

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

MISSION STATEMENT

THROUGH VISIONARY LEADERSHIP AND GOOD STEWARDSHIP, WE WILL ADMINISTER STATE REQUIREMENTS, ENSURE PUBLIC SAFETY, DETERMINE COUNTY NEEDS, AND PROVIDE SERVICES THAT CONTINUALLY ENHANCE QUALITY OF LIFE

CALL TO ORDER BY THE CHAIRMAN

PLEDGE OF ALLEGIANCE

INVOCATION

Dan Marshall, Capital Ministries, Local Government Ministry

A. APPROVAL OR CORRECTIONS OF MINUTES

1. Approval or Correction of Meeting Minutes Pg. 4

B. APPROVAL OF THE AGENDA

1. BOC - Changes to the Agenda Pg. 27

C. RECOGNITIONS AND PRESENTATIONS

1. Presentation - Miss Cabarrus County 2025 Pg. 29
2. Presentation - Cabarrus County Sports Hall of Fame Pg. 30
3. Proclamation - DHS - Social Work Month 2025 Pg. 31
4. Proclamation - National Donate Life Month April 2025 Pg. 34

D. INFORMAL PUBLIC COMMENTS

E. OLD BUSINESS

F. CONSENT AGENDA

(Items listed under consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)

1. (Appointment) and Removal - Adult Care Home Community Advisory Board Pg. 37
2. Appointment and Removal - Home and Community Care Block Grant (HCCBG) Advisory Committee Pg. 42
3. County Manager - Cabarrus County Schools Central Cabarrus Roof Replacement Pg. 47
4. Department of Human Services (DHS) - Transportation 5310 Elderly and Handicap Grant Pg. 65
5. Department of Social Services (DSS) - Seniors' Health Insurance Information Program (SHIIP) Funding Increase Pg. 73
6. IT - Emergency Telephone (911) - Budget Amendment To Transfer Funds Back To The General Fund To Track Project Expenditures Pg. 82
7. IT - Emergency Telephone System (911) Fund - Reimburse The Emergency Telephone System Fund For A Purchase That Was Not Eligible With 911 Funds Pg. 85
8. Risk Management - Budget Amendment Pg. 93
9. Sheriff's Office - Awarding of Service Weapon to Lt. Donald Anthony Upon Retirement Pg. 96
10. Sheriff's Office - Awarding of Service Weapon to Deputy Jason Yount Upon Retirement Pg. 100
11. Sheriff's Office - Awarding of Service Weapon to Deputy Ricky Crayton Upon Retirement Pg. 104
12. Sheriff's Office - Awarding of Service Weapon to Sgt. Larry Brian Heintz Upon Retirement Pg. 108
13. Tax Administration - Refund and Release Reports – February 2025 Pg. 112

G. NEW BUSINESS

H. REPORTS

1. BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees Pg. 123
2. BOC - Request for Applications for County Boards/Committees Pg. 124
3. Budget - Monthly Budget Amendment Report Pg. 137
4. Budget - Monthly Financial Update Pg. 145
5. Communications and Outreach - Monthly Summary Report Pg. 151
6. County Manager - Cabarrus Arena and Events Center Financial Report Pg. 155
7. County Manager - Monthly Building Activity Reports Pg. 194
8. EDC - February 2025 Monthly Summary Report Pg. 201
9. Nursing Home Community Advisory Committee and Adult Care Home Community Advisory Committee Annual Report Pg. 203
10. Super Cab Co - Monthly Report Pg. 207

I. GENERAL COMMENTS BY BOARD MEMBERS

J. WATER AND SEWER DISTRICT OF CABARRUS COUNTY

K. CLOSED SESSION

1. Closed Session - Pending Litigation Pg. 213

L. RETURN TO OPEN SESSION

M. ADJOURN

In accordance with ADA regulations, anyone who needs an accommodation to participate in the meeting should notify the ADA Coordinator at 704-920-2100 at least forty-eight (48) hours prior to the meeting.

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Approval or Correction of Minutes

SUBJECT:

Approval or Correction of Meeting Minutes

BRIEF SUMMARY:

The following meeting minutes are provided for correction or approval:

January 6, 2025 (Work Session)

January 15, 2025 (Cabarrus Summit)

January 21, 2025 (Regular Meeting)

REQUESTED ACTION:

Recommended Motion:

Motion to approve the aforementioned meeting minutes as presented.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- January 6, 2025 Work Session Draft Minutes
- January 15, 2025 Cabarrus Summit Draft Minutes
- January 21, 2025 Regular Meeting Draft Minutes

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 5:00 p.m. on Monday, January 6, 2025.

Public access to the meeting could also be obtained through the following means:

live broadcast at 5:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabctv>

Present - Chairman:	Christopher A. Measmer
Vice Chairman:	Laura B. Lindsey
Commissioners:	Lynn W. Shue Kenneth M. Wortman Larry G. Pittman

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Kelly Sifford, Deputy County Manager; Alece Pugh, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Commissioner Pittman provided the invocation.

1. Call to Order

Chairman Measmer called the meeting to order at 5:00 p.m.

Chairman Measmer announced to the audience the legislative swearing-in ceremony would take place in the rotunda of the governmental center at 6:00 p.m.

2. Approval of Agenda

Updated:

Discussion Items for Action

5.15 BOC - Appointments to Boards and Committees

- Removed: Appointment and Removal - Planning and Zoning Commission

Additions:

Discussion Items for Action

5.18 BOC - Water and Sewer Authority Board Appointments

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman the Board approved the agenda as amended by the following vote: Ayes: Chairman Measmer, Vice Chair Lindsey, Commissioners Pittman and Shue. Nays: Commissioner Wortman.

4. Discussion Items - No Action

None.

5. Discussion Items - For Action

5.1 Emergency Medical Services (EMS) - Vehicle Data Tracking

Jimmy Lentz, Emergency Medical Services (EMS) Chief, reported that the current system (PRAN) utilized for real-time data tracking on the ambulances is no longer supported for all EMS vehicles. Samsara has been considered as the new provider. EMS has been testing their product on 2 ambulances and 2 quick response vehicles. Samsara offers comprehensive driving data tracking including camera interface and is trusted by Cabarrus County Infrastructure and Asset Management (IAM). The new system would enhance vehicle data tracking capabilities and ensure efficient monitoring of our fleet. EMS is reviewing a 3-year contract with Samsara; product costs being \$28,900 for the first year and \$28,400 for years two and three. Chief Lentz advised EMS has the funds in their current budget for year one.

A discussion ensued. During discussion, Chief Lentz responded to questions from the Board.

Jonathan Maulden, Emergency Medical Services Deputy Chief, was in attendance.

5.2 Emergency Medical Services (EMS) - Zoll Monitor - Autopulse Replacement

Jimmy Lentz, Emergency Medical Services Chief, advised Emergency Medical Services (EMS) staff has been planning for the replacement of the ZOLL cardiac monitors and Autopulse mechanical CPR devices. The current ZOLL monitors will

reach the end of their projected service life in fiscal year 2026. Being highly satisfied with the ZOLL product and the exceptional support services, staff recommended a 10-year lease agreement. The lease would involve complete equipment replacement at the 5-year mark to ensure continued efficiency and would cost \$428,000 per year for the duration of the lease. ZOLL has forecasted a 30 percent increase in April, making timely action crucial for cost-effective equipment replacement.

A brief discussion ensued. During discussion, Chief Lentz responded to questions from the Board.

Jonathan Maulden, Emergency Medical Services Deputy Chief, was in attendance.

5.3 Finance - Financing Budget Amendment and Updated Project Ordinances

Jim Howden, Finance Director, presented a budget amendment and project ordinances for consideration. The budget amendment would allow the Finance Department to finish recording the financing done in October and November.

A lengthy discussion ensued. During discussion, Mr. Howden and Aalece Pugh, Assistant County Manager, responded to questions from the Board.

5.4 Human Resources - Total Rewards - Time Off Benefits Part 4

Lundee Covington, Human Resources Director, presented recommendations for the military leave benefit, which included:

- If an employee is deployed more than 120 hours per calendar year AND is paid more with the County than in their military role ADD a salary differential to keep them at full pay for a minimum of 6 months.
- Credits for Leave Without Pay (LWOP) added when they return from military leave or begin receiving county pay to count towards retirement.

Ms. Covington also presented small adjustments to the Personnel Ordinance in support of the previously approved time off benefits, i.e. floating holiday/personal day. For eligibility of these benefits, employees must be active as of January 1 each year.

If the proposals are approved, a new section of the ordinance will be added.

A discussion ensued. During discussion, Ms. Covington responded to questions from the Board.

5.5 Planning & Development Department - Authorization for 2025-2026 Community Development Program Funding Applications

Robert Anderson, Community Development Manager, requested approval to submit applications for the Weatherization, Heating and Air Repair and Replacement program and the Housing and Home Improvement programs in the coming months as the funding becomes available. Mr. Anderson additionally requested to participate in any programs offered by Duke Energy. A county match of 10% would be required for Housing and Home Improvement program, which is part of the larger County Home Care Community Block Grant program.

5.6 Planning & Development Department - Proposed Budget Amendment to Revise HOME Grant 2020 Accounts

Robert Anderson, Community Development Manager, presented for consideration a budget amendment to transfer revenues generated from program fees into the expense line items, which would allow them to be expended. There was \$1,298.66 in program fees paid. The HOME grant requires all program fees to be placed back into the program, to be expended on the program.

A brief discussion ensued. During discussion, Mr. Anderson and Kelly Sifford, Deputy County Manager, responded to questions from the Board.

5.7 Planning & Development Department - Community Development Duke Energy Rebate Program Proposed Budget Amendment

Robert Anderson, Community Development Manager, presented for consideration a proposed budget amendment to move revenues (reimbursements) from the Duke Energy rebate program into expense line items to allow them to be expended.

5.8 Planning & Development Department - Community Development - Housing and Home Improvement - Proposed Budget Amendment

Robert Anderson, Community Development Manager, presented for consideration a proposed budget amendment to place revenues generated from the Housing and Home Improvement Program into expense line items to allow them to be expended. Staff received \$160.00 in revenues (donations) through the program. The Housing and Home Improvement program requires revenues to be placed back into the program to expand service.

5.9 County Manager - Easement Agreement with Charlotte Water

Kelly Sifford, Deputy County Manager, reported Charlotte Water requested an easement agreement for an extension into Cabarrus County for service to a private development. The easement will not be on county property; however, when other jurisdictions provide services within Cabarrus County, the service must be approved according to North Carolina general statutes.

5.10 County Manager - Easement Dedication for R Brown McAllister

Kelly Sifford, Deputy County Manager, advised with the recent construction of the new R Brown McAllister Elementary School, several easements will be required for utility services. Plats were provided to illustrate the proposed easements for public water and stormwater utilities needed by the City of Concord to accommodate service and maintenance needs on the property.

5.11 County Manager - Lease and Agency Agreements

Kelly Sifford, Deputy County Manager, advised the county is required to enter into lease and agency agreements on properties the county holds title on due to financing. The lease and agency agreements are standard agreements that spell out the responsibilities of each agency during the time it is owned by the county and operated by the school system. The county has standard agreements for Coltrane Webb STEM Elementary, Opportunity School, and Mary Francis Wall, which have been reviewed by legal and found to meet the financing requirements of the agreements.

5.12 County Manager - Sewer Easement on JM Robinson Property

Kelly Sifford, Assistant County Manager, advised a private developer, Morris Industrial, requested a seven square foot easement on the JM Robinson High School property to accommodate a sanitary sewer connection. Cabarrus County Schools staff reviewed and approved the proposal; it is currently being considered for action by the Board of Education.

5.13 County Manager - Temporary Construction and Permanent Easement

Kelly Sifford, Deputy County Manager, reported The City of Concord requested a temporary construction easement at Cox Mill High School for the purpose of a waterline extension. The affected area is adjacent to the street and has a total of 598 square feet. Cabarrus County Schools staff have been consulted; the easement will not impact operations for the schools.

3. Swearing In

Chairman Measmer provided opening comments to the swearing-in of incoming State legislators.

Melissa Wally sang the National Anthem.

3.1 Brian Echevarria - Sworn by Judge Michael Stading

Brian Echevarria was sworn in by the Honorable Michael Stading.

Mr. Echevarria expressed his appreciation.

3.2 Grant Campbell - Sworn by Judge Michael Stading

Grant Campbell was sworn in by the Honorable Michael Stading.

Mr. Campbell expressed his appreciation.

3.3 Jonathan Almond - Sworn by Judge Beth Street

Jonathan Almond was sworn in by Honorable Beth Street.

Mr. Almond expressed appreciation.

Break

The Board took a break at 6:04 p.m. The meeting resumed at 6:42 p.m.

5. Discussion Items - For Action Con't**5.14 County Manager - Opioid Settlement Spending Authorization for Recovery Supports**

Aalece Pugh, Assistant County Manager, provided an overview of the opioid settlement strategy. She then introduced three new perspective sub-recipients of opioid settlement funds: Bridge to Recovery, Adult & Teen Challenge, and Southeastern Recovery Center. With the receipt of the funds, each perspective sub-recipient plans to provide recovery support and recovery housing services to Cabarrus County residents who are eligible for services.

A brief discussion ensued. Ms. Pugh responded to questions from the Board.

Ms. Pugh introduced Andrew Fitzgibbon, Adult & Team Challenge Director, who provided an overview of their facility's program.

Candice Wood, Bridge to Recovery Clinical Director, provided information regarding facility services.

Jamie Hoffman, Owner of Southeastern Recovery Center, provided an overview of the services offered by them.

A discussion ensued. During discussion, Ms. Pugh responded to questions from the Board.

5.15 BOC - Appointments to Boards and Committees

Chairman Measmer advised information for January appointments to boards and committees has been provided to the commissioners. He asked if anyone had any questions, comments, or concerns regarding the upcoming requests. There were none.

5.16 BOC - Appointment - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC)

Chairman Measmer announced Commissioner Pittman was appointed to the Cabarrus-Rowan Metropolitan Transportation Advisory Committee (TAC). An alternate was needed, and Commissioner Shue has agreed to serve as the alternate.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman, and unanimously carried, the Board approved to suspend the rules of procedure due to time constraints.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board appointed Commissioner Shue as the alternate member to the TAC for a one-year term ending December 31, 2025.

5.17 BOC - Commission on Financial Efficiency

Vice Chair Lindsey provided an overview of the Commission on Financial Efficiency. She then read the mission statement: The commission will be appointed by the Cabarrus County Commissioners and work to bring the citizens of Cabarrus County more efficient and effective county services. Appointees are selected based on their background in government, the private-sector or taxpayer advocacy. The commission shall conduct reviews of financial, construction and operational practices of county government and report its findings and recommendations to the Cabarrus County Board of Commissioners for examination and final action.

The board will consist of four members that will include Laura Lindsey, Chair; Lee Shuman; Wes Huneycutt and Christopher Measmer.

Chairman Measmer stated he would like the members of the commission be appointed by the chair.

A lengthy discussion ensued.

5.18 BOC - Water and Sewer Authority Board Appointments

Vice Chair Lindsey reported Cabarrus County holds one commissioner

seat on the Water and Sewer Authority of Cabarrus County (WSACC); currently held by Chairman Measmer. The Cabarrus County Board of Commissioners also appoints two at-large positions, which she would like to see have new representation. She recommended Jonathan Marshall and Bob Ritchie be replaced by Joshua Mendoza and Doug Paris. WSACC will hold its next meeting on January 15, 2025 and she would like the new members to be present.

A discussion ensued.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman, the Board approved to suspend the rules of procedure by the following vote: Ayes: Chairman Measmer, Vice Chair Lindsey, Commissioner Pittman. Nays: Commissioners Shue and Wortman.

Vice Chair Lindsey **MOVED** to replace Bob Ritchie with Joshua Mendoza and replace Jonathan Marshall with Doug Paris and include an exception to the residency policy. Commissioner Pittman seconded the motion.

Following discussion, the **MOTION** carried by the following vote: Ayes: Chairman Measmer, Vice Chair Lindsey, Commissioner Pittman. Nays: Commissioners Shue and Wortman.

6. Approval of Regular Meeting Agenda

6.1 BOC - Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman, and unanimously carried, the Board approved the amended agenda for the January 21, 2025, regular meeting as follows:

Recognitions and Presentations

- Recognition - Retirement for EMS Master Paramedic Doug Bickerstaff

Consent

- Appointments - Cooperative Extension - Agricultural Advisory Board
- County Manager - Easement Agreement with Charlotte Water
- County Manager - Easement Dedication for R Brown McAllister
- County Manager - Lease and Agency Agreements
- County Manager - Sewer Easement on JM Robinson Property
- County Manager - Temporary Construction Easement at Cox Mill High School
- County Manager - Opioid Settlement Spending Authorization for Recovery Supports
- Emergency Medical Services (EMS) - Vehicle Data Tracking
- Emergency Medical Services (EMS) - Zoll Monitor - Autopulse Replacement
- Human Resources - Total Rewards - Time Off Benefits Part 4
- Planning & Development Department - Authorization for 2025-2026 Community Development Program Funding Applications
- Planning & Development Department - Proposed Budget Amendment to Revise HOME Grant 2020 Accounts
- Planning & Development Department - Community Development Duke Energy Rebate Program Proposed Budget Amendment
- Planning & Development Department - Community Development - Housing and Home Improvement - Proposed Budget Amendment
- Proclamation - Black History Month
- Tax Administration - Refund and Release Reports - December 2024
- BOC - Commission on Financial Efficiency

New Business

- Finance - Financing Budget Amendment and Updated Project Ordinances

7. Closed Session

7.1 Closed Session - Acquisition of Real Property

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board moved to go into closed session to discuss matters related to acquisition of real property as authorized by NCGS 143-318.11(a)(3).

Return to Open Session

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board returned to open session.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board authorized the County Manager, subject to review and revisions by the County Attorney, to execute the necessary documents for the easement purchases on parcel numbers 5620-78-0002; 5620-78-0222; 5620-78-0287; and 5620-78-1321.

6. Adjourn

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman, and unanimously carried, the meeting adjourned at 7:44 p.m.

Lauren Linker, Clerk to the Board

DRAFT

The Board of Commissioners for the County of Cabarrus met for the 1st Quarter Cabarrus Summit at the Library and Active Living Center in Mount Pleasant, North Carolina at 6:30 p.m. on Wednesday, January 15, 2025.

Present - Chairman: Christopher Measmer
Vice Chairman: Laura Lindsey
Commissioners: Larry Pittman

Also present were Mike Downs, County Manager; Kelly Sifford, Deputy County Manager; Aalece Pugh, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Municipal representatives from Kannapolis, Harrisburg, Mount Pleasant, Midland, Concord, and Locust were also present.

Chairman Measmer called the meeting to order at 6:35 p.m.

Welcome

Chairman Measmer welcomed municipal elected officials, city managers and other guests.

Introductions / Updates

Each mayor/municipal representative provided an update on current and future projects.

Dinner & Networking/General Discussion

The Board took a dinner break around 7:05 p.m. The meeting resumed shortly afterward.

Presentations

Cabarrus County Arts Council

Robbie Furr, Chair and Liz Fitzgerald, Executive Director of Cabarrus Arts Council gave a presentation about the demand for arts throughout the County. They went over their signature events, school programs, upcoming acts at the Davis Theater and the ongoing community outreach. They also highlighted some new programs.

Dr. Dobson discussed the revitalization project going on in downtown Mount Pleasant. He then announced a new theater coming to Mount Pleasant.

Mr. Furr and Ms. Fitzgerald responded to questions.

Closing

Chairman Measmer thanked everyone for attending.

Adjourn

The meeting was adjourned around 8:45 p.m.

Lauren Linker, Clerk to the Board

The Board of Commissioners for the County of Cabarrus met in regular session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 6:00 p.m. on Tuesday, January 21, 2025.

Public access to the meeting could also be obtained through the following means:

live broadcast at 6:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Christopher A. Measmer
Vice Chairman: Laura B. Lindsey
Commissioners: Kenneth M. Wortman
Larry G. Pittman

Absent - Commissioner: Lynn W. Shue

Also present were Mike Downs, County Manager; Rich Koch, County Attorney; Kelly Sifford, Deputy County Manager; Aalece Pugh, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Chairman Measmer called the meeting to order at 6:00 p.m.

Chairman Measmer led the Pledge of Allegiance.

Dan Marshall, Local Government Ministries, gave the invocation.

Chairman Measmer introduced the youth commissioner, Emilia Sanchez, Northwest Cabarrus High School.

(A) APPROVAL OR CORRECTION OF MINUTES

UPON MOTION of Vice Chairman Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board approved the following minutes with correction.

November 4, 2024 (Work Session)

(B) APPROVAL OF THE AGENDA

Chairman Measmer reviewed the following changes to the agenda.

UPDATED:

New Business
G-5 BOC - Commission on Financial Efficiency
 Rule of Procedure for the Cabarrus County Commission on Financial Efficiency

ADDITION:

New Business
G-4 BOC - 2025 Commissioner Board Appointments

MOVED:

F-10 G-9 to Finance - Financing Budget Amendment and Updated Project Ordinances

F-13 to G-10 Planning & Development Department - Proposed Budget Amendment to Revise HOME Grant 2020 Accounts

F-16 to C-2 Proclamation - Black History Month

Vice Chair Lindsey **MOVED** to approve the agenda as amended and to move items F-10 and F-13, from the Consent Agenda to New Business. Commissioner Pittman seconded the Motion.

Commissioner Wortman requested to move item F-16 from the Consent Agenda to Recognitions and Presentations.

Vice Chairman Lindsey amended the motion to move items F-10 and F-13, from the Consent Agenda to New Business and item F-16 from the Consent Agenda to Recognitions and Presentations.

Following further discussion, the **AMENDED MOTION** carried unanimously.

(C) RECOGNITIONS AND PRESENTATIONS

(C-1) Recognition - Retirement for EMS Master Paramedic Doug Bickerstaff

Jimmy Lentz, Emergency Medical Services Chief, recognized Doug Bickerstaff on his retirement after 30 years of service. Chief Lentz shared highlights of his career.

Vice Chair Lindsey presented Mr. Bickerstaff with a service award in appreciation of his service and dedication to the citizens of Cabarrus County.

Mr. Bickerstaff expressed his gratitude.

Commissioner Pittman provided additional comments.

(C-2) Proclamation - Black History Month (Previously F-16)

Commissioner Wortman read the proclamation aloud.

UPON MOTION of Vice Chairman Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board adopted the proclamation.

Proclamation No. 2025-01

BLACK HISTORY MONTH PROCLAMATION

WHEREAS, Black History Month is the observance of a special period to recognize the achievements and contributions of African-Americans to our county, state and nation; and

WHEREAS, this observance presents the special opportunity to become more knowledgeable about black heritage, and to honor the many black leaders who have played a part in the progress of our county; and

WHEREAS, such knowledge can strengthen the insight of all our citizens regarding the issues of human rights, the great strides that have been made in the crusade to eliminate the barriers of equality for minority groups, and the continuing struggle against racial discrimination and poverty; and

WHEREAS, as a result of their determination, hard work, intelligence, and perseverance, African-Americans have achieved exceptional success in all aspects of society including business, education, politics, science, athletics and the arts; and

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Commissioners for Cabarrus County, North Carolina, do hereby recognize February 2024 as Black History Month and encourage all citizens to participate in the educational and celebratory events honoring the contributions and accomplishments of African-Americans.

ADOPTED this 21st day of January 2025.

/s/ Christopher A. Measmer
Christopher A. Measmer, Chairman
Cabarrus County Board of Commissioners

Attest:

/s/ Lauren Linker
Lauren Linker, Clerk to the Board

(D) INFORMAL COMMENTS

Chairman Measmer opened the meeting for Informal Public Comments at 6:11 p.m. He stated each speaker would be limited to three minutes.

Rich Wise, a resident at 3403 Brickwood Circle, Midland, commented on the new Commission on Financial Efficiency committee.

Keshia Sandidge, a resident at 270 Post Oak Avenue SW, Concord, commented on the planning and zoning board.

Mae Mack, a resident at 92 St. Mary Avenue NW, Concord, spoke regarding policies and practices of the boards and committees.

Ingrid Nurse, a resident of Concord, commented on the best practices of boards and committees.

Veleria Levy, a resident at 2345 Herrons Nest Place NW, Concord, commented on the Fair Advisory Commission.

Nancy Hoffarth, a resident at 6000 Creekview Court, Harrisburg, spoke regarding the policies and practices of boards and committees.

Matt Barrier, a resident at 1371 Shady Bluff Court, Concord, commented on the Fair Advisory Commission.

Ivey Almond, a resident at 6350 Smith Road, Midland, spoke regarding the Cabarrus County Fair.

Jim Quick, a resident at 126 Spencer Avenue NW, Concord, commented on board appointments.

David Henderson, a resident at 8429 Wonderwood Lane, Harrisburg, commented on Board accountability.

Brent Whichel, a resident at 405 Autumn Drive, Harrisburg, congratulated the Board.

Jeeter Anderson, a resident at 133 Kennedy Avenue, Kannapolis, commented on a Department of Social Services matter.

Jerry E. Anderson, a resident at 133 Kennedy Avenue, Kannapolis, spoke regarding matters in connection with the Department of Social Services.

Chris Cranston, a resident at 475 High Meadows Drive, Concord, commented on local government.

Wesley Huneycutt, a resident of 2700 Cal Bost Road, Midland, commented regarding the Commission on Financial Efficiency committee.

Naomi Hatchell, a resident at 1804 Clay Street, Kannapolis, commented on local government.

Commissioner Wortman invited Mr. Barrier to the podium for clarification on his comments.

There was no one else to address the Board, therefore Chairman Measmer closed that portion of the meeting.

(E) OLD BUSINESS

None.

(F) CONSENT

(F-1) Appointments - Cooperative Extension - Agricultural Advisory Board

Eddie Moose and Tommy Barbee serve on the Agricultural Advisory Board with terms ending January 31, 2025. It is recommended that Eddie Moose and Tommy Barbee be reappointed to the Agricultural Advisory Board to serve another term, ending January 31, 2028 and to include an exception to the length of service provision of the Appointment Policy for each of them.

UPON MOTION of Vice Chair Lindsey, seconded by Chairman Measmer and unanimously carried, the Board reappointed Eddie Moose and Tommy Barbee to the Agricultural Advisory Board terms ending January 31, 2028; to include an exception to the length of service provision of the Appointment Policy for each of them.

(F-2) County Manager - Easement Agreement with Charlotte Water

Charlotte Water requested an easement agreement for an extension into Cabarrus County for service of a private development. The easement will not be on county property, however, when other jurisdictions provide services within Cabarrus County, the service must be approved according to North Carolina general statutes.

UPON MOTION of Vice Chair Lindsey, seconded by Chairman Measmer and unanimously carried the Board approved the easement agreement and resolution with Charlotte Water.

RESOLUTION AUTHORIZING THE CITY OF CHARLOTTE TO ACQUIRE REAL PROPERTY THAT IS LOCATED IN CABARRUS COUNTY

WHEREAS, the Town of Huntersville (hereafter "Huntersville"), has entered into an interlocal agreement (hereafter the "Huntersville Agreement"), with the City of Charlotte (hereafter "Charlotte"),

WHEREAS, Charlotte Water, a municipal department of Charlotte, provides a water supply and distribution system and a wastewater collection, treatment, and disposal system (hereinafter "Public Enterprise") to Huntersville pursuant to the Huntersville Agreement; and,

WHEREAS, the Huntersville Agreement further provides that Charlotte will obtain fee simple title and/or necessary easements for Charlotte Water to provide the Public Enterprise to Huntersville;

WHEREAS, Huntersville believes that the Huntersville Agreement has been in the best interest of its citizens;

WHEREAS, Huntersville has requested that Charlotte provide the Public Enterprise within the portion of Huntersville that extends into Cabarrus County (hereinafter "Cabarrus County Portion");

WHEREAS, Charlotte is willing to provide and has provided the Public Enterprise within the Cabarrus County Portion;

WHEREAS, development along the Mecklenburg County and Cabarrus County border requires coordination and communication between Charlotte and a Cabarrus County municipality in order to serve the development with water and/or sewer services;

WHEREAS, Charlotte has provided or is willing to provide the Public Enterprise within Cabarrus County to serve a particular development along the Mecklenburg County and Cabarrus County border;

WHEREAS, Charlotte will obtain fee simple title and/or necessary easements for Charlotte Water to provide the Public Enterprise to the particular development along the Mecklenburg County and Cabarrus County border;

WHEREAS, Charlotte is requesting passage of this Resolution by the Cabarrus County Board of Commissioners under the provisions of North Carolina General Statutes § 153A-15.

NOW THEREFORE, BE IT RESOLVED, that the Cabarrus County Board of Commissioners do hereby adopt this Resolution consenting to the acquisition of real property by Charlotte for its Public Enterprise.

RESOLVED FURTHER, that a certified copy of this Resolution be delivered to the City of Charlotte.

This the 21st day of January, 2024.

Cabarrus County Board of Commissioners

By: /s/ Christopher A. Measmer

Christopher A. Measmer, Chairman

(F-3) County Manager - Easement Dedication for R Brown McAllister

With the recent construction of the new R Brown McAllister Elementary School, there have been a number of easements that are required for utility services, such as, public water and stormwater utilities to the City of Concord for service and maintenance needs on the property.

UPON MOTION of Vice Chair Lindsey, seconded by Chairman Measmer and unanimously carried, the Board approved the dedication of utility easements on the plats for R Brown McAllister to the City of Concord and authorized the County Manager to execute the necessary documents after review and approval by legal staff.

(F-4) County Manager - Lease and Agency Agreements

The county is required to enter into lease and agency agreements on properties the county holds title on due to financing. The lease and agency agreements are standard agreements that spell out the responsibilities of each agency during the time it is owned by the county and operated by the school system. The proposed leases and agency agreements for Coltrane Webb STEM Elementary, Opportunity School, and Mary Francis Wall, have been reviewed by legal and meet the financing requirements of the agreements.

UPON MOTION of Vice Chair Lindsey, seconded by Chairman Measmer and unanimously carried, the board approved the leases and agency agreements for Coltrane Webb STEM Elementary, Opportunity School, and Mary Francis Wall and authorized the County Manager to execute the agreements after review and revision by the County Attorney.

(F-5) County Manager - Sewer Easement on JM Robinson Property

Morris Industrial requested a seven square foot easement on the JM Robinson High School property to accommodate a sanitary sewer connection. Cabarrus County School staff have reviewed the proposal and it is currently being considered for Board of Education action.

UPON MOTION of Vice Chair Lindsey, seconded by Chairman Measmer and unanimously carried, the Board approved the contract between Cabarrus County and Morris Industrial, LLC; and authorized the County Manager to execute the contract on behalf of Cabarrus County subject to review or revisions by the County Attorney.

(F-6) County Manager - Temporary Construction Easement at Cox Mill High School

The City of Concord requested a temporary construction easement at Cox Mill High School for the purpose of a waterline extension. The affected area is adjacent to the street and is a total of 598 square feet. Cabarrus County School staff have been consulted and the easement will not impact operations for the schools.

UPON MOTION of Vice Chair Lindsey, seconded by Chairman Measmer and unanimously carried, the Board approved a temporary construction easement at Cox Mill High School to the City of Concord for the extension of a waterline.

(F-7) County Manager - Opioid Settlement Spending Authorization for Recovery Supports

Three new providers, Bridge to Recovery; Adult & Teen Challenge; and Southeastern Recovery Center requested access to opioid settlement funds to provide recovery supports and recovery housing services to Cabarrus County residents who are eligible for services.

UPON MOTION of Vice Chair Lindsey, seconded by Chairman Measmer and unanimously carried, the Board adopted the resolution.

Resolution No. 2025-02

**A RESOLUTION BY THE COUNTY OF CABARRUS
TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS**

WHEREAS Cabarrus County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids.

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA"), the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation ("SAAF"), and SAAF-2;

WHEREAS Cabarrus County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states that, before spending opioid settlement funds, the local government's governing body must adopt a resolution that:

i. indicates that it is an authorization for expenditure of opioid settlement funds; and,

ii. states the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy; and,

iii. states the amount dedicated to each strategy for a specific period of time.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, SAAF, and SAAF-2, Cabarrus County authorizes the expenditure of opioid settlement funds as follows:

1. First strategy authorized

- a. Name of strategy: Recovery Support Services
- b. Strategies included in Exhibit A
- c. Item letter and/or number in Exhibit A to the MOA: 3
- d. Amount authorized for this strategy: \$ 450,000
- e. Period of time during which expenditure may take place:

Start date of February 1, 2025 through end date of June 30, 2026

f. Description of the program, project, or activity: Provide recovery support services to adults with opioid use and/or co-occurring disorders to improve their health or well-being.

g. Providers: Southeastern Recovery Center, Adult and Teen Challenge of Sandhills, and Bridge to Recovery

2. Second strategy authorized

- a. Name of strategy: Recovery Housing Support
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A to the MOA: Item 4
- d. Amount authorized for this strategy: \$250,000
- e. Period of time during which expenditure may take place:
Start date of February 1, 2025 through end date of June 30, 2026
- f. Description of the program, project, or activity: Provide recovery housing programs to individuals with opioid use disorders and/or co-occurring disorders.
- g. Providers: Southeastern Recovery Center and Adult and Teen Challenge of Sandhills.

The total dollar amount of the requests outlined above named is \$700,000.

Adopted this the 21st day of January 2025.

/s/Christopher A. Measmer

Christopher A. Measmer, Chairman
Cabarrus County Board of Commissioners

ATTEST:

Lauren Linker

Lauren Linker, Clerk to the Board

(F-8) Emergency Medical Services (EMS) - Vehicle Data Tracking

Emergency Medical Services needs to look at a new system to track vehicle/driver data. The current product (PRAN) will no longer be supported for all our EMS vehicles. Staff is considering Samsara as a new provider. Samsara offers comprehensive driving data tracking including a camera interface. Samsara is trusted by Cabarrus County Infrastructure and Asset Management (IAM). The Samsara product is currently being tested on 2 Ambulances and 2 Quick Response vehicles. The new system would enhance our vehicle data tracking capabilities and ensure efficient monitoring of our fleet.

UPON MOTION of Vice Chair Lindsey, seconded by Chairman Measmer and unanimously carried, the Board approved the contract for the Samsara vehicle tracking system and authorized the County Manager to execute the contract on behalf of Cabarrus County subject to review or revisions by the County Attorney.

(F-9) Emergency Medical Services (EMS) - Zoll Monitor - Autopulse Replacement

Cabarrus County staff has been in the process of planning for the replacement of the Zoll Cardiac Monitors and Autopulse mechanical CPR devices as the current monitors will reach the end of their projected service life in FY26. Having been highly satisfied with the Zoll product and their exceptional support services, a 10-year lease agreement is recommended (similar to the Stryker Stretcher lease we initiated in FY25). The worry-free lease would involve a complete equipment swap-out at the five-year mark to ensure continued

efficiency. It is important to note that Zoll has forecasted a significant price increase at the start of their Fiscal year in April, making timely action crucial for cost-effective equipment replacement.

UPON MOTION of Vice Chair Lindsey, seconded by Chairman Measmer and unanimously carried, the Board approved contract between Cabarrus County and ZOLL Medical Corporation and authorized the County Manager to execute the contract on behalf of Cabarrus County subject to review or revisions by the County Attorney.

(F-10) Finance - Financing Budget Amendment and Updated Project Ordinances

Moved to G-9.

(F-11) Human Resources - Total Rewards - Time Off Benefits Part 4

Human Resources presented several small adjustments to the Personnel Ordinance in support of the time off benefits previously approved (floating holiday/personal day). Staff further shared recommendations for adjustments to the military leave benefit.

UPON MOTION of Vice Chair Lindsey, seconded by Chairman Measmer and unanimously carried, the Board approved recommendations for military leave benefit and Personnel Ordinance language supporting this and other time off items.

(F-12) Planning & Development Department - Authorization for 2025-2026 Community Development Program Funding Applications

Community Development staff requested to make the regular submission for the Weatherization, Heating and Air Repair and Replacement Program and the Housing and Home Improvement Programs applications as funding becomes available in the coming months. Additionally, staff requested to participate in any programs that Duke Energy offers. The only match required for any of these programs would be 10% for the Housing and Home Improvement program (which is part of the larger County Home Care Community Block Grant program).

UPON MOTION of Vice Chair Lindsey, seconded by Chairman Measmer and unanimously carried, the Board authorized staff to make applications for Weatherization, Heating and Air Repair and Replacement Program, Housing and Home Improvement, and Duke Energy Programs and to allow the County Manager to execute any necessary contracts subject to legal review.

(F-13) Planning & Development Department - Proposed Budget Amendment to Revise HOME Grant 2020 Accounts

Moved to G-10.

(F-14) Planning & Development Department - Community Development Duke Energy Rebate Program Proposed Budget Amendment

The budget amendment will move revenues (reimbursements) from the Duke Energy rebate program into expense line items to allow them to be expended. Duke Energy has provided \$16,206.66 through reimbursements for work and improvements completed. Reimbursements are considered "revenues" and must periodically be moved to expense accounts to be expended.

UPON MOTION of Vice Chair Lindsey, seconded by Chairman Measmer and unanimously carried, the Board adopted the budget amendment.

Budget Revision/Amendment Request

Date: 1/21/2025	Amount: 16,206.66
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Dept. Head: Susie Morris	Department: Community Development
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<input type="checkbox"/> Internal Transfer Within Department	<input type="checkbox"/> Transfer Between Departments/Funds	<input checked="" type="checkbox"/> Supplemental Request
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Purpose: The proposed budget amendment is to move revenues (reimbursements) from the Duke Energy rebate program into expense line items to allow them to be expended. Duke Energy has provided \$16,206.66 through reimbursements for work and improvements completed. Reimbursements are considered "revenues" and must periodically be moved to expense accounts to be expended.		
--	--	--

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
460	6	3250-6841-DE	Duke Energy Rebate	12,398.10	16,206.66		28,604.76
460	9	3250-9315-DE	Health & Safety Duke	42,067.85	16,206.66		58,274.51

Total 86,879.27

(F-15) Planning & Development Department - Community Development - Housing and Home Improvement - Proposed Budget Amendment

The budget amendment will place revenues generated from the Housing and Home Improvement Program into expense line items to allow them to be expended. Staff received \$160.00 in revenues (donations) through the program. The Housing and Home Improvement program requires revenues be placed back into the program to expand service.

UPON MOTION of Vice Chair Lindsey, seconded by Chairman Measmer and unanimously carried, the Board adopted the budget amendment.

Budget Revision/Amendment Request

Date: 1/21/2025	Amount: 160.00																									
Dept. Head: Susie Morris	Department: Community Development																									
<input type="checkbox"/> Internal Transfer Within Department	<input type="checkbox"/> Transfer Between Departments/Funds	<input checked="" type="checkbox"/> Supplemental Request																								
Purpose: Program fees paid need to be moved from the revenue account to the expense account to expend them. The grant requires any program fees received to be put back in the program to expand services.																										
<table border="1"> <thead> <tr> <th>Fund</th> <th>Indicator</th> <th>Department/ Object/ Project</th> <th>Account Name</th> <th>Approved Budget</th> <th>Increase Amount</th> <th>Decrease Amount</th> <th>Revised Budget</th> </tr> </thead> <tbody> <tr> <td>001</td> <td>6</td> <td>3250-6622</td> <td>Home Improvement Program Fees</td> <td>150.00</td> <td>160.00</td> <td></td> <td>310.00</td> </tr> <tr> <td>001</td> <td>9</td> <td>3250-9493-HHI</td> <td>HHI Operations - HHI</td> <td>67,266.00</td> <td>160.00</td> <td></td> <td>67,426.00</td> </tr> </tbody> </table>			Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget	001	6	3250-6622	Home Improvement Program Fees	150.00	160.00		310.00	001	9	3250-9493-HHI	HHI Operations - HHI	67,266.00	160.00		67,426.00
Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget																			
001	6	3250-6622	Home Improvement Program Fees	150.00	160.00		310.00																			
001	9	3250-9493-HHI	HHI Operations - HHI	67,266.00	160.00		67,426.00																			
Total 67,736.00																										

(F-16) Proclamation - Black History Month

Moved to C-2.

(F-17) Tax Administration - Refund and Release Reports - December 2024

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

UPON MOTION of Vice Chair Lindsey, seconded by Chairman Measmer and unanimously carried, the board approved the December 2024 Refund and Release Reports as submitted, including the NCVTS Refund Report, and granted authority to the Tax Collector to process the refunds and releases.

(G) NEW BUSINESS

(G-1) EMS - RACE CARS Grant Funds

Justin Brines, Emergency Medical Services Deputy Chief, presented a budget amendment to move \$9,000 to RACE CARS Grant Revenue account 00162730-630801 to RACE CARS Grant Expense account 00192730-9635-RCARS. The money will be used for the upcoming Hearts and Heroes event and CPR-related training and education for the remainder of FY 25.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the board approved the necessary budget amendment for the use of grant funds.

Budget Revision/Amendment Request

Date: 1/21/2025	Amount: 9,000.00	
Dept. Head: James Lentz	Sheila Bruce (SKBruce@cabarruscounty.us) is signed in.	
<input checked="" type="checkbox"/> Internal Transfer Within Department	<input type="checkbox"/> Transfer Between Departments/Funds	<input type="checkbox"/> Supplemental Request
EMS receives reimbursement as part of the RACE CARS research trial that we are participating in with Duke University. The request is to move the money to be spent (per grant guidelines) for the upcoming Hearts and Heroes event and CPR-related training and education for the remainder of FY 25.		

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	6	2730-630801	RACE-CARS GRANT		9,000.00		9,000.00
001	9	2730-9635 RCARS	EDUCATIONAL PROGRAMS		9,000.00		9,000.00

(G-2) Planning & Development - NCDOT Request for Letter of Support for RAISE Grant Application

Susie Morris, Planning and Development Director, reported the North Carolina Department of Transportation (NCDOT) explored additional revenue sources to assist with the costs of project implementation. The NCDOT requested local jurisdictions consider providing a letter of support for NCDOT to apply for a RAISE grant that will be used to replace bridges or culverts in the Division. The proposed project includes a bundle of 15 bridge replacements with at least one bridge in each Division 10 county. There are currently two proposed projects on the list in Cabarrus County; one on Penninger Road and the other on Peach Orchard Road. Both are in unincorporated areas of Cabarrus County.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the board considered approval of a letter of support for inclusion in the NCDOT RAISE grant application materials.

(G-3) BOC - Appointment - Cabarrus County Fair Advisory Commission

Chairman Measmer provided a summary of the Cabarrus County Fair Advisory Commission and provided clarity to comments made during public comments.

A lengthy discussion ensued.

The following appointments to the Cabarrus County Fair Advisory Commission were requested: John Cline, Sherilee Deal, Ashleigh Miller, Barbara Strang, Courtney Wyatt, Jimmy Petty, Janet Stancil and David Pless.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman, the board appointed John Cline, Ashleigh Miller, and Courtney Wyatt to the Cabarrus County Fair Advisory Commission for four-year terms by the following vote: Ayes: Chairman Measmer, Vice Chair Lindsey and Commissioner Pittman; Nays: Commissioner Wortman.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman, the board appointed Sherilee Deal, Barbara Strang, Jimmy Petty, Janet Stancil and David Pless to the Cabarrus County Fair Advisory Commission for two-year terms and to include a residency provision to the appointment policy as needed by the following vote: Ayes: Chairman Measmer, Vice Chair Lindsey and Commissioner Pittman; Nays: Commissioner Wortman.

(G-4) BOC - 2025 Commissioner Board Appointments

Chairman Measmer provided an update to the assignment of the Board of Commissioner board liaison appointments for calendar year 2025.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the board approved the updated 2025 Commissioner Board Appointments to reflect the appointment of Commissioner Kenny Wortman to replace Commissioner Lynn Shue to the Centralina Regional Council of Government Executive Board and the Centralina Regional Council of Government Board of Directors.

(G-5) BOC - Cabarrus County Legal Representation

Chairman Measmer recognized County Attorney Rich Koch for his tenure with Cabarrus County and thanked him for his service.

Mayor Jennifer Teague from Harrisburg, North Carolina delivered a speech honoring Rich Koch for his commitment and service to the county.

Commissioner Wortman presented Mr. Koch with a retirement gift.

Vice Chair Lindsey **MOVED** to conclude the Appointment of Rich Koch as the Board-Appointed County Attorney pursuant to G.S. 153A-114. Commissioner Pittman seconded the motion.

Following a discussion, the **MOTION** carried by the following vote: Ayes: Chairman Measmer, Vice Chair Lindsey and Commissioner Pittman; Nays: Commissioner Wortman.

Vice Chair Lindsey **MOVED** to appoint Daniel Peterson as Interim County Attorney pursuant to G.S. 153A-114 for a period of not more than six months and to authorize the Chairman of the Board of Commissioners to execute an

engagement letter to that effect and including such terms as reasonably necessary, including authorizing a rate of \$295 per hour for legal services rendered. Commissioner Pittman seconded the motion.

Following a discussion, the **MOTION** carried by the following vote: Ayes: Chairman Measmer, Vice Chair Lindsey and Commissioner Pittman; Nays: Commissioner Wortman.

Mr. Daniel Peterson was introduced and invited to the dais as the new board-appointed interim county attorney.

Mr. Peterson provided comments.

(G-6) BOC - Commission on Financial Efficiency

Chairman Measmer invited the proposed members of the commission to speak prior to entertaining a discussion among the board members.

Lee Shuman introduced himself.

Wes Huneycutt introduced himself.

A discussion ensued. During discussion, Mr. Huneycutt, Chairman Measmer, Vice Chair Lindsey and Mr. Shuman responded to questions from the board.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman, the board approved to create the Commission on Financial Efficiency and appoint the following members: Laura Lindsey, Chair; Lee Shuman; Wes Huneycutt; and Christopher Measmer by the following vote: Ayes: Chairman Measmer, Vice Chair Lindsey and Commissioner Pittman; Nays: Commissioner Wortman.

Resolution No. 2025-03

RULE OF PROCEDURE FOR THE CABARRUS COUNTY COMMISSION ON FINANCIAL EFFICIENCY

1. MISSION

The Cabarrus County Commission on Financial Efficiency ("CoFE") is set up by the Cabarrus County Board of Commissioners to bring to the citizens of Cabarrus County more efficient and effective County services. The Commission shall conduct reviews of financial, construction and operational practices of County Government and report its findings and recommendations to the Cabarrus County Board of Commissioners for examination and final action. The Commission shall have the right to obtain any non-privileged document or record of the County without a public records request, upon request of the Chair, which requests shall be given top priority by the person in possession of such document or record.

2. INITIAL ORGANIZATION

The CoFE was set up at the beginning of 2025 by the Cabarrus County Board of Commissioners ("BOC"). The initial Chair of the CoFE is Laura Lindsey, Vice Chair of the BOC. All of the members of the CoFE will be appointed by the Chair of the CoFE. The other initial members of the CoFE are Christopher Measmer, Chair of the BOC, Wes Huneycutt and Lee Shuman, for a total of four (4) members. The Chair may add additional members up to a total of seven (7) members. Appointees shall be selected based on their background in government, the private-sector or taxpayer advocacy.

3. DUTIES AND RESPONSIBILITIES OF MEMBERSHIP

Members shall be appointed by the Chair of the CoFE. Each member shall serve a term of one (1) year, which shall run from January 1 to December 31. Members may be removed by the BOC either with or without cause, upon a majority vote. In all other respects, appointment and removal of members of the CoFE shall follow the County's standard appointments policy.

4. MEETINGS

Members of the CoFE shall meet once a month, with meetings to be scheduled at the convenience of the CoFE Chair. The presence of a quorum is necessary for the CoFE to conduct business. A quorum shall consist of a majority of the CoFE's membership, which is three (3) members of a four (4) member Commission, as originally constituted. Meetings shall be advertised in advance in accordance with the requirements of the Open Meetings Law (N. C. Gen. Stat. § 143-318.9 et seq.) so that all meetings are open to the public. The CoFE may conduct a closed session, but only in accordance with the exceptions to the Open Meetings Law.

5. MEETING MINUTES

The CoFE will keep full and accurate minutes of all of its meetings. It shall set out the precise wording of each motion and make it possible to determine the number of votes cast for and against each motion. The minutes need not record discussion of Commission members, though the Commission in its discretion may incorporate such details into the minutes. The Chair may appoint a member to keep the minutes of the meetings, or may call upon County staff to provide a person to prepare and distribute the minutes.

6. PUBLIC COMMENT

The CoFE in the discretion of the Commission may allow public comment at its meetings, although it is not required to under North Carolina law.

7. AGENDA

The Chair shall prepare an agenda for each meeting of the Commission and distribute it to the members sufficiently in advance of the meeting for the members to become familiar with it. The agenda shall also be published and distributed to the public. The form for the agenda may generally follow the form used by the BOC, although that is not required.

8. THE CHAIR

The Chair shall preside at meetings of the Commission. The Chair has the same duty as other members to vote on any matter, unless the Chair or any other member is excused from voting. The Vice Chair, if appointed, shall preside and exercise the same powers as the Chair, in the Chair's absence.

9. AMENDMENTS

These Rules of Procedure may be amended at any time by an affirmative vote of a majority of the members. Any amendment shall be presented in writing at a regular meeting before the meeting at which the vote is taken.

10. ROBERTS RULES OF ORDER

To the extent not provided for in these Rules of Procedure, and to the extent it does not conflict with North Carolina law or the spirit of these Rules of Procedure, the Commission shall refer to Robert's Rules of Order, Newly Revised, to answer unresolved parliamentary or procedural questions.

(G-7) BOC - Consider Relationships for Financial Advisor Services to County

Chairman Measmer spoke on the relationship with the financial advisor services. Mike Downs, County Manager, advised that a letter was sent to the financial advisors at Doug Carter Associates (DEC).

A discussion ensued.

Vice Chair Lindsey **MOVED** to authorize the Chairman of the Board of Commissioners to engage in discussions with a prospective new financial service provider for their potential engagement. Commissioner Pittman seconded the motion.

Following a discussion, the **MOTION** carried by the following vote: Ayes: Chairman Measmer, Vice Chair Lindsey and Commissioner Pittman; Nays: Commissioner Wortman.

(G-8) BOC - Flagpoles at the Mount Pleasant Library and Active Living Center and Foil Park

Chairman Measmer stated he was approached regarding the location of the flagpoles at the Mount Pleasant Library and Active Living Center and Foil Park.

Kelly Sifford, Deputy County Manager, reported staff was instructed to research placing additional flag poles closer to the building. The estimates were \$19,000 for the flag poles and there would be additional costs based on the location chosen. Ms. Sifford and Michael Miller, Design and Construction Director, presented location options for Board input so as to obtain final pricing.

A discussion ensued. During discussion, Ms. Sifford and Mr. Miller responded to questions from the Board.

(G-9) Finance - Financing Budget Amendment and Updated Project Ordinances (Formally F-10)

Vice Chair Lindsey requested to review information for the budget amendment records for legal costs in the capital project fund.

Jim Howden, Finance Director, responded to the Board.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board tabled this item to the February 3, 2025 Work Session.

(G-10) Planning & Development Department - Proposed Budget Amendment to Revise HOME Grant 2020 Accounts (Formally F-13)

Vice Chair Lindsey requested information regarding the fees listed as "consulting fees".

Kelly Sifford, Deputy County Manager, and Susie Morris, Planning and Development Director, responded to Vice Chair Lindsey's concerns.

Ms. Morris advised the proposed budget amendment would place revenue generated from program fees into the expense line items to allow them to be expended. There were \$1,298.66 in program fees paid. The HOME grant requires that all program fees be placed back into the program to be expended on the program.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board adopted the budget amendment.

Budget Revision/Amendment Request

Date: 1/21/2025	Amount: 1,298.66																																
Dept. Head: Susie Morris	Department: Community Development																																
<input type="checkbox"/> Internal Transfer Within Department <input type="checkbox"/> Transfer Between Departments/Funds <input checked="" type="checkbox"/> Supplemental Request																																	
Purpose: To move excess program fees to the Printing and Binding account so the remaining funds can be expended to work on closing out the HOME 2020 grant.																																	
<table border="1"> <thead> <tr> <th>Fund</th> <th>Indicator</th> <th>Department/Object/Project</th> <th>Account Name</th> <th>Approved Budget</th> <th>Increase Amount</th> <th>Decrease Amount</th> <th>Revised Budget</th> </tr> </thead> <tbody> <tr> <td>410</td> <td>6</td> <td>3674-6606</td> <td>Program Fees</td> <td>15,600.00</td> <td>1,298.66</td> <td></td> <td>14,301.34</td> </tr> <tr> <td>410</td> <td>9</td> <td>3674-9320</td> <td>Printing and Binding</td> <td>8,366.00</td> <td>1,298.66</td> <td></td> <td>9,664.66</td> </tr> <tr> <td colspan="6"></td> <td>Total</td> <td>23,966.00</td> </tr> </tbody> </table>		Fund	Indicator	Department/Object/Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget	410	6	3674-6606	Program Fees	15,600.00	1,298.66		14,301.34	410	9	3674-9320	Printing and Binding	8,366.00	1,298.66		9,664.66							Total	23,966.00
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						Total	23,966.00																										

(H) REPORTS**(H-1) BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees**

Commissioner Pittman reported on the Fire Departments & First Responder Advisory Committee and the Town of Midland council meeting.

Commissioner Wortman reported on the Library Board of Trustees. Active Living and Parks, the Community Planning Council, the City of Kannapolis council meeting.

Chairman Measmer reported on the Cabarrus County Summit and thanked the Town of Mt. Pleasant for hosting the event. He also reported on the Juvenile

Crime Prevention Council, Water and Sewer Authority meeting and the Fair Convention.

Vice Chair Lindsey reported on the Soil and Water Authority and the Youth Commission.

She also reported on December 23, 2024 she and Chairman Measmer met with Captain Elwood, Sheriff Shaw, Deputy Chief Burchett, Captain Zeman, Lieutenant Szabo, Sergeant Aquilino, Captain Wallace, Lieutenant McGhee, Lieutenant Hunt and Julie Vetere to view the processes of each department. Vice Chair Lindsey thanked them for their time.

(H-2) BOC - Request for Applications for County Boards/Committees

Applications are being accepted for the following County Boards/Committees:

- Active Living and Parks Commission - 1 Vacant Position
- Adult Care Home Community Advisory Committee - 13 Vacant Positions
- Concord Planning and Zoning Commission (ETJ) - 1 Vacant Position
- Fair Advisory Commission - 8 Vacant Positions
- Home and Community Care Block Grant Committee - 1 Vacant Position
- Industrial Facilities & Pollution Control Financing Authority - 1 Vacant Position
- Juvenile Crime Prevention Council - 1 Vacant Position
- Library Board of Trustees - 2 Vacant Positions
- Mental Health Advisory Board - 1 Vacant Positions
- Nursing Home Community Advisory Committee - 11 Vacant Positions
- Region F Aging Advisory Committee - 2 Vacant Positions
- Senior Centers Advisory Council - 2 Vacant Positions
- Transportation Advisory Board - 5 Vacant Positions
- Youth Commission - 7 Vacant Positions

Chairman Measmer urged citizens to consider participating on a Board or Committee.

(H-3) Budget - Monthly Budget Amendment Report

The Board received the monthly budget amendment report for informational purposes. No action was required of the Board.

(H-4) Budget - Monthly Financial Update

The Board received the monthly financial update report for informational purposes. No action was required of the Board.

(H-5) Communications and Outreach - Monthly Summary Report

The Board received the monthly summary report for informational purposes. No action was required of the Board.

(H-6) County Manager - Monthly Building Activity Reports

The Board received the monthly building activity reports for informational purposes. No action was required of the Board.

(H-7) Economic Development Corporation - December 2024 Monthly Summary Report

The Board received the monthly new development report for informational purposes. No action was required of the Board.

(I) GENERAL COMMENTS BY BOARD MEMBERS

Commissioner Wortman asked Mike Downs, County Manager, and Lauren Linker, Clerk to the Board, if they had any intentions of resigning.

Vice Chair Lindsey reported she will be highlighting animals from the local Cabarrus County Animal Shelter that are ready for adoption every month. She presented a video of some of the available animals. She encouraged the public to check out the animals available for adoption.

Commissioner Wortman as liaison for the Logan Community, advised he received several emails from citizens concerned regarding the processes of the boards and committee's appointments.

A discussion ensued.

(J) WATER AND SEWER DISTRICT OF CABARRUS COUNTY

None.

(K) CLOSED SESSION

(K-1) Closed Session - Personnel

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board moved to go into closed session to discuss matters related to personnel pursuant to G.S. 143-318.11(a)(1), GS 143 318.11(a)(3), and GS 143-318.11(a)(6) to Prevent the Disclosure of Information that is privileged and confidential pursuant to the law of this State or of the United States, or nor considered a public record within the meaning of Chapter 132 of the General Statutes Consider Matters Relating to Attorney-Client Privilege and for purposes of Considering the Qualifications, Competence, Performance, Character, Fitness, Conditions of Appointment, or of an Individual Public Officer or Employee or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

RETURN TO OPEN SESSION

UPON MOTION of Commissioner Wortman, seconded by Commissioner Pittman and unanimously carried, the Board moved to come out of Closed Session.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman the Board approved the termination of the County Manager's employment contract with just cause effective immediately and authorize the Chair to sign and deliver a termination letter on behalf of the Board to the County Manager. The motion passed by the following vote 3:1. Ayes: Chairman Measmer, Vice Chairman Lindsey and Commissioner Pittman. Nays: Commissioner Wortman.

(L) ADJOURN

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the meeting adjourned at 9:59 p.m.

Lauren Linker, Clerk to the Board

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Approval of the Agenda

SUBJECT:

BOC - Changes to the Agenda

BRIEF SUMMARY:

A list of changes to the agenda is attached.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the agenda as amended.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Changes to the Agenda



**CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
March 17, 2025**

ADDITION:

Closed Session
K-1 Closed Session – Pending Litigation

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Presentation - Miss Cabarrus County 2025

BRIEF SUMMARY:

Jaime Logan, Miss Cabarrus County 2025, will share information regarding the Miss America Opportunity and her upcoming plans for the year.

REQUESTED ACTION:

No action required.

EXPECTED LENGTH OF PRESENTATION:

15 Minutes

SUBMITTED BY:

Chairman Measmer

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Presentation - Cabarrus County Sports Hall of Fame

BRIEF SUMMARY:

A presentation will be given regarding the Cabarrus County Sports Hall of Fame.

REQUESTED ACTION:

No action required.

EXPECTED LENGTH OF PRESENTATION:

15 Minutes

SUBMITTED BY:

Chairman Measmer

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Proclamation - DHS - Social Work Month 2025

BRIEF SUMMARY:

Social Work Month recognizes the invaluable work social workers perform on a daily basis to enhance the overall well-being of the most vulnerable population in Cabarrus County.

REQUESTED ACTION:

Recommended Motion:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Commissioner Kenneth Wortman

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

□ Proclamation



Social Work Month 2025 Proclamation: Social Work: Compassion + Action

WHEREAS, people have entered the social work profession for generations because they genuinely care about helping improve the welfare of people, families, communities and our nation;

WHEREAS, this year's Social Work Month theme, "Social Work: Compassion + Action," embodies the fact that social workers go through years of education and training, so they have the skills and expertise to transform their care for others into action that brings positive results;

WHEREAS, the Social Work Profession has worked for generations to improve living conditions across the nation and right here in Cabarrus County;

WHEREAS, Social Workers follow a Code of Ethics, which sets as the primary mission of the Social Work profession the enhancement of human well-being and meeting the basic human needs of all people, with particular attention to the needs and empowerment of those who are vulnerable and living in poverty;

WHEREAS, the Social Work Profession is one of the fastest growing professions in the United States, with more than 800,000 people expected to be employed as Social Workers by 2033 and more than 130 employed currently with Cabarrus County DSS;

WHEREAS, Social Workers work in all parts of our society – including schools, social service agencies, veteran centers, and government – helping people, family and communities secure services and policies they need to thrive;

WHEREAS, Social Workers are at the forefront of pressing issues our nation is addressing, including increased needs for mental health care, especially for children and adolescents; and substance use disorder treatment;

WHEREAS, Social Workers help protect millions of children from abuse and neglect, provide services and support, which helps strengthen families that are under stress, and help create new families through adoption;

WHEREAS, research proves the presence of Social Workers in schools, hospitals, and assisted living facilities improve education and health outcomes and quality of life for students, patients and residents;

NOW, THEREFORE, be it resolved, that in recognition of the numerous contributions made by Cabarrus County Social Workers, the Cabarrus County Board of Commissioners do proclaim the month of March 2025 as National Social Work Month and call upon all citizens to join the Board of Commissioners and Cabarrus County Department of Social Services in celebration and support of the Social Work Profession.

Adopted this 17th day of March, 2025.

Christopher Measmer, Chairman
Cabarrus County Board of Commissioners



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Recognitions and Presentations

SUBJECT:

Proclamation - National Donate Life Month April 2025

BRIEF SUMMARY:

The following proclamation declares April as "National Donate Life Month" and urges county residents to give serious thought to the importance of eye, organ and tissue donation, and to join the North Carolina Donor Registry.

The "Donate Life America" flag will be flown at the Governmental Center during the month of April to raise awareness of this important initiative.

REQUESTED ACTION:

Recommended Motion:

Motion to adopt the proclamation.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Commissioner Kenny Wortman

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Proclamation



**PROCLAMATION
NATIONAL DONATE LIFE MONTH 2025**

WHEREAS, more than 114,944 men, women and children in the United States currently need life-saving organ transplants and more than 4,400 of those people are North Carolinians; and

WHEREAS, an average of 17 people awaiting transplants die each day because there is a severe shortage of donated organs; and

WHEREAS, every 9 minutes, another name is added to the national transplant waiting list; and

WHEREAS, providing facts about donation and dispelling misinformation and myths are key to increasing the number of people who sign up as donors; and

WHEREAS, the North Carolina Division of Motor Vehicles (NC DMV) plays a critical role with over five million North Carolinians in the state's donor registry having registered when receiving a driver's license or state ID card; and

WHEREAS, one organ donor can save the lives of up to eight people and improve many more lives through tissue and cornea donation; and

WHEREAS, North Carolinians are encouraged to get the facts about donation, discuss their wishes with their family and sign up as donors via the NC DMV or online at www.donatelifenc.org/register; and

WHEREAS, Residents of Cabarrus County have been touched by donation as recipients of life-saving transplants and as members of donor families who have literally given others a second chance at life; and

NOW, BE IT PROCLAIMED, that we, the members of the Cabarrus Board of County Commissioners do hereby proclaim the month of April 2025 to be

NATIONAL DONATE LIFE MONTH

In Cabarrus County and urge our residents to give serious thought to the importance of eye, organ and tissue donation and to consider joining the North Carolina Donor Registry and further, to notify their family members that they have done so.

Adopted this 17th day of March 2025.

Christopher Measmer, Chairman
Cabarrus County Board of Commissioners



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

(Appointment) and Removal - Adult Care Home Community Advisory Board

BRIEF SUMMARY:

Helen McInnis no longer resides in Cabarrus County; therefore, she is no longer eligible to serve on this board. It is recommended to remove her from the Adult Care Home Community Advisory Board and thank her for her service.

REQUESTED ACTION:

Recommended Motion:

Motion to remove Helen McInnis from the Adult Care Home Community Advisory Board and thank her for her service.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Rachel Kiel, Regional Ombudsman

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Removal Request
- Membership List



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF AGING AND ADULT SERVICES
OFFICE OF THE STATE LONG-TERM CARE OMBUDSMAN

**NOTIFICATION REQUESTING REMOVAL OF
COMMUNITY ADVISORY COMMITTEE MEMBER(S)**

TO: Clerk/County Manager: Sheila Bruce

FROM: Rachel Kiel, Regional Ombudsman

Region: F

Volunteer Name: Helen McInnis

County Served: Cabarrus

Date: February 21, 2025

County Committee Assignment: Adult Care Home Nursing Home Joint

Date of Appointment: 11/7/2018

Reason for Request Summary: Member has moved out of Cabarrus and is now in Guilford County. Members must reside in the county they are serving.

COVID-19 Related: YES NO

Volunteers are a vital part of the services that support older adults in your county. However, the volunteer indicated above has been de-designated by the Office of the State Long-Term Care Ombudsman and is no longer eligible for continued service for the following reason:

— Conflict of Interest

1. G.S. 131 E-128 (f) Nursing Home
2. G.S. 131 D-31 (g) Adult Care Home
3. 45 CFR §1324.21

— Failure to attend required on-going training or complete required orientation and training.

1. G.S. 131 E- 128 (g) Nursing Home
2. G.S. 131 D- 31 (h) Adult Care Home

Dates offered: Click or tap to enter a date. Click or tap to enter a date. Click or tap to enter a date.

— Other (Non-attendance at quarterly meetings and facility visits)

1. As determined by the Long-Term Care Ombudsman Program Policies and Procedures
2. As determined by the committee by-laws
3. As determined by resignation of the member
4. As determined by removal of designation by the Office of the State Long-Term Care Ombudsman
5. Expiration of term
6. Committee member is deceased

This is an official notification to the Board of Commissioners to remove named individual from service on the above-mentioned committee (HB 248, July 2017). Should you have any questions, please contact Rachel Kiel, the **Regional Ombudsman**, at 704-348-2739. Thank you in advance for your prompt attention to this matter.

10735 David Taylor Drive Suite 250 Charlotte NC 28262

Revised 09/7/2023



DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF AGING AND ADULT SERVICES
OFFICE OF THE STATE LONG-TERM CARE OMBUDSMAN

Phone: 1-800-508-5777 *Fax:* [Click or tap here to enter text.](#)

Adult Care Home Community Advisory Committee			
Sandra Miller	8/19/2024	7/31/2027	Concord, NC
Diamond Staton-Williams	8/19/2024	7/31/2027	Harrisburg, NC
Helen McInnis	3/20/2023	2/28/2026	Harrisburg, NC
Angela Ford	9/19/2022	10/31/2025	Concord, NC
Vacant #1			
Vacant #2			
Vacant #3			
Vacant #4			
Vacant #5			
Vacant #6			
Vacant #7			
Vacant #8			
Vacant #9			
Vacant #10			
Vacant #11			
Vacant #12			
Vacant #13			



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Appointment and Removal - Home and Community Care Block Grant (HCCBG) Advisory Committee

BRIEF SUMMARY:

The HCCBG Advisory Committee reviewed the applications and voted to appoint Linda Owens to fill the at-large vacant position.

Ian Sweeney, the current HCCBG Agency Representative with Active Living and Parks, has accepted a new position. In light of this, we recommend that Rae Moore be appointed to fill the Agency Representative position on the committee for Active Living and Parks and to include an exception to the residency provision of the Appointment Policy.

REQUESTED ACTION:

Recommended Motion:

Motion to appoint Linda Owens to the Home and Community Care Block Grant Advisory Committee to fill the vacant At-Large position; term ending December 31, 2027.

Motion to remove Ian Sweeney as the agency representation from Active Living and Parks and thank him for his service.

Motion to appoint Rae Moore as the agency representative from Active Living and Parks and to include an exception to residency provision of the Appointment Policy.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Tammy Bare, Adult and Aging Services Program Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Recommendation Letter
- Recommendation Letter
- Membership List



Department of Social Services

February 18, 2025

Cabarrus County Board of Commissioners
P.O. Box 707
Concord, NC 28026

Commissioners,

The Home and Community Care Block Grant (HCCBG) Advisory Committee currently has one vacant at-large position.

After careful review of the applications submitted by individuals expressing interest in the vacant position, the committee has voted to recommend Linda Owens as the candidate to fill the position. The committee is confident that her qualifications and experience make her an excellent asset to the HCCBG Advisory Committee.

On behalf of the committee, we respectfully recommend the appointment of Linda Owens as an at-large member of the Home and Community Care Block Grant Advisory Committee, with a term concluding on December 31, 2027.

Sincerely,

A handwritten signature in black ink that reads "Tammy Bare".

Tammy Bare
HCCBG Lead Agency Representative



Department of Social Services

February 18, 2025

Cabarrus County Board of Commissioners
P.O. Box 707
Concord, NC 28026

Commissioners,

The Home and Community Care Block Grant (HCCBG) Advisory Committee requests the change in the HCCBG Agency Representative from Active Living and Parks (ALPS).

Ian Sweeney, the current ALPS agency representative, has accepted another position. In light of this the HCCBG committee recommends Rae Moore be appointed to fill this perpetual HCCBG agency representative position. The committee is confident that her qualifications and experience make her an excellent asset to the HCCBG Advisory Committee.

Sincerely,

A handwritten signature in black ink that reads "Tammy Bare".

Tammy Bare
HCCBG Lead Agency Representative

1303 South Cannon Boulevard, Kannapolis, NC 28083

Phone: 704.920.1400

Fax: 704.920.1401

Website: www.cabarruscounty.us

Home and Community Care Block Grant Committee				
Larry Belk	Human Services/Designee - Transportation	Perpetual		Kannapolis, NC
Tammy Bare	Human Services/Designee - Older Adults	Perpetual		Concord, NC
Cindy Hall	Human Services/Designee - Disabled Adults	Perpetual		Kannapolis, NC
Ian Sweeney	ALP Director/Designee	Perpetual		Matthews, NC
Kelly Sifford	P&Z Director/Designee	Perpetual		Rockwell, NC
Kimberly Strong	Cabarrus Meals on Wheels Director/Designee	Perpetual		Kannapolis, NC
	At-Large			
Cynthia Hayes	At-Large	12/16/2024	12/31/2026	Concord, NC
Helen McInnis	At-Large	2/20/2023	12/31/2025	Harrisburg, NC
James Polk	At-Large	2/20/2023	12/31/2025	Concord, NC
Scott Barringer	At-Large	2/20/2023	12/31/2025	Mt. Pleasant, NC
Evelyn Miller	At-Large	2/20/2023	12/31/2025	Concord, NC
Rosemary Gause	At-Large	12/16/2024	12/31/2027	Kannapolis, NC
Katie Kutcher	At-Large	2/20/2023	12/31/2025	Charlotte, NC

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

County Manager - Cabarrus County Schools Central Cabarrus Roof Replacement

BRIEF SUMMARY:

Cabarrus County Schools (CCS) has approached staff on a short fall for the roofing project at Central Cabarrus High School. The school staff have pulled all available funding from other projects to attempt to close the gap. They are requesting an additional \$398,191 from the Public-School Building and Renovation Fund (lottery proceeds).

REQUESTED ACTION:

Recommended Motion:

Motion to approve all corresponding documents for the withdrawal of \$398,191 from the Cabarrus County allocation of the Public-School Building and Renovation Fund.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Philip Penn, CFO
Cabarrus County Schools

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ❑ Backup material
- ❑ Distribution Request
- ❑ Project Ordinance
- ❑ Project Ordinance
- ❑ Budget Amendment

Central Cabarrus High School Roof Replacement



February 20, 2025



Executive Summary



- Despite multiple rounds of sealed bids, the estimated cost to replace the Central Cabarrus High School roof substantially exceeds the project funding.
- We're proposing a funding approach that would allow the project to be completed at no additional cost to the County.

Why is this critical now?

CCS has spent \$26,204.54 repairing damage caused by the compromised roof at CCHS. In 2024, the Facilities & Maintenance Department responded to 36 work orders due to the leaking roof. The leaking has become increasingly intrusive, and there is a high probability of infrastructure damage that will impact the facilities' ability to function. We have had incidents with damaged computers, ceiling tiles, the alarm system, electrical components and IT systems.

At this point, based on core samples taken from the roof system, it is evident that the structural integrity of the roof has been compromised. It is impossible to tell what degree it will be until the roof coverings have been removed. Fire alarm, security systems and key infrastructure assets will remain at risk of damage/loss until the roof is repaired.





Bidding History

Bid 1

Advertised: 08/11/2022

Received: 08/30/2022

Number of bidders = 6

Lowest responsible bid \$3,202,280

Bid 2

Advertised: 05/04/2023

Received: 05/23/2023

Number of bidders = 9

Lowest responsible bid \$3,160,837

Bid 3

Advertised: 08/06/2024

Received: 08/26/2024

Number of bidders = 9

Lowest responsible bid \$3,027,000

Negotiated down to **\$2,568,920**



Current Funding Gap

Cost Estimate:	\$2,568,920
Project Funding:	<u>\$1,128,912</u>
Funding Gap:	\$1,440,008



Alternative funding: sweep available funds in other projects.

Project description and Budget Cycle	Remaining Budget
Replace Fire Alarm - Mary Frances Wall Center BC23	\$12,201
Expand Laydown Yard - FMD BC25	\$506,284
Flooring Replacement (Hallways) - BES BC25	\$135,330
Bleachers (FB Field Visitor Side) - CCGMS BC25	\$100,500
Carpet/Floor Replacement - CMES BC25	\$35,376
EC Playground - CMES BC25	\$96,263
ADA Ramp to Athletic Areas - HRMS BC25	\$100,000
Carpet Replacement - WHES BC25	<u>\$55,873</u>
	\$1,041,827

Alternative funding: State lottery funds

The North Carolina Lottery funds the Public School Building Repair and Renovation Fund (PSBRRF). Counties receive a share of these funds and can apply for reimbursement for repairs made to public schools.

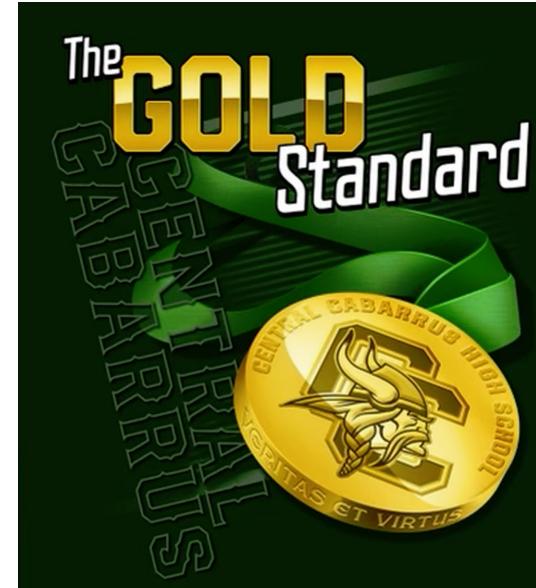
Cabarrus County currently has \$1,347,942 available; we are proposing using \$398,191 to close the remaining gap for this project.





Proposal Summary

Cost Estimate:	\$2,568,920
Current Project Funding:	\$1,128,912
Reallocated Projects:	\$1,041,817
Lottery Funds:	<u>\$398,191</u>
	\$2,568,920



**DISTRIBUTION REQUEST
PUBLIC SCHOOL BUILDING
REPAIR & RENOVATION FUND
NORTH CAROLINA EDUCATION LOTTERY**

DPI USE ONLY

Approved By: _____

Date: _____

Date of Request: _____

County: _____ Contact Person: _____

Address: _____ Title: _____

LEA: _____ Phone: _____

Address: _____ Email: _____

Project Title: _____

Project Address: _____

Type of Facility: _____

The Public School Building Repair & Renovation Fund was established by S.L. 2021-180, Section 4.4.(a1). The purpose of the Fund is to provide revenue to counties for repair and renovation projects. Per G.S. 115C-546.16, counties are to utilize funds for enlargement, improvement, expansion, repair, or renovation of classroom facilities at public school buildings within local school administrative units (LEAs) located in the county. As used in this context, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include administration, maintenance, or other facilities.

Brief Project Description (include est. start/end dates): _____

Estimated Start Date: _____ Estimated Completion Date: _____

Estimated Costs:

Planning and Design Services..... \$ _____

New Construction – Facility Enlargement \$ _____

New Construction – Addition(s) \$ _____

Existing Construction – Facility Improvements \$ _____

Existing Construction – Facility Repairs \$ _____

Existing Construction – Facility Renovations \$ _____

TOTAL \$ _____

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request the release of \$ _____ from the Public School Building Repair & Renovation Fund. We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature – Chair, County Commissioners)

(Date)

(Signature – Chair, Board of Education)

(Date)

PUBLIC SCHOOL BUILDING CAPITAL PROJECTS FUND BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is the various County construction and renovation related projects. Details of the projects are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.
- C. It is estimated that the following revenues will be available to complete capital projects as listed.

Lottery Proceeds	\$23,334,849
Lottery – Repairs and Renovations	830,352

TOTAL REVENUES	\$24,165,201
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- D. The following appropriations are made as listed.

Capital Outlay – Rowan County	\$1,204,849
Transfer out	\$22,960,352

TOTAL EXPENDITURES	\$24,165,201
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GRAND TOTAL – REVENUES	\$24,165,201
GRAND TOTAL – EXPENDITURES	\$24,165,201

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:

1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.
8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.

- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund and the portion of the Capital Project associated with the project is closed.

Adopted this the 17th day of March 2025.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Chris Measmer, Chairman

ATTEST:

Clerk to the Board

CABARRUS COUNTY SCHOOL CAPITAL PROJECTS BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Cabarrus County, North Carolina that, Pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I.

- A. The project authorized is for the construction and renovations of School Facilities. Details of the project are listed in section C. of this Project Ordinance.
- B. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

It is estimated that the following revenues will be available to complete capital projects as listed.

Contribution from General Fund/CIF	\$ 71,686,261
Contribution from Capital Projects Fund	9,383,614
Debt Proceeds 2020 Draw / 2022 LOBs	45,227,096
Debt Proceeds 2022 Draw / 2024A LOBs	58,308,011
Debt Proceeds 2024B LOBS	120,855,302
Future Debt	104,600,000
Lottery Funds – Repairs and Renovations	830,352
Contribution from Capital Reserve Fund	693,429
Contribution from Convention & Visitors Bureau	1,550,000
Grant	1,950,000
Interest	6,801,915

TOTAL REVENUES **\$421,885,980**

- C. The following appropriations are made as listed.

CCS Mobile Unit Renovation	\$ 3,300,000
R. Brown McAllister Replacement	48,326,750
Roberta Road Middle School	58,073,579
CCS New High School	9,513,790
CCS Southeast High School – Land purchase	1,816,320
Early College Mobile Units	2,536,331
Mondo Track – JM Robinson High School	1,550,000
Deferred Maintenance Cabarrus County Schools	37,059,969
Deferred Maintenance Kannapolis City School	8,890,034
Deferred Maintenance Rowan Cabarrus Community College	3,652,500
Central Cabarrus Track	1,155,000
Hickory Ridge Football Field and Track	1,925,000
Tennis Courts – Cox Mill, Central Cabarrus, Northwest	1,495,000
Mary Frances Wall Renovations	14,740,000
Weddington Hills Elementary School HVAC	7,006,377
Concord High School HVAC	9,091,958
Opportunity School	11,731,149
Hickory Ridge High School Roof	1,882,464

Cox Mill Elementary School Roof	917,630
Wolf Meadow Elementary School Roof	1,200,895
Fred L. Wilson Elementary School Addition	14,000,000
Forest Park Elementary School HVAC	7,000,000
RCCC South Campus HVAC	6,150,500
Cabarrus Health Science Institution	2,000,000
Shady Brook Elementary School Chiller	450,000
Consulting – Project Process Review	30,000
Coltrane Webb STEM Elementary School	50,469,994
New Elementary School – Northwest or Southwest	52,100,000
Concord High School Track Wall Repairs	105,000
Rowan Cabarrus Community College – Renovation S203	7,000,000
Rowan Cabarrus Com College – Workforce Innovation Center	47,000,000
Contribution to Capital Investment Fund	9,715,740
TOTAL EXPENDITURES	\$421,885,980

GRAND TOTAL – REVENUES	\$421,885,980
GRAND TOTAL – EXPENDITURES	\$421,885,980

Section II.

- A. Special appropriations to non-profit organizations shall be distributed after the execution of an agreement which ensures that all County funds are used for statutorily permissible public purposes.
- B. The County Manager or designee is hereby authorized to transfer appropriations within or between funds, or modify revenue and expenditure projections as contained herein under the following conditions:
 1. The Manager may transfer amounts between objects of expenditure and revenues within a function without limitation.
 2. The County Manager may transfer amounts up to \$500,000 between functions of the same fund.
 3. The County Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
 4. The County Manager is authorized to transfer funds from the General Fund or Capital Reserve Fund to the appropriate fund for projects approved within the Capital Improvement Plan for the current fiscal year.
 5. Upon notification of funding increases or decreases to existing grants or revenues, or the award of grants or revenues, the Manager or designee may adjust budgets to match, including grants that require a County match for which funds are available.
 6. The Manager or designee may adjust debt financing from estimated projections to actual funds received.
 7. The County Manager may enter into and execute change orders or amendments to construction contracts in amounts less than \$90,000 when the appropriate annual budget or capital project ordinance contains sufficient appropriated but unencumbered funds.

8. The County Manager may award and execute contracts which are not required to be bid or which G.S. 143-131 allows to be let on informal bids so long as the annual budget or appropriate capital project ordinance contains sufficient appropriated but unencumbered funds for such purposes.
9. The County Manager may execute contracts with outside agencies to properly document budgeted appropriations to such agencies where G.S. 153 A-248(b), 259, 449 and any similar statutes require such contracts.
10. The County Manager may reject formal bids when deemed appropriate and in the best interest of Cabarrus County pursuant to G.S. 143-129(a).
11. The County Manager may reduce revenue projections consistent with prevailing economic conditions, and also reduce expenditures correspondingly.

Section III.

This ordinance and the budget documents shall be the basis of the financial plan for the County of Cabarrus.

- a. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.
- b. The Finance Director is directed to report, at the request of the Board, on the financial status of each project element in Section I and on the total revenues received or claimed.
- c. Copies of this capital project ordinance shall be furnished to the Clerk to the governing Board, and to the Finance Director for direction in carrying out this project.
- d. At the completion of a construction project, all unrestricted excess funds are transferred to the General Fund, Community Investment Fund or other Capital Project Fund and the portion of the Capital Project associated with the project is closed.

Adopted this 17th Day of March 2025.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Chris Measmer, Chairman

ATTEST:

Clerk to the Board

Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

Budget amendment to record using funds from the Lottery Repairs and Renovation allocation to help fund the Central Cabarrus High School Roof replacement.

Fund	Indicator	Department/ Object/ Project	Description	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
320	6	7210-6444-RR	Lottery Funds Received From State	Lottery Funds	432,161	398,191		830,352
320	9	7210-9708	Transfer to School Capital Projects Fund	Transfer to Capital Project Fund	432,161	398,191		830,352
390	6	7210-6444-DM22	Lottery Funds Transferred In	Lottery Funds	-	398,191		398,191
390	9	7210-9830-DM22	Deferred Maintenance - Central Cabarrus HS Roof Replacement is part of.	Other Improvements	7,470,845	398,191	-	7,869,036
390	9	7210-9830-DM22	Deferred Maintenance - Central Cabarrus HS Roof Replacement is part of.	Other Improvements	7,869,036	1,041,827	-	8,910,863
390	9	7810-9501-DM23	Deferred Maintenance - Projects being used to sweep funds are a subset of this account	Other Improvements	2,679,003	-	12,201	2,666,802
390	9	7810-9501-DM25	Deferred Maintenance - Projects being used to sweep funds are a subset of this account	Other Improvements	11,470,000	-	1,029,626	10,440,374
390	6	7210-6902-DM22	Transfer from General Fund	Transfer from General Fund	4,968,294	12,201		4,980,495
390	6	7210-6902-DM22	Transfer from General Fund	Transfer from General Fund	4,980,495	1,029,626		6,010,121
390	6	7210-6902-DM23	Transfer from General Fund	Transfer from General Fund	6,971,966		12,201	6,959,765
390	6	7210-6932-DM25	Transfer from Community Investment Fund	Transfer from Community Investment Fund	11,470,000		1,029,626	10,440,374

Budget Officer

Approved
 Denied

County Manager

Approved
 Denied

Board of Commissioners

Approved
 Denied

Date

Date

Date



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Department of Human Services (DHS) - Transportation 5310 Elderly and Handicap Grant

BRIEF SUMMARY:

Cabarrus County Transportation plans to apply for the City of Concord 5310 grant. The goal of the Federal Transit Administration (FTA) Section 5310 grant program is to improve mobility for older adults and people with disabilities.

In FY 25, Transportation requested and was awarded \$70,000 in 5310 grant funding from the City of Concord with a 50% required County Match. In FY 26, Transportation is estimated to provide 14,444 trips at a cost of \$260,000. Requesting additional grant funding for trips in FY 26 would result in an overall savings of \$81,258 to the County if awarded the grant amount Transportation is requesting.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the 5310 Elderly and Handicap Grant submission to the City of Concord for consideration.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Charles Ratliff, Transportation Manager

Suzanne Moose, HHS Business Services Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- 5310 grant application
- Grant Information



Section 5310 Funding Program Application

Please complete Parts I – III of the 5310 Funding Program Application. Return the completed application to City of Concord as noted in the Application Process Section.

*This application should reflect a true project and total project costs; not total funding available.

Part I – Funding Request

Applicant Information

Organization Name: _____

Contact Person: _____

Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____

Email: _____

Website: _____

How would you describe your organization:

Has your organization ever been awarded federal funding?

If yes, please list the funding sources: _____

Project Information

Title: _____

Brief Description:

Service days/hours (if applicable): _____

Estimated Cost per One-Way Trip (if applicable): _____

Estimated Daily Riders per Weekday/Weekend (if applicable): _____

Part II – Project Narrative

Please complete the Project Narrative questions below. These questions closely align with the Project Selection Criteria included in the 5310 Program Management Plan.

Expanded Project Description

Please use this space to expand on your project description beyond the brief description provided in Part I of the application.

Project Needs

How is the proposed project consistent with eligible 5310 program activities and objectives of the 5310 program?

Describe how the project will increase or enhance the availability of transportation for the elderly and disabled populations in the Cabarrus-Rowan Urbanized Area?

What need(s) does the project address in the Local Coordinated Plan? Please provide the page number(s) in the Local Coordinated Plan your project corresponds with.

Does the project provide a service or investment that otherwise would not be available? If so, please explain.

Project Planning and Implementation

Describe how the proposed project might coordinate or link with other transportation providers or transportation stakeholders?

Describe the project timeline and project lifespan?

Please note how you plan to market your proposed project? If an existing service, note how your service is currently marketed?

When could your project begin upon receiving funding? Describe the process your organization would take to implement the project.

Project Budget

Draft Program Management Plan

In addition to filling out the Proposed Project Budget, note any plans for continued investment and/or maintenance for the proposed project after the 5310 funds are spent.

Program Effectiveness and Evaluation

How does your organization plan to collect information to monitor quality control and customer satisfaction related to implementing the proposed project? Include in your description any measurable indicators you propose to use.

Organizational Preparedness

Describe the staffing plan for this project. Who would be the primary staff person responsible for managing the grant? What other staff would be involved? Describe any relevant past experience or training these staff have in working on the type of project proposed.

Please note any experience your organization has with financial reporting such as quarterly reports, annual audits and/or other forms of financial reporting.

Describe any training, maintenance, inspections and/or service monitoring you plan to do focused on managing risk and providing safe services?

Part III – Proposed Project Budget

Project Funding

Local matching funds are required for all application submittal. For projects requiring nontraditional (operating) funds the required match is 50% from non-federal transportation funds. For traditional (capital) projects the required match is 20% + from non-federal transportation funds. Some potential traditional match exceptions are noted in the FTA guidance and the City of Concord 5310 Program Management Plan.

Traditional Project:

Total Project Budget

Federal Share - 80%

Local Match - 20%

Non-Traditional Project:

Total Project Budget

Federal Share - 50%

Local Match - 50%

Local Match Fund Source: _____

Type of Accounting System Used:

Note: The applicant must demonstrate a commitment to provide local funding and provide appropriate documentation showing local funding is available. Documentation may be in the form of a letter or other supporting documentation noting where funds will be drawn from.

	<u>Trips</u>	<u>Cost Per Trip</u>	<u>Total Cost</u>	<u>Grant Awarded</u>	<u>Grant Funds Received</u>	<u>County Cost</u>
FY 24	13,364	\$18	\$240,552	\$66,182	\$33,091	\$207,461
FY 25 Estimated	13,681	\$18	\$246,258	\$70,000	\$35,000	\$211,258

	<u>Trips</u>	<u>Cost Per Trip</u>	<u>Total Cost</u>	<u>Grant Funds Requested</u>	<u>Grant Funds Received If Awarded</u>	<u>Match County Cost</u>
FY 26 Estimated	14,445	18	\$260,000	\$260,000	\$130,000	\$130,000

Note:

In FY 26 if County Transportation is awarded the full grant requested amount, it would save the County \$81,258



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Department of Social Services (DSS) - Seniors' Health Insurance Information Program (SHIIP) Funding Increase

BRIEF SUMMARY:

The Senior Health and Insurance Information Program (SHIIP) is administered in Cabarrus County by the Department of Social Services, Adult and Aging Services Division. The North Carolina Department of Insurance awarded Adult and Aging Services an additional \$5,600 to support the 2025 Shred-It Events for Seniors in Cabarrus County. The amount of the actual award is \$1,050 higher than the actual budgeted amount. There is no County match required; it is 100% funded by the State of North Carolina.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the budget amendment.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Tammy Bare, Adult and Aging Services Program Administrator
Susan Domann, Adult and Aging Services Supervisor

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Shred Event
- Budget Narrative
- Budget Amendment



**NORTH CAROLINA
DEPARTMENT OF INSURANCE**
MIKE CAUSEY, COMMISSIONER

State of North Carolina

County of Wake

Federal Award Agency: US Department of Health & Human Services, Administration for Community Living

Grant Information

Contract Type

SMP Govt

CDFA #

93.048

Federal Award Date

06/13/2024

Fiscal Year

2024-2025

Performance Period Start Date

06/01/2024

Performance Period End Date

05/31/2025

Grant Award #

90MPPG0074-02-00

Cost Center

16001643g24

Award Amount

\$\$5,600.00

Award Total Amount

\$\$5,600.00

Subrecipient Information

Subrecipient Business Name

Cabarrus County Department of Social Services

Subrecipient Address (incl. City, State, Zip)

4855 Milestone Avenue Kannapolis, NC 28081

Subrecipient Telephone #

(704) 920-1400

List of Required Subrecipient Statement of Work activities

1. Describe the type of Identity Shred-A-Thon/Fraud Prevention event that you will be hosting. Provide information to include but not limited to a health fair type activity, or presentation style event with speakers from various agencies discussing fraud prevention. Your description should explain why you need to host an Identity Theft Shred-A-Thon/Fraud Prevention event. Funds may be used to the promote event, pay for the event location, staff time working on the event, and pay for the shred activity. No food can be purchased using these funds for the event. SMP logo should be used in all advertising/marketing materials. **2. How will you promote the NCSMP Program during the event?** **3. Will you enter the data into STARS and select the “Send to SMP” button on the Public and Media Outreach Form?** **4. Sub-recipient must provide assurances that the agency, staff, and certified volunteers acting on behalf of SHIIP/SMP have not conflict of interest.**

Subrecipient Statement of Work and Line Item Budget Information

The Cabarrus County Dept. of Social Services provides information and assistance that promotes access to available aging related services. Social Workers are on site to provide benefit and service options to consumers. In addition, the agency consults and collaborates with the Area Agency on Aging regarding outreach efforts. The Cabarrus County SHIIP program provides education, information and outreach with the purpose of educating and counseling the public on specific Medicare Health Insurance and Fraud Prevention issues. Cabarrus County effectively utilizes both staff and volunteer counselors for client counseling, education, and outreach.

1. Describe the type of Identity Shred-A-Thon/Fraud Prevention event that you will be hosting. Provide information to include but not limited to a health fair type activity, or presentation style event with speakers from various agencies discussing fraud prevention. Your description should explain why you need to host an Identity Theft Shred-A-Thon/Fraud Prevention event. Funds may be used to the promote event, pay for the event location, staff time working on the event, and pay for the shred activity. No food can be purchased using these funds for the event. SMP logo should be used in all advertising/marketing materials.

Cabarrus County SHIIP will collaborate with county agencies including Cabarrus DSS and the Cabarrus Active Living and Parks Department to provide Shred-A-Thon activities at the Active Living & Wellness Expo. Shred services will be promoted and then provided at the event via on-site shred machines and/or Shred Truck services by Shred-IT contracted by the

Cabarrus County SHIIP. The SMP logo will be included in all advertising/marketing materials. To incentivize participation, door prizes will be provided at the event to include personal shredders for home and/or portable use, as well as other incentive items such as shredding scissors, redaction markers, pens and personal health journals. Participants will be encouraged to shred and redact bills/documents as needed and to keep a detailed log of medical appointments, dates, providers and procedures to easily compare against bills for accuracy. The Active Living & Wellness Expo is a sizable community event reaching many hundreds of participants and is held at the Cabarrus Arena & Events Center focusing on the activity, health and wellness of area older adults. The event is a collaborative effort of many agencies and organizations with informational displays, activities, health screenings, door prizes, entertainment and more. The Cabarrus County SHIIP Shred-A-Thon Event is an ideal cooperative endeavor. Cabarrus SHIIP also plans to collaborate with smaller events for SMP Fraud Prevention such as the Elder Abuse Awareness Day and Cabarrus County Scam Jam Events in cooperation with the Elder Abuse Task Force, Cabarrus County Senior Centers and the Cabarrus County LunchPlus Clubs. Presenters from various local agencies will be invited to speak about fraud prevention at these events. Shredding will be provided on site in addition to providing door prizes to participants to include personal shredders for home or portable use as well as other promotional and incentive items such as shredding scissors, redaction markers, pens and personal health journals for participants. Informational Displays will be set up at each event, promoting SMP and SHIIP services with educational materials, fraud prevention information, and give-a-ways.

Hosting Identity Theft, Shred-A-Thon and Fraud Prevention Events are valuable community services. It provides a convenient, fun and social way for people to securely dispose of documents containing personal information, significantly reducing the risk of identity theft, raising awareness about the importance of properly shredding sensitive documents and fostering positive community engagement. Cabarrus SHIIP is looking forward to offering a safe space for participants to shred documents with personal details and actively combat the threat of identity theft, which is a growing concern. There are environmental benefits to encouraging participants to responsibly dispose of documents, minimizing the risk of personal information ending up in landfills, contributing to environmental sustainability. Many people are not aware of how to properly dispose of sensitive documents; therefore, our Shred Events can provide a readily available option that citizens can look forward to and participate in. It is an exciting opportunity to connect with the community and educate about the dangers of fraud and improper document disposal. Cabarrus SHIIP is excited about giving the public a fun and easy alternative to securely destroy documents instead of throwing them in the trash for criminals to find. The Cabarrus SHIIP program looks forward to incorporating these additional fraud prevention activities into our SHIIP/SMP outreach efforts, providing more services to the Medicare beneficiaries of Cabarrus County.

2. How will you promote the NCSMP Program during the event?

Cabarrus SHIIP will promote SMP and Shred-A Thon Events through the Cabarrus County Public Information Office, Social Media Outlets, Flyers, Newsletters, Senior Centers, Public Libraries, and LunchPlus Clubs; aligning publicity efforts in collaboration with Cabarrus County departmental/agency event(s) marketing campaigns.

3. Will you enter the data into STARS and select the “Send to SMP” button on the Public Media Outreach Form?

Public & Media Outreach forms will be submitted through the STARS website, including selecting the “Send to SMP” button for outreach events.

4. Sub-recipient must provide assurances that the agency, staff, and certified volunteers acting on behalf of SHIIP/SMP have no conflict of interest.

Cabarrus SHIIP assures that the Cabarrus County Department of Social Services, staff and certified volunteers are acting on behalf of SHIIP/SMP and have no conflict of interest.

Attachment B - Statement of Work Items

Provide a narrative response for each question within the Statement of Work. *

SEE ABOVE

Attachment C - Line Item Budget and Budget Narrative

All fields must be completed. Zero dollar amount is an acceptable answer. Must agree to the award amount.

Contractual Amount *

\$3000.00

Construction Amount *

\$0.00

Supplies Amount *

\$600.00

Equipment Amount *

\$1000.00

Other Amount *

\$0.00

Travel Amount *

\$0.00

Personnel Amount *

\$1000.00

Fringe Amount *

\$0.00

Award Total

\$5600.00

Have reached the total \$5,600.00 Grant Award amount.

Total Project Amount *

\$5600.00

Written Description of Planned Expenditures *

Contractual – Shred-It Truck services for a Shred-A-Thon Event at the 2025 Scam Jam and the Cabarrus County 2026 Active Living and Wellness Expo. (Note: Based on allowable carryover of grant funds after 5/31/2025).

Supplies – Shredding Scissors, Redacting Rolling Stamps, Redacting Pens, Personal Health Journals for clients.

Equipment – Portable Shredder for SHIIP/SMP Events, Desk-top Shredders to provide to clients at events: 2025 Elder Abuse Awareness Day, 2025 Cabarrus Scam Jam, and the 2026 Active Living and Wellness Expo.

Personnel – To cover staffing costs at the 2025 Scam Jam, 2025 Elder Abuse Awareness Day, and the SHIIP/SMP Shred-A-Thon Event at the Active Living and Wellness Expo held at the Cabarrus County Event Center - March 18, 2026.

Does your County require a pre-audit? * **Yes**

Subrecipient Reviewer (person completing the questions and budget) Decision * **Jim Howden, Finance Director, Cabarrus County**

The information that you enter will get merged into the Contract document when you press the Submit button.

Attachment C

For the period 6/1/2024 – 5/31/2025

Line-Item Budget and Budget Narrative

Provide a budget and short narrative on the use of the funding amount reflected on the contract. Please provide details of all expenses including routine charges. These expenditures may include telephone, postage, salary, equipment purchases, internet services etc. Upon termination of contract as a SHIIP/SMP Coordinating Site, any equipment or property less than five (5) years old purchased by Subrecipient with grant funds to perform SHIIP/SMP functions shall be returned to the Recipient in good working order.

Subrecipient Name: Cabarrus County SHIIP

Award Amount: \$5,600.00

Budget	Amount
Contractual	3000.00
Construction	
Supplies	600.00
Equipment	1000.00
Other	
Travel	
Personnel	1000.00
Fringe	
Total	5600.00

(Pre-Audit Signature Below)

Signature

Date

Written description of planned expenditures:

Contractual – Shred-It Truck services for a Shred-A-Thon Event at the 2025 Scam Jam and the Cabarrus County 2026 Active Living and Wellness Expo. (Note: Based on allowable carryover of grant funds after 5/31/2025).

Supplies – Shredding Scissors, Redacting Rolling Stamps, Redacting Pens, Personal Health Journals for clients.

Equipment – Portable Shredder for SHIIP/SMP Events, Desk-top Shredders to provide to clients at events: 2025 Elder Abuse Awareness Day, 2025 Cabarrus Scam Jam, and the 2026 Active Living and Wellness Expo.

Personnel – To cover staffing costs at the 2025 Scam Jam, 2025 Elder Abuse Awareness Day, and the SHIIP/SMP Shred-A-Thon Event at the Active Living and Wellness Expo held at the Cabarrus County Event Center - March 18, 2026.

Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

Aging services was awarded an additional \$5,600 for the Senior Medicare Patrol (SMP) state grant in addition to the \$11,127 State SHIIP grant that was received in December 2024 for a total award amount of \$16,727. The grant was originally budgeted at \$15,677. The budget amendment request is to increase the revenue and expense budgets by \$1,050.00 to match the total award amount. The grant is 100% State funded. No local match required.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	00195760-9356-ST8	Special Programs Supplies	15,677.00	1,050.00		16,727.00
001	6	00165760-6270-ST8	SHIIP Grant	15,677.00	1,050.00		16,727.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
001	9						0.00
							0.00
							0.00
							0.00
							0.00
							0.00

Total

Budget Officer

Approved

Denied

County Manager

Approved

Denied

Board of Commissioners

Approved

Denied

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

IT - Emergency Telephone (911) - Budget Amendment To Transfer Funds Back To The General Fund To Track Project Expenditures

BRIEF SUMMARY:

The County approved implementing a new RMS, JMS and CAD Software System for Public Safety two years ago. Funds were transferred from the Community Investment Fund into the Emergency Telephone System Fund and along with the Emergency Telephone System Fund's fund balance, we were able to purchase the software.

The North Carolina 911 Board requested that we track the portion of the funds that were transferred into our Emergency Telephone System Fund in the General Fund instead of the Emergency Telephone System Fund. Per their request, we are looking to transfer funds of \$756,964 and any corresponding expenditures to the General Fund for tracking purposes.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the budget amendment and allow for the transfer of funds from the Emergency Telephone System Fund to the General Fund.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Todd Shanley - Chief Information Officer

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Budget Amendment

Budget Revision/Amendment Request

Date: **March 17, 2025**

Amount: **756,964.00**

Dept. Head: **Todd Shanley (prepared by Daniel Reece)**

Department: **ITS**

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

Funds were transferred into the Emergency Telephone System Fund (ETSF) to cover an eligible expenditure. The Motorola project was approved, but the transfer in of funds to the ETSF was not permissible. This will need to be expensed from the general fund.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
401	9	2740-9704	Contribution to General Fund	-	756,964.00	-	756,964.00
401	9	2740-9860	Equipment & Furniture	1,043,886.00	-	756,964.00	286,922.00
001	6	2740-6915	Contribution from Special Revenue Fund	-	756,964.00	-	756,964.00
001	9	2740-9860	Equipment & Furniture	156,209.89	756,964.00	-	913,173.89

Budget Officer

Approved
 Denied

Signature _____

Date _____

County Manager

Approved
 Denied

Signature _____

Date _____

Board of Commissioners

Approved
 Denied

Signature _____

Date _____

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

IT - Emergency Telephone System (911) Fund - Reimburse The Emergency Telephone System Fund For A Purchase That Was Not Eligible With 911 Funds

BRIEF SUMMARY:

The County made a purchase with 911 funds that the State's 911 Board deemed ineligible to be purchased with 911 funds. This budget amendment allows us to reimburse the Emergency Telephone System Fund.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the attached budget amendment and allow for a transfer of \$195.00 from the General Fund to the Emergency Telephone System Fund.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Todd Shanley, Chief Information Officer

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- ❑ Budget Amendment

Budget Revision/Amendment Request

Date: **March 17th, 2025**

Amount: **195.00**

Dept. Head: **Todd Shanley (prepared by Daniel Reece)**

Department: **Fund 401 - 911 Emergency Telephone Fund**

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

This budget amendment is to transfer funds from the General Fund to reimburse the 911 Emergency Telephone Fund for expenditures that are not eligible to be paid with 911 funds.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
001	9	1810-9560	Minor Equipment Maintenance	42,000.00	-	195.00	41,805.00
001	9	1960-9721	Contribution to Special Revenue Fund	-	195.00	-	195.00
							-
401	6	2740-6902	Contribution From General Fund	-	195.00		195.00
401	9	2740-9445	Purchased Services	-	195.00		195.00

Budget Officer

Approved
 Denied

Signature _____

Date _____

County Manager

Approved
 Denied

Signature _____

Date _____

Board of Commissioners

Approved
 Denied

Signature _____

Date _____

**CABARRUS COUNTY
FUND 401 - 911 EMERGENCY TELEPHONE FUND
RECONCILIATION BETWEEN REVENUE|EXPENDITURE REPORT AND GL
FOR FISCAL YEAR ENDING 2024**

FUND BALANCE PER FY 2024 ACFR	\$ 1,427,030
FUND BALANCE PER FY 2024 911 REV/EXP REPORT	<u>670,262</u>
DIFFERENCE	756,769
TRANSFER FROM CIF INCLUDED IN FB AND NOT REVENUE FROM 911 FUND	<u>(756,964)</u> TFER in FY 23 from CIF
DIFFERENCE - AMOUNT TO TRANSFER FROM GF	<u>\$ (195)</u>



IT savvy LLC
P.O. BOX 3296
Glen Ellyn, IL 60138
Phone: 630.396.6300

Invoice

Invoice Date
06/11/2024
Invoice Number
01503553

Bill To Address

Cabarrus County
65 Church St SE
PO Box 707
Concord, NC, 28026-0707
United States of America
Attn: Accounts Payable

Ship To Address

Cabarrus County
40 Ramdin Ct. NW
Concord, NC, 28027
United States of America
Attn: Eric Trevathan

Client Executive	Order Date	Order Number	Account	Ordered By
Brad Smith	06/11/2024	3881896	574037	Eric Trevathan
Terms	Ship Date	Shipped Via	Client PO	
Net 30 Days	06/11/2024	FedEx Ground	SHFCOMMSKEYBOARDS	
IT savvy Part No	U/M	Order Qty	Ship Qty	Description
20121765	EA	8	8	Logitech Prodigy G213 - Keyboard - backlit - USB Mfr#: 920-008083 UNSPSC: 43211706
				VENDOR <u>64486-1</u> PO # <u>SHFCOMMSKEYBOARDS</u> ACCT. NO. <u>4019 2740 - 9445</u> AMOUNT <u>328.00</u> TAX <u>22.96</u> <u>350.96</u> APPROVED <u>Trev</u> <u>S</u>

Special comments

Your Order Shipped Same Day!
Thank You For Your Order.

Sales Total:	\$ 328.00
Tax	\$ 22.96
Freight	\$ 0.00
TOTAL DUE	\$ 350.96

Return privileges vary by manufacturer. Most (not all) items that remain manufacturer sealed and are less than 30 days old from date of invoice will receive an RMA in 24-48 hours. No returns will be accepted without an RMA number in advance. Client is responsible for all risk of loss and damage to products being shipped for return, exchange, or replacement. See www.ITsavvy.com/return-policy for additional information. IT savvy's General Terms and Conditions of Sale, which can be found at www.ITsavvy.com/termsandconditions, shall apply to and are incorporated into all agreements with Client, including all Orders.

20250106 ST: Cabarrus has a backup (column I) approved seat count of 6. Only 6 CAD keyboards are ETSF eligible, **total ETSF eligible \$246.00**. Ineligible \$82.00 must be paid back to Cabarrus ETSF.

Order #: 329198

DATE: 18 Jun 2024

Customer: Ryan Ward

Company: Cabarrus County



Invoice to:
Ryan Ward
Cabarrus County
PO Box 707
Concord North Carolina 28026
United States

20241114 ST: Tax is not ETSF eligible (\$1.70).
Total ETSF eligible \$24.22. Ineligible \$1.70 must
be paid back to Cabarrus ETSF.

Quantity	Product Description	Color	Length	Price	Tax	Total Price
2	Displayport 1.4 Cable with Latch		15ft	\$12.11	\$0.85 (7%)	\$25.92
1	LOCAL PICKUP			\$0.00	\$0.00 (7%)	\$0.00
Subtotal						\$24.22
Taxable @ 7%						\$1.70
Total						\$25.92
Paid to date						\$25.92

www.FireFold.com/Return-Policy | Help@FireFold.com | 704-979-7100

Bill to:
Daron Cardwell
Cabarrus County ITS
PO Box 707
Concord North Carolina 28026
United States

Ship to:
Eric Trevathan
Cabarrus County ITS
65 Church St S
Concord NC 28025
United States

PO #:

Qty	Item name	SKU	Item net	Total net	Row total
10	DisplayPort Cable Color: Black Length: 15ft	DP-15-MM	\$15.28	\$152.80	\$163.50
14	DisplayPort Cable Color: Black Length: 10ft	DP-10-MM	\$13.11	\$183.54	\$196.39
8	USB Extension Cable - USB 2.0 Type A Male to Female Color: Black Length: 15ft	USB-EXT-15-BLK	\$3.81	\$30.48	\$32.61
1	LOCAL PICKUP - customer will pay upon pickup		\$0.00	\$0.00	\$0.00
			Subtotal	\$366.82	
			Taxable @ 7%	\$25.68	
			Total	\$392.50	
			Paid to date	\$392.50	

20241114 ST: Only 6 approved seats in the backup PSAP. Only 18 cables are eligible for the 3 monitors per approved backup site.
 18 displayport cables: $10 * \$15.28 = \152.80 and $8 * \$13.11 = \104.88
 6 USB Extension Cables * \$3.81 = \$22.86.

Total ETSF eligible for the 6 backup seats \$280.54. Ineligible \$111.96 must be paid back to the ETSF. Tax is not eligible either (\$25.68).

www.FireFold.com

990 Biscayne Dr
Concord, NC 28027

Good morning,

The review of Cabarrus FY2024 revenue expenditure report has been finalized. The approved ending fund balance as of June 30, 2024, is **\$670,261.63**.

Pursuant to G.S. 143B-1408, PSAPs using funds for unauthorized use must repay the Emergency Telephone System (ETSF) within 90 days of this email notification. A transfer in must be completed for \$195.66 identified as ineligible on the FY2024 report. In response to this email, please provide a copy of the journal entry to true-up the financial period.

Thank you,

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Risk Management - Budget Amendment

BRIEF SUMMARY:

Budget amendment to transfer funds for a Sheriff's Department vehicle replacement involved in an accident.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the budget amendment.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Jon Bradley, Risk and Safety Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

□ Budget Amendment

Budget Revision/Amendment Request

Date:

Amount:

Dept. Head:

Department:

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

This budget amendment is to transfer funds from Property and Liability Internal Service Fund to the General Fund (Sheriff's Department) to replace a wrecked vehicle. Asset # 8740 from an accident in November 2024 where subrogation funds were received in February 2025.

Fund	Indicator	Department/ Object/ Project	Account Name	Approved Budget	Increase Amount	Decrease Amount	Revised Budget
600	9	1919-9641	Insurance Claims	400,000.00	-	22,445.25	377,554.75
600	9	1919-9704	Contribution to General Fund	-	22,445.25	-	26,650.00
001	6	2110-6931	Contribution from Internal Service Fund	-	22,445.25	-	26,650.00
001	9	2110-9863	Motor Vehicles	3,252,387.00	22,445.25	-	3,274,832.25

Budget Officer

Approved
 Denied

County Manager

Approved
 Denied

Board of Commissioners

Approved
 Denied

Signature

Signature

Signature

Date

Date

Date

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Sheriff's Office - Awarding of Service Weapon to Lt. Donald Anthony Upon Retirement

BRIEF SUMMARY:

Lt. Donald Anthony will retire from the Cabarrus County Sheriff's Office on April 1, 2025 after 30 years of creditable service. Pursuant to NC General Statute 14-187.2, it is requested that Lt. Anthony's service weapon (Sig Sauer P320 SN 58C352201) be designated surplus and awarded to Lt. Anthony upon his retirement for a price of \$1.00.

REQUESTED ACTION:

Recommended Motion:

Motion to declare Sig Sauer P320 SN 58C352201 surplus property and authorize disposition in accordance with the County's policy.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Chief Deputy Tessa Burchett

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Firearm Surplus Form
- Firearm Receipt



Cabarrus County Asset Transfer, Surplus, Demolition Form

Action: Retire/Sold
Date: 3/31/2025

Statute Action:

To dispose of property valued up to \$30,000

Was this asset purchased with grant funds:

No

General Statute:

GS 160A-266C

FROM

Name	Cabarrus County
Department	Sheriff's Office
Asset Number	N/A
Serial Number	58C352201
Description	Sig Sauer P320

TO

Name	Donald Anthony
Department	Sheriff's Office
Location	797 Sleepy Hollow Road
Reason	Lt. Donald Anthony will retire after a full career with the Cabarrus County Sheriff's Office. Per NC GS 20-187.2, his duty weapon will be awarded to him upon retirement. \$1.00 was paid for the firearm.

Is this a Vehicle? No

Vehicle ID #	N/A
Year	N/A
Mileage	N/A
Tag #	N/A
Effective Date	

IAM Director:		Date: 12-19-24
Assistant County Manager:		Date: _____
Chief Procurement Officer:		Date: 1-2-25
County Manager:		Date: 1-2-25

RECEIPT

DATE

12/19/84

No.

38043

RECEIVED FROM

Donald Anthony

\$ 1.00

DOLLAR

One $\frac{00}{100}$ FOR RENT
 FOR

Sig Sauer - 58C352201

ACCOUNT	
PAYMENT	
BAL. DUE	

- CASH
- CHECK
- MONEY ORDER
- CREDIT CARD

FROM _____ TO _____

BY



CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Sheriff's Office - Awarding of Service Weapon to Deputy Jason Yount Upon Retirement

BRIEF SUMMARY:

Deputy Jason Yount will retire from the Cabarrus County Sheriff's Office on April 1st, 2025 after a full career. Pursuant to NC General Statute 14-187.2, it is requested that Deputy Yount's service weapon (Sig Sauer P320 SN 58C351962) be designated surplus and awarded to Deputy Yount for a price of \$1.00 upon his retirement.

REQUESTED ACTION:

Recommended Motion:

Motion to declare Sig Sauer P320 SN 58C351962 surplus property and authorize disposition in accordance with the County's policy.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Chief Deputy Tessa Burchett

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Firearm Receipt
- Firearm Surplus Form

RECEIPT

DATE

12/19/24

No.

072998

RECEIVED FROM

Jason Yount

\$ 1.00

One ~~100~~

DOLLARS

 FOR RENT FOR

Sig Saver 58C351962

ACCOUNT	
PAYMENT	
BAL. DUE	

- CASH
- CHECK
- MONEY
- ORDER
- CREDIT
- CARD

FROM _____

TO _____

BY _____



3-11



Cabarrus County Asset Transfer, Surplus, Demolition Form

Action: Retire/Sold
Date: 4/1/2025

Statute Action:

To dispose of property valued up to \$30,000

Was this asset purchased with grant funds:

No

General Statute:

GS 160A-266C

FROM

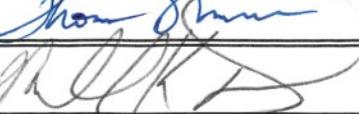
Name	Cabarrus County
Department	Sheriff's Office
Asset Number	N/A
Serial Number	58C351962
Description	Sig Sauer P320

TO

Name	Jason Yount
Department	Sheriff's Office
Location	Old Rocky Road Rockwell, NC
Reason	Deputy Jason Yount will retire after a full career with the Cabarrus County Sheriff's Office. Per NC GS 20-187.2, his duty weapon will be awarded to him upon retirement. \$1.00 was paid for the firearm.

Is this a Vehicle? No

Vehicle ID #	N/A
Year	N/A
Mileage	N/A
Tag #	N/A
Effective Date	

IAM Director:		Date: 12-19-24
Assistant County Manager:		Date: _____
Chief Procurement Officer:		Date: 1-2-25
County Manager:		Date: 1-2-25



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Sheriff's Office - Awarding of Service Weapon to Deputy Ricky Crayton Upon Retirement

BRIEF SUMMARY:

Deputy Ricky Crayton will retire from the Cabarrus County Sheriff's Office on April 1, 2025 after a full career. Pursuant to NC General Statute 14-187.2 it is requested that Deputy Crayton's service weapon (Sig Sauer P320 SN 58C369683) be designated surplus and awarded to Deputy Crayton for a price of \$ 1.00 upon his retirement.

REQUESTED ACTION:

Recommended Motion:

Motion to declare Sig Sauer P320 SN 58C369683 surplus property and authorize disposition in accordance with the County's policy.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Chief Deputy Tessa Burchett

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Firearm Receipt
- Firearm Surplus Form

RECEIPT		DATE <u>12/19/24</u>	No. <u>073000</u>
RECEIVED FROM	<u>Ricky Crayton</u>		\$ <u>1.00</u>
<u>One $\frac{00}{100}$</u>		DOLLARS	
<input type="radio"/> FOR RENT	<u>5:3 Sauer - 58C369683</u>		
<input type="radio"/> FOR			
ACCOUNT		<input checked="" type="radio"/> CASH	
PAYMENT		<input type="radio"/> CHECK	
BAL. DUE		<input type="radio"/> MONEY ORDER	
		<input type="radio"/> CREDIT CARD	
		FROM	TO
		BY 	
3-11			



Cabarrus County Asset Transfer, Surplus, Demolition Form

Action: Retire/Sold
Date: 4/1/2025

Statute Action:

To dispose of property valued up to \$30,000

Was this asset purchased with grant funds:

No

General Statute:

GS 160A-266C

FROM	
Name	Cabarrus County
Department	Sheriff's Office
Asset Number	N/A
Serial Number	58C369683
Description	Sig Sauer P320

TO	
Name	Ricky Crayton
Department	Sheriff's Office
Location	104 Hickory Street Locust, NC
Reason	Deputy Ricky Crayton will retire after a full career with the Cabarrus County Sheriff's Office. Per NC GS 20-187.2, his duty weapon will be awarded to him upon retirement. \$1.00 was paid for the firearm.

Is this a Vehicle? No	
Vehicle ID #	N/A
Year	N/A
Mileage	N/A
Tag #	N/A
Effective Date	

IAM Director:		Date: 12-19-24
Assistant County Manager:		Date: _____
Chief Procurement Officer:		Date: 1-2-25
County Manager:		Date: 1-2-25

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Sheriff's Office - Awarding of Service Weapon to Sgt. Larry Brian Heintz Upon Retirement

BRIEF SUMMARY:

Sergeant Larry Brian Heintz will retire from the Cabarrus County Sheriff's Office on April 1, 2025, after a full career. Pursuant to NC General Statute 14-187.2 it is requested that Sgt. Heintz's service weapon (Sig Sauer P320 SN 58C352022) be designated surplus and awarded to Sgt. Heintz for a price of \$ 1.00 upon his retirement.

REQUESTED ACTION:

Recommended Motion:

Motion to declare Sig Sauer P320 SN 58C352022 surplus property and authorize disposition in accordance with the County's policy.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Chief Deputy Tessa Burchett

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Firearm Receipt
- Firearm Surplus Form

RECEIPT

DATE

12/19/24

No. 0

RECEIVED FROM

Larry Heintz

\$

1

One & ⁰⁰₁₀₀ FOR RENT
 FOR

Sig Sauer - 58C352022

ACCOUNT	
PAYMENT	
BAL. DUE	

- CASH
- CHECK
- MONEY ORDER
- CREDIT CARD

FROM _____ TO _____

BY

Pat H



Cabarrus County Asset Transfer, Surplus, Demolition Form

Action: Retire/Sold
Date: 4/1/2025

Statute Action:

To dispose of property valued up to \$30,000

Was this asset purchased with grant funds:**No****General Statute:****GS 160A-266C****FROM**

Name	Cabarrus County
Department	Sheriff's Office
Asset Number	N/A
Serial Number	58C352022
Description	Sig Sauer P320

TO

Name	Larry Brian Heintz
Department	Sheriff's Office
Location	4650 Hwy 73 East Concord, NC
Reason	Sergeant Brian Heintz will retire after a full career with the Cabarrus County Sheriff's Office. Per NC GS 20-187.2, his duty weapon will be awarded to him upon retirement. \$1.00 was paid for the firearm.

Is this a Vehicle? No

Vehicle ID #	N/A
Year	N/A
Mileage	N/A
Tag #	N/A
Effective Date	

IAM Director:		Date: 12-19-24
Assistant County Manager:		Date: _____
Chief Procurement Officer:		Date: 1-2-25
County Manager:		Date: 1-2-25

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Consent Agenda

SUBJECT:

Tax Administration - Refund and Release Reports – February 2025

BRIEF SUMMARY:

The Release Report contains taxpayers' names, bill numbers, valuations, tax amounts, along with the justifications for releasing the valuation/tax amounts for outstanding levies in accordance with N.C.G.S. 105-381. The Refund Report is a summary sheet which lists data from each refund request form, along with the justification for the refunds to the taxpayers in accordance with N.C.G.S. 105-381.

Note: Due to the transition of motor vehicles onto the new North Carolina Vehicle Tax System (NCVTS), motor vehicle-related refunds and releases will begin to be displayed on the new report generated by NCVTS.

REQUESTED ACTION:

Recommended Motion:

Motion to approve the February 2025 Refund and Release Reports as submitted, including the NCVTS Refund Report, and grant authority to the Tax Collector to process the refunds and releases.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

M. David Thrift, Tax Administrator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda as a Consent item.

ATTACHMENTS:

- Report - Release Refund Summary
- Report - Release Refund Detail
- Report - NCVTS

Summary of Releases and Refunds for the Month Of February 2025

RELEASES FOR THE MONTH OF: FEBRUARY 2025 **\$106,954.86**

BREAKDOWN OF RELEASES:

COUNTY	\$62,054.99
CITY OF CONCORD	\$44,069.99
CITY OF KANNAPOLIS	\$268.10
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$471.72
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
TOWN OF HUNTERSVILLE	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$5.97
GEORGEVILLE F/D	\$67.87
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$0.00
MIDLAND F/D	\$0.00
MT MITCHELL F/D	\$0.00
MT PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$16.22
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$0.00

REFUNDS FOR THE MONTH OF: FEBRUARY 2025 **\$14,449.27**

BREAKDOWN OF REFUNDS:

COUNTY	\$8,385.02
CITY OF CONCORD	\$5,461.09
CITY OF KANNAPOLIS	\$528.46
CITY OF LOCUST	\$0.00
CITY OF STANFIELD	\$0.00
CITY OF CONCORD DOWNTOWN	\$0.00
TOWN OF HARRISBURG	\$0.00
TOWN OF MIDLAND	\$0.00
TOWN OF MT. PLEASANT	\$0.00
ALLEN F/D	\$0.00
COLD WATER F/D	\$0.00
ENOCHVILLE F/D	\$0.00
FLOWES STORE F/D	\$0.00
GEORGEVILLE F/D	\$0.00
GOLD HILL F/D	\$0.00
HARRISBURG F/D	\$0.00
JACKSON PARK F/D	\$69.59
MIDLAND F/D	\$1.28
MT. MITCHELL F/D	\$0.00
MT. PLEASANT F/D	\$0.00
NORTHEAST F/D	\$0.00
ODELL F/D	\$0.00
POPLAR TENT F/D	\$0.00
RICHFIELD F/D	\$0.00
RIMER F/D	\$0.00
KANNAPOLIS RURAL F/D	\$0.00
CONCORD RURAL F/D	\$3.83

FEBRUARY 2025 RELEASE REPORT

Name	Bill#	Reason	District	Amount
3B FAMILY LLC	2024-1091	OTHER, NCGS 105-381. THE	CT02ADVLTAX	2580.06
3B FAMILY LLC	2024-1091	OTHER, NCGS 105-381. THE	C ADVLTAX	3538.37
3B FAMILY LLC	2024-1091	OTHER, NCGS 105-381. THE	CT02PEN FEE	258.01
3B FAMILY LLC	2024-1091	OTHER, NCGS 105-381. THE	C PEN FEE	353.84
BLACK WILLIAM BRUCE	2025-503269	105-381 DUPLICATE TAXATION.	FR14ADVLTAX	5.97
BLACK WILLIAM BRUCE	2025-503269	105-381 DUPLICATE TAXATION.	C ADVLTAX	34.39
CITY OF CONCORD	2024-29503	G.S. 105.278.1 EXEMPT FROM	CT02ADVLTAX	1009.05
CITY OF CONCORD	2024-29503	G.S. 105.278.1 EXEMPT FROM	C ADVLTAX	1383.84
CUSIMANO JONATHON VICTOR	2024-33987	PROPERTY SOLD: 105-381	CT02ADVLTAX	23.00
CUSIMANO JONATHON VICTOR	2024-33987	PROPERTY SOLD: 105-381	C ADVLTAX	31.54
CUSIMANO JONATHON VICTOR	2024-33987	PROPERTY SOLD: 105-381	CT02PEN FEE	2.30
CUSIMANO JONATHON VICTOR	2024-33987	PROPERTY SOLD: 105-381	C PEN FEE	3.15
DEATON RICHARD EUGENE	2025-87	wrong interest date used	C ADVLTAX	50.02
DEATON RICHARD EUGENE	2025-87	wrong interest date used	FR08ADVLTAX	8.11
DEATON RICHARD EUGENE	2025-88	INCORRECT TAX CODES	FR08ADVLTAX	8.11
DEATON RICHARD EUGENE	2025-88	INCORRECT TAX CODES	CT02ADVLTAX	32.45
DEATON RICHARD EUGENE	2024-504904	105-381: TAX CODE/JURISDICTION	CT02ADVLTAX	32.45
DEATON RICHARD EUGENE	2024-504904	105-381: TAX CODE/JURISDICTION	C ADVLTAX	50.02
GILLENWATER RICHARD R JR	2024-46724	PER GENERAL STATUE 105-381	FR13ADVLTAX	5.09
GILLENWATER RICHARD R JR	2024-46724	PER GENERAL STATUE 105-381	C ADVLTAX	32.54
GROSSMAN STEVEN ALAN	2024-503700	105381 TAX JURISDICTION	CT02ADVLTAX	80.64
GROSSMAN STEVEN ALAN	2024-503700	105381 TAX JURISDICTION	C ADVLTAX	124.32
HASTINGS MATTHEW	2024-52308	105381 PROPERTY SOLD	CT04ADVLTAX	79.15
HASTINGS MATTHEW	2024-52308	105381 PROPERTY SOLD	C ADVLTAX	81.48
HASTINGS MATTHEW	2024-52308	105381 PROPERTY SOLD	CT04PEN FEE	7.92
HASTINGS MATTHEW	2024-52308	105381 PROPERTY SOLD	C PEN FEE	8.15
HOWELL CORDELIA EYVETTE	2024-503442	105-381 TAX CODE / JURISDICTION	CT02ADVLTAX	197.43
HOWELL CORDELIA EYVETTE	2024-503442	105-381 TAX CODE / JURISDICTION	C ADVLTAX	304.37
HYLTON ROGER IRVIN	2024-506251	105381 DUPLICATE TAXATION. (12	CT02ADVLTAX	7.94
HYLTON ROGER IRVIN	2024-506251	105381 DUPLICATE TAXATION. (12	C ADVLTAX	10.89
ISKRA JOSEPH WILLIAM	2024-58434	TAX CODE/JURISDICTION	CT01ADVLTAX	50.35
ISKRA JOSEPH WILLIAM	2024-58434	TAX CODE/JURISDICTION	C ADVLTAX	70.73
ISKRA JOSEPH WILLIAM	2024-58434	TAX CODE/JURISDICTION	CT01PEN FEE	5.04
ISKRA JOSEPH WILLIAM	2024-58434	TAX CODE/JURISDICTION	C PEN FEE	7.07
MILLER DONALD JONATHAN	2025-500999	TAX CODE/JURISDICTION	CT04ADVLTAX	44.29
MILLER DONALD JONATHAN	2025-500999	TAX CODE/JURISDICTION	C ADVLTAX	45.60
MISKA ANNA MARIE	2025-503176	105381 TAX JURISDICTION	CT02ADVLTAX	96.77
MISKA ANNA MARIE	2025-503176	105381 TAX JURISDICTION	C ADVLTAX	132.71
MONTAGUD DENISE M	2024-77046	105-381: DUPLICATE TAXATION	CT04ADVLTAX	3.58
MONTAGUD DENISE M	2024-77046	105-381: DUPLICATE TAXATION	C ADVLTAX	3.69
MONTAGUD DENISE M	2024-77046	105-381: DUPLICATE TAXATION	CT04PEN FEE	0.36
MONTAGUD DENISE M	2024-77046	105-381: DUPLICATE TAXATION	C PEN FEE	0.37
MSC MASONRY CONSTRUCTION	2024-78933	Duplicate Taxation, 105-381	FR13ADVLTAX	62.78
MSC MASONRY CONSTRUCTION	2024-78933	Duplicate Taxation, 105-381	C ADVLTAX	401.81
PREMIER DEVELOPMENT	2024-88129	OTHER, NCGS 105-381. THE	CT02PEN FEE	3593.10
PREMIER DEVELOPMENT	2024-88129	OTHER, NCGS 105-381. THE	C ADVLTAX	49276.80
PREMIER DEVELOPMENT	2024-88129	OTHER, NCGS 105-381. THE	CT02ADVLTAX	35931.00
PREMIER DEVELOPMENT	2024-88129	OTHER, NCGS 105-381. THE	C PEN FEE	4927.68
RUSSELL TIMOTHY TYLER	2024-307	105-381 PROPERTY SOLD	CT02ADVLTAX	88.24
RUSSELL TIMOTHY TYLER	2024-307	105-381 PROPERTY SOLD	C ADVLTAX	121.02
RUSSELL TIMOTHY TYLER	2024-307	105-381 PROPERTY SOLD	CT02PEN FEE	8.82
RUSSELL TIMOTHY TYLER	2024-307	105-381 PROPERTY SOLD	C PEN FEE	12.10
SMITH JOHN VICTOR	2024-500779	DUPLICATE TAXATION: 105-381	CT04ADVLTAX	132.80
SMITH JOHN VICTOR	2024-500779	DUPLICATE TAXATION: 105-381	C ADVLTAX	155.99
SRKE ENTERPRISES LLC	2024-103421	Business Closed, 105-381	CT01ADVLTAX	142.79
SRKE ENTERPRISES LLC	2024-103421	Business Closed, 105-381	C ADVLTAX	200.60
TOWNSEND LARRY	2024-109105	TAX CODE/JURISDICTION	CT02ADVLTAX	128.73
TOWNSEND LARRY	2024-109105	TAX CODE/JURISDICTION	C ADVLTAX	176.54
YOUNGER BRANDON ALESSONDRO	2024-502972	105381 TAX JURISDICTION	CT01ADVLTAX	273.54
YOUNGER BRANDON ALESSONDRO	2024-502972	105381 TAX JURISDICTION	C ADVLTAX	465.34



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ACUNA GONZALES, HANNAH ELIZABETH	ACUNA GONZALES, HANNAH ELIZABETH	ACUNA GONZALES, CARLOS EDUARDO	522 SUNNYSIDE DR SE		CONCORD, NC 28025	Proration	0070410449	THB7191	PENDING	332689779	Refund Generated due to proration on Bill #0070410449-2023-2023-0000-00	Vehicle Totalled	2/21/2025		C ADVL	TAX	(\$33.12)	\$0.00	(\$33.12)
ALLEN, NEAL LEWIS JR	ALLEN, NEAL LEWIS JR	ALLEN, SHIRLEY BUTCHER	5360 STONE BROOK CT		DAVIDSON, NC 28036	Proration	0073459079	KHW8249	PENDING	221203766	Refund Generated due to proration on Bill #0073459079-2023-2023-0000-00	Vehicle Sold	2/10/2025		FR11ADVL	TAX	(\$34.67)	\$0.00	(\$34.67)
ASHBAUGH, RUSSELL JOSEPH	ASHBAUGH, RUSSELL JOSEPH		1150 N COLLEGE ST		MOUNT PLEASANT, NC 28124	Adjustment < \$100	0082545301	CR66092	PENDING	221417118	Refund Generated due to adjustment on Bill #0082545301-2024-2024-0000-00	Over Assessment	2/13/2025		C ADVL	TAX	(\$32.58)	\$0.00	(\$32.58)
ASHTON, STACEY REGINA	ASHTON, STACEY REGINA		14070 CLAYBORN ST		MIDLAND, NC 28107	Proration	0059536886	THC3587	PENDING	221793196	Refund Generated due to proration on Bill #0059536886-2023-2023-0000-00	Vehicle Totalled	2/21/2025		CI03ADVL	TAX	(\$22.06)	\$0.00	(\$22.06)
BAKER, HILDA ELIZABETH	BAKER, HILDA ELIZABETH		2257 DONNINGTON LN NW		CONCORD, NC 28027	Proration	0055741202	VRN8339	PENDING	331705755	Refund Generated due to proration on Bill #0055741202-2024-2024-0000-00	Vehicle Sold	2/7/2025		C ADVL	TAX	(\$3.87)	\$0.00	(\$3.87)
BALIMI, RANZITH KUMAR	BALIMI, RANZITH KUMAR		8619 LAVENDER PL		HARRISBURG, NC 28075	Proration	0072704777	KCM4248	PENDING	221226244	Refund Generated due to proration on Bill #0072704777-2023-2023-0000-00	Vehicle Sold	2/11/2025		CI06ADVL	TAX	(\$1.15)	\$0.00	(\$1.15)
BOATRIGHT, LAURIE LYNN	BOATRIGHT, LAURIE LYNN		159 SPRING ST SW		CONCORD, NC 28025	Proration	0050544353	HDZ9088	PENDING	333338256	Refund Generated due to proration on Bill #0050544353-2024-2024-0000-00	Vehicle Totalled	2/28/2025		C ADVL	TAX	(\$148.17)	\$0.00	(\$148.17)
BONGARD, MARGARET TEAL	BONGARD, MARGARET TEAL		3250 BASALT PL		DAVIDSON, NC 28036	Proration	0047355743	DLZ9144	PENDING	331839315	Refund Generated due to proration on Bill #0047355743-2024-2024-0000-00	Vehicle Sold	2/11/2025		CI02ADVL	TAX	(\$108.04)	\$0.00	(\$108.04)
BONNEY, ANGELA PAULINE	BONNEY, ANGELA PAULINE		4559 ARTDALE RD SW		CONCORD, NC 28027	Proration	0079211625	KHK5541	PENDING	333191199	Refund Generated due to proration on Bill #0079211625-2023-2023-0000-00	Vehicle Sold	2/27/2025		CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00
BOWERS, ALLEN JEROME	BOWERS, ALLEN JEROME		1217 GREENSIDE DR NW		CONCORD, NC 28027	Proration	0070171922	HKB9671	PENDING	333048684	Refund Generated due to proration on Bill #0070171922-2024-2024-0000-00	Vehicle Totalled	2/26/2025		C ADVL	TAX	(\$68.21)	\$0.00	(\$68.21)
BULL, MICHAEL TYRENE	BULL, MICHAEL TYRENE		3116 CHAMPION LN SW		CONCORD, NC 28025	Proration	0073262503	REB1157	PENDING	331621938	Refund Generated due to proration on Bill #0073262503-2024-2024-0000-00	Tag Surrender	2/6/2025		CI02ADVL	TAX	(\$49.73)	\$0.00	(\$49.73)
CHELLAMUTHU, SELVARAJ	CHELLAMUTHU, SELVARAJ		9726 WHITE CHAPEL DR NW		CONCORD, NC 28027	Proration	0074588374	HFS1882	PENDING	333338367	Refund Generated due to proration on Bill #0074588374-2024-2024-0000-00	Vehicle Sold	2/28/2025		CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00
CONSTANTINO, SALVADOR	CONSTANTINO, SALVADOR		1911 S RIDGE AVE		KANNAPOLIS, NC 28083	Proration	0081814623	TMX3416	PENDING	332516268	Refund Generated due to proration on Bill #0081814623-2024-2024-0000-00	Vehicle Sold	2/19/2025		CI04ADVL	TAX	(\$66.00)	\$0.00	(\$66.00)
															CI04ADVL	VEHICLE FEE	(\$64.11)	\$0.00	(\$64.11)
															CI04ADVL	Refund	\$0.00	\$0.00	\$0.00



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COOK, NATHAN PARKER	COOK, NATHAN PARKER		4435 DAWN RIDGE PL SW		CONCORD, NC 28027	Proration	0076853254	KLB7376	PENDING	331839444	Refund Generated due to proration on Bill #0076853254-2023-2023-0000-00	Vehicle Sold	2/11/2025		C ADVL	TAX	(\$7.69)	\$0.00	(\$7.69)
											Refund Generated due to proration on Bill #0080832180-2024-2024-0000-00	Vehicle Totalled	2/25/2025		CI02ADVL	TAX	(\$4.99)	\$0.00	(\$4.99)
					MISSION VIEJO, CA 92692	Proration	0080832180	KJD4560	PENDING	221939072	Refund Generated due to proration on Bill #0080832180-2024-2024-0000-00	Vehicle Totalled	2/25/2025		CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00
											Refund Generated due to proration on Bill #0065657071-2023-2023-0000-00	Vehicle Totalled	2/20/2025		C ADVL	TAX	(\$3.84)	\$0.00	(\$3.84)
					500 CHANNING CIR NW	Proration	0065657071	JHT8022	PENDING	332615688	Refund Generated due to proration on Bill #0065657071-2023-2023-0000-00	Vehicle Totalled	2/20/2025		FR13ADVL	TAX	(\$0.60)	\$0.00	(\$0.60)
											Refund Generated due to proration on Bill #0077723383-2023-2023-0000-00	Situs error	2/17/2025		CI02ADVL	TAX	(\$79.51)	\$0.00	(\$79.51)
					5073 PHANIEL CHURCH RD	Adjustment < \$100	0077723383	CR25847	PENDING	443207944	Refund Generated due to adjustment on Bill #0077723383-2023-2023-0000-00	Vehicle Sold	2/17/2025		CI02ADVL	VEHICLE FEE	(\$51.58)	\$0.00	(\$51.58)
											Refund Generated due to proration on Bill #0078337170-2023-2023-0000-00	Vehicle Sold	2/18/2025		FR07ADVL	TAX	(\$36.04)	\$0.00	(\$36.04)
					2420 HILBURN STREET	Proration	0078337170	7348SA	PENDING	221619292	Refund Generated due to proration on Bill #0078337170-2023-2023-0000-00	Vehicle Sold	2/18/2025		FR07ADVL	TAX	(\$7.31)	\$0.00	(\$7.31)
											Refund Generated due to adjustment on Bill #0080344430-2024-2024-0000-00	Mileage	2/3/2025		C ADVL	TAX	(\$29.03)	\$0.00	(\$29.03)
					50202 KINSALE DR	Adjustment < \$100	0080344430	LAM2823	PENDING	331377657	Refund Generated due to adjustment on Bill #0080344430-2024-2024-0000-00	Mileage	2/3/2025		CI04ADVL	TAX	(\$28.20)	\$0.00	(\$28.20)
											Refund Generated due to proration on Bill #0010658970-2024-2024-0000-00	Vehicle Sold	2/24/2025		CI04ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00
					5831 OCTOBER LN	Proration	0010658970	CEL8529	PENDING	332890092	Refund Generated due to proration on Bill #0010658970-2024-2024-0000-00	Vehicle Sold	2/24/2025		C ADVL	TAX	(\$35.95)	\$0.00	(\$35.95)
											Refund Generated due to proration on Bill #0080103465-2024-2024-0000-00	Vehicle Sold	2/19/2025		CI02ADVL	VEHICLE FEE	(\$34.92)	\$0.00	(\$34.92)
											Refund Generated due to proration on Bill #0080103465-2024-2024-0000-00	Vehicle Sold	2/19/2025		CI02ADVL	TAX	\$0.00	\$0.00	\$0.00
											Refund Generated due to proration on Bill #0080103465-2024-2024-0000-00	Vehicle Sold	2/19/2025		C ADVL	TAX	(\$6.38)	\$0.00	(\$6.38)
					5215 ROCKY SHOALS PL	Proration	0080103465	LDF4678	PENDING	332516187	Refund Generated due to proration on Bill #0080103465-2024-2024-0000-00	Vehicle Sold	2/19/2025		CI02ADVL	VEHICLE FEE	(\$4.65)	\$0.00	(\$4.65)
											Refund Generated due to proration on Bill #0082173070-2024-2024-0000-00	Vehicle Sold	2/19/2025		CI02ADVL	TAX	\$0.00	\$0.00	\$0.00
					5215 ROCKY SHOALS PL	Proration	0082173070	RKA7606	PENDING	332516196	Refund Generated due to proration on Bill #0082173070-2024-2024-0000-00	Vehicle Sold	2/19/2025		C ADVL	TAX	(\$6.87)	\$0.00	(\$6.87)
											Refund Generated due to proration on Bill #0082173070-2024-2024-0000-00	Vehicle Sold	2/19/2025		CI02ADVL	VEHICLE FEE	(\$5.00)	\$0.00	(\$5.00)
					1602 DALEY CIR	Proration	0054524309	HKN8117	PENDING	333338466	Refund Generated due to proration on Bill #0054524309-2023-2023-0000-00	Vehicle Sold	2/28/2025		CI02ADVL	TAX	\$0.00	\$0.00	\$0.00
											Refund Generated due to proration on Bill #0067114538-2023-2023-0000-00	Reg. Out of state	2/17/2025		C ADVL	TAX	(\$7.67)	\$0.00	(\$7.67)
											Refund Generated due to proration on Bill #0067114538-2023-2023-0000-00	Reg. Out of state	2/17/2025		FR14ADVL	TAX	(\$6.87)	\$0.00	(\$6.87)
					538 WANDA DR	Proration	0067114538	KBT1833	PENDING	221603690	Refund Generated due to proration on Bill #0067114538-2023-2023-0000-00	Reg. Out of state	2/17/2025		C ADVL	TAX	(\$50.81)	\$0.00	(\$50.81)
											Refund Generated due to proration on Bill #0067114538-2023-2023-0000-00	Reg. Out of state	2/17/2025		FR14ADVL	VEHICLE FEE	(\$6.87)	\$0.00	(\$6.87)
					121 S EAST AVE	Proration	0061127001	TDW1006	PENDING	331805118	Refund Generated due to proration on Bill #0061127001-2023-2023-0000-00	Vehicle Sold	2/10/2025		C ADVL	TAX	(\$10.40)	\$0.00	(\$10.40)
											Refund Generated due to proration on Bill #0061127001-2023-2023-0000-00	Vehicle Sold	2/10/2025		CI04ADVL	TAX	(\$8.85)	\$0.00	(\$8.85)
											Refund Generated due to proration on Bill #0061127001-2023-2023-0000-00	Vehicle Sold	2/10/2025		CI04ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00
											Refund Generated due to proration on Bill #0065445196-2023-2023-0000-00	Vehicle Sold	2/20/2025		C ADVL	TAX	(\$1.30)	\$0.00	(\$1.30)
											Refund Generated due to proration on Bill #0065445196-2023-2023-0000-00	Vehicle Sold	2/20/2025		CI01ADVL	TAX	(\$0.77)	\$0.00	(\$0.77)



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											2023-2023-0000-00						Refund	\$2.87	
GIRLS DRIVE TOO GDT LLC	GIRLS DRIVE TOO GDT LLC		3255 HANSBILL ST SW		CONCORD, NC 28027	Proration	0074809899	ZS6314	PENDING	332690505	Refund Generated due to proration on Bill #0074809899-2023-2023-0000-00	Vehicle Sold	2/21/2025		C ADVL TAX	(\$43.39)	\$0.00	(\$43.39)	
															CI02ADVL TAX	(\$28.14)	\$0.00	(\$28.14)	
															CI02ADVL VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																	Refund	\$71.53	
HANCOCK, MICHAEL ANDREW	HANCOCK, MICHAEL ANDREW	HANCOCK, KELLIE COOK	2701 LAMPLIGHTER DR		KANNAPOLIS, NC 28081	Proration	0076665119	DLF5613	PENDING	332615373	Refund Generated due to proration on Bill #0076665119-2023-2023-0000-00	Vehicle Sold	2/20/2025		C ADVL TAX	(\$67.99)	\$0.00	(\$67.99)	
															CI04ADVL TAX	(\$57.88)	\$0.00	(\$57.88)	
															CI04ADVL VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																	Refund	\$125.87	
HARKEY, KAREN LOVE	HARKEY, KAREN LOVE		9249 MOUNT OLIVE RD		MT PLEASANT, NC 28124	Adjustment < \$100	0082584990	VET2629	PENDING	443852188	Refund Generated due to adjustment on Bill #0082584990-2024-2024-0000	Situs error	2/24/2025		C ADVL TAX	\$0.00	\$0.00	\$0.00	
															CI02ADVL TAX	(\$35.70)	\$0.00	(\$35.70)	
															CI02ADVL VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)	
															FR16ADVL TAX	\$9.35	\$0.00	\$9.35	
																	Refund	\$56.35	
HARRIS, OTIS CHARLES JR	HARRIS, OTIS CHARLES JR	HARRIS, NICOLETTE MARIE	10608 EUCLID AVE NW		CONCORD, NC 28027	Adjustment < \$100	0082438813	0RIGNL	PENDING	332908698	Refund Generated due to adjustment on Bill #0082438813-2024-2024-0000-00	Adjustment	2/25/2025		C ADVL TAX	(\$39.71)	\$0.00	(\$39.71)	
															CI02ADVL TAX	(\$28.95)	\$0.00	(\$28.95)	
															CI02ADVL VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																	Refund	\$68.66	
HARWOOD, MARTIN ROSS	HARWOOD, MARTIN ROSS	HARWOOD, NICOLE MICHELLE	PO BOX 44 RD		MOUNT PLEASANT, NC 28124	Proration	0075142864	KMR4946	PENDING	221474654	Refund Generated due to proration on Bill #0075142864-2024-2024-0000-00	Vehicle Sold	2/14/2025		C ADVL TAX	(\$28.94)	\$0.00	(\$28.94)	
															FR15ADVL TAX	(\$6.03)	\$0.00	(\$6.03)	
																	Refund	\$34.97	
HOLDER, CONNIE ELAINE	HOLDER, CONNIE ELAINE	HOLDER, GARY JAMES	5925 ROBERTA RD		HARRISBURG, NC 28075	Proration	0070655318	RES7461	PENDING	222032560	Refund Generated due to proration on Bill #0070655318-2024-2024-0000-00	Vehicle Sold	2/26/2025		C ADVL TAX	(\$28.68)	\$0.00	(\$28.68)	
															CI01ADVL TAX	(\$20.42)	\$0.00	(\$20.42)	
																	Refund	\$49.18	
HORNING, ZACHARY MICHAEL	HORNING, ZACHARY MICHAEL		3893 HOUNSLAW LN		HARRISBURG, NC 28075	Adjustment >= \$100	0080338011	VCX9821	PENDING	220918442	Refund Generated due to adjustment on Bill #0080338011-2024-2024-0000-00	Mileage	2/3/2025		C ADVL TAX	(\$60.66)	\$0.00	(\$60.66)	
															CI01ADVL TAX	(\$43.18)	\$0.00	(\$43.18)	
																	Refund	\$103.84	
																		\$0.00	
JONES, ANDREW ERIC	JONES, ANDREW ERIC		10061 LOWER ROCKY RIVER R		CONCORD, NC 28025	Adjustment < \$100	0082441599	KAT9312	PENDING	442162284	Refund Generated due to adjustment on Bill #0082441599-2024-2024-0000	Situs error	2/6/2025		C ADVL TAX	\$0.00	\$0.00	\$0.00	
															CI02ADVL TAX	(\$34.86)	\$0.00	(\$34.86)	
															CI02ADVL VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)	
															FR07ADVL TAX	\$12.45	\$0.00	\$12.45	
																	Refund	\$52.41	
JONES-THOMAS, CHERITA CLARA	JONES-THOMAS, CHERITA CLARA		2841 QUARRY VIEW DR NW		CONCORD, NC 28027	Proration	0081026057	LCY7784	PENDING	331839357	Refund Generated due to proration on Bill #0081026057-2024-2024-0000-00	Vehicle Totaled	2/11/2025		C ADVL TAX	(\$203.34)	\$0.00	(\$203.34)	
															CI02ADVL TAX	(\$148.27)	\$0.00	(\$148.27)	
															CI02ADVL VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																	Refund	\$351.61	
KIEFRITER, NICHOLAS RUSSELL	KIEFRITER, NICHOLAS RUSSELL	KIEFRITER, CHARLES RUSSELL	7902 WOODMERE DR		HARRISBURG, NC 28075	Proration	0080914734	LES2639	PENDING	221203442	Refund Generated due to proration on Bill #0080914734-2024-2024-0000-00	Vehicle Sold	2/10/2025		C ADVL TAX	(\$82.07)	\$0.00	(\$82.07)	
															CI01ADVL TAX	(\$58.42)	\$0.00	(\$58.42)	
																	Refund	\$140.49	
KISER, BERNADETTE LEE	KISER, BERNADETTE LEE		52 RIDGE CT SE		CONCORD, NC 28025	Proration	0077249382	PMP5201	PENDING	333048210	Refund Generated due to proration on Bill #0077249382-2023-2023-0000-00	Vehicle Sold	2/26/2025		C ADVL TAX	(\$23.87)	\$0.00	(\$23.87)	
															CI02ADVL TAX	(\$15.48)	\$0.00	(\$15.48)	
															CI02ADVL VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																	Refund	\$39.35	
KNUTSEN, EDWARD KNUT	KNUTSEN, EDWARD KNUT		7358 WATERWHEEL ST SW		CONCORD, NC 28025	Proration	0077596103	JBS3896	PENDING	331622139	Refund Generated due to proration on Bill #0077596103-2023-2023-0000-00	Vehicle Sold	2/6/2025		C ADVL TAX	(\$27.64)	\$0.00	(\$27.64)	
															CI02ADVL TAX	(\$17.93)	\$0.00	(\$17.93)	
															CI02ADVL VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																	Refund	\$45.57	
LAUDENCE	LAUDENCE		11279		MTD1 AND NC										C ADVL TAX	(\$1.97)	\$0.00	(\$1.97)	



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Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
LAWRENCE, HAYDEN KOHNLE	LAWRENCE, HAYDEN KOHNLE		SERENITY FARM DR		PIERLAND, NC 28107	Proration	0065046383	JAL7914	PENDING	221939494	due to proration on Bill #0065046383-2023-2023-0000.00	Vehicle Sold	2/25/2025		FR05ADVL	TAX	(\$0.27)	\$0.00	(\$0.27)
LOPEZ, JOHANNA VALERIA	LOPEZ, JOHANNA VALERIA	LOPEZ GUTIERREZ, JESUS ALEJANDRO	4936 HATHWYCK CT NW		CONCORD, NC 28027	Proration	0053186588	CHF7150	PENDING	332890095	Refund Generated due to proration on Bill #0053186588-2023-2023-0000-00	Vehicle Sold	2/24/2025		CI02ADVL	TAX	(\$23.12)	\$0.00	(\$23.12)
LYLES, JEROME PATRICK	LYLES, JEROME PATRICK		6998 COLLINWOOD LN		LOCUST, NC 28097	Proration	0074878284	FLE3911	PENDING	332406150	Refund Generated due to proration on Bill #0074878284-2024-2024-0000-00	Vehicle Totalled	2/17/2025		CI05ADVL	TAX	(\$226.99)	\$0.00	(\$226.99)
LYN, ZINZEN ANDREW	LYN, ZINZEN ANDREW		4865 SAMUEL RICHARD ST		KANNAPOLIS, NC 28083	Proration	0081295976	VEF2841	PENDING	333048315	Refund Generated due to proration on Bill #0081295976-2024-2024-0000-00	Vehicle Sold	2/26/2025		CI04ADVL	TAX	(\$27.53)	\$0.00	(\$27.53)
LYONS, SAMUEL JR	LYONS, SAMUEL JR		804 SKYBROOK FALLS DR		HUNTERSVILLE, NC 28078	Proration	0071041285	KFH8682	PENDING	220931118	Refund Generated due to proration on Bill #0071041285-2023-2023-0000.00	Vehicle Sold	2/4/2025		FR11ADVL	TAX	(\$15.06)	\$0.00	(\$15.06)
MAIN, ALAN CHARLES	MAIN, ALAN CHARLES		803 OLD STAGE RD		MULLINS, SC 29574	Proration	0060022587	HBZ7701	PENDING	221081524	Refund Generated due to proration on Bill #0060022587-2023-2023-0000.00	Reg . Out of state	2/6/2025		FR20ADVL	TAX	(\$7.90)	\$0.00	(\$7.90)
MAIN, ALAN CHARLES	MAIN, ALAN CHARLES	MAIN, LESLIE ANNE	803 OLD STAGE RD		MULLINS, SC 29574	Proration	0064727522	21R	PENDING	221081536	Refund Generated due to proration on Bill #0064727522-2023-2023-0000.00	Reg . Out of state	2/6/2025		FR20ADVL	TAX	(\$84.30)	\$0.00	(\$84.30)
MAIN, LESLIE ANNE	MAIN, LESLIE ANNE	MAIN, ALAN CHARLES	803 OLD STAGE RD		MULLINS, SC 29574	Proration	0030623120	FK4931	PENDING	221081538	Refund Generated due to proration on Bill #0030623120-2023-2023-0000.00	Reg . Out of state	2/6/2025		FR20ADVL	TAX	(\$8.07)	\$0.00	(\$8.07)
MARTINEAU, CONNOR HOLLINGSWORTH	MARTINEAU, CONNOR HOLLINGSWORTH		6141 CREEKVIEW CT		HARRISBURG, NC 28075	Proration	0075802389	TKH7385	PENDING	222032110	Refund Generated due to proration on Bill #0075802389-2023-2023-0000.00	Vehicle Sold	2/26/2025		CI01ADVL	TAX	(\$39.35)	\$0.00	(\$39.35)
MCALIN, SHEILA HALLFORD	THE ESTATE OF GREGORY WILLIAM HALLFORD		272 UNION ST S		CONCORD, NC 28025	Proration	0077080197	VCM6645	PENDING	332909160	Refund Generated due to proration on Bill #0077080197-2023-2023-0000-00	Vehicle Sold	2/25/2025		CI04ADVL	TAX	(\$38.26)	\$0.00	(\$38.26)
MEDINA PEREZ, ANA KAREN	MEDINA PEREZ, ANA KAREN		911 BOYD ST		KANNAPOLIS, NC 28081	Adjustment < \$100	0081931468	VEP8556	PENDING	331839399	Refund Generated due to adjustment on Bill #0081931468-2024-2024-0000-00	SLVG or RBLT TTL	2/11/2025		CI04ADVL	VEHICLE FEE	(\$26.38)	\$0.00	(\$26.38)
MERINO, ANTHONY	MERINO, ANTHONY		1312 EAGLEBROOK DR		CONCORD, NC 28025	Proration	0075212378	KMJ3235	PENDING	221081138	Refund Generated due to proration on Bill #0075212378-2023-2023-0000.00	Vehicle Totalled	2/6/2025		FR04ADVL	TAX	(\$77.56)	\$0.00	(\$77.56)
MIKE WALLACE RACING	MIKE WALLACE RACING		PO BOX 707		CONCORD, NC 28026	Adjustment >= \$100	0068934542	79MCWRR	PENDING	331935591	Generated due to adjustment on abstract # : 0068934542-2024-2024-1A301818-0000.00	Exempt Property	2/12/2025		CI04ADVL	TAX	(\$14.81)	\$0.00	(\$14.81)
MIKE WALLACE RACING INC	MIKE WALLACE RACING INC		PO BOX 707		CONCORD, NC 28026	Adjustment >= \$100	0082471694	WALLACE6	PENDING	331935585	Generated due to adjustment on abstract # : 0082471694-2024-2024-1A301818-0000.00	Exempt Property	2/12/2025		CI04ADVL	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)
															CI04ADVL	TAX	(\$107.71)	\$0.00	(\$107.71)
															CI04ADVL	TAX	(\$104.63)	\$0.00	(\$104.63)
															CI04ADVL	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)
																	Refund		\$242.34



North Carolina Vehicle Tax System

Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
MIKE WALLACE RACING INC	MIKE WALLACE RACING INC		PO BOX 707		CONCORD, NC 28026	Adjustment >= \$100	0082471671	1WALLACE	PENDING	331935588	[A50168] - Kerunu Generated due to adjustment on abstract # : 0082471671-2024-[A50168] - Kerunu Generated due to adjustment on abstract # : 0082471589-2024-	Exempt Property	2/12/2025		C ADVL	TAX	(\$124.42)	\$0.00	(\$124.42)
					CONCORD, NC 28026	Adjustment < \$100	0082471589	WALLACE4	PENDING	331935597		Exempt Property	2/12/2025		CI04ADVL	TAX	(\$120.85)	\$0.00	(\$120.85)
					KANNAPOLIS, NC 28081	Proration	0075841953	RBD7389	PENDING	332406246	Refund Generated due to proration on Bill #0075841953-2023-2023-0000-00	Vehicle Totaled	2/17/2025		CI04ADVL	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)
					CONCORD, NC 28025	Proration	0032881463	PAP3652	PENDING	332515872	Refund Generated due to proration on Bill #0032881463-2023-2023-0000-00	Vehicle Sold	2/19/2025		C ADVL	TAX	(\$15.61)	\$0.00	(\$15.61)
					CONCORD, NC 28027	Proration	0080463323	LEH3654	PENDING	332909013	Refund Generated due to proration on Bill #0080463323-2024-2024-0000-00	Vehicle Sold	2/25/2025		CI02ADVL	TAX	(\$10.13)	\$0.00	(\$10.13)
					CONCORD, NC 28025	Proration	0079281608	LDF1054	PENDING	331377705	Refund Generated due to proration on Bill #0079281608-2024-2024-0000-00	Vehicle Sold	2/3/2025		CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00
					HARRISBURG, NC 28075	Proration	0068892255	KBX2717	PENDING	221081220	Kerunu generated due to proration on Bill #0068892255-2023-2023-0000-00	Vehicle Totaled	2/6/2025		C ADVL	TAX	(\$57.33)	\$0.00	(\$57.33)
					CONCORD, NC 28027	Proration	0077601114	LBB9517	PENDING	332405712	Refund Generated due to proration on Bill #0077601114-2023-2023-0000-00	Vehicle Sold	2/17/2025		CI01ADVL	TAX	(\$40.81)	\$0.00	(\$40.81)
					CONCORD, NC 28025	Adjustment < \$100	0076175801	NKV02	PENDING	332125806	Refund Generated due to adjustment on Bill #0076175801-2024-2024-0000-00	SLVG or RBLT TTL	2/13/2025		C ADVL	TAX	(\$36.57)	\$0.00	(\$36.57)
					CONCORD, NC 28027	Proration	0052568234	TAK5001	PENDING	332428923	Refund Generated due to proration on Bill #0052568234-2023-2023-0000-00	Vehicle Sold	2/18/2025		CI02ADVL	TAX	(\$26.67)	\$0.00	(\$26.67)
					HUNTERSVILLE, NC 28078	Proration	0072559106	JHN2446	PENDING	332405556	Refund Generated due to proration on Bill #0072559106-2023-2023-0000-00	Vehicle Sold	2/17/2025		CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00
					CONCORD, NC 28027	Proration	0080361400	TEK8570	PENDING	333338646	Refund Generated due to proration on Bill #0080361400-2024-2024-0000-00	Vehicle Totaled	2/28/2025		C ADVL	TAX	(\$42.82)	\$0.00	(\$42.82)
											Kerunu generated due to proration on Vehicle			CI02ADVL	TAX	(\$31.22)	\$0.00	(\$31.22)	
														CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
														C ADVL	TAX	(\$142.93)	\$0.00	(\$142.93)	



North Carolina Vehicle Tax System

Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
SHIRLEY, SHIRLEY	SHIRLEY, SHIRLEY	GENE	703 COCHIN	CT	HARRISBURG, NC 28075	Proration	0081844775	LFJ2497	PENDING	221137472	Refund Generated due to proration on Bill #0081844775-2024-2024-0000-00	Vehicle Sold	2/7/2025		CI01ADVL	TAX	(\$101.73)	\$0.00	(\$101.73)
PRUDEN, JAMES OTIS JR	PRUDEN, JAMES OTIS JR		9915 NC HWY 73 E		MOUNT PLEASANT, NC 28124	Adjustment < \$100	0082644018	CR65879	PENDING	222032198	Refund Generated due to adjustment on Bill #0082644018-2024-2024-0000-00	Adjustment	2/26/2025		CI01ADVL	TAX	(\$30.91)	\$0.00	(\$30.91)
RAAJAGOPALAN, SAMPATH NARAYANAN	RAAJAGOPALAN, SAMPATH NARAYANAN		273 SUTRO FOREST DR NW		CONCORD, NC 28027	Proration	0047657387	FHE7695	PENDING	332211882	Refund Generated due to proration on Bill #0047657387-2023-2023-0000-00	Vehicle Sold	2/14/2025		CI02ADVL	TAX	(\$42.84)	\$0.00	(\$42.84)
REYES-BERGER, ARLENE	REYES-BERGER, ARLENE		7861 ASHEY DR		CHARLOTTE, NC 28213	Proration	0061692604	RBZ6062	PENDING	221290500	Refund Generated due to proration on Bill #0061692604-2023-2023-0000-00	Vehicle Sold	2/12/2025		CI01ADVL	TAX	(\$23.01)	\$0.00	(\$23.01)
REYES-BERGER, ARLENE	REYES-BERGER, ARLENE		7861 ASHEY DR		CHARLOTTE, NC 28213	Proration	0069149191	TDB8042	PENDING	221290506	Refund Generated due to proration on Bill #0069149191-2023-2023-0000-00	Vehicle Totalled	2/12/2025		CI01ADVL	TAX	(\$6.30)	(\$0.32)	(\$6.62)
RIEBOLD, SUSAN AMY	RIEBOLD, SUSAN AMY	RIEBOLD, CHRISTOPHER PAUL	5541 HAMMERMILL DR		HARRISBURG, NC 28075	Proration	0014305419	JDK7832	PENDING	221603710	Refund Generated due to proration on Bill #0014305419-2022-2022-0000-00	Vehicle Sold	2/17/2025		CI01ADVL	TAX	(\$3.14)	\$0.00	(\$3.14)
RIETTIE, RODNEY KEITH	RIETTIE, RODNEY KEITH		10635 SWEETHAVEN LN		HARRISBURG, NC 28075	Proration	0079053423	KKY7562	PENDING	221939488	Refund Generated due to proration on Bill #0079053423-2024-2024-0000-00	Vehicle Sold	2/25/2025		CI01ADVL	TAX	(\$53.15)	\$0.00	(\$53.15)
ROSENE, BILLIE CROSS	ROSENE, BILLIE CROSS		1407 VENUS ST		KANNAPOLIS, NC 28083	Proration	0030921262	HCV3733	PENDING	332428362	Refund Generated due to proration on Bill #0030921262-2022-2022-0000-00	Vehicle Sold	2/18/2025		CI04ADVL	TAX	(\$7.96)	\$0.00	(\$7.96)
ROSS, CHARLOTTE ELIZABETH	ROSS, CHARLOTTE ELIZABETH		3379 SADDLEBROOK DR		MIDLAND, NC 28107	Proration	0066934856	XNE1090	PENDING	221619302	Refund Generated due to proration on Bill #0066934856-2023-2023-0000-00	Vehicle Sold	2/18/2025		CI06ADVL	TAX	(\$83.40)	\$0.00	(\$83.40)
RYERSON, JENNY SUE	RYERSON, JENNY SUE	RYERSON, ERIC DAVID	5303 HARMON PL		KANNAPOLIS, NC 28083	Proration	0070151895	ZXA8196	PENDING	331935942	Refund Generated due to proration on Bill #0070151895-2023-2023-0000-00	Vehicle Sold	2/12/2025		CI04ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00
SANSBERRY, CAROL ROBINSON	SANSBERRY, CAROL ROBINSON		3216 BAYTREE CT SW		CONCORD, NC 28027	Proration	0051723858	TFD9453	PENDING	331621950	Refund Generated due to proration on Bill #0051723858-2023-2023-0000-00	Vehicle Sold	2/6/2025		CI02ADVL	TAX	(\$10.43)	\$0.00	(\$10.43)
SAUNDERS, RODNEY CHRISTOPHER	SAUNDERS, RODNEY CHRISTOPHER		4046 CENTER PLACE DR		HARRISBURG, NC 28075	Proration	0080041240	LCY2526	PENDING	221677096	Refund Generated due to proration on Bill #0080041240-2024-2024-0000-00	Vehicle Sold	2/19/2025		CI01ADVL	TAX	(\$6.77)	\$0.00	(\$6.77)
SCHAENING, MELISSA LEDBETTER	SCHAENING, MELISSA LEDBETTER	SCHAENING, DAVID MICHAEL	713 YVONNE DR SW		CONCORD, NC 28027	Proration	0063350006	JFX6930	PENDING	332615685	Refund Generated due to proration on Bill #0063350006-2024-2024-0000-00	Vehicle Sold	2/20/2025		CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00
SHAIK, JAVED BASHA	SHAIK, JAVED BASHA		1622 FITZGERALD ST NW		CONCORD, NC 28027	Proration	0079467877	VDY8221	PENDING	332890107	Refund Generated due to proration on Bill #0079467877-2024-2024-0000-00	Vehicle Sold	2/24/2025		CI02ADVL	TAX	(\$35.90)	\$0.00	(\$35.90)
											Refund Generated				CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00
															CI02ADVL	TAX	(\$26.18)	\$0.00	(\$26.18)
															CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00
															CI02ADVL	TAX	\$0.00	\$0.00	\$0.00
																			\$0.00



North Carolina Vehicle Tax System

Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
SHERRILL, LAURA NEGRE	SHERRILL, LAURA NEGRE		4705 MOUNT PLEASANT RD		ROCKWELL, NC 28138	Adjustment >= \$100	0059218874	JBP5070	PENDING	442452984	Refund Generated due to adjustment on Bill #0059218874-2020-2020-0000	Situs error	2/11/2025		CI02ADVL	TAX	(\$186.13)	\$0.00	(\$186.13)
														CI02ADVL	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)	
														FR08ADVL	TAX	\$34.12	\$0.00	\$34.12	
																		Refund	\$182.01
SUAREZ SAAVEDRA, OLVER ALBERTO	SUAREZ SAAVEDRA, OLVER ALBERTO		843 ACCENT AVE SE		CONCORD, NC 28025	Adjustment < \$100	0070269108	NKV04	PENDING	332125800	Refund Generated due to adjustment on Bill #0070269108-2024-2024-0000-00	SLVG or RBLT TTL	2/13/2025		C ADVL	TAX	(\$37.90)	\$0.00	(\$37.90)
														CI02ADVL	TAX	(\$27.63)	\$0.00	(\$27.63)	
														CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																		Refund	\$65.53
SUMTER, JEFFERY SR	SUMTER, JEFFERY SR	SUMTER, JUDY MAE	2846 BIVINS ST		DAVIDSON, NC 28036	Proration	0078673576	RHN3440	PENDING	333191241	Refund Generated due to proration on Bill #0078673576-2023-2023-0000-00	Vehicle Sold	2/27/2025		C ADVL	TAX	(\$137.18)	\$0.00	(\$137.18)
														CI04ADVL	TAX	(\$116.79)	\$0.00	(\$116.79)	
														CI04ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																		Refund	\$253.97
TABOR, ERIN BETH	TABOR, ERIN BETH		10428 HILLSBOROUGH ST		HUNTERSVILLE, NC 28078	Proration	0076654387	KLJ9616	PENDING	333048771	Refund Generated due to proration on Bill #0076654387-2023-2023-0000-00	Vehicle Sold	2/26/2025		C ADVL	TAX	(\$162.79)	\$0.00	(\$162.79)
														CI02ADVL	TAX	(\$105.60)	\$0.00	(\$105.60)	
														CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																		Refund	\$268.39
THOMPSON, JADE SAMANTHA	THOMPSON, JADE SAMANTHA		1970 QUILL CT		KANNAPOLIS, NC 28083	Proration	0058032801	JAA2548	PENDING	331377540	Refund Generated due to proration on Bill #0058032801-2024-2024-0000-00	Vehicle Totaled	2/3/2025		C ADVL	TAX	(\$99.22)	\$0.00	(\$99.22)
														CI04ADVL	TAX	(\$96.37)	\$0.00	(\$96.37)	
														CI04ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																		Refund	\$195.59
UMMETTALA, VENU MADHAV	UMMETTALA, VENU MADHAV		11101 JC MURRAY DR NW		CONCORD, NC 28027	Proration	0066599726	DFB5028	PENDING	332516229	Refund Generated due to proration on Bill #0066599726-2023-2023-0000-00	Vehicle Sold	2/19/2025		C ADVL	TAX	(\$24.42)	\$0.00	(\$24.42)
														CI02ADVL	TAX	(\$15.84)	\$0.00	(\$15.84)	
														CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																		Refund	\$40.26
WATER & SEWER AUTHORITY OF CABARRUS COUNTY	WATER & SEWER AUTHORITY OF CABARRUS COUNTY		232 DAVIDSON HWY		CONCORD, NC 28027	Adjustment >= \$100	0082562161	LFZ8522	PENDING	332212056	Refund Generated due to adjustment on Bill #0082562161-2024-2024-0000-00	Exempt Property	2/14/2025		C ADVL	TAX	(\$192.38)	\$0.00	(\$192.38)
														CI02ADVL	TAX	(\$140.28)	\$0.00	(\$140.28)	
														CI02ADVL	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$362.66
WATER & SEWER AUTHORITY OF CABARRUS COUNTY	WATER & SEWER AUTHORITY OF CABARRUS COUNTY		232 DAVIDSON HWY		CONCORD, NC 28027	Adjustment >= \$100	0082650432	LFZ8563	PENDING	333191565	Refund Generated due to adjustment on Bill #0082650432-2024-2024-0000-00	Exempt Property	2/27/2025		C ADVL	TAX	(\$255.73)	\$0.00	(\$255.73)
														CI02ADVL	TAX	(\$186.47)	\$0.00	(\$186.47)	
														CI02ADVL	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$472.20
WELEDARGAY, HELEN	WELEDARGAY, HELEN		9836 ARAGORN LN NW		CHARLOTTE, NC 28269	Proration	0082533153	LHN9768	PENDING	332909178	Refund Generated due to proration on Bill #0082533153-2024-2024-0000-00	Annual Tag	2/25/2025		C ADVL	TAX	(\$170.08)	\$0.00	(\$170.08)
														CI02ADVL	TAX	(\$124.01)	\$0.00	(\$124.01)	
														CI02ADVL	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$324.09
WHITE, JODY BROOME	WHITE, JODY BROOME		227 SEMINOLE AVE SE		CONCORD, NC 28025	Proration	0079370556	VDS6776	PENDING	332615421	Refund Generated due to proration on Bill #0079370556-2024-2024-0000-00	Vehicle Sold	2/20/2025		C ADVL	TAX	(\$62.23)	\$0.00	(\$62.23)
														CI02ADVL	TAX	(\$45.38)	\$0.00	(\$45.38)	
														CI02ADVL	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
																		Refund	\$107.61
YUAN, YIZHI	YUAN, YIZHI		557 WEYBURN DR NW		CONCORD, NC 28027	Proration	0041237453	FDN2916	PENDING	332615436	Refund Generated due to proration on Bill #0041237453-2024-2024-0000-00	Vehicle Sold	2/20/2025		C ADVL	TAX	(\$39.11)	\$0.00	(\$39.11)
														CI02ADVL	TAX	(\$28.52)	\$0.00	(\$28.52)	
														CI02ADVL	VEHICLE FEE	(\$30.00)	\$0.00	(\$30.00)	
																		Refund	\$97.63
																		Refund Total	\$10440.06

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Receive Updates from Commission Members who Serve as Liaisons to Municipalities or on Various Boards/Committees

BRIEF SUMMARY:

This time is allotted during regular meetings to receive updates from commission members that serve as liaisons to local municipalities or that serve on various boards/committees, if needed. This opportunity allows the board as a whole to learn more about what is going on with the boards each commissioner is individually involved with.

REQUESTED ACTION:

Receive updates and discuss as needed.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

BOC - Request for Applications for County Boards/Committees

BRIEF SUMMARY:

Vacant Positions on the Cabarrus County Boards & Committees are as follows:

Boards & Committees	Vacancies/Expiring/Expired Terms	Term Expiration and/or Position
Active Living & Parks Commission	2 Vacant & 4 Expired	*
Adult Care Home Community Advisory Committee	13 Vacant	**
Concord Planning Commission (ETJ)	1 Vacant	*
Early Childhood Task Force Advisory Board	3 Expired	*
Juvenile Crime Prevention Council	1 Vacant	*
Library Board of Trustees	2 Expired	*
Nursing Home Community Advisory Board	10 Vacant	**
Region F Aging Advisory Committee	2 Vacant	*
Senior Centers Advisory Council	2 Vacant & 4 Expired	*
Transportation Advisory Board	5 Vacant	*
Youth Commission	7 Vacant	*

*Term lengths and expirations vary per board roster.

**Initial terms are for one year. Additional terms are for three years.

A description of each board/committee is attached along with an application for appointment. Visit the County's website to complete the online application. For more information, contact the Clerk at 704-920-2109 or go to <https://www.cabarruscounty.us/boards-and-committees>.

REQUESTED ACTION:

Review the aforementioned list of County Boards/Committees for the benefit of the viewing audience and encourage citizens to participate.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Boards & Committees Descriptions
- Concord ETJ Map
- Youth Commission Application
- Application

CABARRUS COUNTY

BOARDS, COMMITTEES, COMMISSIONS AND AUTHORITIES

The Cabarrus County Board of Commissioners makes appointments to a number of boards, committees, commissions and authorities. All citizens of Cabarrus County are encouraged to volunteer to serve on these boards/committees. To obtain an application for appointment or for more information, please contact the Clerk to the Board, at the Governmental Center, 65 Church Street, SE, Concord, or call (704) 920-2109. The application may also be downloaded from the County's website at www.cabarruscounty.us.

A listing of the boards/committees is as follows:

ACTIVE LIVING AND PARKS COMMISSION

This commission advises on parks and recreation needs of County residents and assists the Parks Department in planning facilities and operational activities. The 11-member commission includes a representative from each of the 7 planning areas (Concord, Eastern, Kannapolis, Central, Midland, Northwest Cabarrus and Harrisburg), 2 at-large representatives, 1 representative from the Cabarrus School Board and 1 representative from the Kannapolis School Board. Appointments are for terms of three years.

ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

This 17-member committee seeks to maintain the intent of the Adult Care Home Residents Bill of Rights and to promote community involvement with the homes (homes for the aged, family care homes and homes for developmentally disabled adults). Members cannot be employed by an adult care home nor have any financial interest, directly or indirectly, in an adult care home. Immediate family of an adult care home resident in Cabarrus County cannot serve on the committee. Initial appointment is for a term of one year with successive appointments of three-year terms.

AGRICULTURAL ADVISORY BOARD

The 7-member Agricultural Advisory Board is designed to implement the provisions of the Voluntary Agricultural District Ordinance. The Board is charged with accepting applications to the voluntary agricultural districts, promoting the enhancement of agriculture in our county, and assisting the Cabarrus County Commissioners with information and positions regarding decisions impacting agricultural production in our county.

BOARD OF EQUALIZATION AND REVIEW

This 5-member board and an alternate member: (1) reviews the tax lists of the county for the current year to assure that all property is listed and appraised accurately; (2) hears any property owner's appeal concerning the value assigned to his property (or that of others); and (3) has the authority to make adjustments necessary to bring the valuation into line with the standards established by law. Members serve three-year terms.

CABARRUS COUNTY PLANNING AND ZONING COMMISSION

This commission serves a key role in shaping the future development of the county as it reviews subdivisions, assists in area plans, and makes land use decisions, some of which are forwarded to the Board of Commissioners. The commission also serves as the Board of Adjustment that hears and decides appeals of decisions by the Zoning Enforcement Officer, and grants special use permits/variances. Members include a representative from each of the 7 planning areas (Concord, Midland, Central, Eastern, Harrisburg, Kannapolis and Northwest Cabarrus), 2 at-large representatives and 3 Alternate members. Appointments are for terms of three years.

CENTRALINA WORKFORCE DEVELOPMENT BOARD

This group serves as the governing body for a variety of programs and their plans, including the Job Training Partnership Act, Work First (JOBS) welfare and placement programs, the Older Worker Americans Act Job Training and Employment Program, etc. The County Commissioners appoint 4 persons representing Education, Organized Labor and the Private Sector (2) to serve on this six-county, 20-member board. Appointments are for terms of two years.

COMMISSION ON FINANCIAL EFFICIENCY

The up to 7-member commission was set up to bring to the citizens of Cabarrus County more efficient and effective County services by reviewing financial, construction and operational practices and to report its finding and recommendations to the Cabarrus County Board of Commissioners for review and action.

CONCORD PLANNING AND ZONING COMMISSION

The Commission guides, reviews and regulates land developments within and around the boundaries of the City of Concord. The County Commissioners appoint one member who resides in Concord's extraterritorial jurisdiction area for a term of three years.

EARLY CHILDHOOD TAKS FORCE ADVISORY BOARD

This 15-member advisory board serves as a resource to evaluate existing early intervention efforts, to assess available resources, and identify actions that could be taken to develop an enhanced plan of support for early childhood education.

FAIR ADVISORY COMMISSION

The nine member commission shall advise the Board of Commissioners on all matters relating to the agricultural parts of the Fair and assist with providing ideas for improvements.

HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE

This 15-member advisory committee assists the Department of Aging with the development of the County Aging Funding Plan through the Home and Community Care Block Grant for Older Adults. The committee is composed of potential public and private providers of aging services, elected county officials, older adults and representatives of other aging interests in the county.

HUMAN SERVICES ADVISORY BOARD

This board is appointed by the Board of Commissioners to advocate, advise and consult regarding services within the Department of Human Services. The board is composed of five members who are appointed for three-year terms.

In the first year of organization, the terms will be staggered with three members appointed to three-year terms and two members appointed to two-year terms.

JURY COMMISSION

This commission is responsible for compiling the jury lists for the Courts. The Board of Commissioners appoints one member for a term of two years to the 3-member commission.

JUVENILE CRIME PREVENTION COUNCIL

The council plans for the needs of adjudicated and at-risk youth and assesses the need for delinquency treatment and prevention services in Cabarrus County. The 25-member council is made up of a variety of judicial and public agency representatives as well as seven at-large members. Appointments are for terms of two years.

LIBRARY BOARD OF TRUSTEES

The board advises the County Commissioners on matters relating to the Cabarrus County Library system, including the planning of programs, policies, facilities and budgetary matters. The seven-member board includes representatives selected from the areas of Concord (one member appointed by the Concord City Council and one member appointed by the County Commissioners), Mt. Pleasant, Harrisburg, Midland, and Kannapolis (2). Appointments are for terms of three years.

MOUNT PLEASANT PLANNING BOARD AND BOARD OF ADJUSTMENT

This board guides, reviews, regulates land development within and around the boundaries of the Town of Mt. Pleasant and hears and decides on appeals of zoning within the Town's jurisdiction. The Board of Commissioners appoints two persons who reside within the Town's extraterritorial jurisdiction area for terms of three years.

NURSING HOME COMMUNITY ADVISORY COMMITTEE

This 12-member committee seeks to maintain the intent of the Nursing Home Residents Bill of Rights for those persons residing in nursing homes, works to ensure appropriate conditions within the nursing homes and promotes community involvement with those homes. Members cannot be employed by a nursing home nor have any financial interest, directly or indirectly, in a nursing home. Also, no immediate family of a nursing home resident in Cabarrus County can serve on the committee. Initial appointments are made for terms of one year with successive appointments of three years.

PUBLIC HEALTH AUTHORITY OF CABARRUS COUNTY

The authority seeks to enhance public/private health care partnerships, stabilize county dollars going to support health services, and to provide consolidation and long range planning for health services. It also acts as the local board of health and is charged to protect and promote the public health of the citizens of Cabarrus County. Membership is as follows: Member or designee of the Board of County Commissioners; Member of the Cabarrus County Medical Society; Member of the Cabarrus Physicians Organization; Member or designee of the CMC-NorthEast Medical Center Board of Trustees; Member of the Cabarrus County Schools System or Kannapolis City Schools System; a dentist practicing in or has previously practiced dentistry in Cabarrus County; and three members from the general public not affiliated with the above organizations, but recommended by the nominees of those organizations.

REGION F AGING ADVISORY COMMITTEE

This committee advises the Centralina Council of Governments (COG) staff and COG Board on area plans for the aging within the nine-county region. County Commissioners appoint three members and one alternate to the 26-member regional committee. The appointments are for terms of two years except for the alternate appointment, which is a one-year term.

ROWAN-CABARRUS COMMUNITY COLLEGE (RCCC) BOARD OF TRUSTEES

This board governs the operation of the community college according to State law. The Cabarrus County Board of Commissioners makes two four-year appointments to the Board of Trustees.

SENIOR CENTERS ADVISORY COUNCIL

The Senior Centers Advisory Council aids in determining senior citizen activities to be provided by the County as well as activities and operations at the senior centers. The council is comprised of 11 members (and 4 ex-officio members) who work closely with the Active Living and Parks Department and Senior Center staff. Appointments are for three-year terms.

TOURISM AUTHORITY

This 12-member board is charged with the development of tourism, tourist-related events, facilities and other activities that serve to increase the amount of tourism in the County. The Board of Commissioners appoints membership as follows: Three members from nominations submitted by the County, including a County Commissioner or County Manager and one hotelier; six members from nominations submitted by the Cabarrus County Tourism Authority Board including two hoteliers and two persons currently active in the promotion of tourism in the County; and three members from nominations submitted by the Cabarrus Regional Chamber of Commerce including one hotelier. Appointments are for terms of three years.

TRANSPORTATION ADVISORY BOARD

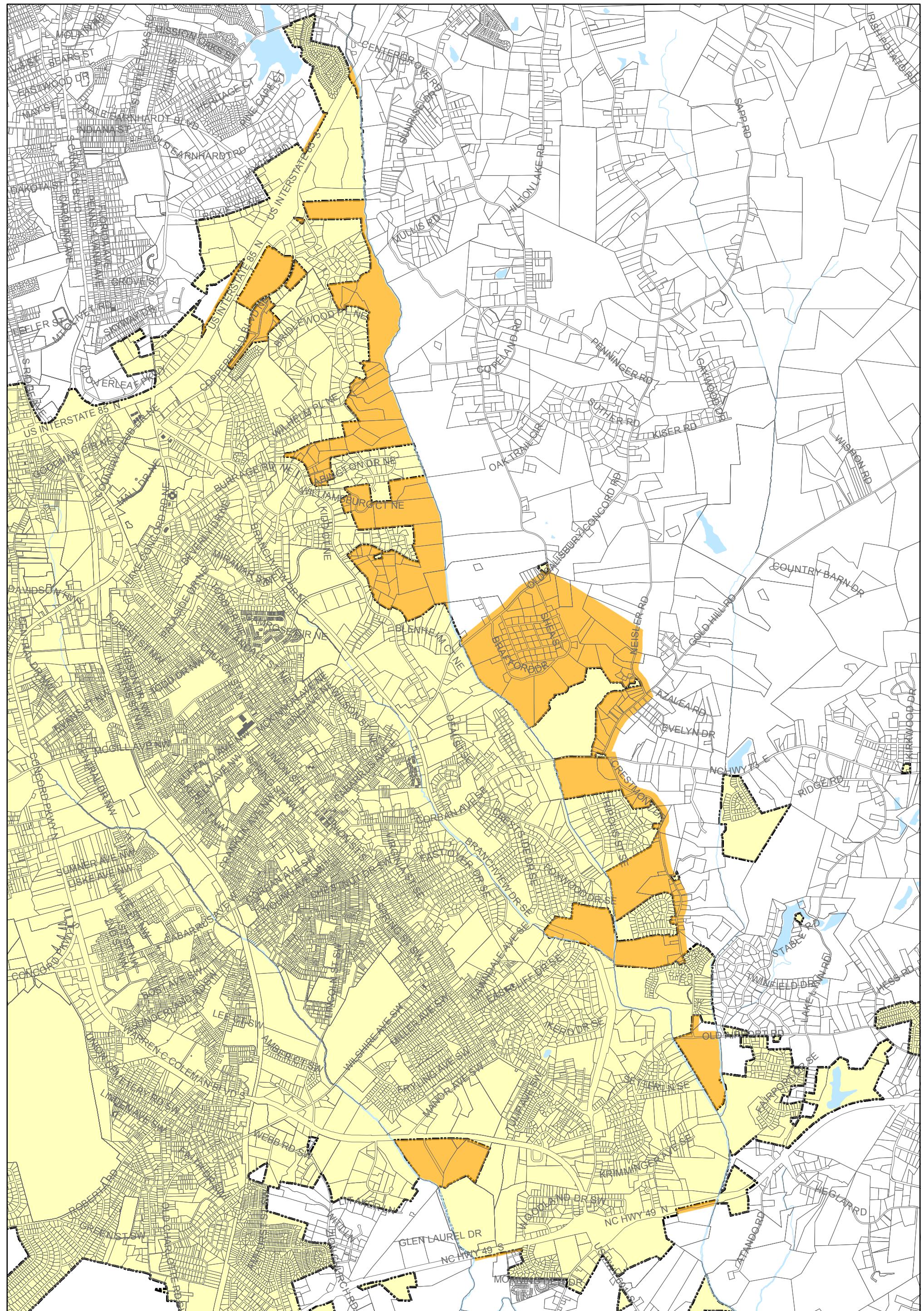
This 18-member board works to advance coordination between the County and human service agencies, to monitor transportation services and to advise the Board on issues related to human service transportation policy matters. Members include representatives from the Department of Social Services, Cabarrus Health Alliance, Department of Aging, Cabarrus EMS, L.I.F.E. Center, Cabarrus Workshop, Healthy Cabarrus, Head Start, Piedmont Behavioral Healthcare and a representative of the visually impaired in the county.

WATER & SEWER AUTHORITY OF CABARRUS COUNTY

The Water and Sewer Authority (WSACC) was established in 1992 by Cabarrus County and the four municipalities for the purpose of planning, constructing, owning, operating and maintaining water and sewer facilities in Cabarrus County. Membership of the board is as follows: two members appointed by Cabarrus County; two members appointed by the City of Concord; two members appointed by the City of Kannapolis; one member appointed by the Town of Harrisburg; one member appointed by the Town of Mt. Pleasant; and one at-large member appointed by Cabarrus County with the advice of the municipalities. Appointments are for terms of three years.

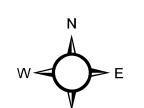
YOUTH COMMISSION

The purpose of the 22-member Youth Commission is to provide teens in the community an opportunity to be active citizens. Through experiences and education, youth will be empowered in the community. The Youth Commission will expose teens to county government, allow teens an opportunity to discuss issues, and interact with county commissioners and employees through youth-adult partnerships.



**City of Concord
Extraterritorial Jurisdiction (ETJ)**

- ETJ
- City of Concord
- Parcels
- Rivers
- Lakes & Ponds



Cabarrus County Youth Commission Application

Full Name: _____ M F (check one)

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone (home): (_____) _____ (cell): (_____) _____

E-mail: _____ Date of Birth: _____

Name(s) of Parents or Guardians: _____

High School: _____ Grade: _____

Cumulative High School GPA: _____ Year of Expected Graduation: _____

School groups/clubs/activities in which you participate: _____

List other activities you have been involved in through church, clubs, community, etc. _____

What interests you about being a member of the Youth Commission? _____

What do you hope to accomplish though being a member of the Youth Commission? What do you hope to learn?

Are you available for evening meetings? _____

References:

Name: _____ Phone: _____

Relationship to you: _____

Name: _____ Phone: _____

Relationship to you: _____

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____

Please return this application in person or via mail to:

Lauren Linker
Clerk to the Board
Cabarrus County
P.O. Box 707
Concord, NC 28026-0707
Fax: 704-920-2820
lelinker@cabarruscounty.us





Application for Appointment to Cabarrus County Advisory Boards and Committees

The Cabarrus County Board of Commissioners believes all citizens should have the opportunity to participate in government decisions. One way of participating is serving as a citizen member on one of the County's various advisory boards. If you wish to be considered for appointment to an advisory board, complete this form and submit it.

Once you click to submit, your application will go to the **CLERK TO THE BOARD OF COMMISSIONERS**. For more information about the various boards, or for questions about this form or its process, you may contact the Clerk, **Lauren Linker, at (704) 920-2109**.

Advisory Board(s) / Committee(s) Interested In: (list in order of preference)

Choice 1:*

Choice 2:*

Choice 3:*

First name:*

Last name:*

Home address:*

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

Is your mailing address different from your home address?*

Yes No

Home phone number:*

Must be in format xxx-xxx-xxxx

Work phone number:

Must be in format xxx-xxx-xxxx

Cell phone number:

Must be in format xxx-xxx-xxxx

Fax number:

Must be in format xxx-xxx-xxxx

Email address:*

Occupation:

Business address:*

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

Do you have a NC Driver's license?* Yes No**Age:*****How many hours are you available PER MONTH for this position?*****What is the best time of day to contact you?*****Background****Education:****Business and Civic Experience:****Areas of Interest/Skills:****Other County Boards, Committees, Commissions presently serving on:****Term expiration date:** **Have you ever been charged with and/or convicted of a criminal offense?*** Yes No**References**

List three persons who are not related to you and who have definite knowledge of your qualification and fitness for the position for which you are applying.

Reference first name:***Reference last name:*****Reference business or occupation:***

Reference address:*

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

Reference phone number:*

Must be in format xxx-xxx-xxxx

[Add Reference](#)

I understand this application will be kept on active file for two years and I hereby authorize Cabarrus County to verify all information included in this application. I further understand this application is subject to the NC Public Records Law (NCGS 132-1) and may be released upon request. Meetings of the appointed boards and committees are subject to the NC Open Meetings Law (NCGS 143-318.10).

Applicant signature:*

Sign

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Budget - Monthly Budget Amendment Report

BRIEF SUMMARY:

The County Manager requested a monthly report of Budget Amendments. This report shows all transfers of money from one appropriation to another in accordance with the Budget Ordinance for FY 2024-2025.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Rosh Khatri, Budget Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2025	08	80209	BUA	02/07/2025	02/07/2025	Fuel	mnxiong	1	N	Hist	2025			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION	ACCOUNT DESCRIPTION			DEBIT	CREDIT	OB
1	00195750	9335			5750	5750		For fuel	5750-9411				15,000.00	
2	00195750	9411			5750	5750		Food	From Food	5750-9335			15,000.00	
								Natural Gas						
** JOURNAL TOTAL												0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2025	08	80269	BUA	02/10/2025	02/10/2025	Mattresses	blconrad	1	N	Hist	2025			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION	ACCOUNT DESCRIPTION			DEBIT	CREDIT	OB
1	00192130	9305			2130	Mattresses		T	to purchase add. mattresse				5,000.00	
2	00192130	9363			2130	Mattresses		T	Linen supplies					
								to purchase add. mattresse	Personal Care Supplies				5,000.00	
** JOURNAL TOTAL												0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2025	08	80512	BUA	02/17/2025	02/17/2025	med supp	snpolitis	1	N	Hist	2025			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION	ACCOUNT DESCRIPTION			DEBIT	CREDIT	OB
1	61091917	948502			1917	med supp			real funds for HRA for ex				10,000.00	
2	61091917	9360			1917	med supp		HRA Account	real funds for HRA for ex					10,000.00
								Medical Supplies						
** JOURNAL TOTAL												0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2025	08	80577	BUA	02/19/2025	02/19/2025	E.3	pspark	1	N	Hist	2025			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION	ACCOUNT DESCRIPTION			DEBIT	CREDIT	OB

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2025	08	80577	BUA	02/19/2025	02/19/2025	E.3		pspark	1	N	Hist	2025			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3			LINE DESCRIPTION	ACCOUNT DESCRIPTION			DEBIT	CREDIT	OB
1	00162115	6605			BOC	E.3			alloc reimb to position co					517,435.68	
2	00192115	9101			BOC	E.3			Deputy Reimbursement					359,418.00	
3	00192115	9201			BOC	E.3			alloc reimb to position co	Salaries & Wages				22,283.92	
4	00192115	9202			BOC	E.3			alloc reimb to position co	Social Security				5,211.56	
5	00192115	9205			BOC	E.3			alloc reimb to position co	Medicare				42,720.00	
6	00192115	9206			BOC	E.3			alloc reimb to position co	Group Hospital Insurance				84.00	
7	00192115	9207			BOC	E.3			alloc reimb to position co	Vision Care				164.00	
8	00192115	9210			BOC	E.3			alloc reimb to position co	Life Insurance				54,056.46	
9	00192115	9230			BOC	E.3			alloc reimb to position co	Retirement				7,619.66	
10	00192115	9235			BOC	E.3			alloc reimb to position co	Workers' Compensation				17,970.90	
11	00192115	9640			BOC	E.3			alloc reimb to position co	Deferred Compensation 401k				7,907.18	
12	001	5704			BOC	E.3			alloc reimb to position co	Insurance & Bonds				517,435.68	1
13	001	5703			BOC	E.3			Appropriations					517,435.68	1
									Estimated Revenues						
** JOURNAL TOTAL												517,435.68	517,435.68		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2025	08	80605	BUA	02/20/2025	02/20/2025	E-5		snpolitis	1	N	Hist	2025			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3			LINE DESCRIPTION	ACCOUNT DESCRIPTION			DEBIT	CREDIT	OB
1	00162130	6606	SMCP	BOC	E-5				med cost pool from SMCP mo					85,000.00	
2	00192130	9654		BOC	E-5				Program Fees					85,000.00	
3	001	5704		BOC	E-5				med cost pool from SMCP mo	Medical Treatments				85,000.00	1
									Appropriations						

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE	
2025	08	80605	BUA	02/20/2025	02/20/2025	E-5		snpolitis	1	N	Hist	2025				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3								DEBIT	CREDIT	OB
4	001	5703	BOC	E-5										85,000.00		1
								Estimated Revenues								
									** JOURNAL TOTAL					85,000.00		85,000.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE	
2025	08	80606	BUC	02/20/2025	02/20/2025	E-1		snpolitis	1	N	Hist	2025				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3								DEBIT	CREDIT	OB
1	38060000	6937	2024A	BOC	E-1				LOBS financing project adj						1,881,533.00	
2	38090000	9609	2024A	BOC	E-1				2024A Financing Proceeds							
									LOBS financing project adj					1,881,533.00		
3	38060000	6927	2024B	BOC	E-1				Legal fees							
4	38090000	9609	2024B	BOC	E-1				LOBS financing project adj						890,764.00	
5	38068140	6937	MPLIB	BOC	E-1				2024B Financing Proceeds							
6	38098140	970118	MPLIB	BOC	E-1				LOBS financing project adj						890,764.00	
7	38062110	6936	2022B	BOC	E-1				2024A Financing Proceeds							
8	38092110	9820	TECH	BOC	E-1				LOBS financing project adj						9,059,908.00	
9	38068140	6936	2022B	BOC	E-1				Cont to Comm Investment Fund							
10	38098140	9830	MPLIB	BOC	E-1				LOBS financing project adj						104,624.00	
11	38065310	6937	MENT	BOC	E-1				2022B Draw Proceeds							
12	38095310	970118	MENT	BOC	E-1				LOBS financing project adj						104,624.00	
13	38065310	6701	MENT	BOC	E-1				Construction							
14	38095310	9820	MENT	BOC	E-1				LOBS financing project adj						61,934.00	
15	38062210	6937	COURT	BOC	E-1				2022B Draw Proceeds							
									LOBS financing project adj						61,934.00	
									Other Improvements							
									LOBS financing project adj						3,000,000.00	
									2024A Financing Proceeds							
									LOBS financing project adj						3,097,554.00	
									Cont to Comm Investment Fund							
									LOBS financing project adj						1,533,384.00	
									Interest on Investments							
									LOBS financing project adj						1,435,830.00	
									Construction							
									LOBS financing project adj						1,100,886.00	
									2024A Financing Proceeds							

JOURNAL INQUIRY

YEAR 2025	PER 08	JOURNAL 80606	SRC BUC	EFF DATE 02/20/2025	ENT DATE 02/20/2025	JNL E-1	DESC snpolitis	CLERK snpolitis	ENTITY 1	AUTO-REV N	STATUS Hist	BUD 2025	YEAR 2025	JNL TYPE
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3			LINE DESCRIPTION			DEBIT		CREDIT OB
ACCOUNT DESCRIPTION														
16	38092210	9820	COURT	BOC	E-1				LOBS financing project adj				1,100,886.00	
17	38065610	6937	HSC	BOC	E-1				Construction - Courthouse				115,000.00	
18	38095610	9820	HSC	BOC	E-1				LOBS financing project adj				115,000.00	
19	38061950	6927	BUILD	BOC	E-1				2024A Financing Proceeds					
20	38091950	9860	BUILD	BOC	E-1				LOBS financing project adj					
21	38068240	6927	LIBSC	BOC	E-1				Construction					
22	38098240	9862	LIBSC	BOC	E-1				LOBS financing project adj			1,000,000.00		
23	39067210	6927	OPPOR	BOC	E-1				2024B Financing Proceeds					
24	39097210	9820	OPPOR	BOC	E-1				LOBS financing project adj			1,000,000.00		
25	39067210	6927	MFWRV	BOC	E-1				Equipment & Furniture					
26	39097210	9830	MFWRV	BOC	E-1				LOBS financing project adj			12,636.00		
27	39067210	6927	COLWB	BOC	E-1				2024B Financing Proceeds					
28	39097210	9820	COLWB	BOC	E-1				LOBS financing project adj			12,636.00		
29	39097210	970118	COLWB	BOC	E-1				Technology					
30	39067210	6709	WMROF	BOC	E-1				LOBS financing project adj			2,196,149.00		
31	39067210	6927	WMROF	BOC	E-1				2024B Financing Proceeds					
32	39097210	9830	WMROF	BOC	E-1				LOBS financing project adj			3,740,000.00		
33	39067210	6709	CHVAC	BOC	E-1				Other Improvements					
34	39067210	6927	CHVAC	BOC	E-1				LOBS financing project adj			5,155,913.00		
35	39097210	9821	CHVAC	BOC	E-1				2024B Financing Proceeds					
36	39067210	6927	CMROF	BOC	E-1				LOBS financing project adj			1,630,006.00		
									Construction					
									LOBS financing project adj			6,785,919.00		
									Cont to Comm Investment Fund					
									LOBS financing project adj			73,395.00		
									Interest on 2024B Financing					
									LOBS financing project adj			872,500.00		
									2024B Financing Proceeds					
									LOBS financing project adj			799,105.00		
									Other Improvements					
									LOBS financing project adj			912,158.00		
									Interest on 2024B Financing					
									LOBS financing project adj			820,200.00		
									2024B Financing Proceeds					
									LOBS financing project adj			91,958.00		
									Building and Renovations					
									LOBS financing project adj			1,640,165.00		
									2024B Financing Proceeds					

JOURNAL INQUIRY

YEAR 2025	PER 08	JOURNAL 80606	SRC BUC	EFF DATE 02/20/2025	ENT DATE 02/20/2025	JNL DESC E-1	CLERK snpolitis	ENTITY 1	AUTO-REV N	STATUS Hist	BUD 2025	YEAR 2025	JNL TYPE	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION														
37	39067210	6709	CMROF	BOC	E-1			LOBS financing project adj				57,795.00		
38	39097210	9830	CMROF	BOC	E-1			Interest on 2024B Financing					1,582,370.00	
39	39067210	6927	HRROF	BOC	E-1			LOBS financing project adj						
40	39067210	6709	HRROF	BOC	E-1			Other Improvements				1,101,432.00		
41	39097210	9830	HRROF	BOC	E-1			LOBS financing project adj						
42	39067210	6709	WHVAC	BOC	E-1			2024B Financing Proceeds				433,896.00		
43	39067210	6927	WHVAC	BOC	E-1			LOBS financing project adj						
44	39097210	9821	WHVAC	BOC	E-1			Interest on 2024B Financing				667,536.00		
45	39067346	6918	2022B	BOC	E-1			LOBS financing project adj						
46	39097346	9820		BOC	E-1			Building and Renovations				591,637.00		
47	380	5704		BOC	E-1			LOBS financing project adj						
48	390	5704		BOC	E-1			2024B Financing Proceeds				585,260.00		
49	380	5703		BOC	E-1			LOBS financing project adj				6,377.00		
50	390	5703		BOC	E-1			Proceeds from COPS/LOBS				597,045.00		
51	380	5707		BOC	E-1			LOBS financing project adj						
52	390	5707		BOC	E-1			Construction				597,045.00		
53	380	5704		BOC	E-1							959,250.00		1
54	390	5704		BOC	E-1			Appropriations						
55	380	5703		BOC	E-1							758,422.00		1
56	390	5703		BOC	E-1			Appropriations						
57	380	5707		BOC	E-1			Estimated Revenues				2,304,862.00		1
												5,475,460.00		1
								Estimated Revenues						
								Budgetary FB - Unreserved				3,264,112.00		1
												4,717,038.00		1
								Budgetary FB - Unreserved						
								Appropriations				14,929,759.00		1
												6,785,919.00		1
								Appropriations						
								Estimated Revenues				11,665,647.00		1
												2,068,881.00		1
								Estimated Revenues						
								Budgetary FB - Unreserved				3,264,112.00		1

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2025	08	80606	BUC	02/20/2025	02/20/2025	E-1	snpolitis	1	N	Hist	2025			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3							DEBIT	CREDIT OB
LINE DESCRIPTION														
ACCOUNT DESCRIPTION														
58	390	5707	BOC	E-1									4,717,038.00	1
Budgetary FB - Unreserved														
** JOURNAL TOTAL														
30,455,250.00														
30,455,250.00														

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2025	08	80820	BUA	02/26/2025	02/26/2025	F-14corr	jjshuping	1	N	Hist	2025			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3							DEBIT	CREDIT OB
LINE DESCRIPTION														
ACCOUNT DESCRIPTION														
1	46063250	6841	DE	BOC	F-14corr			T		DUKE ENERGY REBATE REVENUE				14,345.63
2	46093250	9315	DE	BOC	F-14corr			T		Duke Power Rebate				14,345.63
3	460	5704		BOC	F-14corr					DUKE ENERGY REBATE REVENUE				14,345.63
4	460	5703		BOC	F-14corr					Health and Safety - Duke DOE				1
Appropriations														
Estimated Revenues														
** JOURNAL TOTAL														
14,345.63														
14,345.63														

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2025	08	80887	BUC	02/27/2025	02/27/2025	Record	msthorne	1	N	Hist	2025			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3							DEBIT	CREDIT OB
LINE DESCRIPTION														
ACCOUNT DESCRIPTION														
1	38098240	991301	LIBSC							Afton Ridge Lease Buyout				10,356,364.00
2	38098240	9607	LIBSC							Afton Ridge Lease Buyout				2,164,144.00
3	38098240	9660	LIBSC							Architects				853,079.00
4	38098240	9830	LIBSC							Afton Ridge Lease Buyout				1,000,000.00
5	38098240	9860	LIBSC							Contingency				900,000.00
6	38098240	9862	LIBSC							Afton Ridge Lease Buyout				150,000.00
Other Improvements														
Equipment & Furniture														
Technology														

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE	
2025	08	80887	BUC	02/27/2025	02/27/2025	Record	msthorne	1	N	Hist	2025				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION				DEBIT		CREDIT	OB
ACCOUNT DESCRIPTION															
7	38098240	9820	LIBSC					Afton Ridge Lease Buyout				5,289,141.00			
Construction															
8	380	5704										10,356,364.00		1	
Appropriations															
9	380	5707										10,356,364.00		1	
Budgetary FB - Unreserved															
10	380	5704										10,356,364.00		1	
Appropriations															
11	380	5707										10,356,364.00		1	
Budgetary FB - Unreserved															
** JOURNAL TOTAL										20,712,728.00		20,712,728.00			

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE	
2025	08	80902	BUA	02/28/2025	02/28/2025	Cost Pool	blconrad	1	N	Hist	2025				
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3		LINE DESCRIPTION				DEBIT		CREDIT	OB
ACCOUNT DESCRIPTION															
1	00192130	9654		2130	Cost Pool		T	to cover Cost Pool				2,368.00			
								Medical Treatments							
2	00192130	9653		2130	Cost Pool		T	to cover Cost Pool				2,368.00			
								Medical Consultants							
** JOURNAL TOTAL										0.00		0.00			
** GRAND TOTAL										51,784,759.31		51,784,759.31			

9 Journals printed

** END OF REPORT - Generated by Sophia Politis **

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Budget - Monthly Financial Update

BRIEF SUMMARY:

The County Manager requested monthly reports displaying relevant information regarding the year-to-date budget.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Rosh Khatri, Budget Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of February 28, 2025*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts	Encumbrances*	Variance with		% Collected or Used
	Original	Final			Final Budget		
REVENUES							
Ad Valorem Taxes & Interest	(269,281,057)	(269,281,057)	(260,282,655)	\$ -	\$ 8,998,402		96.7%
Other Taxes	(48,589,000)	(48,589,000)	(27,187,635)	-	21,401,365		56.0%
Intergovernmental Revenues	(30,850,528)	(33,235,223)	(17,000,079)	-	16,235,144		51.2%
Permits and Fees	(8,897,350)	(8,897,350)	(6,718,527)	-	2,178,823		75.5%
Sales and Services	(17,202,857)	(18,412,309)	(9,781,618)	-	8,630,691		53.1%
Investment Earnings	(4,500,000)	(4,500,000)	(3,287,333)	-	1,212,667		73.1%
Miscellaneous/Other Finance Sources	(793,444)	(13,878,183)	(980,131)	-	12,898,052		7.1%
TOTAL REVENUES	(380,114,236)	(396,793,122)	(325,237,978)	\$ -	\$ 71,555,144		82.0%
EXPENDITURES							
<i>GENERAL GOVERNMENT</i>							
Board of Commissioners	\$ 603,336	\$ 603,336	\$ 410,365	\$ -	192,971		68.0%
Legal	879,896	909,691	561,412	29,795	318,484		65.0%
County Manager	1,166,010	1,403,997	181,701	90,387	1,131,909		19.4%
Budget	417,020	417,020	282,274	-	134,746		67.7%
Strategy	460,544	460,544	276,147	-	184,397		60.0%
Procurement	230,194	230,194	150,199	-	79,995		65.2%
Communications	940,292	940,792	535,101	-	405,691		56.9%
Safety & Risk	252,168	270,168	169,819	-	100,349		62.9%
Human Resources	1,690,999	1,695,999	1,134,022	13,495	548,482		67.7%
Tax Collector	1,447,946	1,406,239	670,777	-	735,462		47.7%
Tax Administration	3,191,497	3,233,204	2,131,126	-	1,102,078		65.9%
Board of Elections	1,461,429	1,461,429	939,440	130	521,859		64.3%
Register of Deeds	856,214	856,214	591,542	-	264,672		69.1%
Finance	1,937,901	1,962,901	1,015,532	47,570	899,799		54.2%
Information Technology	9,799,232	11,751,072	6,756,787	683,590	4,310,695		63.3%
Non-departmental*	6,228,160	5,160,040	719,699	637,500	3,802,841		26.3%
Facility Design & Construction	310,648	310,648	204,210	-	106,438		65.7%
Infrastructure & Asset Management							
Grounds Maintenance	2,695,451	2,695,451	1,310,896	770,751	613,804		77.2%
Administration	3,606,879	3,606,879	1,693,240	37,838	1,875,801		48.0%
Sign Maintenance	246,427	251,345	123,900	8,347	119,098		52.6%
Building Maintenance	4,285,541	4,491,460	1,565,938	690,905	2,234,617		50.2%
Facility Services	3,401,690	3,401,690	1,992,259	214,376	1,195,055		64.9%
Fleet Maintenance	1,926,787	1,926,787	1,813,377	112,343	1,068		99.9%
Contribution to Other Funds	44,265,842	44,265,842	44,265,842	-	-		100.0%
Total General Government	\$ 92,302,103	\$ 95,662,942	\$ 69,495,604	\$ 3,337,027	\$ 22,830,311		76.1%
<i>PUBLIC SAFETY</i>							
Sheriff							
Administration & Operations	\$ 29,528,912	\$ 34,840,132	19,384,122	2,153,354	\$ 13,302,657		61.8%
Harrisburg Division	3,280,103	4,748,362	2,238,434	69,228	2,440,699		48.6%
Midland Division	440,191	440,191	313,065	-	127,126		71.1%
Mt. Pleasant Division	504,826	504,826	328,949	-	175,877		65.2%
School Resource Officers	3,279,230	3,279,230	2,068,274	-	1,210,956		63.1%
Detention Center	19,927,718	20,112,748	11,359,453	1,135,152	7,618,143		62.1%
Animal Control	1,455,427	1,532,267	735,704	97,446	699,117		54.4%
Animal Shelter	957,495	1,028,878	581,704	14,150	433,024		57.9%
Courts Maintenance	1,430,451	1,430,451	606,661	120,646	703,144		50.8%
Construction Standards	6,046,335	6,065,955	4,170,696	63,066	1,832,193		69.8%
Emergency Management	455,270	507,661	274,882	11,953	220,826		56.5%
Fire Services	2,189,710	2,199,985	1,323,564	127,230	749,191		65.9%
Fire Districts	1,703,079	1,703,079	1,038,212	-	664,867		61.0%
Emergency Medical Services	18,766,025	19,499,904	11,864,386	1,133,848	6,501,669		66.7%
Emergency Telephone	100,400	498,354	246,483	37,664	214,207		57.0%
Other Public Safety*	1,581,717	1,581,717	969,075	214,904	397,738		74.9%
Total Public Safety	\$ 91,646,889	\$ 99,973,740	\$ 57,503,665	\$ 5,178,641	\$ 37,291,434		62.7%

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
General Fund
Statement of Revenues and Expenditures - Budget and Actual
As of February 28, 2025*

*this report was pulled prior to month end close

	Budgeted Amounts		Actual Amounts		Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final	Original	Final			
ECONOMIC & PHYSICAL DEVELOPMENT							
Planning & Development							
Planning	663,672	663,672	\$ 372,101	\$ -	\$ 291,571	56.1%	
Community Development	837,997	1,010,388	483,407	\$ -	526,981	47.8%	
Soil & Water Conservation	412,850	422,850	266,611	\$ -	156,239	63.1%	
Zoning Administration	303,723	303,723	163,276	\$ -	140,447	53.8%	
Economic Development Corporation	867,723	867,723	654,791	\$ -	212,932	75.5%	
Economic Development Incentives	1,900,000	1,900,000	521,452	\$ -	1,378,548	27.4%	
Other Economic & Physical Development*	2,226,113	2,226,113	1,930,198	62,000	233,915	89.5%	
Total Economic & Physical Development	\$ 7,212,078	\$ 7,394,469	\$ 4,391,836	\$ 62,000	\$ 2,940,633	60.2%	
HUMAN SERVICES							
Veterans Services	\$ 522,954	\$ 522,954	\$ 299,085	\$ -	\$ 223,869	57.2%	
Cooperative Extension	515,862	566,299	\$ 295,326	2,636	268,336	52.6%	
Human Services							
Business Operations	-	343,863	76,060	\$ -	267,803	22.1%	
Administration	7,631,928	7,321,315	4,732,414	224,220	2,364,681	67.7%	
Economic Family Support Services	4,790,345	2,407,247	1,435,807	100,000	871,440	63.8%	
Transportation	4,068,984	4,265,401	1,728,500	835,050	1,701,850	60.1%	
Child Welfare	14,214,361	14,561,864	7,780,212	307,145	6,474,507	55.5%	
Child Support Services	2,427,509	2,427,509	1,541,887	18,045	867,577	64.3%	
Economic Services	10,607,375	10,382,895	6,384,761	\$ -	3,998,134	61.5%	
Adult and Family Services	3,231,584	3,306,063	2,008,578	24,560	1,272,925	61.5%	
Nutrition	1,051,618	1,049,929	464,917	146,373	438,639	58.2%	
Behavioral Health Division	298,708	2,719,428	204,662	2,120,720	394,046	85.5%	
Senior Services	920,878	917,833	513,447	192,278	212,107	76.9%	
Cabarrus Health Alliance	12,040,642	12,040,642	7,495,248	4,545,394	-	100.0%	
Other Human Services*	2,965,511	2,966,067	698,934	2,361,874	(94,741)	103.2%	
Total Human Services	\$ 65,288,259	\$ 68,558,176	\$ 37,378,273	\$ 10,878,296	\$ 20,301,607	70.4%	
EDUCATION							
Cabarrus County Schools Operating	\$ 96,665,847	\$ 97,784,688	\$ 64,816,836	\$ -	\$ 32,967,852	66.3%	
Kannapolis City Schools Operating	11,212,010	11,349,062	7,778,919	\$ -	3,570,143	68.5%	
RCCC Operating	4,584,500	4,584,500	3,056,328	\$ -	1,528,172	66.7%	
Cabarrus County Schools Capital	36,324	36,324	9,081	18,162	9,081	75.0%	
Kannapolis City Schools Capital	8,832	8,832	2,208	4,416	2,208	75.0%	
RCCC Capital	-	-	-	-	-	-	
Other Education*	134,405	134,405	89,604	28,133	16,668	87.6%	
Total Education	\$ 112,641,918	\$ 113,897,811	\$ 75,752,976	\$ 50,711	\$ 38,094,124	66.6%	
CULTURE & RECREATION							
Active Living & Parks							
Parks	\$ 2,641,302	\$ 2,771,204	\$ 374,456	\$ 60,760	\$ 2,335,987	15.7%	
Senior Centers	1,389,458	1,393,552	394,849	9,950	988,754	29.0%	
Library System	6,965,229	7,114,229	3,308,484	163,953	3,641,792	48.8%	
Other Cultural & Recreation*	27,000	27,000	27,000	133,000	(133,000)	592.6%	
Total Culture & Recreation	\$ 11,022,989	\$ 11,305,985	\$ 4,104,788	\$ 367,663	\$ 6,833,533	39.6%	
DEBT SERVICE							
Schools	\$ -	\$ -	\$ -	\$ -	\$ -	-	
Other	-	-	-	-	-	-	
Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL EXPENDITURES	\$ 380,114,236	\$ 396,793,122	\$ 248,627,143	\$ 19,874,337	\$ 128,291,642	67.7%	
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ 76,610,835	\$ (19,874,337)	\$ 56,736,498		

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
Community Investment Fund
Statement of Revenues and Expenditures - Budget and Actual
As of February 28, 2025*

*this report was pulled prior to month end close

	Budgeted Amounts			Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final	Actual Amounts			
REVENUES						
Other Taxes	\$ (28,426,000)	\$ (28,426,000)	\$ (15,984,124)	\$ -	\$ 12,441,876	56.2%
Intergovernmental Revenues	(404,000)	(404,000)	(192,404)	-	211,596	47.6%
Investement Earnings	-	-	(1,906,111)	-	(1,906,111)	100.0%
Other Finance Sources	(45,218,224)	(80,257,666)	(61,519,623)	-	18,738,043	76.7%
TOTAL REVENUES	\$ (74,048,224)	\$ (109,087,666)	\$ (79,602,261)	\$ -	\$ 29,485,405	73.0%
EXPENDITURES						
Operations	\$ 72,318,642	\$ 105,284,261	\$ 62,391,379	\$ 252,702	\$ 42,640,180	59.5%
Capital Outlay	1,729,582	3,803,405	-	-	3,803,405	0.0%
TOTAL EXPENDITURES	\$ 74,048,224	\$ 109,087,666	\$ 62,391,379	\$ 252,702	\$ 46,443,585	57.4%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ 17,210,882	\$ (252,702)	\$ (16,958,180)	

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

Cabarrus County, North Carolina
Other Funds
Statement of Revenues and Expenditures - Budget and Actual
As of February 28, 2025*

*this report was pulled prior to month end close

	Budgeted Amounts			Encumbrances*	Variance with Final Budget	% Collected or Used			
	Original	Final	Actual Amounts						
Arena and Events Center									
REVENUES									
Arena Other Finance Source Revenues	\$ (1,420,686)	\$ (1,499,808)	\$ (1,090,217)	\$ -	\$ 409,591	72.7%			
Fair Sales and Services	(749,831)	(749,831)	(573,660)	-	176,171	76.5%			
Fair Investment Earnings	(60,000)	(60,000)	(101,336)	-	(41,336)	168.9%			
Fair Miscellaneous Revenue	(5,000)	(5,000)	(2,547)	2,000	2,453	50.9%			
Total Arena and Events Center Fund	\$ (2,235,517)	\$ (2,314,639)	\$ (1,767,760)	\$ 2,000	\$ 546,879	76.4%			
EXPENDITURES									
Arena and Events Center	\$ 1,246,104	\$ 1,323,401	\$ 737,340	\$ 37,494	\$ 548,567	58.5%			
County Fair	989,413	991,238	644,617	48,355	298,266	69.9%			
Total Arena and Events Center Fund	\$ 2,235,517	\$ 2,314,639	\$ 1,381,958	\$ 85,849	\$ 846,832	63.4%			
Landfill Fund									
REVENUES									
Intergovernmental Revenues	\$ (56,000)	\$ (56,000)	\$ (33,619)	\$ -	\$ 22,381	60.0%			
Permits and Fees	(150,000)	(150,000)	(106,850)	-	43,150	71.2%			
Sales and Services	(1,501,000)	(1,501,000)	(1,162,687)	-	338,313	77.5%			
Investment Earnings	-	-	(190,124)	-	(190,124)	100.0%			
Other Financing Sources	(740,478)	(740,478)	(740,478)	-	-	100.0%			
Total Landfill Fund	\$ (2,447,478)	\$ (2,447,478)	\$ (2,233,757)	\$ -	\$ 213,721	91.3%			
EXPENDITURES									
Landfill Operations	\$ 2,447,478	\$ 2,447,478	\$ 1,264,019	\$ 288,341	\$ 895,119	63.4%			
Total Landfill Fund	\$ 2,447,478	\$ 2,447,478	\$ 1,264,019	\$ 288,341	\$ 895,119	63.4%			
911 Emergency Telephone Fund									
REVENUES									
Intergovernmental Revenues	\$ (262,342)	\$ (982,107)	\$ (153,034)	\$ -	\$ 829,073	15.6%			
Investment Earnings	(10,000)	(10,000)	(29,735)	-	(19,735)	297.4%			
Other Finance Sources	(201,433)	(1,160,300)	-	-	1,160,300	0.0%			
Total 911 Emergency Telephone Fund	\$ (473,775)	\$ (2,152,407)	\$ (182,769)	\$ -	\$ 1,969,637	8.5%			
EXPENDITURES									
Operations	\$ 388,775	\$ 388,775	\$ 188,802	\$ 84,865	\$ 115,108	70.4%			
Debt Service	-	-	-	-	-	0.0%			
Capital Outlay	85,000	1,763,632	-	958,866.60	804,765	0.0%			
Total 911 Emergency Telephone Fund	\$ 473,775	\$ 2,152,407	\$ 188,802	\$ 1,043,732	\$ 919,873	57.3%			
Self-Insured Funds									
REVENUES									
Sales and Services	\$ (21,119,385)	\$ (21,119,385)	\$ (11,987,341)	\$ -	\$ 9,132,044	56.8%			
Investment Earnings	(70,000)	(70,000)	(295,597)	-	(225,597)	422.3%			
Miscellaneous	(700,000)	(700,000)	(505,957)	-	194,043	72.3%			
Other Finance Sources	(2,513,250)	(2,744,403)	-	-	2,744,403	0.0%			
Total Self-Insured Funds	\$ (24,402,635)	\$ (24,633,788)	\$ (12,788,895)	\$ -	\$ 11,844,892	51.9%			
EXPENDITURES									
Workers Compensation Insurance	\$ 2,363,223	\$ 2,362,473	\$ 623,527	\$ -	\$ 1,738,946	26.4%			
Liability Insurance	2,498,250	2,499,000	1,663,531	-	835,470	66.6%			
Dental Insurance	613,000	613,000	482,752	-	130,248	78.8%			
Hospitalization Insurance	18,928,162	19,159,315	12,207,948	1,469,342	5,482,025	71.4%			
Total Self-Insured Funds	\$ 24,402,635	\$ 24,633,788	\$ 14,977,758	\$ 1,469,342	\$ 8,186,688	66.8%			

Cabarrus County, North Carolina
Other Funds
Statement of Revenues and Expenditures - Budget and Actual
As of February 28, 2025*

*this report was pulled prior to month end close

	Budgeted Amounts			Encumbrances*	Variance with Final Budget	% Collected or Used
	Original	Final	Actual Amounts			
Fire Districts Fund						
REVENUES						
Ad Valorem Taxes	\$ (9,549,821)	\$ (9,549,821)	\$ (9,028,530)	\$ -	\$ 521,291	94.5%
Total Fire Districts Fund	\$ (9,549,821)	\$ (9,549,821)	\$ (9,028,530)	\$ -	\$ 521,291	94.5%
EXPENDITURES						
Fire Districts	\$ 9,549,821	\$ 9,549,821	\$ 9,028,530	\$ -	\$ 521,291	94.5%
Total Fire Districts Fund	\$ 9,549,821	\$ 9,549,821	\$ 9,028,530	\$ -	\$ 521,291	94.5%
Social Services Fund						
REVENUES						
Sales and Services	\$ (450,000)	\$ (450,000)	\$ -	\$ -	\$ 450,000	0.0%
Total Social Services Fund	\$ (450,000)	\$ (450,000)	\$ -	\$ -	\$ 450,000	0.0%
EXPENDITURES						
Operations	\$ 450,000	\$ 450,000	\$ -	\$ -	\$ 450,000	0.0%
Total Social Services Fund	\$ 450,000	\$ 450,000	\$ -	\$ -	\$ 450,000	0.0%
Intergovernmental Fund						
REVENUES						
Sales and Services	\$ (2,600,000)	\$ (2,600,000)	\$ (770,013)	\$ -	\$ 1,829,987	29.6%
Total Intergovernmental Fund	\$ (2,600,000)	\$ (2,600,000)	\$ (770,013)	\$ -	\$ 1,829,987	29.6%
EXPENDITURES						
Operations	\$ 2,600,000	\$ 2,600,000	\$ 764,693	\$ -	\$ 1,835,307	29.4%
Total Intergovernmental Fund	\$ 2,600,000	\$ 2,600,000	\$ 764,693	\$ -	\$ 1,835,307	29.4%
Opioid Settlement Fund						
REVENUES						
Investment Earnings	\$ -	\$ -	\$ (210,996)	\$ -	\$ (210,996)	#DIV/0!
Miscellaneous	\$ (670,866)	\$ (670,866)	\$ (1,618,687)	\$ -	\$ (947,821)	241.3%
Other Finance Sources	\$ -	\$ (3,974,985)	\$ -	\$ -	\$ 3,974,985	0.0%
Total Opioid Fund	\$ (670,866)	\$ (4,645,851)	\$ (1,829,683)	\$ -	\$ 2,816,169	39.4%
EXPENDITURES						
Operations	\$ 670,866	\$ 4,645,851	\$ 459,364	\$ 613,271	\$ 3,573,216	9.9%
Total Opioid Fund	\$ 670,866	\$ 4,645,851	\$ 459,364	\$ 613,271	\$ 3,573,216	9.9%
TOTAL REVENUES	\$ (42,830,092)	\$ (48,793,984)	\$ (28,601,408)	\$ 2,000	\$ 20,192,576	58.6%
TOTAL EXPENDITURES	\$ 42,830,092	\$ 48,793,984	\$ 28,065,122	\$ 3,500,535	\$ 3,573,216	64.7%
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ 536,286	\$ (3,498,535)	\$ 16,619,360	

* In order to be compliant with G.S. 159-28, all p-card transactions are encumbered in the departmental functions within their budgets

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Communications and Outreach - Monthly Summary Report

BRIEF SUMMARY:

The Communications and Outreach Department provides a monthly report.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Jonathan Weaver, Communications and Outreach Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

COMMUNICATIONS & OUTREACH MONTHLY REPORT

Showcasing the 'Hearts' of public service

Each year, the Communications team assists **EMS** with their event that brings together survivors and those who made that survival possible. Communications began prepping for the event early by coordinating, scheduling, filming and editing the video component of the event. This year, **Communications Manager Dominique Clark** hosted the ceremony. **Broadcast and Technical Manager Jarrett Glass**, **Communications Specialist Jaelyn McCrea** and **Director Jonathan Weaver** staged the livestream component of the event.



**Cabarrus
This
Week**

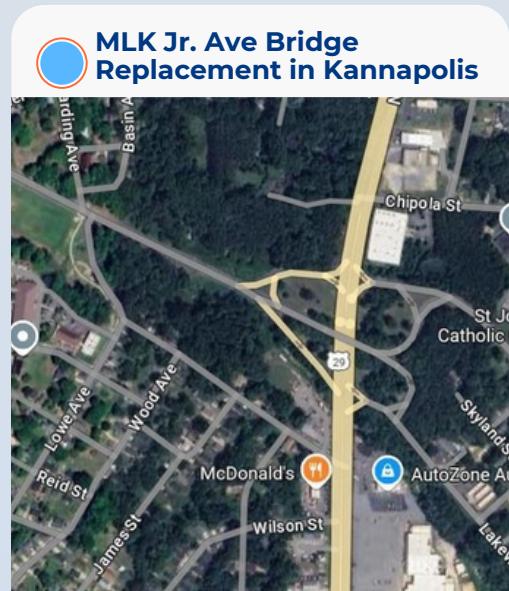
HOT TOPICS

2025 Senior Games and Silver Arts · Active Living Expo
Bryan Horne Memorial at Frank Liske Park · Black History Month

Views:

7.4K

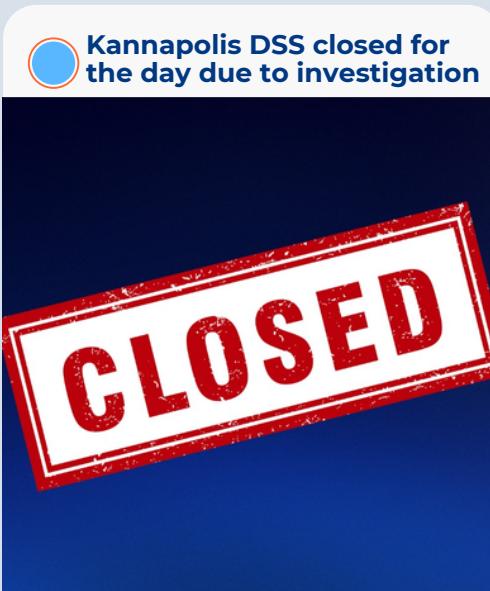
TOP SOCIAL MEDIA STORIES



MLK Jr. Ave Bridge Replacement in Kannapolis



Reach: 29k
Impressions: 19.9k



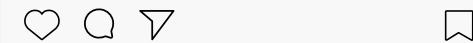
Kannapolis DSS closed for the day due to investigation



Reach: 26.2k
Impressions: 12.1k



Annual Board Retreat



Reach: 11.7k
Impressions: 5.1k

PROJECTS, EVENTS & MORE

Going 'Inside CabCo'

Inside CabCo is a live show created to give employees an opportunity to learn more about the people and programs that power our County. The idea for the show came when **Strategic Plan Innovation Task Force** members were charged with creating opportunities for cross-organizational education. **Information Technology**

Services (ITS) created the environment that Inside CabCo operates from and facilitates the livestreaming of the show. Communications works with ITS to identify special guests, outline the program and promote the show.

February's episode featured host **Jaelyn McCrea** and HR's **Erin Newkirk** chatting about Total Rewards and answering benefit questions.



COMMS IN THE COMMUNITY

Communications and Outreach Director Jonathan Weaver served as a guest judge during the Amazing Shake competition at a local elementary school. During the event, students rotated through 16 "Gauntlets" designed to challenge them creatively while they learned about manners, communication and leadership skills and professional conduct. Jonathan served on the "Shark Tank" panel, and rated students who pitched a new product or service that solves an everyday problem.

Communications and Outreach Manager Dominique Clark served as a judge for the 2025 Soil and Water Speaking Competition, where Cabarrus County middle and high schoolers presented speeches about the importance of maintaining wetlands. The event is coordinated each year by **Cabarrus Soil and Water Conservation**.

Treats with Chairman Measmer

The team worked with **BOC Chairman Chris Measmer** and **Deputy County Manager Kelly Sifford** to plan an afternoon of camaraderie and treats for Gov Center employees on Valentine's Day. The well-attended event gave employees the opportunity to meet and get to know Chairman Measmer.



Broadcasting and Promoting the BOC Retreat

In addition to the monthly BOC meetings, Communications broadcasts and records special meetings like the **Retreat** held in February. The team promoted the event via the County's social media channels and external newsletter, as well as internally to employees.



MEDIA / NEWSLETTER INSIGHTS



Facebook & Instagram



50.6K
Reach

206
New followers

113
Posts/Stories



LinkedIn



3.1K
Impressions

69
New followers

4
Posts



YouTube



10.6K
Views

+60
Subscribers



1.6K
Watch time (hours)



DirectConnect & CabConnect



20
Connects sent



57%
Open rate



19.73%
Above overall industry
average open rate

Media Releases/
Appearances **6**

Public Records
Requests Processed **54**

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Cabarrus Arena and Events Center Financial Report

BRIEF SUMMARY:

Attached is the financial report for the Cabarrus Arena and Events Center.

REQUESTED ACTION:

No action required. For informational purposes.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Sifford, AICP
Deputy County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report



CABARRUS ARENA

& EVENTS CENTER

Financial Statements

For Month Ending November 30, 2024

Cabarrus Arena & Events Center

Financial Statements

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Cabarrus Arena & Events Center
Income Statement

For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
EVENT INCOME						
Direct Event Income						
Rental Income	\$ 45,525	\$ 80,242	\$ 81,493	\$ 343,067	\$ 394,070	\$ 398,636
Service Revenue	73,885	53,369	62,407	348,321	241,916	400,878
Service Expenses	(44,289)	(24,293)	(29,536)	(233,110)	(133,018)	(254,874)
Total Direct Event Income	75,121	109,318	114,364	458,278	502,968	544,640
Ancillary Income						
F & B Concessions	31,884	19,813	26,701	72,849	80,534	86,448
F & B Catering	10,616	2,619	2,640	34,314	37,490	62,220
Novelty Sales	0	0	0	2,000	2,000	2,000
Parking	30,536	28,223	28,832	112,945	135,233	136,672
Total Ancillary Income	73,036	50,655	58,173	222,108	255,257	287,340
Other Event Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	3,556	4,603	4,603
Facility Fees	0	0	0	9,976	5,558	5,558
Total Other Event Income	0	0	0	13,532	10,161	10,161
Total Event Income	148,157	159,973	172,537	693,918	768,386	842,141
OTHER OPERATING INCOME						
Advertising	0	1,458	0	3,750	7,290	2,150
Ticket Rebates	0	0	0	0	0	0
Other Income	5,669	2,125	861	6,923	10,625	14,557
Total Other Operating Income	5,669	3,583	861	10,673	17,915	16,707
Adjusted Gross Income	153,826	163,556	173,398	704,591	786,301	858,848
INDIRECT EXPENSES						
Salaries & Wages	103,361	84,863	73,150	442,128	424,315	366,553
Payroll Taxes & Benefits	22,196	20,659	17,619	84,414	103,295	90,839
Net Salaries and Benefits	125,557	105,522	90,769	526,542	527,610	457,392
Contracted Services	0	0	0	0	0	0
General and Administrative	20,440	18,685	20,453	98,774	93,425	89,230

Cabarrus Arena & Events Center
Income Statement

For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Operating	5,919	5,215	4,909	34,308	26,075	28,753
Repairs & Maintenance	8,463	7,222	1,046	64,199	67,483	50,750
Operational Supplies	6,130	5,717	7,425	32,098	28,585	30,058
Insurance	14,485	9,203	9,675	76,905	46,015	52,375
Utilities	33,294	37,007	33,552	193,863	185,035	194,223
Other	0	0	0	0	0	0
SMG Management Fees	15,368	14,345	13,544	69,805	71,725	69,532
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Indirect Expenses	229,656	202,916	181,373	1,096,494	1,045,953	972,313
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net Income (Loss)	\$ (75,830)	\$ (39,360)	\$ (7,975)	\$ (391,903)	\$ (259,652)	\$ (113,465)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

SMG - Cabarrus Arena & Events Center
 Food & Beverage Income Statement
 For the One Month Ending November 30, 2024

	Current Month Actual	Current Month Budget	Last Year Actual	Year to Date Actual	Year to Date Budget	Last Year Actual
REVENUE						
Concession Revenue	\$ 68,797	\$ 40,948	\$ 51,007	\$ 213,624	\$ 213,120	\$ 200,783
Concession CGS	20,930	8,294	8,117	94,254	74,012	131,010
Total Net Revenue	89,727	49,242	59,124	307,878	287,132	331,793
 COST OF GOODS SOLD						
Concession CGS	25,185	10,438	13,654	75,861	67,390	61,298
Catering CGS	6,619	3,213	3,213	39,200	22,772	43,444
Total Cost of Goods Sold	31,804	13,651	16,867	115,061	90,162	104,742
 DIRECT COSTS						
Concessions Labor	11,728	10,697	10,652	64,914	65,196	53,037
Catering Labor	2,762	2,177	1,979	18,432	12,175	23,456
Direct Concessions Costs	0	0	0	0	0	0
Direct Catering Costs	933	285	285	2,308	1,575	1,890
Total Direct Costs	15,423	13,159	12,916	85,654	78,946	78,383
 GROSS PROFIT	42,500	22,432	29,341	107,163	118,024	148,668
 INDIRECT EXPENSES						
Salaries Administration	11,152	9,357	9,035	47,276	46,785	45,921
General - Part-Time	8,154	542	3,469	15,967	2,710	3,296
Payroll Taxes	1,024	856	542	3,096	4,280	2,196
Benefits	50	824	883	(895)	4,120	4,267
401 (k)	282	281	304	1,359	1,405	1,534
Workers Compensation Ins.	415	375	194	1,202	1,875	1,306
Meals & Entertainment	0	25	0	0	125	11
Employee Training	0	21	0	0	105	0
Operating Supplies-F&B	0	0	0	3,347	0	0
Flower Decorations-F&B	1,448	63	86	1,602	315	86
Renewals & Replacements-F	62	250	0	4,078	1,250	0
Laundry & Linen-F&B	364	125	384	2,826	625	635
Repair&Maintenance-F&B	415	89	104	910	445	512
Equipment Rental-F&B	64	0	0	1,743	0	0
Miscellaneous Operating Exp	0	69	0	0	345	0

SMG - Cabarrus Arena & Events Center
 Food & Beverage Income Statement
 For the One Month Ending November 30, 2024

	Current Month Actual	Current Month Budget	Last Year Actual	Year to Date Actual	Year to Date Budget	Year to Date Actual
Uniforms	0	21	0	770	105	0
Kitchen Supplies	264	292	264	4,753	1,460	1,249
F&B Base Fee	4,486	3,425	2,956	15,394	17,125	16,590
Total Indirect Expense	28,180	16,615	18,221	103,437	83,075	77,603
Net Income (Loss)	\$ 14,320	\$ 5,817	\$ 11,120	\$ 3,726	\$ 34,949	\$ 71,065

SMG - Cabarrus Arena & Events Center
 Financial Statements Monthly Highlights
 For the Five Months Ending November 30, 2024

	Current Actual	Current Budget	Variance	Prior Year Actual	Variance
Attendance	38,133	16,149	21,984	16,274	21,859
Number of Performances	0	0	0	0	0
Event Days	29	28	1	33	(4)
Move-In/Move-Out Days	5	9	(4)	9	(4)
Gross Ticket Sales	0	0	0	0	0
Direct Event Income	75,121	109,318	(34,197)	114,364	(39,243)
Ancillary Income	73,036	50,655	22,381	58,173	14,863
Other Event Income	0	0	0	0	0
Total Event Income	148,157	159,973	(11,816)	172,537	(24,380)
Other Operating Income	5,669	3,583	2,086	861	4,808
Adjusted Gross Income	153,826	163,556	(9,730)	173,398	(19,572)
Indirect Expenses	(229,656)	(202,916)	(26,740)	(181,373)	(48,283)
Net Income (Loss) From Operations	(75,830)	(39,360)	(36,470)	(7,975)	(67,855)

SMG - Cabarrus Arena & Events Center
 Financial Statements Year to Date Highlights
 For the Five Months Ending November 30, 2024

	Year to Date Actual	Year to Date Budget	Variance	Prior YTD Actual	Variance
Attendance	78,358	66,627	11,731	68,313	10,045
Number of Performances	5	3	2	0	5
Event Days	115	119	(4)	133	(18)
Move-In/Move-Out Days	31	61	(30)	40	(9)
Gross Ticket Sales	34,424	68,633	(34,209)	23,444	10,980
Direct Event Income	458,278	502,968	(44,690)	544,640	(86,362)
Ancillary Income	222,108	255,257	(33,149)	287,340	(65,232)
Other Event Income	13,532	10,161	3,371	10,161	3,371
Total Event Income	693,918	768,386	(74,468)	842,141	(148,223)
Other Operating Income	10,673	17,915	(7,242)	16,707	(6,034)
Adjusted Gross Income	704,591	786,301	(81,710)	858,848	(154,257)
Indirect Expenses	(1,096,494)	(1,045,953)	(50,541)	(972,313)	(124,181)
Net Income (Loss) From Operations	(391,903)	(259,652)	(132,251)	(113,465)	(278,438)

SMG - Cabarrus Arena & Events Center
 Monthly Event Income Statement
 For the Five Months Ending November 30, 2024

	Current Actual	Current Budget	Variance	Current Actual	Variance	Current Actual	Variance
Attendance	38,133	16,149	21,984	16,274	21,859		
Number of Performances	0	0	0	0	0	0	
Event Days	29	28	1	33	0	0	
Move-In/Move-Out Days	5	9	(4)	9	(4)	0	
Gross Ticket Sales	0	0	0	0	0	0	
Direct Event Income							
Rental Income	45,525	80,242	(34,717)	81,493	(35,968)		
Service Revenue	73,885	53,369	20,516	62,407	11,478		
Service Expenses	(44,289)	(24,293)	(19,996)	(29,536)	(14,753)		
Total Direct Event Income	75,121	109,318	(34,197)	114,364	(39,243)		
Ancillary Income							
F & B Concessions	31,884	19,813	12,071	26,701	5,183		
F & B Catering	10,616	2,619	7,997	2,640	7,976		
Novelty Sales	0	0	0	0	0	0	
Parking	30,536	28,223	2,313	28,832	1,704		
Total Ancillary Income	73,036	50,655	22,381	58,173	14,863		
Other Operating Income							
Other Event Related Income	0	0	0	0	0	0	
Event Advertising Income	0	0	0	0	0	0	
Facility Fees	0	0	0	0	0	0	
Total Other Event Income	0	0	0	0	0	0	
Total Event Income	148,157	159,973	(11,816)	172,537	(24,380)		

SMG - Cabarrus Arena & Events Center
 Monthly Event Income Statement: Assemblies
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year	Year to Date 300
Attendance	0	300	300	4,200	300	0	0
Number of Performances	0	0	0	0	0	0	0
Event Days	0	1	1	1	1	1	1
Move-In/Move-Out Days	0	0	0	0	0	0	0
Gross Ticket Sales	0	0	0	0	0	0	0
Direct Event Income	0	950	950	7,300	950	950	950
Rental Income	0	625	625	21,692	625	625	625
Service Revenue	0	(613)	(461)	(14,255)	(613)	(613)	2,764
Service Expenses	0	962	1,114	14,737	962	962	4,339
Total Direct Event Income	0	962	1,114	14,737	962	962	4,339
Ancillary Income	0	0	0	0	0	0	0
F & B Concessions	0	0	0	0	5,000	0	0
F & B Catering	0	0	0	0	0	0	0
Novelty Sales	0	0	0	0	0	0	0
Parking	0	0	0	3,826	0	0	0
Total Ancillary Income	0	0	0	8,826	0	0	0
Other Operating Income	0	0	0	0	0	0	0
Other Event Related Income	0	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0	0
Total Other Event Income	0	0	0	0	0	0	0
Total Event Income	0	962	1,114	23,563	962	962	4,339

SMG - Cabarrus Arena & Events Center
 Monthly Event Income Statement: Banquets
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	601	130	370	2,476	2,031	2,171
Number of Performances	0	0	0	0	0	0
Event Days	2	1	3	9	7	9
Move-In/Move-Out Days	1	0	2	4	2	5
Gross Ticket Sales	0	0	0	0	0	0
Direct Event Income						
Rental Income	2,300	1,800	1,800	8,150	15,300	16,300
Service Revenue	22,256	1,796	9,682	70,572	27,389	87,120
Service Expenses	(19,862)	(796)	(8,661)	(65,572)	(19,505)	(75,658)
Total Direct Event Income	4,694	2,800	2,821	13,150	23,184	27,762
Ancillary Income						
F & B Concessions	0	444	444	748	5,197	3,760
F & B Catering	9,716	1,467	1,710	14,099	24,719	27,796
Novelty Sales	0	0	0	0	0	0
Parking	0	0	0	0	0	0
Total Ancillary Income	9,716	1,911	2,154	14,847	29,916	31,556
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
Total Other Event Income	0	0	0	0	0	0
Total Event Income	14,410	4,711	4,975	27,997	53,100	59,318

SMG - Cabarrus Arena & Events Center
Monthly Event Income Statement: Consumer / Public Shows
For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	2,000	7,212	7,212	17,458	29,126	31,437
Number of Performances	0	0	0	0	0	0
Event Days	1	12	12	20	34	40
Move-In/Move-Out Days	0	5	5	15	21	20
Gross Ticket Sales	0	0	0	68,633	68,633	0
Direct Event Income						
Rental Income	2,500	48,500	48,500	93,782	145,673	166,653
Service Revenue	6,578	25,582	26,300	88,026	105,246	124,578
Service Expenses	(3,074)	(8,944)	(8,200)	(42,997)	(53,525)	(55,182)
	6,004	65,138	66,600	138,811	197,394	236,049
Ancillary Income						
F & B Concessions	1,232	7,675	8,148	14,623	25,133	29,022
F & B Catering	597	509	509	658	2,252	1,803
Novelty Sales	0	0	0	0	0	0
Parking	4,278	15,435	15,515	30,798	51,572	58,894
	6,107	23,619	24,172	46,079	78,957	89,719
Total Ancillary Income						
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
	0	0	0	0	0	0
Total Other Event Income						
	12,111	88,757	90,772	184,890	276,351	325,768

SMG - Cabarrus Arena & Events Center
 Monthly Event Income Statement: Concerts
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	0	0	0	0	0	0
Number of Performances	0	0	0	0	0	0
Event Days	0	0	0	0	0	0
Move-In/Move-Out Days	0	0	0	0	0	0
Gross Ticket Sales	0	0	0	0	0	0
Direct Event Income						
Rental Income	0	0	0	0	0	0
Service Revenue	0	0	0	0	0	0
Service Expenses	0	0	0	0	0	0
Total Direct Event Income	0	0	0	0	0	0
Ancillary Income						
F & B Concessions	0	0	0	0	0	0
F & B Catering	0	0	0	0	0	0
Novelty Sales	0	0	0	0	0	0
Parking	0	0	0	0	0	0
Total Ancillary Income	0	0	0	0	0	0
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
Total Other Event Income	0	0	0	0	0	0
Total Event Income	0	0	0	0	0	0

SMG - Cabarrus Arena & Events Center
 Monthly Event Income Statement: Off-Site Caterings
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	250	0	0	300	0	0
Number of Performances	0	0	0	0	0	0
Event Days	2	0	0	3	0	0
Move-In/Move-Out Days	0	0	0	0	0	0
Gross Ticket Sales	0	0	0	0	0	0
Direct Event Income						
Rental Income	0	0	0	0	0	0
Service Revenue	3,348	0	0	6,592	0	18,796
Service Expenses	(3,348)	0	0	(6,413)	0	(18,796)
Total Direct Event Income	0	0	0	179	0	0
Ancillary Income						
F & B Concessions	0	0	0	0	0	0
F & B Catering	33	0	0	0	0	837
Novelty Sales	0	0	0	0	0	0
Parking	0	0	0	0	0	0
Total Ancillary Income	33	0	0	0	0	837
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
Total Other Event Income	0	0	0	0	0	0
Total Event Income	33	0	0	179	0	837

SMG - Cabarrus Arena & Events Center
 Monthly Event Income Statement: Entertainment
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	0	0	0	0	8,678	4,200
Number of Performances	0	0	0	0	3	0
Event Days	0	0	0	0	1	1
Move-In/Move-Out Days	0	0	0	0	1	0
Gross Ticket Sales	0	0	0	0	0	0
Direct Event Income						
Rental Income	0	0	0	0	26,300	6,500
Service Revenue	0	0	0	0	26,915	20,328
Service Expenses	0	0	0	0	(13,137)	(11,223)
Total Direct Event Income	0	0	0	0	40,078	15,605
Ancillary Income						
F & B Concessions	0	0	0	0	14,070	0
F & B Catering	0	0	0	0	1,500	5,000
Novelty Sales	0	0	0	0	1,500	0
Parking	0	0	0	0	14,883	6,416
Total Ancillary Income	0	0	0	0	31,953	11,416
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	4,603	0
Facility Fees	0	0	0	0	5,558	0
Total Other Event Income	0	0	0	0	10,161	0
Total Event Income	0	0	0	0	82,192	27,021

SMG - Cabarrus Arena & Events Center
 Monthly Event Income Statement: Family Shows
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	0	0	0	7,312	2,100	6,478
Number of Performances	0	0	0	5	0	0
Event Days	0	0	0	5	2	5
Move-In/Move-Out Days	0	0	0	1	0	1
Gross Ticket Sales	0	0	18,260	0		23,444
Direct Event Income						
Rental Income	0	0	0	29,413	6,450	26,250
Service Revenue	0	0	0	25,459	7,290	20,377
Service Expenses	0	0	0	(13,874)	(5,043)	(11,402)
Total Direct Event Income	0	0	0	40,998	8,697	35,225
Ancillary Income						
F & B Concessions	0	0	0	14,063	10,148	20,435
F & B Catering	0	0	0	1,500	0	1,500
Novelty Sales	0	0	0	2,000	500	2,000
Parking	0	0	0	17,793	10,513	19,343
Total Ancillary Income	0	0	0	35,356	21,161	43,278
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	3,556	0	4,603
Facility Fees	0	0	0	9,976	0	5,558
Total Other Event Income	0	0	0	13,532	0	10,161
Total Event Income	0	0	0	89,886	29,858	88,664

SMG - Cabarrus Arena & Events Center
 Monthly Event Income Statement: Meetings
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	0	440	0	670	1,130	1,180
Number of Performances	0	0	0	0	0	0
Event Days	0	7	0	26	32	26
Move-In/Move-Out Days	0	2	0	1	3	2
Gross Ticket Sales	0	0	0	0	0	0
Direct Event Income	0	0	0	32,575	30,450	45,150
Rental Income	0	578	(436)	16,297	5,920	36,740
Service Revenue	0	(890)	188	(11,861)	(2,948)	(31,375)
Service Expenses						
				37,011	33,422	50,515
Total Direct Event Income	0	(312)	(248)			
Ancillary Income	0	0	0	32	555	0
F & B Concessions	0	46	(176)	2,872	2,314	14,382
F & B Catering	0	0	0	0	0	0
Novelty Sales	0	0	0	0	0	0
Parking	0	0	0	0	0	0
Total Ancillary Income	0	46	(176)	2,904	2,869	14,382
Other Operating Income	0	0	0	0	0	0
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
Total Other Event Income	0	0	0	0	0	0
Total Event Income	0	(266)	(424)	39,915	36,291	64,897

SMG - Cabarrus Arena & Events Center
 Monthly Event Income Statement: Sporting Event
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	10,600	6,867	6,867	12,600	9,392	9,392
Number of Performances	0	0	0	0	0	0
Event Days	4	2	2	7	6	6
Move-In/Move-Out Days	3	2	2	5	5	5
Gross Ticket Sales	0	0	0	0	0	0
Direct Event Income						
Rental Income	40,725	20,900	20,900	60,225	48,500	48,500
Service Revenue	38,786	17,447	17,832	52,204	30,962	37,819
Service Expenses	(15,854)	(8,120)	(7,446)	(25,910)	(13,794)	(18,778)
Total Direct Event Income	63,657	30,227	31,286	86,519	65,668	67,541
Ancillary Income						
F & B Concessions	33,732	12,514	18,810	38,448	24,366	30,961
F & B Catering	240	325	325	4,532	5,292	5,292
Novelty Sales	0	0	0	0	0	0
Parking	23,000	11,616	12,045	32,281	27,678	28,297
Total Ancillary Income	56,972	24,455	31,180	75,261	57,336	64,550
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
Total Other Event Income	0	0	0	0	0	0
Total Event Income	120,629	54,682	62,466	161,780	123,004	132,091

SMG - Cabarrus Arena & Events Center
 Monthly Event Income Statement: Trade Shows
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	0	0	0	0	0	300
Number of Performances	0	0	0	0	0	0
Event Days	0	0	0	0	0	2
Move-In/Move-Out Days	0	0	0	0	0	1
Gross Ticket Sales	0	0	0	0	0	0
 Direct Event Income	 0	 0	 0	 0	 0	 5,800
Rental Income	0	0	0	0	0	19,475
Service Revenue	0	0	0	0	0	(11,554)
Service Expenses	0	0	0	0	0	 0
 Total Direct Event Income	 0	 0	 0	 0	 0	 13,721
 Ancillary Income	 0	 0	 0	 0	 0	 0
F & B Concessions	0	0	0	0	0	4,653
F & B Catering	0	0	0	0	0	0
Novelty Sales	0	0	0	0	0	0
Parking	0	0	0	0	0	700
 Total Ancillary Income	 0	 0	 0	 0	 0	 5,353
 Other Operating Income	 0	 0	 0	 0	 0	 0
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
 Total Other Event Income	 0	 0	 0	 0	 0	 0
 Total Event Income	 0	 0	 0	 0	 0	 19,074

SMG - Cabarrus Arena & Events Center
 Monthly Event Income Statement: Performing Arts
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	0	0	0	0	0	0
Number of Performances	0	0	0	0	0	0
Event Days	0	0	0	0	0	0
Move-In/Move-Out Days	0	0	0	0	0	0
Gross Ticket Sales	0	0	0	0	0	0
Direct Event Income	0	0	0	0	0	0
Rental Income	0	0	0	0	0	0
Service Revenue	0	0	0	0	0	0
Service Expenses	0	0	0	0	0	0
Total Direct Event Income	0	0	0	0	0	0
Ancillary Income	0	0	0	0	0	0
F & B Concessions	0	0	0	0	0	0
F & B Catering	0	0	0	0	0	0
Novelty Sales	0	0	0	0	0	0
Parking	0	0	0	0	0	0
Total Ancillary Income	0	0	0	0	0	0
Other Operating Income	0	0	0	0	0	0
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
Total Other Event Income	0	0	0	0	0	0
Total Event Income	0	0	0	0	0	0

SMG - Cabarrus Arena & Events Center
 Monthly Event Income Statement: Other
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Attendance	24,682	1,200	1,525	33,342	13,870	12,855
Number of Performances	0	0	0	0	0	0
Event Days	20	5	15	44	36	43
Move-In/Move-Out Days	1	0	0	5	29	6
Gross Ticket Sales	0	0	16,164	0	0	0
Direct Event Income	0	8,092	9,343	111,622	120,447	82,533
Rental Income	2,917	7,341	8,404	67,479	37,569	35,020
Service Revenue	(2,151)	(4,930)	(4,956)	(52,228)	(24,453)	(23,670)
Total Direct Event Income	766	10,503	12,791	126,873	133,563	93,883
Ancillary Income						
F & B Concessions	(3,080)	(820)	(701)	4,935	1,065	2,270
F & B Catering	30	272	272	5,653	1,413	957
Novelty Sales	0	0	0	0	0	0
Parking	3,258	1,172	1,272	28,247	30,587	23,022
Total Ancillary Income	208	624	843	38,835	33,065	26,249
Other Operating Income						
Other Event Related Income	0	0	0	0	0	0
Event Advertising Income	0	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0
Facility Fees	0	0	0	0	0	0
Total Other Event Income	0	0	0	0	0	0
Total Event Income	974	11,127	13,634	165,708	166,628	120,132

SMG - Cabarrus Arena & Events Center
YTD Event Income Summary
November 30, 2024

	Assembly	Banquet	Consumer	Concert	Off-Site	Entertain ment	Family	Meetings	Sporting	Trade	Performi ng Arts	Other	TOTALS
Attendance	4,200	2,476	17,458	0	300	0	7,312	670	12,660	0	0	33,342	78,358
Number of Event Days	1	9	20	0	3	0	5	26	7	0	0	44	115
Number of Move-In/Move	0	4	15	0	0	0	1	1	5	0	0	5	31
Gross Ticket Sales	0	0	0	0	0	0	0	18,260	0	0	0	16,164	34,424
Direct Event Income	7,300	8,150	93,782	0	0	0	29,413	32,575	60,225	0	0	111,622	343,067
Rental Income	21,692	70,572	88,026	0	6,592	0	25,459	16,297	52,204	0	0	67,479	348,321
Service Revenue	(14,255)	(65,572)	(42,997)	0	(6,413)	0	(13,874)	(11,861)	(25,910)	0	0	(52,228)	(233,110)
Total Direct Event Income	<u>14,737</u>	<u>13,150</u>	<u>138,811</u>	<u>0</u>	<u>179</u>	<u>0</u>	<u>40,998</u>	<u>37,011</u>	<u>86,519</u>	<u>0</u>	<u>0</u>	<u>126,873</u>	<u>458,278</u>
Ancillary Income	0	748	14,623	0	0	0	14,063	32	38,448	0	0	4,935	72,849
F & B Concessions	5,000	14,099	658	0	0	0	1,500	2,872	4,532	0	0	5,653	34,314
F & B Catering	0	0	0	0	0	0	2,000	0	0	0	0	0	2,000
Novelty Sales	3,826	0	30,798	0	0	0	17,793	0	32,281	0	0	0	112,945
Parking													
Total Ancillary Income	<u>8,826</u>	<u>14,847</u>	<u>46,079</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>35,356</u>	<u>2,904</u>	<u>75,261</u>	<u>0</u>	<u>0</u>	<u>38,835</u>	<u>222,108</u>
Other Operating Income	0	0	0	0	0	0	0	0	0	0	0	0	0
Advertising Income	0	0	0	0	0	0	0	3,556	0	0	0	0	0
Ticket Rebates	0	0	0	0	0	0	0	9,976	0	0	0	0	9,976
Facility Fees	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Other Event Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>13,532</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>13,532</u>
Total Event Income	<u>23,563</u>	<u>27,997</u>	<u>184,890</u>	<u>0</u>	<u>179</u>	<u>0</u>	<u>89,886</u>	<u>39,915</u>	<u>161,780</u>	<u>0</u>	<u>0</u>	<u>165,708</u>	<u>693,918</u>

SMG - Cabarrus Arena & Events Center
 Yearly Event Income Statement
 For the Five Months Ending November 30, 2024

	Year to Date Actual	Year to Date Budget	Variance	Prior Year Actual	Variance
Attendance	78,358	66,627	11,731	68,313	10,045
Number of Performances	5	3	2	0	5
Event Days	115	119	(4)	133	(18)
Number of Move-In/Move-Out Day	31	61	(30)	40	(9)
Gross Ticket Sales	34,424	68,633	(34,209)	23,444	10,980
Direct Event Income					
Rental Income	343,067	394,070	(51,003)	398,636	(55,569)
Service Revenue	348,321	241,916	106,405	400,878	(52,557)
Service Expenses	(233,110)	(133,018)	(100,092)	(254,874)	21,764
Total Direct Event Income	458,278	502,968	(44,690)	544,640	(86,362)
Ancillary Income					
F & B Concessions	72,849	80,534	(7,685)	86,448	(13,599)
F & B Catering	34,314	37,490	(3,176)	62,220	(27,906)
Novelty Sales	2,000	2,000	0	2,000	0
Parking	112,945	135,233	(22,288)	136,672	(23,727)
Total Ancillary Income	222,108	255,257	(33,149)	287,340	(65,232)
Other Operating Income					
Other Event Related Income	0	0	0	0	0
Event Advertising Income	0	0	0	0	0
Ticket Rebates	3,556	4,603	(1,047)	4,603	(1,047)
Facility Fees	9,976	5,558	4,418	5,558	4,418
Total Other Event Income	13,532	10,161	3,371	10,161	3,371
Total Event Income	693,918	768,386	(74,468)	842,141	(148,223)

SMG - Cabarrus Arena & Events Center
 Other Operating Income Statement
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Budget	Year to Date Prior Year
Non-Operating Parking	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Luxury Box Agreements	0	0	0	0	0	0	0
Advertising	0	1,458	0	0	3,750	7,290	2,150
Ticket Rebates	0	0	0	0	0	0	0
Other Income	5,669	2,125	861	6,923	10,625	10,625	14,557
Total Other Operating Income	\$ 5,669	\$ 3,583	\$ 861	\$ 10,673	\$ 17,915	\$ 17,915	\$ 16,707

SMG - Cabarrus Arena & Events Center
 Indirect Expenses Summary
 For the Five Months Ending November 30, 2024

INDIRECT EXPENSES	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual		Year to Date Budget	Year to Date Prior Year	
				\$ 103,361 22,196	\$ 84,863 20,659	\$ 73,150 17,619	\$ 442,128 84,414	\$ 424,315 103,295
Salaries & Wages	125,557	105,522	90,769			526,542		527,610
Payroll Taxes & Benefits	0	0	0			0		0
Net Salaries and Benefits								457,392
Contracted Services	20,440	18,685	20,453			98,774		93,425
General and Administrative	5,919	5,492	5,149			34,317		27,460
Operating	8,463	6,945	806			64,190		66,098
Repairs & Maintenance	6,130	5,717	7,425			32,098		28,585
Operational Supplies	14,485	9,203	9,675			76,905		46,015
Insurance	33,294	37,007	33,552			193,863		185,035
Utilities	0	0	0			0		0
Other	15,368	14,345	13,544			69,805		71,725
SMG Management Fees								69,532
Total Indirect Expenses	229,656	202,916	181,373			1,096,494		1,045,953
								972,313

SMG - Cabarrus Arena & Events Center

Indirect Expenses Detail

For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date		Year to Date Budget	Year to Date Prior Year
				Actual	Actual		
INDIRECT EXPENSES							
Employee Wages and Benefits							
Salaries Administration	\$ 72,025	\$ 69,690	\$ 58,057	\$ 336,057	\$ 348,450	\$ 297,256	
Changeover Labor	6,244	1,950	1,603	16,533	9,750	8,817	
Custodial - Part-Time	5,175	2,843	3,532	21,845	14,215	16,271	
General - Part-Time	10,291	792	4,138	17,532	3,960	4,532	
Grounds Keeping - Part-Time	3,968	4,507	1,688	22,848	22,535	17,399	
Maint. Mech. - Part-Time	1,860	2,479	1,968	14,177	12,395	11,459	
Parking - Part-Time	0	0	0	245	0	0	
Bonus - Performance	3,377	2,181	1,743	10,787	10,905	8,715	
Auto Allowance	421	421	421	2,104	2,105	2,104	
Payroll Taxes	8,778	7,490	4,321	30,661	37,450	23,080	
Benefits	9,462	9,044	10,576	37,994	45,220	52,115	
401 (k)	1,712	2,209	1,742	8,915	11,045	9,279	
Workers Compensation Ins.	2,244	1,916	980	6,844	9,580	6,365	
Net Employee Wages and Benefits	125,557	105,522	90,769	526,542	527,610	457,392	
Contracted Services	0	0	0	0	0	0	
Total Contracted Services	0	0	0	0	0	0	
General and Administrative Expenses							
Bank Service Charges	99	60	155	351	300	545	
Interest Expense	0	0	754	58	0	818	
Travel	0	533	0	3,486	2,665	3,288	
Meals & Entertainment	589	764	86	1,434	3,820	1,188	
Meetings & Conventions	0	100	0	195	500	0	
Dues & Subscriptions	464	66	2,463	864	330	4,208	
Postage	0	33	165	0	165	165	
Rental Office Equipment	181	200	181	903	1,000	903	
Office Supplies	1,070	542	454	1,983	2,710	1,260	
Printing & Stationary	0	67	0	173	335	0	
Payroll Processing	2,691	1,483	1,091	7,232	7,415	5,104	
Advertising Newspaper	214	321	0	214	1,605	0	
Advertising Website	2,430	817	261	4,633	4,085	2,875	
Marketing Fund	233	1,083	1,935	(555)	5,415	3,321	
PR Activities	0	0	0	19	0	0	
Printing Marketing	0	42	202	0	210	202	
Promotional	731	42	0	2,344	210	34	
Licenses & Fees	0	331	0	2,695	1,655	2,620	
Credit Card Discounts	9,828	5,000	4,202	23,682	25,000	22,670	
Over & Short	(1)	0	0	0	0	0	
An SMG Managed Facility							

SMG - Cabarrus Arena & Events Center
 Indirect Expenses Detail
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Computer Expense	284	284	971	1,420	1,420	2,266
Computer Software	155	6,688	7,533	41,957	33,440	30,987
Employee Training	1,472	229	0	5,687	1,145	6,776
Total General and Administrative Expenses	20,440	18,685	20,453	98,774	93,425	89,230
 Operating Expenses						
Operating Supplies	194	250	674	919	1,250	854
Trash Removal	2,016	1,667	2,547	8,515	8,335	8,757
Environmental Expenses	0	625	600	1,169	3,125	2,342
Snow Removal	0	42	0	0	210	0
Landscaping	171	1,000	177	369	5,000	8,111
Exterminating	0	233	172	0	1,165	1,183
Small Equipment	881	333	0	3,587	1,665	4,485
Safety Equipment	38	63	0	38	315	0
Medical First Aid	0	208	0	1,029	1,040	486
Rental Other	0	0	0	2,368	0	0
Vehicle Maintenance	266	267	165	1,808	1,335	1,302
Operating Supplies-F&B	0	0	0	3,347	0	0
Flower Decorations-F&B	1,448	63	86	1,602	315	86
Renewals & Replacements-F&B	62	250	0	4,078	1,250	0
Laundry & Linen-F&B	364	125	384	2,826	625	635
Repair & Maintenance-F&B	415	89	104	910	445	512
Equipment Rental-F&B	64	0	0	1,743	0	0
Miscellaneous Operating Exp	0	277	240	9	1,385	240
Total Operating Expenses	5,919	5,492	5,149	34,317	27,460	28,993
 Repairs and Maintenance						
General Building Repairs	1,047	833	0	3,720	4,165	292
Door Maintenance	2,941	42	0	5,741	210	294
Seat Repairs	0	125	0	0	625	12
Sound Equipment Maintenance	0	83	0	22	415	139
Ceiling/Wall Maintenance	0	83	16	38	415	16
Electrical Systems	0	625	0	6,914	3,125	1,494
Marquee Maintenance	0	125	0	0	625	0
Fire Alarm	0	125	0	435	625	271
Flags & Poles Maintenance	0	92	0	125	460	0
Floor Maintenance	0	425	0	0	2,125	0
HVAC Systems	0	1,804	0	36,012	40,393	38,930
Machinery & Equipment	0	0	0	0	0	93
Moving Equipment Maint.	2,451	1,250	790	10,135	6,250	7,312

An SMG Managed Facility

SMG - Cabarrus Arena & Events Center
 Indirect Expenses Detail
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Rigging Maintenance	79	708	0	3,695	3,540	2,006
Kitchen Equipment Maint.	1,945	625	0	4,883	3,125	(349)
Other Repairs / Maintenance	0	0	0	(7,530)	0	0
Total Repairs and Maintenance	8,463	6,945	806	64,190	66,098	50,510
Operational Supplies						
General Building Supplies	(495)	375	11	1,397	1,875	2,912
Bulbs & Lamps	12	133	0	57	665	562
Electrical	2,983	583	846	4,516	2,915	1,481
Fuel Propane	264	192	226	812	960	925
Telecommunication	73	150	0	73	750	3,447
Plumbing	106	333	505	2,616	1,665	1,951
HVAC	0	833	3,201	1,295	4,165	5,509
Filters	0	450	0	41	2,250	3,095
Paint	47	42	0	382	210	121
Janitorial	1,270	1,667	2,347	9,209	8,335	7,816
Laundry	0	0	0	21	105	0
Uniforms	1,606	438	0	6,926	2,190	705
Security	0	208	0	0	1,040	0
Kitchen Supplies	264	292	264	4,753	1,460	1,249
Misc. Operational Supplies	0	0	25	0	0	285
Total Operational Supplies	6,130	5,717	7,425	32,098	28,585	30,058
Insurance						
Auto Insurance	0	375	0	4,480	1,875	4,000
Fidelity Insurance	0	125	0	0	625	0
General Liability Insurance	14,485	8,527	9,675	72,425	42,635	48,375
Other Insurance	0	176	0	0	880	0
Total Insurance	14,485	9,203	9,675	76,905	46,015	52,375
Utilities						
Electricity	25,623	26,075	24,520	150,191	130,375	150,684
Heating Fuel	1,420	4,149	3,163	10,206	20,745	10,674
Telephone	2,865	2,817	2,790	14,125	14,085	13,885
Water & Sewage	3,386	3,966	3,079	19,341	19,830	18,980
Total Utilities	33,294	37,007	33,552	193,863	185,035	194,223
Other Expenses						

SMG - Cabarrus Arena & Events Center
 Indirect Expenses Detail
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Total Other Expenses	0	0	0	0	0	0
SMG Management Fees						
Base Fee	10,882	10,920	10,588	54,411	54,600	52,942
F&B Base Fee	4,486	3,425	2,956	15,394	17,125	16,590
Total SMG Management Fees	15,368	14,345	13,544	69,805	71,725	69,532
Expense Allocations						
Total Expense Allocations	0	0	0	0	0	0
Net Indirect Expenses	\$ 229,656	\$ 202,916	\$ 181,373	\$ 1,096,494	\$ 1,045,953	\$ 972,313

SMG - Cabarrus Arena & Events Center
 Department Income Statement: Executive
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year	
						\$	\$
OPERATING EXPENSES							
Salaries Administration	\$ 15,347	\$ 14,874	\$ 13,193	\$ 73,417	\$ 74,370	\$ 67,067	
Bonus - Performance	3,377	2,181	1,743	10,787	10,905	8,715	
Auto Allowance	421	421	421	2,104	2,105	2,104	
Payroll Taxes	3,204	1,547	968	7,659	7,735	6,526	
Benefits	3,035	2,905	3,028	14,678	14,525	14,671	
401 (k)	400	524	373	2,131	2,620	1,967	
Workers Compensation Ins.	302	250	170	902	1,250	813	
Net Salaries and Benefits	26,086	22,702	19,896	111,678	113,510	101,863	
Travel	0	125	0	2,297	625	1,629	
Meals & Entertainment	512	617	67	948	3,085	557	
Dues & Subscriptions	464	33	463	464	165	463	
Total Operating Expenses	27,062	23,477	20,426	115,387	117,385	104,512	

SMG - Cabarrus Arena & Events Center
 Department Income Statement: Finance
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual		Year to Date Budget	Year to Date Prior Year	
				\$	\$		\$	\$
OPERATING EXPENSES								
Salaries Administration	\$ 15,195	\$ 16,117	\$ 10,727	\$ 70,977	\$ 80,585	\$ 55,907		
Payroll Taxes	1,192	1,426	837	5,734	7,130	4,242		
Benefits	816	1,041	1,305	1,809	5,205	4,543		
401 (k)	381	484	332	1,463	2,420	1,668		
Workers Compensation Ins.	228	183	84	847	915	696		
Net Salaries and Benefits	17,812	19,251	13,285	80,830	96,255	67,056		
Travel	0	125	0	0	625	1,659		
Meals & Entertainment	0	17	19	197	85	116		
Dues & Subscriptions	0	0	2,000	0	0	3,375		
Payroll Processing	2,691	1,483	1,091	7,232	7,415	5,104		
Computer Software	115	4,167	7,533	40,756	20,835	21,943		
Total Operating Expenses	20,618	25,043	23,928	129,015	125,215	99,253		

SMG - Cabarrus Arena & Events Center
 Department Income Statement: Sales and Marketing
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual		Year to Date Budget	Year to Date Prior Year	
				\$	\$		\$	\$
OPERATING EXPENSES								
Salaries Administration	\$ 10,419	\$ 9,799	\$ 8,914	\$ 51,993	\$ 48,995	\$ 45,345		
Payroll Taxes	789	867	658	4,020	4,335	3,358		
Benefits	2,648	1,648	1,691	8,305	8,240	8,251		
401 (k)	126	294	210	1,139	1,470	1,230		
Workers Compensation Ins.	220	108	126	693	540	579		
Net Salaries and Benefits	14,202	12,716	11,599	66,150	63,580	58,763		
Travel	0	150	0	0	750	0		
Meals & Entertainment	0	42	0	0	210	0		
Meetings & Conventions	0	100	0	195	500	0		
Dues & Subscriptions	0	33	0	400	165	370		
Advertising Newspaper	214	321	0	214	1,605	0		
Advertising Website	2,430	817	261	4,633	4,085	2,875		
Marketing Fund	233	1,083	1,935	(555)	5,415	3,321		
PR Activities	0	0	0	19	0	0		
Printing Marketing	0	42	202	0	210	202		
Promotional	731	42	0	2,344	210	34		
Computer Software	40	1,829	0	1,201	9,145	9,044		
Total Operating Expenses	17,850	17,175	13,997	74,601	85,875	74,609		

SMG - Cabarrus Arena & Events Center
 Department Income Statement: Operations
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
OPERATING EXPENSES						
Salaries Administration	\$ 10,415	\$ 7,889	\$ 8,180	\$ 48,247	\$ 39,445	\$ 42,037
Changeover Labor	6,244	1,950	1,603	16,533	9,750	8,817
Custodial - Part-Time	5,175	2,843	3,532	21,845	14,215	16,271
General - Part-Time	2,137	250	669	1,565	1,250	1,236
Grounds Keeping - Part-Time	3,968	4,507	1,688	22,848	22,535	17,399
Maint. Mech. - Part-Time	1,860	2,479	1,968	14,177	12,395	11,459
Parking - Part-Time	0	0	0	245	0	0
Payroll Taxes	1,883	1,763	760	6,883	8,815	4,008
Benefits	2,746	2,626	2,745	13,311	13,130	13,297
401 (k)	398	363	402	2,139	1,815	2,174
Workers Compensation Ins.	826	708	255	2,456	3,540	2,248
Net Salaries and Benefits	35,652	25,378	21,802	150,249	126,890	118,946
Travel	0	133	0	1,189	665	0
Meals & Entertainment	77	63	0	289	315	504
Computer Software	0	275	0	0	1,375	0
Employee Training	1,472	208	0	5,687	1,040	6,776
Operating Supplies	194	250	674	919	1,250	854
Trash Removal	2,016	1,667	2,547	8,515	8,335	8,757
Snow Removal	0	42	0	0	210	0
Landscaping	171	1,000	177	369	5,000	8,111
Exterminating	0	233	172	0	1,165	1,183
Small Equipment	881	333	0	3,587	1,665	4,485
Safety Equipment	38	63	0	38	315	0
Rental Other	0	0	0	2,368	0	0
Vehicle Maintenance	266	267	165	1,808	1,335	1,302
General Building Repairs	1,047	833	0	3,720	4,165	292
Door Maintenance	2,941	42	0	5,741	210	294
Seat Repairs	0	125	0	0	625	12
Sound Equipment Maintenance	0	83	0	22	415	139
Ceiling/Wall Maintenance	0	83	16	38	415	16
Electrical Systems	0	625	0	6,914	3,125	1,494
Marquee Maintenance	0	125	0	0	625	0
Fire Alarm	0	125	0	435	625	271
Flags & Poles Maintenance	0	92	0	125	460	0
Floor Maintenance	0	425	0	0	2,125	0
HVAC Systems	0	1,804	0	36,012	40,393	38,930
Machinery & Equipment	0	0	0	0	0	93
Moving Equipment Maint.	2,451	1,250	790	10,135	6,250	7,312
Rigging Maintenance	79	708	0	3,695	3,540	2,006
Kitchen Equipment Maint.	1,945	625	0	0	0	(349)

An SMG Managed Facility

SMG - Cabarrus Arena & Events Center
 Department Income Statement: Operations
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year
Other Repairs / Maintenance	0	0	0	(7,530)	0	0
General Building Supplies	(495)	375	11	1,397	1,875	2,912
Bulbs & Lamps	12	133	0	57	665	562
Electrical	2,983	583	846	4,516	2,915	1,481
Fuel Propane	264	192	226	812	960	925
Telecommunication	73	150	0	73	750	3,447
Plumbing	106	333	505	2,616	1,665	1,951
HVAC	0	833	3,201	1,295	4,165	5,509
Filters	0	450	0	41	2,250	3,095
Paint	47	42	0	382	210	121
Janitorial	1,270	1,667	2,347	9,209	8,335	7,816
Laundry	0	21	0	21	105	0
Uniforms	1,606	417	0	6,156	2,085	705
Security	0	208	0	0	1,040	0
Misc. Operational Supplies	0	0	25	0	0	285
Total Operating Expenses	55,096	42,261	33,504	265,783	242,678	230,237

SMG - Cabarrus Arena & Events Center
 Department Income Statement: Event Management
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year	
						\$	\$
OPERATING EXPENSES							
Salaries Administration	\$ 9,497	\$ 11,654	\$ 8,008	\$ 44,147	\$ 58,270	\$ 40,979	
686	1,031	556	3,269	5,155	5,155	2,750	
Payroll Taxes	167	0	924	786	0	7,086	
Benefits	125	263	121	684	1,315	706	
401 (k)	253	292	151	744	1,460	723	
Workers Compensation Ins.							
Net Salaries and Benefits	10,728	13,240	9,760	49,630	66,200	52,244	
Computer Software	0	417	0	0	2,085	0	
Total Operating Expenses	10,728	13,657	9,760	49,630	68,285	52,244	

SMG - Cabarrus Arena & Events Center
 Department Income Statement: Box Office
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual	Year to Date Budget	Year to Date Prior Year	
OPERATING EXPENSES							
Net Salaries and Benefits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0		
Over & Short	\$ (1)	\$ 0	\$ 0	\$ 0	\$ (1)	\$ 0	\$ 0
Total Operating Expenses	\$ (1)	\$ 0	\$ 0	\$ 0	\$ (1)	\$ 0	\$ 0

SMG - Cabarrus Arena & Events Center
 Department Income Statement: Overhead
 For the Five Months Ending November 30, 2024

OPERATING EXPENSES	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual		Year to Date Budget		Year to Date Prior Year	
				0	0	0	351	0	300
Net Salaries and Benefits	\$ 99	\$ 60	\$ 155						
Bank Service Charges	0	0	754						
Interest Expense	0	0	58						
Postage	0	33	0						
Rental/Office Equipment	181	200	181	903					
Office Supplies	1,070	542	454	1,983					
Printing & Stationary	0	67	0	173					
Licenses & Fees	0	331	0	2,695					
Credit Card Discounts	9,828	5,000	4,202	23,682					
Computer Expense	284	284	971	1,420					
Environmental Expenses	0	625	600	1,169					
Medical First Aid	0	0	0	1,029					
Miscellaneous Operating Exp	0	208	240	0					
Auto Insurance	0	375	0	4,480					
Fidelity Insurance	0	125	0	0					
General Liability Insurance	14,485	8,527	9,675	72,425					
Other Insurance	0	176	0	0					
Electricity	25,623	26,075	24,520	150,191					
Heating Fuel	1,420	4,149	3,163	10,206					
Telephone	2,865	2,817	2,790	14,125					
Water & Sewage	3,386	3,966	3,079	19,341					
Base Fee	10,882	10,920	10,588	54,411					
Total Operating Expenses	70,123	64,688	61,537	358,642					
				323,440					
				333,855					

SMG - Cabarrus Arena & Events Center
 Department Income Statement: Food and Beverage
 For the Five Months Ending November 30, 2024

	Current Month Actual	Current Month Budget	Current Month Prior Year	Year to Date Actual		Year to Date Budget		Year to Date Prior Year	
				\$	\$	\$	\$	\$	\$
OPERATING EXPENSES									
Salaries Administration	\$ 11,152	\$ 9,357	\$ 9,035	\$ 47,276	\$ 46,785	\$ 45,921	\$ 45,921		
General - Part-Time	8,154	542	3,469	15,967	2,710	3,296			
Payroll Taxes	1,024	856	542	3,096	4,280	2,196			
Benefits	50	824	883	(895)	4,120	4,267			
401 (k)	282	281	304	1,359	1,405	1,534			
Workers Compensation Ins.	415	375	194	1,202	1,875	1,306			
Net Salaries and Benefits	21,077	12,235	14,427	68,005	61,175	58,520			
Meals & Entertainment	0	25	0	0	125	11			
Employee Training	0	21	0	0	105	0			
Operating Supplies-F&B	0	0	0	3,347	0	0			
Flower Decorations-F&B	1,448	63	86	1,602	315	86			
Renewals & Replacements-F&B	62	250	0	4,078	1,250	0			
Laundry & Linen-F&B	364	125	384	2,826	625	635			
Repair&Maintenance-F&B	415	89	104	910	445	512			
Equipment Rental-F&B	64	0	0	1,743	0	0			
Miscellaneous Operating Exp	0	69	0	9	345	0			
Uniforms	0	21	0	770	105	0			
Kitchen Supplies	264	292	264	4,753	1,460	1,249			
F&B Base Fee	4,486	3,425	2,956	15,394	17,125	16,590			
Total Operating Expenses	28,180	16,615	18,221	103,437	83,975	77,603			

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

County Manager - Monthly Building Activity Reports

BRIEF SUMMARY:

The Board of Commissioners requested monthly reports of building and permit activities including information of plans under review.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Kelly Sifford, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report
- Report

Cabarrus County Construction Standards Dodge Report 2/1/2025-2/28/2025

Jurisdiction: All

New Construction

Description	Const Code	Buildings	Housing Units	Estimated Cost
Single Family Houses Detached	101	71	71	\$18,789,786.20
Single Family Houses Attached	102	16	16	\$2,145,006.00
Manufactured Home (Mobile Homes)	106	4	0	\$64,200.00
Amusement, Social, and Recreational	318	1	0	\$511,970.00
Industrial Buildings	320	1	0	\$3,839,634.00
Service Stations and Repair Garages	322	1	0	\$850,000.00
Office, Bank, and Professional Buildings	324	1	0	\$535,529.00
Stores and Customer Services	327	2	0	\$631,000.00
Other Nonresidential Buildings	328	6	0	\$1,711,800.00
Structures Other Than Buildings	329	13	0	\$819,772.33
Other	999	19	0	\$1,626,591.00
Sub Total (New Construction)		135	87	\$31,525,288.53

Addition, Alteration, and Conversion

Description	Const Code	Buildings	Housing Units	Estimated Cost
Additions, Alterations and Conversions - Nonresidential and No housekeeping	437	12	0	\$1,534,250.00
Sub Total (Addition, Alteration, and Conversion)		12	0	\$1,534,250.00

Demolition of Buildings

Description	Const Code	Buildings	Housing Units	Estimated Cost
All Other Buildings and Structures	649	1	0	\$192,000.00
Sub Total (Demolition of Buildings)		1	0	\$192,000.00
Grand Total		148	87	\$33,251,538.53

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 2/1/2025 through End Date: 2/28/2025

Smith	File Date	Address	Application Name	Description	Est Cost	Est Sq Ft
BU2025-00342	2/3/2025	4233 FORESTRIDGE LN KANNAPOLIS, NC 28081		COMMERCIAL REPAIR: MOVING TRUCK BACKED IN TO THE MAIN ENTRANCE DOORWAY FOR 4 APARTMENTS.	\$20,000	100
BU2025-00343	2/3/2025	555 PUBLIC WORKS WAY SW CONCORD, NC 28025	Ike's Construction	Approximately 278 linear feet of 4' max retaining wall	\$30,000	0
BU2025-00356	2/4/2025	800 N WALNUT ST KANNAPOLIS, NC 28081	North Kannapolis Elementary - Shade	North Kannapolis Elementary - Shade ~~ 52x26 Fabric Hip Shade with 10' Entry	\$21,178	1,352
BU2025-00360	2/4/2025	30 WARREN C COLEMAN BLVD N CONCORD, NC 28027	Mosaic Pediatric Therapy Signs	two wall signs for Mosaic Pediatric therapy	\$13,700	103
BU2025-00363	2/4/2025	413 CHURCH ST N CONCORD, NC 28025	CASCO SIGNS INC - Cabarrus Spay and Neuter Wall Signs	installing 2 74.5" by 74.5" lighted round button after removing old signage	\$1,500	0
BU2025-00368	2/4/2025	18 CABARRUS AVE E CONCORD, NC 28025	GRAYS CONSTRUCTION COMPANY INC	Removing a non functional chimney, taking tree out of a wall and repair damaged wood.	\$6,500	0
BU2025-00399	2/6/2025	7830 LYLES LN NW CONCORD, NC 28027	DUNCAN CONSTRUCTION CO INC	Bassett Furniture Renovation ~~ This project is to renovate an existing Bassett Furniture store. The exterior will be painted and a few new windows cut into the exterior. A new interior design center will be created.	\$600,000	26,352
BU2025-00403	2/6/2025	821 CLOVERLEAF PLZ KANNAPOLIS, NC 28083	ASCENT CONSTRUCTION GROUP, INC.	QUICK TRIP # 1022 COFFEE STATION UPFIT	\$31,000	120
BU2025-00409	2/7/2025	383 GEORGE W LILES PKWY NW CONCORD, NC 28027	ASCENT CONSTRUCTION GROUP, INC.	QuikTrip #1012 COFFEE STATION UPFIT ~~ This is a remodel of the coffee system and does not require any changes to the structure, walls, drywall or finishes. The scope of work involves replacing the coffee machines, cappuccino and smoothie machines with the coffee wow brew bar (includes new electrical runs for the heat exchangers), and installing new receptacles for the new nitrogen generator, glycol chiller, and cleaning system. The coffee bar millwork will be removed with the drain manifold and a new coffee bar with drain manifold and equipment connections routed to the existing floor sink. Existing water supply line for coffee equipment will be used and a new line will be installed for the new cleaning system. The existing lid bar will be replaced with a new lid bar counter including a cold well with condensate pump to an existing floor sink.	\$48,850	120
BU2025-00410	2/7/2025	2790 LANE ST KANNAPOLIS, NC 28083	ASCENT CONSTRUCTION GROUP, INC.	QUICK TRIP #1044 ~~ This is a remodel of the coffee system and does not require any changes to the structure, walls, drywall, or finishes. The scope of work involves replacing the coffee machines, cappuccino and smoothie machines with the coffee wow brew bar (includes new electrical runs for the heat exchangers), and installing new receptacles for the new nitrogen generator, glycol chiller, and cleaning system. The coffee bar millwork will be removed with the drain manifold and a new coffee bar with drain manifold and equipment connections routed to the existing floor sink. Existing water supply line for coffee equipment will be used and a new line will be installed for the new cleaning system. The existing lid bar will be replaced with a new lid bar counter including a cold well with condensate pump to an existing floor sink.	\$31,000	120

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 2/1/2025 through End Date: 2/28/2025

BU2025-00421	2/10/2025	350 MCGILL AVE NW CONCORD, NC 28027	350 MCGILL LLC (Doug Donia)	Adding Box signs for each of the 4 Tenant spaces	\$4,000	84
BU2025-00422	2/10/2025	11 ZANE RD MIDLAND, NC 28107	SOUTHSIDE CONSTRUCTORS, INC.	New construction of a pre-engineered metal building. This project is a full build-out.	\$3,839,634	43,354
BU2025-00427	2/10/2025	11660 REDBRIDGE BLVD LOCUST, NC 28097	LEVEL 2 CONSTRUCTION OF NC, INC. - SHOWMARS	ADDING NEW PLUMBING AND ELECTRICAL CONNECTIONS FOR NEW EQUIPMENT	\$39,000	1,964
BU2025-00431	2/10/2025	1875 TEACHERS HOUSE RD NW 10 CONCORD, NC 28027		ABC - Moss Creek ~~ Conversion of retail/business space to educational center dedicated to behavioral therapy.	\$750,000	8,163
BU2025-00434	2/10/2025	11234 HARRIS RD HUNTERSVILLE, NC 28078	MASTEC NETWORK SOLUTIONS	11234 Harris-AT&T ~~ Remove, relocate and/or add new equipment for AT&T mobility on existing tower.	\$0	0
BU2025-00438	2/10/2025	481 BURRAGE RD NE CONCORD, NC 28025	IKES CONSTRUCTION INC	170 LF retaining wall	\$21,000	0
BU2025-00440	2/10/2025	980 DERITA RD CONCORD, NC 28027	PROOF WINE AND SPIRITS - SUITE D3	ABC PERMIT INSPECTION - 980 DERITA RD SUITE D3		
BU2025-00441	2/10/2025	1502 S CANNON BLVD KANNAPOLIS, NC 28083	Jimmy Hopkins	DRY SKY ROOFING SIGNAGE ~~ Install 3 flat, metal, unlit wall signs. The front sign measures 4'x 10', right side sign (facing the building) measures 4'x10', and left side sign is 8'x10'. Metal signs would be mounted flush to block walls using red head concrete anchors.	\$1,200	0
BU2025-00443	2/11/2025	570 PITTS SCHOOL RD NW D CONCORD, NC 28027	Eldeco - 250043 Wall Sign	install one [1] set of letters.	\$3,000	0
BU2025-00444	2/11/2025	8111 CONCORD MILLS BLVD CONCORD, NC 28027	MICHAEL HOME LLC	GLAMERIA BEAUTY SALON. UNIT 257 IN CONCORD MILLS MALL ~~ CHANGING FROM MERCANTILE TO BUSINESS OCCUPANCY ~~ DEMO, NEW PARTITION WALL, NEW FLOORING, PAINT, NEW STORE FRONT, OUTLETS, SERVICE SINK AND CABINETRY	\$40,000	1,340
BU2025-00447	2/11/2025	416 MARTIN LUTHER KING JR AVE KANNAPOLIS, NC 28083	RITE LITE SIGNS INC.	Installing a memorial sign with an EMC	\$5,200	0
BU2025-00448	2/11/2025	724 CHIPOLA ST KANNAPOLIS, NC 28083		ABC		
BU2025-00451	2/11/2025	8111 CONCORD MILLS BLVD CONCORD, NC 28027	J3 CONSTRUCTION, INC, T/A	Install new roof system over existing roof system: a mechanically attached FM approved .080 mil reinforced TPO felt backed single ply membrane directly over the existing membrane surface without a separator board. Removal of old skylight & trash from roof and disposal. Flashing of skylight curb into roof.	\$453,539	54,000
BU2025-00452	2/11/2025	61 SPRING ST NW CONCORD, NC 28025	RODGERS BUILDERS	Temporary Construction Trailer	\$9,500	0
BU2025-00453	2/11/2025	860 UNION ST S CONCORD, NC 28025	RITE LITE SIGNS INC. - Food Lion 0377 sign	installing 40" channel letters on wall	\$9,000	0
BU2025-00456	2/11/2025	160 PITTS SCHOOL RD SW CONCORD, NC 28027	LANDMARK BUILDERS OF THE TRIAD, INC	Temporary office trailer for general contractor during construction. 1/27/2025-2/1/2026	\$4,000	720

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 2/1/2025 through End Date: 2/28/2025

BU2025-00458	2/12/2025	3651 CONCORD Parkway S PKWY S CONCORD, NC 28027	FOXX & FANDEL, LLC, T/A FOXX CONTRACTING	This project includes changing some storefront to roll up doors. Removal of existing ceiling tile to expose roof, addition of some ductless mechanical to support existing.	\$32,500	2,010
BU2025-00464	2/12/2025	980 DERITA RD CONCORD, NC 28027	STEIN SERVICES, LLC, T/A	HIGH PILE RACKING IN EXISTING FACILITY	\$20,000	2,000
BU2025-00471	2/12/2025	1086 CONCORD PKWY N CONCORD, NC 28027	PJA INC.	QUIK-TRIP #1023 ~~ RENOVATION AND REPLACEMENT OF THE EXISTING COFFEE BAR INTO A NEW COFFEE BAR WITH UPGRADE PLUMBING, ELECTRICAL AND BEVERAGE TECH	\$56,400	4,000
BU2025-00473	2/12/2025	3033 CLOVERLEAF PKWY KANNAPOLIS, NC 28083	sherri l hartsell	New cabinet on existing pole	\$11,800	35
BU2025-00474	2/13/2025	9051 DAVIDSON HWY CONCORD, NC 28027	PLOTT CUSTOM HOMES & REMODELING, INC.	STRUCTIAL REPAIR	\$15,000	0
BU2025-00477	2/13/2025	3033 CLOVERLEAF PKWY KANNAPOLIS, NC 28083	sherri l hartsell	Spark Hotel ~~ two wall signs for Spark	\$14,800	126
BU2025-00483	2/13/2025	9 CABARRUS AVE W CONCORD, NC 28025	CANNON HONEY MILL	ABC		
BU2025-00489	2/14/2025	6551 DAVIDSON HWY KANNAPOLIS, NC 28027	ALPHA SIGNS & LIGHTING INC. - 7 Eleven - sign package	2 monument signs, 5 wall signs, 3 canopy signs	\$28,998	298
BU2025-00492	2/14/2025	105 OAKLEY DR HARRISBURG, NC 28075	J.E. DUNN CONSTRUCTION COMPANY	Modernization of two existing elevators (1 & 2) inside of the Employee Parking Deck at AHU Cabarrus. Plans submitted under hospital (AH Cabarrus) address, however, the deck address is 601 Memorial Blvd, Concord, NC 28025 as shown on plans.	\$479,000	0
BU2025-00501	2/17/2025	14 CHURCH ST S CONCORD, NC 28025	DOMINO CONSTRUCTION LLC	COMMERCIAL UPFIT - Building a bar with an arcade in an existing space.	\$65,000	1,608
BU2025-00502	2/17/2025	2365 CONCORD LAKE RD CONCORD, NC 28025	SORE THUMB CONSTRUCTION, INC	Two Blonde Chicks ~~ expansion of existing retail store into adjacent space	\$29,000	1,425
BU2025-00503	2/17/2025	4345 PAPA JOE HENDRICK BLVD CHARLOTTE, NC 28262	MARAND BUILDERS INC - Hendrick Motorsports 5/9 Race Shop- IT Consolidation	SMALL ELECTRICAL/HVAC SCOPE WITH DOOR/FRAME REPLACEMENT AND COSMETICS LIKE PAINT AND MILLWORK UPDATES.	\$181,000	2,853
BU2025-00505	2/17/2025	3065 DALE EARNHARDT BLVD KANNAPOLIS, NC 28083	sherri l hartsell	Multiple sign types- two wall signs, 2 canopy signs and one monument.	\$19,800	200
BU2025-00507	2/17/2025	540 PITTS SCHOOL RD NW G CONCORD, NC 28027	TERRY L SMITH CONST CO INC	- USA Ninja Challenge ~~ Adding an office and expanding an existing room for Waiting Area.	\$60,000	3,920
BU2025-00515	2/19/2025	7075 RAGING RIDGE RD HARRISBURG, NC 28075	PACE DEVELOPMENT GROUP INC	COMMERCIAL NEW - HARMONY AMENITY BUILDING (1289 SQ FT) ~~ New construction, commercial amenity building and bath house	\$650,523	1,289
BU2025-00521	2/19/2025	734 CABARRUS AVE W CONCORD, NC 28027	RiteLite Signs - Food Lion 734 Cabarrus Signs	Wall sign and 4 directional signs in parking lot	\$1,200	0
BU2025-00526	2/20/2025	2420 SUPERCENTER DR NE KANNAPOLIS, NC 28083	Advance Signs & Service, Inc.	Installation of (20) wall signs and (2) face replacements in existing freestanding sign Walmart #2005 Signs	\$19,255	669

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 2/1/2025 through End Date: 2/28/2025

BU2025-00528	2/20/2025	2585 DALE EARNHARDT BLVD KANNAPOLIS, NC 28083	ASCENT CONSTRUCTION GROUP, INC.	QUICK TRIP # 1003 ~~ This is a remodel of the coffee system and does not require any changes to the structure, walls, drywall or finishes. The scope of work involves replacing the coffee machines, cappuccino and smoothie machines with the coffee wow brew bar (includes new electrical runs for the heat exchangers), and installing new receptacles for the new nitrogen generator, glycol chiller, and cleaning system. The coffee bar millwork will be removed with the drain manifold and a new coffee bar with drain manifold and equipment connections routed to the existing floor sink. Existing water supply line for coffee equipment will be used and a new line will be installed for the new cleaning system. The existing lid bar will be replaced with a new lid bar counter including a cold well with condensate pump to an existing floor sink.	\$48,850	120
BU2025-00529	2/20/2025	363 CONCORD PKWY N CONCORD, NC 28027	SWIFT AND SURE LLC	Monument Sign Permit	\$4,000	0
BU2025-00530	2/21/2025	22 UNION ST N CONCORD, NC 28025	RELIABLE WOODWORKS INC	tenant upfit for micro mercantile spaces. sewer allocation calculations are noted on sheet A-5 along with the backflow details. The taproom and restaurant spaces are future but they are designated in this plan set.	\$1,624,500	17,722
BU2025-00531	2/21/2025	6780 HUDSPETH RD HARRISBURG, NC 28075		DEMOLITION OF EXISTING FRONT SECTION OF BUILDING, ALL UTILITIES MUST BE LOCATED PRIOR TO CONSTRUCTION	\$192,000	35,000
BU2025-00538	2/24/2025	6500 DAVIDSON HWY CONCORD, NC 28027	MARAND BUILDERS INC - Amazon - interior Upfit	EOL BLDG ~~ We will be doing a one for one swap out of existing bathroom fixtures, painting and replacing millwork in restrooms/breakrooms, and re-epoxying some of the floors.	\$1,296,000	1,296,000
BU2025-00545	2/24/2025	6551 DAVIDSON HWY KANNAPOLIS, NC 28027	OMEGA CONSTRUCTION, INC - 7-11 UPFIT	7-11 UPFIT ~~ Upfit package for a 1 story convenience store (Shell PRB2024-02706)	\$850,000	4,738
BU2025-00558	2/25/2025	50 UNION ST N CONCORD, NC 28025	ROOFING USA LLC	REMOVE & REPLACE SHINGLE ROOF	\$70,000	83,700
BU2025-00564	2/25/2025	4313 THERMAL DR MIDLAND, NC 28107	BETACOM INCORPORATED	Verizon will be adding/replacing antennas and a cable, and adding RRHs and OVPs on the existing tower with no changes to ground space, tower height or electrical.	\$15,000	0
BU2025-00568	2/26/2025	2125 TRINITY CHURCH RD CONCORD, NC 28027	MASTEC NETWORK SOLUTIONS	AT&T Mobility ~ Cell Tower modifications	\$4,000	0
BU2025-00569	2/26/2025	6551 DAVIDSON HWY KANNAPOLIS, NC 28027	GUARDIAN FUELING TECHNOLOGIES, LLC	Fueling Canopy for 7-Eleven store	\$200,000	5,852
BU2025-00571	2/26/2025	4795 FARMINGTON RIDGE PKWY CHARLOTTE, NC 28213	METROLINA BUILDERS	TEMP CONSTRUCTION TRAILER FOR EVERBROOK, MUST COMPLY WITH ARTICLE 140.04.08 B, ALL TEMPORARY STRUCTURES SHALL BE REMOVED WITHIN 30 DAYS OF THE COMPLETION OF THE PROJECT	\$300	0
BU2025-00578	2/26/2025	303 EXECUTIVE PARK DR NE CONCORD, NC 28025	IKES CONSTRUCTION INC	Add new training room, hallway, and bathroom	\$39,000	607
BU2025-00581	2/26/2025	8820 CHRISTENBURY PKWY CONCORD, NC 28027	PJA INC	COMMERCIAL UPFIT: RENOVATION AND REPLACEMENT OF THE EXISTING COFFEE BAR	\$56,400	4,000
BU2025-00583	2/26/2025	250 BISHOP LN CONCORD, NC 28025	STONEHAVEN HOME IMPROVEMENT, LLC	COMMERCIAL: COSMETIC UPFIT FOR GREENS AT CABARRUS NURSING HOME ~~~ PAINTING, WALLPAPER AND FLOORING, O STRUCTURE, ELECTRIC, PLUMBING OR MECHANICAL	\$50,000	4,500

Cabarrus County Commercial Building Plan Review Summary

Begin Date: 2/1/2025 through End Date: 2/28/2025

BU2025-00593	2/27/2025	5129 NC HWY 49 S HARRISBURG, NC 28075	BETACOM INCORPORATED	VERIZON ~~ Add/replace antennas and RRUs on existing tower with no changes to tower height or ground space.	\$15,000	0
BU2025-00595	2/27/2025	100 WARREN C COLEMAN BLVD N CONCORD, NC 28027	D R REYNOLDS COMPANY INC	Concord FD#3 - New Storage/ Exercise Facility ~~ New PEMB clad with masonry separate from existing fire dept. to house exercise equipment & storage for exercise room. No plumbing required. Electrical, Mechanical & Fire Alarm needed.	\$535,529	1,920
BU-EXCO-2025-00005	2/12/2025	40 ODELL SCHOOL RD CONCORD, NC 28027	ANT COMFORT SOLUTIONS	EXISTING BUILDING C.O. - HVAC COMPANY		
BU-EXCO-2025-00006	2/21/2025	3805 CONCORD PKWY S CONCORD, NC 28027	Hummus Republic	Restaurant, new tenant Mediterranean food		
				Total Plans Reviewed: 61	\$50,670,624	6,449,936

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

EDC - February 2025 Monthly Summary Report

BRIEF SUMMARY:

The Cabarrus Economic Development Corporation (EDC) provides monthly updates on the local economic and industry activities in the form of the included report.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Brian Hiatt, Interim EDC Executive Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

This item was approved by the Board for inclusion on the Agenda.

ATTACHMENTS:

- Report

Project Activity Report

FEBRUARY 2025

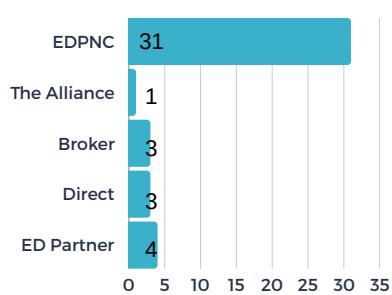


STATS OVER THE PAST MONTH

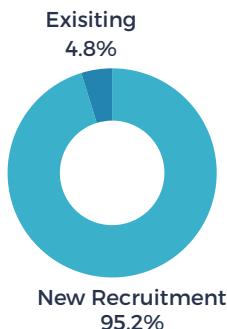
The EDC received **13** new projects/RFIs (request for information) in February and submitted sites/buildings for **7** of the new requests. There was **1** client/consultant site visit or meeting in February.

Project Activity Highlights

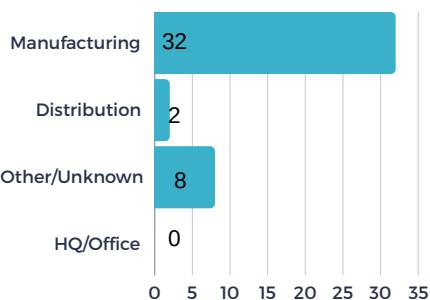
PROJECTS BY SOURCE



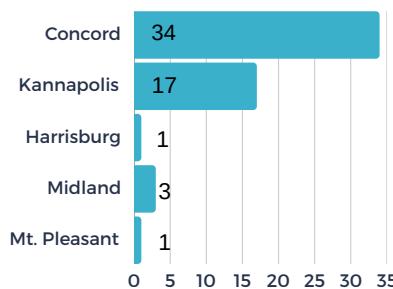
PROJECTS BY TYPE



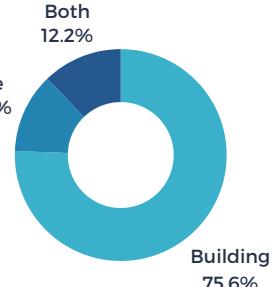
PROJECTS BY INDUSTRY



OF PROJECTS BY LOCATION



BUILDINGS VS. SITE - %



154

average jobs per project



89M

average investment per project

121K

average square feet per project



36

average acres per project



40%

of Cabarrus EDC's projects involved companies outside of the U.S.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Nursing Home Community Advisory Committee and Adult Care Home Community Advisory Committee Annual Report

BRIEF SUMMARY:

Attached is the Annual Report of the Cabarrus County Nursing Home Community Advisory Committee and Adult Care Home Community Advisory Committee.

REQUESTED ACTION:

No action required.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Rachel Kiel, Regional Ombudsman, Centralina Area Agency on Aging

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

Report

A N N U A L R E P O R T
 of the
CABARRUS COUNTY
NURSING HOME COMMUNITY ADVISORY COMMITTEE
&
ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE
REPORTING YEAR 2024

FACILITY TYPE	HOMES	BEDS	COMMITTEE MEMBERS ALLOTTED	ACTUAL MEMBERS
Nursing Home	7	691	9	2
Adult Care Home	11	874	13	4
Family Care Home	5	30		

We wish to thank the Commissioners for their effort to fill the vacancies and the prompt attention and support of the Clerk to the Commissioners and Clerk to the Board.

Committee Activities & Accomplishments –

- Advocated for long-term care (LTC) residents in adult care home and nursing facilities. All committee members wear a provided badge for visits, and necessary PPE materials.
- Paid staff continued to work with facility staff, families, and residents toward resolution of grievances and concerns. They were able to conduct business virtually and in person if needed.
- Majority Members attended quarterly training courses.
- Committee Members worked hard at obtaining the 18 continued education hours required by the state. All Active members were able to accomplish this.
- Able to Complete One ACH Members training that was started pre covid allowing them to become active.
- ACH Members have worked with some facilities to partner in donating goods for events or in providing an extra set of hands for events.
- NH members were able to resume quarterly visits now having the mandatory 2 members.

Committee Goals For 2025

1. Continue to discuss staffing with residents to determine if improvements are occurring.

2. Work with clerks in increasing volunteer numbers to fill open seats.
3. Have new volunteers complete training with the State Ombudsman Office.
4. Attend required Quarterly Training meetings. (75% required)
5. Complete the required 18 hours of continued education.
6. To work together to have a larger presence in the communities by possibly doing activity visits and partner with a facilities activity program.

Committee Challenges and Weaknesses

- **Facility Visits-** Not all facilities were visited by the committee each quarter.
 - Nursing Home facilities Began being visited in the last quarter of the year.
 - Some Adult Care Home Facilities were not visited each quarter due to covid numbers in the building. Each building was visited more than once throughout the year.
- **Member Numbers-** We continue to struggle with Committee Member numbers.
 - Multiple new applicants in the lineup. Some choose not to complete the in-depth training process from the state.
 - 1 member for each committee completed training in full. The ACH individual was unable to serve after training completion.
 - 2 Adult care home applicants finishing up training in 2025.

Committee Challenges and Requests for Assistance from the County Commissioners

- **Committee Support-** We are grateful for the support of the County Clerk and County Commissioners, and we would like to thank you for the interest in this group!
- We are happy to present or answer any questions for the county commissioners on anything related to the Community Advisory Committee or this report. Please reach out if you have any questions or if you would like to have an in-person report.

THIS REPORT COMPLETED ON BEHALF AND WITH THE INPUT OF THE MEMBERS OF THE NURSING HOME AND ADULT CARE HOME COMMUNITY ADVISORY COMMITTEES. THE REGIONAL OMBUDSMAN WILL DISTRIBUTE THIS REPORT TO THE COUNTY COMMISSIONERS, THE COUNTY DEPARTMENT OF SOCIAL SERVICES, AND THE NC DIVISION OF AGING AND ADULT SERVICES.

Rachel Kiel, Regional Ombudsman



1/20/2025

Date Prepared

For questions or comments about this report, contact:

Rachel Kiel

Page 2 of 3

Centralina Area Agency on Aging
Centralina Regional Council
rkiel@centralina.org
1-800-508-5777



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Reports

SUBJECT:

Super Cab Co - Monthly Report

BRIEF SUMMARY:

Attached is the list of staff members that received a Super C recognition over the past month.

REQUESTED ACTION:

For informational purposes. No action required.

EXPECTED LENGTH OF PRESENTATION:**SUBMITTED BY:**

Lauren Linker, Clerk to the Board

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS:

- Super C Report

SuperC's for the Month of February 2025

Employee	Department	Award Count
ADRIANE M SUTHER	ADMINISTRATION OPERATIONS-DSS	2
ALBONY F GRAYS	SOCIAL WORK SERVICES - DSS	1
ALEXANDER R GROSBY	HARRISBURG LIBRARY	1
ALICIA M CARPENTER	CONCORD LIBRARY	1
ALYMDIA BURCH	FOOD & NUTRITION SERVICES-DSS	1
AMANDA L REAVIS	INCOME MAINTENANCE - DSS	1
AMANDA M PUTNAM	INCOME MAINTENANCE - DSS	1
AMBER D SAVAGE	INCOME MAINTENANCE - DSS	1
AMY C NANCE	INCOME MAINTENANCE - DSS	2
AMY E MCBRIDE	INCOME MAINTENANCE - DSS	3
ANDREA J SPARGO	INCOME MAINTENANCE - DSS	1
ANGELA E LOVE	CONCORD LIBRARY	1
ANGELIQUE M MANIRIHO	ADMINISTRATION OPERATIONS-DSS	1
ANNA V GREEN	SOCIAL WORK SERVICES - DSS	1
APRIL K FUNDERBURKE	TAX COLLECTOR	1
APRIL L PEDNEAULT	CONCORD LIBRARY	3
APRIL M SHUTTERS	BUSINESS OPERATIONS - HHS	1
ASHLEY A EFIRD	ECONOMIC FAMILY SUPPORT SVCS	1
ASHLEY A WITTERSHEIM	CONCORD LIBRARY	2
ASHLEY F GATTISON	SOCIAL WORK SERVICES - DSS	1
ASHLEY J MOORE	INCOME MAINTENANCE - DSS	1
ASHLEY L LEOPARD	SOCIAL WORK SERVICES - DSS	1
ASHLEY M BOWMAN	INCOME MAINTENANCE - DSS	1
BECKY H LEWIS	ADMINISTRATION OPERATIONS-DSS	2
BELINDA A CRISCO	INCOME MAINTENANCE - DSS	1
BENDU B ZARGO	FOOD & NUTRITION SERVICES-DSS	1
BENITA C MCGUINE	INCOME MAINTENANCE - DSS	1
BERNADETTE M SOBKOWIAK	TAX ADMINISTRATION	2
BERTHA V CARDENAS	ECONOMIC FAMILY SUPPORT SVCS	1
BETH A LAZAROWICZ	ADMINISTRATION OPERATIONS-DSS	3
BRANDY E WEBSTER	COMMERCE	1
BRITTANY J RAKES	SOCIAL WORK SERVICES - DSS	1
CAPRICIUNA Q NEAL	SOCIAL WORK SERVICES - DSS	1
CARLIE BASTINE	INCOME MAINTENANCE - DSS	1
CARLITHA D FOXWORTH-DULIN	ADMINISTRATION OPERATIONS-DSS	3
CARLOS M MONTOYA	FACILITY SERVICES	1
CAROLE L DENNIS	CONCORD LIBRARY	1
CAROLINA I MONTALBA PEREIRA	ADMINISTRATION OPERATIONS-DSS	4
CAROLINE A WALLY	SOCIAL WORK SERVICES - DSS	1
CAROLINE M KRUGER	COUNTY MANAGER	1
CHASITY S ST. JOHN	SENIOR SERVICES	1
CHRISTINE L BATTLE	CHILD SUPPORT SERVICES-DSS	1
CHRISTOPHER B MORLEY	INFORMATION SERVICES - ADMIN	2
CHRISTOPHER R MEASIMER	HARRISBURG DIVISION-SHERIFF	1
CHRISTOPHER T KRIMMINGER	COUNTY SHERIFF	1
CLARE E BENNETT	HUMAN RESOURCES	2
CRISTIAN GUEVARA	INCOME MAINTENANCE - DSS	1
CYNTHIA G HOLLOWAY	INCOME MAINTENANCE - DSS	1
DAMARIS MONZON	ADMINISTRATION OPERATIONS-DSS	2
DANTE J DEMARZO	ALPS ADMINISTRATION	1

DENISE NINNEMAN	CONCORD LIBRARY	1
DENISE A FERRIS	INCOME MAINTENANCE - DSS	2
DESHANA M MCMILLAN	INCOME MAINTENANCE - DSS	1
DIANA L STARKEY	INCOME MAINTENANCE - DSS	2
DIANA L VELAZQUEZ RAMOS	INFORMATION SERVICES - ADMIN	1
EBONY F DANIELS	FOOD & NUTRITION SERVICES-DSS	1
EDWARD J CORDEIRO III	SOCIAL WORK SERVICES - DSS	1
ELIZABETH B HARTZOG	AFTON RIDGE LIBRARY	1
ELIZABETH B PATTERSON	TAX COLLECTOR	1
ELIZABETH SUZANNE H MOOSE	BUSINESS OPERATIONS - HHS	2
EMILY G BURNETTE	TAX ADMINISTRATION	1
EMILY G LYNCH	INCOME MAINTENANCE - DSS	1
ERIC M ROSE	TAX ADMINISTRATION	1
ERICA A LETTICE	INCOME MAINTENANCE - DSS	1
ERIN L BLEVINS	INCOME MAINTENANCE - DSS	3
ERIN M NEWKIRK	HUMAN RESOURCES	1
GRETCHEN W RIDDICK	ADMINISTRATION OPERATIONS-DSS	2
GRISSELDA K CARRANZA HURTADO	ADMINISTRATION OPERATIONS-DSS	6
HELEN J FINCHER	COUNTY SHERIFF	1
HOLLYE L MCCALLUM	ADMINISTRATION OPERATIONS-DSS	1
HOPE L FERNANDER	ECONOMIC FAMILY SUPPORT SVCS	1
HUGH A HAYNIE JR	INFORMATION SERVICES - ADMIN	2
IAN J SWEENEY	ALPS ADMINISTRATION	2
ISABELLA R ADRIANO	INFORMATION SERVICES - ADMIN	1
JACKSON M MCWATERS	INFORMATION SERVICES - ADMIN	2
JACOB A THOMPSON	FIRE DEPARTMENT	2
JACOB R O'NEAL	EMERGENCY MEDICAL SERVICES	1
JACQUELINE A SALCEDO	SOCIAL WORK SERVICES - DSS	1
JACQUELINE P WILLIAMS	STRATEGY	1
JADA K THOMAS	INCOME MAINTENANCE - DSS	1
JADER U RODRIGUEZ	INCOME MAINTENANCE - DSS	1
JAKIYAH S ABRAM	SOCIAL WORK SERVICES - DSS	1
JAMES H HENTZE	INFORMATION SERVICES - ADMIN	1
JAMESHIA J JONES	INCOME MAINTENANCE - DSS	1
JAMIE YANG	INCOME MAINTENANCE - DSS	2
JAMIE A CAPITAN	SOCIAL WORK SERVICES - DSS	1
JANE A BASINGER	ADULT AND FAMILY SERVICES	1
JANELL R CAMERON	TAX ADMINISTRATION	2
JANELLE COSME	SOCIAL WORK SERVICES - DSS	1
JANICE MORRISON	TAX COLLECTOR	2
JANICE C ALEXANDER	ADMINISTRATION OPERATIONS-DSS	2
JARRETT B GLASS	COMMUNICATIONS & OUTREACH	1
JASMINE Z JOHNSON	HARRISBURG LIBRARY	1
JASON R COOK	INFORMATION SERVICES - ADMIN	1
JEFFREY M MERRIMAN	INCOME MAINTENANCE - DSS	1
JENNIFER C WILSON	FOOD & NUTRITION SERVICES-DSS	1
JENNIFER L SHUMWAY	INCOME MAINTENANCE - DSS	1
JENNY H HOLLIS	TAX COLLECTOR	1
JESSICA E DOWDY	MT PLEASANT LIBRARY	1
JOHANNA C DIAZ	INCOME MAINTENANCE - DSS	2
JOHANNA R RAY	HUMAN RESOURCES	1
JOHN S EURY	CONCORD LIBRARY	1
JOHNNIE C CLINE	ECONOMIC FAMILY SUPPORT SVCS	1

JON A BOSWELL	COUNTY SHERIFF	1
JONATHAN A WEAVER	COMMUNICATIONS & OUTREACH	2
JONATHAN D POOLE	ALPS ADMINISTRATION	1
JOSEPH A ROLLINS	ADMINISTRATION OPERATIONS-DSS	1
JOSHUA M COFFMAN	ALPS ADMINISTRATION	1
JOY P VANSOEST	MT PLEASANT LIBRARY	1
JULIE P ALDRIDGE	TAX ADMINISTRATION	1
KAITLYN E MOOSE	EMERGENCY MEDICAL SERVICES	1
KANESHA S BAGGETT	SOCIAL WORK SERVICES - DSS	1
KAREN C GARLAND	INCOME MAINTENANCE - DSS	2
KAREN D MCGIRT	ECONOMIC FAMILY SUPPORT SVCS	1
KATHARINE M WHEELS	ADMINISTRATION OPERATIONS-DSS	3
KATHELEEN J LITTLE	TAX ADMINISTRATION	1
KATHRYN M EUDY	CONCORD LIBRARY	1
KATRINA A MCMASTERS	SOCIAL WORK SERVICES - DSS	1
KELLY F SIFFORD	COUNTY MANAGER	3
KENNETH Q JONES	INCOME MAINTENANCE - DSS	1
KESHA D GRANT	SOCIAL WORK SERVICES - DSS	1
KEVIN R VINSON	INFORMATION SERVICES - ADMIN	1
KHADEJAH D CLOUD	SOCIAL WORK SERVICES - DSS	1
KIDADA S FISHER	INCOME MAINTENANCE - DSS	1
KIMBERLY JOHNSON	SOCIAL WORK SERVICES - DSS	1
KOLISHA D MCIVER	INCOME MAINTENANCE - DSS	1
KRISTEN V DURYEE	ADMINISTRATION OPERATIONS-DSS	2
KRISTY R CAMPBELL	BOARD OF COMMISSIONERS	2
KYLE B WHITE	CONCORD LIBRARY	2
KYLE R KIZIAH	EMERGENCY MEDICAL SERVICES	2
LAMAR K BARNES JR	CHILD SUPPORT SERVICES-DSS	1
LASHANDA M NOBLES	SOCIAL WORK SERVICES - DSS	1
LAURA A JOLLY	HARRISBURG LIBRARY	1
LAURA L ALMOND	CONCORD LIBRARY	1
LAUREN M BROWNLEE	SOCIAL WORK SERVICES - DSS	1
LEONIQUE BROWN	ADMINISTRATION OPERATIONS-DSS	2
LEROYIA J TAYLOR	INCOME MAINTENANCE - DSS	1
LESLIE A REIMER	TAX ADMINISTRATION	1
LESLIE M KESLER	CONCORD LIBRARY	2
LIGIA M LARSEN	ADMINISTRATION OPERATIONS-DSS	4
LINDA D DESHONG	ADMINISTRATION OPERATIONS-DSS	6
LINDA L HENDERSON	INCOME MAINTENANCE - DSS	3
LINH T LE	CONCORD LIBRARY	1
LISA C HONEYCUTT	ADMINISTRATION OPERATIONS-DSS	3
LISA D FANT	CHILD SUPPORT SERVICES-DSS	1
LISA K DIPAOLO	SOCIAL WORK SERVICES - DSS	1
LISA K THOMPSON	BUSINESS OPERATIONS - HHS	1
LISETA L CLOWNEY	INCOME MAINTENANCE - DSS	1
LOGAN K KISSINGER	INFORMATION SERVICES - ADMIN	1
LONDA A STRONG	ALPS ADMINISTRATION	1
LORETTA D LOWE	FOOD & NUTRITION SERVICES-DSS	1
LORETTA K KELLER	ECONOMIC FAMILY SUPPORT SVCS	1
LORI T CUMMINGS	INCOME MAINTENANCE - DSS	1
LORRIE B SHUE	TAX ADMINISTRATION	2
LYDIA M GREY-CROSS	ECONOMIC FAMILY SUPPORT SVCS	2
MARCI A JONES	INFORMATION SERVICES - ADMIN	2

MARGIE L ALLGYER	INCOME MAINTENANCE - DSS	2
MARIA C PHELPS	CONSTRUCTION STANDARDS	1
MARIA G VELASQUEZ	ADMINISTRATION OPERATIONS-DSS	1
MARIA L SOUSA	ADMINISTRATION OPERATIONS-DSS	1
MARK MCINTYRE	INFORMATION SERVICES - ADMIN	1
MARK A HELMS	ANIMAL CONTROL	1
MARK B FULLER IV	COUNTY SHERIFF	1
MARTHA HERNANDEZ	ZONING ADMINISTRATION	1
MARY L ROBINSON	ADMINISTRATION OPERATIONS-DSS	2
MATTHEW L HODGES	COUNTY SHERIFF	1
MAUREEN RYAN	ADMINISTRATION OPERATIONS-DSS	3
MAUREEN E RITTER	CHILD SUPPORT SERVICES-DSS	1
MEE XIONG	BUSINESS OPERATIONS - HHS	1
MELINDA D METZ	KANNAPOLIS LIBRARY	1
MELISSA A MULLIS	TAX ADMINISTRATION	1
MELISSA M BADGER	SOCIAL WORK SERVICES - DSS	1
MICHAEL DORSEY	ALPS ADMINISTRATION	1
MICHAEL D THRIFT	TAX ADMINISTRATION	1
MICHAEL S BROOKS	ALPS ADMINISTRATION	1
MICHELLE A WHITE	FACILITY SERVICES	1
MILEYDIS LLANOS	ADMINISTRATION OPERATIONS-DSS	5
MITZI C O'DELL	FINANCE	2
MYISHA A WEBSTER	INCOME MAINTENANCE - DSS	1
NAHKIA M THOMAS	INCOME MAINTENANCE - DSS	2
NANCY DIEUJUSTE-SUAREZ	SOCIAL WORK SERVICES - DSS	1
NATASHA M MCCLELLEN	TAX ADMINISTRATION	4
NICHOLAS A SCHOEPPNER	SOCIAL WORK SERVICES - DSS	1
NICOLE M BYRD	SOCIAL WORK SERVICES - DSS	1
NOAH W ALLEN	COUNTY SHERIFF	1
NORMA J STANLEY	ADMINISTRATION OPERATIONS-DSS	3
NYYA B STARLING	INCOME MAINTENANCE - DSS	1
PARIS C BROWN	SOCIAL WORK SERVICES - DSS	2
PATRICIA D ROGERS	TAX ADMINISTRATION	1
PETRENELLA H FUNDERBURK	INCOME MAINTENANCE - DSS	1
RAE L MOORE	ACTIVE LIVING CTR-CONCORD	1
RASHMIKANT I KHATRI	BUDGET	1
REBECCA A EFIRD	SOCIAL WORK SERVICES - DSS	1
REBECCA M FITZPATRICK	ADMINISTRATION OPERATIONS-DSS	2
REKITA L MCDUFFIE	ADMINISTRATION OPERATIONS-DSS	3
RHONDA K STORM	TAX ADMINISTRATION	1
RICKY C SANDERS	SOCIAL WORK SERVICES - DSS	1
ROBERT M GAINY	ALPS ADMINISTRATION	1
ROBERT P ANDERSON	COMMUNITY DEVELOPMENT	2
ROBINA F PIERCE	INCOME MAINTENANCE - DSS	1
RONALD L BOATWRIGHT	SOCIAL WORK SERVICES - DSS	1
RYAN A ERVIN	TAX ADMINISTRATION	1
SAMANTHA A ANDERSON	INCOME MAINTENANCE - DSS	1
SAMELIA R JONES	ECONOMIC FAMILY SUPPORT SVCS	1
SANDRA D BLAKELY	ADMINISTRATION OPERATIONS-DSS	1
SARAH M STEPHENS	COUNTY SHERIFF	1
SHANNON A WILLIAMS	AFTON RIDGE LIBRARY	1
SHANNON L DERNER	HUMAN RESOURCES	1
SHEA N FENTRESS AQUILINO	COUNTY SHERIFF	1

SHEILA K BRUCE	BOARD OF COMMISSIONERS	1
SHEILA R TYLER	SOCIAL WORK SERVICES - DSS	1
SHERRY D BROWN	SOCIAL WORK SERVICES - DSS	1
SHERRY M DIXON	TAX COLLECTOR	1
SONJA M THOMAS	INCOME MAINTENANCE - DSS	3
SONYA D FREEMAN	SOCIAL WORK SERVICES - DSS	1
STACI D CHANDLER	SOCIAL WORK SERVICES - DSS	1
STEPHANIE L BYRD	COUNTY SHERIFF	1
SUMIKO L HARMON	FINANCE	1
SUPAPORN J RIPLEY	LIBRARY ADMINISTRATION	1
SUSAN P COX	SOCIAL WORK SERVICES - DSS	1
SUSIE A MORRIS	COMMERCE	3
T'DAIZHA A GRADY	SOCIAL WORK SERVICES - DSS	1
TANYA L LISK	TAX ADMINISTRATION	1
TAYLOR M LEAR	INCOME MAINTENANCE - DSS	1
TERESA D ROGERS	INCOME MAINTENANCE - DSS	1
THOMAS A READLING	TAX ADMINISTRATION	1
TIFFANY H POWELL	COMMUNICATIONS & OUTREACH	1
TODD A OSTRANDER	INFORMATION SERVICES - ADMIN	1
TRAVIS B COLEY	COUNTY SHERIFF	1
TREY M STURGILL	INFORMATION SERVICES - ADMIN	3
TYLER B CANADAY	MT PLEASANT DIVISION-SHERIFF	1
VALERIE N SMITH	SOCIAL WORK SERVICES - DSS	1
WAYNE A JOHNSON	INFORMATION SERVICES - ADMIN	1
WAYNE L WILLIAMS	CONCORD LIBRARY	1
WENDY M FAWCETT	HARRISBURG LIBRARY	1
YAZMIN F MILLAN	ADMINISTRATION OPERATIONS-DSS	4
YELY M ORTIZ	INCOME MAINTENANCE - DSS	2
ZHKALYN T BENNETT	INCOME MAINTENANCE - DSS	1
ZOEY M SMITH	ECONOMIC FAMILY SUPPORT SVCS	1

CABARRUS COUNTY



BOARD OF COMMISSIONERS REGULAR MEETING

**March 17, 2025
6:00 PM**

AGENDA CATEGORY:

Closed Session

SUBJECT:

Closed Session - Pending Litigation

BRIEF SUMMARY:

A closed session is needed to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a)(3).

REQUESTED ACTION:

Motion to go into closed session to discuss matters related to pending litigation as authorized by NCGS 143-318.11(a)(3).

EXPECTED LENGTH OF PRESENTATION:

1 Hour or More

SUBMITTED BY:

Christopher Measmer, Chairman

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS: