CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

CALL TO ORDER BY THE CHAIRMAN

PRESENTATION OF COLORS

INVOCATION

A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes Pg. 4

B. APPROVAL OF THE AGENDA

1. BOC - Changes to the Agenda Pg. 83

C. RECOGNITIONS AND PRESENTATIONS

1. Active Living and Parks - North Carolina Senior Games State Finals Medal Winners Pg. 85
2. BOC - Cabarrus County Official AMERICA 250 Committee Pg. 86
3. Emergency Management - Mt. Pleasant Elementary School Fire Safety Bulletin Board Contest Pg. 89

D. INFORMAL PUBLIC COMMENTS

E. OLD BUSINESS

F. CONSENT AGENDA

(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)

1. Appointment - Human Services Advisory Board Pg. 92
2. (Appointment) and Removal - Early Childhood Taskforce Advisory Board Pg. 96
3. Active Living and Parks - 2025 Fees and Charges and Policy Pg. 102
4. Active Living and Parks - Concord Senior Center Name Change Pg. 118
5. Active Living and Parks - Department Masterplan Presentation Pg. 120
6. Active Living and Parks - St Stephens Church Road Property Masterplan Presentation Pg. 159
7. Behavioral Health - Hold Harmless Funds Budget Amendment Pg. 181
8. Behavioral Health - Peer-Run Respite Project Pg. 184
9. BOC - Resolution Amending the Board of Commissioners' 2024 Meeting Schedule Pg. 204
10. County Manager - Cabarrus Recovery Grants Update Pg. 208
11. County Manager - Opioid Settlement Strategic Funding Plan Update Pg. 217
12. County Manager - SMG Contract Extension for Management of the Cabarrus Arena and Events Center Pg. 236
13. Design and Construction - Award Contract for Government Center Basement Renovation Pg. 245
14. Design and Construction - Creech and Associates Contract for Design Renovations Pg. 260
15. DSS - Budget Amendment for Child Protective Services Emergency Placement Fund Pg. 266
16. DSS - Linking Family and Teens Program (LiFT) Program Pg. 277
17. EMS - RACE CARS Grant Funds Pg. 280
18. Human Resources - Compensation Review Pg. 282
19. Juvenile Crime Prevention Council (JCPC) - Amendment to JCPC FY 24-25 County Funding Plan: Recommendation for Unallocated Funds Pg. 294
20. Sheriff's Office - Awarding of Service Weapon to Lt. Joseph Tierney Pg. 297
21. Tax Administration - Refund and Release Reports – October 2024 Pg. 301

G. NEW BUSINESS

1. County Manager - Fred L Wilson Agency and Lease Agreements Pg. 315

H. REPORTS

1. BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees Pg. 332
2. BOC - Request for Applications for County Boards/Committees Pg. 333
3. Budget - Monthly Budget Amendment Report Pg. 347
4. Budget - Monthly Financial Update Pg. 353
5. Communications and Outreach - Monthly Summary Report Pg. 359
6. County Manager - Monthly Building Activity Reports Pg. 364
7. EDC - October 2024 Monthly Summary Report Pg. 371

I. GENERAL COMMENTS BY BOARD MEMBERS

J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY

K. CLOSED SESSION

1. Closed Session - Pending Litigation Pg. 373

L. ADJOURN

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Approval or Correction of Minutes

SUBJECT:
Approval or Correction of Meeting Minutes

BRIEF SUMMARY:
The following meeting minutes are provided for correction or approval:

July 1, 2024 (Work Session)
July 16, 2024 (Regular Meeting)
July 17, 2024 (Cabarrus Summit)
August 5, 2024 (Work Session)
August 19, 2024 (Regular Meeting)
September 3, 2024 (Work Session)
September 16, 2024 (Regular Meeting)

REQUESTED ACTION:
Recommended Motion:

Motion to approve the aforementioned meeting minutes as presented.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- July 1, 2024 Work Session Draft Minutes
- July 16, 2024 Regular Meeting Draft Minutes
- July 17, 2024 Cabarrus Summit Draft Minutes
- August 5, 2024 Work Session Draft Minutes
- August 19, 2024 Regular Meeting Draft Minutes
- September 3, 2024 Work Session Draft Minutes
- September 16, 3034 Regular Meeting Draft Minutes

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Monday, July 01, 2024.

Public access to the meeting could also be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
https://www.youtube.com/cabarruscounty
https://www.cabarruscounty.us/cabcotv

Present –	Chairman:	Stephen M. Morris
	Vice Chairman:	Lynn W. Shue (electronic means)
	Commissioners:	Christopher A. Measmer
		Kenneth M. Wortman
		Timothy A. Furr

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Aalece Pugh, Assistant County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

2. Approval of Agenda

Updated:
Discussion Items for Action
4.8 Tax Administration – Tax Collector's Annual Settlement and Authorizing Collection of FY 2024-2025 Taxes

Addition:
Closed Session
6.1 Closed Session - Acquisition of Real Property

Removed:
Discussion Items for Action
4.1 Juvenile Crime Prevention Council – Youth Development Initiatives (YDI) Funding Appeal

UPON MOTION of Commissioner Furr, seconded by Commissioner Measmer and unanimously carried, the Board approved the agenda as amended.

3. Discussion Items - No Action

3.1 Cooperative Extension - Youth Commission - Invitation to the North Carolina Association of County Commissioners (NCACC)

Molly Kleman, Extension Agent, introduced Youth Commissioner Kava Saxena who shared a warm invitation to the Commissioners to attend the 2024 NCACC. She will be representing Cabarrus County this year at the Youth Voice Conference.

Chairman Morris, commented on the NCACC and thanked Kava for her invitation.

3.2 Finance - FY 2025 CIP Financing

Jim Howden, Finance Director, reported Cabarrus County will be looking to finance their Fiscal Year 2025 capital projects using a draw program. This will be the third time utilizing this program. As part of that process, we are required to hold a public hearing prior to the Board's approval of the financing resolution. The public hearing will be on July 16th at our regular Board meeting.

The draw program will be funding of up to $270,000,000 to be converted to permanent financing in 36 months of when the program starts.

A discussion ensued. During discussion, Mr. Howden responded to questions from the Board.

4. Discussion Items – For Action

4.1 Department of Social Services - Energy Programs Outreach Plan

Lora Lipe, Economic Support Services Program Administrator, presented the outreach plan designed to assure that all eligible households are aware of the assistance available through three energy programs. To maximize this year's success, the economic support services department will provide on-site

DRAFT

applications. The program will extend to households with children under the age of five, 60 and older, as well as disabled citizens. As in year's past, the department of social services plans to work together with the Communications and Outreach department to assist with preparation of materials, messaging, and distribution.

A brief discussion ensued.

4.2 Emergency Medical Services - Cannon Grant Funds

Jimmy Lentz, Emergency Medical Services Chief, provided an overview and introduced Kara Clarke, Emergency Medical Services Deputy Chief. Chief Clark reported Cabarrus County responded to 1,133 pediatric patients over the last year; 607 were transported. Taking care of these patients can be stressful and present unique challenges as well as stress to our providers in pediatric patient care. The County has received the Cannon Grant in the amount of $30,108.00. Upon approval, the funds will be utilized for HandTevy equipment, new Pediatric restraint systems, Pediatric Training equipment, and Pediatric thermometer probes. A budget amendment will be required.

Chairman Morris expressed appreciation to the Cannon Foundation for their support.

4.3 Emergency Medical Services - RACE CARS Grant Funds

Kara Clarke, Emergency Medical Services Deputy Chief, reported EMS plans to use approximately $7,000 of the grant funds from the Randomized Cluster Evaluation of Cardiac Arrest Systems (RACECARS) trail grant to purchase challenge coins, CPR cards and items in preparation for fall festivals.

Jimmy Lentz, Emergency Medical Services Director, advised the fund currently holds a balance of $22,125.

A short discussion ensued. Chief Clarke responded.

4.4 Facilities Design & Construction - Presentation of Guaranteed Maximum Price (GMP) for Behavioral Health Building

Michael Miller, Design and Construction Director, presented the Guaranteed Maximum Price for the behavioral healthcare building. He reviewed the Guaranteed Maximum Price (GMP) 1 was an early procurement package for long lead time items to ensure that the lead time did not negatively impact the overall schedule. Now we will be receiving bids for GMP2, which is an early site package to include areas of work such as site clearing, site work, erosion control, building pad preparation, site utilities, footings and foundation, concrete slab, and structural steel erection.

The GMP2 bid totals $6,767,785. A breakdown list of costs was provided to the Board.

Jason Harris, Messer Construction, Senior Project Executive, provided additional information regarding the lead time for materials.

Kevin Taylor and Amaya Labrador with Human Xperience attended by virtual means.

A discussion ensued. During discussion, Mr. Miller and Mr. Harris responded to questions from the Board.

4.5 Facilities Design & Construction - Recommended Approval of Preferred Alternates and Sole Source Purchases for the Cabarrus County Behavioral Healthcare Facility

Michael Miller, Design and Construction Director, requested consideration for preferred brand alternates for equipment to be used on the construction of the behavioral health facility as per NCGS 133-3. A list of the alternates was provided for the Board's review.

4.6 Finance - FY 2025 CIP Budget

Jim Howden, Finance Director, advised all Capital Projects and PayGo projects within the County's Capital Project Fund, and the School's Capital Project Fund are tracked and recorded. In that regard, Mr. Howden presented budget amendments and project ordinances for each of the funds for the Board's consideration.

4.7 Planning Department - North Carolina Department of Transportation (NCDOT) Request for Updated Resolution

DRAFT

Susie Morris, Planning and Development Director, reported upon The North Carolina Department of Transportation (NCDOT) Division 10 receiving a request to add Grey Hawk Court, located in the Fieldstone subdivision, to the state road maintenance system it was discovered the resolution 2001. As a result of the petition, Division 10 Staff is requesting the Resolution on file be updated. NCDOT staff informed the County the Resolution must now be renewed every five years. Therefore, an updated resolution was provided for.

4.8 Tax Administration - Tax Collector's Annual Settlement and Order Authorizing Collection of FY 2024-2025 Taxes

David Thrift, Tax Administrator, reported the Tax Collector is required by NCGS 105-373 to give an annual settlement on current and delinquent taxes. The fiscal year 2023-2024 settlement summary by jurisdiction was provided. The summary includes outstanding real property taxes in the amount of $1,575,801 and outstanding personal property taxes in the amount of $598,901 for a total of $2,174,702. Mr. Thrift also provided a list of minimal refunds (a little over $900) currently being analyzed by staff for application to accounts or issued to the State.

Lastly, Mr. Thrift provided the Order to collect next year’s tax receipts and levies for consideration.

A discussion ensued. During discussion, Mr. Thrift responded to questions from the Board.

4.9 County Manager - Energy Temporary Construction Easement Request

Kelly Sifford, Assistant County Manager, reported Dominion Energy has requested a temporary construction easement along Deal Street. This property is part of the Concord Senior Center property. This request is to allow the workers to get out of the street while working. They are offering $500 in exchange for the temporary easement.

4.10 County Manager - Opioid Settlement - Kroger Settlement Resolution and Approval of Second Supplemental Agreement for Additional Funds

Aalece Pugh, Assistant County Manager, presented a Resolution in connection with the opioid settlement authorizing Cabarrus County to participate in receipt of funds from the Kroger Settlement funds and Second Supplemental Agreement. If all 100 local governments participate including municipalities, the disbursement would be $647,000 in addition to the approximate $22,000,000 the county is already receiving. It also includes the allocation for the City of Concord.

A discussion ensued. During discussion, Ms. Pugh and Rich Koch, County Attorney, responded to questions from the Board.

4.11 County Manager - Opioid Settlement Strategic Funding Plan Resolution

Aalece Pugh, Assistant County Manager, presented the resolution related to the strategies outlined in the opioid strategic funding plan approved by the Board in June 2024. The strategies to be funded within the first three to five years include:

- Treating opioid use disorders
- Supporting individuals in treatment and/or recovery
- Connecting individuals with assistance programs needed
- Addressing the needs of criminal justice involved persons
- Addressing the needs of pregnant and parenting women and families including infants with neonatal abstinence syndrome
- Prevention of opioid misuse
- Prevention of overdose deaths and other harm reduction strategies
- Leadership, planning, and coordination

4.12 BOC - Appointments to Boards and Committees

Chairman Morris stated information for July appointments to boards and committees has been provided to the commissioners. He asked if anyone had any questions, comments, or concerns regarding the upcoming requests. There were none.

4.13 BOC - NCACC County Legislative Goals

DRAFT

Chairman Morris advised every two years, North Carolina Association of County Commissioners (NCACC) members engage in a process to determine the legislative goals that are in the best interest of counties. The NCACC goals-setting process begins in August of even-numbered years and consists of five stages: beginning with the solicitation of county proposals and ending with the adoption of the legislative agenda at the Legislative Goals Conference.

The submission deadline for legislative goals is August 23, 2024, and goals submitted by or before the deadline will be referred to a steering committee for review and consideration.

A discussion ensued.

4.14 BOC - Voting Delegate Designation for NCACC 117th Annual Conference

Chairman Morris announced The North Carolina Association of County Commissioners, NCACC, will hold their 117th Annual Conference Business Session in Forsyth County, August 8-10 with each county being entitled to one vote on items that come before the membership.

In order to facilitate the voting process, the NCACC asks that each county designate one voting delegate and one alternate voting delegate be chosen.

Chairman Morris volunteered to be the designated voting delegate.

5. Approval of Regular Meeting Agenda

5.1 BOC - Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr, and unanimously carried, the Board approved the agenda as follows for the July 16, 2024, regular meeting as presented.

Consent

- Appointments and Removal(s) - Planning and Zoning Commission
- Appointments - Region F Aging Advisory Committee
- (Appointment) and Removals - Early Childhood Task Force Advisory Board
- BOC - NCACC County Legislative Goals
- BOC - Voting Delegate Designation for NCACC 117th Annual Conference
- County Manager - Energy Temporary Construction Easement Request
- County Manager - Opioid Settlement Strategic Funding Plan Resolution
- Department of Social Services - Energy Programs Outreach Plan
- Emergency Medical Services - Cannon Grant Funds
- Emergency Medical Services - RACE CARS Grant Funds
- Facilities Design & Construction - Presentation of Guaranteed Maximum Price (GMP) for Behavioral Health Building
- Facilities Design & Construction - Recommended Approval of Preferred Alternates and Sole Source Purchases for the Cabarrus County Behavioral Healthcare Facility
- Finance - FY 2025 CIP Budget
- Planning Department - North Carolina Department of Transportation (NCDOT) Request for Updated Resolution
- Tax Administration - Tax Collector's Annual Settlement and Order Authorizing Collection of FY 2024-2025 Taxes
- Tax Administration - Refund and Release Reports – June 2024

New Business

Finance - Approval of Resolution for Installment Financing Contract for 2024B Draw Program - Public Hearing at 6:30 p.m.

Reports

- BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- Budget - Monthly Budget Amendment Report
- Budget - Monthly Financial Update
- Communications and Outreach - Monthly Summary Report
- County Manager - Cabarrus Arena and Events Center Financial Report
- County Manager - Monthly Building Activity Reports
- Department of Human Services -Emergency Assistance Quarterly Report
- EDC - June 2024 Monthly Summary Report

DRAFT

6. CLOSED SESSION

6.1 Closed Session - Acquisition of Real Property

UPON MOTION of Commissioner Wortman, seconded by Commissioner Furr, and unanimously carried, the Board moved to go into closed session to discuss matters related to acquisition of real property as authorized by NCGS 143-318.11(a)(5).

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman, and unanimously carried, the Board moved to come out of Closed Session.

7. ADJOURN

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr, and unanimously carried, the meeting adjourned at 5:18 p.m.

_____
Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Tuesday, July 16, 2024.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:30 p.m. on Channel 22
https://www.youtube.com/cabarruscounty
https://www.cabarruscounty.us/cabcotv

Present -	Chairman:	Stephen M. Morris
	Vice Chairman:	Lynn W. Shue
	Commissioners:	Christopher A. Measmer
		Timothy A. Furr
		Kenneth M. Wortman

Also, present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Kelly Sifford, Assistant County Manager; Aalece Pugh, Assistant County Manager and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

A moment of silence was observed.

(A) APPROVAL OF THE AGENDA

Updates:

New Business
F-1 Finance – Approval of Resolution for Installment Financing Contract for 2024B Draw Program - Public Hearing at 6:30 p.m.

F-3 Facilities Design & Construction - Presentation of Guaranteed Maximum Price (GMP) for Behavioral Health Building

F-4 Facilities Design & Construction - Recommended Approval of Preferred Alternates and Sole Source Purchases for the Cabarrus County Behavioral Healthcare Facility

F-5 Finance - FY 2025 CIP Budget

Additions:
Water and Sewer District of Cabarrus County
I-1 WSACC – Update regarding Rocky River Expansion Project

Closed Session
J-1 Closed Session - Acquisition of Real Property

Commissioner Measmer made a MOTION to approve the agenda as amended and to move items E-12, E-13, and E-14 from the Consent Agenda to New Business. The motion was seconded by Vice Chairman Shue. The Motion unanimously carried.

(B) RECOGNITIONS AND PRESENTATIONS

(B-1) Emergency Medical Services - HeartSafe Workplace Award

Jon Bradley, Risk and Safety Director, reported Cabarrus County became the first award recipient of the RACE CARS clinical trial or "RAndomized Cluster Evaluation of Cardiac ARrest Systems" award. Mr. Bradley introduced Tyler Cope, RACE CARS Research Associate, Duke University, who has collaborated with the Cabarrus County Firefighter's Association. He also introduced Chief Gandy, who also works in the association; Ashleigh Ennis, Secretary, and Matthew Ford, Treasurer, who both are Cabarrus County employees.

Mr. Cope provided an overview of the HeartSafe Workplace initiative.

Ms. Ennis provided an overview of the Cabarrus County Firefighters Association and how to apply. She then presented the award to Mr. Bradley on behalf of Cabarrus County, specifically Emergency Medical Services, Infrastructure and Asset Management, and Risk Management departments.

(B-2) BOC - Cabarrus County Career and Leadership Institute

DRAFT

The Cabarrus County Board of Commissioners recognized the Cabarrus County Career and Leadership Institute Class of 2024.

The students in attendance introduced themselves and received a County lapel pin.

(C) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:43 p.m. He reviewed the public participation policy and stated each speaker would be limited to three minutes.

Rich Wise, a resident of 3403 Brickwood Circle, Midland and a Midland Town Councilman, commented regarding the Local Government Commission.

Jerry Anderson, a resident at 133 Kennedy Avenue, Kannapolis, commented on a Department of Human Services matter.

Jeeter Anderson, a resident at 133 Kennedy Avenue, Kannapolis, spoke regarding a Department of Human Services matter.

Laura Blackwell-Lindsey, a resident of 5807 Stratford Court, Harrisburg, commented regarding the Local Government Commission and local government.

Lee Shuman, a resident at 633 Grandview Drive NE, Concord, spoke regarding school funding.

Chris Cranston, a resident at 475 High Meadows Drive, Concord, commented regarding the local government.

There was no one else to address the Board, therefore Chairman Morris closed that portion of the meeting.

(D) OLD BUSINESS

None.

(E) CONSENT

(E-1) Appointments and Removal(s) - Planning and Zoning Commission

The Planning and Zoning Commission recommended the reappointments of Mr. Michael Bywaletz as the regular member for the Midland Area and Mr. Adam Dagenhart as the regular member for the Mount Pleasant Area; both have terms expiring August 31, 2024. Mr. Mohammed Idlibi as an At-Large Alternate Member. Mr. Idlibi is a resident of the Harrisburg Area. His term expires on August 31, 2024. An exception to the length of service provision is needed for Mr. Dagenhart

Ms. Holly Edwards' current appointment as the Concord Area representative ends August 31, 2024. She will no longer be able to represent the Concord Area. She will need to be moved to Ms. Ingrid Nurse's Alternate At- Large position immediately to fill an unexpired term ending August 31, 2026. Ms. Ingrid Nurse will need to be appointed immediately as the regular member for the Concord Area to fill an unexpired term ending August 31, 2024 along with a new three-year term ending August 31, 2027.

The Commission requests Mr. David Hudspeth, an At-Large Alternate Member, be removed from the roster as he does not wish to be reappointed.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman* and unanimously carried, the Board reappointed Mr. Michael Bywaletz as the regular member for the Midland Area, Mr. Adam Dagenhart as the regular member for the Mount Pleasant Area, both new terms expiring August 31, 2027, and Mr. Mohammed Idlibi as an at-large alternate member; including an exception to the length of service provision of the Planning and Zoning Commission By-Laws and the Cabarrus County Appointment Policy for Mr. Dagenhart.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman* and unanimously carried, the Board appointed Ms. Ingrid Nurse as the regular member for the Concord Area filling an unexpired term ending August 31, 2024 and to a new term ending August 31, 2027.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman* and unanimously carried, the Board appointed Ms. Holly Edwards as an at-large alternate member to fill an unexpired term ending August 31, 2026 including an

DRAFT

exception to the length of service provision of the Planning and Zoning Commission By-Laws and the Cabarrus County Appointment Policy.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman* and unanimously carried, the Board removed Mr. David Hudspeth from the roster and thanked him for his service as an At- Large Alternate Member for the last five years.

(E-2) Appointments - Region F Aging Advisory Committee

Jean Chandler serves on the Region F Aging Advisory Committee (RFAAC); her term expired June 30, 2024. It is recommended that Ms. Chandler be reappointed to the Region F Aging Advisory Committee to serve another term.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman* and unanimously carried, the Board reappointed Jean Chandler to the Region F Aging Advisory Committee for a two-year term ending June 30, 2026.

(E-3) (Appointment) and Removals - Early Childhood Task Force Advisory Board

The Early Childhood Taskforce Advisory Board requested to remove Marcella Beam and Jessica Grant from the roster as they are no longer active members.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman* and unanimously carried, the Board removed Marcella Beam and Jessica Grant from the roster and thanked them for their service.

(E-4) BOC - NCACC County Legislative Goals

Every two years, The North Carolina Association of County Commissioners (NCACC) members engage in a process to determine the legislative goals that are in the best interest of counties. The NCACC goals-setting process begins in August of even-numbered years and consists of five stages: beginning with the solicitation of county proposals and ending with the adoption of the legislative agenda at the Legislative Goals Conference.

The submission deadline for legislative goals is August 23, 2024, and goals submitted by or before the deadline will be referred to a steering committee for review and consideration.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman* and unanimously carried, the Board approved the 2024-2025 Legislative Goals as presented.

(E-5) BOC - Voting Delegate Designation for NCACC 117th Annual Conference

The North Carolina Association of County Commissioners, NCACC, will hold their 117th Annual Conference Business Session in Forsyth County, August 8-10 with each county entitled to one vote on items that come before the membership.

In order to facilitate the voting process, the NCACC asks that each county designate one voting delegate and one alternate voting delegate be chosen.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman* and unanimously carried, the Board designated Chairman Steve Morris to represent Cabarrus County at the NCACC 117th Annual Business Session in Forsyth County.

(E-6) County Manager - Energy Temporary Construction Easement Request

Dominion Energy has requested a temporary construction easement along Deal Street. The property is part of the Concord Senior Center property. The request would allow workers to get out of the street while working. Dominion Energy offered $500 in exchange for the temporary easement. It will not impact operations.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman* and unanimously carried, the Board approved temporary easement after review and revision by the county attorney.

(E-7) County Manager - Opioid Settlement - Kroger Settlement Resolution and Approval of Second Supplemental Agreement for Additional Funds

Staff presented a Resolution in connection with the opioid settlement authorizing Cabarrus County to participate in receipt of funds from the Kroger Settlement funds and Second Supplemental Agreement.

DRAFT

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman* and unanimously carried, the Board approved the resolution and authorized the County Manager to execute the Agreement upon review and approval by the County Attorney.

Resolution No. 2024-26

RESOLUTION BY THE COUNTY OF CABARRUS
AUTHORIZING EXECUTION OF KROGER OPIOID SETTLEMENT AND APPROVING THE SECOND SUPPLEMENTAL AGREEMENT FOR ADDITIONAL FUNDS

WHEREAS, the opioid overdose epidemic has taken the lives of more than 37,000 North Carolinians since 2000; and

WHEREAS, the COVID-19 pandemic has compounded the opioid overdose crisis, increasing levels of drug misuse, addiction, and overdose death; and

WHEREAS, the Centers for Disease Control and Prevention estimates the total economic burden of prescription opioid misuse alone in the United States is $78.5 billion a year, including the costs of healthcare, lost productivity, addiction treatment, and criminal justice involvement; and

WHEREAS, The overdose death rate in Cabarrus County was 34 out of 100,000 people in 2021. This represents 73 people in Cabarrus who died from overdose in that year; and

WHEREAS, certain counties and municipalities in North Carolina joined with thousands of local governments across the country to file lawsuits against opioid manufacturers, pharmaceutical distribution companies, and chain drug stores to hold those companies accountable for their misconduct; and

WHEREAS, a settlement has been reached in litigation against the Kroger Co. ("Kroger") as well as its subsidiaries, affiliates, officers, and directors named in the Kroger Settlement; and

WHEREAS, representatives of local North Carolina governments, the North Carolina Association of County Commissioners, and the North Carolina Department of Justice have negotiated and prepared a Second Supplemental Agreement for Additional Funds (SAAF-2) to provide for the equitable distribution of the proceeds of these settlements; and

WHEREAS, by joining the settlements and approving the SAAF-2, the state and local governments maximize North Carolina's share of opioid settlement funds to ensure the needed resources reach communities, as quickly, effectively, and directly as possible; and

WHEREAS, it is advantageous to all North Carolinians for local governments, including Cabarrus County and its residents, to sign onto the settlements and SAAF-2 and demonstrate solidarity in response to the opioid overdose crisis, and to maximize the share of opioid settlement funds received both in the state and Cabarrus County to help abate the harm; and

WHEREAS, the SAAF-2 directs substantial resources over multiple years to local governments on the front lines of the opioid overdose epidemic while ensuring that these resources are used in an effective way to address the crisis;

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of Cabarrus County hereby authorizes the County Manager or County Attorney to execute all documents necessary to enter into opioid settlement agreements with Kroger, to execute the SAAF-2, and to provide such documents to Rubris, the Implementation Administrator.

Adopted this the 16th day of July, 2024.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:
/s/ Lauren Linker
Clerk to the Board

(E-8) County Manager - Opioid Settlement Strategic Funding Plan Resolution

DRAFT

A resolution related to the strategies outlined in the opioid strategic funding plan approved by the Board in June 2024 was presented for consideration.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman* and unanimously carried, the Board adopted the resolution.

Resolution No. 2024-27

A RESOLUTION BY THE COUNTY OF CABARRUS
TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS

WHEREAS Cabarrus County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals;

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA") and the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation ("SAAF");

WHEREAS Cabarrus County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.

b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

WHEREAS, Cabarrus County developed an Opioid Settlement Spending Plan with funding recommendations based on a collaborative strategic planning process, which included months of conversations and planning that engaged key stakeholders in meaningful discussions to inform the strategies reflected in this document. This process created the opportunity to hear from these stakeholders and access the full scope of strategies made available under Option B of the MOA. The strategic planning process was led by the community response team (CRT), which included members of the County Manager's Office, Emergency Services Department, and Sheriff's Office, as well as one member from the Board of Commissioners. The full strategic plan is available in a separate document.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, Cabarrus County authorizes the expenditure of opioid settlement funds as follows:

1. First strategy authorized
   a. Name of strategy: Collaborative Strategic Planning
   b. Strategies included in Exhibit A
   c. Item letter and/or number in Exhibit A to the MOA: 1
   d. Amount authorized for this strategy: $ 288,522
   e. Period of time during which expenditure may take place:
      Start date of July 1, 2024 through end date of June 30, 2029
   f. Description of the program, project, or activity: Provide resources to staff government oversight and management of opioid abatement programs; funding will be used to Hire/re-assign County staff to oversee, manage, and support opioid abatement programs.

2. Second strategy authorized
   a. Name of strategy: Evidence Based Addiction Treatment
   b. Strategy is included in Exhibit A
   c. Item letter and/or number in Exhibit A to the MOA: Item 2

DRAFT

d. Amount authorized for this strategy: $930,000
e. Period of time during which expenditure may take place:
Start date of July 1, 2024 through end date of June 30, 2029
f. Description of the program, project, or activity:

Treating OUD via medication assisted treatment (MAT) is central to addressing the impacts of the opioid crisis. Alongside evidence-based behavioral therapies, MAT is seen by many as the gold standard for treatment. Funding will be utilized for the following:

- To expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment (MAT) approved by the US Food and Drug Administration
- To support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.

3. Third strategy authorized
a. Name of strategy: Recovery Support Services
b. Strategy is included in Exhibit A
c. Item letter and/or number in Exhibit A to the MOA: Item 3
d. Amount authorized for this strategy: $296,000
e. Period of time during which expenditure may take place:
Start date of July 1, 2024 through end date of June 30, 2029
f. Description of the program, project, or activity:

Supporting people in treatment for and recovering from OUD includes the use of evidence-based or evidence-informed programs or strategies. The Substance Abuse and Mental Health Services Administration (SAMHSA) has defined recovery as "a process of change through which individuals improve their health and wellness, live self-directed lives, and strive to reach their full potential." Recovery should be developed based on an individual's strengths, talents, coping abilities, resources, and personal values. In the recovery process, individuals should be supported by their community, peers, friends, and family members. Peer support specialists have found success in navigating their own recovery process and providing supports to individuals in recovery within the communities where they reside. In addition to peer support, care navigators support linkages to care and harm reduction services. Funding will be used to provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.

4. Fourth strategy authorized
a. Name of strategy: Early Intervention
b. Strategy is included in Exhibit A
c. Item letter and/or number in Exhibit A to the MOA: Item 6
d. Amount authorized for this strategy: $874,416
e. Period of time during which expenditure may take place:
Start date of July 1, 2024 through end date of June 30, 2029
f. Description of the program, project, or activity:
- Fund evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
- Create and/or support recovery high schools

5. Fifth strategy authorized
a. Name of strategy: Prevent Overdose Deaths and Other Harms (Harm Reduction)
b. Strategy is included in Exhibit A
c. Item letter and/or number in Exhibit A to the MOA: Item 7
d. Amount authorized for this strategy: $509,500
e. Period of time during which expenditure may take place:
Start date of May 17, 2023 through end date of June 30, 2025
f. Description of the program, project, or activity:

Funding will be utilized for the following:
- Increase availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose

DRAFT

patients, individuals with OUD and their friends and family members, individuals at high risk of overdose, schools, community navigators, outreach workers, persons being released from jail or prison, or other members of the general public.

- Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.

6. Sixth strategy authorized
   a. Name of strategy: Addiction Treatment for Incarcerated Persons
   b. Strategy is included in Exhibit A
   c. Item letter and/or number in Exhibit A to the MOA: Item 11
   d. Amount authorized for this strategy: $665,925
   e. Period of time during which expenditure may take place:
      Start date of July 1, 2024 through end date of June 30, 2029
   f. Description of the program, project, or activity:
      Funding will be utilized for the following:
      - Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.
      - Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison, have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.

7. Seventh strategy authorized
   a. Name of strategy: Reentry Programs
   b. Strategy is included in Exhibit A
   c. Item letter and/or number in Exhibit A to the MOA: Item 12
   d. Amount authorized for this strategy: $559,165
   e. Period of time during which expenditure may take place:
      Start date of July 1, 2024 through end date of June 30, 2029
   f. Description of the program, project, or activity: Funding will be utilized to provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison, have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.

8. Eighth strategy authorized
   a. Name of strategy: Connect People Who Need Help to the Help They Need
   b. Strategy is included in Exhibit B
   c. Item letter and/or number in Exhibit B to the MOA: Item C
   d. Amount authorized for this strategy: $702,748
   e. Period of time during which expenditure may take place:
      Start date of July 1, 2024 through end date of June 30, 2029
   f. Description of the program, project, or activity: Funding will be used to provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.

9. Ninth strategy authorized
   a. Name of strategy: Address the Needs of Pregnant or Parenting Women and their Families
   b. Strategy is included in Exhibit B
   c. Item letter and/or number in Exhibit B to the MOA: Item E
   d. Amount authorized for this strategy: $1,840,375
   e. Period of time during which expenditure may take place:
      Start date of July 1, 2024 through end date of June 30, 2029
   f. Description of the program, project, or activity:
      Funding will be utilized for the following:
      - Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women – or women who could become pregnant – who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome
      - Provide enhanced support for children and family members suffering trauma as a result of addiction in the family and offer

DRAFT

trauma-informed behavioral health treatment for adverse childhood events.

The total dollar amount of the requests outlined above named is $6,666,651.00.

Adopted this the 16th day of July 2024.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:
/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(E-9) Department of Social Services - Energy Programs Outreach Plan

A plan designed to assure that eligible households are made aware of the assistance available through the Energy Programs was presented for consideration.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman* and unanimously carried, the Board approved the outreach plan.

(E-10) Emergency Medical Services - Cannon Grant Funds

Cabarrus County responded to 1,133 pediatric patients over the last year; 607 were transported. Taking care of pediatric patients can be stressful and present unique challenges and stress to our providers. We received the Cannon Grant for $30,108.00; . Upon approval, we will utilize the money for HandTevy equipment, new Pediatric restrain systems, Pediatric Training equipment, and Pediatric thermometer probes.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman* and unanimously carried, the Board approved the budget amendment.

Budget Revision/Amendment Request

Date:	7/16/2024	**Amount:**	$ 35,108.00
Dept. Head:	Justin Brines	**Department:**	Finance for EMS

☐ Internal Transfer Within Department ☐ Transfer Between Departments/Funds ☑ Supplemental Request

Cabarrus County responded to 1,133 pediatric patients over the last year; 607 were transported. Taking care of these patients can be stressful and present unique challenges and stress to our providers in the area of pediatric patient care. We received the Cannon Grant for $35,108.00. Upon approval we will utilize the money for HandTevy equipment, new Pediatric restrain systems, Pediatric Training equipment, and Pediatric thermometer probes.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	6353-CANO2	Cannon Foundation Grant	-	35,108.00	-	35,108.00
001	9	9330-CANO2	Tools & Minor Equipment	-	35,108.00		35,108.00
				0.00			70,216.00

(E-11) Emergency Medical Services - RACE CARS Grant Funds

EMS was awarded the Randomized Cluster Evaluation of Cardiac Arrest Systems (RACECARS) trail grant in FY 2021. Grant funds have been received for meeting certain milestones during the RACE-CARS trail. Grant funds reimbursed and recognized as revenue to date covered administrative and payroll costs for engagement of first responders, first dispatch, community organization, hospital and intervention and review of 911 dispatch calls for Q&A purposes. A budget amendment will be needed to recognize the portion of funds received and may be used to facilitate county trial activities as revenue and corresponding expenditures.

This money will be used to purchase equipment and supplies to support training and educating the public in CPR and further support the RACE-CARS trial. To date $22,125.00 has been received as unearned revenue for the grant.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman* and unanimously carried, the Board adopted the budget amendment.

Budget Revision/Amendment Request

Date: 7/16/2024 Amount: $ 7,000.00

Dept. Head: Justin Brines Department: Finance for EMS

☐ Internal Transfer Within Department ☐ Transfer Between Departments/Funds ☑ Supplemental Request

EMS was awarded the Randomized Cluster Evaluation of Cardiac Arrest Systems (RACE-CARS) trial grant in FY 2021. Grant funds have been received for meeting certain milestones during the RACE-CARS trial. Grant funds reimbursed and recognized as revenue to date covered administrative and payroll costs for engagement of first responder, first dispatch, community organization ,hospital and intervention and review of 911 dispatch calls for Q&A purposes. This budget amendment is to recognize the portion of funds received that may be used to facilitate county trial activities as revenue and the corresponding expenditures. The activity is to conduct CPR training in the community.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2730-630801	RACE-CARS Grant	-	7,000.00	-	7,000.00
001	9	2730-9635-RCARS	Education Programs	-	7,000.00		7,000.00
				0.00			14,000.00

(E-12) Facilities Design & Construction - Presentation of Guaranteed Maximum Price (GMP) for Behavioral Health Building

Note: Item moved to New Business as F-3.

(E-13) Facilities Design & Construction - Recommended Approval of Preferred Alternates and Sole Source Purchases for the Cabarrus County Behavioral Healthcare Facility

Note: Item moved to New Business as F-4.

(E-14) Finance - FY 2025 CIP Budget

Note: Item moved to New Business as F-5.

(E-15) Planning Department - North Carolina Department of Transportation (NCDOT) Request for Updated Resolution

The North Carolina Department of Transportation (NCDOT) Division 10 received a request to add Grey Hawk Court, located in the Fieldstone subdivision, to the state road maintenance system. As a result of the petition, Division 10 staff requested the Resolution on file be updated. The Resolution was last considered and adopted by the Board of Commissioners in 2001. NCDOT Staff informed the County the Resolution must now be renewed every five years to be valid.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman* and unanimously carried, the Board adopted the updated resolution.

Resolution No. 2024-28

NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION
REQUEST FOR ADDITION TO STATE MAINTAINED
SECONDARY ROAD SYSTEM

WHEREAS Cabarrus County Government does not build or maintain infrastructure; and

WHEREAS the Board of County Commissioners is of the opinion that the County of Cabarrus does not investigate petitioned roads for addition to the North Carolina State Department of Transportation Secondary Road System; and

WHEREAS the Board of County Commissioners relies on the North Carolina State Department of Transportation to investigate these petitioned roads and determine if they meet the established standards and criteria for addition to the State Maintenance System.

NOW, THEREFORE BE IT RESOLVED by the County Commissioners of the County of Cabarrus that the Division of Highways is hereby requested to process all road additions without approval of the Board of County Commissioners.

DRAFT

ADOPTED this the 16th day of July, 2024.

CABARRUS COUNTY
BOARD OF COMMISSIONERS

/s/ Stephen M. Morris
Stephen M. Morris, Chair

ATTEST:
/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(E-16) Tax Administration - Tax Collector's Annual Settlement and Order Authorizing Collection of FY 2024-2025 Taxes

The Tax Collector is required by NCGS 105-373 to give an annual settlement on current and delinquent taxes to the governing body for review and approval. The settlement report for fiscal year 2023-2024 was previously provided. The report contains real and personal taxes that remain unpaid for the fiscal year. These lists will need to be recharged to the Tax Collector for collection.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman* and unanimously carried, the Board accepted the Tax Collector's annual settlement and approved the order to collect in accordance with NCGS 105-321.

CABARRUS COUNTY
OUTSTANDING REAL, PERSONAL AND DMV BILLS
TAX YEAR 2023
At June 30, 2024

	REAL & PERSONAL		DMV	Total Outstanding
Name	Ad Valorem	Penalties	Ad Valorem	2022 Tax Bills
County & Municipalities:				
Cabarrus County	$ 1,327,219	$ 24,605	$ -	$ 1,351,824
City of Kannapolis	$ 258,395	$ 19,451	$ -	$ 277,846
Town of Mt Pleasant	$ 6,319	$ 67	$ -	$ 6,386
Town of Midland	$ 14,696	$ 80	$ -	$ 14,776
City of Locust	$ 147	$ 6	$ -	$ 153
City of Concord	$ 416,300	$ 6,191	$ -	$ 422,491
Town of Harrisburg	$ 38,559	$ 1,465	$ -	$ 40,024
Fire Districts:				
Kannapolis Rural	$ 4,451	$ 10	$ -	4,461
Jackson Park	$ 1,345	$ 15	$ -	$ 1,361
Cold Water	$ 5,725	$ 79	$ -	5,804
Allen	$ 9,276	$ 369	$ -	$ 9,645
Midland	$ 4,646	$ 28	$ -	4,674
Harrisburg (Outside)	$ 8,307	$ 85	$ -	$ 8,392
Rimer	$ 2,626	$ 9	$ -	2,635
Mt Mitchell	$ 2,923	$ 23	$ -	$ 2,946
Odell	$ 5,963	$ 111	$ -	6,074
Georgeville	$ 2,385	$ 41	$ -	$ 2,425
Flowes Store	$ 3,102	$ 70	$ -	3,171
Northeast	$ 1,310	$ 25	$ -	$ 1,335
Mt Pleasant	$ 6,685	$ 172	$ -	6,856
Gold Hill	$ 1,094	$ 19	$ -	$ 1,113
Richfield	$ 45	$ 0	$ -	45
Harrisburg (Inside)	$ -	$ -	$ -	$ -
Concord Rural	$ 250	$ 14	$ -	264
Totals	$ 2,121,765	$ 52,937	$ -	$ 2,174,702

(E-17) Tax Administration - Refund and Release Reports – June 2024

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman* and unanimously carried, the Board approved the June 2024 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

(F) NEW BUSINESS

(F-1) Finance - Approval of Resolution for Installment Financing Contract for 2024B Draw Program - Public Hearing at 6:30 p.m.

Jim Howden, Finance Director, reported Cabarrus County plans to finance the approved FY2025 CIP Projects as discussed at the work session and approved in the budget. The financing amount would be $270,000,00. Mr. Howden advised per North Carolina General Statute 160A-20, a public hearing is required prior to approval and execution of necessary document(s).

A discussion ensued. During discussion, Mr. Howden; Mike Downs, County Manager; and Richard Koch, County Attorney; responded to questions from the Board.

Chairman Morris opened the public hearing at 7:49 p.m. The public hearing notice was published in The Independent Tribune on July 5, 2024 and posted on the County's website (www.cabarruscounty.us) on July 3, 2024, in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

Larry Pittman, resident at 250 Roberta Road SW, Concord, commented on methods of financing and debt.

Tammy Pittman, resident at 250 Roberta Road SW, Concord, spoke regarding county debt.

Jim Quick, a resident at 126 Spencer Avenue NW, Concord, commented regarding debt financing.

Laura Blackwell Lindsey, a resident 5807 Stratford Court, Harrisburg, commented regarding financing and bonds.

Chris Cranston, a resident at 475 High Meadows Drive, Concord, spoke regarding county projects and financing.

There being no one else to address the Board, Chairman Morris closed the public hearing at 8:00 p.m.

A discussion among the Board ensued.

UPON MOTION of Commissioner Wortman, seconded by Commissioner Measmer and unanimously carried, the Board approved to table this item to the August 5, 2024 Work Session.

(F-2) JCPC – Funding Appeal

Darryl Bego, Executive Director, Youth Development Initiatives, presented his appeal of the Juvenile Crime Prevention Council's funding decision.

A lengthy discussion ensued. During discussion, Mr. Bego responded to questions from the Board. Also, during discussion, Rich Koch, County Attorney, provided procedural information.

Vice Chairman Shue **MOVED** to refer the appeal back to the Juvenile Crime Prevention Council for review. Commissioner Measmer seconded the motion.

Upon further discussion, Commissioner Measmer withdrew his second of the motion. The motion died due to no second.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board denied the appeal.

(F-3) (Formerly (E-12)) Facilities Design & Construction - Presentation of Guaranteed Maximum Price (GMP) for Behavioral Health Building

DRAFT

Staff previously presented the Guaranteed Maximum Price (GMP)-2 package, which would include site work, erosion control, building pad preparation, site utilities, footings and foundations, concrete slab and structural steel erection for the behavioral healthcare building as prepared by Messer Construction.

A lengthy discussion ensued that included items F-3, F-4 and F-5. During discussion, Mike Downs, County Manager; Kelly Sifford, Assistant County Manager; and Jason Harris, Messer Construction Senior Project Executive; responded to questions. Chairman provided additional information.

UPON MOTION of Chairman Morris, seconded by Vice Chairman Shue, the Board approved the GMP2 bid award and authorized the County Manager to execute the contract change order to the existing pre-construction contract between Cabarrus County and Messer Construction subject to review by the County Attorney by the following vote: Ayes: Chairman Morris, Vice Chairman Shue and Commissioners Furr and Wortman; Nays: Commissioner Measmer.

Break

The Board took a break at 8:56 p.m.; the meeting resumed at 9:13 p.m.

(F-4) (Formerly (E-13)) Facilities Design & Construction - Recommended Approval of Preferred Alternates and Sole Source Purchases for the Cabarrus County Behavioral Healthcare Facility

NCGS 133-3 requires performance standards to be used when specifying products. The statute also allows preferred brands of equipment to be bid as an alternate on the Cabarrus County Behavioral Healthcare Facility provided that the performance standards were approved by the Cabarrus County Board of Commissioners. To be approved the alternate must either provide a cost savings or maintain/improve the functioning of a process or system affected by the brand alternate. Approval is requested for the preferred brand alternates for the equipment as indicated on the attachment.

A lengthy discussion ensued that included items F-3, F-4 and F-5. During discussion, Mike Downs, County Manager; Kelly Sifford, Assistant County Manager; and Jason Harris, Messer Construction Senior Project Executive; responded to questions. Chairman provided additional information.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman, the Board approved the preferred brand alternate list for equipment for the Cabarrus County Behavioral Healthcare Facility by the following vote: Ayes: Chairman Morris, Vice Chairman Shue and Commissioners Furr and Wortman. Nays: Commissioner Measmer.

(F-5) (Formerly (E-14)) Finance - FY 2025 CIP Budget

The County's CIP and PayGo projects were approved as part of the budget process. The projects will be recorded and tracked in the County's Capital Project Fund, Fund 380, and the School's Capital Project Fund, Fund 390. These projects are being funded by contribution from the General Fund, Community Investment Fund and future financing.

The budget amendment to record these projects, the project ordinances and the project lists are included with this agenda item.

A lengthy discussion ensued that included items F-3, F-4 and F-5. During discussion, Mike Downs, County Manager; Kelly Sifford, Assistant County Manager; and Jason Harris, Messer Construction Senior Project Executive; responded to questions. Chairman provided additional information.

UPON MOTION of Chairman Morris, seconded by Commissioner Furr, the Board approved the budget amendment to record these projects, the project ordinances and the project lists by the following vote: Ayes: Chairman Morris, Vice Chairman Shue, and Commissioners Furr and Wortman. Nays: Commissioner Measmer.

DRAFT

Budget Revision/Amendment Request

Date: 7/16/2024 **Amount:** 230,417,500

Dept. Head: James Howden **Department:** Finance

☐ Internal Transfer Within Department ☐ Transfer Between Departments/Funds ☑ Supplemental Request

TRUE

Budget New and Updated School Capital Projects, Deferred Maintenance Projects and County Capital Projects with available cash (Paygo Projects), Contribution from General Fund and FY 2025 Debt Proceeds from a New Draw Program.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
380	6	2710-6927-PSTC	2024B Draw Program	35,000,000	35,000,000		70,000,000
380	9	2710-9704-PSTC	Contribution to GF / CIF	-	2,073,823	-	2,073,823
380	9	2710-9820-PSTC	Construction	35,000,000	32,926,177		67,926,177
100	6	9110-6910	Contribution from Capital Project Fund	-	2,073,823		2,073,823
100	9	9830-AVAIL	Other Improvements - Available	3,529,582	2,073,823		5,603,405
380	6	5310-6927-MENT	2024B Draw Program	-	20,000,000		20,000,000
380	9	5310-9820-MENT	Construction	36,564,170	20,000,000		56,564,170
380	6	5610-6927-HSC	2024B Draw Program	62,115,000		42,000,000	20,115,000
380	6	5610-6937-HSC	2024 Financing Proceeds	-	42,000,000		42,000,000
380	6	8240-6927-LIBSC	2024B Draw Program	17,500,000	-	2,500,000	15,000,000
380	6	8240-6934-LIBSC	2026 Draw Program	10,500,000	2,500,000		13,000,000
390	6	7210-6927-COLWB	2024B Draw Program	-	50,600,000		50,600,000
390	9	7210-9820-COLWB	Construction	-	50,600,000		50,600,000
390	6	7210-6927-NEWES	2024B Draw Program	-	50,600,000		50,600,000
390	9	7210-9820-NEWES	Construction	-	50,600,000		50,600,000
390	6	7240-6927-S203	2024B Draw Program	-	7,000,000		7,000,000
390	9	7240-9821-S203	Renovations	-	7,000,000		7,000,000
390	6	7240-6927-WFIC	2024B Draw Program	-	47,000,000		47,000,000
390	9	7240-9820-WFIC	Construction	-	47,000,000		47,000,000
			2024 Draw Program Project Budgets				
380	6	8140-6932-DM25	Contribution From CIF	-	1,275,000		1,275,000
380	9	8140-9501-DM25	Building and Ground Maintenance - DM	-	1,275,000		1,275,000
			Parks - FLP Overflow Parking				
380	6	8140-6932-DM25	Contribution From CIF	1,275,000	800,000		2,075,000
380	9	8140-9501-DM25	Building and Ground Maintenance - DM	1,275,000	800,000		2,075,000
			Parks - FLP Maintenance Building				
380	6	8140-6932-DM25	Contribution From CIF	2,075,000	110,000		2,185,000
380	9	8140-9501-DM25	Building and Ground Maintenance - DM	2,075,000	110,000		2,185,000
			Parks - Playground Equipment				
380	6	2110-6932-DM25	Contribution From CIF	2,185,000	550,000		2,735,000
380	9	2110-9501-DM25	Building and Ground Maintenance - DM	2,185,000	550,000		2,735,000
			Sheriff - Midland Communication Tower				
380	6	2110-6932-DM25	Contribution From CIF	2,735,000	100,000		2,835,000
380	9	2110-9501-DM25	Building and Ground Maintenance - DM	2,735,000	100,000		2,835,000
			Sheriff - Training and Firing Range Repairs				
380	6	2110-6932-DM25	Contribution From CIF	2,835,000	173,500		3,008,500
380	9	2110-9501-DM25	Building and Ground Maintenance - DM	2,835,000	173,500		3,008,500
			Sheriff - Armored Response Van				
380	6	1940-6932-DM25	Contribution From CIF	3,008,500	1,030,000		4,038,500
380	9	1940-9501-DM25	Building and Ground Maintenance - DM	3,008,500	1,030,000		4,038,500
			IAMS - GC Grounds Renovations				
380	6	1940-6932-DM25	Contribution From CIF	4,038,500	320,000		4,358,500
380	9	1940-9501-DM25	Building and Ground Maintenance - DM	4,038,500	320,000		4,358,500
			IAMS - Arena Asphalt Repairs				
380	6	1952-6932-DM25	Contribution From CIF	4,358,500	450,000		4,808,500
380	9	1952-9501-DM25	Building and Ground Maintenance - DM	4,358,500	450,000		4,808,500
			IAMS - GC ADA Bathroom				
380	6	1952-6932-DM25	Contribution From CIF	4,808,500	1,000,000		5,808,500
380	9	1952-9501-DM25	Building and Ground Maintenance - DM	4,808,500	1,000,000		5,808,500
			IAMS - GC Basement				
380	6	1952-6932-DM25	Contribution From CIF	5,808,500	325,000		6,133,500

380	9	1952-9501-DM25	Building and Ground Maintenance - DM	5,808,500	325,000		6,133,500
			IAMS - Operation Center Roof Replacement				
380	6	1952-6932-DM25	Contribution From CIF	6,133,500	400,000		6,533,500
380	9	1952-9501-DM25	Building and Ground Maintenance - DM	6,133,500	400,000		6,533,500
			IAMS - Generator Replacement				
380	6	1952-6932-DM25	Contribution From CIF	6,533,500	579,000		7,112,500
380	9	1952-9501-DM25	Building and Ground Maintenance - DM	6,533,500	579,000		7,112,500
			IAMS - Critical One Time Items				
380	6	1810-6932-DM25	Contribution From CIF	7,112,500	323,000		7,435,500
380	9	1810-9864-DM25	Technology	7,112,500	323,000		7,435,500
			Technology - Security				
100	6	0000-6901	Fund Balance Appropriations	-	7,435,500		7,435,500
100	9	0000-9708	Contribution to Capital Project Fund	-	7,435,500		7,435,500
			County's Deferred Maintenance and Paygo Projects				
380	6	8240-6902-LIBSC	Contributions from GF/CIF	2,400,000	1,856,000		4,256,000
380	9	8240-9860-LIBSC	Equipment and Furniture	893,110	1,856,000		2,749,110
380	6	8140-6932-MPLIB	Contributions from GF/CIP	8,500,001	1,856,000		10,356,001
380	9	8140-9830-MPLIB	Other Improvements	7,499,999	1,856,000		9,355,999
100	6	0000-6901	Fund Balance Appropriations	7,435,500	4,424,000		11,859,500
100	9	9120-991301-LIBSC	Lease Payments	-	712,000		712,000
			Start Up Cost Libraries				
380	9	1940-9501-DM	Building and Ground Maintenance - DM	4,624,221	1,000,000		5,624,221
380	9	1952-9501-DM	Building and Ground Maintenance - DM	4,991,450	1,000,000		5,991,450
380	9	2110-9501-DM	Building and Ground Maintenance - DM	1,993,145	500,000		2,493,145
380	6	1940-6932-DM	Contribution from CIF	1,300,000	1,000,000		2,300,000
380	6	1952-6932-DM	Contribution from CIF	1,100,000	1,000,000		2,100,000
380	6	2110-6932-DM	Contribution from CIF	500,000	500,000		1,000,000
390	6	7210-6932-DM25	Contribution from Community Investment Fund	-	11,470,000		11,470,000
390	9	7210-9501-DM25	Buildings and Grounds Maintenance	-	11,470,000		11,470,000
390	6	7230-6932-DM25	Contribution from Community Investment Fund	-	3,250,000		3,250,000
390	9	7230-9501-DM25	Buildings and Grounds Maintenance	-	3,250,000		3,250,000
390	6	7240-6932-DM25	Contribution from Community Investment Fund	-	1,000,000		1,000,000
390	9	7240-9501-DM25	Buildings and Grounds Maintenance	-	1,000,000		1,000,000
			Schools Deferred Maintenance and Paygo Projects				
100	6	0000-6901	Fund Balance Appropriations	11,859,500	15,720,000		27,579,500
100	9	0000-9708	Contribution to Capital Project Fund	7,435,500	15,720,000		23,155,500
			Schools Deferred Maintenance and Paygo Projects				

Ordinance No. 2024-11

CABARRUS COUNTY
COUNTY CAPITAL PROJECTS
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

A. The project authorized is for the construction and renovations of County Facilities. Details of the project are listed in section C. of this Project Ordinance.

B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Debt Proceeds 2020 Draw / 2022 LOBs	$ 60,622,146
Debt Proceeds 2022 Draw / 2024 LOBs	161,294,053
Debt Proceeds 2024 Draw Program	125,000,000
Debt Proceeds 2026 Draw Program	13,000,000
Contributions from Capital Projects Fund	24,696,943
Contribution from General Fund	40,372,704
Contribution from Capital Reserve Fund	2,728,681
Contribution from Internal Service Fund	2,287,024
Contribution from Community Investment Fund	38,735,828

State Allocation	40,700,000
PARTF Grant	500,000
Interest	2,670,538
TOTAL REVENUES	$512,607,917

C. The following appropriations are made as listed.

Courthouse Site Enabling Construction & Renovation	$ 147,139,365
Exterior Repairs to Multiple Buildings	326,174
Contribution to Capital Reserve (Reimb for Skylight	2,085,000
Project)	2,566,810
West Cabarrus High School Artificial Turf Fields	7,764,393
Frank Liske Barn Replacement	952,508
Legal / Closing Expenses	15,867,999
Emergency Equipment Warehouse/ ITS Location	799,000
Fiber Infrastructure Improvement	2,200,000
Sheriff Training & Firing Range Renovations	180,000
Human Services HVAC	1,450,000
Frank Liske Park ADA Renovations	203,600
Frank Liske Park Playground Replacement	526,998
Camp Spencer Vending & Archery Building	32,256,000
West Cabarrus Library & Senior Center	21,806,950
Deferred Maintenance Projects	21,007,999
EMS Headquarters	
Mt. Pleasant Library / ALC / Foil Park Project	28,356,001
Northeast Area Land	
	4,729,117
Mental Health Facility	56,564,170
Other Improvements Unallocated	1,924,031
Enterprise Physical Security Project (ITS)	807,000
Concord Senior Center Overflow Parking Lot	550,000
Contribution to the General Fund	47,500
Frank Liske Park Softball Complex Utilities	410,000
Rob Wallace Park	1,433,504
Animal Shelter Expansion	275,000
Frank Liske Park Stormwater Project	570,803
Northeast Cabarrus Radio Tower Project	2,439,172
Milestone Building	8,150,000
Fire Services Building	370,000
Frank Liske Park Tennis Court	280,000
Frank Liske Park Multiple Projects	5,600,000
Government Center Building Repair	450,000
Public Safety Training Center	70,000,000
Human Services Facility	64,250,000
Frank Liske Park Mini-Golf and Office (ADA)	1,100,000
Boardwalk at Vietnam Veterans Park	95,000
Land Acquisition	4,000,000
Chiller Replacement at Sheriff’s Admin Office	1,000,000
Contributions to General Fund / Community Investment	2,073,823
Fund	
TOTAL EXPENDITURES	$512,607,917
GRAND TOTAL – REVENUES	$512,607,917
GRAND TOTAL – EXPENDITURES	$512,607,917

Section II.

A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.

B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. Transfers amounts between objects of expenditure and revenues within a function without limitation.

2. Transfer amounts up to $500,000 between functions of the same fund.

DRAFT

3. Transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.

4. Enter and execute change orders or amendments to construction contracts in amounts less than $90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.

5. Award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.

6. Execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.

7. Reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.

b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.

c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.

d. At the completion of a construction project, all unrestricted excess funds are transferred to the Community Investment Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 16th day of July 2024.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:
/s/ Lauren Linker
Clerk to the Board

Ordinance No. 2024-12

CABARRUS COUNTY
SCHOOL CAPITAL PROJECTS
BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

A. The project authorized is for the construction and renovations of School Facilities. Details of the project are listed in section C. of this Project Ordinance.

B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

DRAFT

Contribution from General Fund/CIF	$ 66,400,34
Contribution from Capital Projects Fund	9,383,61
Debt Proceeds 2020 Draw / 2022 LOBs	45,227,09
Debt Proceeds 2022 Draw / 2024 LOBs	63,186,806
Debt Proceeds 2024 Draw	225,120,000
Contribution from Capital Reserve Fund	693,42
Contribution from Convention & Visitors Bureau	1,550,00
NC Department of Transportation	1,950,00
TOTAL REVENUES	$413,511,287

C. The following appropriations are made as listed.

CCS Mobile Unit Renovation	$ 3,300,000
R. Brown McAllister Replacement	48,326,750
Roberta Road Middle School	56,604,300
CCS New High School	9,508,821
CCS Southeast High School – Land purchase	1,816,320
Contribution to Capital Reserve	5,001,114
Early College Mobile Units	2,536,331
Mondo Track – JM Robinson High School	1,550,000
Deferred Maintenance Cabarrus County Schools	36,229,617
Deferred Maintenance Kannapolis City School	8,890,034
Deferred Maintenance Rowan Cabarrus Community College	3,652,500
Central Cabarrus Track	1,155,000
Hickory Ridge Football Field and Track	1,925,000
Tennis Courts – Cox Mill, Central Cabarrus, Northwest	1,495,000
Mary Frances Wall Renovations	11,000,000
Weddington Hills Elementary School HVAC	7,000,000
Concord High School HVAC	9,000,000
Opportunity School	9,535,000
Hickory Ridge High School Roof	2,550,000
Cox Mill Elementary School Roof	2,500,000
Wolf Meadow Elementary School Roof	2,000,000
Fred L. Wilson Elementary School Addition	14,000,000
Forest Park Elementary School HVAC	7,000,000
RCCC South Campus HVAC	6,150,500
Cabarrus Health Science Institution	2,000,000
Shady Brook Elementary School Chiller	450,000
Consulting – Project Process Review	30,000
Coltrane Webb STEM Elementary School	52,100,000
New Elementary School – Northwest or Southwest	52,100,000
Concord High School Track Wall Repairs	105,000
Rowan Cabarrus Community College – Renovation S203	7,000,000
Rowan Cabarrus Com College – Workforce Innovation Center	47,000,000
TOTAL EXPENDITURES	$413,511,287
GRAND TOTAL – REVENUES	$413,511,287
GRAND TOTAL – EXPENDITURES	$413,511,287

Section II.

A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.

B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.

2. The County Manager may transfer amounts up to $500,000 between functions of the same fund.

3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary

DRAFT

shortfalls or upon the appropriate approval of a change order.

4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.

5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.

6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.

7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than $90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.

8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.

9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.

10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).

11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.

b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.

c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.

d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund, Community Investment Fund or other Capital Project Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 16th Day of July 2024.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: /s/ Stephen M. Morris
Stephen M. Morris, Chairman

ATTEST:
/s/ Lauren Linker
Clerk to the Board

(G) REPORTS

(G-1) BOC – Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

DRAFT

None.

(G-2) BOC - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Active Living & Parks Commission – 4 Vacant Positions
- Adult Care Home Community Advisory Committee – 13 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) – 1 Vacant Position
- Industrial Facilities and Pollution Control Financing Authority – 1 Vacant Position
- Juvenile Crime Prevention Council – 2 Vacant Positions
- Library Board of Trustees – 3 Vacant Positions
- Mental Health Advisory Board – 6 Vacant Positions
- Nursing Home Community Advisory Committee – 11 Vacant Positions
- Public Health Authority of Cabarrus County – 1 Vacant Position
- Region F Aging Advisory Committee – 2 Vacant Positions
- Senior Centers Advisory Council – 2 Vacant Positions
- Transportation Advisory Board – 5 Vacant Positions
- Youth Commission – 17 Vacant Positions

(G-3) Budget – Monthly Budget Amendment Report

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

(G-4) Budget – Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(G-5) Communications and Outreach - Monthly Summary Report

The Board received the Communications and Outreach Department monthly report. No action was required of the Board.

(G-6) County Manager - Cabarrus Arena and Events Center Financial Report

The Board received the mid-year Cabarrus Arena and Events Center Financial report for informational purposes. No action was required of the Board.

(G-7) County Manager - Monthly Building Activity Reports

The board received the monthly building activity report for informational purposes. No action was required of the Board.

(G-8) Department of Human Services -Emergency Assistance Quarterly Report

The Board received the quarterly report for the Department of Human Services Emergency Support. No action was required of the Board.

(G-9) Economic Development Corporation – January 2024 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of June 2024 for informational purposes. No action was required of the Board.

(H) GENERAL COMMENTS BY BOARD MEMBERS

None.

(I) Water and Sewer District of Cabarrus County

Vice Chairman Shue, Water and Sewer Authority liaison, reported the expansion project is progressing at the water and sewer plant off Rocky River Road. Additional plans to enhance the plant should allow more water and sewer allocations for the County and municipalities. Phase three is near completion and phase four will start soon.

(J) CLOSED SESSION

Did not have closed session.

DRAFT

A discussion ensued regarding the closing date for the purchase of tax parcels 5622-42-5129 and 5622-32-8156.

Chairman Morris **MOVED** to change the closing date to August 16, 2024. Commissioner Wortman seconded the motion.

Following further discussion, the **MOTION** carried by the following vote: Ayes: Chairman Morris, Vice Chairman Shue, and Commissioners Furr, and Wortman. Nays: Commissioner Measmer.

(K) ADJOURN

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the meeting adjourned at 9:45 p.m.

_____
Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met for the 1st Quarter Cabarrus Summit 2024 at the Laureate Center in Kannapolis, North Carolina at 6:00 p.m. on Wednesday, July 17, 2024.

Present –	Chairman:	Stephen M. Morris
	Commissioners:	Timothy A. Furr
		Christopher A. Measmer

Also present were Mike Downs, County Manager: Kelly Sifford, Assistant County Managers; Aalece Pugh, Assistant County Manager; Jonathan Weaver, Communication and Outreach Director; Evan Lee, General Counsel; Richard Koch, County Attorney; and Lauren Linker, Clerk to the Board.

Municipal representatives from Kannapolis, Harrisburg, Mount Pleasant, Midland, Concord, and Locust were also present.

Chairman Morris called the meeting to order at 6:00 p.m.

Welcome

Chairman Morris welcomed municipal elected officials, city managers and other guests.

Introductions / Updates

Each mayor/municipal representative provided an update on current and future projects.

Dinner & Networking/General Discussion

The Board took a dinner break around 6:25 p.m. The meeting resumed around 7:00 p.m.

Presentation – Cabarrus County National Opioid Update

Dr. Aalece Pugh, Assistant County Manager, provided an update regarding the national opioid settlement to include the addition of the Kroger Settlement.

Closing

Chairman Morris thanked everyone for attending.

Adjourn

The meeting was adjourned around 8:00 p.m.

_____
Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Monday, August 5, 2024.

Public access to the meeting could also be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
https://www.youtube.com/cabarruscounty
https://www.cabarruscounty.us/cabcotv

Present –	Chairman:	Stephen M. Morris
	Vice Chairman:	Lynn W. Shue
	Commissioners:	Christopher A. Measmer
		Kenneth M. Wortman
		Timothy A. Furr

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Kelly Sifford, Assistant County Manager; Aalece Pugh, Assistant County Manager; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

2. Approval of Agenda

Updates:
Discussion Items - No Action
3.2 County Manager – Cabarrus Recovery Grants Update

Discussion Items for Action
4.7 Human Resources – Personnel Ordinance Changes

Additions:
Discussion Items for Action
4.1 Education – CCS / KCS Maintenance Agreement for Fiscal Year 2024-25

Closed Session
6.1 Closed Session – Pending Litigation

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the agenda as amended.

3. Discussion Items – No Action

3.1 Budget – Tax Receipt Demonstration

Rosh Khatri, Budget Director and Yesenia Pineda, Senior Management Analyst presented information and a demonstration regarding the Budget Engagement Plan. The budget department has been working to finale the "tax receipt" tool. This tool will allow the taxpayer to see how their property taxes are utilized in an unofficial receipt.

A discussion ensued. During discussion, Mr. Khatri and Ms. Pineda responded to questions from the Board.

3.2 County Manager - Cabarrus Recovery Grants Update

Elizabeth Landrum, Strategy Management Analyst, and Peticia Ritch, Senior Accountant, presented an update for the Cabarrus Recovery Grants program funded by the American Rescue Plan Act (ARPA) funds. The county has awarded fifty-one nonprofits with over $29,000,000 to address local childcare, healthcare, mental health, housing, and food assistance needs. The organizations must submit receipts, finance reports, and program data to receive the awarded funding. Upon review, the county reimburses the nonprofits for eligible expenses monthly and reports outcomes to the federal government on a quarterly basis. The federal government requires the county to obligate all ARPA spending by December 31, 2024.

A discussion ensued. During discussion, Ms. Landrum and Ms. Ritch responded to questions from the Board.

4. Discussion Items - For Action

4.1 Education - CCS / KCS Maintenance Agreement for Fiscal Year 2024-25

Phil Penn, Chief Finance Officer, Cabarrus County Schools reported the annual maintenance agreement between Cabarrus County Schools and Kannapolis

DRAFT

City Schools expired in June. It has since been updated for the 2024-2025 school year. Approval of the updated Fiscal Year 24-25 maintenance agreement between Cabarrus County School District and Kannapolis City School District requests Board approval and execution.

A brief discussion. During discussion, Mr. Penn responded to questions from the Board.

4.2 Active Living and Parks - Healthy Aging NC Grant

Ian Sweeney, Active Living and Parks Project Event Manager, advised Healthy Aging NC was funded in part by a 5-year Centers for Disease Control and Prevention Grant (2023-2028). The purpose of the project has been to improve quality of life for individuals across North Carolina. Active Living and Parks received $5,000, which will be utilized to provide free exercise programs for Cabarrus County participants. The programs will include Walk with Ease, Tai Chi for Arthritis, and Living Healthy with Chronic Pain. ALP staff requested approval to accept the grant funds along with the required budget amendment.

A brief discussion ensued. During discussion, Mr. Sweeney responded to questions from the Board.

4.3 BOC - Construction Standards - Approval of Funds for Demolition of Property

Matt Love, Construction Standards Director, provided information pertaining to the property at 4509 Manteo Drive. In early 2023, the county received multiple complaints from surrounding property owners regarding a burnt-out mobile home, some RVs, and make-shift forts that were not in compliance with building or zoning codes. In January 2024, the board approved a nuisance ordinance, which allowed property owners to be cited and allot them 60 days to remove the nuisances or bring them up to code. The owners of the property known as 4509 Manteo Drive did not bring the property into compliance. Therefore, County staff sent out bids for cleanup. The lowest bid received was $10,800. Staff requests approval to accept the bid and move forward with cleanup. A budget amendment will be required.

A discussion ensued. During discussion, Evan Lee, General Council, and Mr. Love responded to questions from the Board.

4.4 County Manager - Fiscal Year 2024 Funding Re-appropriations

Rosh Khatri, Budget Director, requested unused funds from fiscal year 2024 be carried over into fiscal year 2025 for use. These funds were not used in FY24 for a variety of reasons. Carrying over these funds from FY24 to FY25, through an appropriation of fund balance would allow the funds to be used to complete purchases as planned. A budget amendment will be required.

A discussion ensued. During discussion, Mr. Khatri and Todd Shanley, Chief Information Officer, responded to questions from the Board.

4.5 County Manager - Messer GMP 3 for Behavior Health Center

Kelly Sifford, Assistant County Manager, advised staff will present the Messer Construction submittal for the guaranteed maximum price 3 (GMP3) to the Board at the August 19 regular meeting. Approval of the GMP3 will be required for the local government commission (LGC) application for financing and will be listed as contingent upon approval.

A discussion ensued. During discussion, Ms. Sifford and Mike Downs, County manager, responded to questions from the Board.

Michael Miller, Design and Construction Director, was present.

4.6 Finance - Reimbursement Resolution

Jim Howden, Finance Director, presented resolutions , which would allow the County to advance its own funds to pay for specific expenditures associated with the following capital projects and reimburse themselves with future debt:

- New Elementary School
- Replacement Elementary School
- RCCC Workforce Innovations Center
- RCCC South Campus Building Renovations
- Behavior Health Facility
- Public Training Facility – Amended

DRAFT

A discussion ensued. During discussion, Mr. Howden and Mike Downs, County Manager, responded to questions from the Board.

4.7 Human Resources - Personnel Ordinance Changes

Lundee Covington, Human Resources Director, presented research and recommendations for benefits updates discussed at the February budget retreat. Ms. Covington reviewed recommendations for three time-off accruals to include Vacation Tiers, Bereavement Leave and Parental Leave.

Ashley Dobbins, Human Resources Strategy Manager, presented a PowerPoint presentation regarding the total rewards benefits, which included the following:

- Total Rewards Overview
  - Jurisdictions utilized
  - Supportive leave benefits may reduce
    - Turnover
    - Absenteeism
    - Presenteeism
  - Benefits
    - Enhanced Vacation Leave
    - Bereavement Leave
    - Paid Parental Bonding Leave
  - Recap

Ms. Covington concluded the presentation in reviewing the Personnel Ordinance and policy language required to support these changes. Additionally, the new Ordinance language will cover the Pregnant Workers Fairness Act.

There was discussion throughout the presentation. During discussions, Ms. Covington, Ms. Dobbins, and Paula McNair, Human Resources Operations, responded to questions from the Board.

Johanna Ray, Health and Wellness Manager, was in attendance.

4.8 Library - Library Card Sign Up Month

Melanie Holles, Library Director, reported September is Library Card signup month. Currently, the Cabarrus County Library System charges a $2 replacement fee for lost cards. The library system requested to waive the replacement card fees for the month of September. Ms. Holles added as a note June 2024 was one of the busiest months wherein the library gave out 70 cards, generating $140 total in replacement card fees.

A brief discussion ensued. During discussion, Ms. Holles responded to questions from the Board.

4.9 Sheriff's Office - Acceptance of Governor's Highway Safety Program (GHSP) Grant Award

Chief Deputy Tessa Burchett reported this is the third year of the current Governor's Highway Safety Program (GHSP) grant funding used to expand the Traffic Enforcement and Education Unit. The grant amount of $126,672 will be used for the continuation of this program. There is a county match of $126,672 to meet the eligibility requirement of this grant. Chief Burchett requested Board consideration for acceptance of the grant.

4.10 BOC - Appointments to Boards and Committees

Chairman Morris stated information for August appointments to boards and committees has been provided to the commissioners. He asked if anyone had any questions, comments, or concerns regarding the upcoming requests. There were none.

5. Old Business

5.1 Finance - Approval of Resolution for Installment Financing Contract for 2024B Draw Program

Jim Howden, Finance Director, requested approval of a resolution and necessary corresponding document to allow staff on behalf of the County to apply for short and/or long term financing in the amount of $270,000,000 for various projects (constructing and equipping public school and county facilities and various real and personal property improvements).

A discussion ensued. During discussion, Mr. Howden; Mike Downs, County Manager; and Evan Lee, General Counsel, responded to questions from the

DRAFT

Board. As part of the discussion, were financing options, i.e. dividing out the financing for groups of projects, and possible government bonds.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue, the Board approved to Suspend the Rules of Procedure by the following vote: Ayes: Chairman Morris, Vice Chairman Shue and Commissioners Furr and Wortman and Nays: Commissioner Measmer.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the resolution for the installment financing contract for 2024B Draw Program.

Resolution No. 2024-29

RESOLUTION APPROVING SHORT-TERM AND/OR LONG-TERM INSTALLMENT CONTRACT FINANCINGS OF VARIOUS PUBLIC PROJECTS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO $270,000,000; AUTHORIZING INTERIM INSTALLMENT CONTRACT FINANCINGS FOR SUCH PROJECTS IN AN AGGREGATE PRINCIPAL AMOUNT UP TO $270,000,000; AUTHORIZING THE EXECUTION AND DELIVERY BY THE CABARRUS COUNTY DEVELOPMENT CORPORATION OF ONE OR MORE SERIES OF LIMITED OBLIGATION BONDS AND/OR CERTIFICATES OF PARTICIPATION RELATED THERETO, AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS

WHEREAS, the Board of Commissioners desires to undertake a proposed plan of financing in an aggregate principal amount of up to $270,000,000, which plan would involve the entry by the County into one or more short-term and/or long-term installment financing contract(s) with the Cabarrus County Development Corporation (the "Corporation") or one or more other third parties pursuant to North Carolina General Statutes §160A-20, as amended, the proceeds of which would be used to pay all or a portion of the costs of (i) the acquisition, construction, installation and equipping of one or more new buildings to be used as new public safety training facilities for the County, (ii) various site improvements related thereto, (iii) the acquisition, construction, installation and equipping of a new public elementary school, (iv) the acquisition, construction, installation and equipping of a new replacement public elementary school, (v) the acquisition, construction, installation and equipping of a new behavioral health facility and related facilities, (vi) the acquisition, construction, renovation, installation and equipping of the human services facility and related facilities, (vii) the acquisition, construction, installation and equipping of a new public library and senior center, (viii) the acquisition, construction, installation and equipping of a new addition at Fred L. Wilson Elementary School, (ix) the acquisition, construction, relocation, installation and equipping of the Mary Frances Wall Public School, (x) the acquisition, construction, relocation, installation and equipping of the Opportunity Public School, (xi) the acquisition, construction, installation and equipping of HVAC replacements at Rowan-Cabarrus Community College South Campus, (xii) the acquisition, construction, installation and equipping of roof replacements at various public school sites, (xiii) the acquisition, construction, installation and equipping of HVAC replacements at various public school sites, (xiv) the acquisition of any necessary rights-of-way and easements related to each of the foregoing (i) through (xiii) and (xv) various real and personal property improvements related to each of the foregoing (i) through (xiv) (collectively, the "2024B Projects"), and under said one or more short-term and/or long-term installment financing contract(s) the County would secure the repayment by the County of the moneys advanced pursuant to such one or more short-term and/or long-term installment financing contract(s) by granting a security interest in and lien on all or some portion of the 2024B Projects and/or all or some portion of the real property upon which the 2024B Projects are located;

WHEREAS, as part of said proposed plan of financing, the Corporation may also execute and deliver one or more series of Limited Obligation Bonds and/or Certificates of Participation in said one or more short-term and/or long-term installment financing contract(s) in an aggregate principal amount not exceeding $270,000,000 to finance the advancement of moneys to the County pursuant to said one or more short-term and/or long-term installment financing contract(s) between the County and the Corporation or one or more other third parties;

WHEREAS, as part of the proposed plan of financing for the 2024B Projects, the Board of Commissioners further desires to authorize interim financing, which may utilize either a fixed rate loan structure or a draw-down loan structure, for all or some portion of the 2024B Projects in an aggregate principal amount of up to $270,000,000, which would involve the entry by the County into one or more short-term installment financing contract(s) with one or more third parties pursuant to North Carolina General Statutes §160A-20, as amended, the proceeds of which would be used to provide interim financing for all or some portion of the 2024B Projects pending execution and delivery of said one or more long-term financing contract(s) and the related Limited Obligation Bonds and/or

DRAFT

Certificates of Participation, if any, and under said one or more short-term installment financing contract(s) the County would secure the repayment by the County of the moneys advanced pursuant to such short-term installment financing contract(s) by granting a security interest in and lien on all or some portion of the 2024B Projects and/or all or some portion of the real property upon which the 2024B Projects are located; and

WHEREAS, as part of said proposed plan of financing, the Corporation may also execute and deliver one or more series of Limited Obligation Bonds and/or Certificates of Participation in said one or more short-term installment financing contract(s) in an aggregate principal amount not exceeding $270,000,000 to finance the advancement of moneys to the County pursuant to said one or more short-term installment financing contract(s) between the County and the Corporation or one or more other third parties;

WHEREAS, there have been submitted to this meeting draft forms of the following documents (the "Financing Documents") with respect to the financing for the 2024B Projects:

(1) an Installment Financing Contract, proposed to be dated on or about August 1, 2024 (or such other date(s) as may be selected by the County), between the County and the Corporation (or one or more third parties) as counterparty (the "Contract(s)"), pursuant to which the Corporation (or such one or more third parties) will advance moneys to the County for the costs of the 2024B Projects and the County agrees to make periodic installment payments (the "Installment Payments") to repay the moneys so advanced, with or without interest, as applicable;

(2) a Deed of Trust, Security Agreement and Fixture Filing (the "Deed of Trust"), proposed to be dated on or about August 1, 2024, among the County as Grantor, the Corporation (or such one or more third parties) as Beneficiary and the trustee named therein, by which the County would secure its obligations to the Corporation (or such one or more third parties) under the Contract(s);

(3) an Indenture of Trust, proposed to be dated on or about August 1, 2024 (the "Trust Indenture"), between the Corporation and the trustee named therein, as trustee (the "Trustee"), pursuant to which there may be executed and delivered from time to time Certificates of Participation and/or Limited Obligation Bonds, including, without limitation, the Limited Obligation Bonds (County of Cabarrus, North Carolina Installment Financing Contract), Series 2024B (collectively, the "Certificates and/or Bonds"), the proceeds of which will be used to advance the moneys to the County under the Contract(s); and

(4) a Contract of Purchase to be dated on or about August 1, 2024 (the "Contract of Purchase"), pursuant to which the 2024B Limited Obligation Bonds would be purchased from time to time by the purchaser(s) of the 2024B Limited Obligation Bonds;

WHEREAS, the obligations of the County to make Installment Payments and other payments pursuant to the Contract(s) shall constitute limited obligations of the County payable solely from currently budgeted appropriations of the County and shall not constitute a pledge of the faith and credit of the County within the meaning of any constitutional debt limitation;

WHEREAS, no deficiency judgment may be rendered against the County in any action for breach of a contractual obligation under the Contract(s), and the taxing power of the County is not and may not be pledged in any way directly or indirectly or contingently to secure any moneys due under the Contract(s); and

WHEREAS, the Board of Commissioners desires to approve the Financing Documents and to authorize other actions in connection therewith;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, as follows:

Section 1. All actions taken by or on behalf of the County to date to effectuate the proposed financing, including the selection of Maynard Nexsen Pruet PC, as special counsel, are hereby ratified, approved and authorized pursuant to and in accordance with the transactions contemplated by the Financing Documents.

Section 2. The Board of Commissioners hereby finds and confirms that (i) the 2024B Projects and the financing thereof by one or more installment financing contracts is necessary and expedient for the County; (ii) financing of the 2024B Projects by one or more installment financing contracts, under the circumstances, is preferable to a bond issue by the County; (iii) the sums to fall due under said one or more installment financing contracts are adequate and not excessive for their proposed purpose; (iv) the County's debt management procedures and policies are good and its debt will continue to be managed in strict compliance with law; (v) the increase in taxes, if any, necessary to

DRAFT

meet the sums to fall due under said one or more installment financing contracts will not be excessive; and (vi) the County is not in default regarding any of its debt service obligations.

Section 3. The acquisition, construction and equipping of the 2024B Projects, the financing thereof and the granting of security interests therein, all as provided in the Financing Documents referenced in this Resolution, are hereby ratified and approved.

Section 4. Each of the Contract(s), the Contract of Purchase and the Deed of Trust is hereby approved in substantially the form submitted to this meeting, and each of the Chairman of the Board of Commissioners or the County Manager is hereby authorized to execute and deliver each of those documents in the name and on behalf of the County, with such changes, insertions or omissions as the persons executing such documents may approve, including but not limited to changes, insertions or omissions related to obtaining a policy of municipal bond insurance with respect to all or a portion of any Certificates and/or Bonds, their execution and delivery thereof to constitute conclusive evidence of such approval. The County Clerk is hereby authorized to affix the seal of the County to each of said documents as may be appropriate and to attest to the same.

Section 5. The Trust Indenture (including the form of Certificate and/or Bond) is hereby approved in substantially the form submitted to this meeting, with such changes, insertions or omissions as appropriate, including but not limited to changes, insertions or omissions related to obtaining a policy of municipal bond insurance with respect to all or a portion of any Certificates and/or Bonds, as the representative(s) of the County executing the Contract(s) may approve, the execution and delivery of the Contract(s) to constitute conclusive evidence of such approval. The Board of Commissioners hereby approves the sale of Certificates and/or Bonds by the Corporation in an aggregate principal amount not in excess of the amount of moneys to be advanced to the County pursuant to the Contract(s).

Section 6. Each of the Chairman of the Board of Commissioners, the County Manager and the Director of Finance are authorized to approve all details of the financing of the 2024B Projects, including, without limitation, the amount advanced under the Contract(s) and the aggregate principal amount of any Certificates and/or Bonds (which shall not exceed $270,000,000), the maturities, the principal amounts and the interest amounts (if any) of the Installment Payments and any Certificates and/or Bonds, which interest amounts may be either fixed or variable rates and, if fixed rates, (calculated with respect to any Certificates and/or Bonds) shall not exceed 22.00% per annum on an effective interest cost basis, the prepayment terms and prices (which shall not exceed 103% of the principal amount being prepaid). Execution of the Contract(s) by the Chairman of the Board of Commissioners or the County Manager shall conclusively evidence such approval of all such details of said financing.

Section 7. The Chairman of the Board of Commissioners, the County Manager, the Director of Finance and the County Attorney are hereby authorized to take any and all such further action, including approval of modifications to the Financing Documents, and to execute and deliver for and on behalf of the County such other documents and certificates (including, without limitation, agreements with securities depositories, financing statements, one or more contracts of purchase or purchase agreements, one or more placement agreements, one or more private placement agreements or other offering documents or memoranda, tax certificates and agreements and other documents and agreements (including repurchase agreements) relating to the investment of the proceeds from the execution and delivery of the Contract(s)) as they may deem necessary or advisable to carry out the intent of this resolution and to effect the financing pursuant to the Contract(s) and the other Financing Documents. The County Clerk is hereby authorized to affix the seal of the County to such documents and certificates as may be appropriate and to attest to the same and to execute and deliver the same as may be needed.

Section 8. The Finance Director shall prepare and file a sworn statement of debt with the LGC and the Clerk to the Board in accordance with North Carolina General Statutes Section 159-150.

Section 9. The County covenants that, to the extent permitted by the Constitution and laws of the State of North Carolina, it will do and perform all acts and things to comply with the requirements of the Internal Revenue Code of 1986, as amended (the "Code"), in order to assure that interest paid with respect to the 2024B Limited Obligation Bonds will not be includable in the gross income of the owners thereof for purposes of federal income taxation, except to the extent that the County obtains an opinion of bond counsel to the effect that noncompliance would not result in interest with respect to the 2024B

DRAFT

Limited Obligation Bonds being includable in the gross income of the owners of the 2024B Limited Obligation Bonds for purposes of federal income taxation.

Section 10. This Resolution shall become effective immediately upon its adoption.

Adopted this 5th day of August, 2024.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:
/s/ Lauren Linker
Lauren Linker, Clerk to the Board

6. Approval of Regular Meeting Agenda

6.1 BOC - Approval of Regular Meeting Agenda

Commissioner Measmer **MOVED** to move items F.7 and F.9 to New Business. Motion failed due to no second.

Vice Chairman Shue **MOVED** to approve the Regular Meeting Agenda as presented, seconded by Commissioner Furr.

Following discussion, the **MOTION** to approve the Regular Meeting Agenda as presented carried as follows: Ayes: Chairman Morris, Vice Chairman Shue, Commissioners Furr and Wortman; Nays: Commissioner Measmer.

Recognitions and Presentations
- Active Living and Parks - Senior Center Month
- DSS - Child Support Awareness Month Proclamation

Consent
- Appointments - Adult Care Home Community Advisory Committee
- Appointments - Mental Health Advisory Board
- (Appointment) and Removal - Human Services Advisory Board
- Active Living and Parks - Healthy Aging NC Grant
- Construction Standard Construction Standards - Approval of Funds for Demolition of Property at 4509 Manteo Drives - Approval of Funds for Demolition of Property at 4509 Manteo Drive
- County Manager - Fiscal Year 2024 Funding Re-appropriations
- County Manager - Messer GMP 3 for Behavior Health Center
- Education - CCS / KCS Maintenance Agreement for Fiscal Year 2024-25
- Finance - Reimbursement Resolution
- Human Resources - Personnel Ordinance Changes
- Library - Library Card Sign Up Month
- Sheriff's Office - Acceptance of Governor's Highway Safety Program (GHSP) Grant Award
- Sheriff's Office - Awarding of Service Weapon to Sgt. Michael Harris Upon Retirement
- Sheriff's Office - Awarding of Service Weapon to Deputy Brandon Ayscue Upon Retirement
- Tax Administration - Refund and Release Reports – July 2024

Reports
- BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- Budget - Monthly Budget Amendment Report
- Budget - Monthly Financial Update
- Communications and Outreach - Monthly Summary Report
- County Manager - Monthly Building Activity Reports
- EDC - June 2024 Monthly Summary Report

Commissioner Wortman, on behalf of the Cabarrus Visitors Bureau, reported voting for the Jay M. Robinson Mondo Track and Field Facility is now open through August 19, 2024 on the sportstravelawards.com website.

Vice Chairman Shue spoke regarding Commissioner Measmer’s concern to pull items from the consent agenda at the August 19 regular meeting.

A discussion ensued.

DRAFT

7. Closed Session

7.1 Closed Session - Pending Litigation

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a)(3).

Prior to the start of closed session, Chairman Morris thanked the audience for attending in person and virtually.

Return to Open Session

UPON MOTION of Commissioner Wortman, seconded by Commissioner Measmer and unanimously carried, the Board returned to open session.

6. Adjourn

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue, and unanimously carried, the meeting adjourned at 6:41 p.m.

_____
Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, August 19, 2024.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:30 p.m. on Channel 22
https://www.youtube.com/cabarruscounty
https://www.cabarruscounty.us/cabcotv

Present -	Chairman:	Stephen M. Morris
	Vice Chairman:	Lynn W. Shue
	Commissioners:	Christopher A. Measmer
		Timothy A. Furr
		Kenneth M. Wortman

Also, present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Rodney Harris, Deputy County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

A moment of silence was observed.

(A) APPROVAL OR CORRECTIONS OF MINUTES

UPON MOTION of Commissioner Measmer seconded by Vice Chairman Shue and unanimously carried, the Board approved the minutes of April 2, 2024 (Work Session), April 15, 2024 (Regular Session), April 17, 2024 (Cabarrus Summit), April 18, 2024 (Budget Meeting), as presented.

(B) APPROVAL OF THE AGENDA

Update:

New Business
G-2 County Manager - Messer GMP 3 for Behavioral Health Center
G-4 Finance - Reimbursement Resolution

Additions:

New Business
G-3 Juvenile Crime Prevention Council (JCPC) - Allocation of FY2024-25 Funding

Closed Session
K-1 Closed Session - Pending Litigation, Economic Development

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the agenda as amended.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) Proclamation - Active Living and Parks - Senior Center Month

Londa Strong introduced Myra Baumgardner who read the proclamation aloud.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board adopted the proclamation.

Proclamation No.2024-16

Senior Center Month 2024
"Powering Connections"
A Proclamation

WHEREAS, older Americans are significant members of our society, investing their wisdom and experience to help enrich and strengthen our community; and

WHEREAS, the Active Living & Parks Department has acted as a catalyst for mobilizing the creativity, energy, vitality, and commitment of the older residents of Cabarrus County; and

DRAFT

WHEREAS, through the wide array of services, programs, and activities, active living centers empower older citizens of Cabarrus County to contribute to their own health and well-being and the health and well-being of their fellow citizens of all ages; and

WHEREAS, the Cabarrus County Board of Commissioners have recognized the growing population of the older residents and supported this through the development of a replacement active living center in Mt Pleasant and a new active living center in the Afton area; and

WHEREAS, the active living centers in Cabarrus County affirm the dignity, self-worth, and independence of older persons by facilitating their decisions and actions; tapping their experiences, skills, and knowledge; and enabling their continued contributions to the community;

NOW, THEREFORE, the Cabarrus County Board of Commissioners do hereby proclaim September 2023 National Senior Center Month.
And call upon all citizens to recognize the special contributions of the senior center participants and the special efforts of the staff and volunteers who work every day to enhance the well-being of the older citizens of our community.

Adopted this 19th day of August, 2024.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(C-2) Proclamation - Child Support Awareness Month Proclamation

Susan Dillon, Program Administrator, introduced Child Support Awareness Month with a video presentation.

Sonya Tillman, Child Support Agent, read the proclamation aloud.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Furr and unanimously carried, the Board adopted the proclamation.

Proclamation No.2024-17

CHILD SUPPORT AWARENESS MONTH
IN CABARRUS COUNTY
A Proclamation

WHEREAS, children are entitled to financial support from their parents and Cabarrus County continues to improve its efforts with child support collections; and

WHEREAS, in SFY2024, over $12.4 million in child support was collected from parents of children whose cases are managed by Cabarrus County Child Support Services; and

WHEREAS, there are nearly 4,500 active child support cases in Cabarrus County, working to ensure that children receive financial support from their parents; and

WHEREAS, children who do not receive adequate financial and emotional support from both parents may experience greater difficulty in becoming healthy, happy, and productive citizens; and

WHEREAS, many concerned and dedicated judges, district attorneys, clerks of court, sheriffs' personnel, and child support professionals work to establish and enforce child support orders for Cabarrus County's children, one of our State's most vital resources:

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners does hereby proclaim the month of **August** as

CHILD SUPPORT AWARENESS MONTH IN CABARRUS COUNTY

Adopted this 19th day of August 2024.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(C-3) Proclamation - Economic Services Appreciation Month Proclamation

DRAFT

Hollye McCallum, Department of Social Services Director, read the proclamation aloud.

UPON MOTION of Commissioner Furr, seconded by Commissioner Wortman and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2024-18

ECONOMIC SERVICES APPRECIATION MONTH
IN CABARRUS COUNTY
A Proclamation

WHEREAS, individuals, families and children are entitled to public assistance services and support they may
be eligible for; and

WHEREAS, Food and Nutrition Services is a USDA federal food assistance program that provides low-income families the food they need for a nutritionally adequate diet; and

WHEREAS, Cabarrus County FNS eligibility staff have assisted in providing Food & Nutrition benefit allotments to address food insecurity for FY24 in the amount of $48,242,076; and

WHEREAS, Medicaid is dedicated to providing access to physical and behavioral health care and services to improve the health and well-being of over 2.1 million North Carolinians; and

WHEREAS, Cabarrus County Department of Human Services' Medicaid eligibility have assisted in providing medical and behavioral health care to the citizens of Cabarrus County for FY24 in the amount of $341,234,385; and

WHEREAS, in FY24, Cabarrus County Department of Social Services' Economic Services eligibility staff processed over 16,671 Medicaid applications and 8,858 Food and Nutrition Services applications meeting federal and state timeliness requirements in both programs while experiencing staff shortages; and

WHEREAS, there are currently 54,133 active Medicaid recipients and 23,741 active Food & Nutrition Services recipients in Cabarrus County; and

WHEREAS, Economic Services staff in Cabarrus County work tirelessly to ensure individuals, families and children receive access to medical care and financial support for food and nutrition services; and

NOW, THEREFORE, BE IT RESOLVED, that the Cabarrus Board of County Commissioners for Cabarrus County, North Carolina, do hereby proclaim the month of AUGUST as

ECONOMIC SERVICES APPRECIATION MONTH IN CABARRUS COUNTY

Adopted this 19th day of August, 2024.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(D) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:49 p.m. He reviewed the public participation policy and stated each speaker would be limited to three minutes.

Jeeter Anderson, a resident at 133 Kennedy Avenue, Kannapolis, commented on a Department of Human Services matter.

Jerry Anderson, a resident at 133 Kennedy Avenue, Kannapolis, spoke regarding a Department of Human Services matter.

Taranda Miller, a resident at 6137 Charlie Walker Road, Kannapolis, spoke regarding abandoned homes and community issues in the Fisher Town/Princeton Park. Ms. Miller requested guidance as to who to speak to on the issues.

Rich Wise, a resident at 3403 Brickwood Circle, Midland, commented on debt financing.

DRAFT

Laura Blackwell Lindsey, a resident at 5807 Stratford Court, Harrisburg, spoke regarding debt financing and property acquisition.

Chris Cranston, a resident at 475 High Meadow Drive, Concord, commented on the future of Cabarrus County.

Brittany Evans, 83 Glendale Avenue SE, Concord, commented on debt financing and property acquisition.

Larry G. Pittman, a resident at 250 Roberta Road SW, Concord, spoke regarding debt financing and property acquisition.

Marie Tucker, a resident at 5213 Ellie Court, Concord, commented on property acquisition and inflation.

Wesley Huneycutt, a resident at 2700 Cal Bost Road, Midland, spoke regarding debt financing.

Steven Bullock, a resident at 39 Franklin Avenue NW, Concord, commented on debt financing for the school systems.

Kelley Cartrett-Phifer, a resident at 40 Franklin Avenue NW, Concord, spoke regarding financing for the school systems.

Philip Curley, a resident at 24 Franklin Avenue NW, Concord, commented on funding for schools.

Kelly McCarthy, a resident of 31 Georgia Street NW, Concord, spoke on debt financing for school systems.

Leslie Godinez, a resident at 98 Franklin Avenue NW, Concord, commented on Coltrane Webb Elementary School.

Alena Leinweber, a resident of 96 Cabarrus Avenue W, Concord, commented regarding funding appropriations to fund the school.

Jennifer Goodwin, a resident at 116 Union Street N, Concord, commented on funding appropriations to fund the schools.

Will Staton, a resident at 75 Grove Avenue NW, Concord, commented regarding debt financing and concern for the education system.

Jim Quick, a resident at 126 Spencer Avenue NW, Concord, spoke regarding debt financing and concern for the Cabarrus County School Systems.

There was no one else to address the Board, therefore Chairman Morris closed that portion of the meeting.

Commissioner Measmer provided a brief response to the citizens who commented on funding for the education system.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Appointments Adult Care Home Community Advisory Committee

Sandra Miller and Diamond Staton-Williams's terms on the Adult Care Home Community Advisory Committee expired July 31, 2024. Both would like to serve another term. It was recommended Ms. Miller and Ms. Staton-Williams be reappointed for a three-year term ending July 31, 2027 including an exception to the length of service provision of the Appointment Policy for Ms. Miller.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board reappointed Sandra Miller and Diamond Staton-Williams to the Adult Care Home Community Advisory Committee for a three-year term ending July 31, 2027; including an exception to the length of service provision of the Appointment Policy for Ms. Miller.

(F-2) Appointments - Mental Health Advisory Board

Past Directors of the Department of Social Services have always been represented on the Mental Health Advisory Board. Hollye McCallum has been hired as the new Director of Social Services and has agreed to represent the Department

DRAFT

of Social Services (DSS) on the board for a three (3) year term. Mount Pleasant Mayor Tony Lapish has agreed to complete the term of outgoing Mayor Del Eudy, which is December 2024. An exception to the Multiple Boards provision of the Appointment Policy will be needed for Mr. Lapish. A request to reappoint Tara Conrad to continue filling the seat for Partners Healthcare Management. The seat for Kannapolis City Schools has been vacant since the resignation of Jessica Grant in December 2023. John Basilice has been hired for that position and has agreed to participate on the Mental Health Advisory Board. John has previously participated through his work with Cabarrus County Schools.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board appointed Hollye McCallum and John Basilice to the Mental Health Advisory Board for a three-year term ending September 30, 2027.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board appointed Tony Lapish to the Mental Health Advisory Board to fill the unexpired term ending December 31, 2024; including an exception to the Multiple Boards provision of the Appointment Policy.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board reappointed Tara Conrad as the Partners Healthcare Management representative for a three-year term ending December 31, 2026.

(F-3) (Appointment) and Removal - Human Services Advisory Board

Natalie Atwell has resigned from the Human Services Advisory Board.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board removed Natalie Atwell from the Human Services Advisory Board roster and thanked her for her service.

(F-4) Active Living and Parks - Healthy Aging NC Grant

Healthy Aging NC is funded in part by a 5-year Centers for Disease Control and Prevention Grant (2023 - 2028). The purpose of this project is to improve quality of life for individuals across North Carolina. Active Living and Parks has been awarded $5,000 that will be utilized to provide free exercise programs for Cabarrus County participants. The programs will include Walk with Ease, Tai Chi for Arthritis, and Living Healthy with Chronic Pain.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board accepted the grant award and adopted the associated budget amendment.

Budget Revision/Amendment Request

Date: 8/19/2024 **Amount:** 5,000.00

Dept. Head: Londa Strong **Department:** Active Living & Parks

☐ **Internal Transfer Within Department** ☐ **Transfer Between Departments/Funds** ☑ **Supplemental Request**

Healthy Aging NC Grant of $5,000 that requires no county match. Funds will cover the costs associated with instructor training, hours, and program supplies providing Arthritis Appropriate Exercise Based Interventions to Active Living and Parks Participants.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	00198110-9114-WellC	Contracted Employees	77,000.00	5,000.00		82,000.00
001	6	00168145-6387-WellC	Healthy Aging Grant	-	5,000.00		5,000.00
				77,000.00	10,000.00	-	87,000.00

(F-5) Construction Standards - Approval of Funds for Demolition of Property at 4509 Manteo Drive

In early 2023 the county received multiple complaints from surrounding property owners regarding a burnt-out mobile home, some RVs, and some make-shift forts not in compliance with building or zoning codes. In January 2024, the board approved a nuisance ordinance, which allowed the property owners to be cited and allotted them 60 days to remove the nuisances or bring them up to code. The county received bids for demolition and cleanup per Cabarrus County Ordinance 2024-01, the lowest bid was $10,800.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the necessary budget amendment.

(F-6) County Manager - Fiscal Year 2024 Funding Re-appropriations

Funds budgeted in the prior fiscal year (FY24) need to be carried over to fiscal year (FY25) for use. These funds were not used in FY24 for a variety of reasons. Carrying over these funds from FY24 to FY25, through an appropriation of fund balance or revenue for reimbursement grants, is required to complete purchases as planned.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the amended Fiscal Year 2024-2025 Budget Ordinance to allow the carry-over of unspent funds and approve the associated Budget Amendment.

Date: 8/19/2024 [revised 8/27/2024] **Amount:** $7,379,365.19 [001] ; $100,000 [100]; $3,865,505.50 [442] ; GRAND TOTAL $11,344,870.69

Dept. Head: **Department:**

☐ Internal Transfer Within Department ☐ Transfer Between Departments/Funds ☑ Supplemental Request

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	1210-6901	Fund Balance Appropriated		203,000.00		203,000.00
001	9	1210-9445	Purchased Services		3,000.00		3,000.00
001	9	1210-963701	Child Care Tuition Assistance		200,000.00		200,000.00
001	6	1230-6901	Fund Balance Appropriated		5,000.00		5,000.00
001	9	1230-9635	Education Programs		5,000.00		5,000.00
001	6	1710-6901	Fund Balance Appropriated		25,000.00		25,000.00
001	9	1710-9603	Auditors		7,000.00		7,000.00
001	9	1710-9605	Consultants		18,000.00		18,000.00
001	6	1810-6901	Fund Balance Appropriated		1,385,001.54		1,385,001.54
001	9	1810-9570	Service Contracts		1,385,001.54		1,385,001.54
001	6	1910-6901	Fund Balance Appropriated		232,608.00		232,608.00
001	9	1910-9124	Sign On / Referral Bonuses		232,608.00		232,608.00
001	6	1925-6901	Fund Balance Appropriated		1,950,000.00		1,950,000.00
001	9	1925-940004	Broadband		1,950,000.00		1,950,000.00
001	6	1952-6901	Fund Balance Appropriated		38,150.00		38,150.00
001	9	1952-9445	Purchased Services		38,150.00		38,150.00
001	6	2110-6901	Fund Balance Appropriated		971,756.54		971,756.54
001	9	2110-9316	Supplies		34,000.00		34,000.00
001	9	2110-9331	Minor Office Equipment		154,000.00		154,000.00
001	9	2110-9445	Purchased Services		43,000.00		43,000.00
001	9	2110-9863	Motor Vehicles		725,000.00		725,000.00
001	9	2110-9860	Equipment & Furniture		14,697.66		14,697.66
001	9	2110-9340	Uniforms		1,058.88		1,058.88
001	6	2110-6375-20095	State Budget Allocation		46,488.73		46,488.73
001	9	2110-9113-20095	Overtime		41,488.73		41,488.73
001	9	2110-9316-20095	Supplies		5,000.00		5,000.00
001	6	2110-6375-20097	State Budget Allocation		1,177,966.73		1,177,966.73
001	9	2110-9101-20097	Salaries & Wages		328,922.60		328,922.60

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	2110-9201-20097	Social Security		17,390.42		17,390.42
001	9	2110-9202-20097	Medicare		4,070.13		4,070.13
001	9	2110-9205-20097	Group Hospital Insurance		50,700.63		50,700.63
001	9	2110-9206-20097	Vision Care		99.79		99.79
001	9	2110-9207-20097	Life Insurance		154.67		154.67
001	9	2110-9210-20097	Retirement		36,321.88		36,321.88
001	9	2110-9230-20097	Workers' Compensation		6,714.67		6,714.67
001	9	2110-9235-20097	Deferred Compensation		13,937.42		13,937.42
001	9	2110-9356-20097	Special Program Supplies		25,000.00		25,000.00
001	9	2110-9605-20097	Consultants		659,750.00		659,750.00
001	9	2110-9610-20097	Travel & Education		25,000.00		25,000.00
001	9	2110-9863-20097	Motor Vehicles-20097		9,904.52		9,904.52
001	6	2110-6606-GHSP	Program Fees		840.79		840.79
001	9	2110-9333-GHSP	Safety Training & Equipment		840.79		840.79
001	6	2110-6255-HTRAF	Dept of Public Safety Grant		501,494.06		501,494.06
001	9	2110-9101-HTRAF	Salaries & Wages		293,749.20		293,749.20
001	9	2110-9201-HTRAF	Social Security		17,927.65		17,927.65
001	9	2110-9202-HTRAF	Medicare		4,191.88		4,191.88
001	9	2110-9205-HTRAF	Group Hospital Insurance		67,177.98		67,177.98
001	9	2110-9206-HTRAF	Vision Care		171.20		171.20
001	9	2110-9207-HTRAF	Life Insurance		184.78		184.78
001	9	2110-9210-HTRAF	Retirement		47,691.34		47,691.34
001	9	2110-9230-HTRAF	Workers' Compensation		5,993.83		5,993.83
001	9	2110-9235-HTRAF	Deferred Compensation		14,225.30		14,225.30
001	9	2110-9340-HTRAF	Uniforms		6,901.62		6,901.62
001	9	2110-9420-HTRAF	Cell Phone		40.00		40.00
001	9	2110-9610-HTRAF	Travel & Education		15,763.38		15,763.38
001	9	2110-9862-HTRAF	Technology		24,088.00		24,088.00
001	9	2110-9863-HTRAF	Motor Vehicles		3,387.90		3,387.90
001	6	2110-6342-TRAFU	NC Dept. of Transportation		26,861.78		26,861.78
001	9	2110-9101-TRAFU	Salaries & Wages		17,825.86		17,825.86
001	9	2110-9201-TRAFU	Social Security		1,241.49		1,241.49
001	9	2110-9202-TRAFU	Medicare		290.34		290.34
001	9	2110-9205-TRAFU	Group Hospital Insurance		2,967.01		2,967.01
001	9	2110-9206-TRAFU	Vision Care		7.53		7.53
001	9	2110-9207-TRAFU	Life Insurance		3.97		3.97
001	9	2110-9210-TRAFU	Retirement		1,870.61		1,870.61
001	9	2110-9230-TRAFU	Workers' Compensation		610.77		610.77
001	9	2110-9235-TRAFU	Deferred Compensation		957.77		957.77
001	9	2110-9610-TRAFU	Travel & Education		1,086.43		1,086.43
001	6	2115-6605	Deputy Reimbursement		566,855.00		566,855.00
001	9	2115-9316	Supplies		8,700.00		8,700.00
001	9	2115-9331	Minor Office Equipment		53,000.00		53,000.00
001	9	2115-9340	Uniforms		6,200.00		6,200.00
001	9	2115-9342	Minor Technology Equipment		6,800.00		6,800.00
001	9	2115-9445	Purchased Services		10,000.00		10,000.00
001	9	2115-9863	Motor Vehicles		482,155.00		482,155.00
000	6	2130-6352	State Criminal Alien Asst Grant		66,271.00		66,271.00
001	6	2130-6901	Fund Balance Appropriated		13,598.00		13,598.00
001	9	2130-9853	State Criminal Alien Assistance Grant		79,869.00		79,869.00
001	6	2140-6901	Fund Balance Appropriated		76,840.00		76,840.00
001	9	2140-9355	Other Operating Cost		3,250.00		3,250.00
001	9	2140-9331	Minor Office Equipment		12,600.00		12,600.00
001	9	2140-9445	Purchased Services		2,930.00		2,930.00
001	9	2140-9863	Motor Vehicles		58,060.00		58,060.00

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2145-6901	Fund Balance Appropriated		51,971.16		51,971.16
001	9	2145-9860	Equipment & Furniture		12,500.00		12,500.00
001	9	2145-9628	Donations		39,471.16		39,471.16
001	6	2710-6901	Fund Balance Appropriated		39,091.59		39,091.59
001	9	2710-9482	EMPG		30,334.50		30,334.50
001	9	2710-9431	McGuire		8,757.09		8,757.09
001	6	2715-6901	Fund Balance Appropriated		6,675.00		6,675.00
001	9	2715-9330	Tools and Equipment		1,050.00		1,050.00
001	9	2715-9445	Purchased Services		5,625.00		5,625.00
001	6	2730-6901	Fund Balance Appropriated		57,926.43		
001	9	2730-9560	Minor Equipment Mintenance		10,900.00		10,900.00
001	9	2730-9863	Motor Vehicles		47,026.43		47,026.43
001	6	2740-6901	Fund Balance Appropriated		284,871.00		284,871.00
001	9	2740-9331	Minor Office Equipment		31,050.00		31,050.00
001	9	2740-9445	Purchased Services		102,983.00		102,983.00
001	9	2740-9860	Equipment & Furniture		150,838.00		150,838.00
001	6	3270-6901	Fund Balance Appropriated		10,000.00		10,000.00
001	9	3270-9445	Purchased services		10,000.00		10,000.00
001	6	5240-6312-0488	5311 Grant Capital		103,724.00		103,724.00
001	9	5240-9831-0488	5311 Grant Capital		103,724.00		103,724.00
001	6	5410-6901	Fund Balance Appropriated		10,436.63		10,436.63
001	9	5410-9104-4HCAN	Temporary Employees		4,000.00		4,000.00
001	9	5410-9201-4HCAN	Social Security		526.99		526.99
001	9	5410-9202-4HCAN	Medicare		123.23		123.23
001	9	5410-9230-4HCAN	Workers' Compensation		10.17		10.17
001	9	5410-9610-4HCAN	Travel & Education		775.00		775.00
001	9	5410-9356-4HCAN	Special Program Supplies		5,001.24		5,001.24
001	6	5615-6901	Fund Balance Appropriated		121,289.25		121,289.25
001	9	5615-9461-232-1	AFDC Emergency Assistance		121,289.25		121,289.25
001	6	5630-6901	Fund Balance Appropriated		288,909.36		288,909.36
001	9	5630-9332	Adoption Svs program		285,394.73		285,394.73
001	9	5630-94003	Triple P Funding		3,514.63		3,514.63
001	6	5630-627601-ELVT	Teen Pregnancy Prevention Prgm		15,000.00		15,000.00
001	9	5630-947601-ELVT	Teen Pregnancy Prevention Prgm		15,000.00		15,000.00
001	6	5660-630101-ADH	CCOG ARPA		49,581.00		49,581.00
001	9	5660-944501-ADH	CCOG ARPA Purchase Services		49,581.00		49,581.00
001	6	5660-630101-CHOR	CCOG ARPA		24,897.75		24,897.75
001	9	5660-944501-CHOR	CCOG ARPA Purchase Services		24,897.75		24,897.75
001	6	5695-6901	Fund Balance Appropriated		1,530,534.51		1,530,534.51
001	9	5695-9445	Start-up funding for the BHC		1,530,534.51		1,530,534.51
001	6	8110-6901	Fund Balance Appropriated		500.00		500.00
001	9	8110-9610	Travel & Education		500.00		500.00

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	8111-6901	Fund Balance Appropriated		1,500.00		1,500.00
001	9	8111-9357	Park Operation Supplies		1,500.00		1,500.00
001	6	8112-6901	Fund Balance Appropriated		2,500.00		2,500.00
001	9	8112-9357	Park Operation Supplies		2,500.00		2,500.00
001	6	8113-6901	Fund Balance Appropriated		1,500.00		1,500.00
001	9	8113-9357	Park Operation Supplies		1,500.00		1,500.00
001	6	8145-6345-ARPA	Senior Center Operations Grant - ARPA		503.00		503.00
001	6	8145-6901	Fund Balance Appropriated		706.18		706.18
001	9	8145-9496-ARPA	Senior Center Operations Grant - ARPA		1,209.18		1,209.18
001	6	8210-6806-CANO1	Cannon Grant		58,000.00		58,000.00
001	9	8210-9356-CANO1	Special programming supplies		58,000.00		58,000.00
001	6	8210-6901	Fund Balance Appropriated		70,000.00		70,000.00
001	9	8210-9302	Circulation stock		70,000.00		70,000.00
100	6	9120-6901	Fund Balance Appropriated		100,000.00		100,000.00
100	9	9120-9609	Legal Fees		100,000.00		100,000.00
442	6	5910-6901	Fund Balance Appropriated		3,865,505.50		3,865,505.50
442	9	5910-9397	Miscellaneous		3,865,505.50		3,865,505.50

(F-7) Education - CCS / KCS Maintenance Agreement for Fiscal Year 2024-25

The annual maintenance agreement between Cabarrus County Schools and Kannapolis City Schools expired in June and has been updated for fiscal year 24-25 school year. The school districts asked the Board of Commissioners for approval of the new agreement.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the Fiscal Year 24-25 maintenance agreement between Cabarrus County School District and Kannapolis City School District and allowed the Chairman to sign the agreement on behalf of the Board.

(F-8) Finance - Reimbursement Resolution

Note: Item moved to New Business as G-4.

(F-9) Human Resources - Personnel Ordinance Changes

Human Resources shared research and recommendations for benefits updates during the February budget retreat. Human Resources presented detailed recommendations for three time-off accruals including: Vacation Tiers, Bereavement Leave and Parental Leave, along with the Personnel Ordinance and policy language required to support these changes. Additionally, new Ordinance language covering the Pregnant Workers Fairness Act was presented.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved new benefit recommendations, supporting policy and Personnel Ordinance language.

Personnel Ordinance Updates
BOC Work Session
August 5, 2024

Several Ordinance sections need some minor updating as clarifications or to return language inadvertently omitted from a previous edit. Several new sections are proposed to address current policies and practices and to cover proposed new time off categories.

General Updates

Lateral transfer section dropped from previous updates and needs reinstatement.

Section 6. Pay Rates in Promotion, Demotion, Transfer, and Reclassification

(a) All transitions described below must start on the first day of a new pay cycle.

(b) When an employee is promoted to a position in a higher salary range, the employee shall be eligible for a salary increase equivalent to the competitive market rate. Increases shall be calculated based on credit for experience and education. Increases that exceed the 35th percentile of the range must be approved by the County Manager.

(c) When an employee is demoted for non-disciplinary reasons or has a job status change which results in a lower salary range being assigned to the employee's job, the employee's pay shall remain the same (except that it shall not exceed approximately 7.5%) over the maximum of the new range until general schedule adjustments or range revisions bring it back within the lower range); OR his or her salary may be reduced to any amount in the lower salary range, as long as the reduced salary does not fall below the minimum salary rate of that range.

(d) When an employee is demoted for disciplinary reasons which results in a lower salary range being assigned to the employee's job, the employee's pay will be placed at the hire rate of the lower salary range or have his or her salary reduced by approximately 10%, whichever is less, upon the recommendation of the department head with the approval of the County Manager. In no case should the reduced salary fall below the minimum of the new salary range.

(e) When an employee is transferred to a position in the same salary range, he or she will normally retain the same salary. Adjustments to the salary can be made for special situations, if justified, upon recommendation by the department head with the approval of the County Manager.

(f) When a position is reclassified to a higher salary range, the employee in the position shall receive approximately 5% or an increase to the entry level of the new salary grade, whichever is greater.

(g) When a position is reclassified to a lower salary range, the employee's salary in the position moves to the new range at the current rate of pay. It cannot exceed the maximum rate of pay of the salary grade by more than approximately 7.5% until general schedule adjustments or range revisions bring it back within the lower range.

ARTICLE VI. LEAVES OF ABSENCE

Firefighters 24-hour schedule needs to be added.

Section 5. Vacation Leave - Maximum Accrual

Vacation leave may be accrued without any applicable maximum until December 31 of each calendar year. At the end of each benefit year on December 31, any County employee with accrued vacation leave in excess of 240 hours (252 hours for law enforcement officers working a 12-hour shift schedule, 318 for fire fighters working 24-hour shift schedule) shall have the excess vacation leave converted to sick leave. Converted sick leave shall be used in the same manner as accrued sick leave and may be used for authorized sick leave purposes. Like regular sick leave, any unused converted sick leave may be counted toward creditable service at retirement as regulated by the North Carolina Local Governmental Employees' Retirement System or Law Enforcement Officers' Benefit and Retirement Fund.

Section 6. Vacation Leave - Payment on Separation

An employee who is separated shall be paid for vacation leave accumulated to the date of separation, not to exceed a maximum of 240 hours (252 hours for law enforcement officers working a 12-hour shift schedule, 318 for fire fighters working 24-hour shift schedule).

The estate of an employee who dies while employed by the County shall be entitled to payment for all of the accumulated vacation leave credited to the employee's account not to exceed a maximum of 240 hours (252 hours for law enforcement officers working a 12-hour shift schedule, 318 for fire fighters working 24-hour shift schedule). The date of death shall be used as the date of separation for purpose of determining such payment.

Adding a section regarding the order of accrual time usage.

Section 15. Family Medical Leave Act

Federal legislation made the Family and Medical Leave Act (FMLA) effective on August 5, 1993 and FMLA regulations were revised on January 16, 2009. A copy of the Department of Labor, Wage and Hour Division Publication 1420, Employee Rights and Responsibilities Under

DRAFT

the Family and Medical Leave Act poster, is posted on Cabarrus County intranet.

In compliance with the FMLA, Cabarrus County provides up to 12 weeks of job protected leave or up to 26 weeks of military caregiver leave (unpaid if accrued paid leave time is not available) to employees if they have worked for the County for at least 12 months, normally within seven years, and for 1,250 hours over the previous 12 months.

(a) Eligible employees may use FMLA leave for the following events or conditions:

1. For the birth of a son or daughter or to care for the child after birth;
2. For placement of a son or daughter for adoption or foster care or to care for the child after placement;
3. To care for the employee's spouse, son, daughter or parent (but not a parent "in-law") with a serious health condition;
4. Because of a serious health condition that makes the employee unable to perform the functions of the job;
5. For qualifying exigency leave for families of members of any component of the Armed Forces when the covered military member (employee's spouse, son, daughter, or parent) is deployed or called to deploy with the Armed Forces to a foreign country; or
6. For military caregiver leave to care for an ill or injured servicemember to include certain veterans (employee's spouse, son, daughter, parent, or next of kin) with a serious illness or injury incurred or preexisting serious injury or illness aggravated in the line of duty while on active duty. Next of kin is defined as the closest blood relative of the injured servicemember.

The 12-month period for determining leave entitlement will be a rolling 12-month period. The 12 months immediately preceding the current leave request will determine the entitlement. Eligible employees are entitled to up to 12 weeks of unpaid FMLA leave less any leave used for a qualifying FMLA purpose during the preceding 12 months. Employees may not take more than 12 weeks unpaid/paid leave for a qualifying FMLA purpose in any 12-month period. An employee may be allowed additional accrued paid leave or leave without pay on recommendation of the department head and approval of the County Manager.

Military caregiver leave may extend up to 26 weeks in a single 12-month period beginning the date caregiver leave begins. FMLA leave already taken for other FMLA reasons is deducted from the 26 available weeks.

An FMLA covered absence runs concurrently with the use of available accrued leave and compensatory time for the FMLA absence. An FMLA covered absence also runs concurrently with a Workers' Compensation absence. Available accrued leave and compensatory time must be used for an FMLA absence prior to the use of approved leave without pay, except for Workers' Compensation absence.

Section 17. Leave Without Pay

When an employee will be absent from work and does not have sufficient accrued paid leave to cover the hours in their workweek, Leave Without Pay (LWOP) must be utilized to close out the pay period. Time should be requested before the absence if possible. The employee must have exhausted all forms of accrued paid leave which would have otherwise covered the requested leave time.

Approval of Leave Without Pay is an administrative decision and may be granted only in extraordinary situations with the approval of the Department Head (less than one full shift) and the County Manager (one full shift or greater than 8 hours).

The employee should request the need for leave prior to being absent from work. The supervisor will initiate the request and make estimates of time needed based on information known, then make a recommendation to approve or disapprove to the department head. If disapproved, the employee may be subject to disciplinary action. The County Manager will receive notification for all LWOP requests if more than one shift is required.

Prior to recommending, the employee's supervisor shall consider the occurrence of peak workload periods, employee's length of service and other factors relevant to the operations of the department. The supervisor shall also review the personal circumstances of the employee before recommending approval or denial of a Leave Without Pay request.

If Leave Without Pay is denied and communicated to the employee and the employee does not report for work as scheduled, this will be considered a disciplinary incident subject to the County disciplinary process. Failure to report for duty at the expiration of an approved Leave Without Pay event shall be

considered a resignation.

If money is not available to cover benefit deductions, the employee will be responsible for making those payments to Finance, for example employee and dependent premiums for health, dental, etc.

Adding section for prorated hours for PT 9102 staff.

Section 25. Volunteer Service Leave

County Management recognizes the Board's commitment to volunteer activities which support the quality of education of children; enhance the community's quality of life through community support agencies.

County employees will receive up to 12 hours of County paid time off per calendar year for qualifying volunteer activities. Part time 9102 staff will receive a prorated amount of hours based on their position FTE status. Time must be during the employee's regularly scheduled workweek. Examples of qualifying events include school events such as tutoring, guest lecturer, EOG and exam proctoring, mentoring unrelated to the employee's child/ren, Special Olympics, Habitat for Humanity, Boys and Girls Club, etc.

An employee's job responsibilities take precedence over volunteer activities. Prior approval by the employee's supervisor is required for time away from work.

NEW Section, legal requirement
Pregnant Workers Fairness Act
The Pregnant Workers Fairness Act (PWFA) requires covered employers to provide a reasonable accommodation to a qualified employee or applicant's known limitations related to, affected by, or arising out of pregnancy, childbirth, or related medical conditions, unless the accommodation will cause the employer an "undue hardship." The PWFA applies only to accommodations. Other laws that the EEOC enforces make it illegal to fire or otherwise discriminate against employees or applicants on the basis of pregnancy, childbirth, or related medical conditions.

The PWFA went into effect on June 27, 2023. On April 15, 2024, the EEOC issued its final regulation to carry out the law. The regulation went into effect on June 18, 2024. You can find a summary of the regulation on the EEOC website.

NEW Section, adding policy reference, policy created in 1994
Leave Share
There are occurrences brought about by serious and prolonged medical conditions that cause employees to exhaust all available leave and therefore be placed on leave-without-pay (LWOP) status. It is recognized that all employees on LWOP could be without income at the most critical point in their work life. It is also recognized that employees may wish to voluntarily donate some of their accumulated vacation and sick leave to provide assistance to fellow Cabarrus County employees. A donation bank has been created for this purpose and a committee created to oversee requests for leave.

In cases of a serious and prolonged medical condition, an employee may apply for or be nominated to become a recipient of donated leave time from other employees. A medical condition is defined as a documented medical condition of an employee that is likely to require the employee's absence from duty for a period of four work weeks or more and to result in a substantial loss of income to the employee due to limited leave in the employee's account. For more detailed information see the Leave Share Policy.

NEW Section following FMLA section to address those without FMLA protection but potential ADA and PWFA
Personal Medical Leave – Non-FMLA
Full time and part time 9102 employees who do not meet the eligibility requirements for FMLA leave based on date of employment and hours worked may be approved to take time off work to deal with their own serious personal medical situation (as defined under FMLA). Medical procedures that do not qualify for FMLA are not eligible under this section. Medical documentation of the health condition is required. Time away may be covered by accrued time or may be under Leave Without Pay (LWOP) and will not exceed 6 weeks. During this time, the county is not required to hold the employee's position and the employee will be responsible for payment of all insurance premiums. This time is not to be added to exhausted FMLA time or to extend time for those who otherwise qualify for FMLA leave. See Extended Sick Leave for use of accruals after exhaustion of FMLA.

Recommendations Related to Total Rewards: Time Off Benefits

Vacation Tier Changes/Recognition of Prior NC Government Service

DRAFT

Section 3. Vacation Leave

All regular and probationary employees (personnel status of full time and part time) who are scheduled to work at least 1,000 hours during the calendar year shall receive vacation leave in accordance with this policy. Vacation leave may be used at the employee's discretion with prior approval of the employee's immediate supervisor or department head. Use of compensatory time may/will be required if a balance is available. Elected positions are not subject to this section and do not earn vacation leave.

Section 4. Vacation Leave - Manner of Accrual

The anniversary date of employment shall be used for determining earned vacation leave. Employees/applicants with prior service with NC local or state governments may receive credit for prior service upon appropriate proof of service. Any employee working a regular 40-hour workweek shall earn vacation leave at the following rates in Schedule A or B if applicable.

The County Manager may establish a vacation leave earning rate, consistent with this schedule, for a new employee when in the best interest of the County for recruitment of an experienced individual.

Vacation leave credited to regular and probationary employees scheduled to work at least 1000 hours during the calendar year but fewer hours than the regular 40-hour work week shall be determined in accordance with the formula set forth in Section 14 of this Article.

Schedule A is for all persons hired or rehired on July 1, 1997, or thereafter; and those in full time County employment immediately prior to that date who voluntarily chose to change from Schedule B in order to receive retiree health and life insurance benefits. See Article IX., Section 3 for retiree benefits information.

Schedule A - Employees Scheduled 80 hours per pay period

Schedule A: Table 1	Hired after 7/1/1997			
	Vacation – *80 hour* schedule			
Years of NC Government Service	Accrual Per Hour	Accrual Per Pay Period	Annual	Days (Rounded)
Less than 5	0.0462	3.692	96	12
5 but less than 10	0.0577	4.615	120	15
10 but less than 15	0.0692	5.538	144	18
15 but less than 20	0.0808	6.462	168	21
20 years or more	0.0923	7.385	192	24

Schedule A - Employees Scheduled 84 hours per pay period

Schedule A: Table 2	Hired after 7/1/1997			
	Vacation – *84 hour* schedule			
Years of NC Government Service	Accrual Per Hour	Accrual Per Pay Period	Annual	Days (Rounded)
Less than 5	0.0462	3.877	101	8
5 but less than 10	0.0577	4.846	126	11
10 but less than 15	0.0692	5.815	151	13
15 but less than 20	0.0808	6.785	176	15
20 years or more	0.0923	7.754	202	17

Schedule A – Employees Scheduled 96/120 hour per pay period

Schedule A: Table 3	Hired after 7/1/1997				
	Vacation – *24 hour* schedule				
Years of NC Government Service	Accrual Per Hour	Accrual Per Pay Period – 96 Hours	Accrual Per Pay Period – 120 Hours	Annual Hours (Rounded)	Days (Rounded)
Less than 5	0.0462	5.587	6.984	163	7
5 but less than 10	0.0577	6.989	8.736	204	9

DRAFT

10 but less than 15	0.0692	8.390	10.488	245	10
15 but less than 20	0.0808	9.782	12.228	286	12
20 years or more	0.0923	11.184	13.980	327	14

Schedule B is for all persons employed full time with the County on June 30, 1997, that earned vacation leave on this schedule and chose voluntarily to remain on this schedule after that date, in lieu of receiving County paid health plan and life insurance coverage at retirement. Anyone earning vacation leave under this schedule on July 1, 1997, who is separated from County employment and rehired at a later date, will earn leave as listed in Schedule A.

Schedule B - Employees Scheduled 80 hours per pay period

Schedule B: Table 4	Hired before 7/1/1997			
	Vacation – *80 hour* schedule			
Years of Continuous Cabarrus County Service	Accrual Per Hour	Accrual Per Pay Period	Annual	Days (Rounded)
20 years or more	0.1038	8.308	216	27

Sick Leave will need modification to modify bereavement content. New section for Bereavement Leave follows. There is also a change to general language that needs to be moved.

Section 7. Sick Leave

All regular and probationary employees who are scheduled to work at least 1,000 hours during the calendar year shall receive sick leave in accordance with this policy. Sick leave with pay is not a right which an employee may demand but a privilege granted by the Board of Commissioners for the benefit of an employee when sick and for other authorized purposes:

1. Sick leave shall be granted to an employee absent from work for any of the following reasons: sickness, bodily injury, required physical or dental examinations and treatment, or exposure to a contagious disease when continuing work might jeopardize the health of others.
2. Sick leave may be used for illness, injury, or a medical appointment of a member of an employee's immediate family.
3. After bereavement leave is exhausted, sick leave may also be used for death in the employee's immediate family, but may not exceed 40 hours (42 hours for law enforcement officers working a 12-hour shift schedule; 48 hours for firefighters working a 24-hour shift schedule) for any one occurrence.

Note for the purposes of 2 and 3. Immediate family shall be deemed to include spouse, mother, father, guardian, children, sister, brother, grandparents, grandchildren, plus the various combinations of half, step, in-law, and adoptive relationships that can be derived from those named. Foster children under the care of an employee shall be deemed immediate family for these purposes.

The County Manager may authorize additional sick leave use for extenuating circumstances.

Unless physically impossible, notification of the desire to take sick leave should be submitted to the employee's supervisor prior to the beginning of the scheduled workday.

Sick leave requested in a workweek or work period cannot result in paid hours that exceed the scheduled hours for the week or period. The sick leave hours requested but not needed to complete a scheduled workweek or work period will remain in the employee's accrued sick leave balance.

This section is applicable to all paid benefit accruals. Remove from this policy and add to the beginning of the Personnel Ordinance section on leave time.

NEW Section

Bereavement Leave

Time away from work for the death of an immediate family member is covered under a Bereavement Leave benefit/policy. Full and part time (9102) employees may receive up to 5 days (40 hours) for bereavement time for defined immediate family members. See Bereavement Leave for Immediate Family and Others Policy for more details.

NEW Section

Paid Parental Bonding Leave

Eligible full and part time (9102) employees may qualify for Paid Parental Bonding Leave (PPBL) to allow paid time off to care for and bond with a newborn or a child following adoption or long-term foster care placement or guardianship. Birthing mothers will be provided 6 weeks of continuous leave time and non-birthing parents, those adopting or fostering will be provided 4 weeks of continuous leave if policy requirements are met. See Paid Parental Bonding Leave Policy for more details.

(F-10) Library - Library Card Sign Up Month

September is Library Card signup month, and the Cabarrus County Library System charges a $2 replacement fee for lost cards. The library system requested waving the replacement card fees for the month of September. June 2024 was one of the busiest months, generating $140 total in replacement card fees.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the waive of $2 library card replacement fee for the month of September 2024.

(F-11) Sheriff's Office - Acceptance of Governor's Highway Safety Program (GHSP) Grant Award

A request to accept funds for the third year of the current Governor's Highway Safety Program (GHSP) grant funding, which were used to expand the Traffic Enforcement and Education Unit. The grant amount of $126,672 will be used for the continuation of this program. There is a county match of $126,672 to meet the eligibility requirement of this grant.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board accepted the grant award and approved the associated budget amendment.

Budget Revision/Amendment Request

Date: August 19, 2024 **Amount:** 126,672.00

Dept. Head: Sheriff Van W. Shaw **Department:** 2110- Sheriff's Office

☐ Internal Transfer Within Department ☐ Transfer Between Departments/Funds ☑ Supplemental Request

Purpose: In Fiscal Year 2020, the Cabarrus County Sheriff's Office applied for and received funding through the Governor's Highway Safety Program (GHSP) for the formation of a Traffic Safety Unit for use throughout problem areas within Cabarrus County. These is a three year grant through the North Carolina Department of Transportation. This request is for the approval of allocating funds for year three in accordance with the agreement (attached). This grant is federally funded up to 50% with a 50% local match in the third year. THe 50% local match includes personnel costs (salary & benefits) for 2 deputies and other indirect costs, which includes travel (in-state & out of state). Required to create a budget for the Traffic Grant 10/1/2024 and record Cabarrus County's 50% match.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2110-6342-TRAFU	NC Department of Transportation Grant		126,672.00		126,672.00
001	9	2110-9101-TRAFU	Salary & Wages - TRAFU		86,789.27		86,789.27
001	9	2110-9201-TRAFU	Social Security - TRAFU		5,380.93		5,380.93
001	9	2110-9202-TRAFU	Medicare - TRAFU		1,258.44		1,258.44
001	9	2110-9205-TRAFU	Group Hospital Insurance - TRAFU		10,680.00		10,680.00
001	9	2110-9206-TRAFU	Vision Care - TRAFU		21.00		21.00
001	9	2110-9207-TRAFU	Life Insurance - TRAFU		40.80		40.80
001	9	2110-9210-TRAFU	Retirement - TRAFU		13,105.18		13,105.18
001	9	2110-9230-TRAFU	Workers' Compensation - TRAFU		2,056.91		2,056.91
001	9	2110-9235-TRAFU	Deferred Compensation 401K - TRAFU		4,339.46		4,339.46
001	9	2110-9640-TRAFU	Insurance & Bonds - TRAFU		-		0.00
001	9	2110-9610-TRAFU	Travel & Education - TRAFU		3,000.00		3,000.00

Resolution No. 2024-36

North Carolina Governor's Highway Safety Program
LOCAL GOVERNMENTAL RESOLUTION

WHEREAS, the Cabarrus County Sheriff's Office (herein called the "Agency") has completed an application contract for traffic safety funding; and that Cabarrus County Board of Commissioners (herein called the "Governing Body") has thoroughly considered the problem identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY THE IN OPEN MEETING ASSEMBLED IN THE CITY OF CONCORD, NORTH CAROLINA, THIS 21st DAY OF August, 2023, AS FOLLOWS:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and

2. That Sergeant Grady Christie is authorized to file, on behalf of the Governing Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal funding in the amount of $ 126,672 to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of $126,672 as required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by /s/ Stephen M. Morris, Chairman

ATTESTED BY /s/ Lauren Linker

DATE: August 19, 2024

(F-12) Sheriff's Office - Awarding of Service Weapon to Sgt. Michael Harris Upon Retirement

Sgt. Michael Harris will retire from the Cabarrus County Sheriff's Office on August 31, 2024 after 30 years of service. Pursuant to NC General Statute 20-187.2 it is requested that Sgt. Harris' service weapon (Sig Sauer P320, SN 58C351937) be designated surplus and awarded to Sgt. Harris for a price of $1.00 upon his retirement.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board declared the Sig Sauer P320, SN 58C351937 surplus property and authorized disposition in accordance with the County's policy.

(F-13) Sheriff's Office - Awarding of Service Weapon to Deputy Brandon Ayscue Upon Retirement

Deputy Brandon Ayscue retired from the Cabarrus County Sheriff's Office on June 1, 2024 after 30 years of service. Pursuant to NC General Statute 20-187.2 it is requested that Deputy Ayscue's service weapon (Sig Sauer P320, SN 58C351912) be designated surplus and awarded to Deputy Ayscue for a price of $1.00.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board declared the Sig Sauer P320, SN 58C351912 surplus property and authorized disposition in accordance with the County's policy.

(F-14) Tax Administration - Refund and Release Reports – July 2024

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board approved the July 2024 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

(G) NEW BUSINESS

(G-1) County Manager - Concord Library Temporary Access Easement

Kelly Sifford, Assistant County Manager, reported the City of Concord has requested a temporary access easement, which will allow the public to access the library lot and Concord's parking deck. The easement will begin on the corner of property at the intersection of Union and Grove Streets. The access will be across the parking lot of that building, the bank parking lot and through the library lot. The temporary access will cause the temporary loss of

DRAFT

a couple of parking spaces, and we will need to temporarily relocate the book drop box during this time. The City of Concord will make the necessary modifications to facilitate the access and repairs at the end of the easement use and will return the property it's previous state. The County's legal department has reviewed the agreement and has suggested changes to be sent to the City of Concord if approved.

A lengthy discussion ensued. During discussion, Ms. Sifford and Mike Downs, County Manager, responded to questions from the Board.

UPON MOTION of Chairman Morris, seconded by Commissioner Measmer the Board approved the County Manager to execute a temporary easement agreement that the legal team has reviewed and approved.

(G-2) County Manager - Messer GMP 3 for Behavior Health Center

Kelly Sifford, Assistant County Manager, presented Messer Construction's guaranteed maximum price (GMP) in the amount of $41,640,356, which will be contract amendment number 3. This will be in addition to GMP number 1 and GMP number 22 for a total on the project.

Chairman Morris explained the Local Government Commission requires the contract to be signed prior to meeting with them regarding financing.

A discussion ensued. During discussion, Ms. Sifford and Mike Downs, County Manager, responded to questions from the Board.

UPON MOTION of Chairman Morris, seconded by Vice Chairman Shue, the Board approved GMP 3 and authorized the County Manager to execute the necessary documents upon approval from the Local Government Commission by the following vote: Ayes: Chairman Morris, Vice Chairman Shue, Commissioners Furr and Wortman, Nays: Commissioner Measmer.

(G-3) Juvenile Crime Prevention Council (JCPC) - Allocation of FY 2024-25 Funding

Chairman Morris provided information regarding the 2024-2025 Funding Plan.

The County receives funding from the Department of Public Safety (DPS) annually and passes the majority of funds to JCPC-approved sub-recipients. The total amount of funds to be received from DPS for FY 2024-25 is $459,927.00. The JCPC FY 2024-25 Funding Plan includes $15,500.00 for administrative expenses and $402,732.00 to be awarded to youth programs. The JCPC will advertise a second Request for Proposals for the unallocated amount of $41,695.00. With approval, these funds will be allocated prior to December 31, 2024.

Heather Mobley and Megan Baumgardner were present and available for questions.

Vice Chairman Shue **MOVED** to approve the JCPC FY 2024-25 County Funding Plan. Commissioner Measmer seconded the motion.

Following discussion, the **MOTION** carried unanimously.

(G-4) Finance - Reimbursement Resolution (Previously (F-8))

Chairman Morris reported the County may advance its own funds to pay certain expenditures associated with the following capital projects:

- New Elementary School
- Replacement Elementary School
- RCCC Workforce Innovations Center
- RCCC South Campus Building Renovations
- Behavior Health Facility
- Public Training Facility – Amended

The reimbursement resolutions will allow the County to reimburse themselves with future debt, if so desired, up to the amount on each resolution.

A discussion ensued. During discussion Jim Howden, Finance Director, responded to questions from the Board.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman the Board adopted the Reimbursement Resolutions.

DRAFT

Resolution No. 2024-30

SUPPLEMENTAL RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

Section 1. The Board hereby finds, determines and declares as follows:

(a) On February 5, 2024, the Board adopted a prior resolution declaring official intent to reimburse expenditures with proceeds of debt (the "Prior Resolution") for the Public Safety Training Facility Project, as described in the Prior Resolution, a copy of which is attached hereto as Exhibit A.

(b) At the time of adoption of the Prior Resolution, the Board reasonably expected that the maximum principal amount of debt to be incurred with respect to the Public Safety Training Facility Project would be $35,000,000.

(c) As of the date of this supplemental resolution, the Board now reasonably expects that the maximum principal amount of debt to be incurred with respect to the Public Safety Training Facility Project instead will be $70,000,000, and desires to amend the maximum principal amount of debt stated in the Prior Resolution to reflect the same.

(d) The maximum principal amount of debt to be incurred for the Public Safety Training Facility Project that was set forth in the Prior Resolution is hereby amended to be $70,000,000.

(e) Except as supplemented hereby, the Prior Resolution adopted on February 5, 2024, shall remain in full force and effect.

Section 2. This resolution shall take effect immediately.

Approved this the 19th day of August, 2024.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

Attest:
/s/ Lauren Linker
Lauren Linker, Clerk to the Board

EXHIBIT A

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new public safety training facility, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Public Safety Training Facility Project").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

DRAFT

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Public Safety Training Facility Project is expected to be $35,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Public Safety Training Facility Project was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

Resolution No. 2024-31

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new replacement public elementary school, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Replacement Elementary School Project").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Replacement Elementary School Project is expected to be $51,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Replacement Elementary School Project was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on August 20, 2024, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. [41] of the minutes of said Board of Commissioners, beginning at page ___ and ending at page ___.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

DRAFT

WITNESS my hand and the corporate seal of said County, this 19th day of August 2024.

/s/ Lauren Linker
Clerk to the Board of Commissioners
for the County of Cabarrus, North Carolina

[SEAL]

Resolution No. 2024-32

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new public elementary school, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "New Elementary School Project").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the New Elementary School Project is expected to be $51,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the New Elementary School Project was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on August 19, 2024, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. [41] of the minutes of said Board of Commissioners, beginning at page ___ and ending at page ___.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 19th day of August 2024.

/s/ Lauren Linker
Clerk to the Board of Commissioners
for the County of Cabarrus, North Carolina

[SEAL]

DRAFT

Resolution No. 2024-33

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a behavior health urgent care facility, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "Behavior Health Facility Project").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Behavior Health Facility Project is expected to be $20,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Behavior Health Facility Project was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on August 20, 2024, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. [41] of the minutes of said Board of Commissioners, beginning at page ___ and ending at page ___.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 19th day of August 2024.

/s/ Lauren Linker
Clerk to the Board of Commissioners
for the County of Cabarrus, North Carolina

[SEAL]

Resolution No. 2024-34

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

DRAFT

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, renovations, construction, installation, and equipping at Rowan Cabarrus Community College's South Campus Building, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "RCCC South Campus Renovations Project").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the RCCC South Campus Renovations Project is expected to be $7,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the RCCC South Campus Renovations Project was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on August 20, 2024, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. [41] of the minutes of said Board of Commissioners, beginning at page ___ and ending at page ___.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 19th day of August 2024.

/s/ Lauren Linker
Clerk to the Board of Commissioners
for the County of Cabarrus, North Carolina

[SEAL]

Resolution No. 2024-35

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

BE IT RESOLVED by the Board of Commissioners of Cabarrus County:

1. The Board hereby finds, determines and declares as follows:

(a) Treasury Regulations Section 1.150-2 (the "Regulations"), promulgated by the United States Department of Treasury on June 18, 1993, prescribes certain specific procedures applicable to certain obligations issued

DRAFT

by the County after June 30, 1993, including, without limitation, a requirement that the County timely declare its official intent to reimburse certain expenditures with the proceeds of debt to be issued thereafter by the County.

(b) The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with financing, in whole or in part, (i) the design, acquisition, construction, installation and equipping of a new facility housing classrooms, labs, offices and support space to provide career credits in public safety, focused healthcare, education, local government and physical education programs, including the acquisition of necessary land, easements and rights-of-way, (ii) site development, (iii) any and all related utilities relocation and (iv) various real and/or personal property improvements related to any of the foregoing (collectively, the "RCCC Workforce Innovations Center Project").

(c) The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

(d) As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the RCCC Workforce Innovations Center Project is expected to be $47,000,000.

(e) All Original Expenditures to be reimbursed by the County were paid no more than 60 days prior to or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursement must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Workforce Innovations Center Project was placed in service or abandoned, but in no event more than 3 years after the Original Expenditure was paid.

2. This resolution shall take effect immediately.

I, Lauren Linker, Clerk to the Board of Commissioners for the County of Cabarrus, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners at a regular meeting held on August 20, 2024, as relates in any way to the passage of the resolutions hereinabove referenced, and that said proceedings are recorded in Minute Book No. [41] of the minutes of said Board of Commissioners, beginning at page ___ and ending at page ___.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board of Commissioners has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the corporate seal of said County, this 19th day of August 2024.

/s/ Lauren Linker
Clerk to the Board of Commissioners
for the County of Cabarrus, North Carolina

[SEAL]

(H) REPORTS

(H-1) BOC – Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

Commissioner Wortman, Active Living and Parks liaison, reported the pool at Camp T.N. Spencer Park is only open on weekends now through Labor Day. Several parking lots at various facilities are being sealed and asked the public to please be patient during the process. He also reported the Cabarrus Visitors Bureau overall income revenue for 2023.

Vice Chairman Shue, Water and Sewer Authority liaison, reported that the Water and Sewer Authority's former director, Mike Wilson, retired from his role and the new director is Mr. Chad Von-Cannon. He announced there will be a ribbon cutting for the completion of the current project October 3, 2024, and invited everyone to attend.

DRAFT

(H-2) BOC - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Active Living and Parks Commission – 4 Vacant Position
- Adult Care Home Community Advisory Committee – 13 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) – 1 Vacant Position
- Early Childhood Taskforce Advisory Board – 2 Vacant Positions
- Industrial Facilities and Pollution Control Financing Authority – 1 Vacant Position
- Juvenile Crime Prevention Council – 2 Vacant Positions
- Library Board of Trustees – 3 Vacant Positions
- Mental Health Advisory Board – 3 Vacant Positions
- Nursing Home Community Advisory Board – 11 Vacant Positions
- Public Health Authority of Cabarrus County – 1 Vacant Position
- Region F Aging Advisory Committee – 2 Vacant Positions
- Senior Centers Advisory Council – 2 Vacant Positions
- Transportation Advisory Board – 5 Vacant Positions
- Youth Commission – 17 Vacant Positions

(H-3) Budget – Monthly Budget Amendment Report

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

(H-4) Budget – Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(H-5) Communications and Outreach - Monthly Summary Report

The Board received the monthly summary report for informational purposes. No action was required of the Board.

(H-6) County Manager - Monthly Building Activity Reports

The board received the monthly building activity report for informational purposes. No action was required of the Board.

(H-7) Economic Development Corporation – July 2024 Monthly Summary Report

The Board received the Cabarrus Economic Development Corporation (EDC) monthly report for the month of July 2024 for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

None.

(J) CLOSED SESSION

(J-1) Closed Session – Pending Litigation and Acquisition of Real Property

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue, and unanimously carried, the Board moved to go into closed session to discuss matters related to Pending Litigation and Acquisition of Real Property as authorized by NCGS 143-318.11(a)(3) and (5).

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board moved to come out of closed session.

(K) ADJOURN

UPON MOTION of Commissioner Furr, seconded by Commissioner Measmer and unanimously carried, the meeting adjourned at 9:10 p.m.

_____
Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Multipurpose Room at the Cabarrus County Governmental Center in Concord, North Carolina at 4:00 p.m. on Tuesday, September 3, 2024.

Public access to the meeting could also be obtained through the following means:

live broadcast at 4:00 p.m. on Channel 22
https://www.youtube.com/cabarruscounty
https://www.cabarruscounty.us/cabcotv

Present –	Chairman:	Stephen M. Morris
	Vice Chairman:	Lynn W. Shue
	Commissioners:	Christopher A. Measmer
		Kenneth M. Wortman
		Timothy A. Furr

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Kelly Sifford, Assistant County Manager; Aalece Pugh, Assistant County Manager; and Lauren Linker, Clerk to the Board.

1. Call to Order

Chairman Morris called the meeting to order at 4:00 p.m.

2. Approval of Agenda

Updated:
Discussion Items No Action
4.1 Atrium Health – Blue Zones

4.2 WSACC – Masterplan

Discussion Items For Action
5.4 Human Resources – Compensation Market Study – General Government Departments

Additions:
Closed Session
7.1 Closed Session – Pending Litigation

Removed:
Discussion Items For Action
5.13 County Manager – City of Concord Downtown Streetscape

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board approved the agenda as amended and including moving item 5.1 to 3.3.

3. Discussion Items for Action

3.1 Soil and Water- Grant Application to NC Agricultural Development and Farmland Preservation Trust Fund and USDA Agricultural Land Easement

Daniel McClellan, Senior Resource Conservation Specialist, requested consideration for the Soil and Water Conservation District Board to apply for State and Federal farmland preservation grants to purchase development rights for permanent agricultural easements on two tracts of farmland. The board did not receive the grants applied for last year and wishes to apply this year for two State and two Federal programs.

3.2 Soil and Water- Grant Application to NC Agricultural Development and Farmland Preservation Trust Fund Local Agricultural Growth Zone

Amy Cook, Resource Conservation Easement Specialist, requested consideration to apply to a program that would purchase development rights for permanent agricultural easements on farmland in Cabarrus County. The program is more lenient in choices of easements. It would require a county match in the amount of $600,00. Ms. Cook reported the Soil and Water Conservation District Board advised the matching funds could come from the Ned Hudson Fund (back tax from the present use value).

A discussion ensued.

Daniel McClellan, Senior Resource Conservation Specialist, was in attendance.

3.3 Youth Commission - Suicide Awareness and Prevention Week Proclamation

DRAFT

Molly Murray, Extension Agent, provided a brief overview of the efforts made to promote change, create awareness, and prevention of Suicide awareness and prevention. Ms. Murray introduced Nihar Kummetha, Youth Commissioner, who read the proclamation aloud.

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue and unanimously carried, the Board suspended the Rules of Procedure due to time constraints.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board adopted the proclamation.

Chairman Morris commended the Youth Commission for taking a stance on mental health.

Proclamation No. 2024-19

PROCLAMATION - SUICIDE AWARENESS AND PREVENTION WEEK
SEPTEMBER 8th – 14th 2024

SUICIDE AWARENESS AND PREVENTION WEEK - SEPTEMBER 8th - 14th 2024
"CHANGING THE NARRATIVE: HOPE LIVES"

WHEREAS, September 10 was established in 2003 as **World Suicide Prevention Day** by the International Association for Suicide Prevention (IASP) in conjunction with the World Health Organization (WHO) to draw attention to suicide as an important global public health issue, and IASP has announced its 2024-2026 theme as "Changing the Narrative on Suicide" to promote discourse and changing public perception of this complex issue from silence and stigma to openness, understanding and support while promoting systemic responses based on the notion that suicides are preventable; and

WHEREAS, since 2008 September has been recognized as **National Suicide Prevention Month** by SAMHSA, the CDC, and other governmental and non-governmental organizations concerned with public health and mental health in particular as a means of focusing attention on suicide, its warning signs, and how to seek assistance; and

WHEREAS, the 988 Suicide and Crisis Lifeline became nationally available on July 16, 2022, enabling callers to connect with local crisis counselors using the easy-to-remember three-digit number that people can access via phone, text, or chat, and since that time usage of the lifeline has dramatically increased though many people remain unaware of this resource; and

WHEREAS, suicide remains a major public health challenge, with over 1,500 North Carolinians dying by suicide annually and approximately 49,000 deaths by suicide in the United States; suicide is the eleventh leading cause of death in the United States, according to the CDC, and the second leading cause of death among individuals between the ages 10 and 34; and, according to the North Carolina Injury & Violence Prevention Branch, in 2022 there were 54,770 ED visits related to suicidal ideation and 14,154 ED visits related to self-inflicted injury in our state; and

WHEREAS, each death by suicide directly impacts numerous family members, friends, coworkers, loved ones, and often the entire community; the vast majority of those who die by suicide have mental health issues, sometimes unrecognized and untreated; volunteer-based organizations such as the American Foundation for Suicide Prevention (AFSP) are committed to "save lives and bring hope to those who lives are affected by suicide"; and

WHEREAS, Cabarrus County is committed to promoting protective factors against suicide, and suicide prevention requires a comprehensive, multi-level approach that encompasses strategies for prevention, early intervention, treatment, and postvention after a death has occurred; and by working collaboratively across sectors, we can create a more supportive and compassionate society where everyone feels valued and understood and suicidal behavior becomes less likely; and

WHEREAS, Cabarrus County, along with organizations such as AFSP, encourages people to recognize that deaths by suicide are preventable, that there is no single cause for suicide and no single prevention program effective for all communities, that coping with stress, safety planning, and reducing access to lethal means must be part of routine health and behavioral care for all, and
that everyone has a role to play in suicide prevention; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners for Cabarrus County, North Carolina, do hereby proclaim September 8-14, 2024 as

DRAFT

SUICIDE AWARENESS AND PREVENTION WEEK and commend its observance to all citizens.

Adopted this 3rd day of September, 2024.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

4. Discussion Items – No Action

4.1 Atrium Health - Blue Zones

Asha Rodriguez, Vice President, Facility Executive with Atrium Health, introduced Dan Buettner Jr., Chief Development Officer, Blue Zones, together presented a PowerPoint presentation to include the following:

- Healthy Communities: Aging and Older Adults
  - Our Why?
  - Enter Blue Zones
    - Who We Are
    - Our Mission
  - What are Blue Zones?
- Power 9
  - Applying the Research
  - Life Radius
    - Policy
    - Places
    - People
  - Blue Zones Transformations
- Our Partners
  - Financial Partners
  - Core Workgroup
  - Key Stakeholders
- Timeline and Next Steps
  - Planning (June – July)
  - Community Assessment (September)
  - Findings & Readout (September – November)
  - Blue Zones Community

A discussion ensued. During discussion, Ms. Rodriguez and Mr. Buettner responded to questions from the Board.

4.2 WSACC - Masterplan

Thomas Hahn, Assistant Engineering Director, Water and Sewer Authority; Chad Von Cannon, Executive Director, Water and Sewer Authority; and Lee Campbell, Project Manager, Black and Veatch; provided an overview of the recently completed Water and Sewer master plan. The PowerPoint presentation included:

- WSACC FY22 Master Plan
- Objectives
- Future Growth
  - Land Supply
  - Future Land Use
  - Suitability Analysis
  - Growth Forecasts
- Input from Member Jurisdictions
- Final Water Usage Forecasts
- Final Sewer Flow Forecasts
- Water Resources Analysis
  - Safe Yield
  - Bathymetric Surveys
  - Water Supply Needs
  - Bridging the Gap from Operational to Safe Yield
- CIP Development
  - Recommended CIP Projects through 2050
    - Capacity-Driven Projects
    - WWTP Expansion Projects (~$930M)
      - RRRWWTP
      - MCWWTP
    - Condition-Driven Projects
- Use of Dashboard Tools
  - Obligated Flows Dashboard
  - Jurisdictional Flow Monitoring Dashboard
  - iCIP Dashboard

DRAFT

- Action Items

A discussion ensued. During discussion, Mr. Campbell, Mr. Hahn and Mr. Von Cannon responded to questions from the Board.

5. Discussion Items - For Action (Con't)

5.1 Youth Commission - Suicide Awareness and Prevention Week Proclamation

Item 5.1 moved to 3.3 due to time restrictions.

5.2 Finance - Ambulance Receivable Write Off

Jim Howden, Finance Director, reported part of the county's year-end process is to adjust the accounts receivable ambulance balance to reflect what we truly believe to be collectable. Historically, anything over four years should be written off because it is considered uncollectable. This year's write off amount is $1,942,915.92 from the ambulance accounts receivable balance. The county will continue to make efforts to collect balances, however, this reflects an accounting entry.

5.3 Finance - Lottery Proceeds

Jim Howden, Finance Director, reported lottery proceeds are provided to the county, which can be used for school construction, renovations, and payment of debt. In Fiscal Year 2025, $2,300,000 was budgeted from the lottery fund to help pay off a portion of previous school debt. Mr. Howden advised a budget amendment will be needed.

A brief discussion ensued. During discussion, Mr. Howden and Mike Downs, County Manager, responded to questions from the Board.

5.4 Human Resources - Compensation Market Study - General Government Departments

Lundee Covington, Human Resources Director, provided a brief overview of projects. She then introduced Becky Drozdz, Compensation and Human Resources Consultant, Guerrilla HR LLC, who presented a PowerPoint presentation regarding the Market Pricing Study for Cabarrus County, which included:

- Introduction
- Market Pricing Study Review
  - Departments Included
  - Market Research Methodology
  - Sponsored Survey Participants
    - City of Concord
    - City of Kannapolis
    - City of Raleigh
    - County of Johnston
    - Iredell County
    - New Hanover County
    - Rowan County
    - Union County
    - Wake County
  - Recommendations
    - Adjust grade assignments for applicable jobs based on external market average, internal equity, and budget
    - Provide one-time market adjustment based on recommended reclassifications
    - Market adjustment calculated using graduated levels to meet budget constraints:
    - 1 grade, 5%
    - 2 grades, 9%
    - 3 grades, 13%
    - 4 grades, 18%
  - Future Actions
    - Continue annual review of internal compensation equity
    - Continue 2-year cycle to review external market equity
    - Ad hoc analysis for new positions, or positions with high turnover
    - Collect annual comp trends for structure adjustment

A discussion ensued. During discussion, Ms. Drodz and Ms. Covington responded to questions from the Board.

DRAFT

5.5 Information Technology Systems (ITS) - Storage Area Network Refresh

Todd Shanley, Chief Information Officer, reported Cabarrus County's storage area network is refreshed every 3-4 years. The current lease has expired. Funds in the amount of $368,000 have been budgeted for a new 48-month lease. Mr. Shanley requested consideration for the County Manager to sign the new lease upon review by the Finance Director and County Attorney.

A brief discussion ensued. During discussion, Mr. Shanley responded to questions from the Board.

5.6 Library - Library Board of Trustees By-laws

Melanie Holles, Library Director, presented changes to the Library Board of Trustees by-laws for the Board's consideration. Changes included:

- Article V: Board Member Ethical Standards
- Article VIII: Meetings

A brief discussion ensued.

Break

The Board took a break at 5:47 p.m.; the meeting resumed at 6:11 p.m.

5.12 County Manager - Property Switch with Rocky Ridge United Methodist Church

Kelly Sifford, Assistant County Manager, advised County Staff has been working with Rocky Ridge United Methodist Church and the State of North Carolina on a property exchange plan to obtain a second access to Frank Liske Park. A second access will be necessary since there is a railway spur across the current park entrance.

A discussion ensued. During discussion, Ms. Sifford; Rich Koch, County Attorney, and a representative from Rocky Ridge United Methodist Church responded to questions from the Board.

5.7 Legal - Animal Ordinance

Rich Koch, County Attorney, advised the County has received several complaints concerning vicious dogs, leading us to convene a committee to look at changes to Chapter 10 of the Code of Ordinances concerning animals. The committee reviewed ordinances from other local jurisdictions in hopes of making changes that would streamline the procedures for the Sheriff's Department and Animal Control. It would also clarify the due process procedure that obtains if an animal is seized and the range of options available to the Sheriff.

A lengthy discussion ensued. During discussion, Mr. Koch and Evan Lee, General Counsel, responded to questions by the board.

5.8 Planning Department - Community Development Budget Amendment

Robert Anderson, Community Development Manager, advised the County recently received contracts for grants for the Community Development department. A budget amendment will be required to reflect the funding received through the grants.

5.9 Tax Administration-2014 Write-Off, Real and Personal Outstanding Taxes

David Thrift, Tax Administrator, advised the Tax Collector uses every legal effort to collect all delinquent taxes. However, NC General Statute 105-378 expresses a ten-year statute of limitations prevents the Tax Collector from using remedies to collect taxes remaining unpaid prior to tax year 2015. "USE OF REMEDIES BARRED" states that no county or municipality may maintain an action or procedure to enforce any remedy provided by law for the collection of taxes or the enforcement of any tax liens unless the action or procedure is instituted within ten years from the date the taxes became due. Mr. Thrift requested consideration from the Board to the write-off of outstanding real and personal taxes for 2014 totaling $114,300.60.

A short discussion ensued. During discussion, Mr. Thrift responded to questions from the Board.

5.10 Transportation - FY26 5311 Community Transportation Grant

Charles Ratliff, Transportation Manager, requested consideration to apply for the North Carolina 5311 Community Transportation Grant for Fiscal Year 2026. The grant offers predetermined amounts. The administrative portion will be

DRAFT

$194,578 and will require a 15% county match in the amount of $29,188. The capital portion will be $250,000 and will require a 10% county match in the amount of $25,000. The grant total will be $444,578 and the county portion will be $54,188. A public hearing will be required and it was requested to be held on September 16, 2024 at 6:30 p.m.

5.11 BOC - Appointments to Boards and Committees

Chairman Morris reported information regarding appointments to boards and committees was provided in the agenda. He announced for the benefit of the public, that there are always vacancies, and encouraged people to get involved. He advised these appointment requests would be included in the Consent section of the September 16, 2024, regular meeting agenda.

5.13 County Manager - Temporary Construction and Permanent Easement

Kelly Sifford, Assistant County Manager, reported The Concord-Kannapolis Rider Transit system has requested to purchase for $105 a temporary construction easement and a permanent easement on Martin Luther King Blvd/110 North Rose Avenue in Kannapolis to construct a new bus stop. The easement will be on the A.L. Brown High School campus. Kannapolis City Schools has requested no shelter only a concrete pad and a sign.

A discussion ensued. During discussion, Ms. Sifford responded to questions from the Board.

6. Approval of Regular Meeting Agenda

6.1 BOC - Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr, and unanimously carried, the Board approved the agenda as follows for the September 16, 2024, regular meeting with changes made and to schedule all public hearings.

Approval or Corrections of Minutes
- Approval or Correction of Meeting Minutes

Approval of the Agenda

Recognitions and Presentations
- Proclamation - Library - Library Card Sign Up Month
- Proclamation - Hispanic and Latino Heritage Month
- Proclamation - Cabarrus County Smart Start - Smart Start Month

Consent
- Appointments (Removals) - Juvenile Crime Prevention Council (JCPC)
- Appointments - Library Board of Trustees
- Appointments - Mental Health Advisory Board
- Appointments - Public Health Authority of Cabarrus County
- County Manager - Property Switch with Rocky Ridge United Methodist Church
- County Manager - Temporary Construction and Permanent Easement
- Finance - Ambulance Receivable Write Off
- Finance - Lottery Proceeds
- Human Resources - Compensation Market Study - General Government Departments
- Information Technology Systems (ITS) - Storage Area Network Refresh
- Library - Library Board of Trustees By-laws
- Legal - Animal Ordinance
- Planning Department - Community Development Budget Amendment
- Sheriff's Office - Awarding of Service Weapon to Deputy Stephen Brent Russell Upon His Retirement
- Soil and Water - Grant Application to NC Agricultural Development and Farmland Preservation Trust Fund and USDA Agricultural Land Easement
- Soil and Water - Grant Application to NC Agricultural Development and Farmland Preservation Trust Fund Local Agricultural Growth Zone
- Tax Administration - 2014 Write-Off, Real and Personal Outstanding Taxes
- Tax Administration - Refund and Release Reports – August 2024

New Business
- Transportation - FY26 5311 Community Transportation Grant – Schedule a public hearing for September 16, 2024 at 6:30 p.m.

Reports

DRAFT

- BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Applications for County Boards/Committees
- Budget - Monthly Budget Amendment Report
- Budget - Monthly Financial Update
- Communications and Outreach - Monthly Summary Report
- County Manager - Cabarrus Arena and Events Center Financial Report
- County Manager - Monthly Building Activity Reports
- EDC - August 2024 Monthly Summary Report

7. Closed Session

7.1 Closed Session – Pending Litigation

UPON MOTION of Commissioner Wortman, seconded by Vice Chairman Shue and unanimously carried, the Board moved to go into closed session to discuss matters related to acquisition of real property as authorized by NCGS 143-318.11(a)(3).

Return to Open Session

UPON MOTION of Commissioner Measmer, seconded by Commissioner Wortman and unanimously carried, the Board returned to open session.

6. Adjourn

UPON MOTION of Commissioner Wortman, seconded by Vice Chairman Shue, and unanimously carried, the meeting adjourned at 7:18 p.m.

_____
Lauren Linker, Clerk to the Board

DRAFT

Budget The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:30 p.m. on Monday, September 16, 2024.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:30 p.m. on Channel 22
https://www.youtube.com/cabarruscounty
https://www.cabarruscounty.us/cabcotv

Present -	Chairman:	Stephen M. Morris
	Vice Chairman:	Lynn W. Shue (electronic means)
	Commissioners:	Christopher A. Measmer
		Kenneth M. Wortman
		Timothy A. Furr

Also present were Mike Downs, County Manager; Rich Koch (electronic means), County Attorney; Aalece Pugh, Assistant County Manager; Kelly Sifford, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Chairman Morris called the meeting to order at 6:30 p.m.

Chairman Morris led the Pledge of Allegiance.

A moment of silence was observed.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board approved the following minutes as presented:

May 6, 2024 (Work Session) and May 20, 2024 (Regular Meeting).

(B) APPROVAL OF THE AGENDA

Chairman Morris reviewed the following changes to the agenda.

Updated:
Approval or Correction of Minutes
A-1 Approval or Correction of Meeting Minutes

Consent Agenda
F-10 Information Technology Systems (ITS) – Storage Area Network Refresh

Addition:
Recognitions and Presentations
G-1 Appointment – Nursing Home Community Advisory Committee

C-4 Proclamation – PACE

New Business
G-3 BOC – LGC Funding Discussion

Removed:
Consent Agenda
F-5 County Manager – Property Switch with Rocky Ridge United Methodist Church

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board approved the agenda as amended.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) Proclamation - Library - Library Card Sign Up Month

Melanie Holles, Library Director, presented a video presentation of the proclamation.

UPON MOTION of Commissioner Wortman, seconded by Commissioner Furr and unanimously carried, the Board adopted the proclamation.

Ms. Holles then provided additional information on the process of obtaining a Cabarrus County library card.

DRAFT

Proclamation No. 2024-20

Library Card Sign-up Month 2024 Proclamation

WHEREAS, libraries are essential for the education and development of children, offering everything from preschool storytimes to college and career planning resources for high school students, nurturing literacy and a love for reading;

WHEREAS, libraries provide welcoming and inclusive spaces where individuals from all backgrounds can learn and connect, bridging cultural, ethnic, generational, and economic divides, and strengthening the social fabric of their communities;

WHEREAS, libraries are committed to creating and maintaining diverse programs and collections that reflect the communities they serve, ensuring equitable access for all;

WHEREAS, libraries assist people of all ages in navigating life's complexities, offering access to research, information, and government services that enhance productivity and fulfillment;

WHEREAS, libraries boost the local economy by providing critical access to technology and training for job-seekers, entrepreneurs, and students;

WHEREAS, during times of crisis, libraries and their staff play a vital role in supporting communities both in-person and virtually;

WHEREAS, the shared resources provided by libraries help households save money, conserve resources, and reduce waste, offering a simple way to make a positive impact;

WHEREAS, a library card ignites creativity and empowers individuals to explore new interests and pursue lifelong learning;

WHEREAS, libraries uphold democracy by promoting civic engagement and the free exchange of information and ideas for all;

WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS, Cabarrus County recognizes the benefits derived from Parks and Recreation and Active Living Centers resources.

THEREFORE, BE IT RESOLVED, that We, Cabarrus County Commissioners proclaim September as Library Card Sign-Up Month in Cabarrus County, NC and encourage everyone to sign up for a library card today.

Adopted this 16th day of September, 2024.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(C-2) Proclamation - Hispanic and Latino Heritage Month

Chairman Morris read the proclamation aloud.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Wortman and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2024-21

HISPANIC AND LATINO HERITAGE MONTH PROCLAMATION

WHEREAS, Cabarrus County is proud to be home to over 27,000 community members of Hispanic or Latino descent; and

WHEREAS, Hispanic and Latino community members enrich our communities by sharing their vibrant culture and heritage; and

WHEREAS, in September 1968, Congress authorized President Lyndon B. Johnson to proclaim National Hispanic Heritage Week; and

WHEREAS, this celebration was expanded by President Ronald Reagan in 1988 to cover a 30-day period starting on September 15 and ending on October 15; and

DRAFT

WHEREAS, the United States Congress and the White House call for all Americans to observe this month appropriately; and

WHEREAS, Cabarrus County will join with the rest of the country in recognizing the National Hispanic and Latino Heritage Month by commemorating essential contributions, sacrifices, and accomplishments that Hispanic and Latino people have made to the United States throughout history;

NOW, THEREFORE, BE IT PROCLAIMED, the Cabarrus County Board of Commissioners do hereby recognize September 15 – October 15, 2024, as

ADOPTED this 16th day of September, 2024.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

Attest:

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(C-3) Proclamation - Cabarrus County Smart Start - Smart Start Month

Chairman Morris read the proclamation aloud.

UPON MOTION of Commissioner Measmer, seconded by Vice Chairman Shue and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2024-22

Cabarrus County Proclamation
Smart Start Month
September 1, 2024

WHEREAS, Cabarrus County Partnership for Children and the North Carolina Partnership for Children and other Local & State Smart Start organizations are recognizing September as Smart Start Month in North Carolina; and

WHEREAS, NC Policymakers recognized that progress in early childhood would require tapping into the same innovative spirit that inspired private sector advances, and therefore, established Smart Start as a public/private partnership in 1993.

WHEREAS, Smart Start was established as a public/private partnership. Independent, private organizations work in all 100 North Carolina counties through The North Carolina Partnership for Children and 75 Local Partnerships.

WHEREAS, the power of Smart Start is that it delivers outcomes for children 0 – 5 years by giving communities local control to determine the best approach to achieving them.

WHEREAS, Smart Start advances a high quality, comprehensive, accountable early childhood system that benefits each child under the age of 5 years in North Carolina beginning with a healthy birth.

NOW THEREFORE, BE IT RESOLVED, that we, the Cabarrus County Board of Commissioners hereby proclaim September, 2024, as Smart Start Month in Cabarrus County, NC and urge all citizens to recognize Cabarrus County Partnership for Children, our Smart Start Agency, for their important work in our community.

Adopted this 16th day of September 2024.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Board of Commissioners

(C-4) Proclamation - PACE Month

Chairman Morris introduced Catrina Nash, PACE of Southern Piedmont, who explained that PACE is a non-profit program funded through Medicare and Medicaid. The organization helps elderly individuals aged 55 and older as well as their caregivers. The program’s goal is to advance the quality of life for seniors with a chronic illness that needs extra support in daily activities. MS. Nash then read the proclamation aloud.

DRAFT

UPON MOTION of Commissioner Furr, seconded by Vice Chairman Shue and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2024-23

PACE MONTH
2024
A PROCLAMATION

WHEREAS, September is National Program of All-Inclusive Care for the Elderly (PACE) Month; and

WHEREAS, PACE (Program of All-Inclusive Care for the Elderly) is an innovative program that provides high-quality care in the community to older people with chronic needs; and

WHEREAS, PACE is a fully integrated model that provides social supports, medical care, and comprehensive, highly coordinated service while allowing the person to remain at home avoiding hospital admission or nursing home placement, which allow older adults who qualify for nursing home level of care to continue living in the community; and

WHEREAS, individuals enrolled in PACE receive all Medicare and Medicaid covered items and services, as well as additional supports which promote well-being and greater independence; and

WHEREAS, PACE programs assume full financial risk for all medical care and related services – including transportation, hospitalization, and long-term care – in return for capitated payments from Medicare and Medicaid, thereby controlling costs for the state while providing improved health outcomes and greater satisfaction for participants; and

WHEREAS, PACE month provides an opportunity to increase awareness of PACE and the benefits PACE organizations provide to the community; and

WHEREAS, the theme of 2024 National PACE Month is "Simplify Your Life: At Your PACE," that highlights how PACE can simplify your life through a unique model of care; and

NOW, THEREFORE, the Cabarrus County Board of Commissioners does hereby proclaim September 2024 to be "PACE Month." We invite every resident to join us in recognizing PACE Month and celebrate the staff and participants for their role in making PACE a success in Cabarrus County.

Adopted this 16th day of September, 2024.

/s/ Stephen M. Morris
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

(D) INFORMAL COMMENTS

Chairman Morris opened the meeting for Informal Public Comments at 6:47 p.m. He stated each speaker would be limited to three minutes.

Tammy Pittman, a resident at 250 Roberta Road, Concord, spoke regarding funding appropriations and the budget.

Jerry E. Anderson, a resident at 133 Kennedy Avenue, Kannapolis, spoke regarding matters in connection with the Department of Social Services.

Jeeter Anderson, a resident at 133 Kennedy Avenue, Kannapolis, commented on a Department of Social Services matter.

Mae Mack, a resident at 92 St. Mary Avenue NW, Concord, spoke regarding affordable housing and emergency rental assistance.

Rick Hoffarth, a resident at 6000 Creekview Court, Harrisburg, spoke regarding affordable housing.

Wesley Huneycutt, a resident of 2700 Cal Bost Road, Midland, commented regarding the funding appropriations.

Lee Shuman, a resident at 633 Grandview Drive NE, Concord, commented on education funding.

DRAFT

Chris Cranston, a resident at 475 High Meadows Drive, Concord, commented on local government.

Marvin Bost, a resident of Mt. Pleasant, spoke on agriculture at the county fair.

Naomi Hatchell, a resident at 1804 Clay Street, Kannapolis, commented on Constitution Day.

There was no one else to address the Board, therefore Chairman Morris closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Appointments (Removals) - Juvenile Crime Prevention Council (JCPC)

The JCPC recommended the following new appointments for currently vacant terms, which will expire June 30, 2026: Megan Huffman as a Substance Abuse Professional and Roshini Selvakumar as a Youth under Age 21.

The JCPC recommended the following members be reappointed to two-year terms to expire September 30, 2026: Gayle Alston, Megan Baumgardner, Travis Burke, Ashley Fitch, Amy Jewell, and Malisha Ross.

The JCPC recommended acceptance of Jacob Wentink's resignation, Active Living and Parks Department Representative.

Lastly, the JCPC recommended the exchange of seats currently held by Megan Baumgardner (Member-at-Large) and Heather Mobley (Juvenile Defense Attorney).

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board appointed Megan Huffman to fill the vacant seat for Substance Abuse Professional and Roshini Selvakumar to fill the vacant seat for Youth under Age 21.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board reappointed the following members to terms to expire September 30, 2026: Gayle Alston, Megan Baumgardner, Travis Burke, Ashley Fitch, Amy Jewell, and Malisha Ross; including an exception to the multiple provision of the Appointment Policy for Ms. Alston, Ms. Baumgardner and Ms. Jewell and an exception the residency provision of the Appointment Policy for Ms. Alston and Ms. Ross.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board removed Jacob Wentink from the JCPC roster and thanked him for his service.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board exchanged the seats and their respective terms currently held by Megan Baumgardner and Heather Mobley, including an exception to the multiple board provision of the Appointment Policy for Ms. Baumgardner and an exception to the residency provision of the Appointment policy for Ms. Mobley.

(F-2) Appointments - Library Board of Trustees

The following appointments to the Library Board of Trustees were recommended and requested: Kelly Stout to replace Geraldine Depken as a Kannapolis representative, Lori Clay to replace Pam Emmons as the Midland representative and Elizabeth Eaise to replace Diane Browder-Boswell as a Kannapolis representative.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board removed Geraldine Depken, Pam Emmons and Diane Browder-Boswell from the Library Board of Trustees roster and thanked them for their service.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board appointed Kelly Stout as a Kannapolis Representative to fill an expired term. Ms. Stout's appointment will expire February 28, 2027; Lori Clay as the Midland Representative to fill an unexpired

DRAFT

term to end July 31, 2025; and Elizabeth Eaise as a Kannapolis Representative to fill an unexpired term to end October 31, 2024.

(F-3) Appointments - Mental Health Advisory Board

A local State Legislator has been represented on the board since its inception. Dr. Kristin Baker has agreed to represent this vacated seat on the board for a three-year term.

A board seat from the City of Harrisburg was filled in the past by the former Mayor. Mayor Pro-Tem La'Trecia Glover has agreed to serve as this seat's representative for a three-year term.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board appointed State Representative Dr. Kristin Baker (Legislative Representative) and Mayor Pro Tem La'Trecia Glover (Mayor/City Council Harrisburg) to the Mental Health Advisory Board for three-year terms to expire September 30, 2027.

(F-4) Appointments - Public Health Authority of Cabarrus County

The Public Health Authority of Cabarrus County met and recommends Amy Jewell for appointment to the committee as the Behavioral Representative to fill the position left vacant upon the resignation of Dr. Dan Hagler, Expertise in Infection Diseases representative. Therefore, it is requested to appoint her to complete the unexpired term ending June 30, 2026.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the board appointed Amy Jewell as the Behavioral Health Representative to the Public Health Authority of Cabarrus County to fill an unexpired term ending June 30, 2026, to include an exception to the multiple board provision of the Appointment Policy.

(F-5) County Manager - Temporary Construction and Permanent Easement

The Concord-Kannapolis Rider Transit system is requested to purchase for $105, a temporary construction easement and a permanent easement on Martin Luther King Blvd/110 North Rose Avenue in Kannapolis in order to construct a new bus stop. This is on the A. L. Brown High School campus. Kannapolis City Schools has reviewed the proposal to ensure it does not negatively impact their property.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board approved the purchase of the temporary and permanent easement, waived the purchase fee(s) and authorized the County Manager to execute necessary documents after review and revision by the County Attorney.

(F-6) Finance - Ambulance Receivable Write Off

Cabarrus County's year-end procedure includes adjusting the Accounts Receivable-Ambulance balance to include the outstanding balances for the closing year plus the three preceding fiscal years while writing off the unpaid balance in the 4th year, which is Fiscal Year 2020. Historical analyses indicate amounts are no longer collectible in the fourth year following billing. This year, it is requested to write off $1,942,915.92.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board authorized the Finance Department to write off the outstanding ambulance receivable balance from Fiscal Year 2020.

(F-7) Finance - Lottery Proceeds

Lottery proceeds are provided to the County to help fund school capital needs including construction, renovations and payment of debt. Lottery proceeds in the amount of $2,300,000 were included in the Fiscal Year 2025 Community Investment Fund budget to pay a portion of debt services related to public school debt.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board approved the budget amendment in the Public-School Funding Fund, the Public-School Funding Project Ordinance and authorized the Chairman to execute the Public-School Building Capital Fund applications to release funds from the North Carolina Education Lottery Fund.

DRAFT

Budget Revision/Amendment Request

Date: 9/16/2024 Amount: 2,300,000.00

Dept. Head: James Howden Department: Finance, Fund 320

☐ Internal Transfer Within Department ☐ Transfer Between Departments/Funds ☑ Supplemental Request

This amendment records the Public School Building Capital Lottery funds requested from the Department of Public Instruction. $2,300,000 of the funds will be used towards the FY25 school debt service payments. Cabarrus County Schools' portion is $2,047,000 and Kannapolis City Schools' portion is $253,000.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
320	6	7210-6444	Lottery Proceeds	19,830,000.00	2,300,000.00		22,130,000.00
320	9	7210-9704	Contribution to GF/CIF	17,680,000.00	2,300,000.00		19,980,000.00

(F-8) Human Resources - Compensation Market Study - General Government Departments

There was presentation of the results from the recent compensation market study for county departments (excluding public safety and DSS) along with accompanying recommendations for range adjustments for certain positions.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board approved the recommendations presented including salary adjustments for impacted positions.

(F-9) Information Technology Systems (ITS) - Storage Area Network Refresh

Cabarrus County's current Storage Area Network lease has expired. The new agreement provides for a refresh of the current storage hardware. These data storage devices support all county departments, Cabarrus County Schools and Kannapolis City Schools.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board approved the County Manager to execute the new agreement after review and revision by the County Attorney.

(F-10) Library - Library Board of Trustees By-laws

The Library Board of Trustees provided updated by-laws for the Board of Commissioners' consideration.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board approved updated By-laws for the Library Board of Trustees.

(F-11) Legal - Animal Ordinance

The County has received several complaints concerning vicious dogs. This caused us to convene a committee to review changes to Chapters 10 of the Code of Ordinances concerning animals. The committee looked at ordinances from other local jurisdictions in North Carolina. The ordinances varied due to state statutes, which provide local government flexibility when dealing with animals. The changes to the ordinance would attempt to streamline procedures for the Sheriff and Animal Control to handle complaints as well as with the animals once a complaint is made. It also clarifies the due process procedure that occurs if an animal is seized and the range of options available to the Sheriff.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board approved the revised ordinance.

(F-12) Planning Department - Community Development Budget Amendment

The current budgets for the Duke Helping Home Funds (HFF), the North Carolina Department of Environmental Quality Department of Energy Weatherization Assistance Program (NCDEQ WAP), the North Carolina Department of Environmental Quality Low Income Home Energy Assistance Program (NCDEQ LIHEAP) and the North Carolina Department of Environmental Quality Low Income Home Heating and Air Repair & Replacement Program (NCDEQ HARRP) need to be amended to reflect funding received.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board adopted the budget amendments.

DRAFT

Budget Revision/Amendment Request

Date: 9/16/2024 Amount:

Dept. Head: Susie Morris Department: Community Development

☑ Internal Transfer Within Department ☐ Transfer Between Departments/Funds ☐ Supplemental Request

Purpose: The state has released the funds for the Duke HHFY25. The program budget needs to be amended to reflect the appropriate amount per the allotted funds in the contract.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	3250-9493 DECHS	Duke HFF	50,000.00	23,499.00		73,499.00
001	9	3250-9493-DECHS	Duke HFF	1,250.00	-	-	1,250.00
001	9	3250-9493-DECHV	Duke HFF	1,000.00	-	-	1,000.00
001	9	3250-9493 DCHHF	Duke HFF	47,750.00	23,499.00		71,249.00
						Total	73,499.00

Budget Revision/Amendment Request

Date: 9/16/2024 Amount:

Dept. Head: Susie Morris Department: Community Development

☑ Internal Transfer Within Department ☐ Transfer Between Departments/Funds ☐ Supplemental Request

Purpose: The state has released the funds for the DOE Weatherization program FY25. The program budget needs to be amended to reflect the appropriate amount per the allotted funds in the contract.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	6227	Weatherization Program Grant	102,121.00	15,342.00		117,463.00
001	9	3250-9630-WX	Dues Subsc	414.00	-	-	414.00
001	9	3250-9346-WX	Fuel	29.00	-	-	29.00
001	9	3250-9420-DOE	WX Cell Phones	230.00	970.00		1,200.00
001	9	3250-9346-DOE	DOE Fuel	730.00	270.00		1,000.00
001	9	3250-9493DOE	DOE Operations	45,854.00	26,718.00		72,572.00
001	9	3250-9520-DOE	DOE Autos & Trucks	460.00	-	-	460.00
001	9	3250-9610-DOE	DOE Travel & Education	21,375.00		(10,383.00)	10,992.00
001	9	3250-9644-DOE	Insurance	-	2,600.00		2,600.00
001	9	3250-949302-DOE	DOE Readiness Funds	-	12,545.00		12,545.00
001	9	3250-931501-doe	DOE Health & Safety	12,300.00	3,351.00		15,651.00
						Total	117,463.00

(This space intentionally left blank)

Budget Revision/Amendment Request

Date: 9/16/2024 Amount: 0.00

Dept. Head: Susie Morris Department: Community Development

☐ Internal Transfer Within Department ☐ Transfer Between Departments/Funds ☑ Supplemental Request

Purpose: The state has released the funds for the LIHP Weatherization program FY25. The program budget needs to be amended to reflect the appropriate amount per the allotted funds in the contract.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	3250-622701	LIHEAP WX Grant	138,164.00	21,375.00		159,539.00
001	9	3250-931501-LIHP	LIHP H&S	21,900.00	686.00		22,586.00
001	9	3250-9346-LIHP	LIHP Fuel	1,000.00	100.00	-	1,100.00
001	9	3250-9420-LIHP	LIHP Cell Phones	616.00	-	-	616.00
001	9	3250-9493-LIHP	LIHP Operations	95,895.00	32,202.00		128,097.00
001	9	3250-9520-LIHP	LIHP Auto Main	1,540.00	-	-	1,540.00
001	9	3250-9644-LIHP	Insurance	-	5,600.00		5,600.00
						Total	159,539.00

Budget Revision/Amendment Request

Date: 9/16/2024 Amount:

Dept. Head: Susie Morris Department: Community Development

☑ Internal Transfer Within Department ☐ Transfer Between Departments/Funds ☐ Supplemental Request

Purpose: The state has released the funds for the HARP program FY25. The program budget needs to be amended to reflect the appropriate amount per the allotted funds in the contract.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	3250-6258	HARP Grant	99,256.00	57,775.00		157,031.00
001	9	3250-9493-HARP	HARP Operations	94,655.00	62,376.00		157,031.00
						Total	157,031.00

(F-13) Sheriff's Office - Awarding of Service Weapon to Deputy Stephen Brent Russell Upon His Retirement

Deputy Stephen Brent Russell retired from the Cabarrus County Sheriff's Office on September 1, 2024. Pursuant to N.C. General Statute 20-187.2, it is requested that Deputy Russell's service weapon (Sig Sauer P320 SN 58C352180) be designated surplus property and awarded to him for the price of $1.00.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board declared Sig Sauer P320 SN 58C352180 surplus property and authorized disposition in accordance with the County's policy.

(F-14) Soil and Water- Grant Application to NC Agricultural Development and Farmland Preservation Trust Fund and USDA Agricultural Land Easement

As approved at the July 9, 2024 meeting, the Soil and Water Conservation District Board requested to apply for state and federal Farmland Preservation Grants to purchase development rights for permanent agricultural easements on two tracts of farmland.

Farmland Preservation supports goals of both the Board of Commissioners, and the Soil and Water Conservation District Board by improving the quality of life for county citizens. Permanently protected farmland ensures the land base necessary for the county's agricultural economy while simultaneously keeping the tax burden low by maximizing the amount of land acreage where the cost of county services is lowest. The Soil and Water Conservation District Board has previously applied and received grant funding to preserve a total of 508 acres of farmland and is currently in the process of closing on another 144 acres.

Any contracts or cooperative agreements associated with successful grant applications will be submitted to the county for approval of necessary budget amendments.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board authorized Soil and Water Conservation District staff to submit applications to the North Carolina Agricultural Development and Farmland Preservation Trust Fund and federal USDA Agricultural Land Easement programs.

(F-15) Soil and Water- Grant Application to NC Agricultural Development and Farmland Preservation Trust Fund Local Agricultural Growth Zone

As approved at the July 9, 2024 meeting, the Soil and Water Conservation District Board requested to apply for state funding through the program NC Agricultural Development and Farmland Preservation Trust Fund- Agricultural Growth Zones. This program would purchase development rights for permanent agricultural easements on farmland in Cabarrus County. The application and program would require matching funds from Cabarrus County. The Soil and Water Conservation District Board requested the matching funds to be supplied from the Ned Hudson Fund/ back tax fund.

Any contracts or cooperative agreements associated with successful grant applications will be submitted to the county for approval of necessary budget amendments.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board authorized Soil and Water Conservation District staff to submit application for the NC Agricultural Development and Farmland Preservation Trust Fund- Agricultural Growth Zone.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board approved funds from the Ned Hudson Fund/ back tax fund as the matching funds for the NC ADFP AGZ application.

(F-16) Tax Administration-2014 Write-Off, Real and Personal Outstanding Taxes

The Tax Collector uses every legal effort to collect all delinquent taxes. However, NC General Statute 105-378 expresses a ten-year statute of limitations preventing the Tax Collector from using remedies to collect taxes remaining unpaid prior to tax year 2015. "USE OF REMEDIES BARRED" states that no county or municipality may maintain an action or procedure to enforce any remedy provided by law for the collection of taxes or the enforcement of any tax liens unless the action or procedure is instituted within ten years from the date the taxes became due.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the Board approved the write-off of real and personal outstanding taxes for 2014 totaling $114,300.60

(F-17) Tax Administration - Refund and Release Reports – August 2024

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the board approved the August 2024 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases.

(G) NEW BUSINESS

(G-1) Appointment - Nursing Home Community Advisory Committee

Chairman Morris reported that Valerie Miller has completed all the training required by the State Ombudsman's office and is ready to serve as a volunteer on the Nursing Home Community Advisory Committee. Therefore, it is requested to appoint Ms. Miller for a one-year term ending September 30, 2025.

Vice Chairman Shue **MOVED** to appoint Valerie Miller to the Nursing Home Community Advisory Committee for a one-year term ending September 30, 2025. Commissioner Measmer seconded the motion.

Following discussion, the **MOTION** unanimously carried.

(G-2) Transportation - FY26 5311 Community Transportation Grant - Public Hearing 6:30 p.m.

Charles Ratliff, Transportation Manager, requested a public hearing for the annual North Carolina 5311 Community Transportation Grant, which provides predetermined funding for county transportation and administrative costs such

DRAFT

as salaries, insurance, equipment, and supplies. The grant requires a 15 percent county match for the administrative portion and 10 percent for the capital portion.

A brief discussion ensued. During discussion, Mr. Ratliff responded to questions from the Board.

Chairman Morris opened the public hearing at 7:21 p.m. The Public Hearing Notice was published on September 7, 2024 in *The Independent Tribune* in English and Spanish. The public hearing notice was also posted on the County's website (www.cabarruscounty.us) on September 4, 2024 in English and Spanish in accordance with Article 2, Administration, Section 2.1 (Use of Electronic Means to Provide Public Notices) of the Cabarrus County Code of Ordinances.

There was no one present to address the Board; therefore, Chairman Morris closed the public hearing at 7:22 p.m.

UPON MOTION of Vice Chairman Shue, seconded by Commissioner Measmer and unanimously carried, the board approved staff to apply for the North Carolina 5311 Community Transportation Grant, which will include a 15% County match for the administrative portion and a 10% County match for the capital portion.

(G-3) BOC – LGC Funding Discussion

Commissioner Measmer inquired regarding delayed funding for Cabarrus County schools discussed at the last school board meeting.

A discussion ensued. During discussion, Mike Downs, County Manager; Jim Howden, Finance Director; and Kelly Sifford, Assistant County Manager; responded. Chairman Morris provided additional information.

(H) REPORTS

(H-1) BOC – Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees

The allotted time during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board members to learn more about what is going on with the boards each commissioner is individually involved with.

Commissioner Wortman reported various Active Living and Parks events: Trails and Tails will be a free event at Rob Wallace Park on October 3, 2024 from 10:00 a.m. – 11:00 a.m. and on November 7, 2024 from 10:00 a.m. – 11:00 a.m.; Free Hike for Health every Monday in October from 10:00 a.m. – 11:00 a.m. at the parks; October 17-31, 2024 at Rob Wallace Park, Spooky but Spectacular Spiders event; and October 19, 2024 at Camp T.N. Spencer Park, Pioneer Day from 10:00 a.m. to 2:00 p.m., there will be fee of $5 per participant.

Cooperative Extension will host a Holiday Creation event at the Cabarrus Arena on November 13, 2024, beginning at 9:00 a.m. More information can be found on the Active Living and Parks website.

Vice Chairman Shue shared there will be a celebration regarding the progress made in Elementary School education held at Bethel Elementary School on September 17, 2024 at 12:00 p.m. Governor Cooper will be attending. He invited the public to attend.

Chairman Morris reported the International Festival will be held on Saturday, October 5, 2024 in downtown Concord on Market street and adjacent streets. He encouraged the public to attend.

(H-2) BOC – Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Active Living and Parks Commission – 4 Vacancies
- Adult Care Home Community Advisory Committee – 13 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) – 1 Vacant Position
- Early Childhood Task Force Advisory Board – 2 Vacant Positions
- Human Services Advisory Board – 1 Vacant Position
- Industrial Facilities & Pollution Control Financing Authority – 1 Vacant Position
- Juvenile Crime Prevention Council – 3 Vacant Positions

DRAFT

- Library Board of Trustees – 3 Vacant Positions
- Mental Health Advisory Board – 1 Vacant Positions
- Nursing Home Community Advisory Committee – 11 Vacant Positions
- Region F Aging Advisory Committee – 2 Vacant Positions
- Senior Centers Advisory Council – 2 Vacant Positions
- Transportation Advisory Board – 5 Vacant Positions
- Youth Commission – 17 Vacant Positions

Chairman Morris urged citizens to consider participating on a Board or Committee.

(H-3) Budget – Monthly Budget Amendment Report

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

(H-4) Budget – Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(H-5) Cabarrus Soil & Water Conservation District - Annual Report

The Board received the annual report for informational purposes. No action was required of the Board.

(H-6) Communications and Outreach - Monthly Summary Report

The Board received the monthly summary report for informational purposes. No action was required of the Board.

(H-7) County Manager - Monthly Building Activity Reports

The Board received the monthly building activity reports for informational purposes. No action was required of the Board.

(H-8) Economic Development Corporation – August 2024 Monthly Summary Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

None.

(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(K) CLOSED SESSION

None.

(L) ADJOURN

UPON MOTION of Commissioner Measmer, seconded by Commissioner Furr and unanimously carried, the meeting adjourned at 7:38 p.m.

_____
Lauren Linker, Clerk to the Board

DRAFT

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Approval of the Agenda

SUBJECT:
BOC - Changes to the Agenda

BRIEF SUMMARY:
A list of changes to the agenda is attached.

REQUESTED ACTION:
Motion to approve the agenda as amended.

EXPECTED LENGTH OF PRESENTATION:
1 Minute

SUBMITTED BY:
Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Changes to the Agenda

CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
November 18, 2024

UPDATES:

Approval or Correction of Minutes
A-1 Approval or Correction of Meeting Minutes

Consent Agenda:
F-12 County Manager - SMG Contract Extension for Management of the Cabarrus Arena and Events Center

ADDITION:

Closed Session
K-1 Closed Session - Pending Litigation

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Recognitions and Presentations

SUBJECT:
Active Living and Parks - North Carolina Senior Games State Finals Medal Winners

BRIEF SUMMARY:
During a year where Cabarrus Senior Games hit a record number of 333 participants, we also had 85 artists and athletes register to compete in the Senior Games State Finals in Raleigh, North Carolina. Our participants earned 35 Gold, 27 Silver & 20 Bronze medals at State Finals, representing Cabarrus County proudly.

REQUESTED ACTION:
Recognize Cabarrus Senior Games medal winners.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Ian Sweeney, Active Living and Parks Program Manager

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda.

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Recognitions and Presentations

SUBJECT:
BOC - Cabarrus County Official AMERICA 250 Committee

BRIEF SUMMARY:
A Resolution recognizing Historic Cabarrus Association as the lead agency in the formation of Cabarrus County's committee to support and participate in Governor Roy Cooper's AMERICA 250 NC mission will be presented.

REQUESTED ACTION:
Recommended Motion:

A motion to adopt the Resolution.

EXPECTED LENGTH OF PRESENTATION:
1 Minute

SUBMITTED BY:
Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Resolution

Resolution of Cabarrus County Recognizing and Approving of the Cabarrus County Official America 250 NC Committee

A resolution of Cabarrus County, North Carolina, supporting the America 250 NC committee for the United States semiquincentennial (AMERICA 250 NC).

WHEREAS, Roy Cooper, Governor of North Carolina created AMERICA 250 NC to plan, encourage, develop, and coordinate the commemoration of the 250th anniversary of the United States and North Carolina's integral role in that event and the role of its people on the nation's past, present, and future: and

WHEREAS, AMERICA 250 NC has a mission to engage ALL North Carolinians and ALL 100 counties through their many signatures and officially recognized programs, projects, and events over the commemoration by inspiring future leaders and celebrating North Carolina's contributions to the nation over the last 250 years; and

WHEREAS, by adoption of America 250 NC's mission, the Cabarrus County Committee is officially formed to achieve the goals of America 250 NC and the lead agency in Cabarrus County shall be Historic Cabarrus Association.

NOW, THEREFORE, BE IT RESOLVED, that the County of Cabarrus hereby endorses AMERICA 250 NC and its mission; and

RESOLVED, the County of Cabarrus officially establishes an AMERICA 250 NC Committee made up of a diverse group of citizens to work with AMERICA 250 NC on any and all activities. The participants of the Cabarrus County Committee will be strictly voluntary roles and there will be no compensation for participation.

IT IS FURTHER RESOLVED, that a copy of this resolution be sent to the Cabarrus County legislative delegation and the AMERICA 250 NC Committee.

ADOPTED this 18th day of November 2024.

_____
Stephen M. Morris, Chairman
Cabarrus County board of Commissioners

ATTEST:

_____
Lauren Linker, Clerk to the Board

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Recognitions and Presentations

SUBJECT:
Emergency Management - Mt. Pleasant Elementary School Fire Safety Bulletin Board Contest

BRIEF SUMMARY:
Each year, the Cabarrus County Fire Marshal's Office invites local elementary schools to participate in a fire safety bulletin board contest. As part of this initiative, Assistant Fire Marshal Ashleigh Ennis offers to visit schools and deliver a brief lesson on that year's fire prevention topic. After the lesson, students are encouraged to create a bulletin board that reflects the Fire Prevention Week theme.

This year, Mt. Pleasant Elementary School was the only school to take part. Assistant Fire Marshal Ashleigh Ennis, along with School Resource Officer Jennifer Burnette, visited each 3rd-grade classroom to teach about this year's theme: "Smoke Alarms: Make Them Work for You!" Following the lesson, art teacher, Amber Barnhardt, guided the students in designing a bulletin board that showcased what they learned.

To reward participation, the Cabarrus County Fire Marshal's Office partners with ServPro to host an ice cream party for the winning grade level. Since Mt. Pleasant Elementary was the sole participant this year, their 3rd-grade students will enjoy an ice cream celebration later this month.

Representing Mt. Pleasant Elementary are 3rd-grade students: Leroy Aiken, Cullen Belch, Cora Mae Fast and Hudson Love.

These students will present their bulletin board and share the valuable fire prevention tips they've learned.

REQUESTED ACTION:
No action required.

EXPECTED LENGTH OF PRESENTATION:
10 Minutes

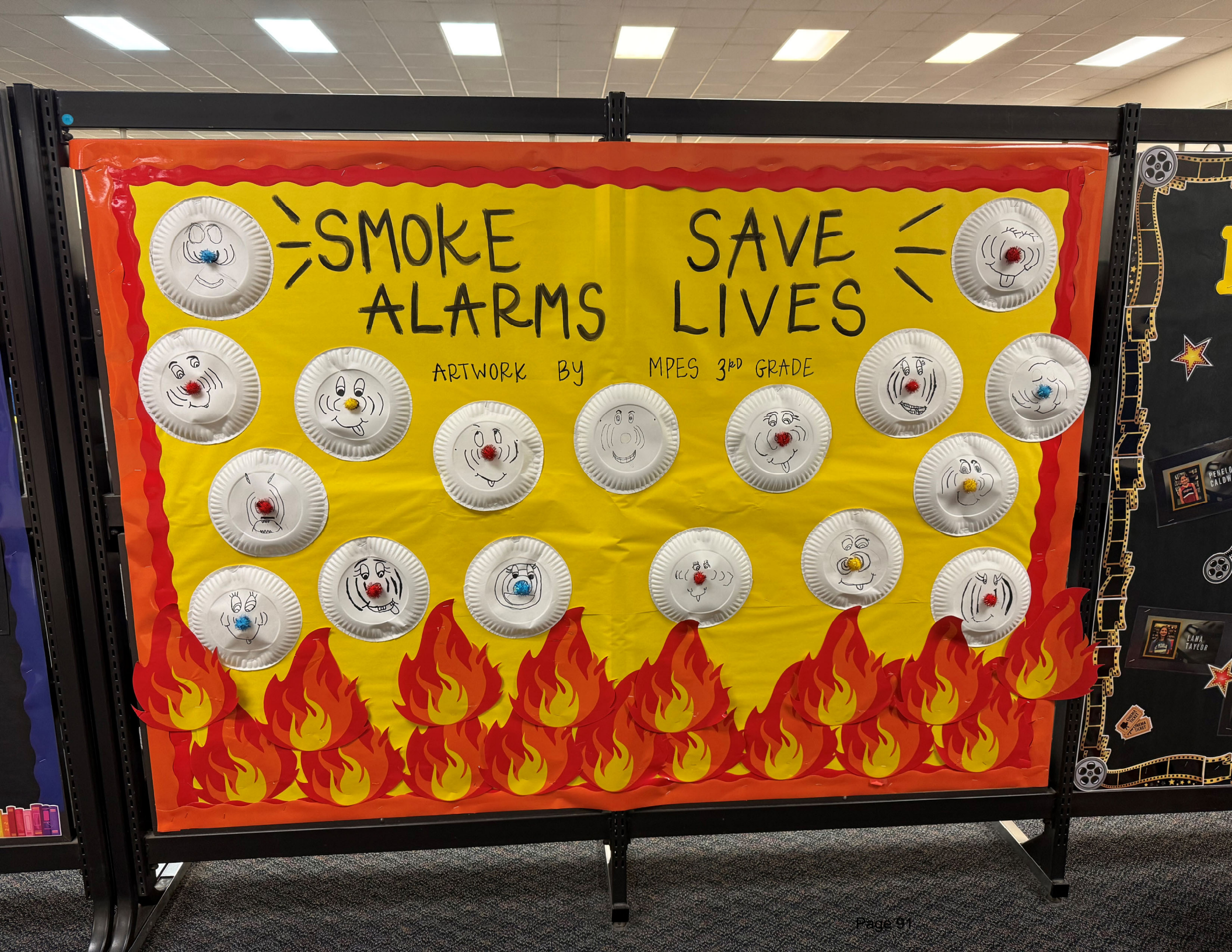
SUBMITTED BY:
Ashleigh Ennis, Assistant Fire Marshall

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Bullentin Board


SMOKE ALARMS SAVE LIVES
ARTWORK BY MPES 3RD GRADE

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
Appointment - Human Services Advisory Board

BRIEF SUMMARY:
Cabarrus County's Human Services Advisory Board was created and replaced the Social Services Advisory Board, which was abolished by a resolution adopted by the Board of Commissioners at its June 17, 2013 meeting. Members of this board are appointed by the Cabarrus County Board of Commissioners. It is therefore recommended to appoint Erin Shoe to the Human Services Advisory Board to complete a vacant term. Ms. Shoe's term will expire June 30, 2026 to include an exception provision of the Appointment Policy for service on multiple boards.

REQUESTED ACTION:
Recommended Motion:

Motion to approve Erin Shoe to the Human Services Advisory Board; term will expire June 30, 2026 to include an exception provision of the Appointment Policy for service on multiple boards.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Aalece Pugh, Assistant County Manager/Human Services Director

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Recommendation Letter
- Roster

For: Chair, Board of Commissioners, Cabarrus County, NC 30 October 2024

Clerk to the Board of Commissioners

Re: **Letter of Recommendation of Erin Shoe as Member for the Human Services Advisory Board**

1. I nominate Erin Shoe, MPH, and recommend her for immediate appointment as a citizen member of the Human Services Advisory Board. She will fill an existing vacant position on the 5-member board.

2. Erin Shoe is highly qualified to serve on the board given:

    a. Her credentials as the current Public Health Director for Cabarrus County.
    b. Her extensive community involvement in various county task forces.
    c. Her areas of interest and skills in access to care for the un/under insured, community collaboration, and community resilience.

3. Erin Shoe will bring great experience and skills to our advisory board enhancing our mission to advocate, advise, and consult with the Combined Human Services Agency.

30 Oct 2024

Angel L. Lugo, MPA, LFACHE

Chair, Human Services Advisory Board

Human Services Advisory Board
5-Member Board

Dr. Heather Anderson **9608 Oliver Court** **Harrisburg, NC 280275**	**APPOINTMENT: 02/20/23** **TERM EXPIRING: 02/28/26**
	APPOINTMENT: **TERM EXPIRING:**
Marie Dockery **3612 Curtland Place NW** **Concord, NC 28027**	**APPOINTMENT: 05/15/17** ***(unexpired term)*** **REAPPOINTMENT: 12/16/19** **REAPPOINTMENT: 12/19/22** **TERM EXPIRING: 12/31/25**
Patricia West **2242 Jensen Lane** **Concord, NC 28025**	**APPOINTMENT: 02/20/23** ***(unexpired term)*** **TERM EXPIRING: 12/31/23** **RE-APPOINTMENT: 11/20/23** **TERM EXPIRING: 12/31/2026**
Angel Lugo **4615 Dovefield Lane** **Kannapolis, NC 28081**	**APPOINTMENT: 06/21/21** **TERM EXPIRING: 06/30/24** **REAPPOINTMENT: 06/17/24*** **TERM EXPIRING: 06/20/27**

The Human Services Advisory Board was created and replaced the Social Services Advisory Board abolished by a resolution adopted by the Board of Commissioners at its June 17, 2013 meeting. Members are appointed by the Cabarrus County Board of Commissioners. Initial terms were staggered at two and three years.

All meetings are held in the Board Room of the Cabarrus County Department of Human Services and start at 1:30 p.m. 2016 meetings will be held the 4th Wednesday of the month.

***An exception to the residency provision of the Appointment Policy needed.**

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
(Appointment) and Removal - Early Childhood Taskforce Advisory Board

BRIEF SUMMARY:
Stephanie McGowan Fish has requested to be removed from the Early Childhood Taskforce.

REQUESTED ACTION:
Recommended Motion:

Motion to remove Stephanie McGowan Fish from the Early Childhood Task Force Advisory Board roster and thank her for her service.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Aalece Pugh, Assistant County Manager/Human Services Director

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Resignation
- Roster

Aalece Pugh

From: Ann Benfield <ann@cabarruspartnership.org>
Sent: Tuesday, October 22, 2024 2:13 PM
To: Stephanie; Aalece Pugh
Subject: Fwd: Early Childhood Task Force Advisory Board

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe!

I am so sorry. Thank you so much for letting us know, Ann

---------- Forwarded message ---------
From: **Stephanie McGowan Fish** <steph@therapytalk.org>
Date: Tue, Oct 22, 2024 at 12:20 PM
Subject: Re: Early Childhood Task Force Advisory Board
To: Ann Benfield <ann@cabarruspartnership.org>

Hi Ann,

Hope all is well. Unfortunately the Monday times do not work for me to participate in the meetings due to a previously scheduled conflict. I feel at this time since I won't be able to attend the meetings, I'll have to step off this board. Thank you for your continued efforts for all the preschoolers in Cabarrus county.

Thank you~

Steph Fish, MA, CCC-SLP
President/Founder

Therapy Talk
704.239.6321 cell
1.844.708.0619 fax
www.TherapyTalk.org

This email and/or any attachments contain confidential information. It is intended for use only by the specified recipient who shall remain obligated to maintain the information in a safe, secure, and confidential manner. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or use of any of the information contained in or attached to this message is strictly prohibited by state and federal law. If you receive this email by mistake, please contact the sender directly by email or telephone at 704-239-6321 and destroy the electronic communication immediately.

Early Childhood Task Force Advisory Board
(ECTFAB)
15 Member Board

APPOINTEE		**DATE OF APPOINTMENT**	
Steven Ayers^ 296 Trillium Street Concord, NC 28027		Appointment: Term Expiring:	06/17/24 06/30/28
Lora Lipe 3976 Troon Drive SW Concord, NC 28027		Appointment: Reappointment: Term Expiring:	07/17/18 07/18/22 07/31/26
Amanda Wilkerson 602 Sedgefield Street SW Concord, NC 28025		Appointment: Reappointment: Term Expiring:	07/17/18 07/18/22 07/31/26
Chris Measmer P.O. Box 707 Concord, NC 28026		Appointment: Term Expiring: Reappointment: Term Expiring:	12/19/22 12/31/23 12/18/23 12/31/24
Waynett Taylor* 1333 Jake Alexander Blvd. Salisbury, NC 28146		Appointment: Reappointment: Term Expiring	10/15/18 10/17/22 10/31/26
Stephanie Fish 750 Williamsburg Court Concord, NC 28025		Appointment: Term Expiring:	02/15/21 02/28/25
Chris Jarrett 4258 Highway 49S, Unit 584 Harrisburg, NC 28075		Appointment: Term Expiring:	02/15/21 02/28/25
Jessie Napoli 1130 Piney Church Road Concord, NC 28025		Appointment: Term Expiring:	02/15/21 02/28/25
Jennifer Threadgill 93 Mary Circle		Appointment:	02/15/21

Concord, NC 28025		Term Expiring:	02/28/25
Jennifer Baucom 4000 Grand Summit Blvd Concord, NC 28027		Appointment: Term Expiring:	07/17/22 07/31/26
Page Castrodale 419 Winfield Blvd SE Concord, NC 28025		Appointment: Term Expiring:	07/17/22 07/31/26
Jenelle Felton 5341 Periwinkle Hill Avenue Charlotte, NC 28213		Appointment: Term Expiring:	07/17/22 07/31/26
Elaine Jenkins 812 McGregor Drive NE Concord, NC 28025		Appointment: Term Expiring:	07/17/22 07/31/26
Barbi Jones 950 Flannery Place NW Concord, NC 28027		Appointment: Term Expiring:	07/17/22 07/31/26
Amanda Smith 5352 Apple Glen Drive Harrisburg, NC 28075		Appointment: Term Expiring:	07/17/22 07/31/26
Trina Wenzel 27747 Jase Drive Albemarle, NC 28001		Appointment: Term Expiring:	07/17/22 07/31/26
Ann Benfield 563 Marigold Drive Kannapolis, NC 28083		Appointment: Term Expiring:	10/16/23 10-31-27
Spencer Swain 3676 Trinity Church Road Concord, NC 28027		Appointment: Term Expiring:	10-16-23 10-31-27

Note: At the July 17, 2018 Board of Commissioners' meeting, the Board revised membership of the Early Childhood Task Force Advisory Board to be added as needed.

* An exception to the “residency” provision of the Appointment Policy was granted.

^An exception to the “Multiple boards” provision of the Appointment Policy was granted.

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
Active Living and Parks - 2025 Fees and Charges and Policy

BRIEF SUMMARY:
The Active Living and Parks Department reviews the Department Fees and Charges and the Fees and Charges Policy each year. The Fees and Policy are effective for the Calendar Year instead of the Fiscal Year.

Minimal requested changes this year include:
Policy - changes to the Cabarrus County 501 (c) 3 - 1 Free rental per Calendar year. Proposal to read: Any Cabarrus County 501 (c) 3 organization will be charged 50% for a one-time fundraising rental at any ALP facility that has reservable/rental space.

Fees and Charges - Corrections to operational times, facility names, and addition of Virginia Foil Park and the Mt Pleasant Active Living Center.
Removed 1 day Ballfield Rental
Increased price of Bulk Ticket prices for Mini-Golf and Paddleboats by $1.00
Removed Active Living Center Reservation (keeping in alignment with the Library)

The ALP Commission reviewed and approved the proposed changes at the October 17, 2024 Meeting.

REQUESTED ACTION:
Recommended Motion:

Motion to approve the proposed changes to the 2025 Active Living and Parks Departments'

Fees and Charges and Fees and Charges Policy.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Londa Strong, Active Living and Parks Director

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- 2024 Fees and Charges

CABARRUS COUNTY ACTIVE LIVING & PARKS 2024 FEES AND CHARGES

Table of Contents

	Page
Locations/Hours	2
Holiday Closings	3
Park Reservation Time Periods	4
Facility Fees & Charges	5
Camp T.N. Spencer Park	5
Frank Liske Park	6 - 8
Vietnam Veterans Park	9
Rob Wallace Park	9
Miscellaneous Park Fees	9 – 11
Senior Centers Rental Information	12 – 13

Active Living & Parks Locations and Hours

Cabarrus County Active Living & Parks Locations

Active Living & Parks Administrative Offices	**331 Corban Avenue SE, Concord NC 28025**
704-920-3484	**Monday – Friday 8:00 a.m. – ~~5:00 p.m.~~ 8:00 p.m.**
FLP - Frank Liske Park	4001 Stough Road, Concord NC 28027
CSP - Camp Spencer Park	3155 Foxford Road, Concord NC 28027
RWP - Rob Wallace Park	12900 Bethel School Road, Midland NC 28107
VVP – Vietnam Veterans Park	760 Orphanage Road, Concord NC 28027
~~**CSC**~~ ALP-C– Cabarrus County Active Living Center	331 Corban Avenue SE, Concord NC 28027
~~**MPSC**~~ ALC-MP– Cabarrus County Active Living Center	~~8615 Park Drive, Mount Pleasant NC 28124~~
	1111 N. Washington St. Mount. Pleasant NC 28124

Park Hours

March 1 – May 31		
CSP	Sunday – Saturday	8:00 a.m. – 8:00 p.m.
FLP	Sunday – Saturday	8:00 a.m. – 9:00 p.m.
RWP	Sunday – Saturday	8:00 a.m. – 8:00 p.m.
VVP	Sunday – Saturday	8:00 a.m. – 8:00 p.m.
June 1 – September 30		
CSP	Sunday – Saturday	7:00 a.m. – 8:00 p.m.
FLP	Sunday – Saturday	7:00 a.m. – 9:00 p.m.
RWP	Sunday – Saturday	7:00 a.m. – 8:00 p.m.
VVP	Sunday – Saturday	7:00 a.m. – 8:00 p.m.
October 1 – October 31		
CSP	Sunday - Saturday	8:00 a.m. – 8:00 p.m.
FLP	Sunday – Saturday	8:00 a.m. – 9:00 p.m.
RWP	Sunday – Saturday	8:00 a.m. – 8:00 p.m.
VVP	Sunday – Saturday	8:00 a.m. – 8:00 p.m.
November 1 – February 28 (All Park locations)		
Monday – Friday		8:00 a.m. – 5:00 p.m.
Saturday & Sunday		8:00 a.m. – 5:00 p.m.

Senior Center Hours

~~**CSC**~~ **ALC-C**	Monday – Thursday	8:00 a.m. – 8:00 p.m.

~~CSC~~ **ALC-C**	Friday & Session Breaks	8:00 a.m. – 5:00 p.m.
~~MPSC~~ **ALC-MP**	Monday – ~~Friday~~ Thursday	~~8:00~~ 9:00a.m. ~~– 5:00~~ 8:00 p.m.
ALC-MP	Friday & Saturday	10:00 a.m.-6:00 p.m. (added)
Thanksgiving Eve & New Year's Eve (When Applicable)		8:00 a.m. – 5:00 p.m.
All operation hours will be adjusted with opening of new MPSC & Afton Living Center		

Park Holiday Closings

Thanksgiving Holiday	Thanksgiving Day
Christmas Holiday	Christmas Eve & Christmas Day
New Year's Holiday	New Year's Day

Senior Center's Holiday Closings

Senior Center Facilities follow the Cabarrus County Office Closing Schedule

Park Reservation Time Periods

March 1 – October 31 (All Park Location Facilities)	
Sunday – Saturday	8:30 a.m. – 2:00 p.m. (1/2 day – morning)
Sunday – Saturday	3:00 p.m. – 7:30 p.m. (1/2 day – afternoon)
Sunday – Saturday	8:30 a.m. – 7:30 p.m. (all day)
Frank Liske Barn Lower Level	10:00 a.m. – 7:00 p.m. (all day)
Frank Liske Barn Upper Level	10:00 a.m. – 7:00 p.m. (all day)
November 1 – February 28 (All Park Location Facilities)	
Sunday - Saturday	9:00 a.m. – 4:00 p.m.

Softball Complex falls under park hours

Facilities Fees & Charges

Camp T.N. Spencer Park

Facility Name	Capacity	½ Day	Full Day
Helms Hall *	75 (50 in winter)	$80.00	$160.00
Propst A Building *	49	$50.00	$100.00
Propst B Building *	49	$50.00	$100.00
Shelter 1 *	50	$30.00	$60.00
Shelter 2	50	$30.00	$60.00
Tent Sites (7 available) *	6 people/2 tents	$15.00 per night	
Cabins (6 available) *	6	$65.00 per night	
Group Camping *	35 people/9 sites	$30.00 per night	
Pool Birthday Party *	25	$100.00 for 4 hours	

*Facilities with an asterisk **DO NOT** have availability for additional equipment (i.e. bounce houses, dunking booth, generators, etc.)

Prior approval for any additional equipment must be obtained.

Pool Birthday Parties must be approved through the Camp TN Spencer Park Manager or Senior Ranger. Reservations must be booked seven (7) days in advance and are only available during standard pool hours excluding Memorial Day, July 4th, and Labor Day. Birthday Party area will be available 10:00 a.m. to 4:00 p.m.

Camp T.N. Spencer Park Pool

Swim times available: 10:00 a.m. to 4:00 p.m. Monday-Friday
10:00 a.m. to 7:00 p.m. Saturday-Sunday

Daily Admission Fee: $5.00 per person

Childcare Organization paid in advance: $4.00 per person

Note: Childcare organizations are defined as any summer, after-school, or children's camp (Excluding the Cabarrus County Boys & Girls Club). All children entering the pool area must pay regardless of age. Counselors will be admitted free with all organizations.

Frank Liske Park

Facility Name	Capacity	½ Day	Full Day
Barn – Shed 1	50	$60.00	$120.00
Barn – Shed 2	80	$100.00	$200.00
Barn – Lower Level	100	$300.00 (Winter) $400.00 (Summer)	
Barn – Upper Level	100	$400.00 (Winter) $500.00 (Summer)	
Homebuilder Shelter	75	$60.00	$120.00
Barnhardt Shelter	150	$100.00	$200.00
Hartsell Shelter	150	$100.00	$200.00
Phillip Morris Shelter	150	$100.00	$200.00
Wildlife Shelter	35	$30.00	$60.00
Vulcan	35	$30.00	$60.00
Corning	35	$30.00	$60.00
Amphitheatre	300	$125.00	$250.00

Barn Set Up Fee: $50.00 (added)

Frank Liske Park Softball Facilities

Softball Fields	$15.00 per hour per field
Softball Fields with lights	$25.00 per hour per field
Softball Field Lining Services	$35.00 per field

Frank Liske Park Soccer & Tennis/Pickleball Complex

Soccer Field Complex (2-hour minimum use)	$50.00 per hour
Soccer Field Complex per day (8 hours)	$300.00 per field

If either complex is closed for any reason prior to the commencement of the event, the lessee's fee will be refunded. All complex rentals are subject to Park Management approval.

NOTE: An Off-Duty Officer may be required for an event or tournament depending on numbers attending. The Officer will be required to assist with parking and traffic control. This is at the lessee's expense.

Frank Liske Park Ballfield Rental Policy

Booking fee due 30 days in advance & subtracted from the total rental fee	$200.00
~~1-day rental (4 fields)~~	~~$600.00~~
2-day rental (4 fields)	$750.00
3-day rental (4 fields)	$900.00
Gate fee	$150.00

Contact Park Manager for details on tournament reservations

Final payment due at time of reservation

Frank Liske Paddleboats/Kayaks Rental (April – October)

Saturday and Sunday (11:00 am – 6:00 pm)

Ages 15 & under must be accompanied by Rider age 16 & over

Paddleboats	Age 6 & over	$3.00 per ½ hour
Paddleboats	Age 5 & under	Free with paid rider
Kayaks	Age 18 & older	$5.00 per hour

Frank Liske Park Mini Golf (April-October)

Closed until further notice

Age 6 & over	$3.00 per game
Age 5 & under	Free game with paying adult

Frank Liske Park Group Birthday Parties (April-October)

Group birthday parties may be booked at Frank Liske Park
Reservations must be booked seven (7) days in advance

Option #1 (Minimum of 10 people)	$8.00 per person
Choice of 1	1 game of mini golf or 1 paddleboat ride
Choice of 1	Hot dog or Corn dog
Choice of 1	Chips or Pretzels
Choice of 1	Water or Fruit Juice
Option #2 (Minimum of 10 people)	$10.00 per person
1 game of mini golf and 1 paddleboat ride	
Choice of 1	Hot dog or Corn dog
Choice of 1	Chips or Pretzels
Choice of 1	Water or Fruit Juice

Frank Liske Park Exclusive Use Rentals

Requires a fourteen (14) day notice
(Gives right of facility to your group only)

Paddleboats	$100.00 for first hour, $25.00 per additional hour
Monday – Friday	10:00 am – 5:00 pm
Mini Golf	$100.00 for first hour, $25.00 per additional hour
Monday – Friday	5:00 pm – 8:00 pm

Frank Liske Park Bulk Ticket Purchases

Must be purchased seven (7) days in advance
For use during normal operating hours

# of tickets	Cost	
50-99	$3.00	~~$2.00~~ per ticket
100-150	$2.75	~~$1.75~~ per ticket
151-199	$2.50	~~$1.50~~ per ticket
200+	$2.00	~~$1.00~~ per ticket

Vietnam Veterans Park

Facility Name	Capacity	½ Day	Full Day
Hickory Shelter *	50	$30.00	$60.00
Magnolia Shelter *	50	$30.00	$60.00
Oak Shelter *	50	$30.00	$60.00
Dogwood Shelter	100	$60.00	$120.00

*Facilities with an asterisk **DO NOT** have availability for additional equipment (i.e. bounce houses, dunking booth, generators, etc.)

Prior approval for any additional equipment must be obtained.

Rob Wallace Park

Facility Name	Capacity	½ Day	Full Day
Shelter 1	50	$30.00	$60.00
Shelter 2	75	$60.00	$120.00
Shelter 3	50	$30.00	$60.00

Miscellaneous Equipment Rentals, Fees, and Charges

See Park Staff, valid identification required.

Disc Golf (1 Bag set of 4 discs)	$5.00 per day

Fishing Permits

All North Carolina Wildlife Regulations apply

Daily	$3.00 FLP, CSP, RWP
Annual	$50.00 for FLP, CSP, and RWP 50% discount on annual permit for veterans

	(proof of service required)

Miscellaneous Park Fees

Adult Sports Leagues

Adult Sports Leagues	Fee based on 100% recovery of direct cost

Note: No refunds after league schedule has been completed

Road Race and Fundraiser Walks/Events

Road Race Set Up Fee: $150.00 plus shelter rental

Contact Park Manager for details on reservations

~~Road Races~~

~~Activity~~	~~Early Registration~~	~~Late Registration~~
~~5K Individual~~	~~$25.00 per person~~	~~$30.00 per person~~
~~Individual Fun Run/Walk~~	~~$10.00 per person~~	~~$15.00 per person~~
~~Team / Group 5K (5 or more)~~	~~$20.00 per person~~	
~~Family Registration (max of 6)~~	~~$80.00~~	

Disc Golf Tournament

Course Rental Fee	$100.00 first 3 hours
Each additional hour, maximum of 6 hours per day	$25.00 per hour

Park Program Fees and Charges

Activity	**Cost per participant**
Day Camp	$110.00 - $150.00 per week

Half Day Camp / Specialty Camp	$20.00 - $100.00	
Programs / Classes / Events / Tournament	Free - $75.00	
Archery Program / Camp / Tournament	$5.00 - $240.00	
Road Races	$10.00-$100.00	(added)

~~**Field Trips / Educational Programs**~~

~~**Activity**~~	~~**Cost**~~	~~**Time limit**~~
~~Onsite Field Trip @ Park~~	~~$3.00 per student~~	~~Up to 2.5 hours~~
~~Offsite Field Trip @ School, Daycare, etc.~~	~~$2.00 per student~~	~~Up to 1 hour~~
~~Cabarrus County Jr. Ranger Program~~	~~$4.00 per student~~	

~~Cabarrus County Schools participating in the Jr. Ranger program are charged the above rate and are given 1 (one) Onsite Field Trip at a Park and 2 (two) visits to the school not to exceed 30 minutes per classroom visit. Fees cover supplies and materials.~~

Cabarrus County Senior Centers

Concord Senior Center

Space	Approximate Size	Capacity	Rental fee	
			4 Hour Minimum	Additional Hours
Multipurpose	90' X 30'	280 (200 at tables)	$350.00	$100.00
Multipurpose #1	33' X 30'	100 (64 at tables)	$175.00	$75.00
Multipurpose #2	24' X 30'	80 (48 at tables)	$175.00	$75.00
Multipurpose #3	33' X 30'	100 (64 at tables)	$175.00	$75.00
Conference Room	40' X 20'	60 (40 at tables)	$125.00	$45.00
Conference Room #1	20' X 20'	30 (16 at tables)	$75.00	$30.00
Conference Room #2	20' X 20'	30 (16 at tables)	$75.00	$30.00
Classroom #1	20' X 21'	49 (24 at tables)	$75.00	$30.00
Classroom #2	20' X 21'	49 (24 at tables)	$75.00	$30.00

Mount Pleasant Senior Center

Space	Approximate Size	Capacity	Rental fee	
			4 Hour Minimum	Additional Hours
Multipurpose	24' X 76'	100 (64 at tables)	$100.00	$25.00
Classroom	28' X 22'	30 (24 at tables)	$40.00	N/A

~~(Must be rented with Multipurpose room)~~				
~~Each Senior Center has round tables (5' at Mount Pleasant facility, 6' at Concord facility), 6' rectangle tables, and armchairs~~				
~~**Reservation Time Periods at the Senior Centers**~~				
~~Minimum 4-hour rental (set-up and breakdown included with rental)~~				
Active Living Center Events & Activities				
Classes/Programs/Special Events		$3.00 and up		
Fitness & Wellness Classes		$4.00 and up		
Personal Fitness		$35.00 per hour (minimum of 6 hours)		
Senior Games		$3.00 and up		
NOTE: All activity fees are based on direct costs. Supplies may be additional. These fees are subject to change based on actual costs, rentals, increase in participants, unforeseen circumstances, etc., during the fiscal year.				
Facility hours may be altered for programs or co-sponsored programs, activities, events, etc.				

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
Active Living and Parks - Concord Senior Center Name Change

BRIEF SUMMARY:
With the construction of the new facilities in Mt Pleasant and Afton bringing together Library facilities and Active Living Centers, the Senior Center Advisory Council voted unanimously to change the name of the Concord Senior Center to the Concord Active Living Center.

Grant funds will be utilized to make the name change on the sign in front of the Concord facility.

REQUESTED ACTION:
Recommended Motion:

Motion to approve the name change of the Concord Senior Center to the Concord Active Living Center.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Londa Strong, Active Living and Parks Director

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
Active Living and Parks - Department Masterplan Presentation

BRIEF SUMMARY:
Recognizing the recent and anticipated growth in Cabarrus County, the Active Living and Parks Department contracted with Berry Dunn and Associates to update the 2015 10-year Masterplan. The goal of this project was to improve inclusion, sustainability, and quality of life for all and support the County's strategies and vision.

Berry Dunn will begin work on the Active Living and Parks (ALP) Departments Strategic Plan in November.

REQUESTED ACTION:
Recommended Motion:

Motion to approve the Masterplan as presented.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Londa Strong, Active Living and Parks Director

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Cabarrus County ALP Presentation - Final - Client
- Executive Summary



Cabarrus County

Comprehensive Department Masterplan

Board of Commissioners Meeting

November 4, 2024

BerryDunn



Agenda

1. Share Project Highlights
2. Gain Approval
3. Answer Your Questions

Your Project Team

National



Barbara Heller
Engagement Manager



Nikki Ginger
Project Manager



JR Clanton
Libraries & Financial SME



James Mickle
Inclusive Engagement SME



Tom Diehl
O&M SME



Oliver Amaya
Bilingual Engagement

Local



Lisa Wolff
Supporting Consultant



Chris Chockley
Landscape Architecture

BerryDunn

Your Partners

Cabarrus County
Active Living Parks
Department

BerryDunn

Prime Firm

- Project Management
- Community Engagement
- Recreation Assessment
- Visioning
- Organizational Analysis
- Financial Analysis

BOLTON & MENK
Real People. Real Solutions.

- Landscape Architecture
- Inventory
- Mapping
- Level of Service

ETC INSTITUTE

- Statistically Valid Survey

Two Complementary Plans



Comprehensive Plan

Evaluate facilities, programs, and parks and their ability meet future community needs.



Strategic Plan

Creates future direction of the Department, the leadership infrastructure, and mission, vision and values

BerryDunn

Plan Overview



October	October - June	June – August	October/November	November-February

We're here!

BerryDunn



Project Highlights

Community & Staff Engagement

11



Interviews

24+



Staff

6



Partner Groups

4



Community Events

1



Statistically Valid Survey

1



Project Website


TRUEIANT
Fairy Hair
Feather Extensions
Temporary Sparkle Tattoos
And more
merry

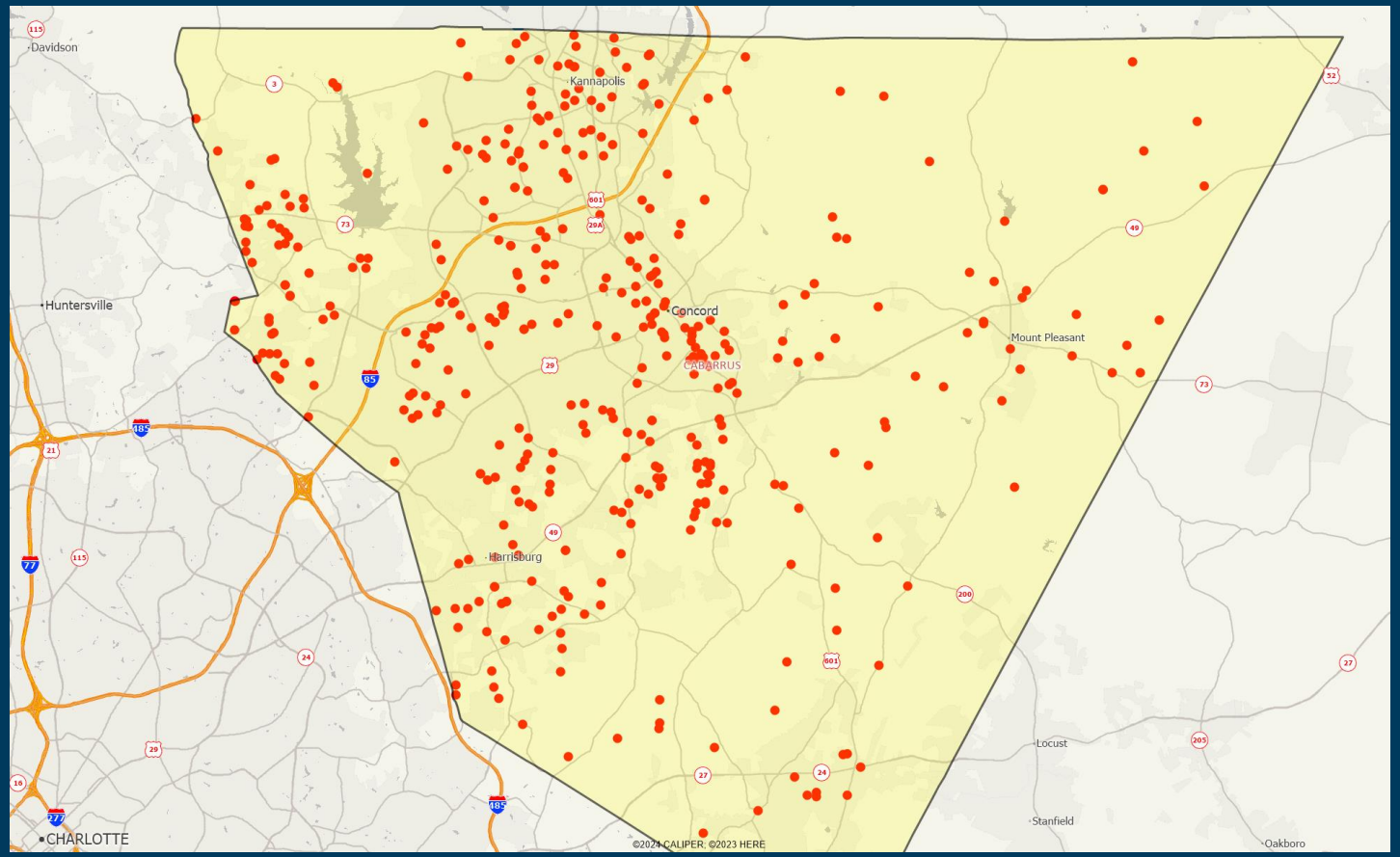

How will you
ACTIVATE YOUR LIFE PLAN?
Cabarrus County is developing a Comprehensive Masterplan for the Active Living and Parks Department and we want to hear from YOU!
Share your thoughts and learn more at our project website.
SCAN ME
TELL US HERE


MEN

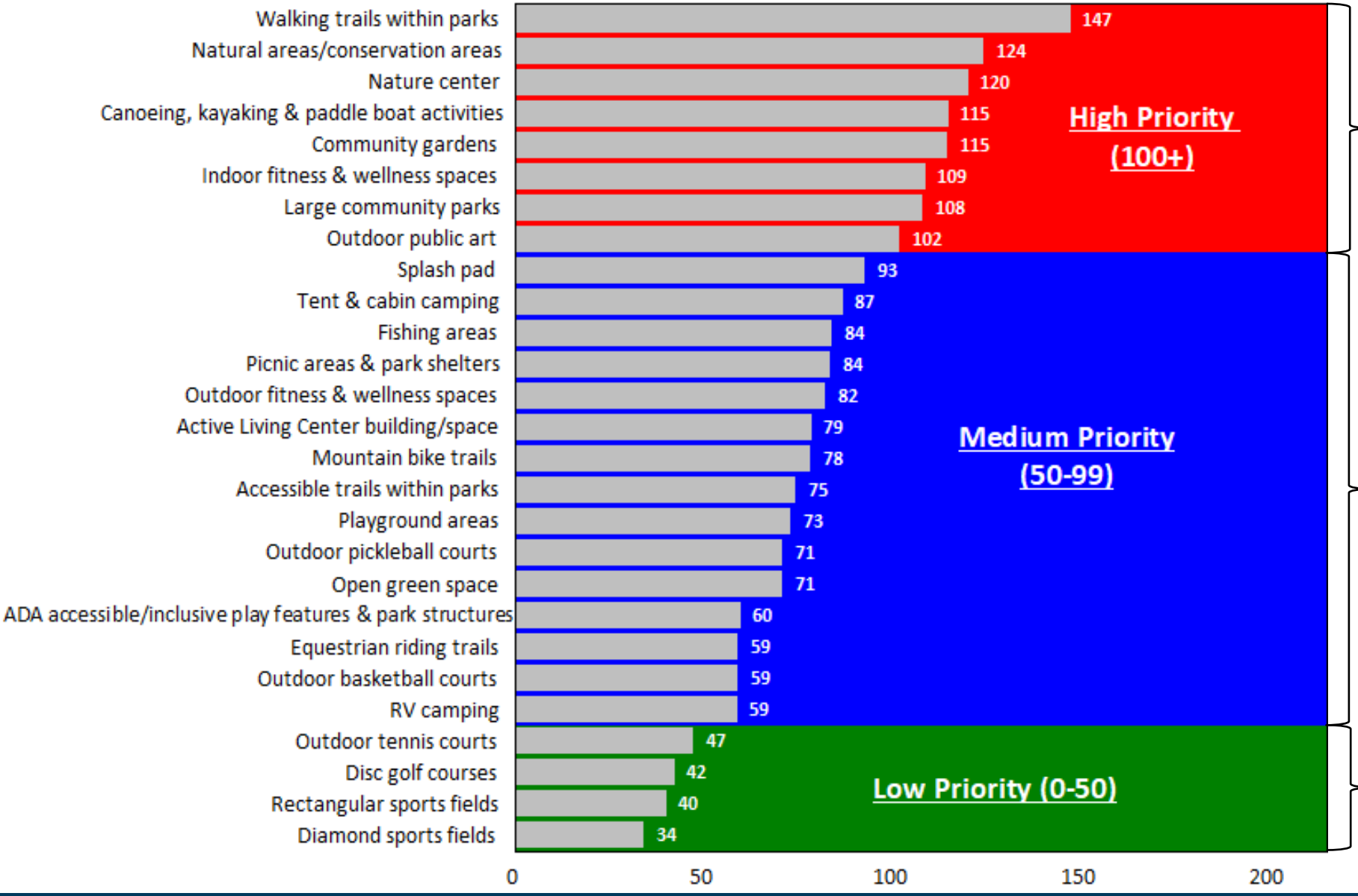
Statistically Valid Survey

- Randomly sent throughout County
- 425 completed surveys
- 87% of respondents indicated they visit Cabarrus County Active Living Centers and/or parks
- 38% of respondents indicated they participate in programming offered by the County
- Biggest barriers: awareness and too far from home

Locations of Respondents



Top Priorities for Investment for Active Living Centers/Park Amenities Based on Priority Investment Rating

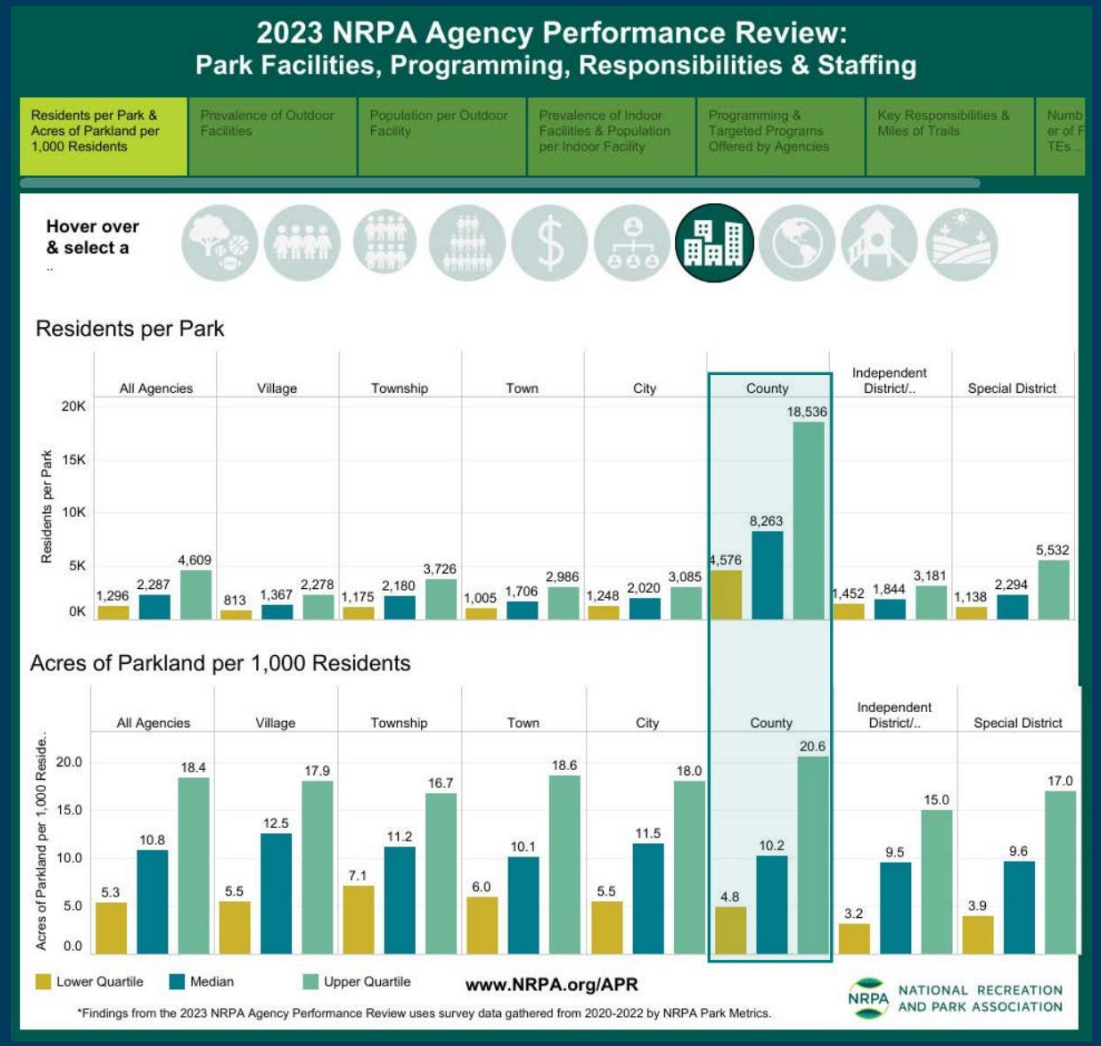


Top Priorities
(high importance/higher unmet need)

Continued Emphasis
(high importance/lower unmet need)

Lower Need
(lower importance/lower unmet need)

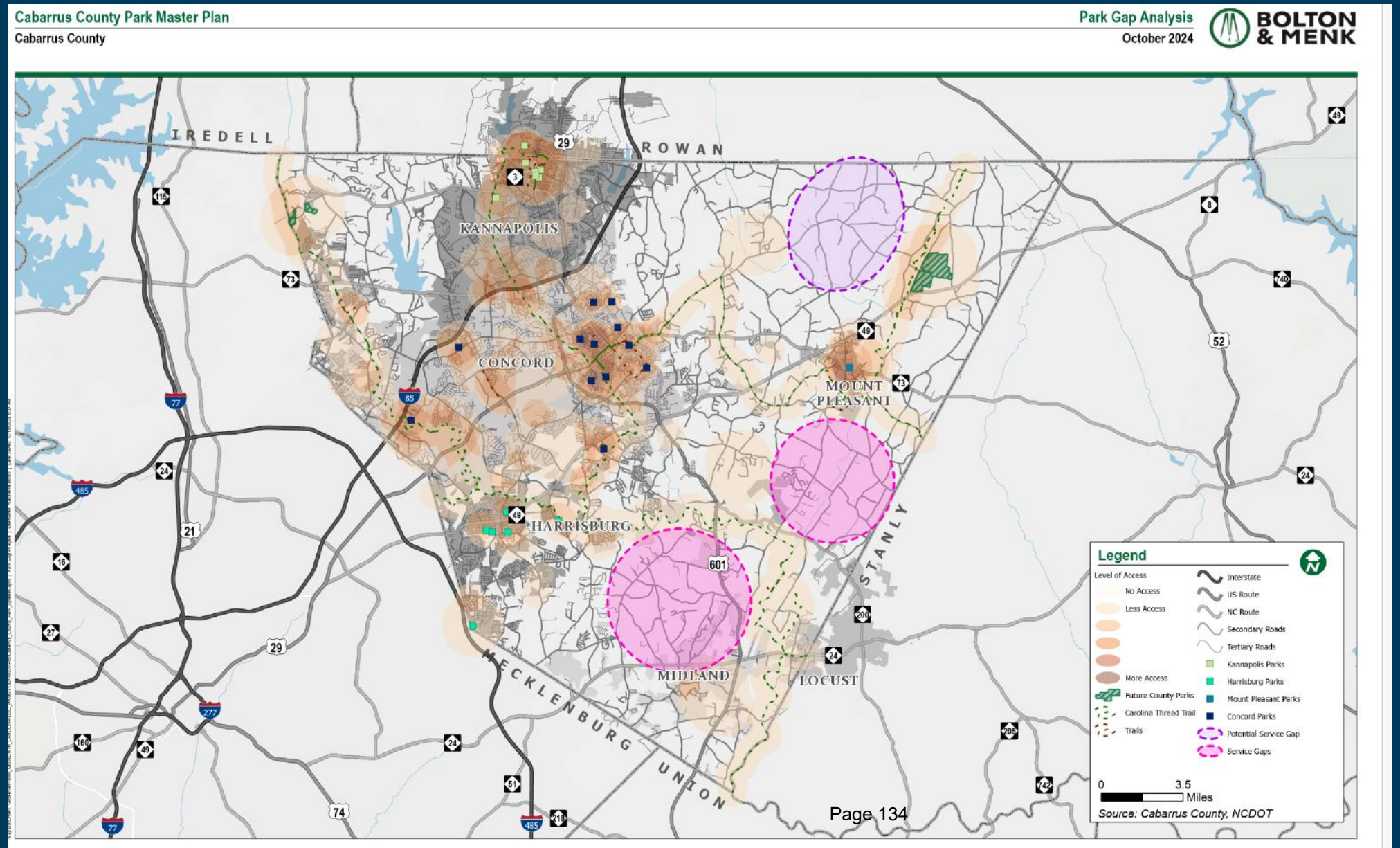
Level of Service: Benchmarking



- 10.2 acres of parkland per 1,000 residents (County level NRPA Median)
- Current population in Cabarrus County of 242,512
- Total current developed park acreage of 521 acres
- Cabarrus County is currently providing 2.1 acres of parkland per 1,000 residents (below the median for population and County level of park acres per 1,000 residents)
- Total of 1258 acres with the addition of future parks on land the County owns, Cabarrus County would be providing 5.2 park acres per resident (exceeds the lower quartile of similar sized populations up to 250,000 residents and at the County level)

Approximately 1799 acres of parks exist in the County when adding other service providers, excluding schools, to the total acreage the County owns and operates.
7.4 park acres per 1,000 residents (shy of the median NRPA Park Metrics averages for both population size and at the County level)

Level of Service: Park Gap Analysis



Recreation Assessment

Programming Supplementing Municipalities' Offerings

- Senior health & wellness
- Parks
- Arts/crafts
- Athletics & team sports
- Fitness
- Health & wellness
- Outdoor adventure & education
- Performing arts
- Racquet sports
- Running/cycling races
- Senior programs
- STEM
- Summer camps
- Special events
- Trips
- Visual arts

Strengths

- Focus on senior health and wellness
- Staff expertise, passion, and teamwork
- Customer service
- Municipal support
- Nature education
- Advisory boards
- Frank Liske Barn and pickelball courts
- Well maintained parks and trails





Areas of Opportunity

- Increase communication, bi-lingual literature, and outreach
- Expand trails and centers
- Increase programming
- Add staffing
- Continue to seek additional funding and partnerships

Short-Term Recommendation Highlights

1-2 years

- Develop communications and outreach plans to promote ALP in the community.
- Reinforce the values established in the County Strategic Plan.
- Develop internal communication strategic guidelines that identify root causes of communication challenges and create solutions for improvement.
- Develop formal partnership agreement with schools.
- Continue investment in ADA-compliant playgrounds and facilities.
- Add bilingual signage to parks.
- Expand programming to reach underserved areas.
- Create and leverage partnership opportunities to grow program inventory and effectively utilize limited department resources.
- Increase staffing to support the growing County population.
- Add an Outreach Coordinator to focus on promoting ALP programming.

Mid-Term Recommendation Highlights

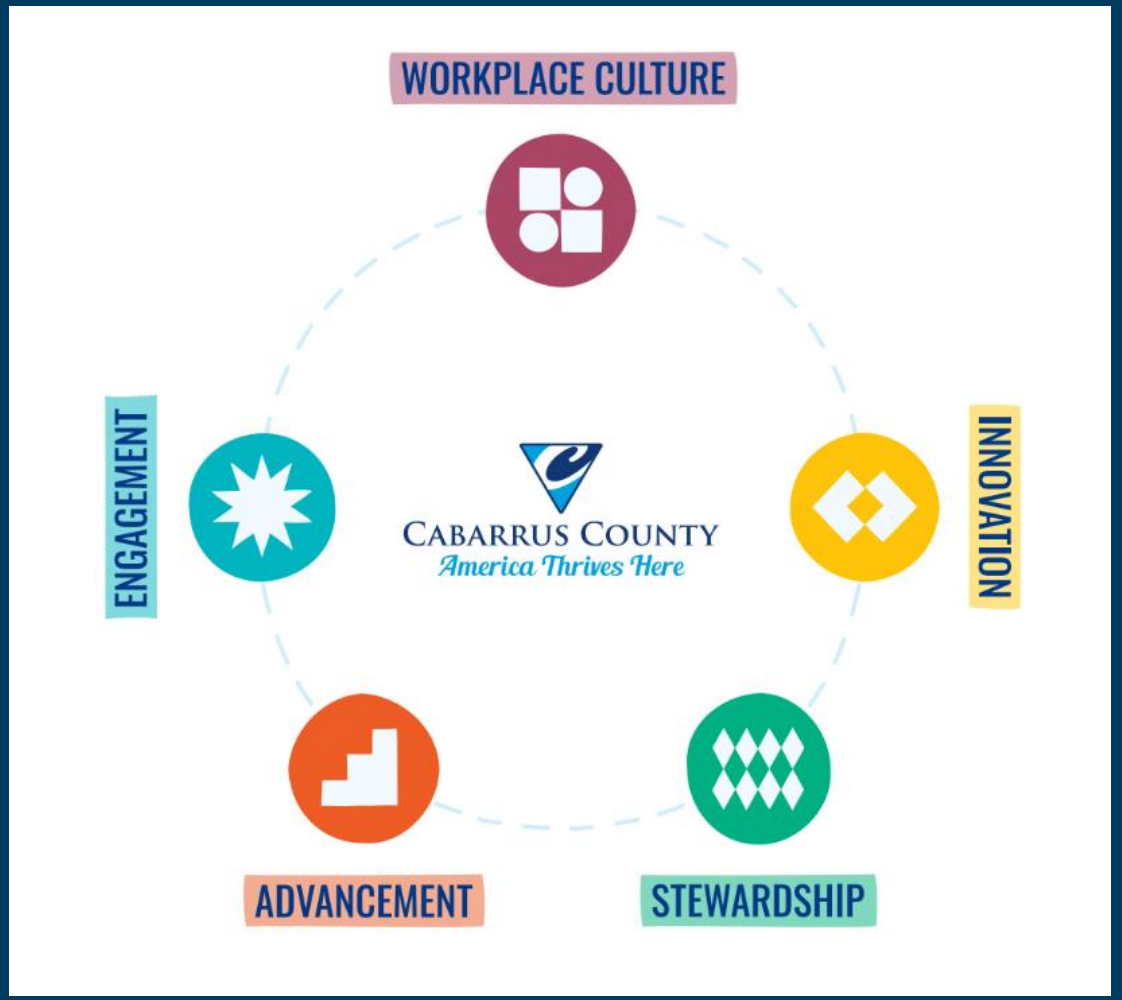
3-5 years

- Create individual development plans that outline skills needed for employees to advance.
- Identify growth opportunities to help retain staff.
- Develop succession plan for key management positions.
- Develop KPIs, including method and frequency of measurement. Establish targets for each KPI after a year of measurement.
- Add greenspace/parks in underserved areas.
- Consider expanding general program menu (i.e., fitness and wellness, nature programs, special events).
- Establish metrics to measure department goals.

Strategic Plan

November-February 2025

- Long range visioning: 5 years
- Aligned with Cabarrus County's Strategic Plan
- Priority strategic recommendations





Q&A



Thank you!

BerryDunn

Cabarrus County
Active Living & Parks

COMPREHENSIVE MASTER PLAN







Cabarrus County
Active Living & Parks

ACKNOWLEDGMENTS

BOARD OF COMISSIONERS

- Steve Morris, Chairman
- Lynn Shue, Vice-Chairman
- Tim Furr, Commissioner
- Christopher Measmer, Commissioner
- Kenneth Wortman, Commissioner

ALP STAFF

- Londa Strong, Director
- Byron Haigler, Assistant Director

CABARRUS COUNTY

- Mike Downs, County Manager
- Rodney Harris, Deputy County Manager
- Karen Calhoun, Director Cabarrus County Human Resources
- Kasia Thompson, Director Cabarrus County Strategy Department
- Kelly Sifford, Assistant Cabarrus County Manager

CABARRUS COUNTY

- Daniel McClellan, Cabarrus Soil and Water Director
- Melanie Holles, Cabarrus County Library Director
- Jonathan Weaver, Communications and Outreach Director

FOCUS GROUP PARTICIPANTS

- ALP staff
- Cabarrus County Cooperative Extension Director
- Cabarrus Health Alliance
- Senior Center Advisory Council
- Cabarrus County Chamber of Commerce
- City of Kannapolis
- City of Concord
- City of Harrisburg

BERRYDUNN

- Nikki Ginger, Manager, Project Manager
- Barbara Heller, Practice Area Advisor, Engagement Manager
- Lisa Wolff, Senior Consultant, Subject Matter Expert

Thank You!

On behalf of the entire ALP team, we would like to thank these individuals for their time and dedication to planning the future of Cabarrus County Active Living and Parks Department.



TABLE OF CONTENTS

EXECUTIVE SUMMARY 4

Process 5

Demographics 6

Mobility Data 7

Engagement 8

Statistically Valid Survey 9

Key Findings 10

Level of Service 11

Operational Assessment 12

Financial Assessment 13

Programming 13

Benchmark Comparison 13

Recommendations 14

EXECUTIVE SUMMARY

Recognizing the recent and anticipated growth within Cabarrus County, in June of 2023 the County's Active Living and Parks Department (ALP) set out to update its 2015 10-year Comprehensive Plan with BerryDunn. The goal of this updated plan was to:

Improve inclusion, sustainability, and quality of life for all and support the County's strategies and vision.

Offering programming and greenspaces that supplement the cities and towns of Kannapolis, Concord, Mt. Pleasant, Midland, and Harrisburg, ALP currently manages four parks and two senior centers—with two additional properties currently in development. In addition, segments of the Carolina Thread Trail weave through Cabarrus County in various locations, adding to the connectivity and greenway recreation opportunities for all County residents. ALP's primary programming focus is providing essential services to Cabarrus County's active adults, aged 50 years and older. ALP also offers summer camps and leads several activities around the County, such as the Touch-a-Truck event and the Active Living & Wellness Expo.

With a County population of over 242,000 residents—and steadily growing—ALP is also a vital conduit between city departments and schools, securing recreation space for youth activities. The department often helps cities and towns overcome the barrier of acquiring and activating parks and playgrounds by purchasing and designing the space, then transferring ownership to the municipality to manage.

To continue to support residents, cities, and towns throughout the County, ALP is committed to providing exceptional parks, recreation, and leisure activities. This Comprehensive Plan, and the accompanying Strategic Plan, take a detailed look at ALP's current offerings and help it plan for the next decade.

KEY FACTS

Parks and Centers

- Frank Liske Park
- Concord Senior Center
- Mt. Pleasant Senior Center
- Vietnam Veterans Park
- Camp T.N. Spencer
- Rob Wallace Park
- Virginia Foil Park (Coming Soon!)
- Library and Active Living Center at Afton Ridge (Coming Soon!)

Coverage Area



361+
square miles of service area



242,512
residents

Staffing Organization



24
full-time equivalent staff



60
part-time seasonal staff

Figure 1: Key Facts



Process

The Cabarrus County ALP updated master planning process started in Fall of 2023 with a kickoff meeting with leadership and a Master Planning Committee representing departments throughout the County including Human Resources, Strategy, Libraries, Communication, Soil and Water, Cooperative Extension, the Health Alliance, and Senior Advisory Council. The kickoff meeting introduced the team to the process and invited feedback regarding the ideal future of Cabarrus County.

Complementing the kickoff, BerryDunn conducted focus groups with leaders and several stakeholders, followed by on-site visits of key ALP parks and facilities.

Figure 2: Master Plan Update Process

ENGAGEMENT

Gather feedback from staff, stakeholders, and the community

ANALYSIS

Evaluating ALP's existing conditions

VISIONING

Develop long-range vision for ALP

FINAL PLAN

Develop final goals and actions

IMPLEMENTATION

Share tools and strategies to deploy the plan

Demographics

Essential to a master planning process is understanding the community. BerryDunn analyzed census data and visitor activity that gave the team insight into the make-up of Cabarrus County and visitors to ALP parks and facilities. Cabarrus County has experienced steady growth since 2000 and the trend is expected to continue through 2028. Youth through the young adult populations are experiencing a slight decline, while the population of seniors is rising slightly. The County's has become more racially diverse since 2010, with those that identify as white decreasing from 75% in 2010 to 60% in 2023. The percent of population identifying as Hispanic (regardless of race) has slighted increased, from 9% to 13% since 2010, with a concentrated population near the center of the County, near Concord.

Figure 3: Population Change (2000 to 2028)

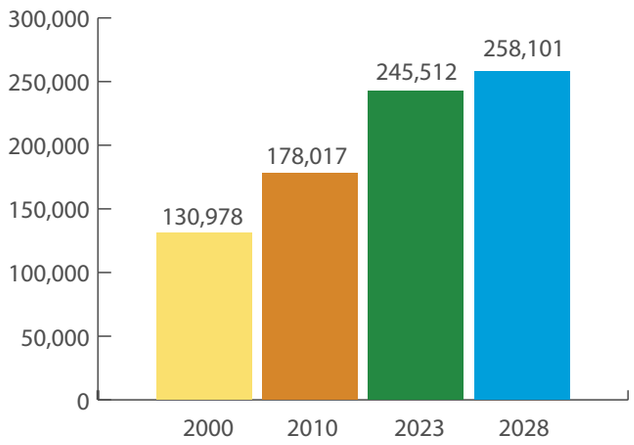


Figure 4: Cabarrus County Median Age by Block Group (2023)*

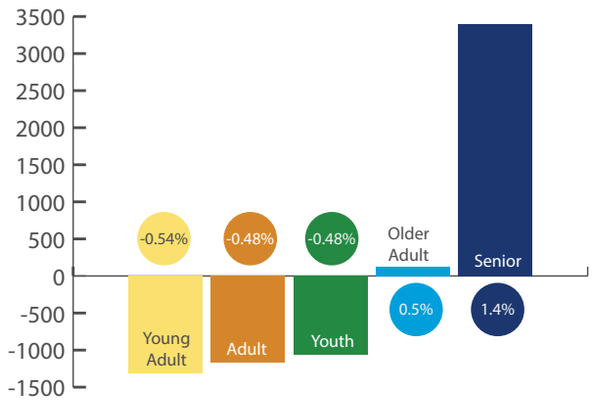
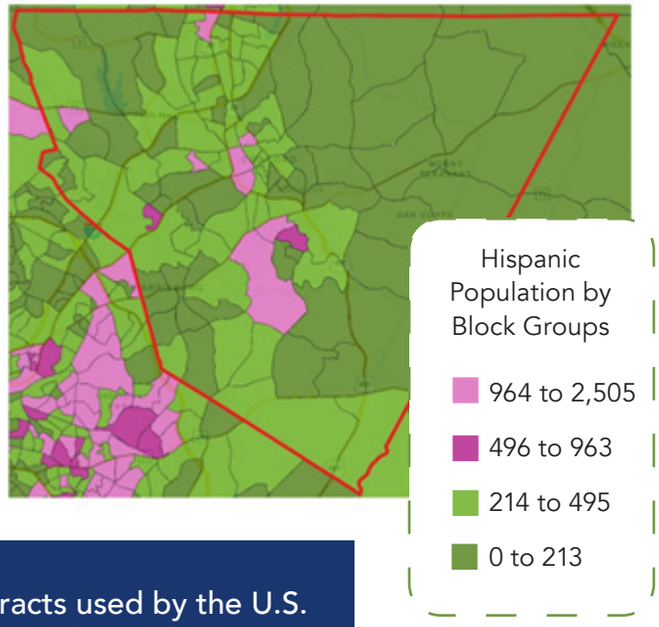


Figure 5: Hispanic Population by Block Group (2023)*



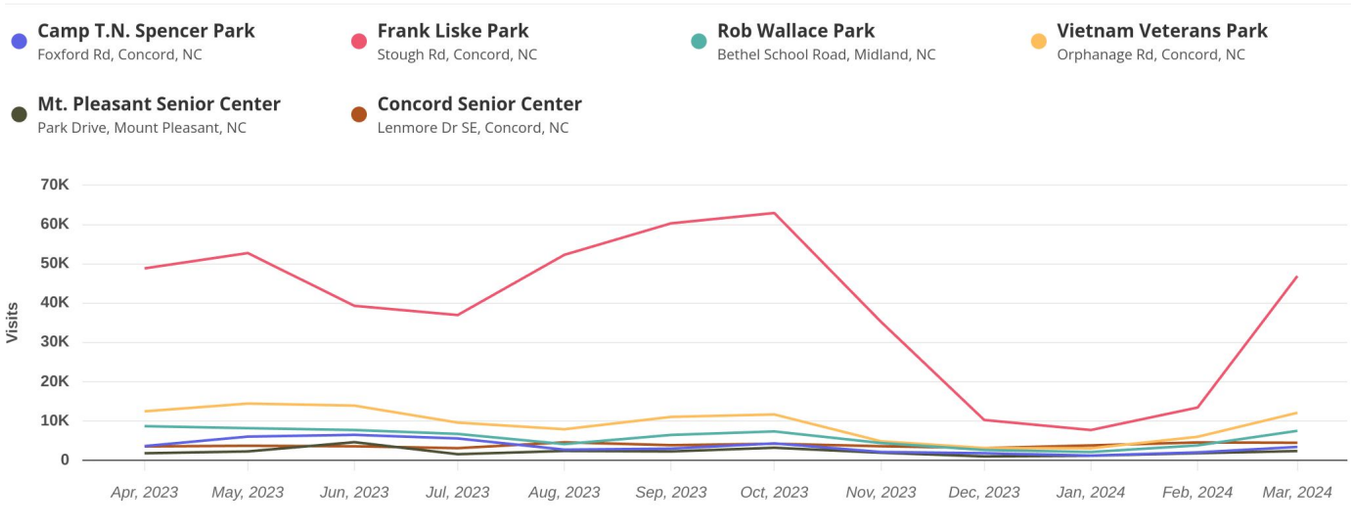
*Block groups are statistical divisions of census tracts used by the U.S. Census Bureau, and they are often used in demographic studies to analyze and understand finer-scale population characteristics within specific geographic areas.

Mobility Data

To gain insights into visitor behaviors and patterns, BerryDunn analyzed mobility data from Cabarrus County ALP. By reviewing anonymous and aggregated data of geolocated devices—such as smartphones—ALP can gather insights into park visitation, time spent in parks, pre- and post-visit travel patterns, and more.

Visitation data of parks revealed that Frank Liske Park had the most visitors overall in 2023 (more than 450,000). Mt. Pleasant Senior Center had the least visitors in 2023, seeing just over 25,000 visitors. October witnessed the greatest number of visitors across the facilities, with Frank Liske Park seeing nearly 63,000 visitors, followed by Vietnam Veterans Park at nearly 12,000 visitors.

Figure 6: Mobile Data Visitor Trends



	2021	*2022*	*2023*	*Last 12 Months*
	30.3K	39.4K	42.5K	42.6K
	439.7K	462.4K	450.8K	494.1K
	66.7K	61.4K	70.9K	68.8K
	97.4K	100.7K	109.6K	109.6K
	21.9K	29.6K	25.5K	29.4K
	23.2K	35.2K	43.6K	47.2K

Engagement

A key component of ALP's 10-year Comprehensive Plan Update included collecting input from community members, staff, residents, partners, and County leaders. The outreach efforts included:

- **DISCOVERY SESSION INTERVIEWS:** Conversations with County officials, leadership, and staff on department strengths, weaknesses, priorities, facilities, park amenities, and programs
- **SOCIAL PINPOINT WEBSITE:** An interactive tool where residents could share ideas, provide comments, and suggest connectivity options through a mapping exercise
- **STAKEHOLDER INTERVIEWS:** In-depth discussions with partners relating to the department's strengths, weaknesses, priorities, and future vision
- **STATISTICALLY VALID SURVEY:** Detailed questionnaire mailed to randomly selected County residents to gather feedback
- **POP-UP EVENTS:** In-person interactive booths held at the Active Living & Wellness Expo, Christmas Tree Lighting, and two Christmas events, where participants provided feedback on interactive boards

Participants' input from these engagement activities is outlined in the Appendix. Key takeaways included a focus on:

- Staff passion and dedication
- Access to trails and parks
- Communication and outreach

Additional key feedback from the engagement process is outlined in Figure 7 and was used as a baseline to understand Cabarrus County's current and future needs.

PARTICIPATION RESULTS



Figure 7: Participation Results

STRENGTHS

- Staff expertise, passion, and teamwork
- Customer service
- Senior programs
- Nature education
- Advisory boards
- Frank Liske Barn and pickelball courts
- Well maintained parks and trails

OPPORTUNITIES

- Staffing (positions, pay, retention)
- Communication, including bi-lingual literature and increased outreach
- Additional trails and centers
- Aquatics facility
- Additional funding
- Programming for those that don't speak English, 18-35 year olds, seniors, and focused on nature education

Statistically Valid Survey

Figure 8: Statistically Valid Survey Results

87%	of respondents visit an ALP facility and or park in a year
35%	of respondents are not aware of ALP parks or facilities
67%	of respondents are not aware of what is offered
38%	of respondents participated in ALP programs in the past year
89%	of respondents are very satisfied with the cleanliness and maintenance of parks
65%	of respondents are satisfied with the value of ALP
81%	of respondents agree ALP improves physical health and protects the environment

Feedback from both the online platform, Social Pinpoint, and the Statistically Valid Survey showed that County residents are interested in improving parks and trails, as well as adding more connectivity throughout the County. Figure 9 illustrates hypothetical budget spending where survey participants were "given" $100 to allocate to certain areas.

Figure 9: Hypothetical Budget Spending

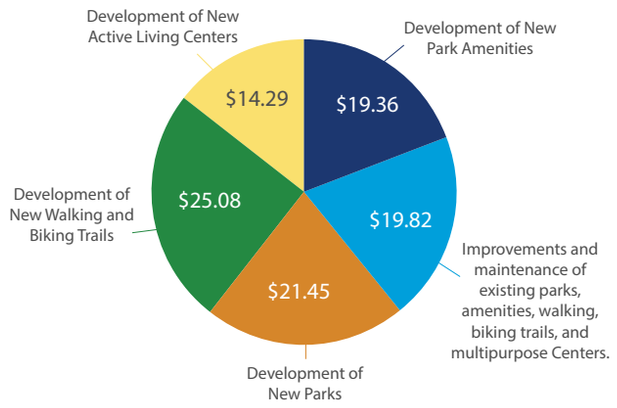
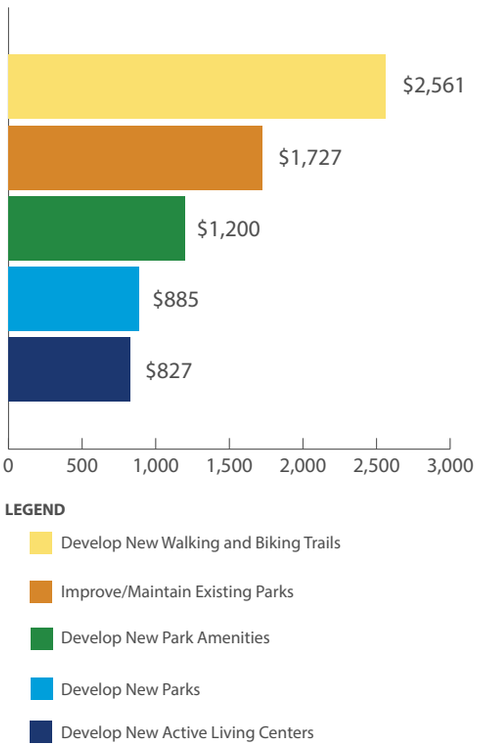


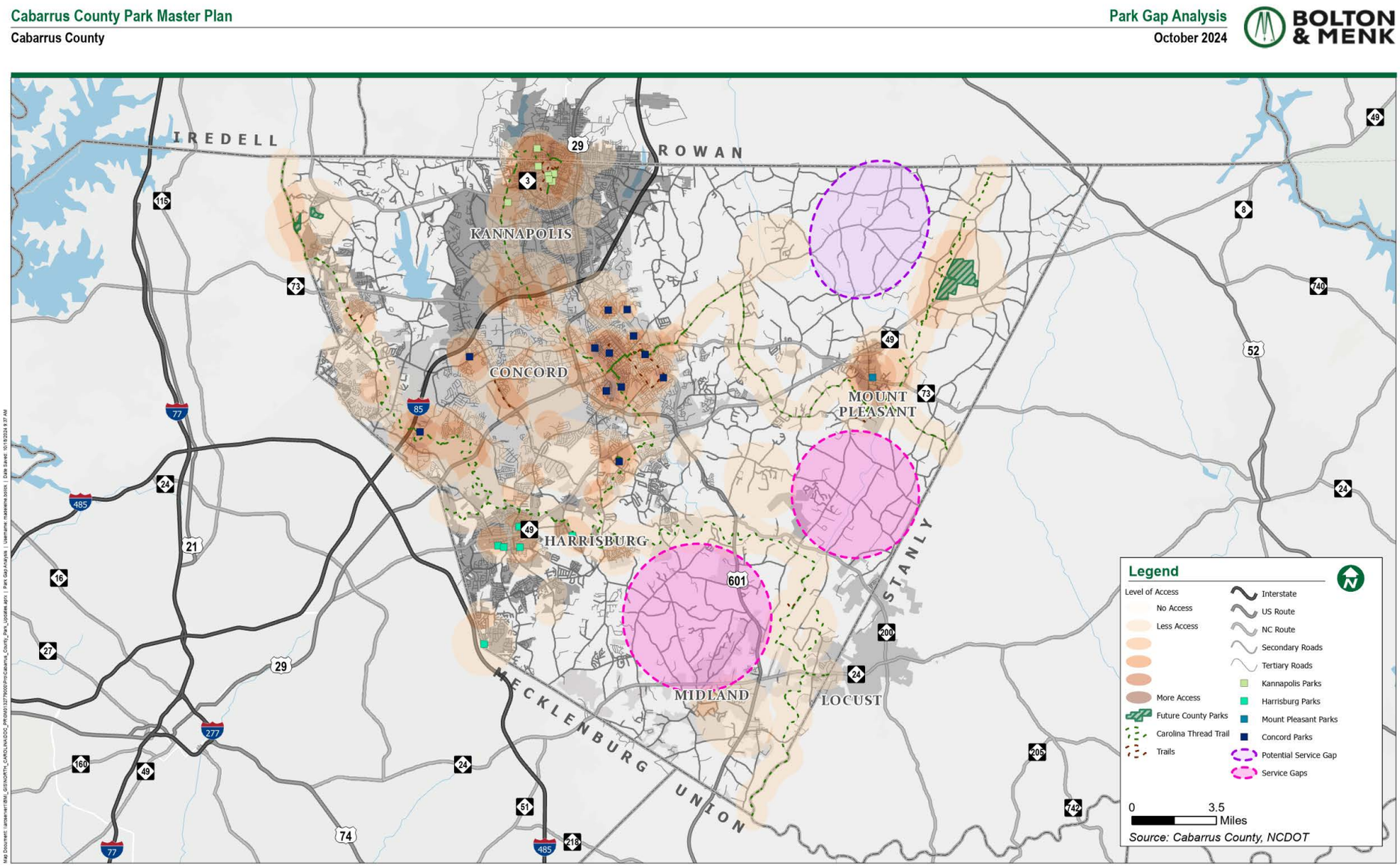
Figure 10: Total Investment in Each Hypothetic Budget Statement



Key Findings

Utilizing feedback from the engagement process as the foundation for system analysis, the BerryDunn consulting team focused on assessing ALP's level of service to County residents, park and facility inventories, and current operations and programming, as well as benchmarking against similar county systems. Key findings from these assessments, which are included in the Appendix, are outlined below.

Figure 11: Level of Service Gap Analysis



Level of Service

ALP currently manages four parks and two centers:

- Camp T.N. Spencer
- Frank Liske Park
- Rob Wallace Park
- Vietnam Veterans Park
- Concord Senior Center
- Mt. Pleasant Senior Center

In addition to these, the department has several new properties being developed.

The ALP system has well-maintained parks, updated playgrounds, multiple sources of rental amenities, and long-term partnerships; it is proactive in its acquisition of land and offers a variety of recreation opportunities. However, there is a need for improved ADA accessibility, updating amenities, addressing erosion issues, and expanding parks to underserved areas. There is also a lack of dog parks within the County.

Cabarrus County currently provides 2.1 acres of parkland per 1,000 residents. Future park developments and those from other service providers increases the level of service to 7.4 acres per 1,000 residents.

Best practices in level of service include a comparison of offerings to those found in the National Recreation and Park Association (NRPA) Park Metrics. According to comparable county systems, Cabarrus County is currently below national standards of 10.2 acres of parkland per 1,000 residents.

Based upon the NRPA population-per-facility data, the County is also lacking in facilities such as playgrounds, outdoor basketball courts, tennis courts, outdoor swimming pools, community gardens, synthetic fields, and skateparks. These facility needs are not being met through other service providers within the County.

Knowing the County is expected to continue to grow, ALP should consider increasing the number of parks to meet NRPA Park Metrics level of roughly 1,367 acres of park land.

Cabarrus County currently offers numerous greenways, blueways, and trails to its residents; the County exceeds the median of 31 miles of trails at the current population level. Importantly, once the population exceeds 250,000 residents, the median miles of trails needed will increase to 88.5; the County and its current other service providers will not meet that expectation at the present service offering.

As Cabarrus County grows, the need for additional parkland and facilities such as playgrounds, sports courts, and swimming pools will be critical. Additional trails and connectivity to parks should also continue to be part of planning efforts, as well as providing direct connections to larger trail systems, such as the Carolina Thread Trail. The County should continue to acquire land, address park service gaps—particularly in underserved areas—and enhance recreational access to help ensure high-quality services for residents and visitors. Maintenance of existing parks should also remain a priority, with efforts focused on updating facilities and minimizing downtime during renovations.

The need for indoor community space has been addressed and met at the County level with a focus on senior populations. With planned new additions to the Active Living facilities, Cabarrus County will exceed national standards and be operating in line with the County's initiative to provide recreation opportunities for active senior living.

However, while senior populations greatly benefit from this resource, it is important to consider the entire community and their need for indoor recreation opportunities as well. Currently, the need for recreation centers and community centers for all population ages within Cabarrus County is not being met at the County level or when considering other local service providers.



Operational Assessment

Understanding the current operations of a department is an important component of a master plan; it helps to ensure the agency has the resources needed to deploy and maintain a plan. To understand operational needs, BerryDunn conducted focus groups with ALP staff. ALP employees shared several department's strengths, including a diverse inventory of parks and facilities, a supportive and collaborative culture, and a focus on high-quality service. They described the organizational culture as positive, with a tight-knit, family-like atmosphere. However, there is a desire for better communication, succession planning, and more staff and resources.

In an effort to support the successful implementation of its plans, as well as the continued growth of the County, ALP should consider the following:

- **STAFFING LEVELS:** ALP currently operates with limited staff; there should be consideration of expanding the workforce to support increased population as well as opportunities for promotions and additional responsibilities.
- **LEADERSHIP DEVELOPMENT:** There is a need for leadership succession planning and fostering innovation at all levels to maintain adaptability and accountability. There is also a need to create individualized development plans to outline career advancement steps, as well as a succession plan for key management roles.
- **CUSTOMER SERVICE:** ALP should continue its strong focus on customer service and develop performance standards to help ensure a consistent experience.
- **ORGANIZATIONAL CULTURE:** The current healthy culture can be reinforced by aligning with the County's values of teamwork, integrity, and communication.
- **COMMUNICATION:** Several initiatives, such as all-staff meetings, weekly senior center meetings, and departmental newsletters, have been introduced to improve communication. These efforts are appreciated and should continue to enhance overall communication within ALP. The County should develop strategic internal communication guidelines to address communication challenges and improve interdepartmental relationships.
- **KEY PERFORMANCE INDICATORS:** The Department's overall operating performance can be further strengthened by developing key performance indicators (KPIs) to measure effectiveness and impact and regularly reporting on progress.
- **TRAINING AND DEVELOPMENT:** A continued focus on staff development and implementation of an ALP orientation program that emphasizes the County's mission, vision, values, and desired organizational culture will further help ensure staff have the right tools to continue meeting the needs of County residents.

Financial Assessment

To help ensure ALP has sound financial means to meet current and future needs, BerryDunn also reviewed its revenue and expenditures for fiscal years 2019 – 2023. The financial analysis reveals a well-run, professional department with sophisticated tracking systems in place. Despite the fluctuations in revenues and expenses, the detailed financial records demonstrate a strong commitment to financial transparency and effective resource management.

Programming

ALP's focus on its active adult population—ages 50 and above—has been very successful and is filling a void in the community. Those that participate in programming expressed an appreciation for staff and the variety of program offerings.

Additionally, engagement results found there is a strong interest in outdoor, self-guided activities, and the need for more inclusive and accessible recreational opportunities for all ages and abilities in Cabarrus County. While walking trails and nature-based activities rank as top priorities, residents also expressed a desire for additional programs in fitness, wellness, cultural arts, and environmental education. The assessment also identified gaps in programming, particularly for teens, individuals with disabilities, and non-English-speaking communities, especially the growing Hispanic population.

Another key finding that was revealed through the Statistically Valid Survey is that many residents (67%) are unaware of available programs, contributing to low participation rates. This highlights the need for improved communication and marketing efforts.

Program recommendations include diversifying offerings to cater to all age groups, enhancing outdoor adventure and environmental programs, and working to ensure equitable access across the County. To improve equity in recreation access, ALP should focus on underserved populations and expanding outreach, particularly in areas where parks and programs are not easily accessible.



Benchmark Comparison

In addition to analyzing ALP's system, BerryDunn conducted a comparative benchmark analysis of park and recreation departments in Gaston, Iredell, Rowan, and Union Counties. Key findings of the study focused on three main categories:

- **Operating Budget and Revenue:** ALP operates with an annual budget of $3.8 million, which is on the lower end compared to its peers. The County's earned revenue, at approximately $745,538, also ranks low compared to other counties like Rowan, which generates $1.48 million in revenue.
- **Parks and Trails:** ALP currently manages 521 acres of developed parkland, with 1,258 acres planned for future development. Compared to other counties, ALP falls behind in terms of both total park acreage and miles of natural surface trails. Gaston leads with 1,399 acres of parkland, while Rowan offers 24 miles of trails, double that of Cabarrus.
- **Capital Investment:** ALP's five-year capital budget plan includes $9.3 million in funding for improvements, which is relatively modest compared to other counties. Rowan, for instance, has allocated $15 million in capital expenditures over the same period.

Recommendations

The following list of key short-, mid-, and long-term recommendations based on BerryDunn's analysis of the County's ALP department. A full set of recommendations is included in the associated section of the full report. These recommendations consider the current and future needs, taking into account the anticipated growth of Cabarrus County over the next 10 years.

Item	Category	Short-Term 1-2 Years	Mid-Term 3-5 Years	Long-term >5 years
Continue to track revenues and expenses for recreation programming against cost recovery and cost of service goal.	Financial		✓	
Set project code standards.	Financial		✓	
Develop communications and outreach plans to promote ALP in the community.	Marketing/ Outreach	✓		
Create individual development plans that outline skills needed for employees to advance.	Operational		✓	
Develop a succession plan for key management positions.	Operational		✓	
Reinforce the values established in the County Strategic Plan.	Operational	✓		
Develop KPIs, including method and frequency of measurement. Establish targets for each KPI after a year of measurement.	Operational		✓	
Develop an ALP orientation program, including a review of County mission, vision, and values, as well as a review of the desired organizational culture within ALP.	Operational	✓		
Develop internal communication strategic guidelines that identify root causes of communication challenges and create solutions for improvement.	Operational	✓		
Develop formal partnership agreement with schools.	Partners	✓		

Item	Category	Short-Term 1-2 Years	Mid-Term 3-5 Years	Long-term >5 years
Add greenspace/parks in underserved areas.	Planning		✓	
Increase greenspace/parkland by 1,367 acres.	Planning			✓
Expand trails for increased accessibility.	Planning			✓
Add splashpads.	Planning		✓	
Continue investment in ADA-compliant playgrounds and facilities.	Planning	✓		
Add bilingual signage to parks.	Planning	✓		
Add dog parks.	Planning		✓	
Expand programming to reach underserved areas.	Programming	✓	✓	
Develop a department-wide program plan that is based on community feedback from Social Pinpoint and the Statistically Valid Survey.	Programming	✓		
Create and leverage partnership opportunities to grow program inventory and effectively utilize limited department resources.	Programming	✓		
Consider expanding general program menu to better align with community feedback (i.e., fitness and wellness, nature programs, special events).	Programming		✓	
Establish metrics to measure department goals.	Programming		✓	
Develop a county-wide Programming Summit.	Programming		✓	
Increase staffing to support the growing County population.	Staffing	✓	✓	✓
Add an Outreach Coordinator to focus on promoting ALP programming.	Staffing	✓		
Identify growth opportunities to helxp retain staff.	Staffing	✓		



CABARRUS COUNTY
Active Living & Parks

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
Active Living and Parks - St Stephens Church Road Property Masterplan Presentation

BRIEF SUMMARY:
Benesch was contracted to develop a Masterplan for the newly acquired property on St Stephens Church Road. There were Public Input Meetings held in Mt Pleasant as well as several survey gathering property visits with foresters and conservationists. The 615-acre parcel has several environmental features and lends itself to passive and educational pursuits. Recommendations include trails, nature center, and educational opportunities throughout the park site.

REQUESTED ACTION:
Recommended Motion:

Motion to approve the Masterplan for the St Stephens Church Road property.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Byron Haigler, Active Living and Parks Assistant Director
Jeff Ashbaugh, Benesch

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Presentation

CABARRUS COUNTY
St. Stephens Church Road Park Master Plan

PRESENTATION TO COUNTY COMMISSION
NOVEMBER 4, 2024



CABARRUS COUNTY
America Thrives Here

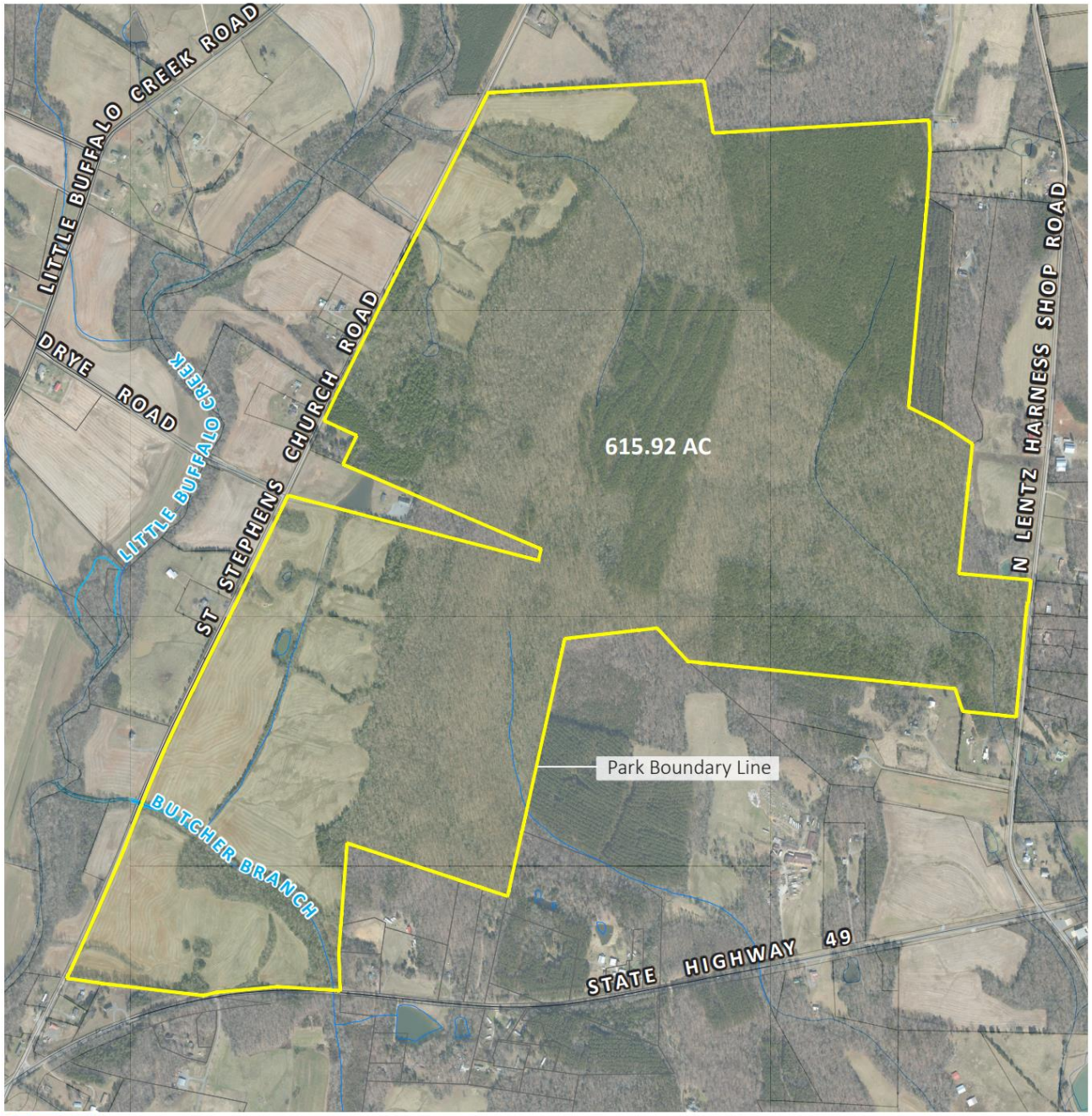
benesch

Masterplan Process

- Site Analysis
- Program Input from Staff
- Public Input Meeting #1
- Concept Development
- County Commission Update
- Public Input Meeting #2
- Preliminary Masterplan
- Program Input from Staff
- Final Masterplan
- Presentations and Approvals

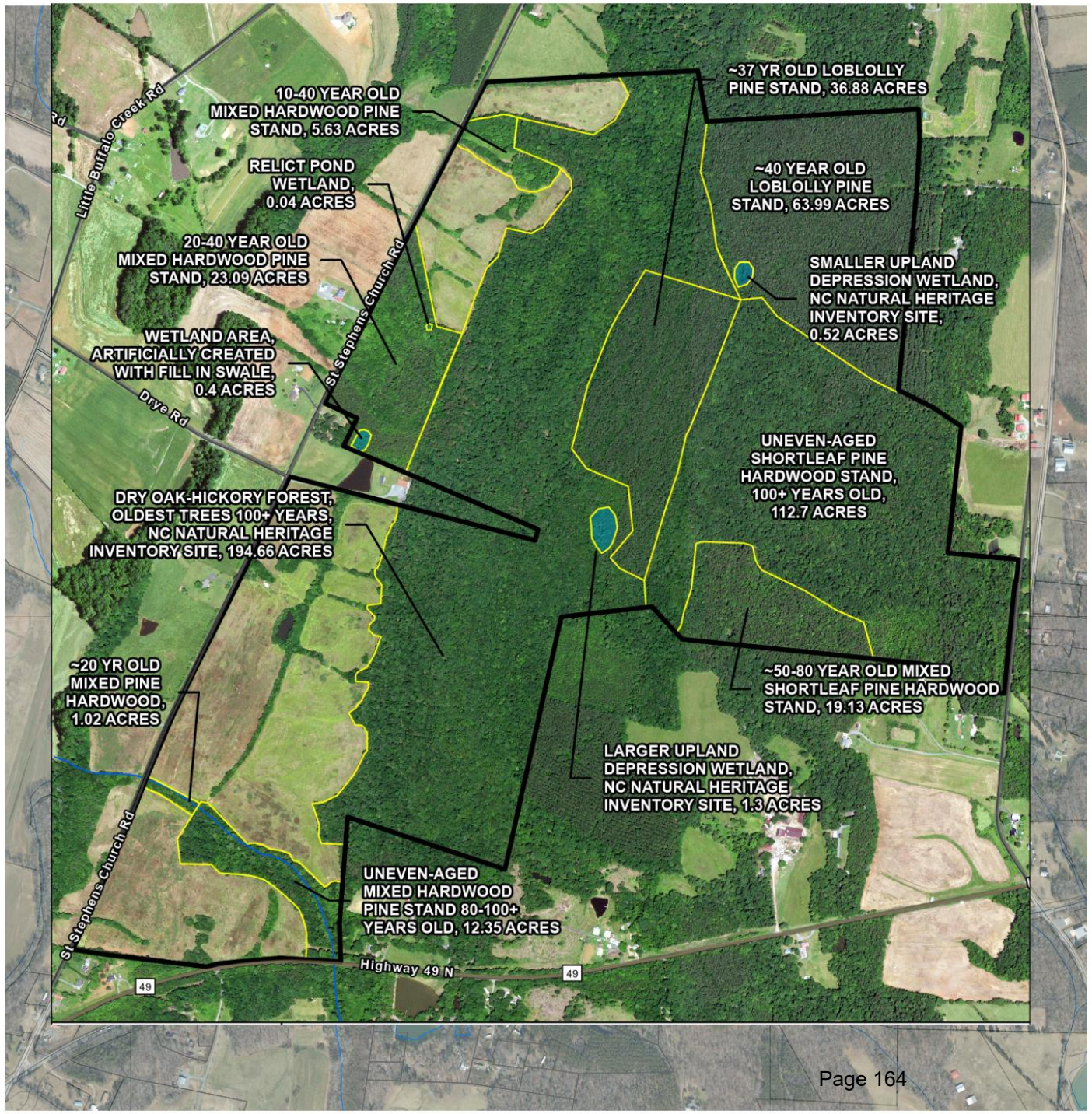
benesch

PARK SITE



benesch

SITE ANALYSIS

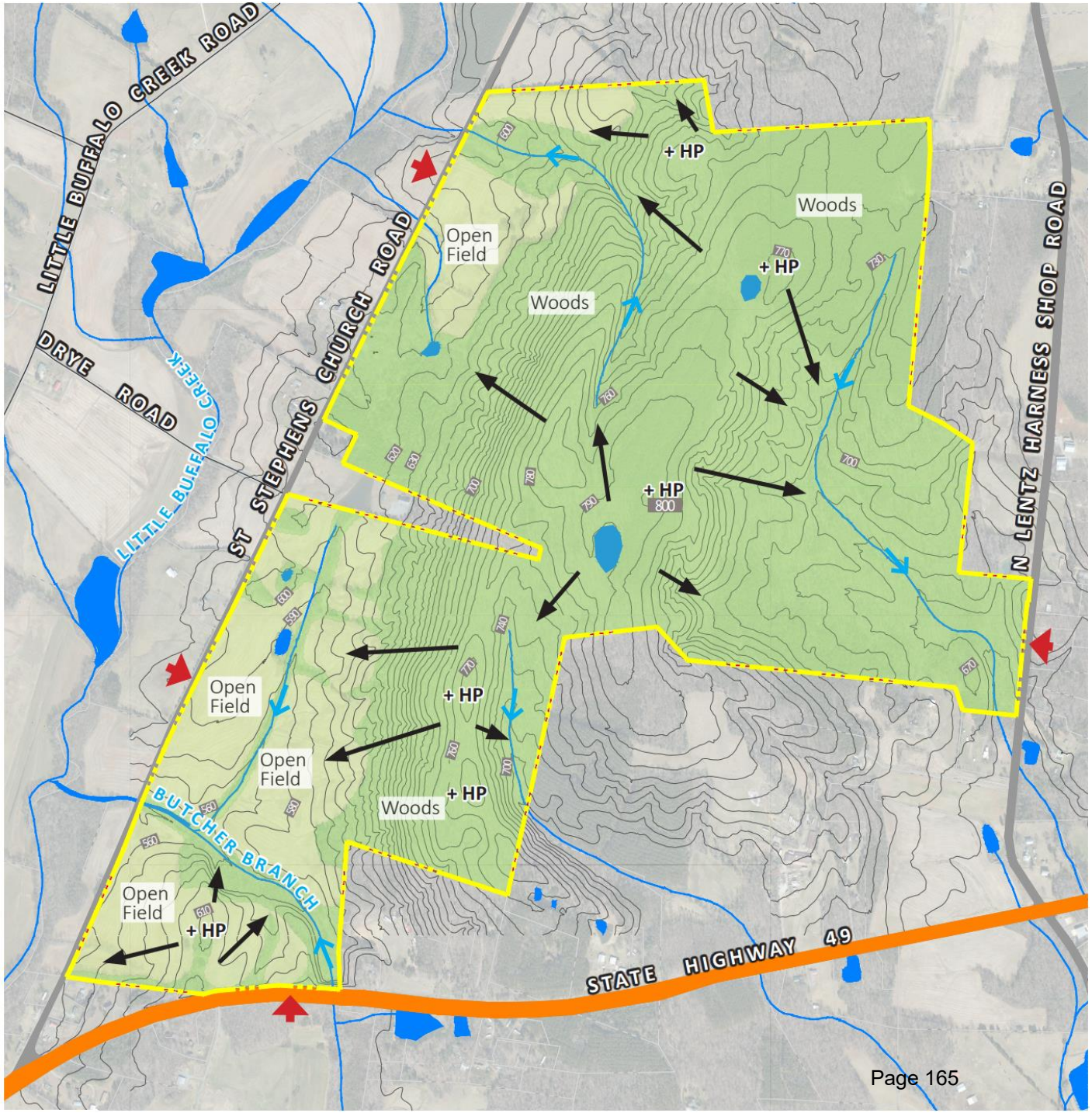


LEGEND

- Stand Boundary
- Wetlands
- Project area

benesch

SITE ANALYSIS



benesch

SITE IMAGES







SITE IMAGES



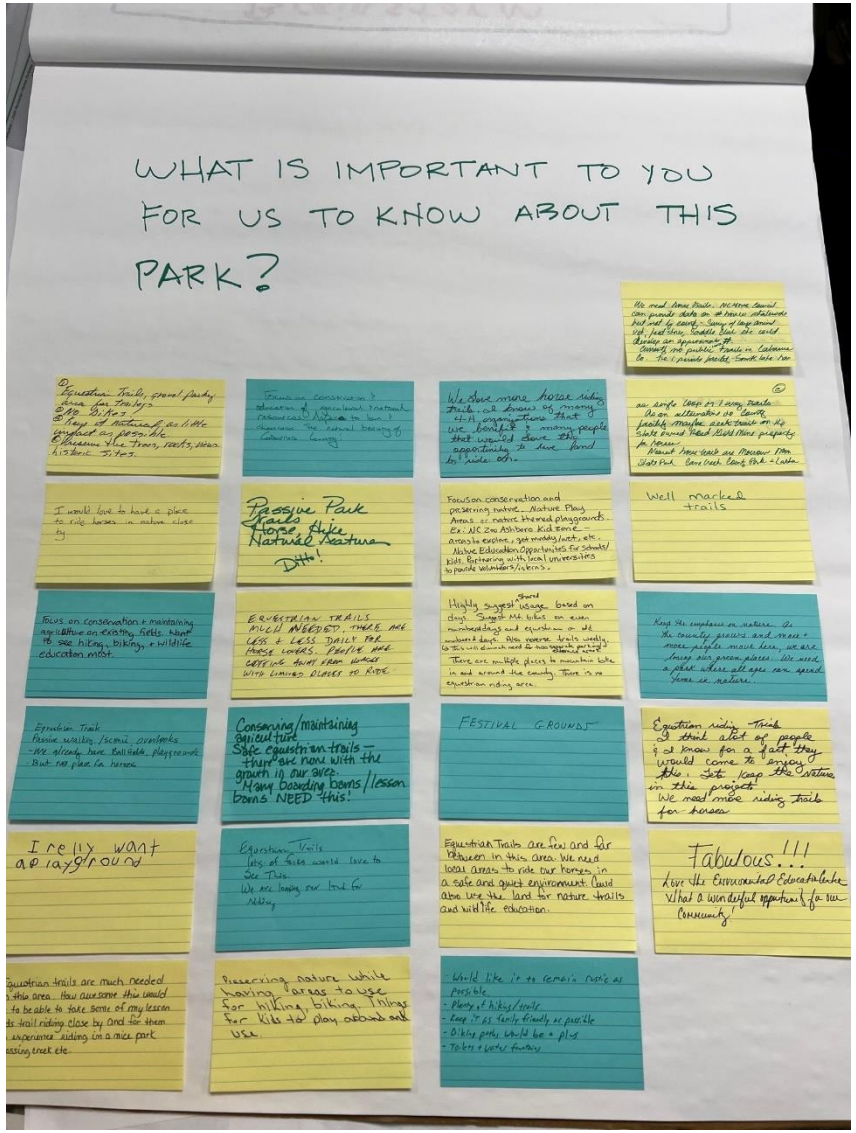






benesch

PUBLIC INPUT MEETING #1





TOP 10 ACTIVITIES

1. Hiking/Walking Trails
2. Equestrian Trails*
3. Scenic Overlook
4. Env. Ed./Nature Center
5. Playground
6. Open Space/Green Space
7. Bird/Wildlife Watching
8. Picnic Shelters
9. Wildlife/Plant Identification
10. Disc Golf Course and Cabins

*Write-in Activity

PUBLIC INPUT MEETING #2





benesch

PARK MASTERPLAN

- **Desire for** a low impact, safe, and accessible nature park
- **Enhance** the site's natural features
- **Educate** the public about the site's unique biodiversity and nature
- **Protect** environmentally sensitive areas (bogs)
- **Preserve** open space
- **Preserve** water, land and forest resources
- **Minimal** development



0 300 600 Feet

1" = 300'

N W E S

KEY

- NC NATURAL HERITAGE INVENTORY SITE DRY OAK-HICKORY FOREST, OLDEST TREES 100+ YEARS
- UNEVEN-AGED SHORTLEAF PINE HARDWOOD STAND 100+ YEARS
- 50 ~ 80 - YEAR SHORTLEAF PINE HARDWOOD STAND
- 20 ~ 40 - SHORTLEAF PINE HARDWOOD STAND
- 37 ~ 40 - YEAR LOBLOLLY PINE STAND
- 10 ~ 40 - YEAR MIXED HARDWOOD

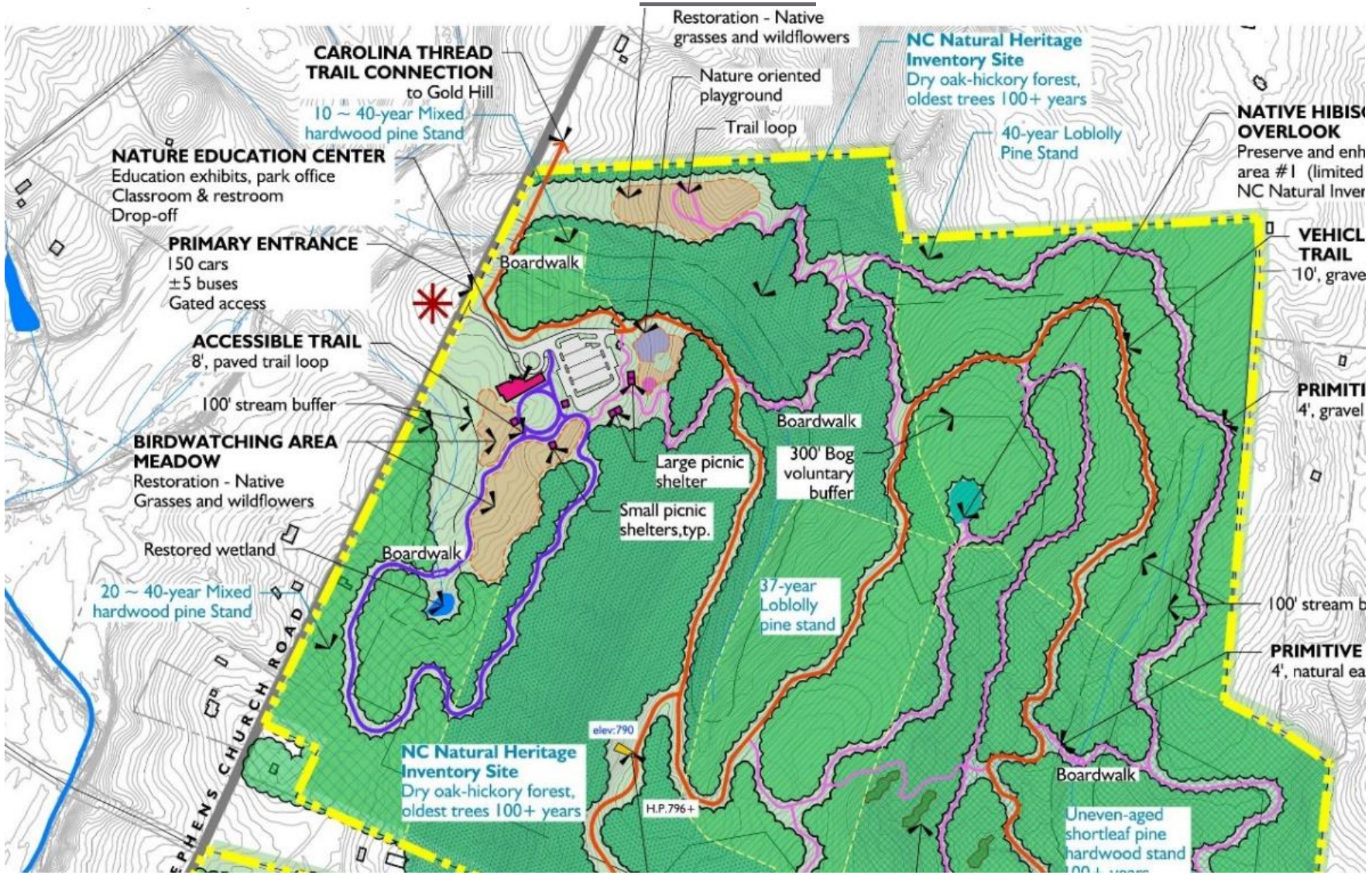
LEGEND

- PARK BOUNDARY
- 23 FT PAVED PARK DRIVE
- 10 FT WALKING / EMERGENCY VEHICLE / MAINTENANCE ACCESS (GRAVEL) (4.9 MILES) CAROLINA THREAD TRAIL SEGMENT
- 8 FT ACCESSIBLE PAVED TRAIL (1.1 MILE)
- 4 FT PRIMITIVE SOIL TRAIL (4.8 MILES)
- OPEN FIELD
- EXISTING CREEK
- EXISTING BOG
- RESTROOM
- LARGE PICNIC SHELTER
- SMALL PICNIC SHELTER

benesch

PARK MASTERPLAN

NORTH



0 300 600 Feet

1" = 300'

N

W E

S

KEY

NC NATURAL HERITAGE INVENTORY SITE
DRY OAK-HICKORY FOREST, OLDEST TREES 100+ YEARS

UNEVEN-AGED SHORTLEAF PINE HARDWOOD STAND 100+ YEARS

50 ~ 80 - YEAR SHORTLEAF PINE HARDWOOD STAND

20 ~ 40 - SHORTLEAF PINE HARDWOOD STAND

37 ~ 40 - YEAR LOBLOLLY PINE STAND

10 ~ 40 - YEAR MIXED HARDWOOD

LEGEND

PARK BOUNDARY

23 FT PAVED PARK DRIVE

10 FT WALKING / EMERGENCY VEHICLE / MAINTENANCE ACCESS (GRAVEL) (4.9 MILES) CAROLINA THREAD TRAIL SEGMENT

8 FT ACCESSIBLE PAVED TRAIL (1.1 MILE)

4 FT PRIMITIVE SOIL TRAIL (4.8 MILES)

OPEN FIELD

EXISTING CREEK

EXISTING BOG

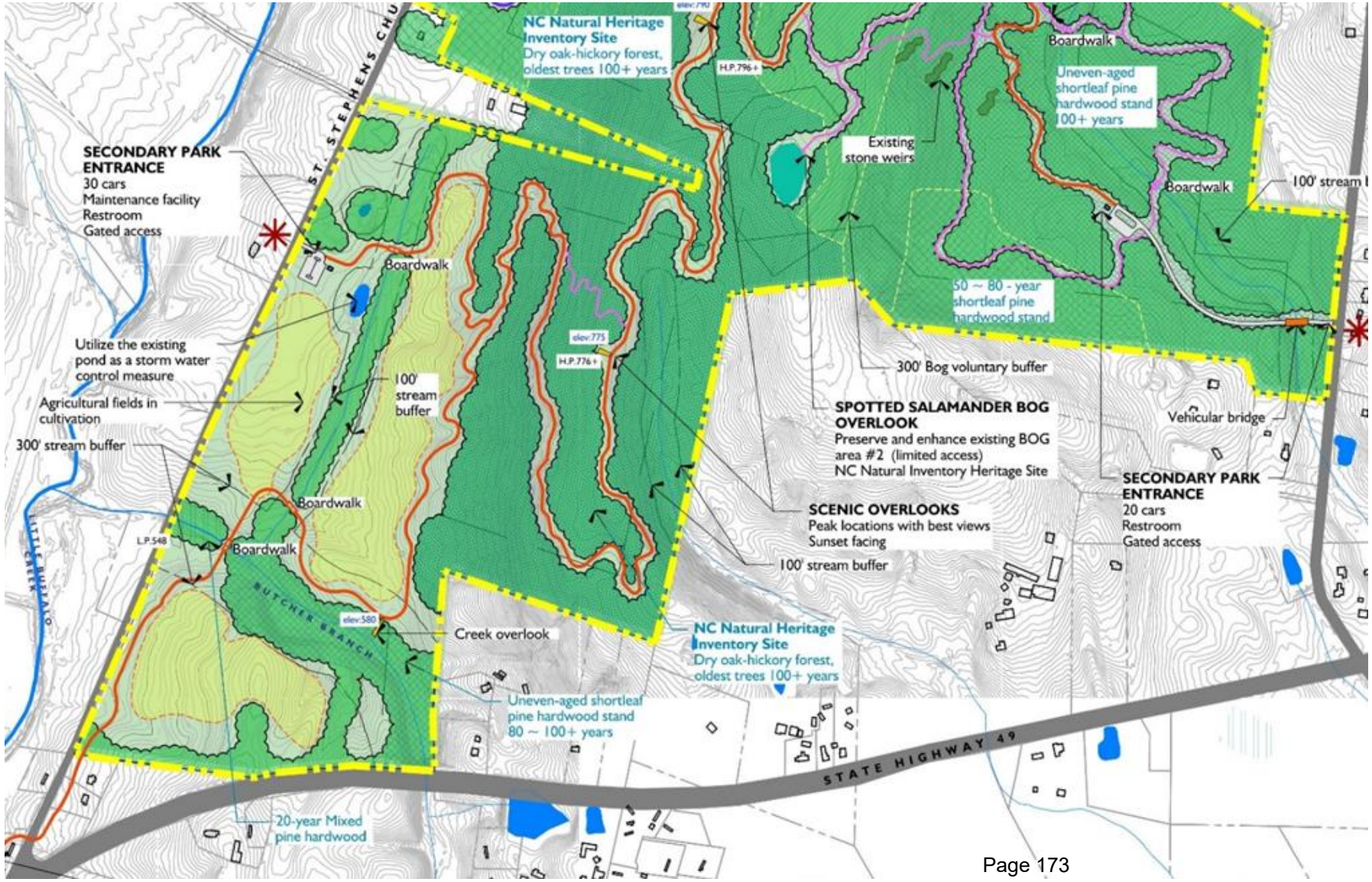
RESTROOM

LARGE PICNIC SHELTER

SMALL PICNIC SHELTER

benesch

PARK MASTERPLAN
SOUTH



0 300 600 Feet

1" = 300'

N W E S

KEY

- NC NATURAL HERITAGE INVENTORY SITE DRY OAK-HICKORY FOREST, OLDEST TREES 100+ YEARS
- UNEVEN-AGED SHORTLEAF PINE HARDWOOD STAND 100+ YEARS
- 50 ~ 80 - YEAR SHORTLEAF PINE HARDWOOD STAND
- 20 ~ 40 - SHORTLEAF PINE HARDWOOD STAND
- 37 ~ 40 - YEAR LOBLOLLY PINE STAND
- 10 ~ 40 - YEAR MIXED HARDWOOD

LEGEND

- PARK BOUNDARY
- 23 FT PAVED PARK DRIVE
- 10 FT WALKING / EMERGENCY VEHICLE / MAINTENANCE ACCESS (GRAVEL) (4.9 MILES) CAROLINA THREAD TRAIL SEGMENT
- 8 FT ACCESSIBLE PAVED TRAIL (1.1 MILE)
- 4 FT PRIMITIVE SOIL TRAIL (4.8 MILES)
- OPEN FIELD
- EXISTING CREEK
- EXISTING BOG
- RESTROOM
- LARGE PICNIC SHELTER
- SMALL PICNIC SHELTER

benesch

BUDGET ESTIMATE

CABARRUS COUNTY
America Thrives Here

St. Stephens Church Rd. Park

OPCC Estimate

Based on Master Plan

January 17, 2024

Item	Cost
St. Stephens Church Rd. Access Area	**$1,893,367.00**
Nature Center Access Area	**$8,788,432.00**
ADA Loop Trail	**$3,526,246.00**
Lentz Harness Shop Rd. Access Area	**$2,654,139.00**
Main Walking Trail	**$8,261,689.00**
Primitive Walking Trail	**$2,420,815.00**
Scenic Overlooks	**$549,568.00**
Creek Overlook	**$295,945.00**
Bog Overlook	**$1,168,589.00**
General Construction Contingency-10%	**$2,955,879.00**
Total Construction Budget Estimate	**$32,514,669.00**

Estimate is based on first quarter 2024 market conditions. Add 5% year escalation factor to estimate for budgeting purposes.

benesch

RECOMMENDED IMPROVEMENTS

Nature Center-New facility

- Located in the northeast corner of the park
- Environmental Education
- Classroom and Park Office





benesch

RECOMMENDED IMPROVEMENTS

Playground and Picnic Shelters-New

- Nature Oriented
- Located near Nature Center
- Connected to Accessible Walking Loop







benesch

RECOMMENDED IMPROVEMENTS

Trails-New



benesch

POTENTIAL MAINTENACE PRACTICES

Park Maintenance

Prescribed Burns & Thinning	Native Grasses & Wildflowers	Agriculture













benesch



QUESTIONS?

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
Behavioral Health - Hold Harmless Funds Budget Amendment

BRIEF SUMMARY:
Request to allocate an additional $590,185.89 in Medicaid Hold Harmless (HH) funds to Monarch, the operator of the Cabarrus County Regional Behavioral Health Center. Funding would be used for startup costs to ensure the Center is ready for opening day in late 2026. Monarch requires startup funding to hire key administrative, clinical, nursing, and direct care positions to ensure the Center is prepared at launch.

The total amount of startup funding requested by Monarch earlier this year was roughly $2.9M. In May 2024, the board approved an initial allotment of 1,530,534.51. If approved, the total allocation to Monarch would be $2,120,720.40.

In August 2024, Cabarrus received the second disbursement of Medicaid Hold Harmless funds from FY24. The total received in August was $778,077.94. The amount received annually is variable.

REQUESTED ACTION:
Recommended Motion:

Motion to adopt the budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Aalece Pugh, Assistant County Manager/Human Services Director

BUDGET AMENDMENT REQUIRED:
Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Monarch Start Up - Second Allotment

Budget Revision/Amendment Request

Date: 11/18/2024 **Amount:** 590,185.89

Dept. Head: Aalece Pugh **Department:** Behavioral Health

☐ **Internal Transfer Within Department** ☐ **Transfer Between Departments/Funds** ☑ **Supplemental Request**

Request to allocate an additional $590,185.89 in Medicaid Hold Harmless (HH) funds to Monarch, the operator of the Cabarrus County Regional Behavioral Health Center. Funding would be used for startup costs to ensure the Center is ready for opening day in late 2026. Monarch requires startup funding to hire key administrative, clinical, nursing, and direct care positions to ensure the Center is prepared at launch.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	5695-6901	Fund Balance Appropriated	1,530,534.51	590,185.89	-	2,120,720.40
001	9	5695-9445	Purchased Services	1,530,534.51	590,185.89	-	2,120,720.40
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00

Total 0.00

Budget Officer

☐ Approved

☐ Denied

_____

Signature

_____

Date

County Manager

☐ Approved

☐ Denied

_____

Sianature

_____

Date

Board of Commissioners

☐ Approved

☐ Denied

_____

Signature

_____

Date

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
Behavioral Health - Peer-Run Respite Project

BRIEF SUMMARY:
Request to allocate $300,000 as a capital investment to introduce peer-run respite in Cabarrus County. Peer-run respite is a voluntary, short-term residential program that provides community-based crisis support and is an ideal way to divert residents from higher cost, more restrictive services (e.g., emergency departments) when appropriate. Funds would be used toward purchase of a residence for the peer-run respite that would be operated by Promise Resource Network (PRN). PRN applied for a state grant that would assist with operational expenses should that grant application be approved. As such, these funds would only be dispersed for this purpose if the grant is approved by the state.

The funding for the capital investment will come from two sources: the McKinsey opioid settlement allotment ($112,107.95) and Medicaid Hold Harmless (HH) funds ($187,892.05).

REQUESTED ACTION:
Recommended Motion:

Motion to adopt the budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Aalece Pugh, Assistant County Manager/Human Services Director
Cherene Caraco, Executive Director of Promise Resource Network

BUDGET AMENDMENT REQUIRED:
Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Peer Run Respite Budget Amendment
- Peer Run Respite Presentation

Budget Revision/Amendment Request

Date: 11/18/2024 **Amount:** 300,000.00

Dept. Head: Aalece Pugh **Department:** Behavioral Health

☐ **Internal Transfer Within Department** ☐ **Transfer Between Departments/Funds** ☑ **Supplemental Request**

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	1910-6901	Fund Balance Appropriated	1,530,534.51	187,892.05	-	1,718,426.56
001	6	5910-6838-MCKIN	McKinsey Settlement	-	112,107.95	-	112,107.95
000	9	5695-974917-MCKIN	McKinsey Settlement	-	112,107.95		112,107.95
001	9	5995-974917	Expense	-	187,892.05		187,892.05
							0.00
							0.00
							0.00
							0.00
							0.00

Total 0.00

Budget Officer

☐ Approved

☐ Denied

_____

Signature

_____

Date

County Manager

☐ Approved

☐ Denied

_____

Sianature

_____

Date

Board of Commissioners

☐ Approved

☐ Denied

_____

Signature

_____

Date

PRN Promise Resource Network

RECLAIM YOU

Alternative Crisis Response and Hospital Diversion:

Peer Run Respite

Facilitated by: Cherene Caraco

November 2024



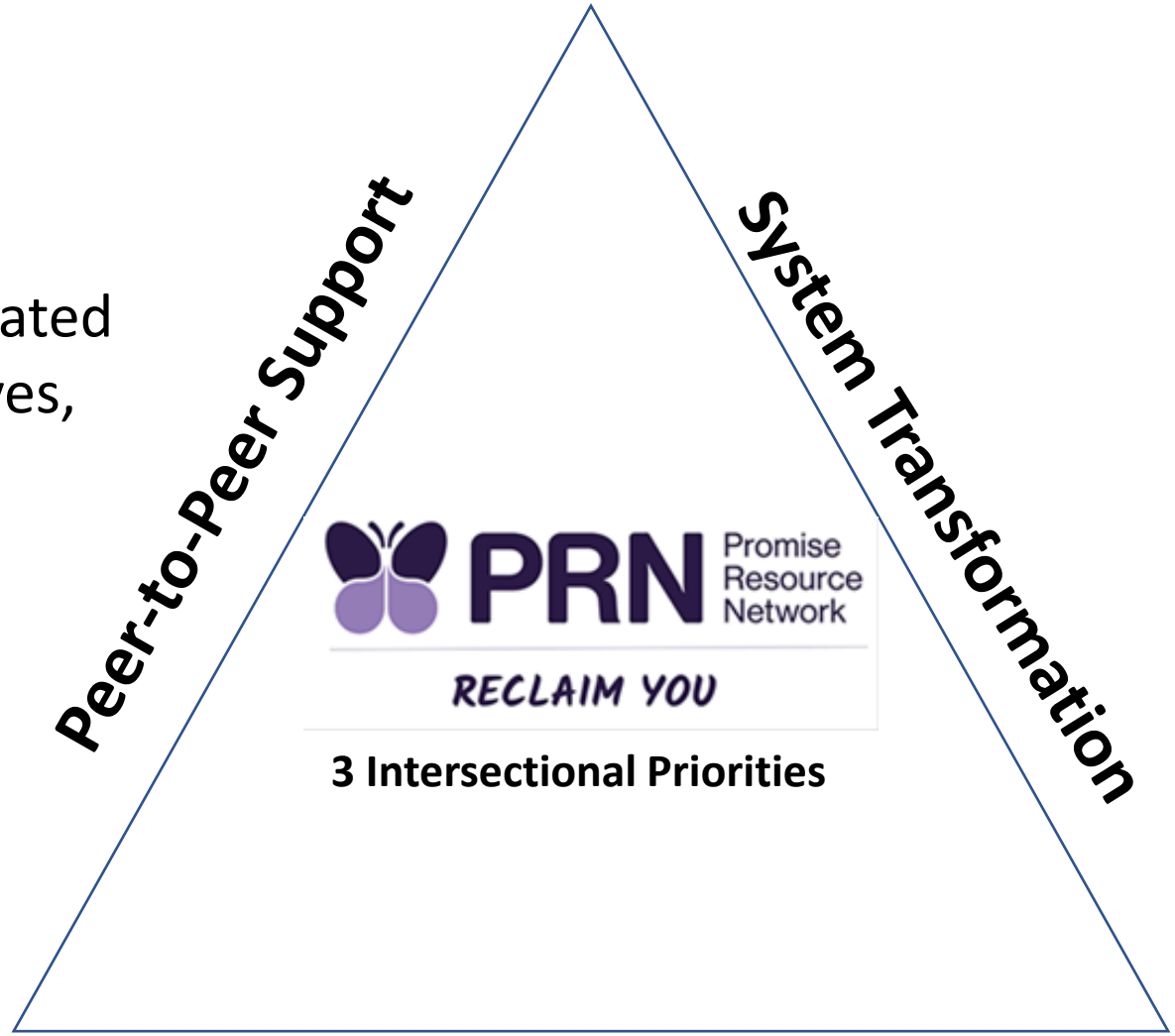


Promise Resource Network:

- A survivor-led agency
- Started in 2005/2006
- Operates 20+ peer run programs
  - ✓ Free- Open access/zero-low barrier access
  - ✓ No use of coercion or force
  - ✓ Challenge pathology-based paradigm of mental health, substance use, incarceration, houselessness, etc. Operate through trauma, resilience, recovery and wellness lens
- Our workforce is 90+ survivors of:
  - Suicide attempts
  - Complex trauma
  - Substance use challenges
  - Incarceration
  - Houselessness
  - Involuntary psychiatric commitments/treatments
- Named 2nd Best 2021 Non-Profit in the Country to Work For, following 3 consecutive years in the top 10



Peer-to-Peer operated programs, initiatives, resources



Challenge status quo of pathology-based systems

Advance trauma awareness, informed and competence

Establish alternatives to traditional treatments

Social Justice Reform

Ignite social justice-based reform on policies and practices that create inequity, marginalization and disenfranchisement through earned wisdom by elevating the experiences of people directly impacted

Peer-Run Respites

A peer respite is a voluntary, not forced or coerced short-term, overnight program that provides community-based, non-clinical crisis support to help people find new understanding and ways to move forward.

It operates 24 hours per day in a homelike environment. It is unlocked.

Peer respites are staffed and operated by people with psychiatric histories or who have experienced trauma and/or extreme states.

Focus is not on behavior or stabilization, it is centered around self exploration and healing

Values and personal responsibility replace risk and assessment, crisis is an opportunity, not simply a liability

Why Respite?

1. Hospital diversion
2. Healing alternative
3. Support through distress to make meaning of it
4. Connection to recovery- others and self
5. Safe space
6. Explore new ways of working through crises



7. Healing through voice, choice, self-determination
8. Tapping into inner wisdom
9. Access resources
10. Remain in community, home, school, with people of choice

PRN Promise Resource Network

RECLAIM YOU

- ✓RESPITE COST: Less than 20% of traditional inpatient stay
  INPATIENT HOSPITAL COST: more than $2,200/day
- ✓70% reduction in use of emergency department, crisis services
- ✓Is being used in numerous states legislatively to build an array of crisis prevention, response and diversion

PEER RESPITES
ACTION & EVALUATION

https://www.peerrespite.com/research

Peer-Run Respite:
Crisis alternative and hospital diversion

Retreat@ The Plaza
2224 The Plaza
Charlotte, NC 28205





All guests stay free for up to 10 days (longer if needed)

Guests receive a $50 grocery card

The only locked spaces are bedrooms where Guests have a keypad and choose their own code

A stay starts with a conversation and tour

All stays are completely voluntary

Our Recovery Hub is next door for activities, classes, groups… Guests are invited before, during and after a stay

Guests can come and go, can maintain their employment, school and family connections

Check out time is at 11am

Guests can check in anytime









Outdoor space is critical to healing







Inside: Comfort, Beauty, Gathering, Breathing….





Comfortable living spaces…



Modern kitchens and bathrooms…





… peaceful guest bedrooms…
with mini fridges, lock boxes, sound machines

Cabarrus County Grant Status/Goals

- Pending RFA approval of state funding (delayed due to Hurricane Helene)
- Grant goals are to establish Peer Run Respites in local communities throughout the state
- State funding to provide funding for at least 2 years December 2024-June 2027
- Enhance crisis continuum
- Serve as an alternative to traditional crisis services
- Enhancing supports for people without services and/or other supports in place



Cabarrus County Plan

Month 1-3	Month 4-6	Month 7-9	Month 10-12
Identify stakeholders/ coalitions	Purchase house	Upfit spaces and renovations	Program development
Establish community marketing/outreach plan and presentations	Begin outreach	Community events- Open Houses (month 8)	Establish local processes, procedures, handbook
Establish local coalition	Recruit Respite Manager	Begin interviewing/ hiring/onboarding team members	Staff training/team building



Thank You!!!!

Cherene Caraco
ccaraco@promiseresourcenetwork.org

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
BOC - Resolution Amending the Board of Commissioners' 2024 Meeting Schedule

BRIEF SUMMARY:
Approval is requested to amend the Commissioners' 2024 meeting schedule on Monday, December 2, 2024.

REQUESTED ACTION:
Recommended Motion:

Motion to adopt the resolution.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Resolution

Resolution Amending the
Cabarrus County Board of Commissioners'
2024 Meeting Schedule

WHEREAS, on December 18, 2023, the Cabarrus County Board of Commissioners adopted a meeting schedule for calendar year 2024, which sets forth the dates, times and locations of various official county meetings; and

WHEREAS, on the first Monday in December of even numbered years, it is customary for the Board to hold a reception and swearing-in ceremony at the Governmental Center honoring elected officials prior to the organizational meeting; and

WHEREAS, the Board desires to amend the organizational meeting on December 2, 2024 to begin at 6:00 p.m. in the Board of Commissioners Chambers of the Governmental Center, 65 Church Street S, Concord, North Carolina; and

WHEREAS, the December 2, 2024 agenda work session will be held in the Board of Commissioners Chambers of the Governmental Center and will commence upon the conclusion of the organization meeting (6:15 p.m. or as soon thereafter)

NOW, THEREFORE BE IT RESOLVED that the Cabarrus County Board of Commissioners hereby amends its 2024 Meeting Schedule as follows:

1. The Board of Commissioners will hold the organizational meeting on December 2, 2024 at 6:00 p.m. in the Board of Commissioners Chambers of the Governmental Center, Concord, North Carolina.

2. The Board of Commissioners will hold the December agenda work session December 2, 2024 at 6:15 p.m. in the Board of Commissioners Chambers of the Governmental Center, Concord, North Carolina.

ADOPTED this 18th day of November, 2022.

_____
Stephen M. Morris, Chairman
Cabarrus County Board of Commissioners

ATTEST:

_____

Lauren Linker, Clerk to the Board

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
County Manager - Cabarrus Recovery Grants Update

BRIEF SUMMARY:
Staff will update the Board on the Cabarrus Recovery Grants program, funded by American Rescue Plan Act (ARPA) dollars.

Since 2021, the County has awarded 51 non-profits with over $29 million to address local childcare, healthcare, mental health, housing and food assistance needs. The organizations can only access their awarded funding by submitting receipts, finance reports and program data. After review, the County reimburses the nonprofits for eligible expenses monthly and reports outcomes to the federal government on a quarterly basis.

The federal government requires the County to obligate all ARPA spending by December 31, 2024. Staff will provide the Board with reallocation options for the Board to consider ahead of the federal obligation deadline.

For more information on the Cabarrus Recovery Grants program, including funding allocations and data dashboard, visit https://www.cabarruscounty.us/Connect-with-CabCo/Hot-Topics/Cabarrus-County-American-Rescue-Plan-Fund-Allocation.

REQUESTED ACTION:
Recommended Motion:

Motion to approve reallocation of the unused ARPA funds to: Veterans Services in the amount of $72,005, the Governmental Center basement renovation in the amount of

$139,728, Cabarrus County Educational Foundation in the amount of $65,485.21 and the remainder of funds to the Behavioral Health Center in the amount of $552,412.32 along with the necessary budget amendment.

EXPECTED LENGTH OF PRESENTATION:
10 Minutes

SUBMITTED BY:
Jim Howden, Finance Department

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Presentation

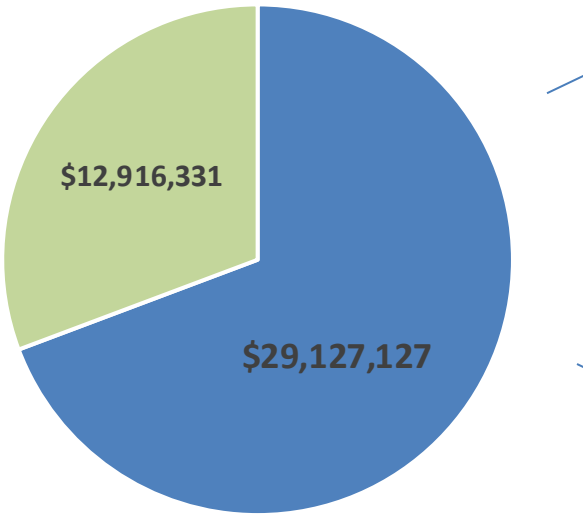
CABARRUS
RECOVERY GRANTS

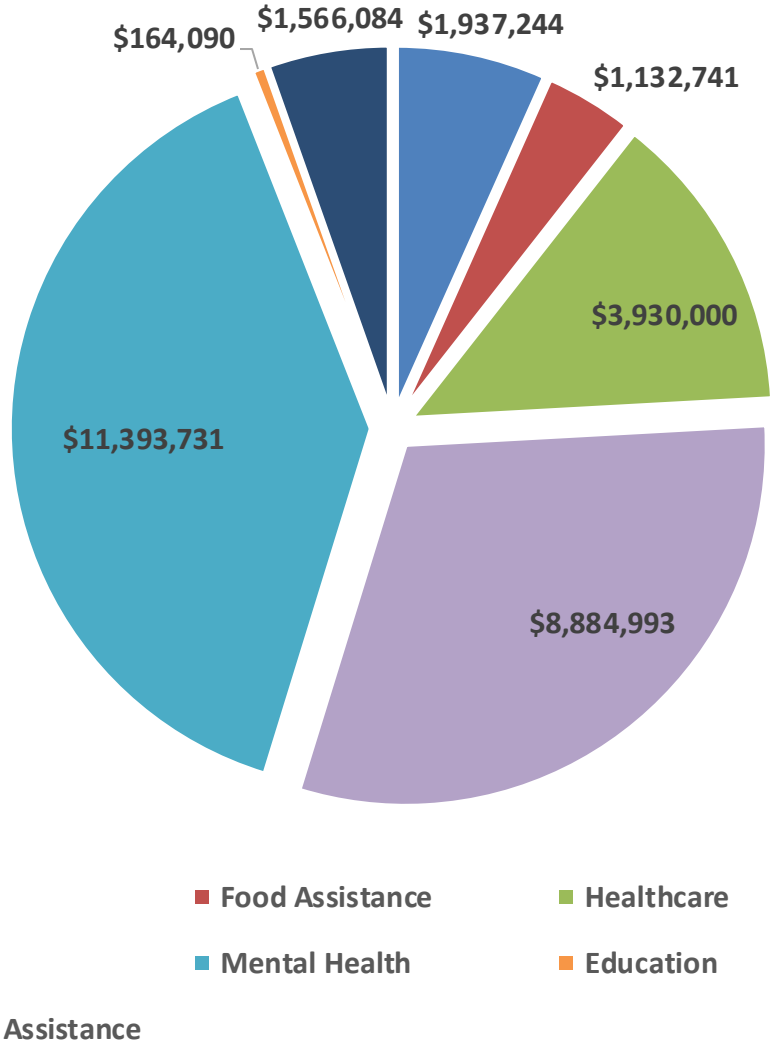
American Rescue Plan Grant Update

November 4, 2024

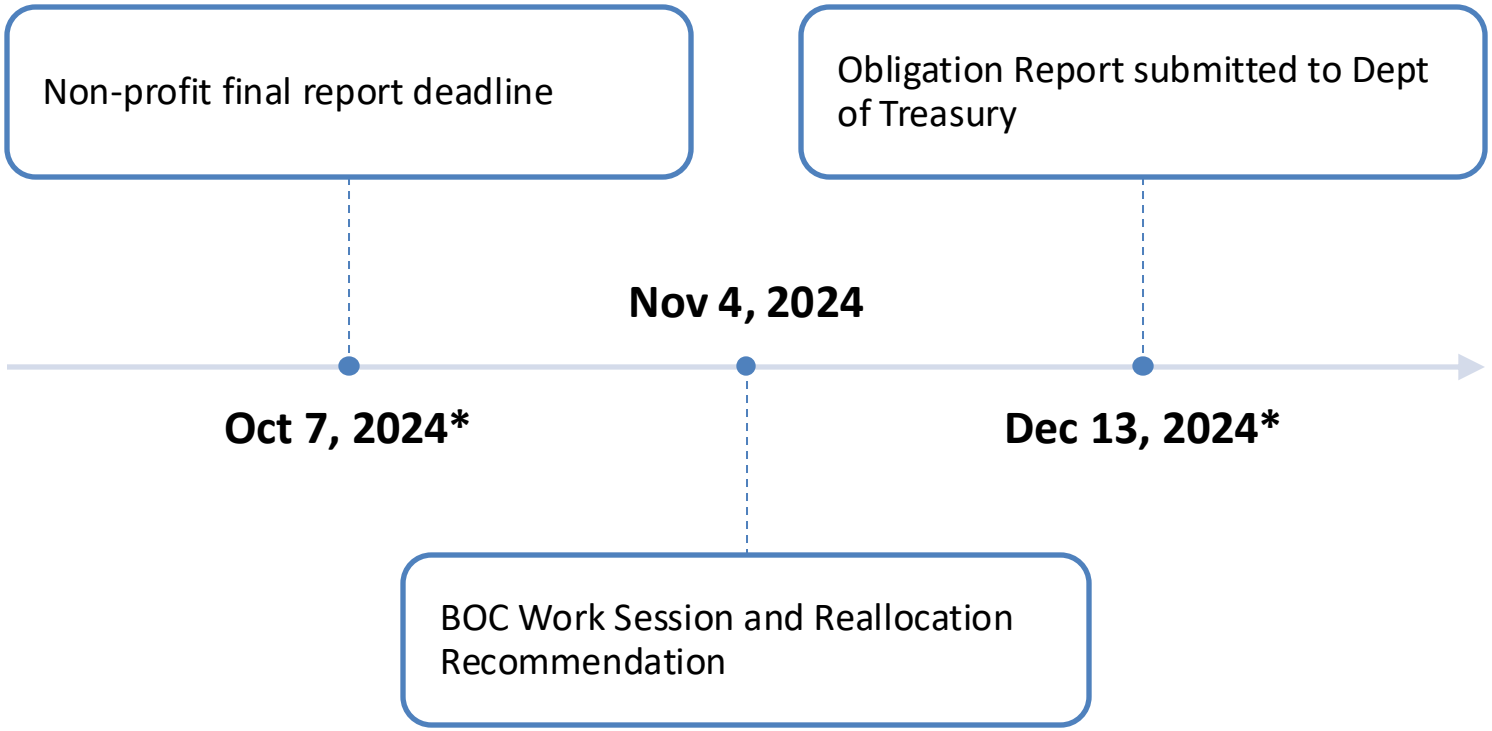
CABARRUS COUNTY
America Thrives Here

Total ARPA Allocation:
$42,043,458

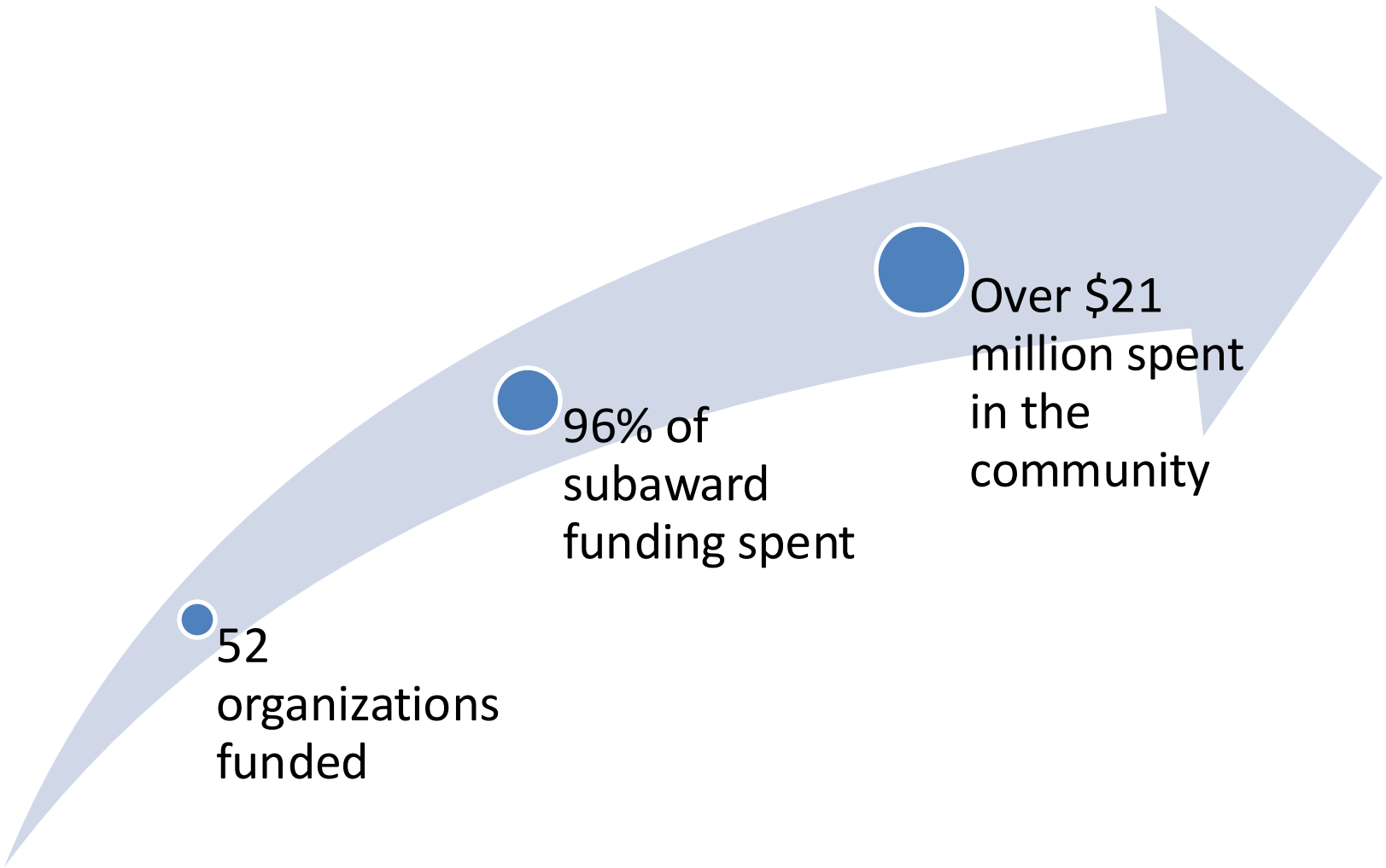




Timeline


Non-profit final report deadline
Obligation Report submitted to Dept of Treasury
Nov 4, 2024
Oct 7, 2024*
Dec 13, 2024*
BOC Work Session and Reallocation Recommendation

ARPA Success



ARPA Funding Available

Organization	Amount
Rise 2 Thrive	$494,242.92
Camino Community Development Corp	$110,405.64
Operation Decisive Victory	$72,005.00
Kannapolis Head Start	$68,301.00
International Center for Community Development	$52,997.12
Bethel Enrichment Center	$28,901.92
Salvation Army	$1,885.30
Genesis New Beginnings	$402.00
Vida Wellness	$300.00
Sonshine Backpacks	$130.30
Carolina Farm Stewardship	$53.32
Amazing Grace Advocacy	$6.00

Non-Profit Reallocation Proposals

Organization	Limited Ask
1CAN	$75,000
Boys & Girls Club	$100,000
Cabarrus County Education Foundation	$65,485.21
Cano Family Services	$250,000
Coltrane Life Center	$67,171
Community Free Clinic	$65,944
CCM	$500,000
Elder Orphan Care	$45,000
Families First in CabCo	$150,000
Families First NC	$100,000
Habitat for Humanity	$552,500
Logan Community Child Development Center	$187,986
Meals on Wheels	$180,000
Operation Homeless	$110,000
WeBuild Concord	$500,000
	$2,949,086

Reallocation options

A. Award full amount **($829,630.53)** to non-profits (non-personnel requests only)

B. Award **$72,005.00** to Cabarrus County Veterans Services and the rest **($757,625.53)** to non-profits

C. Behavioral Health Facility

D. Governmental Center basement remodel

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
County Manager - Opioid Settlement Strategic Funding Plan Update

BRIEF SUMMARY:
Updating the opioid settlement spending authorization approved by the BOC in July 2024 to account for changes in salaries/benefits and to include new amounts for specific strategies. Updating the MAT Paramedicine spending authorization (originally approved in January 2024) to account for salary adjustments, overtime, and to add funding for two more fiscal years, per the strategic plan.

REQUESTED ACTION:
Recommended Motion:

Motion to approve the resolutions.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Aalece Pugh, Assistant County Manager/Human Services Director

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Update Community Paramedicine Resolution
- Cabarrus County Strategic Plan Opioid Settlements Spending Authorization Update
- Cabarrus County Strategic Funding Plan - Add Nurse Resolution

A RESOLUTION BY THE COUNTY OF CABARRUS
TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS

WHEREAS Cabarrus County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals;

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA") and the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation ("SAAF");

WHEREAS Cabarrus County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.

b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, Cabarrus County authorizes the expenditure of opioid settlement funds as follows:

1. Strategy authorized
    a. Name of strategies:
    Evidence-based Addiction Treatment (Strategy 2)

b. Strategy is in:
Exhibit A

c. Item letter and/or number:
2

d. Amounted authorized:
$1,927,986.00

e. Term:
February 1, 2024 through June 30, 2029

f. Description of the program, project, or activity:

Proposal:

Medication-assisted treatment (MAT) is the use of FDA-approved medications to treat opioid use disorders and is considered the gold standard of care. Community paramedicine programs are increasingly recognized as a viable opportunity to bridge gaps in service delivery for individuals with opioid use disorders. Through community paramedics, MAT can be safely delivered while simultaneously providing education, connecting individuals to resources and primary care, and diverting individuals from use of local emergency departments. The nimble and community-based model of community paramedicine makes it an ideal modality for MAT and provides access to individuals who might otherwise not have access to treatment.

Cabarrus County's Emergency Medical System (EMS) will utilize funds to render mobile MAT through its Community Paramedicine program. FDA-approved medications would be used for individuals battling opioid use disorders to promote long-term recovery. Mobile MAT would be considered an Option A, Strategy 2 (Evidence-based Addiction Treatment), allowing for immediate support and funding. The intent is to use FDA-approved medications in combination with behavioral therapies to treat opioid use disorders (OUD) and promote long-term recovery.

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is **$1,927,986.00**.

Adopted this the 18th day of November 2024.

_____
Stephen M. Morris, Chairman
County Board of Commissioners

ATTEST:

_____

Clerk to the Board

A RESOLUTION BY THE COUNTY OF CABARRUS
TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS

WHEREAS Cabarrus County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals;

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA") and the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation ("SAAF");

WHEREAS Cabarrus County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.

b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

WHEREAS, Cabarrus County developed an Opioid Settlement Spending Plan with funding recommendations based on a collaborative strategic planning process, which included months of conversations and planning that engaged key stakeholders in meaningful discussions to inform the strategies reflected in this document. This process created the opportunity to hear from these stakeholders and access the full scope of strategies made available under Option B of the MOA. The strategic planning process was led by the community response team (CRT),

which included members of the County Manager's Office, Emergency Services Department, and Sheriff's Office, as well as one member from the Board of Commissioners. The full strategic plan is available in a separate document.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, Cabarrus County authorizes the expenditure of opioid settlement funds as follows:

1. First strategy authorized
    a. Name of strategy: Collaborative Strategic Planning
    b. Strategies included in Exhibit A
    c. Item letter and/or number in Exhibit A to the MOA: 1
    d. Amount authorized for this strategy: $ 663,288
    e. Period of time during which expenditure may take place:
        Start date of July 1, 2024 through end date of June 30, 2029
    f. Description of the program, project, or activity: Provide resources to staff government oversight and management of opioid abatement programs; funding will be used to Hire/re-assign County staff to oversee, manage, and support opioid abatement programs.

2. Second strategy authorized
    a. Name of strategy: Evidence Based Addiction Treatment
    b. Strategy is included in Exhibit A
    c. Item letter and/or number in Exhibit A to the MOA: Item 2
    d. Amount authorized for this strategy: $559,165
    e. Period of time during which expenditure may take place:
        Start date of July 1, 2024 through end date of June 30, 2029
    f. Description of the program, project, or activity:

        Treating OUD via medication assisted treatment (MAT) is central to addressing the impacts of the opioid crisis. Alongside evidence-based behavioral therapies, MAT is seen by many as the gold standard for treatment. Funding will be utilized for the following:

        - To expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment (MAT) approved by the US Food and Drug Administration
        - To support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.

3. Third strategy authorized
    a. Name of strategy: Recovery Support Services
    b. Strategy is included in Exhibit A
    c. Item letter and/or number in Exhibit A to the MOA: Item 3
    d. Amount authorized for this strategy: $296,000
    e. Period of time during which expenditure may take place:
        Start date of July 1, 2024 through end date of June 30, 2029
    f. Description of the program, project, or activity:

Supporting people in treatment for and recovering from OUD includes the use of evidence-based or evidence-informed programs or strategies. The Substance Abuse and Mental Health Services Administration (SAMHSA) has defined recovery as "a process of change through which individuals improve their health and wellness, live self-directed lives, and strive to reach their full potential." Recovery should be developed based on an individual's strengths, talents, coping abilities, resources, and personal values. In the recovery process, individuals should be supported by their community, peers, friends, and family members. Peer support specialists have found success in navigating their own recovery process and providing supports to individuals in recovery within the communities where they reside. In addition to peer support, care navigators support linkages to care and harm reduction services.

Funding will be used to provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.

4. Fourth strategy authorized
    a. Name of strategy: Early Intervention
    b. Strategy is included in Exhibit A
    c. Item letter and/or number in Exhibit A to the MOA: Item 6
    d. Amount authorized for this strategy: $874,416
    e. Period of time during which expenditure may take place:
        Start date of July 1, 2024 through end date of June 30, 2029
    f. Description of the program, project, or activity:

- Fund evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.

- Create and/or support recovery high schools

5. Fifth strategy authorized
    a. Name of strategy: Prevent Overdose Deaths and Other Harms (Harm Reduction)
    b. Strategy is included in Exhibit A
    c. Item letter and/or number in Exhibit A to the MOA: Item 7
    d. Amount authorized for this strategy: $509,500
    e. Period of time during which expenditure may take place:
        Start date of May 17, 2023 through end date of June 30, 2025
    f. Description of the program, project, or activity:

Funding will be utilized for the following:

- Increase availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, individuals at high risk of overdose, schools, community navigators, outreach workers, persons being released from jail or prison, or other members of the general public.

- Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.

6. Sixth strategy authorized
    a. Name of strategy: Addiction Treatment for Incarcerated Persons
    b. Strategy is included in Exhibit A
    c. Item letter and/or number in Exhibit A to the MOA: Item 11
    d. Amount authorized for this strategy: $665,925
    e. Period of time during which expenditure may take place:
        Start date of July 1, 2024 through end date of June 30, 2029
    f. Description of the program, project, or activity:

    Funding will be utilized for the following:
    - Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.

    - Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison, have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.

7. Seventh strategy authorized
    a. Name of strategy: Reentry Programs
    b. Strategy is included in Exhibit A
    c. Item letter and/or number in Exhibit A to the MOA: Item 12
    d. Amount authorized for this strategy: $400,000
    e. Period of time during which expenditure may take place:
        Start date of July 1, 2024 through end date of June 30, 2029
    f. Description of the program, project, or activity: Funding will be utilized to provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison, have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.

8. Eighth strategy authorized
    a. Name of strategy: Connect People Who Need Help to the Help They Need
    b. Strategy is included in Exhibit B
    c. Item letter and/or number in Exhibit B to the MOA: Item C
    d. Amount authorized for this strategy: $702,748
    e. Period of time during which expenditure may take place:
        Start date of July 1, 2024 through end date of June 30, 2029
    f. Description of the program, project, or activity: Funding will be used to provide counseling, peer-support, recovery case management and residential treatment with

access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.

9. Ninth strategy authorized
    a. Name of strategy: Address the Needs of Pregnant or Parenting Women and Their Families
    b. Strategy is included in Exhibit B
    c. Item letter and/or number in Exhibit B to the MOA: Item E
    d. Amount authorized for this strategy: $1,840,375
    e. Period of time during which expenditure may take place:
        Start date of July 1, 2024 through end date of June 30, 2029
    f. Description of the program, project, or activity:

    Funding will be utilized for the following:
        - Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women – or women who could become pregnant – who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome
        - Provide enhanced support for children and family members suffering trauma as a result of addiction in the family and offer trauma-informed behavioral health treatment for adverse childhood events.

10. Tenth strategy authorized
    a. Name of strategy: Prevent Misuse of Opioids
    b. Strategy is included in Exhibit B
    c. Item letter and/or number in Exhibit B to the MOA: Item G
    d. Amount authorized for this strategy: $10,000
    e. Period of time during which expenditure may take place:
        Start date of July 1, 2024 through end date of June 30, 2029
    f. Description of the program, project, or activity:

    Funding will be utilized for media campaigns and advertising to educate the public about the strategic plan, resources, and various opioid-related initiatives.

The total dollar amount of the requests outlined above named is $6,521,417.00.

Adopted this the 18th day of November 2024.

_____

Stephen M. Morris, Chairman
County Board of Commissioners

ATTEST:

_____

Clerk to the Board

A RESOLUTION BY THE COUNTY OF CABARRUS
TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS

WHEREAS Cabarrus County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals;

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA") and the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation ("SAAF");

WHEREAS Cabarrus County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.

b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

WHEREAS, Cabarrus County developed an Opioid Settlement Spending Plan with funding recommendations based on a collaborative strategic planning process, which included months of conversations and planning that engaged key stakeholders in meaningful discussions to inform the strategies reflected in this document. This process created the opportunity to hear from these stakeholders and access the full scope of strategies made available under Option B of the MOA. The strategic planning process was led by the community response team (CRT),

which included members of the County Manager's Office, Emergency Services Department, and Sheriff's Office, as well as one member from the Board of Commissioners. The full strategic plan is available in a separate document.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, Cabarrus County authorizes the expenditure of opioid settlement funds as follows:

1. First strategy authorized
    a. Name of strategy: Collaborative Strategic Planning
    b. Strategies included in Exhibit A
    c. Item letter and/or number in Exhibit A to the MOA: 1
    d. Amount authorized for this strategy: $ 663,288
    e. Period of time during which expenditure may take place:
        Start date of July 1, 2024 through end date of June 30, 2029
    f. Description of the program, project, or activity: Provide resources to staff government oversight and management of opioid abatement programs; funding will be used to Hire/re-assign County staff to oversee, manage, and support opioid abatement programs.

2. Second strategy authorized
    a. Name of strategy: Evidence Based Addiction Treatment
    b. Strategy is included in Exhibit A
    c. Item letter and/or number in Exhibit A to the MOA: Item 2
    d. Amount authorized for this strategy: $559,165
    e. Period of time during which expenditure may take place:
        Start date of July 1, 2024 through end date of June 30, 2029
    f. Description of the program, project, or activity:

        Treating OUD via medication assisted treatment (MAT) is central to addressing the impacts of the opioid crisis. Alongside evidence-based behavioral therapies, MAT is seen by many as the gold standard for treatment. Funding will be utilized for the following:

        - To expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment (MAT) approved by the US Food and Drug Administration
        - To support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.

3. Third strategy authorized
    a. Name of strategy: Recovery Support Services
    b. Strategy is included in Exhibit A
    c. Item letter and/or number in Exhibit A to the MOA: Item 3
    d. Amount authorized for this strategy: $296,000
    e. Period of time during which expenditure may take place:
        Start date of July 1, 2024 through end date of June 30, 2029
    f. Description of the program, project, or activity:

Supporting people in treatment for and recovering from OUD includes the use of evidence-based or evidence-informed programs or strategies. The Substance Abuse and Mental Health Services Administration (SAMHSA) has defined recovery as "a process of change through which individuals improve their health and wellness, live self-directed lives, and strive to reach their full potential." Recovery should be developed based on an individual's strengths, talents, coping abilities, resources, and personal values. In the recovery process, individuals should be supported by their community, peers, friends, and family members. Peer support specialists have found success in navigating their own recovery process and providing supports to individuals in recovery within the communities where they reside. In addition to peer support, care navigators support linkages to care and harm reduction services.

Funding will be used to provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.

4. Fourth strategy authorized
    a. Name of strategy: Early Intervention
    b. Strategy is included in Exhibit A
    c. Item letter and/or number in Exhibit A to the MOA: Item 6
    d. Amount authorized for this strategy: $874,416
    e. Period of time during which expenditure may take place:
        Start date of July 1, 2024 through end date of June 30, 2029
    f. Description of the program, project, or activity:

- Fund evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.

- Create and/or support recovery high schools

5. Fifth strategy authorized
    a. Name of strategy: Prevent Overdose Deaths and Other Harms (Harm Reduction)
    b. Strategy is included in Exhibit A
    c. Item letter and/or number in Exhibit A to the MOA: Item 7
    d. Amount authorized for this strategy: $509,500
    e. Period of time during which expenditure may take place:
        Start date of May 17, 2023 through end date of June 30, 2025
    f. Description of the program, project, or activity:

Funding will be utilized for the following:

- Increase availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, individuals at high risk of overdose, schools, community navigators, outreach workers, persons being released from jail or prison, or other members of the general public.

- Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.

6. Sixth strategy authorized
    a. Name of strategy: Addiction Treatment for Incarcerated Persons
    b. Strategy is included in Exhibit A
    c. Item letter and/or number in Exhibit A to the MOA: Item 11
    d. Amount authorized for this strategy: $1,790,177.00
    e. Period of time during which expenditure may take place:
        Start date of July 1, 2024 through end date of June 30, 2029
    f. Description of the program, project, or activity:

    Funding will be utilized for the following:
    - Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.

    - Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison, have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities. Amount includes a new nursing position to screen all incoming detainees for substance use disorders.

7. Seventh strategy authorized
    a. Name of strategy: Reentry Programs
    b. Strategy is included in Exhibit A
    c. Item letter and/or number in Exhibit A to the MOA: Item 12
    d. Amount authorized for this strategy: $400,000
    e. Period of time during which expenditure may take place:
        Start date of July 1, 2024 through end date of June 30, 2029
    f. Description of the program, project, or activity: Funding will be utilized to provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison, have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.

8. Eighth strategy authorized
    a. Name of strategy: Connect People Who Need Help to the Help They Need
    b. Strategy is included in Exhibit B
    c. Item letter and/or number in Exhibit B to the MOA: Item C
    d. Amount authorized for this strategy: $702,748
    e. Period of time during which expenditure may take place:
        Start date of July 1, 2024 through end date of June 30, 2029
    f. Description of the program, project, or activity: Funding will be used to provide

counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.

9. Ninth strategy authorized
    a. Name of strategy: Address the Needs of Pregnant or Parenting Women and Their Families
    b. Strategy is included in Exhibit B
    c. Item letter and/or number in Exhibit B to the MOA: Item E
    d. Amount authorized for this strategy: $1,840,375
    e. Period of time during which expenditure may take place:
        Start date of July 1, 2024 through end date of June 30, 2029
    f. Description of the program, project, or activity:

    Funding will be utilized for the following:
    - Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women – or women who could become pregnant – who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome
    - Provide enhanced support for children and family members suffering trauma as a result of addiction in the family and offer trauma-informed behavioral health treatment for adverse childhood events.

10. Tenth strategy authorized
    a. Name of strategy: Prevent Misuse of Opioids
    b. Strategy is included in Exhibit B
    c. Item letter and/or number in Exhibit B to the MOA: Item G
    d. Amount authorized for this strategy: $10,000
    e. Period of time during which expenditure may take place:
        Start date of July 1, 2024 through end date of June 30, 2029
    f. Description of the program, project, or activity:

    Funding will be utilized for media campaigns and advertising to educate the public about the strategic plan, resources, and various opioid-related initiatives.

The total dollar amount of the requests outlined above named is $7,645,669.00.

Adopted this the 18th day of November 2024.

_____

Stephen M. Morris, Chairman
County Board of Commissioners

ATTEST:

_____

Clerk to the Board

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
County Manager - SMG Contract Extension for Management of the Cabarrus Arena and Events Center

BRIEF SUMMARY:
Last year Cabarrus County requested proposals for the management of the Cabarrus Arena and Events Center. After careful analysis, the Board elected to stay with SMG for the management services. Attached is the proposed agreement for the Board to review.

REQUESTED ACTION:
Recommended Motion:

Motion to approve and authorize the County Manager to execute the contract after review and revision by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Kelly Sifford, AICP
Deputy County Manager

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Contract Amendment
- Contract Amendment

FIRST AMENDMENT TO MANAGEMENT AGREEMENT

THIS FIRST AMENDMENT TO THE MANAGEMENT AGREEMENT (this "Amendment") is made this ___ day of _____, 2024, (the "Amendment Effective Date") by and between Cabarrus County, North Carolina (the "County"), a political subdivision of the State of North Carolina, and SMG, a Pennsylvania general partnership and operating division of ASM Global whose current address is 300 Conshohocken State Road, Suite 770, West Conshohocken, PA 19428 ("SMG"). All capitalized terms not defined in this Amendment shall have the meaning ascribed to them in the Agreement.

WHEREAS, the County and SMG entered into a Management Agreement dated July 1, 2015 (the "Management Agreement"), pursuant to which the County engaged SMG to provide management services with respect to the Cabarrus Arena and Events Center; and

WHEREAS, the County and SMG did previously amend the Management Agreement to extend its term through June 30, 2025 to; and

WHEREAS, the County and SMG now wish to extend further the term and amend the Management Agreement.

NOW, THEREFORE, in consideration of the above premises and mutual promises and covenants set forth below, the parties, intending to be legally bound, agree as follows:

1. SMG and the County (the "Parties") agree to extend the Management Term of the Agreement, such that the Agreement shall expire on June 30, 2030 (The "Renewal Term"). The County may extend the Renewal Term on the same terms and conditions for an additional five-year period at the expiration of the Renewal Term by providing SMG not less than one hundred and fifty (150) days prior written notice.

2. The Parties agree that any purchases related to the ASM Global Initative that will be charged to the County shall require the County's preapproval.

3. The first sentence of Section 4.1 of the Management Agreement is hereby amended and restated in its entirety to read as follows:

> As base compensation to SMG for providing the services herein specified during the Management Term, the County shall pay SMG during the Management Term a periodic fixed fee of $90,000 per Fiscal Year ("Fixed Fee"), which amount shall be adjusted upward on the first day of each Fiscal Year, commencing with the Fiscal Year ending June 30, 2025, by the percentage change in the Consumer Price Index -- All Urban Consumers (CPI-U) -- U.S. City Average -- All Items, during the one year period ending in June immediately preceding such Fiscal Year, as published by the Bureau of Labor Statistics of the U.S. Department of Labor, or of any revised

or successor index hereafter published by the Bureau of Labor Statistics or other agency of the United States Government succeeding to its functions ("CPI").

4. Section 4.2(a)(i) the Management Agreement is hereby amended and restated in its entirety to read as follows:

> Quantitative Incentive Fee. SMG shall be entitled to an annual quantitative Incentive Fee ("Quantitative Incentive Fee") with respect to each Fiscal Year during the Management Term equal to ~~fifteen~~ thirty percent (30%) of the excess Operating Revenue over the Operating Revenue Benchmark; provided, however, the Operating Revenue Benchmark shall not include those periods that the Parties mutually agree were impacted by Covid-19; and

5. Section 4.2(a)(ii) the Management Agreement is hereby amended and restated in its entirety to read as follows:

> Qualitative Incentive Fee. SMG may earn an annual qualitative Incentive Fee ("Qualitative Incentive Fee") with respect to each Fiscal Year during the Management Term equal to $25,000, which shall adjusted upward on the first day of each Fiscal Year by the percentage change in the CPI. The amount of the Qualitative Incentive Fee shall be based upon an evaluation of SMG's performance by the County with respect to following qualitative criteria:

6. A new Section 4.2(a)(iii) shall be added to the Management Agreement and shall read as follows:

> Sponsorship Commissions. SMG shall be entitled to fifteen percent (15%) of the gross revenues of any sponsorships and/or commercial partnerships associated with the Facility, including any naming rights transaction (the "Sponsorship Commission"). For purposes of calulcating the Sponsorship Commison, gross revenues shall not included the mutually agreed upon expenses related to fulfilling such sponsorship or partnership. For the avoidance of doubt, SMG shall not be eligible for any Sponsorship Commisson related to a current sponsorship or commercial partnership for the Facility that has been entered into as of the Amendment Effective Date.

7. Section 5.12(a) of the Management Agreement is hereby amended and restated in its entirety to read as follows.

> Within thirty (30) days of the Amendment Effective Date, SMG shall provide to the Facility the sum of Three Hundred Fifty Thousand Dollars ($350,000) for Capital Improvements and Capital Equipment purchases relating to the Facility (the "Second Capital Contribution"). In addition, in the event that the ~~patties~~ parties exercise their option to renew this Agreement for the term of 2030-2035, then

within thirty days after the exercise of such option, SMG shall provide to the Facility an additional sum of One Hundred and Seventy-Five Thollsand Dollars ($175,000) for Capital Improvements and Capital Equipment purchases relating to the Facility (the "Third Capital Contribution")

8. A new Section 5.13 shall be added to the Management Agreement and shall read as follows:

   Cabarrus County Schools Scholarship. During the Renewal Term commencing January 1, 2025 and expiring December 31, 2030, SMG shall make an annual donation of Five Thousand Dollars ($5,000) to the Cabarrus County Schools Academy of Hospitality and Tourism to fund two scholarships to be mutually agreed upon by SMG and the County.

9. Ratification. This Amendment supplements and amends the Management Agreement, but only to the extent expressly set forth herein. All other terms, provisions, representations, warranties and covenants of the Management Agreement are hereby confirmed, ratified and remain in full force and effect.

10. Counterparts/Signatures. This Amendment may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which shall be considered one and the same instrument. This Amendment, to the extent signed and delivered by means of a facsimile machine or electronic mail, shall be treated in all manners and respects as an original agreement and shall be considered to have the same binding legal effect as if it were the original executed version thereof delivered in person.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed and sealed the day and year first above written.

SMG	**COUNTY OF CABARRUS, NORTH CAROLINA**
By:_____	_____
Name:	Name:
Title:	Title:
Witness:	
_____	Attest:
_____	_____
Print Name & Title	Print Name & Title

FIRST AMENDMENT TO FOOD AND BEVERAGE AGREEMENT

THIS FIRST AMENDMENT TO THE FOOD AND BEVERAGE AGREEMENT (this "Amendment") is made this ___ day of _____, 2024, (the "Amendment Effective Date") by and between SMG Food and Beverage, LLC, a Delaware limited liability company (the "SMGFB"), and SMG, a Pennsylvania general partnership and operating division of ASM Global whose current address is 300 Conshohocken State Road, Suite 770, West Conshohocken, PA 19428 ("SMG"). All capitalized terms not defined in this Amendment shall have the meaning ascribed to them in the Agreement.

WHEREAS, SMGFB and SMG entered into a Food and Beverage Service Agreement dated July 1, 2015, pursuant to which SMG engaged SMGFB to provide food and beverage services with respect to the Cabarrus Arena and Events Center; and

WHEREAS, SMGFB and SMG did previously amend the Food and Beverage Agreement (the "Agreement") to extend its term through June 30, 2025 to; and

WHEREAS, SMGFB and SMG now wish to extend further the term and amend the Management Agreement.

NOW, THEREFORE, in consideration of the above premises and mutual promises and covenants set forth below, the parties, intending to be legally bound, agree as follows:

1. SMG and SMGFB (the "Parties") agree to extend the Term of the Agreement, such that the Agreement shall expire on June 30, 2030 (The "Renewal Term"). The SMGFB may extend the Renewal Term on the same terms and conditions for an additional five-year period at the expiration of the Renewal Term by providing SMG not less than one hundred and fifty (150) days prior written notice.

2. In Section 1 of the Agreement, the following definition shall be added:

   "Operating Revenue Benchmark" - shall equal the atnount of three (3) year average of the total Gross Revenues for the previous three Fiscal Years (and the parties agree to take into consideration any agreed upon adjustments relative to material changes in the food and beverage operations of the Facility).

3. In Section 6(A) of the Agreement the Base Fee shall be increased from five percent (5%) to seven and a half percent (7.5%).

4. In Section 6(B) of the Agreement the Incentive Fee shall be increased from five percent (5%) to seven percent (7%) provided Gross Revenues meet or exceed the Operating Revenue Benchmark in a given fiscal year. If such Gross Revenues do not meet or exeed the Operating Revenue Benchmark, the Incentive Fee shall remain at five percent (5%).

5. Ratification. This Amendment supplements and amends the Management Agreement, but only to the extent expressly set forth herein. All other terms, provisions, representations, warranties and covenants of the Management Agreement are hereby confirmed, ratified and remain in full force and effect.

6. Counterparts/Signatures. This Amendment may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which shall be considered one and the same instrument. This Amendment, to the extent signed and delivered by means of a facsimile machine or electronic mail, shall be treated in all manners and respects as an original agreement and shall be considered to have the same binding legal effect as if it were the original executed version thereof delivered in person.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed and sealed the day and year first above written.

SMG	**SMG FOOD AND BEVERAGE, LLC**
By:_____	_____
Name:	Name:
Title:	Title:

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
Design and Construction - Award Contract for Government Center Basement Renovation

BRIEF SUMMARY:
This proposed work would allow for renovation of the Government Center basement to house the Child Support division of Social Services. The Child Support Division would operate more efficiently in closer proximity to the courthouse. Renovations related to the HVAC system, air sealing, carpet and painting are all that is necessary to utilize this currently vacant space. These funds were budgeted as part of the PayGo program for this year.

REQUESTED ACTION:
Recommended Motion:

Motion to approve the bid award and authorize the County Manager to execute the contract between Cabarrus County and G. W. Liles Construction Co., Inc., subject to revision by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Michael Miller, Director of Design and Construction

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Proposal - Ike's
- Proposal - Liles
- Bid Tabulation Sheet

Section 00310

Proposal
Single-Prime Contract

Cabarrus County
Concord, N.C.

Gentlemen:

The Bidder declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the plans and specifications for the work and contractual documents relative thereto and has read all special provisions furnished prior to the opening of bids; that he has satisfied himself relative to the work to be performed.

The Bidder proposes and agrees, if this Proposal is accepted, to contract with the Cabarrus County, Concord, N.C. in the form of a single-prime contract for General, HVAC and Electrical Work specified, to furnish all necessary machinery, tools, apparatus, materials, equipment, means of transportation and labor necessary to, and to complete the Contract for **Cabarrus County Governmental Center Child Support Services Alterations**, 65 Church St. South, Concord, NC in full and complete accordance with the shown, noted, described and reasonably intended requirements of the plans, specifications, addenda (if any) and contract documents to the full and entire satisfaction of the Owner with a definite understanding that no money will be allowed for extra work, except as set forth in the General Conditions and Contract Documents, as follows:

Single Prime Contract-Base Bid for the sum of One Hundred Fifty Four Thousand Nine Hundred Fifty Eight Dollars ($ 154,958.00

Owner Preferred Alternate:

Alternate No.1 Furnish and install Armstrong World Industries, Inc.; 1775, Dune, 2'x2'x5/8" with tegular edge, as part of the Base Bid, in all areas where new acoustical ceilings are listed on the Room Finish Schedule, in lieu of acoustical panels by another approved manufacturer listed in Section 09511 Acoustical Panel Ceilings.

ADD Zero Dollars ($ 0.00)

Alternate, which is not an Owner Preferred Alternate:

Alternate No. 2 Furnish Performance and Payment Bonds each for 100% of the construction contract amount.

ADD One Thousand Four Hundred Dollars ($ 1,400.00)

Undersigned further agrees that in the case of failure on his part to execute the said contract and the Bond within ten (10) consecutive calendar days after written notice being given of the award of the contract, the check, cash, or bid bond accompanying this bid shall be paid into the funds of

the Owner's account set aside for this project as liquidated damages for such failure; otherwise, the check, cash or bid bond accompanying this Proposal shall be returned to the Undersigned.

The following sub-contractors have been selected and their sub-bids are included in the above proposal:

1. Electrical: RB Electric

2. HVAC: Garman Mechanical

The Undersigned understands and agrees to comply with and be bound by "Instructions to Bidders" issued for this Work.

The Undersigned acknowledges receipt of Addenda numbers:

1

Enclosed with this bid is bid security in the amount of not less than 5% of the bidder's proposed Contract Sum.

We estimate that, if awarded the contract, we will have the work completed in _____ calendar days.

BIDDER:

IKE'S CONSTRUCTION, INC. CORPORATE SEAL 1979 CABARRUS COUNTY, NC

Ike's Construction Co. Inc.

BY: Andy Messner

ADDRESS: 303 Executive Park Drive NE

Concord, NC 28025

LICENSE NUMBER: 8037

LICENSE TYPE: Unlimited

Bid dated this 31st day of October ~~2023~~ 2024

End of Bid Form

FORM OF BID BOND

KNOW ALL MEN BY THESE PRESENTS THAT _____

Ike's Construction, Inc. as principal, and Philadelphia Indemnity Insurance Company, as surety, who is duly licensed to act as surety in North Carolina, are held and firmly bound unto Cabarrus County as obligee, in the penal sum of Five Percent of Amount Bid 5% DOLLARS, lawful money of the United States of America, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed, sealed and dated this 31st day of October, 2024

WHEREAS, the said principal is herewith submitting proposal for

Child Support Services Alterations

and the principal desires to file this bid bond in lieu of making the cash deposit as required by G.S. 143-129.

NOW, THEREFORE, THE CONDITION OF THE ABOVE OBLIGATION is such, that if the principal shall be awarded the contract for which the bid is submitted and shall execute the contract and give bond for the faithful performance thereof within ten days after the award of same to the principal, then this obligation shall be null and void; but if the principal fails to so execute such contract and give performance bond as required by G.S. 143-129, the surety shall, upon demand, forthwith pay to the obligee the amount set forth in the first paragraph hereof. Provided further, that the bid may be withdrawn as provided by G.S. 143-129.1

Ike's Construction, Inc. (SEAL)

By: Andrew P. Messmer (SEAL)

Andy Messmer Vice-President (SEAL)

Philadelphia Indemnity Insurance Company (SEAL)

By: Erin Brooks (SEAL)

Erin Brooks, Attorney-in-Fact

Surety Phone No. 610-206-7836

FORM OF BID BOND

PHILADELPHIA INDEMNITY INSURANCE COMPANY
One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint **Charles Hunter Bendall, Jr., Clinton J. Diers, John C. Stanchina, Patricia L. Lewis, Jessica J. Winfree, Mayah O. Walker-Taylor, Scott P. Rooney, John Dufresne and Erin Brooks of the City of Richmond, in the State of Virginia,** its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed **$50,000,000.**

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY on the 14th of November, 2016.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

FURTHER RESOLVED: That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEALTO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 5TH DAY OF MARCH, 2021.

(Seal)

John Glomb, President & CEO
Philadelphia Indemnity Insurance Company

On this 5th day of March, 2021 before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the **PHILADELPHIA INDEMNITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

Commonwealth of Pennsylvania - Notary Seal
Vanessa Mckenzie, Notary Public
Montgomery County
My commission expires November 3, 2024
Commission number 1366394
Member, Pennsylvania Association of Notaries

Notary Public: Vanessa McKenzie

residing at: Bala Cynwyd, PA

My commission expires: November 3, 2024

I, Edward Sayago, Corporate Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 5th day March, 2021 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 31st day of October, 2024

Edward Sayago, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY

Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid

State of North Carolina AFFIDAVIT A – Listing of Good Faith Efforts

County of Cabarrus

Affidavit of Ice's Construction, Inc. (Name of Bidder)

I have made a good faith effort to comply under the following areas checked:

Bidders must earn at least 50 points from the good faith efforts listed for their bid to be considered responsive. (1 NC Administrative Code 30 I.0101)

- ☐ **1 – (10 pts)** Contacted minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor, or available on State or local government maintained lists, at least 10 days before the bid date and notified them of the nature and scope of the work to be performed.
- ☒ **2 --(10 pts)** Made the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bids are due.
- ☒ **3 – (15 pts)** Broken down or combined elements of work into economically feasible units to facilitate minority participation.
- ☐ **4 – (10 pts)** Worked with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority businesses.
- ☒ **5 – (10 pts)** Attended prebid meetings scheduled by the public owner.
- ☐ **6 – (20 pts)** Provided assistance in getting required bonding or insurance or provided alternatives to bonding or insurance for subcontractors.
- ☒ **7 – (15 pts)** Negotiated in good faith with interested minority businesses and did not reject them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
- ☐ **8 – (25 pts)** Provided assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisted minority businesses in obtaining the same unit pricing with the bidder's suppliers in order to help minority businesses in establishing credit.
- ☐ **9 – (20 pts)** Negotiated joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
- ☒ **10 - (20 pts)** Provided quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.

The undersigned, if apparent low bidder, will enter into a formal agreement with the firms listed in the Identification of Minority Business Participation schedule conditional upon scope of contract to be executed with the Owner. Substitution of contractors must be in accordance with GS143-128.2(d) Failure to abide by this statutory provision will constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of the minority business commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: 10/31/24 Name of Authorized Officer: Hady Messer

Signature: Hady Messer

Title: Vice President

MARGARET L. HOWARD NOTARY PUBLIC My Comm. Expires SEAL November 30, 2028 CABARRUS COUNTY, NC

State of NC, County of Cabarrus

Subscribed and sworn to before me this 31 day of October 2024

Notary Public Margaret L Howard

My commission expires 11-30-2028

MBForms 2002-Revised July 2010

Identification of HUB Certified/ Minority Business Participation

I, Ice's Construction, Inc.
(Name of Bidder)

do hereby certify that on this project, we will use the following HUB Certified/ minority business as construction subcontractors, vendors, suppliers or providers of professional services.

Firm Name, Address and Phone #	Work Type	*Minority Category	**HUB Certified (Y/N)
N/A	N/A	N/A	N/A

*Minority categories: Black, African American (B), Hispanic (H), Asian American (A) American Indian (I), Female (F) Socially and Economically Disadvantaged (D)

** HUB Certification with the state HUB Office required to be counted toward state participation goals.

The total value of minority business contracting will be ($) 0.00 .

MBForms 2002-Revised July 2010

Section 00310

Proposal
Single-Prime Contract

Cabarrus County
Concord, N.C.

Gentlemen:

The Bidder declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the plans and specifications for the work and contractual documents relative thereto and has read all special provisions furnished prior to the opening of bids; that he has satisfied himself relative to the work to be performed.

The Bidder proposes and agrees, if this Proposal is accepted, to contract with the Cabarrus County, Concord, N.C. in the form of a single-prime contract for General, HVAC and Electrical Work specified, to furnish all necessary machinery, tools, apparatus, materials, equipment, means of transportation and labor necessary to, and to complete the Contract for **Cabarrus County Governmental Center Child Support Services Alterations**, 65 Church St. South, Concord, NC in full and complete accordance with the shown, noted, described and reasonably intended requirements of the plans, specifications, addenda (if any) and contract documents to the full and entire satisfaction of the Owner with a definite understanding that no money will be allowed for extra work, except as set forth in the General Conditions and Contract Documents, as follows:

Single Prime Contract-Base Bid for the sum of _____

One Hundred Thirty-Eight Thousand Dollars ($ 138,000)

Owner Preferred Alternate:

Alternate No.1 Furnish and install Armstrong World Industries, Inc.; 1775, Dune, 2'x2'x5/8" with tegular edge, as part of the Base Bid, in all areas where new acoustical ceilings are listed on the Room Finish Schedule, in lieu of acoustical panels by another approved manufacturer listed in Section 09511 Acoustical Panel Ceilings.

ADD No Change Dollars ($ Ø)

Alternate, which is not an Owner Preferred Alternate:

Alternate No. 2 Furnish Performance and Payment Bonds each for 100% of the construction contract amount.

ADD One thousand Seven hundred twenty-eight Dollars ($ 1,728)

Undersigned further agrees that in the case of failure on his part to execute the said contract and the Bond within ten (10) consecutive calendar days after written notice being given of the award of the contract, the check, cash, or bid bond accompanying this bid shall be paid into the funds of

the Owner's account set aside for this project as liquidated damages for such failure; otherwise, the check, cash or bid bond accompanying this Proposal shall be returned to the Undersigned.

The following sub-contractors have been selected and their sub-bids are included in the above proposal:

1. Electrical: Multi-Electrical Service Inc.

2. HVAC: Garmon

The Undersigned understands and agrees to comply with and be bound by "Instructions to Bidders" issued for this Work.

The Undersigned acknowledges receipt of Addenda numbers:

No.1 10/24/2024

Enclosed with this bid is bid security in the amount of not less than 5% of the bidder's proposed Contract Sum.

We estimate that, if awarded the contract, we will have the work completed in 60 calendar days.

BIDDER:

G.W. LILES CONSTRUCTION CO. INC.

BY: J. H. McCamin III

ADDRESS: 325 McGILL AVE SUITE 120

CONCORD, NC 28027

LICENSE NUMBER: NC 26158

LICENSE TYPE: UNLIMITED

Bid dated this THIRTY-FIRST day of OCTOBER ~~2023~~ 2024

End of Bid Form

Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid

State of North Carolina AFFIDAVIT A – Listing of Good Faith Efforts

County of CABARRUS

(Name of Bidder)

Affidavit of G.W. LILES CONSTRUCTION CO. INC.

I have made a good faith effort to comply under the following areas checked:

Bidders must earn at least 50 points from the good faith efforts listed for their bid to be considered responsive. (1 NC Administrative Code 30 I.0101)

- ☒ **1 – (10 pts)** Contacted minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor, or available on State or local government maintained lists, at least 10 days before the bid date and notified them of the nature and scope of the work to be performed.
- ☒ **2 --(10 pts)** Made the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bids are due.
- ☒ **3 – (15 pts)** Broken down or combined elements of work into economically feasible units to facilitate minority participation.
- ☐ **4 – (10 pts)** Worked with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority businesses.
- ☒ **5 – (10 pts)** Attended prebid meetings scheduled by the public owner.
- ☐ **6 – (20 pts)** Provided assistance in getting required bonding or insurance or provided alternatives to bonding or insurance for subcontractors.
- ☒ **7 – (15 pts)** Negotiated in good faith with interested minority businesses and did not reject them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
- ☐ **8 – (25 pts)** Provided assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisted minority businesses in obtaining the same unit pricing with the bidder's suppliers in order to help minority businesses in establishing credit.
- ☐ **9 – (20 pts)** Negotiated joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
- ☐ **10 - (20 pts)** Provided quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.

The undersigned, if apparent low bidder, will enter into a formal agreement with the firms listed in the Identification of Minority Business Participation schedule conditional upon scope of contract to be executed with the Owner. Substitution of contractors must be in accordance with GS143-128.2(d) Failure to abide by this statutory provision will constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of the minority business commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: 10-31-24 Name of Authorized Officer: JOHN H. MCCRIMMON III

Signature: John H. McCrimmon III

Title: VP PRECONSTRUCTION

JATANA B. ALMOND NOTARY PUBLIC CABARRUS COUNTY, NC MY COMMISSION EXPIRES 11-20 SEAL 2027

State of NC, County of Cabarrus

Subscribed and sworn to before me this 31st day of October 2024

Notary Public Jatana B. Almond

My commission expires 11-20-27

MBForms 2002-Revised July 2010

Identification of HUB Certified/ Minority Business Participation

I, G.W. Liles Construction Co. Inc.
(Name of Bidder)

do hereby certify that on this project, we will use the following HUB Certified/ minority business as construction subcontractors, vendors, suppliers or providers of professional services.

Firm Name, Address and Phone #	Work Type	*Minority Category	**HUB Certified (Y/N)

FORM OF BID BOND

KNOW ALL MEN BY THESE PRESENTS THAT _____

G. W. Liles Construction Company, Inc. as principal, and Harco National Insurance Company, as surety, who is duly licensed to act as surety in North Carolina, are held and firmly bound unto Cabarrus County as obligee, in the penal sum of Five Percent of Amount Bid 5% DOLLARS, lawful money of the United States of America, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed, sealed and dated this 31st day of October, 2024

WHEREAS, the said principal is herewith submitting proposal for

Cabarrus County Government Center Child Support Services Alterations

and the principal desires to file this bid bond in lieu of making the cash deposit as required by G.S. 143-129.

NOW, THEREFORE, THE CONDITION OF THE ABOVE OBLIGATION is such, that if the principal shall be awarded the contract for which the bid is submitted and shall execute the contract and give bond for the faithful performance thereof within ten days after the award of same to the principal, then this obligation shall be null and void; but if the principal fails to so execute such contract and give performance bond as required by G.S. 143-129, the surety shall, upon demand, forthwith pay to the obligee the amount set forth in the first paragraph hereof. Provided further, that the bid may be withdrawn as provided by G.S. 143-129.1

G. W. Liles Construction Company, Inc. (SEAL)

By: John H. McCormick III (SEAL)

VP - PRECONSTRUCTION (SEAL)

Harco National Insurance Company (SEAL)

By: Wendy E Lahm (SEAL)

Wendy E Lahm, Attorney-in-Fact

Surety Phone No.

FORM OF BID BOND

POWER OF ATTORNEY
HARCO NATIONAL INSURANCE COMPANY
INTERNATIONAL FIDELITY INSURANCE COMPANY
Member companies of IAT Insurance Group, Headquartered: 4200 Six Forks Rd, Suite 1400, Raleigh, NC 27609

Bond # Bid Bond

Principal G. W. Liles Construction Company, Inc.

Obligee Cabarrus County

KNOW ALL MEN BY THESE PRESENTS: That **HARCO NATIONAL INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of Illinois, and **INTERNATIONAL FIDELITY INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of New Jersey, and having their principal offices located respectively in the cities of Rolling Meadows, Illinois and Newark, New Jersey, do hereby constitute and appoint

Wendy E Lahm

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY**, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** and is granted under and by authority of the following resolution adopted by the Board of Directors of **INTERNATIONAL FIDELITY INSURANCE COMPANY** at a meeting duly held on the 13th day of December, 2018 and by the Board of Directors of **HARCO NATIONAL INSURANCE COMPANY** at a meeting held on the 13th day of December, 2018.

"**RESOLVED**, that (1) the Chief Executive Officer, President, Executive Vice President, Senior Vice President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** have each executed and attested these presents on this 31st day of December, 2023

INTERNATIONAL FIDELITY INSURANCE COMPANY CORPORATE SEAL 1904 NEW JERSEY

STATE OF NEW JERSEY
County of Essex

STATE OF ILLINOIS
County of Cook

HARCO NATIONAL INSURANCE COMPANY CORPORATE SEAL 1964 ILLINOIS

Michael F. Zurcher
Executive Vice President, Harco National Insurance Company
and International Fidelity Insurance Company

On this 31st day of December, 2023, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY**; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.

CATHY CRUZ NOTARY PUBLIC STATE OF NEW JERSEY

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.

Cathy Cruz a Notary Public of New Jersey
My Commission Expires April 16, 2029

CERTIFICATION

I, the undersigned officer of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect

IN TESTIMONY WHEREOF, I have hereunto set my hand this 31st day of October, 2024

Irene Martins, Assistant Secretary

Governmental Center Basement Renovation Bid Tabulation

October 31, 2024 at 2:00 PM

	Ike's Construction	Liles Construction
Base Bid:	$154,958.00	$138,000.00
Alternate #1:	$0.00	$0.00
Alternate #2:	$1,400.00	$1,728.00
Total:	$156,358.00	$139,728.00

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
Design and Construction - Creech and Associates Contract for Design Renovations

BRIEF SUMMARY:
Staff has engaged Creech and Associates to provide design and construction documents for the ACN renovation project. This will allow Creech and Associates to create the necessary plans to construct a front service counter, design security measures, design HVAC replacements and related improvements, and the required ADA updates to the building.

REQUESTED ACTION:
Recommended Motion:

Motion to approve the contract between Cabarrus County and Creech and Associates; and authorize the County Manager to execute the contract on behalf of Cabarrus County, subject to review or revisions by the County Attorney.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Michael Miller, Director of Design and Construction

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Proposal

CREECH & ASSOCIATES

1000 W. Morehead St., Suite 120
Charlotte, NC 28208
P 704.376.6000
F 704.376.5550
W WWW.CREECH-DESIGN.COM

201 Sigma Drive Suite 300
Summerville, SC 29436
P/F 843.789.4542
W WWW.CREECH-DESIGN.COM

October 30, 2024

Michael Miller
Director- Cabarrus County Infrastructure and Asset Management
65 Church Street S.
Concord, 28025
704.920.2100

Re: Cabarrus County Department of Health and Human Services (DHS) –
Progress Place Proposal for Design Services with Construction Manager as Constructor (CMAR)

Michael,

Creech & Associates, PLLC (architect) is pleased to present you (owner)with a proposal for basic services for renovation and deferred maintenance of the newly acquired ACN facility. The scope of the work will include renovations for DHS in both buildings on campus.

Following is Initial information for the project:

- **Program:** The detailed scope and programing are confirmed in the Cabarrus County Department of Human Services Feasibility Study Summary dated November 2023- provided by the County.
- The maintenance scope is presented in the Cabarrus County Facility Condition Assessment dated November 2, 2023- provided by the County.
- **Physical characteristics:** The 5 story 1000 Progress Place building is approximately 116,308 square feet and the 1 story 920-950 Progress Place building is approximately 24,213 square feet. Both are located at Progress Place NE, Concord NC 28205.
- **Budget:** The preliminary probable cost for both facilities includes the renovation work at $2.0 million and the maintenance work at $18.0 million
- **Design and Construction milestone dates:**
  - County purchase of facility – October 2024
  - Design and documentation for maintenance complete – May 2025 (begin November2024)
  - Design and documentation for renovation complete – May 2025 (begin November 2024)
  - Construction begins-July 2025
- **Delivery method:** Construction Manager at Risk (CMAR)
- **Consultants:** Creech & Associates will retain consultants including structural engineering, mechanical engineering, electrical engineering and cost estimating.

Design Services Summary

A. Schematic Design (SD) Phase

Architect to:

- assist in selection of CMAR to begin cost estimating and constructability review near the conclusion of Schematic Design
- confirm program, schedule, and budget for cost of work
- adhere to all applicable design requirements for government authorities having jurisdiction over the project
- prepare drawings and other documents including site plans, preliminary building plans, sections and elevations.
- provide preliminary selections of major building systems and construction materials
- consider the value of alternate materials, building systems, and equipment with the Owner and CMAR
- provide SD package to CMAR for review and cost estimation and ultimately to Owner for approval.
- incorporate any required revisions for SD as part of Design Development
  Any studies or options that are required to assist the owner with VE design decisions to reduce the cost of work below the budget will be an additional service.
  Any renderings, in addition to those used for purposes of communicating the schematic design could result in additional services.

B. Design Development (DD) Phase

Architect to:

- begin DD once the owner provides written confirmation indicating their acceptance of the SD submittal package, budget, and associated VE options
- proceed with DD using the approved SD documents and include drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic lay outs of building systems to confirm the size and character of the project as to architectural, structural, mechanical and electrical systems and other appropriate elements.
- provide outline specifications, that identify major materials and systems and their general quality levels
- obtain owner provided services and materials for integration and coordination
- provide DD package to CMAR for review and cost estimation and ultimately to Owner for approval.
- incorporate any required revisions for DD as part of Construction Documents
- Any studies or options that are required to assist the owner with VE design decisions to reduce the cost of work below the budget will be an additional service.
- Any renderings, in addition to those used for purposes of communicating the schematic design could result in additional services.

C. Construction Documents (CD) Phase (For Renovation and Maintenance)

Architect to:

- begin CDs once the owner provides written confirmation indicating their acceptance of the DD submittal package, and budget.

- incorporate all design requirements of governmental authorities having jurisdiction over the project into the construction documents
- illustrate and describe the further development of the approved DD documents and provide final drawings and specifications
- provide quality levels and performance criteria of materials and systems and any other requirements needed for the construction of the work
- submit drawings to plan review agencies for permitting per city/county and state requirements.
- assist the owner in development of the form of agreement between Owner and Contractor guaranteed max
- assist the owner with Conditions of the Contract for Construction and incorporate into the project manual and include Specifications, bidding requirements and sample forms.
- Update cost of work with CMAR and submit CDs to the Owner
- provide CD packages to CMAR for review and cost estimation, guaranteed max pricing and ultimately to Owner for approval.
- Any studies or options that are required to assist the owner with VE design decisions to reduce the cost of work below the budget will be an additional service.
- Any renderings, in addition to those used for purposes of communicating the schematic design could result in additional services.

D. Construction Administration (CA) Phase (For Renovation and Maintenance)

Architect to:

- provide Construction Phase Services once the owner's acceptance of the CMAR Guaranteed Maximum Price is accepted in writing.
- visit the site at intervals appropriate to the stage of construction (two visits per month)
- review and certify payment amounts due CMAR
- maintain a log application for payment
- review submittals in a timely manner in accordance with CMAR submittal schedule
- maintain a copy of all submittals
- respond to Requests for Information (RFI) in a timely manner
- inspect for Substantial Completion
- provide close out documents provided by CMAR to the owner
- conduct a meeting one year after substantial completion with the owner to review performance and facility operations

The proposed lump sum fee for the services outlined above is:

Renovation: $ **210,000.00** (Two hundred and ten thousand dollars and no cents) and is based on 10.5% of the anticipated construction cost of $2,000,000.

Maintenance: $ **990,000.00** (Nine hundred thousand dollars and no cents) and is based on 5.5% of the anticipated maintenance construction cost of $18,000,000.

This will serve as the fee structure until the end of the schematic design (SD) phase, and if the estimated costs align at the conclusion of that phase, then through design to the completion of construction administration (CA). Should the SD estimated construction costs be higher than stated

above and the owner approve additional construction cost funding, the fee for the remaining Design development through Construction Administration phases will be increased accordingly at 10.5%. If the estimated construction costs are lower than fees stated above no decrease to the fee will be incurred.

This proposal is for normal construction administration phasing.

The fees will be invoiced in the following increments per completion of each phase:

- Schematic Design 20%
- Design Development 15%
- Construction Documents 40%
- Bidding 5%
- Construction Administration 20%

Reimbursable Expenses are in addition to compensation for basic and additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project. Any reimbursable costs will be detailed in the Agreement.

Any additions to the scope of work outlined in this proposal, including but not limited to site visits, presentations, deliverables, etc., will be considered an additional service and will be billed hourly per the 2024 rates below. All additional services must be authorized in writing prior to commencing work.

Principal	$225.00	Architect III	$180.00
Senior Associate	$190.00	BIM Designer I	$130.00
Project Manager	$190.00	BIM Designer II	$140.00
Associate	$180.00	BIM Designer III	$150.00
Lead Designer	$180.00	Interior Designer I	$140.00
Project Designer I	$145.00	Interior Designer II	$150.00
Project Designer II	$155.00	Interior Designer III	$160.00
Project Designer III	$165.00	Intern Architect	$80.00
Architect I	$160.00	Administrative	$75.00
Architect II	$170.00		

If you find the terms outlined in this proposal, we will follow up with **AIA B133 Standard Form of Agreement between Owner and Architect** *Construction Manager as Constructor* for your signature.

We are very excited about the opportunity to continue to serve Cabarrus County. We look forward to hearing from you soon.

Yours truly:
Creech and Associates, PLLC



Peter Wasmer, AIA
Senior Design Manager

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
DSS - Budget Amendment for Child Protective Services Emergency Placement Fund

BRIEF SUMMARY:
The N.C Division of Social Services has allocated funding for children emergency placement funds. The Emergency Placement Funds are intended to temporarily assist the Department of Social Services in addressing identified placement needs for children in custody who are awaiting a Medicaid leveled treatment placement.

Cabarrus County Department of Human Services' (DHS) allocation for FY 24/25 is $56,594. No County match is required.

REQUESTED ACTION:
Recommended Motion:

Motion to adopt the budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Hollye McCallum, Cabarrus County DSS Director
Suzanne Moose, Cabarrus County DSS Business Operations Director

BUDGET AMENDMENT REQUIRED:
Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Letter from State re: Emergency Placement Funds
- Budget Amendment - Emergency Placement Funds

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES

ROY COOPER • Governor
KODY H. KINSLEY • Secretary
LISA TUCKER CAULEY • Division Director, Human Services

October 4, 2024

DEAR COUNTY DIRECTORS OF SOCIAL SERVICES

ATTENTION: DIRECTORS, CHILD WELFARE PROGRAM MANAGERS, CHILD WELFARE SUPERVISORS AND FISCAL STAFF

SUBJECT: EMERGENCY PLACEMENT FUND & CONGREGATE CARE BRIDGE FUNDING

REQUIRED ACTION: ☐ Information Only ☐ Time Sensitive ☒ **Immediate**

We are sharing some good news, NC DHHS has secured funding for the entire State Fiscal Year 2024-2025 for the congregate care Bridge Funding. These funds will cover the loss of IV-E revenue for children in congregate care that occurred due to the Family First Prevention Services Act.

Background
The Division of Social Services (DSS) recognizes the current situation with locating the required residential treatment placement for children in DSS custody with complex behavioral health needs. As LMEs continue to build the network of providers to meet this need, NCDSS allocated $2,291,667 in SFY 2023-2024 and $5,500,000 in SFY 2024-2025 of the behavioral health investment in the 2023 Appropriations Act and created the pilot program, DSS Emergency Placement Fund.

At the end of SFY 2023-2024, there were unused funds remaining from the initial allocation of the Emergency Placement Funds. While the remaining funds were combined with the funding for SFY 2024-2025, there was an identified need to support counties with the cost of maintaining congregate care placements. Of the total available Emergency Placement Funds for SFY 2024-2025, $2,500,000 has been reallocated to provide additional "Bridge Funding." Therefore, the original 2024-2025 Emergency Placement Fund allocation to counties has been decreased to a new total of $4,355,690.

Congregate Care Bridge Funding
As a reminder, Section 6.9 of SL 2023-14 provided nonrecurring funds for the 2023-2024 state fiscal year to assist counties and the state given the loss of federal IV-E funding for congregate care under the Families First Prevention Service Act. NCDSS received approval to carry forward approximately $2.5 million that was remaining of that funding into SFY 2025. NCDHHS has allocated $5 million to support this funding. With the additional $2.5 million allocation from the Emergency Placement Funds, a total of approximately $10 million will now be allocated to fully support congregate care bridge funding for SFY 2025.

County agencies should continue to follow the original guidance provided for data entry.

For previous guidance on the bridge funding for congregate care, please see the previously released Dear County Director Letters, referenced below:

https://www.ncdhhs.gov/cws602024/download?attachment.
https://www.ncdhhs.gov/cws442021/download?attachment
https://www.ncdhhs.gov/cws442021a/download?attachment
https://www.ncdhhs.gov/cws482023/download?attachment

Emergency Placement Funds
Emergency Placement Funds are intended to temporarily assist county departments of social services in addressing identified placement needs for children in the custody of the agencies who are awaiting a Medicaid leveled treatment placement. While children await the location of the placement, these funds can be used to prevent them from staying in a DSS office.

The Emergency Placement Fund is to be used to temporarily provide and arrange for essential needs of the individual to establish or maintain a placement. The youth must be opened for 109 Foster Care Case Management Services on a DSS-5027 or in the Child Welfare Information System in order for client specific costs to be claimed for purposes of use #2 or #3 below.

NC DSS has identified the following promising practices which can be supported with these funds:

1. Maintain a crisis placement through a contract that pays a retainer to an identified placement provider who will accept a temporary emergency placement until the appropriate behavioral health treatment placement is located.

2. Pay a short-term temporary enhanced rate to an identified placement provider who is currently or will provide care and supervision to youth who have behaviors that require an exceptional level of supervision. For children who are awaiting a Medicaid leveled treatment placement, these funds can be used to pay a placement that will aid in meeting the child's immediate needs. The amount above the board rate will be reimbursed by submitting the DSS-1571 Part II.

3. Other local solutions that prevent a child in DSS custody from spending a night in the DSS office while waiting on the appropriate treatment placement as approved by NCDSS. The DSS Approved Alternative Option form must be emailed to emergency_placement_fund@dhhs.nc.gov. Determination will be made and emailed within 2 business days.

To ensure sufficient funding for all counties including small counties, for SFY 2024-2025, all counties will receive a base amount of $20,000 and the remainder of the funds will be allocated based on each county's percentage of the foster care census. These amounts are listed on the attached spreadsheet.

The Emergency Placement Funds are available for use. No prior approval is needed by your agency to utilize this funding for purposes of use #1 or #2, only for option #3. Expenditures from all EPF options must be reported on the DSS-1571 Part II and counties should maintain documentation of costs claimed for audit purposes.

A Frequently Asked Questions document is available online here and will be updated as needed.
Utilization of funds will be monitored, and your agency may be contacted to determine if allocated funds will be expended by May 31, 2025. If there are remaining funds in SFY 2024-2025, they may be reallocated to counties in need of additional funds or to support other behavioral health initiatives.

If you have questions or need additional information regarding Emergency Placement Funds, please send inquiries to emergency_placement_fund@dhhs.nc.gov.

If you have questions or need additional information regarding bridge funding, please contact Erin Dickmeyer, Child Welfare Financial Officer, at erin.dickmeyer@dhhs.nc.gov.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603
MAILING ADDRESS: 2401 Mail Service Center, Raleigh, NC 27699-2401
www.ncdhhs.gov • TEL: 919-527-6404 • FAX: 919-733-3052

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Sincerely,



Adrian Daye
Deputy Director for Child Welfare Practice
Division of Social Services, Child Welfare
North Carolina Department of Health and
Human Services

Cc: Lisa Tucker Cauley, Senior Director for Child and Family, and Adult Services
Donna Fayko, Interim Deputy Director
Heather McAllister, Section Chief for Child and Family Services
Kathy Stone, Section Chief for Safety and Prevention Services
Kimaree Sanders, Section Chief for Regulatory and Licensing
Peter West, Section Chief for County Operations
Erin Dickmeyer, Child Welfare Financial Officer
Kim Goodwin, Chief Division Budget Officer

Attachments: Emergency Placement Funds
Allocation Table NCDSS
Approved Alternative Option Form
Frequently Asked Questions Document

CWS-73-2024

Emergency Placement Fund County Allocations

County	FY 2025
ALAMANCE	$ 43,436
ALEXANDER	$ 29,662
ALLEGHANY	$ 28,429
ANSON	$ 23,289
ASHE	$ 27,401
AVERY	$ 26,167
BEAUFORT	$ 45,903
BERTIE	$ 23,700
BLADEN	$ 30,073
BRUNSWICK	$ 48,987
BUNCOMBE	$ 90,927
BURKE	$ 62,556
CABARRUS	$ 56,594
CALDWELL	$ 49,398
CAMDEN	$ 21,439
CARTERET	$ 33,979
CASWELL	$ 23,289
CATAWBA	$ 53,921
CHATHAM	$ 37,885
CHEROKEE	$ 32,540
CHOWAN	$ 24,934
CLAY	$ 25,961
CLEVELAND	$ 63,173

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603
MAILING ADDRESS: 2401 Mail Service Center, Raleigh, NC 27699-2401
www.ncdhhs.gov • TEL: 919-527-6404 • FAX: 919-733-3052

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

COLUMBUS	$	45,081
CRAVEN	$	44,464
CUMBERLAND	$	118,064
CURRITUCK	$	23,083
DARE	$	26,373
DAVIDSON	$	51,865
DAVIE	$	29,456
DUPLIN	$	24,317
DURHAM	$	75,919
EDGECOMBE	$	28,017
FORSYTH	$	69,957
FRANKLIN	$	33,774
GASTON	$	153,879
GATES	$	20,000
GRAHAM	$	24,728
GRANVILLE	$	26,578
GREENE	$	26,784
GUILFORD	$	128,960
HALIFAX	$	23,700
HARNETT	$	68,312
HAYWOOD	$	44,259
HENDERSON	$	45,081
HERTFORD	$	20,616
HOKE	$	31,718
HYDE	$	21,644
IREDELL	$	44,464

JACKSON	$	36,858
JOHNSTON	$	85,500
JONES	$	22,672
LEE	$	24,728
LENOIR	$	29,868
LINCOLN	$	37,680
MACON	$	33,774
MADISON	$	24,934
MARTIN	$	26,784
MCDOWELL	$	42,203
MECKLENBURG	$	122,381
MITCHELL	$	28,429
MONTGOMERY	$	25,345
MOORE	$	34,596
NASH	$	31,307
NEW HANOVER	$	78,277
NORTHAMPTON	$	30,616
ONSLOW	$	47,137
ORANGE	$	37,885
PAMLICO	$	21,439
PASQUOTANK	$	39,317
PENDER	$	33,568
PERQUIMANS	$	22,261
PERSON	$	36,035
PITT	$	105,771
POLK	$	29,662

RANDOLPH	$	63,173
RICHMOND	$	44,464
ROBESON	$	101,412
ROCKINGHAM	$	52,688
ROWAN	$	56,183
RUTHERFORD	$	51,865
SAMPSON	$	40,353
SCOTLAND	$	36,241
STANLY	$	28,429
STOKES	$	47,147
SURRY	$	42,614
SWAIN	$	30,484
TRANSYLVANIA	$	29,662
TYRRELL	$	20,616
UNION	$	48,576
VANCE	$	31,718
WAKE	$	111,074
WARREN	$	20,822
WASHINGTON	$	29,522
WATAUGA	$	32,335
WAYNE	$	35,007
WILKES	$	64,612
WILSON	$	27,606
YADKIN	$	39,157
YANCEY	$	26,167
Total	**$**	**4,355,690**

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603
MAILING ADDRESS: 2401 Mail Service Center, Raleigh, NC 27699-2401
www.ncdhhs.gov • TEL: 919-527-6404 • FAX: 919-733-3052

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Budget Revision/Amendment Request

Date: 11/18/2024 **Amount:** 56,594.00

Dept. Head: Hollye McCallum **Department:** DHS

☐ **Internal Transfer Within Department** ☐ **Transfer Between Departments/Funds** ☑ **Supplemental Request**

The Child Welfare Program is approved for Emergency Placement Fund in the amount of $56594 for FY25. The funds are 100% State. No COUNTY Match. The funds are to provide foster care placement stability for children with behavioral health needs.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	00165630-6206-ERPL	Foster Care & Board Home	-	56,594.00		56,594.00
001	9	00195630-9462-ERPL	Child State Foster Care	-	56,594.00		56,594.00
001	9						0.00
001	6						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
						Total	0.00

Budget Officer

☐ Approved

☐ Denied

_____

Signature

_____

Date

County Manager

☐ Approved

☐ Denied

_____

Sianature

_____

Date

Board of Commissioners

☐ Approved

☐ Denied

_____

Signature

_____

Date

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
DSS - Linking Family and Teens Program (LiFT) Program

BRIEF SUMMARY:
Linking Families and Teens is a 6-hour family connection program for youth ages 13 – 19 and their supportive adults. This evidenced based program is intended to improve sexual health outcomes for teens in the United States by enhancing key protective factors. This is a family program not a sexual education program.

The specific goals of the program are:
•Increase the frequency and quality of communication about sexuality between teens and their supportive adults;

•Enhance the relationship between teens and their supportive adults; •Increase teen confidence to prevent unwanted pregnancy;

•Increase supportive adults' comfort with their youth receiving sexual health services.

•Decrease unplanned pregnancy.

Cabarrus Health Alliance approved unspent FY24 funds of $15,000 carryover to FY25. This is a 5-year program that began July 2023.

REQUESTED ACTION:
Recommended Motion:

Motion to adopt the budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Lora Lipe, EFSS Program Administrator

BUDGET AMENDMENT REQUIRED:
Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Budget Amendment

Budget Revision/Amendment Request

Date: 11/18/2024 **Amount:** 15,000.00

Dept. Head: Hollye McCallum **Department:** DSS

☐ **Internal Transfer Within Department** ☐ **Transfer Between Departments/Funds** ☑ **Supplemental Request**

Cabarrus Health Alliance approved unspent FY24 funds of $15,000 carryover to FY25. This is a 5 year program that began July 2023.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	00165615-627601-ELVT	Teen Pregnancy Prevention Program	15,000.00	15,000.00		30,000.00
001	9	00195615-947601-ELVT	Teen Pregnancy Prevention Program	15,000.00	15,000.00		30,000.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
							0.00
							0.00
						Total	

Budget Officer

☐ Approved
☐ Denied

_____
Signature

_____
Date

County Manager

☐ Approved
☐ Denied

_____
Signature

_____
Date

Board of Commissioners

☐ Approved
☐ Denied

_____
Signature

_____
Date

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
EMS - RACE CARS Grant Funds

BRIEF SUMMARY:
EMS was awarded the Randomized Cluster Evaluation of Cardiac Arrest Systems (RACECARS) trial grant in FY 2021. Grant funds have been received for meeting certain milestones during the RACE-CARS trial. Grant funds reimbursed and recognized as revenue to date covered administrative and payroll costs for engagement of first responder, first dispatch, community organization, hospital and intervention and review of 911 dispatch calls for Q&A purposes. This budget amendment is to recognize the portion of funds received that may be used to facilitate county trial activities as revenue and the corresponding expenditures.

This money will be used to reserve the venue (601 venue) for our annual Hearts & Hero's event, which honors lives that have been saved by our CPR efforts.

To date, approximately $25,000 has been received as unearned revenue for the grant. The amount requested is $7,712.30

REQUESTED ACTION:
Recommended Motion:

Motion to approve the use of grant funds.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Jimmy Lentz, Emergency Medical Services Chief
Kara Clarke, Emergency Medical Services Deputy Chief

BUDGET AMENDMENT REQUIRED:
Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda as a Consent item.

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
Human Resources - Compensation Review

BRIEF SUMMARY:
Since recent market study work in Human Services (presented 11/6/23) and general government departments (presented 9/3/24), several areas of additional concern have surfaced. Human Resources will present issues and recommendations for these two areas.

REQUESTED ACTION:
Recommended Motion:

Motion to approve recommendations for compensation and/or structure adjustments.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Lundee Covington, Human Resources Director

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Presentation

Market Review – HOT JOBS

Cabarrus County

Presented November 4, 2024

Becky K. Drozdz

MBA, CCP, GRP, SPHR, SHRM-SCP

Hot Jobs

- As a follow up to November 2023 DHS market study and the more recently completed General Government study, two areas were identified for additional review as “hot jobs”:
  - Foreign Language Interpreter, DSS
  - Codes Enforcement, Construction Standards

Hot Jobs Factors

- Surge in demand for the job
- Overall talent scarcity for the job
- Recent pay increase
- Sustained pay increase

- Source – Willis Towers Watson, HR & Benefits Consultants

Internally we have seen:

- Refusal of job offers at the current pay range
- Refusal of internal transfer opportunities, demotion in pay
- Aggressive competition from others using these same skill sets
- Additional future loss of trained and talented staff

CABARRUS COUNTY
America Thrives Here

GUERRILLAHR

Market Study Methodology

- Study of job descriptions, duties, role based and transferable skills
- Market data
  - Cabarrus County sponsored survey (16 municipalities), Catapult Wage & Salary Survey, Economic Research Institute, CompAnalyst
  - Generally represents Charlotte metro region, NC, Public Administration, or All Industries
- Median data points, 50th percentile
- Market averages calculated giving each source given equal weight

CABARRUS COUNTY
America Thrives Here

GUERRILLAHR

Sponsored Survey Participants

- Brunswick County
- City of Kannapolis
- City of Raleigh
- Durham County
- Iredell County
- Johnston County
- Lincoln County
- Mecklenburg County
- Nash County
- New Hanover County
- Onslow County
- Randolph County
- Rowan County
- Union County
- Wake County
- Wilson County

CABARRUS COUNTY
America Thrives Here

GUERRILLAHR

Recommendations – Foreign Language Interpreter

- Grade reassignment
  - Current Grade = 13
  - Recommend moving Foreign Language Interpreter to **grade 15**

- Advanced position
  - Adding a Senior level position, at **grade 16** for future growth
  - Would handle more complex cases, job description still to be developed

- 4 impacted positions

Current Structure – Codes Enforcement

Position	GraEpde	Requirements
Codes Enforcement Officer I	**17**	Entry level, expectation of **Level I** Standard Certificates within 2 years of hire
Codes Enforcement Officer II	**19**	Level III certifications in one primary trade and Level II Standard in second primary trade
Codes Enforcement Officer III	**20**	Level III certifications in BOTH primary trades
Lead Codes Enforcement Officer	**21**	Level III Standard Certificates in both Primary Trades (this is our field supervisor position so also look at leadership qualities)

Recommendations – Codes Enforcement

Position	Grade	Requirements
Codes Enforcement Officer (NEW)	**17**	Entry level, expectation of **Level I** Standard Certificates within 2 years of hire
Codes Enforcement Officer I	**18**	**Level I** certification in BOTH primary trades
Codes Enforcement Officer II	**19**	**Level II** certificates in BOTH primary trades
Codes Enforcement Officer III	**20**	**Level III** certificates in BOTH primary trades
Lead Codes Enforcement Officer	**21**	**Level III** Standard Certificates in both Primary Trades (this is our field supervisor position so also look at leadership qualities)

Recommendations – Codes Enforcement

Title	Current Grade	New Grade
Codes Enforcement Officer		17
Codes Enforcement Officer I	17	18
Codes Enforcement Officer II	19	19
Codes Enforcement Officer III	20	20
Lead Codes Enforcement Officer	21	21

- 3 positions will remain at grade 17, new title Codes Enforcement Officer
- 7 impacted positions with grade change for CEO I
- Positions impacted with new certification requirements

Contact Information

Becky K. Drozdz

www.guerrilla-hr.com

becky@guerrilla-hr.com

(803) 493-7222



GUERRILLAHR

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
Juvenile Crime Prevention Council (JCPC) - Amendment to JCPC FY 24-25 County Funding Plan: Recommendation for Unallocated Funds

BRIEF SUMMARY:
The County receives JCPC funding and passes the majority of funds on to JCPC-approved sub-recipients. The total amount of JCPC funds allocated by the Department of Public Safety in Cabarrus County for FY 24-25 is $459,927. On September 19, 2024, BOC approved the JCPC's recommendation for $402,732 to be awarded to youth programs and $15,500 for JCPC administrative expenses. Via majority vote on October 16, 2024, JCPC recommended the remaining unallocated funds in the amount of $41,695 be awarded to Conflict Resolution Center – Truancy Court Mediation.

REQUESTED ACTION:
Recommended Motion:
Motion to approve the Amended JCPC FY 24-25 County Funding Plan as recommended.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Joanie Bischer, Administrative Assistant

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- JCPC FY24-25 Funding Plan - Unallocated Funds

Cabarrus County

NC DPS - Community Programs - County Funding Plan

Available Funds: $ $459,927 Local Match: $ $186,471 Rate: 30%

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

#	Program Provider	DPS JCPC Funding	LOCAL FUNDING			OTHER	OTHER	Total	% Non-DPS/JCPC Program Expenses
			County Cash Match	Local Cash Match	Local In-Kind	State/ Federal	Funds		
1	JCPC Administration	$15,500	$1,102					$16,602	7%
2	Conflict Resolution Center, Inc. (Teen Court)	$104,427			$55,132			$159,559	35%
3	Aspire Youth and Family, Inc. (Kids at Work)	$60,902			$19,731			$80,633	24%
4	Families First - Strengthening Families	$25,424		$24,824	$6,387			$56,635	55%
5	Transforming Youth Movement, Inc. (Get Hired)	$75,911			$23,040			$98,951	23%
6	Transforming Youth Movement, Inc. (Restitution and Community Service	$75,971			$23,040			$99,011	23%
7	Rowan Youth Services Bureau, Inc.(Sex Offender Evaluations)	$8,167		$33	$3,142			$11,342	28%
8	Youth Style Fitness, Inc (Holistic Fitness)	$51,930			$15,880			$67,810	23%
9	Conflict Resolution Center, Inc. (Truancy Court Mediation)	$41,695			$14,160			$55,855	25%
10									
11									
12									
13									
14									
15									
16									
17									
18									
	TOTALS:	$459,927	$1,102	$24,857	$160,512			$646,398	29%

The above plan was derived through a planning process by the Cabarrus County Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 2024-2025.

Amount of Unallocated Funds _____

Amount of funds reverted back to DPS _____

Discretionary Funds added _____

Megan E Byrd 10/16/24
Chairperson, Juvenile Crime Prevention Council (Date)

☐ check type initial plan ☑ update ☐ final

---DPS Use Only---

Reviewed by _____ 10-15-24
Program Assistant Date

Reviewed by _____ 10-15-24
Program Assistant Date

Verified by _____
Designated State Office Staff Date

Chairperson, Board of County Commissioners (Date)
or County Finance Officer

ver 03/02/21

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
Sheriff's Office - Awarding of Service Weapon to Lt. Joseph Tierney

BRIEF SUMMARY:
Lt. Joseph Tierney will retired from the Cabarrus County Sheriff's Office on November 1st, 2024, after 30 creditable years of service. Pursuant to NC General Statute 20-187.2, it is requested that Lt. Tierney's service weapon (Sig Sauer P320, SN 58J430626) be designated surplus and awarded to Lt. Tierney for a price of $1.00 upon his retirement.

REQUESTED ACTION:
Recommended Motion:

Motion to declare Sig Sauer P320, SN 58J430626 surplus property and authorize disposition in accordance with the County's policy.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Chief Deputy Tessa Burchett, Cabarrus County Sheriff's Office

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Firearm Receipt
- Firearm Surplus Form

RECEIPT DATE 10/7/24 No. 380419

RECEIVED FROM Joseph Tierney $ 1.00

DOLLARS

○ FOR RENT
○ FOR SigSauer S8J430626

ACCOUNT		○ CASH
PAYMENT		○ CHECK
BAL. DUE		○ MONEY ORDER
		○ CREDIT CARD

FROM _____ TO _____

BY Sarah Soto

3-11

Cabarrus County Asset Transfer, Surplus, Demolition Form

Action:	**Retire/Sold**
Date:	11/1/2024

Statute Action: To dispose of property valued up to $30,000

Was this asset purchased with grant funds: **No**

General Statute: GS 160A-266C

FROM	
Name	Cabarrus County
Department	Sheriff's Office
Asset Number	N/A
Serial Number	58J430626
Description	Sig Sauer P320

TO	
Name	Joseph Tierney
Department	Sheriff's Office
Location	724 Foxwood Dr SE Concord
Reason	Lt. Joseph Tierney will be retiring after a full career with the Cabarrus County Sheriff's Office. Per NC GS 20-187.2, his duty weapon will be awarded to him upon retirement. $1.00 was paid for the firearm.

Is this a Vehicle? No	
Vehicle ID #	N/A
Year	N/A
Mileage	N/A
Tag #	N/A
Effective Date	

IAM Director:		**Date:**	10-7-24
Assistant County Manager:		**Date:**	10-8-24
Chief Procurement Officer:		**Date:**	10-8-24
County Manager:		**Date:**	10-8-24

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Consent Agenda

SUBJECT:
Tax Administration - Refund and Release Reports – October 2024

BRIEF SUMMARY:
The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.
Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

REQUESTED ACTION:
Motion to approve the October 2024 Refund and Release Reports as submitted**,** including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
M. David Thrift, Tax Administrator

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Release Refund Summary
- Release Refund Detail
- NCVTS Report

Summary of Releases and Refunds for the Month Of October 2024

RELEASES FOR THE MONTH OF: OCTOBER 2024	**$490,996.53**

BREAKDOWN OF RELEASES:	
COUNTY	$287,066.77
CITY OF CONCORD	$189,594.43
CITY OF KANNAPOLIS	$6,346.48
CITY OF LOCUST	$0.00
CITY OF STANFIELD	$0.00
CITY OF CONCORD DOWNTOWN	$44.20
TOWN OF HARRISBURG	$2,990.55
TOWN OF MIDLAND	$3,466.24
TOWN OF MT. PLEASANT	$0.00
TOWN OF HUNTERSVILLE	$0.00
ALLEN F/D	$0.00
COLD WATER F/D	$0.00
ENOCHVILLE F/D	$0.00
FLOWES STORE F/D	$23.88
GEORGEVILLE F/D	$0.00
GOLD HILL F/D	$0.00
HARRISBURG F/D	$774.91
JACKSON PARK F/D	$224.97
MIDLAND F/D	$281.46
MT MITCHELL F/D	$0.00
MT PLEASANT F/D	$2.42
NORTHEAST F/D	$0.00
ODELL F/D	$53.87
POPLAR TENT F/D	$0.00
RICHFIELD F/D	$0.00
RIMER F/D	$0.00
KANNAPOLIS RURAL F/D	$126.35
CONCORD RURAL F/D	$0.00

REFUNDS FOR THE MONTH OF: OCTOBER 2024	**$10,293.30**

BREAKDOWN OF REFUNDS:	
COUNTY	$6,704.78
CITY OF CONCORD	$1,757.40
CITY OF KANNAPOLIS	$501.93
CITY OF LOCUST	$0.00
CITY OF STANFIELD	$0.00
CITY OF CONCORD DOWNTOWN	$360.00
TOWN OF HARRISBURG	$425.35
TOWN OF MIDLAND	$0.00
TOWN OF MT. PLEASANT	$0.00
ALLEN F/D	$500.41
COLD WATER F/D	$0.00
ENOCHVILLE F/D	$0.00
FLOWES STORE F/D	$0.00
GEORGEVILLE F/D	$0.00
GOLD HILL F/D	$0.00
HARRISBURG F/D	$0.00
JACKSON PARK F/D	$0.00
MIDLAND F/D	$0.00
MT. MITCHELL F/D	$0.00
MT. PLEASANT F/D	$0.00
NORTHEAST F/D	$0.00
ODELL F/D	$43.43
POPLAR TENT F/D	$0.00
RICHFIELD F/D	$0.00
RIMER F/D	$0.00
KANNAPOLIS RURAL F/D	$0.00
CONCORD RURAL F/D	$0.00

OCTOBER 2024 RELEASE REPORT

Name	Bill#	Reason	District	Amount
ABODE THERAPY LLC	2024-10779	Business Closed: 105-381	C PEN FEE	0.30
ABODE THERAPY LLC	2024-10779	Business Closed: 105-381	CI02PEN FEE	0.22
ABODE THERAPY LLC	2024-10779	Business Closed: 105-381	CIDTPEN FEE	0.08
ABODE THERAPY LLC	2024-10779	Business Closed: 105-381	C ADVLTAX	3.04
ABODE THERAPY LLC	2024-10779	Business Closed: 105-381	CI02ADVLTAX	2.22
ABODE THERAPY LLC	2024-10779	Business Closed: 105-381	CIDTADVLTAX	0.84
ALLEN SANTONE PAUL	2021-12087	105381 - ILLEGAL TAX, CLERICAL	C PEN FEE	0.33
ALLEN SANTONE PAUL	2021-12087	105381 - ILLEGAL TAX, CLERICAL	CI01PEN FEE	0.16
ALLEN SANTONE PAUL	2021-12087	105381 - ILLEGAL TAX, CLERICAL	C ADVLTAX	3.33
ALLEN SANTONE PAUL	2021-12087	105381 - ILLEGAL TAX, CLERICAL	CI01ADVLTAX	1.60
ALLEN SANTONE PAUL	2020-12066	105381 - ILLEGAL TAX, CLERICAL	C PEN FEE	0.37
ALLEN SANTONE PAUL	2020-12066	105381 - ILLEGAL TAX, CLERICAL	CI01PEN FEE	0.18
ALLEN SANTONE PAUL	2020-12066	105381 - ILLEGAL TAX, CLERICAL	C ADVLTAX	3.70
ALLEN SANTONE PAUL	2020-12066	105381 - ILLEGAL TAX, CLERICAL	CI01ADVLTAX	1.78
ALMOND BRENDON L	2024-12664	VOID FOR RELEASE/REFUND BOC APRVD	C ADVLTAX	889.17
ALMOND BRENDON L	2024-12664	VOID FOR RELEASE/REFUND BOC APRVD	FR07ADVLTAX	231.56
ARGUELLO JUAN MANUEL	2024-14551	G.S. 105-322 BOER FOR LATE	C ADVLTAX	259.20
ARGUELLO JUAN MANUEL	2024-14551	G.S. 105-322 BOER FOR LATE	CI02ADVLTAX	189.00
ATLANTIC & SOUTHERN	2024-15080	INFORMAL VALUE APPEAL. NCGS 105-	C ADVLTAX	9982.78
ATLANTIC & SOUTHERN	2024-15080	INFORMAL VALUE APPEAL. NCGS 105-	CI06ADVLTAX	3466.24
BARBEE MICHAEL LEE	2024-819	INFORMAL VALUE APPEAL; 105-312	C PEN FEE	5.92
BARBEE MICHAEL LEE	2024-819	INFORMAL VALUE APPEAL; 105-312	CI02PEN FEE	3.84
BARBEE MICHAEL LEE	2024-819	INFORMAL VALUE APPEAL; 105-312	C ADVLTAX	11.84
BARBEE MICHAEL LEE	2024-819	INFORMAL VALUE APPEAL; 105-312	CI02ADVLTAX	7.68
BARBEE MICHAEL LEE	2024-818	INFORMAL VALUE APPEAL; 105-312	C PEN FEE	4.26
BARBEE MICHAEL LEE	2024-818	INFORMAL VALUE APPEAL; 105-312	CI02PEN FEE	2.76
BARBEE MICHAEL LEE	2024-818	INFORMAL VALUE APPEAL; 105-312	C ADVLTAX	10.66
BARBEE MICHAEL LEE	2024-818	INFORMAL VALUE APPEAL; 105-312	CI02ADVLTAX	6.91
BARBEE MICHAEL LEE	2024-817	INFORMAL VALUE APPEAL; 105-312	C PEN FEE	2.88
BARBEE MICHAEL LEE	2024-817	INFORMAL VALUE APPEAL; 105-312	CI02PEN FEE	1.87
BARBEE MICHAEL LEE	2024-817	INFORMAL VALUE APPEAL; 105-312	C ADVLTAX	9.59
BARBEE MICHAEL LEE	2024-817	INFORMAL VALUE APPEAL; 105-312	CI02ADVLTAX	6.22
BARBEE MICHAEL LEE	2024-816	INFORMAL VALUE APPEAL; 105-312	C PEN FEE	1.73
BARBEE MICHAEL LEE	2024-816	INFORMAL VALUE APPEAL; 105-312	CI02PEN FEE	1.12
BARBEE MICHAEL LEE	2024-816	INFORMAL VALUE APPEAL; 105-312	C ADVLTAX	8.63
BARBEE MICHAEL LEE	2024-816	INFORMAL VALUE APPEAL; 105-312	CI02ADVLTAX	5.60
BARBEE MICHAEL LEE	2024-815	INFORMAL VALUE APPEAL; 105-312	C PEN FEE	0.60
BARBEE MICHAEL LEE	2024-815	INFORMAL VALUE APPEAL; 105-312	CI02PEN FEE	0.44
BARBEE MICHAEL LEE	2024-815	INFORMAL VALUE APPEAL; 105-312	C ADVLTAX	6.04
BARBEE MICHAEL LEE	2024-815	INFORMAL VALUE APPEAL; 105-312	CI02ADVLTAX	4.41
BELK KATHY D	2024-18469	RELEASE/REFUND BOC APRVD 10/21/24	C ADVLTAX	529.23
BELK KATHY D	2024-18469	RELEASE/REFUND BOC APRVD 10/21/24	CI04ADVLTAX	514.07
BELL/SYSCO FOOD SERVICES INC	2024-18546	105-322 (BOER)	C ADVLTAX	11830.06
BELL/SYSCO FOOD SERVICES INC	2024-18546	105-322 (BOER)	CI02ADVLTAX	8626.09
BONVOYA LLC	2024-21116	105-322 (BOER)	C ADVLTAX	7.78
BONVOYA LLC	2024-21116	105-322 (BOER)	CI04ADVLTAX	7.55
Boston's Finest Barber	2024-21529	Clerical Error/Illegal Tax 105-	C PEN FEE	14.16
Boston's Finest Barber	2024-21529	Clerical Error/Illegal Tax 105-	CI02PEN FEE	10.33
Boston's Finest Barber	2024-21529	Clerical Error/Illegal Tax 105-	CIDTPEN FEE	3.94
Boston's Finest Barber	2024-21529	Clerical Error/Illegal Tax 105-	C ADVLTAX	141.64
Boston's Finest Barber	2024-21529	Clerical Error/Illegal Tax 105-	CI02ADVLTAX	103.28
Boston's Finest Barber	2024-21529	Clerical Error/Illegal Tax 105-	CIDTADVLTAX	39.34
BROWN JERRY NELSON	2024-23299	RELEASE/REFUND BOC APRVD 10/14/24	C PEN FEE	10.11
BROWN JERRY NELSON	2024-23299	RELEASE/REFUND BOC APRVD 10/14/24	FR11PEN FEE	1.03
BROWN JERRY NELSON	2024-23299	RELEASE/REFUND BOC APRVD 10/14/24	C ADVLTAX	101.11
BROWN JERRY NELSON	2024-23299	RELEASE/REFUND BOC APRVD 10/14/24	FR11ADVLTAX	10.36
CHILDERS SARA SLOOP	2024-28949	ANNEXATION 160A-58.10 PER	FR07ADVLTAX	268.13
CONSTANTINO SALVADOR	2024-31416	105-317 TIMELY APPEAL	C PEN FEE	3.77
CONSTANTINO SALVADOR	2024-31416	105-317 TIMELY APPEAL	CI04PEN FEE	3.66
CONSTANTINO SALVADOR	2024-31416	105-317 TIMELY APPEAL	C ADVLTAX	37.66
CONSTANTINO SALVADOR	2024-31416	105-317 TIMELY APPEAL	CI04ADVLTAX	36.59
CORZINE KEVIN H	2024-32231	105-322 (BOER)	C ADVLTAX	452.45
CORZINE KEVIN H	2024-32231	105-322 (BOER)	FR07ADVLTAX	117.83
DAVE DEVANSHI BINDESHBHAI	2025-500158	105381 TAX JURISDICTION.	C ADVLTAX	15.96
DAVE DEVANSHI BINDESHBHAI	2025-500158	105381 TAX JURISDICTION.	CI02ADVLTAX	11.63
DAWSON JAMES MALLOY	2024-504310	105-381: TAX CODE/ JURISDICTION	C ADVLTAX	87.10
DAWSON JAMES MALLOY	2024-504310	105-381: TAX CODE/ JURISDICTION	CI02ADVLTAX	56.50
DENNIS MICHAEL E	2024-36126	G.S. 105-322 BOER FOR LATE	C ADVLTAX	1001.15
DENNIS MICHAEL E	2024-36126	G.S. 105-322 BOER FOR LATE	CI02ADVLTAX	730.00
DIXON STEVEN E	2024-36854	G.S. 105-322 BOER FOR LATE	C ADVLTAX	1105.75
DIXON STEVEN E	2024-36854	G.S. 105-322 BOER FOR LATE	CI02ADVLTAX	806.27
EFIRD CHARLES EUGENE JR	2024-39171	105-317 - TIMELY APPEAL	C PEN FEE	4.30
EFIRD CHARLES EUGENE JR	2024-39171	105-317 - TIMELY APPEAL	FR14PEN FEE	0.75
EFIRD CHARLES EUGENE JR	2024-39171	105-317 - TIMELY APPEAL	C ADVLTAX	42.97
EFIRD CHARLES EUGENE JR	2024-39171	105-317 - TIMELY APPEAL	FR14ADVLTAX	7.46
ELLS HELENA BRENDA	2024-39578	105-322 (BOER)	C ADVLTAX	311.16
ELLS HELENA BRENDA	2024-39578	105-322 (BOER)	FR02ADVLTAX	67.53
ES 75 ODELL SCHOOL LLC	2024-40064	PER GENERAL STATUE 105-322 (BOER)	C ADVLTAX	3233.32
ES 75 ODELL SCHOOL LLC	2024-40064	PER GENERAL STATUE 105-322 (BOER)	CI02ADVLTAX	2357.63
ESCOBAR ALEXANDER	2024-40076	PER GENERAL STATUE 105-322 (BOER)	C ADVLTAX	357.41
ESCOBAR ALEXANDER	2024-40076	PER GENERAL STATUE 105-322 (BOER)	CI02ADVLTAX	260.61
FAFF LLC	2024-40770	OTHER. NCGS 105-381. COMPANY WAS	C PEN FEE	53.30
FAFF LLC	2024-40770	OTHER. NCGS 105-381. COMPANY WAS	CI02PEN FEE	38.87
FAFF LLC	2024-40770	OTHER. NCGS 105-381. COMPANY WAS	C ADVLTAX	533.06
FAFF LLC	2024-40770	OTHER. NCGS 105-381. COMPANY WAS	CI02ADVLTAX	388.69
FAFF LLC	2023-40255	OTHER. NCGS 105-381. COMPANY WAS	C ADVLTAX	782.67
FAFF LLC	2023-40255	OTHER. NCGS 105-381. COMPANY WAS	CI02ADVLTAX	507.68
GAST STEVEN H AND	2024-45990	DUPLICATE TAXATION; 105-381	C PEN FEE	9.79
GAST STEVEN H AND	2024-45990	DUPLICATE TAXATION; 105-381	CI02PEN FEE	7.14
GAST STEVEN H AND	2024-45990	DUPLICATE TAXATION; 105-381	C ADVLTAX	97.92
GAST STEVEN H AND	2024-45990	DUPLICATE TAXATION; 105-381	CI02ADVLTAX	71.40
GEERTS LEAH MICHELLE	2025-500381	105381 TAX CODE/JURISDICTION	C ADVLTAX	312.19

GEERTS LEAH MICHELLE	2025-500381	105381 TAX CODE/JURISDICTION	CI02ADVLTAX	227.64
GRALEY RICHARD LEE SR	2024-48198	G.S. 105-322 BOER FOR LATE	C ADVLTAX	725.47
GRALEY RICHARD LEE SR	2024-48198	G.S. 105-322 BOER FOR LATE	FR02ADVLTAX	157.44
GRIFFIN STAFFORD LODGING ONE	2024-49117	105-322 (BOER)	C ADVLTAX	13030.56
GRIFFIN STAFFORD LODGING ONE	2024-49117	105-322 (BOER)	CI02ADVLTAX	9501.45
HAMPTON TIMOTHY LEWIS	2024-50782	DUPLICATE TAX 105381	C ADVLTAX	2.88
HAMPTON TIMOTHY LEWIS	2024-50782	DUPLICATE TAX 105381	FR07ADVLTAX	0.75
HARRINGTON WILLIAM LEE JR	2024-853	TAX CODE/JURISDICTION CORRECTION;	C PEN FEE	147.10
HARRINGTON WILLIAM LEE JR	2024-853	TAX CODE/JURISDICTION CORRECTION;	CI04PEN FEE	125.23
HARRINGTON WILLIAM LEE JR	2024-853	TAX CODE/JURISDICTION CORRECTION;	C ADVLTAX	294.19
HARRINGTON WILLIAM LEE JR	2024-853	TAX CODE/JURISDICTION CORRECTION;	CI04ADVLTAX	250.46
HARRINGTON WILLIAM LEE JR	2024-852	TAX CODE/JURISDICTION CORRECTION;	C PEN FEE	129.00
HARRINGTON WILLIAM LEE JR	2024-852	TAX CODE/JURISDICTION CORRECTION;	CI04PEN FEE	109.82
HARRINGTON WILLIAM LEE JR	2024-852	TAX CODE/JURISDICTION CORRECTION;	C ADVLTAX	322.49
HARRINGTON WILLIAM LEE JR	2024-852	TAX CODE/JURISDICTION CORRECTION;	CI04ADVLTAX	274.55
HARRINGTON WILLIAM LEE JR	2024-851	TAX CODE/JURISDICTION CORRECTION;	C PEN FEE	133.66
HARRINGTON WILLIAM LEE JR	2024-851	TAX CODE/JURISDICTION CORRECTION;	CI04PEN FEE	113.79
HARRINGTON WILLIAM LEE JR	2024-851	TAX CODE/JURISDICTION CORRECTION;	C ADVLTAX	445.52
HARRINGTON WILLIAM LEE JR	2024-851	TAX CODE/JURISDICTION CORRECTION;	CI04ADVLTAX	379.29
HARRINGTON WILLIAM LEE JR	2024-850	TAX CODE/JURISDICTION CORRECTION;	C PEN FEE	76.29
HARRINGTON WILLIAM LEE JR	2024-850	TAX CODE/JURISDICTION CORRECTION;	CI04PEN FEE	64.95
HARRINGTON WILLIAM LEE JR	2024-850	TAX CODE/JURISDICTION CORRECTION;	C ADVLTAX	381.43
HARRINGTON WILLIAM LEE JR	2024-850	TAX CODE/JURISDICTION CORRECTION;	CI04ADVLTAX	324.73
HARRINGTON WILLIAM LEE JR	2024-849	TAX CODE/JURISDICTION CORRECTION;	C PEN FEE	25.25
HARRINGTON WILLIAM LEE JR	2024-849	TAX CODE/JURISDICTION CORRECTION;	CI04PEN FEE	24.52
HARRINGTON WILLIAM LEE JR	2024-849	TAX CODE/JURISDICTION CORRECTION;	C ADVLTAX	252.46
HARRINGTON WILLIAM LEE JR	2024-849	TAX CODE/JURISDICTION CORRECTION;	CI04ADVLTAX	245.23
HENDRICK MOTORSPORTS LLC	2024-53502	INFORMAL VALUE APPEAL. NCGS 105-	C ADVLTAX	2304.00
HENDRICK MOTORSPORTS LLC	2024-53502	INFORMAL VALUE APPEAL. NCGS 105-	CI02ADVLTAX	1680.00
HICKORY RIDGE HOLDINGS LLC	2024-54150	ER ANNEXATION ORDINANCE #7032 THE	FR07ADVLTAX	354.44
HOLMES ANDRE MAURICE	2024-55433	RELEASE/REFUND BOC APRVD 10/21/24	C PEN FEE	6.95
HOLMES ANDRE MAURICE	2024-55433	RELEASE/REFUND BOC APRVD 10/21/24	CI04PEN FEE	6.75
HOLMES ANDRE MAURICE	2024-55433	RELEASE/REFUND BOC APRVD 10/21/24	C ADVLTAX	69.52
HOLMES ANDRE MAURICE	2024-55433	RELEASE/REFUND BOC APRVD 10/21/24	CI04ADVLTAX	67.53
HUNT CHARLES LEE II	2025-500177	105381 TAX JURISDICTION	C ADVLTAX	134.09
HUNT CHARLES LEE II	2025-500177	105381 TAX JURISDICTION	CI02ADVLTAX	97.78
HUNT TYREE C	2024-57236	G.S. 105-322 BOER FOR LATE	C ADVLTAX	1105.08
HUNT TYREE C	2024-57236	G.S. 105-322 BOER FOR LATE	CI02ADVLTAX	805.79
IIF SFR LP	2024-57978	105381 CLERICAL ERROR	C ADVLTAX	1252.34
IIF SFR LP	2024-57978	105381 CLERICAL ERROR	CI04ADVLTAX	1216.46
IVANOV STANISLAV	2024-58473	105-381: PROPERTY SOLD	C PEN FEE	0.99
IVANOV STANISLAV	2024-58473	105-381: PROPERTY SOLD	FR07PEN FEE	0.26
IVANOV STANISLAV	2024-58473	105-381: PROPERTY SOLD	C ADVLTAX	9.86
IVANOV STANISLAV	2024-58473	105-381: PROPERTY SOLD	FR07ADVLTAX	2.57
JACOB'S RIDGE HOMEOWNERS	2024-58813	ER G.S.105-322, BOER GRANTED LATE	C ADVLTAX	53.57
JACOB'S RIDGE HOMEOWNERS	2024-58813	ER G.S.105-322, BOER GRANTED LATE	CI04ADVLTAX	52.03
JACOB'S RIDGE HOMEOWNERS	2024-58814	pER G.S.105-322, BOER GRANTED	C ADVLTAX	15.72
JACOB'S RIDGE HOMEOWNERS	2024-58814	pER G.S.105-322, BOER GRANTED	CI04ADVLTAX	15.27
JACOB'S RIDGE HOMEOWNERS	2024-58812	PER G.S.105-322, BOER GRANTED	C ADVLTAX	107.08
JACOB'S RIDGE HOMEOWNERS	2024-58812	PER G.S.105-322, BOER GRANTED	CI04ADVLTAX	104.01
JAY SREE SAI LLC	2024-59222	Property (Business) Sold: 105-306	C PEN FEE	44.21
JAY SREE SAI LLC	2024-59222	Property (Business) Sold: 105-306	CI04PEN FEE	42.94
JAY SREE SAI LLC	2024-59222	Property (Business) Sold: 105-306	C ADVLTAX	442.05
JAY SREE SAI LLC	2024-59222	Property (Business) Sold: 105-306	CI04ADVLTAX	429.39
KANDASAMY SRIRAM	2024-61537	PER GENERAL STATUE 105-322	C ADVLTAX	206.50
KANDASAMY SRIRAM	2024-61537	PER GENERAL STATUE 105-322	CI02ADVLTAX	150.57
LEE PATRICIA M TRUSTEE	2024-66301	105-322 (BOER)	C ADVLTAX	391.16
LEE PATRICIA M TRUSTEE	2024-66301	105-322 (BOER)	CI02ADVLTAX	285.22
LENTZ AARON MITCHELL	2024-66562		C ADVLTAX	-989.54
LENTZ AARON MITCHELL	2024-66562		CI02ADVLTAX	-721.54
LENTZ AARON MITCHELL	2024-66562	G.S. 105-322 BOER FOR LATE	C ADVLTAX	580.87
LENTZ AARON MITCHELL	2024-66562	G.S. 105-322 BOER FOR LATE	CI02ADVLTAX	423.55
LENTZ AARON MITCHELL	2024-66562	G.S. 105-322 BOER FOR LATE	C ADVLTAX	989.54
LENTZ AARON MITCHELL	2024-66562	G.S. 105-322 BOER FOR LATE	CI02ADVLTAX	721.54
MAGIC ONE LLC	2024-70230	Business Closed: 105-381	C PEN FEE	6.43
MAGIC ONE LLC	2024-70230	Business Closed: 105-381	CI01PEN FEE	4.58
MAGIC ONE LLC	2024-70230	Business Closed: 105-381	C ADVLTAX	64.34
MAGIC ONE LLC	2024-70230	Business Closed: 105-381	CI01ADVLTAX	45.80
MAGIC ONE LLC	2023-69143	Business Closed: 105-381	C PEN FEE	8.27
MAGIC ONE LLC	2023-69143	Business Closed: 105-381	CI01PEN FEE	4.86
MAGIC ONE LLC	2023-69143	Business Closed: 105-381	C ADVLTAX	82.67
MAGIC ONE LLC	2023-69143	Business Closed: 105-381	CI01ADVLTAX	48.59
MAGIC ONE LLC	2022-67994	Business Closed: 105-381	C PEN FEE	8.27
MAGIC ONE LLC	2022-67994	Business Closed: 105-381	CI01PEN FEE	4.86
MAGIC ONE LLC	2022-67994	Business Closed: 105-381	C ADVLTAX	82.67
MAGIC ONE LLC	2022-67994	Business Closed: 105-381	CI01ADVLTAX	48.59
MARSH SARAH TEAL	2024-71094	G.S. 105-322 BOER FOR LATE	C ADVLTAX	1768.84
MARSH SARAH TEAL	2024-71094	G.S. 105-322 BOER FOR LATE	CI02ADVLTAX	1289.78
MCDANIEL DELLA FAYE C	2024-72916	G.S. 105-322 BOER FOR LATE	C ADVLTAX	650.85
MCDANIEL DELLA FAYE C	2024-72916	G.S. 105-322 BOER FOR LATE	CI04ADVLTAX	632.21
MCLESTER JUDY S	2024-73971	G.S. 105-322 BOER FOR LATE	C ADVLTAX	637.57
MCLESTER JUDY S	2024-73971	G.S. 105-322 BOER FOR LATE	CI02ADVLTAX	464.90
MCMANUS MILDRED SLOOP	2024-74014	ANNEXATION 160A-58.10 PER	FR07ADVLTAX	110.66
MITCHEM BARBARA H	2024-76665	G.S. 105-322 BOER FOR LATE	C ADVLTAX	745.75
MITCHEM BARBARA H	2024-76665	G.S. 105-322 BOER FOR LATE	FR07ADVLTAX	194.21
MORALES RAFAEL	2025-500198	105381 TAX JURISDICTION	C ADVLTAX	115.35
MORALES RAFAEL	2025-500198	105381 TAX JURISDICTION	CI02ADVLTAX	84.11
MORALES RAFAEL	2025-500545	105381 TAX JURISDICTION	C ADVLTAX	27.42
MORALES RAFAEL	2025-500545	105381 TAX JURISDICTION	CI02ADVLTAX	19.99
MUZAK LLC	2024-79688	Release Late List Penalty: 105-	C PEN FEE	11.35
MUZAK LLC	2024-79688	Release Late List Penalty: 105-	CI02PEN FEE	8.27
MUZAK LLC	2024-79687	Release Late List Penalty: 105-	C PEN FEE	0.99
MUZAK LLC	2024-79687	Release Late List Penalty: 105-	CI01PEN FEE	0.70
MUZAK LLC	2024-79686	Release Late List Penalty: 105-	C PEN FEE	2.31
MUZAK LLC	2024-79686	Release Late List Penalty: 105-	CI04PEN FEE	2.25
NAMAN SPEEDWAY II LLC/A NC	2024-79959	105-322 (BOER)	C ADVLTAX	10908.06

NAMAN SPEEDWAY II LLC/A NC	2024-79959	105-322 (BOER)	CI02ADVLTAX	7953.79
NAYAL MOHAMMAD TAWFEEQ	2024-80257	105-322 (BOER)	C ADVLTAX	159.44
NAYAL MOHAMMAD TAWFEEQ	2024-80257	105-322 (BOER)	CI01ADVLTAX	113.49
NC CONCORD CHASE LLC	2024-80285	105-322 (BOER)	C ADVLTAX	21735.42
NC CONCORD CHASE LLC	2024-80285	105-322 (BOER)	CI02ADVLTAX	15848.74
OKTAVEC MARGARET GREEN	2024-82461	ER G.S.105-322, BOER GRANTED LATE	C ADVLTAX	1362.01
OKTAVEC MARGARET GREEN	2024-82461	ER G.S.105-322, BOER GRANTED LATE	FR05ADVLTAX	236.46
PARKER GREGORY	2022-504950	105-381: TAX CODE/ JURISDICTION	C ADVLTAX	125.90
PARKER GREGORY	2022-504950	105-381: TAX CODE/ JURISDICTION	CI02ADVLTAX	81.66
PATEL HARISH G	2024-84611	G.S. 105-322 BOER FOR LATE	C ADVLTAX	1628.50
PATEL HARISH G	2024-84611	G.S. 105-322 BOER FOR LATE	CI01ADVLTAX	1159.17
PERCENT TAP HOUSE LLC	2023-386	RELEASE/REFUND BOC APRVD 10/21/24	C PEN FEE	95.64
PERCENT TAP HOUSE LLC	2023-386	RELEASE/REFUND BOC APRVD 10/21/24	CI01PEN FEE	45.88
PERCENT TAP HOUSE LLC	2023-386	RELEASE/REFUND BOC APRVD 10/21/24	C ADVLTAX	318.79
PERCENT TAP HOUSE LLC	2023-386	RELEASE/REFUND BOC APRVD 10/21/24	CI01ADVLTAX	152.93
PERCENT TAP HOUSE LLC	2023-385	VOID FOR RELEASE/REFUND BOC APRVD	C PEN FEE	97.00
PERCENT TAP HOUSE LLC	2023-385	VOID FOR RELEASE/REFUND BOC APRVD	CI01PEN FEE	57.02
PERCENT TAP HOUSE LLC	2023-385	VOID FOR RELEASE/REFUND BOC APRVD	C ADVLTAX	485.00
PERCENT TAP HOUSE LLC	2023-385	VOID FOR RELEASE/REFUND BOC APRVD	CI01ADVLTAX	285.10
PERCENT TAP HOUSE LLC	2023-84253	VOID FOR RELEASE/REFUND BOC APRVD	C ADVLTAX	1347.88
PERCENT TAP HOUSE LLC	2023-84253	VOID FOR RELEASE/REFUND BOC APRVD	CI01ADVLTAX	792.34
PIERCE SAMUEL DAVID JR	2023-846	RELEASE/REFUND BOC APRVD	C PEN FEE	6.16
PIERCE SAMUEL DAVID JR	2023-846	RELEASE/REFUND BOC APRVD	FR11PEN FEE	0.71
PIERCE SAMUEL DAVID JR	2023-846	RELEASE/REFUND BOC APRVD	C ADVLTAX	61.57
PIERCE SAMUEL DAVID JR	2023-846	RELEASE/REFUND BOC APRVD	FR11ADVLTAX	7.07
PIERCE SAMUEL DAVID JR	2023-847	VOID FOR RELEASE/REFUND BOC APRVD	C PEN FEE	14.79
PIERCE SAMUEL DAVID JR	2023-847	VOID FOR RELEASE/REFUND BOC APRVD	FR11PEN FEE	1.36
PIERCE SAMUEL DAVID JR	2023-847	VOID FOR RELEASE/REFUND BOC APRVD	C ADVLTAX	73.93
PIERCE SAMUEL DAVID JR	2023-847	VOID FOR RELEASE/REFUND BOC APRVD	FR11ADVLTAX	6.79
POOL 5 INDUSTRIAL NC LLC	2024-87466	PER GENERAL STATUE 105-322 (BOER)	C ADVLTAX	20764.45
POOL 5 INDUSTRIAL NC LLC	2024-87466	PER GENERAL STATUE 105-322 (BOER)	CI02ADVLTAX	15140.75
POOL 5 INDUSTRIAL NC LLC	2024-87467	PER GENERAL STATUE 105-322 (BOER)	C ADVLTAX	15971.62
POOL 5 INDUSTRIAL NC LLC	2024-87467	PER GENERAL STATUE 105-322 (BOER)	CI02ADVLTAX	11645.97
POOL 6 INDUSTRIAL NC LLC	2024-87468	PER GENERAL STATUE 105-322 (BOER)	C ADVLTAX	22207.51
POOL 6 INDUSTRIAL NC LLC	2024-87468	PER GENERAL STATUE 105-322 (BOER)	CI02ADVLTAX	16192.97
POOL 6 INDUSTRIAL NC LLC	2024-87470	PER GENERAL STATUE 105-322 (BOER)	C ADVLTAX	36192.33
POOL 6 INDUSTRIAL NC LLC	2024-87470	PER GENERAL STATUE 105-322 (BOER)	CI02ADVLTAX	26390.24
POOL 6 INDUSTRIAL NC LLC	2024-87469	PER GENERAL STATUE 105-322 (BOER)	C ADVLTAX	8061.93
POOL 6 INDUSTRIAL NC LLC	2024-87469	PER GENERAL STATUE 105-322 (BOER)	CI02ADVLTAX	5878.49
POOL 6 INDUSTRIAL NC LLC	2024-87471	PER GENERAL STATUE 105-322 (BOER)	C ADVLTAX	3175.20
POOL 6 INDUSTRIAL NC LLC	2024-87471	PER GENERAL STATUE 105-322 (BOER)	CI04ADVLTAX	3084.24
PULTE HOME COMPANY LLC	2024-89456	G.S. 105-381 Taxpayer Remedy due	C ADVLTAX	580.75
PULTE HOME COMPANY LLC	2024-89456	G.S. 105-381 Taxpayer Remedy due	CI02ADVLTAX	423.46
PULTE HOME COMPANY LLC	2024-89481	G.S. 105-381 Taxpayer Remedy due	C ADVLTAX	2186.04
PULTE HOME COMPANY LLC	2024-89481	G.S. 105-381 Taxpayer Remedy due	CI02ADVLTAX	1593.98
REYES NICHOLAS NOEL	2023-501892	105-381 TAX CODE/JURISDICTION	C ADVLTAX	5.17
REYES NICHOLAS NOEL	2023-501892	105-381 TAX CODE/JURISDICTION	CI01ADVLTAX	3.04
REYES NICHOLAS NOEL	2023-501797	105-381 TAX CODE/JURISDICTION	C ADVLTAX	60.19
REYES NICHOLAS NOEL	2023-501797	105-381 TAX CODE/JURISDICTION	CI01ADVLTAX	35.38
RIDDHI VINAYAK INC	2024-92348	105-322 (BOER)	C ADVLTAX	3070.20
RIDDHI VINAYAK INC	2024-92348	105-322 (BOER)	CI02ADVLTAX	2238.68
RIVERBEND CONCORD PROPERTIES	2024-92893	PER GENERAL STATUE 105-322 (BOER)	C ADVLTAX	18997.98
RIVERBEND CONCORD PROPERTIES	2024-92893	PER GENERAL STATUE 105-322 (BOER)	CI02ADVLTAX	13852.69
RIVERBEND CONCORD PROPERTIES	2024-92891	PER GENERAL STATUE 105-322 (BOER)	C ADVLTAX	9859.91
RIVERBEND CONCORD PROPERTIES	2024-92891	PER GENERAL STATUE 105-322 (BOER)	CI02ADVLTAX	7189.52
ROBINSON DARYL ANTHONY	2024-93315	G.S. 105-322 BOER FOR LATE	C ADVLTAX	259.20
ROBINSON DARYL ANTHONY	2024-93315	G.S. 105-322 BOER FOR LATE	FR05ADVLTAX	45.00
SHEELOR GREGORY EDWARD SR	2024-99065	G.S. 105-322 BOER FOR LATE	C ADVLTAX	450.00
SHEELOR GREGORY EDWARD SR	2024-99065	G.S. 105-322 BOER FOR LATE	CI04ADVLTAX	437.11
SHEPHERD DAWN	2024-99211	G.S. 105-322 BOER FOR LATE	C ADVLTAX	1390.46
SHEPHERD DAWN	2024-99211	G.S. 105-322 BOER FOR LATE	CI02ADVLTAX	1013.88
SIMUNOVICH MARILYN	2024-100483	105-381 - RELEASE THE 2016 MH AND	C PEN FEE	35.82
SIMUNOVICH MARILYN	2024-100483	105-381 - RELEASE THE 2016 MH AND	FR04PEN FEE	6.84
SIMUNOVICH MARILYN	2024-100483	105-381 - RELEASE THE 2016 MH AND	C ADVLTAX	358.21
SIMUNOVICH MARILYN	2024-100483	105-381 - RELEASE THE 2016 MH AND	FR04ADVLTAX	68.41
SL 1000 DERITA ROAD LLC	2024-100844	105-322 (BOER)	C ADVLTAX	9329.76
SL 1000 DERITA ROAD LLC	2024-100844	105-322 (BOER)	CI02ADVLTAX	6802.95
SL 1020 DERITA ROAD LLC	2024-100845	105-322 (BOER)	C ADVLTAX	14072.49
SL 1020 DERITA ROAD LLC	2024-100845	105-322 (BOER)	CI02ADVLTAX	10261.19
SL 980 DERITA ROAD LLC	2024-100849	105-322 (BOER)	C ADVLTAX	3614.46
SL 980 DERITA ROAD LLC	2024-100849	105-322 (BOER)	CI02ADVLTAX	2635.54
SL CONCORD AIRPORT BUSINESS	2024-100852	105-322 (BOER)	C ADVLTAX	12255.61
SL CONCORD AIRPORT BUSINESS	2024-100852	105-322 (BOER)	CI02ADVLTAX	8936.38
SNIPES BRANDI N	2024-102327	G.S. 105-322 BOER FOR LATE	C ADVLTAX	727.78
SNIPES BRANDI N	2024-102327	G.S. 105-322 BOER FOR LATE	FR01ADVLTAX	126.35
SOUTHPAW INVESTORS LLC NC	2024-102861	PER GENERAL STATUE 105-317	C ADVLTAX	19969.00
SOUTHPAW INVESTORS LLC NC	2024-102861	PER GENERAL STATUE 105-317	CI02ADVLTAX	14560.73
STEWART THOMAS L	2024-104590	105-322 (BOER)	C ADVLTAX	697.19
STEWART THOMAS L	2024-104590	105-322 (BOER)	CI02ADVLTAX	508.37
STURDIVANT NATHANIEL	2024-105300	G.S. 105-322 BOER FOR LATE	C ADVLTAX	259.20
STURDIVANT NATHANIEL	2024-105300	G.S. 105-322 BOER FOR LATE	CI01ADVLTAX	184.50
SYSCO CHARLOTTE	2024-106123	Release late list penalty: 105-	C PEN FEE	8457.26
SYSCO CHARLOTTE	2024-106123	Release late list penalty: 105-	CI02PEN FEE	6166.75
TABLETOP MEDIA LLC	2024-106183	Release Late List Penalty: 105-	C PEN FEE	4.88
TABLETOP MEDIA LLC	2024-106183	Release Late List Penalty: 105-	CI02PEN FEE	3.56
TANDABANY KANDHAVEL	2023-502411		C ADVLTAX	154.49
TANDABANY KANDHAVEL	2023-502411		CI04ADVLTAX	131.53
THOMAS SYLVESTER JR	2024-107963	G.S. 105-322 BOER FOR LATE	C ADVLTAX	259.20
THOMAS SYLVESTER JR	2024-107963	G.S. 105-322 BOER FOR LATE	CI02ADVLTAX	189.00
THOMASON RICHARD SHANE	2024-108011	105381, TAX JURISDICTION	FR16PEN FEE	0.22
THOMASON RICHARD SHANE	2024-108011	105381, TAX JURISDICTION	FR16ADVLTAX	2.20
THOMPSON MARCUS D	2024-108173	G.S. 105-322 BOER FOR LATE	C ADVLTAX	259.20
THOMPSON MARCUS D	2024-108173	G.S. 105-322 BOER FOR LATE	FR11ADVLTAX	26.55
TURNER STEVEN DERICK	2023-500823	105381 TAX JURISDICTION.	C ADVLTAX	17.31
TURNER STEVEN DERICK	2023-500823	105381 TAX JURISDICTION.	CI02ADVLTAX	11.23
WHITE EDWARD M SR	2024-115288	G.S. 105-322 BOER FOR LATE	C ADVLTAX	259.20

WHITE EDWARD M SR	2024-115288	G.S. 105-322 BOER FOR LATE	FR07ADVLTAX	67.50
YOGI & ASSOCIATES LLC	2024-118746	105-322 (BOER)	C ADVLTAX	3031.55
YOGI & ASSOCIATES LLC	2024-118746	105-322 (BOER)	CI02ADVLTAX	2210.50
YUCKEL JEFFREY DOUGLAS	2024-119057	105-381: PROPERTY SOLD	C PEN FEE	3.32
YUCKEL JEFFREY DOUGLAS	2024-119057	105-381: PROPERTY SOLD	FR14PEN FEE	0.58
YUCKEL JEFFREY DOUGLAS	2024-119057	105-381: PROPERTY SOLD	C ADVLTAX	33.18
YUCKEL JEFFREY DOUGLAS	2024-119057	105-381: PROPERTY SOLD	FR14ADVLTAX	5.76
YUCKEL JEFFREY DOUGLAS	2023-1091	105-381: PROPERTY SOLD	C PEN FEE	6.28
YUCKEL JEFFREY DOUGLAS	2023-1091	105-381: PROPERTY SOLD	FR14PEN FEE	0.85
YUCKEL JEFFREY DOUGLAS	2023-1091	105-381: PROPERTY SOLD	C ADVLTAX	62.75
YUCKEL JEFFREY DOUGLAS	2023-1091	105-381: PROPERTY SOLD	FR14ADVLTAX	8.48

North Carolina Vehicle Tax System

Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ARMSTRONG, ZACHARY JOHN	ARMSTRONG, ZACHARY JOHN		2520 SUTHERLAND PL NW		CONCORD, NC 28027	Adjustment < $100	0075246721	VAT5966	PENDING	322186653	Refund Generated due to adjustment on Bill #0075246721-2024-2024-0000-00	Mileage	#########		C ADVL	TAX	($18.37)	$0.00	($18.37)
															CI02ADVL	TAX	($13.40)	$0.00	($13.40)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$31.77
BARGERON, ELIZABETH GRACE	BARGERON, ELIZABETH GRACE		1275 FARM BRANCH DR SW		CONCORD, NC 28027	Proration	0051628817	PLK4194	PENDING	323065038	Refund Generated due to proration on Bill #0051628817-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($23.83)	$0.00	($23.83)
															CI02ADVL	TAX	($15.46)	$0.00	($15.46)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$39.29
BARKER, GABRIEL TODD	BARKER, GABRIEL TODD		97 MARY CIR		CONCORD, NC 28025	Proration	0045637634	FCE4027	PENDING	214718068	Refund Generated due to proration on Bill #0045637634-2023-2023-0000-00	Vehicle Sold	10/7/2024		C ADVL	TAX	($1.22)	$0.00	($1.22)
															FR04ADVL	TAX	($0.18)	$0.00	($0.18)
																		Refund	$1.40
BARRETT, ANGELA SHONTAYA	BARRETT, ANGELA SHONTAYA		1502 DALEY CIR		CONCORD, NC 28025	Proration	0078902258	VDT1816	PENDING	321786798	Refund Generated due to proration on Bill #0078902258-2023-2023-0000-00	Vehicle Totalled	10/3/2024		C ADVL	TAX	($28.51)	$0.00	($28.51)
															CI02ADVL	TAX	($18.49)	$0.00	($18.49)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$47.00
BHARDWAJ, RICKY	BHARDWAJ, RICKY	BHARDWAJ, SAJAN	5053 WYNFORD CT		HARRISBURG, NC 28075	Proration	0074557756	AJMAHAL	PENDING	215042724	Refund Generated due to proration on Bill #0074557756-2023-2023-0000-00	Reg . Out of state	#########		C ADVL	TAX	($34.28)	$0.00	($34.28)
															CI01ADVL	TAX	($20.15)	$0.00	($20.15)
																		Refund	$54.43
BROWN, JASON ROBERT	BROWN, JASON ROBERT	DURMISEVIC, ELMA	5919 HARROW CT		DAVIDSON, NC 28036	Proration	0079607299	VDV9213	PENDING	214524636	Refund Generated due to proration on Bill #0079607299-2024-2024-0000-00	Vehicle Sold	10/3/2024		C ADVL	TAX	($145.37)	$0.00	($145.37)
															FR11ADVL	TAX	($14.89)	$0.00	($14.89)
																		Refund	$160.26
BURKHARDT, BRUCE ROBERT	BURKHARDT, BRUCE ROBERT		4220 MAID MARIAN LN		KANNAPOLIS, NC 28081	Proration	0071834920	BV21019	PENDING	214583016	Refund Generated due to proration on Bill #0071834920-2023-2023-0000-00	Vehicle Sold	10/4/2024		C ADVL	TAX	($529.44)	$0.00	($529.44)
															FR01ADVL	TAX	($71.55)	$0.00	($71.55)
																		Refund	$600.99
BYNUM, CULLEN LEE III	BYNUM, CULLEN LEE III	BYNUM, LORI RIDDICK	10407 PORTERS POND LN NW		HUNTERSVILLE, NC 28078	Proration	0053143236	CME2705	PENDING	321679317	Refund Generated due to proration on Bill #0053143236-2023-2023-0000-00	Vehicle Sold	10/2/2024		C ADVL	TAX	($73.32)	$0.00	($73.32)
															CI02ADVL	TAX	($47.56)	$0.00	($47.56)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$120.88
CAGLE, JOANNA FOSTER	CAGLE, JOANNA FOSTER	CAGLE, RICKEY DALE	39 PLOTT DR SW		CONCORD, NC 28025	Proration	0009591438	SYX1648	PENDING	323065575	Refund Generated due to proration on Bill #0009591438-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($2.87)	$0.00	($2.87)
															CI02ADVL	TAX	($1.86)	$0.00	($1.86)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$4.73
CANNON, VOQUES DEMARIO	CANNON, VOQUES DEMARIO		350 COURTLAND CT		KANNAPOLIS, NC 28081	Proration	0071215015	JFD4867	PENDING	321873960	Refund Generated due to proration on Bill #0071215015-2023-2023-0000-00	Vehicle Sold	10/4/2024		C ADVL	TAX	($199.47)	$0.00	($199.47)
															CI04ADVL	TAX	($169.81)	$0.00	($169.81)
															CI04ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$369.28
CATE, ASHLEY NOELLE	CATE, ASHLEY NOELLE		137 POPLAR WOODS DR		CONCORD, NC 28027	Proration	0058595823	FMZ4804	PENDING	214846694	Refund Generated due to proration on Bill #0058595823-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($62.59)	$0.00	($62.59)
															FR11ADVL	TAX	($7.19)	$0.00	($7.19)
																		Refund	$69.78
CHANCE, LORA LEE	CHANCE, LORA LEE		8110 FISHER RD		MOUNT PLEASANT, NC 28124	Proration	0078045690	LBY4553	PENDING	215376496	Refund Generated due to proration on Bill #0078045690-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($18.13)	$0.00	($18.13)
															FR16ADVL	TAX	($2.89)	$0.00	($2.89)
																		Refund	$21.02
COTELL, ALTYN MEREDOVNA	COTELL, ALTYN MEREDOVNA		7955 DELL DR		HARRISBURG, NC 28075	Proration	0071694454	JLK9059	PENDING	215755124	Refund Generated due to proration on Bill #0071694454-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($127.83)	$0.00	($127.83)
															CI01ADVL	TAX	($75.14)	$0.00	($75.14)
																		Refund	$202.97
CWYNAR, PAUL JOSEPH	CWYNAR, PAUL JOSEPH		1106 BURNING EMBERS LN SW		CONCORD, NC 28025	Proration	0065510663	PLK2170	PENDING	321874131	Refund Generated due to proration on Bill #0065510663-2023-2023-0000-00	Vehicle Totalled	10/4/2024		C ADVL	TAX	($51.15)	$0.00	($51.15)
															CI02ADVL	TAX	($33.18)	$0.00	($33.18)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$84.33
DAMICO, DANIEL ALAN	DAMICO, DANIEL ALAN		2644 NEW HAVEN ST NW		CONCORD, NC 28027	Proration	0077706852	LBD7960	PENDING	323905722	Refund Generated due to proration on Bill #0077706852-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($98.34)	$0.00	($98.34)
															CI02ADVL	TAX	($63.79)	$0.00	($63.79)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$162.13
DARDEN, RICKY LEE	DARDEN, RICKY LEE		340 POPLAR CROSSING DR NW	APT 310	CONCORD, NC 28027	Proration	0071179357	EMP8099	PENDING	323378481	Refund Generated due to proration on Bill #0071179357-2023-2023-0000-00	Vehicle Totalled	#########		C ADVL	TAX	($121.93)	$0.00	($121.93)
															CI02ADVL	TAX	($79.09)	$0.00	($79.09)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$201.02
DAVIAU, CHRISTOPHER MATHEW	DAVIAU, CHRISTOPHER MATHEW		2411 SUTTERS RD		CONCORD, NC 28027	Adjustment < $100	0072808696	0875PA	PENDING	323651955	Refund Generated due to adjustment on Bill #0072808696-2023-2023-0000-00	Adjustment	#########		C ADVL	TAX	($35.77)	$0.00	($35.77)
															CI04ADVL	TAX	($30.46)	$0.00	($30.46)
															CI04ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$66.23
DAVIS, LLOYD ANDREW III	DAVIS, LLOYD ANDREW III	DAVIS, AIMEE JOHNSON	5805 CRIMSON OAK COURT		HARRISBURG, NC 28075	Proration	0073246510	HDL1262	PENDING	214790724	Refund Generated due to proration on Bill #0073246510-2024-2024-0000-00	Vehicle Sold	10/9/2024		C ADVL	TAX	($68.03)	$0.00	($68.03)
															CI01ADVL	TAX	($48.42)	$0.00	($48.42)
																		Refund	$116.45
DAVIS-IWUJI, MARLIN ANGELA	DAVIS-IWUJI, MARLIN ANGELA		327 SPLIT RAIL WAY		CANTON, GA 30115	Proration	0074984540	HEW5135	PENDING	321874425	Refund Generated due to proration on Bill #0074984540-2023-2023-0000-00	Reg . Out of state	10/4/2024		C ADVL	TAX	($57.32)	$0.00	($57.32)
															CI04ADVL	TAX	($48.80)	$0.00	($48.80)
															CI04ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$106.12
DEATON, DARREN PAUL	DEATON, DARREN PAUL		189 SUBURBAN AVE NE		CONCORD, NC 28025	Proration	0042349787	CKL1458	PENDING	322463769	Refund Generated due to proration on Bill #0042349787-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($77.13)	$0.00	($77.13)
															CI02ADVL	TAX	($50.03)	$0.00	($50.03)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$127.16
DESOTO, SUSAN	DESOTO, SUSAN	MEDLIN, CECIL	1664 HEATHER		KANNAPOLIS,	Proration	0037949243	FDZ4128	PENDING	321787224	Refund Generated due to proration on	Vehicle	10/3/2024		C ADVL	TAX	($54.20)	$0.00	($54.20)
															CI04ADVL	TAX	($52.65)	$0.00	($52.65)

North Carolina Vehicle Tax System

Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
KAE	KAE	RAY JR	GLEN RD		NC 28081	Proration	0037949243	EDZ4128	PENDING	321787224	Bill #0037949243-2024-2024-0000-00	Sold	10/3/2024		C104ADVL	VEHICLE FEE	($30.00)	$0.00	($30.00)
																		Refund	$136.85
DOGGETTE, LADONNA LENTZ	DOGGETTE, LADONNA LENTZ		1062 FAIRWAY RIDGE RD NW		CONCORD, NC 28027	Proration	0049543580	AFX7517	PENDING	323905833	Refund Generated due to proration on Bill #0049543580-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($36.94)	$0.00	($36.94)
															C102ADVL	TAX	($23.96)	$0.00	($23.96)
															C102ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$60.90
DOLNIAK, CARLYN ALAINA	DOLNIAK, CARLYN ALAINA		3308 BRACKHILL ST		DAVIDSON, NC 28036	Proration	0078905495	JAX8206	PENDING	321786720	Refund Generated due to proration on Bill #0078905495-2023-2023-0000-00	Vehicle Sold	10/3/2024		C ADVL	TAX	($32.96)	($1.89)	($34.85)
															C104ADVL	TAX	($28.06)	($1.62)	($29.68)
															C104ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$64.53
DURNAN, MORGAN RACHELLE	DURNAN, MORGAN RACHELLE		9712 CAPELLA AVE NW		CONCORD, NC 28027	Proration	0071524488	TMY4607	PENDING	323187180	Refund Generated due to proration on Bill #0071524488-2023-2023-0000-00	Vehicle Totalled	#########		C ADVL	TAX	($119.88)	$0.00	($119.88)
															C102ADVL	TAX	($77.76)	$0.00	($77.76)
															C102ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$197.64
ESTATE OF RENA GAYLE DOVER	DOVER, RENA GAYLE		248 DUTCHMAN CREEK RD		ELKIN, NC 28621	Proration	0066000386	JAL7557	PENDING	215585220	Refund Generated due to proration on Bill #0066000386-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($113.88)	$0.00	($113.88)
															FR07ADVL	TAX	($23.08)	$0.00	($23.08)
																		Refund	$136.96
ESTATE OF RENA GAYLE DOVER	DOVER, RENA GAYLE		248 DUTCHMAN CREEK RD		ELKIN, NC 28621	Proration	0059032494	JAL7558	PENDING	215755808	Refund Generated due to proration on Bill #0059032494-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($16.58)	$0.00	($16.58)
															FR07ADVL	TAX	($3.36)	$0.00	($3.36)
																		Refund	$19.94
EVANS, ELIZABETH VUNCANNON	EVANS, ELIZABETH VUNCANNON		10434 SPRING TREE LN		HUNTERSVILLE, NC 28078	Proration	0052139821	HBY7410	PENDING	215855994	Refund Generated due to proration on Bill #0052139821-2023-2023-0000-00	Vehicle Totalled	#########		C ADVL	TAX	($51.31)	$0.00	($51.31)
															FR11ADVL	TAX	($5.89)	$0.00	($5.89)
																		Refund	$57.20
FERGUSON, LOWELL RAY	FERGUSON, LOWELL RAY		12776 BANKS RD		MOUNT PLEASANT, NC 28124	Proration	0080092107	VDW9941	PENDING	215585636	Refund Generated due to proration on Bill #0080092107-2024-2024-0000-00	Vehicle Sold	#########		C ADVL	TAX	($7.97)	$0.00	($7.97)
															FR15ADVL	TAX	($1.66)	$0.00	($1.66)
																		Refund	$9.63
FERNANDES BAKER, PATRICIA	FERNANDES BAKER, PATRICIA		479 MCCOPPIN CT NE		CONCORD, NC 28025	Proration	0068787712	163HSM	PENDING	323284926	Refund Generated due to proration on Bill #0068787712-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($261.34)	$0.00	($261.34)
															C102ADVL	TAX	($169.52)	$0.00	($169.52)
															C102ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$430.86
FESPERMAN, JESSICA BENTON	FESPERMAN, JESSICA BENTON		4383 PONDEROSA LN		CONCORD, NC 28025	Proration	0075334032	JDS5234	PENDING	214717786	Refund Generated due to proration on Bill #0075334032-2023-2023-0000-00	Vehicle Sold	10/7/2024		C ADVL	TAX	($80.47)	$0.00	($80.47)
															FR03ADVL	TAX	($8.70)	$0.00	($8.70)
																		Refund	$89.17
FISCHBECK, BEN	FISCHBECK, BEN		424 S MAIN ST		KANNAPOLIS, NC 28081	Proration	0069780691	TLP9989	PENDING	321874266	Refund Generated due to proration on Bill #0069780691-2023-2023-0000-00	Vehicle Sold	10/4/2024		C ADVL	TAX	($23.97)	$0.00	($23.97)
															C104ADVL	TAX	($20.41)	$0.00	($20.41)
															C104ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$44.38
FLUKER, TAWANNA ANNETTE	FLUKER, TAWANNA ANNETTE		1308 SAMUEL ADAMS CIR SW		CONCORD, NC 28027	Proration	0068191331	DMM3334	PENDING	323378232	Refund Generated due to proration on Bill #0068191331-2023-2023-0000-00	Insurance Lapse	#########		C ADVL	TAX	($4.98)	($0.25)	($5.23)
															C102ADVL	TAX	($3.23)	($0.16)	($3.39)
															C102ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$8.62
FULFORD, KALEY ANN	FULFORD, KALEY ANN		82 IDYLWOOD DR UNIT 1		CULLOWHEE, NC 28723	Adjustment < $100	0080658279	JJA9141	PENDING	431170904	Refund Generated due to adjustment on Bill #0080658279-2024-2024-0000	Situs error	#########		C ADVL	TAX	$0.00	$0.00	$0.00
															C102ADVL	TAX	($52.46)	$0.00	($52.46)
															C102ADVL	VEHICLE FEE	($30.00)	$0.00	($30.00)
															C101ADVL	TAX	$51.21	$0.00	$51.21
																		Refund	$31.25
FUTCH, MARY WORKMAN	FUTCH, MARY WORKMAN		1024 HEARTH LN SW		CONCORD, NC 28025	Proration	0040270595	FCE2778	PENDING	322837461	Refund Generated due to proration on Bill #0040270595-2023-2023-0000-00	Vehicle Totalled	#########		C ADVL	TAX	($18.18)	$0.00	($18.18)
															C102ADVL	TAX	($11.79)	$0.00	($11.79)
															C102ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$29.97
GANDHAM, SUSHMA SERUYA	GANDHAM, SUSHMA SERUYA		2961 HALEY CIR		DAVIDSON, NC 28036	Proration	0078314727	TMR6812	PENDING	322077291	Refund Generated due to proration on Bill #0078314727-2023-2023-0000-00	Vehicle Sold	10/7/2024		C ADVL	TAX	($53.70)	($4.30)	($58.00)
															C104ADVL	TAX	($45.72)	($3.65)	($49.37)
															C104ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$107.37
GARCIA GALVEZ, HUMBERTO	GARCIA GALVEZ, HUMBERTO		107 WAYNE AVE		KANNAPOLIS, NC 28081	Proration	0074705060	JHS6920	PENDING	322076409	Refund Generated due to proration on Bill #0074705060-2023-2023-0000-00	Tag Surrender	10/7/2024		C ADVL	TAX	($18.03)	$0.00	($18.03)
															C104ADVL	TAX	($15.35)	$0.00	($15.35)
															C104ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$33.38
GARCIA, JANET	GARCIA, JANET		107 WAYNE AVE		KANNAPOLIS, NC 28081	Proration	0063891677	RCY6209	PENDING	322076877	Refund Generated due to proration on Bill #0063891677-2023-2023-0000-00	Insurance Lapse	10/7/2024		C ADVL	TAX	($4.77)	$0.00	($4.77)
															C104ADVL	TAX	($4.06)	$0.00	($4.06)
															C104ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$8.83
GARDNER, JEFFREY HALE	GARDNER, JEFFREY HALE		1335 PIPER CT		CONCORD, NC 28025	Proration	0070394355	KEJ6966	PENDING	323065380	Refund Generated due to proration on Bill #0070394355-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($50.63)	$0.00	($50.63)
															C102ADVL	TAX	($32.84)	$0.00	($32.84)
															C102ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$83.47
GARDNER, JEFFREY HALE	GARDNER, JEFFREY HALE		1335 PIPER CT		CONCORD, NC 28025	Proration	0077317753	VAD6575	PENDING	323065413	Refund Generated due to proration on Bill #0077317753-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($163.12)	$0.00	($163.12)
															C102ADVL	TAX	($105.80)	$0.00	($105.80)
															C102ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$268.92
GARRISON, RODNEY WILLIAM	GARRISON, RODNEY WILLIAM		7281 BAYBROOKE LN		HARRISBURG, NC 28075	Proration	0050965846	JAL7823	PENDING	215376576	Refund Generated due to proration on Bill #0050965846-2023-2023-0000-00	Vehicle Totalled	#########		C ADVL	TAX	($31.88)	$0.00	($31.88)
															C101ADVL	TAX	($18.74)	$0.00	($18.74)
																		Refund	$50.62
			1588 BAY								Refund Generated				C ADVL	TAX	($31.90)	($1.60)	($33.50)

North Carolina Vehicle Tax System

Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
GERVAIS, MARK CHRISTOPHER	GERVAIS, MARK CHRISTOPHER		1588 BAY MEADOWS AVE NW		CONCORD, NC 28027	Proration	0060098844	RBP9866	PENDING	322270494	due to proration on Bill #0060098844-2023-2023-0000-00	Vehicle Sold	#########		CI02ADVL	TAX	($20.69)	($1.03)	($21.72)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$55.22**
GIGLIO, VINCENT NICHOLAS III	GIGLIO, VINCENT NICHOLAS III	ADAMS, MACKENZIE COLLEEN	3357 SHILOH CHURCH RD		DAVIDSON, NC 28036	Proration	0070979106	KFL8299	PENDING	214322202	Refund Generated due to proration on Bill #0070979106-2023-2023-0000-00	Vehicle Sold	10/1/2024		C ADVL	TAX	($32.10)	$0.00	($32.10)
															FR11ADVL	TAX	($3.68)	$0.00	($3.68)
																		Refund	**$35.78**
GREENBERG, LEE MARTIN	GREENBERG, LEE MARTIN	GREENBERG, CYNTHIA LOIS	220 CHEDWORTH CT		CONCORD, NC 28025	Proration	0070319809	WXH9922	PENDING	322076403	Refund Generated due to proration on Bill #0070319809-2023-2023-0000-00	Vehicle Sold	10/7/2024		C ADVL	TAX	($104.93)	$0.00	($104.93)
															CI02ADVL	TAX	($68.07)	$0.00	($68.07)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$173.00**
GROULX, NOLAN MATTHEW	GROULX, NOLAN MATTHEW		3869 CENTER PLACE DR		HARRISBURG, NC 28075	Proration	0078469148	KJF8942	PENDING	215755798	Refund Generated due to proration on Bill #0078469148-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($165.24)	$0.00	($165.24)
															CI01ADVL	TAX	($97.14)	$0.00	($97.14)
																		Refund	**$262.38**
HAMMILL CONSTRUCTION COMPANY INC	HAMMILL CONSTRUCTION COMPANY INC		5051 ST STEPHENS CHURCH	RD	GOLD HILL, NC 28071	Adjustment >= $100	0080391142	JR2069	PENDING	428906472	Refund Generated due to adjustment on Bill #0080391142-2023-2023-0000	Situs error	10/2/2024		C ADVL	TAX	$0.00	$0.00	$0.00
															CI02ADVL	TAX	($141.72)	$0.00	($141.72)
															CI02ADVL	VEHICLE FEE	($30.00)	$0.00	($30.00)
															FR17ADVL	TAX	$26.57	$0.00	$26.57
																		Refund	**$145.15**
HARDICAN, DAVID MICHAEL	HARDICAN, DAVID MICHAEL		103 HOLLY TERRACE		CAMBRIDGE, MD 21613	Proration	0046148456	BME3724	PENDING	215523634	Refund Generated due to proration on Bill #0046148456-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($98.89)	$0.00	($98.89)
															FR16ADVL	TAX	($15.77)	$0.00	($15.77)
																		Refund	**$114.66**
HARKEY, KAREN LOVE	HARKEY, KAREN LOVE		9249 MOUNT OLIVE RD		MOUNT PLEASANT, NC 28124	Adjustment < $100	0080303665	TDW1220	PENDING	428906468	Refund Generated due to adjustment on Bill #0080303665-2023-2023-0000	Situs error	10/2/2024		C ADVL	TAX	$0.00	$0.00	$0.00
															CI02ADVL	TAX	($6.67)	$0.00	($6.67)
															CI02ADVL	VEHICLE FEE	($30.00)	$0.00	($30.00)
															FR16ADVL	TAX	$1.64	$0.00	$1.64
																		Refund	**$35.03**
HARKEY, KAREN LOVE	HARKEY, KAREN LOVE	HARKEY, DANIEL ELLIOTT	9249 MOUNT OLIVE RD		MT PLEASANT, NC 28124	Adjustment < $100	0080541648	VEH9613	PENDING	430200704	Refund Generated due to adjustment on Bill #0080541648-2024-2024-0000	Situs error	#########		C ADVL	TAX	$0.00	$0.00	$0.00
															CI02ADVL	TAX	($5.59)	$0.00	($5.59)
															CI02ADVL	VEHICLE FEE	($30.00)	$0.00	($30.00)
															FR16ADVL	TAX	$1.46	$0.00	$1.46
																		Refund	**$34.13**
HARRIS, CHERYL ANN	HARRIS, CHERYL ANN		6010 STATION CROSSING AVE	#405	CHARLOTTE, NC 28217	Proration	0074287669	KBE5195	PENDING	321874431	Refund Generated due to proration on Bill #0074287669-2022-2022-0000-00	Vehicle Totalled	10/4/2024		C ADVL	TAX	($17.06)	$0.00	($17.06)
															CI04ADVL	TAX	($14.53)	$0.00	($14.53)
															CI04ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$31.59**
HILL, DANIEL WAYNE	HILL, DANIEL WAYNE		309 WYOMING DR NW		CONCORD, NC 28027	Proration	0065724892	BCV9715	PENDING	321874263	Refund Generated due to proration on Bill #0065724892-2023-2023-0000-00	Vehicle Sold	10/4/2024		C ADVL	TAX	($144.73)	$0.00	($144.73)
															CI02ADVL	TAX	($93.88)	$0.00	($93.88)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$238.61**
HILL, KAREEM KASISI	HILL, KAREEM KASISI		4367 WEDDINGTON RD NW		CONCORD, NC 28027	Proration	0075337674	JMT9328	PENDING	322186671	Refund Generated due to proration on Bill #0075337674-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($69.93)	$0.00	($69.93)
															CI02ADVL	TAX	($45.36)	$0.00	($45.36)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$115.29**
HILL, KAREEM KASISI	HILL, KAREEM KASISI		4367 WEDDINGTON RD NW		CONCORD, NC 28027	Proration	0076230200	KMS2927	PENDING	322186683	Refund Generated due to proration on Bill #0076230200-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($49.33)	$0.00	($49.33)
															CI02ADVL	TAX	($32.00)	$0.00	($32.00)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$81.33**
HILL, LORI JOAN	HILL, LORI JOAN		4367 WEDDINGTON RD NW		CONCORD, NC 28027	Proration	0072790012	REK8755	PENDING	322186299	Refund Generated due to proration on Bill #0072790012-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($65.80)	$0.00	($65.80)
															CI02ADVL	TAX	($42.68)	$0.00	($42.68)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$108.48**
HINES, MICHAEL RAY	HINES, MICHAEL RAY		851 S LENTZ HARNESS SHOP	RD	MT PLEASANT, NC 28124	Adjustment < $100	0079621405	VDW9654	PENDING	428644412	Refund Generated due to adjustment on Bill #0079621405-2024-2024-0000	Situs error	10/1/2024		C ADVL	TAX	$0.00	$0.00	$0.00
															CI02ADVL	TAX	($15.12)	$0.00	($15.12)
															CI02ADVL	VEHICLE FEE	($30.00)	$0.00	($30.00)
															FR15ADVL	TAX	$4.32	$0.00	$4.32
																		Refund	**$40.80**
HINSON, ANJANNETTE BASS	HINSON, ANJANNETTE BASS		1142 JUNIPER PL SE		CONCORD, NC 28025	Proration	0080031171	VDZ3151	PENDING	322270443	Refund Generated due to proration on Bill #0080031171-2024-2024-0000-00	Vehicle Sold	#########		C ADVL	TAX	($17.58)	$0.00	($17.58)
															CI02ADVL	TAX	($12.82)	$0.00	($12.82)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$30.40**
HUNSUCKER, DAVID LEE	HUNSUCKER, DAVID LEE		180 BERWICK CT NW		CONCORD, NC 28027	Proration	0069500972	KCK4568	PENDING	322186185	Refund Generated due to proration on Bill #0069500972-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($30.64)	$0.00	($30.64)
															CI02ADVL	TAX	($19.87)	$0.00	($19.87)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$50.51**
IBARRA, CYNTHIA VERA	IBARRA, CYNTHIA VERA		48 DULIN DR SW		CONCORD, NC 28027	Proration	0036431806	EDL5061	PENDING	321786771	Refund Generated due to proration on Bill #0036431806-2023-2023-0000-00	Vehicle Sold	10/3/2024		C ADVL	TAX	($16.28)	$0.00	($16.28)
															CI02ADVL	TAX	($10.56)	$0.00	($10.56)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$26.84**
IBNA AMIN, SHAFEE UL KABIR	IBNA AMIN, SHAFEE UL KABIR		8349 SCOTLAND LOOP		MANASSUS, VA 20109	Proration	0072647045	SHIFU	PENDING	321679515	Refund Generated due to proration on Bill #0072647045-2023-2023-0000-00	Reg . Out of state	10/2/2024		C ADVL	TAX	($117.31)	$0.00	($117.31)
															CI04ADVL	TAX	($99.87)	$0.00	($99.87)
															CI04ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$217.18**
JEANES, CLIFFORD	JEANES, CLIFFORD		202 E 2ND ST		KANNAPOLIS,	Proration	0079831960	LDZ5316	PENDING	322964447	Refund Generated due to proration on	Vehicle	#########		C ADVL	TAX	($214.90)	$0.00	($214.90)
															CI04ADVL	TAX	($208.74)	$0.00	($208.74)

North Carolina Vehicle Tax System

Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
CLIFFORD MICHAEL	CLIFFORD MICHAEL		202 E 2ND ST		NC 28083	Proration	0079831960	LDZ5316	PENDING	323684447	Bill #0079831960-2024-2024-0000-00	Sold	#########		C104ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$423.64
JEFFERSON, ALLISON ELIZABETH	JEFFERSON, ALLISON ELIZABETH		2155 DOVE CT		MIDLAND, NC 28107	Proration	0074981855	TJV8297	PENDING	215767542	Refund Generated due to proration on Bill #0074981855-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($40.40)	$0.00	($40.40)
															FR05ADVL	TAX	($5.46)	$0.00	($5.46)
																		Refund	$45.86
KAMARAJ, SATHEESHKUMAR	KAMARAJ, SATHEESHKUMAR	SATHEESH KUMAR, LAKSHMI KAVITHA	980 BELLEGRAY LN NW		CONCORD, NC 28027	Proration	0053090060	PKJ9373	PENDING	321874059	Refund Generated due to proration on Bill #0053090060-2023-2023-0000-00	Vehicle Sold	10/4/2024		C ADVL	TAX	($96.69)	$0.00	($96.69)
															CI02ADVL	TAX	($62.72)	$0.00	($62.72)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$159.41
KING, ALLAN CRAIG	KING, ALLAN CRAIG		6088 SILVERWOOD DR		HARRISBURG, NC 28075	Proration	0045031985	CL15118	PENDING	215767856	Refund Generated due to proration on Bill #0045031985-2024-2024-0000-00	Vehicle Sold	#########		C ADVL	TAX	($98.75)	$0.00	($98.75)
															CI01ADVL	TAX	($70.29)	$0.00	($70.29)
																		Refund	$169.04
KING, BRITTANY CRAIG	KING, BRITTANY CRAIG		159 FRANKLIN AVE NW		CONCORD, NC 28025	Proration	0077743936	YPE5594	PENDING	322089546	Refund Generated due to proration on Bill #0077743936-2023-2023-0000-00	Vehicle Sold	10/8/2024		C ADVL	TAX	($42.40)	$0.00	($42.40)
															CI02ADVL	TAX	($27.50)	$0.00	($27.50)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$69.90
KING, MICHELE ANTOINESE	KING, MICHELE ANTOINESE		224 SILVER RIDGE DR		GEORGETOWN, TX 78633	Proration	0064041526	DLP9607	PENDING	214452916	Refund Generated due to proration on Bill #0064041526-2023-2023-0000-00	Reg . Out of state	10/2/2024		C ADVL	TAX	($16.43)	$0.00	($16.43)
															CI01ADVL	TAX	($9.66)	$0.00	($9.66)
																		Refund	$26.09
KOZLOFF, SCOTT LOUIS	KOZLOFF, SCOTT LOUIS		10309 ELVEN LN		CHARLOTTE, NC 28269	Proration	0073234704	VYL4009	PENDING	322564398	Refund Generated due to proration on Bill #0073234704-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($20.66)	$0.00	($20.66)
															CI02ADVL	TAX	($13.40)	$0.00	($13.40)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$34.06
LA PORTE, NEZIAH SHAQUOIA-FLOETRY	LA PORTE, NEZIAH SHAQUOIA-FLOETRY		1354 MELON COLONY AVE SW		CONCORD, NC 28027	Proration	0076919265	LAP7922	PENDING	321874533	Refund Generated due to proration on Bill #0076919265-2023-2023-0000-00	Vehicle Totalled	10/4/2024		C ADVL	TAX	($83.21)	($6.03)	($89.24)
															CI02ADVL	TAX	($53.97)	($3.91)	($57.88)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$147.12
LASH, WARREN THOMAS	LASH, WARREN THOMAS		415 PINNACLE LN		HUNTERSVILLE, NC 28078	Proration	0068290248	PLV8611	PENDING	214582984	Refund Generated due to proration on Bill #0068290248-2023-2023-0000-00	Vehicle Sold	10/4/2024		C ADVL	TAX	($88.12)	$0.00	($88.12)
															FR11ADVL	TAX	($10.12)	$0.00	($10.12)
																		Refund	$98.24
LISK, BOBBY GLEN	LISK, BOBBY GLEN		647 PROPSTON ST NW		CONCORD, NC 28025	Proration	0064867910	DMY1005	PENDING	322650810	Refund Generated due to proration on Bill #0064867910-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($20.53)	$0.00	($20.53)
															CI02ADVL	TAX	($13.32)	$0.00	($13.32)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$33.85
LITTLE, DE'LONTE	LITTLE, DE'LONTE		2354 RED BIRCH WAY		CONCORD, NC 28027	Proration	0059352745	HFL3599	PENDING	323783253	Refund Generated due to proration on Bill #0059352745-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($166.30)	$0.00	($166.30)
															CI04ADVL	TAX	($141.58)	$0.00	($141.58)
															CI04ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$307.88
MACHAVARAPU, HARITHA	MACHAVARAPU, HARITHA		2983 LANGHORNE AVE SW		CONCORD, NC 28027	Proration	0076107544	RES5272	PENDING	322463733	Refund Generated due to proration on Bill #0076107544-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($16.35)	$0.00	($16.35)
															CI02ADVL	TAX	($10.61)	$0.00	($10.61)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$26.96
MACON, DOROTHY RENEE	MACON, DOROTHY RENEE		513 MCCREADY ST NE		CONCORD, NC 28025	Proration	0058851743	ZRE1133	PENDING	323905908	Refund Generated due to proration on Bill #0058851743-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($30.47)	($2.20)	($32.67)
															CI02ADVL	TAX	($19.77)	($1.44)	($21.21)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$53.88
MCEACHERN, CHRISTOPHER ALEXANDER	MCEACHERN, CHRISTOPHER ALEXANDER		434 CLEARWATER DR NW		CONCORD, NC 28027	Proration	0077752751	VAT6612	PENDING	323651298	Refund Generated due to proration on Bill #0077752751-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($135.97)	$0.00	($135.97)
															CI02ADVL	TAX	($88.20)	$0.00	($88.20)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$224.17
MECKLENBURG COUNTY TAX	HUNT, CHARLES LEE II		PO BOX 707		CONCORD, NC 28026	Adjustment >= $100	0079667387	LCZ1262	PENDING	322463931	[A50158] - Refund Generated due to adjustment on abstract # : 0079667387-2024-	Situs error	#########		C ADVL	TAX	($89.40)	$0.00	($89.40)
															CI02ADVL	TAX	($65.18)	$0.00	($65.18)
															CI02ADVL	VEHICLE FEE	($30.00)	$0.00	($30.00)
																		Refund	$184.58
MILANOV, ALEK ALEXANDROV	MILANOV, ALEK ALEXANDROV		521 MCCREADY ST NE		CONCORD, NC 28025	Proration	0079582103	LDF1477	PENDING	321679305	Refund Generated due to proration on Bill #0079582103-2024-2024-0000-00	Vehicle Sold	10/2/2024		C ADVL	TAX	($185.28)	$0.00	($185.28)
															CI02ADVL	TAX	($135.10)	$0.00	($135.10)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$320.38
MIRZA, NISAR AHMED	MIRZA, NISAR AHMED		10537 BLACK LOCUST LN		CHARLOTTE, NC 28215	Proration	0068921208	RCS7887	PENDING	215100256	Refund Generated due to proration on Bill #0068921208-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($116.03)	$0.00	($116.03)
															CI01ADVL	TAX	($68.21)	$0.00	($68.21)
																		Refund	$184.24
MONTES DE OCA ALBIS, CLARENA MARIA	MONTES DE OCA ALBIS, CLARENA MARIA		515 FIVE ROW WAY	APT 308	CHARLOTTESVILLE, VA 22903	Proration	0073994796	HDL3720	PENDING	323378502	Refund Generated due to proration on Bill #0073994796-2023-2023-0000-00	Reg . Out of state	#########		C ADVL	TAX	($38.67)	$0.00	($38.67)
															CI02ADVL	TAX	($25.08)	$0.00	($25.08)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$63.75
PARTLETON, JOSEPH MICHAEL	PARTLETON, JOSEPH MICHAEL	PARTLETON, MONICA LYNN	218 BRIARCLIFF DR		KANNAPOLIS, NC 28081	Proration	0061139262	HJW3170	PENDING	323187522	Refund Generated due to proration on Bill #0061139262-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($117.69)	$0.00	($117.69)
															CI04ADVL	TAX	($100.20)	$0.00	($100.20)
															CI04ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$217.89
PATEL, MILAN ANANTKUMAR	PATEL, MILAN ANANTKUMAR	PATEL, GUNJA MILAN	4344 HUNTON DALE RD NW		CONCORD, NC 28027	Proration	0079151343	FMA9639	PENDING	322185837	Refund Generated due to proration on Bill #0079151343-2023-2023-0000-00	Vehicle Sold	10/9/2024		C ADVL	TAX	($114.61)	($7.45)	($122.06)
															CI04ADVL	TAX	($97.57)	($6.34)	($103.91)
															CI04ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$225.97
											Refund Generated				C ADVL	TAX	($190.58)	$0.00	($190.58)

North Carolina Vehicle Tax System

Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
PATEL, VASANTKUMAR	PATEL, VASANTKUMAR		1738 SPEARS DR NW		CONCORD, NC 28027	Proration	0071668152	KEY6261	PENDING	323905614	due to proration on Bill #0071668152-2023-2023-0000-00	Vehicle Sold	#########		CI02ADVL	TAX	($123.62)	$0.00	($123.62)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$314.20
PETERSON, RENEE ELIZABETH	PETERSON, RENEE ELIZABETH		2813 TRESTLE CT SW		CONCORD, NC 28025	Adjustment < $100	0080006647	3568WM	PENDING	322076685	Refund Generated due to adjustment on Bill #0080006647-2024-2024-0000-00	SLVG or RBLT TTL	10/7/2024		C ADVL	TAX	($35.11)	$0.00	($35.11)
															CI02ADVL	TAX	($25.60)	$0.00	($25.60)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$60.71
PETRASKE, KEITH LAURENCE	PETRASKE, KEITH LAURENCE		9680 MOUNT PLEASANT RD S		MIDLAND, NC 28107	Adjustment < $100	0078893738	VDZ3422	PENDING	430329572	Refund Generated due to adjustment on Bill #0078893738-2023-2023-0000	Situs error	#########		C ADVL	TAX	$0.00	$0.00	$0.00
															CI02ADVL	TAX	($16.99)	$0.00	($16.99)
															CI02ADVL	VEHICLE FEE	($30.00)	$0.00	($30.00)
															FR05ADVL	TAX	$3.54	$0.00	$3.54
																		Refund	$43.45
PIPER, ROBERT PAUL	PIPER, ROBERT PAUL		50 CHARING PL SW		CONCORD, NC 28025	Proration	0067404682	EFD1379	PENDING	323065056	Refund Generated due to proration on Bill #0067404682-2024-2024-0000-00	Vehicle Sold	#########		C ADVL	TAX	($596.26)	$0.00	($596.26)
															CI02ADVL	TAX	($434.77)	$0.00	($434.77)
															CI02ADVL	VEHICLE FEE	($30.00)	$0.00	($30.00)
																		Refund	$1061.03
PRICE, JEFFREY WALLACE	PRICE, JEFFREY WALLACE		5825 HIGHWAY 24 27 E		MIDLAND, NC 28107	Adjustment < $100	0080432311	VEH9455	PENDING	429165892	Refund Generated due to adjustment on Bill #0080432311-2024-2024-0000	Situs error	10/4/2024		C ADVL	TAX	$0.00	$0.00	$0.00
															CI02ADVL	TAX	($2.69)	$0.00	($2.69)
															CI02ADVL	VEHICLE FEE	($30.00)	$0.00	($30.00)
															FR05ADVL	TAX	$0.64	$0.00	$0.64
																		Refund	$32.05
PYLE, COLLEEN ANN	PYLE, COLLEEN ANN		10690 BOWMAN BARRIER RD		MOUNT PLEASANT, NC 28124	Proration	0068534091	JHT7404	PENDING	214847096	Refund Generated due to proration on Bill #0068534091-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($202.70)	$0.00	($202.70)
															FR16ADVL	TAX	($32.32)	$0.00	($32.32)
																		Refund	$235.02
RADER, PATRICIA PEREZ	RADER, PATRICIA PEREZ		PO BOX 1206		KANNAPOLIS, NC 28082	Proration	0066651166	KBP5247	PENDING	323080149	Refund Generated due to proration on Bill #0066651166-2023-2023-0000-00	Vehicle Totalled	#########		C ADVL	TAX	($42.73)	$0.00	($42.73)
															C104ADVL	TAX	($36.38)	$0.00	($36.38)
															C104ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$79.11
RAHMAN, ATIF	RAHMAN, ATIF		5212 FIREBRICK LN SW		CONCORD, NC 28025	Proration	0080565157	LDF5910	PENDING	323651640	Refund Generated due to proration on Bill #0080565157-2024-2024-0000-00	Vehicle Sold	#########		C ADVL	TAX	($20.51)	$0.00	($20.51)
															CI02ADVL	TAX	($14.95)	$0.00	($14.95)
															CI02ADVL	VEHICLE FEE	($30.00)	$0.00	($30.00)
																		Refund	$65.46
RAMSEY, SUSAN JENNIFER	RAMSEY, SUSAN JENNIFER		4838 COVINGTON DR NW		CONCORD, NC 28027	Proration	0067406608	THA7847	PENDING	323633436	Refund Generated due to proration on Bill #0067406608-2024-2024-0000-00	Vehicle Sold	#########		C ADVL	TAX	($19.01)	$0.00	($19.01)
															CI02ADVL	TAX	($13.86)	$0.00	($13.86)
															CI02ADVL	VEHICLE FEE	($30.00)	$0.00	($30.00)
																		Refund	$62.87
RIANO, FERNANDO RICARDO	RIANO, FERNANDO RICARDO		2123 BAGGINS LN		CHARLOTTE, NC 28269	Proration	0076297466	TKH6210	PENDING	321483399	Refund Generated due to proration on Bill #0076297466-2023-2023-0000-00	Vehicle Sold	10/1/2024		C ADVL	TAX	($86.73)	$0.00	($86.73)
															CI02ADVL	TAX	($56.25)	$0.00	($56.25)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$142.98
RICHARDSON, BRIAN LEE	RICHARDSON, BRIAN LEE		4427 SECREST SHORTCUT RD	RD	MONROE, NC 28110	Adjustment < $100	0080488328	FJN1452	PENDING	431171432	Refund Generated due to adjustment on Bill #0080488328-2023-2023-0000	Situs error	#########		C ADVL	TAX	$0.00	$0.00	$0.00
															CI02ADVL	TAX	($4.22)	$0.00	($4.22)
															CI02ADVL	VEHICLE FEE	($30.00)	$0.00	($30.00)
															FR13ADVL	TAX	$0.81	$0.00	$0.81
																		Refund	$33.41
ROGERS, MARK DOUGLAS	ROGERS, MARK DOUGLAS		2778 OLD SOUTH CT		CONCORD, NC 28027	Proration	0018008579	SYS8239	PENDING	322747362	Refund Generated due to proration on Bill #0018008579-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($23.68)	$0.00	($23.68)
															CI02ADVL	TAX	($15.36)	$0.00	($15.36)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$39.04
ROSTRAN, SUSANA	ROSTRAN, SUSANA		284 PATRICK AVE SW		CONCORD, NC 28025	Proration	0072559369	JHK4973	PENDING	323905704	Refund Generated due to proration on Bill #0072559369-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($146.02)	$0.00	($146.02)
															CI02ADVL	TAX	($94.72)	$0.00	($94.72)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$240.74
SCHOOLMAN, JOSEPH CARROLL	SCHOOLMAN, JOSEPH CARROLL		5542 RANDOLPH RD		KANNAPOLIS, NC 28081	Adjustment < $100	0078432073	SCLMNCLN	PENDING	215100350	Refund Generated due to adjustment on Bill #0078432073-2023-2023-0000-00	Adjustment	#########		C ADVL	TAX	($62.90)	$0.00	($62.90)
															FR01ADVL	TAX	($8.50)	$0.00	($8.50)
																		Refund	$71.40
SCHREDER, MICHAEL JOSEPH	SCHREDER, MICHAEL JOSEPH		2044 SOLWAY LN		CHARLOTTE, NC 28269	Proration	0047260286	DHC1045	PENDING	323187555	Refund Generated due to proration on Bill #0047260286-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($53.33)	$0.00	($53.33)
															CI02ADVL	TAX	($34.60)	$0.00	($34.60)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$87.93
SELLERS, PATSY HILL	SELLERS, PATSY HILL	SELLERS, GARY EDWARD	5252 KINDLING PL SW		CONCORD, NC 28025	Proration	0076260789	U822C	PENDING	321874254	Refund Generated due to proration on Bill #0076260789-2023-2023-0000-00	Vehicle Sold	10/4/2024		C ADVL	TAX	($104.50)	$0.00	($104.50)
															CI02ADVL	TAX	($67.79)	$0.00	($67.79)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$172.29
SHERRILL, JEAN SWEATT	SHERRILL, JEAN SWEATT		1100 POLO AVE		KANNAPOLIS, NC 28081	Proration	0060400907	HD9799A	PENDING	322089990	Refund Generated due to proration on Bill #0060400907-2023-2023-0000-00	Vehicle Sold	10/8/2024		C ADVL	TAX	($61.16)	$0.00	($61.16)
															C104ADVL	TAX	($52.07)	$0.00	($52.07)
															C104ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$113.23
SHOPF, REBECCA LYNNE	SHOPF, REBECCA LYNNE		1002 DEBBIE ST		KANNAPOLIS, NC 28083	Proration	0064340943	EBK1236	PENDING	322186188	Refund Generated due to proration on Bill #0064340943-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($53.72)	$0.00	($53.72)
															C104ADVL	TAX	($45.73)	$0.00	($45.73)
															C104ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$99.45
SILWAL,	SILWAL,		2921 YEAGER		CONCORD, NC	Proration	0079227447	TLY8261	PENDING	322564434	Refund Generated due to proration on	Vehicle	#########		C ADVL	TAX	($148.30)	$0.00	($148.30)
															CI02ADVL	TAX	($108.14)	$0.00	($108.14)

North Carolina Vehicle Tax System

Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
RAKESH	RAKESH		DR		28027	Proration	0079227447	YEY8281	PENDING	322384454	Bill #0079227447-2024-2024-0000-00	Sold	#########		CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$256.44
SMITH, MATTHEW THOMAS	SMITH, MATTHEW THOMAS		6500 FLOWES STORE RD		CONCORD, NC 28025	Proration	0070520773	KCK2662	PENDING	215585306	Refund Generated due to proration on Bill #0070520773-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($20.97)	($1.04)	($22.01)
															FR14ADVL	TAX	($2.83)	($0.15)	($2.98)
																		Refund	$24.99
STATEN, MARCUS RADELL	STATEN, MARCUS RADELL		120 UPPER CAPE ST SW	APT 207	CONCORD, NC 28027	Proration	0072324113	HDJ8684	PENDING	322185516	Refund Generated due to proration on Bill #0072324113-2023-2023-0000-00	Vehicle Sold	10/9/2024		C ADVL	TAX	($28.24)	($1.41)	($29.65)
															CI02ADVL	TAX	($18.32)	($0.92)	($19.24)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$48.89
SUDDALA, SATHEESH	SUDDALA, SATHEESH		969 ANATRELLA LN NW		CONCORD, NC 28027	Proration	0049035838	FHF8588	PENDING	323782965	Refund Generated due to proration on Bill #0049035838-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($23.74)	$0.00	($23.74)
															CI02ADVL	TAX	($15.40)	$0.00	($15.40)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$39.14
SULLIVAN, JOHN LENNON JR	SULLIVAN, JOHN LENNON JR		423 GROFF ST NW		CONCORD, NC 28027	Proration	0060605495	HKS9345	PENDING	321786828	Refund Generated due to proration on Bill #0060605495-2023-2023-0000-00	Vehicle Sold	10/3/2024		C ADVL	TAX	($211.08)	$0.00	($211.08)
															CI02ADVL	TAX	($136.92)	$0.00	($136.92)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$348.00
SYED MUSTHABA, AJITHA	SYED MUSTHABA, AJITHA		9646 LEBOLTON LN NW		CONCORD, NC 28027	Proration	0075345169	HAC7150	PENDING	321786807	Refund Generated due to proration on Bill #0075345169-2023-2023-0000-00	Vehicle Sold	10/3/2024		C ADVL	TAX	($41.98)	$0.00	($41.98)
															CI02ADVL	TAX	($27.23)	$0.00	($27.23)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$69.21
TATE-BARNES, RHONDA NICHELLE	TATE-BARNES, RHONDA NICHELLE		1907 CLAY ST		KANNAPOLIS, NC 28083	Proration	0070089605	KDT8123	PENDING	323080164	Refund Generated due to proration on Bill #0070089605-2023-2023-0000-00	Vehicle Totalled	#########		C ADVL	TAX	($56.88)	$0.00	($56.88)
															CI04ADVL	TAX	($48.43)	$0.00	($48.43)
															CI04ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$105.31
TENEDINE, SARAH JEAN	TENEDINE, SARAH JEAN		4315 HUNTON SPRING LN NW		CONCORD, NC 28027	Proration	0069511257	UC0NNGR8	PENDING	321483678	Refund Generated due to proration on Bill #0069511257-2023-2023-0000-00	Vehicle Sold	10/1/2024		C ADVL	TAX	($8.37)	$0.00	($8.37)
															CI02ADVL	TAX	($5.43)	$0.00	($5.43)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$13.80
UNION COUNTY TAX	JOHNSON JEFFERS, RASHARD LATREL		PO BOX 707		CONCORD, NC 28026	Adjustment >= $100	0080233438	LEA8832	PENDING	322270659	[A58188] - Refund Generated due to adjustment on abstract # : 0080233438-2024-	Situs error	#########		C ADVL	TAX	($356.72)	$0.00	($356.72)
															CI02ADVL	TAX	($260.11)	$0.00	($260.11)
															CI02ADVL	VEHICLE FEE	($30.00)	$0.00	($30.00)
																		Refund	$646.83
VALABOJU, SRINIVASA CHARY	VALABOJU, SRINIVASA CHARY		9543 BREVARD CT NW		CONCORD, NC 28027	Proration	0074244735	KFX8687	PENDING	322463937	Refund Generated due to proration on Bill #0074244735-2023-2023-0000-00	Vehicle Totalled	#########		C ADVL	TAX	($30.94)	$0.00	($30.94)
															CI02ADVL	TAX	($20.07)	$0.00	($20.07)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$51.01
VASQUEZ, DESI	VASQUEZ, DESI		5220 BINFORD ST NW	APT 208	CONCORD, NC 28027	Proration	0063306967	TJE2813	PENDING	321787059	Refund Generated due to proration on Bill #0063306967-2023-2023-0000-00	Vehicle Sold	10/3/2024		C ADVL	TAX	($110.76)	$0.00	($110.76)
															CI02ADVL	TAX	($71.85)	$0.00	($71.85)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$182.61
VAUGHAN-GEARHART, MINNIE ELIZABETH	VAUGHAN-GEARHART, MINNIE ELIZABETH		6132 WILD IRIS CT		CONCORD, NC 28027	Proration	0078945424	KHK5036	PENDING	322186341	Refund Generated due to proration on Bill #0078945424-2023-2023-0000-00	Vehicle Totalled	#########		C ADVL	TAX	($69.93)	$0.00	($69.93)
															CI04ADVL	TAX	($59.53)	$0.00	($59.53)
															CI04ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$129.46
VELLINGIRI, SRIHARI	VELLINGIRI, SRIHARI		142 ROSETREE LN		EXTON, PA 19341	Proration	0077899709	KJJ1337	PENDING	323905992	Refund Generated due to proration on Bill #0077899709-2023-2023-0000-00	Reg . Out of state	#########		C ADVL	TAX	($201.34)	$0.00	($201.34)
															CI02ADVL	TAX	($130.60)	$0.00	($130.60)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$331.94
WALKER, THOMAS CALVIN	WALKER, THOMAS CALVIN		905 CIRCLE DR		MOUNT PLEASANT, NC 28124	Proration	0079070313	3V02DV	PENDING	214790424	Refund Generated due to proration on Bill #0079070313-2024-2024-0000-00	Vehicle Sold	10/9/2024		C ADVL	TAX	($71.48)	$0.00	($71.48)
															FR16ADVL	TAX	($13.65)	$0.00	($13.65)
																		Refund	$85.13
WANG, XIAO MEI	WANG, XIAO MEI		4329 HUNTON DALE RD NW		CONCORD, NC 28027	Proration	0066352166	PLD6081	PENDING	322651137	Refund Generated due to proration on Bill #0066352166-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($237.35)	$0.00	($237.35)
															CI02ADVL	TAX	($153.95)	$0.00	($153.95)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$391.30
WANG, XIAO MEI	WANG, XIAO MEI		4329 HUNTON DALE RD NW		CONCORD, NC 28027	Proration	0051953089	HFZ4432	PENDING	322651140	Refund Generated due to proration on Bill #0051953089-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($28.49)	$0.00	($28.49)
															CI02ADVL	TAX	($18.48)	$0.00	($18.48)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$46.97
WILLIAMS, VERNON LEE JR	WILLIAMS, VERNON LEE JR		1450 FAIRINGTON DR NW	APT 101	CONCORD, NC 28027	Proration	0070358011	JEP5069	PENDING	321786708	Refund Generated due to proration on Bill #0070358011-2023-2023-0000-00	Vehicle Sold	10/3/2024		C ADVL	TAX	($95.09)	($4.76)	($99.85)
															CI02ADVL	TAX	($61.68)	($3.08)	($64.76)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$164.61
WOLFE, MICHELLE A	WOLFE, MICHELLE A		3524 TULLY AVE		KANNAPOLIS, NC 28081	Proration	0074090600	KDN7488	PENDING	322837674	Refund Generated due to proration on Bill #0074090600-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($36.30)	$0.00	($36.30)
															CI04ADVL	TAX	($30.90)	$0.00	($30.90)
															CI04ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$67.20
WOOLLEY, BEVERLY GLACE	WOOLLEY, BEVERLY GLACE		523 CHERRY BLOSSOM AVE NW		CONCORD, NC 28027	Proration	0055730500	2006GG	PENDING	323651448	Refund Generated due to proration on Bill #0055730500-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($59.26)	$0.00	($59.26)
															CI02ADVL	TAX	($38.44)	$0.00	($38.44)
															CI02ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	$97.70
WRAY, KATTY	WRAY, KATTY		9783 OAKLAWN		HUNTERSVILLE,	Proration	0076965371	TBJ4076	PENDING	322463553	Refund Generated due to proration on	Vehicle	#########		C ADVL	TAX	($135.64)	$0.00	($135.64)
															CI02ADVL	TAX	($87.98)	$0.00	($87.98)

North Carolina Vehicle Tax System

Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
[illegible]	[illegible]		BLVD NW		NC 28078	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	Bill #0076965371-2023-2023-0000-00	Sold	#########		CI02ADVL	VEHICLE FEE	($30.00)	$0.00	($30.00)
																		Refund	**$253.62**
YELTON, SABRINA ELISE	YELTON, SABRINA ELISE		8006 BUCKINGHAM LN		HARRISBURG, NC 28075	Proration	0018001316	ZXL1841	PENDING	214790784	Refund Generated due to proration on Bill #0018001316-2023-2023-0000-00	Vehicle Sold	#########		C ADVL	TAX	($17.50)	$0.00	($17.50)
															CI01ADVL	TAX	($10.28)	$0.00	($10.28)
																		Refund	**$27.78**
ZEMP, NECOLE LESLIE	ZEMP, NECOLE LESLIE		7343 BRISBANE HILLS ST		LAS VEGAS, NV 89166	Proration	0077323286	KHK5395	PENDING	322837437	Refund Generated due to proration on Bill #0077323286-2023-2023-0000-00	Reg . Out of state	#########		C ADVL	TAX	($164.05)	$0.00	($164.05)
															CI04ADVL	TAX	($139.67)	$0.00	($139.67)
															CI04ADVL	VEHICLE FEE	$0.00	$0.00	$0.00
																		Refund	**$303.72**
																		Refund Total	**$15911.05**

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
New Business

SUBJECT:
County Manager - Fred L Wilson Agency and Lease Agreements

BRIEF SUMMARY:
These are standard agreements that need executed for financing purposes.

REQUESTED ACTION:
Recommended Motion:

Motion to approve the Fred L Wilson lease and agency agreements.

EXPECTED LENGTH OF PRESENTATION:
5 Minutes

SUBMITTED BY:
Kelly Sifford, AICP
Deputy County Manager

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- KCS Lease
- KCS Agency Agreement

NORTH CAROLINA

CABARRUS COUNTY

LEASE – NEW FRED L. WILSON ELEMENTARY SCHOOL

THIS LEASE is entered into by and between CABARRUS COUNTY, NORTH CAROLINA, a public body politic and a political subdivision of the State of North Carolina, as Lessor (the "County"), and the KANNAPOLIS CITY SCHOOLS BOARD OF EDUCATION, a body politic and school administrative unit duly organized and existing under the laws of the State of North Carolina, as Lessee (the "Board of Education);

WITNESSETH:

The County and the Board of Education have previously determined to cooperate in a plan for the construction and financing of improvements upon real property for certain public school facilities which each has found to be necessary and desirable to provide for improved public education in the County.

Included in that plan are improvements to various schools, which improvements are being financed by placing a deed of trust on the property shown on Exhibit A (the "Site").

In furtherance of this plan of financing and to provide for improved public school facilities for County residents, the County proposes to lease the Site, and the Board of Education has determined to accept such lease.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, the parties agree as follows:

ARTICLE I
DEFINITIONS; RULE OF CONSTRUCTION

The following terms will have the meanings specified below, unless the context clearly requires otherwise:

"Event of Default" means one or more events of default as defined in Section 12.1.

"Lease" means this Lease, as it may be duly amended.

"Lease Term" means the term of this Lease as determined pursuant to Article IV.

"Lease Year" initially means from October 15, 2024 through October 14, 2044, and thereafter means the 12-month period of each year commencing on January 1 and ending the next December 31.

"Board of Education Representative" means any of the person or persons at the time designated by a written certificate furnished to the County and signed on the Board of Education's behalf by its Chairman to act on the Board of Education's behalf for the purpose of performing any act under this Lease.

All references to articles or sections are references to articles or sections of this Lease, unless the context clearly indicates otherwise.

ARTICLE II
REPRESENTATIONS, COVENANTS AND WARRANTIES

The County and the Board of Education each represent, covenant and warrant for the other's benefit as follows:

(1) Neither the execution and delivery of this Lease nor the fulfillment of or compliance with the terms and conditions nor the consummation of the transactions contemplated hereby results in a breach of the terms, conditions and provisions of any agreement or instrument to which either is nor a party or by which either is bound, or constitutes a default under any of the foregoing.

(2) To the knowledge of each party there is no litigation or proceeding pending or threatened against such party (or against any other person) affecting the rights of such party to execute or deliver this Lease or to comply with its obligations under this Lease. Neither the execution and delivery of this Lease by such party nor compliance by such party of its obligations under this Lease requires the approval of any regulatory body or any other entity, the approval of which has not been obtained.

ARTICLE III
DEMISING CLAUSE

The County hereby leases the Facilities and the Site (the "Leased Property") to the Board of Education, and the Board of Education hereby leases the Leased Property from the County, in accordance with the provisions of this Lease, to have and to hold for the Lease Term.

ARTICLE IV
LEASE TERM

4.1 Commencement. The Lease Term shall commence on October 15, 2024 and end on October 14, 2044. In the event of a refinancing, or series of refinancings, of the original installment financing contract dated as of November 1, 2024 between the County and the Cabarrus County Development Corporation, if the Site remains pledged as collateral for such refinancing or series of refinancings, then the end of the Lease Term shall be continuously extended to match the final maturity of such refinancing or series of refinancings.

4.2 Termination. The Lease Term shall terminate upon the earlier of either of the following events:

(a) Purchase of the Leased Property by the Board; or

(b) An Event of Default and termination by the County pursuant to Article XI.

Termination of the Lease Term shall terminate all the County's obligations under this Lease and shall terminate the Board of Education's rights of possession under this Lease, but all other provisions of this Lease, including the receipt and disbursement of funds, shall be continuing until the Financial Contract is discharged as provided herein.

ARTICLE V
QUIET ENJOYMENT; PURCHASE OPTIONS

5.1 Quiet Enjoyment. The County hereby covenants that the Board of Education shall, during the Lease Term, peaceably and quietly have and hold and enjoy the Leased Property without suit, trouble or hindrance from the County, except as expressly required or permitted by this Lease. The County shall not interfere with the quiet use and enjoyment of the Leased Property during the Lease Term. The County shall, at the Board of Education's request and the County's cost, join and cooperate fully in any legal action in which the Board of Education asserts its right to such possession and enjoyment, or which involves the imposition of any taxes or other governmental charges on or in connection with the Leased Property. In addition, the Board of Education may at its own expense join in any legal action affecting its possession and enjoyment of the Leased Property, and shall be joined (to the extent legally possible, and at the Board of Education's expense) in any action affecting its liabilities hereunder.

5.2 Purchase Option. The Board of Education shall have the option to purchase the Leased Property in whole but not in part at the end of the Lease Term upon payment to the County of a purchase option price of One Dollar ($1.00). The Board of Education shall notify the County of its exercising of this option within fifteen (15) days after the end of the Lease Term, and within forty-five (45) days thereafter the County shall execute and deliver all necessary documents conveying to the Board of Education good and marketable title to the Leased Property, subject only to (a) encumbrances, other than the Deed of Trust referenced in the title insurance binder (the "Permitted Encumbrances"), and (b) any encumbrances or imperfection caused by or attributable to the Board of Education.

ARTICLE VI
CONSIDERATON FOR LEASE

6.1 Use as School; Assumption of Obligations. In partial consideration for its acquisition of rights to use the Leased Property during the Lease Term and its option to purchase the Leased Property, the Board of Education hereby agrees to use the Leased Property for public school purposes in fulfillment of its obligation, shared by the County, to provide for elementary and secondary education in the County. In addition, in consideration of its rights under this Lease, the Board of Education undertake the obligations imposed on it hereunder, including those imposed by Section 7.1.

6.2 Payments. In partial consideration for its acquisition of rights to use the Leased Property during the Lease Term and its option to purchase the Leased Property, the Board of Education hereby agrees to pay to the County annual rent in the amount of One Dollar ($1.00) payable in advance on the Closing Date (receipt of which is hereby acknowledged) and on the first day of each Lease Year thereafter.

The County and the Board of Education acknowledge their understanding that although the County's providing the Leased Property to the Board of Education for use is of substantial value to the Board of Education, any payment by the Board of Education of a market value rent would represent simply an accounting transaction, because the Board of Education's funding is primarily provided through the County.

ARTICLE VIII
CONSTRUCTON AND OTHER ACCOMPLISHMENT OF SCHOOL FACILITY AND CERTAIN RELATED COVENANTS

7.1 Construction and Other Accomplishment of the Facilities. The County has provided in the Agency Agreement for the construction and other accomplishment of the Facilities by the Board of Education as the County's agent. The Board of Education represents that it has reviewed all provisions concerning the construction and other accomplishment of the Facilities in the Financial Contract and hereby approves such provisions. The Board of Education shall take the possession of the Leased Property on the date of delivery of this Lease. Title to the Leased Property shall be held by the County, subject only to Permitted Encumbrances.

7.2 Maintenance, Repair, Taxes and Assessments.

(a) Maintenance Repair. The Board of Education shall use, or cause to be used, the Leased Property in a careful and proper manner, in compliance with all applicable laws and regulations and, at its sole expense, shall service, repair, maintain and insure, or cause to be serviced, repaired, maintained and insured, the Leased Property so as to keep the Leased Property in good condition, repair, appearance and working order for the purposes intended, ordinary wear and tear excepted.

(b) Taxes and Assessments. The Board of Education shall also pay, or cause to be paid, all taxes and assessments, including, but not limited to, utility charges, of any type or nature, levied, assessed or charged against any portion of the Leased Property, provided that with respect to special assessments or other governmental charges that may lawfully be paid in installments over a period of years, the Board of Education shall be obligated to pay only such installments as are required to be paid as and when the same become due.

(c) Contests. The Board of Education may, at its sole expense and in its name, in good faith contest any such taxes, assessments, utility and other charges and if any such contest occurs, may permit the taxes, assessments, utility and other charges so contested to remain unpaid during the period of such contest and any appeal therefrom; but before such non-payment, it shall furnish the County with the opinion of a counsel, acceptable to the County, to the effect that by non-payment of any such items, the interest of the County in the Leased Property will not be materially endangered and that the Leased Property will not be subject to loss or forfeiture. The County will cooperate fully in such contest on the request and at the expense of the Board of Education.

7.3 Modification of Leased Property; Liens

(a) Additions, Modifications and Improvements. The Board of Education shall, at its own expense, have the right to make, or cause to be made, additions, modifications and

improvements to any portion of the Leased Property if such additions, modifications or improvements are necessary or beneficial for the use of such portion of the Leased Property. All such additions, modifications and improvements shall thereafter comprise part of the Leased Property and be subject to the provisions of this Lease. Such additions, modifications and improvements shall not in any way damage any portion of the Leased Property or cause it to be used for purposes other than those authorized under the provisions of State and Federal law.

Except as provided in this Article and except as the County may consent thereto, which consent shall not be unreasonably withheld, the Board of Education shall not, directly or indirectly, create, incur, assume or suffer to exist any mortgage, pledge, lien, charge, encumbrance or claim on or with respect to the Leased Property, other than the respective rights of the Board of Education and the County as herein provided. Except as provided in this Article, the Board of Education shall promptly, at its own expense, take such action as may be necessary to duly discharge or remove any such mortgage, pledge, lien, charge, encumbrance or claim for which it is responsible, if the same shall arise at any time; provided that the Board of Education may contest such liens, charges, encumbrances or claims if it desires to do so. The Board of Education shall reimburse the County for any expense incurred by the County in order to discharge or remove any such mortgage, pledge, lien, charge, encumbrance or claim.

ARTICLE VIII
DISCLAIMER OF WARRANTIES; OTHER COVENANTS

8.1 Disclaimer of Warranties. THE COUNTY MAKES NO WARRANTY OR REPRESENTATION, EITHER EXPRESS OR IMPLIED, AS TO THE VALUE, DESIGN, CONDITION, MERCHANTABILITYORFITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE LEASED PROPERTY OR ANY PART THEREOF. In no event shall the County be liable for any direct or indirect, incidental, special or consequential damage in connection with or arising out of this Lease or the existence, furnishing, functioning or use by any of them of any item, product or service provided herein.

8.2 Further Assurances; Corrective Instruments. The Board of Education and the County agree that they will, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for correcting any inadequate or incorrect description of the Leased Property hereby leased or intended so to be, or for otherwise carrying out the intention hereof.

8.3 Board of Education and County Representatives. Whenever under the provisions hereof the approval of the Board of Education or the County is required to take some action at the request of the other, unless otherwise provided, such approval or such request shall be given for the Board of Education by the Board of Education Representative and for the County by the County Representative, and the Board of Education and the County shall be authorized to act on such approval or request.

8.4 Compliance With Requirements. During the Lease Term, the Board of Education and the Board of Education and the County shall observe and comply promptly with all current and future orders of all courts having jurisdiction over the Facilities or any portion thereof (or be diligently and in good faith contesting such orders), and all current and future requirements of all insurance companies' written policies covering the Facilities or any portion thereof.

ARTICLE IX
TITLE TO LEASED PROPERTY
LIMITATIONS ON ENCUMBRANCES

9.1 Title to Leased Property. Except for personal property purchased by the Board of Education at its own expense, title to the Leased Property and any and all additions and modifications to or replacements of any portion of the Leased Property shall be held in the County's name, subject only to Permitted Encumbrances, including, but not limited to, the lien of the deed of trust recorded incident to issuance of Limited Obligation Refunding Bonds Series 2024B, until foreclosed upon or conveyed as provided in the Lease, notwithstanding (a) the occurrence of any event of damage, destruction, condemnation or construction or title defect, or (b) the violation by the County of any provision of this Lease.

The Board of Education shall have no right, title or interest in the Leased Property or any additions and modifications to or replacements of any portion of the Leased Property except as expressly set forth in this Lease.

ARTICLE X
ASSIGMENT, SUBLEASING, AND INDEMNIFICATION

10.1 Board of Education's Assignment and Subleasing. The Board of Education may not sublease the Leased Property, in whole or in part, without the consent of the County.

10.2 Indemnification. To the extent permitted by law, the Board of Education shall and hereby agrees to indemnify and save the County harmless against and from all claims, by or on behalf of any person, firm, corporation or other legal entity arising from the operation or management of the Leased Property by the Board of Education during the Lease Term, including any arising from: (a) any condition of the Leased Property; (b) any act of negligence of the Board of Education or of any of its agents, contractors or employees or any violation of law by the Board of Education or breach of any covenant or warranty by the Board of Education hereunder; or (c) the incurrence of any cost or expense in connection with the acquisition and construction of the Facilities in excess of the monies available therefor.

ARTICLE XI
EVENTS OF DEFAULT

11.1 Events of Default. The following shall be "Events of Default" under this Lease, and the term "Default" shall mean, whenever it is used in this Lease, any one or more of the following events:

(a) The Board of Education's failure to make any payments hereunder when due after a 60-day opportunity to cure;

(b) The Board of Education's failure to observe and perform any covenant, condition or agreement on its part to be observed or performed for a period of thirty (30) days after written notice specifying such failure and requesting that it be remedied shall have been given to the Board of Education by the County, unless the County shall agree in writing to an extension of such time prior to its expiration; provided, however, if the failure stated in the notice cannot be corrected within the applicable period, the County shall not unreasonably withhold its consent to an extension of such time if corrective action is instituted by the Board of Education within the

applicable period and diligently pursued until such failure is corrected; and further provided that if by reason of Force Majeure the Board of Education is unable in whole or in part to carry out any of its agreements contained herein (other than its obligations contained in Sections 6.2 or 7.1), the Board of Education shall not be deemed in default during the continuance of such event or occurrence.

11.2 Remedies on Default. Whenever any Event of Default shall have happened and be continuing, the County may take one or any combination of the following remedial steps:

(a) Collect damages;

(b) Have reasonable access to and inspect, examine and make copies of the Board of Education's books, records and accounts during the Board of Education's regular business hours, if reasonably necessary in the County's opinion.

ARTICLE XII
MISCELLANEOUS

12.1 Notices. All notices, certificates or other communications hereunder shall be sufficiently given and shall be deemed given when delivered or mailed by registered mail, postage prepaid, addressed as follows:

(a) If intended for the County, addressed to it at the following address:

Cabarrus County Governmental Center
P.O. Box 707
Concord, NC 28026-0707
Attention: County Manager

(b) If intended for the Board of Education, addressed to it at the following address:

Kannapolis City Schools Board of Education
100 Denver Street
Kannapolis, NC 28083
Attention: Superintendent

12.2 Binding Effect. This Lease shall be binding upon and inure to the benefit of the Board of Education and the County, subject, however, to the limitations contained in Article XI. The terms and provisions of this Lease supersede entirely the terms and provisions of any other existing lease(s) between the County and the Board of Education regarding the Site.

12.3 Amendments, Changes and Modifications. This Lease may only be amended, changed, modified or altered by a writing signed by both parties.

12.4 Net Lease. This Lease shall be deemed and construed to be a "net lease" and the Board of Education shall pay absolutely net during the Lease Term all other payments required hereunder, free of any deductions and without abatement or setoff.

12.5 Payments Due on Holidays. If the date for making any payment or the last day for performance of any act or the exercising of any right as provided in this Lease shall not be a Business Day, such payment may be made or act performed or right exercised on the next day that is a Business Day with the same force and effect as if done on the nominal date provided in this Lease.

12.6 Severability. In the event that any provision of this Lease, other than the requirement of the County to provide quiet enjoyment of the Leased Property, shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

12.7 Execution in Counterparts. This Lease may be simultaneously executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

12.8 Conflict of Laws. This Lease shall be governed by and construed in accordance with the laws of the State of North Carolina.

12.9 Captions. The captions or headings herein are for convenience offered and in no way define, limit or describe the scope or intent of any provisions or sections of this Lease.

12.10 Memorandum of Lease. At the request of either party, the County and the Board of Education may, on or before the Closing Date, execute a memorandum of this Lease legally sufficient to comply with the relevant provisions of the North Carolina General Statutes.

12.11 Limited Obligation Refunding Bonds Series 2024B Insurer Provisions. Notwithstanding any other provision of this Lease to the contrary, this Lease and any sublease or assignment shall be subject to immediate termination at the direction of the Insurer (as defined in the Installment Financing Contract dated as of November 1, 2024 between County and the Cabarrus County Development Corporation), in the event of default by the County or such Corporation under such contract. All rights of the Board of Education or any sublessee or assignee shall terminate upon such termination. This Lease or any sublease or assignment may not be a Permitted Encumbrance under the Deed of Trust incident to issuance of the Limited Obligation Refunding Bonds Series 2024B, if, in the opinion of Insurer's counsel, the presence of such encumbrances would impair any ability to exercise remedies under the Contract or the Deed of Trust, including the right to foreclosure under the Deed of Trust. This Lease or any sublease or assignment is subject to the Deed of Trust. All Permitted Encumbrances must be acceptable to the Insurer, including the Permitted Encumbrances to the title insurance policy.

[Signatures begin on next page]

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed in their corporate names by their duly authorized officers, all as of the day and year acknowledged.

CABARRUS COUNTY, NORTH CAROLINA

By:_____
Chair, Board of Commissioners

ATTEST:

_____
Clerk, Board of Commissioners

This instrument has been pre-audited in the manner required by the Budget and the Fiscal Control Act.

_____
Finance Director

NORTH CAROLINA
CABARRUS COUNTY

I, _____, a Notary Public in and for said County and State, certify that _____personally came before me this day and acknowledged that she is Clerk to the Cabarrus County Board of Commissioners, and that by authority duly given and as the act of the Board, the foregoing instrument was signed in its name by its Chair, sealed with its corporate seal, and attested by herself as its Clerk.

WITNESS my hand and notarial seal, this _____ day of _____, 2024.

_____
Notary Public

My commission expires: _____

KANNAPOLIS CITY SCHOOLS BOARD OF EDUCATION

By _____
Chairperson

ATTEST:

_____
Secretary

NORTH CAROLINA
CABARRUS COUNTY

I, Ashley M Forrest, a Notary Public in and for said County and State, certify that Kevin Garay personally came before me this day and acknowledged that he is Secretary to the Kannapolis City Schools Board of Education, and that by authority duly given and as the act of the Board, the foregoing instrument was signed in its name by its Chair, sealed with its corporate seal, and attested by himself as its Clerk.

WITNESS my hand and notarial seal, this 13 day of November, 2024.

ASHLEY M FORREST NOTARY PUBLIC CABARRUS COUNTY, NC

_____
Notary Public

My commission expires: 12/7/27

Exhibit A

[Insert legal description of the Site]

STATE OF NORTH CAROLINA **AGENCY AGREEMENT**

COUNTY OF CABARRUS

This AGENCY AGREEMENT is executed by and between the KANAPOLIS CITY SCHOOLS BOARD OF EDUCATION (the "Board"), and the COUNTY OF CABARRUS, NORTH CAROLINA, a political subdivision duly organized and existing under and by virtue of the constitution and laws of the State of North Carolina (the "County").

RECITALS

1. The County has leased or will lease to the Board property for a proposed new elementary school (the replacement of Fred L. Wilson Elementary School), which will lie on the real property described in Exhibit A hereto (the "Site"), together with any additions, modifications, attachments, replacements and parts thereof (the "Project").

2. All acts, conditions and things required by law to exist, to have happened and to have been performed precedent to and in connection with the execution and entering into of this Agency Agreement do exist, have happened and have been performed, in regular and due time, form and manner as required by law, and the parties are now duly authorized to execute and enter into this Agency Agreement.

In consideration of the above Recitals and the Provisions contained below and for other valuable consideration, the parties do hereby agree as provided.

PROVISIONS

Section I. Board to Act as Agent of the County.

The County appoints the Board as its agent in connection with any construction and other accomplishment of the Project. The Board, as the agent of the County for the foregoing purpose, shall cause the Project to be completed on or before the date or dates set forth in the respective construction documents and otherwise in accordance with the respective construction documents and any applicable requirements of governmental authorities and law. The County and the Board agree that all amounts received by either of them as refunds of State of North Carolina sales tax with respect to expenditures made in connection with the Project will be deposited in the Acquisition and Construction Fund.

To the extent permitted by law, the Board shall indemnify and save the County harmless against and from all claims by or on behalf of any person, firm, corporation or other legal entity arising from the construction and other accomplishment of the Project, but the Board is not obligated to pay any Installment Payments under any financing Installment Agreement or to indemnify any party to the: Installment Agreement for any third-party claims asserted against

any such party relating to the payment of such Installment Payments. The Board shall be notified promptly by the County of any action or proceeding brought in connection with any such claims arising from the construction and other accomplishment of the Project.

Section II. Project Description.

The Board shall have the right to make any changes in the description of the Project or of any component or components thereof.

Section III. Board's Right to Enforce Contracts.

The County hereby assigns to the Board as the County's agent for the purposes of this Agency Agreement all of its rights and powers under all purchase orders and contracts that it may enter into with respect to the Project, and the Board shall have the right to enforce in its own name or the name of the County such purchase orders or contracts; provided, however, that the assignment by the County shall not prevent the County from asserting such rights and powers in its own behalf.

Section IV. Construction Conferences.

The Board hereby agrees that it will provide to the County Manager timely notice of all conferences with representatives of the architects, contractors. and vendors with respect to the Project and that the County Manager or his designee shall have the right to attend all such conferences.

Section V. Acceptance.

The Board does hereby accept the foregoing appointment as agent of the County for the purposes set forth in Section I above.

Section VI. Disclaimers of the County.

The Board acknowledges and agrees that the design of the Project has not been made by the County, that the County has not supplied any plans or specifications with respect thereto and that the County (a) is not a manufacturer of or a dealer in any of the component parts of the Project or similar projects; (b) has not made any recommendation, given any advice or taken any other action with respect to the choice of any supplier or vendor with respect to the Project; and (c) has not made any warranty or other representation, express or implied, that the Project or any component part thereof or any property or rights relating thereto (i) will not result in or cause injury, or damage to persons or property, (ii) has been or will be properly designed or constructed or will accomplish the results which the Board intends, or (iii) is safe in any manner or respect.

The County makes no express or implied warranty or representation of any kind whatsoever with respect to the Project or any component part to the Board or any other circumstance whatsoever with respect, including but not limited to, any suitability for any purpose; (b) the design or condition; (c) the safety, workmanship, quality or capacity (d) compliance with the requirements of any law, rule, specification or contract appertaining; (e) any

latent defect; (f) the ability to perform any function; (g) that the funds advanced pursuant to the Installment Agreement will be sufficient (together with other available finds of the Board) to pay the cost of constructing the Project; (h) or any other characteristic of the Project. It is agreed that all risks relating to the Project or its completion or the transactions contemplated in this Agency Agreement or by the Installment Agreement are to be borne by the Board, and the benefits of any and all implied warranties and representations of the County are hereby waived by the Board.

IN WITNESS, the parties have executed this Agency Agreement through their duly authorized officers as of the day and year first written above.

KANNAPOLIS CITY SCHOOLS BOARD OF EDUCATION

By: _____
Chair

ATTEST:

_____
Secretary

(SEAL)

This instrument has been pre-audited in the manner required by the School Budget and Fiscal Control Act.

_____
Finance Director

CABARRUS COUNTY, NORTH CAROLINA

By: _____
Chair
Board of Commissioners

ATTEST:

_____
Clerk to the Board

(SEAL)

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

_____
Finance Director

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Reports

SUBJECT:
BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

BRIEF SUMMARY:
This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

REQUESTED ACTION:
Receive updates and discuss as needed.

EXPECTED LENGTH OF PRESENTATION:
1 Minute

SUBMITTED BY:
Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda.

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Reports

SUBJECT:
BOC - Request for Applications for County Boards/Committees

BRIEF SUMMARY:
Vacant Positions on the Cabarrus County Boards & Committees are as follows:

Boards & Committees	Vacancies/Expiring/Expired Terms	Term Expiration and/or Position
Active Living & Parks Commission	2	*
Adult Care Home Community Advisory Committee	13	**
Agricultural Advisory Board	n/a	*
Board of Equalization & Review	n/a	*
Centralina Workforce Development Board	n/a	*
Concord Planning Commission (ETJ)	1	*
Early Childhood Task Force Advisory Board	1	*
Harrisburg Planning & Zoning Board and Board of Adjustment (ETJ)	n/a	*
Home & Community Care Block Grant Committee	n/a	*
Human Services Advisory Board	n/a	*
Industrial Facilities & Pollution Control Financing Authority	1	*
Jury Commission	n/a	*

Juvenile Crime Prevention Council	n/a	*
Library Board of Trustees	2	*
Mental Health Advisory Board	1	*
Mt. Pleasant Planning Board & Board of Adjustment	n/a	
Nursing Home Community Advisory Board	11	**
Planning & Zoning Commission	n/a	*
Public Health Authority of Cabarrus County	n/a	*
Region F Aging Advisory Committee	2	*
Rowan-Cabarrus Community College Board of Trustees	n/a	*
Senior Centers Advisory Council	2	*
Tourism Authority	n/a	*
Transportation Advisory Board	5	*
Water & Sewer Authority of Cabarrus County	n/a	*
Youth Commission	7	Jay M. Robinson and West Cabarrus high schools

*Term lengths and expirations vary per board roster.

**Initial terms are for one year. Additional terms are for three years.

A description of each board/committee is attached along with an application for appointment. Visit the County's website to complete the online application. For more information, contact the Clerk at 704-920-2109 or go to https://www.cabarruscounty.us/boards-and-committees.

REQUESTED ACTION:
Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Boards & Committees Descriptions
- Concord ETJ Map
- Harrisburg ETJ Map
- Application
- Youth Commission Application

CABARRUS COUNTY

BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact the Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at *www.cabarruscounty.us*.

A listing of the boards/committees is as follows:

ACTIVE LIVING AND PARKS COMMISSION

This commission advises on parks and recreation needs of County residents and assists the Parks Department in planning facilities and operational activities. The 11-member commission includes a representative from each of the 7 planning areas (Concord, Eastern, Kannapolis, Central, Midland, Northwest Cabarrus and Harrisburg), 2 at-large representatives, 1 representative from the Cabarrus School Board and 1 representative from the Kannapolis School Board. Appointments are for terms of three years.

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

AGRICULTURAL ADVISORY BOARD

The Agricultural Advisory Board is designed to implement the provisions of the Voluntary Agricultural District Ordinance. The Board is charged with accepting applications to the voluntary agricultural districts, promoting the enhancement of agriculture in our county, and assisting the Cabarrus County Commissioners with information and positions regarding decisions impacting agricultural production in our county.

BOARD OF EQUALIZATION AND REVIEW

This board: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

CABARRUS COUNTY PLANNING AND ZONING COMMISSION

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

CENTRALINA WORKFORCE DEVELOPMENT BOARD

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

CONCORD PLANNING AND ZONING COMMISSION

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

HARRISBURG FIRE ADVISORY BOARD

The Harrisburg Fire Advisory Board advises the Town Council, Town Administrator and the Fire Chief on matters of policy, administration and operations. The board tracks the progress of the Harrisburg Fire Department's key objectives as outlined in the annual report, reviews the Department's By-Laws on an annual basis, and recommends changes to the Town Council for final approval.

HARRISBURG PLANNING AND ZONING BOARD

This board reviews, regulates development within and around the boundaries of the Town of Harrisburg and hears and decides on appeals of zoning within the Town's jurisdiction. The County Commissioners appoint one person who resides in the extraterritorial jurisdiction of the Town to serve for a term of three years.

HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE

This advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.

HUMAN SERVICES ADVISORY BOARD

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

In the first year of organization, the terms will be staggered with three members appointed to

three-year terms and two members appointed to two-year terms.

INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY

This authority provides for the issuance of revenue bonds to aid in financing (1) industrial and manufacturing facilities which provide job opportunities or better ways to help alleviate unemployment and raise below-average manufacturing wages and (2) pollution control facilities for industries. The 7-member authority meets as needed. Appointments are for terms of six years.

JURY COMMISSION

This commission is responsible for compiling the jury lists for the Courts. The Board of Commissioners appoints one member for a term of two years to the 3-member commission.

JUVENILE CRIME PREVENTION COUNCIL

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

LIBRARY BOARD OF TRUSTEES

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters. The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

MOUNT PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT

This board guides, reviews, regulates land development within and around the boundaries of the Town of Mt. Pleasant and hears and decides on appeals of zoning within the Town's jurisdiction. The Board of Commissioners appoints two persons who reside within the Town's extraterritorial jurisdiction area for terms of three years.

NURSING HOME COMMUNITY ADVISORY COMMITTEE

This committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or

designee of the CMC-NorthEast Medical Center Board of Trustees; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

REGION F AGING ADVISORY COMMITTEE

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

ROWAN-CABARRUS COMMUNITY COLLEGE (RCCC) BOARD OF TRUSTEES

This board governs the operation of the community college according to State law. The Cabarrus County Board of Commissioners makes two four-year appointments to the Board of Trustees.

SENIOR CENTERS ADVISORY COUNCIL

The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

TOURISM AUTHORITY

This 9-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members, including a County Commissioner and/or County Manager; three members from recommendations submitted by the Cabarrus County Tourism Authority; and three members from recommendations submitted by the Cabarrus Regional Chamber of Commerce. Appointments are for terms of three years.

TRANSPORTATION ADVISORY BOARD

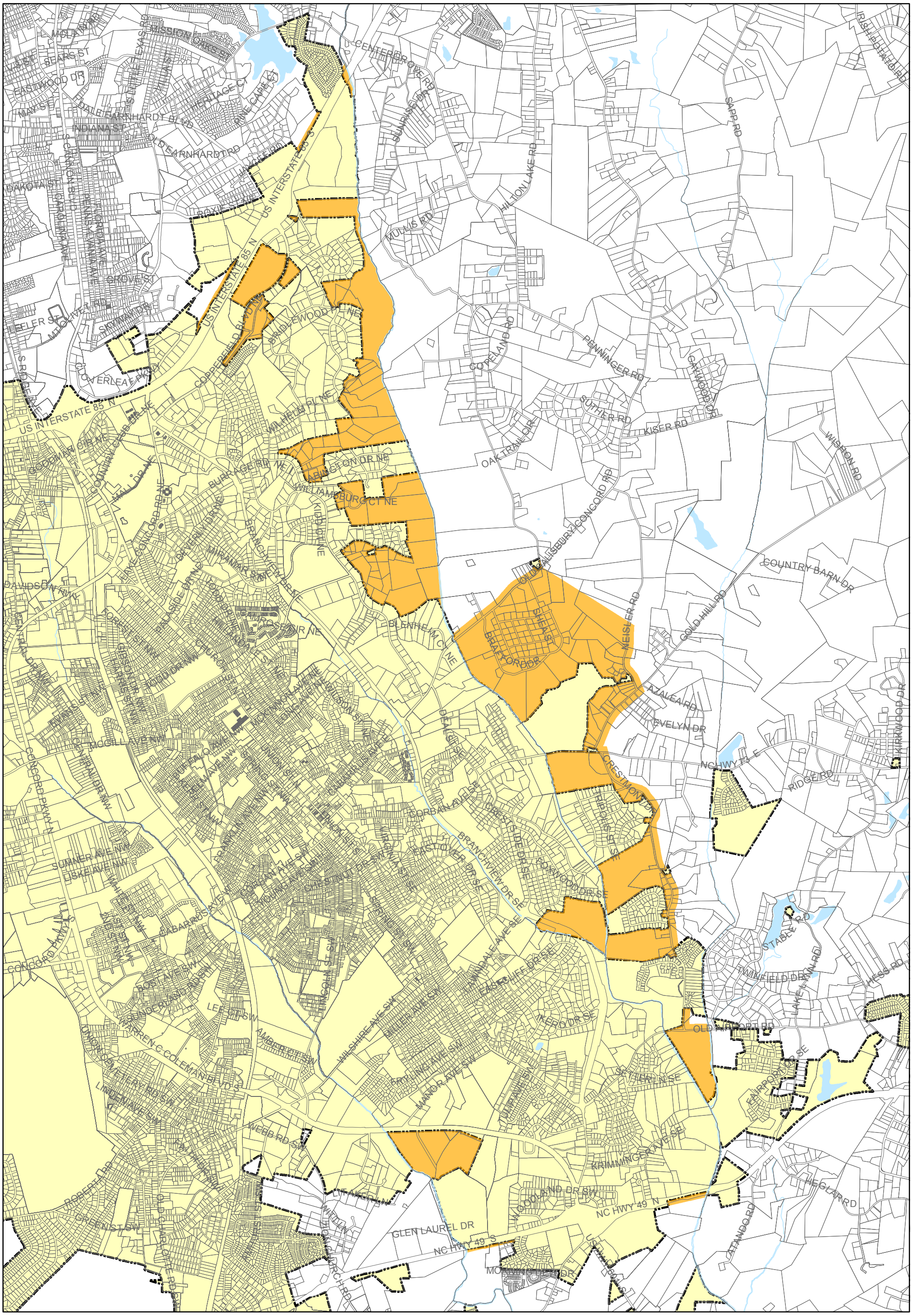
This board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

WATER & SEWER AUTHORITY OF CABARRUS COUNTY

The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

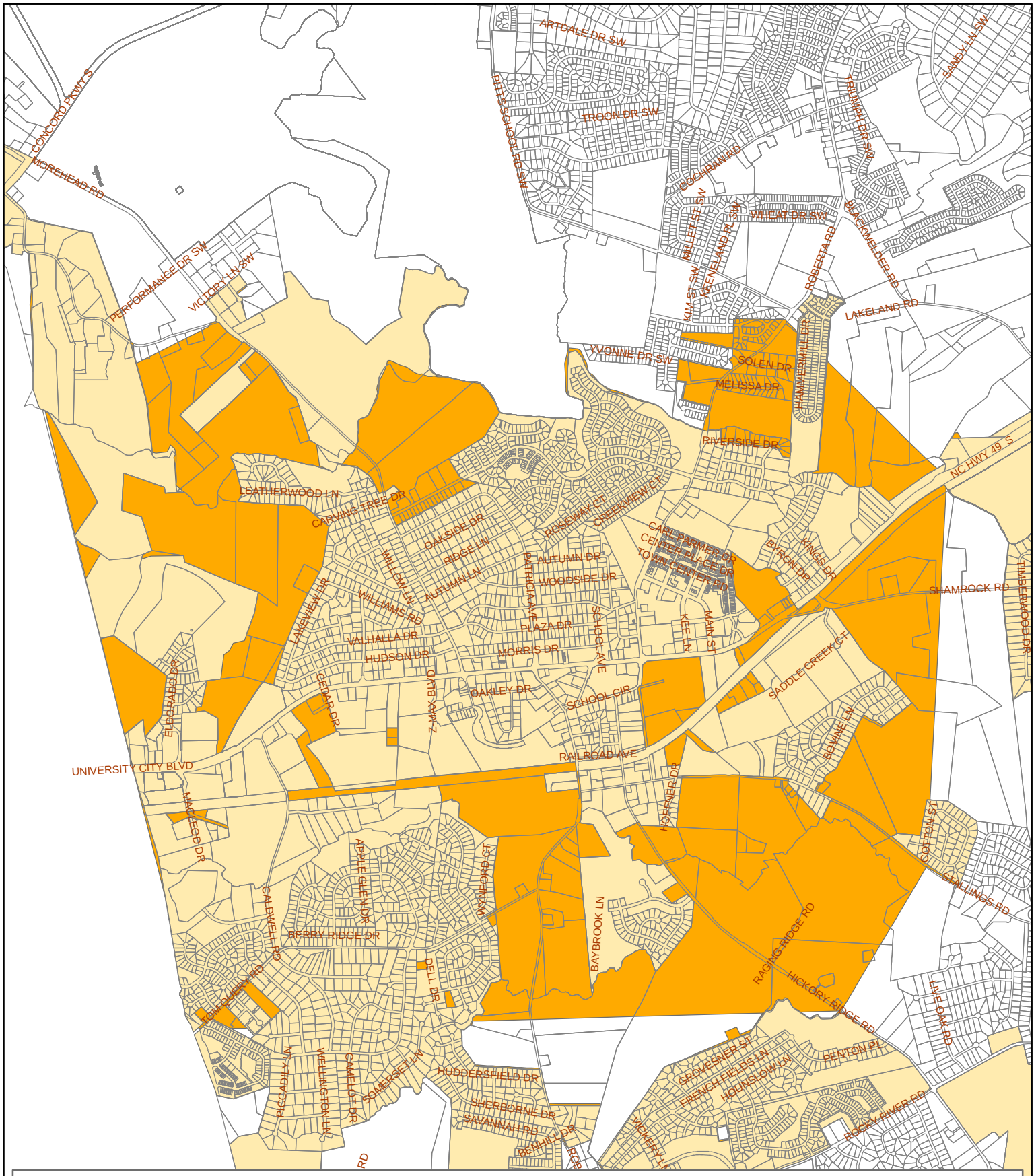
YOUTH COMMISSION

The purpose of the Youth Commission is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Commission will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.



City of Concord
Extraterritorial Jurisdiction (ETJ)

Map created: 6-3-2009


ARTDALE DR SW
TROON DR SW
PELTS SCHOOL RD SW
CONCORD PKWY S
MOREHEAD RD
PERFORMANCE DR SW
VICTORY LN SW
COCHRAN RD
WHEAT DR SW
KIMBERLY DR SW
GLENLEAF PL SW
ROBERTA RD
BLACKWELDER RD
SANDY LN SW
LAKELAND RD
YVONNE DR SW
SOLEN DR
MELISSA DR
RIVERSIDE DR
NC HWY 49 S
LEATHERWOOD LN
CARVING TREE DR
OAKSIDE DR
RIDGE LN
ROSEWAY CT
CREEKVIEW CT
CARL PALMER DR
CENTER PLACE DR
TOWN CENTER RD
AUTUMN DR
WOODSIDE DR
PATRICIA ANN PL
PLAZA DR
MORRIS DR
SCHOOL CIR
MAIN ST
KEE LN
KINGS LN DR
BRONCO DR
SHAMROCK RD
TIMBERWOOD DR
SADDLE CREEK CT
BOWLINE LN
WILLOW LEE
AUTUMN LN
WILLIAMS RD
LAKEVIEW DR
VALHALLA DR
HUDSON DR
OAKLEY DR
CEDAR DR
ORTEGA WAY
ELDORADO DR
UNIVERSITY CITY BLVD
RAILROAD AVE
HORNER DR
MAGEE DR
APPLE GLEN DR
CALDWELL RD
BERRY RIDGE DR
PELL DR
HOMEDALE RD
WYNDHAM ST
BAYBROOK LN
RAGING RIDGE RD
HICKORY RIDGE RD
LITTLE OAK RD
SEALINGS RD
DENTON PL
GROVESNER ST
FRENCH FIELD LN
HOUNSLOW LN
ROCKY RIVER RD
HUDDERSFIELD DR
SHERBORNE DR
SAVANNAH RD
RED HILL DR
WORCESTER LN
RIDGEFIELD LN
WELLINGTON LN
CAMELOT DR
SOMERSET LN
Legend
Tax Parcels
Harrisburg Municipal Limits
Harrisburg ETJ Boundary
Miles
0
0.2
0.4
0.8
CabarrusCounty
The Center of American Motorsports
NORTH CAROLINA
Town of Harrisburg, NC
ETJ Boundary
Cabarrus County shall not be held liable for any errors in these data. This includes errors of omission, commission, errors concerning the content of the data, and relative and positional accuracy of the data. These data cannot be construed to be a legal document .Primary sources from which these data were compiled must be consulted for verification of information contained within the data.
Map Prepared by Cabarrus County Planning Services, June 2009.

Office Use Only
DATE RECEIVED:

Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, please complete the information below and return it to the CLERK TO THE BOARD OF COMMISSIONERS, P. O. BOX 707, CONCORD, NC 28026-0707, Fax (704) 920-2820. For more information about the various boards, you may contact the Clerk at (704) 920-2109.

Advisory Board(s) / Committee(s) Interested In: (Please list in order of preference)

1._____

2._____

3._____

xxxxxxxxxxxxxxx

Name: _____

Home Address: _____

Mailing Address (if different):_____

City / State / ZIP: _____

Resident of Cabarrus County: ____ Yes ____ No

Telephone: Home: _____ Work: _____

Cell: _____ Fax: _____

Email Address: _____

Occupation:_____

Business Address: _____

City / State / Zip: _____

Do You Have a N. C. Driver's License? _____ Yes _____ No Age (optional): _____

Number hours available per month for this position: _____

Best time of day/or days available:_____

- over -

Educational Background: _____

_____

_____

_____

Business and Civic Experience: _____

_____

_____

_____

Areas of Interest / Skills: _____

_____

_____

_____

Other County Boards / Committees / Commissions presently serving on: _____

_____Term Expiration Date: _____

Have you ever been charged with and / or convicted of a criminal offense? _____ If so, please explain_____

_____

_____

References

List three persons who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying.

Name	Business / Occupation	Address	Telephone

I understand that this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the N. C. Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the N. C. Open Meetings Law (NCGS 143-318.10).

_____ _____

Date Signature of the Applicant

BOC 001 (Revised 07/06)

Cabarrus County Youth Commission
Application

Full Name: _____ _____M _____F (check one)

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone (home): (_____)_____ (cell): (_____)_____

E-mail: _____ Date of Birth: _____

Name(s) of Parents or Guardians: _____

High School: _____ Grade: _____

Cumulative High School GPA: _____ Year of Expected Graduation: _____

School groups/clubs/activities in which you participate: _____

_____

List other activities you have been involved in through church, clubs, community, etc. _____

_____

_____

What interests you about being a member of the Youth Commission?_____

_____

_____

What do you hope to accomplish though being a member of the Youth Commission? What do you hope to learn?

_____

_____

_____

_____

_____

_____

_____

10/2012

Are you available for evening meetings? _____

References:

Name: _____ Phone: _____

Relationship to you: _____

Name: _____ Phone: _____

Relationship to you: _____

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____

Please return this application in person or via mail to:

Lauren Linker
Clerk to the Board
Cabarrus County
P.O. Box 707
Concord, NC 28026-0707
Fax: 704-920-2820
lelinker@cabarruscounty.us

10/2012

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Reports

SUBJECT:
Budget - Monthly Budget Amendment Report

BRIEF SUMMARY:
The County Manager requested a monthly report of Budget Amendments. This report shows all transfers of money from one appropriation to another in accordance with the Budget Ordinance for FY 2024-2025.

REQUESTED ACTION:
For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Rosh Khatri, Budget Director

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	04	40200	BUA	10/08/2024	10/08/2024	licenses	snpolitis	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	00195695	9340		5695	licenses		move money for licenses Uniforms		200.00	
2	00195695	9630		5695	licenses		move money for licenses Dues & Subscriptions	200.00		
							** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	04	40415	BUA	10/15/2024	10/15/2024	Shared Recmnxiong		1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	00195610	9321	310-1	5610	5610		To 5610-9445-HUBB Imaging expense		12,676.00	
2	00195610	9445	HUBB	5610	5610		From 5610-9321-310.1 Purchased Services	12,676.00		
							** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	04	40506	BUA	10/17/2024	10/17/2024	Consult Svmnxiong		1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	00195610	9605	310-1	5610	5610		to 5610-9605-383-1 Consultants		10,000.00	
2	00195610	9331	310-1	5610	5610		to 5610-9605-383-1 Minor Office Equipment & Furn		12,900.00	
3	00195610	9605	383-1	5610	5610		from minor off & consult Consultants	22,900.00		
							** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	04	40515	BUA	10/18/2024	10/18/2024	Refrigeratkpgrant		1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	04	40515	BUA	10/18/2024	10/18/2024	Refrigeratkpgrant		1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	27094620	9520		4620	Refrigerat		Autos & Trucks Maintenance		540.00	
2	27094620	9860		4620	Refrigerat		Equipment & Furniture	540.00		
							** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	04	40525	BUA	10/18/2024	10/18/2024	Consult Svmnxiong		1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	00195610	9603	310-1	5610	5610		To 5610-9605-383 Auditors		6,836.56	
2	00195610	9605	383-1	5610	5610		From 5610-9603-310 Consultants	6,836.56		
							** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	04	40535	BUA	10/21/2024	10/21/2024	POSTAGE	tmclair	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	00191953	9325		1953	POSTAGE		ADD TO POSTAGE ACCT Postage	12,000.00		
2	00191953	9501		1953	POSTAGE		ADD TO POSTAGE ACCT Buildings & Grounds Maintenanc		12,000.00	
							** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	04	40658	BUA	10/23/2024	10/23/2024	Move Fundsanbarnhardt		1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	04	40658	BUA	10/23/2024	10/23/2024	Move Funds	anbarnhardt	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	00163250	6376		3250	Move Funds	T	Transfer Funds for project Duke Energy Carolinas	73,499.00		
2	00163250	6376	DCHHF	3250	Move Funds	T	Transfer Funds for project Duke Energy Carolinas		73,499.00	
							** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	04	40659	BUA	10/23/2024	10/23/2024	Move Funds	anbarnhardt	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	00163250	6227		3250	Move Funds	T	Transfer Funds Project Cod Weatherization Program Grant	117,463.00		
2	00163250	6227	DOE	3250	Move Funds	T	Transfer Funds Project Cod Weatherization Program Grant		117,463.00	
							** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	04	40660	BUA	10/23/2024	10/23/2024	Move Funds	anbarnhardt	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	00163250	6258		3250	Move Funds	T	Transfer Funds project Cod HARP Grant	157,031.00		
2	00163250	6258	HARP	3250	Move Funds	T	Transfer Funds project Cod HARP Grant		157,031.00	
							** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	04	40661	BUA	10/23/2024	10/23/2024	Move Funds	anbarnhardt	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	04	40661	BUA	10/23/2024	10/23/2024	Move Fund	sanbarnhardt	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	00163250	6226		3250	Move Funds	T	Transfer Funds Project Cod Home Improvement Repair Grant	60,539.00		
2	00163250	6226	HHI	3250	Move Funds	T	Transfer Funds Project Cod Home Improvement Repair Grant		60,539.00	
							** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	04	40662	BUA	10/23/2024	10/23/2024	Move Fund	sanbarnhardt	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	00163250	622701		3250	Move Funds	T	Transfer Funds Project Cod LIHEAP WX Grant	159,539.00		
2	00163250	622701	LIHP	3250	Move Funds	T	Transfer Funds Project Cod LIHEAP WX Grant		159,539.00	
							** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	04	40838	BUA	10/28/2024	10/28/2024	projadj	snpolitis	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	00168145	6606	ADMD	8145	projadj		adj mistaken budget proj c Program Fees-Dance Admin		27,200.00	
2	00168145	6606	CONCD	8145	projadj		adj mistaken budget proj c Program Fees Dance Concord	27,200.00		
							** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	04	40931	BUA	10/30/2024	10/30/2024	FNSfraud	snpolitis	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	04	40931	BUA	10/30/2024	10/30/2024	FNSfraud	snpolitis	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION / ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB
1	00165615	6214		5615	FNSfraud		adjusting fraud overpay FN Food Stamp Fraud Collection	167,963.00		
2	00165625	6214		5615	FNSfraud		adjusting fraud overpay FN Food Stamp Fraud Collection		167,963.00	
							** JOURNAL TOTAL	0.00	0.00	
							** GRAND TOTAL	0.00	0.00	

13 Journals printed

** END OF REPORT - Generated by Yesenia Pineda **

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Reports

SUBJECT:
Budget - Monthly Financial Update

BRIEF SUMMARY:
The County Manager requested monthly reports displaying relevant information regarding the year-to-date budget.

REQUESTED ACTION:
For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Rosh Khatri, Budget Director

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of October 31, 2024*

***this report was pulled prior to month end close**

	Budgeted Amounts				Variance with	% Collected
	Original	Final	Actual Amounts	Encumbrances*	Final Budget	or Used
REVENUES						
Ad Valorem Taxes & Interest	(269,281,057)	(269,281,057)	(45,047,087)	$ -	$ 224,233,970	16.7%
Other Taxes	(48,589,000)	(48,589,000)	(9,169,441)	-	39,419,559	18.9%
Intergovernmental Revenues	(30,850,528)	(33,146,917)	(11,229,856)	-	21,917,061	33.9%
Permits and Fees	(8,897,350)	(8,897,350)	(3,657,634)	-	5,239,716	41.1%
Sales and Services	(17,202,857)	(17,769,874)	(4,256,769)	-	13,513,105	24.0%
Investment Earnings	(4,500,000)	(4,500,000)	(159,620)	-	4,340,380	3.5%
Miscellaneous/Other Finance Sources	(793,444)	(12,952,123)	(217,464)	-	12,734,659	1.7%
TOTAL REVENUES	**(380,114,236)**	**(395,136,321)**	**(73,737,871)**	**$ -**	**$ 321,398,449**	**18.7%**
EXPENDITURES						
GENERAL GOVERNMENT						
Board of Commissioners	$ 603,336	$ 603,336	$ 252,959	$ -	350,377	41.9%
Legal	879,896	909,691	316,471	49,795	543,425	40.3%
County Manager	1,166,010	1,403,997	432,024	96,987	874,986	37.7%
Budget	417,020	417,020	128,327	-	288,693	30.8%
Strategy	460,544	460,544	123,519	-	337,025	26.8%
Procurement	230,194	230,194	68,894	-	161,300	29.9%
Communications	940,292	940,292	256,638	2,000	681,654	27.5%
Safety & Risk	252,168	270,168	77,323	-	192,845	28.6%
Human Resources	1,690,999	1,695,999	567,178	37,792	1,091,029	35.7%
Tax Collector	1,447,946	1,447,946	297,326	-	1,150,620	20.5%
Tax Administration	3,191,497	3,191,497	953,260	-	2,238,237	29.9%
Board of Elections	1,461,429	1,461,429	336,088	96,371	1,028,969	29.6%
Register of Deeds	856,214	856,214	266,001	-	590,213	31.1%
Finance	1,937,901	1,962,901	486,949	47,570	1,428,382	27.2%
Information Technology	9,799,232	11,751,072	3,341,930	1,408,749	7,000,393	40.4%
Non-departmental*	6,228,160	6,438,076	412,386	637,500	5,388,191	16.3%
Facility Design & Construction	310,648	310,648	90,902	-	219,746	29.3%
Infrastructure & Asset Management						
Grounds Maintenance	2,695,451	2,695,451	696,459	962,200	1,036,792	61.5%
Administration	3,606,879	3,606,879	850,563	96,534	2,659,781	26.3%
Sign Maintenance	246,427	251,345	60,703	(4,918)	195,560	22.2%
Building Maintenance	4,285,541	4,491,460	854,780	848,201	2,788,479	37.9%
Facility Services	3,401,690	3,401,690	945,580	301,967	2,154,143	36.7%
Fleet Maintenance	1,926,787	1,926,787	1,090,703	151,369	684,715	64.5%
Contribution to Other Funds	44,265,842	44,265,842	44,265,842	-	-	100.0%
Total General Government	**$ 92,302,103**	**$ 96,940,478**	**$ 57,172,804**	**$ 4,732,118**	**$ 35,035,556**	**63.9%**
PUBLIC SAFETY						
Sheriff						
Administration & Operations	$ 29,528,912	$ 34,804,258	10,817,078	741,157	$ 23,246,024	33.2%
Harrisburg Division	3,280,103	4,230,926	986,025	(82,268)	3,327,169	21.4%
Midland Division	440,191	440,191	148,283	-	291,908	33.7%
Mt. Pleasant Division	504,826	504,826	161,439	-	343,387	32.0%
School Resource Officers	3,279,230	3,279,230	955,881	-	2,323,349	29.1%
Detention Center	19,927,718	20,027,748	5,254,917	2,123,303	12,649,528	36.8%
Animal Control	1,455,427	1,532,267	340,645	97,446	1,094,176	28.6%
Animal Shelter	957,495	1,028,878	265,598	(5,262)	768,541	25.3%
Courts Maintenance	1,430,451	1,430,451	349,977	213,434	867,041	39.4%
Construction Standards	6,046,335	6,065,955	1,584,389	123,295	4,358,271	28.2%
Emergency Management	455,270	507,661	134,215	(13,300)	386,746	23.8%
Fire Services	2,189,710	2,199,985	638,561	221,129	1,340,295	39.1%
Fire Districts	1,703,079	1,703,079	346,915	-	1,356,164	20.4%
Emergency Medical Services	18,766,025	19,483,191	5,648,148	1,009,089	12,825,954	34.2%
Emergency Telephone	100,400	498,354	184,606	(7,925)	321,673	35.5%
Other Public Safety*	1,581,717	1,581,717	432,006	214,904	934,807	40.9%
Total Public Safety	**$ 91,646,889**	**$ 99,318,718**	**$ 28,248,685**	**$ 4,635,001**	**$ 66,435,031**	**33.1%**

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of October 31, 2024*

***this report was pulled prior to month end close**

	Budgeted Amounts					
	Original	Final	Actual Amounts	Encumbrances*	Variance with Final Budget	% Collected or Used
ECONOMIC & PHYSICAL DEVELOPMENT						
Planning & Development						
Planning	663,672	663,672	$ 166,222	$ -	$ 497,450	25.0%
Community Development	837,997	1,010,388	121,787	-	888,601	12.1%
Soil & Water Conservation	412,850	422,850	134,099	-	288,751	31.7%
Zoning Administration	303,723	303,723	64,362	-	239,361	21.2%
Economic Development Corporation	867,723	867,723	529,135	14,941	323,646	62.7%
Economic Development Incentives	1,900,000	1,900,000	355,050	-	1,544,950	18.7%
Other Economic & Physical Development*	2,226,113	2,226,113	145,739	62,000	2,018,374	9.3%
Total Economic & Physical Development	**$ 7,212,078**	**$ 7,394,469**	**$ 1,516,395**	**$ 76,941**	**$ 5,801,133**	**21.5%**
HUMAN SERVICES						
Veterans Services	$ 522,954	$ 522,954	$ 136,982	$ -	$ 385,972	26.2%
Cooperative Extension	515,862	526,299	$ 117,137	7,000	402,161	23.6%
Human Services						
Administration	7,631,928	7,665,178	2,196,203	687,044	4,781,931	37.6%
Economic Family Support Services	4,790,345	2,392,247	658,851	75,000	1,658,396	30.7%
Transportation	4,068,984	4,265,401	848,842	278,924	3,137,635	26.4%
Child Welfare	14,214,361	14,505,270	3,662,905	302,521	10,539,844	27.3%
Child Support Services	2,427,509	2,427,509	742,486	22,498	1,662,525	31.5%
Economic Services	10,607,375	10,382,895	3,066,258	-	7,316,636	29.5%
Adult and Family Services	3,231,584	3,306,063	945,434	42,320	2,318,309	29.9%
Nutrition	1,051,618	1,049,929	204,840	203,941	641,148	38.9%
Behavioral Health Division	298,708	1,829,243	95,661	1,530,535	203,047	88.9%
Senior Services	920,878	917,833	199,806	313,657	404,371	55.9%
Cabarrus Health Alliance	12,040,642	12,040,642	3,195,024	8,845,618	-	100.0%
Other Human Services*	2,965,511	2,966,067	490,240	468,056	2,007,772	32.3%
Total Human Services	**$ 65,288,259**	**$ 67,556,396**	**$ 17,362,005**	**$ 12,777,112**	**$ 37,417,280**	**44.6%**
EDUCATION						
Cabarrus County Schools Operating	$ 96,665,847	$ 96,665,847	$ 32,221,944	$ -	$ 64,443,903	33.3%
Kannapolis City Schools Operating	11,212,010	11,212,010	4,254,463	-	6,957,547	37.9%
RCCC Operating	4,584,500	4,584,500	1,528,164	-	3,056,336	33.3%
Cabarrus County Schools Capital	36,324	36,324	-	27,243	9,081	75.0%
Kannapolis City Schools Capital	8,832	8,832	-	6,624	2,208	75.0%
RCCC Capital	-	-	-	-	-	-
Other Education*	134,405	134,405	44,800	56,269	33,336	75.2%
Total Education	**$ 112,641,918**	**$ 112,641,918**	**$ 38,049,371**	**$ 90,136**	**$ 74,502,411**	**33.9%**
CULTURE & RECREATION						
Active Living & Parks						
Parks	$ 2,641,302	$ 2,770,561	$ 107,593	$ 69,780	$ 2,593,188	6.4%
Senior Centers	1,389,458	1,393,552	186,175	3,261	1,204,117	13.6%
Library System	6,965,229	7,093,229	1,524,261	158,115	5,410,853	23.7%
Other Cultural & Recreation*	27,000	27,000	27,000	133,000	(133,000)	592.6%
Total Culture & Recreation	**$ 11,022,989**	**$ 11,284,342**	**$ 1,845,028**	**$ 364,156**	**$ 9,075,158**	**19.6%**
DEBT SERVICE						
Schools	$ -	$ -	$ -	$ -	$ -	-
Other	-	-	-	-	-	-
Total Debt Service	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES	**$ 380,114,236**	**$ 395,136,321**	**$ 144,194,287**	**$ 22,675,464**	**$ 228,266,569**	**42.2%**
Excess (deficiency) of revenues over (under) expenditures	**$ -**	**$ -**	**$ (70,456,416)**	**$ (22,675,464)**	**$ (93,131,880)**	

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
Community Investment Fund
Statement of Revenues and Expenditures - Budget and Actual
As of October 31, 2024*

***this report was pulled prior to month end close**

	Budgeted Amounts				Variance with	% Collected
	Original	Final	Actual Amounts	Encumbrances*	Final Budget	or Used
REVENUES						
Other Taxes	$ (28,426,000)	$ (28,426,000)	$ (5,358,549)	$ -	$ 23,067,451	18.9%
Intergovernmental Revenues	(404,000)	(404,000)	(192,404)	-	211,596	47.6%
Investement Earnings	-	-	(1,324,486)	-	(1,324,486)	100.0%
Other Finance Sources	(45,218,224)	(74,971,747)	(42,632,247)	-	32,339,500	56.9%
TOTAL REVENUES	**$ (74,048,224)**	**$ (103,801,747)**	**$ (49,507,685)**	**$ -**	**$ 54,294,062**	**47.7%**
EXPENDITURES						
Operations	$ 72,318,642	$ 99,998,342	$ 32,109,874	$ 679,133	$ 67,209,335	32.8%
Capital Outlay	1,729,582	3,803,405	-	-	3,803,405	0.0%
TOTAL EXPENDITURES	**$ 74,048,224**	**$ 103,801,747**	**$ 32,109,874**	**$ 679,133**	**$ 71,012,740**	**31.6%**
Excess (deficiency) of revenues over (under) expenditures	**$ -**	**$ -**	**$ 17,397,812**	**$ (679,133)**	**$ (16,718,678)**	

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
Other Funds
Statement of Revenues and Expenditures - Budget and Actual
As of October 31, 2024*

***this report was pulled prior to month end close**

	Budgeted Amounts				Variance with	% Collected
	Original	Final	Actual Amounts	Encumbrances*	Final Budget	or Used
Arena and Events Center						
REVENUES						
Arena Other Finance Source Revenues	$ (1,420,686)	$ (1,497,983)	$ (960,127)	$ -	$ 537,856	64.1%
Fair Sales and Services	(749,831)	(749,831)	(593,152)	-	156,679	79.1%
Fair Investment Earnings	(60,000)	(60,000)	(73,795)	-	(13,795)	123.0%
Fair Miscellaneous Revenue	(5,000)	(5,000)	(2,547)	2,000	2,453	50.9%
Total Arena and Events Center Fund	**$ (2,235,517)**	**$ (2,312,814)**	**$ (1,629,621)**	**$ 2,000**	**$ 683,193**	**70.5%**
EXPENDITURES						
Arena and Events Center	$ 1,246,104	$ 1,323,401	$ 445,580	$ 107,557	$ 770,263	41.8%
County Fair	989,413	989,413	555,887	48,942	384,584	61.1%
Total Arena and Events Center Fund	**$ 2,235,517**	**$ 2,312,814**	**$ 1,001,467**	**$ 156,499**	**$ 1,154,847**	**50.1%**
Landfill Fund						
REVENUES						
Intergovernmental Revenues	$ (56,000)	$ (56,000)	$ -	$ -	$ 56,000	0.0%
Permits and Fees	(150,000)	(150,000)	(58,123)	-	91,877	38.7%
Sales and Services	(1,501,000)	(1,501,000)	(509,369)	-	991,631	33.9%
Investment Earnings	-	-	(135,734)	-	(135,734)	100.0%
Other Financing Sources	(740,478)	(740,478)	(740,478)	-	-	100.0%
Total Landfill Fund	**$ (2,447,478)**	**$ (2,447,478)**	**$ (1,443,704)**	**$ -**	**$ 1,003,774**	**59.0%**
EXPENDITURES						
Landfill Operations	$ 2,447,478	$ 2,447,478	$ 507,921	$ 589,424	$ 1,350,134	44.8%
Total Landfill Fund	**$ 2,447,478**	**$ 2,447,478**	**$ 507,921**	**$ 589,424**	**$ 1,350,134**	**44.8%**
911 Emergency Telephone Fund						
REVENUES						
Intergovernmental Revenues	$ (262,342)	$ (262,342)	$ (65,586)	$ -	$ 196,756	25.0%
Investment Earnings	(10,000)	(10,000)	(21,834)	-	(11,834)	218.3%
Other Finance Sources	(201,433)	(1,160,300)	-	-	1,160,300	0.0%
Total 911 Emergency Telephone Fund	**$ (473,775)**	**$ (1,432,642)**	**$ (87,420)**	**$ -**	**$ 1,345,222**	**6.1%**
EXPENDITURES						
Operations	$ 388,775	$ 388,775	$ 99,362	$ 166,452	$ 122,961	68.4%
Debt Service	-	-	-	-	-	0.0%
Captial Outlay	85,000	1,043,867	-	958,866.60	85,000	0.0%
Total 911 Emergency Telephone Fund	**$ 473,775**	**$ 1,432,642**	**$ 99,362**	**$ 1,125,319**	**$ 207,961**	**85.5%**
Self-Insured Funds						
REVENUES						
Sales and Services	$ (21,119,385)	$ (21,119,385)	$ (5,762,276)	$ -	$ 15,357,109	27.3%
Investment Earnings	(70,000)	(70,000)	(217,913)	-	(147,913)	311.3%
Miscellaneous	(700,000)	(700,000)	(265,693)	-	434,307	38.0%
Other Finance Sources	(2,513,250)	(2,744,403)	-	-	2,744,403	0.0%
Total Self-Insured Funds	**$ (24,402,635)**	**$ (24,633,788)**	**$ (6,245,882)**	**$ -**	**$ 18,387,905**	**25.4%**
EXPENDITURES						
Workers Compensation Insurance	$ 2,363,223	$ 2,362,473	$ 464,717	$ 8,810	$ 1,888,946	20.0%
Liability Insurance	2,498,250	2,499,000	1,546,167	-	952,834	61.9%
Dental Insurance	613,000	613,000	261,753	-	351,247	42.7%
Hospitalization Insurance	18,928,162	19,159,315	6,345,519	2,463,225	10,350,570	46.0%
Total Self-Insured Funds	**$ 24,402,635**	**$ 24,633,788**	**$ 8,618,156**	**$ 2,472,035**	**$ 13,543,596**	**45.0%**

Cabarrus County, North Carolina
Other Funds
Statement of Revenues and Expenditures - Budget and Actual
As of October 31, 2024*

***this report was pulled prior to month end close**

	Budgeted Amounts				Variance with	% Collected
	Original	Final	Actual Amounts	Encumbrances*	Final Budget	or Used
Fire Districts Fund						
REVENUES						
Ad Valorem Taxes	$ (9,549,821)	$ (9,549,821)	$ (1,788,807)	$ -	$ 7,761,014	18.7%
Total Fire Districts Fund	**$ (9,549,821)**	**$ (9,549,821)**	**$ (1,788,807)**	**$ -**	**$ 7,761,014**	**18.7%**
EXPENDITURES						
Fire Districts	$ 9,549,821	$ 9,549,821	$ 1,479,512	$ -	$ 8,070,309	15.5%
Total Fire Districts Fund	**$ 9,549,821**	**$ 9,549,821**	**$ 1,479,512**	**$ -**	**$ 8,070,309**	**15.5%**
Social Services Fund						
REVENUES						
Sales and Services	$ (450,000)	$ (450,000)	$ -	$ -	$ 450,000	0.0%
Total Social Services Fund	**$ (450,000)**	**$ (450,000)**	**$ -**	**$ -**	**$ 450,000**	**0.0%**
EXPENDITURES						
Operations	$ 450,000	$ 450,000	$ -	$ -	$ 450,000	0.0%
Total Social Services Fund	**$ 450,000**	**$ 450,000**	**$ -**	**$ -**	**$ 450,000**	**0.0%**
Intergovernmental Fund						
REVENUES						
Sales and Services	$ (2,600,000)	$ (2,600,000)	$ (575,631)	$ -	$ 2,024,369	22.1%
Total Intergovernmental Fund	**$ (2,600,000)**	**$ (2,600,000)**	**$ (575,631)**	**$ -**	**$ 2,024,369**	**22.1%**
EXPENDITURES						
Operations	$ 2,600,000	$ 2,600,000	$ 540,372	$ -	$ 2,059,628	20.8%
Total Intergovernmental Fund	**$ 2,600,000**	**$ 2,600,000**	**$ 540,372**	**$ -**	**$ 2,059,628**	**20.8%**
Opioid Setlement Fund						
REVENUES						
Investment Earnings	$ -	$ -	$ (74,464)	$ -	$ (74,464)	#DIV/0!
Miscellaneous	$ (670,866)	$ (670,866)	$ (1,618,687)	$ -	$ (947,821)	241.3%
Other Finance Sources	$ -	$ (3,974,985)	$ -	$ -	$ 3,974,985	0.0%
Total Opioid Fund	**$ (670,866)**	**$ (4,645,851)**	**$ (1,693,151)**	**$ -**	**$ 2,952,701**	**36.4%**
EXPENDITURES						
Operations	$ 670,866	$ 4,645,851	$ 168,893	$ 227,295	$ 4,249,662	3.6%
Total Opioid Fund	**$ 670,866**	**$ 4,645,851**	**$ 168,893**	**$ 227,295**	**$ 4,249,662**	**3.6%**
TOTAL REVENUES	**$ (42,830,092)**	**$ (48,072,394)**	**$ (13,464,216)**	**$ 2,000**	**$ 34,608,178**	**28.0%**
TOTAL EXPENDITURES	**$ 42,830,092**	**$ 48,072,394**	**$ 12,415,684**	**$ 4,570,573**	**$ 4,249,662**	**35.3%**
Excess (deficiency) of revenues over (under) expenditures	**$ -**	**$ -**	**$ 1,048,532**	**$ (4,568,573)**	**$ 30,358,516**	

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Reports

SUBJECT:
Communications and Outreach - Monthly Summary Report

BRIEF SUMMARY:
The Communications and Outreach Department provides a monthly report.

REQUESTED ACTION:
For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Jonathan Weaver, Communications and Outreach Director

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

Report

Broadcast and Technical Manager Jarrett Glass films the ribbon-cutting ceremony for the Cabarrus County Library and Active Living Center at Mt. Pleasant and Virginia Foil Park

COMMUNICATIONS & OUTREACH

MONTHLY REPORT | OCTOBER 2024







HIGHLIGHTS

USHERING IN A NEW ERA OF CONNECTION

A crowd of more than 230 people gathered for the ribbon-cutting ceremony of the highly anticipated **Cabarrus County Library and Active Living Center at Mt. Pleasant and Virginia Foil Park**. Communications worked hard behind the scenes in October to make that possible. Duties included invite and program design, event promotion and coordination, media relations and more. The event garnered great feedback from residents, and they especially enjoyed getting to hear the story of **Virginia Eury Foil.**



Cabarrus This Week

HOT TOPICS

Voting 2024 · Trunk-or-Treat · Jack O' Lantern Jaunt
CabCo Spotlight: Ashleigh Ennis (Fire Services)

Views:
13.4K

TOP SOCIAL MEDIA STORIES

Touch-a-Truck



Reach: 90.1k
Impressions: 170.8k

CabCo Employee Appreciation



Reach: 7.9k
Impressions: 8.2k

National Custodian Day



Reach: 4.5k
Impressions: 4.6k

PROJECTS, EVENTS & MORE

SPREADING THE WORD ABOUT CABCO EVENTS

We teamed up with **Active Living and Parks**, **EMS**, the **Board of Elections, IT** and more to promote October CabCo events, from family friendly festivities like **Trunk or Treat**, **Jack O' Lantern Jaunt 5K** and **Touch-a-Truck** to **General Election 2024 early voting**. This year, we helped publicize **IT's early voting wait time tracker** to residents, creating an uptick in traffic to the County's website and kudos from residents for the helpful tool. We utilized graphic design, social media campaigns, the County's newsletter and press releases to reach residents through a variety of outlets.





INTERNAL EFFORTS: CELEBRATING EMPLOYEES & CHECKING VIBES

October was a big month for employee initiatives. We partnered with **HR**, the **County Manager's Office** and more for the planning, production and promotion of **Employee Appreciation**, **Employee Service Recognition** and the **2024 Workplace Climate Survey**. Efforts included signage, flyer and program design, internal promotion campaigns, branding/theming, script writing and video production.

MEDIA RELATIONS WITH EMS

Communications coordinated a media interview with **EMS Community Paramedic Katie Currin**, who discussed her efforts to help those impacted by Tropical Storm Helene. Currin spoke to **reporter Erika Jackson** about what spurred the initiative and the difference it made for Western North Carolina residents.



DESIGN DESTINATION: EMS & DSS

One of the department's key responsibilities is to deliver quality graphic elements, consistent with the County brand, to departments. In October, we worked with **EMS** on a new patch and spearheaded the **brand development of the Cabarrus County Opioid Settlement work.**

Media Releases/ Appearances	**8**	**Public Records Requests Processed**	**45**

SOCIAL MEDIA / NEWSLETTER INSIGHTS

Facebook & Instagram

131K Reach

174 New followers

66 Posts

64 Stories

LinkedIn

7.1K Impressions

39 New followers

9 Posts

YouTube

8.7K Views

+18 Subscribers

955 Watch time (hours)

DirectConnect & CabConnect

15 Connects sent

52.33% Open rate

19.78% above overall industry average open rate

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Reports

SUBJECT:
County Manager - Monthly Building Activity Reports

BRIEF SUMMARY:
The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review.

REQUESTED ACTION:
For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Kelly Sifford, Assistant County Manager

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report
- Report

Cabarrus County Construction Standards Dodge Report 10/1/2024-10/31/2024

Jurisdiction: All

New Construction

Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses Detached	101	92	92	$18,581,326.00
Single Family Houses Attached	102	26	26	$3,222,100.00
Two Family Buildings	103	3	6	$260,000.00
Manufactured Home (Mobile Homes)	106	1	0	$240,000.00
Amusement, Social, and Recreational	318	2	0	$75,000.00
Industrial Buildings	320	2	0	$546,500.00
Office, Bank, and Professional Buildings	324	4	0	$1,887,191.00
Schools and Other Educational Buildings	326	2	0	$4,475,822.00
Stores and Customer Services	327	1	0	$7,002,482.00
Other Nonresidential Buildings	328	3	0	$231,775.00
Structures Other Than Buildings	329	10	0	$1,297,325.25
Other	999	18	0	$9,356,819.00
Sub Total (New Construction)		164	124	$47,176,340.25

Addition, Alteration, and Conversion

Description	Const Code	Buildings	Housing Units	Estimated Cost
Additions, Alterations and Conversions - Residential	434	1	0	$2,985,000.00
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	8	0	$7,629,894.00
Sub Total (Addition, Alteration, and Conversion)		9	0	$10,614,894.00
Grand Total		**173**	**124**	**$57,791,234.25**

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 10/1/2024 through End Date: 10/31/2024

Green	File Date	Address	Application Name	Description	Est Cost	Est Sq Ft
BU2024-03495	10/1/2024	205 CLIFFWOOD ST NW A CONCORD, NC 28027	TRUE HOMES LLC - TCTH 1-5	CONDOMINIUMS 205 A-E Cliffwood St NW	$78,137	1,362
BU2024-03499	10/1/2024	3800 NC HWY 49 S HARRISBURG, NC 28075	Terrance Carson - Rite Lite Signs	Illuminated channel letters on raceway	$3,500	30
BU2024-03501	10/2/2024	3700 TAYLOR GLEN LN NW CONCORD, NC 28027	I. L. LONG CONSTRUCTION CO., INC.	154C - INTERIOR RENOVATION OF EXISTING APARTMENT UNIT INCLUDING NEW FINISHES AND FIXTURES	$25,000	1,000
BU2024-03504	10/2/2024	170 WOLF MEADOW DR SW CONCORD, NC 28027	SUMMITT CELLULAR, LLC	Verizon will be replacing antennas and cables, removing and replacing RRUs, and adding an OVP box.	$15,000	0
BU2024-03507	10/3/2024	4651 CORPORATE DR NW CONCORD, NC 28027	MYERS & CHAPMAN, INC.	CIP ICC Building 3 - Shell ~~ 73,263 SF Tilt Panel Building with Concrete Slab on Grade, Steel Structured Roof with TPO Membrane. Graded Site with Parking and Truck Court. 24' Interior Clear Height. Shell Only - Seldomly Occupied Building.	$3,766,451	73,830
BU2024-03510	10/3/2024	301 MEDICAL PARK DR NE CONCORD, NC 28025	STATESVILLE ROOFING & BUILDING RESTORATION, INC.	Remove existing shingles and install new shingles.	$49,950	6,415
BU2024-03515	10/3/2024	4650 GLOBAL AVE NW CONCORD, NC 28027	SIGN CONNECTION INC.	Monument, Directional, 2 channel letter sets.	$5,000	8,000
BU2024-03516	10/3/2024	1450 COX MILL RD CONCORD, NC 28027	LCJ CONSTRUCTION COMPANY INC	Bathroom Renovation for Modular Unit	$100,000	768
BU2024-03521	10/4/2024	2271 SPIDER DR NE KANNAPOLIS, NC 28083	Anchor Sign, Inc.	B4-NC2-230 Sign ~~ SIGN A - D6NG-10 3/4" BANK OF AMERICA- WALL CABINET W/SHOULDER ROUTED CHANNEL LETTERS - INTERNALLY ILLUMINATED WITH LEDS SIGN B - D6NG-10 3/4" BANK OF AMERICA- WALL CABINET W/SHOULDER ROUTED CHANNEL LETTERS - INTERNALLY ILLUMINATED WITH LEDS SIGN C - D6NG-10 3/4" BANK OF AMERICA- WALL CABINET W/SHOULDER ROUTED CHANNEL LETTERS - INTERNALLY ILLUMINATED WITH LEDS SIGN D - B2NG- BANK OF AMERICA - D/F MONUMENT SIGN - INTERNALLY ILLUMINATED WITH LEDS	$14,000	0
BU2024-03530	10/4/2024	7321 RAGING RIDGE RD HARRISBURG, NC 28075	A&B Athletic Solutions, LLC	Installing a new 24ft baseball scoreboard in the outfield at Hickory Ridge High School using 3 new footers and I-beams per the manufacturers details.	$27,000	60
BU2024-03542	10/7/2024	426 LINCOLN ST SW CONCORD, NC 28025		No structural being done, Painting, pressure washing and roof replace shingles.	$12,000	2,000
BU2024-03547	10/8/2024	4327 rainbow DR		Summerlyn Village Monument Signs ~~ 3 Entry Monuments	$38,713	0

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 10/1/2024 through End Date: 10/31/2024

BU2024-03553	10/8/2024	174 EMERY AVE NW CONCORD, NC 28027	STEVE BLEMINGS - BLEMCO GENERAL SERVICE INC	COMMERCIAL POOL - PLUMBING & ELECTRICAL FOR APARTMENT POOL.	$0	1,223
BU2024-03559	10/9/2024	4060 HARRIS SQUARE DR HARRISBURG, NC 28075	Sherri Hartsell	Chipotle ~~ 3 Wall signs and monument	$9,900	102
BU2024-03562	10/9/2024	4600 MOREHEAD RD CONCORD, NC 28027	CHOATE CONSTRUCTION COMPANY	Ten Tenths Motorclub Clubhouse ~~ One story sprinkled clubhouse with subdividable assembly spaces, commercial kitchen shell space and outdoor terrace.	$7,002,482	20,894
BU2024-03566	10/9/2024	871 CHURCH ST N CONCORD, NC 28025	J.D. GOODRUM CO., INC	Pinnacle Bank 1st Floor Demo ~~ Demolition of walls, flooring and some ceiling.	$37,500	4,000
BU2024-03567	10/9/2024	8455 PIT STOP CT NW CONCORD, NC 28027	ABC for ZNZ Alliance LLC	ABC for Sakura Sushi		
BU2024-03573	10/10/2024	9000 AVIATION BLVD NW CONCORD, NC 28027	J.D. GOODRUM CO., INC	CONCORD PADGETT REGIONAL AIRPORT, Fuel Farm Expansion ~~ Addition of a New 20,000 Jet A Fuel Tank This project includes the addition of a new 20,000-gallon fuel tank to the existing fuel farm. A new concrete containment slab and dike will be constructed to abut the existing slab and dike.	$425,476	340
BU2024-03575	10/10/2024	9905 MANOR VISTA TRL KANNAPOLIS, NC 28027	CENTURY COMMUNITIES SOUTHEAST, LLC	Cannon Manor SALES/OFFICE MODULAR	$11,775	570
BU2024-03576	10/10/2024	8455 PIT STOP CT NW 105 CONCORD, NC 28027	Sakura Sushi (Zhao Qin Zeng)	ABC		
BU2024-03582	10/11/2024	862 HARRIS ST NW CONCORD, NC 28025	ENGLAND CUSTOM BUILDERS, LLC - Perdue Raw Food Cooler	Perdue Raw Food Cooler ~~ Tear down old drive in high pile racking system. Install new galvanized push back racking system in same location as old drive in racking. Add one row of selective rack.	$46,500	3,774
BU2024-03585	10/11/2024	363 CHURCH ST N CONCORD, NC 28025	Foxx & Fandel LLC T/A Foxx Contracting	PERCENT TAP HOUSE ~~ UPFIT: New framing of bar around existing plumbing and electrical. Add new walk-in cooler with tap system. Reinstall plumbing fixtures in back of house. Change some lighting and finishes.	$50,000	2,500
BU2024-03589	10/14/2024	7605 GM ONE TEAM DR NW CONCORD, NC 28027	JAMES R VANNOY & SONS CONSTRUCTION	CTC - Dyno Upfit and Addition to support new Dyno Test Cell	$2,985,000	8,471
BU2024-03591	10/14/2024	4795 FARMINGTON RIDGE PKWY CHARLOTTE, NC 28213	Everbrook Academy	Everbrook Academy ~~ install a segmental retaining wall	$31,977	1,624
BU2024-03594	10/14/2024	4403 STOUGH RD CONCORD, NC 28027	RATZLAFF CONSTRUCTION LLC	RTR Office upfit ~~ Existing building mezzanine to be changed from open storage to enclosed offices. Structural work to include stair. Plumbing work to include one new break room sink. Mechanical work to include rearrangement and duct additions. Electrical to include new outlets and lighting.	$190,591	2,637
BU2024-03595	10/14/2024	5275 STOWE LN CHARLOTTE, NC 28262	LOCKWOOD IDENTITY INC DBA SIGNART	Sign-Art to install (1) 6' x 16' x 14" internally illuminated monument and install (1) set of Reverse Lit Channel Letters measuring 7' x 31' x 7" deep.	$9,500	291
BU2024-03601	10/14/2024	700 WALKER RD MT PLEASANT, NC 28124	BETACOM INCORPORATED	VERIZON Hwy 73-49 ~~ removing and replacing antennas and RRUs, replacing cables, and adding an OVP box.	$15,000	0
BU2024-03604	10/15/2024	3805 CONCORD PKWY S CONCORD, NC 28027	BHAVESH PATEL	Hummus Republic ~~ INTERIOR TENANT IMPROVEMENT LOCATED WITHIN A PREVIOUSLY VACATED TENANT'S SPACE THAT WAS A RETAIL CENTER AND THIS WILL BE A 2ND GENERATION TENANT. THE TRASH DUMPSTER SHALL BE PROVIDED BY THE LANDLORD.	$300,000	1,100

BU2024-03617	10/15/2024	11115 MILL SPRING LN KANNAPOLIS, NC 28027	HOT SPRINGS POOLS, LLC	1677 POOL ONLY FOR CREEK MILL APARTMENTS	$202,000	1,677
BU2024-03623	10/15/2024	550 CONCORD PKWY N CONCORD, NC 28027	EL GALANTE MEXICAN GRILL	ABC		
BU2024-03634	10/16/2024	988 CLOVERLEAF PLZ KANNAPOLIS, NC 28083	RITE LITE SIGNS INC.	Cloverleaf Plaza - monument sign ~~ Installing a new Painted Aluminum Monument W/ Halo Illuminated Reverse Channel Letters H 60" x L 22'	$24,264	51
BU2024-03646	10/17/2024	4351 MAIN ST HARRISBURG, NC 28075	JENNIFER LLOYD	COSMETIC UPFIT SUITE 111 & 113	$250,000	5,000
BU2024-03651	10/17/2024	876 CONCORD PKWY N CONCORD, NC 28027	Family Dollar Stores #20737 (Harry Spencer)	ABC		
BU2024-03660	10/18/2024	301 MEDICAL PARK DR NE CONCORD, NC 28025	JENISON CONSTRUCTION INC.	AH Cabarrus BH Adult Partial Hospitalization Relocation ~~ UPFIT: Work includes selective demolition, new walls, doors, ceilings, finishes,	$492,944	3,986
BU2024-03662	10/18/2024	180 INTERNATIONAL DR NW CONCORD, NC 28027	G.W. LILES CONSTRUCTION COMPANY, INC - Project Tay - Kanthal	Project Tay - Kanthal ~~ Project scope is intended to be considered a core permit and involves the proposed installation of new process equipment, addition of new electrical service and new electrical room. Scope also includes relocation of existing racking to new area completed in Phase I. All work is in existing occupied building. No change in use and no change or addition to existing building square footage. Project scope involves no change in existing means of egress or life safety systems.	$500,000	78,514
BU2024-03672	10/21/2024	1584 CONCORD PKWY N CONCORD, NC 28025	OUTBACK STEAKHOUSE	ABC LICENSE INSPECTION		
BU2024-03682	10/23/2024	2420 HERRONS NEST PL NW 103 CONCORD, NC 28027	STANFORD CONSTRUCTION SERVICES, LLC - Fleet Feet Upfit	Fleet Feet ~~ Upfit for Shoe Store.	$258,000	1,726
BU2024-03684	10/23/2024	5001 CENTURY DR KANNAPOLIS, NC 28081	Duplicates Ink	Monument Sign - Tranquillity ~~ Remove the old sign and replace it with new manufactured monument sign	$14,000	60
BU2024-03685	10/23/2024	9545 POPLAR TENT RD CONCORD, NC 28027	QCSigns & Graphics INC	Carolina International sign ~~ EXISTING MONUMENT SIGN: REMOVE & REPLACE WITH NEW DOUBLE SIDED MONUMENT SIGN WITH ELECTRONIC MESSAGE BOARD~~EXISTING MONUMENT MEASURES: 60” H x 96” W x 8” D~~NEW SIGN : Total Size SF: 44 SF / SIGN FACE SF IS 34”x72”~~SIGN FACE SF = TOTAL 16.9SF	$29,060	32
BU2024-03690	10/23/2024	1508 CONCORD PKWY N CONCORD, NC 28025	Southern Lighting Services	Wendys Concord ~~ We will be installing (9) signs per the attached drawings.	$15,000	0
BU2024-03692	10/23/2024	4510 FORTUNE AVE NW CONCORD, NC 28027	DRAW ENTERPRISES	Fortune Tech Center ~~To build a segmental retaining wall. Max height - 6 ft, 458LF	$53,000	458
BU2024-03695	10/23/2024	4651 CORPORATE DR NW CONCORD, NC 28027	MYERS & CHAPMAN, INC.	Temporary construction trailer for Myers & Chapman at 4651 Corporate Drive	$0	0
BU2024-03698	10/24/2024	4795 FARMINGTON RIDGE PKWY CHARLOTTE, NC 28213	METROLINA BUILDERS	Everbrook Harrisburg ~~ ONE- STORY WOOD FRAMED CHILD LEARNING CENTER W/ HIPPED AND GABLED ROOFS, CMU/CONCRETE FOUNDATIONS, COMPLETE INTERIOR AND FINISH PACKAGE, SITEWORK W/PLAYGROUND AREAS, FENCING, GATING, LANDSCAPING AND PARKING AREAS	$4,375,822	12,870

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 10/1/2024 through End Date: 10/31/2024

BU2024-03700	10/24/2024	1065 NORTHEAST GATEWAY CT NE CONCORD, NC 28025	VCT 128 CT & RTU Replacement	VCT 128 CT & RTU Replacement ~~ Equipment Replacement of a CT scanner, associated equipment, and HVAC rooftop unit	$20,000	3,000
BU2024-03702	10/24/2024	4287 STOUGH RD CONCORD, NC 28027	84 LUMBER COMPANY, T/A	Building 6 Addition ~~ New structure attached to existing building	$15,000	1,000
BU2024-03711	10/24/2024	2405 HERRONS NEST PL NW 102 CONCORD, NC 28027	COLONY BUILDERS INC - Lisa McCoy (BLDG 5, SUITE 113)	RACEWAY ORTHODONTICS ~~ (BLDG 5, SUITE 113) Interior Upfit for Dental Office in shell building	$448,600	2,243
BU2024-03715	10/24/2024	8161 CONCORD MILLS BLVD CONCORD, NC 28027	SHERRILL CONSTRUCTION CO., LLC. Cavender's	Cavender's ~~ Interior tenant improvement for a new Cavender's retail tenant going into an existing space. Scope to include electrical and shelving units.	$990,000	23,301
BU2024-03728	10/25/2024	9611 BROOKDALE DR CHARLOTTE, NC 28215	ABEL INDUSTRIES INC.	The UPS Store #4952 ~~ COMMERCIAL UPFIT	$4,989,367	1,369
BU2024-03732	10/25/2024	200 W 18TH ST KANNAPOLIS, NC 28081	HOOPAUGH GRADING COMPANY, LLC	Bakers Creek - retaining walls- Installation of 11 segmental gray block (with caps) retaining walls.	$517,825	0
BU2024-03736	10/25/2024	401 CENTERVIEW ST KANNAPOLIS, NC 28083	YAYA MINI MART - (BASHAER NASSR MOHAMED)	ABC PERMIT INSPECTION		
BU2024-03741	10/25/2024	8620 WESTMORELAND DR NW CONCORD, NC 28027	TURNER CONSTRUCTION COMPANY	Covia R&D Lab Fitout ~~ Spaces include offices, associated meeting rooms, break room and toilets, research laboratory, receiving/storage, and mechanical spaces.	$6,500,000	19,548
BU2024-03750	10/28/2024	724 CHIPOLA ST KANNAPOLIS, NC 28083	PRO-EXTERIOR FINISHES LLC	Indoor Recreational Facility for playing sports indoor.	$15,000	40,000
BU2024-03758	10/28/2024	1266 RESOLVE AVE NW CONCORD, NC 28027	PACE DEVELOPMENT GROUP INC	Cannon Run AMENITIES BLDG. and GAZEBO ~~ New construction, commercial building. 2694 sf amenity building with a common area, catering/kitchenette, family bathroom, women's room, men's room, pool rinse shower, janitor's closet, chemical storage closet, pool pump room, electrical closet and larger storage room off the common room. Covered front and back/pool porch. Pass through window at the kitchenette. Includes one 4 post covered gazebo, slab on grade with ventilated soffit and 4 recessed can lights. Gazebo is 296sf.	$511,970	2,990
BU2024-03763	10/28/2024	1880 DALE EARNHARDT BLVD KANNAPOLIS, NC 28083	CASCO SIGNS INC - Cadre - monument sign	installing 13.10 sf aluminum face in existing monument sign	$800	0
BU2024-03770	10/29/2024	8031 CONCORD MILLS BLVD CONCORD, NC 28027	DRESSLER CONSTRUCTION LLC	Future Shake Shack DEMO ONLY~~ Interior demolition of vacant space (formerly Denny's) in preparation for future tenant	$77,000	6,121
BU2024-03795	10/30/2024	635 CHURCH ST N CONCORD, NC 28025	J J'S CONSTRUCTION COMPANY LLC	Carpet Replacement for all floors Ceiling Tile replacements Teller Counter Finish Updates including new granite tops & glass privacy partitions that are not full height (see elevations) A single door access from adjoining office to teller area with a security lock for access Chandelier Light replacement in lobby. Bathroom Finish updates (tile, paint) on staff hall near break room Murals to be added in main lobby.	$233,000	6,412
BU2024-03802	10/31/2024	2410 HERRONS NEST PL NW 105 CONCORD, NC 28027	MICHAEL BAILEY CONSTRUCTION, LLC	5 infrared sauna suites and 2 red light therapy rooms, 2 unisex restrooms (1 ADA with shower), and a utility room for staff operations and cleaning towels, etc.	$205,000	1,724

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 10/1/2024 through End Date: 10/31/2024

BU2024-03803	10/31/2024	9558 HICKORY RIDGE RD HARRISBURG, NC 28075		Tramore - stone monument sign	$27,300	108
BU2024-03804	10/31/2024	5275 STOWE LN CONCORD, NC 28262	Hendrick Racking	HENDRICK RACKING ~~ TO STORE RAW MATERIALS STORED ON PALLETS, IN CARDBOARD, AND POSSIBLY WOODEN CRATES, FINISHED PAINTED METALS, ELECTRIC VEHICLE PHYSICAL COMPONENETS, ELECTRONICS, AND MODULES, PALLETS OF COARDBOARD BOXES	$20,000	0
BU2024-03805	10/31/2024	2732 JIM JOHNSON RD CONCORD, NC 28027	GraphiCal Creations, Inc.	Emerson Glen - Monument sign ~~ Stone monument with sign for community identification	$11,612	12
BU2024-03807	10/31/2024	2880 JIM JOHNSON RD CONCORD, NC 28027	GraphiCal Creations, Inc.	Emerson Glen - Monument sign 2 ~~ Custom stone column at the corner of pinecliff dr and jim johnson rd	$11,612	30
BU2024-03809	10/31/2024	8361 CONCORD MILLS BLVD CONCORD, NC 28027	ECKINGER CONSTRUCTION COMPANY	Dave & Busters - Minor ~~ Partial Interior DEMO AND REMODEL of an existing Dave & Buster's location. Interior scope will be limited to the arcade and bowling lanes. No dining/bar areas, flew areas, kitchen or toilet rooms will be in the scope of work. No changes are to be made to any kitchen or bar equipment.	$60,000	12,209
BU2024-03812	10/31/2024	1313 OLD CHARLOTTE RD SW CONCORD, NC 28027		ABC		
BU2024-03814	11/1/2024	13470 PLAZA RD EXT CHARLOTTE, NC 28215	RETAIL CONSTRUCTION SERVICES, INC	Tenant improvement project that includes addition of bathrooms, pantry, lobby, training room, staff lounge, and conference room.	$350,000	2,372
BU2024-03816	11/1/2024	25 BARBRICK AVE SW CONCORD, NC 28025	TREXAN LLC	UPFIT TO SHELL FOR NEW DENTAL OFFICE (PRB2021-00058 SHELL) ~~ on Ground floor of building. Empty shell space is converted into Dental office by adding nonstructural interior walls.	$189,557	2,429
BU2024-03818	11/1/2024	920 CHURCH ST N CONCORD, NC 28025	RODGERS BUILDERS, INC.	RENOVATION TO CONVERT PART OF STORAGE INTO A VASCULAR LAB, CONTROL ROOM, AND EQUIPMENT ROOM.	$2,831,237	1,518
BU2024-03823	11/1/2024	7670 BRUTON SMITH BLVD CONCORD, NC 28027	JAMES R VANNOY & SONS - TOC Service Expansion	TOYOTA OF CONCOD~~ Service Expansion ~~ Service department and parts department expansion to an existing dealership for a total addition of 19,222 sf.	$3,980,953	3,980,953
BU2024-03830	11/1/2024	7650 BRUTON SMITH BLVD CONCORD, NC 28027	JAMES R VANNOY & SONS - HOC Service Expansion	HONDA OF CONCORD~~Service Expansion ~~ Service department and parts department expansion to an existing dealership for a total addition of 19,222 sf.	$3,996,071	19,000
BU-EXCO-2024-00010	10/28/2024	294 CHURCH ST N CONCORD, NC 28025	King Prestige Services, LLC	Mental Health Agency- Peer Support		
				Total Plans Reviewed: 69	**$189,865,784**	**17,486,816**

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Reports

SUBJECT:
EDC - October 2024 Monthly Summary Report

BRIEF SUMMARY:
The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report.

REQUESTED ACTION:
For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:
Page Castrodale, EDC Executive Director

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:
This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Project Activity Report

OCTOBER 2024

Current Active Projects
47

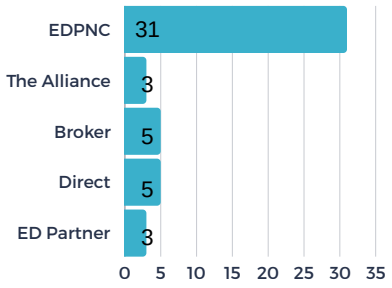
Projects Added in October
15

STATS OVER THE PAST MONTH

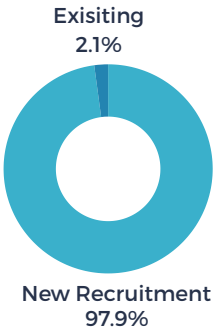
The EDC received **22** new projects/RFIs (request for information) in October and submitted sites/buildings for **15** of the new requests. There was **1** client/consultant site visit or meeting in October.

Project Activity Highlights

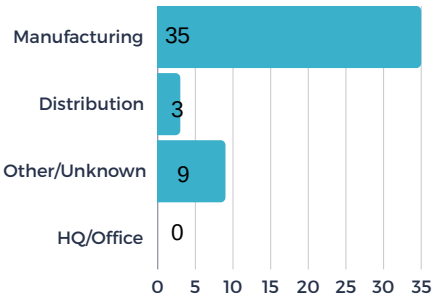
PROJECTS BY SOURCE



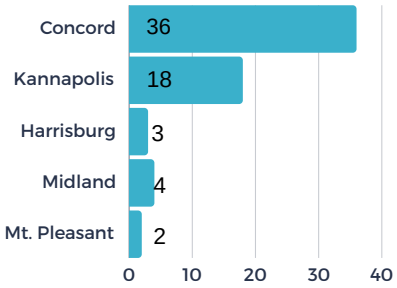
PROJECTS BY TYPE



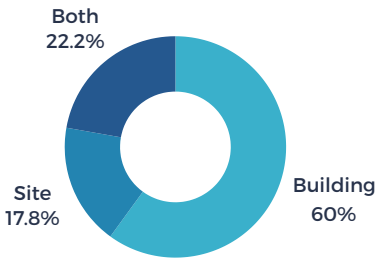
PROJECTS BY INDUSTRY



OF PROJECTS BY LOCATION



BUILDINGS VS. SITE - %



204
average jobs per project

86M
average investment per project

175K
average square feet per project

54
average acres per project

40%
of Cabarrus EDC's projects involved companies outside of the U.S.

57 Union Street South
Concord, NC 28025

704-703-1725
www.cabarrusedc.com

CABARRUS COUNTY

BOARD OF COMMISSIONERS
REGULAR MEETING

November 18, 2024
6:30 PM

AGENDA CATEGORY:
Closed Session

SUBJECT:
Closed Session - Pending Litigation

BRIEF SUMMARY:
A closed session is needed to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a)(3).

REQUESTED ACTION:
Motion to go into closed session to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a)(3).

EXPECTED LENGTH OF PRESENTATION:
1 Hour or More

SUBMITTED BY:
Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:
No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS: