

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 5:00 p.m. on Monday, February 3, 2025.

Public access to the meeting could also be obtained through the following means:

live broadcast at 5:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabcotv>

Present - Chairman: Christopher A. Measmer
Vice Chairman: Laura B. Lindsey
Commissioners: Kenneth M. Wortman

Absent - Commissioners: Lynn W. Shue
Larry G. Pittman

Also present were: Kelly Sifford, Deputy County Manager; Alece Pugh, Assistant County Manager; Daniel Peterson, County Attorney and Lauren Linker, Clerk to the Board.

Chairman Measmer held a moment of silence in observance of Concord City Fireman, Chris Hartsell.

1. Call to Order

Chairman Measmer called the meeting to order at 5:00 p.m.

Chairman Measmer recognized Deputy County Manager, Kelly Sifford for all her dedication and work.

2. Approval of Agenda

UPDATED:

Discussion Items - No Action
3.1 County Manager - Public Safety Training Facility master Plan Presentation
Added Presentation

REMOVED:

Discussion Items For Action
4.1 Active Living and Parks (ALPS) - Feral Cats Trap-Neuter-Release Initiative

ADDITION:

Closed Session
6.1 Closed Session - Pending Litigation and Personnel

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board approved the agenda as amended.

3. Discussion Items - No Action

3.1 County Manager - Public Safety Training Facility Master Plan Presentation

Kelly Sifford, Deputy County Manager, introduced the PowerPoint presentation regarding the master plan for the public safety training facility. She then introduced Daniel Matoba, Architect, RDG Planning & Design.

Due to technical difficulties, the meeting moved to Discussion Items - For Action.

4. Discussion Items - For Action

4.1 Finance - Financing Budget Amendment and Updated Project Ordinances

Jim Howden, Finance Director, provided for consideration a budget amendment and corresponding ordinances in connection with the capital projects funds and the Community Investment Fund (which would allow the County to reimburse itself for funds provided upfront on projects).

4.2 Sheriff's Office - Acceptance of Fees From The Interlocal Detention Agreement With Union County Sheriff's Office

Chief Tessa Burchett advised Union County Sheriff's Office (UCSO) needs to house inmates while their jail is being renovated. As part of the Interlocal

Detention Agreement, they have requested to house two pods of inmates at the Cabarrus County Detention Center. CCSO has the space available, but not the manpower. Therefore, UCSO will send detention officers to work and secure the two pods and pay the overtime for a CCSO Detention Officer to work the control panel. UCSO will also pay CCSO (per the agreement) \$70 per day per inmate.

4.4 Sheriff's Office - Budget Amendment to Increase Medical Cost Pool Account Using Revenues From Housing State Misdemeanant Confinement Program (SMCP) Inmates

Chief Tessa Burchett presented a budget amendment for consideration to move \$85,000 from the State misdemeanor confinement program account to the medical cost pool account to cover the costs of the advance medical care given to an inmate.

4.3 Sheriff's Office - Additional Position Allocation For Law Enforcement In Town Of Harrisburg

Chief Tessa Burchett and Captain Chris Measimer reported in connection with the law enforcement feasibility study, the Town of Harrisburg prepared a build out plan to include the addition of two patrol sergeant positions and two patrol deputy positions in FY2025. The Town of Harrisburg has approved the funding for the positions (per their agreement with Cabarrus County for law enforcement services) as well as equipment and vehicles based on actual costs. The Sheriff's Office is now ready to fill the positions and requested Board consideration.

4.5 Sheriff's Office - Surplus of K9 Jax Due To Medical Reasons

Chief Tessa Burchett requested the Board's consideration of surplus K9 Jax due to medical reasons. The former handler has agreed and signed a waiver to take ownership and responsibility for the canine for the remainder of its life.

3. Discussion Items - No Action (Con't.)

3.1 County Manager - Public Safety Training Facility Master Plan Presentation

Mr. Matoba and Frank Buono, RDG Planning & Design, Senior Partner, presented a PowerPoint Presentation titled *Regional Public Safety Training Facility* to include the following:

- Introduction - Background and purpose
- Training needs assessment
 - Training class list
 - Master plan training hours by category
 - Master classroom-space need calculation
 - Master plan training prop efficiency
- Program and site plan
 - Administration building
 - Shared indoor range building
 - Concord storage building
- Site requirements and layout
- Existing training conditions
 - Key training assets of other entities in the region
 - Concord Fire Department
 - Cabarrus County Sheriff's Office
 - Cabarrus County Emergency Medical Services (EMS)
 - Rowan-Cabarrus Community College
 - Existing training conditions - issues and concerns
 - Concord Fire Department
 - Cabarrus County Sheriff's Office
 - Cabarrus County Emergency Medical Services (EMS)
 - Rowan-Cabarrus Community College
- Phase 1 needs assessment and layout
 - Indoor range
 - Class A burn building
 - Driving skills course
 - Engine drafting pit
 - Forceable entry prop
 - Grinder pad
 - Five story pre-engineered training tower
 - Pumping Infrastructure
 - Utilities to support the Master Plan
 - Vehicle access to Highway 49
- Organizational structure
- Go forward plan
 - Recommendation #1 - Finalize the basis of the agreement
 - Recommendation #2 - Develop the formal agreement
 - Recommendation #3 - Acquire capital construction funding for phase 1

- Recommendation #4 - Reinforce the regional aspect of the training center

A discussion ensued. During the discussion, Mr. Matoba and Mr. Buono responded to questions from the Board.

4. Discussion Items - For Action (Con't.)

4.6 Tax Administration - Advertisement of Delinquent 2024 Taxes

David Thrift, Tax Administrator, reported North Carolina General Statute 105-369 requires delinquent taxes on real property from the current be reported. The current total amount due is \$12,220,698.66 less bankruptcies in the amount of \$37,704.43 and Property Tax Commission appeals in the amount of \$3,525.49 leaving the total (as of January 29, 2025) amount of \$12,179,468.74 outstanding. Mr. Thrift requested approval to advertise the delinquent taxes on March 30, 2025.

A brief discussion ensued. During the discussion, Mr. Thrift responded to questions from the Board.

4.7 BOC - Appointments to Boards and Committees

Chairman Measmer advised that information for February appointments to boards and committees has been provided to the commissioners. He asked if anyone had any questions, comments, or concerns regarding the upcoming requests.

A discussion ensued.

4.8 BOC - Board Liaison Positions

Commissioner Wortman reviewed a vacant county seat on the Tourism Board and expressed interest in filling the vacancy.

6. Approval of Regular Meeting Agenda

6.1 BOC - Approval of Regular Meeting Agenda

The Board discussed the placement of the items on the agenda.

UPON MOTION of Commissioner Wortman, seconded by Vice Chair Lindsey, and unanimously carried, the Board approved the amended February 18, 2025 regular meeting agenda.

Consent

- Sheriff's Office - Acceptance of Fees from the Interlocal Detention Agreement with Union County Sheriff's Office
- Sheriff's Office - Additional Position Allocations for Law Enforcement in Town of Harrisburg
- Sheriff's Office - Awarding of Service Weapon to Deputy Stephen Wagoner Upon His Retirement
- Sheriff's Office - Budget Amendment to Increase Medical Cost Pool Account using Revenues From Housing State Misdemeanant Confinement Program (SMCP) Inmates
- Sheriff's Office - Surplus of K9 Jax Due to Medical Reasons
- Tax Administration Advertisement of Delinquent 2024 Taxes

New Business

- Appointments and Removal - Human Services Advisory Board
- BOC - Board Liaison Positions
- Finance - Fiscal Year 2024 Annual Comprehensive Financial Report and Audit
- Finance - Transfer of Funds

Reports

- BOC - Receive Updates from Commission Members who Service as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Application for County Boards/Committees
- Budget - Monthly Budget Amendment Report
- Budget - Monthly Financial Update
- Communications and Outreach - Monthly Summary Report
- County Manager - Monthly Building Activity Reports
- EDC - January 2025 Monthly Summary Report

7. Closed Session

7.1 Closed Session - Pending Litigation and Personnel

UPON MOTION of Commissioner Wortman, seconded by Vice Chair Lindsey and unanimously carried, the Board moved to go into closed session to discuss matters related to pending litigation and personnel as authorized by NCGS 143-318.11(a)(3) and (6).

Return to Open Session

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board returned to open session.

6. Adjourn

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman, and unanimously carried, the meeting adjourned at 7:02 p.m.



A handwritten signature in blue ink that reads "Lauren Linker".

Lauren Linker, Clerk to the Board