

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 5:00 p.m. on Monday, January 6, 2025.

Public access to the meeting could also be obtained through the following means:

live broadcast at 5:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman:	Christopher A. Measmer
Vice Chairman:	Laura B. Lindsey
Commissioners:	Lynn W. Shue
	Kenneth M. Wortman
	Larry G. Pittman

Also present were Mike Downs, County Manager; Richard M. Koch, County Attorney; Kelly Sifford, Deputy County Manager; Aalece Pugh, Assistant County Manager; and Lauren Linker, Clerk to the Board.

Commissioner Pittman provided the invocation.

1. Call to Order

Chairman Measmer called the meeting to order at 5:00 p.m.

Chairman Measmer announced to the audience the legislative swearing-in ceremony would take place in the rotunda of the governmental center at 6:00 p.m.

2. Approval of Agenda

Updated:

Discussion Items for Action

5.15 BOC - Appointments to Boards and Committees

- Removed: Appointment and Removal - Planning and Zoning Commission

Additions:

Discussion Items for Action

5.18 BOC - Water and Sewer Authority Board Appointments

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman the Board approved the agenda as amended by the following vote: Ayes: Chairman Measmer, Vice Chair Lindsey, Commissioners Pittman and Shue. Nays: Commissioner Wortman.

4. Discussion Items - No Action

None.

5. Discussion Items - For Action

5.1 Emergency Medical Services (EMS) - Vehicle Data Tracking

Jimmy Lentz, Emergency Medical Services (EMS) Chief, reported that the current system (PRAN) utilized for real-time data tracking on the ambulances is no longer supported for all EMS vehicles. Samsara has been considered as the new provider. EMS has been testing their product on 2 ambulances and 2 quick response vehicles. Samsara offers comprehensive driving data tracking including camera interface and is trusted by Cabarrus County Infrastructure and Asset Management (IAM). The new system would enhance vehicle data tracking capabilities and ensure efficient monitoring of our fleet. EMS is reviewing a 3-year contract with Samsara; product costs being \$28,900 for the first year and \$28,400 for years two and three. Chief Lentz advised EMS has the funds in their current budget for year one.

A discussion ensued. During discussion, Chief Lentz responded to questions from the Board.

Jonathan Maulden, Emergency Medical Services Deputy Chief, was in attendance.

5.2 Emergency Medical Services (EMS) - Zoll Monitor - Autopulse Replacement

Jimmy Lentz, Emergency Medical Services Chief, advised Emergency Medical Services (EMS) staff has been planning for the replacement of the ZOLL cardiac monitors and Autopulse mechanical CPR devices. The current ZOLL monitors will

reach the end of their projected service life in fiscal year 2026. Being highly satisfied with the ZOLL product and the exceptional support services, staff recommended a 10-year lease agreement. The lease would involve complete equipment replacement at the 5-year mark to ensure continued efficiency and would cost \$428,000 per year for the duration of the lease. ZOLL has forecasted a 30 percent increase in April, making timely action crucial for cost-effective equipment replacement.

A brief discussion ensued. During discussion, Chief Lentz responded to questions from the Board.

Jonathan Maulden, Emergency Medical Services Deputy Chief, was in attendance.

5.3 Finance - Financing Budget Amendment and Updated Project Ordinances

Jim Howden, Finance Director, presented a budget amendment and project ordinances for consideration. The budget amendment would allow the Finance Department to finish recording the financing done in October and November.

A lengthy discussion ensued. During discussion, Mr. Howden and Aalece Pugh, Assistant County Manager, responded to questions from the Board.

5.4 Human Resources - Total Rewards - Time Off Benefits Part 4

Lundee Covington, Human Resources Director, presented recommendations for the military leave benefit, which included:

- If an employee is deployed more than 120 hours per calendar year AND is paid more with the County than in their military role ADD a salary differential to keep them at full pay for a minimum of 6 months.
- Credits for Leave Without Pay (LWOP) added when they return from military leave or begin receiving county pay to count towards retirement.

Ms. Covington also presented small adjustments to the Personnel Ordinance in support of the previously approved time off benefits, i.e. floating holiday/personal day. For eligibility of these benefits, employees must be active as of January 1 each year.

If the proposals are approved, a new section of the ordinance will be added.

A discussion ensued. During discussion, Ms. Covington responded to questions from the Board.

5.5 Planning & Development Department - Authorization for 2025-2026 Community Development Program Funding Applications

Robert Anderson, Community Development Manager, requested approval to submit applications for the Weatherization, Heating and Air Repair and Replacement program and the Housing and Home Improvement programs in the coming months as the funding becomes available. Mr. Anderson additionally requested to participate in any programs offered by Duke Energy. A county match of 10% would be required for Housing and Home Improvement program, which is part of the larger County Home Care Community Block Grant program.

5.6 Planning & Development Department - Proposed Budget Amendment to Revise HOME Grant 2020 Accounts

Robert Anderson, Community Development Manager, presented for consideration a budget amendment to transfer revenues generated from program fees into the expense line items, which would allow them to be expended. There was \$1,298.66 in program fees paid. The HOME grant requires all program fees to be placed back into the program, to be expended on the program.

A brief discussion ensued. During discussion, Mr. Anderson and Kelly Sifford, Deputy County Manager, responded to questions from the Board.

5.7 Planning & Development Department - Community Development Duke Energy Rebate Program Proposed Budget Amendment

Robert Anderson, Community Development Manager, presented for consideration a proposed budget amendment to move revenues (reimbursements) from the Duke Energy rebate program into expense line items to allow them to be expended.

5.8 Planning & Development Department - Community Development - Housing and Home Improvement - Proposed Budget Amendment

Robert Anderson, Community Development Manager, presented for consideration a proposed budget amendment to place revenues generated from the Housing and Home Improvement Program into expense line items to allow them to be expended. Staff received \$160.00 in revenues (donations) through the program. The Housing and Home Improvement program requires revenues to be placed back into the program to expand service.

5.9 County Manager - Easement Agreement with Charlotte Water

Kelly Sifford, Deputy County Manager, reported Charlotte Water requested an easement agreement for an extension into Cabarrus County for service to a private development. The easement will not be on county property; however, when other jurisdictions provide services within Cabarrus County, the service must be approved according to North Carolina general statutes.

5.10 County Manager - Easement Dedication for R Brown McAllister

Kelly Sifford, Deputy County Manager, advised with the recent construction of the new R Brown McAllister Elementary School, several easements will be required for utility services. Plats were provided to illustrate the proposed easements for public water and stormwater utilities needed by the City of Concord to accommodate service and maintenance needs on the property.

5.11 County Manager - Lease and Agency Agreements

Kelly Sifford, Deputy County Manager, advised the county is required to enter into lease and agency agreements on properties the county holds title on due to financing. The lease and agency agreements are standard agreements that spell out the responsibilities of each agency during the time it is owned by the county and operated by the school system. The county has standard agreements for Coltrane Webb STEM Elementary, Opportunity School, and Mary Francis Wall, which have been reviewed by legal and found to meet the financing requirements of the agreements.

5.12 County Manager - Sewer Easement on JM Robinson Property

Kelly Sifford, Assistant County Manager, advised a private developer, Morris Industrial, requested a seven square foot easement on the JM Robinson High School property to accommodate a sanitary sewer connection. Cabarrus County Schools staff reviewed and approved the proposal; it is currently being considered for action by the Board of Education.

5.13 County Manager - Temporary Construction and Permanent Easement

Kelly Sifford, Deputy County Manager, reported The City of Concord requested a temporary construction easement at Cox Mill High School for the purpose of a waterline extension. The affected area is adjacent to the street and has a total of 598 square feet. Cabarrus County Schools staff have been consulted; the easement will not impact operations for the schools.

3. Swearing In

Chairman Measmer provided opening comments to the swearing-in of incoming State legislators.

Melissa Wally sang the National Anthem.

3.1 Brian Echevarria - Sworn by Judge Michael Stading

Brian Echevarria was sworn in by the Honorable Michael Stading.

Mr. Echevarria expressed his appreciation.

3.2 Grant Campbell - Sworn by Judge Michael Stading

Grant Campbell was sworn in by the Honorable Michael Stading.

Mr. Campbell expressed his appreciation.

3.3 Jonathan Almond - Sworn by Judge Beth Street

Jonathan Almond was sworn in by Honorable Beth Street.

Mr. Almond expressed appreciation.

Break

The Board took a break at 6:04 p.m. The meeting resumed at 6:42 p.m.

5. Discussion Items - For Action Con't**5.14 County Manager - Opioid Settlement Spending Authorization for Recovery Supports**

Aalece Pugh, Assistant County Manager, provided an overview of the opioid settlement strategy. She then introduced three new perspective sub-recipients of opioid settlement funds: Bridge to Recovery, Adult & Teen Challenge, and Southeastern Recovery Center. With the receipt of the funds, each perspective sub-recipient plans to provide recovery support and recovery housing services to Cabarrus County residents who are eligible for services.

A brief discussion ensued. Ms. Pugh responded to questions from the Board.

Ms. Pugh introduced Andrew Fitzgibbon, Adult & Team Challenge Director, who provided an overview of their facility's program.

Candice Wood, Bridge to Recovery Clinical Director, provided information regarding facility services.

Jamie Hoffman, Owner of Southeastern Recovery Center, provided an overview of the services offered by them.

A discussion ensued. During discussion, Ms. Pugh responded to questions from the Board.

5.15 BOC - Appointments to Boards and Committees

Chairman Measmer advised information for January appointments to boards and committees has been provided to the commissioners. He asked if anyone had any questions, comments, or concerns regarding the upcoming requests. There were none.

5.16 BOC - Appointment - Cabarrus-Rowan Metropolitan Planning Organization Technical Coordinating Committee (TCC) and Transportation Advisory Committee (TAC)

Chairman Measmer announced Commissioner Pittman was appointed to the Cabarrus-Rowan Metropolitan Transportation Advisory Committee (TAC). An alternate was needed, and Commissioner Shue has agreed to serve as the alternate.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman, and unanimously carried, the Board approved to suspend the rules of procedure due to time constraints.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board appointed Commissioner Shue as the alternate member to the TAC for a one-year term ending December 31, 2025.

5.17 BOC - Commission on Financial Efficiency

Vice Chair Lindsey provided an overview of the Commission on Financial Efficiency. She then read the mission statement: The commission will be appointed by the Cabarrus County Commissioners and work to bring the citizens of Cabarrus County more efficient and effective county services. Appointees are selected based on their background in government, the private-sector or taxpayer advocacy. The commission shall conduct reviews of financial, construction and operational practices of county government and report its findings and recommendations to the Cabarrus County Board of Commissioners for examination and final action.

The board will consist of four members that will include Laura Lindsey, Chair; Lee Shuman; Wes Huneycutt and Christopher Measmer.

Chairman Measmer stated he would like the members of the commission be appointed by the chair.

A lengthy discussion ensued.

5.18 BOC - Water and Sewer Authority Board Appointments

Vice Chair Lindsey reported Cabarrus County holds one commissioner

seat on the Water and Sewer Authority of Cabarrus County (WSACC); currently held by Chairman Measmer. The Cabarrus County Board of Commissioners also appoints two at-large positions, which she would like to see have new representation. She recommended Jonathan Marshall and Bob Ritchie be replaced by Joshua Mendoza and Doug Paris. WSACC will hold its next meeting on January 15, 2025 and she would like the new members to be present.

A discussion ensued.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman, the Board approved to suspend the rules of procedure by the following vote: Ayes: Chairman Measmer, Vice Chair Lindsey, Commissioner Pittman. Nays: Commissioners Shue and Wortman.

Vice Chair Lindsey **MOVED** to replace Bob Ritchie with Joshua Mendoza and replace Jonathan Marshall with Doug Paris and include an exception to the residency policy. Commissioner Pittman seconded the motion.

Following discussion, the **MOTION** carried by the following vote: Ayes: Chairman Measmer, Vice Chair Lindsey, Commissioner Pittman. Nays: Commissioners Shue and Wortman.

6. Approval of Regular Meeting Agenda

6.1 BOC - Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman, and unanimously carried, the Board approved the amended agenda for the January 21, 2025, regular meeting as follows:

Recognitions and Presentations

- Recognition - Retirement for EMS Master Paramedic Doug Bickerstaff

Consent

- Appointments - Cooperative Extension - Agricultural Advisory Board
- County Manager - Easement Agreement with Charlotte Water
- County Manager - Easement Dedication for R Brown McAllister
- County Manager - Lease and Agency Agreements
- County Manager - Sewer Easement on JM Robinson Property
- County Manager - Temporary Construction Easement at Cox Mill High School
- County Manager - Opioid Settlement Spending Authorization for Recovery Supports
- Emergency Medical Services (EMS) - Vehicle Data Tracking
- Emergency Medical Services (EMS) - Zoll Monitor - Autopulse Replacement
- Human Resources - Total Rewards - Time Off Benefits Part 4
- Planning & Development Department - Authorization for 2025-2026 Community Development Program Funding Applications
- Planning & Development Department - Proposed Budget Amendment to Revise HOME Grant 2020 Accounts
- Planning & Development Department - Community Development Duke Energy Rebate Program Proposed Budget Amendment
- Planning & Development Department - Community Development - Housing and Home Improvement - Proposed Budget Amendment
- Proclamation - Black History Month
- Tax Administration - Refund and Release Reports - December 2024
- BOC - Commission on Financial Efficiency

New Business

- Finance - Financing Budget Amendment and Updated Project Ordinances

7. Closed Session

7.1 Closed Session - Acquisition of Real Property

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board moved to go into closed session to discuss matters related to acquisition of real property as authorized by NCGS 143-318.11(a)(3).

Return to Open Session

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board returned to open session.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board authorized the County Manager, subject to review and revisions by the County Attorney, to execute the necessary documents for the easement purchases on parcel numbers 5620-78-0002; 5620-78-0222; 5620-78-0287; and 5620-78-1321.

6. Adjourn

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman, and unanimously carried, the meeting adjourned at 7:44 p.m.




Lauren Linker, Clerk to the Board