization will be charged 50% for a one-time fundraising rental at any ALP facility that has reservable/rental space.

Fees and Charges - Corrections to operational times, facility names, and addition of Virginia Foil Park and the Mt Pleasant Active Living Center.

Removed 1 day Ballfield Rental

Increased price of Bulk Ticket prices for Mini-Golf and Paddleboats by \$1.00

Removed Active Living Center Reservation (keeping in alignment with the Library)

The ALP Commission reviewed and approved the proposed changes at the October 17, 2024 Meeting.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the proposed changes to the 2025 Active Living and Parks Departments'

Fees and Charges and Fees and Charges Policy.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Londa Strong, Active Living and Parks Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- 2024 Fees and Charges



CABARRUS COUNTY ACTIVE LIVING & PARKS 2024 FEES AND CHARGES

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Active Living & Parks Locations and Hours

Cabarrus County Active Living & Parks Locations

Active Living & Parks Administrative Offices	331 Corban Avenue SE, Concord NC 28025
704-920-3484	Monday – Friday 8:00 a.m. – 5:00 p.m. 8:00 p.m.
FLP - Frank Liske Park	4001 Stough Road, Concord NC 28027
CSP - Camp Spencer Park	3155 Foxford Road, Concord NC 28027
RWP - Rob Wallace Park	12900 Bethel School Road, Midland NC 28107
VVP – Vietnam Veterans Park	760 Orphanage Road, Concord NC 28027
CSC – ALP-C – Cabarrus County Active Living Center	331 Corban Avenue SE, Concord NC 28027
MPSC – ALC-MP – Cabarrus County Active Living Center	8615 Park Drive, Mount Pleasant NC 28124
	1111 N. Washington St. Mount. Pleasant NC 28124

Park Hours

March 1 – May 31

CSP	Sunday – Saturday	8:00 a.m. – 8:00 p.m.
FLP	Sunday – Saturday	8:00 a.m. – 9:00 p.m.
RWP	Sunday – Saturday	8:00 a.m. – 8:00 p.m.
VVP	Sunday – Saturday	8:00 a.m. – 8:00 p.m.

June 1 – September 30

CSP	Sunday – Saturday	7:00 a.m. – 8:00 p.m.
FLP	Sunday – Saturday	7:00 a.m. – 9:00 p.m.
RWP	Sunday – Saturday	7:00 a.m. – 8:00 p.m.
VVP	Sunday – Saturday	7:00 a.m. – 8:00 p.m.

October 1 – October 31

CSP	Sunday - Saturday	8:00 a.m. – 8:00 p.m.
FLP	Sunday – Saturday	8:00 a.m. – 9:00 p.m.
RWP	Sunday – Saturday	8:00 a.m. – 8:00 p.m.
VVP	Sunday – Saturday	8:00 a.m. – 8:00 p.m.

November 1 – February 28 (All Park locations)

Monday – Friday	8:00 a.m. – 5:00 p.m.
Saturday & Sunday	8:00 a.m. – 5:00 p.m.

Senior Center Hours

CSC – ALC-C	Monday – Thursday	8:00 a.m. – 8:00 p.m.
--------------------	--------------------------	------------------------------

CABARRUS COUNTY ACTIVE LIVING & PARKS 2024 FEES AND CHARGES

CSC-ALC-C	Friday & Session Breaks	8:00 a.m. – 5:00 p.m.
MPSC-ALC-MP	Monday – Friday Thursday	8:00 9:00a.m. – 5:00 8:00 p.m.
ALC-MP	Friday & Saturday	10:00 a.m.-6:00 p.m. (added)
Thanksgiving Eve & New Year's Eve (When Applicable)		8:00 a.m. – 5:00 p.m.
All operation hours will be adjusted with opening of new MPSC & Afton Living Center		
Park Holiday Closings		
Thanksgiving Holiday	Thanksgiving Day	
Christmas Holiday	Christmas Eve & Christmas Day	
New Year's Holiday	New Year's Day	
Senior Center's Holiday Closings		
Senior Center Facilities follow the Cabarrus County Office Closing Schedule		

<u>Park Reservation Time Periods</u>	
March 1 – October 31 (All Park Location Facilities)	
Sunday – Saturday	8:30 a.m. – 2:00 p.m. (1/2 day – morning)
Sunday – Saturday	3:00 p.m. – 7:30 p.m. (1/2 day – afternoon)
Sunday – Saturday	8:30 a.m. – 7:30 p.m. (all day)
Frank Liske Barn Lower Level	10:00 a.m. – 7:00 p.m. (all day)
Frank Liske Barn Upper Level	10:00 a.m. – 7:00 p.m. (all day)
November 1 – February 28 (All Park Location Facilities)	
Sunday - Saturday	9:00 a.m. – 4:00 p.m.
Softball Complex falls under park hours	

<u>Facilities Fees & Charges</u>			
Camp T.N. Spencer Park			
Facility Name	Capacity	½ Day	Full Day
Helms Hall *	75 (50 in winter)	\$80.00	\$160.00
Propst A Building *	49	\$50.00	\$100.00
Propst B Building *	49	\$50.00	\$100.00
Shelter 1 *	50	\$30.00	\$60.00
Shelter 2	50	\$30.00	\$60.00
Tent Sites (7 available) *	6 people/2 tents	\$15.00 per night	
Cabins (6 available) *	6	\$65.00 per night	
Group Camping *	35 people/9 sites	\$30.00 per night	
Pool Birthday Party *	25	\$100.00 for 4 hours	

*Facilities with an asterisk **DO NOT** have availability for additional equipment (i.e. bounce houses, dunking booth, generators, etc.)

Prior approval for any additional equipment must be obtained.

Pool Birthday Parties must be approved through the Camp TN Spencer Park Manager or Senior Ranger. Reservations must be booked seven (7) days in advance and are only available during standard pool hours excluding Memorial Day, July 4th, and Labor Day. Birthday Party area will be available 10:00 a.m. to 4:00 p.m.

Camp T.N. Spencer Park Pool
Swim times available: 10:00 a.m. to 4:00 p.m. Monday-Friday 10:00 a.m. to 7:00 p.m. Saturday-Sunday
Daily Admission Fee: \$5.00 per person
Childcare Organization paid in advance: \$4.00 per person
Note: Childcare organizations are defined as any summer, after-school, or children's camp (Excluding the Cabarrus County Boys & Girls Club). All children entering the pool area must pay regardless of age. Counselors will be admitted free with all organizations.

CABARRUS COUNTY ACTIVE LIVING & PARKS 2024 FEES AND CHARGES

Frank Liske Park

Facility Name	Capacity	½ Day	Full Day
Barn – Shed 1	50	\$60.00	\$120.00
Barn – Shed 2	80	\$100.00	\$200.00
Barn – Lower Level	100	\$300.00 (Winter) \$400.00 (Summer)	
Barn – Upper Level	100	\$400.00 (Winter) \$500.00 (Summer)	
Homebuilder Shelter	75	\$60.00	\$120.00
Barnhardt Shelter	150	\$100.00	\$200.00
Hartsell Shelter	150	\$100.00	\$200.00
Phillip Morris Shelter	150	\$100.00	\$200.00
Wildlife Shelter	35	\$30.00	\$60.00
Vulcan	35	\$30.00	\$60.00
Corning	35	\$30.00	\$60.00
Amphitheatre	300	\$125.00	\$250.00

Barn Set Up Fee: \$50.00 (added)

Frank Liske Park Softball Facilities

Softball Fields	\$15.00 per hour per field
Softball Fields with lights	\$25.00 per hour per field
Softball Field Lining Services	\$35.00 per field

Frank Liske Park Soccer & Tennis/Pickleball Complex

Soccer Field Complex (2-hour minimum use)	\$50.00 per hour
Soccer Field Complex per day (8 hours)	\$300.00 per field

If either complex is closed for any reason prior to the commencement of the event, the lessee's fee will be refunded. All complex rentals are subject to Park Management approval.

NOTE: An Off-Duty Officer may be required for an event or tournament depending on numbers attending. The Officer will be required to assist with parking and traffic control. This is at the lessee's expense.

Frank Liske Park Ballfield Rental Policy

Booking fee due 30 days in advance & subtracted from the total rental fee	\$200.00
1-day rental (4 fields)	\$600.00
2-day rental (4 fields)	\$750.00
3-day rental (4 fields)	\$900.00
Gate fee	\$150.00

Contact Park Manager for details on tournament reservations

Final payment due at time of reservation

Frank Liske Paddleboats/Kayaks Rental (April – October)

Saturday and Sunday (11:00 am – 6:00 pm)

Ages 15 & under must be accompanied by Rider age 16 & over

Paddleboats	Age 6 & over	\$3.00 per ½ hour
Paddleboats	Age 5 & under	Free with paid rider
Kayaks	Age 18 & older	\$5.00 per hour

Frank Liske Park Mini Golf (April-October)

Closed until further notice

Age 6 & over	\$3.00 per game
Age 5 & under	Free game with paying adult

Frank Liske Park Group Birthday Parties (April-October)

Group birthday parties may be booked at Frank Liske Park

Reservations must be booked seven (7) days in advance

<u>Option #1 (Minimum of 10 people)</u>	<u>\$8.00 per person</u>
Choice of 1	1 game of mini golf or 1 paddleboat ride
Choice of 1	Hot dog or Corn dog
Choice of 1	Chips or Pretzels
Choice of 1	Water or Fruit Juice

<u>Option #2 (Minimum of 10 people)</u>	<u>\$10.00 per person</u>
1 game of mini golf and 1 paddleboat ride	
Choice of 1	Hot dog or Corn dog
Choice of 1	Chips or Pretzels
Choice of 1	Water or Fruit Juice

Frank Liske Park Exclusive Use Rentals

Requires a fourteen (14) day notice

(Gives right of facility to your group only)

<u>Paddleboats</u>	\$100.00 for first hour, \$25.00 per additional hour
Monday – Friday	10:00 am – 5:00 pm

Mini Golf	\$100.00 for first hour, \$25.00 per additional hour
Monday – Friday	5:00 pm – 8:00 pm

Frank Liske Park Bulk Ticket Purchases

Must be purchased seven (7) days in advance

For use during normal operating hours

CABARRUS COUNTY ACTIVE LIVING & PARKS 2024 FEES AND CHARGES

# of tickets	Cost	
50-99	\$3.00	\$2.00 per ticket
100-150	\$2.75	\$1.75 per ticket
151-199	\$2.50	\$1.50 per ticket
200+	\$2.00	\$1.00 per ticket

Vietnam Veterans Park

Facility Name	Capacity	½ Day	Full Day
Hickory Shelter *	50	\$30.00	\$60.00
Magnolia Shelter *	50	\$30.00	\$60.00
Oak Shelter *	50	\$30.00	\$60.00
Dogwood Shelter	100	\$60.00	\$120.00

*Facilities with an asterisk **DO NOT** have availability for additional equipment (i.e. bounce houses, dunking booth, generators, etc.)

Prior approval for any additional equipment must be obtained.

Rob Wallace Park

Facility Name	Capacity	½ Day	Full Day
Shelter 1	50	\$30.00	\$60.00
Shelter 2	75	\$60.00	\$120.00
Shelter 3	50	\$30.00	\$60.00

Miscellaneous Equipment Rentals, Fees, and Charges

See Park Staff, valid identification required.

Disc Golf (1 Bag set of 4 discs)	\$5.00 per day
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Fishing Permits

All North Carolina Wildlife Regulations apply

Daily	\$3.00 FLP, CSP, RWP
Annual	\$50.00 for FLP, CSP, and RWP 50% discount on annual permit for veterans

CABARRUS COUNTY ACTIVE LIVING & PARKS 2024 FEES AND CHARGES

	(proof of service required)
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Miscellaneous Park Fees

Adult Sports Leagues

Adult Sports Leagues	Fee based on 100% recovery of direct cost
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Note: No refunds after league schedule has been completed

Road Race and Fundraiser Walks/Events

Road Race Set Up Fee: \$150.00 plus shelter rental

Contact Park Manager for details on reservations

Road Races

Activity	Early Registration	Late Registration
5K Individual	\$25.00 per person	\$30.00 per person
Individual Fun Run/Walk	\$10.00 per person	\$15.00 per person
Team / Group 5K (5 or more)	\$20.00 per person	
Family Registration (max of 6)	\$80.00	

Disc Golf Tournament

Course Rental Fee	\$100.00 first 3 hours
Each additional hour, maximum of 6 hours per day	\$25.00 per hour

Park Program Fees and Charges

Activity	Cost per participant
Day Camp	\$110.00 - \$150.00 per week

CABARRUS COUNTY ACTIVE LIVING & PARKS 2024 FEES AND CHARGES

Half Day Camp / Specialty Camp	\$20.00 - \$100.00	
Programs / Classes / Events / Tournament	Free - \$75.00	
Archery Program / Camp / Tournament	\$5.00 - \$240.00	
Road Races	\$10.00-\$100.00 (added)	
Field Trips / Educational Programs		
Activity	Cost	Time limit
Onsite Field Trip @ Park	\$3.00 per student	Up to 2.5 hours
Offsite Field Trip @ School, Daycare, etc.	\$2.00 per student	Up to 1 hour
Cabarrus County Jr. Ranger Program	\$4.00 per student	
Gabarrus County Schools participating in the Jr. Ranger program are charged the above rate and are given 1 (one) Onsite Field Trip at a Park and 2 (two) visits to the school not to exceed 30 minutes per classroom visit. Fees cover supplies and materials.		

Cabarrus County Senior Centers

Concord Senior Center

Space	Approximate Size	Capacity	Rental fee	
			4 Hour Minimum	Additional Hours
Multipurpose	90' X 30'	280 (200 at tables)	\$350.00	\$100.00
Multipurpose #1	33' X 30'	100 (64 at tables)	\$175.00	\$75.00
Multipurpose #2	24' X 30'	80 (48 at tables)	\$175.00	\$75.00
Multipurpose #3	33' X 30'	100 (64 at tables)	\$175.00	\$75.00
Conference Room	40' X 20'	60 (40 at tables)	\$125.00	\$45.00
Conference Room #1	20' X 20'	30 (16 at tables)	\$75.00	\$30.00
Conference Room #2	20' X 20'	30 (16 at tables)	\$75.00	\$30.00
Classroom #1	20' X 21'	49 (24 at tables)	\$75.00	\$30.00
Classroom #2	20' X 21'	49 (24 at tables)	\$75.00	\$30.00

Mount Pleasant Senior Center

Space	Approximate Size	Capacity	Rental fee	
			4 Hour Minimum	Additional Hours
Multipurpose	24' X 76'	100 (64 at tables)	\$100.00	\$25.00
Classroom	28' X 22'	30 (24 at tables)	\$40.00	N/A

(Must be rented with Multipurpose room)				
Each Senior Center has round tables (5' at Mount Pleasant facility, 6' at Concord facility), 6' rectangle tables, and armchairs				
<u>Reservation Time Periods at the Senior Centers</u>				
Minimum 4 hour rental (set up and breakdown included with rental)				
Active Living Center Events & Activities				
Classes/Programs/Special Events			\$3.00 and up	
Fitness & Wellness Classes			\$4.00 and up	
Personal Fitness			\$35.00 per hour (minimum of 6 hours)	
Senior Games			\$3.00 and up	
NOTE: All activity fees are based on direct costs. Supplies may be additional. These fees are subject to change based on actual costs, rentals, increase in participants, unforeseen circumstances, etc., during the fiscal year.				
Facility hours may be altered for programs or co-sponsored programs, activities, events, etc.				

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Active Living and Parks - Concord Senior Center Name Change

BRIEF SUMMARY:

With the construction of the new facilities in Mt Pleasant and Afton bringing together Library facilities and Active Living Centers, the Senior Center Advisory Council voted unanimously to change the name of the Concord Senior Center to the Concord Active Living Center.

Grant funds will be utilized to make the name change on the sign in front of the Concord facility.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the name change of the Concord Senior Center to the Concord Active Living Center.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Londa Strong, Active Living and Parks Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Active Living and Parks - Department Masterplan Presentation

BRIEF SUMMARY:

Recognizing the recent and anticipated growth in Cabarrus County, the Active Living and Parks Department contracted with Berry Dunn and Associates to update the 2015 10-year Masterplan. The goal of this project was to improve inclusion, sustainability, and quality of life for all and support the County's strategies and vision.

Berry Dunn will begin work on the Active Living and Parks (ALP) Departments Strategic Plan in November.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the Masterplan as presented.

EXPECTED LENGTH OF PRESENTATION:

15 Minutes

SUBMITTED BY:

Londa Strong, Active Living and Parks Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Cabarrus County ALP Presentation - Final - Client
- Executive Summary



Cabarrus County

Comprehensive Department Masterplan

Board of Commissioners Meeting

November 4, 2024



Agenda

- 1 *Share Project Highlights*
- 2 *Gain Approval*
- 3 *Answer Your Questions*

Your Project Team

National



Barbara Heller
Engagement Manager



Nikki Ginger
Project Manager



JR Clanton
Libraries &
Financial SME



James Mickle
Inclusive
Engagement
SME



Tom Diehl
O&M SME



Oliver Amaya
Bilingual
Engagement

Local



Lisa Wolff
Supporting Consultant

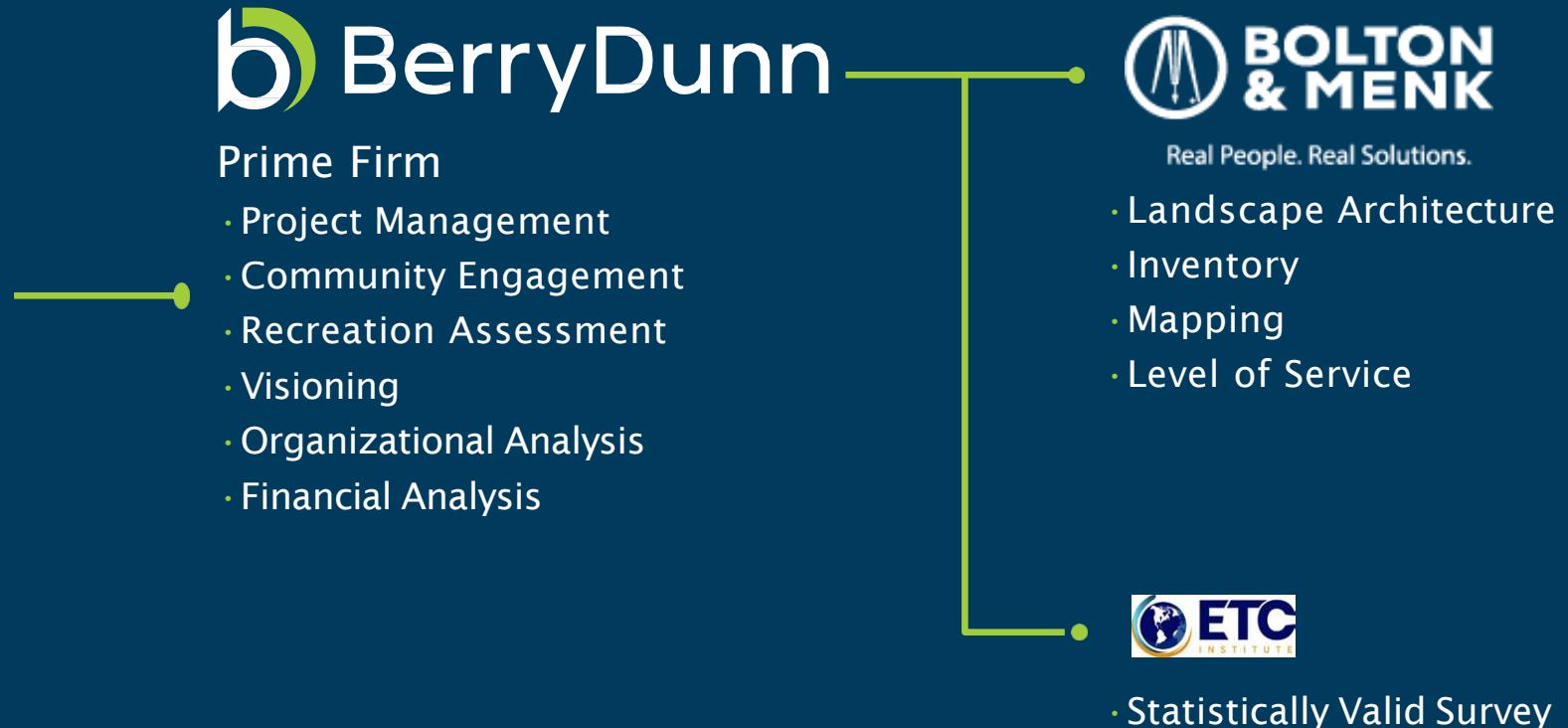


Chris Chockley
Landscape Architecture

Your Partners



Cabarrus County
Active Living Parks
Department



Two Complementary Plans



Comprehensive Plan

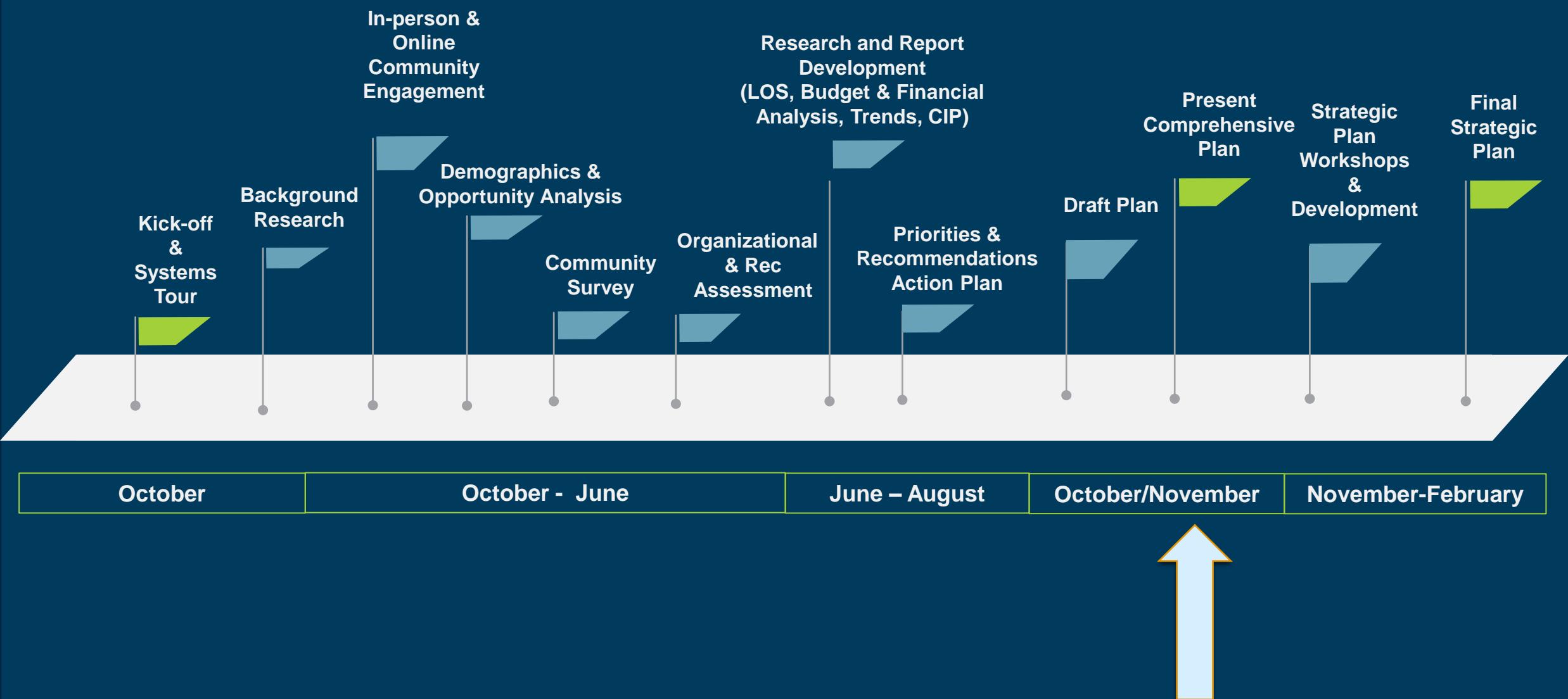
Evaluate facilities, programs, and parks and their ability meet future community needs.



Strategic Plan

Creates future direction of the Department, the leadership infrastructure, and mission, vision and values

Plan Overview





Project Highlights

Community & Staff Engagement

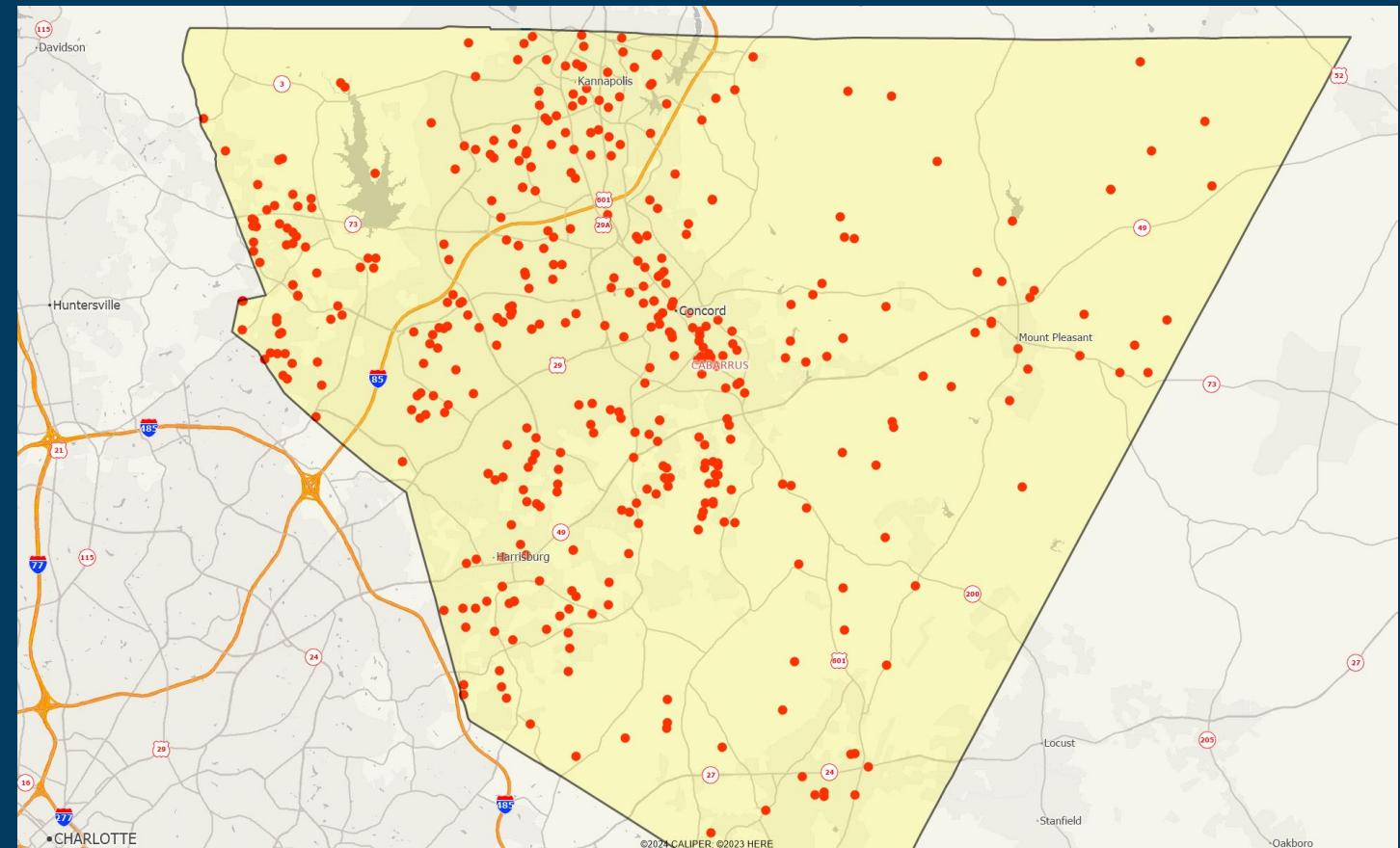




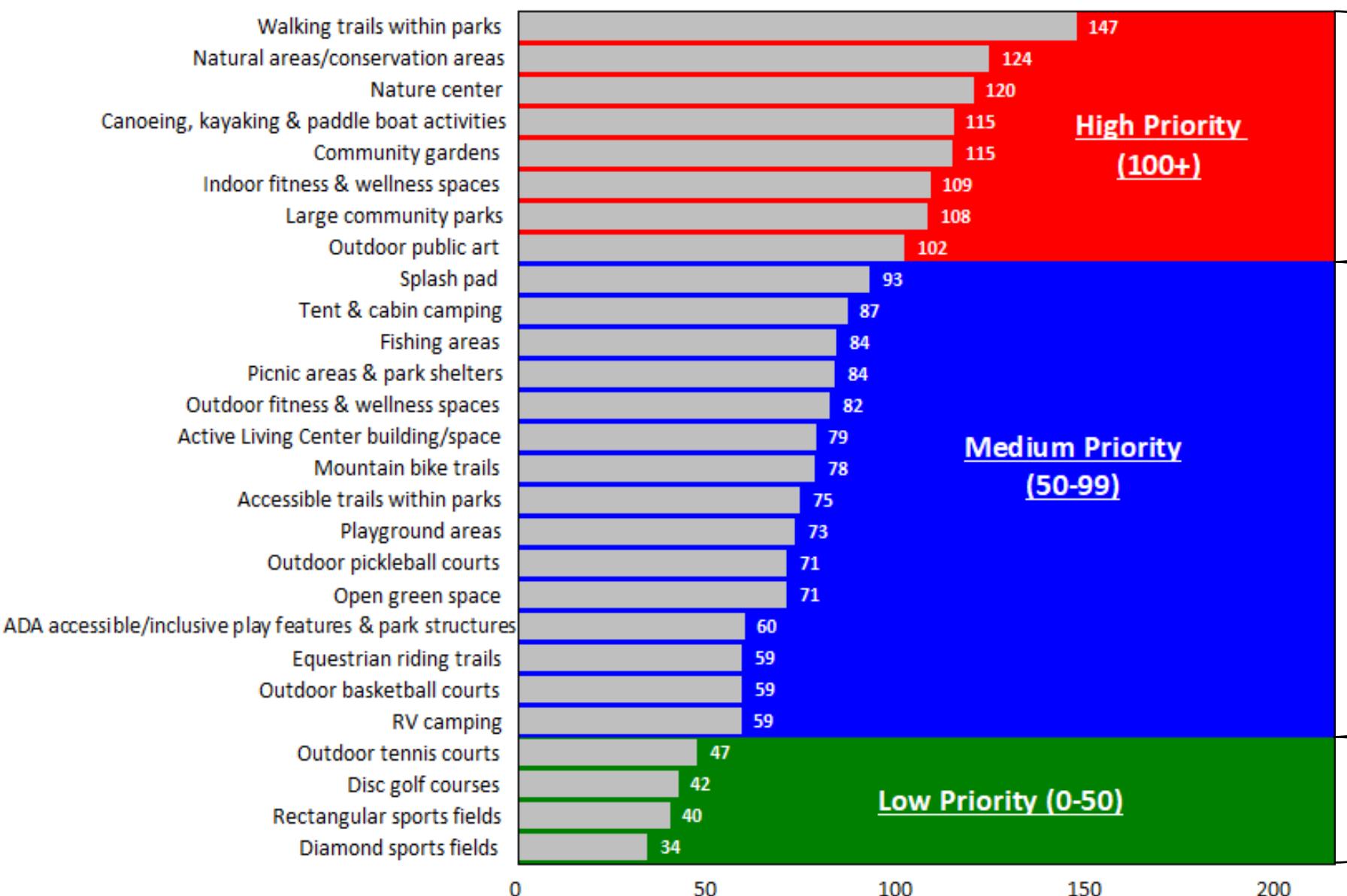
Statistically Valid Survey

- ▲ Randomly sent throughout County
- ▲ 425 completed surveys
- ▲ 87% of respondents indicated they visit Cabarrus County Active Living Centers and/or parks
- ▲ 38% of respondents indicated they participate in programming offered by the County
- ▲ Biggest barriers: awareness and too far from home

Locations of Respondents



Top Priorities for Investment for Active Living Centers/Park Amenities Based on Priority Investment Rating



Top Priorities

(high importance/higher unmet need)

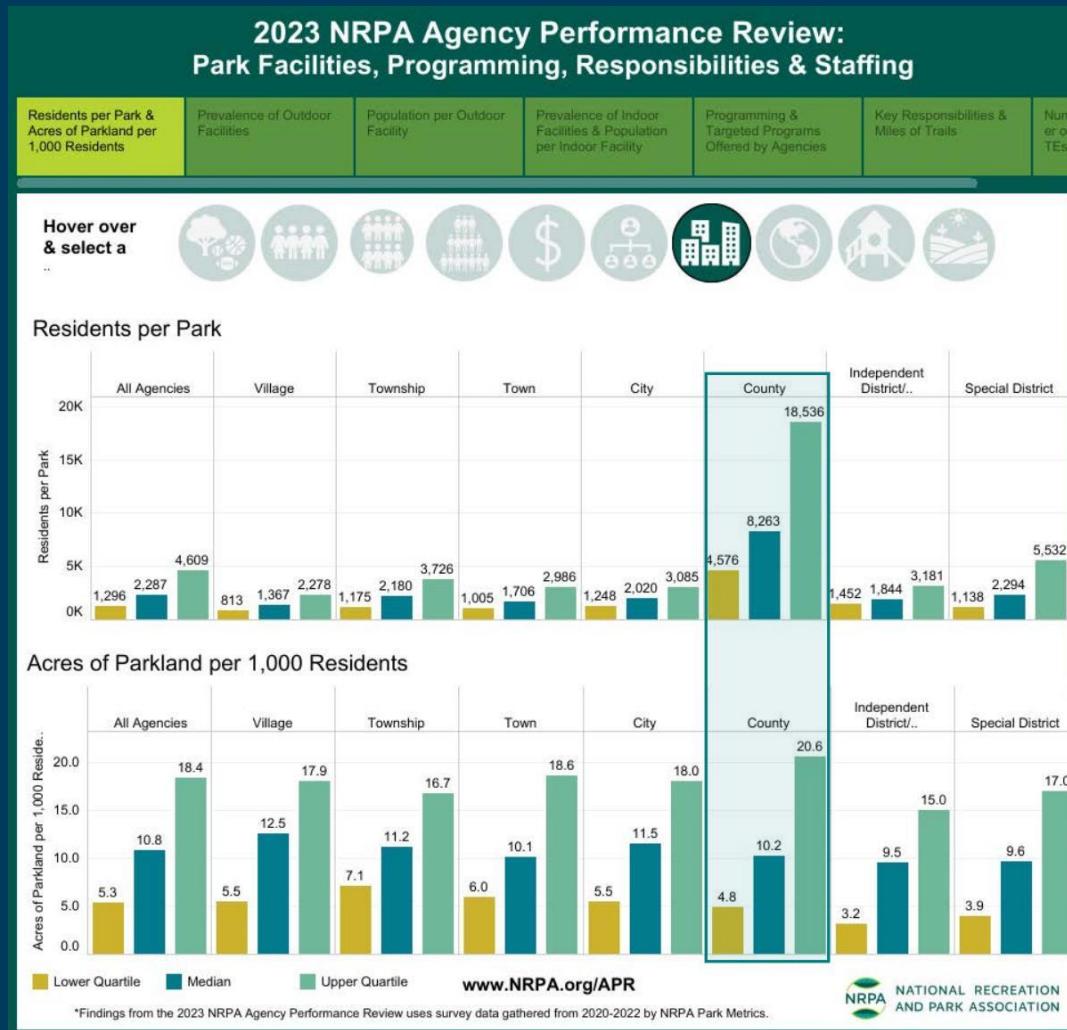
Continued Emphasis

(high importance/lower unmet need)

Lower Need

(lower importance/lower unmet need)

Level of Service: Benchmarking



- 10.2 acres of parkland per 1,000 residents (County level NRPA Median)
- Current population in Cabarrus County of 242,512
- Total current developed park acreage of 521 acres
- Cabarrus County is currently providing 2.1 acres of parkland per 1,000 residents (below the median for population and County level of park acres per 1,000 residents)
- Total of 1258 acres with the addition of future parks on land the County owns, Cabarrus County would be providing 5.2 park acres per resident (exceeds the lower quartile of similar sized populations up to 250,000 residents and at the County level)

Approximately 1799 acres of parks exist in the County when adding other service providers, excluding schools, to the total acreage the County owns and operates.

7.4 park acres per 1,000 residents (shy of the median NRPA Park Metrics averages for both population size and at the County level)

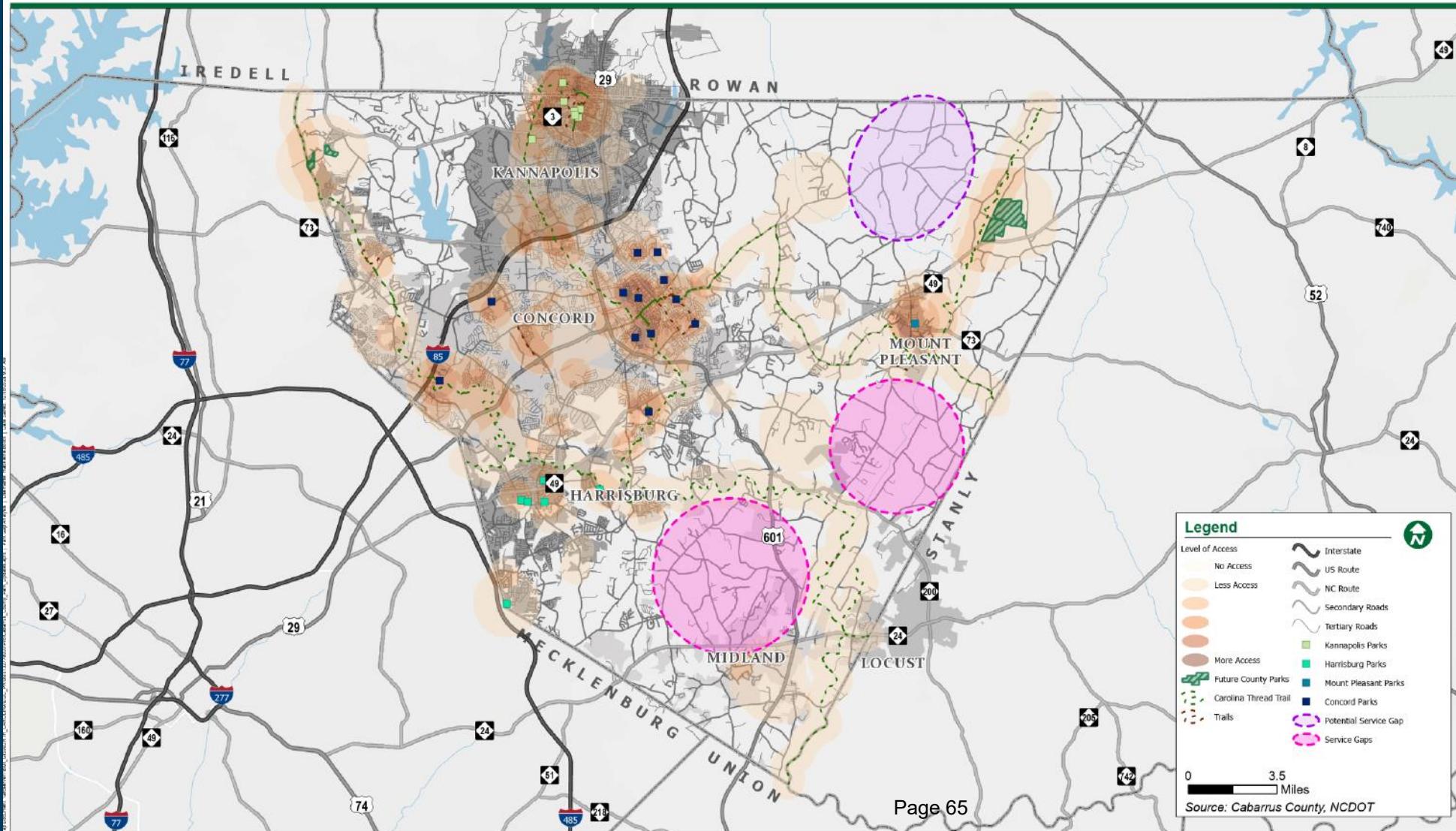
Level of Service: Park Gap Analysis

Cabarrus County Park Master Plan

Cabarrus County

Park Gap Analysis

October 2024



Recreation Assessment

Programming Supplementing Municipalities' Offerings

- ▲ Senior health & wellness
- ▲ Parks
- ▲ Arts/crafts
- ▲ Athletics & team sports
- ▲ Fitness
- ▲ Health & wellness
- ▲ Outdoor adventure & education
- ▲ Performing arts
- ▲ Racquet sports
- ▲ Running/cycling races
- ▲ Senior programs
- ▲ STEM
- ▲ Summer camps
- ▲ Special events
- ▲ Trips
- ▲ Visual arts

Strengths

- Focus on senior health and wellness
- Staff expertise, passion, and teamwork
- Customer service
- Municipal support
- Nature education
- Advisory boards
- Frank Liske Barn and pickleball courts
- Well maintained parks and trails





Areas of Opportunity

- Increase communication, bilingual literature, and outreach
- Expand trails and centers
- Increase programming
- Add staffing
- Continue to seek additional funding and partnerships

Short-Term Recommendation Highlights

1-2 years

- Develop communications and outreach plans to promote ALP in the community.
- Reinforce the values established in the County Strategic Plan.
- Develop internal communication strategic guidelines that identify root causes of communication challenges and create solutions for improvement.
- Develop formal partnership agreement with schools.
- Continue investment in ADA-compliant playgrounds and facilities.
- Add bilingual signage to parks.
- Expand programming to reach underserved areas.
- Create and leverage partnership opportunities to grow program inventory and effectively utilize limited department resources.
- Increase staffing to support the growing County population.
- Add an Outreach Coordinator to focus on promoting ALP programming.

Mid-Term Recommendation Highlights

3-5 years

- Create individual development plans that outline skills needed for employees to advance.
- Identify growth opportunities to help retain staff.
- Develop succession plan for key management positions.
- Develop KPIs, including method and frequency of measurement. Establish targets for each KPI after a year of measurement.
- Add greenspace/parks in underserved areas.
- Consider expanding general program menu (i.e., fitness and wellness, nature programs, special events).
- Establish metrics to measure department goals.

Strategic Plan

November-February 2025

- ▲ Long range visioning: 5 years
- ▲ Aligned with Cabarrus County's Strategic Plan
- ▲ Priority strategic recommendations





Q&A



Thank you!

CABARRUS COUNTY

Active Living & Parks

COMPREHENSIVE MASTER PLAN



CABARRUS COUNTY
Active Living & Parks

ACKNOWLEDGMENTS

BOARD OF COMMISSIONERS

- Steve Morris, Chairman
- Lynn Shue, Vice-Chairman
- Tim Furr, Commissioner
- Christopher Measmer, Commissioner
- Kenneth Wortman, Commissioner

ALP STAFF

- Londa Strong, Director
- Byron Haigler, Assistant Director

CABARRUS COUNTY

- Mike Downs, County Manager
- Rodney Harris, Deputy County Manager
- Karen Calhoun, Director Cabarrus County Human Resources
- Kasia Thompson, Director Cabarrus County Strategy Department
- Kelly Sifford, Assistant Cabarrus County Manager

CABARRUS COUNTY

- Daniel McClellan, Cabarrus Soil and Water Director
- Melanie Holles, Cabarrus County Library Director
- Jonathan Weaver, Communications and Outreach Director

FOCUS GROUP PARTICIPANTS

- ALP staff
- Cabarrus County Cooperative Extension Director
- Cabarrus Health Alliance
- Senior Center Advisory Council
- Cabarrus County Chamber of Commerce
- City of Kannapolis
- City of Concord
- City of Harrisburg

BERRYDUNN

- Nikki Ginger, Manager, Project Manager
- Barbara Heller, Practice Area Advisor, Engagement Manager
- Lisa Wolff, Senior Consultant, Subject Matter Expert

Thank You!

On behalf of the entire ALP team, we would like to thank these individuals for their time and dedication to planning the future of Cabarrus County Active Living and Parks Department.

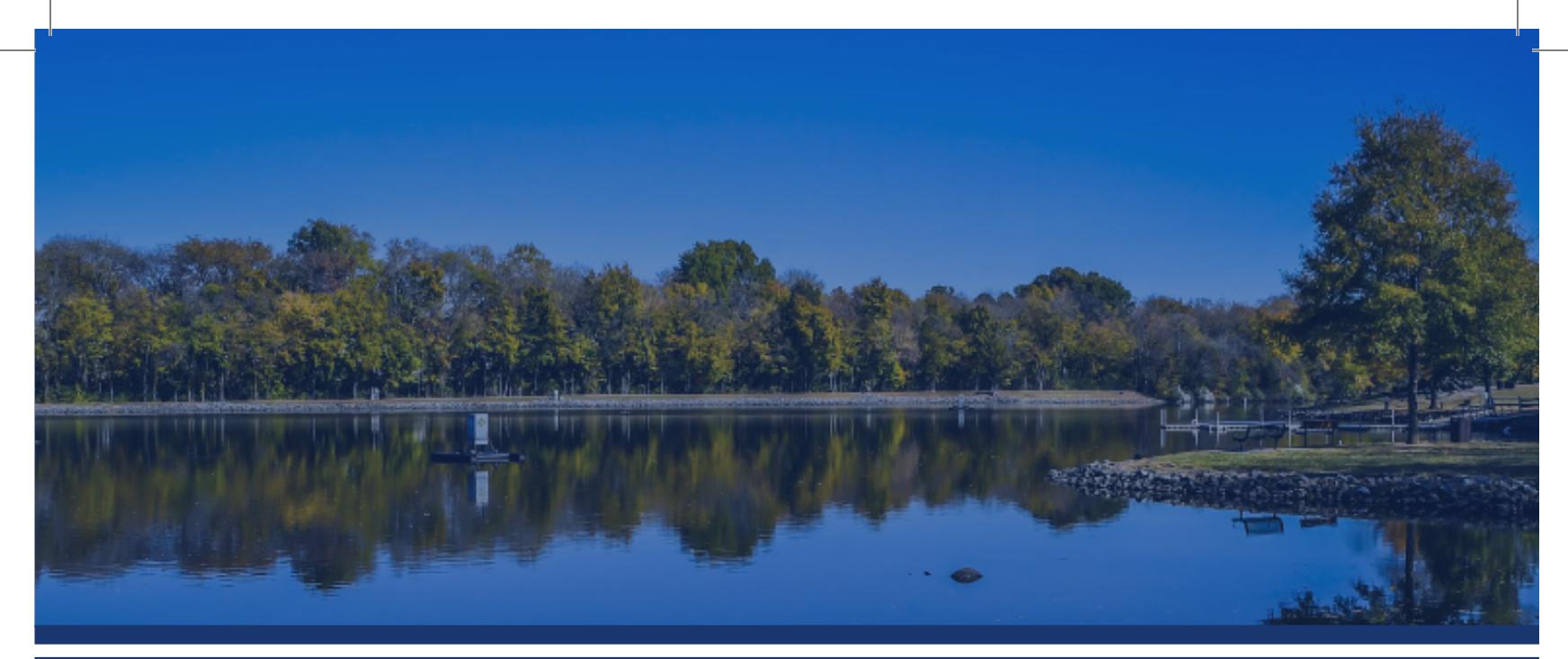


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EXECUTIVE SUMMARY

Recognizing the recent and anticipated growth within Cabarrus County, in June of 2023 the County's Active Living and Parks Department (ALP) set out to update its 2015 10-year Comprehensive Plan with BerryDunn. The goal of this updated plan was to:

Improve inclusion, sustainability, and quality of life for all and support the County's strategies and vision.

Offering programming and greenspaces that supplement the cities and towns of Kannapolis, Concord, Mt. Pleasant, Midland, and Harrisburg, ALP currently manages four parks and two senior centers—with two additional properties currently in development. In addition, segments of the Carolina Thread Trail weave through Cabarrus County in various locations, adding to the connectivity and greenway recreation opportunities for all County residents. ALP's primary programming focus is providing essential services to Cabarrus County's active adults, aged 50 years and older. ALP also offers summer camps and leads several activities around the County, such as the Touch-a-Truck event and the Active Living & Wellness Expo.

With a County population of over 242,000 residents—and steadily growing—ALP is also a vital conduit between city departments and schools, securing recreation space for youth activities. The department often helps cities and towns overcome the barrier of acquiring and activating parks and playgrounds by purchasing and designing the space, then transferring ownership to the municipality to manage.

To continue to support residents, cities, and towns throughout the County, ALP is committed to providing exceptional parks, recreation, and leisure activities. This Comprehensive Plan, and the accompanying Strategic Plan, take a detailed look at ALP's current offerings and help it plan for the next decade.

KEY FACTS

Parks and Centers

- Frank Liske Park
- Concord Senior Center
- Mt. Pleasant Senior Center
- Vietnam Veterans Park
- Camp T.N. Spencer
- Rob Wallace Park
- Virginia Foil Park (Coming Soon!)
- Library and Active Living Center at Afton Ridge (Coming Soon!)

Coverage Area



361+
square miles of
service area



242,512
residents

Staffing Organization



24
full-time
equivalent staff



60
part-time
seasonal staff

Figure 1: Key Facts



Process

The Cabarrus County ALP updated master planning process started in Fall of 2023 with a kickoff meeting with leadership and a Master Planning Committee representing departments throughout the County including Human Resources, Strategy, Libraries, Communication, Soil and Water, Cooperative Extension, the Health Alliance, and Senior Advisory Council. The kickoff meeting introduced the team to the process and invited feedback regarding the ideal future of Cabarrus County.

Complementing the kickoff, BerryDunn conducted focus groups with leaders and several stakeholders, followed by on-site visits of key ALP parks and facilities.

Figure 2: Master Plan Update Process

ENGAGEMENT

Gather feedback from staff, stakeholders, and the community

ANALYSIS

Evaluating ALP's existing conditions

VISIONING

Develop long-range vision for ALP

FINAL PLAN

Develop final goals and actions

IMPLEMENTATION

Share tools and strategies to deploy the plan

Demographics

Essential to a master planning process is understanding the community. BerryDunn analyzed census data and visitor activity that gave the team insight into the make-up of Cabarrus County and visitors to ALP parks and facilities. Cabarrus County has experienced steady growth since 2000 and the trend is expected to continue through 2028. Youth through the young adult populations are experiencing a slight decline, while the population of seniors is rising slightly. The County's has become more racially diverse since 2010, with those that identify as white decreasing from 75% in 2010 to 60% in 2023. The percent of population identifying as Hispanic (regardless of race) has slightly increased, from 9% to 13% since 2010, with a concentrated population near the center of the County, near Concord.

Figure 3: Population Change (2000 to 2028)

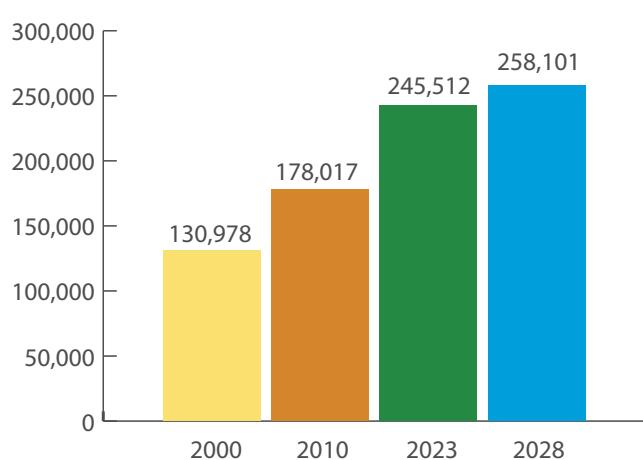


Figure 4: Cabarrus County Median Age by Block Group* (2023)

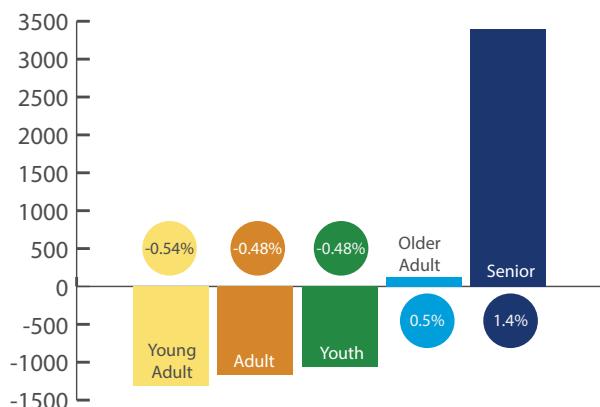
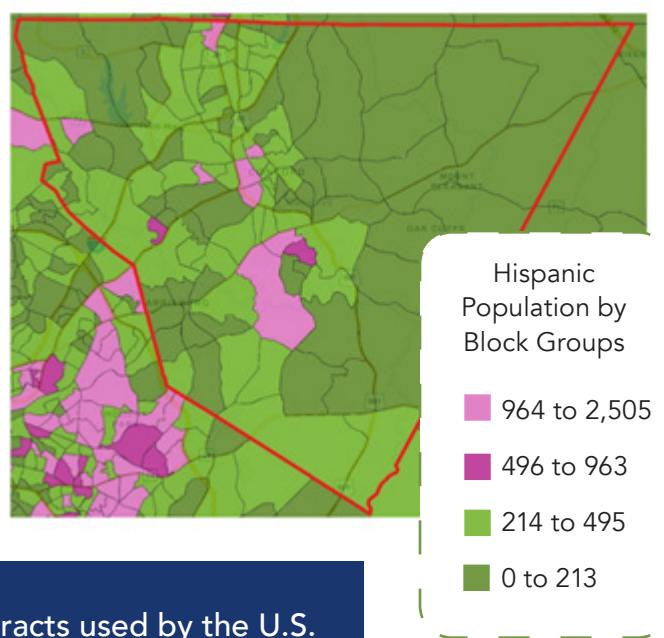


Figure 5: Hispanic Population by Block Group* (2023)



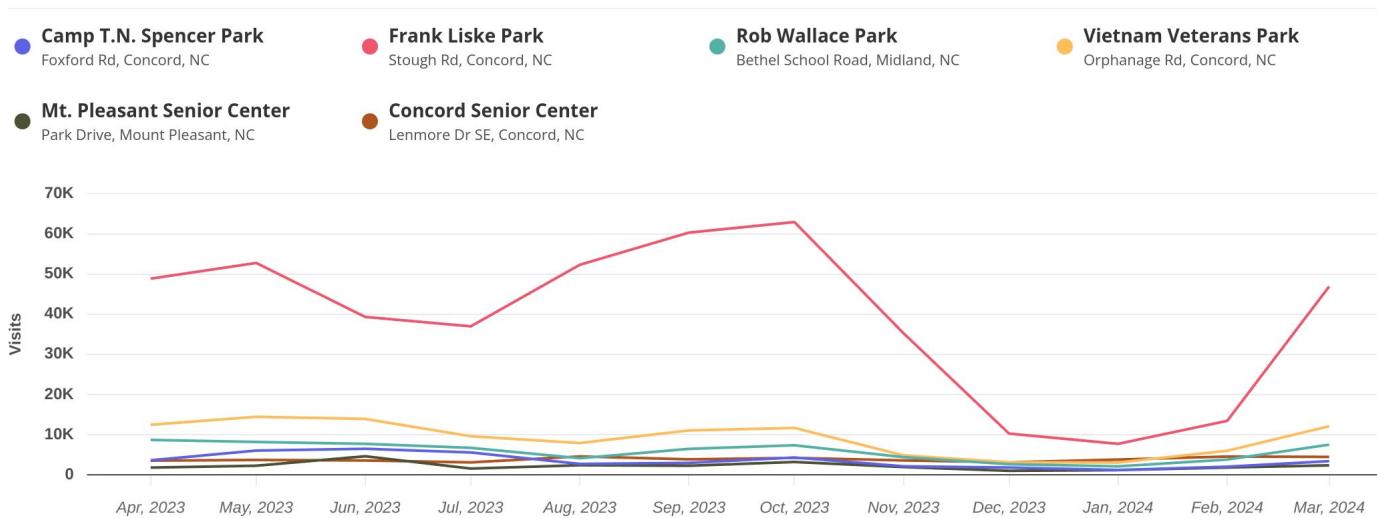
*Block groups are statistical divisions of census tracts used by the U.S. Census Bureau, and they are often used in demographic studies to analyze and understand finer-scale population characteristics within specific geographic areas.

Mobility Data

To gain insights into visitor behaviors and patterns, BerryDunn analyzed mobility data from Cabarrus County ALP. By reviewing anonymous and aggregated data of geolocated devices—such as smartphones—ALP can gather insights into park visitation, time spent in parks, pre- and post-visit travel patterns, and more.

Visitation data of parks revealed that Frank Liske Park had the most visitors overall in 2023 (more than 450,000). Mt. Pleasant Senior Center had the least visitors in 2023, seeing just over 25,000 visitors. October witnessed the greatest number of visitors across the facilities, with Frank Liske Park seeing nearly 63,000 visitors, followed by Vietnam Veterans Park at nearly 12,000 visitors.

Figure 6: Mobile Data Visitor Trends



	2021	2022	2023	Last 12 Months
30.3K	30.3K	39.4K	42.5K	42.6K
439.7K	439.7K	462.4K	450.8K	494.1K
66.7K	66.7K	61.4K	70.9K	68.8K
97.4K	97.4K	100.7K	109.6K	109.6K
21.9K	21.9K	29.6K	25.5K	29.4K
23.2K	23.2K	35.2K	43.6K	47.2K

Engagement

A key component of ALP's 10-year Comprehensive Plan Update included collecting input from community members, staff, residents, partners, and County leaders. The outreach efforts included:

- **DISCOVERY SESSION INTERVIEWS:** Conversations with County officials, leadership, and staff on department strengths, weaknesses, priorities, facilities, park amenities, and programs
- **SOCIAL PINPOINT WEBSITE:** An interactive tool where residents could share ideas, provide comments, and suggest connectivity options through a mapping exercise
- **STAKEHOLDER INTERVIEWS:** In-depth discussions with partners relating to the department's strengths, weaknesses, priorities, and future vision
- **STATISTICALLY VALID SURVEY:** Detailed questionnaire mailed to randomly selected County residents to gather feedback
- **POP-UP EVENTS:** In-person interactive booths held at the Active Living & Wellness Expo, Christmas Tree Lighting, and two Christmas events, where participants provided feedback on interactive boards

Participants' input from these engagement activities is outlined in the Appendix. Key takeaways included a focus on:

- Staff passion and dedication
- Communication and outreach
- Access to trails and parks

Additional key feedback from the engagement process is outlined in Figure 7 and was used as a baseline to understand Cabarrus County's current and future needs.

STRENGTHS

- Staff expertise, passion, and teamwork
- Customer service
- Senior programs
- Nature education
- Advisory boards
- Frank Liske Barn and pickleball courts
- Well maintained parks and trails

PARTICIPATION RESULTS



1,726

Social Pinpoint Website Visits



1,028

Social Pinpoint Unique Users



183

Social Pinpoint Comments



425

Statistically Valid Survey Responses



50+

Stakeholder and Focus Group Participants

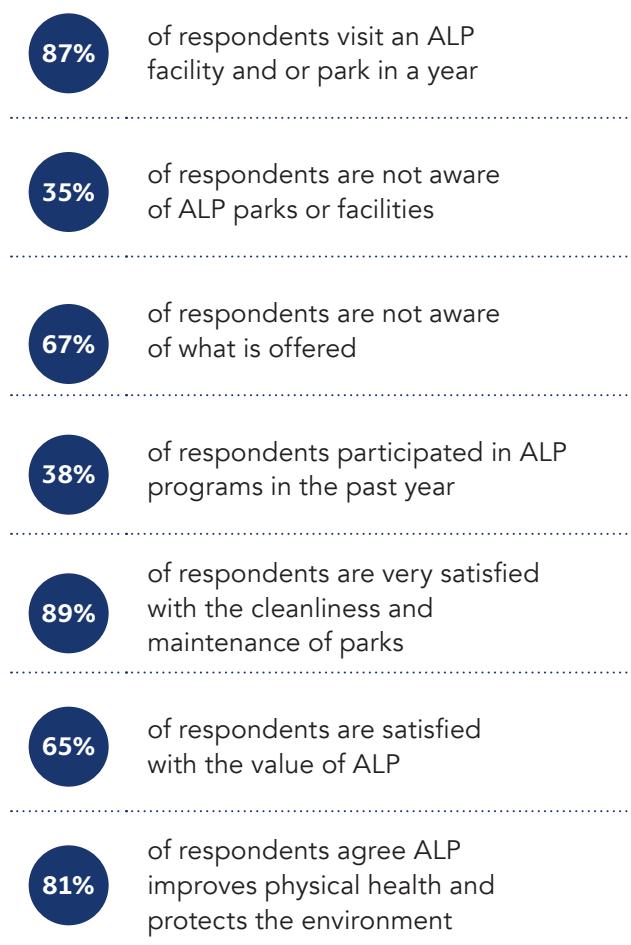
Figure 7: Participation Results

OPPORTUNITIES

- Staffing (positions, pay, retention)
- Communication, including bi-lingual literature and increased outreach
- Additional trails and centers
- Aquatics facility
- Additional funding
- Programming for those that don't speak English, 18-35 year olds, seniors, and focused on nature education

Statistically Valid Survey

Figure 8: Statistically Valid Survey Results



Feedback from both the online platform, Social Pinpoint, and the Statistically Valid Survey showed that County residents are interested in improving parks and trails, as well as adding more connectivity throughout the County. Figure 9 illustrates hypothetical budget spending where survey participants were “given” \$100 to allocate to certain areas.

Figure 9: Hypothetical Budget Spending

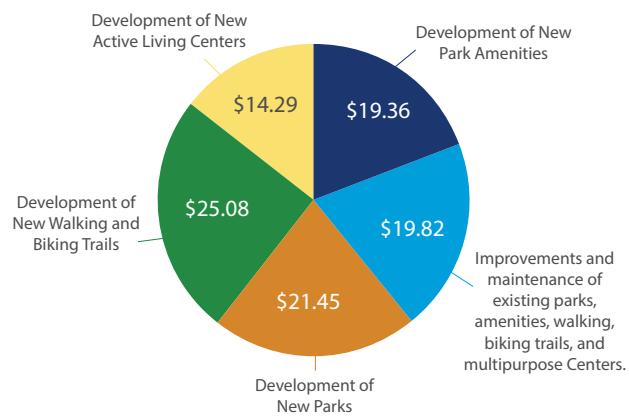


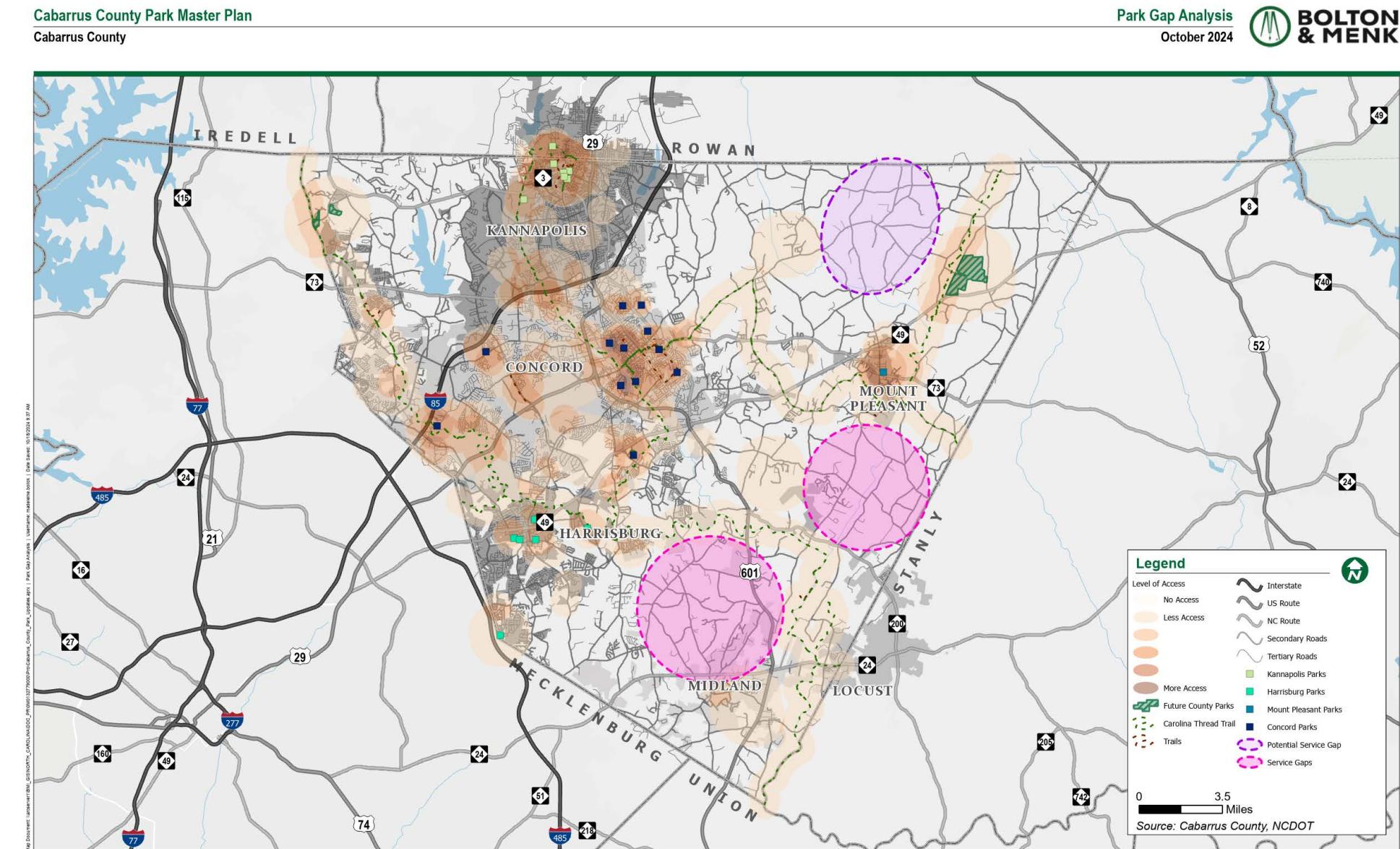
Figure 10: Total Investment in Each Hypothetic Budget Statement



Key Findings

Utilizing feedback from the engagement process as the foundation for system analysis, the BerryDunn consulting team focused on assessing ALP's level of service to County residents, park and facility inventories, and current operations and programming, as well as benchmarking against similar county systems. Key findings from these assessments, which are included in the Appendix, are outlined below.

Figure 11: Level of Service Gap Analysis



Level of Service

ALP currently manages four parks and two centers:

- Camp T.N. Spencer
- Frank Liske Park
- Rob Wallace Park
- Vietnam Veterans Park
- Concord Senior Center
- Mt. Pleasant Senior Center

In addition to these, the department has several new properties being developed.

The ALP system has well-maintained parks, updated playgrounds, multiple sources of rental amenities, and long-term partnerships; it is proactive in its acquisition of land and offers a variety of recreation opportunities. However, there is a need for improved ADA accessibility, updating amenities, addressing erosion issues, and expanding parks to underserved areas. There is also a lack of dog parks within the County.

Cabarrus County currently provides 2.1 acres of parkland per 1,000 residents. Future park developments and those from other service providers increases the level of service to 7.4 acres per 1,000 residents.

Best practices in level of service include a comparison of offerings to those found in the National Recreation and Park Association (NRPA) Park Metrics. According to comparable county systems, Cabarrus County is currently below national standards of 10.2 acres of parkland per 1,000 residents.

Based upon the NRPA population-per-facility data, the County is also lacking in facilities such as playgrounds, outdoor basketball courts, tennis courts, outdoor swimming pools, community gardens, synthetic fields, and skateparks. These facility needs are not being met through other service providers within the County.

Knowing the County is expected to continue to grow, ALP should consider increasing the number of parks to meet NRPA Park Metrics level of roughly 1,367 acres of park land.

Cabarrus County currently offers numerous greenways, blueways, and trails to its residents; the County exceeds the median of 31 miles of trails at the current population level. Importantly, once the population exceeds 250,000 residents, the median miles of trails needed will increase to 88.5; the County and its current other service providers will not meet that expectation at the present service offering.

As Cabarrus County grows, the need for additional parkland and facilities such as playgrounds, sports courts, and swimming pools will be critical. Additional trails and connectivity to parks should also continue to be part of planning efforts, as well as providing direct connections to larger trail systems, such as the Carolina Thread Trail. The County should continue to acquire land, address park service gaps—particularly in underserved areas—and enhance recreational access to help ensure high-quality services for residents and visitors. Maintenance of existing parks should also remain a priority, with efforts focused on updating facilities and minimizing downtime during renovations.

The need for indoor community space has been addressed and met at the County level with a focus on senior populations. With planned new additions to the Active Living facilities, Cabarrus County will exceed national standards and be operating in line with the County's initiative to provide recreation opportunities for active senior living.

However, while senior populations greatly benefit from this resource, it is important to consider the entire community and their need for indoor recreation opportunities as well. Currently, the need for recreation centers and community centers for all population ages within Cabarrus County is not being met at the County level or when considering other local service providers.



Operational Assessment

Understanding the current operations of a department is an important component of a master plan; it helps to ensure the agency has the resources needed to deploy and maintain a plan. To understand operational needs, BerryDunn conducted focus groups with ALP staff. ALP employees shared several department's strengths, including a diverse inventory of parks and facilities, a supportive and collaborative culture, and a focus on high-quality service. They described the organizational culture as positive, with a tight-knit, family-like atmosphere. However, there is a desire for better communication, succession planning, and more staff and resources.

In an effort to support the successful implementation of its plans, as well as the continued growth of the County, ALP should consider the following:

- **STAFFING LEVELS:** ALP currently operates with limited staff; there should be consideration of expanding the workforce to support increased population as well as opportunities for promotions and additional responsibilities.
- **LEADERSHIP DEVELOPMENT:** There is a need for leadership succession planning and fostering innovation at all levels to maintain adaptability and accountability. There is also a need to create individualized development plans to outline career advancement steps, as well as a succession plan for key management roles.
- **CUSTOMER SERVICE:** ALP should continue its strong focus on customer service and develop performance standards to help ensure a consistent experience.
- **ORGANIZATIONAL CULTURE:** The current healthy culture can be reinforced by aligning with the County's values of teamwork, integrity, and communication.
- **COMMUNICATION:** Several initiatives, such as all-staff meetings, weekly senior center meetings, and departmental newsletters, have been introduced to improve communication. These efforts are appreciated and should continue to enhance overall communication within ALP. The County should develop strategic internal communication guidelines to address communication challenges and improve interdepartmental relationships.
- **KEY PERFORMANCE INDICATORS:** The Department's overall operating performance can be further strengthened by developing key performance indicators (KPIs) to measure effectiveness and impact and regularly reporting on progress.
- **TRAINING AND DEVELOPMENT:** A continued focus on staff development and implementation of an ALP orientation program that emphasizes the County's mission, vision, values, and desired organizational culture will further help ensure staff have the right tools to continue meeting the needs of County residents.

Financial Assessment

To help ensure ALP has sound financial means to meet current and future needs, BerryDunn also reviewed its revenue and expenditures for fiscal years 2019 – 2023. The financial analysis reveals a well-run, professional department with sophisticated tracking systems in place. Despite the fluctuations in revenues and expenses, the detailed financial records demonstrate a strong commitment to financial transparency and effective resource management.

Programming

ALP's focus on its active adult population—ages 50 and above—has been very successful and is filling a void in the community. Those that participate in programming expressed an appreciation for staff and the variety of program offerings.

Additionally, engagement results found there is a strong interest in outdoor, self-guided activities, and the need for more inclusive and accessible recreational opportunities for all ages and abilities in Cabarrus County. While walking trails and nature-based activities rank as top priorities, residents also expressed a desire for additional programs in fitness, wellness, cultural arts, and environmental education. The assessment also identified gaps in programming, particularly for teens, individuals with disabilities, and non-English-speaking communities, especially the growing Hispanic population.

Another key finding that was revealed through the Statistically Valid Survey is that many residents (67%) are unaware of available programs, contributing to low participation rates. This highlights the need for improved communication and marketing efforts.

Program recommendations include diversifying offerings to cater to all age groups, enhancing outdoor adventure and environmental programs, and working to ensure equitable access across the County. To improve equity in recreation access, ALP should focus on underserved populations and expanding outreach, particularly in areas where parks and programs are not easily accessible.



Benchmark Comparison

In addition to analyzing ALP's system, BerryDunn conducted a comparative benchmark analysis of park and recreation departments in Gaston, Iredell, Rowan, and Union Counties. Key findings of the study focused on three main categories:

- **Operating Budget and Revenue:** ALP operates with an annual budget of \$3.8 million, which is on the lower end compared to its peers. The County's earned revenue, at approximately \$745,538, also ranks low compared to other counties like Rowan, which generates \$1.48 million in revenue.
- **Parks and Trails:** ALP currently manages 521 acres of developed parkland, with 1,258 acres planned for future development. Compared to other counties, ALP falls behind in terms of both total park acreage and miles of natural surface trails. Gaston leads with 1,399 acres of parkland, while Rowan offers 24 miles of trails, double that of Cabarrus.
- **Capital Investment:** ALP's five-year capital budget plan includes \$9.3 million in funding for improvements, which is relatively modest compared to other counties. Rowan, for instance, has allocated \$15 million in capital expenditures over the same period.

Recommendations

The following list of key short-, mid-, and long-term recommendations based on BerryDunn's analysis of the County's ALP department. A full set of recommendations is included in the associated section of the full report. These recommendations consider the current and future needs, taking into account the anticipated growth of Cabarrus County over the next 10 years.

Item	Category	Short-Term 1-2 Years	Mid-Term 3-5 Years	Long-term >5 years
Continue to track revenues and expenses for recreation programming against cost recovery and cost of service goal.	Financial		✓	
Set project code standards.	Financial		✓	
Develop communications and outreach plans to promote ALP in the community.	Marketing/ Outreach	✓		
Create individual development plans that outline skills needed for employees to advance.	Operational		✓	
Develop a succession plan for key management positions.	Operational		✓	
Reinforce the values established in the County Strategic Plan.	Operational	✓		
Develop KPIs, including method and frequency of measurement. Establish targets for each KPI after a year of measurement.	Operational		✓	
Develop an ALP orientation program, including a review of County mission, vision, and values, as well as a review of the desired organizational culture within ALP.	Operational	✓		
Develop internal communication strategic guidelines that identify root causes of communication challenges and create solutions for improvement.	Operational	✓		
Develop formal partnership agreement with schools.	Partners	✓		

Item	Category	Short-Term 1-2 Years	Mid-Term 3-5 Years	Long-term >5 years
Add greenspace/parks in underserved areas.	Planning			
Increase greenspace/parkland by 1,367 acres.	Planning			
Expand trails for increased accessibility.	Planning			
Add splashpads.	Planning			
Continue investment in ADA-compliant playgrounds and facilities.	Planning			
Add bilingual signage to parks.	Planning			
Add dog parks.	Planning			
Expand programming to reach underserved areas.	Programming			
Develop a department-wide program plan that is based on community feedback from Social Pinpoint and the Statistically Valid Survey.	Programming			
Create and leverage partnership opportunities to grow program inventory and effectively utilize limited department resources.	Programming			
Consider expanding general program menu to better align with community feedback (i.e., fitness and wellness, nature programs, special events).	Programming			
Establish metrics to measure department goals.	Programming			
Develop a county-wide Programming Summit.	Programming			
Increase staffing to support the growing County population.	Staffing			
Add an Outreach Coordinator to focus on promoting ALP programming.	Staffing			
Identify growth opportunities to help retain staff.	Staffing			



CABARRUS COUNTY
Active Living & Parks

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Active Living and Parks - St Stephens Church Road Property Masterplan Presentation

BRIEF SUMMARY:

Benesch was contracted to develop a Masterplan for the newly acquired property on St Stephens Church Road. There were Public Input Meetings held in Mt Pleasant as well as several survey gathering property visits with foresters and conservationists. The 615-acre parcel has several environmental features and lends itself to passive and educational pursuits. Recommendations include trails, nature center, and educational opportunities throughout the park site.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the Masterplan for the St Stephens Church Road property.

EXPECTED LENGTH OF PRESENTATION:

15 Minutes

SUBMITTED BY:

Byron Haigler, Active Living and Parks Assistant Director
Jeff Ashbaugh, Benesch

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- ❑ Presentation

CABARRUS COUNTY

St. Stephens Church Road Park Master Plan

PRESENTATION TO COUNTY COMMISSION
NOVEMBER 4, 2024



CABARRUS COUNTY
America Thrives Here



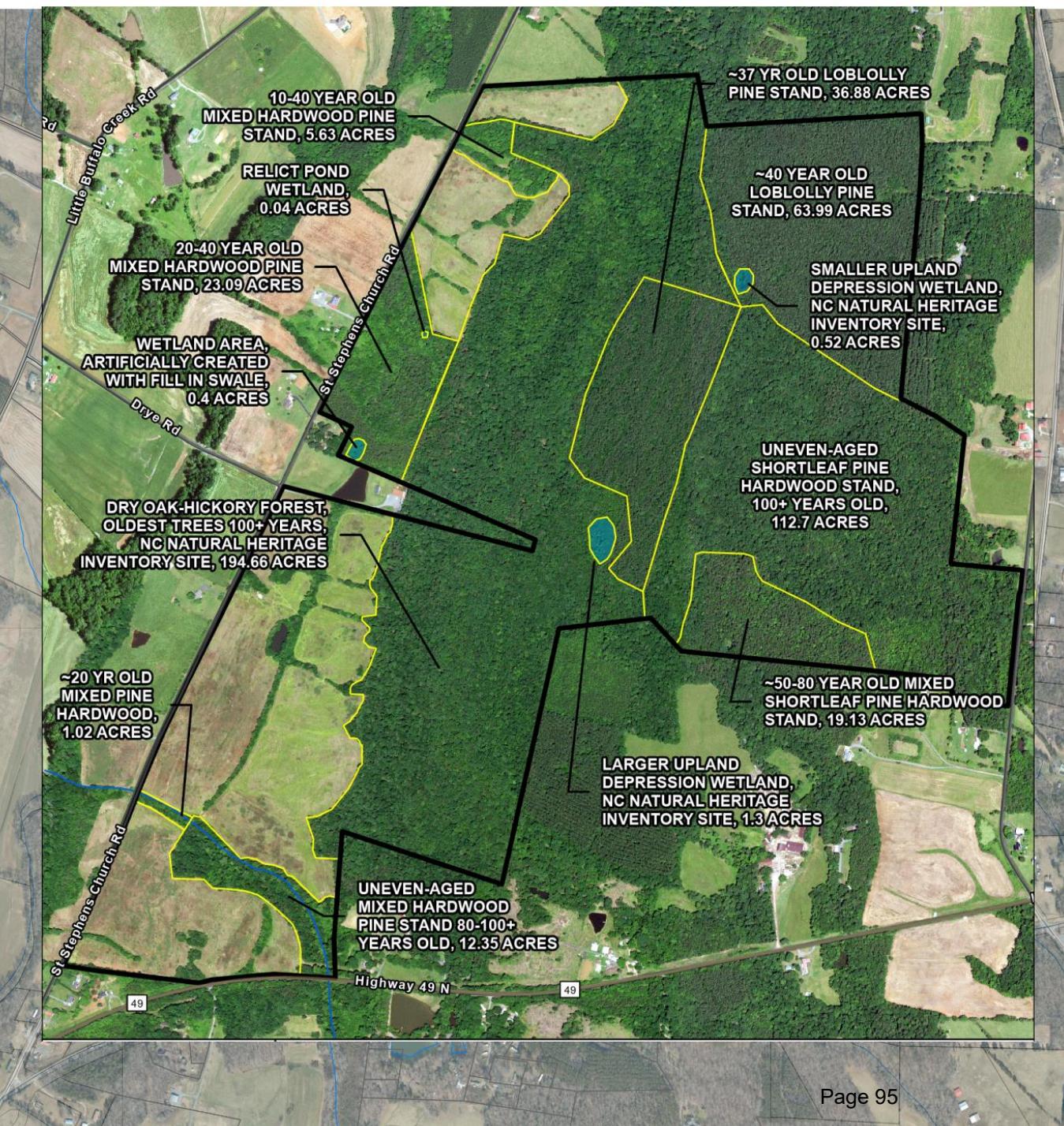
Masterplan Process

- Site Analysis
- Program Input from Staff
- Public Input Meeting #1
- Concept Development
- County Commission Update
- Public Input Meeting #2
- Preliminary Masterplan
- Program Input from Staff
- Final Masterplan
- Presentations and Approvals

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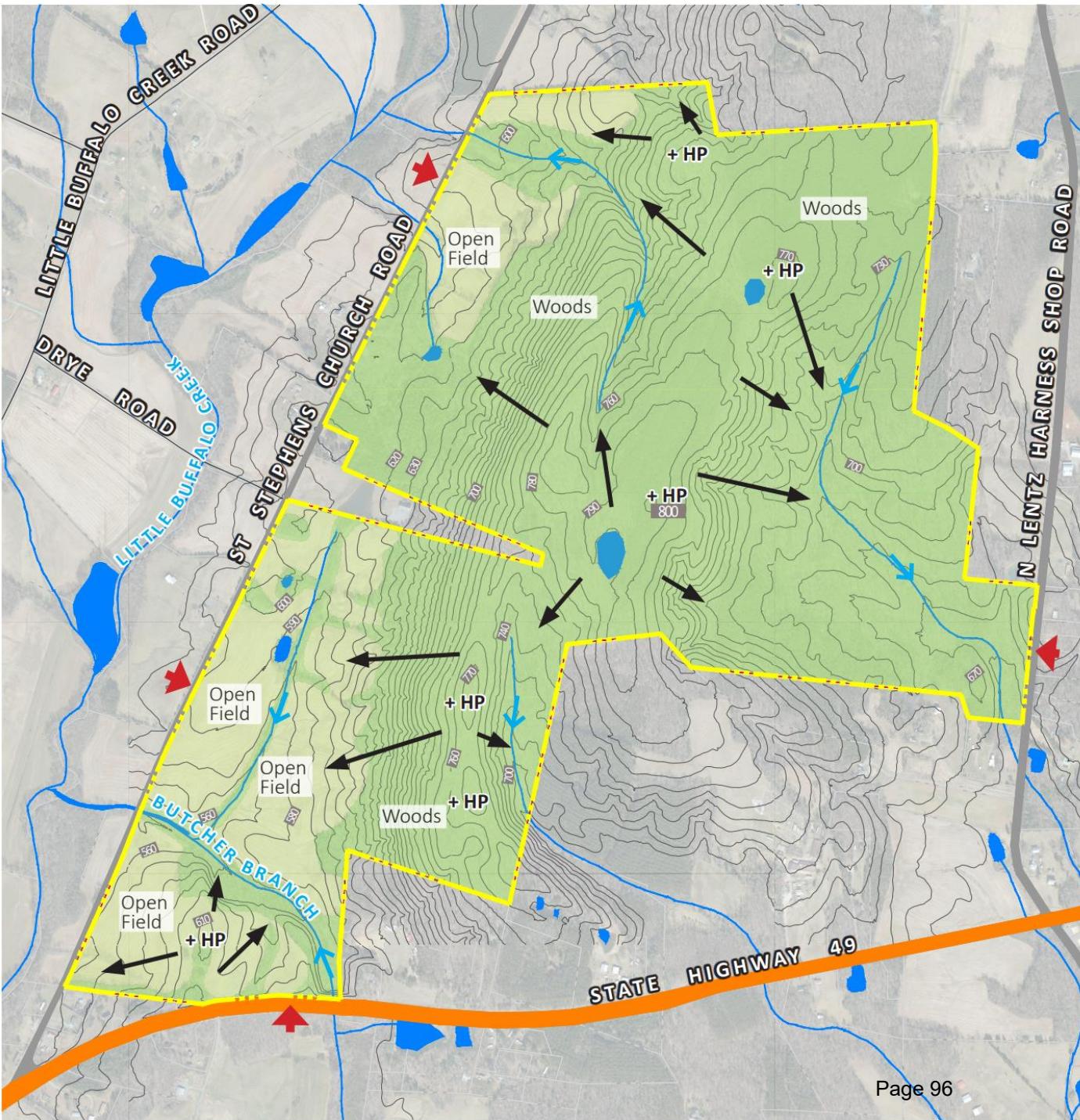
SITE ANALYSIS



LEGEND

- Stand Boundary
- Wetlands
- Project area

SITE ANALYSIS



LEGEND

- Parcel Boundary
- Access Point
- Existing Stream
- + HP High Point
- Drainage Feature

SITE IMAGES



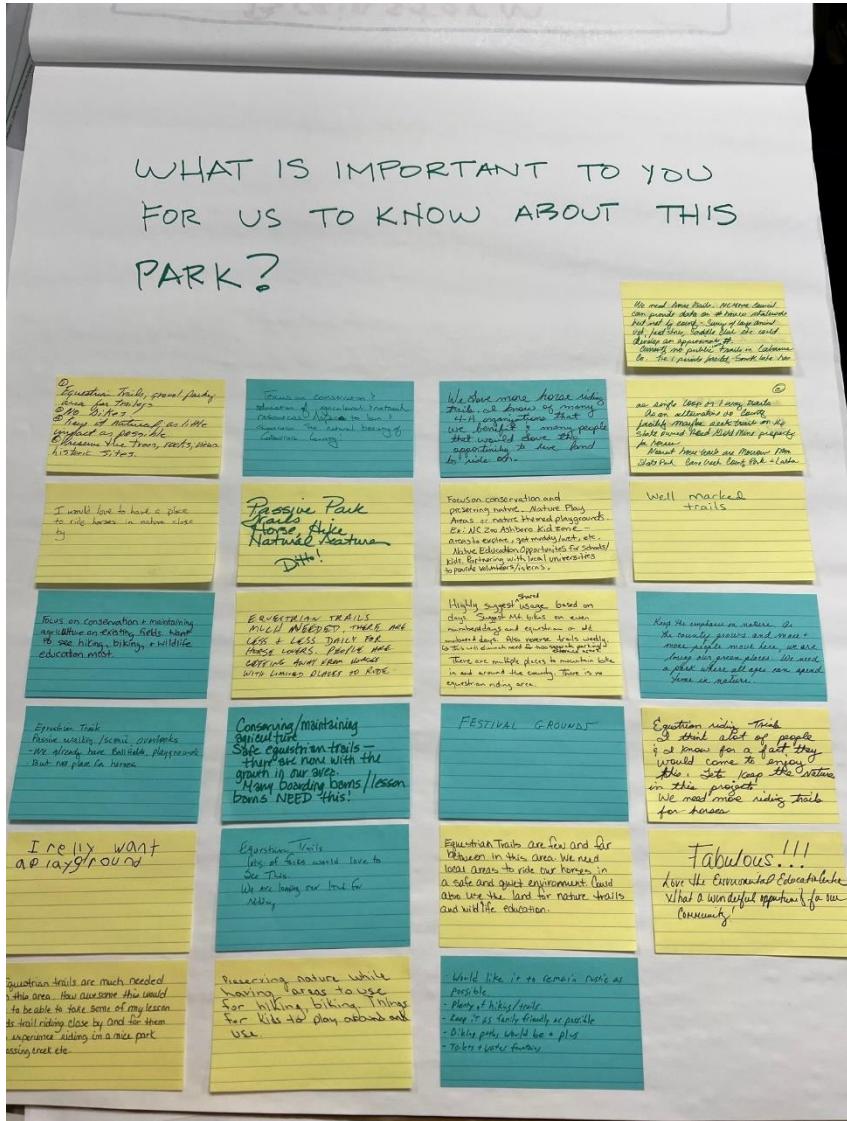
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S I T E I M A G E S



PUBLIC INPUT MEETING #1



TOP 10 ACTIVITIES

1.
Hiking/Walking
Trails

2. Equestrian
Trails*

3. Scenic
Overlook

4. Env.
Ed./Nature
Center

5. Playground

6. Open
Space/Green
Space

7. Bird/Wildlife
Watching

8. Picnic
Shelters

9.
Wildlife/Plant
Identification

10. Disc Golf
Course and
Cabins

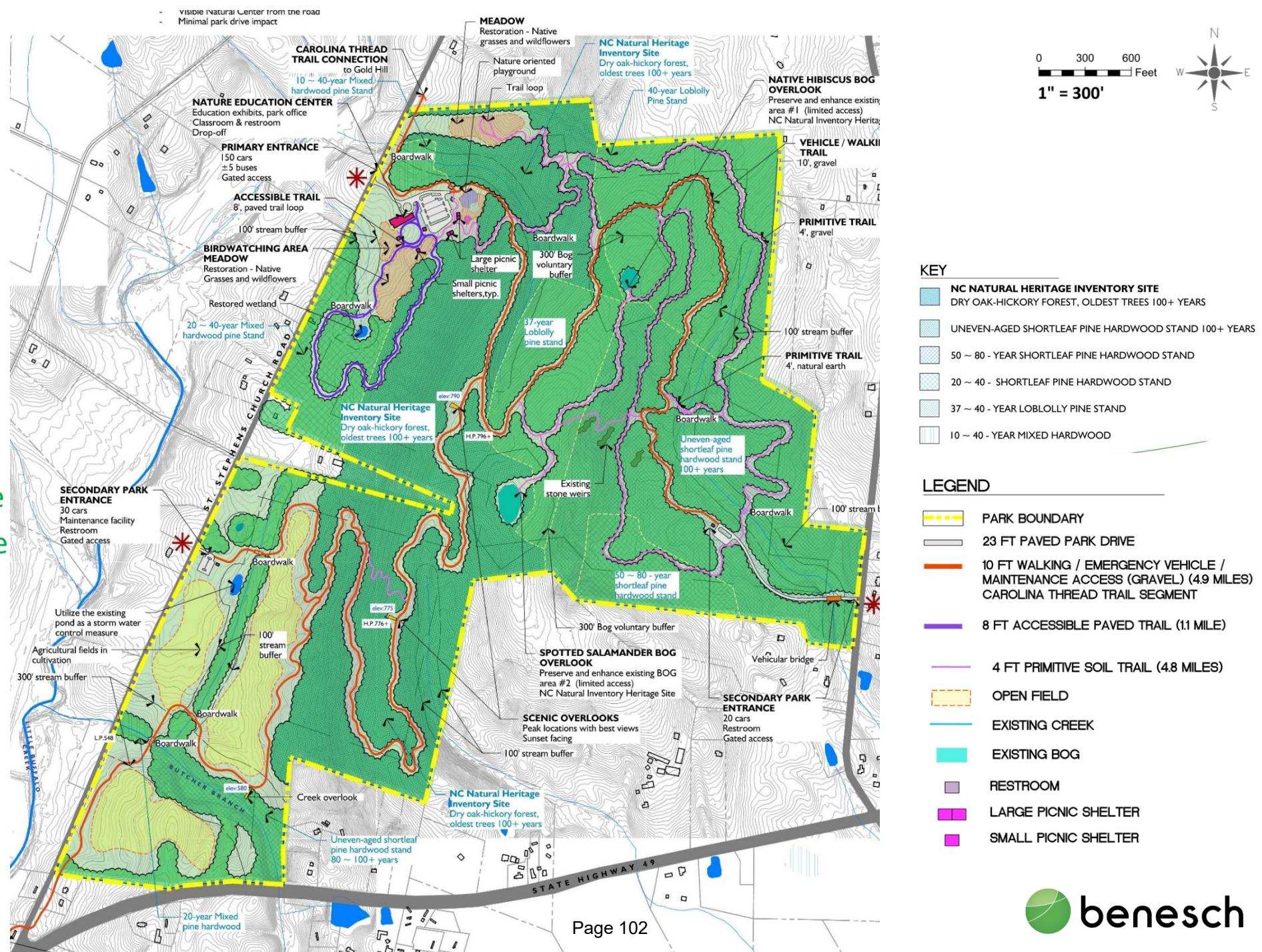
*Write-in Activity

PUBLIC INPUT MEETING #2



PARK MASTERPLAN

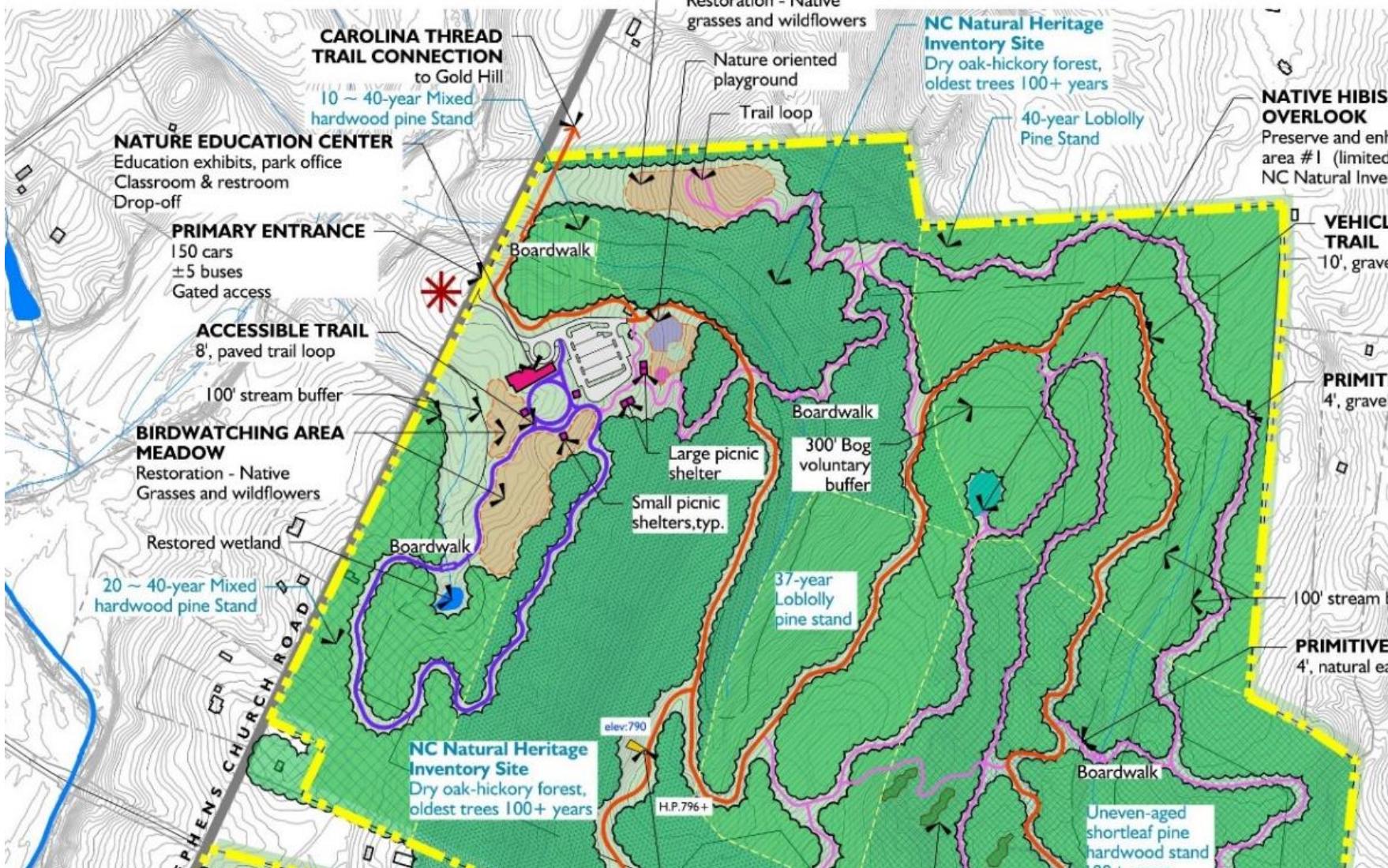
- Desire for a low impact, safe, and accessible nature park
- Enhance the site's natural features
- Educate the public about the site's unique biodiversity and nature
- Protect environmentally sensitive areas (bogs)
- Preserve open space
- Preserve water, land and forest resources
- Minimal development



PARK MASTERPLAN

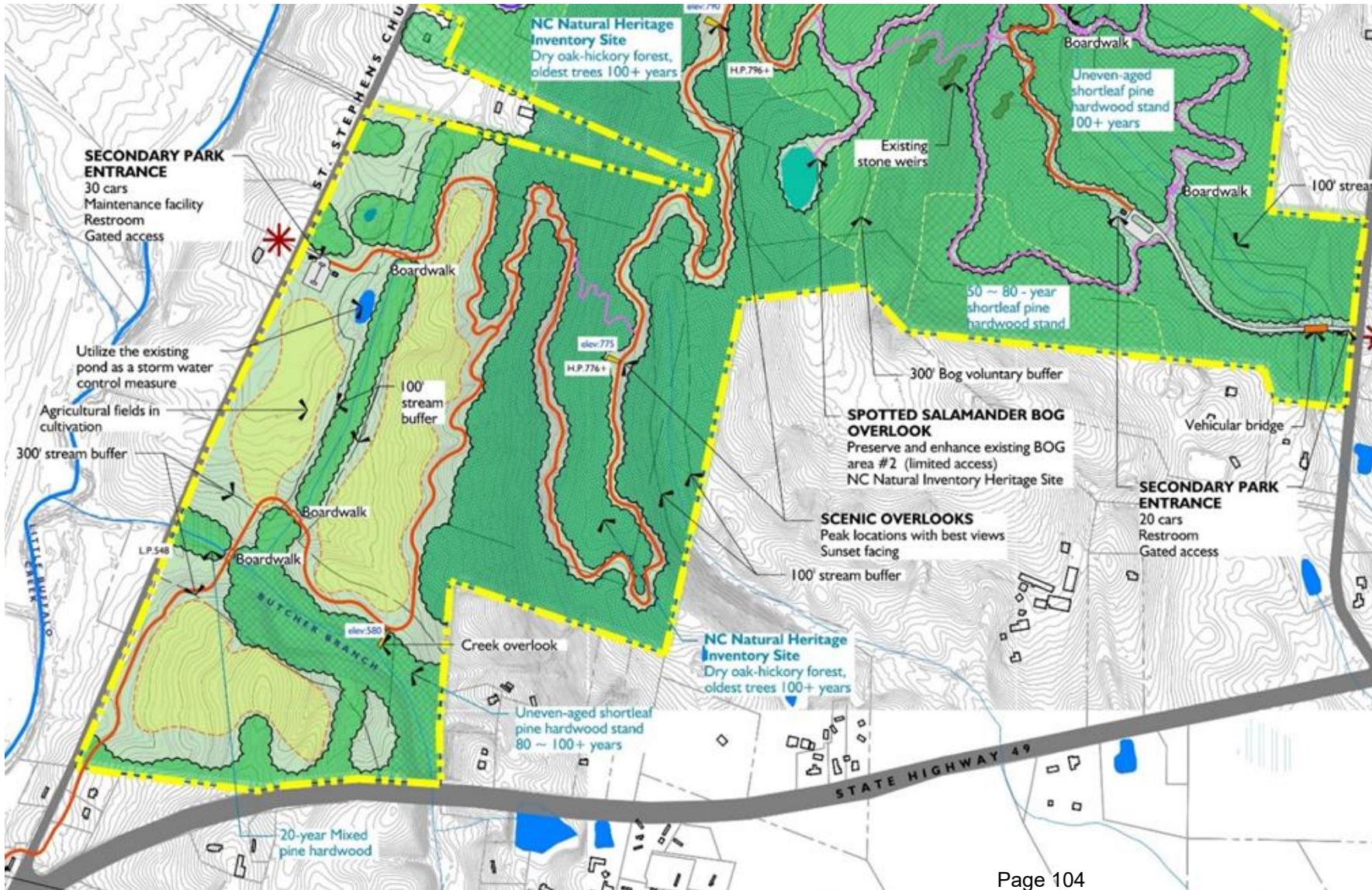
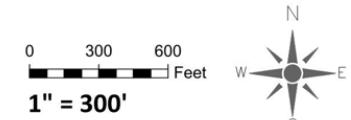
NORTH

0 300 600 Feet
1" = 300'

PARK MASTERPLAN

SOUTH



BUDGET ESTIMATE



St. Stephens Church Rd. Park

OPCC Estimate

Based on Master Plan

January 17, 2024

Item	Cost
St. Stephens Church Rd. Access Area	\$1,893,367.00
Nature Center Access Area	\$8,788,432.00
ADA Loop Trail	\$3,526,246.00
Lentz Harness Shop Rd. Access Area	\$2,654,139.00
Main Walking Trail	\$8,261,689.00
Primitive Walking Trail	\$2,420,815.00
Scenic Overlooks	\$549,568.00
Creek Overlook	\$295,945.00
Bog Overlook	\$1,168,589.00
General Construction Contingency-10%	\$2,955,879.00
Total Construction Budget Estimate	\$32,514,669.00

Estimate is based on first quarter 2024 market conditions. Add 5% year escalation factor to estimate for budgeting purposes.

RECOMMENDED IMPROVEMENTS

Nature Center-New facility

- Located in the northeast corner of the park
- Environmental Education
- Classroom and Park Office



RECOMMENDED IMPROVEMENTS

Playground and Picnic Shelters-New

- Nature Oriented
- Located near Nature Center
- Connected to Accessible Walking Loop



RECOMMENDED IMPROVEMENTS

Trails-New



POTENTIAL MAINTENACE PRACTICES

Park Maintenance

Prescribed Burns & Thinning



Native Grasses & Wildflowers



Agriculture





 benesch

QUESTIONS?

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Behavioral Health - Hold Harmless Funds Budget Amendment

BRIEF SUMMARY:

Request to allocate an additional \$590,185.89 in Medicaid Hold Harmless (HH) funds to Monarch, the operator of the Cabarrus County Regional Behavioral Health Center. Funding would be used for startup costs to ensure the Center is ready for opening day in late 2026. Monarch requires startup funding to hire key administrative, clinical, nursing, and direct care positions to ensure the Center is prepared at launch.

The total amount of startup funding requested by Monarch earlier this year was roughly \$2.9M. In May 2024, the board approved an initial allotment of 1,530,534.51. If approved, the total allocation to Monarch would be \$2,120,720.40.

In August 2024, Cabarrus received the second disbursement of Medicaid Hold Harmless funds from FY24. The total received in August was \$778,077.94. The amount received annually is variable.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to adopt the budget amendment.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Aalece Pugh, Assistant County Manager/Human Services Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Monarch Start Up - Second Allotment

Budget Revision/Amendment Request

Date: 11/18/2024

Amount: 590,185.89

Dept. Head: Aalece Pugh

Department: Behavioral Health

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

Request to allocate an additional \$590,185.89 in Medicaid Hold Harmless (HH) funds to Monarch, the operator of the Cabarrus County Regional Behavioral Health Center. Funding would be used for startup costs to ensure the Center is ready for opening day in late 2026. Monarch requires startup funding to hire key administrative, clinical, nursing, and direct care positions to ensure the Center is prepared at launch.

Budget Officer

County Manager

Board of Commissioners

Approved

Denied

Approved

Denied

Approved

Denied

Signature

Sianature

Signature

Date

Date _____

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Design and Construction - Award Contract for Government Center Basement Renovation

BRIEF SUMMARY:

This proposed work would allow for renovation of the Government Center basement to house the Child Support division of Social Services. The Child Support Division would operate more efficiently in closer proximity to the courthouse. Renovations related to the HVAC system, air sealing, carpet and painting is all that is necessary to utilize this currently vacant space. These funds were budgeted as part of the PayGo program for this year.

REQUESTED ACTION:

Recommended Motion for the Regular meeting:

Motion to approve the bid award and authorize the County Manager to execute the contract between Cabarrus County and _____, subject to revision by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Michael Miller, Director of Design and Construction

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Proposal - Ike's
- Proposal - Liles
- Bid Tabulation Sheet

Section 00310
Proposal
Single-Prime Contract

Cabarrus County
Concord, N.C.

Gentlemen:

The Bidder declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the plans and specifications for the work and contractual documents relative thereto and has read all special provisions furnished prior to the opening of bids; that he has satisfied himself relative to the work to be performed.

The Bidder proposes and agrees, if this Proposal is accepted, to contract with the Cabarrus County, Concord, N.C. in the form of a single-prime contract for General, HVAC and Electrical Work specified, to furnish all necessary machinery, tools, apparatus, materials, equipment, means of transportation and labor necessary to, and to complete the Contract for **Cabarrus County Governmental Center Child Support Services Alterations**, 65 Church St. South, Concord, NC in full and complete accordance with the shown, noted, described and reasonably intended requirements of the plans, specifications, addenda (if any) and contract documents to the full and entire satisfaction of the Owner with a definite understanding that no money will be allowed for extra work, except as set forth in the General Conditions and Contract Documents, as follows:

Single Prime Contract-Base Bid for the sum of One Hundred Fifty Four
Thousand Nine Hundred Fifty Eight Dollars (\$154,958.00)

Owner Preferred Alternate:

Alternate No.1 Furnish and install Armstrong World Industries, Inc.; 1775, Dune, 2'x2'x5/8" with tegular edge, as part of the Base Bid, in all areas where new acoustical ceilings are listed on the Room Finish Schedule, in lieu of acoustical panels by another approved manufacturer listed in Section 09511 Acoustical Panel Ceilings.

ADD Zero Dollars (\$0.00)

Alternate, which is not an Owner Preferred Alternate:

Alternate No. 2 Furnish Performance and Payment Bonds each for 100% of the construction contract amount.

ADD One Thousand Four Hundred Dollars (\$1,400.00)

Undersigned further agrees that in the case of failure on his part to execute the said contract and the Bond within ten (10) consecutive calendar days after written notice being given of the award of the contract, the check, cash, or bid bond accompanying this bid shall be paid into the funds of

Proposal
00310-1

Section 00310

the Owner's account set aside for this project as liquidated damages for such failure; otherwise, the check, cash or bid bond accompanying this Proposal shall be returned to the Undersigned.

The following sub-contractors have been selected and their sub-bids are included in the above proposal:

1. Electrical: R B Electric

2. HVAC: Gorman Mechanical

The Undersigned understands and agrees to comply with and be bound by "Instructions to Bidders" issued for this Work.

The Undersigned acknowledges receipt of Addenda numbers:

1

Enclosed with this bid is bid security in the amount of not less than 5% of the bidder's proposed Contract Sum.

We estimate that, if awarded the contract, we will have the work completed in _____ calendar days.

BIDDER:



Ike's Construction Co. Inc.

BY: Andy Mennan

ADDRESS: 303 Executive Park Drive NE

Concord, NC 28025

LICENSE NUMBER: 8037

LICENSE TYPE: Unlimited

Bid dated this 31st day of October 2023 2024

End of Bid Form

FORM OF BID BOND

KNOW ALL MEN BY THESE PRESENTS THAT _____

Ike's Construction, Inc. _____ as principal, and Philadelphia Indemnity Insurance Company _____, as surety, who is duly licensed to act as surety in North Carolina, are held and firmly bound unto Cabarrus County _____ as obligee, in the penal sum of Five Percent of Amount Bid _____ 5% DOLLARS, lawful money of the United States of America, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed, sealed and dated this 31st day of October, 2024

WHEREAS, the said principal is herewith submitting proposal for

Child Support Services Alterations

and the principal desires to file this bid bond in lieu of making the cash deposit as required by G.S. 143-129.

NOW, THEREFORE, THE CONDITION OF THE ABOVE OBLIGATION is such, that if the principal shall be awarded the contract for which the bid is submitted and shall execute the contract and give bond for the faithful performance thereof within ten days after the award of same to the principal, then this obligation shall be null and void; but if the principal fails to so execute such contract and give performance bond as required by G.S. 143-129, the surety shall, upon demand, forthwith pay to the obligee the amount set forth in the first paragraph hereof. Provided further, that the bid may be withdrawn as provided by G.S. 143-129.1

Ike's Construction, Inc.

By: Andy Messman

Andy Messman Vice-President (SEAL)

Philadelphia Indemnity Insurance Company (SEAL)

By: E. Brooks (SEAL)

Erin Brooks, Attorney-in-Fact

Surety Phone No. 610-206-7836

PHILADELPHIA INDEMNITY INSURANCE COMPANY
One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That PHILADELPHIA INDEMNITY INSURANCE COMPANY (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint Charles Hunter Bendall, Jr., Clinton J. Diers, John C. Stanchina, Patricia L. Lewis, Jessica J. Winfree, Mayah O. Walker-Taylor, Scott P. Rooney, John Dufresne and Erin Brooks of the City of Richmond, in the State of Virginia, its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed \$50,000,000.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY on the 14th of November, 2016.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

**FURTHER
RESOLVED:** That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 5TH DAY OF MARCH, 2021.



(Seal)

John Glomb, President & CEO
Philadelphia Indemnity Insurance Company

On this 5th day of March, 2021 before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the PHILADELPHIA INDEMNITY INSURANCE COMPANY; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

Notary Public:

Commonwealth of Pennsylvania - Notary Seal
Vanessa McKenzie, Notary Public
Montgomery County
My commission expires November 3, 2024
Commission number 1366394
Member, Pennsylvania Association of Notaries

residing at:

Bala Cynwyd, PA

My commission expires:

November 3, 2024

I, Edward Sayago, Corporate Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 5th day March, 2021 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 31st day of October, 2024



Edward Sayago, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY

State of North Carolina AFFIDAVIT A – Listing of Good Faith EffortsCounty of CabarrusAffidavit of Elce's Construction, Inc. (Name of Bidder)

I have made a good faith effort to comply under the following areas checked:

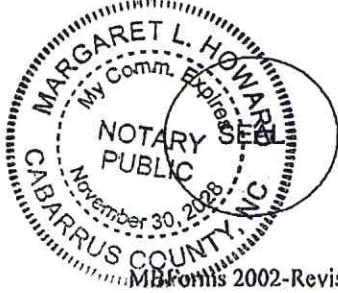
Bidders must earn at least 50 points from the good faith efforts listed for their bid to be considered responsive. (1 NC Administrative Code 30 I.0101)

- 1 – (10 pts) Contacted minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor, or available on State or local government maintained lists, at least 10 days before the bid date and notified them of the nature and scope of the work to be performed.
- 2 – (10 pts) Made the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bids are due.
- 3 – (15 pts) Broken down or combined elements of work into economically feasible units to facilitate minority participation.
- 4 – (10 pts) Worked with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority businesses.
- 5 – (10 pts) Attended prebid meetings scheduled by the public owner.
- 6 – (20 pts) Provided assistance in getting required bonding or insurance or provided alternatives to bonding or insurance for subcontractors.
- 7 – (15 pts) Negotiated in good faith with interested minority businesses and did not reject them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
- 8 – (25 pts) Provided assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisted minority businesses in obtaining the same unit pricing with the bidder's suppliers in order to help minority businesses in establishing credit.
- 9 – (20 pts) Negotiated joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
- 10 – (20 pts) Provided quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.

The undersigned, if apparent low bidder, will enter into a formal agreement with the firms listed in the Identification of Minority Business Participation schedule conditional upon scope of contract to be executed with the Owner. Substitution of contractors must be in accordance with GS143-128.2(d). Failure to abide by this statutory provision will constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of the minority business commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: 10/31/24 Name of Authorized Officer: Andy Merner
 Signature: Andy Merner
 Title: Vice President



State of NC, County of Cabarrus
 Subscribed and sworn to before me this 31 day of October 2024
 Notary Public Margaret L. Howard
 My commission expires 11-30-2028

Identification of HUB Certified/ Minority Business Participation

1. Flie's Construction, Inc.
(Name of Bidder)

do hereby certify that on this project, we will use the following HUB Certified/ minority business as construction subcontractors, vendors, suppliers or providers of professional services.

Firm Name, Address and Phone #

Work Type

*Minority
Category

**HUB
Certified
(Y/N)

*Minority categories: Black, African American (B), Hispanic (H), Asian American (A) American Indian (I), Female (F) Socially and Economically Disadvantaged (D)

**** HUB Certification with the state HUB Office required to be counted toward state participation goals.**

The total value of minority business contracting will be (\$) 0.00.

Section 00310
Proposal
Single-Prime Contract

Cabarrus County
Concord, N.C.

Gentlemen:

The Bidder declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the plans and specifications for the work and contractual documents relative thereto and has read all special provisions furnished prior to the opening of bids; that he has satisfied himself relative to the work to be performed.

The Bidder proposes and agrees, if this Proposal is accepted, to contract with the Cabarrus County, Concord, N.C. in the form of a single-prime contract for General, HVAC and Electrical Work specified, to furnish all necessary machinery, tools, apparatus, materials, equipment, means of transportation and labor necessary to, and to complete the Contract for **Cabarrus County Governmental Center Child Support Services Alterations**, 65 Church St. South, Concord, NC in full and complete accordance with the shown, noted, described and reasonably intended requirements of the plans, specifications, addenda (if any) and contract documents to the full and entire satisfaction of the Owner with a definite understanding that no money will be allowed for extra work, except as set forth in the General Conditions and Contract Documents, as follows:

Single Prime Contract-Base Bid for the sum of _____
One Hundred Thirty-Eight Thousand _____ Dollars (\$ 138,000)

Owner Preferred Alternate:

Alternate No.1 Furnish and install Armstrong World Industries, Inc.; 1775, Dune, 2'x2'x5/8" with tegular edge, as part of the Base Bid, in all areas where new acoustical ceilings are listed on the Room Finish Schedule, in lieu of acoustical panels by another approved manufacturer listed in Section 09511 Acoustical Panel Ceilings.

ADD No Change Dollars (\$ 0)

Alternate, which is not an Owner Preferred Alternate:

Alternate No. 2 Furnish Performance and Payment Bonds each for 100% of the construction contract amount.

ADD One thousand Seven hundred twenty-eight Dollars (\$ 1,728)

Undersigned further agrees that in the case of failure on his part to execute the said contract and the Bond within ten (10) consecutive calendar days after written notice being given of the award of the contract, the check, cash, or bid bond accompanying this bid shall be paid into the funds of

Proposal
00310-1

Section 00310

the Owner's account set aside for this project as liquidated damages for such failure; otherwise, the check, cash or bid bond accompanying this Proposal shall be returned to the Undersigned.

The following sub-contractors have been selected and their sub-bids are included in the above proposal:

1. Electrical: Multi-Electrical Service Inc.
2. HVAC: Garmon

The Undersigned understands and agrees to comply with and be bound by "Instructions to Bidders" issued for this Work.

The Undersigned acknowledges receipt of Addenda numbers:

No. 1 10/24/2024

Enclosed with this bid is bid security in the amount of not less than 5% of the bidder's proposed Contract Sum.

We estimate that, if awarded the contract, we will have the work completed in 60 calendar days.

BIDDER:



G.W. LILES CONSTRUCTION CO., INC.

BY: John H. McCain III

ADDRESS: 325 MCGILL AVE SUITE 120

CONCORD, NC 28027

LICENSE NUMBER: NC 26158

LICENSE TYPE: UNLIMITED

Bid dated this THIRTY-FIRST day of OCTOBER 2023 2024

End of Bid Form

Proposal
00310-2

Attach to Bid
State of North Carolina AFFIDAVIT A – Listing of Good Faith Efforts
County of CABARRUS

Affidavit of G.W. LILES CONSTRUCTION CO., INC.

(Name of Bidder)

I have made a good faith effort to comply under the following areas checked:

Bidders must earn at least 50 points from the good faith efforts listed for their bid to be considered responsive. (1 NC Administrative Code 30 I.0101)

- 1 – (10 pts) Contacted minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor, or available on State or local government maintained lists, at least 10 days before the bid date and notified them of the nature and scope of the work to be performed.
- 2 – (10 pts) Made the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bids are due.
- 3 – (15 pts) Broken down or combined elements of work into economically feasible units to facilitate minority participation.
- 4 – (10 pts) Worked with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority businesses.
- 5 – (10 pts) Attended prebid meetings scheduled by the public owner.
- 6 – (20 pts) Provided assistance in getting required bonding or insurance or provided alternatives to bonding or insurance for subcontractors.
- 7 – (15 pts) Negotiated in good faith with interested minority businesses and did not reject them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
- 8 – (25 pts) Provided assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisted minority businesses in obtaining the same unit pricing with the bidder's suppliers in order to help minority businesses in establishing credit.
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- 10 – (20 pts) Provided quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.

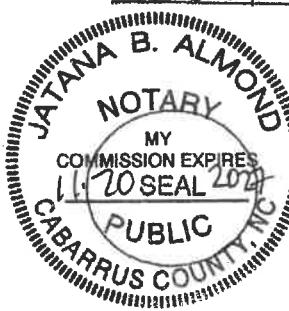
The undersigned, if apparent low bidder, will enter into a formal agreement with the firms listed in the Identification of Minority Business Participation schedule conditional upon scope of contract to be executed with the Owner. Substitution of contractors must be in accordance with GS143-128.2(d). Failure to abide by this statutory provision will constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of the minority business commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: 10-31-24 Name of Authorized Officer: JOHN H. MCCRIMMON III

Signature: John H. McCrimmon III

Title: VP PRECONSTRUCTION



State of NC, County of Cabarrus

Subscribed and sworn to before me this 31st day of October 2024

Notary Public Jatana B. Almond

My commission expires 11-20-27

Identification of HUB Certified/ Minority Business Participation

G.W. Liles Construction Co. Inc.

(Name of Bidder)

do hereby certify that on this project, we will use the following HUB Certified/ minority business as construction subcontractors, vendors, suppliers or providers of professional services.

Firm Name, Address and Phone #

Work Type

*Minority
Category

**HUB
Certified
(Y/N)

*Minority categories: Black, African American (B), Hispanic (H), Asian American (A) American Indian (I), Female (F) Socially and Economically Disadvantaged (D)

**** HUB Certification with the state HUB Office required to be counted toward state participation goals.**

The total value of minority business contracting will be (\$)

FORM OF BID BOND

KNOW ALL MEN BY THESE PRESENTS THAT _____

G. W. Liles Construction Company, Inc. _____ as
principal, and Harco National Insurance Company _____, as surety, who is
duly licensed to act as surety in North Carolina, are held and firmly bound unto
Cabarrus County _____ as obligee,
in the penal sum of Five Percent of Amount Bid 5% DOLLARS, lawful money of
the United States of America, for the payment of which, well and truly to be made, we bind
ourselves, our heirs, executors, administrators, successors and assigns, jointly and
severally, firmly by these presents.

Signed, sealed and dated this 31st day of October, 2024

WHEREAS, the said principal is herewith submitting proposal for
Cabarrus County Government Center Child Support Services Alterations
and the principal desires to file this bid bond in lieu of making the cash deposit as required
by G.S. 143-129.

NOW, THEREFORE, THE CONDITION OF THE ABOVE OBLIGATION is such, that
if the principal shall be awarded the contract for which the bid is submitted and shall
execute the contract and give bond for the faithful performance thereof within ten days after
the award of same to the principal, then this obligation shall be null and void; but if the
principal fails to so execute such contract and give performance bond as required by G.S.
143-129, the surety shall, upon demand, forthwith pay to the obligee the amount set forth in
the first paragraph hereof. Provided further, that the bid may be withdrawn, as provided by
G.S. 143-129.1

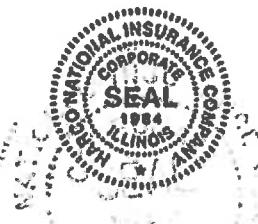
G. W. Liles Construction Company, Inc. (SEAL)



By: John H. McCain III (SEAL)

VP - PRECONSTRUCTION (SEAL)

Harco National Insurance Company (SEAL)



By: Wendy E. Lahm (SEAL)

Wendy E Lahm, Attorney-in-Fact

Surety Phone No.

POWER OF ATTORNEY
HARCO NATIONAL INSURANCE COMPANY
INTERNATIONAL FIDELITY INSURANCE COMPANY

Member companies of IAT Insurance Group, Headquartered: 4200 Six Forks Rd, Suite 1400, Raleigh, NC 27609

Bond #	Bid Bond
Principal	G. W. Liles Construction Company, Inc.
Obligee	Cabarrus County

KNOW ALL MEN BY THESE PRESENTS: That HARCO NATIONAL INSURANCE COMPANY, a corporation organized and existing under the laws of the State of Illinois, and INTERNATIONAL FIDELITY INSURANCE COMPANY, a corporation organized and existing under the laws of the State of New Jersey, and having their principal offices located respectively in the cities of Rolling Meadows, Illinois and Newark, New Jersey, do hereby constitute and appoint

Wendy E Lahm

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surely, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY, as fully and firmly, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY and is granted under and by authority of the following resolution adopted by the Board of Directors of INTERNATIONAL FIDELITY INSURANCE COMPANY at a meeting duly held on the 13th day of December, 2018 and by the Board of Directors of HARCO NATIONAL INSURANCE COMPANY at a meeting held on the 13th day of December, 2018.

RESOLVED, that (1) the Chief Executive Officer, President, Executive Vice President, Senior Vice President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY have each executed and attested these presents
on this 31st day of December, 2023



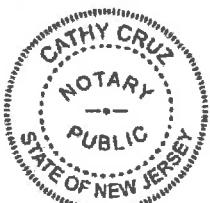
STATE OF NEW JERSEY
County of Essex

Michael F. Zurcher
Executive Vice President, Harco National Insurance Company
and International Fidelity Insurance Company

STATE OF ILLINOIS
County of Cook



On this 31st day of December, 2023, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the herein described and authorized officer of HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.



IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark,
New Jersey the day and year first above written.

Cathy Cruz a Notary Public of New Jersey
My Commission Expires April 16, 2028

CERTIFICATION

I, the undersigned officer of HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand this 31st day of October, 2024

Irene Martins, Assistant Secretary

Governmental Center Basement Renovation Bid Tabulation

October 31, 2024 at 2:00 PM

	Ike's Construction	Liles Construction
Base Bid:	\$154,958.00	\$138,000.00
Alternate #1:	\$0.00	\$0.00
Alternate #2:	\$1,400.00	\$1,728.00
Total:	\$156,358.00	\$139,728.00

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Design and Construction - Creech and Associates Contract for Design Renovations

BRIEF SUMMARY:

Staff has engaged Creech and Associates to provide design and construction documents for the ACN renovation project. This will allow Creech and Associates to create the necessary plans to construct a front service counter, design security measures, design HVAC replacements and related improvements, and the required ADA updates to the building.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the contract between Cabarrus County and Creech and Associates; and authorize the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Michael Miller, Director of Design and Construction

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Proposal

October 30, 2024

Michael Miller
Director- Cabarrus County Infrastructure and Asset Management
65 Church Street S.
Concord, 28025
704.920.2100

**Re: Cabarrus County Department of Health and Human Services (DHS) –
Progress Place Proposal for Design Services with Construction Manager as Constructor (CMAR)**

Michael,

Creech & Associates, PLLC (architect) is pleased to present you (owner) with a proposal for basic services for renovation and deferred maintenance of the newly acquired ACN facility. The scope of the work will include renovations for DHS in both buildings on campus.

Following is Initial information for the project:

- **Program:** The detailed scope and programming are confirmed in the Cabarrus County Department of Human Services Feasibility Study Summary dated November 2023- provided by the County.
- The maintenance scope is presented in the Cabarrus County Facility Condition Assessment dated November 2, 2023- provided by the County.
- **Physical characteristics:** The 5 story 1000 Progress Place building is approximately 116,308 square feet and the 1 story 920-950 Progress Place building is approximately 24,213 square feet. Both are located at Progress Place NE, Concord NC 28205.
- **Budget:** The preliminary probable cost for both facilities includes the renovation work at \$2.0 million and the maintenance work at \$18.0 million
- **Design and Construction milestone dates:**
 - County purchase of facility – October 2024
 - Design and documentation for maintenance complete – May 2025 (begin November 2024)
 - Design and documentation for renovation complete – May 2025 (begin November 2024)
 - Construction begins-July 2025
- **Delivery method:** Construction Manager at Risk (CMAR)
- **Consultants:** Creech & Associates will retain consultants including structural engineering, mechanical engineering, electrical engineering and cost estimating.

Design Services Summary

A. Schematic Design (SD) Phase

Architect to:

- assist in selection of CMAR to begin cost estimating and constructability review near the conclusion of Schematic Design
- confirm program, schedule, and budget for cost of work
- adhere to all applicable design requirements for government authorities having jurisdiction over the project
- prepare drawings and other documents including site plans, preliminary building plans, sections and elevations.
- provide preliminary selections of major building systems and construction materials
- consider the value of alternate materials, building systems, and equipment with the Owner and CMAR
- provide SD package to CMAR for review and cost estimation and ultimately to Owner for approval.
- incorporate any required revisions for SD as part of Design Development

Any studies or options that are required to assist the owner with VE design decisions to reduce the cost of work below the budget will be an additional service.

Any renderings, in addition to those used for purposes of communicating the schematic design could result in additional services.

B. Design Development (DD) Phase

Architect to:

- begin DD once the owner provides written confirmation indicating their acceptance of the SD submittal package, budget, and associated VE options
- proceed with DD using the approved SD documents and include drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic lay outs of building systems to confirm the size and character of the project as to architectural, structural, mechanical and electrical systems and other appropriate elements.
- provide outline specifications, that identify major materials and systems and their general quality levels
- obtain owner provided services and materials for integration and coordination
- provide DD package to CMAR for review and cost estimation and ultimately to Owner for approval.
- incorporate any required revisions for DD as part of Construction Documents
- Any studies or options that are required to assist the owner with VE design decisions to reduce the cost of work below the budget will be an additional service.
- Any renderings, in addition to those used for purposes of communicating the schematic design could result in additional services.

C. Construction Documents (CD) Phase (For Renovation and Maintenance)

Architect to:

- begin CDs once the owner provides written confirmation indicating their acceptance of the DD submittal package, and budget.

- incorporate all design requirements of governmental authorities having jurisdiction over the project into the construction documents
- illustrate and describe the further development of the approved DD documents and provide final drawings and specifications
- provide quality levels and performance criteria of materials and systems and any other requirements needed for the construction of the work
- submit drawings to plan review agencies for permitting per city/county and state requirements.
- assist the owner in development of the form of agreement between Owner and Contractor guaranteed max
- assist the owner with Conditions of the Contract for Construction and incorporate into the project manual and include Specifications, bidding requirements and sample forms.
- Update cost of work with CMAR and submit CDs to the Owner
- provide CD packages to CMAR for review and cost estimation, guaranteed max pricing and ultimately to Owner for approval.
- Any studies or options that are required to assist the owner with VE design decisions to reduce the cost of work below the budget will be an additional service.
- Any renderings, in addition to those used for purposes of communicating the schematic design could result in additional services.

D. Construction Administration (CA) Phase (For Renovation and Maintenance)

Architect to:

- provide Construction Phase Services once the owner's acceptance of the CMAR Guaranteed Maximum Price is accepted in writing.
- visit the site at intervals appropriate to the stage of construction (two visits per month)
- review and certify payment amounts due CMAR
- maintain a log application for payment
- review submittals in a timely manner in accordance with CMAR submittal schedule
- maintain a copy of all submittals
- respond to Requests for Information (RFI) in a timely manner
- inspect for Substantial Completion
- provide close out documents provided by CMAR to the owner
- conduct a meeting one year after substantial completion with the owner to review performance and facility operations

The proposed lump sum fee for the services outlined above is:

Renovation: **\$ 210,000.00** (Two hundred and ten thousand dollars and no cents) and is based on 10.5% of the anticipated construction cost of \$2,000,000.

Maintenance: **\$ 990,000.00** (Nine hundred thousand dollars and no cents) and is based on 5.5% of the anticipated maintenance construction cost of \$18,000,000.

This will serve as the fee structure until the end of the schematic design (SD) phase, and if the estimated costs align at the conclusion of that phase, then through design to the completion of construction administration (CA). Should the SD estimated construction costs be higher than stated

above and the owner approve additional construction cost funding, the fee for the remaining Design development through Construction Administration phases will be increased accordingly at 10.5%. If the estimated construction costs are lower than fees stated above no decrease to the fee will be incurred.

This proposal is for normal construction administration phasing.

The fees will be invoiced in the following increments per completion of each phase:

- Schematic Design 20%
- Design Development 15%
- Construction Documents 40%
- Bidding 5%
- Construction Administration 20%

Reimbursable Expenses are in addition to compensation for basic and additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project. Any reimbursable costs will be detailed in the Agreement.

Any additions to the scope of work outlined in this proposal, including but not limited to site visits, presentations, deliverables, etc., will be considered an additional service and will be billed hourly per the 2024 rates below. All additional services must be authorized in writing prior to commencing work.

Principal	\$225.00	Architect III	\$180.00
Senior Associate	\$190.00	BIM Designer I	\$130.00
Project Manager	\$190.00	BIM Designer II	\$140.00
Associate	\$180.00	BIM Designer III	\$150.00
Lead Designer	\$180.00	Interior Designer I	\$140.00
Project Designer I	\$145.00	Interior Designer II	\$150.00
Project Designer II	\$155.00	Interior Designer III	\$160.00
Project Designer III	\$165.00	Intern Architect	\$80.00
Architect I	\$160.00	Administrative	\$75.00
Architect II	\$170.00		

If you find the terms outlined in this proposal, we will follow up with **AIA B133 Standard Form of Agreement between Owner and Architect Construction Manager as Constructor** for your signature.

We are very excited about the opportunity to continue to serve Cabarrus County. We look forward to hearing from you soon.

Yours truly:

Creech and Associates, PLLC



Peter Wasmer, AIA
Senior Design Manager

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

DSS - Budget Amendment for Child Protective Services Emergency Placement Fund

BRIEF SUMMARY:

The N.C Division of Social Services has allocated funding for children emergency placement funds. The Emergency Placement Funds are intended to temporarily assist the Department of Social Services in addressing identified placement needs for children in custody who are awaiting a Medicaid leveled treatment placement.

Cabarrus County Department of Human Services' (DHS) allocation for FY 24/25 is \$56,594. No County match is required.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to adopt the budget amendment.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Hollye McCallum, Cabarrus County DSS Director

Suzanne Moose, Cabarrus County DSS Business Operations Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Letter from State re: Emergency Placement Funds
- Budget Amendment - Emergency Placement Funds



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor
KODY H. KINSLEY • Secretary
LISA TUCKER CAULEY • Division Director, Human Services

October 4, 2024

DEAR COUNTY DIRECTORS OF SOCIAL SERVICES

ATTENTION: DIRECTORS, CHILD WELFARE PROGRAM MANAGERS, CHILD WELFARE SUPERVISORS AND FISCAL STAFF

SUBJECT: EMERGENCY PLACEMENT FUND & CONGREGATE CARE BRIDGE FUNDING

REQUIRED ACTION: Information Only Time Sensitive **Immediate**

We are sharing some good news, NC DHHS has secured funding for the entire State Fiscal Year 2024-2025 for the congregate care Bridge Funding. These funds will cover the loss of IV-E revenue for children in congregate care that occurred due to the Family First Prevention Services Act.

Background

The Division of Social Services (DSS) recognizes the current situation with locating the required residential treatment placement for children in DSS custody with complex behavioral health needs. As LMEs continue to build the network of providers to meet this need, NCDSS allocated \$2,291,667 in SFY 2023-2024 and \$5,500,000 in SFY 2024-2025 of the behavioral health investment in the 2023 Appropriations Act and created the pilot program, DSS Emergency Placement Fund.

At the end of SFY 2023-2024, there were unused funds remaining from the initial allocation of the Emergency Placement Funds. While the remaining funds were combined with the funding for SFY 2024-2025, there was an identified need to support counties with the cost of maintaining congregate care placements. Of the total available Emergency Placement Funds for SFY 2024-2025, \$2,500,000 has been reallocated to provide additional "Bridge Funding." Therefore, the original 2024-2025 Emergency Placement Fund allocation to counties has been decreased to a new total of \$4,355,690.

Congregate Care Bridge Funding

As a reminder, Section 6.9 of SL 2023-14 provided nonrecurring funds for the 2023-2024 state fiscal year to assist counties and the state given the loss of federal IV-E funding for congregate care under the Families First Prevention Service Act. NCDSS received approval to carry forward approximately \$2.5 million that was remaining of that funding into SFY 2025. NCDHHS has allocated \$5 million to support this funding. With the additional \$2.5 million allocation from the Emergency Placement Funds, a total of approximately \$10 million will now be allocated to fully support congregate care bridge funding for SFY 2025.

County agencies should continue to follow the original guidance provided for data entry.

For previous guidance on the bridge funding for congregate care, please see the previously released Dear County Director Letters, referenced below:

<https://www.ncdhhs.gov/cws602024/download?attachment>
<https://www.ncdhhs.gov/cws442021/download?attachment>
<https://www.ncdhhs.gov/cws442021a/download?attachment>
<https://www.ncdhhs.gov/cws482023/download?attachment>

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603

MAILING ADDRESS: 2401 Mail Service Center, Raleigh, NC 27699-2401

www.ncdhhs.gov • TEL: 919-527-6404 • FAX: 919-733-3052

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Emergency Placement Funds

Emergency Placement Funds are intended to temporarily assist county departments of social services in addressing identified placement needs for children in the custody of the agencies who are awaiting a Medicaid leveled treatment placement. While children await the location of the placement, these funds can be used to prevent them from staying in a DSS office.

The Emergency Placement Fund is to be used to temporarily provide and arrange for essential needs of the individual to establish or maintain a placement. The youth must be opened for 109 Foster Care Case Management Services on a DSS-5027 or in the Child Welfare Information System in order for client specific costs to be claimed for purposes of use #2 or #3 below.

NC DSS has identified the following promising practices which can be supported with these funds:

1. Maintain a crisis placement through a contract that pays a retainer to an identified placement provider who will accept a temporary emergency placement until the appropriate behavioral health treatment placement is located.
2. Pay a short-term temporary enhanced rate to an identified placement provider who is currently or will provide care and supervision to youth who have behaviors that require an exceptional level of supervision. For children who are awaiting a Medicaid leveled treatment placement, these funds can be used to pay a placement that will aid in meeting the child's immediate needs. The amount above the board rate will be reimbursed by submitting the DSS-1571 Part II.
3. Other local solutions that prevent a child in DSS custody from spending a night in the DSS office while waiting on the appropriate treatment placement as approved by NCDSS. The DSS [Approved Alternative Option form](#) must be emailed to emergency_placement_fund@dhhs.nc.gov. Determination will be made and emailed within 2 business days.

To ensure sufficient funding for all counties including small counties, for SFY 2024-2025, all counties will receive a base amount of \$20,000 and the remainder of the funds will be allocated based on each county's percentage of the foster care census. These amounts are listed on the attached spreadsheet.

The Emergency Placement Funds are available for use. No prior approval is needed by your agency to utilize this funding for purposes of use #1 or #2, only for option #3. Expenditures from all EPF options must be reported on the DSS-1571 Part II and counties should maintain documentation of costs claimed for audit purposes.

A Frequently Asked Questions document is available online [here](#) and will be updated as needed.

Utilization of funds will be monitored, and your agency may be contacted to determine if allocated funds will be expended by May 31, 2025. If there are remaining funds in SFY 2024-2025, they may be reallocated to counties in need of additional funds or to support other behavioral health initiatives.

If you have questions or need additional information regarding Emergency Placement Funds, please send inquiries to emergency_placement_fund@dhhs.nc.gov.

If you have questions or need additional information regarding bridge funding, please contact Erin Dickmeyer, Child Welfare Financial Officer, at erin.dickmeyer@dhhs.nc.gov.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

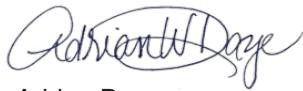
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AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Sincerely,



Adrian Daye
Deputy Director for Child Welfare Practice
Division of Social Services, Child Welfare
North Carolina Department of Health and
Human Services

Cc: Lisa Tucker Cauley, Senior Director for Child and Family, and Adult Services
Donna Fayko, Interim Deputy Director
Heather McAllister, Section Chief for Child and Family Services
Kathy Stone, Section Chief for Safety and Prevention Services
Kimaree Sanders, Section Chief for Regulatory and Licensing
Peter West, Section Chief for County Operations
Erin Dickmeyer, Child Welfare Financial Officer
Kim Goodwin, Chief Division Budget Officer

Attachments: Emergency Placement Funds
Allocation Table NCDSS
Approved Alternative Option Form
Frequently Asked Questions Document

CWS-73-2024

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Emergency Placement Fund County Allocations

County	FY 2025
ALAMANCE	\$ 43,436
ALEXANDER	\$ 29,662
ALLEGHANY	\$ 28,429
ANSON	\$ 23,289
ASHE	\$ 27,401
AVERY	\$ 26,167
BEAUFORT	\$ 45,903
BERTIE	\$ 23,700
BLADEN	\$ 30,073
BRUNSWICK	\$ 48,987
BUNCOMBE	\$ 90,927
BURKE	\$ 62,556
CABARRUS	\$ 56,594
CALDWELL	\$ 49,398
CAMDEN	\$ 21,439
CARTERET	\$ 33,979
CASWELL	\$ 23,289
CATAWBA	\$ 53,921
CHATHAM	\$ 37,885
CHEROKEE	\$ 32,540
CHOWAN	\$ 24,934
CLAY	\$ 25,961
CLEVELAND	\$ 63,173

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COLUMBUS	\$ 45,081
CRAVEN	\$ 44,464
CUMBERLAND	\$ 118,064
CURRITUCK	\$ 23,083
DARE	\$ 26,373
DAVIDSON	\$ 51,865
DAVIE	\$ 29,456
DUPLIN	\$ 24,317
DURHAM	\$ 75,919
EDGECOMBE	\$ 28,017
FORSYTH	\$ 69,957
FRANKLIN	\$ 33,774
GASTON	\$ 153,879
GATES	\$ 20,000
GRAHAM	\$ 24,728
GRANVILLE	\$ 26,578
GREENE	\$ 26,784
GUILFORD	\$ 128,960
HALIFAX	\$ 23,700
HARNETT	\$ 68,312
HAYWOOD	\$ 44,259
HENDERSON	\$ 45,081
HERTFORD	\$ 20,616
HOKE	\$ 31,718
HYDE	\$ 21,644
IREDELL	\$ 44,464

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JACKSON	\$ 36,858
JOHNSTON	\$ 85,500
JONES	\$ 22,672
LEE	\$ 24,728
LENOIR	\$ 29,868
LINCOLN	\$ 37,680
MACON	\$ 33,774
MADISON	\$ 24,934
MARTIN	\$ 26,784
MCDOWELL	\$ 42,203
MECKLENBURG	\$ 122,381
MITCHELL	\$ 28,429
MONTGOMERY	\$ 25,345
MOORE	\$ 34,596
NASH	\$ 31,307
NEW HANOVER	\$ 78,277
NORTHHAMPTON	\$ 30,616
ONSLOW	\$ 47,137
ORANGE	\$ 37,885
PAMLICO	\$ 21,439
PASQUOTANK	\$ 39,317
PENDER	\$ 33,568
PERQUIMANS	\$ 22,261
PERSON	\$ 36,035
PITT	\$ 105,771
POLK	\$ 29,662

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RANDOLPH	\$ 63,173
RICHMOND	\$ 44,464
ROBESON	\$ 101,412
ROCKINGHAM	\$ 52,688
ROWAN	\$ 56,183
RUTHERFORD	\$ 51,865
SAMPSON	\$ 40,353
SCOTLAND	\$ 36,241
STANLY	\$ 28,429
STOKES	\$ 47,147
SURRY	\$ 42,614
SWAIN	\$ 30,484
TRANSYLVANIA	\$ 29,662
TYRRELL	\$ 20,616
UNION	\$ 48,576
VANCE	\$ 31,718
WAKE	\$ 111,074
WARREN	\$ 20,822
WASHINGTON	\$ 29,522
WATAUGA	\$ 32,335
WAYNE	\$ 35,007
WILKES	\$ 64,612
WILSON	\$ 27,606
YADKIN	\$ 39,157
YANCEY	\$ 26,167
Total	\$ 4,355,690

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AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Budget Revision/Amendment Request

Date: 11/18/2024

Amount: 56,594.00

Dept. Head: Hollye McCallum

Department: DHS

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

The Child Welfare Program is approved for Emergency Placement Fund in the amount of \$56594 for FY25. The funds are 100% State. No COUNTY Match. The funds are to provide foster care placement stability for children with behavioral health needs.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	00165630-6206-ERPL	Foster Care & Board Home	-	56,594.00		56,594.00
001	9	00195630-9462-ERPL	Child State Foster Care	-	56,594.00		56,594.00
001	9						0.00
001	6						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
Total							0.00

Budget Officer

Approved
 Denied

Signature

Date

County Manager

Approved
 Denied

Signature

Date

Board of Commissioners

Approved
 Denied

Signature

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

DSS - Linking Family and Teens Program (LiFT) Program

BRIEF SUMMARY:

Linking Families and Teens is a 6-hour family connection program for youth ages 13 – 19 and their supportive adults. This evidenced based program is intended to improve sexual health outcomes for teens in the United States by enhancing key protective factors. This is a family program not a sexual education program.

The specific goals of the program are:

- Increase the frequency and quality of communication about sexuality between teens and their supportive adults;
- Enhance the relationship between teens and their supportive adults; •Increase teen confidence to prevent unwanted pregnancy;
- Increase supportive adults' comfort with their youth receiving sexual health services.
- Decrease unplanned pregnancy.

Cabarrus Health Alliance approved unspent FY24 funds of \$15,000 carryover to FY25. This is a 5-year program that began July 2023.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to adopt the budget amendment.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Lora Lipe, EFSS Program Administrator

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Budget Amendment

Budget Revision/Amendment Request

Date: 11/18/2024

Amount: 15,000.00

Dept. Head: Hollye McCallum

Department: DSS

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

Cabarrus Health Alliance approved unspent FY24 funds of \$15,000 carryover to FY25. This is a 5 year program that began July 2023.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	00165615-627601-ELVT	Teen Pregnancy Prevention Program	15,000.00	15,000.00		30,000.00
001	9	00195615-947601-ELVT	Teen Pregnancy Prevention Program	15,000.00	15,000.00		30,000.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
							0.00
							0.00
							0.00
							0.00

Total

Budget Officer

Approved

Denied

Signature

Date

County Manager

Approved

Denied

Signature

Date

Board of Commissioners

Approved

Denied

Signature

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

EMS - RACE CARS Grant Funds

BRIEF SUMMARY:

EMS was awarded the Randomized Cluster Evaluation of Cardiac Arrest Systems (RACECARS) trial grant in FY 2021. Grant funds have been received for meeting certain milestones during the RACE-CARS trial. Grant funds reimbursed and recognized as revenue to date covered administrative and payroll costs for engagement of first responder, first dispatch, community organization, hospital and intervention and review of 911 dispatch calls for Q&A purposes. This budget amendment is to recognize the portion of funds received that may be used to facilitate county trial activities as revenue and the corresponding expenditures.

This money will be used to reserve the venue (601 venue) for our annual Hearts & Hero's event, which honors lives that have been saved by our CPR efforts.

To date, approximately \$25,000 has been received as unearned revenue for the grant. The amount requested is \$5,312.30

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to adopt the necessary budget amendment.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Jimmy Lentz, Emergency Medical Services Chief

Kara Clarke, Emergency Medical Services Deputy Chief

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Human Resources - Compensation Review

BRIEF SUMMARY:

Since recent market study work in Human Services (presented 11/6/23) and general government departments (presented 9/3/24), several areas of additional concern have surfaced. Human Resources will present issues and recommendations for these two areas.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve recommendations for compensation and/or structure adjustments.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Lundee Covington, Human Resources Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

□ Presentation

Market Review – HOT JOBS

Cabarrus County

Presented November 4, 2024



Becky K. Drozdz

MBA, CCP, GRP, SPHR, SHRM-SCP

Page 154

 GUERRILLA **HR**

The logo for Guerrilla HR. It consists of a stylized orange 'G' icon followed by the word 'GUERRILLA' in a dark green, bold, sans-serif font, and 'HR' in a larger, orange, bold, sans-serif font.

Hot Jobs

- As a follow up to November 2023 DHS market study and the more recently completed General Government study, two areas were identified for additional review as “hot jobs”:
 - Foreign Language Interpreter, DSS
 - Codes Enforcement, Construction Standards

Hot Jobs Factors

- Surge in demand for the job
- Overall talent scarcity for the job
- Recent pay increase
- Sustained pay increase

• Source – Willis Towers Watson, HR & Benefits Consultants

Internally we have seen:

- Refusal of job offers at the current pay range
- Refusal of internal transfer opportunities, demotion in pay
- Aggressive competition from others using these same skill sets
- Additional future loss of trained and talented staff

Market Study Methodology

- Study of job descriptions, duties, role based and transferable skills
- Market data
 - Cabarrus County sponsored survey (16 municipalities), Catapult Wage & Salary Survey, Economic Research Institute, CompAnalyst
 - Generally represents Charlotte metro region, NC, Public Administration, or All Industries
- Median data points, 50th percentile
- Market averages calculated giving each source given equal weight

Sponsored Survey Participants

- Brunswick County
- City of Kannapolis
- City of Raleigh
- Durham County
- Iredell County
- Johnston County
- Lincoln County
- Mecklenburg County
- Nash County
- New Hanover County
- Onslow County
- Randolph County
- Rowan County
- Union County
- Wake County
- Wilson County

Recommendations – Foreign Language Interpreter

- Grade reassignment
 - Current Grade = 13
 - Recommend moving Foreign Language Interpreter to **grade 15**
- Advanced position
 - Adding a Senior level position, at **grade 16** for future growth
 - Would handle more complex cases, job description still to be developed
- 4 impacted positions

Current Structure – Codes Enforcement

Position	GraEpde	Requirements
Codes Enforcement Officer I	17	Entry level, expectation of Level I Standard Certificates within 2 years of hire
Codes Enforcement Officer II	19	Level III certifications in one primary trade and Level II Standard in second primary trade
Codes Enforcement Officer III	20	Level III certifications in BOTH primary trades
Lead Codes Enforcement Officer	21	Level III Standard Certificates in both Primary Trades (this is our field supervisor position so also look at leadership qualities)

Recommendations – Codes Enforcement

Position	Grade	Requirements
Codes Enforcement Officer (NEW)	17	Entry level, expectation of Level I Standard Certificates within 2 years of hire
Codes Enforcement Officer I	18	Level I certification in BOTH primary trades
Codes Enforcement Officer II	19	Level II certificates in BOTH primary trades
Codes Enforcement Officer III	20	Level III certificates in BOTH primary trades
Lead Codes Enforcement Officer	21	Level III Standard Certificates in both Primary Trades (this is our field supervisor position so also look at leadership qualities)

Recommendations – Codes Enforcement

Title	Current Grade	New Grade
Codes Enforcement Officer		17
Codes Enforcement Officer I	17	18
Codes Enforcement Officer II	19	19
Codes Enforcement Officer III	20	20
Lead Codes Enforcement Officer	21	21

- 3 positions will remain at grade 17, new title Codes Enforcement Officer
- 7 impacted positions with grade change for CEO I
- Positions impacted with new certification requirements

Contact Information

Becky K. Drozdz

www.guerrilla-hr.com

becky@guerrilla-hr.com

(803) 493-7222



CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Human Resources - Total Reward Benefits Part 3

BRIEF SUMMARY:

As the final portion of the total rewards review initiated at the FY25 budget retreat, Human Resources will share research and recommendations on our Military Leave pay.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve recommended pay and Personnel Ordinance updates.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Lundee Covington, Human Resources Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Presentation
- Advanced Holiday

Cabarrus County Compensation & Benefits Total Rewards

Board of Commissioners

November 4, 2024

Lundee Covington, HR Director

Ashley Dobbins, HR Strategy Manager

Total Rewards Survey

- **City of Charlotte**
- **City of Concord**
- **City of Kannapolis**
- **City of Mooresville**
- **City of Raleigh**
- **Cumberland County**
- **Durham County**
- **Forsyth County**
- **Gaston County**
- **Guilford County**
- **Iredell County**
- **Johnston County**
- **Mecklenburg County**
- **New Hanover County**
- **Onslow County**
- **Rowan County**
- **Union County**
- **Wake County**



Advanced Holiday Time

- Currently we give those who can't be off on holidays (LE/EMS/Child Welfare After Hours/Fire) Advanced Holiday Hours.
- Research was done to determine if others are offering Advanced Holiday time and how many hours they were providing.

Position	Current Hours Received
Sheriff (12 Hour)	100 Hours per year
Sheriff - Telecommunicators	96 Hours per year
EMS/Child Welfare After Hours	96 Hours per year
Fire	144 Hours per year



Advanced Holiday Time

At this time we are not recommending that we change the implementation of Advanced Holiday Time or the amounts provided.

- 7 out of 17 responded that they do not provide Advanced Holiday time. They are paying the holiday on the day it falls whether the employee is working or not.
- Our time off holiday calculations are consistent with how other Agencies are calculating theirs

Fire Advanced Holiday Time

24-hour Fire was the main holiday calculation that we wanted to explore because it is newer to us and we haven't collected data in a few years.

In reaching out to other Fire entities we found that we are calculating holiday time consistent with others.

We received the following responses:

	Holidays per year	Calculation Method	Hours per year
Harrisburg	12	10.6/day calc	127.2
Kannapolis	12	10.6/day calc	127.2
Albemarle	12	10.6/day calc	127.2
Concord	14	12 hour days	168
Statesville	12	12 hour days	144
Guilford County	13	12 hour days	156
Cabarrus County	12	12 hours days	144

Military Time

- USERRA requires that an employer allow for 120 hours per year of leave per calendar year (paid or unpaid) for training or activation.
- The county offers 120 paid hours to our employees. For an 8 hour employee this is equivalent to three weeks.
- We have initiated some additional research and are finding that some jurisdictions are offering a pay differential to those who are activated longer than 120 hours.
- We would like to continue this research on how others are handling military time, and how our employees are impacted by active duty.
- Based on additional research we may wish to come back with a recommendation to update our military leave benefits.

Recap

Advanced Holiday Time – No changes recommended

Military Time – Additional research needed to make an informed recommendation



<u>Jurisdiction</u>	<u>Advanced Holiday</u>	
Cabarrus County		
City of Charlotte		
City of Concord		
City of Kannapolis	No	
City of Mooresville		
City of Raleigh		
Cumberland County		
Durham County	No	
Forsyth County		
Gaston County		
Guilford County	No	
Iredell County	No	
Johnston County	No	
Mecklenburg County		
New Hanover		
Onslow County		
Rowan County	No	
Union County	No	
Wake County	No	
State of NC		
Totals:		
	11 Unknown	
	8 NO	

Fire Holiday Calculation

	Holidays per year
Harrisburg	12
Kannapolis	12
Albemarle	12
Concord	14
Statesville	12
Guilford County	13
Cabarrus County	12

Calculation Method	Hours per year
10.6/day calc	127.2
10.6/day calc	127.2
10.6/day calc	127.2
12 hour days	168
12 hour days	144
12 hour days	156
12 hours days	144

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Juvenile Crime Prevention Council (JCPC) - Amendment to JCPC FY 24-25 County Funding Plan: Recommendation for Unallocated Funds

BRIEF SUMMARY:

The County receives JCPC funding and passes the majority of funds on to JCPC-approved sub-recipients. The total amount of JCPC funds allocated by the Department of Public Safety in Cabarrus County for FY 24-25 is \$459,927. On September 19, 2024, BOC approved the JCPC's recommendation for \$402,732 to be awarded to youth programs and \$15,500 for JCPC administrative expenses. Via majority vote on October 16, 2024, JCPC recommended the remaining unallocated funds in the amount of \$41,695 be awarded to Conflict Resolution Center – Truancy Court Mediation.

REQUESTED ACTION:

Recommended Motion for Regular Meeting:

Motion to approve the Amended JCPC FY 24-25 County Funding Plan as recommended.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Joanie Bischer, Administrative Assistant

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- JCPC FY24-25 Funding Plan - Unallocated Funds

Cabarrus County
NC DPS - Community Programs - County Funding Plan

Available Funds: \$ **\$459,927** Local Match: \$ **\$186,471** Rate: **30%**

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

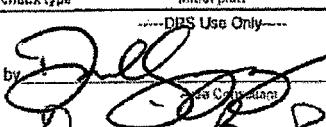
#	Program Provider	DPS/JCPC Funding	LOCAL FUNDING		OTHER		OTHER Funds	Total	% Non-DPS/JCPC Program Revenue
			County Cash Match	Local Cash Match	Local In-Kind	State/Federal			
1	JCPC Administration	\$15,500	\$1,102					\$16,602	35%
2	Conflict Resolution Center, Inc. (Teen Court)	\$104,427			\$55,132			\$159,559	35%
3	Aspire Youth and Family, Inc. (Kids at Work)	\$60,902			\$19,731			\$80,633	34%
4	Families First - Strengthening Families	\$25,424		\$24,824	\$6,387			\$56,635	55%
5	Transforming Youth Movement, Inc. (Get Hired)	\$75,911			\$23,040			\$98,951	25%
6	Transforming Youth Movement, Inc. (Restitution and Community Service)	\$75,971			\$23,040			\$99,011	22%
7	Rowan Youth Services Bureau, Inc. (Sex Offender Evaluations)	\$8,167		\$33	\$3,142			\$11,342	28%
8	Youth Style Fitness, Inc (Holistic Fitness)	\$51,930			\$15,880			\$67,810	23%
9	Conflict Resolution Center, Inc. (Truancy Court Mediation)	\$41,695			\$14,160			\$55,855	25%
10									
11									
12									
13									
14									
15									
16									
17									
18									
TOTALS:		\$459,927	\$1,102	\$24,857	\$160,512			\$646,399	29%

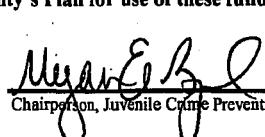
The above plan was derived through a planning process by the **Cabarrus County**
Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY **2024-2025**

Amount of Unallocated Funds _____

Amount of funds reverted back to DPS _____

Discretionary Funds added _____

<input type="checkbox"/> check type	initial plan	<input checked="" type="checkbox"/> update	<input type="checkbox"/> (final)
----DPS Use Only----			
Reviewed by 	Program Assistant	10-15-24	Date
Reviewed by 	Program Assistant	10-15-24	Date
Verified by _____	Designated State Office Staff	_____ Date	_____ Date


 Megan E. Bond
 Chairperson, Juvenile Crime Prevention Council
 10/16/24
 (Date)

Chairperson, Board of County Commissioners (Date)
 or County Finance Officer

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Tax Administration - Resolution Appointing Land Records Manager as Review Officer

BRIEF SUMMARY:

NCGS 47-30.2 requires the Board of Commissioners to appoint a Review Officer to review each map and plat required to be submitted before recording with the Register of Deeds. This resolution is to appoint Andrew Barrier, Land Records Manager, as review officer replacing the retiring Greg Belk.

REQUESTED ACTION:

Recommended Motions:

Motion to suspend the Rules of Procedure due to time constraints.

Motion to adopt the resolution.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

David Thrift, Tax Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Resolution to Appoint Review Officer
- NCGS 47-30.2



A Resolution Appointing the Land Records Manager as the Review Officer for Cabarrus County

WHEREAS, Cabarrus County and the municipalities within the County have regulations governing the subdivision of land; and,

WHEREAS, General Statute 47-30.2 requires the Board of Commissioners of each county to designate by name one or more persons experienced in mapping or land records management as a Review Officer; and,

WHEREAS, the statute indicates that where feasible the Review Officer be certified as a property mapper pursuant to G.S. 147-54.4; and,

NOW, THEREFORE, BE IT RESOLVED that the Cabarrus County Board of Commissioners appoint the Land Records Manager Andrew Barrier and his properly trained designees as Review Officer effective November 4, 2024.

ADOPTED this the 4th day of November, 2024 by the Board of Commissioners.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

Lauren Linker, Clerk to the Board

§ 47-30.2. Review Officer.

(a) The board of commissioners of each county shall, by resolution, designate by name one or more persons experienced in mapping or land records management as a Review Officer to review each map and plat required to be submitted for review before the map or plat is presented to the register of deeds for recording. Each person designated a Review Officer shall, if reasonably feasible, be certified as a property mapper pursuant to G.S. 147-54.4. A resolution designating a Review Officer shall be recorded in the county registry and indexed on the grantor index in the name of the Review Officer.

(b) The Review Officer shall review expeditiously each map or plat required to be submitted to the Officer before the map or plat is presented to the register of deeds for recording. The Review Officer shall certify the map or plat if it complies with all statutory requirements for recording.

Except as provided in subsection (c) of this section, the register of deeds shall not accept for recording any map or plat required to be submitted to the Review Officer unless the map or plat has the certification of the Review Officer affixed to it. A certification shall be in substantially the following form:

State of North Carolina

County of

I, _____, Review Officer of _____ County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.

Review Officer

Date

(c) A map or plat must be presented to the Review Officer unless one or more of the following conditions are applicable:

- (1) The certificate required by G.S. 47-30(f)(11) shows that the map or plat is a survey within the meaning of G.S. 47-30(f)(11)b. or c.
- (2) The map or plat is exempt from the requirements of G.S. 47-30 pursuant to G.S. 47-30(j) or (l).
- (3) The map is an attachment that is being recorded pursuant to G.S. 47-30(n). (1997-309, s. 3; 1998-228, s. 13.)

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

Tax Administration - Resolution to Appoint Special Boundary Commissioner

BRIEF SUMMARY:

NCGS 153A-18 allows the Board of Commissioners to appoint a Special Boundary Commissioner to supervise the surveying, marking, mapping and to act as a liaison between Cabarrus County and the North Carolina Geodetic Survey. The survey between the counties of Rowan and Cabarrus has been completed and is being administered. This resolution will appoint Andrew Barrier in place of the retiring Greg Belk to continue the commission of the Rowan and Cabarrus boundaries.

REQUESTED ACTION:

Recommended Motions:

Motion to suspend the Rules of Procedure due to time constraints.

Motion to adopt the resolution.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

David Thrift, Tax Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Resolution to Appoint Special Boundary Commissioner



A Resolution to Appoint Special Boundary Commissioner

WHEREAS, the North Carolina Geodetic Survey (NCGS) has been designated and funded by the North Carolina General Assembly to assist with the resurvey of ambiguous or uncertain county boundaries pursuant to GS 153A-18; and,

WHEREAS, The NCGS has resurveyed a part of the Cabarrus and Rowan lines; and,

WHEREAS, in 1994, 1997, and 1999 the Cabarrus County Board of Commissioners requested the assistance of the NCGS to survey and help establish the location of all county lines common with adjacent counties pursuant to GS 153A-18; and,

WHEREAS, pursuant to GS 153A-18, a Special Boundary Commissioner for Cabarrus County may be appointed by the county to supervise the surveying, marking, mapping and to act as a liaison between Cabarrus County and the NCGS; and,

WHEREAS, Greg Belk, Special Boundary Commissioner, for Cabarrus County has retired from duty and turned over all materials relevant to the county boundary to Andrew Barrier, Land Records Manager, for Cabarrus County.

NOW, THEREFORE, BE IT RESOLVED that the Cabarrus County Board of Commissioners authorize Andrew Barrier, in replacement of Greg Belk, to commission the survey of the boundary between Rowan and Cabarrus Counties.

ADOPTED this the 4th day of November, 2024 by the Board of Commissioners.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

Lauren Linker, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

BOC - Appointments to Boards and Committees

BRIEF SUMMARY:

The following appointment to Boards and Committees are recommended for October:

Appointment - Human Services Advisory Board:

Cabarrus County's Human Services Advisory Board was created and replaced the Social Services Advisory Board, which was abolished by a resolution adopted by the Board of Commissioners at its June 17, 2013 meeting. Members of this board are appointed by the Cabarrus County Board of Commissioners. It is therefore recommended to appoint Erin Shoe to the Human Services Advisory Board to include an exception provision of the Appointment Policy for service on multiple boards.

(Appointment) and Removal - Early Childhood Taskforce Advisory Board:

Stephanie McGowan Fish has requested to be removed from the Early Childhood Taskforce.

REQUESTED ACTION:

Provide information.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:



CABARRUS COUNTY

BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

BOC - Resolution Amending the Board of Commissioners' 2024 Meeting Schedule

BRIEF SUMMARY:

Approval is requested to amend the Commissioners' 2024 meeting schedule on Monday, December 2, 2024.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to adopt the resolution.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

□ Resolution



**Resolution Amending the
Cabarrus County Board of Commissioners'
2024 Meeting Schedule**

WHEREAS, on December 18, 2023, the Cabarrus County Board of Commissioners adopted a meeting schedule for calendar year 2024, which sets forth the dates, times and locations of various official county meetings; and

WHEREAS, on the first Monday in December of even numbered years, it is customary for the Board to hold a reception and swearing-in ceremony at the Governmental Center honoring elected officials prior to the organizational meeting; and

WHEREAS, the Board desires to amend the organizational meeting on December 2, 2024 to begin at 6:00 p.m. in the Multipurpose Room of the Governmental Center, 65 Church Street S, Concord, North Carolina; and

WHEREAS, the December 2, 2024 agenda work session will be held in the Multipurpose Room of the Governmental Center and will commence upon the conclusion of the organization meeting (on or about 6:15 p.m.)

NOW, THEREFORE BE IT RESOLVED that the Cabarrus County Board of Commissioners hereby amends its 2024 Meeting Schedule as follows:

1. The Board of Commissioners will hold the organizational meeting on December 2, 2024 at 6:00 p.m. in the Multipurpose Room of the Governmental Center, Concord, North Carolina.
2. The Board of Commissioners will hold the December agenda work session December 2, 2024 at 6:15 p.m. in the Multipurpose Room of the Governmental Center, Concord, North Carolina.

ADOPTED this 18th day of November, 2022.

Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

Lauren Linker, Clerk to the Board



CABARRUS COUNTY

BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

County Manager - Opioid Settlement Strategic Funding Plan Update

BRIEF SUMMARY:

Updating the opioid settlement spending authorization approved by the BOC in July 2024 to account for changes in salaries/benefits and to include new amounts for specific strategies. Updating the MAT Paramedicine spending authorization (originally approved in January 2024) to account for salary adjustments, overtime, and to add funding for two more fiscal years, per the strategic plan.

REQUESTED ACTION:

Recommended Motion for the Regular Meeting:

Motion to approve the resolutions.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Aalece Pugh, Assistant County Manager/Human Services Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Update Community Paramedicine Resolution
- Cabarrus County Strategic Plan Opioid Settlements Spending Authorization Update



**A RESOLUTION BY THE COUNTY OF CABARRUS
TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS**

WHEREAS Cabarrus County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals;

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA") and the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation ("SAAF");

WHEREAS Cabarrus County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. **Budget item or resolution required.** Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. **Budget item or resolution details.** The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, Cabarrus County authorizes the expenditure of opioid settlement funds as follows:

1. Strategy authorized
 - a. Name of strategies:
Evidence-based Addiction Treatment (Strategy 2)

- b. Strategy is in:
Exhibit A
- c. Item letter and/or number:
2
- d. Amounted authorized:
\$1,927,986.00
- e. Term:
February 1, 2024 through June 30, 2029
- f. Description of the program, project, or activity:

Proposal:

Medication-assisted treatment (MAT) is the use of FDA-approved medications to treat opioid use disorders and is considered the gold standard of care. Community paramedicine programs are increasingly recognized as a viable opportunity to bridge gaps in service delivery for individuals with opioid use disorders. Through community paramedics, MAT can be safely delivered while simultaneously providing education, connecting individuals to resources and primary care, and diverting individuals from use of local emergency departments. The nimble and community-based model of community paramedicine makes it an ideal modality for MAT and provides access to individuals who might otherwise not have access to treatment.

Cabarrus County's Emergency Medical System (EMS) will utilize funds to render mobile MAT through its Community Paramedicine program. FDA-approved medications would be used for individuals battling opioid use disorders to promote long-term recovery. Mobile MAT would be considered an Option A, Strategy 2 (Evidence-based Addiction Treatment), allowing for immediate support and funding. The intent is to use FDA-approved medications in combination with behavioral therapies to treat opioid use disorders (OUD) and promote long-term recovery.

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is **\$1,927,986.00**.

Adopted this the 18th day of November 2024.

Stephen M. Morris, Chairman
County Board of Commissioners

ATTEST:

Clerk to the Board



A RESOLUTION BY THE COUNTY OF CABARRUS TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS

WHEREAS Cabarrus County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals;

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA") and the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation ("SAAF");

WHEREAS Cabarrus County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. **Budget item or resolution required.** Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. **Budget item or resolution details.** The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

WHEREAS, Cabarrus County developed an Opioid Settlement Spending Plan with funding recommendations based on a collaborative strategic planning process, which included months of conversations and planning that engaged key stakeholders in meaningful discussions to inform the strategies reflected in this document. This process created the opportunity to hear from these stakeholders and access the full scope of strategies made available under Option B of the MOA. The strategic planning process was led by the community response team (CRT),

which included members of the County Manager's Office, Emergency Services Department, and Sheriff's Office, as well as one member from the Board of Commissioners. The full strategic plan is available in a separate document.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, Cabarrus County authorizes the expenditure of opioid settlement funds as follows:

1. First strategy authorized

- a. Name of strategy: Collaborative Strategic Planning
- b. Strategies included in Exhibit A
- c. Item letter and/or number in Exhibit A to the MOA: 1
- d. Amount authorized for this strategy: \$ 663,288
- e. Period of time during which expenditure may take place:
Start date of July 1, 2024 through end date of June 30, 2029
- f. Description of the program, project, or activity: Provide resources to staff government oversight and management of opioid abatement programs; funding will be used to Hire/re-assign County staff to oversee, manage, and support opioid abatement programs.

2. Second strategy authorized

- a. Name of strategy: Evidence Based Addiction Treatment
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A to the MOA: Item 2
- d. Amount authorized for this strategy: \$559,165
- e. Period of time during which expenditure may take place:
Start date of July 1, 2024 through end date of June 30, 2029
- f. Description of the program, project, or activity:

Treating OUD via medication assisted treatment (MAT) is central to addressing the impacts of the opioid crisis. Alongside evidence-based behavioral therapies, MAT is seen by many as the gold standard for treatment. Funding will be utilized for the following:

- To expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment (MAT) approved by the US Food and Drug Administration
- To support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.

3. Third strategy authorized

- a. Name of strategy: Recovery Support Services
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A to the MOA: Item 3
- d. Amount authorized for this strategy: \$296,000
- e. Period of time during which expenditure may take place:
Start date of July 1, 2024 through end date of June 30, 2029
- f. Description of the program, project, or activity:

Supporting people in treatment for and recovering from OUD includes the use of evidence-based or evidence-informed programs or strategies. The Substance Abuse and Mental Health Services Administration (SAMHSA) has defined recovery as “a process of change through which individuals improve their health and wellness, live self-directed lives, and strive to reach their full potential.” Recovery should be developed based on an individual’s strengths, talents, coping abilities, resources, and personal values. In the recovery process, individuals should be supported by their community, peers, friends, and family members. Peer support specialists have found success in navigating their own recovery process and providing supports to individuals in recovery within the communities where they reside. In addition to peer support, care navigators support linkages to care and harm reduction services.

Funding will be used to provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.

4. Fourth strategy authorized

- a. Name of strategy: Early Intervention
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A to the MOA: Item 6
- d. Amount authorized for this strategy: \$874,416
- e. Period of time during which expenditure may take place:
Start date of July 1, 2024 through end date of June 30, 2029
- f. Description of the program, project, or activity:
 - Fund evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
 - Create and/or support recovery high schools

5. Fifth strategy authorized

- a. Name of strategy: Prevent Overdose Deaths and Other Harms (Harm Reduction)
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A to the MOA: Item 7
- d. Amount authorized for this strategy: \$509,500
- e. Period of time during which expenditure may take place:
Start date of May 17, 2023 through end date of June 30, 2025
- f. Description of the program, project, or activity:

Funding will be utilized for the following:

- Increase availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, individuals at high risk of overdose, schools, community navigators, outreach workers, persons being released from jail or prison, or other members of the general public.

- Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.

6. Sixth strategy authorized

- a. Name of strategy: Addiction Treatment for Incarcerated Persons
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A to the MOA: Item 11
- d. Amount authorized for this strategy: \$665,925
- e. Period of time during which expenditure may take place:
Start date of July 1, 2024 through end date of June 30, 2029
- f. Description of the program, project, or activity:

Funding will be utilized for the following:

- Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.
- Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison, have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.

7. Seventh strategy authorized

- a. Name of strategy: Reentry Programs
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A to the MOA: Item 12
- d. Amount authorized for this strategy: \$400,000
- e. Period of time during which expenditure may take place:
Start date of July 1, 2024 through end date of June 30, 2029
- f. Description of the program, project, or activity: Funding will be utilized to provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison, have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.

8. Eighth strategy authorized

- a. Name of strategy: Connect People Who Need Help to the Help They Need
- b. Strategy is included in Exhibit B
- c. Item letter and/or number in Exhibit B to the MOA: Item C
- d. Amount authorized for this strategy: \$702,748
- e. Period of time during which expenditure may take place:
Start date of July 1, 2024 through end date of June 30, 2029
- f. Description of the program, project, or activity: Funding will be used to provide counseling, peer-support, recovery case management and residential treatment with

access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.

9. Ninth strategy authorized

- a. Name of strategy: Address the Needs of Pregnant or Parenting Women and Their Families
- b. Strategy is included in Exhibit B
- c. Item letter and/or number in Exhibit B to the MOA: Item E
- d. Amount authorized for this strategy: \$1,840,375
- e. Period of time during which expenditure may take place:
Start date of July 1, 2024 through end date of June 30, 2029
- f. Description of the program, project, or activity:

Funding will be utilized for the following:

- Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women – or women who could become pregnant – who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome
- Provide enhanced support for children and family members suffering trauma as a result of addiction in the family and offer trauma-informed behavioral health treatment for adverse childhood events.

10. Tenth strategy authorized

- a. Name of strategy: Prevent Misuse of Opioids
- b. Strategy is included in Exhibit B
- c. Item letter and/or number in Exhibit B to the MOA: Item G
- d. Amount authorized for this strategy: \$10,000
- e. Period of time during which expenditure may take place:
Start date of July 1, 2024 through end date of June 30, 2029
- f. Description of the program, project, or activity:

Funding will be utilized for media campaigns and advertising to educate the public about the strategic plan, resources, and various opioid-related initiatives.

The total dollar amount of the requests outlined above named is \$6,521,417.00.

Adopted this the 18th day of November 2024.

Stephen M. Morris, Chairman
County Board of Commissioners

ATTEST:

Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items for Action

SUBJECT:

County Manager - SMG Contract Extension for Management of the Cabarrus Arena and Events Center

BRIEF SUMMARY:

Last year Cabarrus County requested proposals for the management of the Cabarrus Arena and Events Center. After careful analysis, the Board elected to stay with SMG for the management services. Attached is the proposed agreement for the Board to review.

REQUESTED ACTION:

Recommended Motion for Regular Meeting:

Motion to approve and authorize the County Manager to execute the contract after review and revision by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Kelly Sifford, AICP
Deputy County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Contract amendment
- Contract amendment

FIRST AMENDMENT TO FOOD AND BEVERAGE AGREEMENT

THIS FIRST AMENDMENT TO THE FOOD AND BEVERAGE AGREEMENT (this "Amendment") is made this ____ day of _____, 2024, (the "Amendment Effective Date") by and between SMG Food and Beverage, LLC, a Delaware limited liability company (the "SMGFB"), and SMG, a Pennsylvania general partnership and operating division of ASM Global whose current address is 300 Conshohocken State Road, Suite 770, West Conshohocken, PA 19428 ("SMG"). All capitalized terms not defined in this Amendment shall have the meaning ascribed to them in the Agreement.

WHEREAS, SMGFB and SMG entered into a Food and Beverage Service Agreement dated July 1, 2015, pursuant to which SMG engaged SMGFB to provide food and beverage services with respect to the Cabarrus Arena and Events Center; and

WHEREAS, SMGFB and SMG did previously amend the Food and Beverage Agreement (the "Agreement") to extend its term through June 30, 2025 to; and

WHEREAS, SMGFB and SMG now wish to extend further the term and amend the Management Agreement.

NOW, THEREFORE, in consideration of the above premises and mutual promises and covenants set forth below, the parties, intending to be legally bound, agree as follows:

1. SMG and SMGFB (the "Parties") agree to extend the Term of the Agreement, such that the Agreement shall expire on June 30, 2030 (The "Renewal Term"). The SMGFB may extend the Renewal Term on the same terms and conditions for an additional five-year period at the expiration of the Renewal Term by providing SMG not less than one hundred and fifty (150) days prior written notice.
2. In Section 6(A) of the Agreement the Base Fee shall be increased from five percent (5%) to seven and a half percent (7.5%).
3. In Section 6(B) of the Agreement the Incentive Fee shall be increased from five percent (5%) to seven and a half percent (7.5%).
4. Ratification. This Amendment supplements and amends the Management Agreement, but only to the extent expressly set forth herein. All other terms, provisions, representations, warranties and covenants of the Management Agreement are hereby confirmed, ratified and remain in full force and effect.
5. Counterparts/Signatures. This Amendment may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which shall be considered one and the same instrument. This Amendment, to the extent signed and delivered by means of

a facsimile machine or electronic mail, shall be treated in all manners and respects as an original agreement and shall be considered to have the same binding legal effect as if it were the original executed version thereof delivered in person.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed and sealed the day and year first above written.

SMG

SMG FOOD AND BEVERAGE, LLC

By: _____

Name:

Title:

Name:

Title:

FIRST AMENDMENT TO MANAGEMENT AGREEMENT

THIS FIRST AMENDMENT TO THE MANAGEMENT AGREEMENT (this "Amendment") is made this ____ day of _____, 2024, (the "Amendment Effective Date") by and between Cabarrus County, North Carolina (the "County"), a political subdivision of the State of North Carolina, and SMG, a Pennsylvania general partnership and operating division of ASM Global whose current address is 300 Conshohocken State Road, Suite 770, West Conshohocken, PA 19428 ("SMG"). All capitalized terms not defined in this Amendment shall have the meaning ascribed to them in the Agreement.

WHEREAS, the County and SMG entered into a Management Agreement dated July 1, 2015 (the "Management Agreement"), pursuant to which the County engaged SMG to provide management services with respect to the Cabarrus Arena and Events Center; and

WHEREAS, the County and SMG did previously amend the Management Agreement to extend its term through June 30, 2025 to; and

WHEREAS, the County and SMG now wish to extend further the term and amend the Management Agreement.

NOW, THEREFORE, in consideration of the above premises and mutual promises and covenants set forth below, the parties, intending to be legally bound, agree as follows:

1. SMG and the County (the "Parties") agree to extend the Management Term of the Agreement, such that the Agreement shall expire on June 30, 2030 (The "Renewal Term"). The County may extend the Renewal Term on the same terms and conditions for an additional five-year period at the expiration of the Renewal Term by providing SMG not less than one hundred and fifty (150) days prior written notice.
2. The first sentence of Section 4.1 of the Management Agreement is hereby amended and restated in its entirety to read as follows:

As base compensation to SMG for providing the services herein specified during the Management Term, the County shall pay SMG during the Management Term a periodic fixed fee of \$90,000 per Fiscal Year ("Fixed Fee"), which amount shall be adjusted upward on the first day of each Fiscal Year, commencing with the Fiscal Year ending June 30, 2025, by the percentage change in the Consumer Price Index -- All Urban Consumers (CPI-U) -- U.S. City Average -- All Items, during the one year period ending in June immediately preceding such Fiscal Year, as published by the Bureau of Labor Statistics of the U.S. Department of Labor, or of any revised or successor index hereafter published by the Bureau of Labor Statistics or other agency of the United States Government succeeding to its functions ("CPI").

3. Section 4.2(a)(i) the Management Agreement is hereby amended and restated in its entirety to read as follows:

Quantitative Incentive Fee. SMG shall be entitled to an annual quantitative Incentive Fee ("Quantitative Incentive Fee") with respect to each Fiscal Year during the Management Term equal to thirty percent (30%) of the excess Operating Revenue over the Operating Revenue Benchmark; provided, however, the Operating Revenue Benchmark shall not include those periods that the Parties mutually agree were impacted by Covid-19; and

4. Section 4.2(a)(ii) the Management Agreement is hereby amended and restated in its entirety to read as follows:

Qualitative Incentive Fee. SMG may earn an annual qualitative Incentive Fee ("Qualitative Incentive Fee") with respect to each Fiscal Year during the Management Term equal to \$25,000, which shall be adjusted upward on the first day of each Fiscal Year by the percentage change in the CPI. The amount of the Qualitative Incentive Fee shall be based upon an evaluation of SMG's performance by the County with respect to following qualitative criteria:

5. A new Section 4.2(a)(iii) shall be added to the Management Agreement and shall read as follows:

Sponsorship Commissions. SMG shall be entitled to fifteen percent (15%) of the gross revenues of any sponsorships and/or commercial partnerships associated with the Facility, including any naming rights transaction (the "Sponsorship Commission"). For purposes of calculating the Sponsorship Commission, gross revenues shall not include the mutually agreed upon expenses related to fulfilling such sponsorship or partnership. For the avoidance of doubt, SMG shall not be eligible for any Sponsorship Commission related to a current sponsorship or commercial partnership for the Facility that has been entered into as of the Amendment Effective Date.

6. Section 5.12(a) of the Management Agreement is hereby amended and restated in its entirety to read as follows.

Within thirty (30) days of the Amendment Effective Date, SMG shall provide to the Facility the sum of Three Hundred Fifty Thousand Dollars (\$350,000) for Capital Improvements and Capital Equipment purchases relating to the Facility (the "Second Capital Contribution"). In addition, in the event that the parties exercise their option to renew this Agreement for the term of 2030-2035, then within thirty days after the exercise of such option, SMG shall provide to the Facility an additional sum of One Hundred and Seventy-Five Thousand Dollars (\$175,000) for

Capital Improvements and Capital Equipment purchases relating to the Facility (the "Third Capital Contribution")

7. A new Section 5.13 shall be added to the Management Agreement and shall read as follows:

Cabarrus County Schools Scholarship. During the Renewal Term commencing January 1, 2025 and expiring December 31, 2030, SMG shall make an annual donation of Five Thousand Dollars (\$5,000) to the Cabarrus County Schools Academy of Hospitality and Tourism to fund two scholarships to be mutually agreed upon by SMG and the County.

8. Ratification. This Amendment supplements and amends the Management Agreement, but only to the extent expressly set forth herein. All other terms, provisions, representations, warranties and covenants of the Management Agreement are hereby confirmed, ratified and remain in full force and effect.
9. Counterparts/Signatures. This Amendment may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which shall be considered one and the same instrument. This Amendment, to the extent signed and delivered by means of a facsimile machine or electronic mail, shall be treated in all manners and respects as an original agreement and shall be considered to have the same binding legal effect as if it were the original executed version thereof delivered in person.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed and sealed the day and year first above written.

SMG

COUNTY OF CABARRUS, NORTH CAROLINA

By: _____

Name:

Title:

Name:

Title:

Witness:

Attest:

Print Name & Title

Print Name & Title

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Discussion Items - No Action

SUBJECT:

County Manager - Cabarrus Recovery Grants Update

BRIEF SUMMARY:

Staff will update the Board on the Cabarrus Recovery Grants program, funded by American Rescue Plan Act (ARPA) dollars.

Since 2021, the County has awarded 51 non-profits with over \$29 million to address local childcare, healthcare, mental health, housing and food assistance needs. The organizations can only access their awarded funding by submitting receipts, finance reports and program data. After review, the County reimburses the nonprofits for eligible expenses monthly and reports outcomes to the federal government on a quarterly basis.

The federal government requires the County to obligate all ARPA spending by December 31, 2024. Staff will provide the Board with reallocation options for the Board to consider ahead of the federal obligation deadline.

For more information on the Cabarrus Recovery Grants program, including funding allocations and data dashboard, visit <https://www.cabarruscounty.us/Connect-with-CabCo/Hot-Topics/Cabarrus-County-American-Rescue-Plan-Fund-Allocation>.

REQUESTED ACTION:

Receive input.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Jim Howden, Finance Department

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Presentation

CABARRUS

RECOVERY GRANTS



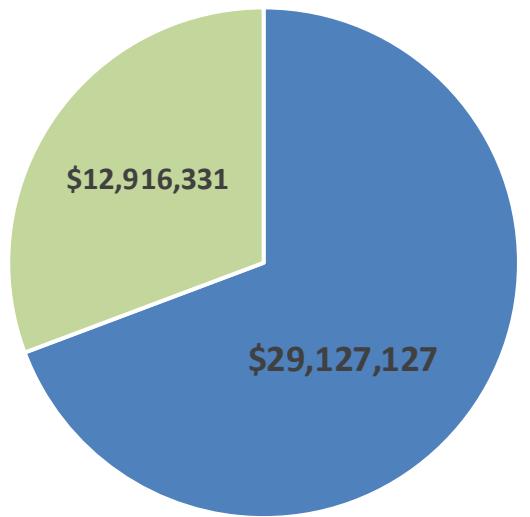
American Rescue Plan Grant Update

November 4, 2024



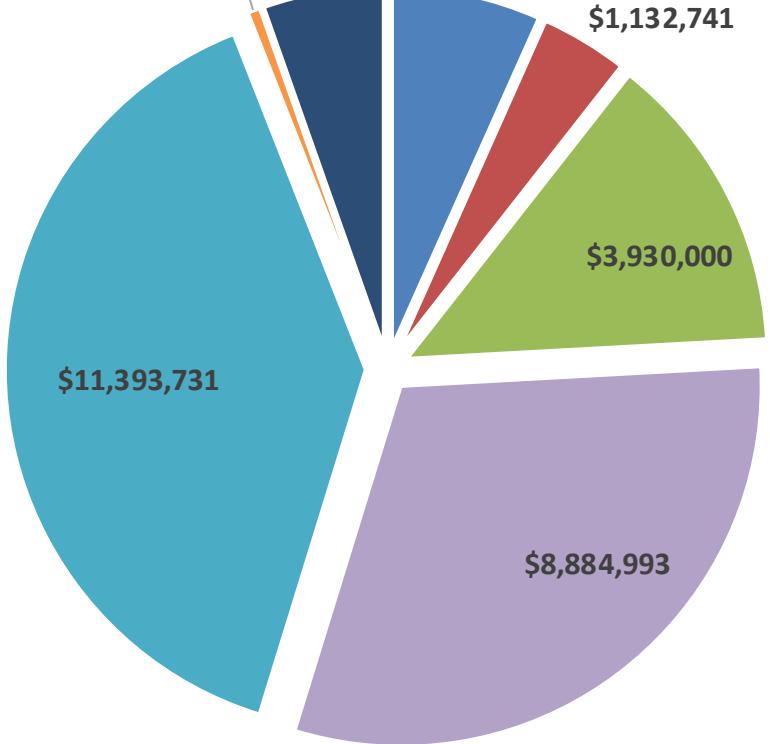
CABARRUS COUNTY
America Thrives Here

Total ARPA Allocation:
\$42,043,458



■ Non-profit grants ■ County operations

\$164,090 \$1,566,084 \$1,937,244



■ Childcare

■ Food Assistance

■ Healthcare

■ Housing

■ Mental Health

■ Education

■ Non-profit Assistance

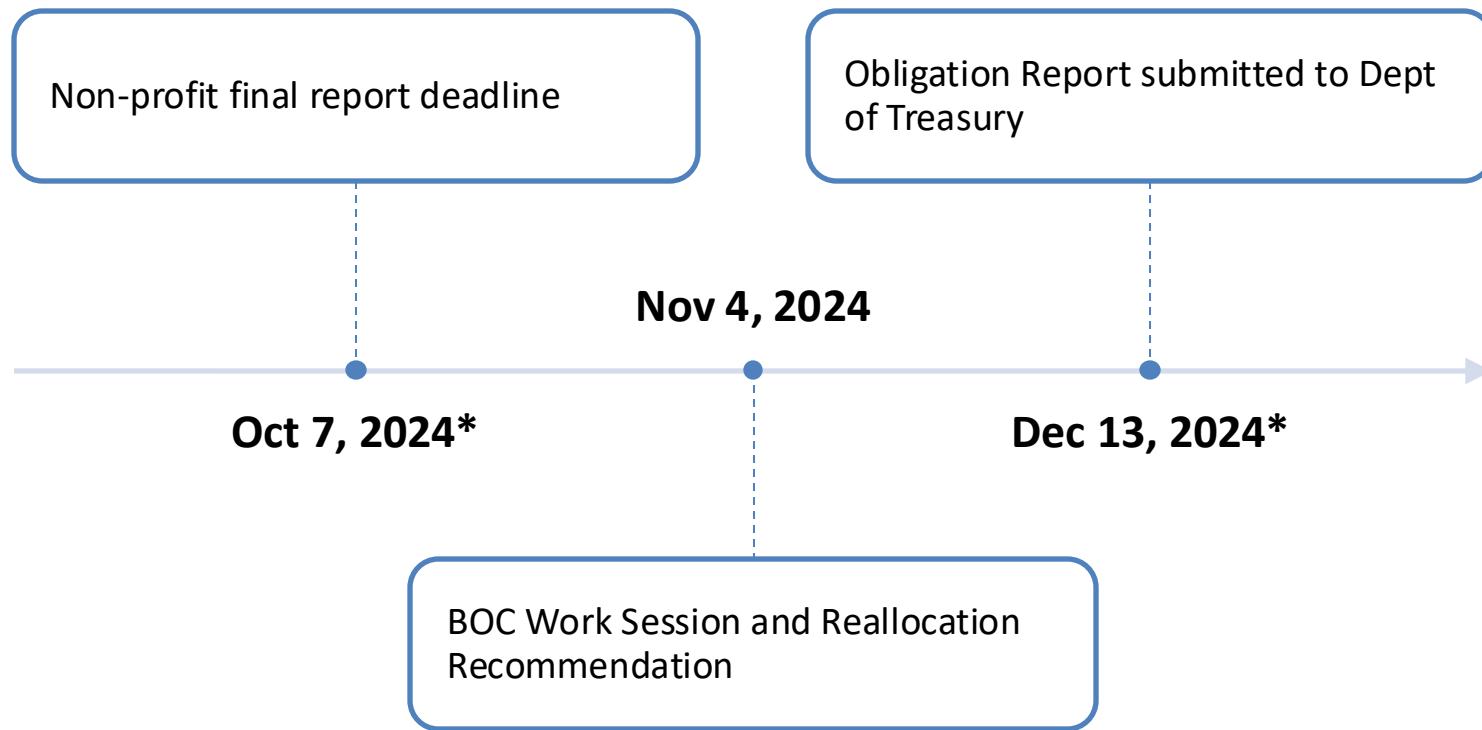


CABARRUS COUNTY
America Thrives Here

CABARRUS
RECOVERY GRANTS

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Timeline



ARPA Success

52

organizations
funded

96% of
subaward
funding spent

Over \$21
million spent
in the
community



CABARRUS COUNTY
America Thrives Here

CABARRUS
RECOVERY GRANTS 

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ARPA Funding Available

Organization	Amount
Rise 2 Thrive	\$494,242.92
Camino Community Development Corp	\$110,405.64
Operation Decisive Victory	\$72,005.00
Kannapolis Head Start	\$68,301.00
International Center for Community Development	\$52,997.12
Bethel Enrichment Center	\$28,901.92
Salvation Army	\$1,885.30
Genesis New Beginnings	\$402.00
Vida Wellness	\$300.00
Sonshine Backpacks	\$130.30
Carolina Farm Stewardship	\$53.32
Amazing Grace Advocacy	\$6.00

Non-Profit Reallocation Proposals

Organization	Limited Ask
1CAN	\$75,000
Boys & Girls Club	\$100,000
Cabarrus County Education Foundation	\$65,485.21
Cano Family Services	\$250,000
Coltrane Life Center	\$67,171
Community Free Clinic	\$65,944
CCM	\$500,000
Elder Orphan Care	\$45,000
Families First in CabCo	\$150,000
Families First NC	\$100,000
Habitat for Humanity	\$552,500
Logan Community Child Development Center	\$187,986
Meals on Wheels	\$180,000
Operation Homeless	\$110,000
WeBuild Concord	\$500,000
	\$2,949,086

Reallocation options

- A. Award full amount (**\$829,630.53**) to non-profits (non-personnel requests only)
- B. Award **\$72,005.00** to Cabarrus County Veterans Services and the rest (**\$757,625.53**) to non-profits
- C. Behavioral Health Facility
- D. Governmental Center basement remodel

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Approval of Regular Meeting Agenda

SUBJECT:

BOC - Approval of Regular Meeting Agenda

BRIEF SUMMARY:

The proposed agenda for the November 18, 2024 regular meeting is attached.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the agenda for the November 18, 2024 regular meeting as presented.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Proposed November 18, 2024 Regular Meeting Agenda

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**November 18, 2024
6:30 PM**

MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

CALL TO ORDER BY THE CHAIRMAN

PRESENTATION OF COLORS

INVOCATION

A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes

B. APPROVAL OF THE AGENDA

C. RECOGNITIONS AND PRESENTATIONS

1. Active Living and Parks - North Carolina Senior Games State Finals Medal Winners

D. INFORMAL PUBLIC COMMENTS

E. OLD BUSINESS

F. CONSENT AGENDA

(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)

1. Appointment - Human Services Advisory Board
2. (Appointment) and Removal - Early Childhood Taskforce Advisory Board
3. Active Living and Parks - 2025 Fees and Charges and Policy
4. Active Living and Parks - Concord Senior Center Name Change

5. Active Living and Parks - Department Masterplan Presentation
6. Active Living and Parks - St Stephens Church Road Property Masterplan Presentation
7. Behavioral Health - Hold Harmless Funds Budget Amendment
8. Behavioral Health - Peer-Run Respite Project
9. BOC - Resolution Amending the Board of Commissioners' 2024 Meeting Schedule
10. County Manager - Opioid Settlement Strategic Funding Plan Update
11. County Manager - SMG Contract Extension for Management of the Cabarrus Arena and Events Center
12. Design and Construction - Award Contract for Government Center Basement Renovation
13. Design and Construction - Creech and Associates Contract for Design Renovations
14. DSS - Budget Amendment for Child Protective Services Emergency Placement Fund
15. DSS - Linking Family and Teens Program (LiFT) Program
16. EMS - RACE CARS Grant Funds
17. Human Resources - Compensation Review
18. Human Resources - Total Reward Benefits Part 3
19. Juvenile Crime Prevention Council (JCPC) - Amendment to JCPC FY 24-25 County Funding Plan: Recommendation for Unallocated Funds
20. Sheriff's Office - Awarding of Service Weapon to Lt. Joseph Tierney
21. Tax Administration - Refund and Release Reports – October 2024

G. NEW BUSINESS

H. REPORTS

1. BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
2. BOC - Request for Applications for County Boards/Committees
3. Budget - Monthly Budget Amendment Report
4. Budget - Monthly Financial Update
5. Communications and Outreach - Monthly Summary Report
6. County Manager - Monthly Building Activity Reports
7. EDC - October 2024 Monthly Summary Report

I. GENERAL COMMENTS BY BOARD MEMBERS

J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY

K. CLOSED SESSION

L. ADJOURN

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

CABARRUS COUNTY



BOARD OF COMMISSIONERS WORK SESSION

**November 4, 2024
4:00 PM**

AGENDA CATEGORY:

Closed Session

SUBJECT:

Closed Session - Pending Litigation and Acquisition of Real Property

BRIEF SUMMARY:

A closed session is needed to discuss matters related to pending litigation and acquisition of real property as authorized by NCGS 143-318.11(a)(3) and (5).

REQUESTED ACTION:

Recommended Motion:

Motion to go into closed session to discuss matters related to pending litigation and acquisition of real property as authorized by NCGS 143-318.11(a)(3) and (5).

EXPECTED LENGTH OF PRESENTATION:

1 Hour or More

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS: