

The Board of Commissioners for the County of Cabarrus met for an Agenda Work Session in the Commissioners' Meeting Room at the Cabarrus County Governmental Center in Concord, North Carolina at 5:00 p.m. on Monday, March 10, 2025.

Public access to the meeting could also be obtained through the following means:

live broadcast at 5:00 p.m. on Channel 22
<https://www.youtube.com/cabarruscounty>
<https://www.cabarruscounty.us/cabctv>

Present - Chairman:	Christopher A. Measmer
Vice Chairman:	Laura B. Lindsey
Commissioners:	Larry G. Pittman Kenneth M. Wortman Lynn W. Shue (by electronic means)

Also present were: Kelly Sifford, Deputy County Manager; Aalece Pugh, Assistant County Manager; Daniel Peterson, County Attorney and Lauren Linker, Clerk to the Board.

Commissioner Pittman provided the invocation.

1. Call to Order

Chairman Measmer called the meeting to order at 5:00 p.m.

2. Approval of Agenda

ADDITIONS:

Discussion Items For Action

4.5 Fire Marshal - Fire District Change - Freeman Property

4.6 Fire Marshal - Fire District Change - Wallace Property

4.7 IT - Emergency Telephone (911) - Budget Amendment To Transfer Funds Back To The General Fund To Track Project Expenditures

4.8 IT - Emergency Telephone System (911) Fund - Reimburse The Emergency Telephone System Fund For A Purchase That Was Not Eligible With 911 Funds

Return to Open Session

7.1 BOC - Consider Appointment Of County Manager

7.2 BOC - Consider The Employment Agreement For The County Manager

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman and unanimously carried, the Board approved the agenda as amended.

4. Discussion Items - For Action

4.1 BOC - Appointments to Boards and Committees

Chairman Measmer advised information for March appointments to boards and committees has been provided to the commissioners. He asked if anyone had any questions, comments, or concerns regarding the upcoming requests.

4.2 County Manager - Cabarrus County Schools Central Cabarrus Roof Replacement

Phil Penn, Cabarrus County Schools (CCS), Chief Financial Officer, and Chuck Taylor, Cabarrus County Schools (CCS), Director of Facilities and Maintenance, reported Central Cabarrus High School needs a new roof. CCS has pulled all available funds from other projects to cover the cost. However, there is a short fall. It is requested to use funds from the Public-School Building and Renovation Fund (lottery funds) to cover the short fall. A PowerPoint presentation was presented to include the following information:

- Why is this Critical Now
- Bidding History
- Current Funding Gap
- Alternative Funding: Sweep Available Funds in Other Projects
- Alternative Funding: State Lottery Funds
- Proposal Summary

A discussion ensued. During discussion, Mr. Penn and Mr. Taylor responded to questions from the Board.

4.3 Department of Human Services (DHS) - Transportation 5310 Elderly and Handicap Grant

Charles Ratliff, Transportation Manager, requested to apply for 5310 transportation elderly and handicap grant funds. Staff plans to apply for \$260,000 for transportation; a 50% county match will be required. They also plan to apply for 25,000 from the capital side of the grant; an 80/20 county match will be required. The total amount from the County will be \$135,000.

Suzanne Moose, Business Services Division Director, was in attendance.

4.4 Department of Social Services (DSS) - Seniors' Health Insurance Information Program (SHIIP) Funding Increased

Tammy Bare, Adult and Aging Services Program Administrator, and Susan Domann, Adult and Aging Services Supervisor, presented a budget amendment for consideration for the higher-than-expected funds received for the Senior Health and Insurance Information Program events.

4.5 Fire Marshal - Fire District Change - Freeman Property

Jacob Thompson, Fire Marshal, presented a request from the property owners at 451 Pine Grove Church Rd. Concord NC, 28025 to move their property back into the Flowes Store Fire District as the result of the district realignment in 2022. A technical correction due to non-existing road will also be needed. Financial impacts of the change would be a reduction of \$620.33 Harrisburg Rural Fire District and an increase of \$413.55 to Flowes Store Fire District. The difference is due to a difference in fire tax rates for the areas involved. A Public Hearing will be required at the Board of Commissioners' April Regular Meeting.

4.6 Fire Marshal - Fire District Change - Wallace Property

Jacob Thompson, Fire Marshal, reported effective July, 2024, the property at 3429 Trinity Church Road was de-annexed from the Town of Kannapolis. This caused a technical change involving two parcels of property to be included in the Kannapolis Rural Fire District. The financial impact will be an increase of \$1,459.59 to the Kannapolis Rural Fire District.

4.7 IT - Emergency Telephone (911) - Budget Amendment To Transfer Funds Back To The General Fund To Track Project Expenditures

Todd Shanley, Chief Information Officer, advised two years ago when we contracted with Motorola to implement the CAD, RM and jail system, funds were placed in the Emergency Telephone System Fund. This has impeded the ability to apply for some additional grants. Mr. Shanley presented a budget amendment for consideration to move grant funds from this account to the proper account as requested by the North Carolina 911 Board.

4.8 IT - Emergency Telephone System (911) Fund - Reimburse The Emergency Telephone System Fund For A Purchase That Was Not Eligible With 911 Funds

Todd Shanley, Chief Information Officer, presented a budget amendment for consideration to reimburse the Emergency Telephone System Fund \$195.00 for a purchase that was ineligible for purchase by these funds.

4.9 Risk Management - Budget Amendment

Jon Bradley, Risk and Safety Director, reported the County has received insurance funds for the replacement of a vehicle for the Sheriff's Office. A budget amendment was presented for consideration to place the funds in the Sheriff's Office account for utilization in the purchase of a new vehicle.

6. Approval of Regular Meeting Agenda**6.1 BOC - Approval of Regular Meeting Agenda**

The Board discussed the placement of the items on the agenda.

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Wortman, and unanimously carried, the Board approved the amended February 18, 2025 regular meeting agenda.

Recognitions and Presentations

- Presentation - Miss Cabarrus County 2025
- Proclamation - DHS - Social Work Month 2025
- Proclamation - National Donate Life Month April 2025

Consent

- (Appointment) and Removal - Adult Care Home Community Advisory Board
- Appointment and Removal - Home and Community Care Block Grant (HCCBG) Advisory Committee
- County Manager - Cabarrus County Schools Central Cabarrus Roof Replacement
- Department of Human Services (DHS) - Transportation 5310 Elderly and Handicap Grant
- Department of Social Services (DSS) - Seniors' Health Insurance Information
- Program (SHIIP) Funding Increase
- IT - Emergency Telephone (911) - Budget Amendment To Transfer Funds Back To The General Fund To Track Project Expenditures
- IT - Emergency Telephone System (911) Fund - Reimburse The Emergency Telephone System Fund For A Purchase That Was Not Eligible With 911 Funds
- Risk Management - Budget Amendment
- Sheriff's Office - Awarding of Service Weapon to Lt. Donald Anthony upon Retirement
- Sheriff's Office - Awarding of Service Weapon to Deputy Jason Yount upon Retirement
- Sheriff's Office - Awarding of Service Weapon to Deputy Ricky Crayton upon Retirement
- Sheriff's Office - Awarding of Service Weapon to Sgt. Larry Brian Heintz Upon Retirement
- Tax Administration - Refund and Release Reports - February 2025

Reports

- BOC - Receive Updates from Commission Members who Service as Liaisons to Municipalities or on Various Boards/Committees
- BOC - Request for Application for County Boards/Committees
- Budget - Monthly Budget Amendment Report
- Budget - Monthly Financial Update
- Communications and Outreach - Monthly Summary Report
- County Manager - Monthly Building Activity Reports
- EDC - February 2025 Monthly Summary Report
- Nursing Home Community Advisory Committee and Adult Care Home Community Advisory Committee Annual Report
- Super Cab Co - Monthly Report

7. Closed Session**7.1 Closed Session -Personnel**

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman and unanimously carried, the Board moved to go into closed session to discuss matters related to personnel as authorized by NCGS 143-318.11(a)(6).

Commissioner Shue was not in attendance in closed session.

Return to Open Session

UPON MOTION of Commissioner Pittman, seconded by Vice Chair Lindsey and unanimously carried, the Board returned to open session.

UPON MOTION of Vice Chairman Lindsey, seconded by Commissioner Pittman, and unanimously carried, the Board appointed Sean Newton as County Manager pursuant to GS 153A-81, effective March 24, 2025.

UPON MOTION of Vice Chairman Lindsey, seconded by Commissioner Pittman, and unanimously carried, the Board, pursuant to GS 153A-11, approved the employment agreement between the County and County Manager, Sean Newton, with a salary of \$286,500 per year and other such terms, employment benefits and without cause severance packages, which have been negotiated by the parties and to authorize the Chairman of the of County Commissioners to execute the same on behalf of the County.

Chairman Measmer provided comments and expressed appreciation to those involved in this process.

Sean Newton expressed appreciation for the opportunity to serve and commented on moving forward.

6. Adjourn

UPON MOTION of Vice Chair Lindsey, seconded by Commissioner Pittman, and unanimously carried, the meeting adjourned at 5:53 p.m.



Lauren Linker
Lauren Linker, Clerk to the Board